



Passengers now have access to a new payment method called MRVT EZ-Pay.

**Only those passengers that wish to use credit or debit cards to pay for their rides need to create an MRVT EZ-Pay account through the MRVT EZ-Pay portal.**

**If you choose to pay with cash into your EZ-Pay account on the bus, further registration is not necessary.**

MRVT EZ-Pay allows a passenger to deposit money into their account held within the Route Match software. The account can be used to pay future fares. As a passenger boards the bus the driver can, at the passenger's request, debit the current fare from the passenger's MRVT EZ-Pay account. Passengers can deposit money into their account with cash using the fare box or online with a credit or debit card. Using credit or debit cards to put funds into MRVT EZ-Pay accounts will require passengers to register on the MRVT EZ-Pay portal. Passengers who wish to use cash for fares and to deposit into their MRVT EZ-Pay account may do so without further registration.

**To register, please have the following information on hand when you log onto the portal:**

- A unique working e-mail address per rider
- Your telephone number
- Customer ID number - call 1-888-880-4696 for this number
- A strong password

Each passenger is required to have a unique working e-mail address. Using a family e-mail address is not allowed unless only one member of the family will ever register for MRVT EZ-Pay. Upon completion of the registration a confirmation e-mail is sent to the e-mail address used in the registration. Once the registration is complete and confirmed you will log in using the e-mail address and password.

Each passenger has or should have a telephone number listed in their customer profile. If the telephone number used during registration does not match what is on the customer profile the registration will result in an error. A telephone call to MRVT at (888) 880-4696 during service hours will allow customers to verify the telephone number in their customer profile.

In the same call to verify the telephone number the customer can ask for their Customer ID number. This number is a unique identifier that was generated when the passenger first called for a ride with MRVT. **The Customer ID is 4 or 5 numbers long and is required for the registration.**

The last item needed is a strong password. Passwords need to be 8-20 characters long. One uppercase letter is needed as is 1 special character. Since the purpose of the registration is to collect credit or debit card information on the portal in order to pay fares in advance, please pick a password that is not easily guessed.

After acquiring all 4 pieces of information listed above, passengers or passengers' caregivers should go to the MRVT EZ-Pay portal at:

[https://pay.routematch.com/login?a=mn\\_mrvt](https://pay.routematch.com/login?a=mn_mrvt)

When you have the portal webpage open, you will see the word "Register" in blue font below the heading "Login." Complete the registration. A confirmation e-mail will be sent to the address used in the registration. Confirm the registration from the e-mail.

Once the MRVT EZ-Pay account has been created, login to your account using the passenger's e-mail address and password. The page you will arrive at is called "My Wallet." A blue rectangle in the upper left quadrant shows your remaining balance. In the upper right quadrant are several blue buttons. The first of which is "Add a Credit Card." Clicking on this button will allow you to add a card with which you can add funds to the passenger account. The lower quadrants show the transactions that have occurred in your account.

If you should have any questions, please feel free to e-mail Compliance Manager Sherri Terhurne at [sherrit@saintpetermn.gov](mailto:sherrit@saintpetermn.gov) or Operations Manager Sandi Owen at [sandio@saintpetermn.gov](mailto:sandio@saintpetermn.gov) or call (888) 880-4696 and ask for one of us and we will do our best to answer your questions.

### Cost

The program is based on a 4-week month and is **pre-paid 1 month** at a time. Monthly cost schedule will be as follows:

#### M-W-F

- 1 Trip per day – 3 days per week @ **\$2.00per trip = \$6.00**      **\$24.00 a month**
- 2 Trips per day – 3 days per week @ **\$2.00per trip = \$12.00**      **\$48.00 a month**

#### T-Th

- 1 Trip per day – 2 days per week @ **\$2.00per trip = \$4.00**      **\$16.00 a month**
- 2 Trips per day – 2 days per week @ **\$2.00per trip = \$8.00**      **\$32.00 a month**

#### M-TH

- 1 Trip per day – 4 days per week @ **\$2.00per trip = \$8.00**      **\$32.00 a month**
- 2 Trips per day – 4 days per week @ **\$2.00per trip = \$16.00**      **\$64.00 a month**

#### M-F

- 1 Trip per day – 5 days per week @ **\$2.00per trip = \$10.00**      **\$40.00 a month**
- 2 Trips per day – 5 days per week @ **\$2.00per trip = \$20.00**      **\$80.00 a month**



**MINNESOTA RIVER VALLEY TRANSIT  
SCHOOL EXPRESS BUS SERVICES  
(2023-2024)**

CHILD'S NAME \_\_\_\_\_

AGE \_\_\_\_\_

PARENT'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE \_\_\_\_\_

E-MAIL ADDRESS (now required) \_\_\_\_\_

CELL PHONE(S) \_\_\_\_\_

Mother

Father

ALTERNATE #(S) \_\_\_\_\_

Relationship \_\_\_\_\_

**DAYCARE INFORMATION:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

**TRANSPORTATION SPECIFICS:**

Which school? \_\_\_\_\_

Start Date of school \_\_\_\_\_

Which days of the week? \_\_\_\_\_

Riding one direction or both? \_\_\_\_\_

Pick up location if riding to school and/or drop-off location if riding from school?

\_\_\_\_\_  
\_\_\_\_\_

For additional information or to notify of child's absence, please contact the Transit Office at (888) 880-4696 or [sandio@saintpetermn.gov](mailto:sandio@saintpetermn.gov)

Email completed form to Operations Manager Sandi Owen & Jodi Sippo