CITY COUNCIL MEETING – The City Council meeting on April 25, 2022 included approval of the preliminary and final plat for North Traverse Green Subdivision 2nd Addition; updates to the job description for Transit Compliance Manager; approval of new Business Licenses; a closed session and subsequent action to approve the 2022-2023 Streets Union contract.

The next regular City Council meeting will be Monday, May 9, 2022, beginning at 7:00 p.m. in the Governors’ Room of the Community Center.

Copies of the meeting agendas can be found the Friday before meetings on the City’s website (https://www.saintpetermn.gov/AgendaCenter).

WALK BIKE & ROLL TO SCHOOL

NATIONAL BIKE-WALK-ROLL TO SCHOOL DAY - On Wednesday, May 4, 2022, you may see additional bicycle traffic to and from schools in St. Peter as we celebrate National Bike to school day. https://www.walkbiketoschool.org/

Bike to School Day encourages a nationwide bike-focused celebration for students in the month of May and builds on the popularity and success of Walk to School Day, which is celebrated across the country, and the world, each October.

Bike to School Day events raise awareness of the need to create safer routes for bicycling and walking and emphasize the importance of issues such as increasing physical activity among children, pedestrian safety, reducing traffic congestion and concern for the environment. The events build connections between families, schools and the broader community.

As part of this special day, the Police Department will increase patrols around schools to accommodate bicycle traffic. If you have any questions, please contact Officer Jon Hughes at 507-931-1550.

For additional information, please visit these websites: Walk and Bike to School Day www.walkbiketoschool.org or the National Center for Safe Routes to School www.saferoutesinfo.org

BIKE RODEO - For the seventh straight year, River’s Edge Hospital and the St. Peter Police Department will be hosting the Bike Safety Rodeo.

The event is set to take place on Saturday, May 21 from 10:30 a.m. – 12:30 p.m. at the River’s Edge Hospital south parking lot.

At the Bike Rodeo, kids ages 0-17 will receive a free bike helmet. Additionally, there will be a bike safety course set up with officers on hand to help kids learn the rules of the road.

Representatives from Nicollet County Health and Human Services, St. Rec Department and the St. Peter Public Library will have tables set up with program information for families to pick up. The St. Peter Fire Department will have a fire truck on site for the kids to check out and Johnson Racing Team will have their two sprint cars available for kids young and old to check out.

The 2022 Bike Rodeo is a rain or shine event. In the event of rain, the event will move to the park shelter at Gault Park, located at 1901 North Sunrise Drive and the event will be limited to distribution of bicycle helmets.

The Bike Rodeo is made possible with funds from the St. Peter Tourism and Visitor Bureau, the St. Peter Masons and the Carl and Verna Schmidt Foundation.
ARBOR DAY TREE PLANTING CEREMONY – April 29th is Arbor Day in St. Peter (and across the country) and the public is invited to attend the Arbor Day Tree Planting Ceremony that will be held the day before on Thursday, April 28th beginning at 10:30 AM in Gorman Park. Then, on Arbor Day, property owners are encouraged to plant a tree on their own property.

SPRING BRUSH COLLECTION – Spring has sprung and as the grass greens up and trees and bushes began to bud, it’s time to get out and collect all the fallen branches the last several weeks of wind storms have left in our yards. But you don’t have to haul the branches to the yard waste drop-off site. We have you covered St. Peter!

The City’s spring curbside collection of branches, brush, and tree trimmings at curbside begins at 7:00 a.m. on Monday, May 2nd and the timing is perfect this year.

To aid crews in collection, please follow the tips below:

1. Place materials on the grass, parallel and adjacent to the curb within six feet (6’) of the curbline.
   a. Do NOT put brush on the street
   b. Cut brush and tree trimmings to lengths no longer than six feet.
2. When placing the materials on the boulevard, please make sure piles are far from refuse containers, light poles, trees, posts, mailboxes, utility boxes/pedestals, etc.
3. Refrain from parking near (within 50’) the yard waste until pick-up is complete.

It takes some time to collect all the materials which means crews will only go through an area once. If your yard waste is not out by 7:00 am on Monday, May 2nd, it will not be picked up, but can be taken directly to the City’s yard waste drop-off site at 1128 North Swift Street.

This yard waste site is available for use by property owners living within the corporate limits of the City of Saint Peter with an orange permit affixed to their vehicle. This restriction is in place because City residential utility customers pay for the site through a monthly Environmental Services fee on utility bills. The site is open year-round for the convenience of these property owners.

As with the curbside collection, materials deposited at the site must be cut shorter than six feet and placed in the appropriate area of the site. When available, woodchips and compost are provided free to authorized site users although you’ll have to bring your own shovels, bags or containers to load and transport.

These services are funded by the Environmental Services fee on utility bills for City residents.

For questions about the curbside collection, or the drop-off site, please contact the Department of Public Works at 507-934-0670.

NO MOW MAY – No Mow May is a conservation initiative first popularized by Plantlife, an organization based in the United Kingdom, but which is gaining traction across North America. The goal of No Mow May is to allow grass to grow unmown for the month of May, creating habitat and forage for early season pollinators.

In some years, based on the weather and plant growth, No Mow May can conflict with City regulations about maintaining yards and keeping noxious weeds out of our community. Specifically, the City Code includes limitations on the height of grass and other lawn vegetation and prohibits noxious weeds at all times. These weeds hurt lawns and gardens, but also bee and bird habitat.

So here is the idea for this May… participate in No Mow May if it works for you, but please be watchful for noxious weeds and remove them. In June, be considerate of your neighbors and return to regular mowing knowing that you have helped some of our bee and wildlife friends get a jump start on summer.

COMMUNITY CENTER/LIBRARY ANNIVERSARY EVENT –
The public is invited to attend a special 20-year anniversary event at the Community Center and Library on Friday, May 6th from 4-7 p.m.

This event is being held to celebrate the impact these facilities have had and continue to have on the community. The Recreation and Leisure Services Department is organizing a variety of activities, entertainment, and community resources for this event, some of which are listed below:

- Recreational activities in the gym, library, and potentially outside (depending on the weather)
such as Pickleball, Exploration Recreation, Fitness Activities Makers Space and more.

- Promotion of summer registration opportunities including summer reading program, recreation programs and camps, summer pool passes, and scholarship opportunities.
- Musical entertainment in the Senior Center and patio area.
- Representation from the various tenants officed in the Community Center highlighting the services these organizations provided in the community.
- Representation from community partners such as the School District, Youth Associations, and other non-profits that utilize the Community Center and Library.
- Light snacks and refreshments.

The event is a great opportunity to highlight how this facility has been such a large part of the Saint Peter community for the past twenty years.

POLICE ANNUAL REPORT – As part of the April 18th workshop session of the City Council, Police Chief Grochow presented the 2021 annual report. The report has now been uploaded to the City’s website and can be found at …

https://www.saintpetermn.gov/486/Annual-Reports

For questions regarding the information contained in the report, please contact the Police Department at 507-931-1550.

HELP WANTED - The City of Saint Peter is currently accepting applications for several positions. Applications are available through the City’s website (www.saintpetermn.gov/365/employment).

Important note…. once you have completed the online application, save it to your computer with a new title, and then email or deliver it as shown on the front page of the application. The following positions are now open:

- **COMMUNITY DEVELOPMENT DIRECTOR** - MINIMUM QUALIFICATIONS: Bachelor’s degree in urban studies, economics, business, public administration, finance or a related field from an accredited college or university; Demonstrated knowledge of the principles and procedures of municipal planning; Demonstrated knowledge of local and state legislation governing municipal planning activities; principles of public administration relative to municipal planning and zoning administration; Ability to establish and maintain a central source of development information for the community; Valid driver’s license upon employment; valid Minnesota driver’s license within thirty (30) days of employment. DESIRED QUALIFICATIONS: Master’s degree in Urban Planning, Community Development, or a related field from an accredited university; Demonstrated knowledge of planning and zoning laws and procedures; Demonstrated experience in development of economic development programs such as loans, TIF Districts, grant programs; Demonstrated experience in integration of various public and private grant, loan and development programs and mechanisms to complete and housing or business development project; Two years’ experience in a local unit of government, with responsibilities for business or industrial development, housing, zoning administration, historic preservation; Demonstrated knowledge of OSHA regulations; Demonstrated ability to supervise assigned staff; Thorough demonstrated knowledge of tax increment financing procedures; Demonstrated ability to coordinate between groups and produce applied plans from various forms of information. Salary $84,500 to $95,500. Applicants are required to complete a City application form available online at

https://www.saintpetermn.gov/365/Employment

or from the City Administrator’s office at 227 South Front Street or by calling (507)934-0663. Completed applications must be received by the City Administrator’s office by 5:00 p.m. May 12, 2022. Faxed and/or late applications will not be accepted. AA/EOE

- **POLICE PATROL OFFICER** – City of Saint Peter. $32.84-$40.30/hr, plus educational incentives and longevity steps at 8 years and 20 years of service. Qualified candidates could begin as lateral transfers at top pay rate. $1,500 sign-on bonus; 40 hours banked sick leave; 40 hours banked vacation leave. Minimum Qualifications:

Two-year degree in Law Enforcement from a P.O.S.T. accredited college or vocational school; or three years’ experience as a police officer or working in a related field such as Probation or Corrections; Possession of a valid Minnesota P.O.S.T. board license or eligibility to immediately receive a P.O.S.T. board license; possession of, or eligible for a Minnesota Class D Drivers' license within 30 days of employment. City application form required along with cover letter and resume. Contact Saint Peter Police Department at 207 South Front Street, by calling
(507)931-1550, or from the City of Saint Peter website https://www.saintpetermn.gov/365/Employment. Open until filled. AA/EOE

**WATER RESOURCES SUPERINTENDENT** - in the Department of Public Works. Minimum qualifications include high school diploma or equivalent; four years of responsible experience in operation of Class A, B, or C system facility or similar sized industrial facility; possession of a State of Minnesota Class C Water Supply System Operator Certificate or ability to obtain within six months of date of employment with City; possession of State of Minnesota Class C Wastewater Treatment Facility Operator Certificate or ability to obtain within six months of date of employment with City; possession of a valid driver’s license upon beginning employment and possession of a valid State of Minnesota driver’s license within one month of employment with the City. Desirable qualifications: Demonstrated knowledge of: methods, materials, and tools use in construction, operation, and maintenance of water wells, distribution, and treatment systems; wastewater collection and treatment systems, stormwater collection systems, detention, and treatment; Demonstrated knowledge of the principles, practices and equipment used in testing water, wastewater, and stormwater; Demonstrated knowledge of Supervisory Control and Data Acquisition (SCADA) systems; Demonstrated experience in supervision of more than three employees for more than three years; Demonstrated knowledge of applicable regulatory codes; Demonstrated ability to read and interpret engineering plans and specifications; Demonstrated knowledge of OSHA regulations and municipal safety policies; Demonstrated knowledge of computer operations; Demonstrated knowledge of laboratory certification procedures; B.S. degree in engineering, public administration or related field; possession of State of Minnesota Type IV Waste Facility Operator Certificate; Possession of State of Minnesota Class B Water Supply System Operator Certificate; Possession of Minnesota Class A Wastewater Treatment Facility Operator Certificate; Possession of Minnesota Class B Wastewater Treatment Facility Operator Certificate. Starting salary $87,600 to $101,040. A full job description and required application packet is available from the City Administrator’s Office, 227 South Front Street, Saint Peter, Minnesota 56082 or by calling (507) 934-0663 or online at www.saintpetermn.gov.365/Employment. Completed applications must be received by the City Administrator’s Office no later than 5:00 p.m. Tuesday, May 31, 2022. Interviews to be conducted Monday, June 6, 2022. Faxed or late applications will not be accepted. AA/EOE

**PART-TIME METER READER** - in the Finance Department. Minimum qualifications: high school diploma or equivalent; experience working with the public; and valid Class D driver’s license. Desired qualifications: record keeping experience and previous meter reading experience. Position works from the 7th of the month to the 15th of the month (Monday – Friday) and then back for rechecks as needed the following week; with occasional hours scheduled during the month for final read outs. Meter Readers must work in all weather conditions. $15.90/hour. Applicants are required to complete a City application form available from City Administrator’s office (227 South Front Street), by calling (507)934-0663, or online at www.saintpetermn.gov/365/employment. Qualified applicants will be contacted for an interview within one week of application submissions. Position will remain open until filled. AA/EOE

**PART-TIME BUILDING SUPERVISOR** – (EXTENDED!) at the Saint Peter Community Center. Evenings and weekends. Minimum qualifications include High school diploma or equivalent; CPR and First Aid training or ability to be certified within six months of employment; and Experience working with the public. Desirable qualifications include Experience in building maintenance functions. $13.28 per hour. Applicants must complete a City of Saint Peter application available from the City Administrator’s Office at 227 South Front Street, Saint Peter, Minnesota 56082-2538, by calling (507)934-0663 or online at www.saintpetermn.gov/365/employment. This position will remain open until filled and qualified applicants will be contacted within one week of application for an interview. Faxed applications will not be accepted. AA/EOE

**PART-TIME BUS DRIVER** - The City of Saint Peter is currently accepting applications for the position of Part-time Bus Drivers for the Minnesota River Valley Transit system. This position will work various shifts including day, nights and occasional weekends. This position works primarily in Saint Peter. MINIMUM
QUALIFICATIONS: Must have a valid driver's license to begin and a State of Minnesota CDL minimum of Class C Driver’s License with passenger endorsement within thirty (30) days of employment (PLEASE NOTE - Minnesota River Valley Transit will help all new drivers train for the license test); High school diploma or equivalent. DESIRED QUALIFICATIONS: Experience working with the public; experience operating two-way radio/phones; training in vehicle mechanics; previous bus driving experience. Starting wage $17.56 per hour. Applicants must complete a City application form which is available in the City Administrator’s office at 227 South Front Street, by calling (507) 934-0663 or online at https://www.saintpetermn.gov/365/Employment. Completed applications must be received by the City Administrator’s office. This position will remain open until filled and qualified applicants will be offered an interview within one week of submission of application. **NOTE: The successful candidates for this position will be required to successfully complete and pass a pre-employment drug test. The position is also subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by USDOT 49 CFR Part 655 (Federal Transit Administration) and USDOT 49 CFR Part 40. In addition, successful candidates for this position must have a vehicle driving record which is clear of revocations, suspensions and cancellations for the past three (3) years. Applicants may be required to submit to a criminal background check and be clear of convictions for crimes or anticipatory crimes (as defined in M.S. 609.17 and 609.175) within the previous fifteen (15) years. AA/EOE

- PART-TIME TRANSIT SUPPORT SPECIALIST (DISPATCHER) – for Minnesota River Valley Transit system. (Dispatcher). This position will work mostly late afternoon, evening and weekend hours. Transit Support Specialists assist Minnesota River Valley Transit riders in scheduling rides, directing drivers to stops and pick-ups, providing clerical support for Transit Operations and Compliance Managers, and operating dispatching software. MINIMUM QUALIFICATIONS: High school diploma or equivalent; demonstrated experience working with the public; demonstrated ability to operate a personal computer; ability to read, write, and speak the English language; and ability to answer multi-line phone system. DESIRED QUALIFICATIONS: Experience operating a two-way radio/phone, 1+ year experience in an office setting, 1+ year experience in a municipal or other transportation system providing logistical support for moving people or materials, demonstrated ability to read and navigate a map, 1+ year experience with dispatching or vehicle routing software and hardware, 1+ year experience using social media such as Facebook or Twitter. Starting wage: $17.56 per hour. Applicants are required to submit a City application form available online at www.saintpetermn.gov/365/employment, from the City Administrator’s office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator’s office. This position will remain open until filled and qualified applicants will be offered an interview within one week of receipt of application. AA/EOE

- SEASONAL POSITIONS – The following seasonal positions at the Public Works and Recreation and Leisure Services Departments are now open. NOTE: #1 - A condition of employment for all Public Works seasonal positions shall be successful completion of a background investigation and pre-employment drug test. Employees will be subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing as required by federal regulations. Must be at least 18 years of age for Public Works positions. #2 – Applicants must complete separate applications if applying in both the Public Works and Recreation Department. #3 - A condition of employment for aquatics program positions shall be successful completion of a background investigation, and successful completion of pre-employment drug test. Employees will be subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing. Must be at least 15 years of age for listed positions unless noted differently. These positions will remain open for application until filled, but don’t delay in applying if interested. Applications for these seasonal positions are available online at www.saintpetermn.gov/365/employment.

- PUBLIC WORKS SEASONAL LABORER: Duties include a variety of manual labor tasks associated with the care, maintenance, and cleaning of City facilities and equipment including, but not limited to, painting, washing, mowing, weeding, digging, cleaning and organizing; planting, trimming, and
removal of trees and shrubs and mowing and trimming facilities. 40 hours/week. Applicants must possess a minimum valid Class C or D driver’s license. Minimum age: 18. $11.75/hour

- **TREE WORKER:** Duties include work involving maintenance of City’s urban forest including tree planting and felling, tree trimming and pruning, stump grinding and site restoration, maintenance of plants, tree nursery and new trees; tree inventory and completing reports. **MINIMUM QUALIFICATIONS:** High school diploma or GED; Valid Class C or D driver’s license; Possession of an American Heart Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or the ability to obtain within six months of employment with the City; Demonstrated related experience in tree maintenance. **DESIRABLE QUALIFICATIONS:** Demonstrated knowledge in the operation a woodchipper, aerial lift truck, skid steer, chainsaw and stump grinder; Demonstrated experience and education in landscaping, arboriculture, forestry; International Society of Arboriculture (ISA) certification; Tree Inspector certification; Demonstrated knowledge of basic plant maintenance; Ability to speak conversational Somali or Spanish. 26 weeks per week April – October limited to 900 hours. Minimum age: 18. $13.75/hour

- **LANDSCAPE GARDENER:** Duties include work involving gardening, landscape maintenance, general maintenance of planters, flowerbeds, maintenance of parks, right-of-way, and other recreational facilities. **MINIMUM QUALIFICATIONS:** High school diploma or GED equivalent; Valid Class C or D driver’s license; Possession of an American Heart Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or the ability to obtain within six months of employment with the City; Demonstrated experience in landscape gardening. **DESIRABLE QUALIFICATIONS:** Demonstrated experience in any of the following: grounds keeping and/or tree maintenance; Master Gardener certification; Demonstrated knowledge of public horticulture or landscape design; Minnesota Non-Commercial Pesticide Applicator License; Minnesota Tree Inspector Certification; Demonstrated knowledge of OSHA rules, regulations and safety requirements of the trade; Ability to speak conversational Somali or Spanish. May 1 to October 31 including weekdays, weeknights, holidays, and weekends. Must pass pre-employment drug test; subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by federal regulations. Minimum age: 18. $13.00/hour

- **PARK RANGER:** Duties include providing assistance at community events, recreational facilities, and maintenance activities; assuring park grounds and structures are neat and clean; assist citizens using City facilities, oversee entrance to Swift Street tree and grass clippings drop off site, assist with ball field maintenance during tournaments and weekend play. **MINIMUM QUALIFICATIONS:** High school diploma or GED equivalent; Valid Class C or D driver’s license; Possession of an American Heart Certification as a Basic Rescuer for cardiopulmonary resuscitation and emergency cardiac care or the ability to obtain within six months of employment with the City. **DESIRABLE QUALIFICATIONS:** Demonstrated ability to deal with the public; Demonstrated problem solving abilities; Demonstrated communication skills related to City operations; Demonstrated knowledge and experience in park maintenance; Ability to speak conversational Somali or Spanish.

- **HEAD LIFEGUARDS:** Duties include supervision of aquatics personnel, pool patrons, and pool facility. Must have three years of lifeguard experience. Current WSI, LGT, First Aid and CPR certificates required. Strong leadership background. Minimum age: 18. $13.00/hour
o LIFEGUARD/WSI: Duties include teaching swim lessons and supervision of swimmers. Some maintenance. Full, part-time and substitute positions. Current WSI, LGT, First Aid and CPR Certificates required. $12.15/hour
o LIFEGUARD (without WSI): Duties include supervision of swimmers and some maintenance. Full, part-time and substitute positions. Current LGT, First Aid & CPR Certificates required. $11.75/hour
o OUTDOOR POOL CASHIER: Duties include collection of pool fees, light bookkeeping, some maintenance, and strong public relations skills. Part-time. $9.50/hour
o RECREATION COORDINATOR: Train and supervise staff, organize, and implement summer sports programs (youth and adult) as well as mobile recreation program (Exploration Recreation). Need strong organizational, motivational, planning and leadership skills. Valid Class C or D driver’s license is required. Experience with school age children. Minimum age: 18, 35–40 hours/week. Mid May–mid/end of August. $12.50/hour
o RECREATION LEADERS: Responsibilities include implementing youth summer recreation and sports programs and special events. Previous experience working with youth desired. Strong leadership and organizational skills required. Valid Class C or D driver’s license.

CITY MEETING CALENDAR –***PLEASE NOTE…Meeting dates and times may change due to unforeseen circumstances. For up-to-date information on meetings please visit the City’s website at www.saintpetermn.gov or call the City at 507-934-0663.

Wednesday April 27 12:30 p.m. Hospital Commission
Thursday April 28 12:00 noon Economic Development Authority
Friday April 29 ARBOR DAY – plant a tree!
Monday May 2 5:30 p.m. City Council Workshop
Thursday May 5 5:30 p.m. Planning and Zoning Commission
Friday May 6 4:00 – 7:00 p.m. Community Center/Library Anniversary Event – Open to Public
Monday May 9 3:30 p.m. Housing and Redevelopment Authority
Monday May 9 7:00 p.m. City Council Meeting
Tuesday May 10 6:00 p.m. Library Board
Sunday May 15 POLICE OFFICER MEMORIAL DAY
Monday May 16 5:30 p.m. City Council Workshop
Monday May 16 7:00 p.m. Parks and Recreation Advisory Board
Monday May 23 7:00 p.m. City Council Meeting
Tuesday May 24 SPECIAL PRIMARY ELECTION DAY
Wednesday May 25 12:30 p.m. Hospital Commission
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<th>Day</th>
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<tr>
<td>Thursday</td>
<td>May 26</td>
<td>12:00 p.m.</td>
<td>Economic Development Authority</td>
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<td>Friday</td>
<td>May 27</td>
<td>8:00 a.m.</td>
<td>Tourism and Visitors Bureau</td>
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<td>Monday</td>
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<td>MEMORIAL DAY HOLIDAY – City offices Closed</td>
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<td>Tuesday</td>
<td>May 31</td>
<td>5:30 p.m.</td>
<td>Heritage Preservation Commission</td>
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