ACCESSIBILITY IMPROVEMENT GRANT PROGRAM - Applications are once again being accepted for the City’s Accessibility Improvement grant program. This program provides funds to commercial properties for projects such as installation of automatic door openers, ramps, wheelchair ramps or other improvements that enhance accessibility for those with mobility impairments. When those improvements are installed and maintained for a specific period of time, the funding becomes a grant with no need for repayment.

This is the third year of the grant program and some of the past grant recipients have included Arrow Hardware, Nutter Clothing, Kind Vet Clinic. Each of these businesses used their grant funds to install handicap door opening systems.

While funds are limited each year of the program, those who are interested in applying should contact the Community Development Department at City Hall (507-934-0661, cindym@saintpetermn.gov, or in person at 227 South Front Street) for more information.

PET WASTE AND WATER QUALITY - Pollution from pet waste provides a very serious threat to our environment and does not simply disappear. Although it is not the most noticeable form of pollution, animal waste left on the ground can be washed into storm drains from rain and melting snow and ice. Once it has been washed into storm drains, the waste flows to rivers, lakes, oceans, and even drinking water. With its high concentration of bacteria and disease-causing microorganisms, animal waste poses a serious pollution threat to everyone within the community. Nutrient loaded waters can become cloudy, green and unattractive for swimming, boating and fishing.

There are approximately 730 licensed dogs in Saint Peter and when you consider the number of unlicensed pets that number is probably closer to 1,000! Considering that a dog creates an average of three-quarter pounds of waste daily, that means approximately 550 pounds of dog waste is generated in Saint Peter each day just from the licensed dogs!

In order to keep animal waste from contaminating the community, the City Code (Section 8-80) requires pet owners and those who care for them to pick up and properly dispose of pet waste. The bare material can be flushed down the toilet, or wrapped and placed in the refuse bin.

PLEASE NOTE..... Thompson Dog Park remains closed to allow the turf to dry out (aka...not be a mud pit!). Dog owners are asked to use the Saint Peter Area Dog Park located at 43358 Rabbit Road. For any further questions on dog park availability, please contact the Public Works Department at 507-934-0670.

CITY JOBS – CHANGING THINGS UP – The City, like so many employers across the country, has struggled for some time to fill open positions. Where previously we would have received dozens, or sometimes even hundreds, of qualified candidates, many recruitment processes end with one or two, or worse yet, zero applications.

Because of this the City has had to become a bit more flexible in how the recruitment process is handled. Like departments across Minnesota, qualified Police Officer candidates are in very short supply and with two Police Department openings to fill we he Police Department upped our game by offering incentives to new Officers that included an upfront cash payment and banked vacation and sick leave. Lucky for us it worked and we received several qualified applicants resulting in the hiring of experienced Officers Travis Sandland and William Reinbold.
Yet for other positions, most of them part-time, we are not able to offer those financial incentives and instead, we have had to change things up by having flexible recruitment dates. This edition of the Hot Sheet advertises two part-time transit related positions with no end date. These recruitments will be “open until filled”. If applications meeting the minimum requirements are received, staff will contact those applicants for an interview within one week rather than the sometimes month long wait to move forward.

Another area where the City has experienced a shortage of qualified applicants is for seasonal employees in both the Recreation and Public Works Departments. In fact, we have reopened our seasonal applications so if you missed the first round deadline, you have a second chance. Please visit the City’s website at [www.saintpetermn.gov/365/Employment](https://www.saintpetermn.gov/365/Employment) for additional information on how to apply. If you, or someone you know is interested in any of the open part-time or seasonal positions, please visit the City’s website for additional information on how to apply.

**Street Sweeping** – The annual rite of spring – street sweeping – has begun. Those on the north side of the community may have already seen the big white sweeper traveling curbside in an attempt to pick up as much debris and hazardous material as possible before spring rains wash it all into the City’s stormwater collection system. Removal of what could be tons of materials left behind after a Minnesota winter helps prevent additional pollution in local waterways including the Minnesota River.

The process is tedious (the sweeper moves fairly slowly) and can be dangerous for drivers and pedestrians alike, and that’s why City crews need your help.

If you see the sweeper in your area, please move vehicles from the roadway so the road can be cleaned curb to curb and please be patient as the sweeper works while also giving a wide berth to not only the sweeper, but also to the dump trucks hauling the materials away. Finally, if you must pass the vehicles, please make sure it is safe to do so.

City crews work hard to keep Saint Peter beautiful, but we need you to keep our crews safe! Thank you.

**And So It Begins...** This week’s spring like weather seems to have started something – an itch to spring clean! Calls have already started coming in to City Hall asking when the spring clean-up events are scheduled.

Curbside appliance and furniture collections are being scheduled for May 24th. Residents who wish to take advantage of these collections will need to pre-register and pay the fee in advance. More information on these collections will come out with the May utility bill.

Another service provided by the City that a lot of people look forward to is the curbside brush collection. It’s a ways off yet (May 2nd to be precise), but for those who utilize the service, it’s something to add to your lawn maintenance calendar. More information on this brush collection will be coming out with the April utility bill.

**City Council Meeting** – The City Council meeting on March 14, 2022 included redistricting of the City’s Wards and reaffirming the City’s polling places; calling for a public hearing on modification to the budget for Tax Increment Financing District No. 1-20; award of bid for the 2022 N. 4th Street Improvements (Broadway-Chatham St.) Project to Nielsen Blacktopping; award of bid for the 2022 Minnesota Park North Plaza - Phase II project to Nielsen Concrete; adoption of several updated/new construction standards; and approval of new business licenses (wine and on-sale beer) for River Rock Coffee.

The next regular City Council meeting will be Monday, March 28, 2022 beginning at 7:00 p.m. Copies of the meeting agendas can be found on the City’s website ([https://www.saintpetermn.gov/AgendaCenter](https://www.saintpetermn.gov/AgendaCenter)) the Friday before the meetings.

**Help Wanted** - The City of Saint Peter is currently accepting applications for several positions. Applications are available through the City’s website ([www.saintpetermn.gov/365/employment](https://www.saintpetermn.gov/365/employment)). Important note….once you have completed the online application, save it to your computer with a new title, and then email or deliver it as shown on the front page of the application. The following positions are now open:

- **Part-Time Building Supervisor** - at the Saint Peter Community Center. Evenings and weekends. Minimum qualifications include: High school diploma or equivalent; CPR and First Aid training or ability to be certified within six months of employment; and Experience working with the public.
Desirable qualifications include: Experience in building maintenance functions. $13.28 per hour. Applicants must complete a City of Saint Peter application available from the City Administrator’s Office at 227 South Front Street, Saint Peter, Minnesota 56082-2538, by calling (507)934-0663 or online at www.saintpetermn.gov/365/employment. Completed applications must be received by the City Administrator’s Office no later than 5:00 p.m. on April 6, 2022. Faxed and/or late applications will not be accepted. AA/EEO

**PART-TIME BUS DRIVER** - The City of Saint Peter is currently accepting applications for the position of Part-time Bus Drivers for the Minnesota River Valley Transit system. This position will work various shifts including day, nights and occasional weekends. This position works primarily in Saint Peter. MINIMUM QUALIFICATIONS: Must have a valid driver’s license to begin and a State of Minnesota CDL minimum of Class C Driver’s License with passenger endorsement within thirty (30) days of employment (PLEASE NOTE - Minnesota River Valley Transit will help all new drivers train for the license test); High school diploma or equivalent. DESIRED QUALIFICATIONS: Experience working with the public; experience operating two-way radio/phones; training in vehicle mechanics; previous bus driving experience. Starting wage $17.56 per hour. Applicants must complete a City application form which is available in the City Administrator’s office at 227 South Front Street, by calling (507) 934-0663 or online at https://www.saintpetermn.gov/365/Employment. Completed applications must be received by the City Administrator’s office. This position will remain open until filled and qualified applicants will be offered an interview within one week of submission of application. **NOTE:** The successful candidates for this position will be required to successfully complete and pass a pre-employment drug test. The position is also subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing required by USDOT 49 CFR Part 655 (Federal Transit Administration) and USDOT 49 CFR Part 40. In addition, successful candidates for this position must have a vehicle driving record which is clear of revocations, suspensions and cancellations for the past three (3) years. Applicants may be required to submit to a criminal background check and be clear of convictions for crimes or anticipatory crimes (as defined in M.S. 609.17 and 609.175) within the previous fifteen (15) years. AA/EEO

**PART-TIME TRANSIT SUPPORT SPECIALIST (DISPATCHER)** – for Minnesota River Valley Transit system. (Dispatcher). This position will work mostly late afternoon, evening and weekend hours. Transit Support Specialists assist Minnesota River Valley Transit riders in scheduling rides, directing drivers to stops and pick-ups, providing clerical support for Transit Operations and Compliance Managers, and operating dispatching software. MINIMUM QUALIFICATIONS: High school diploma or equivalent; demonstrated experience working with the public; demonstrated ability to operate a personal computer; ability to read, write, and speak the English language; and ability to answer multi-line phone system. DESIRED QUALIFICATIONS: Experience operating a two-way radio/phone, 1+ year experience in an office setting, 1+ year experience in a municipal or other transportation system providing logistical support for moving people or materials, demonstrated ability to read and navigate a map, 1+ year experience with dispatching or vehicle routing software and hardware, 1+ year experience using social media such as Facebook or Twitter. Starting wage: $17.56 per hour. Applicants are required to submit a City application form available online at www.saintpetermn.gov/365/employment, from the City Administrator’s office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator’s office. This position will remain open until filled and qualified applicants will be offered an interview within one week of receipt of application. AA/EEO

**SEASONAL POSITIONS** – The following seasonal positions at the Public Works and Recreation and Leisure Services Departments are now open. **NOTE:** #1-A condition of employment for all Public Works seasonal positions shall be successful completion of a background investigation and pre-employment drug test. Employees will be subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing as required by federal regulations. Must be at least 18 years of age for Public Works positions. #2 – Applicants must complete separate applications if applying in both the
Public Works and Recreation Department. #3 -
A condition of employment for aquatics program
positions shall be successful completion of a
background investigation, and successful
completion of pre-employment drug test.
Employees will be subject to post-accident,
random, reasonable suspicion, return to duty,
and follow-up drug and alcohol testing. Must be
at least 15 years of age for listed positions
unless noted differently. These positions will
remain open for application until filled, but don’t
delay in submitting an application if interested.
Applications for these seasonal positions are available online at

- PUBLIC WORKS SEASONAL
  LABORER: Duties include a variety of
  manual labor tasks associated with the
  care, maintenance, and cleaning of City
  facilities and equipment including, but not
  limited to, painting, washing, mowing, weeding, digging, cleaning and
  organizing; planting, trimming, and
  removal of trees and shrubs and
  mowing and trimming facilities. 40
  hours/week. Applicants must possess a
  minimum valid Class C or D driver’s
  $11.75/hour

- PARK RANGER: Duties include
  providing assistance at community
  events, recreational facilities, and
  maintenance activities; assuring park
  grounds and structures are neat and
  clean; assist citizens using City facilities,
  oversee entrance to Swift Street tree
  and grass clippings drop off site, assist
  with ball field maintenance during
  tournaments and weekend play.
  MINIMUM QUALIFICATIONS:
  High School diploma or GED equivalent;
  Valid Class C or D driver’s license;
  Possession of an American Heart
  Certification as a Basic Rescuer for
  cardiopulmonary resuscitation and
  emergency cardiac care or the ability to
  obtain within six months of employment
  with the City. DESIRABLE
  QUALIFICATIONS: Demonstrated
  ability to deal with the public;
  Demonstrated problem solving abilities;
  Demonstrated communication skills
  related to City operations; Demonstrated
  knowledge and experience in park
  maintenance; Ability to speak
  conversational Somali or Spanish. May
  1 to October 31 including weeknights,
  weeknights, holidays, and weekends.
  Must pass pre-employment drug test;
  subject to post-accident, random,
  reasonable suspicion, return to duty,
  and follow-up drug and alcohol testing
  required by federal regulations.
  Minimum age: 18. $13.75/hour

- HEAD LIFEGUARD: Duties include
  supervision of aquatics personnel, pool
  patrons, and pool facility. Must have
  three years of lifeguard experience.
  Current WSI, LGT, First Aid and CPR
  certificates required. Strong leadership
  $13.00/hour

- LIFEGUARD/WSI: Duties include
  teaching swim lessons and supervision
  of swimmers. Some maintenance. Full,
  part-time and substitute positions.
  Current WSI, LGT, First Aid and CPR
  Certificates required. $12.15/hour

- LIFEGUARD (without WSI): Duties
  include supervision of swimmers and
  some maintenance. Full, part-time and
  substitute positions. Current LGT, First
  Aid & CPR Certificates required.
  $11.75/hour

- OUTDOOR POOL CASHIER: Duties
  include collection of pool fees, light
  bookkeeping, some maintenance, and
  strong public relations skills. Part-time.
  $9.50/hour

- RECREATION COORDINATOR: Train
  and supervise staff, organize and
  implement summer sports programs
  (youth and adult) as well as mobile
  recreation program (Exploration
  Recreation). Need strong organizational,
  motivational, planning and leadership
  skills. Valid Class C or D driver’s
  license is required. Experience with
  school age children. Minimum age: 18,
  35–40 hours/week. Mid May–mid/end of
  August. $12.50/hour

- RECREATION LEADERS: Responsibilities
  include implementing
  youth summer recreation and sports
  programs and special events. Previous
  experience working with youth desired.
  Strong leadership and organizational
  skills required. Valid Class C or D
  driver’s license.
<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Meeting</th>
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<tbody>
<tr>
<td>Wednesday</td>
<td>March 23</td>
<td>12:30 p.m.</td>
<td>Hospital Commission</td>
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<tr>
<td>Thursday</td>
<td>March 24</td>
<td>12:00 noon</td>
<td>Econ. Dev. Authority - CANCELLED</td>
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<tr>
<td>Friday</td>
<td>March 25</td>
<td>8:00 a.m.</td>
<td>Tourism and Visitors Bureau</td>
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<tr>
<td>Monday</td>
<td>March 28</td>
<td>7:00 p.m.</td>
<td>City Council Meeting</td>
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<tr>
<td>Tuesday</td>
<td>March 29</td>
<td>5:30 p.m.</td>
<td>Heritage Preservation Commission</td>
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<tr>
<td>Monday</td>
<td>April 4</td>
<td>5:30 p.m.</td>
<td>City Council Workshop</td>
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<tr>
<td>Thursday</td>
<td>April 7</td>
<td>5:30 p.m.</td>
<td>Planning and Zoning Commission</td>
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<tr>
<td>Monday</td>
<td>April 11</td>
<td>3:30 p.m.</td>
<td>Housing and Redevelopment Authority</td>
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<tr>
<td>Monday</td>
<td>April 11</td>
<td>7:30 p.m.</td>
<td>City Council Meeting</td>
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<tr>
<td>Monday</td>
<td>April 18</td>
<td>5:30 p.m.</td>
<td>City Council Workshop</td>
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<tr>
<td>Monday</td>
<td>April 18</td>
<td>7:00 p.m.</td>
<td>Parks and Recreation Advisory Board</td>
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<td>Tuesday</td>
<td>April 19</td>
<td>6:00 p.m.</td>
<td>Board of Appeal and Equalization</td>
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<tr>
<td>Friday</td>
<td>April 22</td>
<td>8:00 a.m.</td>
<td>Tourism and Visitors Bureau</td>
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<td>April 25</td>
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<td>City Council Meeting</td>
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<tr>
<td>Tuesday</td>
<td>April 26</td>
<td>5:30 p.m.</td>
<td>Heritage Preservation Commission</td>
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<tr>
<td>Wednesday</td>
<td>April 27</td>
<td>12:30 p.m.</td>
<td>Hospital Commission</td>
</tr>
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<td>Economic Development Authority</td>
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