

CITY OF SAINT PETER[©]

HOT SHEET



All the City news you need to know and a little bit more.
City Info Line 507-934-0675 TDD #711
The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street.
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10/14/2020

ELECTION NEWS – Have you made the decision to vote by absentee? If so, there are some reminders that might be important to you.

- If you haven't started the process yet, don't wait much longer. While you can certainly vote by absentee ballot in person at the Nicollet County Government Center (501 South Minnesota Avenue), if you are planning on voting using the mail process, time is really getting short. You need to submit an absentee ballot application, the County will need to verify your info and then mail you a ballot which you'll fill out and either mail back or drop off at the Government Center. We've all heard about problems within the postal service that are causing mail delivery to take longer than we are used to so please keep that information in mind when you are deciding to absentee vote by mail.
- If you have a completed absentee ballot and you've delayed in getting it back to the Government Center you will NOT be able to hand it to Election Judges in the polling place on November 3rd. Judges at your local polling place are NOT allowed to accept absentee ballots. They must be returned to the Government Center.
- Are you registered to vote? If not, you have missed the deadline for early registration and will have to register at your polling place on election day. To do so, you'll have to provide one of the



acceptable proofs of residence. Don't know what they are? Here's a link that shows all the options: <https://www.sos.state.mn.us/elections-voting/register-to-vote/register-on-election-day/>.

- If you live in Ward 1, remember that we are back at the National Guard Armory for this election (and we hope all that follow!). 1120 North Swift Street is the address and polls for all of the City's polling places will open at 7:00 a.m. and close at 8:00 p.m. If you arrive at the tail end of the evening, as long as you are already in line when the polls are declared closed you will be allowed to vote.
 - We're working hard to keep everyone safe and healthy as they cast their votes. Election Judges will wear masks and be behind sneeze guards and any Judge with a temp or COVID symptoms will be sent home. Pens will be sanitized after every voter. Secrecy folders will be used once and disposed of. We will have jugs of hand sanitizer and will offer a squirt to every voter as they come and again when they leave. As required by the State of Minnesota, we'll ask everyone to wear a mask and we will provide masks for those who forget. We limit the number of voters allowed in at any one time so we can ensure social distancing rules are followed and have changed up the precincts at the Community Center to smooth out the traffic flow of voters to keep everyone 6' apart. And finally, we will sanitize all hard surfaces throughout the day.
- Even with all the folks who have already voted by absentee, presidential Election Day is always super busy and we expect the same this year. There are dozens of Election Judges trained and ready to serve you and even if lines grow longer than you might be used to, if everyone is patient we hope to make the process as easy and quick as possible.

Voting is the single most important part of the democratic process and we want every vote to count. Please help us by planning ahead to do your part and make this election not only historical in the number of people voting, but in doing so during a world-wide pandemic.

CITY COUNCIL MEETING – The City Council meeting of October 12, 2020 included adoption of a resolution related to delay in closing for the issuance of \$33,000,000 in bonds for the Hospital project financing which resulted in a \$900,000 savings from a lower interest rate; continuation of the Central Business District/ADA grant program that offers grant funds to downtown businesses to make their business more accessible; contingent award of a bid to demolish the former bowling alley at 1671 South Third Street; and initiation of the process to assess unpaid utility charges and unpaid miscellaneous charges. The closed session to discuss land sale at 1830 Freeman Drive and the development agreements for the North Traverse Green Subdivision were removed from the agenda.

The next regular City Council meeting will be Monday, October 24th beginning at 7:00 p.m. The meeting will be held electronically as authorized under Minnesota Statutes 13.021. For log-in information, please visit the City's website. The log-in information will be at the bottom of the meeting agenda page which will be available under the "meetings and minutes" section of the homepage the Friday before the Council meeting.

FREE FALL FAMILY CAR PARK CINEMA - Drive in to see the PG rated movie "The Addams Family" in the library parking lot on Friday, October 16th. The movie will start at 8:00 p.m.

Participants will stay in their vehicles and listen to the movie over the car radio. Space is limited so reservations are required. Auntie Wendy's Kettle Corn will be available for sale so you have something sweet and crunchy to snack on as you enjoy this great family event. Reserve your parking spot now by calling the Recreation and Leisure Services Department at 507-934-0677.



2020 LEAF AND GRASS CURBSIDE COLLECTION – The City's fall curbside leaf and grass collection begins October 19th for properties south of Broadway Avenue. Collection for properties north of Broadway will begin on November 2nd. Both collections begin

at 7:00 a.m. on the specified Monday and property owners should have all their materials at the curb by 7:00 a.m. on the specified date.

This is a lengthy process (five weeks in 2019) that pits the City's crews against Mother Nature and the possibility of collection ending snowstorms. That sometimes means collection starts before all trees have shed their leaves and that's one of the reasons why the start point rotates each year between the north and south ends of the community.

To help expedite the process, please note the following tips:

1. Place leaves parallel and adjacent to the curb on the lawn within six-feet (6') of the curb line.
2. Do not put leaves in the street, on a tarp, under a tarp, or in bags.
3. Do not include grass clippings with the leaves.
4. Do not include animal waste with the leaves.
5. Place brush and leaves away from curbs, light poles, mailboxes, signs, trees, posts, utility boxes/pedestals, etc.
6. Don't park on the street in front of the yard waste until pick-up is complete (if possible, allow fifty feet [50'] either side of the pile so the tractor pulling a trailer with vacuum hose has enough room to collect the material).
7. If you live on a dead-end street, place material on the curb in front of the house, not on the dead-end.
8. If you live on a corner lot it is possible that one side will be picked up before the other as the trucks run north to south and then east to west to be more efficient in the collection process. If you want all your leaves picked up at the same time place your piles on the same side of the street.
9. If you hire a lawn service company to remove leaves and grass clippings, make sure to share this information with them.

As mentioned above, a good snowstorm may put an end to the collection process, but leaves, brush, grass clippings and garden waste can still be taken to the City's yard waste drop-off site at 1128 North Swift Street if you miss the collection.

The site is open 24-7 year round for the convenience of residential utility customers, but please remember that brush and tree trimmings need to be cut shorter than 6 feet.

This service is provided and funded by the environmental service fee on City residential utility customer's bills.

HELP WANTED – The City of Saint Peter is now taking applications for the following position:

- **ASSISTANT LIBRARY SUPERVISOR** - in the Recreation and Leisure Services Department.

This position assists, conducts, leads and evaluates programs, projects special events, and facilities. Minimum qualifications: two or more years post-secondary education in areas such as child care, youth development, marketing, education, library sciences, media or similar fields; two years demonstrated experience in activity programming, activity or event planning or a combination of education and experience that provides equivalent knowledge, skills and abilities; personal computer knowledge and experience; valid driver's license; experience working with the public. DESIRED QUALIFICATIONS: Bachelor's degree in Education, Media or Library Sciences or equivalent; two or more years demonstrated public library experience in a patron service related or youth related position; demonstrated experience in library operations, media resources or related field; demonstrated ability to provide youth programming and services; demonstrated grant writing and grant administration experience; public library experience in patron service related or youth related position; advanced education in library operations, media resources or related field; and demonstrated ability to provide children's programming and services. Wage range \$17.04-\$18.08 per hour. Applicants must complete a City application available from the City Administrator's Office at 227 South Front Street, Saint Peter, Minnesota 56082, by calling the Office at (507)934-0663, by email to barbaral@saintpetermn.gov, or online at <https://www.saintpetermn.gov/365/employment>. Applicants must also review/return the supplemental information provided along with the job application. Completed applications must be received by City Administrator's office by 5:00 p.m. on November 6 2020. Faxed and/or late applications will not be accepted. AA/EOE

- **POLICE PATROL OFFICER** - The City of Saint Peter Police Civil Service Commission is

currently accepting applications to establish an eligibility ranking for the position of Police Patrol Officer. We currently have one immediate opening. Applicants must meet the minimum qualifications: a two year degree in Law Enforcement from a P.O.S.T. accredited college or vocational school; Possession of a valid Minnesota P.O.S.T. board license or eligibility to immediately receive a P.O.S.T. board license; possession of, or eligible for a Minnesota Class d Driver's license; and satisfactory results on recruitment instruments designated by the Police Civil Service Commission, such as oral examinations, written examinations, physical examinations and psychological examinations. Desired qualifications include: four year Bachelor's Degree in law enforcement or related field; experience in working with a law enforcement agency; and specialized training or certificate in a law enforcement related field; customer service people oriented employment history. Probationary pay rate has been established at \$28.40/hr. The City of Saint Peter offers very competitive health benefits. Applications may be obtained at, and must be submitted along with a cover letter and résumé, to the Saint Peter Police Civil Service Commission, c/o Saint Peter Police Department, 207 South Front Street, Saint Peter, MN 56082, (507)931-1550, by 5:00 p.m., Friday, November 27, 2020. Faxed and/or late applications will not be accepted. AA/EOE (Sorry, but online application for this position is not yet available.)

CITY MEETING CALENDAR –***PLEASE NOTE...Until further notice, City meetings may be conducted electronically as authorized under Minnesota Statutes 13D.021. Log-in information for meetings being held either virtually or as a hybrid virtual/in-person will be included at the bottom of the agenda page. Agendas are all posted on the City's website at www.saintpetermn.gov.

Monday	October 19	5:30 p.m.	City Council Workshop
Monday	October 19	7:00 p.m.	Parks and Recreation Advisory Board
Thursday	October 22	12:00 noon	Economic Development Authority

Friday	October 23	8:00 a.m.	Tourism and Visitors Bureau
Monday	October 26	7:00 p.m.	City Council Meeting
Tuesday	October 27	5:30 p.m.	Heritage Preservation Commission
Wednesday	October 28	12:30 p.m.	Hospital Commission
Monday	November 2	3:30 p.m.	Housing and Redevelopment Authority
Monday	November 2	5:30 p.m.	City Council Workshop
Tuesday	November 3		ELECTION DAY!
Thursday	November 5	5:30 p.m.	Planning Commission
Monday	November 9	7:00 p.m.	City Council Meeting
Tuesday	November 10	5:30 p.m.	Library Board
Monday	November 16	5:30 p.m.	City Council Workshop
Monday	November 16	7:00 p.m.	Parks and Recreation Advisory Board
Thursday	November 19	12:00 noon	Economic Development Authority
Monday	November 23	7:00 p.m.	City Council Meeting
Tuesday	November 24	5:30 p.m.	Heritage Preservation Commission
Wednesday	November 25	12:30 p.m.	Hospital Commission (may be rescheduled)
Thursday - Friday	November 26 - November 27		CITY OFFICES CLOSED—THANKSGIVING
Monday	November 30	3:00 p.m.	City Council Goal Session