CITY OF SAINT PETER
HOT SHEET

All the City news you need to know and a little bit more.
City Info Line 507-934-0675 TDD #711
The City of Saint Peter is an equal opportunity provider.

The following information is a publication of the City of Saint Peter, City Administrator’s Office, 934-0663, 227 South Front Street.
To request an email subscription to this newsletter, or for more information, please contact us at barbara@saaintpetermn.gov
www.facebook.com/cityofsaaintpeter

8/26/2020

CITY COUNCIL ACTIONS – The City Council meeting of August 24, 2020 included award of bids for two improvement projects at the Broadway Electric Generation Plant; approval of all changes orders related to the River's Edge Hospital Expansion Project; adoption of an order to remove the hazardous building at 1671 South Third Street; authorization for preparation of a feasibility study for a project to make drainage, stormwater, curb, gutter and roadway improvements along North Third Street (north 1,000’ from the St. Julien Street intersection), Center Street and McLeod Street; approval for a modification to vacation accumulation rates for City employees with over 35 years of service; and authorization for issuance of a tree worker license.

The next regular City Council meeting will be Monday, September 14th beginning at 7:00 p.m. The meeting will be held electronically as authorized under Minnesota Statutes 13.021. For log-in information, please visit the City’s website. The log-in information will be at the bottom of the meeting agenda page which will be available under the “meetings and minutes” section of the homepage the Friday before the Council meeting.

During the period the site is closed, the recycling bins will be relocated to North Swift Street so the public can continue to drop off recycling. However, the brush, tree and grass dumping areas will be closed and NOT available for use by residents.

And as a reminder, due to the continued violation by a limited number of individuals, this site is now under 24-7 video surveillance. Those who dump illegally will be prosecuted. Thank you to those who use the site judiciously and within the rules.

COVID-19 MICRO LOAN PROGRAM DEADLINE - This spring the Saint Peter Economic Development Authority (EDA) and City Council adopted a COVID-19 Micro Loan Program to assist those local businesses most directly impacted by the COVID-19 peacetime emergency. The program was highly successful but eligible businesses interested in applying for the program are running out of time.

Applications for participation in the COVID-19 Micro Loan Program must be received by the Community Development Department at City hall by no later than 5:00 p.m., August 31, 2020.

For more information on this program, please contact Community Development Director Russ Wille at City Hall (227 South Front Street), by phone at 507-934-0661 on the City’s website at https://www.saintpetermn.gov/458/Covid-19-Micro-Loan-Program?fbclid=IwAR21fPoY1EFTXpzvVKUsiyRbgzOqc1fNqdnJ-uJ36A-OMv1J0RSURmN84.

DROP OFF SITE TEMPORARY CLOSURE – The North Swift Street drop off site will be temporarily closed starting August 31st. During this time there will be no access for residents to drop off brush, garden waste or grass clippings so anyone doing yard work is encouraged to schedule accordingly if you wish to dispose of those materials.

RIVER’S EDGE HOSPITAL EXPANSION PROJECT – More than four years after the project was initially discussed and two years after construction started, the expansion project that doubled the size of River’s Edge Hospital is complete. The $33 million project came in a week early and $6,001 under budget – an
impressive achievement for such an expansive project.

The City Council is expected to formally accept the project as completed at a regular meeting in September.

**ELECTION JUDGE APPLICATIONS BEING ACCEPTED** – COVID-19 has taken a toll on the country in many different ways, not the least of which is the election process. This year’s general election on November 3rd will be impacted by COVID-19 with limitations on the number of voters allowed in the polling place at any one time to ensure social distancing can be maintained.

One of the other important impacts has to do with Election Judges. The City always supplements our usual roster of 44-46 election judges for each election with almost double that amount during a presidential election year and this year will be no different. What is different is that many of those who have served as Election Judges in years past have chosen to sit out this year’s election due to COVID-19 concerns. Because of that, the City is now accepting applications for individuals to serve as Election Judges for the November 3rd general election.

To qualify for appointment as an Election Judge, individuals must be:

- eligible to vote in the State of Minnesota; and
- affiliated with a major political party; and
- able to read, write and speak English; and
- appointed by the City Council; and
- trained and currently certified as an Election Judge.

An Election Judge cannot be:

- a candidate in that election (i.e. be running for an office on the ballot used in that precinct); or
- the husband, wife, parent, step relative, child, brother, or sister of a candidate or another judge in the same precinct; or
- a challenger.

All Judges must complete mandatory Election Judge training. This three hour virtual training will only be available through GoToMeeting software so before submitting an application, please ensure you have the capability of using GoToMeeting software on your computer and that you can see and be heard by the trainer while doing so.

To apply please contact the City Administrator’s office at barbaral@saintpetermn.gov to request an application. Completed applications must be returned by **no later than September 15th**. Please note that as with any City recruitment process, not everyone who applies will be hired.

**CAMPAIGN SIGNS** - With the primary behind us, campaign signs are starting to pop up around town. Campaign sign regulations are found in both local and State laws and candidates are informed of the rules when they file for office. However, many of those who help candidates out, including the owners of the private property where the signs are placed, don’t necessarily know the regulations. To ensure your candidate doesn’t have to spend valuable campaigning time on sign patrol, please review the regulations below and make sure signs in your yard are placed appropriately. If this information is new to you, please note that these rules have been in place for a very long time and every candidate who files for public office is made aware of what they can and can’t do.

- The most important thing to remember is signs are only allowed on private property with permission of the property owner. The City right-of-way (boulevard) is NOT private property. This applies to both sides of a property if on a corner lot.
- To ensure the sign is on private property, a general rule of thumb is to place the sign behind the public sidewalk or if none, behind the row of boulevard trees or if none, behind the utility boxes or if none, 20’ behind the back of the curb.
- Signs which are in disrepair must be removed.
- Signs must not impede traffic sight lines.
- Signs are not allowed to be attached to street signs, regulatory signs, or utility structures/boxes. If signs are attached to these structures they will be removed by either the Department of Transportation (if along a State Highway right-of-way) or City employees.
- If you are a candidate or someone placing a sign on behalf of a candidate, please make sure the property owner knows the rules and doesn’t move the sign closer to the street after mowing or in an attempt to make the sign more visible.

Thanks for your cooperation and good luck to all area candidates in this fall's general election.
HELP WANTED – The City is now accepting applications for the following positions:

- **PART-TIME RECREATION LEADER** – in the Recreation and Leisure Services Department of the City of Saint Peter. This position will assist, lead, and evaluate recreational program and activities including special events, projects, and facilities. Must be 16 or older, able to lift up to 30 pounds and able to communicate effectively with the public. Afternoon, evening and weekend hours, including holidays. $10.00 per hour. Applicants must complete a City application available from the City Administrator’s Office at 227 South Front Street, Saint Peter, Minnesota 56082, by calling the Office at (507)934-0663, by email to barbaral@saintpetermn.gov, or online at https://www.saintpetermn.gov/365/Employment. Applicants must also review/return the supplemental information provided along with the job application. Completed applications must be received by City Administrator’s office by 5:00 p.m. on September 4, 2020. Faxed and/or late applications will not be accepted. AA/EOE

- **ASSISTANT LIBRARY SUPERVISOR** – in the Recreation and Leisure Services Department. Minimum qualifications: two or more years post-secondary education in areas such as child care, youth development, marketing, education, library sciences, media or similar fields; two years demonstrated experience in activity programming, activity or event planning or a combination of education and experience that provides equivalent knowledge, skills and abilities; personal computer knowledge and experience; valid driver’s license; experience working with the public. DESIRED QUALIFICATIONS: Bachelor’s degree in Education, Media or Library Sciences or equivalent; two or more years demonstrated public library experience in a patron service related or youth related position; demonstrated experience in library operations, media resources or related field; demonstrated ability to provide youth programming and services; demonstrated grant writing and grant administration experience; public library experience in patron service related or youth related position; advanced education in library operations, media resources or related field; demonstrated experience in library operations, media resources or related field; and demonstrated ability to provide children’s programming and services. Wage range $17.04-$18.08 per hour. Applicants must complete a City application available from the City Administrator’s Office at 227 South Front Street, Saint Peter, Minnesota 56082, by calling the Office at (507)934-0663, by email to barbaral@saintpetermn.gov, or online at https://www.saintpetermn.gov/365/Employment. Applicants must also review/return the supplemental information provided along with the job application. Completed applications must be received by City Administrator’s office by 5:00 p.m. on September 4, 2020. Faxed and/or late applications will not be accepted. AA/EOE

- **PART-TIME BUILDING SUPERVISOR** – in the Recreation and Leisure Services Department working at the Community Center. Nights and weekends. Minimum qualifications include: High school diploma or equivalent; CPR and First Aid training or ability to be certified within six months of employment; and previous experience working with the public. Desirable qualifications include: Experience in building maintenance functions. $11.21 per hour. Applicants must complete a City application available from the City Administrator’s Office at 227 South Front Street, Saint Peter, Minnesota 56082, by calling the Office at (507)934-0663, by email to barbaral@saintpetermn.gov, or online at https://www.saintpetermn.gov/365/Employment. Applicants must also review/return the supplemental information provided along with the job application. Completed applications must be received by City Administrator’s office by 5:00 p.m. on September 4, 2020. Faxed and/or late applications will not be accepted. AA/EOE

CITY MEETING CALENDAR – ***PLEASE NOTE…Until further notice, City meetings may be conducted electronically as authorized under Minnesota Statutes 13D.021. Log-in information for meetings being held either virtually or as a hybrid virtual/in-person will be included at the bottom of the agenda page. Agendas are all posted on the City’s website at www.saintpetermn.gov.

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<th>Day</th>
<th>Date</th>
<th>Time</th>
<th>Agenda</th>
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<tbody>
<tr>
<td>Wednesday</td>
<td>August 26</td>
<td>12:30 p.m.</td>
<td>Hospital Commission</td>
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<tr>
<td>Thursday</td>
<td>August 27</td>
<td>12:00 noon</td>
<td>Economic Development Authority</td>
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<tr>
<td>Friday</td>
<td>August 28</td>
<td>8:00 p.m.</td>
<td>Tourism and Visitors Bureau</td>
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<tr>
<td>Day</td>
<td>Date</td>
<td>Time</td>
<td>Event</td>
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<tr>
<td>Monday</td>
<td>August 31</td>
<td>3:00 p.m.</td>
<td>City Council Goal Session</td>
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<td>Thursday</td>
<td>September 3</td>
<td>5:30 p.m.</td>
<td>Planning and Zoning Commission</td>
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<tr>
<td>Monday</td>
<td>September 7</td>
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<td>LABOR DAY HOLIDAY – City offices closed</td>
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<tr>
<td>Tuesday</td>
<td>September 8</td>
<td>5:30 p.m.</td>
<td>City Council Workshop</td>
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<tr>
<td>Monday</td>
<td>September 14</td>
<td>3:30 p.m.</td>
<td>Housing and Redevelopment Authority</td>
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<tr>
<td>Monday</td>
<td>September 14</td>
<td>7:00 p.m.</td>
<td>City Council Meeting</td>
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<tr>
<td>Tuesday</td>
<td>September 15</td>
<td>5:30 p.m.</td>
<td>Library Board (rescheduled due to Council Workshop conflict)</td>
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<tr>
<td>Monday</td>
<td>September 21</td>
<td>5:30 p.m.</td>
<td>City Council Workshop</td>
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<tr>
<td>Wednesday</td>
<td>September 23</td>
<td>12:30 p.m.</td>
<td>Hospital Commission</td>
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<tr>
<td>Thursday</td>
<td>September 24</td>
<td>12:00 noon</td>
<td>Economic Development Authority</td>
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<tr>
<td>Friday</td>
<td>September 25</td>
<td>8:00 a.m.</td>
<td>Tourism and Visitors Bureau</td>
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<tr>
<td>Monday</td>
<td>September 28</td>
<td>7:00 p.m.</td>
<td>City Council Meeting</td>
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<tr>
<td>Tuesday</td>
<td>September 29</td>
<td>5:30 p.m.</td>
<td>Heritage Preservation Commission</td>
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