

# CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more.

City Info Line 507-934-0675 TDD #711

The City of Saint Peter is an equal opportunity provider.



The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. To request an email subscription to this newsletter, or for more information, please contact us at [barbaral@saintpetermn.gov](mailto:barbaral@saintpetermn.gov)  [www.facebook.com/cityofsaintpeter](http://www.facebook.com/cityofsaintpeter)

07/19/17

**CITY COUNCIL ACTIONS** – Action taken by the City Council on July 12, 2017 included a public hearing and subsequent action to approve the vacation of the portion of Mason Street lying east of the North Sunrise Drive right-of-way; acceptance of the 2016 audit; approval for the unbudgeted purchase of an exchange server; approval for a revolving loan for Building Good Communities, LLC; scheduling a Tax Increment Financing hearing to create a Tax Increment Financing District to assist with demolition and utility disconnection/reconnection costs for redevelopment of property at 115-1123 south Minnesota Avenue; and approval of a Tree Worker license.

The next City Council meeting is July 24, 2017 at 7:00 p.m. in the Governors' Room of the Community Center. For more information on City Council meetings, please contact the City Administrator's office at 507-934-0663. Copies of the Council packet are also available on the City's website at [www.saintpetermn.gov/city](http://www.saintpetermn.gov/city).

**TEMPORARY ROAD CLOSURE** – The 100 block of South Washington Avenue, between Broadway and Park Row, will be closed on Thursday, July 20th between 6:30 a.m. and 4:00 p.m. as crews work to replace a fire hydrant. We apologize for the inconvenience.

**CITY MEETING SCHEDULES** – The City uses many different ways of notifying the public when and where City meetings take place. The one official spot is the legal notices bulletin board at City Hall. As required by the Open Meeting law, all official notices of meetings to be held by the City Council and its' advisory boards and commissions are posted on this bulletin board at least 72 hours before the meeting.

We also include a calendar in the Hot Sheet and have a calendar available on the City's website.

Meetings are sometimes referenced on the City's Facebook page. While we try to be as accurate as we can be in these different locations, the meetings are usually posted on the website a year in advance and sometimes things get changed.

Residents interested in attending a City Council meeting, or seeing what is on the agenda for an upcoming meeting, are encouraged to go directly to the Council packet for that meeting. The City Administrator's Office uploads copies of all City Council meeting agendas and packet to the City's website at [www.saintpetermn.gov](http://www.saintpetermn.gov) under the GOVERNMENT tab. Click on "current City Council agendas and packets" and you can see exactly the same notice and information that is provided directly to the Council.

And as always, if it is really important to ensure you are at the meeting, please feel free to contact the City Administrator's Office (507-934-0663) to verify the start time and location of any meeting. We are happy to help.



**SEAL COATING** – As part of the City's annual streets maintenance program, the City conducts "seal coating". The community is divided into sections and the

work is done on a 5-6 year rotating basis in each section.

Seal coating is a process where tacky asphaltic oil is applied to the road surface, followed immediately by placement of small red/chip rock stones. The rock is left in place for several days to allow the rock to adhere to the oil product until it is eventually swept up by the Streets crew. This creates a, hopefully, water proof seal to the road surface that prevents penetration of water which leads to deterioration of the road surface.

During the process, motorists are restricted from driving on the roadway surface until the rock is in place. It moves very quickly and the City's Streets crew works cooperatively with the seal coat contractor to move through areas efficiently and quickly.

This year's seal coating program will begin at the beginning of August. If you live in one of the areas to be done, "no parking" signs will have been posted before the work commences. Those living in the area are asked to make alternative plans for parking vehicles to make sure the entire length of roadway is open. Once the rock has been placed, please feel free to park on the roadway again,

The streets to be seal coated this year include:

- Municipal Swimming Pool Parking Lot
- Wastewater Plant Parking Lot
- Fire Department Parking Lot
- Nicollet County Historical Society Parking Lot
- City Lots #2, #3, and #4
- St. Julien Street between Washington and 169
- Swift Street
- Fair Street
- North Fourth Street
- North Third Street between Broadway and Union
- West Skaro Street between Washington and 169 (MN Ave)
- West Chatham Street
- West Chestnut Street
- Dranttell Street
- West Madison Street

Property owners along these roadways may experience a bit of dust from the process, but please be patient until the rock is swept up in a few days. For questions about the seal coating process, please contact the Public Works Department at 934-0670.

**MOVIES IN THE PARK** – Join the Recreation and Leisure Services Department staff to watch "Moana" outside, under the stars, at Jefferson Park on July 21st. Moana is rated PG and is 113 minutes long. The movie begins at dusk, (approximately 8:50 p.m.), and this is a free event for the whole family.



**MOVIES IN THE PARK MOSQUITO SPRAYING** – For those planning to attend the free Movies in the Park event please note that City crews

will spray for mosquitos prior to the event. If you have concerns about exposure to the chemicals used for mosquito prevention, please take this

information into consideration when deciding to attend the event.

**9<sup>TH</sup> ANNUAL SUMMER CELEBRATION AND NIGHT TO UNITE EVENT** – Please join the Police Department and Recreation and Leisure Services Department on Tuesday, August 1 from 5:30 – 7:30 p.m., for the 9th annual Summer Celebration and Night To Unite event at Veteran's Memorial Park adjacent to the swimming pool. There will be free games and activities for all ages including the Mayo One Helicopter (weather and emergency dependent); a smoke house, safety demonstrations and crime prevention tips. There will be free admission to the pool and you can fill up on hot dogs and walking tacos and then take a shot at the dunk tank.

There will be lots of great prizes!! Again, the admission is free, but participants are asked to help support the St. Peter Food Shelf by bringing a generous donation to the event.

**CITY COUNCIL CANDIDATE FILING** – The filing period for seats on the City Council will begin at 8:00 a.m. on Tuesday, August 1st and continue until 5:00 p.m. on Tuesday, August 15, 2017. The Election will be held on Tuesday, November 7, 2017 to elect a Mayor, two Councilmembers from Ward I (North Ward) and one Councilmember from Ward II (South Ward). The terms of:

<b>NAME</b>	<b>POSITION</b>	<b>TERM</b>
Charles Zieman	Mayor	2 yrs.
Susie Carlin	Council Ward I	4 yrs.
Roger Parras	Council Ward I	4 yrs.
Stephan Grams	Council Ward 2	4 yrs.

expire on December 31, 2017. Please note that Saint Peter City Council positions are non-partisan.

Any person wishing to file for City offices may do so at the City Administrator's office in the Municipal Building, 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1:00 p.m. - 5:00 p.m. The filing fee is \$5.00. Persons with questions regarding the election or filing for office are encouraged to call the City Administrator's office at 934-0663.

**STREET PAINTING WORK** –

The Public Works crew has begun to paint roadways stripes, parking stalls and intersections. Please be extra careful in and around these areas as traffic may be



restricted to one lane and intersections may be a little more difficult to traverse until the paint dries and the safety cones are removed.

**HELP WANTED** – The City of Saint Peter is currently accepting applications for the following positions:

- **PT Bus Aide** - for the Minnesota River Valley Transit system. The Bus Aide assists St. Peter pre-school passengers boarding and disembarking the bus; rides the bus with the pre-school passengers; monitors passengers; assists passengers to the curb or sidewalk, and aids in emergency medical situations. **MINIMUM QUALIFICATIONS:** Experience working with the public in a retail setting. **DESIRED QUALIFICATIONS:** Six or more months experience working with children in a child care setting such as a day care; Training in basic first aid. Hours for the position will be approximately 7:15 – 8:10 a.m. and 10:45 am-12:15 pm and 2:45 – 3:30 p.m. weekdays. Applicants will be required to undergo a successful background investigation. Aides are paid on a per shift basis. All applicants must complete City application form available in the City Administrator’s office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator’s office by 5:00 p.m. August 10 2017. Faxed and/or late applications will not be accepted. AA/EEO
- **PART-TIME BUS DRIVERS** for the Minnesota River Valley Transit System. Position works Wednesday, Friday and/or Saturday nights from 9 pm – 2 am. **MINIMUM QUALIFICATIONS:** High school diploma or equivalent; possession

of, or ability to obtain within 30 days of employment, a valid State of Minnesota CDL minimum of Class C Driver’s License/passenger endorsement. **DESIRED QUALIFICATIONS:** Previous experience working with the public; training in vehicle mechanics; experience operating a two-way radio/phone; and prior bus driving experience. Starting wage \$17.91 per hour. Applicants are required to complete City application form available in the City Administrator’s office at 227 South Front Street or by calling (507) 934-0663. Completed applications must be received by the City Administrator’s office by 5:00 p.m. August 10, 2017. Faxed and/or late applications will not be accepted. **\*\*NOTE:** The successful candidates for this position will be required to successfully complete and pass a pre-employment drug test. The position is also subject to post-accident, random, reasonable suspicion, return to duty, and follow-up drug and alcohol testing as required by USDOT 49 CFR Part 655 (Federal Transit Administration) and USDOT 49 CFR Part 40. In addition, successful candidates for this position must have a vehicle driving record which is clear of revocations, suspensions and cancellations for the past three (3) years. Applicants may be required to submit to a criminal background check and be clear of convictions for crimes or anticipatory crimes (as defined in M.S. 609.17 and 609.175) within the previous fifteen (15) years. AA/EEO

**CITY MEETING CALENDAR** - This calendar is subject to change. Should you have a question on a meeting date/time, please contact the City Administrator’s Office at 934-0663.

Monday	July 24	7:00 p.m.	City Council meeting
Tuesday	July 25	5:30 p.m.	Heritage Preservation Commission
Wednesday	July 26	12:30 p.m.	Hospital Commission
Thursday	July 27	12:00 noon	Economic Development Authority
Friday	July 28	8:00 a.m.	Tourism and Visitors Bureau
Monday	July 31	3:00 p.m.	City Council Goal Session
Tuesday- Tuesday	August 1 - August 15		City Council Candidate Filing Period
Thursday	August 3	5:30 p.m.	Planning and Zoning Commission

Monday	August 7	3:30 p.m.	Housing and Redevelopment Authority
Monday	August 7	5:30 p.m.	City Council Workshop
Monday	August 14	7:00 p.m.	City Council Meeting
Monday	August 21	5:30 p.m.	City Council Workshop
<del>Monday</del>	<del>August 21</del>	<del>7:00 p.m.</del>	<del>Parks and Recreation Advisory Board</del> <b>CANCELLED!</b>
Wednesday	August 23	12:30 p.m.	Hospital Commission
Thursday	August 24	12:00 noon	Economic Development Authority
Friday	August 25	8:00 a.m.	Tourism and Visitors Bureau
Monday	August 28	7:00 p.m.	City Council Meeting
Tuesday	August 29	5:30 p.m.	Heritage Preservation Commission

\*\*\* Please contact the City Administrator's office (507-934-0663) for up-to-date meeting information.\*\*\*