

CITY OF SAINT PETER HOT SHEET



All the City news you need to know and a little bit more.
City Info Line 507-934-0675 TDD #711
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The following information is a publication of the City of Saint Peter, City Administrator's Office, 934-0663, 227 South Front Street. To request an email subscription to this newsletter, or for more information, please contact us at barbaral@saintpetermn.gov www.facebook.com/cityofsaintpeter



07/17/19

CITY COUNCIL ACTIONS – Action at the City Council meeting held on July 8, 2019 included acceptance of the 2018 audit as presented by the City's auditor; approval of a mortgage subordination request submitted by Jael Properties (River Valley Birth Center); approval of a School District #508 request for a second School Resource Officer; authorization to execute a Memorandum of Understanding with School District #508 for Community Education youth programming to be provided by the City's Recreation and Leisure Services Department; authorization for the City to reimburse itself from future bond proceeds for the Fire Hall Project; approval to execute a modified membership agreement for the Regional Economic Development Alliance; and adoption of modified and new construction standards for public infrastructure.

The next regular City Council meeting will be Monday, July 22nd beginning at 7:00 p.m. in the Governors' Room of the Community Center.

and to help them with this requirement; the City offers grants and loan forgiveness. These same types of financial incentives are also available for historical enhancements on buildings in the downtown area, the entirety of which is on the National Historic Register.

We have flowers downtown, park buildings with cupolas, logos on the City's water tower each of which is designed to make us distinctive and make us uniquely Saint Peter. There is a "branding" kind of tone to this discussion and while it may not make or break a community on its own, the pursuit of being Aesthetically Distinctive is a great value added piece for any community.

We are lucky to have a great base to start from in our historic downtown and the programs we have to help those building owners, while not always heavily used, are available to help those who understand the importance of the "where" in where they have a business or where they live.

Do you see "Aesthetically Distinctive" here? It makes me wonder....



MAKES ME WONDER (BY CITY ADMINISTRATOR TODD PRAFKE) – This is the sixth in a series of "Makes Me Wonder" columns reviewing the City Council's "Items Of Vital Importance"

list....

Aesthetically Distinctive... is on the list of issues of vital importance too, but just what does that mean anyway? Well, I think it means that when you are in Saint Peter there are visual cues that let you know this is Saint Peter just like Winona or Red Wing or Worthington have their own cues.

We do that in a number of ways including the preservation of our very unique downtown through the enhancement of Gateway Districts....those areas people notice the most when driving into town. Owners of buildings in those locations are required to maintain their building in a certain way

ATV CLASS GRADUATES 16 –

Congratulations to the sixteen (16) youth who passed the Police Department's spring ATV training class at the Nicollet County Fairgrounds this past weekend! One student traveled from Iowa and another student traveled over three hours to get to our class.

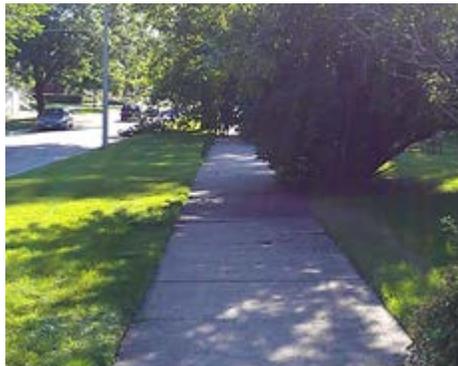


Thank you to Deputies from the Nicollet County and Le Sueur County Sheriff's Office and Conservation Officers from the Minnesota Department of Natural Resources who helped Saint Peter Police Department Officers with the class.

If your child missed this class and wants to become certified, please watch the City's social media sites for word of the next class that will be offered this fall.

TREE/BUSH

TRIMMING - The warm summer with good rainfall has led to really healthy trees and bushes in the community. But that has also led to some fast growing foliage that is impeding pedestrian use of sidewalks around the community.



Private property owners are reminded that the City Code requires trees and bushes on private property to be trimmed back far enough to not impede use of public sidewalks. For trees, that means trimming any low hanging branches to allow an eight foot (8') clearance above the sidewalks. For bushes that means trimming back branches that jut into the sidewalk so that the full width of the sidewalk is accessible.

Thank you for your cooperation and for ensuring that all pedestrians have equal access to the public sidewalks.

ARTS IN THE COMMUNITY – On July 15th, the City Council held their regular workshop session at the Arts Center of St. Peter. The Council met with the Arts Center board to further the idea of “arts in the community”. Discussion included an update on the sculpture garden featuring the works of Paul Granlund which is recommended to be located in Levee Park; cooperative efforts with the City’s Recreation and Leisure Services Department; new and other ongoing cooperative efforts with other arts groups; and promotion of summer festivals in Minnesota Square Park.

The City Council is expected to have much more discussion on these topics in the future.



CITY PARK HISTORY – The motto of the City of Saint Peter is “Where History and Progress Meet”, but do you know how much that statement ties into the

19 official parks and nature areas in the City?

Many of the City’s parks have historical ties and the Public Works Department has been working on a project to help visitors to those parks learn more

about the history behind them. New signs have been put up that include a QR code (Quick Response Code). Using a QR reader from a smart phone, visitors to the park will learn all kinds of interesting information about the park they are about to enter from the machine-readable optical label.

Don’t have a QR reader on your phone or don’t have a smart phone? You can find the same information about each park on the City’s website at <http://www.saintpetermn.gov/parks>.

CITY COUNCIL CANDIDATE FILING – The filing period for seats on the City Council will open at **8:00 a.m. on Tuesday, July 30th and continue until 5:00 p.m. on Tuesday, August 13, 2019.** The Election will be held on Tuesday, November 5, 2019 to elect a Mayor, one Councilmember from Ward I (North Ward) and two Councilmembers from Ward II (South Ward). The terms of:



<u>NAME</u>	<u>POSITION</u>	<u>TERM</u>
Charles Zieman	Mayor	2 yrs.
Roger Parras	Council Ward I	4 yrs.
Jerry Pfeifer	Council Ward 2	4 yrs.
John Kvamme	Council Ward 2	4 yrs.

expire on December 31, 2019. Please note that Saint Peter City Council positions are non-partisan.

To qualify as a candidate you must:

- Be eligible to vote in Minnesota.
- Have not filed for the same or any other office at the general election.
- Be or will be at least 21 years of age or more on assuming office; and
- Have maintained a residence in the district for which you are seeking office for at least 30 days before the general election on November 5, 2019

Once filing is officially open anyone wishing to file for City offices may do so at the City Administrator’s office in the Municipal Building, 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1:00 p.m. - 5:00 p.m. The filing fee is \$5.00.

Persons with questions regarding the election or filing for office are encouraged to call the City Administrator’s office at 934-0663 or by email at barbaral@saintpetermn.gov.

CITIZENS ACADEMY – The City Council is pleased to announce a new Citizens Academy program for

residents. The five week program will begin on Wednesday, September 11th from 5:30 p.m. – 7:00 p.m. in the Governors' Room of the Community Center.

The program will provide members of our community an opportunity to get to know City staff and learn more about the City and how it operates. Each session would include meeting staff, getting to know some of the things that go into everyday activities of the City, and tours.

The Academy gives participants the opportunity to learn more about each City department, including Police, Fire, Administration, Community Development, Public Works (including the Utilities divisions), Building, and Recreation. Each session will be about an hour and a half in length.

Graduates, those attending four or more of the five sessions, will receive special recognition by the City Council in the HOT SHEET and at a Council meeting.

Advanced sign-up is required and a minimum of twelve participants will be required for the program (capped at 20 participants). First preference will be given to those living within the corporate limits of the City. If additional slots are available, others will be allowed to participate.

To sign up, please contact the City Administrator's office by email at barbaral@saintpetermn.gov or by calling 507-934-0663. Applicants will need to provide their name, home address, phone number (both land and cell phone if available), and email address.

AUDIT COMPLETED – The 2018 audit of the City's finances is now complete and has been accepted by the City Council.

The State mandated audit was completed by the firm of Malloy, Montague, Karnowski, Radosevich & Co. and presented by the City's long-time Auditor Jim Eichten as part of the July 8th Council meeting. Eichten reported the audit showed an adherence to budget by City staff and a good understanding by both Council and staff of the City's financial standing and future needs.

Included in the presentation was a review of the management report; information on expenditures and revenues from the General Fund; a comparison of tax and property rates between Saint Peter and the rest of the state; and a review of the financial position of each of the City's special funds like Electric, Water, and Wastewater.

The Audit, as required by Statute, has also been provided to the State Auditor's Office for their review of the findings.

Copies of the complete audit will be made available on the City's website in the near future and a copy of the audit is available at the Library for review (sorry...these documents can't be checked out).

For more information on the City's Audit or finances, please contact the Finance Director at City Hall (934-0664).

HELP WANTED – The City of Saint Peter is now accepting applications for the following part-time position:

- **PART-TIME LIBRARY CIRCULATION CLERK** in the Recreation and Leisure Services Department. Minimum qualifications: Experience working with public in customer service setting. Desired qualifications: Experience in provision of library services; ability to operate a PC and use internet and related programs including on-line cataloging system. Up to 19 hours per week (M-F mainly daytime hours with some evenings and Saturdays). \$11.36/hour. Applicants are required to complete City application form available from the City Administrator's office at 227 South Front Street between the hours of 8:00 a.m. - 12:00 noon and 1-5:00 p.m. or by calling (507) 934-0663. Completed applications must be received by the City Administrator's office by 5:00 pm July 19, 2019. Faxed, late, and/or emailed applications will not be accepted. AA/EEO
- **POLICE PATROL OFFICER** - The City of Saint Peter Police Civil Service Commission is currently accepting applications to establish an eligibility ranking for the position of Police Patrol Officer. We currently have one immediate opening. Applicants must have a minimum of a two year degree in Law Enforcement from a P.O.S.T. accredited college or vocational school; Possession of a valid Minnesota P.O.S.T. board license or eligibility to immediately receive a P.O.S.T. board license; possession of, or eligible for a Minnesota Class D Drivers license; and satisfactory results on recruitment instruments designated by the Police Civil Service Commission, such as oral examinations, written examinations, physical examinations and psychological examinations. Desired qualifications include: four year Bachelor's Degree in law enforcement or related field; experience in working with a law enforcement agency; and specialized training or

certificate in a law enforcement related field; customer service people oriented employment history. \$27.57/hr. Applications may be obtained at, and must be submitted, along with a cover letter and résumé, to the Saint Peter Police Civil Service Commission, c/o Saint

Peter Police Department, 207 South Front Street, Saint Peter, MN 56082, (507)931-1550, by 5:00 p.m., Friday, August 9, 2019. Faxed and/or late applications will not be accepted. AA/EOE

CITY MEETING CALENDAR – For questions on meeting dates/times, please contact the City Administrator's Office at 934-0663. Full calendar available at www.saintpetermn.gov.

Monday	July 22	7:00 p.m.	City Council Meeting
Wednesday	July 24	12:30 p.m.	Hospital Commission
Thursday	July 25	12:00 noon	Economic Development Authority
Friday	July 26	8:00 a.m.	Tourism and Visitors Bureau
Monday	July 29	3:00 p.m.	City Council Goal Session
Tuesday	July 30	5:30 p.m.	Heritage Preservation Commission
Tuesday- Tuesday	July 30- August 13	8:00 a.m. - 5:00 p.m.	CITY COUNCIL CANDIDATE FILING PERIOD
Thursday	August 1	5:30 p.m.	Planning and Zoning Commission
Monday	August 5	3:30 p.m.	Housing and Redevelopment Authority
Monday	August 5	5:30 p.m.	City Council Workshop
Monday	August 12	7:00 p.m.	City Council Meeting
Monday	August 19	5:30 p.m.	City Council Workshop
Thursday	August 22	12:00 noon	Economic Development Authority
Friday	August 23	8:00 a.m.	Tourism and Visitors Bureau
Monday	August 26	7:00 p.m.	City Council Meeting
Tuesday	August 27	5:30 p.m.	Heritage Preservation Commission
Wednesday	August 28	12:30 p.m.	Hospital Commission