

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, September 21, 2020 7:00 PM

MEETING CONDUCTED BY ELECTRONIC MEANS

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted via electronic means from the Public Works office.

A quorum present, Vice-Chair Al Christensen called the meeting to order at 7:05 p.m. The following Board members were present: Mike Bidelman, Emily Bruflat, Al Christensen, Brian Fremo, Ryan Kupcho, Sarah Nielsen, Shanon Nowell, Jordan Paula and Laura Zender. The following Board members were absent: Eli Hoehn and Michael Looft. The following ex-officios were present: Pete Moulton, Public Works Director; Joey Schugel, Recreation & Leisure Services Director.

Visitors: Scott Schroeder, Maintenance Superintendent and Angie Glassel, Administrative Secretary.

Approval of Agenda- Bidelman made a motion, seconded by Zender, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Bidelman made a motion, seconded by Fremo, to approve the June 15, 2020 minutes. With all in favor, the minutes were approved.

UNFINISHED BUSINESS –

A. COVID-19 Updates

1. Community Center – Schugel shared with the Advisory Board the updated hours of the Community Center currently are Monday - Friday 6 a.m. – 9 p.m. and Saturdays 8 a.m. – 6 p.m. with Sundays closed. The Community Center has been a great resource for the School District as they have moved some of their *Saints Overtime* childcare to the Community Center.
2. Public Works – Moulton shared with the Advisory Board that all Public Works staff are working regular hours and practicing social distancing. The Park shelters have been getting more use due to meetings and events still being held outdoors.

NEW BUSINESS –

- A. Integrated Pest Management (IPM) Plan – Schroeder shared with the Advisory Board a “draft plan” with the Board Members encouraged to provide feedback on how the City controls turf, rodents, mosquitoes, insects and urban forest within the City. This plan is to incorporate any additional feedback into the draft plan and bring it to the Advisory Board in October.
- B. Minnesota Square Park 2021 Improvements Plan – Schroeder shared with the Advisory Board a revised strategy for updating the 2016 Parks Master Plan. Schroeder began with Minnesota Square Park as the Advisory Board ranked this park using its 2020-2025 improvement inventory plan. The revised strategy shows the classification of the park; character of the park; development consideration and needs. The Advisory Board will review again next month with the addition of angle parking off of College Avenue by the Saint Peter Area Veterans Memorial.

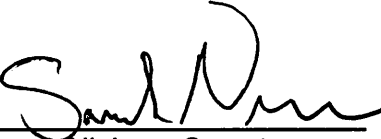
REPORTS

- A. Chairs Report – Nothing at this time.
- B. Department of Recreation and Leisure Services (Schugel)
1. June/July/August Activity Reports (attached) – Schugel shared with the Advisory Board that the adapting to COVID-19 and going to virtual camps went very well. Compliments were given to the Recreation & Leisure staff for adapting so well to the current situation and still having activities for kids to participate in throughout the summer and fall.
 2. Summer Programming Recap - The senior programs have fell lower than average due to COVID-19.
 3. Pool Report - There were no pool passes sold this season. There were less swim lessons. The swimming pool had a lower than average turnout, but is a great amenity whenever it can be open for the community.
 4. Fall Programming – The fall printed brochure is now out. Senior Programming event - Active Aging Week October 5 – 9 the Senior Expo will still take place with a different style for less people in the community center at a time.
- C. Department of Public Works (Moulton)
1. Levee Park – Nothing to report at this time. Cost estimates are being developed.
 2. Thompson Dog Park – Moulton shared with the Advisory Board that a meeting to discuss Phase #2 was held and the attached spreadsheet identifies the priorities that the River Valley Dog Park Association would like to see in the future. An Eagle Scout donated a wood picnic table; (2) wooden benches; (2) wooden stick boxes and a wood agility ramp in the small dog area.

ADJOURNMENT

Bidelman made a motion, seconded by Bruflat to adjourn the meeting. With all in favor, the meeting was adjourned at 8:15 p.m.

- A. Next scheduled virtual meeting ***Monday, October 19 at 7:00 p.m.***



Sarah Nielsen, Secretary



Michael Lboft, Chair