

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, June 15, 2020 7:30 PM

MEETING CONDUCTED BY ELECTRONIC MEANS

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted via electronic means from the Public Works office.

A quorum present, Chair Michael Looft called the meeting to order at 7:33 p.m. The following Board members were present: Mike Bidelman, Al Christensen, Brian Fremo Eli Hoehn, Ryan Kupcho, Michael Looft, Sarah Nielsen, and Laura Zender. The following Board members were absent: Emily Bruflat, Shanon Nowell and Jordan Paula. The following ex-officios were present: Pete Moulton, Public Works Director; Joey Schugel, Recreation & Leisure Services Director.

Visitors – Scott Schroeder, Maintenance Superintendent and Angie Glassel, Administrative Secretary – Public Works.

Approval of Agenda – Fremo made a motion, seconded by Hoehn, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Fremo made a motion, seconded by Zender, to approve the May 18, 2020 minutes. With all in favor, the agenda was approved.

UNFINISHED BUSINESS

A. COVID-19 Updates

1. Swimming Pool Operations – Schugel provided an update that depending on the Governor's recommendations there is a possibility that the pool may still open this summer. Action would be needed by the City Council after hearing that the Minnesota Department of Health would allow for such. City staff is currently working on the maintenance of the pool and can have the pool ready within 10 working days of notification to open.
2. Recreation Update – Schugel touched on activities planned around the July 4 holiday.
3. Public Works Update – Moulton gave an update that Public Works and shared the building is now back open to the public. Staff is still taking precautions with visitors and following all social distancing measures.

B. Community Spirit Park (CSP) Restroom Facilities – Moulton shared a draft concept map of the proposed two restroom facilities at the park. Funding was not budgeted for 2020 and this work is being anticipated to assist the school with their funding availability. Moulton will keep the Advisory Board up to date as needed. A January bid date is anticipated.

NEW BUSINESS

New Dog Park Name – Moulton shared with the Board the request by City Council to follow the "Parks Naming" policy that the Advisory Board approved last month. With the criteria in mind for naming of a new park the Advisory Board evaluated six (6) names and narrowed the selection to three names (3). After discussion "Thompson Dog Park" was selected with Bidelman making a motion, seconded by Looft, to recommend this park name to the

Council. With all in favor, the recommendation was passed unanimously. Betty Thompson was instrumental in helping create this new park by securing many financial opportunities. The other names that were suggested include: "Thompson/Kind Dog Park" and "Swift Street Dog Park". Moulton also shared an email of suggested names from Mayor Zieman.

The Parks and Recreation Advisory Board recommends the new dog park name be "Thompson Dog Park" to the Council.

- A. Events at Minnesota Square Park – Schugel shared that in July outdoor concerts will begin at Minnesota Square Park.

REPORTS

A. Chairs Report (Mike)

1. Nothing at this time.

B. Department of Recreation and Leisure Services Update (Joey)

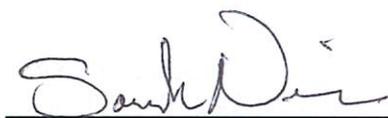
1. May Activity Report (attached) Schugel reviewed with the Advisory Board the included monthly activity reports. He shared with the Advisory Board as the Recreation Department moves forward and things become open all CDC guidelines are being followed.
2. Summer Programming – Registration for summer programs is now open and hopeful to add more programs as the Governor announces updates in the future.

C. Department of Public Works (Pete)

1. Levee Park – Moulton updated the Advisory Board with a draft concept attached in the packet. As this committee meets more Moulton will bring back the information to the Advisory Board.
2. Additional Dog Park – Schroeder updated the Advisory Board that the park is now open and everyone is doing a great job at keeping the area clean. The usage is high and well received.
3. Hallett's Pond Nature Area – Schroeder shared with the Advisory Board that the trail has been installed and the fishing pier has been completed. The DNR will come down and do an inspection this month for the grant funding close-out.
4. Veterans Park Playground Improvements Project – Schroeder shared with the Advisory Board that there are just some finishing touches and the park should open soon.
5. Jefferson Park Basketball Pad – Moulton shared with the Advisory Board that a new half pad basketball has now been installed and in use.

ADJOURNMENT

Hoehn made a motion, seconded by Christensen to adjourn the meeting. With all in favor, the meeting was adjourned at 8:25 PM.



Sarah Nielsen, Secretary



Mike Looft, Chair