

**CITY OF SAINT PETER
HERITAGE & PRESERVATION COMMISSION
Regular Meeting Minutes – Tuesday, March 31 2020
VIRTUAL MEETING UNDER M.S. 13D.021**

The regular meeting of the Heritage Preservation Commission was called to order by Community Development Director Russ Wille at 5:30 p.m. Commissioner's Larry Potts, Terry Bergemann, Joe Metzen, Emily Bruflat, and Brian Oviatt were in attendance. Absent were Commissioners Judy Douglas and Sharon Litynski. Community Development Director Russ Wille and Administrative Secretary Cindy Moulton were also in attendance.

Approval of Agenda:

A motion was made by Bruflat, seconded by Potts to approve the meeting agenda as presented. All voting in favor, the agenda was approved.

Approval of Minutes:

A motion was made by Potts, seconded by Oviatt to approve the minutes of the February 26, 2020 regular meeting. All members voting in favor, the minutes were approved as presented.

It's About Time

Steve Hultengren, owner of It's About Time, is in the process of relocating his business from 305 South Minnesota to 221 Nassau. Wille stated that 221 Nassau is located within the Heritage Preservation District but is considered to be non-contributing due to its age, architecture and scale.

Wille stated that the Commission had previously authorized the installation of Hultengren's 2'x8' vinyl sign, to advertise his business at 305 South Minnesota. He stated that Hultengren would like to reutilize the sign at his new location and is requesting HPC approval.

Wille indicated that Hultengren is constructing a frame for the sign to allow for a more finished look.

Bruflat and Potts agreed that the frame would be a nice addition.

Wille said that Hultengren would like to center the sign over the front window.

Wille recommended HPC approval of the sign, and placement on the structure.

A motion was made by Bruflat, seconded by Potts to approve the sign and installation as requested. All members voting aye the motion carried.

Mark Bollum (Ameriprise Financial) – 422 South Minnesota – Window Replacement

Mark Bollum owns the property at 422 South Minnesota. The property is located within the Heritage Preservation District and is considered a non-contributing structure given its architecture.

Bollum is seeking HPC approval for the replacement of the windows of the structure. The proposed window replacement would be “Marvin Essential”, double hung window system. The proposed finish would be matte black. Wille stated that the window replacements would be similar in appearance as the existing windows.

Potts felt the proposed windows look appropriate.

Potts also mentioned that Bollum would like to improve the appearance of the structure and improve its energy efficiency. He indicated that Bollum would like to install dryvit (similar to stucco) on the north side of the building to cover the existing block. Potts stated that the dryvit would have a similar look to the front of the building. The texture and color would need to be recreated to match the front of the structure.

Potts expressed his concern whether or not there would be a seam separator every 8’ and if the seam color would match the dryvit.

A motion was made by Bergemann, seconded by Oviatt to approve the installation of the windows as submitted. All members voting aye, the motion carried.

Discussion continued regarding the installation of dryvit on Bollum’s building.

Wille stated that the proposed dryvit is essentially indistinguishable to that of stucco and recommended approval.

Oviatt asked if the product was Eifs® and if Bollum’s plan was to solely use the product on the north wall.

Potts noted that Bollum did not mention using the dryvit on the west wall. He also added that the dryvit looks to be a good product.

Since the Commission was unaware of the siding project, Oviatt suggested that the Commission have time to view the building before taking any action.

Wille suggested recessing the meeting until Friday, April 3, 2020 at 12:05 pm to give Commissioners a chance to look at the structure.

Olita

Wille reported that he spoke with Jill Hass regarding the lighting of her hanging sign. He expected that the sign lighting could be to the approved gooseneck light within about 45 days.

Recess Meeting

A motion was made by Potts, seconded by Oviatt, to recess the Virtual Meeting until Friday, April 3, 2020 at 12:05. All members voting aye, the motion carried.

Continuation of Heritage Preservation Commission Virtual Meeting of March 31, 2020

Wille called the Virtual meeting of the Heritage Preservation Commission to order on April 3, 2020 at 12:05 pm, to allow for the continuation of the Virtual meeting which was held on March

31, 2020. Members Larry Potts, Brian Oviatt, Joe Metzen, Terry Bergemann, and Sharon Litynski were present. Members Judy Douglas and Emily Bruflat were absent. City staff present was Community Development Director Russ Wille.

Visitor Chad DeBlieck of St. Peter Lumber was present.

Wille asked the Commission if they have had any questions regarding the proposed installation of the dryvit once they had a chance to view Bollum's building.

Oviatt asked if Bollum intended to complete the north and west sides of the structure with the dryvit.

Wille he had spoken with DeBlieck and that they would look at applying the dryvit on the north and west sides of the building.

Litynski commented that the building will look terrific once the project is complete.

A motion was made by Litynski, seconded by Metzen to authorize the installation of dover sky colored dryvit to the structure located at 422 South Minnesota. All members voting aye, the motion carried.

Adjournment

A motion was made by Lyntiski, seconded by Metzen to adjourn. All member voting aye, the meeting adjourned at 12:15 pm.