

**SAINT PETER POLICE CIVIL SERVICE COMMISSION
MEETING MINUTES
March 10, 2020
SAINT PETER MUNICIPAL BUILDING, CONFERENCE ROOM D**

MEMBERS PRESENT: Colleen Spike and Megan Ruble

OTHERS PRESENT: Matthew Peters, Chief of Police

CALL TO ORDER: Chairperson Spike called the meeting to order.

APPROVAL OF THE AGENDA: Secretary Ruble made a motion to approve the agenda as stated. Chairperson Spike seconded the motion. Motion passed.

ACCEPTANCE OF RESIGNATION LETTER: Secretary Ruble made a motion to accept Office Services Supervisor Pope's resignation. Chairperson Spike seconded. Motion passed

SELECTION PROCESS RESULTS AND APPROVAL OF PROMOTION: Chief Peters offered an explanation of the application and interview process for the Office Services Supervisor position. Chief Peters recommended that Malinda Meyer be offered the promotion to Office Services Supervisor. Chairman Spike made a motion to accept Chief Peters' recommendation and Secretary Ruble seconded the motion. Motion passed.

ADJOURNMENT: Meeting adjourned.

Megan Ruble, Secretary
Civil Service Commission