

CITY OF SAINT PETER, MINNESOTA
MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Tuesday, January 21, 2020

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted at the Public Works office.

A quorum present, Chair Michael Looft called the meeting to order at 7:05 p.m. The following Board members were present: Mike Bidelman, Emily Bruflat, Al Christensen, Brian Fremo, Michael Looft, Jordan Paula, Sarah Nielsen and Shanon Nowell. The following Board members were absent: Eli Hoehn, Ryan Kupcho, and Laura Zender. The following ex-officios were present: Joey Schugel, Recreation & Leisure Services Director.

Visitors – Jacob Yushta, Interim Maintenance Superintendent and Angie Glassel, Administrative Secretary– Public Works.

Approval of Agenda – Fremo made a motion, seconded by Christensen, to approve the agenda as submitted. With all in favor, the agenda was approved.

Approval of Minutes – Christensen made a motion, seconded by Nielsen, to approve the December 16, 2019 minutes. With all in favor, the agenda was approved.

OATH OF OFFICE

- A. Emily Bruflat, Council Representative
- B. Shanon Nowell, Council Representative

ELECTION OF OFFICERS

- A. Chair – A motion was made by Christensen, to appoint Looft as the Chair, seconded by Nielsen, motion was approved unanimously.
- B. Vice Chair – A motion was made by Looft, to appoint Christensen as the Vice Chair, seconded by Nielsen, motion was approved unanimously.
- C. Secretary – A motion was made by Bidelman, to appoint Nielsen as the Secretary, seconded by Looft, motion was approved unanimously.

UNFINISHED BUSINESS

- A. Park Improvements 2021 (Discussion) – Schugel reviewed with the Parks and Recreation Advisory Board the selections that were identified as priority for the parks improvements in 2021. Discussion was completed by the Advisory Board and it was agreed upon to update the rankings. Minnesota Square sidewalk and walkability improvements remain the top area to be addressed in 2021. Staff will work on moving forward with design and cost estimates and research on more grant options.

NEW BUSINESS

- A. Nothing new to report at this time.

REPORTS

A. Chairs Report

1. Nothing additional to report at this time.

B. Department of Recreation and Leisure Services Update (Joey Schugel)

1. Recreation and Leisure Report (December) – An attached report were shared in the packet with the Advisory Board. Schugel shared that the Library has some upcoming events this Sprint that are the only in the State of Minnesota.
2. Special Events Updates – Great Candy Cane Hunt was successful with approximately 150 attending. The next big event will be on February 1 at Veterans Memorial Park called Snow Day in the Park and will focus on winter activities including; ice skating, snowshoeing and a bonfire.
3. Shared Use Agreement – Recreation and Leisure office is currently in the process of creating a shared use agreement for indoor space between the schools when it is not in use to possibly have available for pickleball, youth soccer and adult basketball.

C. Department of Public Works (Jacob Yushta)

1. Minnesota Square Park Electrical – Yushta discussed electrical upgrades in two areas. One for the proposed plaza from the Pavilion to College Avenue and also an area east of the existing electrical pedestals towards highway 169.
2. Levee Park - A cost estimate is currently being prepared and fundraising has begun. The Arts Council has decided to update the design from an elevated walking platform to an at ground level improvement. Staff will continue to meet with the Arts Council and Landscape Architect on the project.
3. Additional Dog Park – Council has approved the zoning changes for the site at 1125 Swift Street. The River Valley Dog Park Association continues to raise funds and are currently at \$27,000+ of the required \$32,000 and are continuing to advance towards their fundraising goal. Acceptance of the donation will be at the February 24 Council meeting.
4. Hallett's Nature Area – Sand and fill has been hauled into the area in preparation of installation of the asphalt trail. The area is now experiencing high water levels and has been stabilized for the year. Work will resume in the spring of 2020. Staff continues to work with a private developer on the property south of Hallett's Pond to include a park setting.
5. Veterans Park Playground Reconstruction – City staff are currently work with Damon Farber on a timeline. Hopeful to be completed by June 1 before the pool opens.

SITE VISITS

Site visits will begin in the spring.

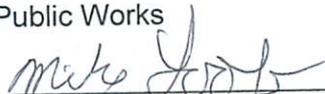
ADJOURNMENT

Bidelman made a motion, seconded by Christensen to adjourn the meeting. With all in favor, the meeting was adjourned at 7:35 PM.

Next scheduled meeting **Tuesday, February 18 at 7 PM**, Public Works



Sarah Nielsen, Recording Secretary


Michael Looft, Chair