

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
JANUARY 13, 2020**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on January 13, 2020.

A quorum present, Mayor Zieman called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Johnson, Grams, Nowell, and Mayor Zieman. Also present were Councilmembers-elect Keri Johnson, Emily Bruflat, and Bradley DeVos. The following officials were present: City Administrator Prafke, City Attorney Brandt and City Engineer Domras.

Oath of Office – City Administrator Prafke administered the oath of office to Councilmembers-elect Emily Bruflat, Keri Johnson and Bradley DeVos.

Mayor Zieman announced a brief recess at 7:02 p.m. to allow the new Councilmembers to take photos with their families and for the official Council photo to be taken.

The meeting resumed at 7:08 p.m.

Approval of Agenda – A motion was made by Ed Johnson, seconded by Keri Johnson, to approve the agenda. With all in favor, the motion carried and the agenda was approved.

Approval of Minutes – A motion was made by Grams, seconded by Bruflat, to approve the minutes of the December 9, 2019 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the December 9, 2019 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Consent Agenda – In motion by Ed Johnson, seconded by Keri Johnson, Resolution No. 2020-01 entitled "Resolution Approving Consent Agenda" was introduced. Councilmember Keri Johnson asked if vacancies still remained on Council advisory boards. Mayor Zieman listed vacancies on the Economic Development Authority, Parks Board and Library Board. Councilmember Bruflat asked about storage methods for pool chemicals. City Administrator Prafke reported some of the material was stored at the pool and some at a nearby storage building. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-01 is contained in the City Administrator's book entitled Council Resolutions 23.

Hospital Equipment Purchase Request – Acting River's Edge Hospital CEO Lori Zook addressed the Council to request authorization for purchase of three component units for chemistry/hematology/pct analyzer equipment to be used in the lab at the Hospital. Zook indicated the proposed purchase in the amount of \$398,156.60 would be eligible for rebates during the next three years and if the maximum rebate was received each year, the final purchase price would be \$218,000. Zook also noted that two other systems were reviewed by staff with one unable to perform all the lab tests needed and the other unable to work with existing lab equipment. City Administrator Prafke noted the purchase would be funded by Hospital funds. In motion by DeVos, seconded by Bruflat, Resolution No. 2020-02 entitled "Resolution Approving Purchase Of Chemistry/Hematology/PCT Analyzer For River's Edge Hospital And Clinic", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-02 is contained in the City Administrator's book entitled Council Resolutions 23.

Request for City Assistance: Polar Bear Plunge Event – City Administrator Prafke recommended approval of a request submitted by Nicollet County Sheriff Lange for City assistance for the Special Olympics Polar Bear Plunge event to be held at Hallett's Pond on February 1st. Prafke noted the City assistance included use of portable bleachers and City staff cutting the hole in the ice. Prafke also pointed out that the organizers will be required to provide a certificate of insurance naming the City of Saint Peter as an additional insured in an amount not less than \$1,500,000. In motion by Bruflat, seconded by Keri Johnson, Resolution No. 2020-03 entitled "Resolution Authorizing Use Of Hallett's Pond For Polar Bear Plunge" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-03 is contained in the City Administrator's book entitled Council Resolutions 23.

2019 Equipment Certificate Purchase: Fire Department SCBA Equipment – City Administrator Prafke recommended approval for purchase of replacement self-contained breathing apparatus for the Fire Department in the total amount of \$175,301.86. Prafke noted that all but \$18,379.96 of the cost would be funded by a federal grant with the remainder funded by the 2019 equipment certificate. Prafke informed Councilmembers the equipment, which included masks, hoses, air tanks, and other pieces eventually wears out. In addition, Prafke noted, the equipment has an expiration date and once reached, it no longer meets federal safety standards. In motion by Keri Johnson, seconded by Grams, Resolution No. 2020-04 entitled “Resolution Authorizing Purchase Of Self-Contained Breathing Apparatus (SCBA) Equipment Funded By 2019 Equipment Certificate” was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-04 is contained in the City Administrator’s book entitled Council Resolutions 23.

Reports

Mayor’s Report – Mayor Zieman welcomed the newest members of the City Council.

City Office Closure – Martin Luther King, Jr. Day – City Administrator Prafke reviewed the City offices and services that will not be open on the Martin Luther King Jr. federal holiday.

Census 2020 Update – City Administrator Prafke updated the Council on the work of the Census 2020 Complete Count Committee which was working hard to promote census participation, especially among the historically undercounted segments of the City’s population like snowbirds, new immigrants and young infants.

City Administrator Prafke noted the weather forecast was for a snowy week and encouraged residents to move vehicles off the street so crews could remove snow more efficiently.

There being no further business, a motion was made by Nowell, seconded by Ed Johnson, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:31 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator