



**AGENDA AND NOTICE OF MEETING  
MINNESOTA RIVER VALLEY TRANSIT JOINT POWERS BOARD  
Tuesday, September 15, 2020 – 2:30 p.m.  
Virtual Meeting Only – See log-in information below**

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. ROLL CALL**
- IV. APPROVAL OF MINUTES/DISBURSEMENTS**
  - A. July 14, 2020 Regular Meeting
  - B. August 25, 2020 Special Meeting
  - C. Disbursements List Approval – July 1, 2020 – August 31, 2020
- V. ADJOURNMENT**

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**AGENDA AND NOTICE OF GOAL SESSION  
TUESDAY, SEPTEMBER 15, 2020 - IMMEDIATELY FOLLOWING REGULAR MEETING**

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. DISCUSSION**
  - A. Rate Modification
    - 1. Options
    - 2. Rollout
  - B. Future
    - 1. Services/Service Levels
    - 2. Partnerships
  - C. Corridor Choice
- IV. ADJOURNMENT**

As provided for in M.S. 13D.021, public meetings may be conducted by telephone or other electronic means under certain conditions. This meeting of the Minnesota River Valley Transit Board will only be accessible electronically using GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

Please join meeting from your computer, tablet or smartphone at:  
<https://global.gotomeeting.com/join/468583109>  
or by phone at  
(Toll Free) 1 877 568 4106 - One-touch: tel:+18775684106,,468583109#  
Access Code: 468-583-109

# MINNESOTA RIVER VALLEY TRANSIT

## OFFICIAL PROCEEDINGS

### MINUTES OF THE REGULAR BOARD MEETING JULY 14, 2020

Pursuant to due call and notice thereof, a regular meeting of the Board of the Minnesota River Valley Transit was conducted on July 14, 2020 through the virtual GoToMeeting platform. Under M.S. 13D.021, the Board is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such Minnesota River Valley Transit meetings will be conducted remotely using GoToMeeting software until further notice.

A quorum present, Chair Mark Huntington called the meeting to order at 2:37 p.m. The following members were present as verified by a roll call: Marvin Sullivan, Stephan Grams, Brad DeVos, and Mark Huntington. The following official was present: Saint Peter City Administrator Todd Prafke.

**Approval of Agenda** – A motion was made by DeVos, seconded by Grams, to approve the agenda with the agenda. With all in favor, the motion carried and the agenda was approved as amended.

**Approval of Minutes/Disbursements** – A motion was made by Sullivan, seconded by Grams, to approve the minutes of the May 12, 2020 regular meeting. With all in favor, the motion carried.

A motion was made by Sullivan, seconded by DeVos, to approve the disbursements from May 1, 2020 – June 30, 2020. With all in favor, the motion carried.

**2019 Audit Presentation and Formal Acceptance** – James Eichten of Malloy, Montague, Karnowski & Radosevich, & Co., P.A. auditor James Eichten presented the Minnesota River Valley Transit 2019 audit results. Eichten reviewed the audit requirements, balance sheet and cash position, one finding regarding segregation of duties that is standard or organizations similar to Minnesota River Valley Transit with small finance staff, and legal compliance with Minnesota Statutes for other political subdivisions. Eichten indicated that Minnesota River Valley Transit had provided good means of compensation for the segregation of duties finding. Mitigated by the board being aware of the finding and mindful.

In response to a question by City Administrator Prafke related to adherence to budget, Eichten noted governmental grants should be incorporated into the budget which would make revenues versus expenditures closer.

Following the presentation City Administrator Prafke recommended formal acceptance of the 2019 audit. In motion by DeVos, seconded by Sullivan, Resolution No. 2020-03 entitled “Resolution Accepting 2019 Financial Statements Together With Independent Auditor’s Report” was introduced. With all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-03 is contained in the Minnesota River Valley Transit book entitled Board Actions 1.

**Transit Operating Grant Amendment Authorization** – City Administrator Prafke recommended adoption of a resolution as requested by MnDOT that would clearly identify the staff members authorized to execute the Transit operating grant for 2020-2021 and any amendments to the grant. In motion by Grams, seconded by Sullivan, Resolution No. 2020-04 entitled “Resolution Authorizing Amendment To And Designating Authorized Signatories For The Transit Operating

Grant For 2020-2021" was introduced. With all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-04 is contained in the Minnesota River Valley Transit book entitled Board Actions 1.

**Extension Of Fare Waiver** – City Administrator Prafke recommended the waiver of certain fares that was originally approved through August, be extended through February 28, 2021. Prafke noted the original recommendation had been tempered by caution to ensure the federal funding that was covering the fares would be sufficient to cover Minnesota River Valley Transit's costs and the funding now seemed solid enough to continue with the fair waivers through February of 2021. Member DeVos questioned why the pre-school fees were not waived since the children riding are also students. Prafke noted staff's concern that student fares run coterminous with dial-a-ride and there are no dedicated bus/driver's for regular student riders unlike pre-school operation which operates with a dedicated bus and driver which should there be no fee, parents may simply not use the service without explanation or cancellation.

Melinda Estey, Minnesota River Valley Transit's liaison with the Office of Transit, was asked to comment on the proposed changes. Estey cautioned the Board to exercise their policies across the full spectrum of fares to avoid potential discrimination.

In motion by DeVos, seconded by Grams, Resolution No. 2020-05 entitled "Resolution Extending Fare Modifications to February 28, 2021", was introduced with a modification that extended the no fare/free rides classification to all categories with the sole exception of the Gus Bus. With all in favor, the Resolution was declared passed and adopted as amended. A complete copy of Resolution No. 2020-05 is contained in the Minnesota River Valley Transit book entitled Board Actions 1.

#### **Reports –**

Operation Manager Report – Operations Manager Owen presented information on ridership compared to pre-COVID-19; Meals on Wheels deliver; corridor rides, a new driver; COVID-19 related protection for drivers and passengers; and an update on hours of operation.

Compliance Manager Report – Compliance Manager Albers reported on RouteMatch progression.

Administration Report – City Administrator Prafke reminded everyone of the goal session which will take place September 15<sup>th</sup> following a short regular board meeting and indicated the goal session will include discussion on fares and making fares uniform between the two communities. Prafke also reported the audit results would be included on the websites in both communities and a copy provided to both public libraries.

There being no further action, a motion was made by Sullivan, seconded by DeVos, to adjourn. With all in favor, the meeting adjourned at 3:35p.m.

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Mark Huntington  
Chairperson

ATTEST:

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Todd Prafke  
Saint Peter City Administrator

# MINNESOTA RIVER VALLEY TRANSIT

## OFFICIAL PROCEEDINGS

### MINUTES OF THE SPECIAL BOARD MEETING AUGUST 25, 2020

Pursuant to due call and notice thereof, a special meeting of the Board of the Minnesota River Valley Transit was conducted on August 25, 2020 through the virtual GoToMeeting platform. Under M.S. 13D.021, the Board is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such Minnesota River Valley Transit meetings will be conducted remotely using GoToMeeting software until further notice.

A quorum present, Chair Mark Huntington called the meeting to order at 2:30 p.m. The following members were present as verified by a roll call: Marvin Sullivan, Stephan Grams, Charles Zieman, and Mark Huntington. The following official was present: Saint Peter City Administrator Todd Prafke.

**Approval of Agenda** – A motion was made by Zieman, seconded by Grams, to approve the special meeting agenda. With all in favor, the agenda was approved.

**2021 Capital Grant Application** – Transit Compliance Manager Albers provided information on the request for submission of a capital grant that would provide for purchase of three buses by Minnesota River Valley Transit in 2021. Albers indicated the Federal government had provided MnDOT with \$4.4 million in funding for bus purchases at a 90-10% split (as compared to the normal 80-20% split) and if the grant was awarded the Board would still be able to buy less than three buses (or none at all) should MRVT not be able to fund the 10% portion of the cost. Albers also noted MnDOT's life expectancy for transit buses was 150,000 miles or five years old and Minnesota River Valley Transit has three buses meeting that criteria. Albers indicated the system was going through one bus a year and with no funding granted last year, at least two buses are needed by next year but three would be optimal. Albers also noted MnDOT's life expectancy for transit buses was 150,000 miles or five years old and Minnesota River Valley Transit has three buses meeting that criteria.

St. Peter Finance Director Vogel noted Minnesota River Valley Transit's cash balance was at almost \$100,000 which would fund the systems' 10% cash share if three buses were purchased with no expected change in the system's cash position between now and 2021.

City Administrator Prafke noted that the 90-10% funding split may be a short termed option and with the system having the cash match resources, now was an optimal time to submit a capital grant for replacement of three buses.

In motion by Grams, seconded by Sullivan, Resolution No. 2020-05 entitled "Resolution Authorizing Submission of Transit Capital Grant Application For 2021" was introduced. With all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-05 is contained in the Minnesota River Valley Transit book entitled Board Actions 1.

There being no further action, a motion was made by Zieman, seconded by Sullivan, to adjourn. With all in favor, the meeting adjourned at 2:40 p.m.

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Mark Huntington  
Chairperson

ATTEST:

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Todd Prafke  
Saint Peter City Administrator

**830 - MN RIVER VALLEY TRANSIT**

**JULY & AUGUST, 2020 EXPENSES**

Account	Account Name	Description	Vendor Name	Amount	Date
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 06-28-2020	CITY OF SAINT PETER	5,972.02	07/02/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 06-28-2020	CITY OF SAINT PETER	4,003.20	07/02/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 06-28-2020	CITY OF SAINT PETER	2,741.11	07/02/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 06-28-2020	CITY OF SAINT PETER	341.61	07/02/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	5,915.37	07/17/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	4,003.20	07/17/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	2,872.32	07/17/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	308.84	07/17/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-26-2020	CITY OF SAINT PETER	5,727.03	07/31/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-26-2020	CITY OF SAINT PETER	4,003.20	07/31/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-26-2020	CITY OF SAINT PETER	3,211.47	07/31/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 07-26-2020	CITY OF SAINT PETER	368.86	07/31/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	6,717.04	08/14/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	3,953.16	08/14/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	1,518.32	08/14/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	390.55	08/14/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	1,217.28	08/14/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	6,445.82	08/28/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	4,003.20	08/28/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	2,739.89	08/28/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	174.79	08/28/2020
830-41800-100	INTERGOVERNMENTAL WAGES	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	330.64	08/28/2020
830-41800-102	INTERGOVERNMENTAL - OVERTIME	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	77.99	07/17/2020
830-41800-102	INTERGOVERNMENTAL - OVERTIME	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	84.89	08/14/2020
830-41800-121	INTERGOVERNMENTAL PERA CONTRIB	PERA	PERA	829.23	07/07/2020
830-41800-121	INTERGOVERNMENTAL PERA CONTRIB	PERA	PERA	838.22	07/22/2020
830-41800-121	INTERGOVERNMENTAL PERA CONTRIB	PERA	PERA	848.17	08/05/2020
830-41800-121	INTERGOVERNMENTAL PERA CONTRIB	PERA	PERA	890.98	08/19/2020
830-41800-122	INTERGOVERNMENTAL FICA CONTRIB	FICA	INTERNAL REVENUE SERVICE	782.66	07/07/2020
830-41800-122	INTERGOVERNMENTAL FICA CONTRIB	FICA	INTERNAL REVENUE SERVICE	795.05	07/22/2020
830-41800-122	INTERGOVERNMENTAL FICA CONTRIB	FICA	INTERNAL REVENUE SERVICE	813.33	08/05/2020
830-41800-122	INTERGOVERNMENTAL FICA CONTRIB	FICA	INTERNAL REVENUE SERVICE	833.69	08/19/2020
830-41800-126	INTERGOVERNMENTAL MEDICARE CON	medicare withholding	INTERNAL REVENUE SERVICE	183.03	07/07/2020
830-41800-126	INTERGOVERNMENTAL MEDICARE CON	medicare withholding	INTERNAL REVENUE SERVICE	185.95	07/22/2020
830-41800-126	INTERGOVERNMENTAL MEDICARE CON	medicare withholding	INTERNAL REVENUE SERVICE	190.22	08/05/2020
830-41800-126	INTERGOVERNMENTAL MEDICARE CON	medicare withholding	INTERNAL REVENUE SERVICE	194.98	08/19/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	1,299.75	07/01/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	1,299.75	07/01/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	2,079.00	07/01/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	2,079.00	07/01/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	VEBA-CITY CONTRIBUTION	FURTHER	1,701.00	07/06/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	VEBA-CITY CONTRIBUTION	FURTHER	2,100.00	07/06/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	60.00	07/17/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	PAYROLL PE 07-12-2020	CITY OF SAINT PETER	30.00	07/17/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	form 720 PCORI fee 41-60	UNITED STATES TREASURY	27.72	07/22/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	monthly admin fee fsa	FURTHER	14.75	07/22/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	ee assistance prog 20111	EMPLOYEE ASSISTANCE PROGRAM	5.00	07/31/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	1,299.75	08/03/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	1,299.75	08/03/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	2,079.00	08/03/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	health insurance premium	BLUE CROSS BLUE SHIELD OF	2,079.00	08/03/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	60.00	08/28/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	PAYROLL PE 8/23/2020	CITY OF SAINT PETER	30.00	08/28/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	ee assistance prog 20111	EMPLOYEE ASSISTANCE PROGRAM	5.07	08/31/2020
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	monthly admin fee fsa	FURTHER	14.75	08/28/2020
830-41800-132	INTERGOVERNMENTAL DENTAL INSUR	Self Insurance	SIMPLE DENTAL BENEFITS	400.44	07/02/2020
830-41800-132	INTERGOVERNMENTAL DENTAL INSUR	Self Insurance	SIMPLE DENTAL BENEFITS	400.44	08/03/2020
830-41800-133	INTERGOVERNMENTAL LIFE INSURANCE	LIFE INSURANCE PREMIUM	SUN LIFE FINANCIAL	8.15	07/07/2020
830-41800-133	INTERGOVERNMENTAL LIFE INSURANCE	LIFE INSURANCE PREMIUM	SUN LIFE FINANCIAL	8.15	08/19/2020
830-41800-200	INTERGOVERNMENTAL OFFICE SUPPLIES	toner cart.	VISA	78.92	07/13/2020
830-41800-200	INTERGOVERNMENTAL OFFICE SUPPLIES	monitor for bus drivers	INSIGHT PUBLIC SECTOR	132.35	07/13/2020
830-41800-200	INTERGOVERNMENTAL OFFICE SUPPLIES	lamination	NELSON PRINTING COMPANY	27.00	07/27/2020
830-41800-200	INTERGOVERNMENTAL OFFICE SUPPLIES	batteries & weed control	ARROW ACE HARDWARE	34.98	08/24/2020
830-41800-210	INTERGOVERNMENTAL OPERATING SUPPLIE	thermometers	VISA	58.97	07/13/2020
830-41800-211	INTERGOVERNMENTAL MOTOR FUELS	june fuel	HOLIDAY COMMERCIAL	504.92	07/13/2020
830-41800-211	INTERGOVERNMENTAL MOTOR FUELS	ST OF MN:JUNE MRVT FUEL REFUNI STATE OF MN		(378.77)	07/21/2020

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**830 - MN RIVER VALLEY TRANSIT**

**JULY & AUGUST, 2020 EXPENSES**

Account	Account Name	Description	Vendor Name	Amount	Date
830-41800-211	INTERGOVERNMENTAL MOTOR FUELS	june fuel	KWIK TRIP	2,037.84	07/27/2020
830-41800-211	INTERGOVERNMENTAL MOTOR FUELS	july fuel	HOLIDAY COMMERCIAL	516.19	08/10/2020
830-41800-211	INTERGOVERNMENTAL MOTOR FUELS	ST OF MN:MRVT JUL FUEL REF	STATE OF MN	(421.23)	08/14/2020
830-41800-211	INTERGOVERNMENTAL MOTOR FUELS	july fuel	KWIK TRIP	2,445.78	08/24/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	dot physicals	SHAWN C ANDREWS	140.00	07/13/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	employee testing	RIVER'S EDGE HOSPITAL & CLINIC	64.00	07/27/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	routematch annual fees	VINE FAITH IN ACTION	680.63	07/27/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	01/02/20-06/29/20 mileag	OWEN, SANDI	276.00	07/27/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	MRVT ST PETER ACCTG FEE	CITY OF SAINT PETER	500.00	07/31/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	employee testing	MN MUNICIPAL UTILITIES ASSOC	37.50	08/10/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	shop towels	NAPA AUTO PARTS OF ST PETER	18.60	08/24/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	2019 audit fee MRVT	MALLOY MONTAGUE KAROWSKI R/	5,000.00	08/24/2020
830-41800-300	INTERGOVERNMENTAL PROFESSIONAL SERV	dot physicals	CHIROPRACTIC HEALTH CENTER OF	180.00	08/24/2020
830-41800-321	INTERGOVERNMENTAL TELEPHONE	PAYROLL PE 06-28-2020	CITY OF SAINT PETER	93.00	07/02/2020
830-41800-321	INTERGOVERNMENTAL TELEPHONE	PAYROLL PE 08-09-2020	CITY OF SAINT PETER	93.00	08/14/2020
830-41800-380	INTERGOVERNMENTAL UTILITIES	internet	MEDIACOM	156.90	07/13/2020
830-41800-380	INTERGOVERNMENTAL UTILITIES	tablet data & cell phone	VERIZON WIRELESS	113.00	07/13/2020
830-41800-380	INTERGOVERNMENTAL UTILITIES	internet for transit	MEDIACOM	156.90	07/27/2020
830-41800-380	INTERGOVERNMENTAL UTILITIES	internet	JAGUAR COMMUNICATIONS	110.00	07/27/2020
830-41800-380	INTERGOVERNMENTAL UTILITIES	july cell phone & data	VERIZON WIRELESS	123.33	08/24/2020
830-41800-380	INTERGOVERNMENTAL UTILITIES	internet	JAGUAR COMMUNICATIONS	110.00	08/24/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	installed module and oil	WOLF MOTOR COMPANY, INC	1,180.10	07/13/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	towing of a bus	AFFORDABLE TOWING OF MANKAT	352.69	07/13/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	JULY MECHANIC W.O. PREVENTIVE	CITY OF SAINT PETER	142.70	07/31/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	MECHANIC W.O. CORRECTIVE MAIN	CITY OF SAINT PETER	493.32	07/31/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	MECHANIC W.O. TIRES	CITY OF SAINT PETER	576.92	07/31/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	REVERSE VOIDED CHECK	POMP'S TIRE SERVICE	(368.09)	08/10/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	bus inspection	WOLF MOTOR COMPANY, INC	59.95	08/24/2020
830-41800-412	INTERGOVERNMENTAL BUILDING REN	july mrvt rent	CITY OF LESUEUR	136.27	07/13/2020
830-41800-412	INTERGOVERNMENTAL BUILDING REN	monthly rent mrvt le sue	CITY OF LESUEUR	136.27	07/27/2020
830-41800-412	INTERGOVERNMENTAL BUILDING REN	Sept rent mrvt garage/off	CITY OF LESUEUR	136.27	08/24/2020
830-41800-412	INTERGOVERNMENTAL BUILDING REN	MRVT LEASE ST PETER CITY HALL	CITY OF SAINT PETER	85.85	07/31/2020
830-41800-415	INTERGOVERNMENTAL EQUIPMENT RE	july mrvt rent	CITY OF LESUEUR	1,577.30	07/13/2020
830-41800-415	INTERGOVERNMENTAL EQUIPMENT RE	monthly rent mrvt le sue	CITY OF LESUEUR	1,577.30	07/27/2020
830-41800-415	INTERGOVERNMENTAL EQUIPMENT RE	Sept rent mrvt garage/off	CITY OF LESUEUR	1,577.30	08/24/2020
830-41800-415	INTERGOVERNMENTAL EQUIPMENT RE	MRVT LEASE ST PETER CITY HALL	CITY OF SAINT PETER	1,106.66	07/31/2020
				<b>114,548.40</b>	
		<b>SUMMARY</b>			
		830-41800-100	INTERGOVERNMENTAL WAGES	66,958.92	
		830-41800-102	INTERGOVERNMENTAL - OVERTIME	162.88	
		830-41800-121	INTERGOVERNMENTAL PERA CONT	3,406.60	
		830-41800-122	INTERGOVERNMENTAL FICA CONF	3,224.73	
		830-41800-126	INTERGOVERNMENTAL MEDICARE	754.18	
		830-41800-131	INTERGOVERNMENTAL HEALTH INS	17,563.29	
		830-41800-132	INTERGOVERNMENTAL DENTAL INS	800.88	
		830-41800-133	INTERGOVERNMENTAL LIFE INSUR/	16.30	
		830-41800-200	INTERGOVERNMENTAL OFFICE SUP	273.25	
		830-41800-210	INTERGOVERNMENTAL OPERATING	58.97	
		830-41800-211	INTERGOVERNMENTAL MOTOR FUI	4,704.73	
		830-41800-300	INTERGOVERNMENTAL PROFESSIOI	6,896.73	
		830-41800-321	INTERGOVERNMENTAL TELEPHONE	186.00	
		830-41800-380	INTERGOVERNMENTAL UTILITIES	770.13	
		830-41800-404	INTERGOVERNMENTAL EQUIP-REP/	2,437.59	
		830-41800-412	INTERGOVERNMENTAL BUILDING R	494.66	
		830-41800-415	INTERGOVERNMENTAL EQUIPMEN	5,838.56	
		<b>Grand Total</b>		<b>114,548.40</b>	

**830 - MN RIVER VALLEY TRANSIT****JUNE, 2020 EXPENSES #2**

Account	Account Name	Description	Vendor Name	Amount	Date
830-41800-131	INTERGOVERNMENTAL HEALTH INSUR	monthly admin fee fsa	FURTHER	14.75	06/24/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	JUNE MECHANIC WORK ORDERS	CITY OF SAINT PETER	1,138.40	06/30/2020
830-41800-404	INTERGOVERNMENTAL EQUIP-REP&MA	JUNE MECHANIC WORK ORDERS	CITY OF SAINT PETER	50.00	06/30/2020
			TOTAL	1,203.15	
<b>SUMMARY</b>					
	830-41800-131		INTERGOVERNMENTAL HEALTH INSUR	14.75	
	830-41800-404		INTERGOVERNMENTAL EQUIP-REP&MA	1,188.40	
		Grand Total		1,203.15	



**TO:** Members of the Minnesota River Valley Transit Board      **DATE:** 9/11/2020

**FROM:** Todd Prafke  
City Administrator

**RE:** Rate Modification

#### **ACTION/RECOMMENDATION**

None needed. For Board discussion and review only.

#### **BACKGROUND**

Your goal session agenda includes discussion of possible rate modifications. We continue to discuss options for any possible modifications but information on this topic will be presented onscreen during the goal session and if it is available in time, we will also email out the information to each Board member.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



**TO:** Members of the Minnesota River Valley  
Transit Board

**DATE:** 09/11/20

**FROM:** Todd Prafke  
Saint Peter City Administrator

**RE:** Services and Service Levels/ Partnerships

### **ACTION/RECOMMENDATION**

None needed. For your information and discussion.

### **BACKGROUND**

My goal for your discussion is to look at service levels you started with in 2020, what we have currently, the impact of COVID and ask questions about service levels you may like to see in the future.

The questions that may be relevant here are:

- Do you see a need for specific changes in the dates, times, and/or amount of service? Maybe another way to phrase this is do you see any need for changes or do you get many requests for changes?
- What level of service provides the most value to your communities?
  - We are DAR, School, preschool and Special Rides like Gus Bus and others.
- Do you want to restart the Corridor Service or is that best left now for TRUE Transit?
- What outside the box ideas are there?
  - Ruby Ride
  - MEDIVAN
  - Uber or Lyft instead of us?
- What process do you want to use to make changes?
  - Currently Staff makes those changes, if within the budget, and the provides updates to the Board on a regular basis.

My goal for this part of your Goal Session is to outline the partnerships we have currently, talk about potential new partnerships and ask about the future and your tolerance for future partnerships.

So questions that may aide in your thought and discussion are:

- Is the Saint Peter/Le Sueur partnership working?
  - Cost effectiveness

- Management
- Meeting goals
- Service levels
- Fairness (however that is defined).
- Is there a more appropriate alignment?
- What about our relationship with TRUE?
- Do you think the cities want to put property tax dollars in to reduce fares?
- Are there other partnerships that provide:
  - More cost effectiveness?
  - Better management?
  - More or better service?
- Others

Please feel free to contact me should you have any questions or concerns about this agenda item.

TP