

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

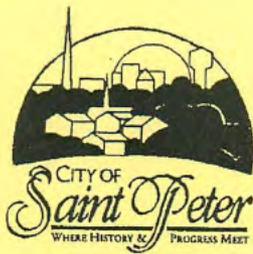
Regular City Council Meeting of Monday, September 14, 2020 – 7:00 p.m.
This meeting will be conducted in-person and electronically - See below for electronic access.
Community Center – Senior Center (600 South Fifth Street)

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
- IV. VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. APPROVAL OF CONSENT AGENDA ITEMS**
- VI. UNFINISHED BUSINESS**

None scheduled
- VII. NEW BUSINESS**
 - A. 2021 Preliminary Levy
 - B. USDA Debt Issuance For River's Edge Hospital
 - C. MMUA Safety Contract Renewal
- VIII. REPORTS**
 - A. MAYOR**
 - B. CITY ADMINISTRATOR**
 - 1. COVID-19 Update
 - 2. Electric Vehicle Charger Update
 - 3. Hospital Update
 - 4. Others
- IX. ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means. In addition to being open to the public in the meeting room, the City Council meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the meeting electronically:

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/591790045>
From your phone: (Toll Free): 1 866 899 4679 - One-touch: tel:+18668994679,,591790045#
Access Code: 591-790-045



I. **CALL TO ORDER**

Mayor Zieman will call the meeting to order and lead the Pledge of Allegiance.

II. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. **APPROVAL OF MINUTES**

A copy of the minutes of the August 24, 2020 regular Council meeting is attached for approval. A MOTION is in order.

IV. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for August 20, 2020 through September 9, 2020, is attached. Please see the attached staff reports and RESOLUTION.

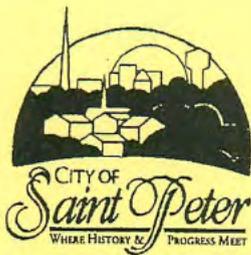
VI. **UNFINISHED BUSINESS**

None scheduled.

VII. **NEW BUSINESS**

A. **ADOPTION OF A RESOLUTION 2021 PRELIMINARY LEVY**

The preliminary levy, which must be certified to Nicollet County by the end of September, is recommended for adoption. Please see the attached staff report and RESOLUTION.



B. ADOPTION OF A RESOLUTION AUTHORIZING ISSUANCE OF BOND DEBT THROUGH U.S. DEPARTMENT OF AGRICULTURE FOR RIVER'S EDGE HOSPITAL

Upon completion of construction of the Hospital expansion project, the plan was to issue bonds through USDA for permanent financing of the project. The paperwork for a series of four loans to accomplish this funding has been completed with advice from bond counsel. Please see the attached staff report and RESOLUTION.

C. ADOPTION OF A RESOLUTION APPROVING EXECUTION OF RENEWAL SAFETY CONTRACT WITH MINNESOTA MUNICIPAL UTILITIES ASSOCIATION

The City has contracted with MMUA for provision of safety services for many years. With MMUA's assistance through the services of a Safety Coordinator, the City's safety rating for insurance purposes is substantially lower than similar businesses. The current contract will expire at the end of September and staff recommends execution of a new contract. Please see the attached staff report and RESOLUTION.

VIII. REPORTS

A. MAYOR

Any reports by Mayor Zieman will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON COVID-19 RESPONSE

A report will be provided at this time on the City's response to the COVID-19 emergency.

2. REPORT ON ELECTRIC VEHICLE CHARGERS

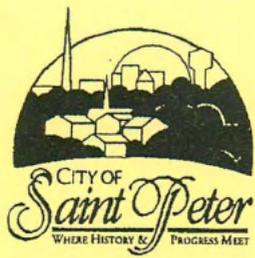
A report will be provided at this time on installation of the electric vehicle chargers.

3. REPORT ON HOSPITAL

An update will be provided at this time on River's Edge Hospital.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.



IX. ADJOURNMENT

Todd Prafke
City Administrator

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
AUGUST 24, 2020

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Senior Center of the Community Center and by virtual software on August 24, 2020. Under M.S. 13D.021, the City is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such this City Council meeting was conducted both in-person and remotely using GoToMeeting software.

A quorum present, Mayor Zieman called the meeting to order at 7:00 p.m. The following members were present through the virtual platform: Councilmembers Shanon Nowell, Brad DeVos, Stephan Grams, Keri Johnson and Emily Bruflat. The following members were present in the meeting room: Mayor Charles Zieman and Councilmember Ed Johnson. The following officials were present: City Administrator Todd Prafke (in person), City Attorney James Brandt (in person) and City Engineer Jeff Domras (virtual).

Approval of Agenda – A motion was made by Johnson (E), seconded by Nowell, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Bruflat, seconded by Johnson (E), to approve the minutes of the August 10, 2020 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the August 10, 2020 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Consent Agenda – Councilmembers discussed why only one meter testing company was considered (only one in Minnesota still doing the work); why gloves had been purchased from Menards and not locally (Menards will sell the gloves by the case at a significant savings) and whether the temporary gambling licensees were complying with Minnesota Department of Health COVID related guidelines for their events (the licensee is responsible for compliance with State regulations concerning COVID-19 as any other business would be). In motion by Grams, seconded by Johnson (E), Resolution No. 2020-94 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-94 is contained in the City Administrator's book entitled Council Resolutions 23.

Generation Plant EMCP/Generator Monitoring Upgrades Bid Award – Public Works Director Moulton requested award of the bid for the EMCP and Generator Monitoring System Upgrades at the Broadway Generation Plant Project to Ziegler Power Systems in the amount of \$284,580. Moulton noted that Ziegler was the original manufacturer of the equipment and as their system was proprietary, no other bids had been received as other vendors would have had to purchase the equipment from Ziegler making their bids higher in every instance. Moulton also pointed out that the bid exceeded the budgeted amount (\$170,000) and staff's recommendation was to fund the project with issuance of a special equipment certificate for the total bid amount with repayment from the Electric Fund over five years. In motion by Johnson (E), seconded by Bruflat, Resolution No. 2020-95 entitled "Resolution Awarding Bid For The EMCP And Generator Monitoring System Upgrades At The Broadway Generation Plant Project" was introduced. Upon roll call, with all in

favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-95 is contained in the City Administrator's book entitled Council Resolutions 23.

Generation Plant Building Automation System Upgrades Bid Award – Public Works Director Moulton requested award of the bid for the Building Automation System Upgrades At The Broadway Generation Plant Project to NAC Mechanical & Electrical Services in the amount of \$60,390. Moulton indicated the project, which had been budgeted, was now recommended to be financed by issuance of a special equipment certificate that would fund both generation plant projects. In motion by Nowell, seconded by Johnson (K), Resolution No. 2020-96 entitled "Resolution Awarding Bid For The Building Automation System Upgrades At The Broadway Generation Plant Project" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-96 is contained in the City Administrator's book entitled Council Resolutions 23.

Councilmember Johnson (K) thanked Public Works staff for the tour of the electric generation plant which she indicated helped her understand the projects.

River's Edge Hospital Expansion Project Change Orders – River's Edge Hospital CFO Lori Zook addressed the Council to request approval of Change Orders #1-359 totaling \$1,857,607 for the Hospital Expansion Project which was now completed. Zook reminded the Council the process for change orders, which had been decided upon at the beginning of the two year construction project, included approval of change orders by the Project Building Committee and the Hospital Commission (each of which included two Councilmembers) with final approval by the City Council at the end of the project. Zook said the change orders amounted to approximately five percent (5%) of the total project budget and the project had been finished on time and on budget with formal acceptance of the project scheduled for September. Mayor Zieman pointed out the \$33,800,000 project had not only been completed on time, but was actually \$6,001 under budget.

In motion by Bruflat, seconded by Johnson (E), Resolution No. 2020-97 entitled "Resolution Authorizing Change Orders For River's Edge Hospital Expansion Project" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-97 is contained in the City Administrator's book entitled Council Resolutions 23.

Hazardous Building Removal Order (1671 South Third Street) – City Attorney Brandt reviewed the legal process that must be followed for the City to order removal of the hazardous building that remained after a fire destroyed the bowling alley at 1671 South Third Street. Brandt reported Building Official Busse was of the opinion the structure had been substantially destroyed and could not be appropriately repaired or rebuilt making the structure and property "hazardous" as defined in M.S. 463.15, Subdivision 3. Brandt recommended adoption of a resolution ordering the razing and removal of the property under the process outlined in Statute.

Councilmembers expressed a desire to move forward with the removal order as quickly as possible. Councilmember Nowell asked if bidding for the demolition could take place before the order is heard by the Court. City Administrator Prafke indicated the demolition bid process is already underway and bids are already being accepted.

Brandt also noted the owner of the property could turn the lot over to the City and any costs the City has related to removal of the building and cleanup of the property would be specially assessed against the lot.

In motion by Nowell, seconded by Johnson (K), Resolution No. 2020-98 entitled "Resolution Ordering The Razing And Removal Of The Hazardous Building At 1671 South Third Street" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-98 is contained in the City Administrator's book entitled Council Resolutions 23.

North Third Street Project Feasibility Study – Public Works Director Moulton recommended Bolton and Menk, Inc. be retained to prepare a feasibility study for a project that would make drainage, water main, sewer main, curb and gutter and asphalt roadway improvements on McLeod and Center Streets and on North Third Street from the intersection with St. Julien Street to a point 1,000' to the north at a cost of \$9,300. Moulton noted that the study was the first step in a project that would be assessed to benefiting property owners under M.S. 429 and the study would define the expected costs to each parcel within the project area. Mayor Zieman asked if the study had already been done and Moulton clarified that the information previously provided to the Council consisted of preliminary design work only. In motion by Grams, seconded by Bruflat, Resolution No. 2020-99 entitled "Resolution Authorizing Bolton and Menk, Inc. To Prepare Feasibility Report For Improvements to North Third, Center And McLeod Streets From West St. Julien Street To 1,000-Feet North" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-99 is contained in the City Administrator's book entitled Council Resolutions 23.

Vacation Accumulation Modification – City Administrator Prafke recommended the vacation accumulation rate for employees be modified to provide a slightly higher rate for employees with thirty-five (35) or more years of service. Prafke recommended the current rate of 16.5 hours per month be increased to 18 hours per month effective January 2020 and noted the expected costs to the City would be \$500-\$800 per year. Prafke also pointed out that the increase was only to the accumulation rate and did not impact the maximum accumulation levels. In motion by Johnson (E), seconded by Johnson (K), Resolution No. 2020-100 entitled "Resolution Modifying Employee Personnel Policy Section XI 'Employee Leaves'" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-100 is contained in the City Administrator's book entitled Council Resolutions 23.

Tree Worker License Application – City Administrator Prafke reported nothing had been found in a background investigation that would prohibit issuance of a Tree Worker license to Steven Erickson dba Live Tree Nursery. Prafke recommended approval of the application which would bring the total number of licensed tree workers in the City to fifteen (15). In motion by Nowell, seconded by Johnson (K), Resolution No. 2020-101 entitled "Resolution Approving Tree Worker License" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-101 is contained in the City Administrator's book entitled Council Resolutions 23.

Reports

Mayor's Report – Mayor Zieman had no reports.

COVID-19 Update – City Administrator Prafke reported the public seemed to be complying with the State's indoor mask regulations with little difficulty and for those who refused to wear a mask in City buildings, staff was still finding ways to help them conduct business including payment of utility bills.

City/County Meeting Discussion (8/19/2020) – City Administrator Prafke and Councilmembers Johnson (K) and Grams reported on discussion at the August 19th City/County meeting which included cemeteries, absentee voting and the possibility of the County providing a manned curbside drop off for absentee ballots the week before the general election, solid waste, transit, library funding, equity, watershed, CSAH 310, public hearing, and CARES Act funds and the County’s program for providing some of those funds to businesses in the County.

Special EDA Meeting Discussion (8/19/2020) - City Administrator Prafke reported a special meeting of the Economic Development Authority (EDA) had been convened to discuss fire station project funding and the overall financing plan for the project, and the conclusion of the COVID-19 Micro Loan program which would stop accepting applications at the end of business on August 31st.

Mayor Zieman expressed his appreciation to the City Council for their willingness to serve on the various advisory boards and commissions. Zieman indicated having two Councilmembers on a board allowed differing perspectives on board discussions.

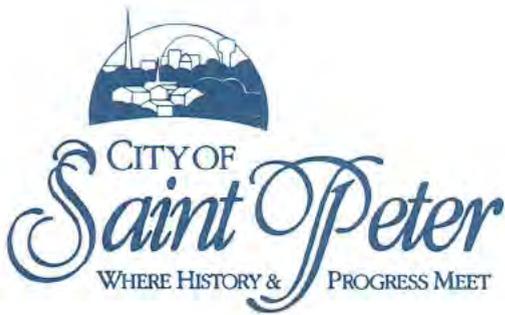
Councilmember DeVos asked what the cemetery discussion had been at the City/County meeting and Prafke noted discussion centered on concerns that one of the privately owned cemeteries would be abandoned when the elderly owner died.

There being no further business, a motion was made by Johnson (E), seconded by Bruflat, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:02 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: September 11, 2020

FROM: Pete Moulton
Director of Public Works

Jeff Knutson
Water Resource Superintendent

RE: Concrete Flooring of Public Works - Building B

ACTION/RECOMMENDATION

Authorize O'Malley Construction, Inc. of Le Center, Minnesota to furnish labor and concrete for floor installation of Public Works Building B in the amount of \$30,700.80.

BACKGROUND

As part of ongoing improvements to Building B at Public Works, we requested formal written proposals for installation of concrete to complete the flooring of Building B 5,760 square feet of surface area is to be completed.

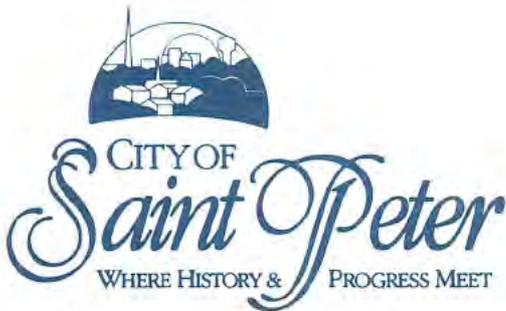
Four contractors reviewed the scope of work and visited the site with City staff. The proposal received from a non-licensed contractor was rejected.

<u>Contractor</u>	<u>Cost per sq</u>	<u>Total Cost</u>
O'Malley Construction, Inc.	\$5.33	\$30,701
Nielsen Black Topping		No proposal
Schmidt Concrete		No proposal
Matt Holicky		Not accepted

Staff is recommending acceptance of the proposal from O'Malley Construction, Inc. of Le Center, Minnesota. Funding for this purchase is allocated from the Electrical budget.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/JK



Memorandum

TO: Todd Prafke
City Administrator

DATE: 8/31/2020

FROM: Pete Moulton Scott Schroeder
Director of Public Works Maintenance Superintendent

RE: Compost Trommel Screener and Conveyor Stacker Rental

ACTION/RECOMMENDATION

Authorize rental of a Vermeer TR626 Trommel and Kleemann KW80 conveyor stacker from RDO Equipment of North Mankato, Minnesota in a not to exceed amount of \$15,862.

BACKGROUND

Every other year, the City rents a Trommel (rotating screener) and conveying stacker to process the composted materials that have been in process at the Kasota compost facility. With these rentals we are able to remove the inert matter and debris from the composted material and produce a fine composted dirt. The black dirt compost is used for City construction projects such as curb and gutter projects, turf renovations, top dressing green space areas in parks, backfilling concrete projects and sidewalk projects. The product is also stored at the Swift Street drop off site for residents to utilize on their properties.

Renting a screener and running the material through provides roughly 6,000 yards of premium black dirt compost. The material is usually quickly used up within our community at a large cost savings for the customer. The cost of 6,000 yards is upwards would be \$125,000 if purchased on the open market.

As provided for in the City's purchasing policy, specifications were posted on the City's website and formal written proposals were requested. Three vendors were also contacted directly and the proposals for a two-week rental period are shown below.

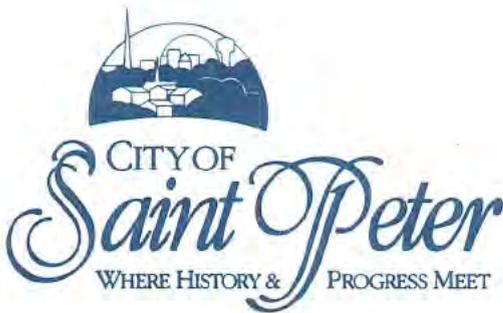
<u>Vendor:</u>	<u>Screener</u>	<u>Stacker</u>	<u>Weekly rate</u>	<u>Service fee</u>	<u>Total Cost</u>
RDO Equipment	\$6,000	\$1,700	\$7,700	\$231	\$15,862
Theco Inc.	N/A	\$1,750	\$1,750	N/A	N/A
Titan Rentals	N/A	N/A	N/A	N/A	N/A

Of the three vendors, RDO Equipment was the only vendor able to supply both pieces of equipment that meets our specifications. Staff is recommending accepting the proposal from RDO Equipment of North Mankato, Minnesota in an amount not to exceed \$15,862.

Funding for this purchase is allocated from the Environmental Services budget.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/SS



Memorandum

TO: Todd Prafke
City Administrator

DATE: September 8, 2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: Purchase of (1) 112.5 kVA and (2) 225 kVA transformers

ACTION/RECOMMENDATION

Authorize the purchase of (1) 112.5 kVA three-phase pad mounted transformer and (2) 150 kVA three-phase pad mounted transformers from RESCO of Madison, Wisconsin in the amount of \$24,123 including freight and delivery.

BACKGROUND

Proposals were received for transformers to replenish inventory after two were used to replaced failed transformers at Jarraff Industries and Alumacraft. Another transformer will soon be required at the new Anytime Fitness facility.

Formal written proposals were requested of vendors as per the City's purchasing policy. Four vendors submitted proposals as shown below:

<u>Company/Transformer</u>	<u>Written Proposal</u>	<u>Freight/Delivery</u>	<u>Total</u>
RESCO/ERMCO	\$24,123.00	Included	\$24,123.00
BSE/Cooper	\$29,322.93	Included	\$29,322.93
Irby/Silicon	\$29,734.00	Included	\$29,734.00
Irby/Amorphous	\$31,788.00	Included	\$31,788.00
WESCO/ABB	\$35,003.00	Included	\$35,003.00

Based on a 30-year life cycle cost analysis, which includes line and load losses, reliability factors, and capital costs, the following total life cycle cost can be anticipated.

<u>Company</u>	<u>Initial Cost</u>	<u>Life Cycle Cost</u>
RESCO/ERMCO	\$24,123.00	\$44,279.00 (**best value)
Irby/Amorphous	\$31,788.00	\$46,935.00
BSE/Cooper	\$29,322.93	\$47,218.93
WESCO/ABB	\$35,003.00	\$49,441.00
Irby/Silicon	\$29,734.00	\$50,798.00

We recommend purchase of the ERMCO transformers from RESCO with funding for this budgeted purchase from the Electric Fund.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/JL/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: 09/10/20

FROM: Joey Schugel
Recreation and Leisure Services Director

RE: Paid Intern Appointment

ACTION/RECOMMENDATION

Appoint Brigette Boyer as a Fall Intern in the Recreation and Leisure Services Department at the wage rate of \$11.25 per hour through December 18, 2020.

BACKGROUND

The Recreation and Leisure Services Department has had great success employing Interns to supplement our regular staffing levels. The program also provides a solid background for these Interns as they move from their educational life to their careers. I recommend the appointment of Brigette Boyer to an Internship position for the period September 15, 2020 through December 18, 2020. She would be paid at the rate of \$11.25 per hour.

Ms. Boyer currently is pursuing a Bachelor's Degree in Recreation, Parks, and Leisure Services from Minnesota State Mankato. She has extensive work experience in recreational settings including working as a Lifeguard and Head Lifeguard for the past five years at multiple aquatic facilities including the Saint Peter outdoor pool. Brigette will be an asset to the operation of the Recreation Department. She understands the importance of serving the community through quality recreational opportunities.

Please include this short-term appointment as part of the September 15, 2020 regular City Council meeting.

Please feel free to contact me if you have any questions or concerns about this agenda item.

JS/



Memorandum

TO: Todd Prafke
City Administrator

DATE: 09/11/20

FROM: Joey Schugel
Recreation and Leisure Services Director

RE: PT Recreation Leader Appointments

ACTION/RECOMMENDATION

Approve the appointments of McKenna Van Zee and Brandon Carlson as part-time Recreation Leaders at the starting salary of \$10.00 and \$10.25 per hour respectively.

BACKGROUND

McKenna Van Zee was with us during Summer 2020 as a Recreation Leader. She was a positive employee, worked hard and contributed greatly to our program. We would love to continue having her on staff with us and be able to start as soon as possible.

Brandon Carlson started his internship with the Recreation Department in January 2020. Upon completing his internship, he stayed on staff as a coordinator for Summer 2020. Due to Brandon being with us for so long he is starting at a higher wage. It would be greatly appreciated if he could start as soon as possible due to programming currently ongoing.

Please approve these appointments at the position and respective wage rates listed.

JS/

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AG PARTNERS COOP.	aug. fuel	GENERAL FUND	FIRE	89.67
	aug. fuel	GENERAL FUND	STREETS	1,558.02
	aug. fuel	GENERAL FUND	PARKS	231.27
	aug. fuel	GENERAL FUND	PARKS	902.03
	aug. fuel	WATER	SOURCE OF SUPPLY	22.20
	aug. fuel	WATER	PURIFICATION AND TREAT	33.30
	aug. fuel	WATER	DISTRIBUTION AND STORA	166.48
	aug. fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	313.37
	aug. fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	597.94
	aug. fuel	ELECTRIC FUND	POWER DISTRIBUTION	300.47
	aug. fuel	STORMWATER FUND	TREATMENT	68.27
	aug. fuel	STORMWATER FUND	TREATMENT	216.81
			TOTAL:	4,499.83
ALPHA WIRELESS COMMUNICATIONS CO	maint. on ltr radio equip.	GENERAL FUND	MUNICIPAL BUILDING	66.98
	maint. on ltr radio equip.	GENERAL FUND	PUBLIC WORKS ADMIN	93.76
	maint. on ltr radio equip.	WATER	ADMIN AND GENERAL	64.17
	maint. on ltr radio equip.	WASTE WATER FUND	ADMIN AND GENERAL	58.04
	maint. on ltr radio equip.	ELECTRIC FUND	ADMIN AND GENERAL	58.05
			TOTAL:	341.00
AMAZON	cords & microphone	GENERAL FUND	CITY ADMINISTRATION	47.96
	basket	GENERAL FUND	CITY ADMINISTRATION	11.63
	masks	GENERAL FUND	ELECTIONS	495.20
	usb flash drive	GENERAL FUND	ELECTIONS	35.77
	fans	GENERAL FUND	FINANCE	51.00
	bike locks & cables	GENERAL FUND	COMMUNITY SERVICE	55.87
	tourniquet 10 pack	GENERAL FUND	STREETS	22.47
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	118.06
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	21.17
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	55.81
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	8.97
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	27.68
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	54.76
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	12.99
	credits	GENERAL FUND	RECREATION/LEISURE SER	29.93-
	pool pole plugs	GENERAL FUND	SWIMMING POOL	42.28
	pool deck markings	GENERAL FUND	SWIMMING POOL	129.97
	tourniquet 10 pack	GENERAL FUND	PARKS	17.98
	gloves	GENERAL FUND	PARKS	33.60
	chromebook for bookmobile	LIBRARY FUND	LIBRARY	448.99
	2 rolling carts	LIBRARY FUND	LIBRARY	80.98
	backpack kits	LIBRARY FUND	LIBRARY	230.57
	backpack kits	LIBRARY FUND	LIBRARY	88.91
	discover mn kits	LIBRARY FUND	LIBRARY	10.74
	replaced defective lift ch	WATER	DISTRIBUTION AND STORA	109.04
	replaced defective lift ch	WATER	DISTRIBUTION AND STORA	73.48
	replaced defective lift ch	WATER	DISTRIBUTION AND STORA	67.64
	replaced defective lift ch	WATER	DISTRIBUTION AND STORA	19.48
	tourniquet 10 pack	WATER	ADMIN AND GENERAL	8.99
	tourniquet 10 pack	WASTE WATER FUND	ADMIN AND GENERAL	8.99
	bulb food	ENVIRON SERVICES F	REFUSE DISPOSAL	26.56
	tourniquet 10 pack	ENVIRON SERVICES F	ADMIN AND GENERAL	8.98
	tourniquet 10 pack	ELECTRIC FUND	ADMIN AND GENERAL	22.47
			TOTAL:	2,419.06

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AMERICAN EXPRESS TRAVEL	monitor stand	GENERAL FUND	NON-DEPARTMENTAL	8.44-
	monitor stand	GENERAL FUND	BUILDING INSPECTOR	29.99
	monitor stand	COMMUNITY CENTER	NON-DEPARTMENTAL	0.38-
	monitor stand	WATER	NON-DEPARTMENTAL	18.90-
	monitor stand	WASTE WATER FUND	NON-DEPARTMENTAL	2.27-
			TOTAL:	0.00
AMERICAN RED CROSS	red cross certifications	GENERAL FUND	SWIMMING POOL	407.00
			TOTAL:	407.00
ANDERSON & SKUBITZ, PLLC	criminal	GENERAL FUND	LEGAL SERVICES	337.50
			TOTAL:	337.50
BALLMAN ROOFING & COATINGS, LLC	roof repair	GENERAL FUND	STREETS	87.50
	roof repair	GENERAL FUND	PARKS	70.00
	roof repair	WATER	ADMIN AND GENERAL	35.00
	roof repair	WASTE WATER FUND	ADMIN AND GENERAL	35.00
	roof repair	ENVIRON SERVICES F	ADMIN AND GENERAL	35.00
	roof repair	ELECTRIC FUND	ADMIN AND GENERAL	87.50
			TOTAL:	350.00
BANC OF AMERICA LEASING	ameresco lease	WASTE WATER FUND	NON-DEPARTMENTAL	35,467.61
	ameresco lease	WASTE WATER FUND	INTEREST EXPENSE	25,243.80
	ameresco lease	ELECTRIC FUND	NON-DEPARTMENTAL	68,848.90
	ameresco lease	ELECTRIC FUND	INTEREST EXPENSE	49,002.68
			TOTAL:	178,562.99
BASHLIN INDUSTRIES INC.	harness & lanyards	WASTE WATER FUND	ADMIN AND GENERAL	412.80
			TOTAL:	412.80
BATTERIES PLUS	handlight batteries	GENERAL FUND	FIRE	86.85
			TOTAL:	86.85
BERGERSON-CASWELL, INC.	well #12 installment	WATER	SOURCE OF SUPPLY	13,650.00
			TOTAL:	13,650.00
BGMN, INC	grease	GENERAL FUND	STREETS	28.20
	grease	GENERAL FUND	PARKS	28.20
	grease	WATER	DISTRIBUTION AND STORA	14.10
	grease	WASTE WATER FUND	SOURCE/TREATMENT	14.10
	grease	ENVIRON SERVICES F	REFUSE DISPOSAL	14.10
	grease	ELECTRIC FUND	POWER DISTRIBUTION	28.20
	grease	STORMWATER FUND	TREATMENT	14.10
			TOTAL:	141.00
BLACKSTONE PUBLISHING	audio books	LIBRARY FUND	LIBRARY	311.23
			TOTAL:	311.23
BOBCAT OF MANKATO	stump grinder teeth	ENVIRON SERVICES F	REFUSE DISPOSAL	498.96
			TOTAL:	498.96
BOLTON & MENK INC	gis maint.	GENERAL FUND	STREETS	19.75
	staff meeting	GENERAL FUND	STREETS	232.50
	transportation improv., ms	GENERAL FUND	STREETS	90.00
	gis maint.	GENERAL FUND	PARKS	15.80
	staff meeting	GENERAL FUND	PARKS	186.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	demo bowling alley	GENERAL FUND	ECONOMIC DEVMT	1,790.50
	th169 san & water	WATER	CAPITAL-WATER DISTRIBU	561.00
	2020 water dist. cip	WATER	CAPITAL-WATER DISTRIBU	172.50
	gis maint.	WATER	ADMIN AND GENERAL	7.90
	staff meeting	WATER	ADMIN AND GENERAL	93.00
	th169 san & water	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	561.00
	2020 clark st.	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	9,845.00
	gis maint.	WASTE WATER FUND	ADMIN AND GENERAL	7.90
	staff meeting	WASTE WATER FUND	ADMIN AND GENERAL	93.00
	gis maint.	ENVIRON SERVICES F	ADMIN AND GENERAL	7.90
	staff meeting	ENVIRON SERVICES F	ADMIN AND GENERAL	93.00
	gis maint.	ELECTRIC FUND	ADMIN AND GENERAL	19.75
	staff meeting	ELECTRIC FUND	ADMIN AND GENERAL	232.50
	hoffman center	STORMWATER FUND	TREATMENT	474.00
	2004 nicollet ave	STORMWATER FUND	TREATMENT	237.00
	n. 3rd/ brown st. basin	STORMWATER FUND	ADMINISTRATION AND GEN	237.00
			TOTAL:	14,977.00
BOTACH INC.	first responder kits compl	GENERAL FUND	POLICE	7,540.00
			TOTAL:	7,540.00
BRANDT LAW OFFICE	aug. 2020 legal p&z	GENERAL FUND	LEGAL SERVICES	1,023.75
	aug. 2020 legal criminal	GENERAL FUND	LEGAL SERVICES	13,354.25
	aug. 2020 legal covid	GENERAL FUND	LEGAL SERVICES	17.50
	aug. 2020 legal civil	GENERAL FUND	LEGAL SERVICES	2,170.00
	aug. 2020 legal new fire h	GENERAL FUND	FIRE	875.00
	aug. 2020 legal ed	GENERAL FUND	ECONOMIC DEVMT	1,703.50
			TOTAL:	19,144.00
BROAD REACH	children's book	LIBRARY FUND	LIBRARY	313.49
	children;s books	LIBRARY FUND	LIBRARY	399.99
			TOTAL:	713.48
CARQUEST-ST. PETER	oil & air filter	GENERAL FUND	POLICE	9.78
	tri ball mount, receiver p	GENERAL FUND	STREETS	536.15
	oil filters, air filters,	GENERAL FUND	PARKS	164.71
	hydraulic fluid, val no de	WASTE WATER FUND	COLLECTOR/LIFT STAT	131.43
	socket set	ELECTRIC FUND	POWER DISTRIBUTION	4.59
	air, fuel & oil filters	ELECTRIC FUND	POWER DISTRIBUTION	87.57
	oil & air filter	STORMWATER FUND	TREATMENT	23.07
			TOTAL:	957.30
CENTERPOINT ENERGY MINNEGASCO	aug. gas bill	GENERAL FUND	FIRE	35.56
	aug. gas bill	GENERAL FUND	STREETS	59.79
	aug. gas bill	GENERAL FUND	SWIMMING POOL	190.89
	aug. gas bill	GENERAL FUND	PARKS	47.83
	aug. gas bill	LIBRARY FUND	LIBRARY	189.93
	aug. gas bill	COMMUNITY CENTER	COMMUNITY CENTER	850.10
	aug. gas bill	WATER	PURIFICATION AND TREAT	119.55
	aug. gas bill	WATER	PURIFICATION AND TREAT	24.88
	aug. gas bill	WATER	ADMIN AND GENERAL	23.91
	aug. gas bill	WASTE WATER FUND	COLLECTOR/LIFT STAT	17.06
	aug. gas bill	WASTE WATER FUND	SOURCE/TREATMENT	74.88
	aug. gas bill	WASTE WATER FUND	ADMIN AND GENERAL	23.91
	aug. gas bill	ENVIRON SERVICES F	ADMIN AND GENERAL	23.91
	aug. gas bill	ELECTRIC FUND	ADMIN AND GENERAL	59.79

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	1,741.99
CENTRAL FIRE PROTECTION INC	#572 powder ext. refill	GENERAL FUND	FIRE	35.00
			TOTAL:	35.00
CERTIFIED LABORATORIES	oil tote	GENERAL FUND	STREETS	1,237.50
	oil tote	GENERAL FUND	PARKS	1,237.50
	oil tote	WATER	DISTRIBUTION AND STORA	618.75
	oil tote	WASTE WATER FUND	SOURCE/TREATMENT	618.75
	oil tote	ENVIRON SERVICES F	REFUSE DISPOSAL	618.75
	oil tote	ELECTRIC FUND	POWER DISTRIBUTION	1,237.50
	oil tote	STORMWATER FUND	TREATMENT	618.75
			TOTAL:	6,187.50
CHEMISOLV CORP	custom dewatering polymer	WASTE WATER FUND	BIOSOLIDS	3,266.00
	phosphorous removal	WASTE WATER FUND	SOURCE/TREATMENT	5,091.79
			TOTAL:	8,357.79
CITY LAUNDERING CO.	aug. uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	335.25
			TOTAL:	335.25
COLE PAPERS INC	tissue, trash bags, paper	GENERAL FUND	CITY ADMINISTRATION	44.19
	gloves	GENERAL FUND	CITY ADMINISTRATION	13.55
	tissue, trash bags, paper	GENERAL FUND	CITY CLERK	44.19
	gloves	GENERAL FUND	CITY CLERK	13.55
	tissue, trash bags, paper	GENERAL FUND	FINANCE	29.47
	gloves	GENERAL FUND	FINANCE	9.03
	tissue, trash bags, paper	GENERAL FUND	POLICE	23.57
	gloves	GENERAL FUND	POLICE	7.23
	tissue, trash bags, paper	GENERAL FUND	BUILDING INSPECTOR	11.78
	gloves	GENERAL FUND	BUILDING INSPECTOR	3.61
	tissue, trash bags, paper	GENERAL FUND	PUBLIC WORKS ADMIN	5.90
	gloves	GENERAL FUND	PUBLIC WORKS ADMIN	1.81
	gloves	GENERAL FUND	STREETS	20.13
	bags	GENERAL FUND	STREETS	29.56
	tide, mr. eraser, sanitize	GENERAL FUND	STREETS	138.82
	plates, forks, spoons, cup	GENERAL FUND	STREETS	74.67
	towels & glass cleaner	GENERAL FUND	STREETS	23.15
	gloves	GENERAL FUND	PARKS	20.13
	bags	GENERAL FUND	PARKS	29.56
	tide, mr. eraser, sanitize	GENERAL FUND	PARKS	138.82
	plates, forks, spoons, cup	GENERAL FUND	PARKS	74.67
	towels & glass cleaner	GENERAL FUND	PARKS	23.15
	tissue, trash bags, paper	GENERAL FUND	ECONOMIC DEVMT	2.95
	gloves	GENERAL FUND	ECONOMIC DEVMT	0.90
	gloves	WATER	DISTRIBUTION AND STORA	10.07
	bags	WATER	DISTRIBUTION AND STORA	14.78
	tide, mr. eraser, sanitize	WATER	DISTRIBUTION AND STORA	69.41
	plates, forks, spoons, cup	WATER	DISTRIBUTION AND STORA	37.34
	towels & glass cleaner	WATER	DISTRIBUTION AND STORA	11.58
	tissue, trash bags, paper	WATER	ADMIN AND GENERAL	26.52
	gloves	WATER	ADMIN AND GENERAL	8.13
	gloves	WASTE WATER FUND	SOURCE/TREATMENT	10.07
	bags	WASTE WATER FUND	SOURCE/TREATMENT	14.78
	tide, mr. eraser, sanitize	WASTE WATER FUND	SOURCE/TREATMENT	69.41
	plates, forks, spoons, cup	WASTE WATER FUND	SOURCE/TREATMENT	37.34

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	towels & glass cleaner	WASTE WATER FUND	SOURCE/TREATMENT	11.58
	tissue, trash bags, paper	WASTE WATER FUND	ADMIN AND GENERAL	26.50
	gloves	WASTE WATER FUND	ADMIN AND GENERAL	8.12
	gloves	ENVIRON SERVICES F	REFUSE DISPOSAL	10.07
	bags	ENVIRON SERVICES F	REFUSE DISPOSAL	14.78
	tide, mr. eraser, sanitize	ENVIRON SERVICES F	REFUSE DISPOSAL	69.41
	plates, forks, spoons, cup	ENVIRON SERVICES F	REFUSE DISPOSAL	37.34
	towels & glass cleaner	ENVIRON SERVICES F	REFUSE DISPOSAL	11.58
	gloves	ELECTRIC FUND	POWER DISTRIBUTION	20.13
	bags	ELECTRIC FUND	POWER DISTRIBUTION	29.56
	tide, mr. eraser, sanitize	ELECTRIC FUND	POWER DISTRIBUTION	138.82
	plates, forks, spoons, cup	ELECTRIC FUND	POWER DISTRIBUTION	74.67
	towels & glass cleaner	ELECTRIC FUND	POWER DISTRIBUTION	23.15
	tissue, trash bags, paper	ELECTRIC FUND	ADMIN AND GENERAL	79.55
	gloves	ELECTRIC FUND	ADMIN AND GENERAL	24.38
	gloves	STORMWATER FUND	TREATMENT	10.07
	bags	STORMWATER FUND	TREATMENT	14.78
	tide, mr. eraser, sanitize	STORMWATER FUND	TREATMENT	69.42
	plates, forks, spoons, cup	STORMWATER FUND	TREATMENT	37.32
	towels & glass cleaner	STORMWATER FUND	TREATMENT	11.57
			TOTAL:	1,816.62
CONSOLIDATED COMMUNICATIONS	monthly phone/internet/tv	GENERAL FUND	CITY ADMINISTRATION	79.84
	monthly phone/internet/tv	GENERAL FUND	CITY CLERK	15.78
	monthly phone/internet/tv	GENERAL FUND	FINANCE	135.66
	monthly phone/internet/tv	GENERAL FUND	MUNICIPAL BUILDING	7.30
	monthly phone/internet/tv	GENERAL FUND	POLICE	389.78
	monthly phone/internet/tv	GENERAL FUND	FIRE	156.38
	monthly phone/internet/tv	GENERAL FUND	BUILDING INSPECTOR	46.40
	monthly phone/internet/tv	GENERAL FUND	PUBLIC WORKS ADMIN	95.38
	monthly phone/internet/tv	GENERAL FUND	STREETS	53.70
	monthly phone/internet/tv	GENERAL FUND	SENIOR COORDINATOR	6.36
	monthly phone/internet/tv	GENERAL FUND	RECREATION/LEISURE SER	250.59
	monthly phone/internet/tv	GENERAL FUND	SWIMMING POOL	46.40
	monthly phone/internet/tv	GENERAL FUND	PARKS	98.21
	monthly phone/internet/tv	GENERAL FUND	ECONOMIC DEVMT	34.39
	monthly phone/internet/tv	LIBRARY FUND	LIBRARY	96.33
	monthly phone/internet/tv	PUBLIC ACCESS	PUBLIC ACCESS	15.78
	monthly phone/internet/tv	COMMUNITY CENTER	COMMUNITY CENTER	168.39
	monthly phone/internet/tv	WATER	ADMIN AND GENERAL	216.91
	monthly phone/internet/tv	WASTE WATER FUND	ADMIN AND GENERAL	219.74
	monthly phone/internet/tv	ENVIRON SERVICES F	ADMIN AND GENERAL	34.15
	monthly phone/internet/tv	ELECTRIC FUND	POWER PRODUCTION	37.21
	monthly phone/internet/tv	ELECTRIC FUND	ADMIN AND GENERAL	150.47
			TOTAL:	2,355.15
CORE & MAIN LP	#243, 163, 124 copper tube	WATER	NON-DEPARTMENTAL	1,784.15
			TOTAL:	1,784.15
COURT SPORTS AND MORE	jim g. uniform allow.	WATER	ADMIN AND GENERAL	250.02
			TOTAL:	250.02
CRYSTAL LAWN, INC	wtp irrig valve	WATER	PURIFICATION AND TREAT	188.55
	irrig repair hwy 169 lot #	ENVIRON SERVICES F	REFUSE DISPOSAL	73.56
			TOTAL:	262.11

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DAMON FARBER LANDSCAPE ARCHITECTS	vet's park creative playgr	GENERAL FUND	PARKS	182.00
			TOTAL:	182.00
DGR ENGINEERING	master plan update	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	5,944.40
	broadway gen. plant contro	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	3,005.00
	misc. distribution coordin	ELECTRIC FUND	POWER DISTRIBUTION	2,690.20
			TOTAL:	11,639.60
DIAMOND VOGEL PAINTS	painter tips	GENERAL FUND	STREETS	63.58
	#7 painting tips	GENERAL FUND	STREETS	63.58
			TOTAL:	127.16
DON'S APPLIANCE & TV	appliance recycling	TRAV GREEN SPEC HO	ECONOMIC DEVMT	30.00
			TOTAL:	30.00
DPC INDUSTRIES, INC.	potassium permanganate	WATER	PURIFICATION AND TREAT	1,994.50
			TOTAL:	1,994.50
DRANTTEL SALES & SERVICE	2 cycle mixed oil	GENERAL FUND	PARKS	31.90
			TOTAL:	31.90
EATON/CANNON TECHNOLOGIES, INC.	#827 water nodes	WATER	NON-DEPARTMENTAL	49,980.00
	gateway 800 no modem	WATER	CAPITAL-WATER DISTRIBU	336.60
	gateway 800 no modem	WASTE WATER FUND	CAPITAL-GENERAL PLANT	336.60
	#826 load mgt units	ELECTRIC FUND	NON-DEPARTMENTAL	1,479.00
	gateway 800 no modem	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	1,366.80
			TOTAL:	53,499.00
EBSCO INFORMATION SERVICES	yearly magazine renewal	LIBRARY FUND	LIBRARY	3,634.41
			TOTAL:	3,634.41
ELECTRICAL & COMMUNICATION SPECIALISTS	advance auto splice	ELECTRIC FUND	POWER DISTRIBUTION	433.70
			TOTAL:	433.70
EMERGENCY RESPONSE SOLUTIONS	#511 hydrant tool bag	GENERAL FUND	FIRE	60.34
			TOTAL:	60.34
FASTENAL COMPANY	weld shop bolt bin	GENERAL FUND	STREETS	32.42
	eyewash solution	GENERAL FUND	STREETS	33.45
	ear muffs	GENERAL FUND	STREETS	41.80
	duct tape	GENERAL FUND	STREETS	6.06
	duct tape	GENERAL FUND	STREETS	36.09
	duct tape	GENERAL FUND	STREETS	6.66
	ear plugs	GENERAL FUND	STREETS	30.00
	safety glasses	GENERAL FUND	STREETS	22.32
	weld shop bolt bin	GENERAL FUND	PARKS	32.42
	eyewash solution	GENERAL FUND	PARKS	26.76
	ear muffs	GENERAL FUND	PARKS	33.44
	duct tape	GENERAL FUND	PARKS	6.06
	duct tape	GENERAL FUND	PARKS	36.09
	duct tape	GENERAL FUND	PARKS	6.66
	ear plugs	GENERAL FUND	PARKS	24.00
	safety glasses	GENERAL FUND	PARKS	17.86
	weld shop bolt bin	WATER	DISTRIBUTION AND STORA	16.21
	duct tape	WATER	DISTRIBUTION AND STORA	3.03
	duct tape	WATER	DISTRIBUTION AND STORA	18.05

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	duct tape	WATER	DISTRIBUTION AND STORA	3.33
	eyewash solution	WATER	ADMIN AND GENERAL	13.38
	ear muffs	WATER	ADMIN AND GENERAL	16.72
	ear plugs	WATER	ADMIN AND GENERAL	12.00
	safety glasses	WATER	ADMIN AND GENERAL	8.93
	weld shop bolt bin	WASTE WATER FUND	SOURCE/TREATMENT	16.21
	ww bolt bin	WASTE WATER FUND	SOURCE/TREATMENT	174.56
	duct tape	WASTE WATER FUND	SOURCE/TREATMENT	3.03
	duct tape	WASTE WATER FUND	SOURCE/TREATMENT	18.05
	duct tape	WASTE WATER FUND	SOURCE/TREATMENT	3.33
	eyewash solution	WASTE WATER FUND	ADMIN AND GENERAL	13.38
	ear muffs	WASTE WATER FUND	ADMIN AND GENERAL	16.72
	ear plugs	WASTE WATER FUND	ADMIN AND GENERAL	12.00
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	8.93
	weld shop bolt bin	ENVIRON SERVICES F	REFUSE DISPOSAL	16.21
	duct tape	ENVIRON SERVICES F	REFUSE DISPOSAL	3.03
	duct tape	ENVIRON SERVICES F	REFUSE DISPOSAL	18.05
	duct tape	ENVIRON SERVICES F	REFUSE DISPOSAL	3.33
	eab fiber core	ENVIRON SERVICES F	REFUSE DISPOSAL	1,146.25
	eyewash solution	ENVIRON SERVICES F	ADMIN AND GENERAL	13.38
	ear muffs	ENVIRON SERVICES F	ADMIN AND GENERAL	16.70
	ear plugs	ENVIRON SERVICES F	ADMIN AND GENERAL	12.00
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	8.92
	weld shop bolt bin	ELECTRIC FUND	POWER DISTRIBUTION	32.42
	duct tape	ELECTRIC FUND	POWER DISTRIBUTION	6.06
	duct tape	ELECTRIC FUND	POWER DISTRIBUTION	36.09
	duct tape	ELECTRIC FUND	POWER DISTRIBUTION	6.66
	eyewash solution	ELECTRIC FUND	ADMIN AND GENERAL	33.45
	ear muffs	ELECTRIC FUND	ADMIN AND GENERAL	41.80
	ear plugs	ELECTRIC FUND	ADMIN AND GENERAL	30.00
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	22.32
	weld shop bolt bin	STORMWATER FUND	TREATMENT	16.19
	duct tape	STORMWATER FUND	TREATMENT	3.05
	duct tape	STORMWATER FUND	TREATMENT	18.03
	duct tape	STORMWATER FUND	TREATMENT	3.32
			TOTAL:	2,237.21
FERGUSON WATERWORKS #2516	meter adaptor	WATER	DISTRIBUTION AND STORA	169.02
			TOTAL:	169.02
FIRE PROTECTION SERVICES, INC.	hoffman ctr res review dra	GENERAL FUND	BUILDING INSPECTOR	315.11
	hoffman ctr rec review dra	GENERAL FUND	BUILDING INSPECTOR	290.85
			TOTAL:	605.96
FORESTRY SUPPLIERS INC	tree watering bag	ENVIRON SERVICES F	REFUSE DISPOSAL	444.63
			TOTAL:	444.63
GILLUND ENTERPRISES INC	lube & tune-up	GENERAL FUND	STREETS	96.61
	lube & tune-up	GENERAL FUND	PARKS	96.61
	lube & tune-up	WATER	DISTRIBUTION AND STORA	48.31
	lube & tune-up	WASTE WATER FUND	SOURCE/TREATMENT	48.31
	lube & tune-up	ENVIRON SERVICES F	REFUSE DISPOSAL	48.31
	lube & tune-up	ELECTRIC FUND	POWER DISTRIBUTION	96.61
	lube & tune-up	STORMWATER FUND	TREATMENT	48.30
			TOTAL:	483.06

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GOPHER STATE ONE-CALL INC	gopher state one calls	WATER	DISTRIBUTION AND STORA	122.72
	gopher state one calls	WASTE WATER FUND	COLLECTOR/LIFT STAT	122.72
	gopher state one calls	ELECTRIC FUND	POWER DISTRIBUTION	<u>122.86</u>
			TOTAL:	368.30
GRAYBAR ELECTRIC COMPANY INC	#477 sch40 coupling	ELECTRIC FUND	NON-DEPARTMENTAL	<u>48.90</u>
			TOTAL:	48.90
GUSTAVUS ADOLPHUS COLLEGE-DINING	lunch & learn	GENERAL FUND	SENIOR COORDINATOR	<u>187.91</u>
			TOTAL:	187.91
HAWKINS, INC.	sodium hydroxide	WATER	PURIFICATION AND TREAT	794.20
	azone 15 sodium hydroxide	WATER	PURIFICATION AND TREAT	1,614.40
	sodium hydroxide	WATER	PURIFICATION AND TREAT	1,119.10
	azone 15 sodium hydroxide	WATER	PURIFICATION AND TREAT	<u>1,338.20</u>
			TOTAL:	4,865.90
HILLYARD/HUTCHINSON	filter cover	GENERAL FUND	MUNICIPAL BUILDING	<u>58.75</u>
			TOTAL:	58.75
HOLIDAY COMMERCIAL	aug. fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>543.63</u>
			TOTAL:	543.63
HOMETOWN BANK	2018 equip. cert. principl	2018 EQUIPMENT CER	DEBT SERVICE PAYMENTS	61,000.00
	2018 equip. cert. interest	2018 EQUIPMENT CER	DEBT SERVICE PAYMENTS	<u>12,505.00</u>
			TOTAL:	73,505.00
INGRAM BOOK COMPANY	children & adult books	LIBRARY FUND	LIBRARY	<u>516.60</u>
			TOTAL:	516.60
JAVENS MECHANICAL CONTRACTING CO.	spring pm cooling equipt.	WASTE WATER FUND	SOURCE/TREATMENT	1,037.50
	r-22 refrigerant	WASTE WATER FUND	SOURCE/TREATMENT	<u>279.62</u>
			TOTAL:	1,317.12
JERRY'S ELECTRIC INC	pcb testing	ELECTRIC FUND	POWER DISTRIBUTION	12.50
	pcb testing	ELECTRIC FUND	POWER DISTRIBUTION	<u>25.00</u>
			TOTAL:	37.50
KEELEY FARM DRAINAGE	river rock gac hydrant	WATER	DISTRIBUTION AND STORA	<u>68.00</u>
			TOTAL:	68.00
KIBBLE EQUIPMENT	#715 mower blade	STORMWATER FUND	TREATMENT	<u>188.80</u>
			TOTAL:	188.80
LAGER'S INC	#18 squad repair	GENERAL FUND	POLICE	<u>614.00</u>
			TOTAL:	614.00
LAKESIDE CONCRETE AND CONSTRUCTION	masonry	WATER	DISTRIBUTION AND STORA	850.00
	masonry	WATER	DISTRIBUTION AND STORA	750.00
	masonry EV charger	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	<u>850.00</u>
			TOTAL:	2,450.00
LEAGUE OF MINNESOTA CITIES	membership dues	GENERAL FUND	MEMBERSHIPS-UNALLOCATE	<u>11,450.00</u>
			TOTAL:	11,450.00
LEAGUE OF MN CITIES INSURANCE TRUST	4th qtr. workers comp.	GENERAL FUND	MAYOR & COUNCIL	317.91

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4th qtr. workers comp.	GENERAL FUND	CITY ADMINISTRATION	124.79
	4th qtr. workers comp.	GENERAL FUND	CITY CLERK	68.83
	p/c for river's edge 2020	GENERAL FUND	FINANCE	14,017.00
	4th qtr. workers comp.	GENERAL FUND	FINANCE	209.49
	4th qtr. workers comp.	GENERAL FUND	MUNICIPAL BUILDING	275.47
	4th qtr. workers comp.	GENERAL FUND	POLICE	9,640.44
	4th qtr. workers comp.	GENERAL FUND	FIRE	4,668.03
	4th qtr. workers comp.	GENERAL FUND	BUILDING INSPECTOR	143.50
	4th qtr. workers comp.	GENERAL FUND	COMMUNITY SERVICE	53.29
	4th qtr. workers comp.	GENERAL FUND	PUBLIC WORKS ADMIN	251.25
	4th qtr. workers comp.	GENERAL FUND	STREETS	5,477.25
	4th qtr. workers comp.	GENERAL FUND	SENIOR COORDINATOR	33.75
	4th qtr. workers comp.	GENERAL FUND	RECREATION/LEISURE SER	973.93
	4th qtr. workers comp.	GENERAL FUND	SWIMMING POOL	829.10
	4th qtr. workers comp.	GENERAL FUND	PARKS	3,533.22
	4th qtr. workers comp.	GENERAL FUND	ECONOMIC DEVMT	105.24
	4th qtr. workers comp.	LIBRARY FUND	LIBRARY	385.90
	4th qtr. workers comp.	PUBLIC ACCESS	PUBLIC ACCESS	20.71
	4th qtr. workers comp.	COMMUNITY CENTER	COMMUNITY CENTER	838.78
	4th qtr. workers comp.	WATER	SOURCE OF SUPPLY	197.63
	4th qtr. workers comp.	WATER	PURIFICATION AND TREAT	1,184.42
	4th qtr. workers comp.	WATER	DISTRIBUTION AND STORA	1,368.02
	4th qtr. workers comp.	WATER	ADMIN AND GENERAL	178.75
	4th qtr. workers comp.	WATER	CUSTOMER ACCOUNTS	22.89
	4th qtr. workers comp.	WASTE WATER FUND	BIOSOLIDS	414.13
	4th qtr. workers comp.	WASTE WATER FUND	COLLECTOR/LIFT STAT	921.31
	4th qtr. workers comp.	WASTE WATER FUND	SOURCE/TREATMENT	2,042.09
	4th qtr. workers comp.	WASTE WATER FUND	ADMIN AND GENERAL	184.76
	4th qtr. workers comp.	WASTE WATER FUND	CUSTOMER ACCOUNTS	22.89
	4th qtr. workers comp.	ENVIRON SERVICES F	REFUSE DISPOSAL	693.45
	4th qtr. workers comp.	ENVIRON SERVICES F	ADMIN AND GENERAL	92.05
	4th qtr. workers comp.	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	12.36
	4th qtr. workers comp.	ELECTRIC FUND	POWER PRODUCTION	3,003.82
	4th qtr. workers comp.	ELECTRIC FUND	POWER DISTRIBUTION	374.37
	4th qtr. workers comp.	ELECTRIC FUND	ADMIN AND GENERAL	95.22
	4th qtr. workers comp.	ELECTRIC FUND	CUSTOMER ACCOUNTS	128.97
	4th qtr. workers comp.	STORMWATER FUND	COLLECTIONS/LIFT STATI	1,182.75
	4th qtr. workers comp.	STORMWATER FUND	TREATMENT	411.29
	4th qtr. workers comp.	STORMWATER FUND	ADMINISTRATION AND GEN	107.25
	4th qtr. workers comp.	STORMWATER FUND	CUSTOMER ACCOUNTS	12.36
	4th qtr. workers comp.	MN RIVER VALLEY TR	INTERGOVERNMENTAL	3,224.34
			TOTAL:	57,843.00
LEE, JASON	safety boots	ELECTRIC FUND	ADMIN AND GENERAL	84.99
			TOTAL:	84.99
LLOYD LUMBER COMPANY	bench concrete	GENERAL FUND	PARKS	179.99
	sonotubes co-op ev	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	176.97
			TOTAL:	356.96
LOCATORS & SUPPLIES, INC.	nitrile gloves	WASTE WATER FUND	ADMIN AND GENERAL	171.54
			TOTAL:	171.54
LOFFLER	telephone labor	GENERAL FUND	CITY ADMINISTRATION	6.19
	telephone labor	GENERAL FUND	CITY CLERK	6.19
	telephone labor	GENERAL FUND	FINANCE	4.13

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	telephone labor	GENERAL FUND	POLICE	3.30
	telephone labor	GENERAL FUND	BUILDING INSPECTOR	1.65
	telephone labor	GENERAL FUND	PUBLIC WORKS ADMIN	0.83
	telephone labor	GENERAL FUND	ECONOMIC DEVMT	0.41
	telephone labor	WATER	ADMIN AND GENERAL	3.71
	telephone labor	WASTE WATER FUND	ADMIN AND GENERAL	3.70
	telephone labor	ELECTRIC FUND	ADMIN AND GENERAL	<u>11.14</u>
			TOTAL:	41.25
LOOKOUT BOOKS	children's books	LIBRARY FUND	LIBRARY	<u>294.60</u>
			TOTAL:	294.60
CHARLIE MAGUIRE	woody guthrie program	LIBRARY FUND	LIBRARY	<u>650.00</u>
			TOTAL:	650.00
MARCO, INC.	contract usage 07/23-08/22	GENERAL FUND	CITY ADMINISTRATION	26.64
	contract usage 07/23-08/22	GENERAL FUND	CITY CLERK	26.64
	contract usage 07/23-08/22	GENERAL FUND	FINANCE	17.76
	contract usage 07/23-08/22	GENERAL FUND	POLICE	14.21
	contract usage 07/23-08/22	GENERAL FUND	BUILDING INSPECTOR	7.10
	contract usage 07/23-08/22	GENERAL FUND	PUBLIC WORKS ADMIN	3.55
	contract usage 07/23-08/22	GENERAL FUND	ECONOMIC DEVMT	1.78
	contract usage 07/23-08/22	WATER	ADMIN AND GENERAL	15.98
	contract usage 07/23-08/22	WASTE WATER FUND	ADMIN AND GENERAL	15.97
	contract usage 07/23-08/22	ELECTRIC FUND	ADMIN AND GENERAL	<u>47.95</u>
			TOTAL:	177.58
MATSON HOLDINGS INC.	battery & pliers	GENERAL FUND	STREETS	41.59
	battery & pliers	GENERAL FUND	PARKS	41.59
	battery & pliers	WATER	DISTRIBUTION AND STORA	20.80
	battery & pliers	WASTE WATER FUND	SOURCE/TREATMENT	20.80
	battery & pliers	ENVIRON SERVICES F	REFUSE DISPOSAL	20.80
	battery & pliers	ELECTRIC FUND	POWER DISTRIBUTION	41.59
	battery & pliers	STORMWATER FUND	TREATMENT	<u>20.78</u>
			TOTAL:	207.95
MEDIACOM	internet	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>156.90</u>
			TOTAL:	156.90
MENARDS	ladder	GENERAL FUND	FIRE	149.99
	moth balls, mirror, cab re	GENERAL FUND	FIRE	37.43
	pw shop pvc	GENERAL FUND	STREETS	23.45
	miter saw kit	GENERAL FUND	STREETS	113.60
	pw shop pvc	GENERAL FUND	PARKS	18.76
	wedge anchor	GENERAL FUND	PARKS	25.88
	clock & studs	GENERAL FUND	PARKS	61.99
	miter saw kit	GENERAL FUND	PARKS	113.60
	miter saw kit	WATER	DISTRIBUTION AND STORA	56.80
	pw shop pvc	WATER	ADMIN AND GENERAL	9.38
	miter saw kit	WASTE WATER FUND	SOURCE/TREATMENT	56.80
	pw shop pvc	WASTE WATER FUND	ADMIN AND GENERAL	9.38
	eab nursery gate	ENVIRON SERVICES F	REFUSE DISPOSAL	259.80
	miter saw kit	ENVIRON SERVICES F	REFUSE DISPOSAL	56.80
	pw shop pvc	ENVIRON SERVICES F	ADMIN AND GENERAL	9.36
	miter saw kit	ELECTRIC FUND	POWER DISTRIBUTION	113.60
	pw shop pvc	ELECTRIC FUND	ADMIN AND GENERAL	23.45

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	miter saw kit	STORMWATER FUND	TREATMENT	56.78
			TOTAL:	1,196.85
MALINDA MEYER	labeler refill	GENERAL FUND	POLICE	32.34
	uniform allow.	GENERAL FUND	POLICE	45.39
			TOTAL:	77.73
MICHELS TRAILER SALES	#318 blade	STORMWATER FUND	TREATMENT	144.91
			TOTAL:	144.91
MIDWEST TAPE	Apr digital materials	LIBRARY FUND	LIBRARY	1,200.89
	dvd's	LIBRARY FUND	LIBRARY	9.74
	dvd's	LIBRARY FUND	LIBRARY	376.27
	dvd's	LIBRARY FUND	LIBRARY	54.71
	dvd's	LIBRARY FUND	LIBRARY	170.16
	dvd's	LIBRARY FUND	LIBRARY	125.15
			TOTAL:	1,936.92
MISC VENDOR	KIDS CORNER	KIDS CORNER: pool rental r	GENERAL FUND NON-DEPARTMENTAL	140.00
	HIXSON, MAUD	listening for your song pr	LIBRARY FUND LIBRARY	400.00
	DANIEL DINSMORE	DANIEL DINSMORE: covid mic	TORNADO DISASTER R ECONOMIC DEVMT	10,000.00
	RIVER ROCK BAKERY & KI	revolving loan	TORNADO DISASTER R ECONOMIC DEVMT	21,500.00
	BETTY THOMPSON	refund furniture pick-up	ENVIRON SERVICES F NON-DEPARTMENTAL	20.00
	BETTY THOMPSON	refund furniture pick-up	ENVIRON SERVICES F NON-DEPARTMENTAL	1.95
	AHLSTROM, JUDY	curbside appliance pick-up	ELECTRIC FUND NON-DEPARTMENTAL	50.00
			TOTAL:	32,111.95
MN DEPT OF HEALTH	2020 annual state water su	WATER	NON-DEPARTMENTAL	30,890.16
			TOTAL:	30,890.16
MN DEPT OF HUMAN SERVICES	aug. mowing services	GENERAL FUND	NON-DEPARTMENTAL	56.00
	july flower watering	ENVIRON SERVICES F	REFUSE DISPOSAL	900.00
			TOTAL:	956.00
MN IRON & METAL COMPANY	6" ballards	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	720.00
			TOTAL:	720.00
MN MAYOR'S ASSOCIATION	membership dues	GENERAL FUND	MAYOR & COUNCIL	30.00
			TOTAL:	30.00
MN MUNICIPAL UTILITIES ASSOCIATION	session 2&3 leadership aca	ELECTRIC FUND	ADMIN AND GENERAL	1,800.00
			TOTAL:	1,800.00
PETE MOULTON	mileage 08/10/20-08/21/20	GENERAL FUND	PARKS	54.05
	mileage 08/24/20-09/04/20	GENERAL FUND	PARKS	27.60
	mileage 08/10/20-08/21/20	WATER	ADMIN AND GENERAL	9.20
	mileage 08/24/20-09/04/20	WATER	ADMIN AND GENERAL	12.65
	mileage 08/10/20-08/21/20	WASTE WATER FUND	ADMIN AND GENERAL	9.20
	mileage 08/24/20-09/04/20	WASTE WATER FUND	ADMIN AND GENERAL	20.13
	mileage 08/10/20-08/21/20	ENVIRON SERVICES F	ADMIN AND GENERAL	11.50
	mileage 08/24/20-09/04/20	ENVIRON SERVICES F	ADMIN AND GENERAL	8.62
	mileage 08/10/20-08/21/20	ELECTRIC FUND	ADMIN AND GENERAL	9.78
	mileage 08/24/20-09/04/20	ELECTRIC FUND	ADMIN AND GENERAL	6.90
			TOTAL:	169.63
MVTL LABORATORIES INC	wtf testing	WASTE WATER FUND	SOURCE/TREATMENT	42.40

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	42.40
	mei	WASTE WATER FUND	SOURCE/TREATMENT	21.20
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	42.40
	lab testing	WASTE WATER FUND	SOURCE/TREATMENT	54.75
	testing	WASTE WATER FUND	SOURCE/TREATMENT	78.90
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	104.90
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	78.90
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	45.70
			TOTAL:	511.55
NORTH CENTRAL LABORATORIES	lab supplies	WATER	PURIFICATION AND TREAT	88.21
	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	477.34
			TOTAL:	565.55
NORTHERN BALANCE AND SCALE	balance scale calibration	WASTE WATER FUND	SOURCE/TREATMENT	181.00
	calib. weights	WASTE WATER FUND	SOURCE/TREATMENT	302.00
			TOTAL:	483.00
NUTTER CLOTHING CO	uniform allow.	GENERAL FUND	POLICE	10.00
			TOTAL:	10.00
O'MALLEY CONSTRUCTION, INC.	compost site curb & gutter	ENVIRON SERVICES F	CAPITAL-GENERAL PLANT	6,685.70
			TOTAL:	6,685.70
O'REILLY AUTO PARTS	#44 pinion seal	GENERAL FUND	STREETS	29.81
	#419 oil filter	GENERAL FUND	STREETS	20.99
	#715 air & oil filter	STORMWATER FUND	TREATMENT	20.70
			TOTAL:	71.50
OFFICE DEPOT	thumb drives	GENERAL FUND	CITY ADMINISTRATION	3.90
	thumb drives	GENERAL FUND	CITY CLERK	3.90
	thumb drives	GENERAL FUND	FINANCE	2.60
	thumb drives	GENERAL FUND	POLICE	2.08
	thumb drives	GENERAL FUND	BUILDING INSPECTOR	1.04
	thumb drives	GENERAL FUND	PUBLIC WORKS ADMIN	0.52
	thumb drives	GENERAL FUND	ECONOMIC DEVMT	0.26
	thumb drives	WATER	ADMIN AND GENERAL	2.34
	thumb drives	WASTE WATER FUND	ADMIN AND GENERAL	2.33
	thumb drives	ELECTRIC FUND	ADMIN AND GENERAL	7.01
			TOTAL:	25.98
PAAPE COMPANIES, INC.	heating/ cooling trouble s	COMMUNITY CENTER	COMMUNITY CENTER	48.50
			TOTAL:	48.50
PEARSON BROS., INC.	seal coat	GENERAL FUND	STREETS	154,717.65
			TOTAL:	154,717.65
PET EXPO DIST.	aquarium maint.	LIBRARY FUND	LIBRARY	114.96
			TOTAL:	114.96
MATTHEW PETERS	replacement magazines	GENERAL FUND	POLICE	89.85
			TOTAL:	89.85
MATTHEW PETERS-PETTY CASH	postage	GENERAL FUND	POLICE	34.75
	meals, cpr recert	GENERAL FUND	POLICE	35.34
	title transfer	GENERAL FUND	POLICE	25.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	squad equipt.	GENERAL FUND	POLICE	16.16
	battery	GENERAL FUND	POLICE	<u>4.26</u>
			TOTAL:	115.51
PIONEER	striping paint	GENERAL FUND	PARKS	<u>570.00</u>
			TOTAL:	570.00
PIONEER BANK	2019 equip cert principle&	2019 EQUIPMENT CER	DEBT SERVICE PAYMENTS	91,400.00
	2019 equip cert principle&	2019 EQUIPMENT CER	DEBT SERVICE PAYMENTS	<u>7,997.50</u>
			TOTAL:	99,397.50
POMP'S TIRE SERVICE, INC.	#318 tires	STORMWATER FUND	TREATMENT	<u>72.40</u>
			TOTAL:	72.40
TODD PRAPKE-PETTY CASH	postage	GENERAL FUND	FINANCE	0.62
	wall mount barrier belt re	GENERAL FUND	MUNICIPAL BUILDING	32.20
	boat registration	GENERAL FUND	PARKS	8.50
	mortgage tax ada loans	REVOLVING LOAN FUN	ECONOMIC DEVMT	<u>27.28</u>
			TOTAL:	68.60
PRESIDIO NETWORKED SOLUTIONS GROUP, LL	yukon server replace batt	GENERAL FUND	CITY ADMINISTRATION	15.26
	yukon server replace batt	GENERAL FUND	CITY CLERK	15.26
	yukon server replace batt	GENERAL FUND	FINANCE	10.17
	yukon server replace batt	GENERAL FUND	POLICE	8.14
	yukon server replace batt	GENERAL FUND	BUILDING INSPECTOR	4.07
	yukon server replace batt	GENERAL FUND	PUBLIC WORKS ADMIN	2.04
	yukon server replace batt	GENERAL FUND	ECONOMIC DEVMT	1.02
	yukon server replace batt	WATER	ADMIN AND GENERAL	9.15
	firewalls for fresh water,	WATER	ADMIN AND GENERAL	628.66
	yukon server replace batt	WASTE WATER FUND	ADMIN AND GENERAL	9.13
	yukon server replace batt	ELECTRIC FUND	ADMIN AND GENERAL	<u>27.46</u>
			TOTAL:	730.36
PROFESSIONAL WATER TECHNOLOGIES	spectraguard	WATER	PURIFICATION AND TREAT	12,460.00
	spectraguard	WATER	PURIFICATION AND TREAT	<u>12,460.00</u>
			TOTAL:	24,920.00
RAMY TURF PRODUCTS	seed greenhill restoration	WATER	DISTRIBUTION AND STORA	<u>1,294.50</u>
			TOTAL:	1,294.50
RESCO	#384 elbow jacket seals	ELECTRIC FUND	NON-DEPARTMENTAL	668.00
	#380 4/0 15kv primary cabl	ELECTRIC FUND	NON-DEPARTMENTAL	<u>19,639.98</u>
			TOTAL:	20,307.98
RIHM KENWORTH	#45 piggyback	GENERAL FUND	STREETS	182.89
	#144 bxr	WASTE WATER FUND	SOURCE/TREATMENT	<u>144.04</u>
			TOTAL:	326.93
RIVER BEND BUSINESS PRODUCTS	office furniture	GENERAL FUND	FINANCE	1,164.00-
	office furniture	GENERAL FUND	FINANCE	1,651.00
	mobile box/ file ped	GENERAL FUND	FINANCE	<u>510.00</u>
			TOTAL:	997.00
RIVER'S EDGE HOSPITAL & CLINIC	lab testing	GENERAL FUND	SWIMMING POOL	116.00
	lab testing	GENERAL FUND	PARKS	87.00
	lab testing	WATER	CUSTOMER ACCOUNTS	9.66

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	lab testing	WASTE WATER FUND	ADMIN AND GENERAL	29.00
	lab testing	WASTE WATER FUND	CUSTOMER ACCOUNTS	9.66
	lab testing	ELECTRIC FUND	ADMIN AND GENERAL	29.00
	lab testing	ELECTRIC FUND	CUSTOMER ACCOUNTS	9.68
	lab testing	MN RIVER VALLEY TR	INTERGOVERNMENTAL	64.00
			TOTAL:	354.00
ROBERT W CARLSTROM CO INC	#9 mn sq. pavillion	MN SQUARE PAVILION	PARKS	24,755.10
	retainage mn sq. pavillion	MN SQUARE PAVILION	PARKS	74,445.21
			TOTAL:	99,200.31
ROYAL TIRE, INC	tires	GENERAL FUND	STREETS	1,719.96
	tires	MN RIVER VALLEY TR	NON-DEPARTMENTAL	734.08
			TOTAL:	2,454.04
RYAN ELECTRIC OF ST PETER	new hour meters	WASTE WATER FUND	SOURCE/TREATMENT	374.40
	blower 3 repair	WASTE WATER FUND	SOURCE/TREATMENT	225.00
			TOTAL:	599.40
SHERWIN-WILLIAMS	#7 street striping	GENERAL FUND	STREETS	269.60
			TOTAL:	269.60
THE SIGN DEPT	no parking signs	GENERAL FUND	STREETS	110.40
	compost site signs	ENVIRON SERVICES F	REFUSE DISPOSAL	104.00
			TOTAL:	214.40
SITEONE LANDSCAPE SUPPLY	csp seed	GENERAL FUND	PARKS	2,483.73
	csp liquid biostimulant	GENERAL FUND	PARKS	662.50
			TOTAL:	3,146.23
SNAP-ON INDUSTRIAL	digital volt multi-meter	GENERAL FUND	STREETS	54.79
	digital volt multi-meter	GENERAL FUND	PARKS	54.79
	digital volt multi-meter	WATER	DISTRIBUTION AND STORA	27.39
	digital volt multi-meter	WASTE WATER FUND	SOURCE/TREATMENT	27.39
	digital volt multi-meter	ENVIRON SERVICES F	REFUSE DISPOSAL	27.39
	digital volt multi-meter	ELECTRIC FUND	POWER DISTRIBUTION	54.79
	digital volt multi-meter	STORMWATER FUND	TREATMENT	27.40
			TOTAL:	273.94
SPRINT SOLUTIONS, INC.	aug. phone bill	GENERAL FUND	FIRE	17.26
	aug. phone bill	WATER	ADMIN AND GENERAL	39.99
			TOTAL:	57.25
ST PETER HERALD	annual disclosure report	GENERAL FUND	FINANCE	216.00
	gen. plant bids	ELECTRIC FUND	ADMIN AND GENERAL	230.40
	part time meter reader	ELECTRIC FUND	CUSTOMER ACCOUNTS	574.00
	well head protection plan	STORMWATER FUND	ADMINISTRATION AND GEN	86.40
			TOTAL:	1,106.80
ST PETER LUMBER CO	treemendous decking	GENERAL FUND	PARKS	14.42
	pine to fix counter	COMMUNITY CENTER	COMMUNITY CENTER	17.53
	6" metal cut off wheel	WATER	ADMIN AND GENERAL	41.90
			TOTAL:	73.85
STAPLES ADVANTAGE	paper and labels	GENERAL FUND	CITY ADMINISTRATION	114.46
	paper and labels	GENERAL FUND	CITY CLERK	114.46

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	paper and labels	GENERAL FUND	FINANCE	76.31
	paper and labels	GENERAL FUND	POLICE	61.04
	paper and labels	GENERAL FUND	BUILDING INSPECTOR	30.52
	paper and labels	GENERAL FUND	PUBLIC WORKS ADMIN	15.26
	paper and labels	GENERAL FUND	ECONOMIC DEVMT	7.63
	paper and labels	WATER	ADMIN AND GENERAL	68.68
	paper and labels	WASTE WATER FUND	ADMIN AND GENERAL	68.67
	paper and labels	ELECTRIC FUND	ADMIN AND GENERAL	206.03
			TOTAL:	763.06
STUART C. IRBY CO.	#881 9x12 quick patch	ELECTRIC FUND	NON-DEPARTMENTAL	140.00
	gloves & testing	ELECTRIC FUND	ADMIN AND GENERAL	572.36
			TOTAL:	712.36
TAPCO	#6 chip seal markers	GENERAL FUND	STREETS	760.00
			TOTAL:	760.00
TRAFFIC MARKING SERVICE, INC.	#6 yellow reflective marke	GENERAL FUND	STREETS	1,595.70
	#6 white reflective marker	GENERAL FUND	STREETS	1,447.20
			TOTAL:	3,042.90
TRAVERSE DES SIOUX GARDEN CENTER	herb pack	GENERAL FUND	PARKS	39.94
	flowers-ev chrgr at co-op	ELECTRIC FUND	POWER DISTRIBUTION	108.94
			TOTAL:	148.88
TRENCH DRAIN SYSTEM	bldg. b trench drain	ELECTRIC FUND	CAPITAL-GENERAL PLANT	958.37
			TOTAL:	958.37
TRUGREEN CHEMLAWN	csp weed control service	GENERAL FUND	PARKS	1,600.00
	csp lawn service	GENERAL FUND	PARKS	3,420.00
			TOTAL:	5,020.00
US POSTMASTER	postage for 2020 fall broc	GENERAL FUND	RECREATION/LEISURE SER	577.43
			TOTAL:	577.43
USA BLUE BOOK	sch 80 pvc w/ seals	WATER	PURIFICATION AND TREAT	86.14
	lab testing material	WATER	PURIFICATION AND TREAT	1,361.82
	nipple	WATER	PURIFICATION AND TREAT	23.95
			TOTAL:	1,471.91
UTILITY CONSULTANTS, INC.	august coliform	WATER	PURIFICATION AND TREAT	142.00
			TOTAL:	142.00
VERIZON WIRELESS	aug. phone & jet packs	GENERAL FUND	CITY ADMINISTRATION	35.01
	aug. phone & jet packs	GENERAL FUND	FIRE	70.06
	aug. phone & jet packs	GENERAL FUND	BUILDING INSPECTOR	40.01
	aug. phone & jet packs	COMMUNITY CENTER	COMMUNITY CENTER	16.72
	aug. phone & jet packs	WATER	ADMIN AND GENERAL	16.72
	aug. phone & jet packs	WASTE WATER FUND	ADMIN AND GENERAL	16.72
	aug. phone & jet packs	ELECTRIC FUND	ADMIN AND GENERAL	16.73
			TOTAL:	211.97
VISA	mmua virtual summer conf.	GENERAL FUND	MAYOR & COUNCIL	195.00
	go to mtg annual fees/ sof	GENERAL FUND	CITY ADMINISTRATION	436.75
	face masks	GENERAL FUND	CITY ADMINISTRATION	97.61
	credit to account	GENERAL FUND	CITY ADMINISTRATION	95.47-

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	laptop	GENERAL FUND	CITY ADMINISTRATION	263.71
	ram	GENERAL FUND	CITY ADMINISTRATION	51.97
	return	GENERAL FUND	CITY ADMINISTRATION	49.38-
	face masks	GENERAL FUND	CITY CLERK	97.61
	laptop	GENERAL FUND	CITY CLERK	263.71
	face masks	GENERAL FUND	FINANCE	65.08
	laptop	GENERAL FUND	FINANCE	175.83
	batteries	GENERAL FUND	FINANCE	7.50
	supplies	GENERAL FUND	FINANCE	20.49
	face masks	GENERAL FUND	POLICE	52.06
	face masks	GENERAL FUND	POLICE	26.85
	training, hotel, fuel, foo	GENERAL FUND	POLICE	774.45
	uniform allow.	GENERAL FUND	POLICE	309.95
	laptop	GENERAL FUND	POLICE	140.65
	training and hotel cancell	GENERAL FUND	FIRE	554.04-
	parts for snorkel #508	GENERAL FUND	FIRE	94.56
	face masks	GENERAL FUND	BUILDING INSPECTOR	26.02
	laptop	GENERAL FUND	BUILDING INSPECTOR	70.29
	monitor	GENERAL FUND	BUILDING INSPECTOR	89.99
	face masks	GENERAL FUND	PUBLIC WORKS ADMIN	13.02
	laptop	GENERAL FUND	PUBLIC WORKS ADMIN	35.18
	mouse, keyboard	GENERAL FUND	PUBLIC WORKS ADMIN	44.99
	mouse and keyboard	GENERAL FUND	PUBLIC WORKS ADMIN	42.94
	go to meeting renewal and	GENERAL FUND	STREETS	6.45
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	6.50
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	3.36
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	20.08
	summer camp supplies	GENERAL FUND	RECREATION/LEISURE SER	53.96
	go to meeting monthly fee	GENERAL FUND	RECREATION/LEISURE SER	19.00
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	78.69
	constant contact subscript	GENERAL FUND	RECREATION/LEISURE SER	590.80
	pool concessions	GENERAL FUND	SWIMMING POOL	42.48
	wheels	GENERAL FUND	PARKS	247.96
	go to meeting renewal and	GENERAL FUND	PARKS	5.16
	class on supervising negat	GENERAL FUND	PARKS	159.00
	mn sq. siding, trim, flash	GENERAL FUND	PARKS	502.62
	face masks	GENERAL FUND	ECONOMIC DEVMT	6.51
	laptop	GENERAL FUND	ECONOMIC DEVMT	17.59
	program supplies	LIBRARY FUND	LIBRARY	100.00
	mn library assoc. annual f	LIBRARY FUND	LIBRARY	30.00
	button maker	LIBRARY FUND	LIBRARY	307.40
	mobile hotspots	LIBRARY FUND	LIBRARY	480.00
	constant contact subscript	LIBRARY FUND	LIBRARY	147.70
	monthly drop box	PUBLIC ACCESS	PUBLIC ACCESS	45.00
	data video converter, b&h	PUBLIC ACCESS	PUBLIC ACCESS	422.07
	face masks	WATER	ADMIN AND GENERAL	58.57
	annual domain registration	WATER	ADMIN AND GENERAL	80.00
	laptop	WATER	ADMIN AND GENERAL	158.24
	go to meeting renewal and	WATER	ADMIN AND GENERAL	2.58
	boiler lic. renewal	WATER	ADMIN AND GENERAL	20.00
	nozzle repair	WASTE WATER FUND	SOURCE/TREATMENT	627.67
	face masks	WASTE WATER FUND	ADMIN AND GENERAL	58.56
	annual domain registration	WASTE WATER FUND	ADMIN AND GENERAL	80.00
	laptop	WASTE WATER FUND	ADMIN AND GENERAL	158.15
	go to meeting renewal and	WASTE WATER FUND	ADMIN AND GENERAL	2.58
	arbor soc eab -pest refere	ENVIRON SERVICES	F REFUSE DISPOSAL	61.56

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	fan blade	ENVIRON SERVICES F	REFUSE DISPOSAL	34.99
	mn pesticide lic. renewal	ENVIRON SERVICES F	REFUSE DISPOSAL	184.50
	downtown flowers	ENVIRON SERVICES F	REFUSE DISPOSAL	137.44
	annual domain registration	ENVIRON SERVICES F	ADMIN AND GENERAL	40.00
	go to meeting renewal and	ENVIRON SERVICES F	ADMIN AND GENERAL	2.56
	face masks	ELECTRIC FUND	ADMIN AND GENERAL	175.69
	annual domain registration	ELECTRIC FUND	ADMIN AND GENERAL	160.00
	laptop	ELECTRIC FUND	ADMIN AND GENERAL	474.65
	go to meeting renewal and	ELECTRIC FUND	ADMIN AND GENERAL	6.45
	annual domain registration	STORMWATER FUND	ADMINISTRATION AND GEN	40.00
	stamps	MN RIVER VALLEY TR	INTERGOVERNMENTAL	110.00
			TOTAL:	8,663.84
VON ESSEN TOWING	tire change & towing	GENERAL FUND	POLICE	115.00
			TOTAL:	115.00
VWR INTERNATIONAL	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	633.79
			TOTAL:	633.79
WACO SCAFFOLDING & SUPPLY CO	csp tractor for soil proje	GENERAL FUND	PARKS	207.50
			TOTAL:	207.50
WESCO DISTRIBUTION INC	#380 7500 4/0 kv	ELECTRIC FUND	NON-DEPARTMENTAL	16,466.88
	#382 4/0 lug	ELECTRIC FUND	NON-DEPARTMENTAL	14.29
	rain bibs	ELECTRIC FUND	ADMIN AND GENERAL	170.13
			TOTAL:	16,651.30
WOLF MOTOR COMPANY, INC.	brake lines	GENERAL FUND	NON-DEPARTMENTAL	29.33
	brake lines	MN RIVER VALLEY TR	NON-DEPARTMENTAL	29.33
			TOTAL:	58.66
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	9.57
			TOTAL:	9.57

===== FUND TOTALS =====

101	GENERAL FUND	273,410.68
211	LIBRARY FUND	11,169.65
213	PUBLIC ACCESS	503.56
217	COMMUNITY CENTER	1,939.64
230	REVOLVING LOAN FUND	27.28
240	TORNADO DISASTER REV LOAN	31,500.00
262	TRAV GREEN SPEC HOME CONS	30.00
319	2019 EQUIPMENT CERTIFICAT	99,397.50
378	2018 EQUIPMENT CERTIFICAT	73,505.00
410	MN SQUARE PAVILION	99,200.31
601	WATER	140,811.52
602	WASTE WATER FUND	91,602.34
603	ENVIRON SERVICES FUND	13,271.63
604	ELECTRIC FUND	184,586.52
606	STORMWATER FUND	4,492.87
830	MN RIVER VALLEY TRANSIT	4,862.28

 GRAND TOTAL: 1,030,310.78

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$10,000 are hereby approved:

<u>VENDOR</u>	<u>ITEMS</u>	<u>PRICE</u>	<u>FUNDING</u>
O'Malley Construction	Labor and concrete for floor installation of Public Works Building B	\$30,701	Electric
RDO	Rental of Vermeer Trommel Screener and Kleemann Conveyor	\$15,862	Enviro
RESCO/ERMCO	(1) 112.5 kVA three-phase and (2) 150 kVA three-phase - transformers	\$24,123	Electric

2. The following employee appointment is approved at the wage indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE RATE</u>
Brigette Boyer	Intern*	\$11.25

*For the period September 15, 2020 – December 18, 2020.

3. The schedule of disbursements for August 20, 2020 through September 9, 2020 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 14th day of September, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator

What this means is if a homeowner's property valuation hasn't changed from 2020, their City share of the tax bill on a \$150,000 home would decrease \$0.63 for the 2021 tax year.

Goals for this discussion are:

- Provide an update on the 2020 projections and budget modifications.
- Provide information on the 2021 budget progress.
- Provide information that allows you to work towards a reasoned decision relative to the levy.
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council's budget and not Staff's budget.

The discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the budget big picture. We hope to avoid the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, instead focusing on the way this budget supports your needs, wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact modification in any of these areas has on other portions of the City business. The 2021 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2020, are highlighted below:

- With only the local general election in 2021, election costs decreased \$15,050 from 2020 levels. (In 2020, there were two primaries and a general election.)
- Municipal Building maintenance in 2021 is proposed to include \$5,000 for front door repair and carpet and \$22,000 in repair and maintenance items to improve the building (work budgeted in 2020, but delayed with COVID 19).
- Public Works Building maintenance in 2021 is proposed to include replacement of a furnace (the third of three) in the amount of \$5,500, roof repair totaling \$12,000 and front door replacement at \$15,000.
- Street maintenance for 2021 is planned for an additional funding of \$31,310 over your 2020 budget. Wages, benefits and material cost (i.e. salt, sand, asphalt, etc.) account for \$29,590 of the increase. Maintenance costs (i.e. seal coating, curb, gutter, mudjacking, sidewalks etc.) account for an increase of \$1,720. Your ongoing street program provides maintenance on one of your biggest assets/investments which is very expensive to replace. This number represents our best guess of inflationary impacts and a small increase in scope.
- Work with Damon Farber Consulting to address park planning, signage and branding is budgeted to complete the third year of their recommendations with funding of \$10,000 in 2021.
- The Fire Department budget includes \$22,500 which will contribute \$7,500 for a fifth year to a replacement fund for turn out gear and \$15,000 for the first of 15 years funding for SCBA equipment that have certification expiration needs.
- The insurance fund has no contributions for the 2021 year. The 2020 projected ending fund balance is \$115,000. You may recall our target here is \$300,000, but it will deplete without further funding. This area deserves a bit more discussion. Due to changes in rates over the last five plus years we are no longer realizing savings that we planned to place in this fund. For 2022 we may want to look at this differently.
- The 2020 and 2021 expenditures reflect no use of reserves to cover the expense of Community Spirit Park in the Park Fund. This deficit is still projected to be covered by the sale of the wastewater ponds and utility funds.

- Funding is included for the City's portion of two (2) School Resource Officers expected to be in place for the 2020-2021 school year. The School District will fund approximately 60% of wages and benefits for the Officers.
- Local Government Aid (LGA) is projected to increase by \$52,973 to a total of \$3,228,416 in 2021. With the State currently in a projected \$4 billion shortfall this amount could change.
- Health insurance costs will not increase in 2021 and there will be a maximum increase of 9.0% for 2022, so we budgeted a 4.5% increase for 2021 and plan to budget a 4.5% increase for 2022 if needed.
- We have made no significant changes to educational and training dollars as we believe this is an important part of being a progressive organization. We believe the additional State mandated police training and the plans we are working on related to equity and diversity issues for all employees can be covered within the amounts allocated. The training may be "Perspectives" business diversity training or "Life's Journey" training or something similar. Community outreach events are usually funded either thru Council or City Administrator professional service budgets which collectively have \$10,400 allocated.

For 2021, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities you have set, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly simply to be cut later in October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. Reserves are used for emergencies or efforts that are unknown to us at this time or as planned for keeping your reserve policy in mind. In some past years we have used reserves for a deal that is too good to pass up or to pay unexpected costs. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and December to modify the budget. It may be important to note that once the legislative session starts in 2021 there is always the potential for a change in the ground rules.

We also believe the results from past budgets speak for themselves and our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are measured by the deviation from budget at the end of each year which has been very, very small. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. The LGA increase of \$52,973 does not cover what we believe to be inflationary increases from 2020 to 2021.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2019 year with revenues lower than expenditures by \$474,000 and reserves decreasing to \$4,305,606. As you may recall much of that is due to Fire Station development costs which were approved by the City Council and would be reimbursed to the fund should you move forward with a project. The projected change to fund balance in 2020 shows an anticipated decrease of \$120,089. The decrease was planned for as a part of the Council approved budget.

Working Plan Thus far - The 2021 budget is not balanced. Expenses will be greater than revenue by about \$97,589. This is not a good or bad thing, it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund, which says the reserve should be "35% to 50% of the following years budgeted expenditures", we believe this is acceptable.

In the budget we will have a projected fund balance of \$3,748,811 at the end of budget year 2021. Based on our current projections, the reserve percentage for the end of 2020 will be approximately 46.5% and end in 2021 at 44.4%. This doesn't include the restricted balance shown for Fire equipment in the amount of \$67,500.

It is important to note that modest wage changes and normal adjustments to fuel and other consumable items in your budget means that each year, assuming no other changes take place, you will see an increase in cost somewhere between \$175,000 and \$250,000 in an \$8.5 million budget. Our belief is that steady, moderate change over a number of years is better than large increases or decreases from year to year.

General Fund expenditures are planned for an increase of \$113,525 over the 2020 budget driven by personnel costs, park improvements, City Hall and Public Works building maintenance, and some capital. Alternatives to this increase are discussed later in the memo.

Some of the tools used to provide the 2021 budget year include:

- Enterprise Fund transfers have been estimated based on projected sales for the 2020 year. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Wage modifications for all union and non-union are approximately 2%. We anticipate a few selected areas where market adjustments and Pay Equity compliance changes will be recommended.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen in the past.
- St. Peter Community Center 2009 debt is paid in full.
- Fire Relief Association levy remains at \$0 for the 2021 year. No additional funds are needed at this time.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2019 fund balance will be approximately \$127,035.
- 2021 Local Government Aid is planned to receive \$52,973 over the 2020 allocation. This is a total of \$3,228,416.
- The grant application for the fire truck was not approved and there is currently \$86,000 in that fund; therefore, no levy for this is planned. If a new grant application for a truck is approved in 2021, a possible \$60,000 match will be funded by the \$86,000 with possible levy increases in future years to fund the remaining cost.
- Equipment Certificate for is planned for \$591,000. This is larger than normal driven by the Community Spirit Park restrooms. The breakdown is as follows:
 - \$ 34,000 net cost of a new squad car (Replacement Police)
 - \$ 90,000 Fair Snow Blower (Replacement Streets)
 - \$ 60,000 Traverse Lift (PW Admin)
 - \$ 45,000 Front End Mower (Replacement Parks)
 - \$ 45,000 Kabota Tractor (Replacement Parks)

- \$ 37,000 Tool Cat (Replacement Parks)
- \$ 40,000 Pickle Ball Courts Vet's Field (Parks)
- \$ 40,000 Park Enhancements MN Square (Parks)
- \$200,000 Restroom at Community Spirit Park (Parks)

One additional note about the Community Spirit Park restroom work - this is being pursued based on our past discussion and my hope to take advantage of the need for the School District to spend remaining bond proceeds in a timely fashion. Partnering on the construction will save us both money and gets you closer to the building out of amenities that was planned for at that location.

Below are items that we discussed earlier and some items we just think you should have an opportunity to understand and discuss.

- There will be no planned system-wide increase in program recreation fees for 2021. We believe the increase in 2018 brought us closer to our 40/60 cost split goal between fees and levy.
- The budget includes Coalition of Greater Minnesota Cities membership (\$21,000). This is one you may want to take a moment to discuss as your general rule in the past was "if we pay for membership we should actively participate." This remains in the budget.
- You have also discussed other long-term projects for the future that are not funded as a part of this budget, Fire Station, (land purchase and design fees have been paid with reserves in 2019-2020 of approximately \$466,000), City Hall, other parks enhancements, field house, Township Road 361, and ongoing Sidewalk Enhancement Plan (ended after three years of Council funding commitment of \$50,000 per year) are probably the most notable.
- The Electric Fund will likely not see a rate increase in January 2021, however the environmental services budget did have increases effective July 1, 2020.

Special Revenue Funds:

The Library fund allocated 2021 tax levy of \$283,640 is the same amount as 2020. Your last levy increase (\$10,682) was in 2018. Library expenses will be \$91,756 above revenues, continuing the same level programming as in 2020. The State requires a minimum maintenance of effort, which means they regulate the minimum that is required to be contributed to library systems by cities and counties.

Operations of the Community Center will be funded by tax levy of \$170,000 – a \$35,000 increase over 2020 as the final debt payment was made in February 2020. Remember this is based on the plan for use of the now completed debt service that allows some growth in Community Center Fund reserves providing for future maintenance as the building is now twenty years old. Revenue consists of \$170,000 tax levy, rental income and transfers from other funds. The Community Center revenue will be \$79,981 above expenditures, and the fund balance is projected to increase to \$266,720 at the end of 2021.

Miscellaneous things to consider -

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.

- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of Enterprise Funds in a more targeted way. We can discuss this now, but it may be more valuable during your Enterprise funds or Goal Session discussions.
- We have also assembled a list of some of the “outside the box” ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
 - Additional modifications to fees. (Yearly adjustments are always reviewed.)
 - Payment in lieu of taxes from other entities that are not taxed now. (This is an effort that may take a number of years to execute.)
 - Modification to assessment policies that puts more burden on individual taxpayers rather than the General Fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from being assessable to being paid by the City.
 - When to take or use savings from the Insurance Fund. That’s the \$150,000.
 - Additional enterprise funds contributing to the General Fund.
 - Targeted utility increases.
 - Franchise fees (as exemplified by a natural gas fee).
 - Sales tax targeted towards specific capital improvements as you are discussing with the Fire Station.
 - Use of other funds to transfer in revenues.
 - Any others you may have or we may come up with.
- It is important to understand that our reserves are within our fund balance policy, but there are still areas of volatility that could substantially influence the final 2020 or a 2021 outcome. Those items that are our highest concerns include:
 - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
 - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
 - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

We have proposed operational budgets as follows:

- General Fund of \$8,436,162;
- Special Revenue Funds of \$1,947,916;
- Debt Service Funds of \$1,139,189;
- Capital Funds of \$839,000;
- Agency Funds of \$6,815.

All purchases and projects must be approved by the City Council if they exceed the amounts in the purchase policy.

Generally speaking, an increase in your levy of \$10,000 means an increase in your tax rate of 0.16. A decrease in your levy of \$10,000 means a decrease in your tax rate of 0.16.

ALTERNATIVES/VARIATIONS

There are so many variations that we could review and frankly, we would not know where to start but here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Additional cuts. This would mean changes in service levels compared to the 2020 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$146,500 in capital equipment remaining, in the General Fund budget. You could issue Equipment Certificate debt rather than use cash. There are some interesting things we could do here, but all certainly fall within the realm of the Council's sense of what is best.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. I am sure you can all imagine things you would like to do if resources are provided. Again, this is a call for the Council to make. One caution here, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2020 and then in 2021 we discontinue it and then in 2022 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- Restrict or assign reserves within the fund balance policy to a building/equipment fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.
- The General Fund Summary indicates a fund balance decrease of \$120,089 and reserves to 44.4% at the end of 2021
- There are many, many more.

In summary, we are proposing a budget and suggesting a preliminary levy that will decrease your projected tax rate from 51.58 to 51.53 based on a gross levy increase of \$102,230 or 3.16%. The 2021 budget is not balanced. Expenditures are higher than revenues. Based on the proposed budget we will have a projected fund balance of \$3,336,746 at the end of budget year 2021. Our current projections show the reserve percentage for the end of 2020 will likely be 46.5% and by the end 2021 at 44.4%. Again, what this means is if a homeowner's property valuation hasn't changed from 2020, their City share of the tax bill on a \$150,000 home would decrease approximately \$0.62 per year from the 2020 tax year.

FISCAL IMPACT:

The preliminary tax capacities for the payable 2021 year have been projected at a 3.3% increase. We will have the actual numbers from the County for the final levy in December.

We have proposed operational budgets as follows:

- General Fund of \$8,436,162;
- Special Revenue Funds of \$1,947,916;
- Debt Service Funds of \$1,139,189;
- Capital Funds of \$839,000;
- Agency Funds of \$6,815.

ALTERNATIVES/VARIATIONS :

Do not act: State law requires the preliminary levy to be provided to the County by the end of September. You do have one more meeting cycle in which to act but failure to act by your meeting on September 28th would mean failure to comply with State law.

Negative vote: Should the Council not vote for the preliminary levy, Staff would ask for additional direction with the plan being to bring it before the Council for action on September 28th.

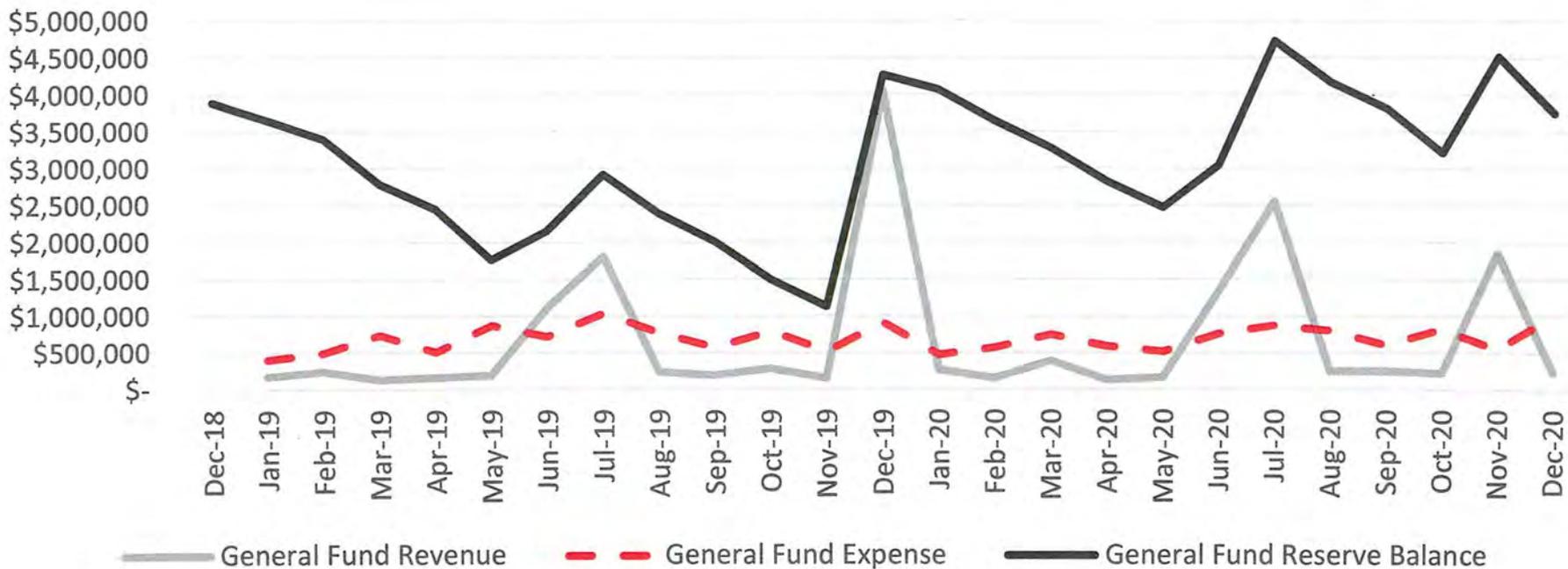
Modification of the Resolution: This is always an option of the City Council:

Please let us know if we can provide any additional information or clarify anything before your meeting. We will have the usual graphs, charts and other visuals that you have seen in previous years. Please feel free to contact us if you have any additional questions or concerns.

TP/SV/bal

General Fund

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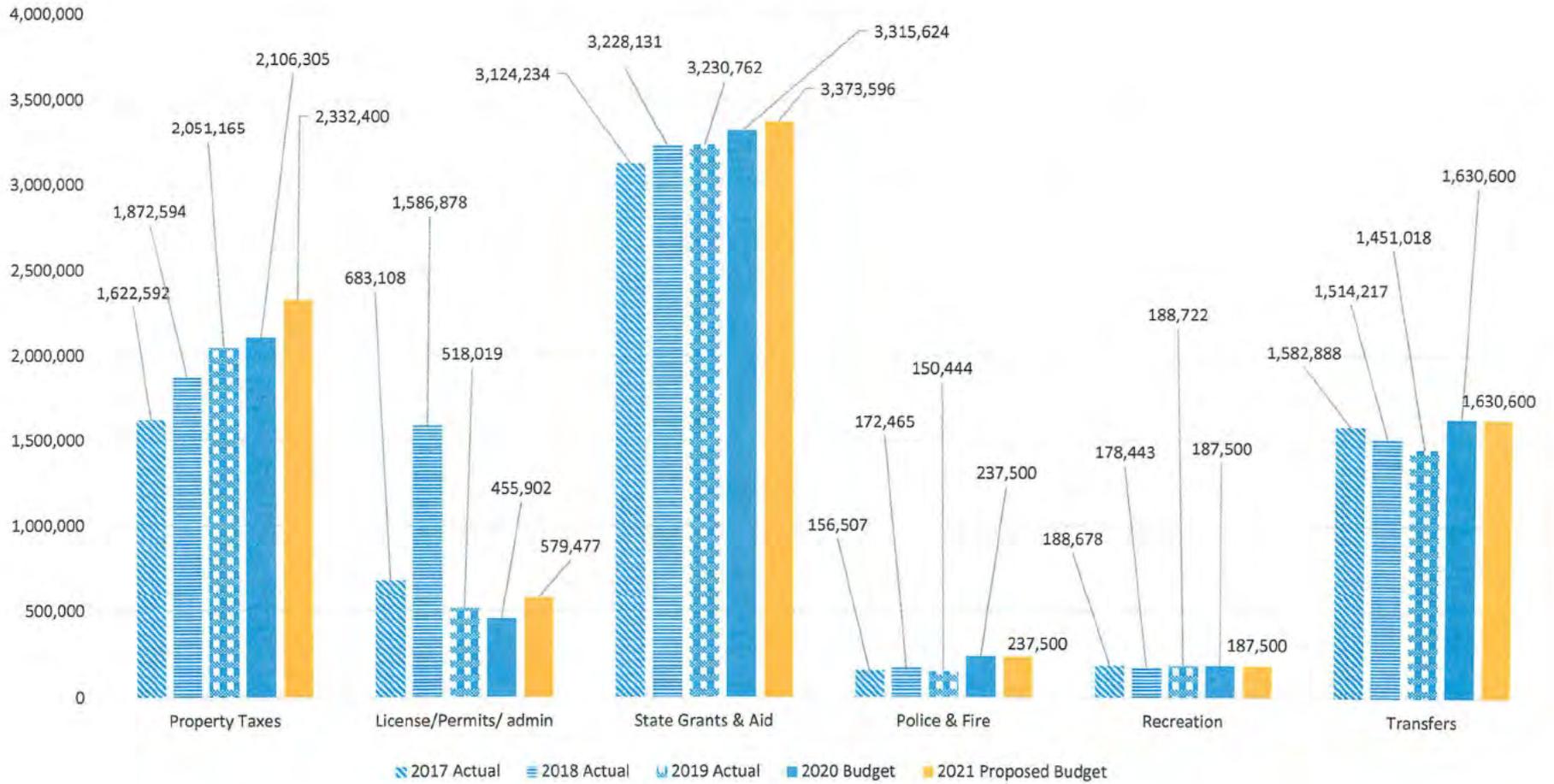


General Fund Revenue Summary												
	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2021 Proposed Budget	VS 2020 Budget	change over prior Budget	
Property Taxes	1,333,157	1,345,824	1,446,809	1,444,614	1,527,279	1,771,568	1,950,872	2,051,905	2,278,000	226,095	20.36%	
Other Taxes	87,652	89,114	93,654	88,800	95,313	101,026	100,293	54,400	54,400	0	0.28%	
Licenses & Permits	316,846	244,556	423,761	467,140	283,358	823,845	151,729	147,150	280,725	133,575	90.65%	
State Grants and Aids	3,054,414	3,088,096	3,176,714	3,096,786	3,124,234	3,228,131	3,230,762	3,315,624	3,373,596	57,972	5.77%	
Administrative Fees	141,058	116,540	197,579	104,210	115,343	468,529	31,528	58,230	13,230	(45,000)	-76.92%	
Police & Fire	138,727	141,386	145,828	137,200	156,507	172,465	150,444	237,500	237,500	0	38.66%	
Streets /Refuse Sales	21,010	18,840	18,533	14,800	45,287	37,863	51,608	48,800	48,800	0	229.73%	
Recreation	167,181	190,393	180,566	211,500	188,678	178,443	188,722	187,500	187,500	0	7.76%	
Fines & Penalties	67,015	56,279	49,021	52,500	46,623	48,948	42,630	45,500	45,500	0	-14.15%	
Interest & Misc Income	112,604	154,372	181,448	51,202	192,497	207,693	240,524	156,222	191,222	35,000	129.77%	
Reserves							0		0	0	-100.00%	
Transfer from other Funds	0	10,053	32,433	25,000	87,869	18,646	24,103	125,600	125,600	0	1084.91%	
Utility Fund Transfers	1,397,660	1,299,239	1,471,173	1,447,000	1,495,019	1,495,571	1,426,915	1,505,000	1,505,000	0	0.00%	
Total Revenues	6,837,324	6,754,692	7,417,519	7,140,752	7,358,007	8,552,728	7,590,130	7,933,431	8,341,073	407,642		
% increase (decrease) over prior budget:	4.57%	3.60%	13.77%	4.44%	7.62%	26.62%	-11.25%	5.11%	9.27%			

9h

Revenues

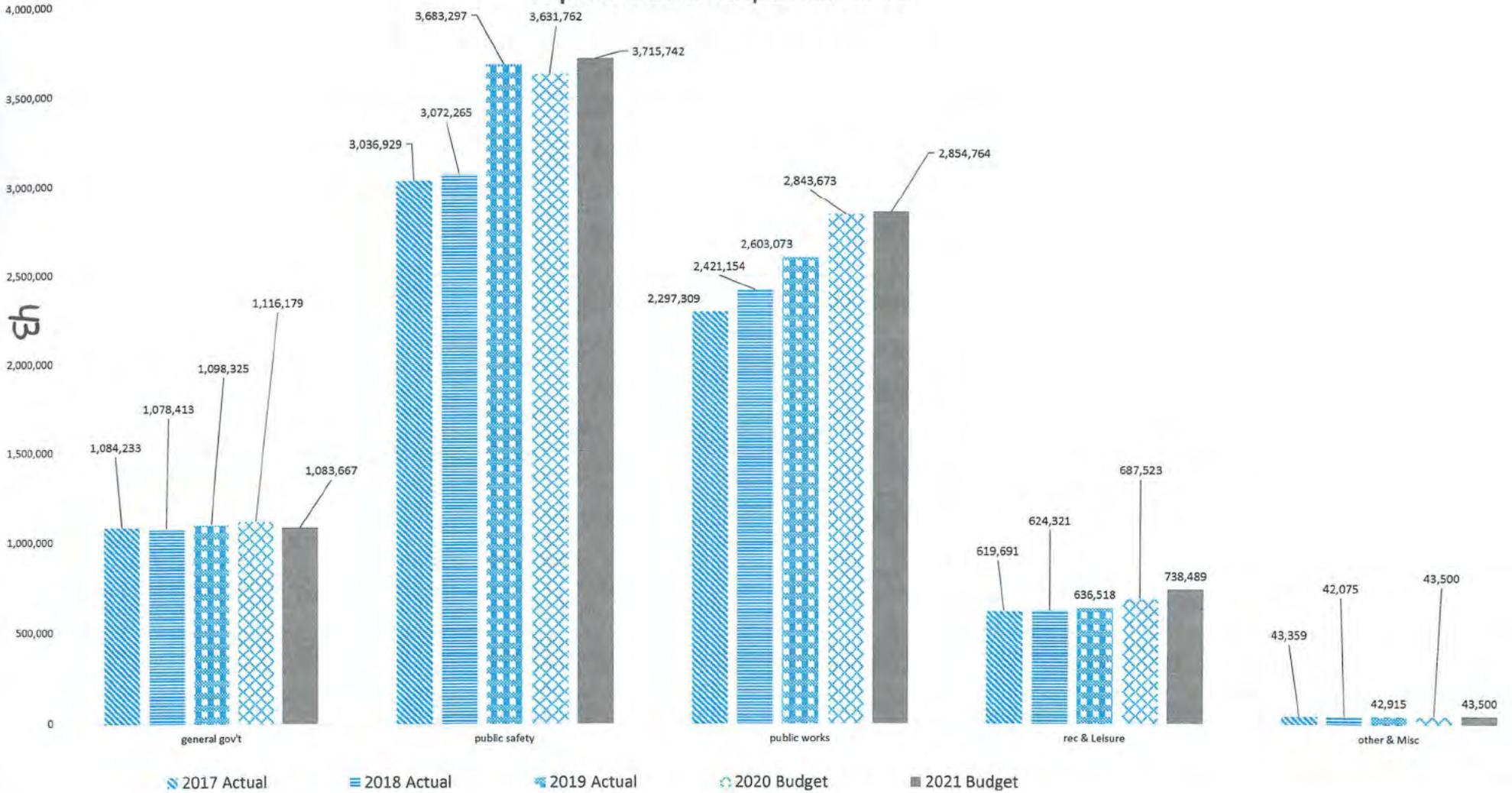
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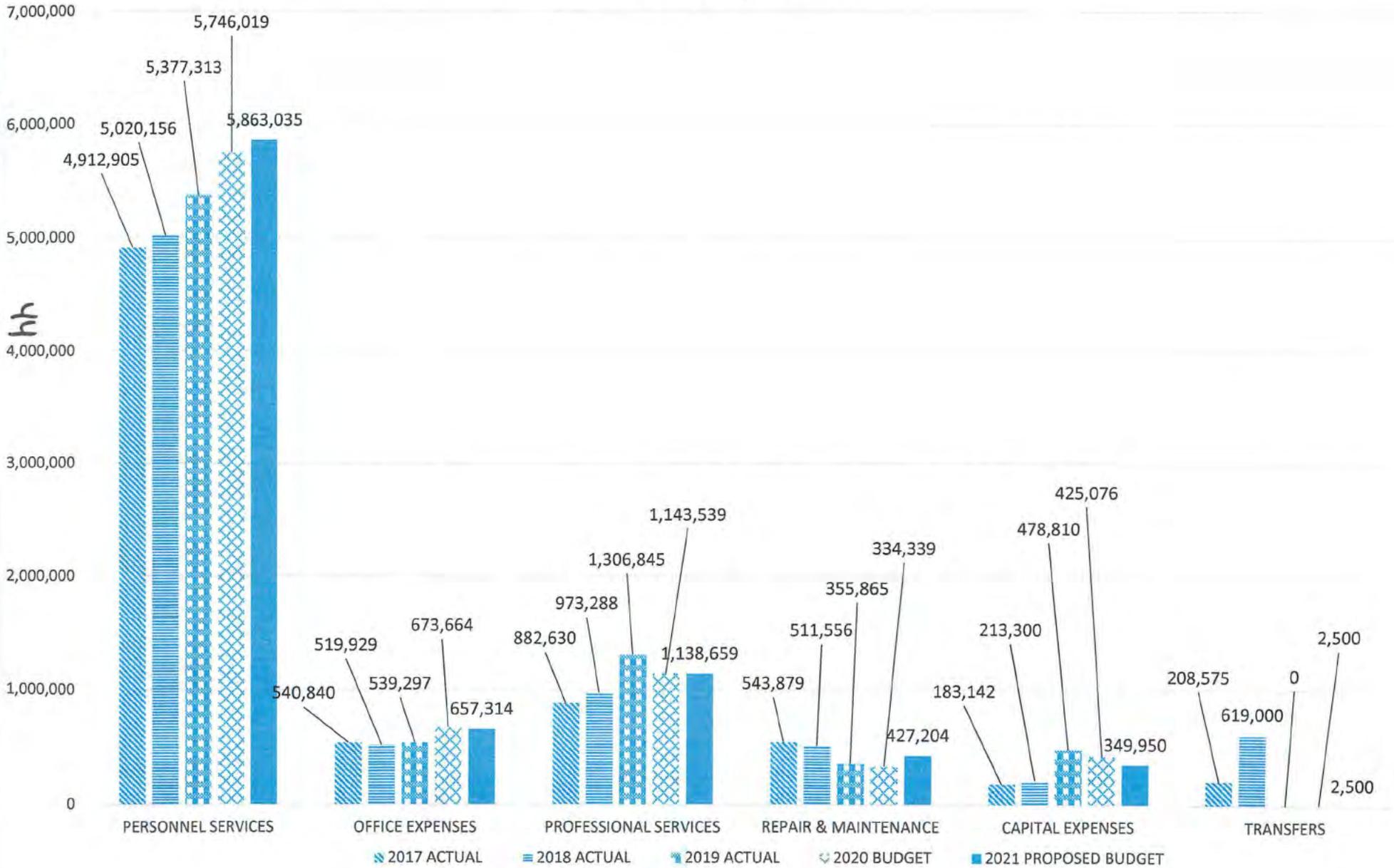
General Fund Expenditure Summary											
	2014	2015	2016	2017	2017	2018	2019	2020	2021	change	
	Actual	Actual	Actual	Budget	Actual	Actual	Actual	Budget	Proposed Budget	over prior Budget	
Mayor and Council	38,177	43,258	54,263	58,672	53,140	54,445	50,784	62,924	62,924	0	2.81%
City Administrator	179,621	196,934	201,779	203,022	209,347	173,189	178,631	160,333	203,800	43,467	14.76%
City Clerk	62,688	62,750	66,031	71,774	70,279	71,532	78,487	79,794	81,699	1,905	7.41%
Elections	14,134	26,590	23,381	30,986	13,931	30,357	18,216	32,762	17,712	(15,050)	-32.65%
Finance Department	233,813	238,418	252,014	296,455	286,460	302,685	321,076	305,081	238,125	(66,956)	-26.41%
Legal Services	140,406	130,880	145,421	141,000	155,750	159,320	151,688	147,000	147,000	0	0.00%
Municipal Building	97,651	166,248	100,811	158,473	115,771	110,959	114,635	135,807	137,824	2,017	2.65%
Police Department	2,072,157	2,056,752	2,143,532	2,308,264	2,286,972	2,348,686	2,478,906	2,726,938	2,790,685	63,747	12.09%
Fire Department	317,252	332,053	437,545	392,780	432,463	376,945	865,289	522,558	525,573	3,015	28.79%
Building Inspections	194,430	204,507	215,422	212,355	227,692	257,396	244,763	266,157	277,825	11,668	17.66%
Emergency Management	1,018	1,039	1,401	7,137	981	293	749	8,137	8,137	0	0.00%
Community Service	80,295	80,215	84,061	93,360	88,821	88,945	93,590	107,972	113,522	5,550	10.45%
Public Works Administration	89,949	85,594	93,494	89,301	114,190	115,631	136,642	135,425	152,437	17,012	-3.37%
Streets	1,085,857	1,100,222	1,200,117	1,218,342	1,204,900	1,235,502	1,350,308	1,435,182	1,460,221	25,039	7.78%
Street Lighting	87,112	104,225	105,509	120,260	104,817	70,050	44,894	70,000	50,000	(20,000)	-56.52%
Senior Coordinator	33,578	31,108	37,106	35,371	33,408	41,530	37,346	41,552	42,965	1,413	9.56%
Recreation and Leisure Services	349,293	391,101	394,309	423,119	367,937	394,254	419,757	438,727	459,180	20,453	16.77%
Swimming Pool	173,231	157,331	181,405	196,956	200,224	188,537	179,415	207,244	236,344	29,100	20.40%
Skating Rinks	16,233	16,446	16,185	17,056	18,122	0	0	0	0	0	#DIV/0!
Parks	671,087	668,953	723,276	1,003,890	873,402	999,971	1,071,229	1,203,066	1,192,106	(10,960)	16.40%
Community Development	150,815	158,229	161,331	172,502	179,555	175,926	184,808	192,478	194,583	2,105	5.15%
Unallocated - Insurance	7,880	8,733	21	0	12,853	11,458	12,281	12,500	12,500	0	4.17%
Unallocated - Memberships	27,357	28,892	29,229	30,000	30,506	30,617	30,634	31,000	31,000	0	0.00%
Unallocated - Miscellaneous	289,560	0	0	2,500	0	0	0	0	0	0	-100.00%
Total Expenditures	6,413,594	6,290,478	6,667,643	7,283,575	7,081,521	7,238,228	8,064,128	8,322,637	8,436,162	113,525	
Other Transfers Out (In)	466,069	452,500	402,600	83,900	208,575	619,000	0	2,500	2,500	0	
NET OPERATIONS:	(42,339)	11,714	347,276	(226,723)	67,911	695,500	(473,998)	(391,706)	(97,589)	294,117	-72.24%
% increase (decrease) over prior year:	2.91%	-1.92%	6.00%	13.56%	6.21%	2.21%	11.41%	3.21%	1.36%		
Beginning Fund Balance	3,515,994	3,473,655	3,485,369	3,832,645	3,832,645	3,900,557	4,854,944	4,305,606	3,913,900		
Restricted		7,500	15,000	22,500	22,500	30,000	37,500	45,000	67,500		
Ending Fund Balance	3,473,655	3,477,869	3,817,645	3,583,422	3,878,055	4,824,944	4,268,106	3,868,900	3,748,811		
Percent of next year budget	55.2%	52.2%	52.4%	46.5%	50.4%	62.6%	52.9%	46.5%	44.4%		
Percent of same year budget							52.9%	46.5%	44.4%		

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Operational Expenditures

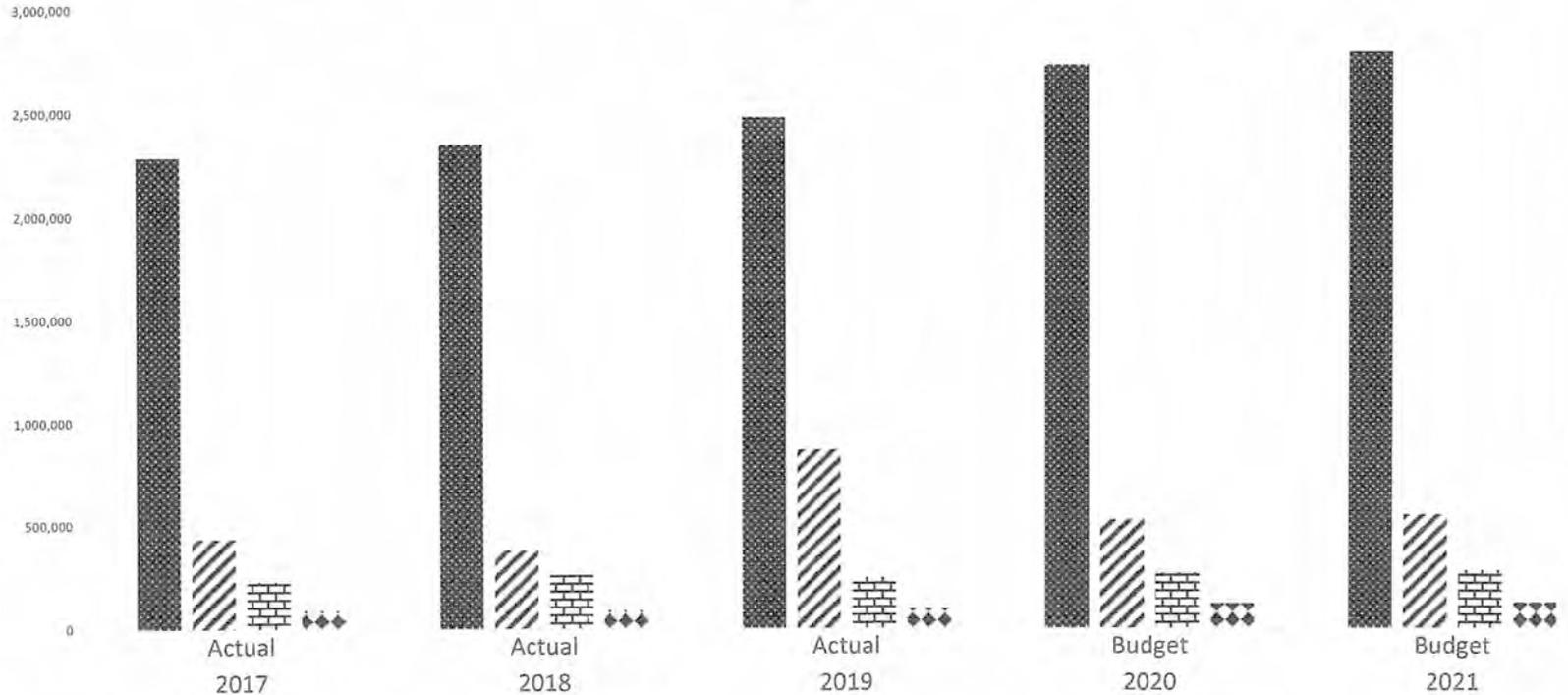


General Fund Expenditures



101-GENERAL FUND						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	4,912,905	5,020,156	5,377,313	5,746,019	5,863,035	117,016
OFFICE EXPENSES	540,840	519,929	539,297	673,664	657,314	-16,350
PROFESSIONAL SERVICES	882,630	973,288	1,306,845	1,143,539	1,138,659	-4,880
REPAIR & MAINTENANCE	543,879	511,556	355,865	334,339	427,204	92,865
CAPITAL EXPENSES	183,142	213,300	478,810	425,076	349,950	-75,126
TRANSFERS	208,575	619,000	0	2,500	2,500	0
TOTAL EXPENDITURES	7,271,971	7,857,229	8,058,130	8,325,137	8,438,662	113,525
police \$8.7k R&M and Uniforms; Parks Oper Supplies \$15.9k						
Equip Cert \$319k and \$200k CSP Restrooms Removed						
211 - LIBRARY						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	250,133	264,190	285,151	290,207	298,151	7,944
OFFICE EXPENSES	20,183	19,609	28,292	23,300	25,000	1,700
PROFESSIONAL SERVICES	73,815	74,949	76,330	79,880	81,245	1,365
REPAIR & MAINTENANCE	32,592	31,451	32,001	30,600	29,600	-1,000
CAPITAL EXPENSES	74,559	49,732	37,397	41,000	55,000	14,000
TRANSFERS	0	0	0	0	0	0
TOTAL EXPENDITURES	451,282	439,931	459,171	464,987	488,996	24,009
213-SPPA						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	15,380	10,879	10,853	22,542	23,093	551
OFFICE EXPENSES	2,158	375	917	2,000	2,000	0
PROFESSIONAL SERVICES	4,392	3,448	4,144	5,655	5,655	0
REPAIR & MAINTENANCE	430	132	218	1,000	1,000	0
CAPITAL EXPENSES	297	0	0	5,000	11,000	6,000
TRANSFERS	0	0	0	0	10,000	10,000
TOTAL EXPENDITURES	22,657	14,834	16,132	36,197	52,748	16,551
217- COMMUNITY CENTER						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	164,015	169,256	173,000	178,262	182,817	4,555
OFFICE EXPENSES	39,587	38,771	43,354	48,475	62,650	14,175
PROFESSIONAL SERVICES	147,836	125,838	116,107	157,405	157,405	0
REPAIR & MAINTENANCE	42,792	18,151	16,266	32,000	32,000	0
CAPITAL EXPENSES	62,088	42,647	23,478	68,200	16,100	-52,100
TRANSFERS	42,280	0	0	0	0	0
TOTAL EXPENDITURES	498,598	394,663	372,205	484,342	450,972	-33,370

Public Safety



■ Police
 ▨ Fire
 ▩ Building Inspection
 ▧ Community Service Officer

Actual
 2017
 2,286,972
 432,463
 227,692
 89,802

Actual
 2018
 2,348,686
 376,945
 257,396
 89,238

Actual
 2019
 2,478,906
 865,289
 244,763
 94,339

Budget
 2020
 2,726,936
 522,558
 266,157
 116,109

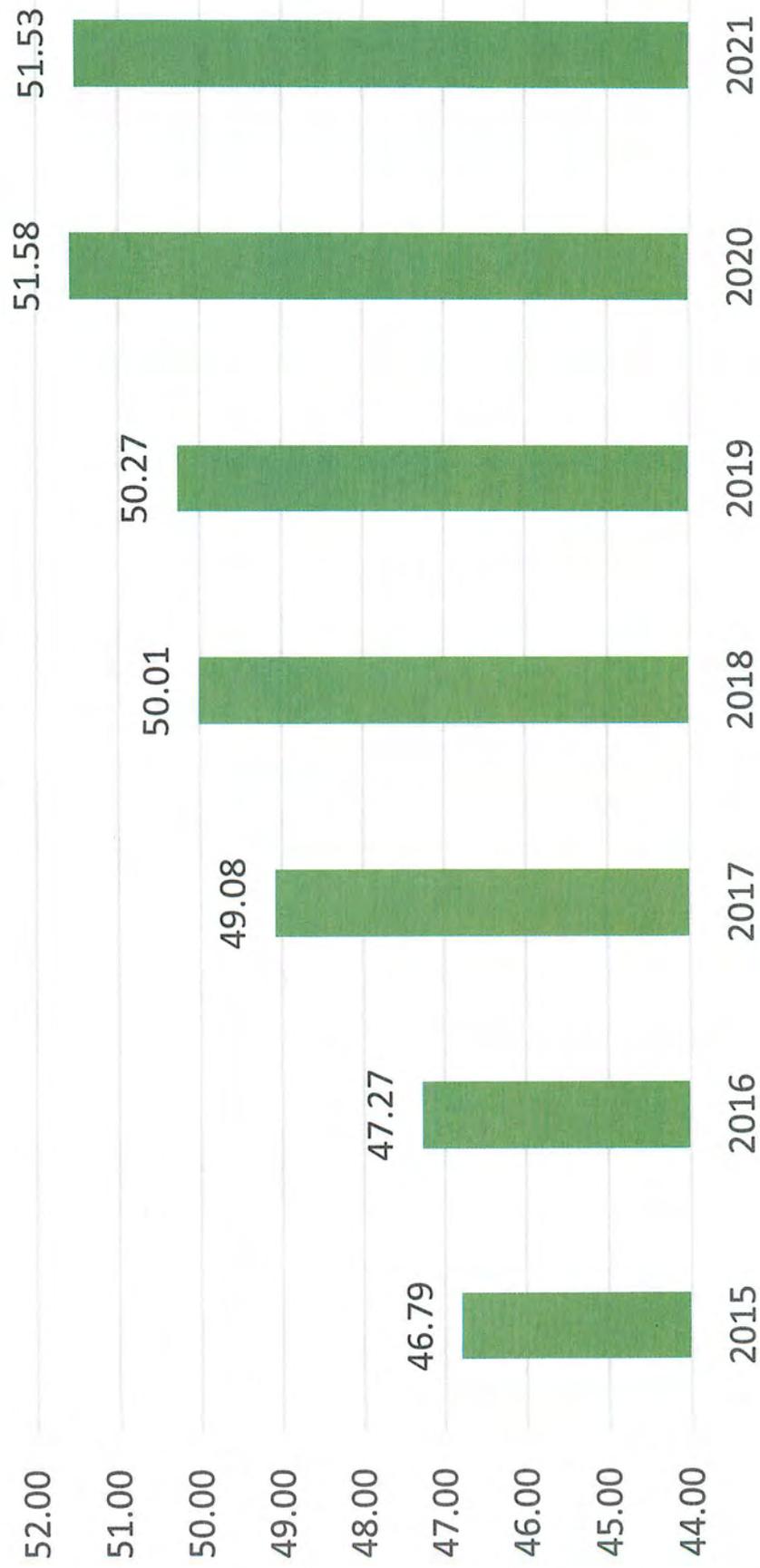
Budget
 2021
 2,790,685
 547,573
 277,825
 121,659

CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2020, COLLECTIBLE IN 2021

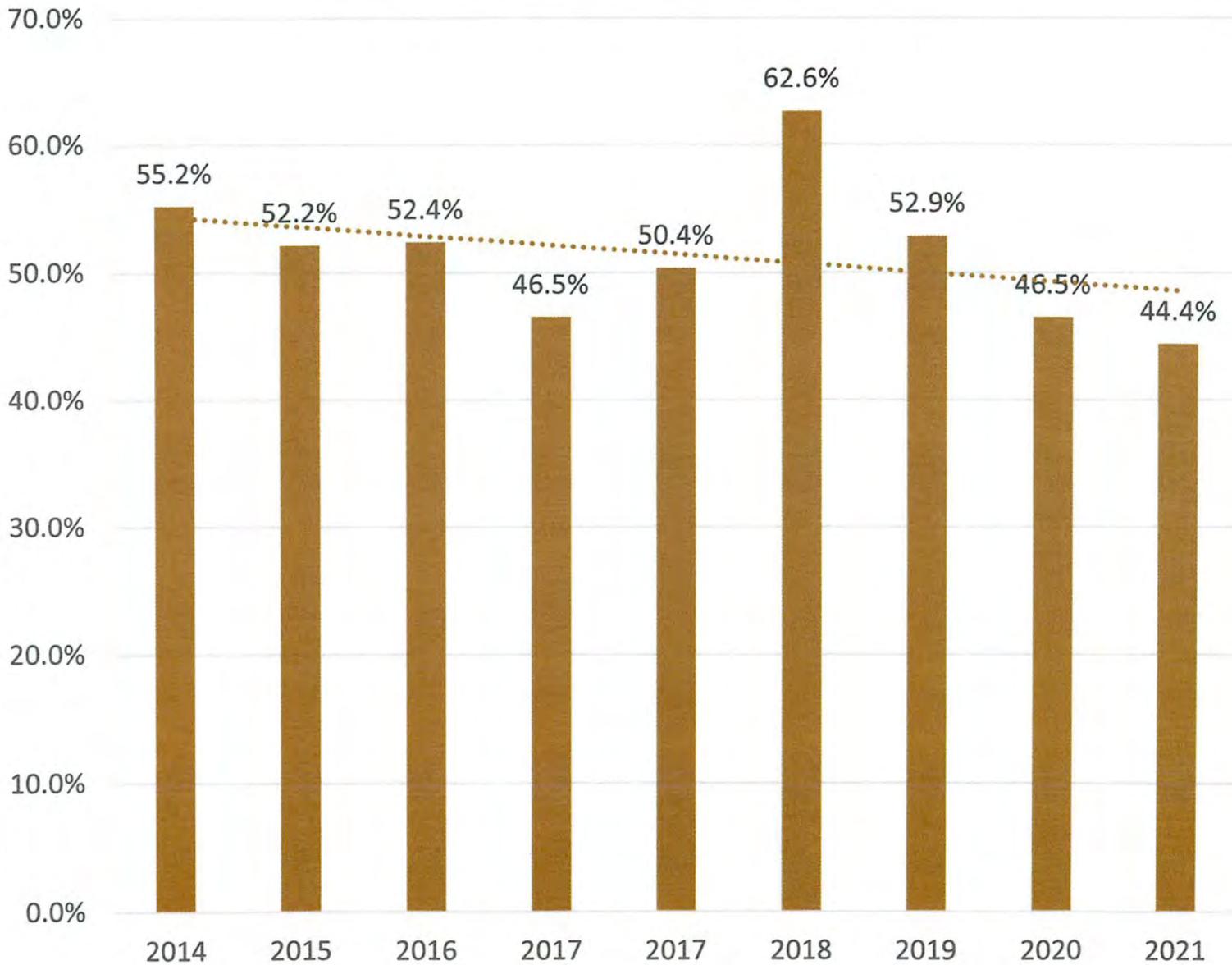
					PROJECTED		PROJECTED
Certified:	2014	2015	2016	2017	2018	2019	2020
Payable:	2015	2016	2017	2018	2019	2020	2021
General Fund	1,308,614	1,416,614	1,494,614	1,698,127	1,892,625	2,051,905	2,278,000
\$ increase (decrease) in General Fund	3,000	108,000	78,000	203,513	194,498	159,280	226,095
% increase (decrease) in General Fund	0.23%	8.25%	5.51%	13.62%	11.45%	8.42%	11.02%
Public Library	220,133	220,133	220,133	270,133	283,640	283,640	283,640
St. Peter Community Center	0	0	0	0	0	0	0
Community Center		0	0	0	0	135,000	170,000
Park Enhancement fund		0	0	0	0	100,000	100,000
N Firefighter's Relief	8,000	0	0	0	0	0	0
Special Levies:							
A Bonded Indebtedness							
2002 Refunding Bond (CCC)	0	0	0	0	0	0	0
09 Public Project Revenue Bond(SPCC)	284,055	283,593	284,025	286,275	286,500	36,500	0
98 GO CO Refunding Bond (Pine Ridge)	0	0	0	0	0	0	0
2018 MN Square Pavilion Bldg 20yr					0	92,150	92,150
B Certificates of Indebtedness							
Expired Equipment Certificates	0	0	0	0	0	0	0
'05 Equipment Certificate	0	0	0	0	0	1	1
'06 Equipment Certificate	0	0	0	0	0	0	0
'07 Equipment Certificate	0	0	0	0	0	0	0
'10 Equipment Certificate	31,132	0	0	0	0	0	0
'11 Equipment Certificate	20,235	19,590	0	0	0	0	0
'12 Equipment Certificate	47,500	47,500	47,500	0	0	0	0
'13 Equipment Certificate - Fire Truck	105,206	101,148	100,435	99,390	98,345	96,920	0
'14 Equipment Certificate	67,979	67,980	67,980	67,980	67,980	65,000	65,000
'15 Equipment Certificate	57,500	50,250	50,250	50,250	49,980	81,400	0
'16 Equipment Certificate		57,500	81,400	81,400	81,400	65,000	65,000
'17 Equipment Certificate			80,000	81,400	65,000	61,000	61,000
'18 Equipment Certificate	0			66,100	61,000	98,000	96,000
'19 Equipment Certificate					103,100	83,000	75,455
'20 Equipment Certificate							115,500
'21 Equipment Certificate							
'22 Equipment Certificate							
C Bonds of another local unit of Gov't							
J Pera Employer rate inc. after 6/30/01	0	0	0	0	0	0	0
K Optg/Maint of Cty jail or correctional facility							
L Operation of a lake imprmt district							
M Pmt of State/Fed loans							
N Relief assoc increase	NA						
O Stormsewer imprmt costs							
P Maint/support to prevent cruelty to animals							
Q Inc in Human services due to redutn of grants							
R Cost of Abandon/foreclosed properties							
S Cost assoc with 35W Bridge collapse	NA						
T Police/Fire wages & Benefits							
Reduction of Reserve Deficit	0	0	0	0	0	0	0
Allocation for Sidewalk Improvements	0	0	50,000	0	50,000	50,000	0
Abatement for ISJ Clinic	20,000	20,000	17,000	17,000	17,000		
Special Levies:	633,607	647,561	778,590	733,395	812,325	663,971	505,106
Levy applicable to levy limits:	na	na	1,714,747	1,968,260	2,176,265	2,570,545	2,831,640
TOTAL GROSS LEVY:	2,170,354	2,284,308	2,493,337	2,701,655	2,988,590	3,234,516	3,336,746
% increase(decrease) over prior levy	1.85%	5.25%	9.15%	8.35%	10.62%	8.23%	3.16%
Tax Rate: City	46.79	47.27	49.08	50.01	50.27	51.58	51.53
Tax Rate: Total							
Taxable Market Value	459,425,700	474,894,400	500,144,400	529,133,100	569,719,300		
Exempt Market Value	277,106,400	277,106,400	327,529,200	327,529,200	327,529,200		
Net Tax Capacity	4,638,662	4,832,749	5,080,145	5,402,326	5,959,492	6,270,840	6,475,806

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TAX LEVY



General Fund Reserve Balance



bh

EQUIPMENT CERTIFICATE VALUES



**City Tax Comparison (not total tax bill)
3.3% increase in tax capacity**

2021 tax capacity	6,475,806
2020 tax capacity	6,270,840
2019 tax capacity	5,959,492
2018 tax capacity	5,402,326

2021 levy	\$3,336,746
2020 levy	\$3,234,516
2019 levy	\$2,995,837
2018 levy	\$2,701,703

City extension rate =	0.5153
City extension rate =	0.5158
City extension rate =	0.50270
City extension rate =	0.50010

If, your taxable Market Value is

2021 <u>Prelm tax</u>	2020 <u>final tax</u>	Annual change if MV <u>stays the same</u>
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If, your taxable Market value increased 2.5%

2021 <u>tax</u>	Annual Change <u>from 2020</u>
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Homestead value with MV exclusion =

\$	60,000	185.51	185.69	(0.18)
\$	76,000	234.98	235.20	(0.23)
\$	100,000	369.78	370.14	(0.36)
\$	150,000	650.62	651.25	(0.63)
\$	250,000	1,212.29	1,213.47	(1.18)
\$	413,800	2,132.32	2,134.39	(2.07)

61,500	190.15	4.46
77,900	240.85	5.65
102,500	383.82	13.68
153,750	671.68	20.43
256,250	1,247.40	33.93
424,145	2,190.43	56.04

4+ rental housing =

\$	110,000	708.54	709.23	(0.69)
\$	150,000	966.19	967.13	(0.94)
\$	200,000	1,288.25	1,289.50	(1.25)
\$	250,000	1,610.31	1,611.88	(1.56)

112,750	726.25	17.03
153,750	990.34	23.22
205,000	1,320.46	30.96
256,250	1,650.57	38.70

Commercial/Industrial =

\$	150,000	1,159.43	1,160.55	(1.13)
\$	175,000	1,417.08	1,418.45	(1.38)
\$	200,000	1,674.73	1,676.35	(1.63)
\$	250,000	2,190.03	2,192.15	(2.13)
\$	1,000,000	9,919.53	9,929.15	(9.63)

153,750	1,198.07	37.52
179,375	1,462.16	43.71
205,000	1,726.26	49.90
256,250	2,254.44	62.29
1,025,000	10,177.18	248.02

101-GENERAL FUND

REVENUES		(----- 2020 -----) (----- 2021 -----)						
		2017	2018	2019	CURRENT	2020	2021	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	PROJECTED	REQUESTED
						ACTUAL	YEAR END	BUDGET
								PROPOSED
								BUDGET
32260	EXCAVATION PERMITS	0	0	0	0	0	0	0
32261	MOVING PERMITS	0	0	35	50	0	50	50
	TOTAL LICENSES & PERMITS	283,358	823,845	151,729	147,150	82,854	147,150	280,725
32115	WINE LICENSES	PERMANENT NOTES: \$265 for annual license						
32117	ON-SALE 3.2 BEER-ANNUAL	PERMANENT NOTES: \$265 for annual license						
32182	RENTAL HOUSING PERMITS	PERMANENT NOTES: 1/2 of the rentals pay each year. 2 yrs collection approx \$51,000.						
32211	BUILDING/DEMOLITION PERMITS	NEXT YEAR NOTES: 2021 Includes GAC LUND Center, but not Kwik Trip North						
<u>STATE AID/GRANTS</u>								
33401	LOCAL GOVERNMENT AID	2,963,486	3,039,687	3,044,145	3,170,444	0	3,170,444	3,228,416
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0
33416	POLICE TRAINING REIMBURSEMENT	4,133	13,398	12,924	4,500		4,500	4,500
33418	MUNICIPAL STATE AID-STREET	22,680	21,660	21,660	22,680	10,830	22,680	22,680
33421	POLICE AID	114,763	121,076	124,417	110,000	0	110,000	110,000
33422	OTHER STATE GRANTS & AID	19,173	32,310	27,616	8,000	169,183	8,000	8,000
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0
33426	COPS	0	0	0	0	0	0	0
	TOTAL STATE AID/GRANTS	3,124,234	3,228,131	3,230,762	3,315,624	180,012	3,315,624	3,373,596
33422	OTHER STATE GRANTS & AID	PERMANENT NOTES: pera						
<u>FEES</u>								
34103	ZONING & SUBDIVISIONS FEES	3,025	2,600	1,100	1,500	750	1,500	1,500
34104	PLAN CHECKING FEES	103,225	457,237	22,462	51,000	19,301	51,000	6,000
34105	SALES OF MAPS & PUBLICATION	153	112	63	100	6	100	100
34107	ASSESSMENT SEARCHES	8,715	8,430	7,763	5,600	3,263	5,600	5,600
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0
34110	RETURNED CHECK FEES	180	150	90	0	0	0	0
34111	ELECTION FILING FEES	45	0	50	30	0	30	30
	TOTAL FEES	115,343	468,529	31,528	58,230	23,320	58,230	13,230
34107	ASSESSMENT SEARCHES	PERMANENT NOTES: 2011 fee increase						

101-GENERAL FUND

REVENUES (----- 2020 -----) (----- 2021 -----)

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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POLICE & FIRE

34203	POLICE REPORT	59	53	60	100	48	100	100
34211	INVESTIGATIONS	265	305	400	300	5	300	300
34213	ANIMAL CONTROL FEES	0	0	0	0	0	0	0
34214	OTHER POLICE CHARGES	70,586	75,189	76,408	155,000	150,514	155,000	155,000
34215	IMPOUND FEES	362	240	160	0	0	0	0
34216	BICYCLE FEES	8	11	8	50	4	50	50
34217	DMV RECORDS	0	0	76	50	0	50	50
34221	FIRE CONTRACTS	84,377	95,967	72,782	82,000	90,927	82,000	82,000
34222	OTHER FIRE CHARGES	850	700	550	0	0	0	0
	TOTAL POLICE & FIRE	156,507	172,465	150,444	237,500	241,497	237,500	237,500

34214 OTHER POLICE CHARGES PERMANENT NOTES:
 GAC; Police Liason

STREETS/REFUSE SALES

34301	STREET, SIDEWALK, CURB REPAIR	42,803	34,445	50,289	48,000	14,459	48,000	48,000
34303	MATERIAL SALES	1,729	0	0	0	183	0	0
34304	EQUIPMENT RENTALS	0	0	0	0	0	0	0
34305	R-O-W INSPECTIONS	0	0	0	0	0	0	0
34402	STREET SANITATION CHARGES	125	0	0	0	0	0	0
34405	WEED/SNOW REMOVAL CHARGES	630	3,418	1,320	800	1,360	800	800
	TOTAL STREETS/REFUSE SALES	45,287	37,863	51,608	48,800	16,002	48,800	48,800

34301 STREET, SIDEWALK, CURB REPAIR PERMANENT NOTES:
 \$14,000 - GAC Donation.

RECREATION

34700	CULTURE-REC CHARGES FOR SERVIC	86,292	82,223	90,103	94,000	13,457	94,000	94,000
34710	SENIOR REVENUES	17,689	17,058	12,479	15,000	2,925	15,000	15,000
34720	SWIMMING POOL FEES	51,026	48,316	53,580	45,500	0	45,500	45,500
34740	PARK & RECREATION CONCESSIONS	13,527	12,981	14,333	11,000	0	11,000	11,000
34780	PARK FEES	3,502	3,266	4,192	3,000	1,095	3,000	3,000
34791	CAMPGROUND FEES	13,642	7,098	8,036	7,000	0	7,000	7,000
34900	OTHER RECREATION REVENUES	3,000	7,500	6,000	12,000	0	12,000	12,000
	TOTAL RECREATION	188,678	178,443	188,722	187,500	17,478	187,500	187,500

34700 CULTURE-REC CHARGES FOR SERVIC CURRENT YEAR NOTES:
 Added in \$4,000 on Aug 7, 2019 for new rec software cost is
 in the expense not revenue reduction SV

34900 OTHER RECREATION REVENUES CURRENT YEAR NOTES:
 New Recreation Software; PAL Lift Reimbursement from
 Community Ed/School Districk \$4,500

101-GENERAL FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
<u>FINES & PENALTIES</u>								
35101 COURT FINES	42,773	43,684	39,005	42,500	15,613	42,500	42,500	
35102 PARKING FINES	3,850	5,264	3,625	3,000	4,764	3,000	3,000	
35103 FINES AND PENALTIES	0	0	0	0	0	0	0	
35104 TOBACCO ADMIN. PENALTY	0	0	0	0	0	0	0	
TOTAL FINES & PENALTIES	46,623	48,948	42,630	45,500	20,377	45,500	45,500	
<u>MISCELLANEOUS</u>								
36101 SPECIAL ASSESSMENT PRINCIPAL	2,284	5,201	15,572	2,000	2,840	2,000	2,000	
36102 SPECIAL ASSESSMENT INTEREST	0	(11)	0	0	72	0	0	
36111 LOAN PRINCIPAL PAYMENTS	0	0	0	0	0	0	0	
36112 LOAN INTEREST PAYMENTS	0	0	0	0	0	0	0	
36200 MISCELLANEOUS REVENUES	10,007	10,359	15,214	10,000	291	10,000	10,000	
TOTAL MISCELLANEOUS	12,290	15,549	30,786	12,000	3,203	12,000	12,000	
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	18,912	25,594	27,277	17,000	17,026	17,000	17,000	
36212 INVESTMENT MARKET VALUE ADJ	0	(44,487)	44,487	0	0	0	0	
36215 MISCELLANEOUS RENTALS	14,512	14,612	13,321	14,512	7,358	14,512	14,512	
TOTAL INTEREST INCOME	33,424	(4,281)	85,084	31,512	24,384	31,512	31,512	
<u>RENTAL INCOME</u>								
36223 RENT- AG LAND	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
TOTAL RENTAL INCOME	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
<u>DONATIONS & REFUNDS</u>								
36230 CONTRIBUTION & DONATIONS FROM	6,025	12,683	0	0	0	0	35,000	
36231 RECREATION CONTRIBUTIONS	5,000	350	0	0	2,200	0	0	
36241 VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	115,533	82,032	81,754	43,560	12,719	43,560	43,560	
36255 SHARED COST REIMBURSEMENTS	0	65,122	45,858	67,500	3,243	67,500	67,500	
TOTAL DONATIONS & REFUNDS	126,557	160,187	127,611	111,060	18,161	111,060	146,060	
36230 CONTRIBUTION & DONATIONS FROM NEXT YEAR NOTES: 2021 PHASE TWO DOG PARK DONATIONS								
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSET	18,575	32,538	(4,607)	0	7,540	0	0	
39102 COMPENSATION FOR LOSS OF GENER	0	2,000	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	18,575	34,538	(4,607)	0	7,540	0	0	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	87,869	18,646	24,103	125,600	0	125,600	125,600	
TOTAL TRANSFER FROM OTHER FUND	87,869	18,646	24,103	125,600	0	125,600	125,600	
39200 TRANSFERS FROM OTHER FUNDS	CURRENT YEAR NOTES: \$100,000 TRANSFER FROM COMMUNITY CENTER TO PARKS							
<u>TRANSFER</u>								
39221 CASH TRANSFER	1,177,436	1,202,331	1,176,502	1,195,000	550,570	1,195,000	1,195,000	
39222 UTILITY CHARGE REIMBURSEMENT	317,583	293,241	250,413	310,000	101,300	310,000	310,000	
TOTAL TRANSFER	1,495,019	1,495,571	1,426,915	1,505,000	651,870	1,505,000	1,505,000	
TOTAL REVENUES	7,358,007	8,552,731	7,590,131	7,933,431	2,437,113	7,933,431	8,341,073	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MAYOR & COUNCIL
 EXPENDITURES

				2020			2021	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2017	2018	2019						
ACTUAL	ACTUAL	ACTUAL						
<u>PERSONNEL SERVICES</u>								
41110-100	MAYOR & COUNCIL WAGES	44,000	44,367	41,633	44,000	22,000	44,000	44,000
41110-121	MAYOR & COUNCIL PERA CONTR	1,000	1,283	892	1,000	650	1,000	1,000
41110-122	MAYOR & COUNCIL FICA CONTR	1,488	1,159	1,476	1,488	558	1,488	1,488
41110-126	MAYOR & COUNCIL MEDICARE C	638	643	604	638	319	638	638
41110-131	MAYOR & COUNCIL HEALTH INS	0	0	0	0	0	0	0
41110-133	MAYOR & COUNCIL LIFE INSUR	0	0	0	0	0	0	0
41110-151	MAYOR & COUNCIL WORKERS CO	153	144	1,159	1,903	897	1,903	1,903
TOTAL PERSONNEL SERVICES		47,279	47,597	45,764	49,029	24,424	49,029	49,029

41110-100 MAYOR & COUNCIL WAGES PERMANENT NOTES:
 Council will review wages in odd year and if change is made it will take place in the following year.

<u>OFFICE EXPENSES</u>								
41110-200	MAYOR & COUNCIL OFFICE SUP	127	494	147	200	66	200	200
41110-210	MAYOR & COUNCIL OPERATING	388	496	742	100	584	100	100
TOTAL OFFICE EXPENSES		515	990	889	300	650	300	300

41110-210 MAYOR & COUNCIL OPERATING PERMANENT NOTES:
 Starting in 2018 -in even years the council and mayor will receive \$200 each to improve their technology hardware/software \$1400.

<u>PROFESSIONAL SERVICES</u>								
41110-300	MAYOR & COUNCIL PROFESSION	56	1,500	0	5,000	0	5,000	5,000
41110-321	MAYOR & COUNCIL TELEPHONE	0	0	0	0	0	0	0
41110-322	MAYOR & COUNCIL POSTAGE	3	0	0	0	0	0	0
41110-331	MAYOR & COUNCIL TRAVEL & T	3,119	2,327	2,098	6,500	1,701	6,500	6,500
41110-351	MAYOR & COUNCIL LEGAL NOTI	174	514	454	0	0	0	0
41110-354	MAYOR & COUNCIL PRINTING &	0	0	0	0	0	0	0
41110-360	MAYOR & COUNCIL INSURANCE	342	277	237	345	197	345	345
TOTAL PROFESSIONAL SERVICES		3,693	4,618	2,788	11,845	1,899	11,845	11,845

41110-300 MAYOR & COUNCIL PROFESSION CURRENT YEAR NOTES:
 NEWLY ELECTED OFFICIAL'S TRAINING (4 COUNCIL MEMBERS WILL BE NEW 2020)

41110-331 MAYOR & COUNCIL TRAVEL & T PERMANENT NOTES:
 Council of Greater MN Cities; American Public Power Assoc; League of MN Cities conferences.

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MAYOR & COUNCIL
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
41110-430	MAYOR & COUNCIL MISCELLANE	0	0	0	0	0	0	0	
41110-433	MAYOR & COUNCIL DUES & SUB	1,653	1,240	1,343	1,750	1,225	1,750	1,750	
TOTAL REPAIR & MAINTENANCE		1,653	1,240	1,343	1,750	1,225	1,750	1,750	
41110-433	MAYOR & COUNCIL DUES & SUBPERMANENT NOTES: LMC, Chamber memberships.								
<u>CAPITAL</u>									
41110-570	MAYOR & COUNCIL EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL MAYOR & COUNCIL		53,140	54,445	50,784	62,924	28,198	62,924	62,924	

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101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

				(----- 2020 -----)			(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
41320-100	CITY ADMIN WAGES	131,072	112,769	116,532	99,009	56,618	99,009	126,670
41320-102	CITY ADMIN WAGES-OVERTIME	6,008	3,567	2,844	2,622	2,110	2,622	4,289
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,178	2,178	2,178	1,044	2,178	2,178
41320-121	CITY ADMIN PERA CONTRIBUTI	10,248	8,711	8,912	7,622	4,358	7,622	9,822
41320-122	CITY ADMIN FICA CONTRIBUTI	8,371	7,131	7,287	6,301	3,589	6,301	8,119
41320-126	CITY ADMIN MEDICARE CONTRI	1,958	1,668	1,704	1,474	839	1,474	1,899
41320-131	CITY ADMIN HEALTH INSURANC	22,831	18,373	21,519	19,472	11,685	19,472	28,683
41320-132	CITY ADMIN DENTAL INSURANC	1,062	891	748	888	439	888	1,154
41320-133	CITY ADMIN LIFE INSURANCE	31	24	23	20	11	20	25
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0
41320-151	CITY ADMIN WORKERS COMPENS	809	623	531	747	352	747	961
	TOTAL PERSONNEL SERVICES	184,550	155,935	162,277	140,333	81,046	140,333	183,800
OFFICE EXPENSES								
41320-200	CITY ADMIN OFFICE SUPPLIES	2,839	2,934	6,194	2,750	1,842	2,750	2,750
41320-210	CITY ADMIN OPERATING SUPPL	5,833	1,996	367	350	3,057	350	350
41320-211	CITY ADMIN MOTOR FUELS	0	0	82	0	35	0	0
41320-220	CITY ADMIN REPAIR & MAINT	197	0	0	300	0	300	300
	TOTAL OFFICE EXPENSES	8,869	4,930	6,643	3,400	4,933	3,400	3,400
PROFESSIONAL SERVICES								
41320-300	CITY ADMIN PROFESSIONAL SE	2,480	2,120	1,380	5,400	1,724	5,400	5,400
41320-321	CITY ADMIN TELEPHONE	1,381	1,164	1,374	1,500	741	1,500	1,500
41320-322	CITY ADMIN POSTAGE	276	382	372	700	123	700	700
41320-331	CITY ADMIN TRAVEL & TRAINI	6,570	5,115	3,110	5,000	471	5,000	5,000
41320-340	CITY ADMIN ADVERTISING	0	0	0	750	0	750	750
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	693	500	500
41320-354	CITY ADMIN PRINTING & BIND	674	0	0	100	0	100	100
41320-360	CITY ADMIN INSURANCE	2,763	1,093	753	1,850	714	1,850	1,850
	TOTAL PROFESSIONAL SERVICES	14,145	9,875	6,988	15,800	4,467	15,800	15,800
41320-300	CITY ADMIN PROFESSIONAL SECURENT YEAR NOTES: 2020 Adding \$2,400 for Social Media Arch. fee							
REPAIR & MAINTENANCE								
41320-404	CITY ADMIN EQUIP-REP&MAINT	638	1,107	2,125	500	3,080	500	500
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0
41320-430	CITY ADMIN MISCELLANEOUS	0	1,137	75	0	0	0	0
41320-433	CITY ADMIN DUES & SUBSCRIP	200	205	522	300	45	300	300
	TOTAL REPAIR & MAINTENANCE	838	2,450	2,722	800	3,125	800	800
41320-433	CITY ADMIN DUES & SUBSCRIPPERMANENT NOTES: MN City/County Management Assoc.; Intern'l clerk and the							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
Clerk Assoc-Barbara;								
<hr/>								
<u>CAPITAL</u>								
41320-570 CITY ADM OFFICE EQUIP&FURN	944	0	0	0	0	0	0	
TOTAL CAPITAL	944	0	0	0	0	0	0	
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TOTAL CITY ADMINISTRATION	209,347	173,189	178,631	160,333	93,571	160,333	203,800	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 CITY CLERK
 EXPENDITURES

		(----- 2020 -----)				(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
41400-100	CITY CLERK WAGES	49,462	51,568	53,267	55,567	24,872	55,567	56,816
41400-102	CITY CLERK OVERTIME WAGES	0	0	39	0	0	0	0
41400-121	CITY CLERK PERA CONTRIBUTI	3,711	3,868	3,998	4,168	1,865	4,168	4,261
41400-122	CITY CLERK FICA CONTRIBUTI	2,945	3,099	3,202	3,445	1,486	3,445	3,523
41400-126	CITY CLERK MEDICARE CONTRI	689	725	749	806	348	806	824
41400-131	CITY CLERK HEALTH INSURANC	9,543	9,344	10,803	11,896	5,903	11,896	12,354
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0
41400-133	CITY CLERK LIFE INSURANCE	19	19	19	20	10	20	20
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0
41400-151	CITY CLERK WORKERS COMPENS	306	286	244	412	194	412	421
	TOTAL PERSONNEL SERVICES	66,674	68,909	72,321	76,314	34,678	76,314	78,219
<u>OFFICE EXPENSES</u>								
41400-200	CITY CLERK OFFICE SUPPLIES	1,210	1,320	3,948	1,800	1,286	1,800	1,800
41400-210	CITY CLERK OPERATING SUPPL	1,312	461	320	300	3,057	300	300
	TOTAL OFFICE EXPENSES	2,522	1,781	4,268	2,100	4,343	2,100	2,100
<u>PROFESSIONAL SERVICES</u>								
41400-300	CITY CLERK PROFESSIONAL SE	133	302	1,352	240	19	240	240
41400-321	CITY CLERK TELEPHONE	162	141	150	190	66	190	190
41400-322	CITY CLERK POSTAGE	174	217	386	250	139	250	250
41400-331	CITY CLERK TRAVEL & TRAINI	0	180	11	500	0	500	500
41400-351	CITY CLERK LEGAL NOTICES &	613	0	0	200	0	200	200
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0
	TOTAL PROFESSIONAL SERVICES	1,083	841	1,897	1,380	223	1,380	1,380
<u>REPAIR & MAINTENANCE</u>								
41400-404	CITY CLERK EQUIP-REP&MAINT	0	0	0	0	0	0	0
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0
41400-433	CITY CLERK DUES & SUBSCRIP	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0
<u>CAPITAL</u>								
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	0	0	0	0
	TOTAL CAPITAL	0	0	0	0	0	0	0
TOTAL CITY CLERK		70,279	71,532	78,487	79,794	39,244	79,794	81,699

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

				2020			2021	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2017	2018	2019						
ACTUAL	ACTUAL	ACTUAL						
<u>PERSONNEL SERVICES</u>								
41410-100	ELECTIONS WAGES	7,393	17,953	9,386	24,236	6,543	24,236	9,500
41410-121	ELECTIONS PERA CONTRIBUTIO	97	116	112	120	88	120	115
41410-122	ELECTIONS FICA CONTRIBUTIO	77	94	89	97	71	97	95
41410-126	ELECTIONS MEDICARE CONTRIB	18	22	21	48	17	48	25
41410-131	ELECTIONS HEALTH INSURANCE	219	144	263	345	137	345	263
41410-132	ELECTIONS DENTAL INSURANCE	7	4	9	15	9	15	9
41410-133	ELECTIONS LIFE INSURANCE	0	0	0	1	0	1	0
TOTAL PERSONNEL SERVICES		7,813	18,333	9,880	24,862	6,865	24,862	10,007
41410-100	ELECTIONS WAGES	PERMANENT NOTES: Raises Implemented 2017						
41410-100	ELECTIONS WAGES	CURRENT YEAR NOTES: Presidential Election years have more hours & New Primary added in MN (March 2020)						
41410-100	ELECTIONS WAGES	NEXT YEAR NOTES: Budgeted for November Election only.						
<u>OFFICE EXPENSES</u>								
41410-210	ELECTIONS OPERATING SUPPLI	940	10,662	2,153	900	3,699	900	2,150
TOTAL OFFICE EXPENSES		940	10,662	2,153	900	3,699	900	2,150
<u>PROFESSIONAL SERVICES</u>								
41410-300	ELECTIONS PROFESSIONAL SER	2,113	250	3,524	3,000	0	3,000	3,525
41410-331	ELECTIONS TRAVEL & TRAININ	49	82	30	1,000	28	1,000	30
41410-351	ELECTIONS LEGAL NOTICES &	898	1,030	0	1,000	0	1,000	0
41410-354	ELECTIONS PRINTING & BINDI	2,119	0	2,628	0	0	0	0
TOTAL PROFESSIONAL SERVICES		5,178	1,362	6,182	5,000	28	5,000	3,555
<u>REPAIR & MAINTENANCE</u>								
41410-416	ELECTIONS REPAIR & MAINT C	0	0	0	2,000	0	2,000	2,000
TOTAL REPAIR & MAINTENANCE		0	0	0	2,000	0	2,000	2,000
41410-416	ELECTIONS REPAIR & MAINT C	PERMANENT NOTES: maintenance agmt on voting equipment.						
<u>CAPITAL</u>								
41410-570	ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0
TOTAL CAPITAL		0	0	0	0	0	0	0
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TOTAL ELECTIONS		13,931	30,357	18,216	32,762	10,592	32,762	17,712

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 FINANCE
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
41520-100	FINANCE WAGES	152,085	176,186	179,090	170,033	83,806	170,033	127,912
41520-102	FINANCE WAGES - OVERTIME	92	3,695	934	0	300	0	0
41520-121	FINANCE PERA CONTRIBUTIONS	11,414	12,122	13,508	12,683	6,311	12,683	9,593
41520-122	FINANCE FICA CONTRIBUTIONS	9,017	9,773	10,754	10,542	4,998	10,542	7,931
41520-126	FINANCE MEDICARE CONTRIBUT	2,109	2,286	2,515	2,465	1,169	2,465	1,855
41520-131	FINANCE HEALTH INSURANCE	54,871	43,188	56,102	52,531	31,908	52,531	34,947
41520-132	FINANCE DENTAL INSURANCE	2,747	2,647	2,407	2,420	1,366	2,420	1,798
41520-133	FINANCE LIFE INSURANCE	52	53	57	53	29	53	40
41520-151	FINANCE WORKERS COMPENSATI	941	947	825	1,254	591	1,254	949
	TOTAL PERSONNEL SERVICES	233,327	250,897	266,193	251,981	130,478	251,981	185,025
<u>OFFICE EXPENSES</u>								
41520-200	FINANCE OFFICE SUPPLIES	2,046	3,688	5,205	2,500	2,895	2,500	2,500
41520-205	FINANCE MISC EMPLOYEE SUPP	0	0	(656)	0	1,611	0	0
41520-210	FINANCE OPERATING SUPPLIES	1,621	368	440	1,000	2,438	1,000	1,000
	TOTAL OFFICE EXPENSES	3,666	4,056	4,988	3,500	6,944	3,500	3,500
41520-210	FINANCE OPERATING SUPPLIES	PERMANENT NOTES: anti virus renewal every other year.						
<u>PROFESSIONAL SERVICES</u>								
41520-300	FINANCE PROFESSIONAL SERVI	27,743	31,252	33,631	30,000	13,525	30,000	30,000
41520-321	FINANCE TELEPHONE	2,511	2,086	2,147	2,000	934	2,000	2,000
41520-322	FINANCE POSTAGE	1,826	1,937	2,095	1,950	1,015	1,950	1,950
41520-331	FINANCE TRAVEL & TRAINING	999	647	2,411	1,620	0	1,620	1,620
41520-340	FINANCE ADVERTISING	797	254	0	400	0	400	400
41520-351	FINANCE LEGAL NOTICES & PU	0	0	173	1,000	0	1,000	1,000
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100
41520-360	FINANCE INSURANCE	1,526	1,472	1,338	1,605	1,248	1,605	1,605
	TOTAL PROFESSIONAL SERVICES	35,401	37,648	41,795	38,675	16,722	38,675	38,675
41520-300	FINANCE PROFESSIONAL SERV	PERMANENT NOTES: audit report; tif report; debt disclosure filing; payroll ach; select acct fee.						
41520-331	FINANCE TRAVEL & TRAINING	PERMANENT NOTES: GFOA (2); payroll seminars; software training						
<u>REPAIR & MAINTENANCE</u>								
41520-404	FINANCE EQUIP-REP&MAINT	5,722	7,361	7,984	5,750	1,111	5,750	5,750
41520-430	FINANCE MISCELLANEOUS	2	(1)	2	0	1	0	0
41520-433	FINANCE DUES & SUBSCRIPTIO	60	50	115	175	85	175	175
	TOTAL REPAIR & MAINTENANCE	5,783	7,410	8,101	5,925	1,197	5,925	5,925

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 FINANCE
 EXPENDITURES

			2020			2021	
			CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
			BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2017	2018	2019					
ACTUAL	ACTUAL	ACTUAL					
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES: software maint.					
41520-433	FINANCE DUES & SUBSCRIPTIO	PERMANENT NOTES: GFOA, american express					
<u>CAPITAL</u>							
41520-570	FINANCE OFFICE EQUIPMENT &	8,282	2,675	0	5,000	1,795	5,000
TOTAL CAPITAL		8,282	2,675	0	5,000	1,795	5,000
41520-570	FINANCE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: 2020 - New Office Furniture for Accountant and Finance Director;					
TOTAL FINANCE		286,460	302,685	321,076	305,081	157,135	305,081
						238,125	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 LEGAL SERVICES
 EXPENDITURES

					2020		2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
41610-131	LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0	0
41610-132	LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0	0
<u>PROFESSIONAL SERVICES</u>									
41610-300	LEGAL - PROFESSIONAL CIVIL	31,896	30,314	34,510	31,000	17,189	31,000	31,000	
41610-301	LEGAL -PROFESSIONAL - CRIM	123,699	129,005	117,178	115,000	40,089	115,000	115,000	
41610-331	LEGAL SERVICES TRAVEL & TR	155	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		155,750	159,320	151,688	146,000	57,278	146,000	146,000	
<u>REPAIR & MAINTENANCE</u>									
41610-433	LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000	
TOTAL REPAIR & MAINTENANCE		0	0	0	1,000	0	1,000	1,000	
41610-433	LEGAL SERVICES DUES & SUBSPERMANENT NOTES:								
	part of City Attorney contract for Municipal Attorney workshop and publications.								
<u>CAPITAL</u>									
41610-570	LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0	0
TOTAL CAPITAL		0	0	0	0	0	0	0	0
TOTAL LEGAL SERVICES		155,750	159,320	151,688	147,000	57,278	147,000	147,000	

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101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

				(----- 2020 -----)			(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
41940-100	MUNI BLDG WAGES	27,885	29,444	30,561	30,413	14,180	30,413	31,085
41940-102	MUNI BLDG WAGES-OVERTIME	105	1,356	488	285	57	285	292
41940-121	MUNI BLDG PERA CONTRIBUTIO	2,099	2,302	2,329	0	1,068	0	0
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,545	1,729	1,706	1,903	779	1,903	2,353
41940-126	MUNI BLDG MEDICARE CONTRIB	361	404	399	445	182	445	455
41940-131	MUNI BLDG HEALTH INSURANCE	15,853	15,195	17,916	19,036	9,940	19,036	19,878
41940-132	MUNI BLDG DENTAL INSURANCE	763	783	651	622	390	622	622
41940-133	MUNI BLDG LIFE INSURANCE	14	14	14	14	7	14	14
41940-151	MUNI BLDG WORKERS COMPENSA	1,211	1,133	975	1,649	777	1,649	1,685
	TOTAL PERSONNEL SERVICES	49,837	52,361	55,039	54,367	27,381	54,367	56,384
<u>OFFICE EXPENSES</u>								
41940-200	MUNI BLDG OFFICE SUPPLIES	869	151	0	250	3	250	250
41940-210	MUNI BLDG OPERATING SUPPLI	1,635	5,914	6,465	2,200	1,619	2,200	2,200
41940-211	MUNI BLDG MOTOR FUELS	120	0	0	0	0	0	0
41940-220	MUNI BLDG REP&MAINT SUPPLI	0	0	0	0	3,037	0	0
	TOTAL OFFICE EXPENSES	2,624	6,065	6,465	2,450	4,659	2,450	2,450
<u>PROFESSIONAL SERVICES</u>								
41940-300	MUNI BLDG PROFESSIONAL SER	147	339	109	1,500	287	1,500	1,500
41940-321	MUNI BLDG TELEPHONE	902	918	951	900	466	900	900
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	0	0	0
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0
41940-360	MUNI BLDG INSURANCE	651	642	520	690	476	690	690
41940-380	MUNI BLDG UTILITIES	34,012	35,516	40,850	38,900	25,176	38,900	38,900
	TOTAL PROFESSIONAL SERVICES	35,712	37,414	42,429	41,990	26,404	41,990	41,990
<u>REPAIR & MAINTENANCE</u>								
41940-401	MUNI BLDG-BLDG REP&MAINT	15,388	8,865	8,892	22,000	1,137	22,000	22,000
41940-404	MUNI BLDG EQUIP-REP&MAINT	8,060	6,254	1,809	5,000	3,941	5,000	5,000
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	23,449	15,119	10,701	27,000	5,078	27,000	27,000
41940-401	MUNI BLDG-BLDG REP&MAINT	CURRENT YEAR NOTES: 2020 Reduced HVAC to \$22,000 from \$25,000 Aug 7 2019 SV						
<u>CAPITAL</u>								
41940-570	MUNI BLDG OFFICE EQUIP&FUR	4,150	0	0	10,000	0	10,000	10,000
41940-580	MUNICIPAL BUILDING OTHER E	0	0	0	0	0	0	0
	TOTAL CAPITAL	4,150	0	0	10,000	0	10,000	10,000
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	TOTAL MUNICIPAL BUILDING	115,771	110,959	114,635	135,807	63,522	135,807	137,824

101-GENERAL FUND
 POLICE
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42100-100	POLICE WAGES	1,295,271	1,327,134	1,390,639	1,501,544	617,858	1,501,544	1,520,577	
42100-102	POLICE WAGES - OVERTIME	123,611	146,174	140,646	84,103	38,086	84,103	84,819	
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	
42100-121	POLICE PERA CONTRIBUTIONS	202,564	209,503	219,253	245,052	100,171	245,052	247,970	
42100-122	POLICE FICA CONTRIBUTIONS	18,834	19,560	20,179	21,643	8,392	21,643	21,995	
42100-126	POLICE MEDICARE CONTRIBUTI	19,946	20,698	21,062	22,992	9,091	22,992	23,278	
42100-131	POLICE HEALTH INSURANCE	395,366	369,068	422,462	494,910	236,971	494,910	515,934	
42100-132	POLICE DENTAL INSURANCE	18,771	18,522	15,228	17,759	8,939	17,759	17,759	
42100-133	POLICE LIFE INSURANCE	370	365	367	391	192	391	391	
42100-142	POLICE UNEMPLOYMENT	0	0	0	0	0	0	0	
42100-151	POLICE WORKERS COMPENSATIO	40,651	37,834	32,924	57,708	27,204	57,708	58,382	
TOTAL PERSONNEL SERVICES		2,115,384	2,148,858	2,262,761	2,446,102	1,046,905	2,446,102	2,491,105	
OFFICE EXPENSES									
42100-200	POLICE OFFICE SUPPLIES	2,884	1,555	5,156	3,200	2,543	3,200	3,200	
42100-210	POLICE OPERATING SUPPLIES	9,584	8,044	12,943	29,200	27,061	29,200	30,000	
42100-211	POLICE MOTOR FUELS	22,933	25,987	22,847	25,000	8,112	25,000	25,000	
42100-220	POLICE REPAIR & MAINT. SUP	3,910	2,635	2,840	4,500	6,671	4,500	8,000	
42100-222	POLICE UNIFORMS	17,138	18,535	22,316	19,000	8,324	19,000	23,400	
TOTAL OFFICE EXPENSES		56,448	56,756	66,102	80,900	52,711	80,900	89,600	

- 42100-210 POLICE OPERATING SUPPLIES NEXT YEAR NOTES:
 4 cases of FoF blue marking 500 rds @\$275=\$1,100
 2 cases of FoF blanks 500 rds @\$250=\$500
 In-car reporting cost break down as follows:
 \$1,300/per 6 clients = \$7,800
 \$180/per year maintenance @ 6 = \$1,080
 15 gas mask filters to replace expired in 2006! 2
 filters/per @\$100/per, total 30 \$3,000
- 42100-211 POLICE MOTOR FUELS PERMANENT NOTES:
 10 Vehicles : average fleet mileage of 12,000 per vehicle
 per year = 132,000 fleet miles.
- 42100-220 POLICE REPAIR & MAINT. SUPPERMANENT NOTES:
 \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad
- 42100-220 POLICE REPAIR & MAINT. SUPNEXT YEAR NOTES:
 \$8,000 squads service/repairs/equipment replacement
- 42100-222 POLICE UNIFORMS CURRENT YEAR NOTES:
 2020 Reduced from \$25,600 to 2018 rate plus \$500 for new
 officer SV Aug 7 2019

101-GENERAL FUND
 POLICE
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
42100-222	POLICE UNIFORMS	NEXT YEAR NOTES: 7 sets of new body armor to replace vests expiring in 2021 @ \$1,200 per. Additional \$8,400							
PROFESSIONAL SERVICES									
42100-300	POLICE PROFESSIONAL SERVIC	1,770	2,696	9,742	9,000	642	9,000	9,000	
42100-321	POLICE TELEPHONE	12,475	12,664	12,174	16,500	5,538	16,500	16,500	
42100-322	POLICE POSTAGE	371	574	1,164	1,200	274	1,200	1,200	
42100-331	POLICE TRAVEL & TRAINING	15,201	15,840	18,195	29,330	4,565	29,330	34,000	
42100-340	POLICE ADVERTISING	0	0	0	500	337	500	500	
42100-351	POLICE LEGAL NOTICES & PUB	0	0	0	350	0	350	350	
42100-354	POLICE PRINTING & BINDING	589	1,797	844	3,000	0	3,000	3,000	
42100-360	POLICE INSURANCE	<u>17,592</u>	<u>18,068</u>	<u>19,032</u>	<u>17,030</u>	<u>16,648</u>	<u>17,030</u>	<u>17,030</u>	
	TOTAL PROFESSIONAL SERVICES	47,998	51,638	61,151	76,910	28,004	76,910	81,580	
42100-331	POLICE TRAVEL & TRAINING	NEXT YEAR NOTES: Increase amount to include additional Deescalation training 19 (including dispatch) @ \$1,000 Use of Force training 15 @ \$1,000							
REPAIR & MAINTENANCE									
42100-404	POLICE EQUIP-REP&MAINT	16,103	11,892	30,964	0	3,221	0	54,000	
42100-416	POLICE REPAIR & MAINT CONT	22,647	29,644	20,517	8,000	17,411	8,000	8,000	
42100-430	POLICE MISCELLANEOUS	0	0	0	0	0	0	0	
42100-433	POLICE DUES & SUBSCRIPTION	<u>20,374</u>	<u>24,405</u>	<u>27,158</u>	<u>39,000</u>	<u>26,026</u>	<u>39,000</u>	<u>39,000</u>	
	TOTAL REPAIR & MAINTENANCE	59,125	65,942	78,639	47,000	46,657	47,000	101,000	
42100-404	POLICE EQUIP-REP&MAINT	CURRENT YEAR NOTES: Replace portable radios. 15 @ \$4,800/per total \$72,000 MOVED TO EQUIP CERT SV 7-18-19							
42100-404	POLICE EQUIP-REP&MAINT	NEXT YEAR NOTES: 15 Tasers \$54,000 total to replace outdated Tasers that are out of warranty and will no longer be supported by Taser. Replace 15 current gas masks which expired in 2006! @460/per total of \$6,900 Remove purchasing 2020 with COVID-19 Funding							
42100-416	POLICE REPAIR & MAINT CONT	PERMANENT NOTES: Joint Records-Software Maint & Communications							
42100-433	POLICE DUES & SUBSCRIPTION	PERMANENT NOTES: Drug Task Force; SWAT TEAM; Shared Records							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 POLICE
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>									
42100-550	POLICE MOTOR VEHICLES	0	25,493	0	34,250	0	34,250	10,000	
42100-570	POLICE OFFICE EQUIPMENT &	8,017	0	10,254	41,776	169	41,776	17,400	
TOTAL CAPITAL		8,017	25,493	10,254	76,026	169	76,026	27,400	
42100-550	POLICE MOTOR VEHICLES	CURRENT YEAR NOTES: 2 squad cars @\$25,500/per Moved 1 Squad to Equip Cert SV 7/18/19 Squad equipment transfer @\$6,000/per							
42100-550	POLICE MOTOR VEHICLES	NEXT YEAR NOTES: 2 squad cars @\$34,000 per move one to Equip Cert (\$34k), July 31, 2020; removed \$34k using cash to purchase 2021 total of 3 cars needed 2020/2021, buy 1 car with cash and one car in 2020 Equip Cert and one 2021 Equip Cert SV 8/4/2020 Squad equipment transfer/replacements @\$6,000							
42100-570	POLICE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: Squad car computers/mounts: 5@\$4,600/per (includes squad mounts) total \$23,000							
42100-570	POLICE OFFICE EQUIPMENT &	NEXT YEAR NOTES: 1 squad computer/mount \$11,500 Replace 7 office chairs 2 dispatch at \$1700/per and 5 for officers room at \$500/per							
TOTAL POLICE		2,286,972	2,348,686	2,478,906	2,726,938	1,174,447	2,726,938	2,790,685	

101-GENERAL FUND
 FIRE
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
42200-100	FIRE WAGES	47,613	46,418	44,870	63,294	10,184	63,294	64,655
42200-102	FIRE WAGES - OVERTIME	327	827	0	0	71	0	0
42200-121	FIRE PERA CONTRIBUTIONS	1,926	1,833	1,645	2,989	769	2,989	3,056
42200-122	FIRE FICA CONTRIBUTIONS	2,851	2,787	2,672	3,924	584	3,924	4,009
42200-126	FIRE MEDICARE CONTRIBUTION	667	652	625	918	137	918	937
42200-131	FIRE HEALTH INSURANCE	244,301	212,431	280,040	325,784	142,423	325,784	326,762
42200-132	FIRE DENTAL INSURANCE	622	521	384	710	264	710	710
42200-133	FIRE LIFE INSURANCE	11	9	8	16	5	16	16
42200-142	FIRE UNEMPLOYMENT	521	0	0	0	12	0	0
42200-151	FIRE WORKERS COMPENSATION	26,350	24,420	28,532	27,973	13,173	27,973	27,978
TOTAL PERSONNEL SERVICES		325,191	289,898	358,776	425,608	167,621	425,608	428,123
OFFICE EXPENSES								
42200-200	FIRE OFFICE SUPPLIES	315	168	283	250	174	250	250
42200-210	FIRE OPERATING SUPPLIES	13,072	15,271	11,549	11,000	3,633	11,000	11,000
42200-241	FIRE MOTOR FUELS	2,769	2,341	2,235	4,000	782	4,000	4,000
42200-242	FIRE REPAIR & MAINT. SUPPL	147	16	0	500	0	500	500
TOTAL OFFICE EXPENSES		16,302	17,797	14,067	15,750	4,589	15,750	15,750
PROFESSIONAL SERVICES								
42200-300	FIRE PROFESSIONAL SERVICES	32,319	18,582	142,301	9,000	22,709	9,000	9,000
42200-321	FIRE TELEPHONE	2,723	2,488	2,561	2,700	1,181	2,700	2,700
42200-322	FIRE POSTAGE	16	2	15	200	4	200	200
42200-331	FIRE TRAVEL & TRAINING	9,721	10,203	6,286	12,000	294	12,000	12,000
42200-340	FIRE ADVERTISING	0	0	0	500	0	500	500
42200-351	FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0
42200-354	FIRE PRINTING & BINDING	8	0	0	0	0	0	0
42200-360	FIRE INSURANCE	5,409	3,728	3,254	5,800	4,700	5,800	5,800
42200-380	FIRE UTILITIES	10,140	10,708	10,160	10,000	5,339	10,000	10,000
TOTAL PROFESSIONAL SERVICES		60,337	45,711	164,576	40,200	34,228	40,200	40,200
42200-300	FIRE PROFESSIONAL SERVICES	PERMANENT NOTES: annual med compass physicals and fit tests						
REPAIR & MAINTENANCE								
42200-401	FIRE BLDG- REP&MAINT	175	694	69	1,000	0	1,000	1,000
42200-404	FIRE EQUIP- REP&MAINT	18,618	12,762	10,772	15,000	940	15,000	15,000
42200-430	FIRE MISCELLANEOUS	0	0	0	0	0	0	0
42200-433	FIRE DUES & SUBSCRIPTIONS	1,503	1,792	2,485	3,000	2,439	3,000	3,000
TOTAL REPAIR & MAINTENANCE		20,296	15,248	13,326	19,000	3,379	19,000	19,000

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 FIRE
 EXPENDITURES

					2020		2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>									
42200-570	FIRE OFFICE EQUIPMENT & FU	10,337	8,292	314,543	22,000	162,899	22,000	22,500	
	TOTAL CAPITAL	10,337	8,292	314,543	22,000	162,899	22,000	22,500	
42200-570	FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES:								
	2020 Notes:								
	1. \$7,500 transferred to dedicated fund to replace future gear								
	2. Vent Chainsaw \$1,500								
	3. Hose Replacement \$2,500								
	4. Gas Monitors \$3,000								
	5. Hose Tester \$7,500								
42200-570	FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES:								
	2021 Notes:								
	1. \$7,500 transfer to dedicated fund to replace turn-out gear								
	2. \$15,000 transfer to dedicated fund to replace SCBA gear 1st year of 15 years.								
	3. Truck for Fire Chief removed 8/13/2020 per Todd Prafke								
TOTAL FIRE		432,463	376,945	865,289	522,558	372,716	522,558	525,573	

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101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
42400-100	BUILDING WAGES	125,821	130,727	140,166	146,338	63,726	146,338	154,027
42400-102	BUILDING WAGES-OVERTIME	0	0	140	0	0	0	0
42400-121	BUILDING PERA CONTRIBUTION	9,437	9,805	10,523	10,975	3,959	10,975	11,552
42400-122	BUILDING FICA CONTRIBUTION	7,218	7,476	7,975	9,073	3,723	9,073	9,550
42400-126	BUILDING MEDICARE CONTRIBU	1,688	1,748	1,865	2,122	871	2,122	2,233
42400-131	BUILDING HEALTH INSURANCE	53,058	51,287	59,923	67,433	26,737	67,433	70,202
42400-132	BUILDING DENTAL INSURANCE	2,642	2,652	2,209	2,202	1,069	2,202	2,202
42400-133	BUILDING LIFE INSURANCE	47	47	47	49	20	49	49
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0
42400-151	BUILDING WORKERS COMPENSAT	560	559	486	859	405	859	904
	TOTAL PERSONNEL SERVICES	200,471	204,301	223,335	239,051	100,510	239,051	250,719
<u>OFFICE EXPENSES</u>								
42400-200	BUILDING OFFICE SUPPLIES	1,359	931	2,266	1,500	688	1,500	1,500
42400-210	BUILDING OPERATING SUPPLIE	710	557	92	3,500	2,208	3,500	3,500
42400-211	BUILDING MOTOR FUELS	1,642	1,977	1,774	1,910	547	1,910	1,910
42400-220	BUILDING REP & MAINT SUPPL	0	25	0	629	0	629	629
	TOTAL OFFICE EXPENSES	3,711	3,491	4,132	7,539	3,442	7,539	7,539
42400-210	BUILDING OPERATING SUPPLIE	CURRENT YEAR NOTES: 2020 NEW CODE BOOKS AND SOFTWARE \$2,000						
<u>PROFESSIONAL SERVICES</u>								
42400-300	BUILDING PROFESSIONAL SERV	4,770	22,959	3,325	5,000	560	5,000	5,000
42400-321	BUILDING TELEPHONE	1,996	2,881	2,790	1,800	752	1,800	1,800
42400-322	BUILDING POSTAGE	298	294	231	837	90	837	837
42400-331	BUILDING TRAVEL & TRAINING	1,560	1,722	1,804	2,250	1,348	2,250	2,250
42400-340	BUILDING ADVERTISING	0	0	0	100	735	100	100
42400-351	BUILDING LEGAL NOTICES & P	230	0	0	200	0	200	200
42400-354	BUILDING PRINTING & BINDIN	0	0	0	500	0	500	500
42400-360	BUILDING INSURANCE	1,304	1,189	2,119	1,380	1,180	1,380	1,380
	TOTAL PROFESSIONAL SERVICES	10,159	29,045	10,270	12,067	4,664	12,067	12,067
<u>REPAIR & MAINTENANCE</u>								
42400-404	BUILDING EQUIP- REP&MAINT	1,902	4,465	2,626	2,500	1,995	2,500	2,500
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0
42400-433	BUILDING DUES&SUBSCRIPTION	135	135	135	500	135	500	500
42400-491	BUILDING STATE SURCHARGE P	10,573	15,959	4,266	4,500	0	4,500	4,500
	TOTAL REPAIR & MAINTENANCE	12,609	20,559	7,027	7,500	2,130	7,500	7,500

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
42400-570 BUILDING OFFICE EQUIP&FURN	742	0	0	0	0	0	0	
TOTAL CAPITAL	742	0	0	0	0	0	0	
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TOTAL BUILDING INSPECTOR	227,692	257,396	244,763	266,157	110,747	266,157	277,825	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 EMERGENCY MGMT
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OFFICE EXPENSES</u>								
42500-200 EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210 EMERGENCY MGMT OPERATING S	0	0	460	1,200	0	1,200	1,200	
TOTAL OFFICE EXPENSES	0	0	460	1,200	0	1,200	1,200	
<u>PROFESSIONAL SERVICES</u>								
42500-300 EMERGENCY MGMT PROFESSIONA	0	0	0	0	0	0	0	
42500-331 EMERGENCY MGMT TRAVEL & TR	0	0	0	2,200	0	2,200	2,200	
42500-360 EMERGENCY MGMT INSURANCE	8	5	1	7	3	7	7	
42500-380 EMERGENCY MGMT UTILITIES	288	288	288	430	144	430	430	
TOTAL PROFESSIONAL SERVICES	296	293	289	2,637	147	2,637	2,637	
<u>REPAIR & MAINTENANCE</u>								
42500-404 EMERGENCY MGMT EQUIP-REP&M	684	0	0	4,000	0	4,000	4,000	
42500-433 EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
TOTAL REPAIR & MAINTENANCE	684	0	0	4,300	0	4,300	4,300	
42500-404 EMERGENCY MGMT EQUIP-REP&MPERMANENT NOTES:								
hl Siren maintance and repair.								
<u>CAPITAL</u>								
42500-570 EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT	981	293	749	8,137	147	8,137	8,137	

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
42700-100	COMMUNITY SERVICE WAGES	51,801	53,295	54,897	56,324	25,299	56,324	57,590
42700-102	COMMUNITY SERVICE WAGES -	0	164	0	0	643	0	0
42700-121	COMMUNITY SERVICE PERA CON	3,885	4,009	4,117	4,224	1,946	4,224	4,319
42700-122	COMMUNITY SERVICE FICA CON	2,843	2,986	3,069	3,492	1,470	3,492	3,571
42700-126	COMMUNITY SERVICE MEDICARE	665	698	718	817	344	817	835
42700-131	COMMUNITY SERVICE HEALTH I	22,529	21,166	24,799	27,048	13,530	27,048	28,133
42700-132	COMMUNITY SERVICE DENTAL I	1,099	1,097	914	888	540	888	888
42700-133	COMMUNITY SERVICE LIFE INS	20	20	20	20	10	20	20
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0
42700-151	COMMUNITY SERVICE WORKERS	234	219	189	319	150	319	326
TOTAL PERSONNEL SERVICES		83,076	83,654	88,723	93,132	43,932	93,132	95,682
OFFICE EXPENSES								
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0
42700-210	COMMUNITY SERVICE OPERATIN	0	81	42	250	0	250	250
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0
42700-222	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0
42700-222	COMMUNITY SERVICE UNIFORMS	477	238	314	350	0	350	350
TOTAL OFFICE EXPENSES		477	319	356	600	0	600	600
PROFESSIONAL SERVICES								
42700-300	COMMUNITY SERVICE PROFESSI	4,759	4,208	3,818	13,000	610	13,000	16,000
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0
42700-331	COMMUNITY SERVICE TRAVEL &	0	300	0	250	0	250	250
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100
42700-360	COMMUNITY SERVICE INSURANC	509	464	693	540	364	540	540
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES		5,268	4,972	4,511	13,890	974	13,890	16,890
42700-300	COMMUNITY SERVICE PROFESSI	PERMANENT NOTES: Vet service						
42700-300	COMMUNITY SERVICE PROFESSI	NEXT YEAR NOTES: Increase from Kind Vet \$3,000						
REPAIR & MAINTENANCE								
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250
42700-430	COMMUNITY SERVICE MISCELLLA	0	0	0	50	0	50	50
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----)			(----- 2021 -----)	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL COMMUNITY SERVICE	88,821	88,945	93,590	107,972	44,906	107,972	113,522	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>									
43050-100	PUBLIC WORKS ADMIN WAGES	61,292	63,600	67,018	67,828	31,112	67,828	70,647	_____
43050-102	PUBLIC WORKS ADMIN WAGES-O	11	321	47	71	81	71	73	_____
43050-112	PUBLIC WORKS ADMIN CAR ALL	0	0	0	0	0	0	0	_____
43050-121	PUBLIC WORKS ADMIN PERA CO	4,576	4,774	5,032	5,092	2,341	5,092	5,304	_____
43050-122	PUBLIC WORKS ADMIN FICA CO	3,741	3,881	4,070	4,210	1,903	4,210	4,385	_____
43050-126	PUBLIC WORKS ADMIN MEDICAR	875	908	952	985	445	985	1,025	_____
43050-131	PUBLIC WORKS ADMIN HEALTH	10,510	10,493	11,990	13,023	6,513	13,023	13,533	_____
43050-132	PUBLIC WORKS ADMIN DENTAL	907	934	766	746	454	746	746	_____
43050-133	PUBLIC WORKS ADMIN LIFE IN	16	17	16	16	8	16	16	_____
43050-134	PUBLIC WORKS ADMIN DISABIL	0	0	0	0	0	0	0	_____
43050-142	PUBLIC WORKS ADMIN UNEMPLO	0	0	0	0	0	0	0	_____
43050-151	PUBLIC WORKS ADMIN WORKERS	975	1,052	888	1,504	709	1,504	1,558	_____
TOTAL PERSONNEL SERVICES		82,902	85,979	90,779	93,475	43,566	93,475	97,287	_____
43050-100	PUBLIC WORKS ADMIN WAGES	PERMANENT NOTES: PW Director 30%; Administrative Secretary 30%; Mechanic 4% Part-time housekeeper; Maintenance Engineer 20%. (2018)							
43050-112	PUBLIC WORKS ADMIN CAR ALL	PERMANENT NOTES: mileage reimbursement in travel and training.							
<u>OFFICE EXPENSES</u>									
43050-200	PUBLIC WORKS ADMIN OFFICE	352	637	1,952	1,000	993	1,000	1,000	_____
43050-205	PUBLIC WORKS ADMIN MISC. E	4,797	4,662	4,470	3,000	2,350	3,000	3,000	_____
43050-210	PUBLIC WORKS ADMIN OPERATI	2,660	95	99	1,000	419	1,000	1,000	_____
43050-211	PUBLIC WORKS ADMIN MOTOR (5)	243	980	200	127	200	200	_____
43050-220	PUBLIC WORKS ADMN-SUPPLIES	9,688	12,096	0	6,500	107	6,500	6,500	_____
TOTAL OFFICE EXPENSES		17,492	17,732	7,501	11,700	3,995	11,700	11,700	_____
43050-210	PUBLIC WORKS ADMIN OPERATI	PERMANENT NOTES: Public Works Split; backup tapes; supplies							
43050-211	PUBLIC WORKS ADMIN MOTOR	PERMANENT NOTES: Mechanic fuel.							
43050-220	PUBLIC WORKS ADMN-SUPPLIES	PERMANENT NOTES: Transit Charges for maintenance offset by revenues received (2018)							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PROFESSIONAL SERVICES								
43050-300	PUBLIC WORKS ADMIN PROFESS	127	82	527	300	46	200	200
43050-321	PUBLIC WORKS ADMIN TELEPHO	3,000	2,952	3,113	3,200	1,374	3,200	3,200
43050-322	PUBLIC WORKS ADMIN POSTAGE	73	61	55	200	29	200	200
43050-331	PUBLIC WORKS ADMIN TRAVEL/	2,528	638	555	1,500	154	1,500	1,500
43050-340	PUBLIC WORKS ADMIN ADVERTI	114	260	677	700	336	400	500
43050-351	PUBLIC WORKS ADMIN LEGAL N	0	0	0	0	0	0	0
43050-354	PUBLIC WORKS ADMIN PRINTIN	0	0	0	0	0	0	0
43050-360	PUBLIC WORKS ADMIN INSURAN	566	924	830	2,000	783	1,500	1,500
TOTAL PROFESSIONAL SERVICES		6,407	4,918	5,756	7,900	2,722	7,000	7,100
REPAIR & MAINTENANCE								
43050-401	PUBLIC WORKS ADMIN BLDG-RE	0	0	559	150	55	150	150
43050-404	PUBLIC WORKS ADMIN EQUIP-R	963	2,115	2,344	2,000	1,529	2,000	2,000
43050-430	PUBLIC WORKS ADMIN MISCELL	0	0	0	0	0	0	0
43050-433	PUBLIC WORKS ADMIN DUES&SU	60	297	129	200	0	214	200
TOTAL REPAIR & MAINTENANCE		1,023	2,412	3,033	2,350	1,584	2,364	2,350
CAPITAL								
43050-550	PUBLIC WORKS ADMIN MOTOR V	3,430	0	0	0	0	0	0
43050-570	PUBLIC WORKS ADMIN OFFICE	2,936	4,590	29,574	20,000	7,901	20,000	34,000
TOTAL CAPITAL		6,366	4,590	29,574	20,000	7,901	20,000	34,000
43050-550	PUBLIC WORKS ADMIN MOTOR V	NEXT YEAR NOTES: 2021 Replace Traverse Lift (\$60K) moved to Equip. Cert. 7/30/2020						
43050-570	PUBLIC WORKS ADMIN OFFICE	CURRENT YEAR NOTES: 2020 Replace Public Works Furnance (2 of 3) \$5,000 Portable Welder \$3,000 Mechanic Shop Floor Scrubber \$12,000						
43050-570	PUBLIC WORKS ADMIN OFFICE	NEXT YEAR NOTES: 2021 Public Works Roof Repair \$12,000 Replace Public Works Furnance (3 of 3) \$5,500 Replace Public Works Front Doors \$15,000 Upgrade Citywide Key Control Software \$1,500						
TOTAL PUBLIC WORKS ADMIN		114,190	115,631	136,642	135,425	59,768	134,539	152,437

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
43100-100	STREETS WAGES	301,270	321,781	346,496	355,580	158,268	355,580	370,030	
43100-101	STREETS WAGES - TEMPORARY	5,656	7,050	15,936	15,008	1,787	15,008	15,008	
43100-102	STREETS WAGES -OVERTIME	9,023	16,577	23,440	21,219	8,207	21,219	21,842	
43100-112	STREETS CAR ALLOWANCE	1,200	1,210	1,201	1,200	671	1,200	1,200	
43100-121	STREETS PERA CONTRIBUTION	23,258	25,365	27,625	28,260	12,489	28,260	29,390	
43100-122	STREETS FICA CONTRIBUTION	19,221	20,860	23,371	24,292	10,205	24,292	25,227	
43100-126	STREETS MEDICARE CONTRIBUT	4,495	4,878	5,466	5,681	2,387	5,681	5,900	
43100-131	STREETS HEALTH INSURANCE	98,588	97,466	111,075	122,912	56,607	122,912	127,928	
43100-132	STREETS DENTAL INSURANCE	4,976	5,123	4,220	5,203	2,444	5,203	5,203	
43100-133	STREETS LIFE INSURANCE	110	114	112	115	56	115	115	
43100-142	STREETS UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0	
43100-151	STREETS WORKERS COMPENSATI	23,864	22,302	19,274	32,787	15,456	32,787	33,733	
TOTAL PERSONNEL SERVICES		491,659	522,726	578,216	612,257	268,577	612,257	635,576	

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43100-100 STREETS WAGES PERMANENT NOTES:
 Authorized operating crew -
 Maintenance Superintendent-split Streets 50%, Parks 30%;
 Environmental Services 20%;
 Five Equipment Operators; One Construction Maint. Worker;
 Mechanic - split among all Public Works Sections
 based on number of motorized vehicles (Streets 37%, Parks
 13%, Public Works Admin 4%, Electric 26%, Water 4%,
 Wastewater 7%, Stormwater 4%, Environmental Services 5%;
 Maintenance Engineer-10% Streets, Parks, Electric, Water,
 Wastewater, Stormwater, and 50% Municipal Bldg.

43100-101 STREETS WAGES - TEMPORARY PERMANENT NOTES:
 Streets are allocated 1,072 hours of seasonal help.

43100-102 STREETS WAGES -OVERTIME PERMANENT NOTES:
 7.18.18 UPDATED BY PW, was \$19,237

OFFICE EXPENSES

43100-200	STREETS OFFICE SUPPLIES	2,032	1,462	903	1,000	727	1,000	1,000	
43100-205	STREETS MISC EMPLOYEE SUPP	11,012	10,469	11,326	12,500	3,654	11,500	12,000	
43100-210	STREETS OPERATING SUPPLIES	18,757	21,067	18,729	24,000	14,437	22,000	24,000	
43100-211	STREETS MOTOR FUEL	28,921	37,944	50,927	37,000	15,845	32,000	35,000	
43100-220	STREETS SUPPLIES REP&MAINT	6,492	2,347	6,641	5,000	1,517	5,000	5,000	
43100-224	STREETS-STREET MAINT MATER	222,031	180,611	173,660	296,000	109,052	272,008	277,000	
TOTAL OFFICE EXPENSES		289,246	253,901	262,186	375,500	145,233	343,508	354,000	

43100-200 STREETS OFFICE SUPPLIES PERMANENT NOTES:
 A split of the supplies used by the Public Works Office plus
 special notices for street and alley repair.

101-GENERAL FUND
 STREETS
 EXPENDITURES

			2020			2021	
			CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
			BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2017	2018	2019					
ACTUAL	ACTUAL	ACTUAL					
43100-205	STREETS MISC EMPLOYEE SUPPCURRENT YEAR NOTES:						
	2020 Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year)\$3,750; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$145 = \$870; Drug testing for temporary labor 2 @ \$145 = \$290; Boots for temporary labor 2 @ \$225 = \$450; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen \$1,500; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$775.77 = \$3878.85; Hearing test \$180						
43100-205	STREETS MISC EMPLOYEE SUPPNEXT YEAR NOTES:						
	2021 Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year)\$3,750; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$145 = \$870; Drug testing for temporary labor 2 @ \$145 = \$290; Boots for temporary labor 2 @ \$225 = \$450; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen \$1,500; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$775.77 = \$3878.85; Hearing test \$180						
43100-210	STREETS OPERATING SUPPLIESPERMANENT NOTES:						
	Supply needs such as Fastenal, Arrow Ace Hardware, MN Iron, Napa, St. Peter Lumber, concrete and Matheson Gas.						
43100-220	STREETS SUPPLIES REP&MAINTPERMANENT NOTES:						
	Repair and maintenance of miscellaneous small equipment and equipment in facilities.						
43100-224	STREETS-STREET MAINT MATERCURRENT YEAR NOTES:						
	2020 Maintenance Program						
	#1 Winter Salt \$20,000						
	#1s Winter Sand \$7,000						
	#2 Cold Mix \$1,300						
	#3 Gravel \$1,200						
	#4 Quartzite Stone \$45,000						
	#5 Stone Delivery In-House						
	#7 Paint \$20,000						
	#8 Asphalt Full Depth Patching \$102,000						
	#9 Asphalt Full Block Replacement \$92,000						
	#15 Weed Spray \$1,950						
	#17 Sign Replacement Program \$2,500						
	Misc. \$4000						
43100-224	STREETS-STREET MAINT MATERNEXT YEAR NOTES:						
	2021 Maintenance Program						

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101-GENERAL FUND
 STREETS
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
#1 Winter Salt	\$17,181							
#1s Winter Sand	\$7,438							
#2 Cold Mix	\$1,305							
#3 Gravel	\$1,215							
#4 Quartzite Stone	\$44,950							
#5 Stone Delivery In-House								
#7 Paint	\$7,014							
#7a Thermo Plastice	\$9,954							
#8 Asphalt Full Depth Patching	\$93,744							
#9 Asphalt Full Block Replacement	\$86,400							
#15 Weed Spray	\$1,925							
#17 Sign Replacement Program	\$1,875							
#18 ADA Transition Plan Corrections	\$0 added \$0 for Sidewalks for total of \$50K Reduced to \$0 8/13/2020 per Todd							
Misc.	\$4,000							
PROFESSIONAL SERVICES								
43100-300 STREETS PROFESSIONAL SERVI	24,757	144,982	372,179	287,000	101,392	313,505	317,195	
43100-322 STREETS TELEPHONE	1,719	1,648	2,166	1,800	678	1,000	1,800	
43100-322 STREETS POSTAGE	49	52	83	50	60	50	50	
43100-331 STREETS TRAVEL&TRAINING	150	179	517	2,800	39	2,800	2,800	
43100-340 STREETS ADVERTISING	38	324	346	400	521	550	600	
43100-351 STREETS LEGAL NOTICES&PUBL	206	109	115	250	0	250	250	
43100-354 STREETS PRINTING & BINDING	0	0	0	0	0	0	0	
43100-360 STREETS INSURANCE	9,636	11,198	12,715	10,200	7,207	10,200	10,200	
43100-380 STREETS UTILITIES	11,183	9,948	9,663	11,800	4,251	11,800	11,800	
TOTAL PROFESSIONAL SERVICES	47,739	168,440	397,784	314,300	114,149	340,155	344,695	

43100-300 STREETS PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 2020 Engineering, meetings, mapping, surveys and research \$6,000
 Fire extinguisher annual testing \$10,000
 Cartegraph Licenses ?\$500
 2020 Maintenance Program
 #8m Milling - Asphalt Patching \$7,000
 #9m Milling - Full Block Replacement \$10,500
 #10 Crack Sealing \$30,000
 #6 Seal Coat (100 BL) \$139,000
 #11 Alley Entrance Replacements \$28,000
 #12 Sidewalk/Handicap Replacements \$28,000
 *Note Sidewalk Brdwy from Nicollet Ave West to HS S 8x626 \$7,000B and \$40,000C
 *Note Sidewalk Brwy from Nicollet Ave West to HS N 8x986 \$63,104B and \$10,000C
 #13 Curb & Gutter/ Mudjacking \$28,000

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
43100-404	STREETS EQUIP- REP&MAINT	CURRENT YEAR NOTES: 2020 Tire Replacement Program \$15,000 Normal Routine Maintenance \$48,000							
43100-404	STREETS EQUIP- REP&MAINT	NEXT YEAR NOTES: 2021 Tire Replacement Program \$15,000 Normal Routine Maintenance \$48,000 Beehive Software \$6,000							
43100-415	STREETS EQUIP RENTALS	CURRENT YEAR NOTES: 2020 Roller \$1500; Milling Machine \$10,000; Screener with stacker \$8,000; Trommel with stacker \$13,000; Loader \$6,000; Sign Rental \$3,500							
43100-415	STREETS EQUIP RENTALS	NEXT YEAR NOTES: 2021 Roller \$1,500; Screener with stacker \$10,500; Loader \$6,000; Sign Rental \$3,500							
CAPITAL									
43100-510	HWYS, STREETS & ROADS LAND	3,192	0	0	0	0	0	0	0
43100-520	CAPITAL-GENERAL PLANT BUIL	19,879	0	0	0	0	0	0	0
43100-550	STREETS MOTOR VEHICLES	0	15,000	0	20,000	0	20,000	0	0
43100-570	STREETS OFFICE EQUIPMENT	23,907	0	0	0	0	0	0	0
43100-580	STREETS OTHER EQUIP	17,939	0	0	22,000	14,475	14,475	26,600	0
	TOTAL CAPITAL	64,918	15,000	0	42,000	14,475	34,475	26,600	0
43100-550	STREETS MOTOR VEHICLES	CURRENT YEAR NOTES: 2020 Replace Road Grader#48 CAT 143H Motor Grader (2001) \$275,000 MOVED TO EQUIP CERT SV 7/18/2019 Replace Dodge 1-Ton (1986) \$20,000							
43100-550	STREETS MOTOR VEHICLES	NEXT YEAR NOTES: 2021 Replace Fair Snow Blower (1986) (\$90k) moved to Equip. Cert. 7/30/2020.							
43100-580	STREETS OTHER EQUIP	CURRENT YEAR NOTES: 2020 Replace JRB Brush Bucket (Volvo Loader) \$22,000							
43100-580	STREETS OTHER EQUIP	NEXT YEAR NOTES: 2021 Replace Stihl TS800 Quickcut16" with cart and water tank \$1,600 Replace Skid mount snow blower \$12,000 Replace Striper (2008) \$13,000							
TOTAL STREETS		1,204,900	1,235,502	1,350,308	1,435,182	587,598	1,435,745	1,460,221	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 STREET LIGHTING
 EXPENDITURES

	(------ 2020 -----) (------ 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
43160-380 STREET LIGHTING UTILITIES	104,817	70,050	44,894	70,000	24,064	70,000	50,000	
TOTAL PROFESSIONAL SERVICES	104,817	70,050	44,894	70,000	24,064	70,000	50,000	
43160-380 STREET LIGHTING UTILITIES	CURRENT YEAR NOTES: REDUCED TO 2018 ACTUAL DUE TO NEW LIGHTING WITH AMERESCO AFTER DISCUSSION WITH PM JULY 9, 2019							
<u>REPAIR & MAINTENANCE</u>								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	104,817	70,050	44,894	70,000	24,064	70,000	50,000	

h8

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

		(------ 2020 -----) (------ 2021 -----)						
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
44100-100	18,326	25,241	27,349	27,173	11,912	27,173	27,784	
44100-121	1,197	1,640	1,784	2,038	846	2,038	2,084	
44100-122	1,136	1,565	1,696	1,685	739	1,685	1,723	
44100-126	266	366	397	394	173	394	403	
44100-131	0	0	0	0	0	0	0	
44100-132	0	0	0	0	0	0	0	
44100-133	0	0	0	0	0	0	0	
44100-142	0	0	0	0	0	0	0	
44100-151	0	137	116	202	95	202	206	
TOTAL PERSONNEL SERVICES	20,925	28,948	31,341	31,492	13,765	31,492	32,200	
OFFICE EXPENSES								
44100-200	102	418	33	100	22	100	100	
44100-210	8,532	7,930	3,091	4,500	661	4,500	5,000	
TOTAL OFFICE EXPENSES	8,633	8,348	3,124	4,600	683	4,600	5,100	
44100-710								
44100-210								
PROFESSIONAL SERVICES								
44100-300	335	225	125	1,000	500	1,000	1,000	
44100-312	0	0	0	0	0	0	0	
44100-321	62	54	59	75	26	75	75	
44100-322	1,369	1,488	1,853	1,500	477	1,500	1,500	
44100-331	0	637	0	400	0	400	400	
44100-340	558	402	199	100	0	100	100	
44100-354	1,302	1,110	407	2,000	0	2,000	2,000	
44100-360	225	174	181	240	145	240	240	
TOTAL PROFESSIONAL SERVICES	3,849	4,089	2,824	5,315	1,148	5,315	5,315	
44100-300								
44100-300								
44100-322								

44100-710 SENIOR COORDINATOR OPERATIPERMANENT NOTES:
 Coffee; napkins; program supplies; supplies
 for special events.

44100-210 SENIOR COORDINATOR OPERATINEXT YEAR NOTES:
 Coffee; napkins; program supplies; supplies
 for special events; senior isolation kits; virtual program
 supplies

44100-300 SENIOR COORDINATOR PROFESSCURRENT YEAR NOTES:
 PALS participants annual assessment by Nic Cty Public Health
 @ 25/person

44100-300 SENIOR COORDINATOR PROFESSNEXT YEAR NOTES:
 Senior Fitness Training Certifications and Assessments

44100-322 SENIOR COORDINATOR POSTAGEPERMANENT NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
	Senior newsletter.							
44100-322	SENIOR COORDINATOR POSTAGECURRENT YEAR NOTES: 5 senior newsletters; daily mail							
<hr/>								
<u>REPAIR & MAINTENANCE</u>								
44100-430	0	0	0	0	0	0	0	
44100-433	0	145	57	145	0	145	350	
	0	145	57	145	0	145	350	
<hr/>								
44100-433	SENIOR COORDINATOR DUES & NEXT YEAR NOTES: Senior Coordinator Dues & Training (Professional Development)							
<hr/>								
TOTAL SENIOR COORDINATOR	33,408	41,530	37,346	41,552	15,596	41,552	42,965	

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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		2020					2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45100-100	REC/LEISURE SVC WAGES	141,886	175,645	153,683	157,705	83,716	157,705	169,615	
45100-101	REC/LEISURE SVC WAGES-TEMP	70,852	62,377	74,600	87,042	7,752	87,042	87,042	
45100-102	REC/LEISURE SVC WAGES-OVER	132	0	95	100	4	100	100	
45100-121	REC/LEISURE SVC PERA CONTR	10,098	11,051	11,334	11,662	5,604	11,662	12,178	
45100-122	REC/LEISURE SVC FICA CONTR	12,764	12,507	13,600	14,995	5,422	14,995	15,733	
45100-126	REC/LEISURE SVC MEDICARE C	2,985	2,925	3,181	3,507	1,268	3,507	3,680	
45100-131	REC/LEISURE SVC HEALTH INS	49,553	60,038	69,858	77,087	38,049	77,087	80,179	
45100-132	REC/LEISURE SVC DENTAL INS	1,331	1,340	1,116	1,643	660	1,643	1,643	
45100-133	REC/LEISURE SVC LIFE INSUR	52	56	56	56	28	56	56	
45100-134	REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0	
45100-142	REC/LEISURE SVC UNEMPLOYME	0	0	43	0	112	0	0	
45100-151	REC/LEISURE SVC WORKERS CO	4,932	3,718	3,124	5,830	2,748	5,830	6,154	
TOTAL PERSONNEL SERVICES		294,585	329,657	330,690	359,627	145,362	359,627	376,380	
45100-100	REC/LEISURE SVC WAGES	PERMANENT NOTES: FT Director; FT Secretary; FT Program Supervisor; PT Open gym supervisors;							
45100-101	REC/LEISURE SVC WAGES-TEMP	PERMANENT NOTES: GAC work study; summer seasonal staff; temporary staff for after school porgrams; adult softball umpires; volleyball referees; youth volleyball coaches; various sports coaches/coordinators							
45100-101	REC/LEISURE SVC WAGES-TEMP	CURRENT YEAR NOTES: Increased due to year round Rec. Coordinator and Leader positions to cover additional year round programming.							
OFFICE EXPENSES									
45100-200	REC/LEISURE SVC OFFICE SUP	794	1,304	2,969	1,800	1,249	1,800	1,800	
45100-210	REC/LEISURE SVC OPERATING	13,269	16,952	24,996	20,000	1,713	20,000	22,000	
45100-211	REC/LEISURE SVC MOTOR FUEL	0	18	0	0	0	0	200	
45100-220	REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		14,064	18,274	27,965	21,800	2,963	21,800	24,000	
45100-200	REC/LEISURE SVC OFFICE SUP	PERMANENT NOTES: envelopes, astrobrite paper for flyers; tape; staplers/staples; poster board; pens; pencils; markers; binders; folders; nametags; paper clips; post it notes; color ink for printers; etc.							
45100-210	REC/LEISURE SVC OPERATING	PERMANENT NOTES: Program supplies: summer rec programs; staff shirts; ballfield striping paint; daddy daughter dance; candy cane							

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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		Home Alone classes (american safety and health institute); DJ for daddy daughter & mother son dances; photographer; Basketball/soccer clinics; Dance Conservatory classes; Soccer Club partnership; SPHS Football camp;							
45100-310	REC/LEISURE SVC CONTRACTUANE	NEXT YEAR NOTES: Shoreland youth golf; Youth Enrichment League classes (fencing, chess, legos); Babysitting and Home Alone classes (american safety and health institute); DJ for daddy daughter & mother son dances; photographer; Basketball/soccer clinics; Dance Conservatory classes; Soccer Club partnership; SPHS Football camp; Constant Contact (800);							
45100-312	REC/LEISURE SVC TRIPS	PERMANENT NOTES: Summer rec field trips; School's out trips.							
45100-322	REC/LEISURE SVC POSTAGE	PERMANENT NOTES: Winter, summer, fall joint brochure with comm. Ed.; mailings for event/activity promotion; daily mail.							
45100-331	REC/LEISURE SVC TRAVEL&TRAP	PERMANENT NOTES: Annual MN Rec & Park Association state conference (2);Southern MN Rec and Park assoc meetings; workshops; inservice training; summer staff training.							
45100-331	REC/LEISURE SVC TRAVEL&TRAC	CURRENT YEAR NOTES: NRPA Annual Conference; Reduced Aug 7 2019 SV to \$3000 from \$5000							
45100-331	REC/LEISURE SVC TRAVEL&TRAN	NEXT YEAR NOTES: NRPA Annual Conference (2000)							
45100-340	REC/LEISURE SVC ADVERTISIN	PERMANENT NOTES: Recruitment for summer rec staff.							
45100-354	REC/LEISURE SVC PRINTING&B	PERMANENT NOTES: Print 3 joint brochures per year (shared cost with comm/fam Ed); campground brochures; park shelter forms; alcohol permits.							
REPAIR & MAINTENANCE									
45100-404	REC/LEISURE SVC EQUIP- REP	7,718	9,165	15,153	13,000	8,372	13,000	13,000	
45100-412	REC/LEISURE SVC RENTALS-SC	0	0	0	0	0	0	0	
45100-430	REC/LEISURE SVC MISC.	0	400	0	0	0	0	0	
45100-433	REC/LEISURE SVC DUES&SUBSC	11,674	653	630	800	690	800	800	
TOTAL REPAIR & MAINTENANCE		19,392	10,219	15,783	13,800	9,062	13,800	13,800	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-404	REC/LEISURE SVC EQUIP- REPPERMANENT NOTES: 1/2 copy machine maint (shared with spcc); active network maint; yearly anti-virus maint.								
45100-404	REC/LEISURE SVC EQUIP- REPCURRENT YEAR NOTES: Increased for new recreation software								
45100-433	REC/LEISURE SVC DUES&SUBSCPERMANENT NOTES: MRPA - 2 (499); SMRPA - 2 (30); St. Peter Herald (50); Sam's Club Business membership (45).								
45100-433	REC/LEISURE SVC DUES&SUBSCCURRENT YEAR NOTES: NRPA - 1 (175)								
45100-433	REC/LEISURE SVC DUES&SUBSCNEXT YEAR NOTES: NRPA - 1 (175)								
<u>CAPITAL</u>									
45100-570	REC/LEISURE SVC OFFICE EQU	2,508	0	0	0	0	0	0	0
TOTAL CAPITAL		2,508	0	0	0	0	0	0	0
<hr/>									
TOTAL RECREATION/LEISURE SERVIC		367,937	394,254	413,757	438,727	172,133	438,727	459,180	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45124-100	SWIMMING POOL WAGES	0	0	0	0	0	0	
45124-101	SWIMMING POOL WAGES - TEMP	91,061	90,505	90,984	91,805	4,748	91,805	91,805
45124-102	SWIMMING POOL WAGES - OVER	2,032	945	2,577	500	0	500	500
45124-122	SWIMMING POOL FICA CONTRIB	5,778	5,677	5,808	5,723	298	5,723	5,723
45124-126	SWIMMING POOL MEDICARE CON	1,351	1,328	1,358	1,338	70	1,338	1,338
45124-142	SWIMMING POOL UNEMPLOYMENT	0	0	0	0	0	0	0
45124-151	SWIMMING POOL WORKERS COMP	3,986	3,628	3,024	4,963	2,340	4,963	4,963
TOTAL PERSONNEL SERVICES		104,209	102,082	103,751	104,329	7,455	104,329	104,329
OFFICE EXPENSES								
45124-200	SWIMMING POOL OFFICE SUPPL	9,781	8,283	9,850	8,500	0	8,500	8,500
45124-210	SWIMMING POOL OPERATING SU	24,827	16,107	14,644	34,500	12,190	34,500	34,600
45124-220	SWIMMING POOL REPAIR & MAI	405	425	1,446	425	0	425	425
TOTAL OFFICE EXPENSES		35,014	24,815	25,940	43,425	12,190	43,425	43,525

45124-200 SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:
 pool concessions (Proj#746).

45124-200 SWIMMING POOL OFFICE SUPPLCURRENT YEAR NOTES:
 pool concessions (proj#746)

45124-210 SWIMMING POOL OPERATING SUPERMANENT NOTES:
 Chemicals (12,000);cleaning supplies; first aid supplies; whistles/lanyards; AED pads; 1 suit for each head guard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July.

45124-210 SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:
 2020 Replace Heater Probes \$3,000; New PAL lift \$9,000; Funbrella (2800); Funbrella Replacement Top (1600); Heavy Duty Shower Curtain (275); 2 rescue tubes (110); parade \$200; Picnic table umbrella \$250; Office Supplies (100); Deck chair \$300; 3 guard chair umbrellas \$200; water toys; 2 fans (100), Signage (500), 12 recycled plastic 6 ft benches (5,500); New Point of Sale Computer (500) \$75; Chemicals (12,000); cleaning supplies; first aid supplies; whistles/lanyards; AED pads; (2) Manikins/AED Trainers (600;) 1 suit for each headguard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July.

45124-210 SWIMMING POOL OPERATING SUNEXT YEAR NOTES:
 2021 Pool Heater Misc. Maintenance \$3,000; New PAL lift

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
\$3,000; Funbrella \$2800; Heavy Duty Shower Curtain \$275; (2) rescue tubes \$110; parade \$200; Picnic table umbrella \$250; Office Supplies \$100; Deck chair \$300; (3) guard chair umbrellas \$200; water toys; (2) fans \$100; Signage \$500, (4) reclycled plastic 6 ft benches \$3,000; New Point of Sale Computer \$500; Chemicals \$12,000; cleaning supplies; first aid supplies; whistles/lanyards; AED pads; (2) Manikins/AED Trainers \$600; (1) suit for each headguard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July. Misc Maintenance (7065); portable 6ft gaurd chair (600)								
PROFESSIONAL SERVICES								
45124-300	SWIMMING POOL PROFESSIONAL	4,016	7,834	1,862	4,200	0	4,200	4,200
45124-321	SWIMMING POOL TELEPHONE	562	531	531	525	235	525	525
45124-322	SWIMMING POOL POSTAGE	47	29	46	40	44	40	40
45124-331	SWIMMING POOL TRAVEL & TRA	700	574	732	1,700	0	1,700	1,700
45124-340	SWIMMING POOL ADVERTISING	45	260	247	300	144	300	300
45124-354	SWIMMING POOL PRINTING & B	72	74	74	75	0	75	75
45124-350	SWIMMING POOL INSURANCE	6,304	3,473	3,251	6,650	3,169	6,650	6,650
45124-340	SWIMMING POOL UTILITIES	44,498	46,293	27,951	32,000	586	32,000	32,000
TOTAL PROFESSIONAL SERVICES		56,245	59,068	34,693	45,490	4,180	45,490	45,490
45124-300	SWIMMING POOL PROFESSIONAL	PERMANENT NOTES: Br/Nic pool license (431); annual pre-employment drug testing (\$30x15=\$450); Misc. Repairs (\$3319)						
45124-321	SWIMMING POOL TELEPHONE	PERMANENT NOTES: Monthly phone reimbursement for pool manager's use of personal Phone; front counter phone.						
45124-331	SWIMMING POOL TRAVEL & TRA	PERMANENT NOTES: Staff re-certification & training						
45124-340	SWIMMING POOL ADVERTISING	PERMANENT NOTES: Employment Ad in Herald.						
45124-354	SWIMMING POOL PRINTING & B	PERMANENT NOTES: ticket book printing.						
REPAIR & MAINTENANCE								
45124-401	SWIMMING POOL BUILDING-REP	0	563	5,140	5,000	3,218	5,000	6,000
45124-404	SWIMMING POOL EQUIP- REP&M	756	373	813	9,000	0	9,000	9,000
45124-430	SWIMMING POOL MISCELLANEOU	0	0	0	0	0	0	0
45124-433	SWIMMING POOL DUES & SUBSC	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		756	936	5,953	14,000	3,218	14,000	15,000

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45124-401	SWIMMING POOL BUILDING-REPCURRENT YEAR NOTES: 2020 Replace one door a year to fiberglass over the next 4 years (\$4500 per door) \$5,000.								
45124-401	SWIMMING POOL BUILDING-REPNEXT YEAR NOTES: 2021 Replace double doors from filter room \$6,000								
<u>CAPITAL</u>									
45124-530	SWIMMING POOL IMPROVEMENTS	4,000	0	2,603	0	0	0	28,000	
45124-570	SWIMMING POOL OFFICE EQUIP	0	0	0	0	0	0	0	
45124-580	SWIMMING POOL OTHER EQUIPM	0	1,636	6,475	0	0	0	0	
TOTAL CAPITAL		4,000	1,636	9,078	0	0	0	28,000	
45124-530	SWIMMING POOL IMPROVEMENTSCURRENT YEAR NOTES: 2020 Replace Pool Heater for main pool \$20,000 MOVED TO EQUIP CERT 7/18/2019 SV								
45124-530	SWIMMING POOL IMPROVEMENTSNEXT YEAR NOTES: 2021 Pool deck cracks \$3,000; Fill pool cracks \$25,000								
<hr/>									
93	TOTAL SWIMMING POOL	200,224	188,537	179,415	207,244	27,043	207,244	236,344	

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
45200-100	PARKS WAGES	291,912	306,557	334,500	369,250	154,269	369,250	399,660	_____
45200-101	PARKS WAGES - TEMPORARY	26,988	30,969	29,576	34,100	4,714	34,100	34,100	_____
45200-102	PARKS WAGES - OVERTIME	9,944	11,085	19,646	14,010	6,161	14,010	14,852	_____
45200-112	PARKS CAR ALLOWANCE	720	726	721	720	403	720	720	_____
45200-121	PARKS PERA CONTRIBUTIONS	22,657	23,615	26,568	28,744	12,373	28,744	31,088	_____
45200-122	PARKS FICA CONTRIBUTIONS	19,905	21,208	23,388	25,876	10,251	25,876	27,814	_____
45200-126	PARKS MEDICARE CONTRIBUTIO	4,655	4,960	5,470	6,052	2,397	6,052	6,505	_____
45200-131	PARKS HEALTH INSURANCE	91,406	91,947	108,105	108,082	61,662	108,082	112,301	_____
45200-132	PARKS DENTAL INSURANCE	6,178	5,881	4,933	6,597	2,979	6,597	6,597	_____
45200-133	PARKS LIFE INSURANCE	117	127	129	145	61	145	145	_____
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	5,417	0	0	0	0	_____
45200-151	PARKS WORKERS COMPENSATION	13,998	14,632	12,184	21,150	9,970	21,150	22,749	_____
TOTAL PERSONNEL SERVICES		488,482	511,708	570,638	614,726	265,239	614,726	656,531	_____

45200-100 PARKS WAGES PERMANENT NOTES:
 Seven full time in (2017).
 30% superintendent and 13% of mechanic, and 20% for
 maintenance engineer.

45200-101 PARKS WAGES - TEMPORARY PERMANENT NOTES:
 The Parks will use 2,680 hours allocated for seasonal help.

45200-102 PARKS WAGES - OVERTIME PERMANENT NOTES:
 8% of wages to provide for snow
 removal needs, cleaning snow private sidewalks, weekend
 parks duty for summer.

OFFICE EXPENSES

45200-200	PARKS OFFICE SUPPLIES	1,463	1,825	681	2,000	550	1,000	1,500	_____
45200-205	PARKS MISC. EMPLOYEE EXPEN	12,821	10,602	10,573	16,500	4,336	15,000	15,000	_____
45200-210	PARKS OPERATING SUPPLIES	36,924	38,789	52,644	42,000	43,032	42,000	28,000	_____
45200-211	PARKS MOTOR FUELS	15,408	20,290	24,288	18,000	6,976	15,000	18,000	_____
45200-220	PARKS REPAIR & MAINT. SUPP	11,425	17,241	12,065	18,000	2,620	18,000	26,400	_____
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0	_____
TOTAL OFFICE EXPENSES		78,040	88,747	100,250	96,500	57,514	91,000	88,900	_____

45200-205 PARKS MISC. EMPLOYEE EXPENCURRENT YEAR NOTES:
 2020 Uniform allowance for 7 employees \$325 per year =
 \$2,275;
 boots (3 pairs of safety boots per crew member allowed
 per year) for 7 employees \$5,250; Safety equipment PPE
 per OSHA standards hard hats, gloves, rain gear, ear muffs,
 ear plugs, sun glasses, vests = \$800; MMUA safety training
 coordinator 7 @ \$554.48 = \$3,881.37; first aid kits \$300;

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
45200-360	PARKS INSURANCE	23,313	22,427	25,558	27,000	28,317	35,000	27,000	
45200-380	PARKS UTILITIES	<u>110,392</u>	<u>129,698</u>	<u>137,133</u>	<u>112,500</u>	<u>41,129</u>	<u>100,000</u>	<u>113,000</u>	
	TOTAL PROFESSIONAL SERVICES	197,987	210,153	239,914	207,290	101,178	203,090	185,090	

45200-300 PARKS PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 2020 Contracted weed spraying/weed control for downtown/trails, parks, fencelines, sports fields, etc. \$30,000;
 Parks Restroom Cleaning Service \$20,000; SV Reduced to \$17,000 Aug 7 2019
 Misc engineering \$6,000;
 DamonFarber consultant \$10,000;
 Parks signage \$600;

45200-300 PARKS PROFESSIONAL SERVICE NEXT YEAR NOTES:
 2021
 Parks Restroom Cleaning Service \$18,000;
 Design & Consultation Engineering \$20,000;
 Parks Signage \$1,600

45200-331 PARKS TRAVEL & TRAINING PERMANENT NOTES:
 Expo's and MnTAP schools

45200-340 PARKS ADVERTISING PERMANENT NOTES:
 Advertise for summer help.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	3,495	4,243	4,406	7,000	5,518	7,000	33,500	
45200-404	PARKS EQUIP - REP&MAINT	30,769	25,606	36,823	25,000	9,575	25,000	25,000	
45200-415	PARKS EQUIPMENT RENTAL	1,565	3,356	3,904	3,000	0	3,060	6,060	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	<u>506</u>	<u>542</u>	<u>517</u>	<u>550</u>	<u>510</u>	<u>550</u>	<u>575</u>	
	TOTAL REPAIR & MAINTENANCE	36,335	33,747	45,650	35,550	15,602	35,610	65,135	

45200-401 PARKS BUILDING- REP&MAINT NEXT YEAR NOTES:
 Treemendous Playground wood fiber \$12,000
 Prairie Ridge Park wood fiber \$12,000
 Mill Pond Shelter Steel Roof Paint \$2,500

45200-404 PARKS EQUIP - REP&MAINT PERMANENT NOTES:
 Regular repair and maintenance; annual cartegraph license/Bee Hive Software \$2,100; Picnic Table Retrofit \$2,000;

45200-404 PARKS EQUIP - REP&MAINT CURRENT YEAR NOTES:
 2020 Cartegraph?
 Picnic Table Maintenance (retrofit)\$2,000

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-415	PARKS EQUIPMENT RENTAL	PERMANENT NOTES: Rent lift for ballfield light bulb replacement \$3,000 CSP Restroom Rental \$3,060							
45200-433	PARKS DUES & SUBSCRIPTIONS	PERMANENT NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.							
<u>CAPITAL</u>									
45200-520	CAPITAL-GENERAL PLANT BUIL	19,879	25,207	23,183	85,000	40,387	85,000	25,000	
45200-550	PARKS MOTOR VEHICLES	0	7,877	0	0	0	0	0	
45200-570	PARKS OFFICE EQUIPMENT & F	160	0	0	0	0	0	0	
45200-580	PARKS OTHER EQUIPMENT	52,519	122,530	91,595	164,000	27,289	164,000	171,450	
TOTAL CAPITAL		72,559	155,615	114,778	249,000	67,676	249,000	196,450	
45200-520	CAPITAL-GENERAL PLANT BUIL	CURRENT YEAR NOTES: 2020 CSP Enhancements \$25,000 CSP Aglime Corrections (3 ballfields) \$50,000 Bleachers \$10,000							
45200-520	CAPITAL-GENERAL PLANT BUIL	NEXT YEAR NOTES: 2021 CSP Enhancements \$25,000							
45200-580	PARKS OTHER EQUIPMENT	CURRENT YEAR NOTES: 2020 Replace#554 Toro Groundmaster 580D mower16' with tractor \$115,000 MOVED TO EQUIP CERT 7/18/19 SV; Removed from Equip Cert 8/19 \$0 for 2020 Trailer for Kromer \$6,000 19' pull behind mower \$41,000 MOVED TO EQUIP CERT 7/18/19 SV; Removed from Equip Cert Aug/19 \$0 for 2020 CSP Permanent Storage \$18,000(Parks Master Plan) Veterans Memorial Park Playground \$140,000 (Parks Master Plan)							
45200-580	PARKS OTHER EQUIPMENT	NEXT YEAR NOTES: 2021 CSP Restroom Facility (\$200K)moved to Equip Cert 7/30/2020 Parks Master Plan:MN Square Enhancements (\$40k)moved to Equip Cert 7/30/2020 and added \$100k from Community Center Transfer Parks Master Plan:Vets Pickleball Resurface (\$40k) moved to Equip Cert 7/30/2020,000 Dog Park Phase 2 \$35,000(added \$35k to donations 7/30/2020) John Deere 72" Front end mower & broom (Replace Toro							

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PARKS
 EXPENDITURES

	(----- 2020 -----) (----- 2021 -----)							
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
Groundmaster 580D 72") \$45,000 Equip. Cert.								
Kubota Tractor (Replace #554 Toro Groundmaster 16')								
(\$45k)moved to Equip. Cert. 7/30/2020;								
Woods TBW180 Mower pull behind \$19,000;								
Toolcat (Replace #210 Toolcat) (\$37K) moved to Equi. Cert.								
7/30/2020;								
Fountain @ Mill Pond \$8,500								
Fertilizer Spreader \$4,550								
Herbiscide Sprayer \$4,400								
TOTAL PARKS	873,402	999,971	1,071,229	1,203,066	507,209	1,193,426	1,192,106	

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101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

			2020				2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
46500-100	ECONOMIC DEVMT WAGES	78,143	80,332	85,148	84,887	42,664	84,887	86,803
46500-102	ECONOMIC DEVMT WAGES - OVE	0	0	0	0	0	0	0
46500-112	ECONOMIC DEVMT CAR ALLOWAN	3,000	3,025	3,025	3,000	1,450	3,000	3,000
46500-121	ECONOMIC DEVMT PERA CONTRI	5,861	6,025	6,205	6,367	2,860	6,367	6,510
46500-122	ECONOMIC DEVMT FICA CONTRI	4,892	5,005	5,143	5,263	2,374	5,263	5,382
46500-126	ECONOMIC DEVMT MEDICARE CO	1,144	1,171	1,203	1,231	555	1,231	1,259
46500-131	ECONOMIC DEVMT HEALTH INSU	21,917	21,200	24,799	27,048	13,530	27,048	28,133
46500-132	ECONOMIC DEVMT DENTAL INSU	1,099	1,097	914	888	540	888	888
46500-133	ECONOMIC DEVMT LIFE INSURA	20	20	20	20	10	20	20
46500-142	ECONOMIC DEVMT UNEMPLOYMEN	0	0	0	0	0	0	0
46500-151	ECONOMIC DEVMT WORKERS COM	468	438	372	630	297	630	644
TOTAL PERSONNEL SERVICES		116,542	118,313	126,830	129,334	64,280	129,334	132,639
<u>OFFICE EXPENSES</u>								
46500-200	ECONOMIC DEVMT OFFICE SUPP	1,987	1,222	1,045	750	214	750	750
46500-210	ECONOMIC DEVMT OPERATING S	291	43	760	750	248	750	750
46500-211	ECONOMIC DEVMT MOTOR FUELS	0	0	0	0	0	0	0
46500-220	ECONOMIC DEVMT SUPPLIES- R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		2,278	1,265	1,805	1,500	462	1,500	1,500
<u>PROFESSIONAL SERVICES</u>								
46500-300	ECONOMIC DEVMT PROFESSIONA	34,028	20,320	27,239	25,000	5,054	25,000	25,000
46500-321	ECONOMIC DEVMT TELEPHONE	1,094	1,054	1,253	1,000	461	1,000	1,000
46500-322	ECONOMIC DEVMT POSTAGE	636	379	416	500	207	500	500
46500-331	ECONOMIC DEVMT TRAVEL & TR	803	696	2,561	1,000	61	1,000	1,000
46500-340	ECONOMIC DEVMT ADVERTISING	1,407	1,106	2,508	800	1,070	800	800
46500-351	ECONOMIC DEVMT LEGAL NOTIC	1,378	1,820	72	1,500	410	1,500	1,500
46500-354	ECONOMIC DEVMT PRINTING &	0	0	0	0	0	0	0
46500-360	ECONOMIC DEVMT INSURANCE	977	896	765	1,050	718	1,050	1,050
TOTAL PROFESSIONAL SERVICES		40,323	26,270	34,815	30,850	7,981	30,850	30,850
<u>REPAIR & MAINTENANCE</u>								
46500-404	ECONOMIC DEVMT EQUIP- REP&	106	143	434	0	66	0	0
46500-430	ECONOMIC DEVMT MISCELLANEO	0	0	0	0	0	0	0
46500-433	ECONOMIC DEVMT DUES & SUBS	19,985	29,936	20,340	29,744	6,552	29,744	29,594
TOTAL REPAIR & MAINTENANCE		20,091	30,079	20,774	29,744	6,618	29,744	29,594

46500-433 ECONOMIC DEVMT DUES & SUBSPERMANENT NOTES:
 St. Peter Rotary, Southern MN Initiative, Regional Economic
 Development Alliance (Greater Mkt to Growth), SBDC.

46500-433 ECONOMIC DEVMT DUES & SUBCURRENT YEAR NOTES:
 2020: \$26,594 REDA; \$2,000 SBDC; \$1,000 SMIF; \$150 Rotary

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
46500-433	ECONOMIC DEVMT DUES & SUBS								
	NEXT YEAR NOTES:								
	2021 \$26,594 REDA; \$2,000 SBDC; \$1,000 SMIF								
CAPITAL									
46500-510	ECONOMIC DEVMT LAND ACQUIS	0	0	0	0	0	0	0	
46500-570	ECONOMIC DEVMT OFFICE EQUI	321	0	583	1,050	0	1,050	0	
	TOTAL CAPITAL	321	0	583	1,050	0	1,050	0	
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TOTAL ECONOMIC DEVMT		179,555	175,926	184,808	192,478	79,340	192,478	194,583	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
49240-360 INSURANCE-UNALLOCATED INSU	12,853	11,458	12,281	12,500	12,891	12,500	12,500	
TOTAL PROFESSIONAL SERVICES	12,853	11,458	12,281	12,500	12,891	12,500	12,500	
TOTAL INSURANCE-UNALLOCATED	12,853	11,458	12,281	12,500	12,891	12,500	12,500	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MEMBERSHIPS-UNALLOCATED
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>REPAIR & MAINTENANCE</u>								
49250-433 MEMBERSHIPS-UNALLOCATED DU	30,506	30,617	30,634	31,000	20,114	31,000	31,000	
TOTAL REPAIR & MAINTENANCE	30,506	30,617	30,634	31,000	20,114	31,000	31,000	
49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES:								
League of MN Cities and Coalition of Greater MN								
TOTAL MEMBERSHIPS-UNALLOCATED	30,506	30,617	30,634	31,000	20,114	31,000	31,000	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MISCELLANEOUS-UNALLOCATED
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
49260-420	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
49260-430	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	
<u>BAD DEBT</u>									
49260-905	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL BAD DEBT		0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS-UNALLOCATED		0	0	0	0	0	0	0	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 TRANSFERS-OUT
 EXPENDITURES

	2017	2018	2019	2020			2021	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL TRANSFERS	208,575	619,000	0	2,500	0	2,500	2,500	
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TOTAL TRANSFERS-OUT	208,575	619,000	0	2,500	0	2,500	2,500	
<hr/>								
TOTAL EXPENDITURES	7,271,972	7,857,228	8,058,129	8,325,137	3,658,259	8,315,174	8,438,662	
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	86,035	695,503	(467,998)	(391,706)	(1,221,146)	(381,743)	(97,589)	
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PERMANENT NOTES:
 Added in Skating to temp Wages and FICA/Medicare/Workers
 Comp

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

201-PROPERTY INSURANCE

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	1,430	1,500	1,435	0	688	0	0	
36212 INVESTMENT MARKET VALUE ADJ	0	(270)	270	0	0	0	0	
TOTAL INTEREST INCOME	1,430	1,230	1,705	0	688	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
39200 TRANSFERS FROM OTHER FUNDS	PERMANENT NOTES: savings from all funds (.360) for higher deductible plan							
TOTAL REVENUES	1,430	1,230	1,705	0	688	0	0	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

201-PROPERTY INSURANCE
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
49240-360 INSURANCE-UNALLOCATED INSU	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
TOTAL PROFESSIONAL SERVICES	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
<hr/>								
TOTAL INSURANCE-UNALLOCATED	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
<hr/>								
TOTAL EXPENDITURES	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(5,515)	(8,603)	(81,380)	(50,000)	(3,192)	(50,000)	(50,000)	

PERMANENT NOTES:
 2017 Cash balance approx \$216,000.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
TAXES								
31010 CURRENT PROPERTY TAX	220,133	272,958	283,399	283,640	143,948	283,640	283,640	
TOTAL TAXES	220,133	272,958	283,399	283,640	143,948	283,640	283,640	
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	45,388	45,388	50,216	46,000	25,022	46,000	46,000	
TOTAL STATE AID/GRANTS	45,388	45,388	50,216	46,000	25,022	46,000	46,000	
33422 OTHER STATE GRANTS & AID								PERMANENT NOTES: Niccollet County Allocation and Pera.
FEES								
34110 RETURNED CHECK FEES	0	0	0	0	0	0	0	
TOTAL FEES	0	0	0	0	0	0	0	
FINES & PENALTIES								
35103 FINES AND PENALTIES	3,420	1,856	914	3,300	446	3,300	3,300	
TOTAL FINES & PENALTIES	3,420	1,856	914	3,300	446	3,300	3,300	
MISCELLANEOUS								
36200 MISCELLANEOUS REVENUES	0	0	0	0	585	0	0	
TOTAL MISCELLANEOUS	0	0	0	0	585	0	0	
INTEREST INCOME								
36210 INTEREST EARNINGS	678	246	66	1,800	0	1,800	1,800	
36212 INVESTMENT MARKET VALUE ADJ	0	(251)	251	0	0	0	0	
TOTAL INTEREST INCOME	678	(5)	316	1,800	0	1,800	1,800	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	64,084	72,689	70,729	61,000	64,563	61,000	61,000	
36250 REFUNDS & REIMBURSEMENTS	1,601	859	364	1,500	0	1,500	1,500	
TOTAL DONATIONS & REFUNDS	65,685	73,547	71,092	62,500	64,563	62,500	62,500	
36250 REFUNDS & REIMBURSEMENTS								PERMANENT NOTES: LMC Dividend
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSETS	0	39	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	39	0	0	0	0	0	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	0
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	0
TOTAL REVENUES	335,304	393,784	405,938	397,240	234,564	397,240	397,240	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45500-100	LIBRARY WAGES	180,461	195,886	208,642	210,835	95,368	210,835	216,185	
45500-101	LIBRARY WAGES - TEMPORARY	2,662	1,737	1,512	1,869	491	1,869	1,869	
45500-102	LIBRARY WAGES - OVERTIME	620	754	928	987	340	987	1,013	
45500-121	LIBRARY PERA CONTRIBUTIONS	12,750	12,833	14,584	10,110	5,673	10,110	10,398	
45500-122	LIBRARY FICA CONTRIBUTIONS	11,045	11,714	12,827	13,249	5,392	13,249	13,582	
45500-126	LIBRARY MEDICARE CONTRIBUT	2,583	2,740	3,000	3,099	1,261	3,099	3,176	
45500-131	LIBRARY HEALTH INSURANCE	36,656	35,175	40,793	45,706	20,237	45,706	47,520	
45500-132	LIBRARY DENTAL INSURANCE	1,779	1,778	1,482	1,998	808	1,998	1,998	
45500-133	LIBRARY LIFE INSURANCE	44	44	44	44	19	44	44	
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	0	0	94	0	0	
45500-151	LIBRARY WORKERS COMPENSATI	1,533	1,528	1,338	2,310	1,089	2,310	2,366	
TOTAL PERSONNEL SERVICES		250,133	264,190	285,151	290,207	130,772	290,207	298,151	
45500-100	LIBRARY WAGES	PERMANENT NOTES: Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal. Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.							
45500-101	LIBRARY WAGES - TEMPORARY	PERMANENT NOTES: GAC Workstudy students							
OFFICE EXPENSES									
45500-200	LIBRARY OFFICE SUPPLIES	2,071	2,925	5,568	2,000	1,874	2,000	3,000	
45500-210	LIBRARY OPERATING SUPPLIES	18,112	16,684	22,724	21,300	7,157	21,300	22,000	
45500-220	LIBRARY REPAIR & MAINT. SU	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		20,183	19,609	28,292	23,300	9,031	23,300	25,000	
45500-200	LIBRARY OFFICE SUPPLIES	PERMANENT NOTES: Copy paper; ink cartridges; receipt paper; general office supplies							
45500-200	LIBRARY OFFICE SUPPLIES	NEXT YEAR NOTES: Copy paper; ink cartridges; receipt paper; general office supplies							
45500-210	LIBRARY OPERATING SUPPLIES	PERMANENT NOTES: Cleaning supplies; aquarium maint (1500); lightbulbs; Processing materials (labels, barcodes, etc); library cards; Software; summer reading program; weed killer; tools; Filters; solar salt & delivery; program supplies.							
45500-210	LIBRARY OPERATING SUPPLIES	NEXT YEAR NOTES:							

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211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		2020					2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
Cleaning supplies; aquarium maint (1500); lightbulbs; Processing materials (labels, barcodes, etc); library cards; Software; summer reading program; weed killer; tools; Filters; solar salt & delivery; program supplies.									
PROFESSIONAL SERVICES									
45500-300	LIBRARY PROFESSIONAL SERVI	41,038	45,659	48,362	45,635	28,352	45,635	47,000	
45500-321	LIBRARY TELEPHONE	988	909	992	1,200	467	1,200	1,200	
45500-322	LIBRARY POSTAGE	50	71	123	100	69	100	100	
45500-331	LIBRARY TRAVEL & TRAINING	971	612	576	2,000	290	2,000	2,000	
45500-340	LIBRARY ADVERTISING	212	312	782	200	355	200	200	
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0	
45500-354	LIBRARY PRINTING & BINDING	300	257	336	200	0	200	200	
45500-360	LIBRARY INSURANCE	5,054	4,851	4,416	5,545	5,184	5,545	5,545	
45500-380	LIBRARY UTILITIES	25,202	22,277	20,757	25,000	8,903	25,000	25,000	
TOTAL PROFESSIONAL SERVICES		73,815	74,949	76,344	79,880	43,619	79,880	81,245	

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- 45500-300 LIBRARY PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 TDS contract (26000); Overdrive increase (6,385); Wowbrary (400); Hoopla increase (10,000); annual roof inspection; boiler license and preventative maint; RPZ testing; annual fire alarm inspection; annual sprinkler system test & inspection; annual HVAC test; heating preventative maint; weed control; window cleaning; fall sprinkler shutdown; annual service of gas fireplace; watchguard renewal (850 - every 3 years)
- 45500-300 LIBRARY PROFESSIONAL SERVICE NEXT YEAR NOTES:
 TDS contract (26000); Overdrive increase (6,385); Wowbrary (400); Hoopla increase (11,000); Readsquare (700); annual roof inspection; boiler license and preventative maint; RPZ testing; annual fire alarm inspection; annual sprinkler system test & inspection; annual HVAC test; heating preventative maint; weed control; window cleaning; fall sprinkler shutdown; annual service of gas fireplace; watchguard renewal (850 - every 3 years)
- 45500-331 LIBRARY TRAVEL & TRAINING PERMANENT NOTES:
 Mileage reimbursement to Tds in Mankato for Library Director meetings.
- 45500-354 LIBRARY PRINTING & BINDING CURRENT YEAR NOTES:
 Summer reading calendars; program materials
- 45500-354 LIBRARY PRINTING & BINDING NEXT YEAR NOTES:
 Summer reading calendars; program materials

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

				2020			2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REPAIR & MAINTENANCE								
45500-401	LIBRARY REPAIR & MAINT.-BU	5,916	7,703	12,119	9,000	4,854	9,000	9,000
45500-404	LIBRARY REPAIR & MAINT.-EQ	10,585	8,375	4,444	6,000	2,347	6,000	5,000
45500-415	LIBRARY EQUIPMENT RENTAL	7,730	7,645	7,802	7,800	5,288	7,800	7,800
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0
45500-433	LIBRARY DUES & SUBSCRIPTIO	8,361	7,728	7,637	7,800	809	7,800	7,800
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		32,592	31,451	32,001	30,600	13,297	30,600	29,600
45500-401	LIBRARY REPAIR & MAINT.-BUPERMANENT NOTES: Roof repair; restroom repair; vandalism; boiler repair(Thermodynamics); fireplace maint; chiller repair (UHL)							
45500-404	LIBRARY REPAIR & MAINT.-EQPERMANENT NOTES: Annual Libdata license (500); Antivirus protection (1100)							
45500-404	LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES: Libdata (2000); Antivirus protection (1100)							
45500-404	LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES: Libdata (1000); Antivirus protection (1100)							
45500-415	LIBRARY EQUIPMENT RENTAL PERMANENT NOTES: B & T Book Lease program							
CAPITAL								
45500-520	LIBRARY BUILDING/STRUCTURE	9,750	2,665	0	1,000	0	1,000	15,000
45500-560	LIBRARY FURNITURE AND FIXT	0	12,500	0	0	0	0	0
45500-570	LIBRARY OFFICE EQUIPMENT &	22,354	0	0	0	0	0	0
45500-580	LIBRARY OTHER EQUIPMENT	0	0	387	0	0	0	0
45500-590	LIBRARY BOOKS	42,454	34,567	37,010	40,000	11,725	40,000	40,000
TOTAL CAPITAL		74,559	49,732	37,397	41,000	11,725	41,000	55,000
45500-520	LIBRARY BUILDING/STRUCTURECURRENT YEAR NOTES: Black Out Curtains/Shades Library Meeting Room (1,000)							
45500-520	LIBRARY BUILDING/STRUCTURENEXT YEAR NOTES: Replace Existing Joint Sealant (15,000)							
45500-590	LIBRARY BOOKS PERMANENT NOTES: Books, media, materials for children, youth, and adults							
TOTAL LIBRARY		451,283	439,932	459,185	464,987	208,445	464,987	488,996

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND
 TRANSFERS-OUT
 EXPENDITURES

	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	0	0	0	0	0	0	0	
TOTAL TRANSFERS	0	0	0	0	0	0	0	
TOTAL TRANSFERS-OUT	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	451,283	439,932	459,185	464,987	208,445	464,987	488,996	
REVENUE OVER/(UNDER) EXPENDITURES	(115,979)	(46,148)	(53,247)	(67,747)	26,119	(67,747)	(91,756)	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

213-PUBLIC ACCESS

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
OTHER TAXES								
31810 CABLE TV FRANCHISE TAX	19,112	20,275	19,960	20,500	4,642	20,500	20,500	
31811 PUBLIC ACCESS CHANNEL APPROPRI	22,500	7,500	15,000	15,000	7,500	15,000	15,000	
TOTAL OTHER TAXES	41,612	27,775	34,960	35,500	12,142	35,500	35,500	
31811 PUBLIC ACCESS CHANNEL APPROPRI	PERMANENT NOTES: 2013-2020 ????????????? = \$30,000 (split between all video service providers)							
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	87	87	43	87	0	87	87	
TOTAL STATE AID/GRANTS	87	87	43	87	0	87	87	
RECREATION								
34710 FEES/DONATIONS	2,000	2,000	2,000	2,000	0	2,000	2,000	
TOTAL RECREATION	2,000	2,000	2,000	2,000	0	2,000	2,000	
34710 FEES/DONATIONS	PERMANENT NOTES: SCHOOL BOARD 2000							
INTEREST INCOME								
36210 INTEREST EARNINGS	1,785	2,139	2,828	1,200	1,843	1,200	1,200	
36212 INVESTMENT MARKET VALUE ADJ	0	(268)	268	0	0	0	0	
TOTAL INTEREST INCOME	1,785	1,871	3,096	1,200	1,843	1,200	1,200	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	85	16	15	0	0	0	0	
TOTAL DONATIONS & REFUNDS	85	16	15	0	0	0	0	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	45,568	31,749	40,115	38,787	13,985	38,787	38,787	

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213-PUBLIC ACCESS
 PUBLIC ACCESS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)						
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
41950-100	PUBLIC ACCESS WAGES	10,518	8,224	8,161	16,688	4,429	16,688	17,066
41950-101	PUBLIC ACCESS WAGES - TEMP	0	0	0	0	0	0	0
41950-102	PUBLIC ACCESS WAGES - OVER	0	0	0	0	0	0	0
41950-121	PUBLIC ACCESS PERA CONTRIB	788	613	609	1,252	330	1,252	1,280
41950-122	PUBLIC ACCESS FICA CONTRIB	625	509	506	1,035	275	1,035	1,058
41950-126	PUBLIC ACCESS MEDICARE CON	146	119	118	242	64	242	247
41950-131	PUBLIC ACCESS HEALTH INSUR	3,117	1,243	1,322	2,974	752	2,974	3,088
41950-132	PUBLIC ACCESS DENTAL INSUR	167	127	99	222	76	222	222
41950-133	PUBLIC ACCESS LIFE INSURAN	3	2	2	5	1	5	5
41950-142	PUBLIC ACCESS UNEMPLOYMENT	0	0	0	0	0	0	0
41950-151	PUBLIC ACCESS WORKERS COMP	15	41	35	124	58	124	127
TOTAL PERSONNEL SERVICES		15,380	10,879	10,853	22,542	5,985	22,542	23,093
41950-100	PUBLIC ACCESS WAGES	PERMANENT NOTES: Production Assistants until 2016; assistance with Channel 8 and Channel 7 programming; daily tasks; since 2010 - this work is shared with computer services dept.						
<u>OFFICE EXPENSES</u>								
41950-200	PUBLIC ACCESS OFFICE SUPPL	569	0	741	1,000	174	1,000	1,000
41950-210	PUBLIC ACCESS OPERATING SU	1,589	375	176	1,000	289	1,000	1,000
TOTAL OFFICE EXPENSES		2,158	375	917	2,000	463	2,000	2,000
<u>PROFESSIONAL SERVICES</u>								
41950-300	PUBLIC ACCESS PROFESSIONAL	555	1,130	3,930	1,200	952	1,200	1,200
41950-310	PUBLIC ACCESS CONTRACTUAL	3,438	2,069	0	4,000	0	4,000	4,000
41950-321	PUBLIC ACCESS TELEPHONE	156	135	150	150	66	150	150
41950-322	PUBLIC ACCESS POSTAGE	14	1	0	30	0	30	30
41950-331	PUBLIC ACCESS TRAVEL & TRA	0	0	0	25	0	25	25
41950-340	PUBLIC ACCESS ADVERTISING	0	0	0	0	0	0	0
41950-351	PUBLIC ACCESS LEGAL NOTICE	0	0	0	0	0	0	0
41950-354	PUBLIC ACCESS PRINTING & B	0	0	0	0	0	0	0
41950-360	PUBLIC ACCESS INSURANCE	230	113	65	250	63	250	250
TOTAL PROFESSIONAL SERVICES		4,392	3,448	4,144	5,655	1,081	5,655	5,655
<u>REPAIR & MAINTENANCE</u>								
41950-404	PUBLIC ACCESS EQUIP- REP&M	430	132	218	1,000	106	1,000	1,000
41950-430	PUBLIC ACCESS MISCELLANEOU	0	0	0	0	0	0	0
41950-433	PUBLIC ACCESS DUES & SUBSC	0	0	0	0	2,388	0	0
TOTAL REPAIR & MAINTENANCE		430	132	218	1,000	2,494	1,000	1,000

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

213-PUBLIC ACCESS
 PUBLIC ACCESS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>									
41950-570	PUBLIC ACCESS OFFICE EQUIP	297	0	0	5,000	0	12,500	11,000	
	TOTAL CAPITAL	297	0	0	5,000	0	12,500	11,000	
41950-570	PUBLIC ACCESS OFFICE EQUIP	CURRENT YEAR NOTES:							
		\$6k Leighton System and Training (play schedule and stored programing) \$4k Remote Cameras (2) \$2.5k Remote camera permanent installation							
41950-570	PUBLIC ACCESS OFFICE EQUIP	NEXT YEAR NOTES:							
		\$2.5k Hand Held Camera Replacement \$500 Tripod \$4.0k Website Streaming Intergration \$2.5k Computer upgrades and software for video transfers \$1.5 HD Remote DVD players							
TOTAL PUBLIC ACCESS		22,656	14,834	16,132	36,197	10,023	43,697	42,748	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

213-PUBLIC ACCESS
 TRANSFERS-OUT
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET	
<u>TRANSFERS</u>									
49300-720 TRANSFERS-OUT OPERATING TR	0	0	0	0	0	0	10,000		
TOTAL TRANSFERS	0	0	0	0	0	0	10,000		
49300-720 TRANSFERS-OUT OPERATING TRNEXT YEAR NOTES:									
				TRANSFER \$10K TO COMMUNITY CENTER FOR AUDIO EQUIP FOR SR. CENTER					
TOTAL TRANSFERS-OUT	0	0	0	0	0	0	10,000		
TOTAL EXPENDITURES	22,656	14,834	16,132	36,197	10,023	43,697	52,748		
REVENUE OVER/(UNDER) EXPENDITURES	22,912	16,915	23,983	2,590	3,963	(4,910)	(13,961)		

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

215-FIRE CALLS

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
<u>STATE AID/GRANTS</u>								
33422 OTHER STATE GRANTS & AID	0	0	0	0	0	0	0	
TOTAL STATE AID/GRANTS	0	0	0	0	0	0	0	
<u>POLICE & FIRE</u>								
34222 OTHER FIRE CHARGES	21,125	10,450	17,575	5,000	5,375	5,000	5,000	
TOTAL POLICE & FIRE	21,125	10,450	17,575	5,000	5,375	5,000	5,000	
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	561	722	979	200	680	200	200	
36212 INVESTMENT MARKET VALUE ADJ	0	(700)	700	0	0	0	0	
TOTAL INTEREST INCOME	561	22	1,679	200	680	200	200	
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
TOTAL REVENUES	21,686	10,472	19,254	5,200	6,055	5,200	5,200	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

215-FIRE CALLS
 FIRE
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
42200-550 FIRE MOTOR VEHICLES	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL FIRE	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENDITURES	21,686	10,472	19,254	5,200	6,055	5,200	5,200	

PERMANENT NOTES:
 2017 approx cash balance \$85,000

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217-COMMUNITY CENTER

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2021 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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TAXES

31010	CURRENT PROPERTY TAX	0	0	0	135,000	67,339	135,000	170,000
	TOTAL TAXES	0	0	0	135,000	67,339	135,000	170,000

31010 CURRENT PROPERTY TAX

CURRENT YEAR NOTES:
 Property Taxes from Debt on Community Center paid in full
 now taxes will be used to support Community Center on-going
 maint projects

STATE AID/GRANTS

33422	OTHER STATE GRANTS & AID	131	131	2,905	130	0	130	130
	TOTAL STATE AID/GRANTS	131	131	2,905	130	0	130	130

MISCELLANEOUS

36200	MISCELLANEOUS REVENUES	10,036	9,720	10,477	7,000	2,103	7,000	7,000
	TOTAL MISCELLANEOUS	10,036	9,720	10,477	7,000	2,103	7,000	7,000

36200 MISCELLANEOUS REVENUES

PERMANENT NOTES:
 Old comm ctr site per central (6,764)-tif district closes
 2028; pepsi rebate; faxes, copies

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INTEREST INCOME

36210	INTEREST EARNINGS	2,486	1,610	1,486	1,000	764	1,000	1,000
36212	INVESTMENT MARKET VALUE ADJ	0	(324)	324	0	0	0	0
	TOTAL INTEREST INCOME	2,486	1,287	1,810	1,000	764	1,000	1,000

RENTAL INCOME

36221	DAILY RENTALS	16,144	18,720	18,057	18,720	3,555	18,720	18,720
36222	ADVERTISING LEASES	8,000	6,900	6,400	7,600	7,200	7,600	7,600
36224	TERM RENTS AND LEASES	193,736	215,763	219,927	197,000	112,863	197,000	197,000
	TOTAL RENTAL INCOME	217,880	241,383	244,384	223,320	123,618	223,320	223,320

36222 ADVERTISING LEASES

PERMANENT NOTES:
 4 free gym ads (2 school, the edge, consolidated
 communication); Ad panels @ \$400 per year.

36224 TERM RENTS AND LEASES

PERMANENT NOTES:
 monthly rents:
 year 14 15 16 17 18
 spccc E2,000 E2,000 1,500 1,539 2,466
 CE 3,830 4,022 4,223 4,223 3,721
 mvac 2,595 2,725 2,862 2,862 E2,862
 Kid 4,764 5,003 5,253 5,437 5,627
 Good Sam 1,493 1,538

217-COMMUNITY CENTER

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>DONATIONS & REFUNDS</u>								
36230 CONTRIBUTIONS & DONATIONS	250	0	0	0	0	0	0	
36241 VENDING MACHINE COMMISSIONS	9,651	9,373	7,907	9,500	2,795	9,500	9,500	
36250 REFUNDS & REIMBURSEMENTS	<u>1,590</u>	<u>610</u>	<u>611</u>	<u>4,500</u>	<u>650</u>	<u>4,500</u>	<u>4,500</u>	
TOTAL DONATIONS & REFUNDS	11,491	9,983	8,519	14,000	3,445	14,000	14,000	
36250 REFUNDS & REIMBURSEMENTS	PERMANENT NOTES: LMC Dividend							
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSETS	<u>1,182</u>	<u>24</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL FIXED ASSET DISPOSAL	1,182	24	0	0	0	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,000</u>	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	10,000	
39200 TRANSFERS FROM OTHER FUNDS	NEXT YEAR NOTES: 2021 TRANSFER FROM SPPA FOR AUDIO/VISUAL EQUIP IN SR. CENTER							
<u>TRANSFER</u>								
39221 CASH TRANSFER	0	0	0	50,000	0	50,000	50,000	
39222 UTILITY CHARGE REIMBURSEMENT	<u>63,328</u>	<u>47,577</u>	<u>45,332</u>	<u>55,503</u>	<u>16,710</u>	<u>55,503</u>	<u>55,503</u>	
TOTAL TRANSFER	63,328	47,577	45,332	105,503	16,710	105,503	105,503	
39221 CASH TRANSFER	PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru the final payment of 5/2017; share of rec fees(ended 2009).							
39222 UTILITY CHARGE REIMBURSEMENT	PERMANENT NOTES: 75% reimbursement from utility funds.							
TOTAL REVENUES	306,535	310,105	313,427	485,953	213,979	485,953	530,953	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
44940-100	COMMUNITY CENTER WAGES	107,456	111,068	111,520	110,706	48,746	110,706	113,025	
44940-101	COMMUNITY CENTER WAGES-TEM	0	399	60	0	0	0	0	
44940-102	COMMUNITY CENTER WAGES-OVE	727	2,229	1,183	2,283	683	2,283	2,335	
44940-121	COMMUNITY CENTER PERA CONT	7,348	7,951	7,857	6,880	3,581	6,880	7,034	
44940-122	COMMUNITY CENTER FICA CONT	6,429	6,773	6,678	7,005	2,938	7,005	7,152	
44940-126	COMMUNITY CENTER MEDICARE	1,503	1,584	1,561	1,638	687	1,638	1,673	
44940-131	COMMUNITY CENTER HEALTH IN	35,231	33,920	39,679	43,277	21,669	43,277	45,013	
44940-132	COMMUNITY CENTER DENTAL IN	1,777	1,755	1,462	1,421	866	1,421	1,421	
44940-133	COMMUNITY CENTER LIFE INSU	32	31	31	31	16	31	31	
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0	
44940-142	COMMUNITY CENTER UNEMPLOYM	0	151	0	0	0	0	0	
44940-151	COMMUNITY CENTER WORKERS C	<u>3,512</u>	<u>3,395</u>	<u>2,968</u>	<u>5,021</u>	<u>2,367</u>	<u>5,021</u>	<u>5,133</u>	
TOTAL PERSONNEL SERVICES		164,015	169,256	173,000	178,262	81,554	178,262	182,817	
OFFICE EXPENSES									
44940-200	COMMUNITY CENTER OFFICE SU	98	85	71	150	78	150	150	
44940-210	COMMUNITY CENTER OPERATING	39,167	38,144	42,486	48,000	19,210	48,000	62,000	
44940-211	COMMUNITY CENTER MOTOR FUE	321	507	798	325	153	325	500	
44940-220	COMMUNITY CENTER REPAIR &	<u>0</u>	<u>35</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL OFFICE EXPENSES		39,587	38,771	43,354	48,475	19,441	48,475	62,650	
44940-210	COMMUNITY CENTER OPERATING	CURRENT YEAR NOTES: Cleaning supplies; tools; uniform allowance; annual elevator permit(100); paint; gym floor sander (3,000); 2 Upgraded Gym Scoreboards (4,050); air handler filters;equipment parts, materials; BB nets, first aid; supplies; light bulbs; solar salt; ice melt; vending 6,000							
44940-210	COMMUNITY CENTER OPERATING	NEXT YEAR NOTES: Cleaning supplies; tools; uniform allowance; annual elevator permit(100); paint; gym floor refinish (6,000); air handler filters;equipment parts, materials; BB nets, first aid; supplies; light bulbs; solar salt; ice melt; vending 6,000; snow moving machine for sidewalks (16,000)							
44940-211	COMMUNITY CENTER MOTOR FUE	PERMANENT NOTES: Fuel for truck and van							
PROFESSIONAL SERVICES									
44940-300	COMMUNITY CENTER PROFESSIO	25,454	24,578	19,499	30,600	20,213	30,600	30,600	
44940-310	COMMUNITY CENTER CONTRACTU	841	0	0	0	0	0	0	
44940-321	COMMUNITY CENTER TELEPHONE	2,235	2,253	2,491	24,000	1,008	24,000	24,000	
44940-322	COMMUNITY CENTER POSTAGE	143	41	37	100	25	100	100	
44940-331	COMMUNITY CENTER TRAVEL &	1,894	2,040	2,029	2,000	970	2,000	2,000	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-340	COMMUNITY CENTER ADVERTISI	933	789	416	350	0	350	350	
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	0	0	0	
44940-360	COMMUNITY CENTER INSURANCE	9,803	8,736	8,115	10,355	7,959	10,355	10,355	
44940-380	COMMUNITY CENTER UTILITIES	106,532	87,401	83,521	90,000	31,892	90,000	90,000	
TOTAL PROFESSIONAL SERVICES		147,836	125,838	116,107	157,405	62,067	157,405	157,405	

44940-300 COMMUNITY CENTER PROFESSIONCURRENT YEAR NOTES:
 Waste Management (5350); elevator preventative maint (MEI 2,000); boiler prev main (4012); outside window washing (1400); fall shut down/spring startup; pre-employment physicals as needed; RPZ testing (Javens); boiler licenses; annual roof inspection/Schwikerts 1600); chiller service agreement/Trane (4600); weed control (Spring Touch 600); Ryan Electric, Paape (repair air handlers); aprinkler test & inspect (TycoSimplex 3000); security system maint plan and software upgrades (A plus 400)

44940-300 COMMUNITY CENTER PROFESSIONNEXT YEAR NOTES:
 Waste Management (5350); elevator preventative maint (MEI 2,000); boiler prev main (4012); outside window washing (1400); fall shut down/spring startup; pre-employment physicals as needed; RPZ testing (Javens); boiler licenses; annual roof inspection/Schwikerts 1600); chiller service agreement/Trane (4600); weed control (Spring Touch 600); Ryan Electric, Paape (repair air handlers); aprinkler test & inspect (TycoSimplex 3000); security system maint plan and software upgrades (A plus 400)

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44940-331 COMMUNITY CENTER TRAVEL & NEXT YEAR NOTES:
 MMUA Safety Training & CPR/1st Aid

REPAIR & MAINTENANCE

44940-401	COMMUNITY CENTER BLDG-REP&	27,779	10,791	10,614	20,000	2,569	20,000	20,000	
44940-404	COMMUNITY CENTER EQUIP-REP	15,014	7,360	5,652	12,000	5,497	12,000	12,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		42,792	18,151	16,266	32,000	8,067	32,000	32,000	

44940-401 COMMUNITY CENTER BLDG-REP&PERMANENT NOTES:
 Chiller repairs; roof repairs; fix toilets;
 Plumbing issues; paape repairs; air handler motors; door
 Repairs; wall sconces.

44940-404 COMMUNITY CENTER EQUIP-REPPERMANENT NOTES:
 Copier maint (shared with Rec), fix/maintain e.g. reel
 machine, rider/scrubber, rider carpet cleaner,
 vacuums, appliances, pick-up truck, van, mower, vacuums

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>								
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0
44940-520	COMMUNITY CENTER BUILDING/	47,250	35,587	23,478	66,700	0	66,700	14,000
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0
44940-560	COMMUNITY CENTER FURNITURE	0	4,500	0	0	0	0	0
44940-570	COMMUNITY CTR OFFICE EQUIP	14,838	2,560	0	1,500	1,500	1,500	2,100
TOTAL CAPITAL		62,088	42,647	23,478	68,200	1,585	68,200	16,100
44940-520	COMMUNITY CENTER BUILDING/CURRENT YEAR NOTES:	Fog Sealing Parking Lots (4700); Crack Sealing Parking Lots (3000); Masonary Joint Caulking (29,000); Gorman Park Patio Replacement (30,000);						
44940-520	COMMUNITY CENTER BUILDING/NEXT YEAR NOTES:	Headstart Flooring (4,000);Audio/Visual system for Senior Center (10,000)						
44940-570	COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES:	Add two Cameras to video surveillance system						
44940-570	COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES:	Add two Cameras to video surveillance system & additional surveillance storage.						
TOTAL COMMUNITY CENTER		456,317	394,663	372,205	484,342	172,713	484,342	450,972

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER TFR
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	42,280	0	0	0	0	0	0	0
TOTAL TRANSFERS	42,280	0	0	0	0	0	0	0
<hr/>								
TOTAL COMMUNITY CENTER TFR	42,280	0	0	0	0	0	0	0
<hr/>								
TOTAL EXPENDITURES	498,597	394,663	372,205	484,342	172,713	484,342	450,972	
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(192,062)	(84,558)	(58,778)	1,611	41,266	1,611	79,981	

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 –

**STATE OF MINNESOTA)
COUNTY OF NICOLLET
CITY OF SAINT PETER)**

RESOLUTION ADOPTING PRELIMINARY 2020 TAX LEVY COLLECTIBLE IN 2021

WHEREAS, the Legislature of the State of Minnesota has enacted a Truth in Taxation law requiring cities with populations of more than 2,500 to certify a proposed tax levy for 2020, payable in 2021 to the County Auditor on or before September 30, 2020; and

WHEREAS, in 2009 the Legislature of the State of Minnesota has repealed the Truth in Taxation law requiring cities to publish notices and hold public hearings on the levy and budgets proposed; and

WHEREAS, the final tax levy of 2020, payable in 2021, must be certified to the County Auditor on or before December 30, 2020, and cannot exceed the amounts herein proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the following sums of money, totaling \$3,336,745, be certified to the County Auditor of Nicollet County, Minnesota, as the proposed tax levy for 2020, collectible in 2021, upon the taxable property in said City of Saint Peter, Nicollet County, Minnesota:

- 1) for the purpose of paying the general expenses of the City of Saint Peter for the fiscal year commencing January 1, 2021, a tax of \$ 2,278,000 be levied on all of the taxable property in the City of Saint Peter for the year 2021.
- 2) for the purpose of defraying the cost of operating the Saint Peter Public Library for the year commencing January 1, 2021, a tax of \$ 283,640 be levied on all of the taxable property in the City of Saint Peter for the year 2021.
- 3) for the purpose of defraying the cost of operating the Saint Peter Community Center for the year commencing January 1, 2021, a tax of \$ 170,000 be levied on all of the taxable property in the City of Saint Peter for the year 2021.
- 4) for the purpose of defraying the cost park enhancements for the City of Saint Peter for the year commencing January 1, 2021, a tax of \$ 100,000 be levied on all of the taxable property in the City of Saint Peter for the year 2021.
- 5) for the purpose of defraying the cost of the 2020B GO Tax Abatement Bond (Pavilion at Minnesota Square Park) for the year commencing January 1, 2021, a tax of \$ 92,150 will be levied on all taxable property in the City of Saint Peter for the year 2021.
- 6) for the purpose of defraying the cost of the 2017 Equipment Certificates of Indebtedness for the year commencing January 1, 2021, a tax of \$ 65,000 be levied on all taxable property in the City of Saint Peter for the year 2021.

- 7) for the purpose of defraying the cost of the 2018 Equipment Certificates of Indebtedness for the year commencing January 1, 2021, a tax of \$ 61,000 be levied on all taxable property in the City of Saint Peter for the year 2021.
- 8) for the purpose of defraying the cost of the 2019 Equipment Certificates of Indebtedness for the year commencing January 1, 2021, a tax of \$96,000 be levied on all taxable property in the City of Saint Peter for the year 2021.
- 9) for the purpose of defraying the cost of the 2020 Equipment Certificates of Indebtedness for the year commencing January 1, 2021, a tax of \$75,455 be levied on all taxable property in the City of Saint Peter for the year 2021.
- 10) for the purpose of defraying the cost of the 2021 Equipment Certificates of Indebtedness for the year commencing January 1, 2021, a tax of \$ 115,500 be levied on all taxable property in the City of Saint Peter for the year 2021.

BE IT FURTHER RESOLVED that the budget and levy will be discussed and the final levy determined at the regularly scheduled City Council meeting, held in the Governors' Room in the Saint Peter Community Center, at 7:00 PM on Monday, December 9, 2020.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 14th day of September 2020.

Chuck Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 9/10/2020

FROM: Todd Prafke
City Administrator

RE: USDA Debt Issuance for REHC Expansion Project

ACTION/RECOMMENDATION

Adopt the attached resolution providing for four separate debt issuances to the United States Department of Agriculture (USDA) for a total of \$33,320,000.

BACKGROUND

Members may recall the long standing plan that provided for a loan (debt issuance) from the USDA for the River's Edge Hospital and Clinic Expansion project. The project is very near close out and it is the appropriate time to approve the issuance of debt to the USDA.

There is documentation in your packet related to the debt. Four issues are being done based on the direction of USDA for their internal funding and all have the same terms including a very attractive interest rate of 2.25% with the final payment occurring in 2055. It is important to remember that this interest rate is more than 1% lower than anticipated in the original plans for funding and we are grateful for the USDA's participation with us.

In addition, you may recall that the Hospital used approximately \$7 million in cash and was required to issue private placement debt of \$5 million. Those funding's are completed as well and together all of this funding provides the resources necessary to fund the construction and refinance the debt that was issued for the original hospital construction project. That issue was a General Obligation Bond and with the new funding, even that original debt will now be secured by the Federal Government in place of the local tax base.

The project has gone very well in all aspects and approval is recommended.

FISCAL IMPACT:

This issuance has been planned for over two years and provides the most cost effective way to finance a project of this type. This is an issuance of \$33,320,000 in debt to the USDA and has been reviewed by Bond Counsel who also recommends approval.

ALTERNATIVES AND VARIATIONS:

Do not act. While you do not have to act today, a delay may cause an increase in interest rates from USDA, which are set quarterly.

Negative vote. Staff would wait for additional direction and frankly I am not sure exactly how we untangle and then provide for go-forward funding. We do not have another more cost effective funding source.

Modification of the Resolution. This is always an option of the Council but please note this resolution was drafted with approval of the USDA through your Bond Counsel so any change(s) need to be evaluated for impact.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

UNITED STATES OF AMERICA
CITY OF SAINT PETER
COUNTY OF NICOLLET
STATE OF MINNESOTA
\$ 3,920,000 TAXABLE HEALTH FACILITIES REVENUE BOND,
SERIES 2020D

KNOW ALL PERSONS BY THESE PRESENTS, that the City of Saint Peter, Minnesota (the "City") certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture, or the registered assign, the principal sum of THREE MILLION NINE HUNDRED TWENTY THOUSAND DOLLARS (\$ 3,920,000) on the 1st day of each month, commencing [October], 2020 and thereafter through and including [October] 1, 2055 (the "Maturity Date") in equal monthly installments of \$[] of principal and interest, and to pay interest on the balance of said principal sum from time to time remaining unpaid, from the date hereof until the principal amount hereof is paid, at the rate of 2.250%. Both principal and interest are payable at the Rural Development Office, in Cambridge, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

Redemption. In addition to the installments of principal required to be paid by the City as hereinabove set forth, the City shall have the right to prepay on any date the entire principal amount hereof then remaining unpaid, or such lesser portion thereof as it may determine upon, in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of this Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Purpose; Pledge of Revenues; Parity. This Bond has been issued by authority of and in strict compliance with Minnesota Statutes, Sections 447.45 through 447.50 and Chapter 475 and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing funds for (A) the refunding of the City's \$24,146,000 Healthcare Bond Anticipation Notes (River's Edge Hospital Project), Series 2018B (the "Prior Notes") bearing a date of original issue of August 10, 2018, used for the purpose of providing funds to (i) finance the construction and renovation of the Hospital of River's Edge Hospital and Clinic (the "System"), an enterprise operation of the City, located at 1900 North Sunrise Drive in Saint Peter, Minnesota, including (a) a 33,500 square foot addition to house the new emergency department, pharmacy, and 25 patient rooms, and (b) the renovation of approximately 40,000 square feet to expand the surgical department and construct a new kitchen and dining area (collectively, the "Health Facilities"); (ii) pay capitalized interest on the Prior Notes until maturity; and (iii) pay the costs of issuance of the Prior Notes, and (B) the refunding of the City's \$14,290,000 General Obligation Hospital Crossover Refunding Bonds, Series 2010A (the "Prior Bonds") bearing a date of original issue of February 1, 2010, used for the purpose of refunding prior tax-exempt debt related to the System, and is payable out of the Debt Service Account of the Taxable Health Facilities Revenue Bonds, Series 2020 Fund of the City, to which account have been pledged the net revenues of the Health Facilities. This Bond is payable on a parity basis with the City's \$9,900,000 Taxable Health Facilities Revenue Bond, Series 2020A, \$9,800,000 Taxable Health Facilities Revenue Bond,

Series 2020B, \$9,700,000 Taxable Health Facilities Revenue Bond, Series 2020C, and the City's Healthcare Revenue Note (River's Edge Hospital Project), Series 2018, issued in the original principal amount of \$5,000,000, bearing a date of original issue of August 10, 2018.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the officer of the City performing the functions of the City Administrator, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter, this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the City Administrator.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened, and have been performed in regular and due form, time, and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges and fees for the services provided by the Health Facilities at the times and in amounts necessary to produce net revenues of the Health Facilities adequate to pay the installments of principal and interest when due on this Bond.

This Bond is not supported by the full faith and credit of the City and does not constitute a charge against the taxing powers of the City. This Bond does not grant to the owner of this Bond any right to have the City levy any taxes for the payment of the principal hereof or interest hereon, nor is this Bond a general obligation of the City or the individual officers or agents thereof. This Bond and interest hereon are payable solely from the revenues to be derived from the Health Facilities, or otherwise appropriated to the payment of the Bond of this series under the Resolution adopted by the City on September 14, 2020 and the related Loan Resolution Security Agreement (RD Form 1942-9) and the related Loan Resolution (RD Form 1942-47), both adopted by the City on April 9, 2018 (collectively, the "Resolution").

IN WITNESS WHEREOF, the City of Saint Peter, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the signatures of its Mayor and its City Administrator, the corporate seal of the City having been intentionally omitted as permitted by law, all as of September 25, 2020.

City Administrator

Mayor

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>DATE OF REGISTRATION</u>	<u>REGISTERED OWNER</u>	<u>SIGNATURE OF CITY ADMINISTRATOR</u>
<u>September 25, 2020</u>	<u>United States of America, Rural Development Office Cambridge, MN</u>	_____
_____	_____	_____
_____	_____	_____

UNITED STATES OF AMERICA
CITY OF SAINT PETER
COUNTY OF NICOLLET
STATE OF MINNESOTA
\$ 9,700,000 TAXABLE HEALTH FACILITIES REVENUE BOND,
SERIES 2020C

KNOW ALL PERSONS BY THESE PRESENTS, that the City of Saint Peter, Minnesota (the "City") certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture, or the registered assign, the principal sum of NINE MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$ 9,700,000) on the 1st day of each month, commencing [October], 2020 and thereafter through and including [October] 1, 2055 (the "Maturity Date") in equal monthly installments of \$[_____] of principal and interest, and to pay interest on the balance of said principal sum from time to time remaining unpaid, from the date hereof until the principal amount hereof is paid, at the rate of 2.250%. Both principal and interest are payable at the Rural Development Office, in Cambridge, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

Redemption. In addition to the installments of principal required to be paid by the City as hereinabove set forth, the City shall have the right to prepay on any date the entire principal amount hereof then remaining unpaid, or such lesser portion thereof as it may determine upon, in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of this Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Purpose; Pledge of Revenues; Parity. This Bond has been issued by authority of and in strict compliance with Minnesota Statutes, Sections 447.45 through 447.50 and Chapter 475 and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing funds for (A) the refunding of the City's \$24,146,000 Healthcare Bond Anticipation Notes (River's Edge Hospital Project), Series 2018B (the "Prior Notes") bearing a date of original issue of August 10, 2018, used for the purpose of providing funds to (i) finance the construction and renovation of the Hospital of River's Edge Hospital and Clinic (the "System"), an enterprise operation of the City, located at 1900 North Sunrise Drive in Saint Peter, Minnesota, including (a) a 33,500 square foot addition to house the new emergency department, pharmacy, and 25 patient rooms, and (b) the renovation of approximately 40,000 square feet to expand the surgical department and construct a new kitchen and dining area (collectively, the "Health Facilities"); (ii) pay capitalized interest on the Prior Notes until maturity; and (iii) pay the costs of issuance of the Prior Notes, and (B) the refunding of the City's \$14,290,000 General Obligation Hospital Crossover Refunding Bonds, Series 2010A (the "Prior Bonds") bearing a date of original issue of February 1, 2010, used for the purpose of refunding prior tax-exempt debt related to the System, and is payable out of the Debt Service Account of the Taxable Health Facilities Revenue Bonds, Series 2020 Fund of the City, to which account have been pledged the net revenues of the Health Facilities. This Bond is payable on a parity basis with the City's \$9,900,000 Taxable Health Facilities Revenue Bond, Series 2020A, \$9,800,000 Taxable Health Facilities Revenue Bond,

Series 2020B, \$3,920,000 Taxable Health Facilities Revenue Bond, Series 2020D, and the City's Healthcare Revenue Note (River's Edge Hospital Project), Series 2018, issued in the original principal amount of \$5,000,000, bearing a date of original issue of August 10, 2018.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the officer of the City performing the functions of the City Administrator, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter, this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the City Administrator.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened, and have been performed in regular and due form, time, and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges and fees for the services provided by the Health Facilities at the times and in amounts necessary to produce net revenues of the Health Facilities adequate to pay the installments of principal and interest when due on this Bond.

This Bond is not supported by the full faith and credit of the City and does not constitute a charge against the taxing powers of the City. This Bond does not grant to the owner of this Bond any right to have the City levy any taxes for the payment of the principal hereof or interest hereon, nor is this Bond a general obligation of the City or the individual officers or agents thereof. This Bond and interest hereon are payable solely from the revenues to be derived from the Health Facilities, or otherwise appropriated to the payment of the Bond of this series under the Resolution adopted by the City on September 14, 2020 and the related Loan Resolution Security Agreement (RD Form 1942-9) and the related Loan Resolution (RD Form 1942-47), both adopted by the City on April 9, 2018 (collectively, the "Resolution").

IN WITNESS WHEREOF, the City of Saint Peter, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the signatures of its Mayor and its City Administrator, the corporate seal of the City having been intentionally omitted as permitted by law, all as of September 25, 2020.

City Administrator

Mayor

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>DATE OF REGISTRATION</u>	<u>REGISTERED OWNER</u>	<u>SIGNATURE OF CITY ADMINISTRATOR</u>
<u>September 25, 2020</u>	<u>United States of America, Rural Development Office Cambridge, MN</u>	_____
_____	_____	_____
_____	_____	_____

UNITED STATES OF AMERICA
CITY OF SAINT PETER
COUNTY OF NICOLLET
STATE OF MINNESOTA
\$ 9,800,000 TAXABLE HEALTH FACILITIES REVENUE BOND,
SERIES 2020B

KNOW ALL PERSONS BY THESE PRESENTS, that the City of Saint Peter, Minnesota (the "City") certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture, or the registered assign, the principal sum of NINE MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$ 9,800,000) on the 1st day of each month, commencing [October], 2020 and thereafter through and including [October] 1, 2055 (the "Maturity Date") in equal monthly installments of \$[] of principal and interest, and to pay interest on the balance of said principal sum from time to time remaining unpaid, from the date hereof until the principal amount hereof is paid, at the rate of 2.250%. Both principal and interest are payable at the Rural Development Office, in Cambridge, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

Redemption. In addition to the installments of principal required to be paid by the City as hereinabove set forth, the City shall have the right to prepay on any date the entire principal amount hereof then remaining unpaid, or such lesser portion thereof as it may determine upon, in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of this Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Purpose; Pledge of Revenues; Parity. This Bond has been issued by authority of and in strict compliance with Minnesota Statutes, Sections 447.45 through 447.50 and Chapter 475 and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing funds for (A) the refunding of the City's \$24,146,000 Healthcare Bond Anticipation Notes (River's Edge Hospital Project), Series 2018B (the "Prior Notes") bearing a date of original issue of August 10, 2018, used for the purpose of providing funds to (i) finance the construction and renovation of the Hospital of River's Edge Hospital and Clinic (the "System"), an enterprise operation of the City, located at 1900 North Sunrise Drive in Saint Peter, Minnesota, including (a) a 33,500 square foot addition to house the new emergency department, pharmacy, and 25 patient rooms, and (b) the renovation of approximately 40,000 square feet to expand the surgical department and construct a new kitchen and dining area (collectively, the "Health Facilities"); (ii) pay capitalized interest on the Prior Notes until maturity; and (iii) pay the costs of issuance of the Prior Notes, and (B) the refunding of the City's \$14,290,000 General Obligation Hospital Crossover Refunding Bonds, Series 2010A (the "Prior Bonds") bearing a date of original issue of February 1, 2010, used for the purpose of refunding prior tax-exempt debt related to the System, and is payable out of the Debt Service Account of the Taxable Health Facilities Revenue Bonds, Series 2020 Fund of the City, to which account have been pledged the net revenues of the Health Facilities. This Bond is payable on a parity basis with the City's \$9,900,000 Taxable Health Facilities Revenue Bond, Series 2020A, \$9,700,000 Taxable Health Facilities Revenue Bond,

Series 2020C, \$3,920,000 Taxable Health Facilities Revenue Bond, Series 2020D, and the City's Healthcare Revenue Note (River's Edge Hospital Project), Series 2018, issued in the original principal amount of \$5,000,000, bearing a date of original issue of August 10, 2018.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the officer of the City performing the functions of the City Administrator, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter, this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the City Administrator.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened, and have been performed in regular and due form, time, and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges and fees for the services provided by the Health Facilities at the times and in amounts necessary to produce net revenues of the Health Facilities adequate to pay the installments of principal and interest when due on this Bond.

This Bond is not supported by the full faith and credit of the City and does not constitute a charge against the taxing powers of the City. This Bond does not grant to the owner of this Bond any right to have the City levy any taxes for the payment of the principal hereof or interest hereon, nor is this Bond a general obligation of the City or the individual officers or agents thereof. This Bond and interest hereon are payable solely from the revenues to be derived from the Health Facilities, or otherwise appropriated to the payment of the Bond of this series under the Resolution adopted by the City on September 14, 2020 and the related Loan Resolution Security Agreement (RD Form 1942-9) and the related Loan Resolution (RD Form 1942-47), both adopted by the City on April 9, 2018 (collectively, the "Resolution").

IN WITNESS WHEREOF, the City of Saint Peter, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the signatures of its Mayor and its City Administrator, the corporate seal of the City having been intentionally omitted as permitted by law, all as of September 25, 2020.

City Administrator

Mayor

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>DATE OF REGISTRATION</u>	<u>REGISTERED OWNER</u>	<u>SIGNATURE OF CITY ADMINISTRATOR</u>
<u>September 25, 2020</u>	<u>United States of America, Rural Development Office Cambridge, MN</u>	_____
_____	_____	_____
_____	_____	_____

UNITED STATES OF AMERICA
CITY OF SAINT PETER
COUNTY OF NICOLLET
STATE OF MINNESOTA
\$9,900,000 TAXABLE HEALTH FACILITIES REVENUE BOND,
SERIES 2020A

KNOW ALL PERSONS BY THESE PRESENTS, that the City of Saint Peter, Minnesota (the "City") certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture, or the registered assign, the principal sum of NINE MILLION NINE HUNDRED THOUSAND DOLLARS (\$9,900,000) on the 1st day of each month, commencing [October], 2020 and thereafter through and including [October] 1, 2055 (the "Maturity Date") in equal monthly installments of \$[] of principal and interest, and to pay interest on the balance of said principal sum from time to time remaining unpaid, from the date hereof until the principal amount hereof is paid, at the rate of 2.250%. Both principal and interest are payable at the Rural Development Office, in Cambridge, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

Redemption. In addition to the installments of principal required to be paid by the City as hereinabove set forth, the City shall have the right to prepay on any date the entire principal amount hereof then remaining unpaid, or such lesser portion thereof as it may determine upon, in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of this Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Purpose; Pledge of Revenues; Parity. This Bond has been issued by authority of and in strict compliance with Minnesota Statutes, Sections 447.45 through 447.50 and Chapter 475 and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing funds for (A) the refunding of the City's \$24,146,000 Healthcare Bond Anticipation Notes (River's Edge Hospital Project), Series 2018B (the "Prior Notes") bearing a date of original issue of August 10, 2018, used for the purpose of providing funds to (i) finance the construction and renovation of the Hospital of River's Edge Hospital and Clinic (the "System"), an enterprise operation of the City, located at 1900 North Sunrise Drive in Saint Peter, Minnesota, including (a) a 33,500 square foot addition to house the new emergency department, pharmacy, and 25 patient rooms, and (b) the renovation of approximately 40,000 square feet to expand the surgical department and construct a new kitchen and dining area (collectively, the "Health Facilities"); (ii) pay capitalized interest on the Prior Notes until maturity; and (iii) pay the costs of issuance of the Prior Notes, and (B) the refunding of the City's \$14,290,000 General Obligation Hospital Crossover Refunding Bonds, Series 2010A (the "Prior Bonds") bearing a date of original issue of February 1, 2010, used for the purpose of refunding prior tax-exempt debt related to the System, and is payable out of the Debt Service Account of the Taxable Health Facilities Revenue Bonds, Series 2020 Fund of the City, to which account have been pledged the net revenues of the Health Facilities. This Bond is payable on a parity basis with the City's \$9,800,000 Taxable Health Facilities Revenue Bond, Series 2020B, \$9,700,000 Taxable Health Facilities Revenue Bond, Series 2020C, \$3,920,000 Taxable Health Facilities Revenue Bond, Series 2020D, and the City's

Healthcare Revenue Note (River's Edge Hospital Project), Series 2018, issued in the original principal amount of \$5,000,000, bearing a date of original issue of August 10, 2018.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the officer of the City performing the functions of the City Administrator, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter, this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the City Administrator.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened, and have been performed in regular and due form, time, and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges and fees for the services provided by the Health Facilities at the times and in amounts necessary to produce net revenues of the Health Facilities adequate to pay the installments of principal and interest when due on this Bond.

This Bond is not supported by the full faith and credit of the City and does not constitute a charge against the taxing powers of the City. This Bond does not grant to the owner of this Bond any right to have the City levy any taxes for the payment of the principal hereof or interest hereon, nor is this Bond a general obligation of the City or the individual officers or agents thereof. This Bond and interest hereon are payable solely from the revenues to be derived from the Health Facilities, or otherwise appropriated to the payment of the Bond of this series under the Resolution adopted by the City on September 14, 2020 and the related Loan Resolution Security Agreement (RD Form 1942-9) and the related Loan Resolution (RD Form 1942-47), both adopted by the City on April 9, 2018 (collectively, the "Resolution").

IN WITNESS WHEREOF, the City of Saint Peter, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the signatures of its Mayor and its City Administrator, the corporate seal of the City having been intentionally omitted as permitted by law, all as of September 25, 2020.

City Administrator

Mayor

CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>DATE OF REGISTRATION</u>	<u>REGISTERED OWNER</u>	<u>SIGNATURE OF CITY ADMINISTRATOR</u>
<u>September 25, 2020</u>	<u>United States of America, Rural Development Office Cambridge, MN</u>	_____
_____	_____	_____
_____	_____	_____

[Space Above This Line for Recording Data]

USDA
FORM RD 1927-1 MN
(Rev. 9-97)

AMENDED AND RESTATED REAL ESTATE MORTGAGE FOR MINNESOTA

THIS AMENDED AND RESTATED MORTGAGE (this "Amended Mortgage") is made and entered into by the City of Saint Peter, Minnesota and River's Edge Hospital & Clinic (collectively, the "Borrower") with an address of 1900 North Sunrise Drive, Saint Peter, MN 56082 in Nicollet County, Minnesota herein called "Borrower," and the United States of America, acting through the United States Department of Agriculture, herein called the "Government":

WHEREAS, on August 10, 2018, the Borrower issued its \$24,146,000 Healthcare Bonds Anticipation Notes (River's Edge Hospital Project), Series 2018 (the "Construction Loan") under the terms of Loan and Purchase Agreement, dated as of August 10, 2018 (the "Loan Agreement"), between the Borrower and Bremer Bank, National Association, as the purchaser thereof (the "Lender");

WHEREAS, the Construction Loan was secured by a Combination Mortgage, Security Agreement, Assignment of Leases and Rents and Fixture Financing Statement, dated as of August 10, 2018 (the "Original Mortgage"), from the Borrower to the Lender;

WHEREAS, the Original Mortgage was recorded on August 14, 2018 in the Office of Registrar of Titles of Nicollet County, Minnesota as Document No.63482, and secured the principal amount of \$24,146,000, on which mortgage registration tax was paid in the amount of \$55,581.80, and as of the date hereof, secures the principal amount of \$24,146,900;

WHEREAS, the Original Mortgage has been assigned to the Government by the Lender pursuant to an Assignment of Mortgage dated September 25, 2020, recorded on _____, 2020 in the Office of Registrar of Titles of Nicollet County, Minnesota as Document No. _____;

WHEREAS, this Amended Mortgage amends and restates the Original Mortgage, and constitutes a supplemental mortgage under Minnesota Statutes, Section 287.05, secures additional debt in the amount of \$9,174,000 and \$21,100.20 mortgage registration tax is due;

WHEREAS, Borrower is indebted to the Government as evidenced by Health Facilities Revenue Bonds, Series 2020A, Series 2020B, Series 2020C, and Series 2020D, issued by the Borrower in the aggregate principal amount of \$33,320,000 (the "Health Facilities Bonds"), four Loan Resolutions, four Security Agreements, and a UCC Financing Statement (together referred to as the "Loan Documents").

(The interest rate for limited resource farm ownership or limited resource operating loans secured by this instrument may be increased as provided in the Government regulations.)

And the bonds evidence a loan to Borrower, and the Government, at any time, may assign the note pursuant to the Consolidated Farm and Rural Development Act, title V of the Housing Act of 1949, or any other statute administered by the Government;

And it is the purpose and intent of this instrument that, among other things, at all times when the bond is held by the Government, or in the event the Government should assign this instrument, this instrument shall secure payment of the debt;

And this instrument also secures the recapture of any amount due under any Shared Appreciation/Recapture Agreement entered into pursuant to 7 U.S.C. § 2001.

NOW, THEREFORE, in consideration of the loans and (a) at all times when the Health Facilities Bonds are held by the Government, or in the event the Government should assign this instrument to secure prompt payment of the debt and any renewals and extensions thereof and any agreements contained therein, and (b) to secure the prompt payment of all advances and expenditures made by the Government, with interest, as hereinafter described, and the performance of every covenant and agreement of Borrower contained herein or in any supplementary agreement. Borrower does hereby mortgage, assign and forever warrant unto the Government the following property situated in the State of Minnesota, County or Counties of Nicollet:

Tract B Registered Land Survey No. 73, Nicollet County, Minnesota

Subject to the following permitted encumbrances:

1. Combination Mortgage, Security Agreement, Assignment of Leases and Rents and Fixture Financing Statement dated August 10, 2018 by the Borrower for the benefit of Peoples Bank Midwest, filed as Document No. 63483 on August 14, 2018.
2. Memorandum of Amended and Restated Lease and Development Agreement Lease dated August 1, 2010, filed August 20, 2010, as Document No. 51456, referring to that certain unrecorded lease by and between City of Saint Peter, as lessor, and Benedictine Senior Living Community of St. Peter, a Minnesota nonprofit corporation, as lessee, dated August 1, 2010.
3. Utility easement(s) over part of the subject property in favor of City of Saint Peter, as created in Document No. 54652.
4. Memorandum Lease dated August 19, 2015, filed August 19, 2015, as Document No. T59482, referring to that certain unrecorded lease by and between River's Edge Hospital & Clinic, as lessor, and Alltel Communications, LLC, as lessee, dated August 19, 2015, as amended by a _____ dated _____, 2018, and filed _____, 2018 as Document No. _____.

together with all rights (including the rights to mining products, gravel, oil, gas, coal or other minerals), interests, easements, hereditaments and appurtenances thereunto belonging, the rents, issues, and profits thereof and revenues, income and insurance proceeds therefrom, all improvements, all water, water rights, and water stock pertaining thereto, and all payments at any time owing to Borrower by virtue of any sale, lease, transfer, conveyance, or condemnation of any part thereof or interest therein-all of which are herein called "the property";

TO HAVE AND TO HOLD the property unto the Government and its assigns forever in fee simple.

BORROWER WARRANTS THE TITLE to the property to the Government against all lawful claims and demands whatsoever except any liens, encumbrances, easements, reservations, or conveyances specified hereinabove, and COVENANTS AND AGREES as follows:

(1) To pay promptly when due any indebtedness to the Government hereby secured and to indemnify and save harmless the Government against any loss under its insurance of payment of the debt by reason of any default by Borrower.

(2) To pay to the Government such fees and other charges as may now or hereafter be required by Government regulations.

(3) If required by the Government, to make additional monthly payments of 1/12 of the estimated annual taxes, assessments, insurance premiums and other charges upon the mortgaged premises.

(4) The Government may at any time pay any other amounts including advances for payment of prior or junior liens, required herein to be paid by Borrower and not paid by Borrower when due, as well as any costs and expenses for the preservation protection, or enforcement of this lien, as advances for the account of the Borrower. All such advances shall bear interest at the rate borne by the Health Facilities Bond which has the highest interest rate.

(5) All advances by the Government, including advances for payment of prior or junior liens, in addition to any advances required by the terms of the Health Facilities Bonds and Loan Documents, as described by this instrument, with interest, shall be immediately due and payable by Borrower to the Government without demand at the place designated in the latest Loan Documents and shall be secured hereby. No such advance by the Government shall relieve Borrower from breach of Borrower's covenant to pay. Such advances, with interest, shall be repaid from the first available collection received from Borrower. Otherwise, any payment made by Borrower may be applied on any indebtedness to the Government secured hereby, in any order the government determines.

(6) To use the loan evidenced by the Health Facilities Bonds and Loan Documents solely for purposes authorized by the Government.

(7) To pay when due all taxes, liens, judgements, encumbrances, and assessments lawfully attaching to or assessed against the property, including all charges and assessments in connection with water, water rights, and water stock pertaining to or reasonably necessary to the use of the real property described above, and promptly deliver to the Government without demand receipts evidencing such payments.

(8) To keep the property insured as required by and under insurance policies approved by the Government and, at its request, to deliver such policies to the Government.

(9) To maintain improvements in good repair and make repairs required by the Government; operate the property in a good and husbandmanlike manner; comply with such farm conservation practices and farm and home management plans as the Government from time to time may prescribe; and not to abandon the property, or cause or permit waste, lessening or impairment of the security covered hereby or, without the written consent of the Government, cut, remove, or lease any timber, gravel, oil, gas, coal, or other minerals except as may be necessary for ordinary domestic purposes.

(10) To comply with all laws, ordinances, and regulations affecting the property.

(11) To pay or reimburse the Government for expenses reasonably necessary or incidental to the protection of the lien and priority hereof and to the enforcement of or the compliance with the provisions hereof and of the Loan Documents and any supplementary agreement (whether before or after default), including but not limited to costs of evidence of title to and survey of the property, costs of recording this and other instruments, attorneys' fees, trustees' fees, court costs, and expenses of advertising, selling and conveying the property.

(12) Except as otherwise provided by the Government regulations, neither the property nor any portion thereof or interest therein shall be leased, assigned, sold, transferred, or encumbered voluntarily or otherwise, without the written consent of the Government. The Government shall have the sole and exclusive rights as mortgagee hereunder, including but not limited to the power to grant consents, partial releases, subordinations, and satisfaction, and no insured holder shall have any right, title or interest in or to the lien or any benefits hereof.

(13) At all reasonable times the Government and its agents may inspect the property to ascertain whether the covenants and agreements contained herein or in any supplementary agreement are being performed.

(14) The Government may (a) adjust the interest rate, payment terms or balance due on the loan, (b) increase the mortgage by an amount equal to deferred interest on the outstanding principal balance, (c) extend or defer the maturity of, and renew and reschedule the payments on, the debt evidenced by the any indebtedness to the Government secured by this instrument, (d) release any party who is liable under the Health Facilities Bonds, Loan Documents, or for the debt from liability to the Government, (e) release portions of the property and subordinate its lien, and (f) waive any other of its rights under this instrument. Any and all this can and will be done without affecting the lien or the priority of this instrument or Borrower's or any other party's liability to the Government for payment of the debt secured by this instrument unless the Government says otherwise in writing. HOWEVER, any forbearance

by the Government-whether once or often-exercising any right or remedy under this instrument, or otherwise afforded by applicable law, shall not be a waiver of or preclude the exercise of any such right or remedy.

(15) If at any time it shall appear to the Government that Borrower may be able to obtain a loan from a responsible cooperative or private credit source, at reasonable rates and terms for loans for similar purposes and periods of time, Borrower will, upon the Government's request, apply for and accept such loan in sufficient amount to pay any indebtedness secured hereby and to pay for any stock necessary to be purchased in a cooperative lending agency in connection with such loan.

(16) Default hereunder shall constitute default under any other real estate, or under any personal property, or other security instrument held by the Government and executed or assumed by Borrower, and default under any such other security instrument shall constitute default hereunder.

(17) SHOULD DEFAULT occur in the performance or discharge of any obligation in this instrument or secured by this instrument, or should the parties named as Borrower die or be declared incompetent, or should any one of the parties named as Borrower be declared a bankrupt or an insolvent or make an assignment for the benefit of creditors, the Government, at its option, with or without notice, may: (a) declare the entire amount unpaid under the Health Facilities Bonds, the Loan Documents and any indebtedness to the Government hereby secured immediately due and payable, (b) for the account of Borrower incur and pay reasonable expenses for repair or maintenance of and take possession of, operate or rent the property, (c) upon application by it and production of this instrument, without other evidence and without notice of hearing of said application, have a receiver appointed for the property, with the usual powers of receivers in like cases, (d) foreclose this instrument as provided herein or by law, and (e) enforce any and all other rights and remedies provided herein or by present or future law.

(18) The proceeds of foreclosure sale shall be applied in the following order to the payment of: (a) costs and expenses incident to enforcing or complying with the provisions hereof, (b) any prior liens required by law or a competent court to be so paid, (c) the debt evidenced by the Health Facilities Bonds, the Loan Documents, and all indebtedness to the Government secured hereby, (d) inferior liens of record required by law or a competent court to be so paid, (e) at the Government's option, any other indebtedness of Borrower owing to the Government, and (f) any balance to Borrower. At foreclosure or other sale of all or any part of the property, the Government and its agents may bid and purchase as a stranger and may pay the Government's share of the purchase price by crediting such amount on any debts of Borrower owing to the Government, in the order prescribed above.

(19) Borrower agrees that the Government will not be bound by any present or future State laws prescribing any statute of limitations or limiting the conditions which the Government may be regulation impose, including the interest rate it may charge, as a condition of approving a transfer of the property to a new Borrower. Borrower expressly waives the benefit of such State laws. Borrower hereby waives, to the fullest extent Borrower may lawfully do so under State law, the benefit of all State laws (a) providing for valuation, appraisal, homestead or exemption of the property, (b) prohibiting maintenance of an action for a deficiency judgment or limiting the amount thereof or the time within which such action may be brought, or (c) allowing any right of redemption or possession following any foreclosure sale. Borrower also hereby relinquishes, waives and conveys all rights, inchoate or consummate, of descent, dower, courtesy, and homestead.

(20) If any part of the loan for which this instrument is given shall be used to finance the purchase, construction or repair of property to be used as an owner-occupied dwelling (herein called the "dwelling") and if Borrower intends to sell or rent the dwelling and has obtained the Government's consent to do so (a) neither Borrower nor anyone authorized to act for Borrower will, after receipt of a bona fide offer, refuse to negotiate for the sale or rental of the dwelling or will otherwise make unavailable or deny the dwelling to anyone because of race, color, religion, sex national origin, handicap, or familial status or age, and (b) Borrower recognizes as illegal and hereby disclaims, and will not comply with or attempt to enforce any restrictive covenants on the dwelling relating to race, color, religion, sex, national origin, handicap, familial status or age.

(21) This instrument shall be subject to the present Government regulations, and to its future regulations not inconsistent with the express provisions, hereof.

(22) Notices given hereunder shall be sent by certified mail, unless otherwise required by law, and addressed, unless and until other address is designated in a notice so given, in the case of the Government at, USDA

Rural Development, 110 Buchanan St N, Cambridge, MN 55008, and in the case of Borrower at the address shown in the government's Finance Office records (which normally will be the same as the post office shown above).

(23) At the option of the Government this mortgage may be foreclosed by action or advertisement as provided by statute or rules of practice relating thereto, and Borrower hereby irrevocably vests in the Government the statutory power of sale and constitutes and appoints the Government Borrower's agent and attorney in fact to sell the property, after due notice, at public auction to the highest bidder, for cash or secured credit at the option of the Government, and to give the purchaser a warranty deed binding upon Borrower and all claiming under Borrower. If this mortgage covers noncontiguous tracts, it shall be the option of the Government to consider them to be a single tract or farm.

(24) If any provision of this instrument or application thereof to any person or circumstances is held invalid, such invalidity will not affect other provisions or applications of the instrument which can be given effect without the invalid provision or application, and to that end the provisions hereof are declared to be severable.

(25) Borrower further agrees that the loans secured by this instrument will be in default should any loan proceeds be used for a purpose that will contribute to excessive erosion of highly erodible land or to the conversion of wetlands to produce an agricultural commodity, as prohibited by 7 C.F.R. part 1970.

(26) The property described herein was obtained or improved through Federal financial assistance. The property is subject to the provisions of Title VI of the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, and the regulations issued pursuant thereto for as long as the property continues to be used for the same or similar purpose for which financial assistance was extended or for as long as the purchaser owns it, whichever is longer.

(27) This instrument also secures the obligations and covenants of Borrower set forth in Borrower's four Loan Resolution Security Agreements dated April 9, 2018, which are incorporated herein by reference.

IN WITNESS WHEREOF, Borrower has hereunto set Borrower's hand and seal this 25th day of September, 2020.

_____(SEAL)

_____(SEAL)

ACKNOWLEDGEMENT

STATE OF MINNESOTA

COUNTY OF NICOLLET

On this _____ day of September, 2020, before me, personally appeared Charles Zieman and Todd Prafke known to me to be the person(s) described in and who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free act and deed.

Notary Public

(SEAL)

My commission expires: _____

The form of this instrument was drafted by the Office of the General Counsel of the United States Department of Agriculture, Washington, D.C. and the material in the blank spaces in the form was inserted by or under the direction of

Brett Repulske, Area Specialist

(Name)

110 Buchanan St N, Cambridge, MN 55008

(Address)

Tax statements for the real property described in this instrument should be sent to:

River's Edge Hospital & Clinic

(Name)

1900 Sunrise Dr, Saint Peter, MN 56082

(Address)

ASSIGNMENT OF INCOME

KNOW BY ALL THESE PRESENTS:

WHEREAS, the City of Saint Peter, Minnesota, has made, executed and delivered to the United States of America, acting through Rural Housing Service, United States Department of Agriculture, (hereinafter, the "Government"), the following gross revenue bonds (hereinafter the "Bonds"): (i) \$9,900,000 Taxable Health Facilities Revenue Bond, Series 2020A, (ii) \$9,800,000 Taxable Health Facilities Revenue Bond, Series 2020B, (iii) \$9,700,000 Taxable Health Facilities Revenue Bond, Series 2020C, and (iv) \$3,920,000 Taxable Health Facilities Revenue Bond, Series 2020D, all dated September 25, 2020, and totaling in original aggregate principal amount of \$33,320,000.00; and

WHEREAS, the Bonds are secured by an Amended and Restated Mortgage (hereinafter, the "Mortgage") dated September 25, 2020 in favor of the Government, upon the following described real estate situated in Nicollet County, State of Minnesota, to-wit:

See Attached Exhibit A

WHEREAS, the Government has required as additional security an assignment of income derived from the above described real estate in case of default in the payment of any sums due under the Bonds and Mortgage, including payment of taxes and insurance, and as further security for the performance of all of the terms and conditions expressed in the Bonds and Mortgage above described;

NOW, THEREFORE, in consideration of the loan(s) made and/or being made and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned does hereby assign, transfer and set over unto the Government, or the holder of said Bonds, all income derived from the premises above described and from buildings and improvements thereon, together with all rights of possession, with full and complete authority and right in the Government or any subsequent holder, in case of default of the payment of said indebtedness or any part thereof or failure to comply with any of the terms of the Bonds and Mortgage, to demand, collect, receive and receipt for such income, to take possession of the premises without requiring the appointment of a receiver, to manage the same from time to time

and to apply the proceeds derived therefrom, after payment of all costs of collection and all fees and other costs, upon the said indebtedness as therein provided until all delinquencies, advances and the indebtedness secured by the Mortgage and this Assignment are paid in full or until title is obtained through foreclosure or otherwise.

A release of the Mortgage shall release this Assignment of Income.

Executed this 25th day of September, 2020.

City of Saint Peter

By: _____

Charles Zieman, Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this the ____th day of September, 2020, before me, the undersigned officer, personally appeared Charles Zieman, who acknowledged himself to be the Mayor, of the City of Saint Peter, Minnesota, being authorized so to do, executed the foregoing instrument for the purposes therein contained.

In witness whereof I hereunto set my hand and official seal.

, Notary Public

My commission expires: _____

Form drafted by:
Office of General Counsel
United States Department of Agriculture
STOP 1401, P.O. Box 419205
Kansas City, MO 64141-6205
(816) 823-4646
with information inserted in blanks under
direction of Brett Repulske
Area Specialist,
for Rural Housing Service

Exhibit A

Tract C Registered Land Survey No. 57, Nicollet County, Minnesota

Being Registered land as is evidenced by Certificate of Title No. 11488.

Excluding:

[Insert legal description for medical office building]

[Insert legal description for Mayo clinic]

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION ACCEPTING THE OFFER OF THE UNITED STATES OF AMERICA TO
PURCHASE TAXABLE HEALTH FACILITIES REVENUE BONDS, SERIES 2020 AND
PROVIDING FOR THEIR ISSUANCE**

WHEREAS, the City Council of the City of Saint Peter, Minnesota (the "City"), authorized the issuance and sale of \$24,146,000 Healthcare Bond Anticipation Notes (River's Edge Hospital Project) Series 2018B bearing a date of original issue of August 10, 2018 (the "Prior Notes"), pursuant to Minnesota Statutes, Sections 447.45 through 447.50, as amended, and Chapter 475, particularly Section 475.61, subdivision 5 (collectively, the "Act"), issued for the purpose of providing funds to (i) finance the construction and renovation of the Hospital of River's Edge Hospital and Clinic (the "System"), an enterprise operation of the City, located at 1900 North Sunrise Drive in Saint Peter, Minnesota, including (a) a 33,500 square foot addition to house the new emergency department, pharmacy, and 25 patient rooms, and (b) the renovation of approximately 40,000 square feet to expand the surgical department and construct a new kitchen and dining area (collectively, the "Health Facilities"); (ii) pay capitalized interest on the Notes until maturity; and (iii) pay the costs of issuance of the Notes, in anticipation of a long-term federal loan; and

WHEREAS, the Prior Notes mature on February 10, 2021 and are subject to redemption and prepayment at the option of the City on any Business Day at a price of par plus accrued interest, as provided in Resolution No. 2018-104 of the City Council of the City, adopted July 9, 2018, authorizing the issuance of the Prior Notes (the "Prior Notes Resolution") and a Loan and Purchase Agreement between the City and Bremer Bank, National Association (the "Lender"), dated August 10, 2018, as amended (the "Prior Loan Agreement"); and

WHEREAS, the City Council has also authorized the issuance and sale of \$14,290,000 General Obligation Hospital Crossover Refunding Bonds, Series 2010A bearing a date of original issue of February 1, 2010 (the "Prior Bonds"), issued for the purpose of refunding prior tax-exempt debt related to the System; and

WHEREAS, the Prior Bonds are subject to redemption and prepayment at the option of the City on any Business Day on or after September 1, 2019 at a price of par plus accrued interest, as provided in Resolution No. 2010-17 of the City Council of the City, adopted February 8, 2010, authorizing the Prior Bonds (the "Prior Bonds Resolution"); and

WHEREAS, the City Council of the City deems it desirable and in the best interests of the City to redeem the Prior Notes and Prior Bonds on September 25, 2020 or such later date as agreed to by the City, the Lender, and the Government (as hereafter defined) (the "Call Date"), in accordance with the Prior Notes Resolution and the Prior Loan Agreement; and

WHEREAS, the City Council of the City has heretofore determined that it is necessary and advisable to issue a \$9,900,000 Taxable Health Facilities Revenue Bond, Series 2020A, a \$9,800,000 Taxable Health Facilities Revenue Bond, Series 2020B, a \$9,700,000 Taxable Health

Facilities Revenue Bond, Series 2020C, and a \$3,920,000 Taxable Health Facilities Revenue Bond, Series 2020D (the "Bonds"), pursuant to the Act, to provide funds to pay the Prior Notes and Prior Bonds on the Call Date, and to pay any issuance expenses of the Bonds (the "Refunding") payable from net revenues of the Health Facilities under the Act; and

WHEREAS, the City has determined to accept the offer of the United States of America, acting through Rural Housing Service, United States Department of Agriculture (the "Government"), to purchase long-term definitive bonds of the City in the aggregate principal amount of \$33,320,000 for the purpose of financing the Refunding; and

WHEREAS, the Government's commitment to the City is for the purchase of four bonds in the aggregate principal amount of \$33,320,000 with interest at the rate of lesser of three and one half percent (3.50%) per annum or lower rate in effect at time of closing; and

WHEREAS, the Government has agreed to purchase the long-term definitive bonds without requirement of a public sale, as permitted by Minnesota Statutes, Section 475.60, Subdivision 2(6) and Section 447.49, and has elected to purchase the long-term definitive bonds as four bonds in the principal amounts of \$9,900,000, \$9,800,000, \$9,700,000, and \$3,920,000, respectively, with principal installments payable in accordance with this resolution; and

WHEREAS, the City has previously issued its Healthcare Revenue Note (River's Edge Hospital Project) Series 2018 (the "Parity Note"), in the original principal amount of \$5,000,000, which is payable on a parity basis with the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, AS FOLLOWS:

1. Acceptance of Offer; Place of Payment. The offer of the Government to purchase the Bonds of the City, at the rates of interest hereinafter set forth, and to pay therefor the sum of \$33,320,000, is hereby accepted, and the sale of the Bonds is hereby awarded to the Government. The Bonds shall be payable as to principal and interest at the Rural Development Office, in Cambridge, Minnesota, or at such place or places as designated by the Government in writing.

2. Date; Denomination; Interest Rate; Maturities. i) The Series 2020A Bond shall be a fully registered negotiable bond dated as of the date of delivery and issued forthwith. The Series 2020A Bond shall be in the principal amount of \$9,900,000, bear interest on the unpaid principal amount thereof at the rate of the lesser of three and one half percent (3.50%) per annum or a lower rate in effect at the time of closing, payable on the one month anniversary of the date of delivery of the Series 2020A Bond and monthly thereafter on the same day of each month in equal monthly installments, and mature on the thirty-fifth (35th) anniversary of the date of delivery of the Series 2020A Bond.

a. The Series 2020B Bond shall be a fully registered negotiable bond dated as of the date of delivery and issued forthwith. The Series 2020B Bond shall be in the principal amount of \$9,800,000, bear interest on the unpaid principal amount thereof at the rate of the lesser of three and one half percent (3.50%) per annum or a lower rate in effect at the time of closing, payable on the one month anniversary of the date of delivery of the Series 2020B Bond and monthly thereafter on the same day of each month in equal monthly installments, and mature on the thirty-fifth (35th) anniversary of the date of delivery of the Series 2020B Bond.

b. The Series 2020C Bond shall be a fully registered negotiable bond dated as of the date of delivery and issued forthwith. The Series 2020B Bond shall be in the principal amount of \$9,700,000, bear interest on the unpaid principal amount thereof at the rate of the lesser of three and one half percent (3.50%) per annum or a lower rate in effect at the time of closing, payable on the one month anniversary of the date of delivery of the Series 2020C Bond and monthly thereafter on the same day of each month in equal monthly installments, and mature on the thirty-fifth (35th) anniversary of the date of delivery of the Series 2020C Bond.

c. The Series 2020D Bond shall be a fully registered negotiable bond dated as of the date of delivery and issued forthwith. The Series 2020D Bond shall be in the principal amount of \$3,920,000, bear interest on the unpaid principal amount thereof at the rate of the lesser of three and one half percent (3.50%) per annum or a lower rate in effect at the time of closing, payable on the one month anniversary of the date of delivery of the Series 2020D Bond and monthly thereafter on the same day of each month in equal monthly installments, and mature on the thirty-fifth (35th) anniversary of the date of delivery of the Series 2020D Bond.

3. Purpose; Cost. The proceeds of the Bonds shall provide funds to finance the Refunding. The Bonds are being issued pursuant to the Act. It is hereby found, determined, and declared that the Refunding shall provide moneys for the prompt and full payment of the principal and interest on the Prior Notes and Prior Bonds. The total cost of the Refunding, which shall include all costs enumerated in Minnesota Statutes, Section 475.65, including legal and other professional charges, publication and printing costs, interest accruing on money borrowed for the Health Facilities before the collection of net revenues pledged therefor, and all other costs necessarily incurred and to be incurred from the inception to the completion of the Health Facilities, is estimated to be at least equal to the amount of the Bonds. The City covenants that it shall do all things and perform all acts required of it to assure that work on the Health Facilities proceeds with due diligence to completion and that any and all permits and studies required under the law for the Health Facilities are obtained.

4. Redemption. Any or all installments of principal due on the Bonds are subject to prepayment at the option of the City on any date in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of the affected Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

5. Registration of Bond. At the time of issuance and delivery of the Bonds, the City Administrator shall register the Bonds in the name of the payee in a bond register which his or her successors in office shall maintain for the purpose of registering the ownership of the Bonds. The Bonds shall be prepared for execution with an appropriate text and spaces for notation of registration. The force and effect of such registration shall be as stated in the form of Bond hereinafter set forth. Payment of principal installments and interest, whether upon redemption or otherwise, made with respect to a Bond, may be made to the registered holder thereof or to the registered owner's legal representative, without presentation or surrender of the Bond.

6. Form of Bonds. The Bonds, together with the Certificate of Registration thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
CITY OF SAINT PETER
COUNTY OF NICOLLET
STATE OF MINNESOTA
\$[9,900,000] [9,800,000] [9,700,000] [3,920,000] TAXABLE HEALTH FACILITIES REVENUE

BOND,
SERIES 2020[A][B][C][D]

KNOW ALL PERSONS BY THESE PRESENTS, that the City of Saint Peter, Minnesota (the "City") certifies that it is indebted and for value received promises to pay to the United States of America, the United States Department of Agriculture, or the registered assign, the principal sum of [NINE] [THREE] MILLION [NINE] [EIGHT] [SEVEN] HUNDRED [TWENTY] THOUSAND DOLLARS (\$[9,900,000] [9,800,000] [9,700,000] [3,920,000]) on the [] day of each month, commencing [], 2020 and thereafter through and including [], 20[] (the "Maturity Date") in equal monthly installments of \$[] [] [] [] of principal and interest, and to pay interest on the balance of said principal sum from time to time remaining unpaid, from the date hereof until the principal amount hereof is paid, at the rate of [] [] [] []. Both principal and interest are payable at the Rural Development Office, in Cambridge, Minnesota, or at such place or places as designated by the United States of America in writing, in any coin or currency of the United States of America which at the time of payment is legal tender for public and private debts.

Redemption. In addition to the installments of principal required to be paid by the City as hereinabove set forth, the City shall have the right to prepay on any date the entire principal amount hereof then remaining unpaid, or such lesser portion thereof as it may determine upon, in multiples of \$1,000, at par plus interest accrued to the date of prepayment. Notice of any such optional prepayment shall be given prior to the prepayment date by mailing to the registered owner of this Bond a notice fixing such prepayment date and the amount of principal to be prepaid.

Purpose; Pledge of Revenues; Parity. This Bond has been issued by authority of and in strict compliance with Minnesota Statutes, Sections 447.45 through 447.50 and Chapter 475 and pursuant to and in full conformity with the Constitution and laws of the State of Minnesota for the purpose of providing funds for (A) the refunding of the City's \$24,146,000 Healthcare Bond Anticipation Notes (River's Edge Hospital Project), Series 2018B (the "Prior Notes") bearing a date of original issue of August 10, 2018, used for the purpose of providing funds to (i) finance the construction and renovation of the Hospital of River's Edge Hospital and Clinic (the "System"), an enterprise operation of the City, located at 1900 North Sunrise Drive in Saint Peter, Minnesota, including (a) a 33,500 square foot addition to house the new emergency department, pharmacy, and 25 patient rooms, and (b) the renovation of approximately 40,000 square feet to expand the surgical department and construct a new kitchen and dining area (collectively, the "Health Facilities"); (ii) pay capitalized interest on the Prior Notes until maturity; and (iii) pay the costs of issuance of the Prior Notes, and (B) the refunding of the City's \$14,290,000 General Obligation Hospital Crossover Refunding Bonds, Series 2010A (the "Prior Bonds") bearing a date of original issue of February 1, 2010, used for the purpose of refunding prior tax-exempt debt related to the System, and is payable out of the Debt Service Account of the Taxable Health Facilities Revenue Bonds, Series 2020 Fund of the City, to which account have been pledged the net revenues of the Health Facilities. This Bond is payable on a parity basis with the City's \$[9,900,000] [9,800,000] [9,700,000] [3,920,000] Taxable Health Facilities Revenue Bond, Series 2020[A] [B] [C] [D], \$[9,900,000] [9,800,000] [9,700,000] [3,920,000] Taxable Health Facilities Revenue Bond, Series 2020[A] [B] [C] [D], \$[9,900,000] [9,800,000] [9,700,000] [3,920,000] Taxable Health Facilities Revenue Bond, Series 2020[A] [B] [C] [D], and the City's Healthcare Revenue Note (River's Edge Hospital Project), Series 2018, issued in the original principal amount of \$5,000,000, bearing a date of original issue of August 10, 2018.

Registration; Transfer. This Bond shall be registered in the name of the payee on the books of the City by presenting this Bond for registration to the officer of the City performing the

functions of the City Administrator, who will endorse his or her name and note the date of registration opposite the name of the payee in the certificate of registration on the reverse side hereof. Thereafter, this Bond may be transferred to a bona fide purchaser only by delivery with an assignment duly executed by the registered owner or the registered owner's legal representative, and the City may treat the registered owner as the person exclusively entitled to exercise all the rights and powers of an owner until this Bond is presented with such assignment for registration of transfer, accompanied by assurance of the nature provided by law that the assignment is genuine and effective, and until such transfer is registered on said books and noted hereon by the City Administrator.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to happen, and to be performed, precedent to and in the issuance of this Bond, have been done, have happened, and have been performed in regular and due form, time, and manner as required by law; that the City has covenanted and agreed with the holder of this Bond that it will impose and collect charges and fees for the services provided by the Health Facilities at the times and in amounts necessary to produce net revenues of the Health Facilities adequate to pay the installments of principal and interest when due on this Bond.

This Bond is not supported by the full faith and credit of the City and does not constitute a charge against the taxing powers of the City. This Bond does not grant to the owner of this Bond any right to have the City levy any taxes for the payment of the principal hereof or interest hereon, nor is this Bond a general obligation of the City or the individual officers or agents thereof. This Bond and interest hereon are payable solely from the revenues to be derived from the Health Facilities, or otherwise appropriated to the payment of the Bond of this series under the Resolution adopted by the City on September 14, 2020 and the related Loan Resolution Security Agreement (RD Form 1942-9) and the related Loan Resolution (RD Form 1942-47), both adopted by the City on April 9, 2018 (collectively, the "Resolution").

IN WITNESS WHEREOF, the City of Saint Peter, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the signatures of its Mayor and its City Administrator, the corporate seal of the City having been intentionally omitted as permitted by law, all as of (do not date), 2020.

(do not sign)
City Administrator

(do not sign)
Mayor

(on reverse side of bond)
CERTIFICATE OF REGISTRATION

The transfer of ownership of the principal amount of the attached Bond may be made only by the registered owner or the registered owner's legal representative last noted below.

<u>DATE OF REGISTRATION</u>	<u>REGISTERED OWNER</u>	<u>SIGNATURE OF CITY ADMINISTRATOR</u>
<u>(do not date)</u> , 2020	United States of America, Rural Development Office Cambridge, MN	<u>(do not sign)</u>
_____	_____	_____
_____	_____	_____

7. Execution. The Bonds shall be executed on behalf of the City by the signatures of its Mayor and City Administrator and be sealed with the seal of the City; provided, however, that the seal may be omitted as permitted by law. In the event of disability or resignation or other absence of either such officer, the Bond may be signed by the manual signature of that officer who may act on behalf of such absent or disabled officer. In case either such officer whose signature shall appear on the Bond shall cease to be such officer before the delivery of the Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery.

8. Delivery; Application of Proceeds. The Bonds, when so prepared and executed, shall be delivered by the City Administrator to the purchaser thereof upon receipt of the purchase price, and the purchaser shall not be obliged to see to the proper application thereof.

9. Fund and Accounts.

a. All of the proceeds of the Bonds shall be deposited in the Payment Account of the Taxable Health Facilities Revenue Bonds, Series 2020 Fund (the "Payment Account"), which amount, together with all other funds held therein and available System funds to be received by the Government deposited on the date of delivery of the Bonds, is sufficient to prepay the outstanding Prior Notes and Prior Bonds on the Call Date.

b. There has heretofore been created an Operation and Maintenance Account into which is paid all gross revenues and earnings derived from the operation of the Health Facilities, including all charges and fees for the services provided by the Health Facilities, when collected, and all moneys received from the sale of any facilities or equipment of the Health Facilities. From the Operation and Maintenance Account there is paid all the normal, reasonable and current costs of operating and maintaining the Health Facilities. Current expenses include the reasonable and necessary costs of operating, maintaining, and insuring the Health Facilities, salaries, wages, costs of materials and supplies, necessary legal, engineering, and auditing services, and all other items, which, by sound accounting practices, constitute normal, reasonable, and current costs of operation and maintenance, but excluding any allowance for depreciation, extraordinary repairs, and payments into any debt service account. All moneys remaining in the Operation and Maintenance Account after paying or providing for the foregoing items constitute and are referred to in this resolution as "net revenues".

c. There is hereby created a special fund to be designated the "Taxable Health Facilities Revenue Bonds, Series 2020 Fund" (the "Fund") to be administered and maintained by the City Administrator as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the installments of principal due on the Bonds and the interest thereon have been fully paid. The City Administrator of the City and all officers and employees concerned therewith shall establish and maintain financial records of the receipts and disbursements of the Health Facilities in accordance with this resolution. In such records there shall be established and maintained in the Fund a separate account, to be designated the "Debt Service Account," to which shall be credited and debited all income and disbursements of the Health Facilities as hereinafter set forth. To the Debt Service Account there shall be credited: (i) the net revenues of the System not otherwise pledged and applied to the payment of the Parity Note or other obligations of the System, in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated to the account sufficient to meet the requirements for the payment of

the principal and interest of the Bonds; (ii) all funds remaining on deposit in the Interest Fund and the Bond Sinking Fund established for the Prior Notes and Prior Bonds after the same have been paid and discharged; (iii) all investment earnings on funds held in the Debt Service Account; and (iv) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other bonds of the City hereafter issued by the City and made payable from said account as provided by law.

d. Reserve Account. There shall be created and maintained in the Fund a "Reserve Account." There shall be set aside in the Reserve Account the sum of \$11,497 each month until there is accumulation in that account equaling one year's annual loan installment in the sum of \$1,379,448. After which time, deposits may be suspended, except to replace withdrawals. When necessary, disbursements may be used for payments due on the Bonds if sufficient funds are not available in the Debt Service Account. With the prior written approval of the Government, funds may be withdrawn for (1) paying the cost of repairing or replacing any damage to the Health Facilities which may have been caused by catastrophe, or (2) making extensions or improvements to the Health Facilities. Whenever disbursements are made from the Reserve Account, monthly deposits shall then be resumed until there is again accumulated an amount of \$1,379,448, at which time deposits may be discontinued. The Reserve Account must be individually tracked in the annual financial records/audits of the System, and identified as the Reserve Account for this specific RD-funded project.

10. Pledge to Produce Revenues. The City hereby covenants and agrees with the holders of the Bonds that it will impose and collect charges and fees for the services provided by the Health Facilities at the times and in amounts necessary to produce net revenues of the Health Facilities adequate to pay the installments of principal and interest when due on the Bonds.

11. No General Obligation Pledge. The Bonds are not supported by the full faith and credit of the City and do not constitute a charge against the taxing powers of the City. The Bonds do not grant to the owners of the Bonds any right to have the City levy any taxes for the payment of the principal hereof or interest hereon, nor are the Bonds a general obligation of the City or the individual officers or agents thereof. The Bonds and interest thereon are payable solely from the revenues to be derived from the Health Facilities, or otherwise appropriated to the payment of the Bonds under this resolution and the four Loan Resolution Security Agreements (RD Form 1942-9) adopted by the City on April 9, 2018, notwithstanding Sections 5(d) thereof (collectively, the "Resolution").

12. No Defeasance. So long as the Government is the holder of the Bond, the City shall not, and hereby covenants not to, cause the Bonds to be defeased by the deposit of moneys or investments sufficient to pay the Bonds more than ninety (90) days after the deposit of such moneys or investments.

13. RD Loan Resolution. Each and all of the provisions of this resolution relating to the Bonds are intended to be consistent with the provisions of each of the four Loan Resolution Security Agreements (Form RD No. 1942-9) and of the four Loan Resolutions (Form RD 1942-47) adopted by the City on April 9, 2018, and to the extent that any provision in any such Loan Resolution is in conflict with this resolution as it relates to the Bonds, that provision shall control and this resolution shall be deemed accordingly modified; provided, however, that Section 9(d) of this resolution shall control, and shall not be modified by Section 4(d) of each of the Loan Resolution Security Agreements (Form RD No. 1942-9) and, provided further, Sections 5(d) of the Forms 1942-9 shall not apply to the Bonds and, provided further, the restrictions of Sections 5(h) of the

Forms RD 1942-9 and paragraphs 6 and 7 of the Forms RD 1942-47 do not apply to the Parity Note or the purchase of equipment by the System for the Health Facilities.

14. Prior Notes and Prior Bonds; Security. Until retirement of the Prior Notes and Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents.

15. Payment of Prior Notes and Prior Bonds. The Prior Notes and Prior Bonds shall be paid on September 25, 2020, or such later date as the City, the Government, and the Lender may agree.

16. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Government, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the System, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

17. Documents. Forms of the following documents have been submitted to the City Council of the City:

- a. Four Security Agreements;
- b. Amended and Restated Real Estate Mortgage for Minnesota (the "Mortgage"); and
- c. Assignment of Income.

The foregoing documents are hereafter referred to as the "Bond Documents."

The forms of the Bond Documents and exhibits thereto are approved substantially in the form submitted. The Bond Documents, in substantially the forms submitted, are directed to be executed in the same name and on behalf of the City by the Mayor and the City Administrator. Any other documents and certificates necessary to the transaction described above shall be executed by the appropriate City officers. Copies of all of the documents necessary to the transaction herein described shall be delivered, filed, and recorded as provided herein and in the Bond Documents.

18. Covenants. The City hereby covenants:

a. To refinance the unpaid balance, in whole or in part, of its Bonds upon the request of the Government if at any time it shall appear to the Government that the City is able to refinance its Bonds by obtaining a loan for such purposes from responsible cooperative or private sources at reasonable rates and terms for loans for similar purposes and periods of time as required by section 333(c) of the Consolidated Farm and Rural Development Act (7 U. S. C. 1983 (c)).

b. Not to sell, transfer, lease, or otherwise encumber the Health Facilities or any portion thereof, except with respect to the Parity Note and as provided in the Mortgage, or interest therein, or permit others to do so without the prior written consent of the Government.

c. Net revenues accumulated over and above that needed to pay operating and maintenance, debt service on the Bonds and the Parity Note, and reserves may only be retained

or used to make prepayments on the Bonds. Net revenues cannot be used to pay any expenses which are not directly incurred for the Health Facilities.

- d. That no free service or use of the Health Facilities will be permitted.
- e. To acquire and maintain such insurance and fidelity bond coverage with respect to the Health Facilities as may be required by the Government.
- f. To establish and maintain such books and records relating to the operation of the Health Facilities and their financial affairs and to provide for an audit thereof as required by the Government, to provide the Government a copy of each such audit without its request, and to forward to the Government such additional information and reports as it may from time to time require.
- g. Other than the Parity Note, it will not borrow any money from any source or enter into any contract or agreement or incur any other liabilities in connection with making extensions or improvements to the Health Facilities, exclusive of normal maintenance and purchase of equipment, without obtaining the prior written consent of the Government.
- h. That it will maintain a Debt Service Coverage Ratio with respect to the Bonds of 1.25:1.00 and 60 days Cash on Hand. In the event either of these tests is not met, the City shall prepare and provide to the Government a fiscal strategy report describing how such test will be achieved. These tests shall be based on the System's annual financial audit and shall be calculated as of June 30 and December 31 of each year. For the purposes of this section, "Debt Service Coverage Ratio" shall mean the total earnings of the System before interest, taxes, depreciation, and amortization, divided by the total of annual principal and interest payments, based on the System's annual audit; and "Cash on Hand" shall mean the total of the System's unrestricted cash and cash equivalents, short term and long term liquid marketable securities or investments, divided by the System's total annual operating expenses net of depreciation and amortization divided by the number of days in the period.

19. Severability. If any section, paragraph, or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

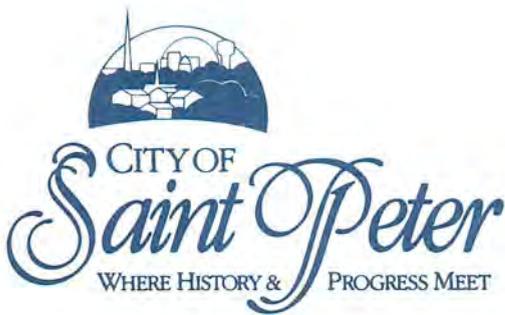
20. Headings. Headings in this resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 14th day of September, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 9/01/2020

FROM: Pete Moulton
Director of Public Works

RE: Renew MMUA Safety Contract

ACTION/RECOMMENDATION

Authorize execution of a renewal safety contract with Minnesota Municipal Utilities Association (MMUA) in the amount of \$26,512.63 plus an additional \$3,000 for specialized Electric Lineman training.

BACKGROUND

The safety services contract with MMUA has been in place for twenty plus years. The services provided through the contract have been very effective in providing for updating of safety manuals, monthly safety training, and safety inspections for 42 full-time employees and any number of part-time and seasonal employees. The Safety Coordinator provides access to varied training materials and ensures the City stays up-to-date with safety requirements.

The Safety Coordinator's work with an in-house employee safety committee has also been very effective in improving employee response to safety regulations and addressing safety incidents. The Safety Coordinator is an important part of the safety program and serves as an "outside" observer of City practices while developing a trusted relationship with the crews where issues can be raised in a non-judgmental way. The Safety Coordinator also inspects City facilities and equipment to help ensure safety compliance. MMUA also provides the specialized annual training for the Electric Linemen.

The Public Works workload is heavy and the services of an outside Safety Coordinator continue to be valuable in ensuring the City meets our responsibility for Occupational Safety and Health Administration (OSHA) and State safety requirements

The proposed contract renewal would be effective October 1, 2020 to September 30, 2021. This program is cost effective for the City and we have made a direct correlation to the training provided and a reduction in workplace injuries. The City's workers compensation experience modification remains under the average which means we pay lower workers compensation premiums than cities with similar operations. It also means employees are at work rather than at home with injuries.

We have not, in recent years, made a systematic review of other service providers as we are unaware of any that would provide the comprehensive program across all disciplines (water, wastewater, electric, maintenance, forestry, etc.), meaning that we would have to assemble a couple of programs together. That would mean some additional costs and at this point, I am unsure whether we could do it in a way that is as wide-ranging as the service provided by MMUA. We are extremely happy with the improved communications with our employees related to safety functions. Our experience modification, one of the primary data sets that compares our injury losses to others, is consistently less than 1.0 which means we are under the average for losses with comparable work classifications. Some of that should be attributed to the work by MMUA and our committee and, of course, employees using safe practices. Our last Experience Modification was 0.68.

I recommend authorization be provided for execution of a renewal contract with MMUA to provide safety services to the City.

FISCAL IMPACT:

Funding for the safety program is split between the General Fund, Community Center, and the Utility funds based on the number of full-time employees covered from each fund. The cost of \$26,512.63 is the same as the previous year.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will notify MMUA the contract will not be renewed and services will expire on September 30, 2020.

Negative Vote: Staff will explore other options based on City Council direction.

Modification of the resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

PM/amg

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT
Safety Management Program

Contract Date: July 31, 2020

Contract Number: 49-2021

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and the City of Saint Peter (Saint Peter), dated July 29, 2019, contract number 49-2020, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2020 until September 30, 2021 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Saint Peter shall pay MMUA an annual fee of twenty-six thousand five hundred twelve dollars and 63 cents (\$26,512.63) for the 2020-21 annual period. Such compensation shall be due and payable according to the selected payment terms below.

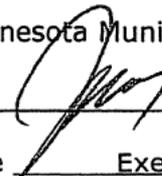
Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual Payment (\$26,512.63)
- Quarterly Payments (\$6,628.16 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Saint Peter
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Executive Director
Date July 31, 2020

Minnesota Municipal Utilities Association

SERVICES AGREEMENT

Date: November 5, 1996

Contract No. 33

Compliance Services

For purposes of this agreement, the Minnesota Municipal Utilities Association shall hereinafter be referred to as MMUA and Saint Peter Municipal Electric Utility shall hereinafter be referred to as Saint Peter.

PART I – Scope of Services

PART II – Duration / Amendment / Renewal

PART III – Obligations

PART IV – Standard Terms and Conditions

The terms of this agreement are hereby accepted by the parties.

Saint Peter Municipal Electric Utility

By [Signature]

Title CITY ADMINISTRATOR

Minnesota Municipal Utilities Association

By [Signature]

Title Executive Director

Minnesota Municipal Utilities Association

PART I – SCOPE OF SERVICES

MMUA will provide/deliver for the duration of this Agreement:

1. The services of a person engaged by MMUA, in the capacity of Regional Safety Coordinator.
2. The assigned Regional Safety Coordinator will:
 - a. Plan, organize and/or conduct regular monthly safety meetings at the city.
 - b. Develop and maintain a standard compliance management record keeping and reporting system at the city.
 - c. The record system will include (check those covered by this agreement):
 - Required OSHA records
 - Required DOT records
 - Required ADA records
3. The services described above will be provided in the following utility/municipal departments:

a. <u>Public Works</u>	No. Employees <u>27</u>
b. <u>Finance</u>	No. Employees <u>6</u>
c. <u>Community Development</u>	No. Employees <u>5</u>
d. <u>Recreation & Leisure Services</u>	No. Employees <u>3</u>
e. <u>Transit</u>	No. Employees <u>1</u>
f. <u>Administration</u>	No. Employees <u>3</u>

PART II– DURATION / AMENDMENT / RENEWAL

1. **DURATION:** This Agreement shall remain in force from January 1, 1997 until December 31, 1998 (the "expiration date").
2. **AMENDMENT:** This Agreement may be amended or modified upon the mutual agreement of both parties but only if in writing. Such amendment or addendum shall be signed, dated and appended to this Agreement.
3. **RENEWAL:** This Agreement shall renew automatically for the next twelve-month calendar year period following the expiration date unless terminated by written notice given by either MMUA or Saint Peter prior to the sixty (60) day period immediately prior to the expiration date.

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PART III – OBLIGATIONS

1. **COMPENSATION:** For the services covered by this Agreement, Saint Peter shall pay MMUA an annual fee of ~~eleven thousand two hundred seventy-five dollars~~ (\$ 11,275.00) each for the 1997 and 1998 annual periods. Such compensation shall be due and payable according to the selected payment terms below:

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- Annual payments (\$ 11,275.00 each)
- Quarterly payments (\$ 2,818.75 each)
- Monthly payments (\$ 939.59 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

2. **OTHER CITY OBLIGATIONS:**

- ◆ Provide work space for Regional Safety Coordinator when on-site.
- ◆ Provide clerical support for Regional Safety Coordinator.
- ◆ Schedule participation of employees in regular safety meetings.
- ◆ Provide required training for employees as recommended by Regional Safety Coordinator.
- ◆ Provide to MMUA in a timely manner any information MMUA indicates is needed to perform the services hereunder. MMUA may rely on the accuracy of information provided by Saint Peter and its representatives.
- ◆ Provide annual written evaluation of services of MMUA and its Regional Safety Coordinator.

3. **MMUA OBLIGATIONS:**

- ◆ Employ, assign and supervise Regional Safety Coordinator.
- ◆ Provide current, uniform interpretation of rules and regulations.
- ◆ Recommend a standard Compliance Management Record System.

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PART IV – STANDARD TERMS AND CONDITIONS

1. **INDEPENDENT CONTRACTOR:** In the performance of services hereunder, MMUA is an independent contractor and shall not be considered an employee, agent or representative of Saint Peter for any purpose. The services performed by MMUA under this Agreement are solely for the benefit of Saint Peter. Nothing contained in this Agreement shall create any duties, liabilities, or obligations on the part of MMUA toward any person other than Saint Peter.
2. **STANDARD OF CARE/INDEMNIFICATION:** Saint Peter acknowledges that MMUA undertakes to provide the services described herein to Saint Peter as a member of MMUA and, similarly to other members of MMUA, consistent with its nonprofit purpose and that in so doing, MMUA affords to Saint Peter a convenience, cost savings and efficiency otherwise not available to Saint Peter from other service providers. Saint Peter acknowledges that MMUA will exercise its best efforts to perform the described services in accordance with current rules and practices but acknowledges that the ultimate responsibility for an interpretation of law lies with Saint Peter and its City Attorney and the application of such law and of the appropriate methods and practices also lies with Saint Peter in the exercise of its best judgement with reasonable and due regard for the safety of its employees and other third persons.

MMUA assumes no responsibility under this Agreement other than to render the services called for in good faith. It shall not be responsible for any action of Saint Peter, its agents, or employees. MMUA shall only be liable to Saint Peter by reason of acts constituting bad faith, willful misconduct, gross negligence or reckless disregard of its duties and, subject to the foregoing, none of the MMUA, its members, directors, officers or employees shall be liable to Saint Peter or to any official employee or agent of Saint Peter or any person claiming against or by virtue of its relationship with Saint Peter.

Saint Peter shall defend, indemnify and hold harmless MMUA against any and all claims, civil or criminal, made by any person against MMUA, the Regional Safety Coordinator or any director, employee or agent of MMUA which arises from or in any manner is related to this Agreement or the subject matter of this Agreement and from and against any and all costs and expenses arising from or related thereto.

3. **SCOPE AND SCHEDULE CHANGES:** The fees agreed to in Part III constitute MMUA's estimate of the effort and charges required to perform the services described in Part I. Services not expressly set forth in this Agreement are excluded from the obligations of MMUA. If MMUA is delayed in performing its services hereunder by any act of war, force majeure or other circumstance beyond its control, then the schedule of performance shall be extended for the number of days as the occurrence delays performance and the compensation

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limits under the Agreement shall be equitably adjusted, if necessary, to compensate MMUA for any additional costs due to the delay.

4. **FINANCING CHARGES FOR LATE PAYMENTS:** If Saint Peter fails to pay undisputed invoiced amounts within 30 days after delivery of invoice, additional charges shall become due and payable at a rate of 1½ percent per month (or the maximum percentage allowed by law, whichever is lower) on the unpaid amounts. All payments shall first be credited against any accrued interest. If Saint Peter fails to pay invoiced amounts within 60 days after delivery of invoice, MMUA at its sole discretion, may suspend work hereunder without incurring any liability or waiving any right established hereunder or by law.
5. **WORK PRODUCT:** Saint Peter shall preserve and protect MMUA's proprietary and copyright interests, rights and privileges with respect to works of general application provided by MMUA to Saint Peter. Saint Peter and MMUA may use and duplicate materials developed by MMUA specifically for Saint Peter pursuant to this Agreement without obligation of royalty or first seeking consent.

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION AUTHORIZING EXECUTION OF RENEWAL SAFETY CONTRACT WITH
MINNESOTA MUNICIPAL UTILITIES ASSOCIATION (MMUA)**

WHEREAS, in 1998 the City entered into an agreement with the Minnesota Municipal Utilities Association (MMUA) to administer and develop a safety program; and

WHEREAS, the program provides OSHA and State-mandated safety training for the City and ensuring City safety policies are current; and

WHEREAS, the monthly safety training meetings are most effective with the MMUA Safety Coordinator leading the meetings and providing insight into the experiences of other cities which has led to a high level of employee awareness concerning safety issues; and

WHEREAS, the MMUA Safety Coordinator provides invaluable resources for the City concerning OSHA's changing requirements and OSHA's inspections and investigations; and

WHEREAS, the MMUA Safety Coordinator has regular contact with OSHA, other cities and other MMUA Safety Coordinators, which has provided the City the experience and expertise with other cities and utilities in developing the safety committee, procedures, and practices that are effective and economical.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The City Council hereby authorizes the Mayor and City Administrator to enter into a renewal safety contract with the Minnesota Municipal Utilities Association (MMUA) to provide administrative services for the City of Saint Peter safety program for the period October 1, 2020 through September 30, 2021 for a fee of \$26,512.63.
2. An additional \$3,000 for specialized Electric Lineman training is included in this contract.
3. Funding for the services will be provided through the General Funds and Utility Funds and the fee will be paid in quarterly increments.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 14th day of September 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator