

CITY OF SAINT PETER, MINNESOTA AGENDA AND NOTICE OF MEETING

City Council Workshop Session of Monday, August 17, 2020
5:30 p.m. – meet at 1308 West Broadway Avenue
Approximately 6:00 p.m. at Community Center – Senior Center
600 South Fifth Street, Saint Peter

This meeting will be conducted in-person and electronically - See below for electronic access.

- I. **CALL TO ORDER**
- II. **DISCUSSION**
 - A. Broadway Generation Plant Tour
 - B. 2021 Preliminary Budget Discussion
 - C. Traverse Green Development
 - D. Fire Station Update
 - E. Future Annexation Process
 - F. Vacation Benefit Modification
- III. **ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means under certain conditions. This meeting of the City Council will be accessible both in-person and electronically using GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

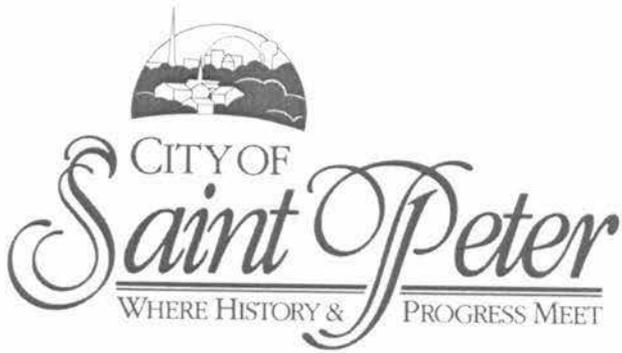
Please join meeting from your computer, tablet or smartphone at:

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<tel:+18668994679.591790045#>

Access Code: 591-790-045



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 8/13/2020

FROM: Todd Prafke
City Administrator

RE: Electric Generation Plant Tour

ACTION/RECOMMENDATION

None needed. For Council information only.

BACKGROUND

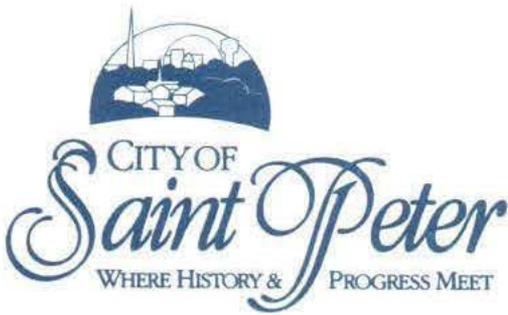
The workshop on Monday evening will begin at the Electric Generation Plant (1308 West Broadway Avenue) at 5:30 p.m.

Councilmembers are asked to meet at the plant for a tour expected to last 45 minutes or so before returning to your home or the Community Center to continue the workshop session in our normal manner hybrid virtual/in-person meeting.

Please note that if the plant is scheduled to run at this time, the tour will be postponed and/or rescheduled.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 13, 2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: Broadway Generation Plant Tour

ACTION/RECOMMENDATION

None needed. For Council information and discussion only.

BACKGROUND

The Broadway Generation Plant is a 12 MW diesel powered quick start plant just south of the Broadway Water Plant at 1308 West Broadway Avenue. It was built in the early 2000's and went online in 2003.

The facility is owned by the City's Electric Utility and operates under a 20-year capacity lease contract with Southern Minnesota Municipal Power Agency (SMMPA). The initial lease term will expire in the near future. The City receives \$432,000 in annual compensation from SMMPA for operation of the plant and the contract requires the plant to be operational when SMMPA calls for generation.

Included in the Electric Fund budget are two renovation/upgrade projects at the plant: Building Automation System (BAS) and updating the controls and monitoring system. These are two separate projects that will be completed by two separate contractors. The scope of work for each project is outlined below:

Broadway Generation Plant Building Automation System (BAS) (includes labor and materials):

Conduct Field Review

Collect Data of Existing facilities

Upgrade Tridium JACE Global Controller

Upgrade Alerton BACnet Controllers

Provide Wiring and Programming

Evaluate Existing Controllers for Reuse

Complete Revisions as Described

Complete Retro-commissioning of Existing Devices

Install Software

Coordinate Installation and Set-up

Provide Orientation and Training

Provide Operation and Maintenance Manual

Provide Warranty for 2—year Period

Broadway Generation Plant Control Panel and Monitoring (includes labor and materials):

Replace EMCP II+ Panel	Furnish and Install I/O Modules
Install New Communications Including General Monitoring System	Install Necessary Conduit and Wiring
Provide Detailed Engineering / Drawings	Provide Program Updates for EMCP and GMS
Install and Setup GMS and Control Screens	Provide for Remote monitoring Capabilities
Incorporate NESHAP Data	Test and Commission EMCP Panels and GMS
Perform Onsite Training	Remove and Dispose of existing Equipment
Provide O/M Manuals for all Equipment	

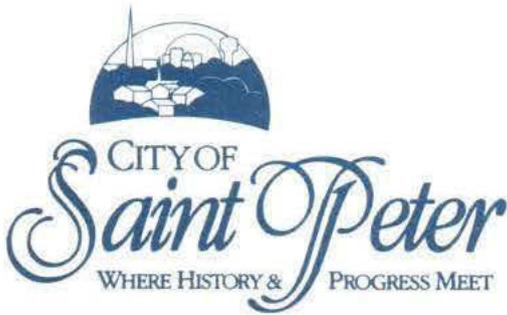
Cost Estimates and Funding: The estimated cost of the BAS improvements was \$62,000. \$65,000 has been budgeted for this work. The bid received for this work was approximately \$60,000.

The control panel and monitoring improvements were estimated at \$270,000, but the single bid receive last week was at \$284,000. When the \$170,000 budget for this project was put in place about two years ago we expected to use cash to fund the work. We are now looking at options for funding including but not limited to use of cash and reserves or use of a debt instrument as cost of money is low.

Our goal for the tour is to provide opportunity for the Council to see the plant and better understand what it does for your utility and customers, its' value in use and as an asset and why this work is needed.

Please feel free to contact us should you have any questions or concerns on this agenda item.

PM/JL



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 08/12/2020

FROM: Todd Prafke
City Administrator

Sally Vogel
Finance Director

RE: 2021 Preliminary Levy and Budget Update

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

Under State law the Council has to take action to set a preliminary 2021 levy before the end of September. The final levy, which will then be approved in December, can be equal to the preliminary levy but not higher.

Since the levy is in many ways directly related to your budget, the Council will be provided a minimum of two opportunities to discuss the preliminary levy and General Fund budget for 2021. Our recommendation and your plan for that budget and levy have been incorporated into the information that is provided below. Please note this discussion will also include Library and Community Center Funds which are also tied to your levy.

We continue to work to provide a budget that is based on Council priorities for our customers and taxpayers while providing the financial resources needed to maintain the quality and quantity of staff that provide those services.

We are proposing a budget and suggesting a levy which will result in a projected tax rate decrease from 51.58 to 51.53 based on a gross levy increase of \$102,230 or 3.16%. Ongoing evolution of the tax capacity numbers will continue until the 2021 tax notices are distributed by Nicollet County. The 2021 tax capacity is based on a proposed 3.3% increase in Estimated Market Value, and again we will get a County determination of this value closer to December. Previous tax rates look like this:

Year	Rate
2014	51.13
2015	46.79
2016	47.27
2017	49.09
2018	50.01
2019	50.27
2020	51.58

2021 51.53 Projected

What this means is if a homeowner's property valuation hasn't changed from 2020, their City share of the tax bill on a \$150,000 home would decrease \$0.63 for the 2021 tax year.

Goals for this discussion are:

- Provide an update on the 2020 projections and budget modifications.
- Provide information on the 2021 budget progress.
- Provide information that allows you to work towards a reasoned decision relative to the levy.
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council's budget and not Staff's budget.

The discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the budget big picture. We hope to avoid the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, instead focusing on the way this budget supports your needs, wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact modification in any of these areas has on other portions of the City business. The 2021 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2020, are highlighted below:

- With only the local general election in 2021, election costs decreased \$15,050 from 2020 levels. (In 2020, there were two primaries and a general election.)
- Municipal Building maintenance in 2021 is proposed to include \$5,000 for front door repair and carpet, and \$22,000 in repair and maintenance items to improve the building (work budgeted in 2020, but delayed with COVID 19).
- Public Works Building maintenance in 2021 is proposed to include replacement of a furnace (the third of three) in the amount of \$5,500, roof repair totaling \$12,000 and front door replacement at \$15,000.
- Street maintenance for 2021 is planned for an additional funding of \$31,310 over your 2020 budget. Wages, benefits and material cost (i.e. salt, sand, asphalt, etc.) account for \$29,590 of the increase. Maintenance costs (i.e. seal coating, curb, gutter, mudjacking, sidewalks etc.) account for an increase of \$1,720. Your ongoing street program provides maintenance on one of your biggest assets/investments which is very expensive to replace. This number represents our best guess of inflationary impacts and a small increase in scope.
- Work with Damon Farber Consulting to address park planning, signage and branding is budgeted to complete the third year of their recommendations with funding of \$10,000 in 2021.
- The Fire Department budget includes \$22,500 which will contribute \$7,500 for a fifth year to a replacement fund for turn out gear and \$15,000 for the first of 15 years funding for SCBA equipment that have certification expiration needs.
- The insurance fund has no contributions for the 2021 year. The 2020 projected ending fund balance is \$115,000. You may recall our target here is \$300,000, but it will deplete without further funding. This area deserves a bit more discussion. Due to changes in rates over the last five plus years we are no longer realizing savings that we planned to place in this fund. For 2022 we may want to look at this differently.

- The 2020 and 2021 expenditures reflect no use of reserves to cover the expense of Community Spirit Park in the Park Fund. This deficit is still projected to be covered by the sale of the wastewater ponds and utility funds.
- Funding is included for the City's portion of two (2) School Resource Officers expected to be in place for the 2020-2021 school year. The School District will fund approximately 60% of wages and benefits for the Officers.
- Local Government Aid (LGA) is projected to increase \$52,973, to \$3,228,416 in 2021. With the State currently in a projected \$4 billion shortfall this amount could change.
- Health insurance costs will not increase in 2021 and there will be a maximum increase of 9.0% for 2022, so we budgeted a 4.5% increase for 2021 and plan to budget a 4.5% increase for 2022 if needed.
- We have made no significant changes to educational and training dollars as we believe this is an important part of being a progressive organization. We believe the additional State mandated police training and the plans we are working on related to equity and diversity issues for all employees can be covered within the amounts allocated. The training may be "Perspectives" business diversity training or "Life's Journey" training or something similar. Community outreach events are usually funded either thru Council or City Administrator professional service budgets which collectively have \$10,400 allocated.

For 2021, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities you have set, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly simply to be cut later in October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. Reserves are used for emergencies or efforts that are unknown to us at this time or as planned for keeping your reserve policy in mind. In some past years we have used reserves for a deal that is too good to pass up or to pay unexpected costs. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and December to modify the budget. It may be important to note that once the legislative session starts in 2021 there is always the potential for a change in the ground rules.

We also believe the results from past budgets speak for themselves and our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are measured by the deviation from budget at the end of each year which has been very, very small. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. The LGA increase of \$52,973 does not cover what we believe to be inflationary increases from 2020 to 2021.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2019 year with revenues lower than expenditures by \$474,000 and reserves decreasing to \$4,305,606. As you may recall much of that is due to Fire Station development costs which were approved by the City Council and would be reimbursed to

the fund should you move forward with a project. The projected change to fund balance in 2020 shows an anticipated decrease of \$120,089. The decrease was planned for as a part of the Council approved budget.

Working Plan Thus far - The 2021 budget is not balanced. Expenses will be greater than revenue by about \$97,589. This is not a good or bad thing, it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund, which says the reserve should be "35% to 50% of the following years budgeted expenditures", we believe this is acceptable.

In the budget we will have a projected fund balance of \$3,748,811 at the end of budget year 2021. Based on our current projections, the reserve percentage for the end of 2020 will be approximately 46.5% and end in 2021 at 44.4%. This doesn't include the restricted balance shown for Fire equipment in the amount of \$67,500.

It is important to note that modest wage changes and normal adjustments to fuel and other consumable items in your budget means that each year, assuming no other changes take place, you will see an increase in cost somewhere between \$175,000 and \$250,000 in an \$8.5 million budget. Our belief is that steady, moderate change over a number of years is better than large increases or decreases from year to year.

General Fund expenditures are planned for an increase of \$113,525 over the 2020 budget driven by personnel costs, park improvements, City Hall and Public Works building maintenance, and some capital. Alternatives to this increase are discussed later in the memo.

Some of the tools used to provide the 2021 budget year include:

- Enterprise Fund transfers have been estimated based on projected sales for the 2020 year. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Wage modifications for all union and non-union are approximately 2%. We anticipate a few selected areas where market adjustments and Pay Equity compliance changes will be recommended.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen in the past.
- St. Peter Community Center 2009 debt is paid in full.
- Fire Relief Association levy remains at \$0 for the 2021 year. No additional funds are needed at this time.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2019 fund balance will be approximately \$127,035.
- 2021 Local Government Aid is planned to receive \$52,973 over the 2020 allocation. This is a total of \$3,228,416.
- The grant application for the fire truck was not approved and there is currently \$86,000 in that fund; therefore, no levy for this is planned. If a new grant application for a truck is approved in 2021, a possible \$60,000 match will be funded by the \$86,000 with possible levy increases in future years to fund the remaining cost.

- Equipment Certificate for is planned for \$591,000. This is larger than normal driven by the Community Spirit Park restrooms. The breakdown is as follows:
 - \$ 34,000 net cost of a new squad car (one funded here and one with cash)
 - \$ 90,000 Fair Snow Blower (Replacement Streets)
 - \$ 60,000 Traverse Lift (PW Admin)
 - \$ 45,000 Front End Mower (Replacement Parks)
 - \$ 45,000 Kabota Tractor (Replacement Parks)
 - \$ 37,000 Tool Cat (Replacement Parks)
 - \$ 40,000 Pickle Ball Courts Vet's Field (Parks)
 - \$ 40,000 Park Enhancements MN Square (Parks)
 - \$200,000 Restroom at Community Spirit Park (Parks)

One additional note about the Community Spirit Park restroom work - this is being pursued based on our past discussion and my hope to take advantage of the need for the School District to spend remaining bond proceeds in a timely fashion. Partnering on the construction will save us both money and gets you closer to the building out of amenities that was planned for at that location.

Below are items that we discussed earlier and some items we just think you should have an opportunity to understand and discuss.

- There will be no planned system-wide increase in program recreation fees for 2021. We believe the increase in 2018 brought us closer to our 40/60 cost split goal between fees and levy.
- The budget includes Coalition of Greater Minnesota Cities membership (\$21,000). This is one you may want to take a moment to discuss as your general rule in the past was "if we pay for membership we should actively participate."
- You have also discussed other long-term projects for the future that are not funded as a part of this budget, Fire Station, (land purchase and design fees have been paid with reserves in 2019-2020 of approximately \$466,000), City Hall, other parks enhancements, field house, Township Road 361, and ongoing Sidewalk Enhancement Plan (ended after three years of Council funding commitment of \$50,000 per year) are probably the most notable.
- The Electric Fund will likely not see a rate increase in January 2021, however the environmental services budget did have increases effective July 1, 2020.

Special Revenue Funds:

The Library fund allocated 2021 tax levy of \$283,640 is the same amount as 2020. Your last levy increase (\$10,682) was in 2018. Library expenses will be \$91,756 above revenues, continuing the same level programming as in 2020. The State requires a minimum maintenance of effort, which means they regulate the minimum that is required to be contributed to library systems by cities and counties.

Operations of the Community Center will be funded by tax levy of \$170,000 – a \$35,000 increase over 2020 as the final debt payment was made in February 2020. Remember this is based on the plan for use of the now completed debt service that allows some growth in Community Center Fund reserves providing for future maintenance as the building is now twenty years old. Revenue consists of \$170,000 tax levy, rental income and transfers from other funds. The Community Center revenue will be \$79,981 above expenditures, and the fund balance is projected to increase to \$266,720 at the end of 2021.

Miscellaneous things to consider -

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of Enterprise Funds in a more targeted way. We can discuss this now, but it may be more valuable during your Enterprise funds or Goal Session discussions.
- We have also assembled a list of some of the “outside the box” ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
 - Additional modifications to fees. (Yearly adjustments are always reviewed.)
 - Payment in lieu of taxes from other entities that are not taxed now. (This is an effort that may take a number of years to execute.)
 - Modification to assessment policies that puts more burden on individual taxpayers rather than the General Fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from being assessable to being paid by the City.
 - When to take or use savings from the Insurance Fund. That’s the \$150,000.
 - Additional enterprise funds contributing to the General Fund.
 - Targeted utility increases.
 - Franchise fees (as exemplified by a natural gas fee).
 - Sales tax targeted towards specific capital improvements as you are discussing with the Fire Station.
 - Use of other funds to transfer in revenues.
 - Any others you may have or we may come up with.
- It is important to understand that our reserves are within our fund balance policy, but there are still areas of volatility that could substantially influence the final 2020 or a 2021 outcome. Those items that are our highest concerns include:

- State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
- Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
- Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

We have proposed operational budgets as follows:

- General Fund of \$8,436,162;
- Special Revenue Funds of \$1,947,916;
- Debt Service Funds of \$1,139,189;
- Capital Funds of \$839,000;
- Agency Funds of \$6,815.

All purchases and projects must be approved by the City Council if they exceed the amounts in the purchase policy.

Generally speaking, an increase in your levy of \$10,000 means an increase in your tax rate of 0.16. A decrease in your levy of \$10,000 means a decrease in your tax rate of 0.16.

ALTERNATIVES/VARIATIONS

There are so many variations that we could review and frankly, we would not know where to start but here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Additional cuts. This would mean changes in service levels compared to the 2020 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$146,500 in capital equipment remaining, in the General Fund budget. You could issue Equipment Certificate debt rather than use cash. There are some interesting things we could do here, but all certainly fall within the realm of the Council's sense of what is best.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. I am sure you can all imagine things you would like to do if resources are provided. Again, this is a call for the Council to make. One caution here, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to

provide a service in 2020 and then in 2021 we discontinue it and then in 2022 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.

- Restrict or assign reserves within the fund balance policy to a building/equipment fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.
- The General Fund Summary indicates a fund balance decrease of \$120,089 and reserves to 44.4% at the end of 2021
- There are many, many more.

In summary, we are proposing a budget and suggesting a preliminary levy that will decrease your projected tax rate from 51.58 to 51.53 based on a gross levy increase of \$102,2300 or 3.16%. The 2021 budget is not balanced. Expenditures are higher than revenues. Based on the proposed budget we will have a projected fund balance of \$3,336,746 at the end of budget year 2021. Our current projections show the reserve percentage for the end of 2020 will likely be 46.5% and by the end 2021 at 44.4%. Again, what this means is if a homeowner's property valuation hasn't changed from 2020, their City share of the tax bill on a \$150,000 home would decrease approximately \$0.62 per year from the 2020 tax year.

Please let us know if we can provide any additional information or clarity anything before your meeting on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns on this agenda item.

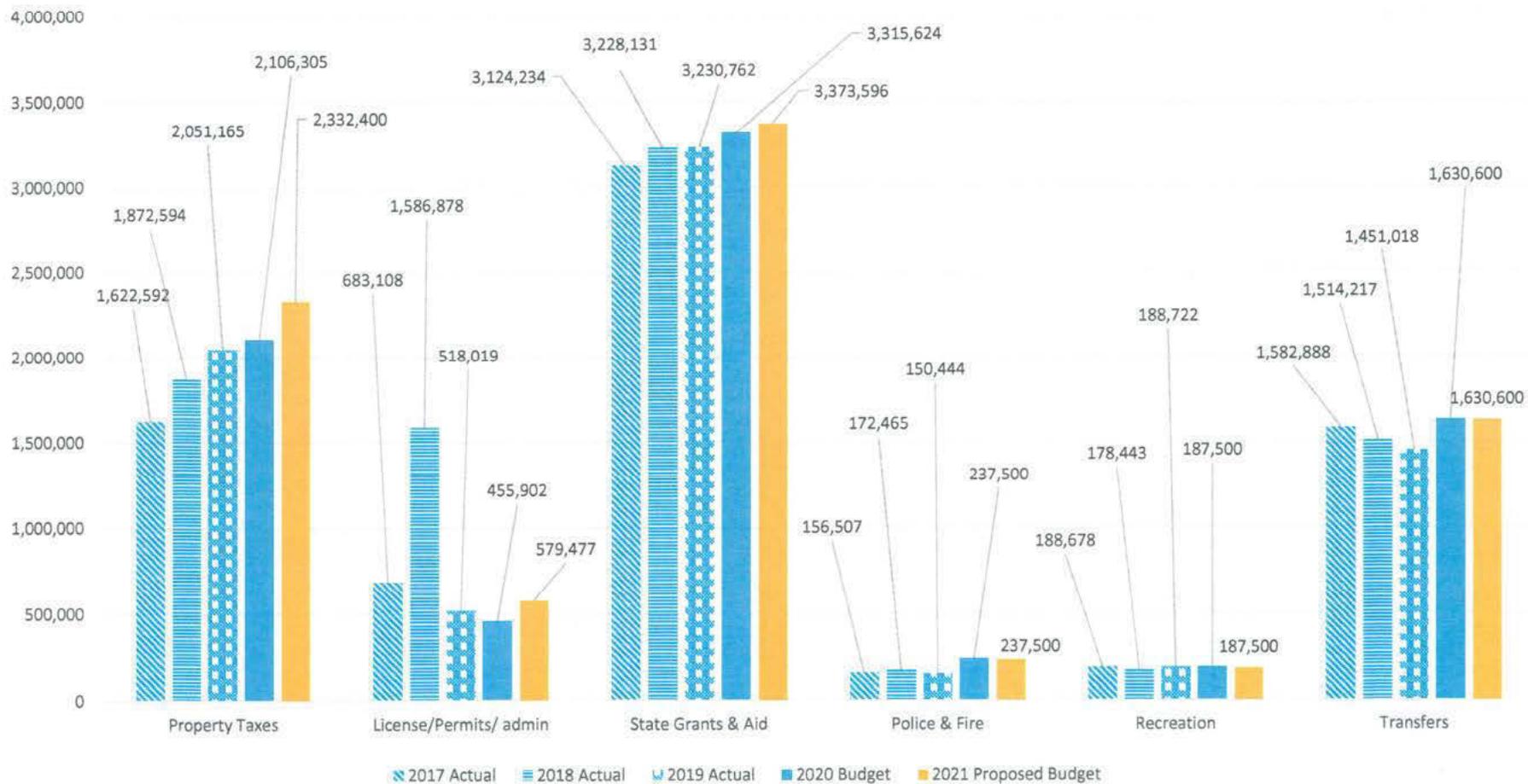
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General Fund Revenue Summary														
	2014	2015	2016	2017	2017	2018	2019	2019	2020	2021				
	Actual	Actual	Actual	Budget	Actual	Actual	Budget	Actual	Budget	Proposed	VS	change		
										Budget	2020 Budget	over prior Budget		
Property Taxes	1,333,157	1,345,824	1,446,809	1,444,614	1,527,279	1,771,568	1,892,625	1,950,872	2,051,905	2,278,000	226,095	20.36%		
Other Taxes	87,652	89,114	93,654	88,800	95,313	101,026	54,250	100,293	54,400	54,400	0	0.28%		
Licenses & Permits	316,846	244,556	423,761	467,140	283,358	823,845	147,245	151,729	147,150	280,725	133,575	90.65%		
State Grants and Aids	3,054,414	3,088,096	3,176,714	3,096,786	3,124,234	3,228,131	3,189,525	3,230,762	3,315,624	3,373,596	57,972	5.77%		
Administrative Fees	141,058	116,540	197,579	104,210	115,343	468,529	57,330	31,528	58,230	13,230	(45,000)	-76.92%		
Police & Fire	138,727	141,386	145,828	137,200	156,507	172,465	171,280	150,444	237,500	237,500	0	38.66%		
Streets /Refuse Sales	21,010	18,840	18,533	14,800	45,287	37,863	14,800	51,608	48,800	48,800	0	229.73%		
Recreation	167,181	190,393	180,566	211,500	188,678	178,443	174,000	188,722	187,500	187,500	0	7.76%		
Fines & Penalties	67,015	56,279	49,021	52,500	46,623	48,948	53,000	42,630	45,500	45,500	0	-14.15%		
Interest & Misc Income	112,604	154,372	181,448	51,202	192,497	207,693	83,222	240,524	156,222	191,222	35,000	129.77%		
Reserves							195,000	0	0	0	0	-100.00%		
Transfer from other Funds	0	10,053	32,433	25,000	87,869	18,646	10,600	24,103	125,600	125,600	0	1084.91%		
Utility Fund Transfers	1,397,660	1,299,239	1,471,173	1,447,000	1,495,019	1,495,571	1,505,000	1,426,915	1,505,000	1,505,000	0	0.00%		
Total Revenues	6,837,324	6,754,692	7,417,519	7,140,752	7,358,007	8,552,728	7,547,877	7,590,130	7,933,431	8,341,073	407,642			
% increase (decrease) over prior budget:	4.57%	3.60%	13.77%	4.44%	7.62%	26.62%	2.58%	-11.25%	5.11%	9.27%				

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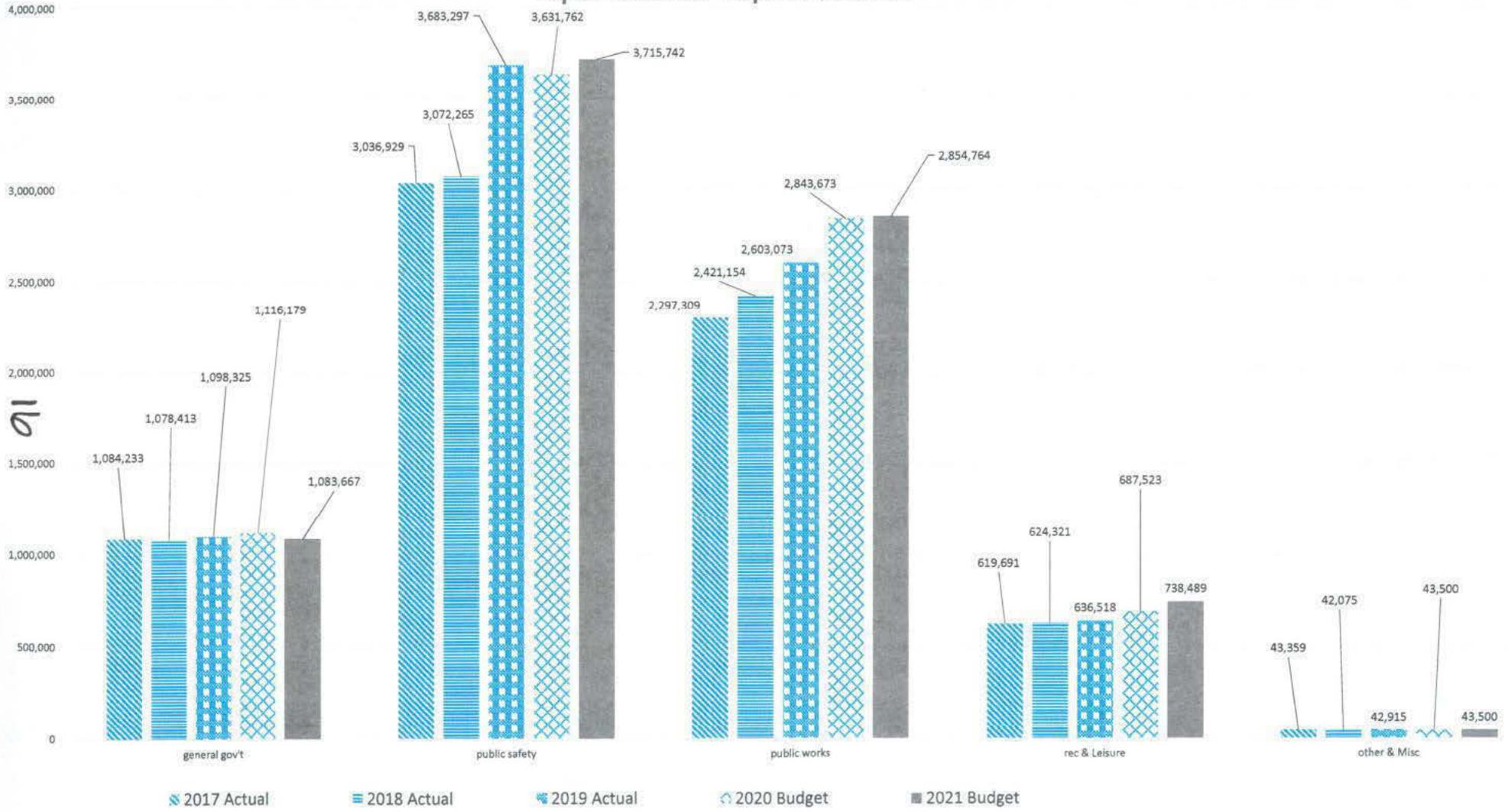
Revenues



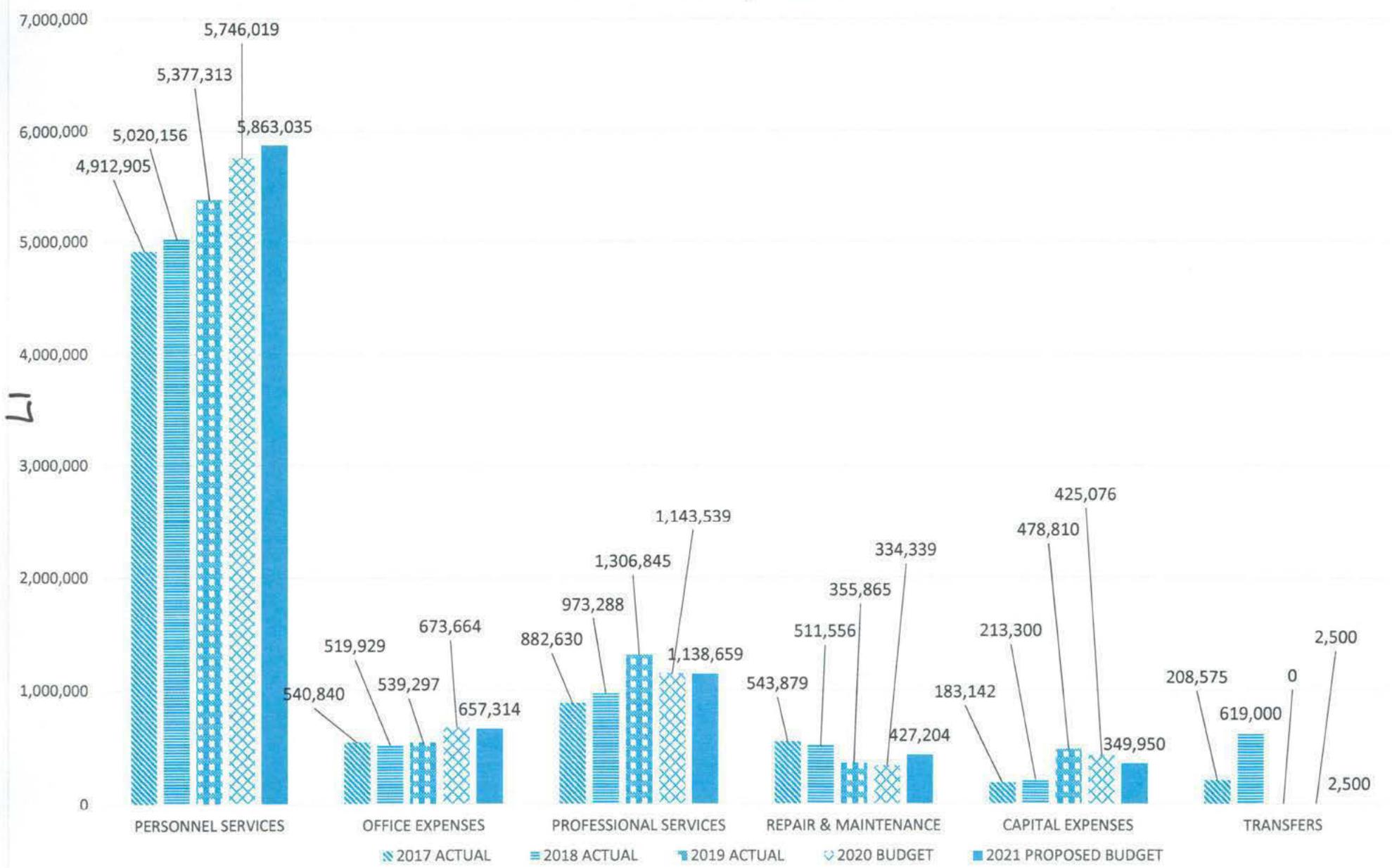
General Fund Expenditure Summary													
	2014	2015	2016	2017	2017	2018	2019	2019	2020	2021		change	
	Actual	Actual	Actual	Budget	Actual	Actual	Budget	Actual	Budget	Proposed		over prior	
										Budget		Budget	
Mayor and Council	38,177	43,258	54,263	58,672	53,140	54,445	61,202	50,784	62,924	62,924	0	2.81%	
City Administrator	179,621	196,934	201,779	203,022	209,347	173,189	177,588	178,631	160,333	203,800	43,467	14.76%	
City Clerk	62,688	62,750	66,031	71,774	70,279	71,532	76,064	78,487	79,794	81,699	1,905	7.41%	
Elections	14,134	26,590	23,381	30,986	13,931	30,357	26,299	18,216	32,762	17,712	(15,050)	-32.65%	
Finance Department	233,813	238,418	252,014	296,455	286,460	302,685	323,597	321,076	305,081	238,125	(66,956)	-26.41%	
Legal Services	140,406	130,880	145,421	141,000	155,750	159,320	147,000	151,688	147,000	147,000	0	0.00%	
Municipal Building	97,651	166,248	100,811	158,473	115,771	110,959	134,270	114,635	135,807	137,824	2,017	2.65%	
Police Department	2,072,157	2,056,752	2,143,532	2,308,264	2,286,972	2,348,686	2,489,614	2,478,906	2,726,938	2,790,685	63,747	12.09%	
Fire Department	317,252	332,053	437,545	392,780	432,463	376,945	408,100	865,289	522,558	525,573	3,015	28.79%	
Building Inspections	194,430	204,507	215,422	212,355	227,692	257,396	236,118	244,763	266,157	277,825	11,668	17.66%	
Emergency Management	1,018	1,039	1,401	7,137	981	293	8,137	749	8,137	8,137	0	0.00%	
Community Service	80,295	80,215	84,061	93,360	88,821	88,945	102,786	93,590	107,972	113,522	5,550	10.45%	
Public Works Administration	89,949	85,594	93,494	89,301	114,190	115,631	157,755	136,642	135,425	152,437	17,012	-3.37%	
Streets	1,085,857	1,100,222	1,200,117	1,218,342	1,204,900	1,235,502	1,354,857	1,350,308	1,435,182	1,460,221	25,039	7.78%	
Street Lighting	87,112	104,225	105,509	120,260	104,817	70,050	115,000	44,894	70,000	50,000	(20,000)	-56.52%	
Senior Coordinator	33,578	31,108	37,106	35,371	33,408	41,530	39,215	37,346	41,552	42,965	1,413	9.58%	
Recreation and Leisure Services	349,293	391,101	394,309	423,119	367,937	394,254	393,221	419,757	438,727	459,180	20,453	16.77%	
Swimming Pool	173,231	157,331	181,405	196,956	200,224	188,537	196,307	179,415	207,244	236,344	29,100	20.40%	
Skating Rinks	16,233	16,446	16,185	17,056	18,122	0	0	0	0	0	0	#DIV/0!	
Parks	671,087	668,953	723,276	1,003,890	873,402	999,971	1,024,181	1,071,229	1,203,066	1,192,106	(10,960)	16.40%	
Community Development	150,815	158,229	161,331	172,502	179,555	175,926	185,050	184,808	192,478	194,583	2,105	5.15%	
Unallocated - Insurance	7,880	8,733	21	0	12,853	11,458	12,000	12,281	12,500	12,500	0	4.17%	
Unallocated - Memberships	27,357	28,892	29,229	30,000	30,506	30,617	31,000	30,634	31,000	31,000	0	0.00%	
Unallocated - Miscellaneous	289,560	0	0	2,500	0	0	2,500	0	0	0	0	-100.00%	
Total Expenditures	6,413,594	6,290,478	6,667,643	7,283,575	7,081,521	7,238,228	7,701,861	8,064,128	8,322,637	8,436,162	113,525		
Other Transfers Out (In)	466,069	452,500	402,600	83,900	208,575	619,000	197,500	0	2,500	2,500	0		
NET OPERATIONS:	(42,339)	11,714	347,276	(226,723)	67,911	695,500	(351,484)	(473,998)	(391,706)	(97,589)	294,117	-72.24%	
% increase (decrease) over prior year:	2.91%	-1.92%	6.00%	13.56%	6.21%	2.21%	6.41%	11.41%	3.21%	1.36%			
Beginning Fund Balance	3,515,994	3,473,655	3,485,369	3,832,645	3,832,645	3,900,557	4,854,944	4,854,944	4,305,606	3,913,900			
Restricted		7,500	15,000	22,500	22,500	30,000	37,500	37,500	45,000	67,500			
Ending Fund Balance	3,473,655	3,477,869	3,817,645	3,583,422	3,878,055	4,824,944	4,465,960	4,268,106	3,868,900	3,748,811			
Percent of next year budget	55.2%	52.2%	52.4%	46.5%	50.4%	62.6%							
Percent of same year budget							58.0%	52.9%	46.5%	44.4%			

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Operational Expenditures



General Fund Expenditures



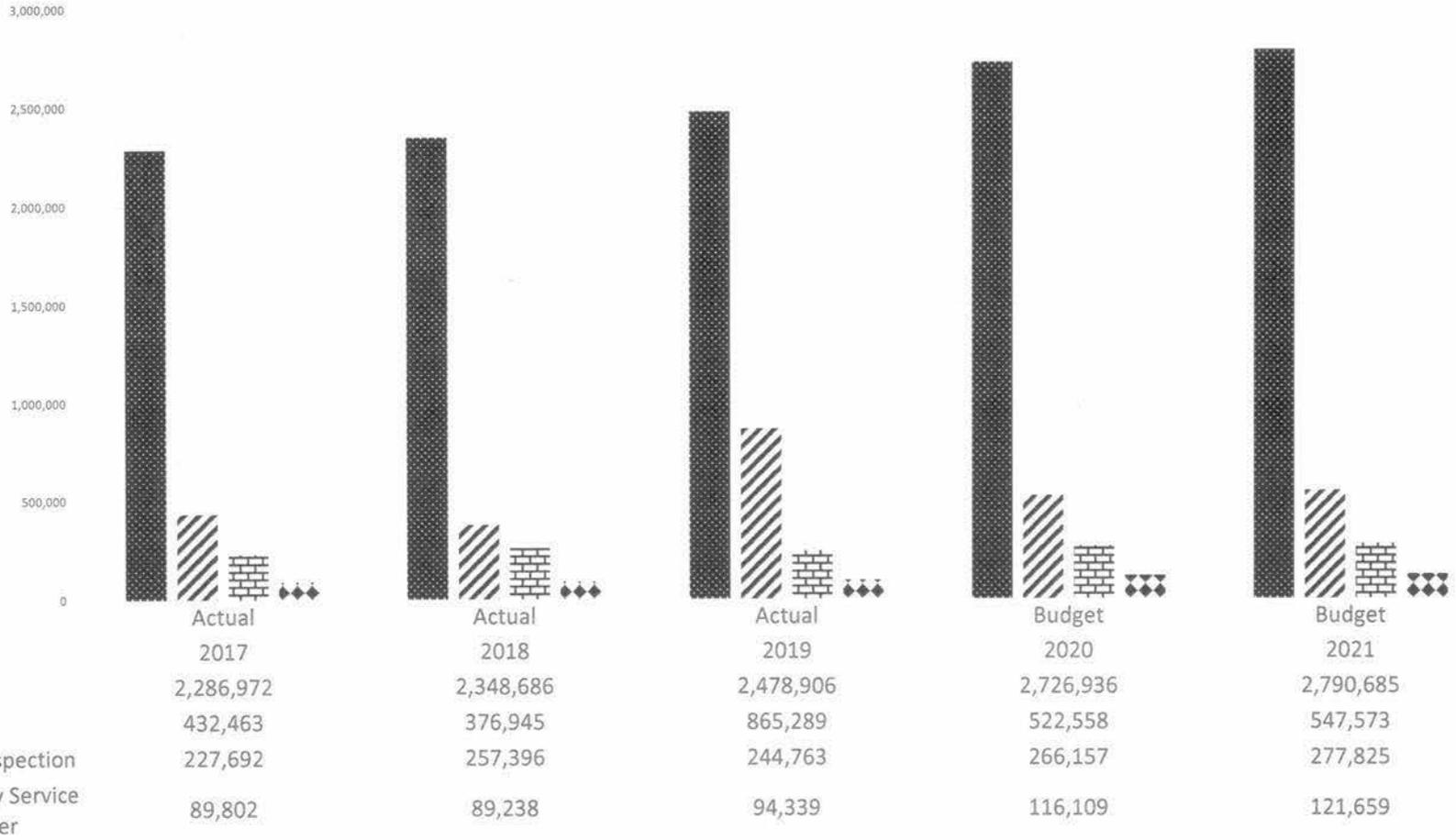
101-GENERAL FUND						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	4,912,905	5,020,156	5,377,313	5,746,019	5,863,035	117,016
OFFICE EXPENSES	540,840	519,929	539,297	673,664	657,314	-16,350
PROFESSIONAL SERVICES	882,630	973,288	1,306,845	1,143,539	1,138,659	-4,880
REPAIR & MAINTENANCE	543,879	511,556	355,865	334,339	427,204	92,865
CAPITAL EXPENSES	183,142	213,300	478,810	425,076	349,950	-75,126
TRANSFERS	208,575	619,000	0	2,500	2,500	0
TOTAL EXPENDITURES	7,271,971	7,857,229	8,058,130	8,325,137	8,438,662	113,525
211 - LIBRARY						
18	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	250,133	264,190	285,151	290,207	298,151	7,944
OFFICE EXPENSES	20,183	19,609	28,292	23,300	25,000	1,700
PROFESSIONAL SERVICES	73,815	74,949	76,330	79,880	81,245	1,365
REPAIR & MAINTENANCE	32,592	31,451	32,001	30,600	29,600	-1,000
CAPITAL EXPENSES	74,559	49,732	37,397	41,000	55,000	14,000
TRANSFERS	0	0	0	0	0	0
TOTAL EXPENDITURES	451,282	439,931	459,171	464,987	488,996	24,009
213-SPPA						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	15,380	10,879	10,853	22,542	23,093	551
OFFICE EXPENSES	2,158	375	917	2,000	2,000	0
PROFESSIONAL SERVICES	4,392	3,448	4,144	5,655	5,655	0
REPAIR & MAINTENANCE	430	132	218	1,000	1,000	0
CAPITAL EXPENSES	297	0	0	5,000	11,000	6,000
TRANSFERS	0	0	0	0	10,000	10,000
TOTAL EXPENDITURES	22,657	14,834	16,132	36,197	52,748	16,551
217- COMMUNITY CENTER						
	2017	2018	2019	2020	2021	2021 Budget
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	VS
					BUDGET	2020 Budget
PERSONNEL SERVICES	164,015	169,256	173,000	178,262	182,817	4,555
OFFICE EXPENSES	39,587	38,771	43,354	48,475	62,650	14,175
PROFESSIONAL SERVICES	147,836	125,838	116,107	157,405	157,405	0
REPAIR & MAINTENANCE	42,792	18,151	16,266	32,000	32,000	0
CAPITAL EXPENSES	62,088	42,647	23,478	68,200	16,100	-52,100
TRANSFERS	42,280	0	0	0	0	0
TOTAL EXPENDITURES	498,598	394,663	372,205	484,342	450,972	-33,370

police \$8.7k R&M and Uniforms; Parks Oper Supplies \$15.9k

Equip Cert \$319k and \$200k CSP Restrooms Removed

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Public Safety



CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2020, COLLECTIBLE IN 2021

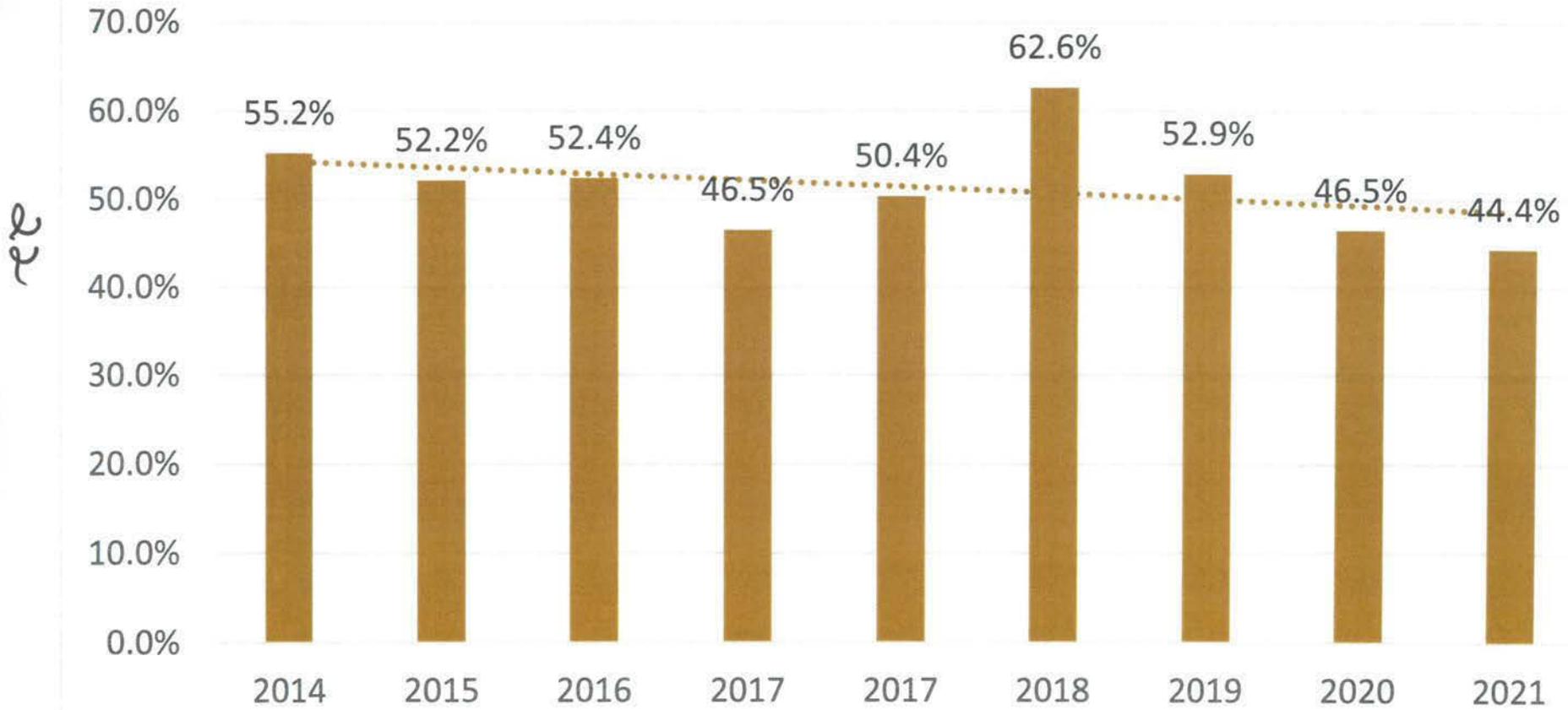
	Certified:		2015		2016		2017		2018		2019		2020
	2014	2015	2015	2016	2016	2017	2017	2018	2018	2019	2020	2020	2021
Payable:	2015	2016	2016	2017	2017	2018	2018	2019	2019	2020	2020	2020	2021
General Fund	1,308,614	1,416,614	1,494,614	1,698,127	1,892,625	2,051,905	2,278,000						
\$ increase (decrease) in General Fund	3,000	108,000	78,000	203,513	194,498	159,280	226,095						
% increase (decrease) in General Fund	0.23%	8.25%	5.51%	13.62%	11.45%	8.42%	11.02%						
Public Library	220,133	220,133	220,133	270,133	283,640	283,640	283,640						
Community Center		0	0	0	0	135,000	170,000						
Park Enhancement fund		0	0	0	0	100,000	100,000						
N Firefighter's Relief	8,000	0	0	0	0	0	0						
Special Levies:													
A Bonded Indebtedness													
09 Public Project Revenue Bond (SPCC)	284,055	283,593	284,025	286,275	286,500	36,500	0						
2018 MN Square Pavilion Bldg 20yr					0	92,150	92,150						
B Certificates of Indebtedness													
Expired Equipment Certificates	0	0	0	0	0	0	0						
'10 Equipment Certificate	31,132	0	0	0	0	0	0						
'11 Equipment Certificate	20,235	19,590	0	0	0	0	0						
'12 Equipment Certificate	47,500	47,500	47,500	0	0	0	0						
'13 Equipment Certificate - Fire Truck	105,206	101,148	100,435	99,390	98,345	96,920	0						
'14 Equipment Certificate	67,979	67,980	67,980	67,980									
'15 Equipment Certificate	57,500	50,250	50,250	50,250	49,980								
'16 Equipment Certificate		57,500	81,400	81,400	81,400	81,400	0						
'17 Equipment Certificate			80,000	65,000	65,000	65,000	65,000						
'18 Equipment Certificate	0			66,100	61,000	61,000	61,000						
'19 Equipment Certificate					103,100	98,000	96,000						
'20 Equipment Certificate						83,000	75,455						
'21 Equipment Certificate							115,500						
'22 Equipment Certificate													
C Bonds of another local unit of Gov't													
J Pera Employer rate inc. after 6/30/01	0	0	0	0	0	0	0						
Reduction of Reserve Deficit	0	0	0	0	0	0	0						
Allocation for Sidewalk Improvements	0	0	50,000	0	50,000	50,000	0						
Abatement for ISJ Clinic	20,000	20,000	17,000	17,000	17,000								
Special Levies:	633,607	647,561	778,590	733,395	812,325	663,971	505,106						
Levy applicable to levy limits:	na	na	1,714,747	1,968,260	2,176,265	2,570,545	2,831,640						
TOTAL GROSS LEVY:	2,170,354	2,284,308	2,493,337	2,701,655	2,988,590	3,234,516	3,336,746						
% increase(decrease) over prior levy	1.85%	5.25%	9.15%	8.35%	10.62%	8.23%	3.16%						
Tax Rate: City	46.79	47.27	49.08	50.01	50.27	51.58	51.53						
Tax Rate: Total													
Taxable Market Value	459,425,700	474,894,400	500,144,400	529,133,100	569,719,300								
Exempt Market Value	277,106,400	277,106,400	327,529,200	327,529,200	327,529,200								
Net Tax Capacity	4,638,662	4,832,749	5,080,145	5,402,326	5,959,492	6,270,840	6,475,806						

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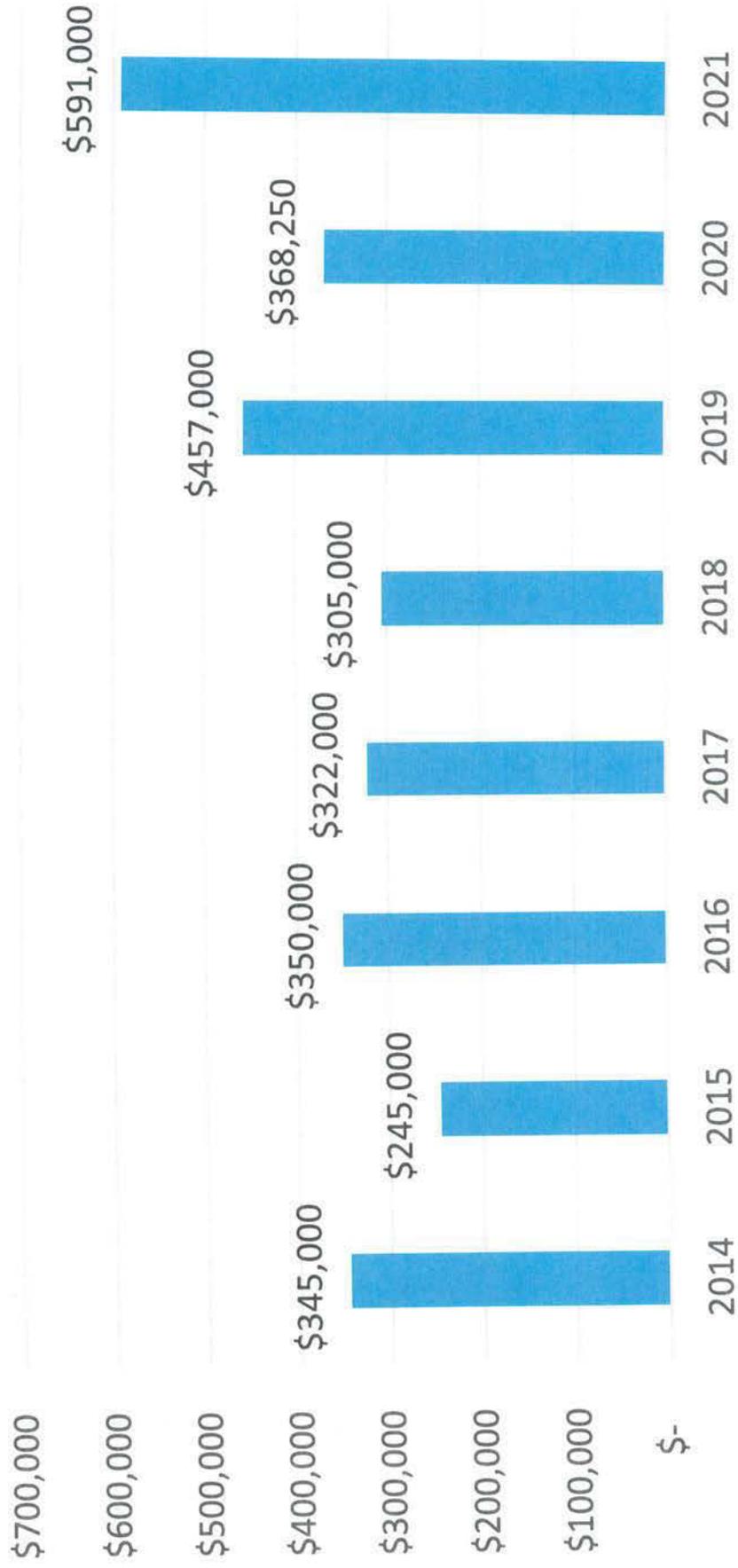
TAX RATE



General Fund Reserve %



EQUIPMENT CERTIFICATE VALUES



City Tax Comparison (not total tax bill)
3.3% increase in tax capacity

2021 tax capacity	6,475,806	2021 levy	\$3,336,746	City extension rate =	0.5153
2020 tax capacity	6,270,840	2020 levy	\$3,234,516	City extension rate =	0.5158
2019 tax capacity	5,959,492	2019 levy	\$2,995,837	City extension rate =	0.50270
2018 tax capacity	5,402,326	2018 levy	\$2,701,703	City extension rate =	0.50010

If, your taxable Market Value is	2021 <u>Prelm tax</u>	2020 <u>final tax</u>	Annual change if MV <u>stays the same</u>	If, your taxable Market value increased 2.5%	Annual Change from 2020	
					2021 <u>tax</u>	<u>Change from 2020</u>
<u>Homestead value with MV exclusion =</u>						
\$ 60,000	185.51	185.69	(0.18)	61,500	190.15	4.46
\$ 76,000	234.98	235.20	(0.23)	77,900	240.85	5.65
\$ 100,000	369.78	370.14	(0.36)	102,500	383.82	13.68
\$ 150,000	650.62	651.25	(0.63)	153,750	671.68	20.43
\$ 250,000	1,212.29	1,213.47	(1.18)	256,250	1,247.40	33.93
\$ <i>h</i> 413,800	2,132.32	2,134.39	(2.07)	424,145	2,190.43	56.04
<u>4+ rental housing =</u>						
\$ 110,000	708.54	709.23	(0.69)	112,750	726.25	17.03
\$ 150,000	966.19	967.13	(0.94)	153,750	990.34	23.22
\$ 200,000	1,288.25	1,289.50	(1.25)	205,000	1,320.46	30.96
\$ 250,000	1,610.31	1,611.88	(1.56)	256,250	1,650.57	38.70
<u>Commercial/Industrial =</u>						
\$ 150,000	1,159.43	1,160.55	(1.13)	153,750	1,198.07	37.52
\$ 175,000	1,417.08	1,418.45	(1.38)	179,375	1,462.16	43.71
\$ 200,000	1,674.73	1,676.35	(1.63)	205,000	1,726.26	49.90
\$ 250,000	2,190.03	2,192.15	(2.13)	256,250	2,254.44	62.29
\$ 1,000,000	9,919.53	9,929.15	(9.63)	1,025,000	10,177.18	248.02

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
TAXES									
31010	CURRENT PROPERTY TAX	1,527,279	1,771,568	1,950,872	2,051,905	1,125,387	2,051,905	2,278,000	
	TOTAL TAXES	1,527,279	1,771,568	1,950,872	2,051,905	1,125,387	2,051,905	2,278,000	
31010	CURRENT PROPERTY TAX	PERMANENT NOTES: Paid June and December of each year.							
OTHER TAXES									
31410	HOTEL/MOTEL TAX	2,003	2,036	2,840	2,000	715	2,000	2,000	
31810	CABLE TV FRANCHISE TAX	93,310	98,990	97,453	52,400	22,663	52,400	52,400	
	TOTAL OTHER TAXES	95,313	101,026	100,293	54,400	23,379	54,400	54,400	
LICENSES & PERMITS									
32111	ON-SALE LIQUOR	17,160	16,090	17,800	15,800	11,320	15,800	14,300	
32112	CLUB LICENSES	0	0	0	0	0	0	0	
32113	SUNDAY ON-SALE	2,200	2,200	2,200	2,200	2,000	2,200	2,200	
32114	BOTTLE CLUB LICENSES	0	0	0	0	0	0	0	
32115	WINE LICENSES	265	265	265	530	530	530	530	
32116	OFF-SALE LIQUOR	900	900	750	750	900	750	750	
32117	ON-SALE 3.2 BEER-ANNUAL	605	835	265	530	605	530	530	
32118	ON-SALE 3.2 BEER-TEMPORARY	150	225	200	150	100	150	150	
32119	OFF-SALE 3.2 BEER-ANNUAL	750	900	755	600	300	600	600	
32163	TREE WORKERS	660	600	650	650	710	650	650	
32164	PEDDLERS	500	650	750	250	200	250	200	
32165	TAXI CAB FEES	900	100	80	160	0	160	0	
32166	WASTE HAULERS	360	120	240	360	360	360	360	
32171	AMUSEMENT DEVICES	50	105	105	90	0	90	90	
32174	GAMBLING	355	320	440	250	180	250	200	
32175	DANCE	150	195	195	30	15	30	165	
32176	FIRE WORKS	0	0	0	0	0	0	0	
32177	SHOWS	295	195	240	200	0	200	200	
32180	TOBACCO	1,300	1,450	1,450	1,200	250	1,200	1,200	
32181	SOFT DRINK	1,055	1,020	1,020	1,000	170	1,000	900	
32182	RENTAL HOUSING PERMITS	24,984	22,832	29,280	23,000	9,836	23,000	23,000	
32184	MOBILE HM INSTALLATION PERM	405	1,755	0	500	135	500	500	
32186	FIRE INSPECTIONS	495	810	360	500	301	500	500	
32211	BUILDING/DEMOLITION PERMITS	195,148	724,042	67,133	80,000	45,311	80,000	210,000	
32212	STATE SURCHARGES	11,093	18,313	4,503	5,500	3,060	5,500	5,600	
32213	PLUMBER PERMIT/LICENSE	5,033	11,850	2,192	5,000	1,136	5,000	5,000	
32214	MECHANICAL PERMITS	10,549	14,874	12,643	5,000	3,553	5,000	5,000	
32215	SIGN PERMIT	1,150	1,250	1,650	1,000	530	1,000	700	
32241	DOG LICENSES	6,397	324	6,115	300	173	300	6,000	
32242	CAT LICENSE	74	1,186	99	1,200	1,149	1,200	1,100	
32243	PUBLICATION FEE	0	0	0	0	0	0	0	
32250	PARKING PERMITS	375	440	315	350	30	350	250	

101-GENERAL FUND

REVENUES (----- 2020 -----) (----- 2021 -----)

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	2020 Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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32260	EXCAVATION PERMITS	0	0	0	0	0	0	
32261	MOVING PERMITS	0	0	35	50	0	50	
	TOTAL LICENSES & PERMITS	283,358	823,845	151,729	147,150	82,854	147,150	280,725

32115 WINE LICENSES PERMANENT NOTES:
 \$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL PERMANENT NOTES:
 \$265 for annual license

32182 RENTAL HOUSING PERMITS PERMANENT NOTES:
 1/2 of the rentals pay each year. 2 yrs collection approx \$51,000.

32211 BUILDING/DEMOLITION PERMITS NEXT YEAR NOTES:
 2021 Includes GAC LUND Center, but not Kwik Trip North

STATE AID/GRANTS

33401	LOCAL GOVERNMENT AID	2,963,486	3,039,687	3,044,145	3,170,444	0	3,170,444	3,228,416
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0
33416	POLICE TRAINING REIMBURSEMENT	4,133	13,398	12,924	4,500	0	4,500	4,500
33418	MUNICIPAL STATE AID-STREET	22,680	21,660	21,660	22,680	10,830	22,680	22,680
33421	POLICE AID	114,763	121,076	124,417	110,000	0	110,000	110,000
33422	OTHER STATE GRANTS & AID	19,173	32,310	27,616	8,000	169,183	8,000	8,000
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0
33426	COPS	0	0	0	0	0	0	0
	TOTAL STATE AID/GRANTS	3,124,234	3,228,131	3,230,762	3,315,624	180,012	3,315,624	3,373,596

33422 OTHER STATE GRANTS & AID PERMANENT NOTES:
 pera

FEES

34103	ZONING & SUBDIVISIONS FEES	3,025	2,600	1,100	1,500	750	1,500	1,500
34104	PLAN CHECKING FEES	103,225	457,237	22,462	51,000	19,301	51,000	6,000
34105	SALES OF MAPS & PUBLICATION	153	112	63	100	6	100	100
34107	ASSESSMENT SEARCHES	8,715	8,430	7,763	5,600	3,263	5,600	5,600
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0
34110	RETURNED CHECK FEES	180	150	90	0	0	0	0
34111	ELECTION FILING FEES	45	0	50	30	0	30	30
	TOTAL FEES	115,343	468,529	31,528	58,230	23,320	58,230	13,230

34107 ASSESSMENT SEARCHES PERMANENT NOTES:
 2011 fee increase

101-GENERAL FUND

REVENUES	(----- 2020 -----)				(----- 2021 -----)			
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
POLICE & FIRE								
34203	POLICE REPORT	59	53	60	100	48	100	100
34211	INVESTIGATIONS	265	305	400	300	5	300	300
34213	ANIMAL CONTROL FEES	0	0	0	0	0	0	0
34214	OTHER POLICE CHARGES	70,586	75,189	76,408	155,000	150,514	155,000	155,000
34215	IMPOUND FEES	362	240	160	0	0	0	0
34216	BICYCLE FEES	8	11	8	50	4	50	50
34217	DMV RECORDS	0	0	76	50	0	50	50
34221	FIRE CONTRACTS	84,377	95,967	72,782	82,000	90,927	82,000	82,000
34222	OTHER FIRE CHARGES	850	700	550	0	0	0	0
	TOTAL POLICE & FIRE	156,507	172,465	150,444	237,500	241,497	237,500	237,500

34214 OTHER POLICE CHARGES PERMANENT NOTES:
 GAC; Police Liason

STREETS/REFUSE SALES								
34301	STREET, SIDEWALK, CURB REPAIR	42,803	34,445	50,289	48,000	14,459	48,000	48,000
34303	MATERIAL SALES	1,729	0	0	0	183	0	0
34304	EQUIPMENT RENTALS	0	0	0	0	0	0	0
34305	R-O-W INSPECTIONS	0	0	0	0	0	0	0
34402	STREET SANITATION CHARGES	125	0	0	0	0	0	0
34405	WEED/SNOW REMOVAL CHARGES	630	3,418	1,320	800	1,360	800	800
	TOTAL STREETS/REFUSE SALES	45,287	37,863	51,608	48,800	16,002	48,800	48,800

34301 STREET, SIDEWALK, CURB REPAIR PERMANENT NOTES:
 \$14,000 - GAC Donation.

RECREATION								
34700	CULTURE-REC CHARGES FOR SERVIC	86,292	82,223	90,103	94,000	13,457	94,000	94,000
34710	SENIOR REVENUES	17,689	17,058	12,479	15,000	2,925	15,000	15,000
34720	SWIMMING POOL FEES	51,026	48,316	53,580	45,500	0	45,500	45,500
34740	PARK & RECREATION CONCESSIONS	13,527	12,981	14,333	11,000	0	11,000	11,000
34780	PARK FEES	3,502	3,266	4,192	3,000	1,095	3,000	3,000
34791	CAMPGROUND FEES	13,642	7,098	8,036	7,000	0	7,000	7,000
34900	OTHER RECREATION REVENUES	3,000	7,500	6,000	12,000	0	12,000	12,000
	TOTAL RECREATION	188,678	178,443	188,722	187,500	17,478	187,500	187,500

34700 CULTURE-REC CHARGES FOR SERVIC CURRENT YEAR NOTES:
 Added in \$4,000 on Aug 7, 2019 for new rec software cost is
 in the expense not revenue reduction SV

34900 OTHER RECREATION REVENUES CURRENT YEAR NOTES:
 New Recreation Software; PAL Lift Reimbursement from
 Community Ed/School Districk \$4,500

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES		2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
FINES & PENALTIES									
35101	COURT FINES	42,773	43,684	39,005	42,500	15,613	42,500	42,500	
35102	PARKING FINES	3,850	5,264	3,625	3,000	4,764	3,000	3,000	
35103	FINES AND PENALTIES	0	0	0	0	0	0	0	
35104	TOBACCO ADMIN. PENALTY	0	0	0	0	0	0	0	
	TOTAL FINES & PENALTIES	46,623	48,948	42,630	45,500	20,377	45,500	45,500	
MISCELLANEOUS									
36101	SPECIAL ASSESSMENT PRINCIPAL	2,284	5,201	15,572	2,000	2,840	2,000	2,000	
36102	SPECIAL ASSESSMENT INTEREST	0	(11)	0	0	72	0	0	
36111	LOAN PRINCIPAL PAYMENTS	0	0	0	0	0	0	0	
36112	LOAN INTEREST PAYMENTS	0	0	0	0	0	0	0	
36200	MISCELLANEOUS REVENUES	10,007	10,359	15,214	10,000	291	10,000	10,000	
	TOTAL MISCELLANEOUS	12,290	15,549	30,786	12,000	3,203	12,000	12,000	
INTEREST INCOME									
36210	INTEREST EARNINGS	18,912	25,594	27,277	17,000	17,026	17,000	17,000	
36212	INVESTMENT MARKET VALUE ADJ	0	(44,487)	44,487	0	0	0	0	
36215	MISCELLANEOUS RENTALS	14,512	14,612	13,321	14,512	7,358	14,512	14,512	
	TOTAL INTEREST INCOME	33,424	(4,281)	85,084	31,512	24,384	31,512	31,512	
RENTAL INCOME									
36223	RENT- AG LAND	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
	TOTAL RENTAL INCOME	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
DONATIONS & REFUNDS									
36230	CONTRIBUTION & DONATIONS FROM	6,025	12,683	0	0	0	0	35,000	
36231	RECREATION CONTRIBUTIONS	5,000	350	0	0	2,200	0	0	
36241	VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250	REFUNDS & REIMBURSEMENTS	115,533	82,032	81,754	43,560	12,719	43,560	43,560	
36255	SHARED COST REIMBURSEMENTS	0	65,122	45,858	67,500	3,243	67,500	67,500	
	TOTAL DONATIONS & REFUNDS	126,557	160,187	127,611	111,060	18,161	111,060	146,060	
36230	CONTRIBUTION & DONATIONS FROM NEXT YEAR NOTES: 2021 PHASE TWO DOG PARK DONATIONS								
FIXED ASSET DISPOSAL									
39101	SALE OF GENERAL FIXED ASSET	18,575	32,538	(4,607)	0	7,540	0	0	
39102	COMPENSATION FOR LOSS OF GENER	0	2,000	0	0	0	0	0	
	TOTAL FIXED ASSET DISPOSAL	18,575	34,538	(4,607)	0	7,540	0	0	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	87,869	18,646	24,103	125,600	0	125,600	125,600	
TOTAL TRANSFER FROM OTHER FUND	87,869	18,646	24,103	125,600	0	125,600	125,600	
39200 TRANSFERS FROM OTHER FUNDS	CURRENT YEAR NOTES: \$100,000 TRANSFER FROM COMMUNITY CENTER TO PARKS							
<u>TRANSFER</u>								
39221 CASH TRANSFER	1,177,436	1,202,331	1,176,502	1,195,000	550,570	1,195,000	1,195,000	
39222 UTILITY CHARGE REIMBURSEMENT	317,583	293,241	250,413	310,000	101,300	310,000	310,000	
TOTAL TRANSFER	1,495,019	1,495,571	1,426,915	1,505,000	651,870	1,505,000	1,505,000	
TOTAL REVENUES	7,358,007	8,552,731	7,590,131	7,933,431	2,437,113	7,933,431	8,341,073	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MAYOR & COUNCIL
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
41110-100	MAYOR & COUNCIL WAGES	44,000	44,367	41,633	44,000	22,000	44,000	44,000
41110-121	MAYOR & COUNCIL PERA CONTR	1,000	1,283	892	1,000	650	1,000	1,000
41110-122	MAYOR & COUNCIL FICA CONTR	1,488	1,159	1,476	1,488	558	1,488	1,488
41110-126	MAYOR & COUNCIL MEDICARE C	638	643	604	638	319	638	638
41110-131	MAYOR & COUNCIL HEALTH INS	0	0	0	0	0	0	0
41110-133	MAYOR & COUNCIL LIFE INSUR	0	0	0	0	0	0	0
41110-151	MAYOR & COUNCIL WORKERS CO	153	144	1,159	1,903	897	1,903	1,903
TOTAL PERSONNEL SERVICES		47,279	47,597	45,764	49,029	24,424	49,029	49,029

41110-100 MAYOR & COUNCIL WAGES PERMANENT NOTES:
 Council will review wages in odd year and if change is made it will take place in the following year.

OFFICE EXPENSES								
41110-200	MAYOR & COUNCIL OFFICE SUP	127	494	147	200	66	200	200
41110-210	MAYOR & COUNCIL OPERATING	388	496	742	100	584	100	100
TOTAL OFFICE EXPENSES		515	990	889	300	650	300	300

41110-210 MAYOR & COUNCIL OPERATING PERMANENT NOTES:
 Starting in 2018 -in even years the council and mayor will receive \$200 each to improve their technology hardware/software \$1400.

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PROFESSIONAL SERVICES								
41110-300	MAYOR & COUNCIL PROFESSION	56	1,500	0	5,000	0	5,000	5,000
41110-321	MAYOR & COUNCIL TELEPHONE	0	0	0	0	0	0	0
41110-322	MAYOR & COUNCIL POSTAGE	3	0	0	0	0	0	0
41110-331	MAYOR & COUNCIL TRAVEL & T	3,119	2,327	2,098	6,500	1,701	6,500	6,500
41110-351	MAYOR & COUNCIL LEGAL NOTI	174	514	454	0	0	0	0
41110-354	MAYOR & COUNCIL PRINTING &	0	0	0	0	0	0	0
41110-360	MAYOR & COUNCIL INSURANCE	342	277	237	345	197	345	345
TOTAL PROFESSIONAL SERVICES		3,693	4,618	2,788	11,845	1,899	11,845	11,845

41110-300 MAYOR & COUNCIL PROFESSION CURRENT YEAR NOTES:
 NEWLY ELECTED OFFICIAL'S TRAINING (4 COUNCIL MEMBERS WILL BE NEW 2020)

41110-331 MAYOR & COUNCIL TRAVEL & T PERMANENT NOTES:
 Council of Greater MN Cities; American Public Power Assoc; League of MN Cities conferences.

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MAYOR & COUNCIL
 EXPENDITURES

	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
REPAIR & MAINTENANCE								
41110-430	MAYOR & COUNCIL MISCELLANE	0	0	0	0	0	0	0
41110-433	MAYOR & COUNCIL DUES & SUB	1,653	1,240	1,343	1,750	1,225	1,750	1,750
	TOTAL REPAIR & MAINTENANCE	1,653	1,240	1,343	1,750	1,225	1,750	1,750
41110-433	MAYOR & COUNCIL DUES & SUBPERMANENT NOTES: LMC, Chamber memberships.							
CAPITAL								
41110-570	MAYOR & COUNCIL EQUIPMENT	0	0	0	0	0	0	0
	TOTAL CAPITAL	0	0	0	0	0	0	0
<hr/>								
TOTAL MAYOR & COUNCIL	53,140	54,445	50,784	62,924	28,198	62,924	62,924	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
41320-100	CITY ADMIN WAGES	131,072	112,769	116,532	99,009	56,618	99,009	126,670	
41320-102	CITY ADMIN WAGES-OVERTIME	6,008	3,567	2,844	2,622	2,110	2,622	4,289	
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,178	2,178	2,178	1,044	2,178	2,178	
41320-121	CITY ADMIN PERA CONTRIBUTI	10,248	8,711	8,912	7,622	4,358	7,622	9,822	
41320-122	CITY ADMIN FICA CONTRIBUTI	8,371	7,131	7,287	6,301	3,589	6,301	8,119	
41320-126	CITY ADMIN MEDICARE CONTRI	1,958	1,668	1,704	1,474	839	1,474	1,899	
41320-131	CITY ADMIN HEALTH INSURANC	22,831	18,373	21,519	19,472	11,685	19,472	28,683	
41320-132	CITY ADMIN DENTAL INSURANC	1,062	891	748	888	439	888	1,154	
41320-133	CITY ADMIN LIFE INSURANCE	31	24	23	20	11	20	25	
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	
41320-151	CITY ADMIN WORKERS COMPENS	809	623	531	747	352	747	961	
TOTAL PERSONNEL SERVICES		184,550	155,935	162,277	140,333	81,046	140,333	183,800	
<u>OFFICE EXPENSES</u>									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,839	2,934	6,194	2,750	1,842	2,750	2,750	
41320-210	CITY ADMIN OPERATING SUPPL	5,833	1,996	367	350	3,057	350	350	
41320-211	CITY ADMIN MOTOR FUELS	0	0	82	0	35	0	0	
41320-220	CITY ADMIN REPAIR & MAINT	197	0	0	300	0	300	300	
TOTAL OFFICE EXPENSES		8,869	4,930	6,643	3,400	4,933	3,400	3,400	
<u>PROFESSIONAL SERVICES</u>									
41320-300	CITY ADMIN PROFESSIONAL SE	2,480	2,120	1,380	5,400	1,724	5,400	5,400	
41320-321	CITY ADMIN TELEPHONE	1,381	1,164	1,374	1,500	741	1,500	1,500	
41320-322	CITY ADMIN POSTAGE	276	382	372	700	123	700	700	
41320-331	CITY ADMIN TRAVEL & TRAINI	6,570	5,115	3,110	5,000	471	5,000	5,000	
41320-340	CITY ADMIN ADVERTISING	0	0	0	750	0	750	750	
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	693	500	500	
41320-354	CITY ADMIN PRINTING & BIND	674	0	0	100	0	100	100	
41320-360	CITY ADMIN INSURANCE	2,763	1,093	753	1,850	714	1,850	1,850	
TOTAL PROFESSIONAL SERVICES		14,145	9,875	6,988	15,800	4,467	15,800	15,800	
41320-300	CITY ADMIN PROFESSIONAL SECURRENT YEAR NOTES:	2020 Adding \$2,400 for Social Media Arch. fee							
<u>REPAIR & MAINTENANCE</u>									
41320-404	CITY ADMIN EQUIP-REP&MAINT	638	1,107	2,125	500	3,080	500	500	
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	
41320-430	CITY ADMIN MISCELLANEOUS	0	1,137	75	0	0	0	0	
41320-433	CITY ADMIN DUES & SUBSCRIP	200	205	522	300	45	300	300	
TOTAL REPAIR & MAINTENANCE		838	2,450	2,722	800	3,125	800	800	
41320-433	CITY ADMIN DUES & SUBSCRIPPERMANENT NOTES:	MN City/County Management Assoc.; Intern'l clerk and the							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
Clerk Assoc-Barbara;								
<u>CAPITAL</u>								
41320-570 CITY ADM OFFICE EQUIP&FURN	944	0	0	0	0	0	0	0
TOTAL CAPITAL	944	0	0	0	0	0	0	0
TOTAL CITY ADMINISTRATION	209,347	173,189	178,631	160,333	93,571	160,333	203,800	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 CITY CLERK
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41400-100	CITY CLERK WAGES	49,462	51,568	53,267	55,567	24,872	55,567	56,816	
41400-102	CITY CLERK OVERTIME WAGES	0	0	39	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,711	3,868	3,998	4,168	1,865	4,168	4,261	
41400-122	CITY CLERK FICA CONTRIBUTI	2,945	3,099	3,202	3,445	1,486	3,445	3,523	
41400-126	CITY CLERK MEDICARE CONTRI	689	725	749	806	348	806	824	
41400-131	CITY CLERK HEALTH INSURANC	9,543	9,344	10,803	11,896	5,903	11,896	12,354	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	19	19	19	20	10	20	20	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	306	286	244	412	194	412	421	
TOTAL PERSONNEL SERVICES		66,674	68,909	72,321	76,314	34,678	76,314	78,219	
OFFICE EXPENSES									
41400-200	CITY CLERK OFFICE SUPPLIES	1,210	1,320	3,948	1,800	1,286	1,800	1,800	
41400-210	CITY CLERK OPERATING SUPPL	1,312	461	320	300	3,057	300	300	
TOTAL OFFICE EXPENSES		2,522	1,781	4,268	2,100	4,343	2,100	2,100	
PROFESSIONAL SERVICES									
41400-300	CITY CLERK PROFESSIONAL SE	133	302	1,352	240	19	240	240	
41400-321	CITY CLERK TELEPHONE	162	141	150	190	66	190	190	
41400-322	CITY CLERK POSTAGE	174	217	386	250	139	250	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	180	11	500	0	500	500	
41400-351	CITY CLERK LEGAL NOTICES &	613	0	0	200	0	200	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		1,083	841	1,897	1,380	223	1,380	1,380	
REPAIR & MAINTENANCE									
41400-404	CITY CLERK EQUIP-REP&MAINT	0	0	0	0	0	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	
CAPITAL									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL CITY CLERK		70,279	71,532	78,487	79,794	39,244	79,794	81,699	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND

FINANCE

EXPENDITURES

			2020			2021		
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>								
41520-100	FINANCE WAGES	152,085	176,186	179,090	170,033	83,806	170,033	127,912
41520-102	FINANCE WAGES - OVERTIME	92	3,695	934	0	300	0	0
41520-121	FINANCE PERA CONTRIBUTIONS	11,414	12,122	13,508	12,683	6,311	12,683	9,593
41520-122	FINANCE FICA CONTRIBUTIONS	9,017	9,773	10,754	10,542	4,998	10,542	7,931
41520-126	FINANCE MEDICARE CONTRIBUT	2,109	2,286	2,515	2,465	1,169	2,465	1,855
41520-131	FINANCE HEALTH INSURANCE	54,871	43,188	56,102	52,531	31,908	52,531	34,947
41520-132	FINANCE DENTAL INSURANCE	2,747	2,647	2,407	2,420	1,366	2,420	1,798
41520-133	FINANCE LIFE INSURANCE	52	53	57	53	29	53	40
41520-151	FINANCE WORKERS COMPENSATI	941	947	825	1,254	591	1,254	949
TOTAL PERSONNEL SERVICES		233,327	250,897	266,193	251,981	130,478	251,981	185,025
<u>OFFICE EXPENSES</u>								
41520-200	FINANCE OFFICE SUPPLIES	2,046	3,688	5,205	2,500	2,895	2,500	2,500
41520-205	FINANCE MISC EMPLOYEE SUPP	0	0	(656)	0	1,611	0	0
41520-210	FINANCE OPERATING SUPPLIES	1,621	368	440	1,000	2,438	1,000	1,000
TOTAL OFFICE EXPENSES		3,666	4,056	4,988	3,500	6,944	3,500	3,500
41520-210	FINANCE OPERATING SUPPLIES	PERMANENT NOTES: anti virus renewal every other year.						
<u>PROFESSIONAL SERVICES</u>								
41520-300	FINANCE PROFESSIONAL SERVI	27,743	31,252	33,631	30,000	13,525	30,000	30,000
41520-321	FINANCE TELEPHONE	2,511	2,086	2,147	2,000	934	2,000	2,000
41520-322	FINANCE POSTAGE	1,826	1,937	2,095	1,950	1,015	1,950	1,950
41520-331	FINANCE TRAVEL & TRAINING	999	647	2,411	1,620	0	1,620	1,620
41520-340	FINANCE ADVERTISING	797	254	0	400	0	400	400
41520-351	FINANCE LEGAL NOTICES & PU	0	0	173	1,000	0	1,000	1,000
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100
41520-360	FINANCE INSURANCE	1,526	1,472	1,338	1,605	1,248	1,605	1,605
TOTAL PROFESSIONAL SERVICES		35,401	37,648	41,795	38,675	16,722	38,675	38,675
41520-300	FINANCE PROFESSIONAL SERVI	PERMANENT NOTES: audit report; tif report; debt disclosure filing; payroll ach; select acct fee.						
41520-331	FINANCE TRAVEL & TRAINING	PERMANENT NOTES: GFOA (2); payroll seminars; software training						
<u>REPAIR & MAINTENANCE</u>								
41520-404	FINANCE EQUIP-REP&MAINT	5,722	7,361	7,984	5,750	1,111	5,750	5,750
41520-430	FINANCE MISCELLANEOUS	2	(1)	2	0	1	0	0
41520-433	FINANCE DUES & SUBSCRIPTIO	60	50	115	175	85	175	175
TOTAL REPAIR & MAINTENANCE		5,783	7,410	8,101	5,925	1,197	5,925	5,925

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 FINANCE
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES: software maint.							
41520-433	FINANCE DUES & SUBSCRIPTIO	PERMANENT NOTES: GFOA, american express							
<u>CAPITAL</u>									
41520-570	FINANCE OFFICE EQUIPMENT &	8,282	2,675	0	5,000	1,795	5,000	5,000	
TOTAL CAPITAL		8,282	2,675	0	5,000	1,795	5,000	5,000	
41520-570	FINANCE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: 2020 - New Office Furniture for Accountant and Finance Director;							
TOTAL FINANCE		286,460	302,685	321,076	305,081	157,135	305,081	238,125	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 LEGAL SERVICES
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
41610-131	LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0	
41610-132	LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0	
<u>PROFESSIONAL SERVICES</u>									
41610-300	LEGAL - PROFESSIONAL CIVIL	31,896	30,314	34,510	31,000	17,189	31,000	31,000	
41610-301	LEGAL -PROFESSIONAL - CRIM	123,699	129,005	117,178	115,000	40,089	115,000	115,000	
41610-331	LEGAL SERVICES TRAVEL & TR	155	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		155,750	159,320	151,688	146,000	57,278	146,000	146,000	
<u>REPAIR & MAINTENANCE</u>									
41610-433	LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000	
TOTAL REPAIR & MAINTENANCE		0	0	0	1,000	0	1,000	1,000	
41610-433	LEGAL SERVICES DUES & SUBSPERMANENT NOTES:	part of City Attorney contract for Municipal Attorney workshop and publications.							
<u>CAPITAL</u>									
41610-570	LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL LEGAL SERVICES		155,750	159,320	151,688	147,000	57,278	147,000	147,000	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41940-100	MUNI BLDG WAGES	27,885	29,444	30,561	30,413	14,180	30,413	31,085	
41940-102	MUNI BLDG WAGES-OVERTIME	105	1,356	488	285	57	285	292	
41940-121	MUNI BLDG PERA CONTRIBUTIO	2,099	2,302	2,329	0	1,068	0	0	
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,545	1,729	1,706	1,903	779	1,903	2,353	
41940-126	MUNI BLDG MEDICARE CONTRIB	361	404	399	445	182	445	455	
41940-131	MUNI BLDG HEALTH INSURANCE	15,853	15,195	17,916	19,036	9,940	19,036	19,878	
41940-132	MUNI BLDG DENTAL INSURANCE	763	783	651	622	390	622	622	
41940-133	MUNI BLDG LIFE INSURANCE	14	14	14	14	7	14	14	
41940-151	MUNI BLDG WORKERS COMPENSA	1,211	1,133	975	1,649	777	1,649	1,685	
TOTAL PERSONNEL SERVICES		49,837	52,361	55,039	54,367	27,381	54,367	56,384	
OFFICE EXPENSES									
41940-200	MUNI BLDG OFFICE SUPPLIES	869	151	0	250	3	250	250	
41940-210	MUNI BLDG OPERATING SUPPLI	1,635	5,914	6,465	2,200	1,619	2,200	2,200	
41940-211	MUNI BLDG MOTOR FUELS	120	0	0	0	0	0	0	
41940-220	MUNI BLDG REP&MAINT SUPPLI	0	0	0	0	3,037	0	0	
TOTAL OFFICE EXPENSES		2,624	6,065	6,465	2,450	4,659	2,450	2,450	
PROFESSIONAL SERVICES									
41940-300	MUNI BLDG PROFESSIONAL SER	147	339	109	1,500	287	1,500	1,500	
41940-321	MUNI BLDG TELEPHONE	902	918	951	900	466	900	900	
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	0	0	0	
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	
41940-360	MUNI BLDG INSURANCE	651	642	520	690	476	690	690	
41940-380	MUNI BLDG UTILITIES	34,012	35,516	40,850	38,900	25,176	38,900	38,900	
TOTAL PROFESSIONAL SERVICES		35,712	37,414	42,429	41,990	26,404	41,990	41,990	
REPAIR & MAINTENANCE									
41940-401	MUNI BLDG-BLDG REP&MAINT	15,388	8,865	8,892	22,000	1,137	22,000	22,000	
41940-404	MUNI BLDG EQUIP-REP&MAINT	8,060	6,254	1,809	5,000	3,941	5,000	5,000	
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		23,449	15,119	10,701	27,000	5,078	27,000	27,000	
41940-401	MUNI BLDG-BLDG REP&MAINT	CURRENT YEAR NOTES: 2020 Reduced HVAC to \$22,000 from \$25,000 Aug 7 2019 SV							
CAPITAL									
41940-570	MUNI BLDG OFFICE EQUIP&FUR	4,150	0	0	10,000	0	10,000	10,000	
41940-580	MUNICIPAL BUILDING OTHER E	0	0	0	0	0	0	0	
TOTAL CAPITAL		4,150	0	0	10,000	0	10,000	10,000	
TOTAL MUNICIPAL BUILDING		115,771	110,959	114,635	135,807	63,522	135,807	137,824	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 POLICE
 EXPENDITURES

(----- 2020 -----) (----- 2021 -----)
 CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
 BUDGET ACTUAL YEAR END BUDGET BUDGET

PERSONNEL SERVICES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
42100-100 POLICE WAGES	1,295,271	1,327,134	1,390,639	1,501,544	617,858	1,501,544	1,520,577	
42100-102 POLICE WAGES - OVERTIME	123,611	146,174	140,646	84,103	38,086	84,103	84,819	
42100-103 POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	
42100-121 POLICE PERA CONTRIBUTIONS	202,564	209,503	219,253	245,052	100,171	245,052	247,970	
42100-122 POLICE FICA CONTRIBUTIONS	18,834	19,560	20,179	21,643	8,392	21,643	21,995	
42100-126 POLICE MEDICARE CONTRIBUTI	19,946	20,698	21,062	22,992	9,091	22,992	23,278	
42100-131 POLICE HEALTH INSURANCE	395,366	369,068	422,462	494,910	236,971	494,910	515,934	
42100-132 POLICE DENTAL INSURANCE	18,771	18,522	15,228	17,759	8,939	17,759	17,759	
42100-133 POLICE LIFE INSURANCE	370	365	367	391	192	391	391	
42100-142 POLICE UNEMPLOYMENT	0	0	0	0	0	0	0	
42100-151 POLICE WORKERS COMPENSATIO	40,651	37,834	32,924	57,708	27,204	57,708	58,382	
TOTAL PERSONNEL SERVICES	2,115,384	2,148,858	2,262,761	2,446,102	1,046,905	2,446,102	2,491,105	

OFFICE EXPENSES

42100-200 POLICE OFFICE SUPPLIES	2,884	1,555	5,156	3,200	2,543	3,200	3,200	
42100-210 POLICE OPERATING SUPPLIES	9,584	8,044	12,943	29,200	27,061	29,200	30,000	
42100-211 POLICE MOTOR FUELS	22,933	25,987	22,847	25,000	8,112	25,000	25,000	
42100-220 POLICE REPAIR & MAINT. SUP	3,910	2,635	2,840	4,500	6,671	4,500	8,000	
42100-222 POLICE UNIFORMS	17,138	18,535	22,316	19,000	8,324	19,000	23,400	
TOTAL OFFICE EXPENSES	56,448	56,756	66,102	80,900	52,711	80,900	89,600	

- 42100-210 POLICE OPERATING SUPPLIES NEXT YEAR NOTES:
 4 cases of FoF blue marking 500 rds @\$275=\$1,100
 2 cases of FoF blanks 500 rds @\$250=\$500
 In-car reporting cost break down as follows:
 \$1,300/per 6 clients = \$7,800
 \$180/per year maintenance @ 6 = \$1,080
 15 gas mask filters to replace expired in 2006! 2
 filters/per @\$100/per, total 30 \$3,000
- 42100-211 POLICE MOTOR FUELS PERMANENT NOTES:
 10 Vehicles : average fleet mileage of 12,000 per vehicle
 per year = 132,000 fleet miles.
- 42100-220 POLICE REPAIR & MAINT. SUPPERMANENT NOTES:
 \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad
- 42100-220 POLICE REPAIR & MAINT. SUPNEXT YEAR NOTES:
 \$8,000 squads service/repairs/equipment replacement
- 42100-222 POLICE UNIFORMS CURRENT YEAR NOTES:
 2020 Reduced from \$25,600 to 2018 rate plus \$500 for new
 officer SV Aug 7 2019

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 POLICE
 EXPENDITURES

					2020		2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
42100-222	POLICE UNIFORMS	NEXT YEAR NOTES: 7 sets of new body armor to replace vests expiring in 2021 @ \$1,200 per. Additional \$8,400							
PROFESSIONAL SERVICES									
42100-300	POLICE PROFESSIONAL SERVIC	1,770	2,696	9,742	9,000	642	9,000	9,000	
42100-321	POLICE TELEPHONE	12,475	12,664	12,174	16,500	5,538	16,500	16,500	
42100-322	POLICE POSTAGE	371	574	1,164	1,200	274	1,200	1,200	
42100-331	POLICE TRAVEL & TRAINING	15,201	15,840	18,195	29,330	4,565	29,330	34,000	
42100-340	POLICE ADVERTISING	0	0	0	500	337	500	500	
42100-351	POLICE LEGAL NOTICES & PUB	0	0	0	350	0	350	350	
42100-354	POLICE PRINTING & BINDING	589	1,797	844	3,000	0	3,000	3,000	
42100-360	POLICE INSURANCE	17,592	18,068	19,032	17,030	16,648	17,030	17,030	
TOTAL PROFESSIONAL SERVICES		47,998	51,638	61,151	76,910	28,004	76,910	81,580	

42100-331 POLICE TRAVEL & TRAINING NEXT YEAR NOTES:
 Increase amount to include additional Deescalation training 19 (including dispatch) @ \$1,000 Use of Force training 15 @ \$1,000

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REPAIR & MAINTENANCE									
42100-404	POLICE EQUIP-REP&MAINT	16,103	11,892	30,964	0	3,221	0	54,000	
42100-416	POLICE REPAIR & MAINT CONT	22,647	29,644	20,517	8,000	17,411	8,000	8,000	
42100-430	POLICE MISCELLANEOUS	0	0	0	0	0	0	0	
42100-433	POLICE DUES & SUBSCRIPTION	20,374	24,405	27,158	39,000	26,026	39,000	39,000	
TOTAL REPAIR & MAINTENANCE		59,125	65,942	78,639	47,000	46,657	47,000	101,000	

42100-404 POLICE EQUIP-REP&MAINT CURRENT YEAR NOTES:
 Replace portable radios. 15 @ \$4,800/per total \$72,000 MOVED TO EQUIP CERT SV 7-18-19

42100-404 POLICE EQUIP-REP&MAINT NEXT YEAR NOTES:
 15 Tasers \$54,000 total to replace outdated Tasers that are out of warranty and will no longer be supported by Taser. Replace 15 current gas masks which expired in 2006! @460/per total of \$6,900 Remove purchasing 2020 with COVID-19 Funding

42100-416 POLICE REPAIR & MAINT CONT PERMANENT NOTES:
 Joint Records-Software Maint & Communications

42100-433 POLICE DUES & SUBSCRIPTION PERMANENT NOTES:
 Drug Task Force; SWAT TEAM; Shared Records

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 POLICE
 EXPENDITURES

(----- 2020 -----) (----- 2021 -----)
 CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
 BUDGET ACTUAL YEAR END BUDGET BUDGET

<u>CAPITAL</u>		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
42100-550	POLICE MOTOR VEHICLES	0	25,493	0	34,250	0	34,250	10,000	
42100-570	POLICE OFFICE EQUIPMENT &	8,017	0	10,254	41,776	169	41,776	17,400	
TOTAL CAPITAL		8,017	25,493	10,254	76,026	169	76,026	27,400	

42100-550 POLICE MOTOR VEHICLES CURRENT YEAR NOTES:
 2 squad cars @\$25,500/per Moved 1 Squad to Equip Cert SV
 7/18/19
 Squad equipment transfer @\$6,000/per

42100-550 POLICE MOTOR VEHICLES NEXT YEAR NOTES:
 2 squad cars @\$34,000 per move one to Equip Cert (\$34k),
 July 31, 2020; removed \$34k using cash to purchase 2021
 total of 3 cars needed 2020/2021, buy 1 car with cash and
 one car in 2020 Equip Cert and one 2021 Equip Cert SV
 8/4/2020
 Squad equipment transfer/replacements @\$6,000

42100-570 POLICE OFFICE EQUIPMENT & CURRENT YEAR NOTES:
 Squad car computers/mounts: 5@\$4,600/per (includes squad
 mounts) total \$23,000

42100-570 POLICE OFFICE EQUIPMENT & NEXT YEAR NOTES:
 1 squad computer/mount \$11,500
 Replace 7 office chairs 2 dispatch at \$1700/per and 5 for
 officers room at \$500/per

TOTAL POLICE	2,286,972	2,348,686	2,478,906	2,726,938	1,174,447	2,726,938	2,790,685
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND

FIRE

EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
42200-100	FIRE WAGES	47,613	46,418	44,870	63,294	10,184	63,294	64,655	_____
42200-102	FIRE WAGES - OVERTIME	327	827	0	0	71	0	0	_____
42200-121	FIRE PERA CONTRIBUTIONS	1,926	1,833	1,645	2,989	769	2,989	3,056	_____
42200-122	FIRE FICA CONTRIBUTIONS	2,851	2,787	2,672	3,924	584	3,924	4,009	_____
42200-126	FIRE MEDICARE CONTRIBUTION	667	652	625	918	137	918	937	_____
42200-131	FIRE HEALTH INSURANCE	244,301	212,431	280,040	325,784	142,423	325,784	326,762	_____
42200-132	FIRE DENTAL INSURANCE	622	521	384	710	264	710	710	_____
42200-133	FIRE LIFE INSURANCE	11	9	8	16	5	16	16	_____
42200-142	FIRE UNEMPLOYMENT	521	0	0	0	12	0	0	_____
42200-151	FIRE WORKERS COMPENSATION	26,350	24,420	28,532	27,973	13,173	27,973	27,978	_____
TOTAL PERSONNEL SERVICES		325,191	289,898	358,776	425,608	167,621	425,608	428,123	_____
<u>OFFICE EXPENSES</u>									
42200-200	FIRE OFFICE SUPPLIES	315	168	283	250	174	250	250	_____
42200-210	FIRE OPERATING SUPPLIES	13,072	15,271	11,549	11,000	3,633	11,000	11,000	_____
42200-211	FIRE MOTOR FUELS	2,769	2,341	2,235	4,000	782	4,000	4,000	_____
42200-220	FIRE REPAIR & MAINT. SUPPL	147	16	0	500	0	500	500	_____
TOTAL OFFICE EXPENSES		16,302	17,797	14,067	15,750	4,589	15,750	15,750	_____
<u>PROFESSIONAL SERVICES</u>									
42200-300	FIRE PROFESSIONAL SERVICES	32,319	18,582	142,301	9,000	22,709	9,000	9,000	_____
42200-321	FIRE TELEPHONE	2,723	2,488	2,561	2,700	1,181	2,700	2,700	_____
42200-322	FIRE POSTAGE	16	2	15	200	4	200	200	_____
42200-331	FIRE TRAVEL & TRAINING	9,721	10,203	6,286	12,000	294	12,000	12,000	_____
42200-340	FIRE ADVERTISING	0	0	0	500	0	500	500	_____
42200-351	FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0	_____
42200-354	FIRE PRINTING & BINDING	8	0	0	0	0	0	0	_____
42200-360	FIRE INSURANCE	5,409	3,728	3,254	5,800	4,700	5,800	5,800	_____
42200-380	FIRE UTILITIES	10,140	10,708	10,160	10,000	5,339	10,000	10,000	_____
TOTAL PROFESSIONAL SERVICES		60,337	45,711	164,576	40,200	34,228	40,200	40,200	_____
42200-300	FIRE PROFESSIONAL SERVICES PERMANENT NOTES:								
	annual med compass physicals and fit tests								
<u>REPAIR & MAINTENANCE</u>									
42200-401	FIRE BLDG- REP&MAINT	175	694	69	1,000	0	1,000	1,000	_____
42200-404	FIRE EQUIP- REP&MAINT	18,618	12,762	10,772	15,000	940	15,000	15,000	_____
42200-430	FIRE MISCELLANEOUS	0	0	0	0	0	0	0	_____
42200-433	FIRE DUES & SUBSCRIPTIONS	1,503	1,792	2,485	3,000	2,439	3,000	3,000	_____
TOTAL REPAIR & MAINTENANCE		20,296	15,248	13,326	19,000	3,379	19,000	19,000	_____

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 FIRE
 EXPENDITURES

		2017	2018	2019	2020			2021	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>									
42200-570	FIRE OFFICE EQUIPMENT & FU	10,337	8,292	314,543	22,000	162,899	22,000	22,500	
	TOTAL CAPITAL	10,337	8,292	314,543	22,000	162,899	22,000	22,500	
42200-570	FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES:								
	2020 Notes:								
	1. \$7,500 transferred to dedicated fund to replace future gear								
	2. Vent Chainsaw \$1,500								
	3. Hose Replacement \$2,500								
	4. Gas Monitors \$3,000								
	5. Hose Tester \$7,500								
42200-570	FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES:								
	2021 Notes:								
	1. \$7,500 transfer to dedicated fund to replace turn-out gear								
	2. \$15,000 transfer to dedicated fund to replace SCBA gear 1st year of 15 years.								
	3. Truck for Fire Chief removed 8/13/2020 per Todd Prafke								
TOTAL FIRE		432,463	376,945	865,289	522,558	372,716	522,558	525,573	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

				(----- 2020 -----)			(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
42400-100	BUILDING WAGES	125,821	130,727	140,166	146,338	63,726	146,338	154,027
42400-102	BUILDING WAGES-OVERTIME	0	0	140	0	0	0	0
42400-121	BUILDING PERA CONTRIBUTION	9,437	9,805	10,523	10,975	3,959	10,975	11,552
42400-122	BUILDING FICA CONTRIBUTION	7,218	7,476	7,975	9,073	3,723	9,073	9,550
42400-126	BUILDING MEDICARE CONTRIBU	1,688	1,748	1,865	2,122	871	2,122	2,233
42400-131	BUILDING HEALTH INSURANCE	53,058	51,287	59,923	67,433	26,737	67,433	70,202
42400-132	BUILDING DENTAL INSURANCE	2,642	2,652	2,209	2,202	1,069	2,202	2,202
42400-133	BUILDING LIFE INSURANCE	47	47	47	49	20	49	49
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0
42400-151	BUILDING WORKERS COMPENSAT	560	559	486	859	405	859	904
TOTAL PERSONNEL SERVICES		200,471	204,301	223,335	239,051	100,510	239,051	250,719
OFFICE EXPENSES								
42400-200	BUILDING OFFICE SUPPLIES	1,359	931	2,266	1,500	688	1,500	1,500
42400-210	BUILDING OPERATING SUPPLIE	710	557	92	3,500	2,208	3,500	3,500
42400-211	BUILDING MOTOR FUELS	1,642	1,977	1,774	1,910	547	1,910	1,910
42400-220	BUILDING REP & MAINT SUPPL	0	25	0	629	0	629	629
TOTAL OFFICE EXPENSES		3,711	3,491	4,132	7,539	3,442	7,539	7,539
42400-210	FI BUILDING OPERATING SUPPLIE	CURRENT YEAR NOTES: 2020 NEW CODE BOOKS AND SOFTWARE \$2,000						
PROFESSIONAL SERVICES								
42400-300	BUILDING PROFESSIONAL SERV	4,770	22,959	3,325	5,000	560	5,000	5,000
42400-321	BUILDING TELEPHONE	1,996	2,881	2,790	1,800	752	1,800	1,800
42400-322	BUILDING POSTAGE	298	294	231	837	90	837	837
42400-331	BUILDING TRAVEL & TRAINING	1,560	1,722	1,804	2,250	1,348	2,250	2,250
42400-340	BUILDING ADVERTISING	0	0	0	100	735	100	100
42400-351	BUILDING LEGAL NOTICES & P	230	0	0	200	0	200	200
42400-354	BUILDING PRINTING & BINDIN	0	0	0	500	0	500	500
42400-360	BUILDING INSURANCE	1,304	1,189	2,119	1,380	1,180	1,380	1,380
TOTAL PROFESSIONAL SERVICES		10,159	29,045	10,270	12,067	4,664	12,067	12,067
REPAIR & MAINTENANCE								
42400-404	BUILDING EQUIP- REP&MAINT	1,902	4,465	2,626	2,500	1,995	2,500	2,500
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0
42400-433	BUILDING DUES&SUBSCRIPTION	135	135	135	500	135	500	500
42400-491	BUILDING STATE SURCHARGE P	10,573	15,959	4,266	4,500	0	4,500	4,500
TOTAL REPAIR & MAINTENANCE		12,609	20,559	7,027	7,500	2,130	7,500	7,500

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

		2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>									
42400-570	BUILDING OFFICE EQUIP&FURN	742	0	0	0	0	0	0	
	TOTAL CAPITAL	742	0	0	0	0	0	0	
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TOTAL BUILDING INSPECTOR		227,692	257,396	244,763	266,157	110,747	266,157	277,825	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 EMERGENCY MGMT
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	2020	PROJECTED	2021	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	REQUESTED	BUDGET
						ACTUAL		BUDGET	BUDGET
<u>OFFICE EXPENSES</u>									
42500-200	EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210	EMERGENCY MGMT OPERATING S	0	0	460	1,200	0	1,200	1,200	
	TOTAL OFFICE EXPENSES	0	0	460	1,200	0	1,200	1,200	
<u>PROFESSIONAL SERVICES</u>									
42500-300	EMERGENCY MGMT PROFESSIONA	0	0	0	0	0	0	0	
42500-331	EMERGENCY MGMT TRAVEL & TR	0	0	0	2,200	0	2,200	2,200	
42500-360	EMERGENCY MGMT INSURANCE	8	5	1	7	3	7	7	
42500-380	EMERGENCY MGMT UTILITIES	288	288	288	430	144	430	430	
	TOTAL PROFESSIONAL SERVICES	296	293	289	2,637	147	2,637	2,637	
<u>REPAIR & MAINTENANCE</u>									
42500-404	EMERGENCY MGMT EQUIP-REP&M	684	0	0	4,000	0	4,000	4,000	
42500-433	EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
	TOTAL REPAIR & MAINTENANCE	684	0	0	4,300	0	4,300	4,300	
42500-404	EMERGENCY MGMT EQUIP-REP&M								
	PERMANENT NOTES:								
	Siren maintance and repair.								
<u>CAPITAL</u>									
42500-570	EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
	TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT		981	293	749	8,137	147	8,137	8,137	

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
42700-100	COMMUNITY SERVICE WAGES	51,801	53,295	54,897	56,324	25,299	56,324	57,590
42700-102	COMMUNITY SERVICE WAGES -	0	164	0	0	643	0	0
42700-121	COMMUNITY SERVICE PERA CON	3,885	4,009	4,117	4,224	1,946	4,224	4,319
42700-122	COMMUNITY SERVICE FICA CON	2,843	2,986	3,069	3,492	1,470	3,492	3,571
42700-126	COMMUNITY SERVICE MEDICARE	665	698	718	817	344	817	835
42700-131	COMMUNITY SERVICE HEALTH I	22,529	21,166	24,799	27,048	13,530	27,048	28,133
42700-132	COMMUNITY SERVICE DENTAL I	1,099	1,097	914	888	540	888	888
42700-133	COMMUNITY SERVICE LIFE INS	20	20	20	20	10	20	20
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0
42700-151	COMMUNITY SERVICE WORKERS	234	219	189	319	150	319	326
TOTAL PERSONNEL SERVICES		83,076	83,654	88,723	93,132	43,932	93,132	95,682
OFFICE EXPENSES								
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0
42700-210	COMMUNITY SERVICE OPERATIN	0	81	42	250	0	250	250
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0
42700-220	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0
42700-222	COMMUNITY SERVICE UNIFORMS	477	238	314	350	0	350	350
TOTAL OFFICE EXPENSES		477	319	356	600	0	600	600
PROFESSIONAL SERVICES								
42700-300	COMMUNITY SERVICE PROFESSI	4,759	4,208	3,818	13,000	610	13,000	16,000
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0
42700-331	COMMUNITY SERVICE TRAVEL &	0	300	0	250	0	250	250
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100
42700-360	COMMUNITY SERVICE INSURANC	509	464	693	540	364	540	540
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES		5,268	4,972	4,511	13,890	974	13,890	16,890
42700-300	COMMUNITY SERVICE PROFESSI	PERMANENT NOTES: Vet service						
42700-300	COMMUNITY SERVICE PROFESSI	NEXT YEAR NOTES: Increase from Kind Vet \$3,000						
REPAIR & MAINTENANCE								
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250
42700-430	COMMUNITY SERVICE MISCELLA	0	0	0	50	0	50	50
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL COMMUNITY SERVICE	88,821	88,945	93,590	107,972	44,906	107,972	113,522	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

				2020			2021	
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
PERSONNEL SERVICES								
43050-100	PUBLIC WORKS ADMIN WAGES	61,292	63,600	67,018	67,828	31,112	67,828	70,647
43050-102	PUBLIC WORKS ADMIN WAGES-O	11	321	47	71	81	71	73
43050-112	PUBLIC WORKS ADMIN CAR ALL	0	0	0	0	0	0	0
43050-121	PUBLIC WORKS ADMIN PERA CO	4,576	4,774	5,032	5,092	2,341	5,092	5,304
43050-122	PUBLIC WORKS ADMIN FICA CO	3,741	3,881	4,070	4,210	1,903	4,210	4,385
43050-126	PUBLIC WORKS ADMIN MEDICAR	875	908	952	985	445	985	1,025
43050-131	PUBLIC WORKS ADMIN HEALTH	10,510	10,493	11,990	13,023	6,513	13,023	13,533
43050-132	PUBLIC WORKS ADMIN DENTAL	907	934	766	746	454	746	746
43050-133	PUBLIC WORKS ADMIN LIFE IN	16	17	16	16	8	16	16
43050-134	PUBLIC WORKS ADMIN DISABIL	0	0	0	0	0	0	0
43050-142	PUBLIC WORKS ADMIN UNEMPLO	0	0	0	0	0	0	0
43050-151	PUBLIC WORKS ADMIN WORKERS	975	1,052	888	1,504	709	1,504	1,558
TOTAL PERSONNEL SERVICES		82,902	85,979	90,779	93,475	43,566	93,475	97,287

43050-100 PUBLIC WORKS ADMIN WAGES PERMANENT NOTES:
 PW Director 30%; Administrative Secretary 30%; Mechanic 4%
 Part-time housekeeper; Maintenance Engineer 20%. (2018)

43050-112 PUBLIC WORKS ADMIN CAR ALL PERMANENT NOTES:
 mileage reimbursement in travel and training.

OFFICE EXPENSES								
43050-200	PUBLIC WORKS ADMIN OFFICE	352	637	1,952	1,000	993	1,000	1,000
43050-205	PUBLIC WORKS ADMIN MISC. E	4,797	4,662	4,470	3,000	2,350	3,000	3,000
43050-210	PUBLIC WORKS ADMIN OPERATI	2,660	95	99	1,000	419	1,000	1,000
43050-211	PUBLIC WORKS ADMIN MOTOR (5)		243	980	200	127	200	200
43050-220	PUBLIC WORKS ADMN-SUPPLIES	9,688	12,096	0	6,500	107	6,500	6,500
TOTAL OFFICE EXPENSES		17,492	17,732	7,501	11,700	3,995	11,700	11,700

43050-210 PUBLIC WORKS ADMIN OPERATI PERMANENT NOTES:
 Public Works Split; backup tapes; supplies

43050-211 PUBLIC WORKS ADMIN MOTOR F PERMANENT NOTES:
 Mechanic fuel.

43050-220 PUBLIC WORKS ADMN-SUPPLIES PERMANENT NOTES:
 Transit Charges for maintenance offset by revenues received
 (2018)

101-GENERAL FUND
 STREETS
 EXPENDITURES

				2020			2021	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2017	2018	2019						
ACTUAL	ACTUAL	ACTUAL						
PERSONNEL SERVICES								
43100-100	STREETS WAGES	301,270	321,781	346,496	355,580	158,268	355,580	370,030
43100-101	STREETS WAGES - TEMPORARY	5,656	7,050	15,936	15,008	1,787	15,008	15,008
43100-102	STREETS WAGES -OVERTIME	9,023	16,577	23,440	21,219	8,207	21,219	21,842
43100-112	STREETS CAR ALLOWANCE	1,200	1,210	1,201	1,200	671	1,200	1,200
43100-121	STREETS PERA CONTRIBUTION	23,258	25,365	27,625	28,260	12,489	28,260	29,390
43100-122	STREETS FICA CONTRIBUTION	19,221	20,860	23,371	24,292	10,205	24,292	25,227
43100-126	STREETS MEDICARE CONTRIBUT	4,495	4,878	5,466	5,681	2,387	5,681	5,900
43100-131	STREETS HEALTH INSURANCE	98,588	97,466	111,075	122,912	56,607	122,912	127,928
43100-132	STREETS DENTAL INSURANCE	4,976	5,123	4,220	5,203	2,444	5,203	5,203
43100-133	STREETS LIFE INSURANCE	110	114	112	115	56	115	115
43100-142	STREETS UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0
43100-151	STREETS WORKERS COMPENSATI	23,864	22,302	19,274	32,787	15,456	32,787	33,733
TOTAL PERSONNEL SERVICES		491,659	522,726	578,216	612,257	268,577	612,257	635,576
43100-100	STREETS WAGES	PERMANENT NOTES: Authorized operating crew - Maintenance Superintendent-split Streets 50%, Parks 30%; Environmental Services 20%; Five Equipment Operators; One Construction Maint. Worker; Mechanic - split among all Public Works Sections based on number of motorized vehicles (Streets 37%, Parks 13%, Public Works Admin 4%, Electric 26%, Water 4%, Wastewater 7%, Stormwater 4%, Environmental Services 5%; Maintenance Engineer-10% Streets, Parks, Electric, Water, Wastewater,Stormwater, and 50% Municipal Bldg.						
43100-101	STREETS WAGES - TEMPORARY	PERMANENT NOTES: Streets are allocated 1,072 hours of seasonal help.						
43100-102	STREETS WAGES -OVERTIME	PERMANENT NOTES: 7.18.18 UPDATED BY PW, was \$19,237						
OFFICE EXPENSES								
43100-200	STREETS OFFICE SUPPLIES	2,032	1,462	903	1,000	727	1,000	1,000
43100-205	STREETS MISC EMPLOYEE SUPP	11,012	10,469	11,326	12,500	3,654	11,500	12,000
43100-210	STREETS OPERATING SUPPLIES	18,757	21,067	18,729	24,000	14,437	22,000	24,000
43100-211	STREETS MOTOR FUEL	28,921	37,944	50,927	37,000	15,845	32,000	35,000
43100-220	STREETS SUPPLIES REP&MAINT	6,492	2,347	6,641	5,000	1,517	5,000	5,000
43100-224	STREETS-STREET MAINT MATER	222,031	180,611	173,660	296,000	109,052	272,008	277,000
TOTAL OFFICE EXPENSES		289,246	253,901	262,186	375,500	145,233	343,508	354,000
43100-200	STREETS OFFICE SUPPLIES	PERMANENT NOTES: A split of the supplies used by the Public Works Office plus special notices for street and alley repair.						

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101-GENERAL FUND
 STREETS
 EXPENDITURES

		2020			2021				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
43100-205	STREETS MISC EMPLOYEE SUPPCURRENT YEAR NOTES: 2020 Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year)\$3,750; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$145 = \$870; Drug testing for temporary labor 2 @ \$145 = \$290; Boots for temporary labor 2 @ \$225 = \$450; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen \$1,500; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$775.77 = \$3878.85; Hearing test \$180								
43100-205	STREETS MISC EMPLOYEE SUPPNEXT YEAR NOTES: 2021 Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year)\$3,750; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$145 = \$870; Drug testing for temporary labor 2 @ \$145 = \$290; Boots for temporary labor 2 @ \$225 = \$450; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen \$1,500; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$775.77 = \$3878.85; Hearing test \$180								
43100-210	STREETS OPERATING SUPPLIESPERMANENT NOTES: Supply needs such as Fastenal, Arrow Ace Hardware, MN Iron, Napa, St. Peter Lumber, concrete and Matheson Gas.								
43100-220	STREETS SUPPLIES REP&MAINTPERMANENT NOTES: Repair and maintenance of miscellaneous small equipment and equipment in facilities.								
43100-224	STREETS-STREET MAINT MATERCURRENT YEAR NOTES: 2020 Maintenance Program #1 Winter Salt \$20,000 #1s Winter Sand \$7,000 #2 Cold Mix \$1,300 #3 Gravel \$1,200 #4 Quartzite Stone \$45,000 #5 Stone Delivery In-House #7 Paint \$20,000 #8 Asphalt Full Depth Patching \$102,000 #9 Asphalt Full Block Replacement \$92,000 #15 Weed Spray \$1,950 #17 Sign Replacement Program \$2,500 Misc. \$4000								
43100-224	STREETS-STREET MAINT MATERNEXT YEAR NOTES: 2021 Maintenance Program								

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101-GENERAL FUND
 STREETS
 EXPENDITURES

			(----- 2020 -----)		(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
#1 Winter Salt	\$17,181							
#1s Winter Sand	\$7,438							
#2 Cold Mix	\$1,305							
#3 Gravel	\$1,215							
#4 Quartzite Stone	\$44,950							
#5 Stone Delivery In-House								
#7 Paint	\$7,014							
#7a Thermo Plastique	\$9,954							
#8 Asphalt Full Depth Patching	\$93,744							
#9 Asphalt Full Block Replacement	\$86,400							
#15 Weed Spray	\$1,925							
#17 Sign Replacement Program	\$1,875							
#18 ADA Transition Plan Corrections	\$0 added \$0 for Sidewalks for total of \$50K Reduced to \$0 8/13/2020 per Todd							
Misc.	\$4,000							
PROFESSIONAL SERVICES								
43100-300	STREETS PROFESSIONAL SERVI	24,757	144,982	372,179	287,000	101,392	313,505	317,195
43100-321	STREETS TELEPHONE	1,719	1,648	2,166	1,800	678	1,000	1,800
43100-322	STREETS POSTAGE	49	52	83	50	60	50	50
43100-331	STREETS TRAVEL&TRAINING	150	179	517	2,800	39	2,800	2,800
43100-340	STREETS ADVERTISING	38	324	346	400	521	550	600
43100-351	STREETS LEGAL NOTICES&PUBL	206	109	115	250	0	250	250
43100-354	STREETS PRINTING & BINDING	0	0	0	0	0	0	0
43100-360	STREETS INSURANCE	9,636	11,198	12,715	10,200	7,207	10,200	10,200
43100-380	STREETS UTILITIES	<u>11,183</u>	<u>9,948</u>	<u>9,663</u>	<u>11,800</u>	<u>4,251</u>	<u>11,800</u>	<u>11,800</u>
TOTAL PROFESSIONAL SERVICES		47,739	168,440	397,784	314,300	114,149	340,155	344,695

43100-300 STREETS PROFESSIONAL SERVICE CURRENT YEAR NOTES:

2020 Engineering, meetings, mapping, surveys and research \$6,000

Fire extinguisher annual testing \$10,000

Cartegraph Licenses ?\$500

2020 Maintenance Program

#8m Milling - Asphalt Patching \$7,000

#9m Milling - Full Block Replacement \$10,500

#10 Crack Sealing \$30,000

#6 Seal Coat (100 BL) \$139,000

#11 Alley Entrance Replacements \$28,000

#12 Sidewalk/Handicap Replacements \$28,000

*Note Sidewalk Brdwy from Nicollet Ave West to HS S 8x626 \$7,000B and \$40,000C

*Note Sidewalk Brwy from Nicollet Ave West to HS N 8x986 \$63,104B and \$10,000C

#13 Curb & Gutter/ Mudjacking \$28,000

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 STREETS
 EXPENDITURES

				----- 2020 -----)			----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
43100-300	STREETS PROFESSIONAL SERVINEXT YEAR NOTES:							
	2021 Engineering, meetings, mapping, surveys and research \$13,000							
	Fire extinguisher annual testing \$10,000							
	2021 Maintenance Program							
	#6 Seal Coat (100 BL) \$178,750							
	#8m Milling - Asphalt Patching \$7,020							
	#9m Milling - Full Block Replacement \$10,800							
	#10 Crack Sealing - Done every other year \$0							
	#11 Alley Entrance Replacements \$30,225							
	#12 Sidewalk/Handicap Replacements \$31,500							
	#13 Curb/Gutter/Mudjacking \$28,400							
	#14 Stormwater Permits \$1,500							
43100-340	STREETS ADVERTISING PERMANENT NOTES:							
	Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project.							
43100-351	STREETS LEGAL NOTICES&PUBLPERMANENT NOTES:							
	Alley notice, recording fees, etc.							
43100-380	STREETS UTILITIES PERMANENT NOTES:							
	Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect,water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas.							
REPAIR & MAINTENANCE								
43100-401	STREETS BLDG-REP&MAINT	3,371	4,090	5,546	3,500	1,568	3,500	3,500
43100-403	STREETS INFRASTRUCTURE-REP	176,153	147,933	4,400	3,275	1,455	2,500	2,500
43100-404	STREETS EQUIP- REP&MAINT	65,515	102,855	79,503	65,000	35,824	65,000	69,000
43100-415	STREETS EQUIP RENTALS	10,246	10,248	17,992	17,000	4,560	32,000	22,000
43100-430	STREETS MISC	54,395	8,645	3,570	350	200	350	350
43100-433	STREETS DUES & SUBSCRIPTIO	1,660	1,664	1,111	2,000	1,558	2,000	2,000
	TOTAL REPAIR & MAINTENANCE	311,339	275,435	112,122	91,125	45,165	105,350	99,350
43100-403	STREETS INFRASTRUCTURE-REPCURRENT YEAR NOTES:							
	2020 Streets Maintenance Program							
	#14 Excavation Permits \$2,275							
	Maintenance of Twensp Rd #361 \$1,000							
43100-403	STREETS INFRASTRUCTURE-REPNEXT YEAR NOTES:							
	2021 Streets Maintenance Program #14 Excavation Permits \$1,500;							
	Township 361 Maintenance \$1,000							

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101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
43100-404	STREETS EQUIP- REP&MAINT	CURRENT YEAR NOTES: 2020 Tire Replacement Program \$15,000 Normal Routine Maintenance \$48,000							
43100-404	STREETS EQUIP- REP&MAINT	NEXT YEAR NOTES: 2021 Tire Replacement Program \$15,000 Normal Routine Maintenance \$48,000 Beehive Software \$6,000							
43100-415	STREETS EQUIP RENTALS	CURRENT YEAR NOTES: 2020 Roller \$1500; Milling Machine \$10,000; Screener with stacker \$8,000; Trommel with stacker \$13,000; Loader \$6,000; Sign Rental \$3,500							
43100-415	STREETS EQUIP RENTALS	NEXT YEAR NOTES: 2021 Roller \$1,500; Screener with stacker \$10,500; Loader \$6,000; Sign Rental \$3,500							
CAPITAL									
43100-510	HWYS, STREETS & ROADS LAND	3,192	0	0	0	0	0	0	0
43100-520	CAPITAL-GENERAL PLANT BUIL	19,879	0	0	0	0	0	0	0
43100-550	STREETS MOTOR VEHICLES	0	15,000	0	20,000	0	20,000	0	0
43100-570	STREETS OFFICE EQUIPMENT	23,907	0	0	0	0	0	0	0
43100-580	STREETS OTHER EQUIP	17,939	0	0	22,000	14,475	14,475	26,600	0
TOTAL CAPITAL		64,918	15,000	0	42,000	14,475	34,475	26,600	0
43100-550	STREETS MOTOR VEHICLES	CURRENT YEAR NOTES: 2020 Replace Road Grader#48 CAT 143H Motor Grader (2001) \$275,000 MOVED TO EQUIP CERT SV 7/18/2019 Replace Dodge 1-Ton (1986) \$20,000							
43100-550	STREETS MOTOR VEHICLES	NEXT YEAR NOTES: 2021 Replace Fair Snow Blower (1986) (\$90k) moved to Equip. Cert. 7/30/2020.							
43100-580	STREETS OTHER EQUIP	CURRENT YEAR NOTES: 2020 Replace JRB Brush Bucket (Volvo Loader) \$22,000							
43100-580	STREETS OTHER EQUIP	NEXT YEAR NOTES: 2021 Replace Stihl TS800 Quickcut16" with cart and water tank \$1,600 Replace Skid mount snow blower \$12,000 Replace Striper (2008) \$13,000							
TOTAL STREETS		1,204,900	1,235,502	1,350,308	1,435,182	587,598	1,435,745	1,460,221	0

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 STREET LIGHTING
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
43160-380 STREET LIGHTING UTILITIES	104,817	70,050	44,894	70,000	24,064	70,000	50,000	
TOTAL PROFESSIONAL SERVICES	104,817	70,050	44,894	70,000	24,064	70,000	50,000	
43160-380 STREET LIGHTING UTILITIES	CURRENT YEAR NOTES:							
	REDUCED TO 2018 ACTUAL DUE TO NEW LIGHTING WITH							
	AMERESCO AFTER DISCUSSION WITH PM JULY 9, 2019							
<u>REPAIR & MAINTENANCE</u>								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	104,817	70,050	44,894	70,000	24,064	70,000	50,000	

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101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

			2020				2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
44100-100	18,326	25,241	27,349	27,173	11,912	27,173	27,784	
44100-121	1,197	1,640	1,784	2,038	846	2,038	2,084	
44100-122	1,136	1,565	1,696	1,685	739	1,685	1,723	
44100-126	266	366	397	394	173	394	403	
44100-131	0	0	0	0	0	0	0	
44100-132	0	0	0	0	0	0	0	
44100-133	0	0	0	0	0	0	0	
44100-142	0	0	0	0	0	0	0	
44100-151	0	137	116	202	95	202	206	
TOTAL PERSONNEL SERVICES	20,925	28,948	31,341	31,492	13,765	31,492	32,200	

OFFICE EXPENSES								
44100-200	102	418	33	100	22	100	100	
44100-210	8,532	7,930	3,091	4,500	661	4,500	5,000	
TOTAL OFFICE EXPENSES	8,633	8,348	3,124	4,600	683	4,600	5,100	

44100-210 SENIOR COORDINATOR OPERATI
 PERMANENT NOTES:
 Coffee; napkins; program supplies; supplies
 for special events.

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 44100-210 SENIOR COORDINATOR OPERATI
 NEXT YEAR NOTES:
 Coffee; napkins; program supplies; supplies
 for special events; senior isolation kits; virtual program
 supplies

PROFESSIONAL SERVICES								
44100-300	335	225	125	1,000	500	1,000	1,000	
44100-312	0	0	0	0	0	0	0	
44100-321	62	54	59	75	26	75	75	
44100-322	1,369	1,488	1,853	1,500	477	1,500	1,500	
44100-331	0	637	0	400	0	400	400	
44100-340	558	402	199	100	0	100	100	
44100-354	1,302	1,110	407	2,000	0	2,000	2,000	
44100-360	225	174	181	240	145	240	240	
TOTAL PROFESSIONAL SERVICES	3,849	4,089	2,824	5,315	1,148	5,315	5,315	

44100-300 SENIOR COORDINATOR PROFESS
 CURRENT YEAR NOTES:
 PALS participants annual assessment by Nic Cty Public Health
 @ 25/person

44100-300 SENIOR COORDINATOR PROFESS
 NEXT YEAR NOTES:
 Senior Fitness Training Certifications and Assesments

44100-322 SENIOR COORDINATOR POSTAGE
 PERMANENT NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
Senior newsletter.									
44100-322	SENIOR COORDINATOR POSTAGECURRENT YEAR NOTES: 5 senior newsletters; daily mail								
<u>REPAIR & MAINTENANCE</u>									
44100-430	SENIOR COORDINATOR MISCELL	0	0	0	0	0	0	0	
44100-433	SENIOR COORDINATOR DUES &	0	145	57	145	0	145	350	
	TOTAL REPAIR & MAINTENANCE	0	145	57	145	0	145	350	
44100-433	SENIOR COORDINATOR DUES & NEXT YEAR NOTES: Senior Coordinator Dues & Training (Professional Development)								
<hr/>									
	TOTAL SENIOR COORDINATOR	33,408	41,530	37,346	41,552	15,596	41,552	42,965	

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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

				2020			2021	
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
PERSONNEL SERVICES								
45100-100	REC/LEISURE SVC WAGES	141,886	175,645	153,683	157,705	83,716	157,705	169,615
45100-101	REC/LEISURE SVC WAGES-TEMP	70,852	62,377	74,600	87,042	7,752	87,042	87,042
45100-102	REC/LEISURE SVC WAGES-OVER	132	0	95	100	4	100	100
45100-121	REC/LEISURE SVC PERA CONTR	10,098	11,051	11,334	11,662	5,604	11,662	12,178
45100-122	REC/LEISURE SVC FICA CONTR	12,764	12,507	13,600	14,995	5,422	14,995	15,733
45100-126	REC/LEISURE SVC MEDICARE C	2,985	2,925	3,181	3,507	1,268	3,507	3,680
45100-131	REC/LEISURE SVC HEALTH INS	49,553	60,038	69,858	77,087	38,049	77,087	80,179
45100-132	REC/LEISURE SVC DENTAL INS	1,331	1,340	1,116	1,643	660	1,643	1,643
45100-133	REC/LEISURE SVC LIFE INSUR	52	56	56	56	28	56	56
45100-134	REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0
45100-142	REC/LEISURE SVC UNEMPLOYME	0	0	43	0	112	0	0
45100-151	REC/LEISURE SVC WORKERS CO	4,932	3,718	3,124	5,830	2,748	5,830	6,154
TOTAL PERSONNEL SERVICES		294,585	329,657	330,690	359,627	145,362	359,627	376,380

45100-100 REC/LEISURE SVC WAGES PERMANENT NOTES:
 FT Director; FT Secretary; FT Program Supervisor;
 PT Open gym supervisors;

45100-101 REC/LEISURE SVC WAGES-TEMP PERMANENT NOTES:
 GAC work study; summer seasonal staff; temporary staff for
 after school programs; adult softball umpires; volleyball
 referees; youth volleyball coaches; various sports
 coaches/coordinators

45100-101 REC/LEISURE SVC WAGES-TEMP CURRENT YEAR NOTES:
 Increased due to year round Rec. Coordinator and Leader
 positions to cover additional year round programming.

OFFICE EXPENSES								
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
45100-200	REC/LEISURE SVC OFFICE SUP	794	1,304	2,969	1,800	1,249	1,800	1,800
45100-210	REC/LEISURE SVC OPERATING	13,269	16,952	24,996	20,000	1,713	20,000	22,000
45100-211	REC/LEISURE SVC MOTOR FUEL	0	18	0	0	0	0	200
45100-220	REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		14,064	18,274	27,965	21,800	2,963	21,800	24,000

45100-200 REC/LEISURE SVC OFFICE SUP PERMANENT NOTES:
 envelopes, astrobrite paper for flyers; tape;
 staplers/staples; poster board; pens; pencils;
 markers; binders; folders; nametags; paper clips; post it
 notes; color ink for printers; etc.

45100-210 REC/LEISURE SVC OPERATING PERMANENT NOTES:
 Program supplies: summer rec programs; staff shirts;
 ballfield striping paint; daddy daughter dance; candy cane

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
hunt; exploration recreation; kids club; pickleball; volleyball equipment; arts/crafts; Special event supplies; etc.								
45100-210	REC/LEISURE SVC OPERATING			CURRENT YEAR NOTES: Skating rink supplies (first aid, hot chocolate, cups,etc.)				
45100-210	REC/LEISURE SVC OPERATING			NEXT YEAR NOTES: Program supplies: summer rec programs; staff shirts; ballfield striping paint; daddy daughter dance; candy cane hunt; exploration recreation; kids club; pickleball; volleyball equipment; arts/crafts; Special event supplies; eSports; virtual camps; etc.				
45100-211	REC/LEISURE SVC MOTOR FUEL			PERMANENT NOTES: Fuel for Truck Explor Rec (200)				
PROFESSIONAL SERVICES								
45100-300	REC/LEISURE SVC PROFESSION	302	224	226	350	1,240	350	350
45100-310	REC/LEISURE SVC CONTRACTUA	22,680	20,808	25,746	25,000	7,784	25,000	26,000
45100-312	REC/LEISURE SVC TRIPS	1,837	2,242	711	2,500	0	2,500	2,500
45100-321	REC/LEISURE SVC TELEPHONE	3,612	3,688	3,791	3,800	1,617	3,800	3,800
45100-322	REC/LEISURE SVC POSTAGE	1,145	795	942	1,500	689	1,500	1,500
45100-331	REC/LEISURE SVC TRAVEL&TRA	894	1,766	2,208	3,000	249	3,000	3,500
45100-340	REC/LEISURE SVC ADVERTISIN	213	560	840	250	336	250	250
45100-351	REC/LEISURE SVC LEGAL NOTI	0	0	0	0	0	0	0
45100-354	REC/LEISURE SVC PRINTING&B	4,335	4,102	3,140	4,600	1,223	4,600	4,600
45100-360	REC/LEISURE SVC INSURANCE	2,370	1,921	1,714	2,500	1,609	2,500	2,500
TOTAL PROFESSIONAL SERVICES		37,389	36,105	39,319	43,500	14,746	43,500	45,000

45100-300 REC/LEISURE SVC PROFESSIONPERMANENT NOTES:
 City Web, Selectaccount

45100-310 REC/LEISURE SVC CONTRACTUA
 PERMANENT NOTES:
 Youth tennis program contracted with tennis association;
 Shoreland youth golf; Youth Enrichment League
 classes (fencing, chess, legos); Babysitting and
 Home Alone classes (american safety and health institute);
 DJ for daddy daughter dance; photographer;
 Basketball/soccer clinics; Dance Conservatory classes;
 Soccer Club partnership; SPSHS Football camp; Why Not
 Productions (movies in the park)

45100-310 REC/LEISURE SVC CONTRACTUA
 CURRENT YEAR NOTES:
 Shoreland youth golf; Youth Enrichment League
 classes (fencing, chess, legos); Babysitting and

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-404	REC/LEISURE SVC EQUIP- REPPERMANENT NOTES: 1/2 copy machine maint (shared with spcc); active network maint; yearly anti-virus maint.								
45100-404	REC/LEISURE SVC EQUIP- REPCURRENT YEAR NOTES: Increased for new recreation software								
45100-433	REC/LEISURE SVC DUES&SUBSCPERMANENT NOTES: MRPA - 2(499); SMRPA - 2 (30); St. Peter Herald (50);Sam's Club Business membership (45).								
45100-433	REC/LEISURE SVC DUES&SUBSCCURRENT YEAR NOTES: NRPA - 1 (175)								
45100-433	REC/LEISURE SVC DUES&SUBSCNEXT YEAR NOTES: NRPA - 1 (175)								
<u>CAPITAL</u>									
45100-570	REC/LEISURE SVC OFFICE EQU	2,508	0	0	0	0	0	0	0
TOTAL CAPITAL		2,508	0	0	0	0	0	0	0
TOTAL RECREATION/LEISURE SERVIC		367,937	394,254	413,757	438,727	172,133	438,727	459,180	

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101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
45124-100	SWIMMING POOL WAGES	0	0	0	0	0	0	0	0
45124-101	SWIMMING POOL WAGES - TEMP	91,061	90,505	90,984	91,805	4,748	91,805	91,805	91,805
45124-102	SWIMMING POOL WAGES - OVER	2,032	945	2,577	500	0	500	500	500
45124-122	SWIMMING POOL FICA CONTRIB	5,778	5,677	5,808	5,723	298	5,723	5,723	5,723
45124-126	SWIMMING POOL MEDICARE CON	1,351	1,328	1,358	1,338	70	1,338	1,338	1,338
45124-142	SWIMMING POOL UNEMPLOYMENT	0	0	0	0	0	0	0	0
45124-151	SWIMMING POOL WORKERS COMP	3,986	3,628	3,024	4,963	2,340	4,963	4,963	4,963
TOTAL PERSONNEL SERVICES		104,209	102,082	103,751	104,329	7,455	104,329	104,329	104,329
<u>OFFICE EXPENSES</u>									
45124-200	SWIMMING POOL OFFICE SUPPL	9,781	8,283	9,850	8,500	0	8,500	8,500	8,500
45124-210	SWIMMING POOL OPERATING SU	24,827	16,107	14,644	34,500	12,190	34,500	34,600	34,600
45124-220	SWIMMING POOL REPAIR & MAI	405	425	1,446	425	0	425	425	425
TOTAL OFFICE EXPENSES		35,014	24,815	25,940	43,425	12,190	43,425	43,525	43,525
45124-200	SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:	pool concessions (Proj#746).							
45124-200	SWIMMING POOL OFFICE SUPPLCURRENT YEAR NOTES:	pool concessions (proj#746)							
45124-210	SWIMMING POOL OPERATING SUPERMANENT NOTES:	Chemicals (12,000); cleaning supplies; first aid supplies; whistles/lanyards; AED pads; 1 suit for each head guard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July.							
45124-210	SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:	2020 Replace Heater Probes \$3,000; New PAL lift \$9,000; Funbrella (2800); Funbrella Replacement Top (1600); Heavy Duty Shower Curtain (275); 2 rescue tubes (110); parade \$200; Picnic table umbrella \$250; Office Supplies (100); Deck chair \$300; 3 guard chair umbrellas \$200; water toys; 2 fans (100), Signage (500), 12 recycled plastic 6 ft benches (5,500); New Point of Sale Computer (500) \$75; Chemicals (12,000); cleaning supplies; first aid supplies; whistles/lanyards; AED pads; (2) Manikins/AED Trainers (600); 1 suit for each headguard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July.							
45124-210	SWIMMING POOL OPERATING SUNEXT YEAR NOTES:	2021 Pool Heater Misc. Maintenance \$3,000; New PAL lift							

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

			2020			2021		
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
\$3,000; Funbrella \$2800; Heavy Duty Shower Curtain \$275; (2) rescue tubes \$110; parade \$200; Picnic table umbrella \$250; Office Supplies \$100; Deck chair \$300; (3) guard chair umbrellas \$200; water toys; (2) fans \$100; Signage \$500, (4) reclycled plastic 6 ft benches \$3,000; New Point of Sale Computer \$500; Chemicals \$12,000; cleaning supplies; first aid supplies; whistles/lanyards; AED pads; (2) Manikins/AED Trainers \$600; (1) suit for each headguard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July. Misc Maintenance (7065); portable 6ft gaurd chair (600)								
PROFESSIONAL SERVICES								
45124-300	SWIMMING POOL PROFESSIONAL	4,016	7,834	1,862	4,200	0	4,200	4,200
45124-321	SWIMMING POOL TELEPHONE	562	531	531	525	235	525	525
45124-322	SWIMMING POOL POSTAGE	47	29	46	40	44	40	40
45124-331	SWIMMING POOL TRAVEL & TRA	700	574	732	1,700	0	1,700	1,700
45124-340	SWIMMING POOL ADVERTISING	45	260	247	300	144	300	300
45124-354	SWIMMING POOL PRINTING & B	72	74	74	75	0	75	75
45124-360	SWIMMING POOL INSURANCE	6,304	3,473	3,251	6,650	3,169	6,650	6,650
45124-380	SWIMMING POOL UTILITIES	44,498	46,293	27,951	32,000	586	32,000	32,000
TOTAL PROFESSIONAL SERVICES		56,245	59,068	34,693	45,490	4,180	45,490	45,490
45124-300	SWIMMING POOL PROFESSIONAL	PERMANENT NOTES: Br/Nic pool license (431); annual pre-employment drug testing (\$30x15=\$450); Misc. Repairs (\$3319)						
45124-321	SWIMMING POOL TELEPHONE	PERMANENT NOTES: Monthly phone reimbursement for pool manager's use of personal Phone; front counter phone.						
45124-331	SWIMMING POOL TRAVEL & TRA	PERMANENT NOTES: Staff re-certification & training						
45124-340	SWIMMING POOL ADVERTISING	PERMANENT NOTES: Employment Ad in Herald.						
45124-354	SWIMMING POOL PRINTING & B	PERMANENT NOTES: ticket book printing.						
REPAIR & MAINTENANCE								
45124-401	SWIMMING POOL BUILDING-REP	0	563	5,140	5,000	3,218	5,000	6,000
45124-404	SWIMMING POOL EQUIP- REP&M	756	373	813	9,000	0	9,000	9,000
45124-430	SWIMMING POOL MISCELLANEOU	0	0	0	0	0	0	0
45124-433	SWIMMING POOL DUES & SUBSC	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		756	936	5,953	14,000	3,218	14,000	15,000

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45124-401	SWIMMING POOL BUILDING-REPCURRENT YEAR NOTES: 2020 Replace one door a year to fiberglass over the next 4 years (\$4500 per door) \$5,000.								
45124-401	SWIMMING POOL BUILDING-REPNEXT YEAR NOTES: 2021 Replace double doors from filter room \$6,000								
<u>CAPITAL</u>									
45124-530	SWIMMING POOL IMPROVEMENTS	4,000	0	2,603	0	0	0	28,000	
45124-570	SWIMMING POOL OFFICE EQUIP	0	0	0	0	0	0	0	
45124-580	SWIMMING POOL OTHER EQUIPM	0	1,636	6,475	0	0	0	0	
TOTAL CAPITAL		4,000	1,636	9,078	0	0	0	28,000	
45124-530	SWIMMING POOL IMPROVEMENTSCURRENT YEAR NOTES: 2020 Replace Pool Heater for main pool \$20,000 MOVED TO EQUIP CERT 7/18/2019 SV								
45124-530	SWIMMING POOL IMPROVEMENTSNEXT YEAR NOTES: 2021 Pool deck cracks \$3,000; Fill pool cracks \$25,000								
TOTAL SWIMMING POOL		200,224	188,537	179,415	207,244	27,043	207,244	236,344	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PARKS
 EXPENDITURES

				2020			2021	
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
PERSONNEL SERVICES								
45200-100	PARKS WAGES	291,912	306,557	334,500	369,250	154,269	369,250	399,660
45200-101	PARKS WAGES - TEMPORARY	26,988	30,969	29,576	34,100	4,714	34,100	34,100
45200-102	PARKS WAGES - OVERTIME	9,944	11,085	19,646	14,010	6,161	14,010	14,852
45200-112	PARKS CAR ALLOWANCE	720	726	721	720	403	720	720
45200-121	PARKS PERA CONTRIBUTIONS	22,657	23,615	26,568	28,744	12,373	28,744	31,088
45200-122	PARKS FICA CONTRIBUTIONS	19,905	21,208	23,388	25,876	10,251	25,876	27,814
45200-126	PARKS MEDICARE CONTRIBUTIO	4,655	4,960	5,470	6,052	2,397	6,052	6,505
45200-131	PARKS HEALTH INSURANCE	91,406	91,947	108,105	108,082	61,662	108,082	112,301
45200-132	PARKS DENTAL INSURANCE	6,178	5,881	4,933	6,597	2,979	6,597	6,597
45200-133	PARKS LIFE INSURANCE	117	127	129	145	61	145	145
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	5,417	0	0	0	0
45200-151	PARKS WORKERS COMPENSATION	13,998	14,632	12,184	21,150	9,970	21,150	22,749
TOTAL PERSONNEL SERVICES		488,482	511,708	570,638	614,726	265,239	614,726	656,531

45200-100 PARKS WAGES PERMANENT NOTES:
 Seven full time in (2017).
 30% superintendent and 13% of mechanic, and 20% for
 maintenance engineer.

45200-101 PARKS WAGES - TEMPORARY PERMANENT NOTES:
 The Parks will use 2,680 hours allocated for seasonal help.

45200-102 PARKS WAGES - OVERTIME PERMANENT NOTES:
 8% of wages to provide for snow
 removal needs, cleaning snow private sidewalks, weekend
 parks duty for summer.

OFFICE EXPENSES

45200-200	PARKS OFFICE SUPPLIES	1,463	1,825	681	2,000	550	1,000	1,500
45200-205	PARKS MISC. EMPLOYEE EXPEN	12,821	10,602	10,573	16,500	4,336	15,000	15,000
45200-210	PARKS OPERATING SUPPLIES	36,924	38,789	52,644	42,000	43,032	42,000	28,000
45200-211	PARKS MOTOR FUELS	15,408	20,290	24,288	18,000	6,976	15,000	18,000
45200-220	PARKS REPAIR & MAINT. SUPP	11,425	17,241	12,065	18,000	2,620	18,000	26,400
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		78,040	88,747	100,250	96,500	57,514	91,000	88,900

45200-205 PARKS MISC. EMPLOYEE EXPENCURRENT YEAR NOTES:
 2020 Uniform allowance for 7 employees \$325 per year =
 \$2,275;
 boots (3 pairs of safety boots per crew member allowed
 per year) for 7 employees \$5,250; Safety equipment PPE
 per OSHA standards hard hats, gloves, rain gear, ear muffs,
 ear plugs, sun glasses, vests = \$800; MMUA safety training
 coordinator 7 @ \$554.48 = \$3,881.37; first aid kits \$300;

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
	boots for seasonal help \$850; drivers licenses \$60; drug testing 7 @ \$145 = \$1,015 plus 10%;drug testing seasonal employees \$732; Hearing test \$1,050;								
45200-205	PARKS MISC. EMPLOYEE EXPENNEXT YEAR NOTES: 2021 Uniform allowance for 7 employees \$325 per year = \$2,275;boots (3 pairs of safety boots per crew member allowedper year) for 7 employees \$5,250; Safety equipment PPE per OSHA standards hard hats, gloves,rain gear, ear muffs,ear plugs, sun glasses, vests = \$800; MMUA safety training coordinator 7 @ \$554.48 = \$3,881.37; first aid kits \$300; boots for seasonal help \$850; drivers licenses \$60; drug testing 7 @ \$145 = \$1,015 plus 10%;drug testing seasonal employees \$732; Hearing test \$1,050;								
45200-210	PARKS OPERATING SUPPLIES CURRENT YEAR NOTES: 2020 McGill Benches along trail \$2,000 RVDPA Concrete bench pads \$1,000 Gorman Shingle shelter bathroom \$6,000 Vets Memorial Park Shingle Storage/Bath house \$30,000 Misc. \$3,000								
45200-210	PARKS OPERATING SUPPLIES NEXT YEAR NOTES: 2021 Fertilizer/Chemicals \$23,000 Misc \$5,000								
45200-220	PARKS REPAIR & MAINT. SUPPCURRENT YEAR NOTES: 2020 Includes such things as aglime, seed, pea rock, wood chips and other general repair items \$5,000. General Bldg repair \$7,000; Misc \$6,000.								
45200-220	PARKS REPAIR & MAINT. SUPPNEXT YEAR NOTES: 2021 Includes such things as aglime, pea rock, wood chips and other general repair items \$4,000. General Bldg repair \$7,000; Misc \$6,000.CSP Seed \$5,700 Seed Parks \$2,700								
PROFESSIONAL SERVICES									
45200-300	PARKS PROFESSIONAL SERVICE	61,142	54,465	71,962	63,400	28,870	63,400	39,600	
45200-321	PARKS TELEPHONE	2,011	1,918	1,816	2,000	796	2,000	2,000	
45200-322	PARKS POSTAGE	74	89	40	40	33	40	40	
45200-331	PARKS TRAVEL & TRAINING	899	1,388	2,857	2,000	1,803	2,200	3,000	
45200-340	PARKS ADVERTISING	103	169	351	150	230	250	250	
45200-351	PARKS LEGAL NOTICES & PUBL	53	0	196	200	0	200	200	
45200-354	PARKS PRINTING & BINDING	0	0	0	0	0	0	0	

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101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-360	PARKS INSURANCE	23,313	22,427	25,558	27,000	28,317	35,000	27,000	
45200-380	PARKS UTILITIES	<u>110,392</u>	<u>129,698</u>	<u>137,133</u>	<u>112,500</u>	<u>41,129</u>	<u>100,000</u>	<u>113,000</u>	
	TOTAL PROFESSIONAL SERVICES	197,987	210,153	239,914	207,290	101,178	203,090	185,090	

45200-300 PARKS PROFESSIONAL SERVICECURRENT YEAR NOTES:
 2020 Contracted weed spraying/weed control for
 downtown/trails, parks, fencelines, sports fields, etc.
 \$30,000;
 Parks Restroom Cleaning Service \$20,000; SV Reduced to
 \$17,000 Aug 7 2019
 Misc engineering \$6,000;
 DamonFarber consultant \$10,000;
 Parks signage \$600;

45200-300 PARKS PROFESSIONAL SERVICENEXT YEAR NOTES:
 2021
 Parks Restroom Cleaning Service \$18,000;
 Design & Consultation Engineering \$20,000;
 Parks Signage \$1,600

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45200-331 PARKS TRAVEL & TRAINING PERMANENT NOTES:
 Expo's and MnTAP schools

45200-340 PARKS ADVERTISING PERMANENT NOTES:
 Advertise for summer help.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	3,495	4,243	4,406	7,000	5,518	7,000	33,500	
45200-404	PARKS EQUIP - REP&MAINT	30,769	25,606	36,823	25,000	9,575	25,000	25,000	
45200-415	PARKS EQUIPMENT RENTAL	1,565	3,356	3,904	3,000	0	3,060	6,060	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	<u>506</u>	<u>542</u>	<u>517</u>	<u>550</u>	<u>510</u>	<u>550</u>	<u>575</u>	
	TOTAL REPAIR & MAINTENANCE	36,335	33,747	45,650	35,550	15,602	35,610	65,135	

45200-401 PARKS BUILDING- REP&MAINT NEXT YEAR NOTES:
 Tremendous Playground wood fiber \$12,000
 Prairie Ridge Park wood fiber \$12,000
 Mill Pond Shelter Steel Roof Paint \$2,500

45200-404 PARKS EQUIP - REP&MAINT PERMANENT NOTES:
 Regular repair and maintenance; annual cartegraph
 license/Bee Hive Software \$2,100;Picnic Table Retrofit
 \$2,000;

45200-404 PARKS EQUIP - REP&MAINT CURRENT YEAR NOTES:
 2020 Cartegraph?
 Picnic Table Maintenance (retrofit)\$2,000

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PARKS
 EXPENDITURES

		2020			2021				
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-415	PARKS EQUIPMENT RENTAL	PERMANENT NOTES: Rent lift for ballfield light bulb replacement \$3,000 CSP Restroom Rental \$3,060							
45200-433	PARKS DUES & SUBSCRIPTIONS	PERMANENT NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.							
<u>CAPITAL</u>									
45200-520	CAPITAL-GENERAL PLANT BUIL	19,879	25,207	23,183	85,000	40,387	85,000	25,000	
45200-550	PARKS MOTOR VEHICLES	0	7,877	0	0	0	0	0	
45200-570	PARKS OFFICE EQUIPMENT & F	160	0	0	0	0	0	0	
45200-580	PARKS OTHER EQUIPMENT	52,519	122,530	91,595	164,000	27,289	164,000	171,450	
TOTAL CAPITAL		72,559	155,615	114,778	249,000	67,676	249,000	196,450	
45200-520	CAPITAL-GENERAL PLANT BUIL	CURRENT YEAR NOTES: 2020 CSP Enhancements \$25,000 CSP Aglime Corrections (3 ballfields) \$50,000 Bleachers \$10,000							
45200-520	CAPITAL-GENERAL PLANT BUIL	NEXT YEAR NOTES: 2021 CSP Enhancements \$25,000							
45200-580	PARKS OTHER EQUIPMENT	CURRENT YEAR NOTES: 2020 Replace#554 Toro Groundmaster 580D mower16' with tractor \$115,000 MOVED TO EQUIP CERT 7/18/19 SV; Removed from Equip Cert 8/19 \$0 for 2020 Trailer for Kromer \$6,000 19' pull behind mower \$41,000 MOVED TO EQUIP CERT 7/18/19 SV; Removed from Equip Cert Aug/19 \$0 for 2020 CSP Permanent Storage \$18,000(Parks Master Plan) Veterans Memorial Park Playground \$140,000 (Parks Master Plan)							
45200-580	PARKS OTHER EQUIPMENT	NEXT YEAR NOTES: 2021 CSP Restroom Facility (\$200K)moved to Equip Cert 7/30/2020 Parks Master Plan:MN Square Enhancements (\$40k)moved to Equip Cert 7/30/2020 and added \$100k from Community Center Transfer Parks Master Plan:Vets Pickleball Resurface (\$40k) moved to Equip Cert 7/30/2020,000 Dog Park Phase 2 \$35,000(added \$35k to donations 7/30/2020) John Deere 72" Front end mower & broom (Replace Toro							

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 PARKS
 EXPENDITURES

			2020			2021		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
Groundmaster 580D 72") \$45,000 Equip. Cert. Kubota Tractor (Replace #554 Toro Groundmaster 16') (\$45k)moved to Equip. Cert. 7/30/2020; Woods TBW180 Mower pull behind \$19,000; Toolcat (Replace #210 Toolcat) (\$37K) moved to Equi. Cert. 7/30/2020; Fountain @ Mill Pond \$8,500 Fertilizer Spreader \$4,550 Herbiscide Sprayer \$4,400								
TOTAL PARKS	873,402	999,971	1,071,229	1,203,066	507,209	1,193,426	1,192,106	

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101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

			2020			2021		
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	BUDGET
PERSONNEL SERVICES								
46500-100	ECONOMIC DEVMT WAGES	78,143	80,332	85,148	84,887	42,664	84,887	86,803
46500-102	ECONOMIC DEVMT WAGES - OVE	0	0	0	0	0	0	0
46500-112	ECONOMIC DEVMT CAR ALLOWAN	3,000	3,025	3,025	3,000	1,450	3,000	3,000
46500-121	ECONOMIC DEVMT PERA CONTRI	5,861	6,025	6,205	6,367	2,860	6,367	6,510
46500-122	ECONOMIC DEVMT FICA CONTRI	4,892	5,005	5,143	5,263	2,374	5,263	5,382
46500-126	ECONOMIC DEVMT MEDICARE CO	1,144	1,171	1,203	1,231	555	1,231	1,259
46500-131	ECONOMIC DEVMT HEALTH INSU	21,917	21,200	24,799	27,048	13,530	27,048	28,133
46500-132	ECONOMIC DEVMT DENTAL INSU	1,099	1,097	914	888	540	888	888
46500-133	ECONOMIC DEVMT LIFE INSURA	20	20	20	20	10	20	20
46500-142	ECONOMIC DEVMT UNEMPLOYMEN	0	0	0	0	0	0	0
46500-151	ECONOMIC DEVMT WORKERS COM	468	438	372	630	297	630	644
TOTAL PERSONNEL SERVICES		116,542	118,313	126,830	129,334	64,280	129,334	132,639
OFFICE EXPENSES								
46500-200	ECONOMIC DEVMT OFFICE SUPP	1,987	1,222	1,045	750	214	750	750
46500-210	ECONOMIC DEVMT OPERATING S	291	43	760	750	248	750	750
46500-211	ECONOMIC DEVMT MOTOR FUELS	0	0	0	0	0	0	0
46500-220	ECONOMIC DEVMT SUPPLIES- R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		2,278	1,265	1,805	1,500	462	1,500	1,500
PROFESSIONAL SERVICES								
46500-300	ECONOMIC DEVMT PROFESSIONA	34,028	20,320	27,239	25,000	5,054	25,000	25,000
46500-321	ECONOMIC DEVMT TELEPHONE	1,094	1,054	1,253	1,000	461	1,000	1,000
46500-322	ECONOMIC DEVMT POSTAGE	636	379	416	500	207	500	500
46500-331	ECONOMIC DEVMT TRAVEL & TR	803	696	2,561	1,000	61	1,000	1,000
46500-340	ECONOMIC DEVMT ADVERTISING	1,407	1,106	2,508	800	1,070	800	800
46500-351	ECONOMIC DEVMT LEGAL NOTIC	1,378	1,820	72	1,500	410	1,500	1,500
46500-354	ECONOMIC DEVMT PRINTING &	0	0	0	0	0	0	0
46500-360	ECONOMIC DEVMT INSURANCE	977	896	765	1,050	718	1,050	1,050
TOTAL PROFESSIONAL SERVICES		40,323	26,270	34,815	30,850	7,981	30,850	30,850
REPAIR & MAINTENANCE								
46500-404	ECONOMIC DEVMT EQUIP- REP&	106	143	434	0	66	0	0
46500-430	ECONOMIC DEVMT MISCELLANEO	0	0	0	0	0	0	0
46500-433	ECONOMIC DEVMT DUES & SUBS	19,985	29,936	20,340	29,744	6,552	29,744	29,594
TOTAL REPAIR & MAINTENANCE		20,091	30,079	20,774	29,744	6,618	29,744	29,594

46500-433 ECONOMIC DEVMT DUES & SUBSPERMANENT NOTES:
 St. Peter Rotary, Southern MN Initiative, Regional Economic
 Development Alliance (Greater Mktto Growth), SBDC.

46500-433 ECONOMIC DEVMT DUES & SUBSCURRENT YEAR NOTES:
 2020: \$26,594 REDA; \$2,000 SBDC; \$1,000 SMIF; \$150 Rotary

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
46500-433	ECONOMIC DEVMT DUES & SUBS NEXT YEAR NOTES:							
	2021 \$26,594 REDA; \$2,000 SBDC; \$1,000 SMIF							
<u>CAPITAL</u>								
46500-510	ECONOMIC DEVMT LAND ACQUIS	0	0	0	0	0	0	
46500-570	ECONOMIC DEVMT OFFICE EQUI	321	0	583	1,050	0	1,050	0
	TOTAL CAPITAL	321	0	583	1,050	0	1,050	0
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TOTAL ECONOMIC DEVMT	179,555	175,926	184,808	192,478	79,340	192,478	194,583	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2017	2018	2019	2020		2021		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PROFESSIONAL SERVICES								
49240-360 INSURANCE-UNALLOCATED INSU	12,853	11,458	12,281	12,500	12,891	12,500	12,500	
TOTAL PROFESSIONAL SERVICES	12,853	11,458	12,281	12,500	12,891	12,500	12,500	
TOTAL INSURANCE-UNALLOCATED	12,853	11,458	12,281	12,500	12,891	12,500	12,500	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MEMBERSHIPS-UNALLOCATED
 EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----)			(----- 2021 -----)	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>REPAIR & MAINTENANCE</u>								
49250-433 MEMBERSHIPS-UNALLOCATED DU	30,506	30,617	30,634	31,000	20,114	31,000	31,000	
TOTAL REPAIR & MAINTENANCE	30,506	30,617	30,634	31,000	20,114	31,000	31,000	
49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES:								
League of MN Cities and Coalition of Greater MN								
TOTAL MEMBERSHIPS-UNALLOCATED	30,506	30,617	30,634	31,000	20,114	31,000	31,000	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 MISCELLANEOUS-UNALLOCATED
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
49260-420	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	0
49260-430	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	0
<u>BAD DEBT</u>									
49260-905	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	0
TOTAL BAD DEBT		0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS-UNALLOCATED		0	0	0	0	0	0	0	0

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

101-GENERAL FUND
 TRANSFERS-OUT
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL TRANSFERS	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL TRANSFERS-OUT	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL EXPENDITURES	7,271,972	7,857,228	8,058,129	8,325,137	3,658,259	8,315,174	8,438,662	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	86,035	695,503	(467,998)	(391,706)	(1,221,146)	(381,743)	(97,589)	
	=====	=====	=====	=====	=====	=====	=====	=====

PERMANENT NOTES:
 Added in Skating to temp Wages and FICA/Medicare/Workers
 Comp

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

201-PROPERTY INSURANCE

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) (----- 2021 -----)			PROPOSED BUDGET
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	
<u>INTEREST INCOME</u>							
36210 INTEREST EARNINGS	1,430	1,500	1,435	0	688	0	0
36212 INVESTMENT MARKET VALUE ADJ	0	(270)	270	0	0	0	0
TOTAL INTEREST INCOME	1,430	1,230	1,705	0	688	0	0
<u>TRANSFER FROM OTHER FUND</u>							
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0
39200 TRANSFERS FROM OTHER FUNDS	PERMANENT NOTES: savings from all funds (.360) for higher deductible plan						
TOTAL REVENUES	1,430	1,230	1,705	0	688	0	0

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

201-PROPERTY INSURANCE
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
49240-360 INSURANCE-UNALLOCATED INSU	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
TOTAL PROFESSIONAL SERVICES	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
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TOTAL INSURANCE-UNALLOCATED	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
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TOTAL EXPENDITURES	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
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REVENUE OVER/(UNDER) EXPENDITURES	(5,515)	(8,603)	(81,380)	(50,000)	(3,192)	(50,000)	(50,000)	

PERMANENT NOTES:
 2017 Cash balance approx \$216,000.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
TAXES								
31010 CURRENT PROPERTY TAX	220,133	272,958	283,399	283,640	143,948	283,640	283,640	
TOTAL TAXES	220,133	272,958	283,399	283,640	143,948	283,640	283,640	
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	45,388	45,388	50,216	46,000	25,022	46,000	46,000	
TOTAL STATE AID/GRANTS	45,388	45,388	50,216	46,000	25,022	46,000	46,000	
33422 OTHER STATE GRANTS & AID								PERMANENT NOTES: Nicollet County Allocation and Pera.
FEES								
34110 RETURNED CHECK FEES	0	0	0	0	0	0	0	
TOTAL FEES	0	0	0	0	0	0	0	
FINES & PENALTIES								
35103 FINES AND PENALTIES	3,420	1,856	914	3,300	446	3,300	3,300	
TOTAL FINES & PENALTIES	3,420	1,856	914	3,300	446	3,300	3,300	
MISCELLANEOUS								
36200 MISCELLANEOUS REVENUES	0	0	0	0	585	0	0	
TOTAL MISCELLANEOUS	0	0	0	0	585	0	0	
INTEREST INCOME								
36210 INTEREST EARNINGS	678	246	66	1,800	0	1,800	1,800	
36212 INVESTMENT MARKET VALUE ADJ	0	(251)	251	0	0	0	0	
TOTAL INTEREST INCOME	678	(5)	316	1,800	0	1,800	1,800	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	64,084	72,689	70,729	61,000	64,563	61,000	61,000	
36250 REFUNDS & REIMBURSEMENTS	1,601	859	364	1,500	0	1,500	1,500	
TOTAL DONATIONS & REFUNDS	65,685	73,547	71,092	62,500	64,563	62,500	62,500	
36250 REFUNDS & REIMBURSEMENTS								PERMANENT NOTES: LMC Dividend
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSETS	0	39	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	39	0	0	0	0	0	

CITY OF ST. PETER
PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

211-LIBRARY FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	0
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	0
TOTAL REVENUES	335,304	393,784	405,938	397,240	234,564	397,240	397,240	

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211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

				(----- 2020 -----)			(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45500-100	LIBRARY WAGES	180,461	195,886	208,642	210,835	95,368	210,835	216,185
45500-101	LIBRARY WAGES - TEMPORARY	2,662	1,737	1,512	1,869	491	1,869	1,869
45500-102	LIBRARY WAGES - OVERTIME	620	754	928	987	340	987	1,013
45500-121	LIBRARY PERA CONTRIBUTIONS	12,750	12,833	14,584	10,110	5,673	10,110	10,398
45500-122	LIBRARY FICA CONTRIBUTIONS	11,045	11,714	12,827	13,249	5,392	13,249	13,582
45500-126	LIBRARY MEDICARE CONTRIBUT	2,583	2,740	3,000	3,099	1,261	3,099	3,176
45500-131	LIBRARY HEALTH INSURANCE	36,656	35,175	40,793	45,706	20,237	45,706	47,520
45500-132	LIBRARY DENTAL INSURANCE	1,779	1,778	1,482	1,998	808	1,998	1,998
45500-133	LIBRARY LIFE INSURANCE	44	44	44	44	19	44	44
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	0	0	94	0	0
45500-151	LIBRARY WORKERS COMPENSATI	1,533	1,528	1,338	2,310	1,089	2,310	2,366
TOTAL PERSONNEL SERVICES		250,133	264,190	285,151	290,207	130,772	290,207	298,151

45500-100 LIBRARY WAGES PERMANENT NOTES:
 Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal.
 Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.

45500-101 LIBRARY WAGES - TEMPORARY PERMANENT NOTES:
 GAC Workstudy students

OFFICE EXPENSES

45500-200	LIBRARY OFFICE SUPPLIES	2,071	2,925	5,568	2,000	1,874	2,000	3,000
45500-210	LIBRARY OPERATING SUPPLIES	18,112	16,684	22,724	21,300	7,157	21,300	22,000
45500-220	LIBRARY REPAIR & MAINT. SU	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		20,183	19,609	28,292	23,300	9,031	23,300	25,000

45500-200 LIBRARY OFFICE SUPPLIES PERMANENT NOTES:
 Copy paper; ink cartridges; receipt paper; general office supplies

45500-200 LIBRARY OFFICE SUPPLIES NEXT YEAR NOTES:
 Copy paper; ink cartridges; receipt paper; general office supplies

45500-210 LIBRARY OPERATING SUPPLIES PERMANENT NOTES:
 Cleaning supplies; aquarium maint (1500); lightbulbs; Processing materials (labels, barcodes, etc); library cards; Software; summer reading program; weed killer; tools; Filters; solar salt & delivery; program supplies.

45500-210 LIBRARY OPERATING SUPPLIES NEXT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
	Cleaning supplies; aquarium maint (1500); lightbulbs; Processing materials (labels, barcodes, etc); library cards; Software; summer reading program; weed killer; tools; Filters; solar salt & delivery; program supplies.							
PROFESSIONAL SERVICES								
45500-300	LIBRARY PROFESSIONAL SERVI	41,038	45,659	48,362	45,635	28,352	45,635	47,000
45500-321	LIBRARY TELEPHONE	988	909	992	1,200	467	1,200	1,200
45500-322	LIBRARY POSTAGE	50	71	123	100	69	100	100
45500-331	LIBRARY TRAVEL & TRAINING	971	612	576	2,000	290	2,000	2,000
45500-340	LIBRARY ADVERTISING	212	312	782	200	355	200	200
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0
45500-354	LIBRARY PRINTING & BINDING	300	257	336	200	0	200	200
45500-360	LIBRARY INSURANCE	5,054	4,851	4,416	5,545	5,184	5,545	5,545
45500-380	LIBRARY UTILITIES	25,202	22,277	20,757	25,000	8,903	25,000	25,000
	TOTAL PROFESSIONAL SERVICES	73,815	74,949	76,344	79,880	43,619	79,880	81,245
45500-300	LIBRARY PROFESSIONAL SERVICE	CURRENT YEAR NOTES: TDS contract (26000); Overdrive increase (6,385); Wowbrary (400); Hoopla increase (10,000); annual roof inspection; boiler license and preventative maint; RPZ testing; annual fire alarm inspection; annual sprinkler system test & inspection; annual HVAC test; heating preventative maint; weed control; window cleaning; fall sprinkler shutdown; annual service of gas fireplace; watchguard renewal (850 - every 3 years)						
45500-300	LIBRARY PROFESSIONAL SERVICE	NEXT YEAR NOTES: TDS contract (26000); Overdrive increase (6,385); Wowbrary (400); Hoopla increase (11,000); Readsquare (700); annual roof inspection; boiler license and preventative maint; RPZ testing; annual fire alarm inspection; annual sprinkler system test & inspection; annual HVAC test; heating preventative maint; weed control; window cleaning; fall sprinkler shutdown; annual service of gas fireplace; watchguard renewal (850 - every 3 years)						
45500-331	LIBRARY TRAVEL & TRAINING	PERMANENT NOTES: Mileage reimbursement to TdS in Mankato for Library Director meetings.						
45500-354	LIBRARY PRINTING & BINDING	CURRENT YEAR NOTES: Summer reading calendars; program materials						
45500-354	LIBRARY PRINTING & BINDING	NEXT YEAR NOTES: Summer reading calendars; program materials						

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
45500-401	LIBRARY REPAIR & MAINT.-BU	5,916	7,703	12,119	9,000	4,854	9,000	9,000	_____
45500-404	LIBRARY REPAIR & MAINT.-EQ	10,585	8,375	4,444	6,000	2,347	6,000	5,000	_____
45500-415	LIBRARY EQUIPMENT RENTAL	7,730	7,645	7,802	7,800	5,288	7,800	7,800	_____
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0	_____
45500-433	LIBRARY DUES & SUBSCRIPTIO	8,361	7,728	7,637	7,800	809	7,800	7,800	_____
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0	_____
TOTAL REPAIR & MAINTENANCE		32,592	31,451	32,001	30,600	13,297	30,600	29,600	_____
45500-401	LIBRARY REPAIR & MAINT.-BUPERMANENT NOTES: Roof repair; restroom repair; vandalism; boiler repair(Thermodynamics); fireplace maint; chiller repair (UHL)								
45500-404	LIBRARY REPAIR & MAINT.-EQPERMANENT NOTES: Annual Libdata license (500); Antivirus protection (1100)								
45500-404	LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES: Libdata (2000); Antivirus protection (1100)								
45500-404	LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES: Libdata (1000); Antivirus protection (1100)								
45500-415	LIBRARY EQUIPMENT RENTAL PERMANENT NOTES: B & T Book Lease program								
<u>CAPITAL</u>									
45500-520	LIBRARY BUILDING/STRUCTURE	9,750	2,665	0	1,000	0	1,000	15,000	_____
45500-560	LIBRARY FURNITURE AND FIXT	0	12,500	0	0	0	0	0	_____
45500-570	LIBRARY OFFICE EQUIPMENT &	22,354	0	0	0	0	0	0	_____
45500-580	LIBRARY OTHER EQUIPMENT	0	0	387	0	0	0	0	_____
45500-590	LIBRARY BOOKS	42,454	34,567	37,010	40,000	11,725	40,000	40,000	_____
TOTAL CAPITAL		74,559	49,732	37,397	41,000	11,725	41,000	55,000	_____
45500-520	LIBRARY BUILDING/STRUCTURECURRENT YEAR NOTES: Black Out Curtains/Shades Library Meeting Room (1,000)								
45500-520	LIBRARY BUILDING/STRUCTURENEXT YEAR NOTES: Replace Existing Joint Sealant (15,000)								
45500-590	LIBRARY BOOKS PERMANENT NOTES: Books, media, materials for children, youth, and adults								
TOTAL LIBRARY		451,283	439,932	459,185	464,987	208,445	464,987	488,996	_____

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

211-LIBRARY FUND
 TRANSFERS-OUT
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	0	0	0	0	0	0	0	
TOTAL TRANSFERS	0	0	0	0	0	0	0	
<hr/>								
TOTAL TRANSFERS-OUT	0	0	0	0	0	0	0	
<hr/>								
TOTAL EXPENDITURES	451,283	439,932	459,185	464,987	208,445	464,987	488,996	
	=====	=====	=====	=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(115,979)	(46,148)	(53,247)	(67,747)	26,119	(67,747)	(91,756)	
	=====	=====	=====	=====	=====	=====	=====	=====

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

213-PUBLIC ACCESS

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2021 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OTHER TAXES</u>								
31810 CABLE TV FRANCHISE TAX	19,112	20,275	19,960	20,500	4,642	20,500	20,500	
31811 PUBLIC ACCESS CHANNEL APPROPRI	22,500	7,500	15,000	15,000	7,500	15,000	15,000	
TOTAL OTHER TAXES	41,612	27,775	34,960	35,500	12,142	35,500	35,500	
31811 PUBLIC ACCESS CHANNEL APPROPRI	PERMANENT NOTES: 2013-2020 ???????????? = \$30,000 (split between all video service providers)							
<u>STATE AID/GRANTS</u>								
33422 OTHER STATE GRANTS & AID	87	87	43	87	0	87	87	
TOTAL STATE AID/GRANTS	87	87	43	87	0	87	87	
<u>RECREATION</u>								
34710 FEES/DONATIONS	2,000	2,000	2,000	2,000	0	2,000	2,000	
TOTAL RECREATION	2,000	2,000	2,000	2,000	0	2,000	2,000	
34710 FEES/DONATIONS	PERMANENT NOTES: SCHOOL BOARD 2000							
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	1,785	2,139	2,828	1,200	1,843	1,200	1,200	
36212 INVESTMENT MARKET VALUE ADJ	0	(268)	268	0	0	0	0	
TOTAL INTEREST INCOME	1,785	1,871	3,096	1,200	1,843	1,200	1,200	
<u>DONATIONS & REFUNDS</u>								
36230 CONTRIBUTION & DONATIONS FROM	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	85	16	15	0	0	0	0	
TOTAL DONATIONS & REFUNDS	85	16	15	0	0	0	0	
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	45,568	31,749	40,115	38,787	13,985	38,787	38,787	

213-PUBLIC ACCESS
 PUBLIC ACCESS
 EXPENDITURES

		(----- 2020 -----)			(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
41950-100	PUBLIC ACCESS WAGES	10,518	8,224	8,161	16,688	4,429	16,688	17,066
41950-101	PUBLIC ACCESS WAGES - TEMP	0	0	0	0	0	0	0
41950-102	PUBLIC ACCESS WAGES - OVER	0	0	0	0	0	0	0
41950-121	PUBLIC ACCESS PERA CONTRIB	788	613	609	1,252	330	1,252	1,280
41950-122	PUBLIC ACCESS FICA CONTRIB	625	509	506	1,035	275	1,035	1,058
41950-126	PUBLIC ACCESS MEDICARE CON	146	119	118	242	64	242	247
41950-131	PUBLIC ACCESS HEALTH INSUR	3,117	1,243	1,322	2,974	752	2,974	3,088
41950-132	PUBLIC ACCESS DENTAL INSUR	167	127	99	222	76	222	222
41950-133	PUBLIC ACCESS LIFE INSURAN	3	2	2	5	1	5	5
41950-142	PUBLIC ACCESS UNEMPLOYMENT	0	0	0	0	0	0	0
41950-151	PUBLIC ACCESS WORKERS COMP	15	41	35	124	58	124	127
TOTAL PERSONNEL SERVICES		15,380	10,879	10,853	22,542	5,985	22,542	23,093

41950-100 PUBLIC ACCESS WAGES PERMANENT NOTES:
 Production Assistants until 2016; assistance with Channel 8
 and Channel 7 programming; daily tasks; since 2010 - this
 work is shared with computer services dept.

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OFFICE EXPENSES								
41950-200	PUBLIC ACCESS OFFICE SUPPL	569	0	741	1,000	174	1,000	1,000
41950-210	PUBLIC ACCESS OPERATING SU	1,589	375	176	1,000	289	1,000	1,000
TOTAL OFFICE EXPENSES		2,158	375	917	2,000	463	2,000	2,000

PROFESSIONAL SERVICES								
41950-300	PUBLIC ACCESS PROFESSIONAL	555	1,130	3,930	1,200	952	1,200	1,200
41950-310	PUBLIC ACCESS CONTRACTUAL	3,438	2,069	0	4,000	0	4,000	4,000
41950-321	PUBLIC ACCESS TELEPHONE	156	135	150	150	66	150	150
41950-322	PUBLIC ACCESS POSTAGE	14	1	0	30	0	30	30
41950-331	PUBLIC ACCESS TRAVEL & TRA	0	0	0	25	0	25	25
41950-340	PUBLIC ACCESS ADVERTISING	0	0	0	0	0	0	0
41950-351	PUBLIC ACCESS LEGAL NOTICE	0	0	0	0	0	0	0
41950-354	PUBLIC ACCESS PRINTING & B	0	0	0	0	0	0	0
41950-360	PUBLIC ACCESS INSURANCE	230	113	65	250	63	250	250
TOTAL PROFESSIONAL SERVICES		4,392	3,448	4,144	5,655	1,081	5,655	5,655

REPAIR & MAINTENANCE								
41950-404	PUBLIC ACCESS EQUIP- REP&M	430	132	218	1,000	106	1,000	1,000
41950-430	PUBLIC ACCESS MISCELLANEOU	0	0	0	0	0	0	0
41950-433	PUBLIC ACCESS DUES & SUBSC	0	0	0	0	2,388	0	0
TOTAL REPAIR & MAINTENANCE		430	132	218	1,000	2,494	1,000	1,000

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

213-PUBLIC ACCESS
 PUBLIC ACCESS
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>									
41950-570	PUBLIC ACCESS OFFICE EQUIP	297	0	0	5,000	0	12,500	11,000	
	TOTAL CAPITAL	297	0	0	5,000	0	12,500	11,000	
41950-570	PUBLIC ACCESS OFFICE EQUIP	CURRENT YEAR NOTES:							
		\$6k Leightronix System and Traning (play schedule and stored programing) \$4k Remote Cameras (2) \$2.5k Remote camera permanent installation							
41950-570	PUBLIC ACCESS OFFICE EQUIP	NEXT YEAR NOTES:							
		\$2.5k Hand Held Camera Replacement \$500 Tripod \$4.0k Website Streaming Intergration \$2.5k Computer upgrades and software for video transfers \$1.5 HD Remote DVD players							
TOTAL PUBLIC ACCESS		22,656	14,834	16,132	36,197	10,023	43,697	42,748	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

213-PUBLIC ACCESS
 TRANSFERS-OUT
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	0	0	0	0	0	0	10,000	
TOTAL TRANSFERS	0	0	0	0	0	0	10,000	
49300-720 TRANSFERS-OUT OPERATING TRNEXT YEAR NOTES:								
								TRANSFER \$10K TO COMMUNITY CENTER FOR AUDIO EQUIP FOR SR. CENTER
TOTAL TRANSFERS-OUT	0	0	0	0	0	0	10,000	
TOTAL EXPENDITURES	22,656	14,834	16,132	36,197	10,023	43,697	52,748	
REVENUE OVER/(UNDER) EXPENDITURES	22,912	16,915	23,983	2,590	3,963	(4,910)	(13,961)	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

215-FIRE CALLS

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2020 -----) Y-T-D ACTUAL	(----- 2020 -----) PROJECTED YEAR END	(----- 2021 -----) REQUESTED BUDGET	(----- 2021 -----) PROPOSED BUDGET
<u>STATE AID/GRANTS</u>								
33422 OTHER STATE GRANTS & AID	0	0	0	0	0	0	0	
TOTAL STATE AID/GRANTS	0	0	0	0	0	0	0	
<u>POLICE & FIRE</u>								
34222 OTHER FIRE CHARGES	21,125	10,450	17,575	5,000	5,375	5,000	5,000	
TOTAL POLICE & FIRE	21,125	10,450	17,575	5,000	5,375	5,000	5,000	
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	561	722	979	200	680	200	200	
36212 INVESTMENT MARKET VALUE ADJ	0	(700)	700	0	0	0	0	
TOTAL INTEREST INCOME	561	22	1,679	200	680	200	200	
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
TOTAL REVENUES	21,686	10,472	19,254	5,200	6,055	5,200	5,200	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

215-FIRE CALLS
 FIRE
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>								
42200-550 FIRE MOTOR VEHICLES	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL FIRE	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	0	0	0	0	
REVENUE OVER/(UNDER) EXPENDITURES	21,686	10,472	19,254	5,200	6,055	5,200	5,200	

PERMANENT NOTES:
 2017 approx cash balance \$85,000

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	(----- 2020 -----) CURRENT BUDGET	(----- 2021 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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TAXES

31010	CURRENT PROPERTY TAX	0	0	0	135,000	67,339	135,000	170,000
	TOTAL TAXES	0	0	0	135,000	67,339	135,000	170,000

31010 CURRENT PROPERTY TAX

CURRENT YEAR NOTES:
 Property Taxes from Debt on Community Center paid in full
 now taxes will be used to support Community Center on-going
 maint projects

STATE AID/GRANTS

33422	OTHER STATE GRANTS & AID	131	131	2,905	130	0	130	130
	TOTAL STATE AID/GRANTS	131	131	2,905	130	0	130	130

MISCELLANEOUS

36200	MISCELLANEOUS REVENUES	10,036	9,720	10,477	7,000	2,103	7,000	7,000
	TOTAL MISCELLANEOUS	10,036	9,720	10,477	7,000	2,103	7,000	7,000

36200 MISCELLANEOUS REVENUES

PERMANENT NOTES:
 Old comm ctr site per central (6,764)-tif district closes
 2028; pepsi rebate; faxes, copies

eb

INTEREST INCOME

36210	INTEREST EARNINGS	2,486	1,610	1,486	1,000	764	1,000	1,000
36212	INVESTMENT MARKET VALUE ADJ	0	(324)	324	0	0	0	0
	TOTAL INTEREST INCOME	2,486	1,287	1,810	1,000	764	1,000	1,000

RENTAL INCOME

36221	DAILY RENTALS	16,144	18,720	18,057	18,720	3,555	18,720	18,720
36222	ADVERTISING LEASES	8,000	6,900	6,400	7,600	7,200	7,600	7,600
36224	TERM RENTS AND LEASES	193,736	215,763	219,927	197,000	112,863	197,000	197,000
	TOTAL RENTAL INCOME	217,880	241,383	244,384	223,320	123,618	223,320	223,320

36222 ADVERTISING LEASES

PERMANENT NOTES:
 4 free gym ads (2 school, the edge, consolidated
 communication); Ad panels @ \$400 per year.

36224 TERM RENTS AND LEASES

PERMANENT NOTES:
 monthly rents:
 year 14 15 16 17 18
 spccc E2,000 E2,000 1,500 1,539 2,466
 CE 3,830 4,022 4,223 4,223 3,721
 mvac 2,595 2,725 2,862 2,862 E2,862
 Kid 4,764 5,003 5,253 5,437 5,627
 Good Sam 1,493 1,538

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER

REVENUES

(----- 2020 -----) (----- 2021 -----)

2017 2018 2019 CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
 ACTUAL ACTUAL ACTUAL BUDGET ACTUAL YEAR END BUDGET BUDGET

DONATIONS & REFUNDS

36230	CONTRIBUTIONS & DONATIONS	250	0	0	0	0	0	0
36241	VENDING MACHINE COMMISSIONS	9,651	9,373	7,907	9,500	2,795	9,500	9,500
36250	REFUNDS & REIMBURSEMENTS	1,590	610	611	4,500	650	4,500	4,500
	TOTAL DONATIONS & REFUNDS	11,491	9,983	8,519	14,000	3,445	14,000	14,000

36250 REFUNDS & REIMBURSEMENTS PERMANENT NOTES:
 LMC Dividend

FIXED ASSET DISPOSAL

39101	SALE OF GENERAL FIXED ASSETS	1,182	24	0	0	0	0	0
	TOTAL FIXED ASSET DISPOSAL	1,182	24	0	0	0	0	0

TRANSFER FROM OTHER FUND

39200	TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	10,000	
	TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	10,000	

39200 TRANSFERS FROM OTHER FUNDS NEXT YEAR NOTES:
 2021 TRANSFER FROM SPPA FOR AUDIO/VISUAL EQUIP IN SR. CENTER

TRANSFER

39221	CASH TRANSFER	0	0	0	50,000	0	50,000	50,000
39222	UTILITY CHARGE REIMBURSEMENT	63,328	47,577	45,332	55,503	16,710	55,503	55,503
	TOTAL TRANSFER	63,328	47,577	45,332	105,503	16,710	105,503	105,503

39221 CASH TRANSFER PERMANENT NOTES:
 conduit transfer:
 full payment of lease agrmt will expire 5/17/2015;
 as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt;
 as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru
 the final payment of 5/2017; share of rec fees(ended 2009).

39222 UTILITY CHARGE REIMBURSEMENT PERMANENT NOTES:
 75% reimbursement from utility funds.

TOTAL REVENUES		306,535	310,105	313,427	485,953	213,979	485,953	530,953
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217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
44940-100	COMMUNITY CENTER WAGES	107,456	111,068	111,520	110,706	48,746	110,706	113,025	_____
44940-101	COMMUNITY CENTER WAGES-TEM	0	399	60	0	0	0	0	_____
44940-102	COMMUNITY CENTER WAGES-OVE	727	2,229	1,183	2,283	683	2,283	2,335	_____
44940-121	COMMUNITY CENTER PERA CONT	7,348	7,951	7,857	6,880	3,581	6,880	7,034	_____
44940-122	COMMUNITY CENTER FICA CONT	6,429	6,773	6,678	7,005	2,938	7,005	7,152	_____
44940-126	COMMUNITY CENTER MEDICARE	1,503	1,584	1,561	1,638	687	1,638	1,673	_____
44940-131	COMMUNITY CENTER HEALTH IN	35,231	33,920	39,679	43,277	21,669	43,277	45,013	_____
44940-132	COMMUNITY CENTER DENTAL IN	1,777	1,755	1,462	1,421	866	1,421	1,421	_____
44940-133	COMMUNITY CENTER LIFE INSU	32	31	31	31	16	31	31	_____
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0	_____
44940-142	COMMUNITY CENTER UNEMPLOYM	0	151	0	0	0	0	0	_____
44940-151	COMMUNITY CENTER WORKERS C	<u>3,512</u>	<u>3,395</u>	<u>2,968</u>	<u>5,021</u>	<u>2,367</u>	<u>5,021</u>	<u>5,133</u>	_____
TOTAL PERSONNEL SERVICES		164,015	169,256	173,000	178,262	81,554	178,262	182,817	_____
OFFICE EXPENSES									
44940-200	COMMUNITY CENTER OFFICE SU	98	85	71	150	78	150	150	_____
44940-210	COMMUNITY CENTER OPERATING	39,167	38,144	42,486	48,000	19,210	48,000	62,000	_____
44940-211	COMMUNITY CENTER MOTOR FUE	321	507	798	325	153	325	500	_____
44940-220	COMMUNITY CENTER REPAIR &	<u>0</u>	<u>35</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	_____
TOTAL OFFICE EXPENSES		39,587	38,771	43,354	48,475	19,441	48,475	62,650	_____
44940-210	COMMUNITY CENTER OPERATING	CURRENT YEAR NOTES:							
hb		Cleaning supplies; tools; uniform allowance; annual elevator permit(100); paint; gym floor sander (3,000); 2 Upgraded Gym Scoreboards (4,050); air handler filters;equipment parts, materials; BB nets, first aid; supplies; light bulbs; solar salt; ice melt; vending 6,000							
44940-210	COMMUNITY CENTER OPERATING	NEXT YEAR NOTES:							
		Cleaning supplies; tools; uniform allowance; annual elevator permit(100); paint; gym floor refinish (6,000); air handler filters;equipment parts, materials; BB nets, first aid; supplies; light bulbs; solar salt; ice melt; vending 6,000; snow moving machine for sidewalks (16,000)							
44940-211	COMMUNITY CENTER MOTOR FUE	PERMANENT NOTES:							
		Fuel for truck and van							
PROFESSIONAL SERVICES									
44940-300	COMMUNITY CENTER PROFESSIO	25,454	24,578	19,499	30,600	20,213	30,600	30,600	_____
44940-310	COMMUNITY CENTER CONTRACTU	841	0	0	0	0	0	0	_____
44940-321	COMMUNITY CENTER TELEPHONE	2,235	2,253	2,491	24,000	1,008	24,000	24,000	_____
44940-322	COMMUNITY CENTER POSTAGE	143	41	37	100	25	100	100	_____
44940-331	COMMUNITY CENTER TRAVEL &	1,894	2,040	2,029	2,000	970	2,000	2,000	_____

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-340	COMMUNITY CENTER ADVERTISI	933	789	416	350	0	350	350	
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	0	0	0	
44940-360	COMMUNITY CENTER INSURANCE	9,803	8,736	8,115	10,355	7,959	10,355	10,355	
44940-380	COMMUNITY CENTER UTILITIES	106,532	87,401	83,521	90,000	31,892	90,000	90,000	
TOTAL PROFESSIONAL SERVICES		147,836	125,838	116,107	157,405	62,067	157,405	157,405	

44940-300 COMMUNITY CENTER PROFESSIOCURRENT YEAR NOTES:
 Waste Management (5350); elevator preventative maint (MEI 2,000); boiler prev main (4012); outside window washing (1400); fall shut down/spring startup; pre-employment physicals as needed; RPZ testing (Javens); boiler licenses; annual roof inspection/Schwikerts 1600); chiller service agreement/Trane (4600); weed control (Spring Touch 600); Ryan Electric, Paape (repair air handlers); aprinkler test & inspect (TycoSimplex 3000); security system maint plan and software upgrades (A plus 400)

44940-300 COMMUNITY CENTER PROFESSIONEXT YEAR NOTES:
 Waste Management (5350); elevator preventative maint (MEI 2,000); boiler prev main (4012); outside window washing (1400); fall shut down/spring startup; pre-employment physicals as needed; RPZ testing (Javens); boiler licenses; annual roof inspection/Schwikerts 1600); chiller service agreement/Trane (4600); weed control (Spring Touch 600); Ryan Electric, Paape (repair air handlers); aprinkler test & inspect (TycoSimplex 3000); security system maint plan and software upgrades (A plus 400)

44940-331 COMMUNITY CENTER TRAVEL & NEXT YEAR NOTES:
 MMUA Safety Training & CPR/1st Aid

REPAIR & MAINTENANCE

44940-401	COMMUNITY CENTER BLDG-REP&	27,779	10,791	10,614	20,000	2,569	20,000	20,000	
44940-404	COMMUNITY CENTER EQUIP-REP	15,014	7,360	5,652	12,000	5,497	12,000	12,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		42,792	18,151	16,266	32,000	8,067	32,000	32,000	

44940-401 COMMUNITY CENTER BLDG-REP&PERMANENT NOTES:
 Chiller repairs; roof repairs; fix toilets; Plumbing issues; paape repairs; air handler motors; door Repairs; wall sconces.

44940-404 COMMUNITY CENTER EQUIP-REPPERMANENT NOTES:
 Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances, pick-up truck, van, mower, vacuums

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
CAPITAL									
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0	0
44940-520	COMMUNITY CENTER BUILDING/	47,250	35,587	23,478	66,700	0	66,700	14,000	
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0	
44940-560	COMMUNITY CENTER FURNITURE	0	4,500	0	0	0	0	0	
44940-570	COMMUNITY CTR OFFICE EQUIP	14,838	2,560	0	1,500	1,585	1,500	2,100	
TOTAL CAPITAL		62,088	42,647	23,478	68,200	1,585	68,200	16,100	
44940-520	COMMUNITY CENTER BUILDING/CURRENT YEAR NOTES:	Fog Sealing Parking Lots (4700); Crack Sealing Parking Lots (3000); Masonary Joint Caulking (29,000); Gorman Park Patio Replacement (30,000);							
44940-520	COMMUNITY CENTER BUILDING/NEXT YEAR NOTES:	Headstart Flooring (4,000); Audio/Visual system for Senior Center (10,000)							
44940-570	COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES:	Add two Cameras to video surveillance system							
44940-570	COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES:	Add two Cameras to video surveillance system & additional surveillance storage.							
TOTAL COMMUNITY CENTER		456,317	394,663	372,205	484,342	172,713	484,342	450,972	

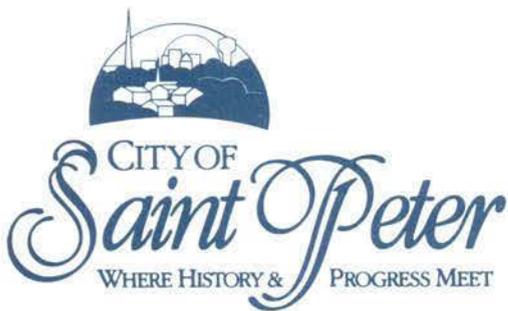
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
 COMMUNITY CENTER TFR
 EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	42,280	0	0	0	0	0	0	0
TOTAL TRANSFERS	42,280	0	0	0	0	0	0	0
<hr/>								
TOTAL COMMUNITY CENTER TFR	42,280	0	0	0	0	0	0	0
<hr/>								
TOTAL EXPENDITURES	498,597	394,663	372,205	484,342	172,713	484,342	450,972	
<hr/>								
REVENUE OVER/(UNDER) EXPENDITURES	(192,062)	(84,558)	(58,778)	1,611	41,266	1,611	79,981	

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Memorandum

TO: Todd Prafke
City Administrator

DATE: 8/13/20

FROM: Russ Wille
Community Development Director

RE: Community Asset Development Group – design/site plan review

ACTION/RECOMMENDATION

None needed. For City Council review and discussion only.

BACKGROUND

When the City of Saint Peter sells City-owned lands for development and a development agreement is executed as part of the sale, the Council usually undertakes a review of the exterior design, building materials and site plan for the future project. This process was followed when the Nicollet Meadows Townhomes, Central Square Apartments, Park Row Crossing Apartments, Bunker Lane Apartments, and Solace Apartments were proposed. Once the Council provides their approval, the pending development agreement obligates the developer to construct the project in conformance with the Council approval.

CADG proposed the purchase and development of 12.8 acres of Outlot D lying north of the Clark Street right-of-way and a purchase agreement by and between the City of Saint Peter and Community Asset Development Group (CADG) was approved at the July 13, 2020 City Council meeting.

The purchase agreement includes the following language:

“Design Approval. Prior to closing, CITY reserves the right to approve CADG’S building design. If the CITY does not approve CADG’S building design, this Purchase Agreement shall be null and void. The CITY reserves the right to deny any building permit which does not comply with the building design approved by CITY”.

“Exterior Building Materials. Prior to closing, exterior building materials and finishes shall be subject to review and approval of the CITY”.

CADG has provided the following materials for City Council review, comment and approval:

1. Preliminary Plat
2. Landscape Plan

3. Building Elevations / Artist Rendering
4. Floor Plans
5. Site Plan

Please note that the preliminary plat will need to be altered slightly to provide the proper alignment of the future Cullen Street right-of-way which needs to move a bit to the west.

The development is proposed in two phases. The first phase of the project would include the platting of the multi-family lot and three residential lots along the Clark Street extension. The three lots would be located east of the private drive serving the multi-family development. The balance of the site would be platted as outlots to accommodate future platting and development.

The platted multi-family site would be developed with the construction of a 66 unit multi-family structure. A future phase of the development would include the construction of a second 66 unit apartment building. The first phase of the proposed development is depicted on the landscaping plan.

The building elevations indicate the proposed exterior finish would include a cultured stone foundation. The façades would be predominately finished with a horizontal lap siding. Board and baton siding would be installed to provide accent and contrast. An artist's rendering of the structure is included showing the scale of the structure and the proposed exterior finish. Colors are approximate.

If the City Council finds the plans suitable, CADG will proceed with submission of a preliminary and final plat. The project timeline schedules City Council action on the preliminary plat, final plat and development/tax increment financing agreement on September 28th. If the plans are not acceptable to the Council, staff would begin discussion with the developer on suggested changes and withhold platting or permitting until those changes are agreed to.

Dave Pokorney from CADG will join us at the workshop to answer any Councilmember questions. Public Works Director Pete Moulton and City Engineer Jeff Domras will also be available to answer specific questions related to utilities or engineering.

Please feel free to contact me should you have any questions or concerns on this agenda item.

RJW



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Traverse Green Apartments



COMMUNITY ASSET DEVELOPMENT GROUP

Community Asset Development Group proposes to acquire the 12.8 ac parcel and ultimately develop a residential area consisting of two 66 unit apartments, six twin homes and 6 singly family lots. The first phase of the development, which we are currently seeking site plan approval for, will consist of a 66 unit apartment and 4 twin home lots. Over the past months, we have been working with City staff to develop a project consistent with City plans and zoning guidelines.

The property is currently agricultural and is served by city water and a regional storm sewer pond. The property is zoned R-3 multi-family and thus the concept is consistent with City zoning. As part of the project the City will be extending sanitary sewer from the east to serve the development. In conjunction with Phase 1, Clark St will be extended 500 ft to the west with the developer agreeing to pay 100% of this cost. Storm water will be collected on site and discharged into the existing regional pond.

A market study was completed which showed a significant demand for high quality multi- family living units. Target rents will be in the range of \$990 to \$1,250 (2020 dollars) and consist of one and two bedroom units. Thirty enclosed garages will be available.

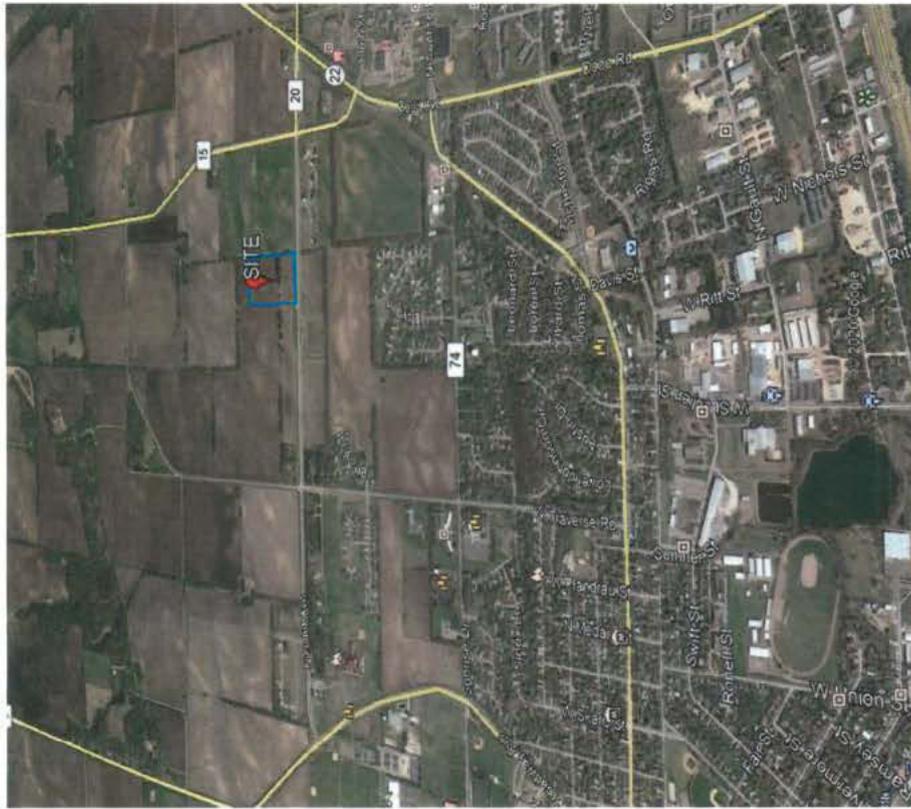
101 Project amenities will include:

- Balconies or patios
- Secure entry
- High level finishes
- Community room
- Business center
- In-unit washer and dryer
- Wi-Fi and cable TV
- Outdoor living options (i.e. fire pit and outdoor grilling area)
- Fitness Room
- Bike storage
- Dog park
- Electric vehicle charging station

Construction on Phase 1 is scheduled to begin in the Fall of 2020 with occupancy in the Fall of 2021. The general contractor will be DDK Construction and the architect is Cole Group, both of whom have had considerable experience in developing similar apartment complexes.



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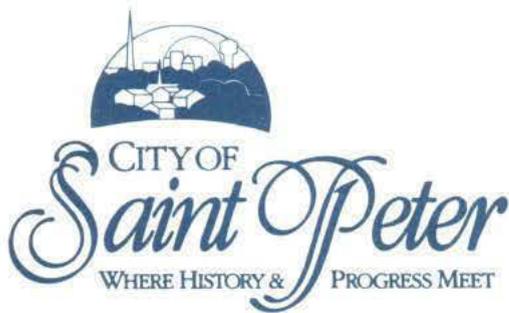


LOCATION



OUTLOT D SITE CONSISTING OF EASTERLY 12.8 AC.





Memorandum

TO: Todd Prafke
City Administrator

DATE: 8/13/20

FROM: Russ Wille
Community Development Department

RE: Annexation by Ordinance Land Surrounded by Existing City Limits

ACTION/RECOMMENDATION

No action necessary. For City Council review and discussion only.

BACKGROUND

General urban planning principles suggest that leapfrog development; where developable lands near the city center are passed over in lieu of vacant lands on the periphery of the municipality, should be discouraged.

In 2018, the City Council had a discussion regarding the merits of providing for the annexation of these properties. While no action was taken at that time, having a majority of new Councilmembers makes it an appropriate time to once again discuss the issue.

In Saint Peter, leapfrog development has resulted in large unincorporated areas, largely agriculturally utilized lands, being completely surrounded by the Saint Peter city limits (see map).

State Statute §414.033 states that, "A municipal council may by ordinance declare land annexed to the municipality and any such land is deemed to be urban or suburban in character or about to become so if: (2) the land is completely surrounded by land within the municipal limits."

The rationale for annexing the surrounded parcels is based on a number of issues. The annexation of the properties as provided in Statute would be supported by the following.

Zoning Applicability: The unincorporated parcels surrounded by the existing City limits are regulated by the Nicollet County Zoning Ordinance. Given that Nicollet County has adopted a zoning ordinance, the City of Saint Peter does not have any extra-territorial jurisdiction outside of the City limits.

Nicollet County has zoned properties which are completely surrounded by annexed property on the west side of Saint Peter as (AG) Agricultural Preservation. According to the Nicollet County Zoning Ordinance:

“The Agricultural Preservation District is established for the purpose of preserving, promoting, maintaining and enhancing the use of the land for commercial agricultural purposes, to prevent scattered and leap frog non-farm growth, to protect and preserve natural resource areas and to stabilize increases in public expenditures for such public services as roads and road maintenance, police and fire protection, and schools.”

As with the City’s ordinance, the Nicollet County Zoning Ordinance identifies permitted and conditional uses allowed for consideration in each of the established zoning districts. The Permitted Uses within Nicollet County’s AG zoning districts may be considered to be appropriate for establishment on lands surrounded by the city limits.

However, there are a number of Conditional Uses such as bulk storage (liquid), commercial wind generation, demolition landfills, feedlots, mining and sewage lagoons for example which could be detrimental to the health, use and enjoyment of residential properties within the city limits (i.e the surrounding properties). If applications were submitted to establish a Conditional Use on such properties, I would suggest it would be in the best interest of the City of Saint Peter to have jurisdiction over the conditions applied to the use.

Included is a copy of the Nicollet County (AG) Agricultural Preservation zoning district regulations for your reference and review.

Stranded Utility Assessments: When new subdivisions are platted, the public and private utility infrastructure must be installed, repaired and maintained. The cost of such infrastructure installation is typically the responsibility of the developer and adjoining property owners who would benefit from installation of such utility systems.

Following the construction, inspection and acceptance of the installation by the City, the utility infrastructure becomes the responsibility of the City and is maintained by the Department of Public Works.

When the installation benefits unincorporated property, the City does not have a mechanism to assess a fair share of cost of the improvement to the abutting property. As such, “future” assessments are stranded until such time as the property is annexed in anticipation of future development.

Stormwater (MS-4) Applicability: The City of Saint Peter is bound by the rules, regulations and standards identified in the Municipal Stormwater (MS-4) permit issued by the Minnesota Pollution Control Agency (MPCA). The permit obligates the City to meet certain standards applied to the collection, conveyance, treatment and discharge of stormwater within the community.

The stormwater discharge requirements applied to County (unincorporated) parcels falls significantly short of the standards required within the City. Regardless of the point of origin, once the drainage reaches the municipal limits, the City is obligated to apply the MS-4 standards.

The ability to meet the MS-4 standards would be enhanced if the City were to annex the areas in question. That would insure the municipal MS-4 standards would be applied on the site where the stormwater runoff is generated and the City would not find itself in a position of incurring significant costs to design drainage structures or processes necessary

to collect, pipe and treat stormwater to the MS-4 standards once it enters the City's drainage system.

Note that compliance with the MS-4 standards of the MPCA permit rests solely on the City and while MPCA has the ability to impose fines upon cities for violation of the permit standards, the City is prohibited from assessing or passing on the fine off on the private property for such violations.

Obligates Franchisees: Typical franchisee agreements between the City of Saint Peter and private telecommunication providers require the provision and availability of services under certain conditions. One common condition is that the new services must be established if the current telecom infrastructure is located within one quarter mile of the new development.

As such, private telecommunication have not been extended to, nor provided within the Traverse Green Subdivision. This has caused considerable discontent within the neighborhood and households are severely limited in their telecommunication options.

The franchisees will be obligated to extend services to Traverse Green once 25 potential hookups (houses) are permitted.

Consuming Municipal Services: The households residing in the unincorporated areas surrounded by the existing City limits are undoubtedly consuming municipal services at a much higher incidence than the actual "rural" County residents. These households are driving City streets, utilizing municipal parks, visiting the City library and utilizing other municipal services.

While these opportunities are available to both City and non-City residents, their rate of usage would likely be much higher than those more rural residents living further outside the City limits and would likely be commensurate with their Saint Peter resident neighbors which are funding such services via City property taxes.

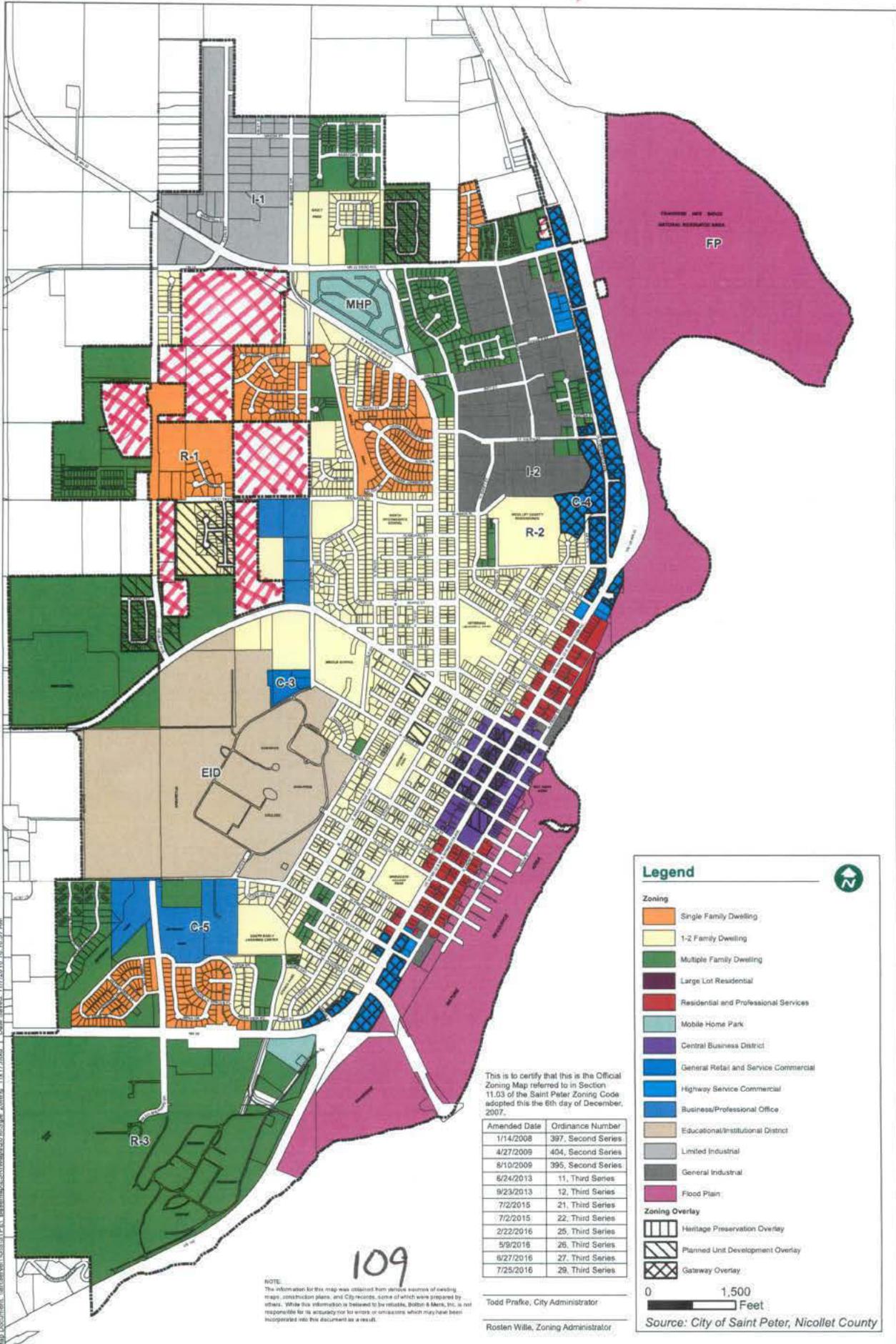
Enterprise Fund Financial Impact: The cost of operating, maintaining and repairing the enterprise funds (electric, water and sewer) is financed by the ratepayers as they consume utility services. When utility infrastructure is extended to new subdivisions leapfrogging undeveloped, unincorporated lands, the cost of utility services is increased.

If the City Council wants to proceed with the annexation of the unincorporated areas within the current City limits, the action can be accomplished via ordinance.

A public hearing would be required following published, posted and mailed notice of the hearing. Mailed notice would need to be provided at least 30 days before the hearing and sent to every property subject to the proposed annexation as well as the impacted Township.

Please feel free to contact me should you have any questions or concerns on this agenda item.

RJW



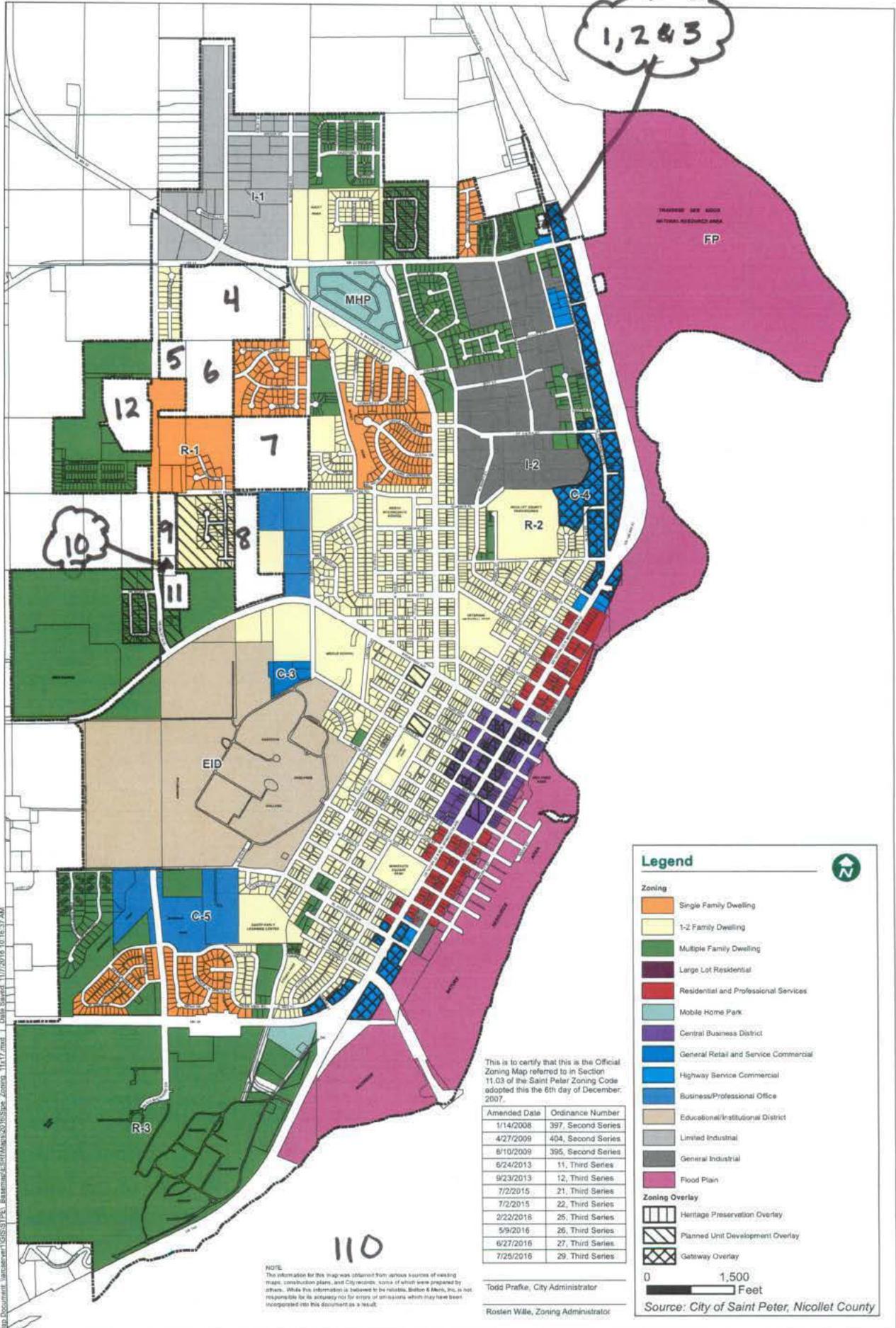
Map Document: \\msd\shared\GIS\BOLTON\BOLTON\ESRI\MapServer\Style_Zoning_11x17.mxd | Date Saved: 11/27/2016 10:18:37 AM

NOTE: The information for this map was obtained from various sources of zoning maps, construction plans, and City records, some of which were prepared by others. While the information is believed to be reliable, Bolton & Menk, Inc. is not responsible for its accuracy for its users or conditions which may have been incorporated into this document as a result.

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This is to certify that this is the Official Zoning Map referred to in Section 11.03 of the Saint Peter Zoning Code adopted this 8th day of December, 2007.

Todd Praffe, City Administrator
Rosten Wille, Zoning Administrator



Nicollet Co. Zoning Ordinance

602 AGRICULTURAL PRESERVATION (AG)

602.1 PURPOSE

The Agricultural Preservation District is established for the purpose of preserving, promoting, maintaining and enhancing the use of the land for commercial agricultural purposes, to prevent scattered and leap frog non-farm growth, to protect and preserve natural resource areas and to stabilize increases in public expenditures for such public services as roads and road maintenance, police and fire protection, and schools.

602.2 PERMITTED USES

1. Accessory uses
2. Agricultural land uses, except those listed as conditional uses
3. Cisterns
4. Erosion control
5. Essential services, except those listed as conditional uses
6. Existing dwellings
7. Feedlots of two hundred and ninety-nine (299) animal units and under
8. Historic sites and areas
9. Home Occupation (LEVEL 1)
10. Landscaping
11. Micro-WECS
12. New dwellings at a maximum density of one (1) per quarter-quarter on lots recorded after July 31, 1981 that meet minimum lot size requirements in Section 602.4
13. New dwellings on lots of record as of July 31, 1981
14. Public recreation
15. Seasonal produce stands
16. Signs
17. Solar energy systems (Small)
18. Telecommunication antennas on existing structures
19. Temporary construction buildings
20. Temporary dwellings at a maximum of one (1) per lot that will be occupied for one (1) year (365 days) or less
21. Timber harvesting
22. Wildlife developments
23. Wildlife management areas

602.3 CONDITIONAL USES

1. Any structure over one hundred (100) feet in height
2. Bed and breakfast establishments
3. Bulk storage (liquid)
4. Churches, cemeteries, and schools
5. Commercial recreation
6. Commercial WECS

7. Cutting or filling over fifty (50) cubic yards that is not in connection with another permitted use
8. Dams, power plants, switching yards, transmission lines of over 35kV, flowage areas, and pipelines
9. Demolition landfills
10. Farm Wineries
11. Feedlots of three hundred (300) animal units and over
12. Government buildings
13. Home Occupations (LEVEL 2)
14. Horse stables
15. Hunting shacks
16. Industrial agricultural uses
17. Kennel, Dog/Cat – Commercial Boarding, Breeding, Guard/Attack, and Training
18. Land reclamation/demolition landfill
19. Meteorological towers
20. Migrant labor camps that are in accordance with Minnesota Department of Health Migrant Labor Camp Rules Chapter 4630, as amended
21. Mineral extraction
22. Non-Commercial WECS
23. Recreational camping areas
24. Retail nursery and garden supplies and greenhouses
25. Rural repair garage
26. Sewage lagoons
27. Solar energy systems (Large and/or Reflecting)
28. Telecommunication towers
29. Temporary dwellings at a maximum of one (1) per lot that will be occupied for more than one (1) year
30. Wholesale or retail nurseries

602.4 DIMENSIONAL STANDARDS

1. Height

- A. Maximum of two and one half (2½) stories or thirty-five (35) feet.
- B. This height limitation shall not apply to grain elevators, silos, windmills, elevator legs, cooling towers, water towers, chimneys, smokestacks, and church spires.

2. Front Yard

A. Required setback from road right-of-way

State Highway	Eighty-five (85) feet
County Road	Fifty (50) feet
Township/Private Roads/Easement	Thirty-five (35) feet

B. Where a lot is located at the intersection of two (2) or more roads or highways, there shall be a front yard setback on each road or highway side of each corner lot.

3. Side Yard

A. Twenty (20) foot setback.

4. Rear Yard

A. Twenty (20) foot setback.

5. Bluffline

A. For any structure, or excavation for a structure, but not for onsite sewage treatment systems, thirty (30) foot setback.

6. Ditch

A. For any structure, or excavation for a structure, a one hundred (100) foot setback.

B. Trees shall not be planted within one hundred (100) feet of an open ditch or within two hundred (200) feet of a tile line ditch.

7. Lot Area

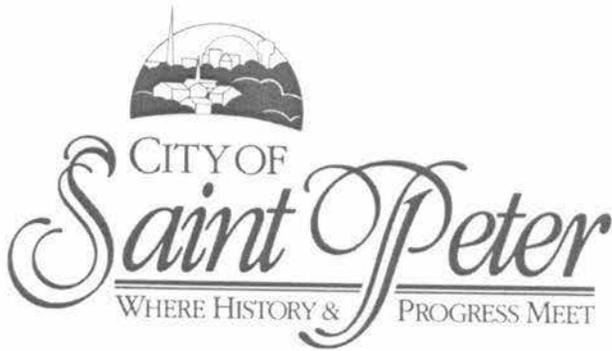
A. For newly constructed dwellings on new lots three and one half (3½) acres, the buildable lot area of which shall be a minimum of two (2) contiguous acres.

8. Lot Width

A. Minimum width of not less than sixty-six (66) feet along a public road.

9. General Regulations

A. Additional requirements and other regulations are set forth in Section 7.



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 8/13/2020

FROM: Todd Prafke
City Administrator

RE: Fire Station Update

ACTION/RECOMMENDATION

None needed. For your information and discussion only.

BACKGROUND

As members know the Council has been in the process of working towards the construction of a new Fire Station for the last four years. That process has included the hire of an Architect, a Construction Manager, the appointment and work of a Bundling Committee and the purchase of a site located at the corner of Sunrise and Broadway. You have also undertaken a building space needs study and a location study. The building space needs study provided an outside perspective on the need for a new facility and the location study provided info about best locations based on where you provide services to help solidify the choice of location.

In additional, the Council made the decision to pursue an opportunity to use sales tax to help fund a portion of the building. Your request for sales tax authority to the State Legislature was not acted on this year as COVID and other issues took up much of their time. We were one of 14 to request this authority and none saw action.

Facts to consider as a part of this discussion:

- Your budget, as illustrated in the attached document, is \$9.4 million.
- You now have USDA loan approval for \$9.4 million at an interest rate of 2.25 percent with a term of up to 40 years. The loan funding allocation is available to you for five years and the interest rate cannot go up.
- You have decided that whether or not you receive sales tax approval, you were going to build a new fire station. It is important to note that sales tax would generate approximately \$270,000 per year or about 70% of the revenue needed to satisfy debt service. Property taxes would need to provide about 30% of the total debt service or \$115,000.
- The Economic Development Authority would be utilized to issue the debt and the City would then lease the facility. This would be done in a very similar fashion to how you financed the Community Center. This allows for greater financing flexibility and avoids the potential for a reverse referenda on any debt issue. I plan to provide them a similar update at their next meeting later in the week.

- Construction inflation, based on your Construction Manager's experience over the last six months is less than 2% where we had planned previously for an annual average greater than 5%.
- Your timeline was to solicit bids in early 2021 for 2021 building completion. You are on track to be ready as you are now at about 60+% design.
- To date you have spent about \$466,000 on land and planning.

The basis for this update is driven by the USDA funding, its' timeline, and what we believe to be a construction inflation reduction. We also have more clarity on a number of issues including funding, legislative action and inflation.

My goal for your meeting is to review any remaining issues but specifically to discuss the timeline and risks and opportunities involved in the current timeline.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

Saint Peter Fire Station Overall Budget

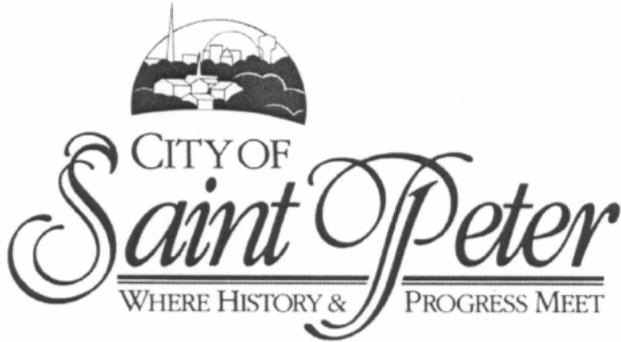
Construction Budget

Construction Manager	\$150,300.00
Special Testing Sub	\$45,000.00
General Conditions	\$148,375.00
Concrete	\$1,410,936.00
Masonry	\$244,900.00
Structural Steel	\$262,209.00
Carpentry	\$203,094.00
Thermal and Moisture Protection	\$358,187.00
Doors & Windows	\$351,300.00
Drywall	\$381,462.00
Finishes	\$175,501.00
Division 10 Specialties	\$57,495.00
Division 11 Equipment	\$29,067.00
Furnishings	\$37,105.00
Fire Protection	\$70,000.00
Plumbing/HVAC Subcontractor	\$1,478,000.00
Plymovent Exhaust System	\$115,000.00
Electrical	\$309,000.00
Sitework/Site Utilities	\$555,740.00
Landscaping	\$110,000.00
Paving Subcontractor	\$262,874.00
Irrigation System	\$26,250.00
Sales Tax	\$32,178.00
Contingency	\$340,694.00
Building Permit	\$71,456.00
Roadway Improvements	\$260,000.00
CM Fee	\$173,427.00
Construction Total	\$7,659,550.00

Owner Budget Items

Kitchen Appliances	\$24,106.00
Soil Borings	\$11,935.00
Architect/Engineering Fees	\$1,150,565.00
Office Furniture	\$12,667.00
Meeting Room Furniture	\$38,227.00
Land Purchase	\$309,000.00
Legal	\$25,000.00
Cost of Borrowing	\$150,000.00
Grand Total	\$9,381,050.00

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Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 8/14/2020

FROM: Todd Prafke
City Administrator

RE: Vacation Benefit Modification

ACTION/RECOMMENDATION

None needed. For your information and discussion only.

BACKGROUND

Members may know that your personnel policy provides rules related to lots of things including the amount of vacation employees receive.

Below you will find the information from your current policy.

<u>Months of Service</u>	<u>Accumulation Rate</u>	<u>Maximum Accumulation</u>
0-60 months	7 hours per month	160 hours
61-120 months	10.00 hours per month	200 hours
121-180 months	12.00 hours per month	240 hours
181-300 months	13.33 hours per month	264 hours
301-360 months	14.5 hours per month	280 hours
361+ months	16.5 hours per month	280 hours

My goal for your meeting is to discuss the potential to add a provision that additionally rewards employees with substantial tenure with a small increase in vacation accumulation rate.

There are a number of directions this could go but a category that rewards employees with 420 months (35 years) of service or greater with an additional 1.5 hours per month or 18 hours per year with no additional Maximum Accumulation seems reasonable. So a new table could look like:

<u>Months of Service</u>	<u>Accumulation Rate</u>	<u>Maximum Accumulation</u>
0-60 months	7 hours per month	160 hours
61-120 months	10.00 hours per month	200 hours
121-180 months	12.00 hours per month	240 hours
181-300 months	13.33 hours per month	264 hours
301-360 months	14.5 hours per month	280 hours
361- 420 months	16.5 hours per month	280 hours
421+ months	18 hours per month	280 hours

A few of things to consider as a part of this:

- The potential impact is very small. Today we have one person that meets this new threshold but I could see maybe three or four from your current non-union and union employees getting there before they retire. But “getting there” is then likely only for a year or two. Based on our demographics and data in the employment universe it is even less likely that employees will have that amount of tenure with any single employer including us. Another way to say that may be that the risk of additional decreasing value due to this change is likely to be less than it would have been 20 years ago.
- Similar language is in each of your union agreements and they would likely look to follow.
- The loss of value of this change per eligible employee depends on their pay but would generally be about \$500-\$800 per year.

My hope for your meeting is to review your interest in providing some additional level of benefit for those that have served the community/City the longest. There are certainly other variances on a theme you could make but my hope was to keep this within the current system, for it to be measureable and relatively simple. Lastly, I don't think this makes anyone stay longer nor does not providing this likely mean people retire sooner, so one could question whether it makes sense to change anything since there is no discernable goal or change in outcomes. The appropriate questions are:

- Is this a reasonable way to treat employees with more than 35 years of service?
- Does this change positively impact the effective and efficient operation of the City?

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal