

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Tuesday, May 26, 2020 – 7:00 p.m.
Virtual Meeting Only - See below for electronic access to meeting

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF AGENDA**
- IV. APPROVAL OF MINUTES**
 - 1. May 11, 2020 Regular Meeting
 - 2. May 19, 2020 Board of Appeals and Equalization Meeting

- V. VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments

- VI. APPROVAL OF CONSENT AGENDA ITEMS**

- VII. UNFINISHED BUSINESS**

None scheduled

- VIII. NEW BUSINESS**
 - A. Class of 2020 Parade Request
 - B. Snow/Ice Removal Policy/Fee Establishment
 - C. Used Bucket Truck Purchase

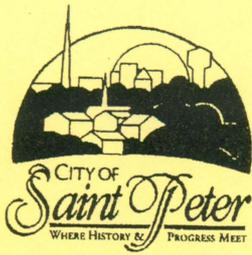
- IX. REPORTS**
 - A. MAYOR**

 - B. CITY ADMINISTRATOR**
 - 1. COVID-19 Impact
 - 2. 2020 Elections – Vote by Mail
 - 3. Closed Session (5/11/2020) Report
 - 4. Others

- X. ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means. The City Council meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the meeting electronically:

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/591790045>
From your phone: (Toll Free): 1 866 899 4679 - One-touch: tel:+18668994679,,591790045#
Access Code: 591-790-045



I. **CALL TO ORDER**

Mayor Zieman will call the meeting to order and lead the Pledge of Allegiance.

II. **ROLL CALL**

Under Minnesota Statute 13D.021, this meeting is also being held electronically. As such, roll call of members in attendance will be taken.

III. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

IV. **APPROVAL OF MINUTES**

Copies of the minutes of the May 11, 2020 regular Council meeting and the May 19, 2020 Board of Appeal and Equalization meeting are attached for approval. MOTIONS are in order.

V. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

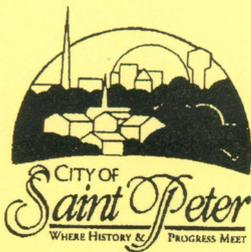
Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

VII. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for May 7, 2020 through May 20, 2020, is attached. Please see the attached staff reports and RESOLUTION.

VIII. **UNFINISHED BUSINESS**

None scheduled.



IX. NEW BUSINESS

A. ADOPTION OF A RESOLUTION APPROVING CLASS OF 2020 PARADE REQUEST

Staff recommends approval of a request to hold a parade to honor the St. Peter High School Class of 2020 under certain conditions to ensure compliance with state regulations regarding COVID-19. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF RESOLUTIONS ADOPTING MODIFIED SNOW/ICE REMOVAL POLICY AND ESTABLISHING FEES FOR HAULING SNOW FROM PRIVATE DOWNTOWN LOTS

Staff recommends adoption of an updated policy for snow and ice removal and establishment of fees for City hauling of snow from private downtown lots. Please see the attached staff report and RESOLUTIONS.

C. ADOPTION OF A RESOLUTION APPROVING PURCHASE OF USED BUCKET TRUCK

The bucket truck used by the Environmental Services division has needed repeated and expensive repairs. Staff located a good value used truck with a 60' boom and recommends purchase. Please see the attached staff report and RESOLUTION.

X. REPORTS

A. MAYOR

Any reports by Mayor Zieman will be provided at this time.

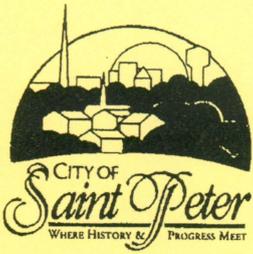
B. CITY ADMINISTRATOR

1. REPORT ON COVID-19 RESPONSE

A report will be provided at this time on the City's response to the COVID-19 emergency.

2. REPORT ON 2020 ELECTIONS

A report will be provided at this time on the upcoming primary and general election and voting by mail.



3. REPORT ON MAY 11TH CLOSED SESSION

A report will be provided at this time on the closed session held by the City Council on May 11th to discuss sale of the former wastewater treatment ponds.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.

XI. ADJOURNMENT

Todd Prafke
City Administrator

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
MAY 11, 2020

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted by virtual software on May 11, 2020. Under M.S. 13D.021, the City is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such City Council meetings will be conducted remotely using GoToMeeting software until further notice.

A quorum present, Mayor Zieman called the meeting to order at 7:01 p.m. The following members were present through the virtual platform: Councilmembers Ed Johnson, Keri Johnson, Shanon Nowell, Brad DeVos, Stephan Grams, Emily Bruflat and Mayor Zieman. The following officials were present: City Administrator Todd Prafke, City Attorney James Brandt and City Engineer Jeff Domras.

Approval of Agenda – With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Grams, seconded by Johnson (K), to approve the minutes of the April 27, 2020 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the April 27, 2020 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

A motion was made by Nowell, seconded by Bruflat, to approve the minutes of the May 4, 2020 special City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the May 4, 2020 special City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Visitors – Warren Friesen, 422 North Front Street, appeared by phone to express his concerns that St. Peter Police Officers are not wearing masks while in public. Friesen cited numerous occasions in the middle of the night when he entered Kwik Trip to see four Police Officers, along with Sheriff's Deputies and EMT's all congregated together without masks. Friesen indicated his belief that they should have been wearing masks and be a model for the rest of the community. Friesen also indicated he had spoken to Police Chief Peters about the matter who stated the use of masks was a guideline only and would not be enforced. Mayor Zieman thanked Mr. Friesen for his comments and indicated City Administrator Prafke would discuss Friesen's concerns with the individuals involved.

Consent Agenda – Councilmember DeVos asked for the removal of the Pool Manager and all pool staff appointments from the consent agenda. City Administrator Prafke indicated that as per Council rules, any Councilmember may request removal of items from the consent agenda and considered separately. Prafke also asked for changes to the consent agenda to note the purchase of a charging station was not from ZEF Energy, but rather through SMMPA and changes to wages for two Recreation Leaders (Regner and Skinner) to reduce the wage to \$10.75 per hour to stay in compliance with the Council wage scales for recreation positions.

Extensive discussion ensued on DeVos' request for removal of the pool staff appointments. DeVos asked for further discussion regarding whether the pool would open at all in light of the

COVID-19 emergency. DeVos stated his belief that allocating taxpayer money for jobs that might not happen at this time for a pool that doesn't make money is not appropriate. City Administrator Prafke and Recreation and Leisure Services Director Schugel explained that hiring the employees would put the City in line to open the pool if conditions allowed and noted hiring at this time would allow pool staff whose certifications will end mid-summer to take the online renewal classes at far less cost (\$35) versus the cost if they have to be completely recertified (\$190). Prafke stated any recommendation on the pool opening would be based on advice from the Centers for Disease Control and the Minnesota Department of Health.

In motion by Johnson (E), seconded by Nowell, Resolution No. 2020-50 entitled "Resolution Approving Consent Agenda" was introduced with the removal of the Pool Manager and pool staff appointments. Upon roll call, with all in favor, the Resolution was declared passed and adopted as modified. A complete copy of Resolution No. 2020-50 is contained in the City Administrator's book entitled Council Resolutions 23.

COVID-19 Micro Loan Program Modification: Eligible Businesses – Community Development Director Wille presented the Economic Development Authority recommendation to modify the list of businesses eligible for the COVID-19 Micro Loan program to include automotive repair services. Wille noted a local business owner, who had remained open as an essential service, had requested inclusion in the program because he was going "broke" as people stayed home and had wear and tear on their vehicles. Councilmember Nowell questioned how many businesses would be added to the program if the resolution was approved. Wille noted he had contacted the six businesses that would qualify and two had indicated they would not be interested in applying. In motion by Johnson (E), seconded by Grams, Resolution No. 2020-51 entitled "Resolution Modifying COVID-19 Micro Loan Program Guidelines By Adding Automotive Repair Services To The Roster Of Eligible Business Sectors" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-51 is contained in the City Administrator's book entitled Council Resolutions 23.

ADA Grant Program Approvals – Community Development Director Wille presented the Economic Development Authority recommendation for approval of Central Business District/Accessibility grants to three businesses that wished to install handicap door openers at costs ranging from \$3,175 to \$4,550. Wille noted the three applications were the only ones received and the loans/grants would be forgivable at the rate of 1/15th each year of the loan term. Wille also pointed out applicants must maintain the equipment in good working condition. In motion by Bruflat, seconded by Johnson (K), Resolution No. 2020-52 entitled "Resolution Awarding Central Business District/Accessibility Improvements Grants To Kind Vet Clinic, Swedish Kontour And Riley-Tanis and Associates" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-52 is contained in the City Administrator's book entitled Council Resolutions 23.

Aquatics Staff Appointments – As requested by Councilmember DeVos, the appointment of the Pool Manager and pool staff had been removed from the consent agenda to be considered separately as allowed by City Council operational rules. DeVos questioned whether there was potential for the pool to open and if it would be an "all or nothing" opening or one with restrictions. Recreation and Leisure Services Director Schugel reported that the decision would be made based on CDC and Minnesota Department of Health guidelines with the decision based on whether any restrictions would make it feasible to open the pool complex. City Administrator Prafke said any decision would be reported to the City Council and suggested the pool may only open for swimming lessons so the staff could control the number of participants. Prafke also indicated appointment of the Pool Manager was still recommended so she could be paid for the

recruitment process work she has done so far and so she can develop policies and procedures to be used next year. Prafke pointed out the decision to hire staff shouldn't be confused with the decision of whether or not to open the pool.

DeVos again expressed his belief the City should "cut our losses" and that from a public safety perspective the pool should not open this year.

Prafke expressed his belief that without guidance from the CDC and MDH, the Council could not have a clear discussion, but indicated staff understood the value of tax dollars and asked for room for he and the Recreation Director to develop a recommendation for pool opening.

Schugel reported his professional association was working with the State on possible restrictions that would allow for opening the pool that were based on CDC and MDH information.

In motion by Johnson (K), seconded by Nowell, Resolution No. 2020-53 entitled "Resolution Appointing Aquatics Staff For 2020" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-53 is contained in the City Administrator's book entitled Council Resolutions 23.

City Administrator Prafke stated he would bring a recommendation on the pool opening to the Council at a future meeting and any recommendation would include any restrictions that would need to be implemented to allow for the opening.

Reports

Mayor's Report – Mayor Zieman proclaimed May 10-16, 2020 as "Police Officer Week" and May 15, 2020 as "Police Officer Memorial Day" and encouraged residents to thank the City's Police Officers for their service.

COVID-19 Update – Due to the length of the meeting, no COVID-19 report was provided.

City Administrator Prafke reminded Councilmembers of the Minnesota River Valley Transit Board meeting scheduled for 2:30 on May 12th.

Councilmember Nowell asked whether a moratorium on travel had been placed on staff. Prafke noted conferences and training had either been cancelled or were being held through a virtual medium and staff was not traveling for training at this time.

Councilmember Bruflat asked that with the possibility the Governor's stay at home order would end soon, the City Council be proactive in considering ways the Council can continue to meet virtually. Prafke stated he and the City Attorney had been discussing the State Statutes regarding open meetings and he expected to have discussion at the Council workshop on what will happen.

Closed Session: Sale of Former Wastewater Treatment Ponds – Mayor Zieman presented Prafke's recommendation to go into closed session, as authorized by State Statute, to discuss sale of the City's former wastewater treatment ponds. In motion by Johnson (E), seconded by Nowell, Resolution No. 2020-54 entitled "Resolution Calling For Closed Session" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-54 is contained in the City Administrator's book entitled Council Resolutions 23.

The Council adjourned to closed session at 8:34 p.m. to discuss sale of the City's former wastewater treatment ponds property. The Council returned to open session at 8:45 p.m.

There being no further business, a motion was made by Johnson (E), seconded by Bruflat, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:46 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

MINUTES OF THE BOARD OF APPEAL AND EQUALIZATION MEETING MAY 19, 2020

Pursuant to due call and notice thereof, a regular meeting of the Saint Peter Board of Appeal and Equalization of the City of Saint Peter was conducted by virtual software on May 19, 2020. Under M.S. 13D.021, the City is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such City Council meetings will be conducted remotely using GoToMeeting software until further notice.

A quorum present, Mayor Zieman called the meeting to order at 6:01 p.m. The following members were present through the virtual platform: Councilmembers Ed Johnson, Keri Johnson, Shanon Nowell, Brad DeVos, Stephan Grams, Emily Bruflat and Mayor Zieman. The following official was present: Nicollet County Assessor Lorna Sandvig.

Mayor Zieman and Councilmember Grams have completed the training for Board of Appeal and Equalization members.

Sandvig described the increases that were applied in various residential neighborhoods in Saint Peter as well as apartments, commercial and industrial property and mobile home parks. Sandvig indicated State Statute requires the County's valuations to be within 90%-105% of the sales that occurred in the community between the periods October 1, 2018 – September 30, 2019; and because the valuations were below that range, the County was required to increase valuations to reach the threshold.

Mayor Zieman informed the audience that the Council would hear all the appeals and make a decision on each appeal at the end of the meeting.

Jerry Chua, 121 West Madison Street, addressed the Board to appeal the increase on his property which was valued at \$178,300. Chua cited several properties he felt were comparable to his own which had received increases less than the 9.52% applied to his property. Sandvig reported that all the properties received the same 9.52% increase on the structures, but differences in the final valuation were based on the condition of the properties and depreciation and not just the square footage of any of the properties. Mr. Chua continued to press his belief that he had been treated unfairly and reported that in Texas and Florida where he previously lived, the market valuation was based on the sale price of the property and it remained that amount until it was sold the next time. Mayor Zieman noted that practice, commonly called "spearing", was illegal under Minnesota law and encouraged Mr. Chua, if he didn't like the Board's decision, to appeal further to the Nicollet County Board.

Scott and Sarah Moe, 822 South Fourth Street, did not appear for their scheduled appointment and their appeal was not heard.

James Wendroth, owner of vacant land on North Third Street, appealed his valuation of \$23,500 for a parcel on an unimproved roadway that did not have City water, sewer, storm water, or curb and gutter. Wendroth indicated it would cost \$27,000 to put those services in to the property and the lot would then be valued at over \$50,000 which was more than any other lot in St. Peter.

Mayor Zieman indicated there were very few building lots in St. Peter and asked Wendroth if he would like to make the improvements. Mr. Wendroth declined.

Matthew Byers, 2020 North Third Street, appealed for a reduction in the proposed \$328,800 valuation of his property that was purchased for \$340,000 in 2015 although the County's valuation was substantially less. Byers reported the increases in valuation applied to the home were unsustainable for an older home on the National Register of Historic homes and needed repairs to the property (roof, tuck-pointing, painting and chimney repair) would be more expensive in order to comply with the Register requirements. Byers stated he had sought financing to replace the roof on the home and the property appraised at \$340,000. Councilmember Grams indicated he had looked at purchasing the home before Mr. Byers bought the property and he felt it was overpriced in light of having no garage and no basement and needing substantial repairs.

There being no further in person appeals, the Board took the following actions:

- A motion was made by Bruflat, seconded by Nowell, to make no change to the \$178,300 valuation for the Jerry Chua property at 121 West Madison Street. With all in favor, the motion carried.
- A motion was made by Nowell, seconded by Johnson (K), to make no change to the \$23,500 valuation on the vacant lot owned by James and Karen Wendroth on North Third Street. With all in favor, the motion carried.
- A motion was made by Johnson (E), seconded by Grams to make no change to the estimated market valuation of \$328,800 for the Matthew Byers property at 202 North Third Street. With all in favor, the motion carried.

The Council also considered the recommendations for reductions in valuation from the County Assessor as follows:

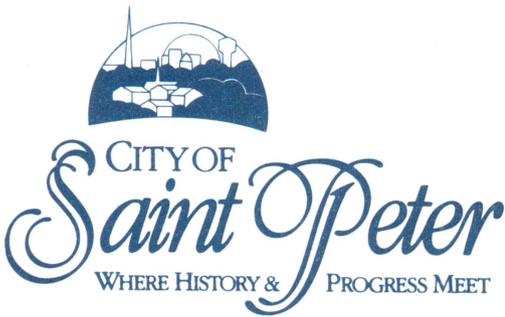
- A motion was made by Johnson (E), seconded by Nowell, to reduce the valuation of the Thomas Gravel and Cheryl Casteen property at 620 North Third Street from \$273,400 to \$254,800. With all in favor, the motion carried.
- A motion was made by Bruflat, seconded by Grams, to reduce the valuation of the Ryan Birr and Michelle Regnier property at 302 North Front Street from \$201,100 to \$197,800. With all in favor, the motion carried.
- A motion was made by Johnson (K), seconded by Bruflat, to reduce the valuation of the Paul Kaveney property at 1502 South Fifth Street from \$148,200 to \$126,100. With all in favor, the motion carried.
- A motion was made by Johnson (E), seconded by Nowell, to reduce the valuation of the David and Judy Kerr property at 1601 Old Minnesota Avenue from \$993,200 to \$927,800. With all in favor, the motion carried.

There being no further appeals presented, a motion was made by Johnson (E), seconded by Bruflat, to adjourn. With all in favor the meeting was adjourned at 7:22 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: May 8, 2020

FROM: Pete Moulton Jeff Knutson
Director of Public Works Water Resources Superintendent

RE: Purchase of Automated Metering Infrastructure (AMI) Meters

ACTION/RECOMMENDATION

Authorize purchase of 500 water nodes (a node is an attachment to a water meter that makes the meter able to be read remotely) from Itron Connectors from Eaton/Cannon Technologies Inc. of Minneapolis, Minnesota in the amount of \$49,980.

BACKGROUND

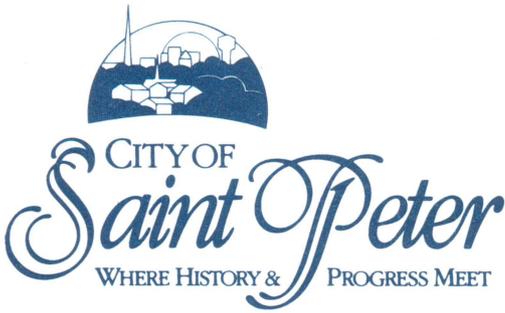
In 2018 an agreement was signed with Eaton/Cannon Technologies for the purchased meter cost to remain \$99 per meter over the next four years. Staff has an open purchase order for tracking the meters. These meters can be installed on residential or small commercial services.

Since there is a long lead time from placement of the meter order to delivery of the materials, we recommend this proposal be accepted so ordering and delivery can move forward with delivery expected before December 31, 2020.

We recommend continuing with the AMI meter purchase. Funds for this expenditure will come from the 2020 Water and Wastewater funds.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: May 15, 2020

FROM: Pete Moulton
Public Works Director

Jeff Knutson
Water Resources Superintendent

RE: Fire Hydrant Painting

ACTION/RECOMMENDATION

Authorize painting of 100 fire hydrants by B & B Commercial Coating of Maple Lake, Minnesota in the amount of \$10,500.

BACKGROUND

Funding is allocated annually for fire hydrant painting. This year will mark the fourth year of the program. The hydrants that were sand blasted and painted in the first three years have shown no signs of paint fading or surface rust showing.

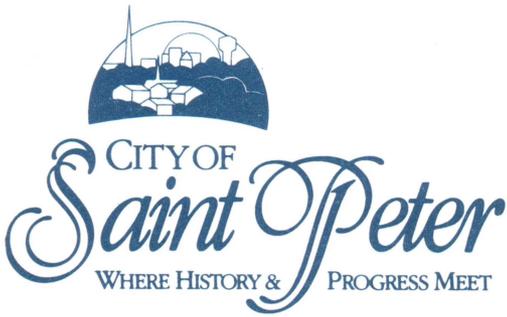
Following the City's purchasing policy formal written proposals were requested. Two proposals were received as follows:

<u>Contractor</u>	<u>Cost per hydrant</u>	<u>Total cost</u>
B & B Commercial Coating – Maple Lake MN	\$105	\$10,500
R & H Painting – Cokato MN	\$248	\$24,800

We recommend accepting the proposal from B & B Commercial Painting with funding from the Water Fund.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/CV/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: May 8, 2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: Purchase Of 4/0 15kV Primary Electrical Wire for Inventory

ACTION/RECOMMENDATION

Approve the purchase of 4/0 15kV primary electric wire from Wesco of New Brighton, Minnesota in the amount of \$16,035.

BACKGROUND

Formal written proposals were received for the purchase and delivery of 7,500' 4/0 15 kV power cable (wire) for use by the Electric Utility. The primary underground wire will be used to replenish inventory and for expansion of the City's electrical distribution system in 2020.

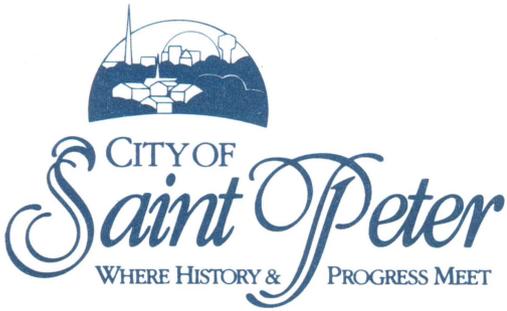
The written proposals were evaluated on a per foot basis. Wire will be received on spools in variable lengths from 2,500' to 2,750'. The following proposals were received

<i>Vendor:</i>	<i>Price/Foot:</i>	<i>Length/Feet:</i>	<i>Total Cost:</i>
Wesco	\$2.13800	7,500	\$16,035.00
Boarder States	\$2.31771	7,500	\$17,382.83
Irby	\$2.33000	7,500	\$17,475.00
Resco	\$2.53800	7,500	\$19,035.00

We recommend acceptance of the lowest cost proposal from Wesco Electric Utility Supply of Moorhead, Minnesota. Funding for this purchase will be from the Electric Fund.

Please feel free to contact us if you have any questions or concerns about this agenda item.

PM/JL/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: 05/21/20

FROM: Cindy Moulton
Administrative Secretary

RE: Renewal License Applications

ACTION/RECOMMENDATION

Provide approval of several renewal license applications.

BACKGROUND

The City has received Liquor License renewal applications for On Sale, Sunday, Off Sale Liquor, Wine, 3.2 Beer On-Sale and 3.2 Beer Off-Sale. Upon approval, the licenses will be in effect July 1, 2020 – June 30, 2021 subject to compliance with all requirements of the City Code and payment of the licensing fee

Roots and Up Tree Service has held a Tree Worker license in St. Peter for several years. They have submitted a renewal application, for City Council approval, in order to continue working in town. The licensing period will be from May 26, 2020 – April 30, 2021.

Please place these items on the May 26, 2020 City Council consent agenda.



*Saint Peter Volunteer Fire Department
227 West Mulberry Street, Saint Peter, Minnesota 56082
507-934-1120
Office of the Fire Chief- Matt Ulman*

TO: Todd Prafke
City Administrator

DATE: 5/15/2020

FROM: Matt Ulman
Fire Chief

RE: Declaration of Surplus Fire Department Items

ACTION/RECOMMENDATION

Declare the following materials and equipment as surplus property.

BACKGROUND

The materials listed below are old, non-compliant, damaged, or have been replaced.

I recommend the materials be declared surplus.

- (1) Kohler 7kw gas generator (broken)
- (2) 18 inch positive pressure fans (replaced)
- (1) 20 inch positive pressure fan (replaced)
- (3) 4 gas air monitors (replaced, old)
- (18) MSA air packs (out of compliance, replaced)
- (1) MSA RIT pack (replaced)
- (28) MSA face pieces (replaced)
- (49) MSA air tanks (replaced)

Please feel free to contact me should you have any questions or concerns about this agenda item.

Respectfully
Matt Ulman, Fire Chief
St. Peter Fire Department

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADVANCE AUTO PARTS	air filter, cabin filter	GENERAL FUND	POLICE	31.33
	sealant & brake cleaner	GENERAL FUND	STREETS	10.13
	hydr element	GENERAL FUND	STREETS	211.73
	sealant & brake cleaner	GENERAL FUND	PARKS	10.13
	lube & filters	GENERAL FUND	PARKS	87.91
	rubber gloves for cleaning	LIBRARY FUND	LIBRARY	44.97
	sealant & brake cleaner	WATER	DISTRIBUTION AND STORA	5.06
	filters	WATER	CUSTOMER ACCOUNTS	3.91
	air hose couplers, penetra	WASTE WATER FUND	COLLECTOR/LIFT STAT	85.39
	air filter	WASTE WATER FUND	COLLECTOR/LIFT STAT	10.49
	sealant & brake cleaner	WASTE WATER FUND	SOURCE/TREATMENT	5.06
	silicone lube, fitting	WASTE WATER FUND	SOURCE/TREATMENT	11.48
	grease fitting	WASTE WATER FUND	SOURCE/TREATMENT	2.24
	belts	WASTE WATER FUND	SOURCE/TREATMENT	30.34
	filters	WASTE WATER FUND	CUSTOMER ACCOUNTS	3.91
	sealant & brake cleaner	ENVIRON SERVICES F	REFUSE DISPOSAL	5.06
	filters, lube	ENVIRON SERVICES F	REFUSE DISPOSAL	20.13
	filters	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	3.92
	sealant & brake cleaner	ELECTRIC FUND	POWER DISTRIBUTION	10.13
	lube & filters	ELECTRIC FUND	POWER DISTRIBUTION	51.91
	filters	ELECTRIC FUND	CUSTOMER ACCOUNTS	3.91
	sealant & brake cleaner	STORMWATER FUND	TREATMENT	5.06
	filters	STORMWATER FUND	ADMINISTRATION AND GEN	22.04
	ait filter	MN RIVER VALLEY TR	NON-DEPARTMENTAL	9.44
			TOTAL:	685.68
ADVANCED OVERHEAD DOOR INC	door repair	ELECTRIC FUND	ADMIN AND GENERAL	180.00
	new gen plant door opener	ELECTRIC FUND	ADMIN AND GENERAL	2,180.00
	door repair	ELECTRIC FUND	ADMIN AND GENERAL	785.50
			TOTAL:	3,145.50
AG PARTNERS COOP.	april fuel	GENERAL FUND	STREETS	487.49
	april fuel	GENERAL FUND	PARKS	948.00
	april fuel	GENERAL FUND	PARKS	98.28
	april fuel	GENERAL FUND	PARKS	210.03
	april fuel	WATER	SOURCE OF SUPPLY	80.75
	april fuel	WATER	SOURCE OF SUPPLY	3.91
	april fuel	WATER	PURIFICATION AND TREAT	5.86
	april fuel	WATER	DISTRIBUTION AND STORA	29.30
	april fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	245.10
	april fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	132.35
	april fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	480.59
	april fuel	ELECTRIC FUND	POWER DISTRIBUTION	167.94
	april fuel	STORMWATER FUND	TREATMENT	27.82
			TOTAL:	2,917.42
AG SPRAY EQUIPMENT	#911 discharge hose	GENERAL FUND	STREETS	63.00
			TOTAL:	63.00
ALLIED OVERHEAD DOOR INC.	wwtp garage door repair	WASTE WATER FUND	SOURCE/TREATMENT	463.50
			TOTAL:	463.50
ALPHA WIRELESS COMMUNICATIONS CO	radio maint.	GENERAL FUND	MUNICIPAL BUILDING	66.98
	radio maint.	GENERAL FUND	PUBLIC WORKS ADMIN	93.76
	radio maint.	WATER	ADMIN AND GENERAL	64.17
	radio maint.	WASTE WATER FUND	ADMIN AND GENERAL	58.04

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	radio maint.	ELECTRIC FUND	ADMIN AND GENERAL	58.05
			TOTAL:	341.00
ARROW ACE HARDWARE INC	weed killer	GENERAL FUND	MUNICIPAL BUILDING	49.97
	plumbing supp for decon sh	GENERAL FUND	FIRE	21.31
	hose, tarp, straps, wood g	GENERAL FUND	FIRE	88.92
	cushion grip driver set	GENERAL FUND	STREETS	41.99
	deck brush & o'rings	GENERAL FUND	SWIMMING POOL	87.34
	clips, hand soap, silicone	GENERAL FUND	PARKS	493.76
	headphones	GENERAL FUND	ECONOMIC DEVMT	21.99
	tank sprayer, hose, batter	LIBRARY FUND	LIBRARY	102.08
	tank sprayer, hose, batter	COMMUNITY CENTER	COMMUNITY CENTER	114.52
	bushing & hose bib	WATER	DISTRIBUTION AND STORA	30.58
	file box & oil	ENVIRON SERVICES F	REFUSE DISPOSAL	105.70
	filter	ELECTRIC FUND	POWER PRODUCTION	81.96
	bolts	ELECTRIC FUND	POWER DISTRIBUTION	37.90
	tape	STORMWATER FUND	TREATMENT	19.99
	brooms	MN RIVER VALLEY TR	INTERGOVERNMENTAL	29.16
			TOTAL:	1,327.17
BARRETT-KRZMARZICK, DAVID	uniform	GENERAL FUND	POLICE	428.11
			TOTAL:	428.11
BATTERIES PLUS	battery replacement	GENERAL FUND	CITY ADMINISTRATION	16.77
	battery replacement	GENERAL FUND	CITY CLERK	16.77
	battery replacement	GENERAL FUND	FINANCE	11.18
	battery replacement	GENERAL FUND	POLICE	8.94
	battery replacement	GENERAL FUND	BUILDING INSPECTOR	4.47
	battery replacement	GENERAL FUND	PUBLIC WORKS ADMIN	2.24
	battery replacement	GENERAL FUND	ECONOMIC DEVMT	1.12
	battery replacement	WATER	ADMIN AND GENERAL	10.06
	battery replacement	WASTE WATER FUND	ADMIN AND GENERAL	10.06
	battery replacement	ELECTRIC FUND	ADMIN AND GENERAL	30.19
			TOTAL:	111.80
BOLTON & MENK INC	behive intergration with g	GENERAL FUND	STREETS	103.13
	traffic control plan, deta	GENERAL FUND	STREETS	3,408.00
	staff mtg.	GENERAL FUND	STREETS	180.00
	msa	GENERAL FUND	STREETS	60.00
	th99 audit	GENERAL FUND	STREETS	90.00
	2020 n. 3rd	GENERAL FUND	STREETS	2,188.50
	gis street/row map update	GENERAL FUND	STREETS	204.00
	behive intergration with g	GENERAL FUND	PARKS	82.50
	updates to mn sq., dog par	GENERAL FUND	PARKS	3,080.00
	dog park staking	GENERAL FUND	PARKS	1,733.50
	staff mtg.	GENERAL FUND	PARKS	144.00
	vet's playground location	GENERAL FUND	PARKS	1,485.00
	10yr. water treatment mast	WATER	CAPITAL-WATER DISTRIBU	298.50
	behive intergration with g	WATER	ADMIN AND GENERAL	41.25
	gis water utility update	WATER	ADMIN AND GENERAL	115.50
	staff mtg.	WATER	ADMIN AND GENERAL	72.00
	gis wateermain update	WATER	ADMIN AND GENERAL	115.00
	behive intergration with g	WASTE WATER FUND	ADMIN AND GENERAL	41.25
	gis sanitary sewer upadte	WASTE WATER FUND	ADMIN AND GENERAL	309.00
	staff mtg.	WASTE WATER FUND	ADMIN AND GENERAL	72.00
	gis sanitary updates	WASTE WATER FUND	ADMIN AND GENERAL	172.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	gis- add tree inventory la	ENVIRON SERVICES F	REFUSE DISPOSAL	287.50
	gis tree data analysis	ENVIRON SERVICES F	REFUSE DISPOSAL	125.00
	behive intergration with g	ENVIRON SERVICES F	ADMIN AND GENERAL	41.24
	staff mtg.	ENVIRON SERVICES F	ADMIN AND GENERAL	72.00
	behive intergration with g	ELECTRIC FUND	ADMIN AND GENERAL	103.13
	prepare elec. inventoryfor	ELECTRIC FUND	ADMIN AND GENERAL	1,457.50
	staff mtg.	ELECTRIC FUND	ADMIN AND GENERAL	180.00
	electrical system gis coll	ELECTRIC FUND	ADMIN AND GENERAL	1,533.00
	2020 n. 3rd	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	2,188.50
	traverse green hydro reque	STORMWATER FUND	TREATMENT	2,401.00
	annual storm water reporti	STORMWATER FUND	TREATMENT	1,293.00
			TOTAL:	23,677.50
BORDER STATES ELECTRIC SUPPLY	#493 connector	ELECTRIC FUND	NON-DEPARTMENTAL	186.78
			TOTAL:	186.78
CENTERPOINT ENERGY MINNEGASCO	april gas bill	GENERAL FUND	FIRE	258.50
	april gas bill	GENERAL FUND	STREETS	204.64
	april gas bill	GENERAL FUND	SWIMMING POOL	23.88
	april gas bill	GENERAL FUND	PARKS	163.71
	april gas bill	LIBRARY FUND	LIBRARY	424.01
	april gas bill	COMMUNITY CENTER	COMMUNITY CENTER	1,638.84
	gas bill for 2000 essler d	HOUSING DISTRICT #	ECONOMIC DEVMT	25.10
	gas bill for 2101 lunden s	HOUSING DISTRICT #	ECONOMIC DEVMT	17.50
	april gas bill	WATER	PURIFICATION AND TREAT	707.49
	april gas bill	WATER	PURIFICATION AND TREAT	101.08
	april gas bill	WATER	ADMIN AND GENERAL	81.85
	april gas bill	WASTE WATER FUND	COLLECTOR/LIFT STAT	17.06
	april gas bill	WASTE WATER FUND	SOURCE/TREATMENT	4,638.76
	april gas bill	WASTE WATER FUND	ADMIN AND GENERAL	81.85
	april gas bill	ENVIRON SERVICES F	ADMIN AND GENERAL	81.85
	april gas bill	ELECTRIC FUND	ADMIN AND GENERAL	204.64
			TOTAL:	8,670.76
CHEMISOLV CORP	polymer	WASTE WATER FUND	BIOSOLIDS	3,266.00
			TOTAL:	3,266.00
CINTAS FIRST AID & SAFETY	safety cabinets	GENERAL FUND	STREETS	50.53
	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	34.34
	safety cabinets	GENERAL FUND	PARKS	40.43
	first aid supplies	COMMUNITY CENTER	COMMUNITY CENTER	21.34
	safety cabinets	WATER	ADMIN AND GENERAL	20.21
	safety cabinets	WASTE WATER FUND	ADMIN AND GENERAL	20.21
	safety cabinets	ENVIRON SERVICES F	ADMIN AND GENERAL	20.22
	safety cabinets	ELECTRIC FUND	ADMIN AND GENERAL	50.53
			TOTAL:	257.81
CITY LAUNDERING CO.	april uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	266.52
			TOTAL:	266.52
CITY OF LE SUEUR	april & may rental	MN RIVER VALLEY TR	INTERGOVERNMENTAL	272.54
	april & may rental	MN RIVER VALLEY TR	INTERGOVERNMENTAL	3,154.60
			TOTAL:	3,427.14
THE CMI GROUP	april collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	248.00
			TOTAL:	248.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
COLE PAPERS INC	supplies	GENERAL FUND	CITY ADMINISTRATION	16.68	
	supplies	GENERAL FUND	CITY CLERK	16.68	
	gloves for 2020 elections	GENERAL FUND	ELECTIONS	141.10	
	supplies	GENERAL FUND	FINANCE	11.12	
	supplies	GENERAL FUND	POLICE	8.90	
	supplies	GENERAL FUND	BUILDING INSPECTOR	4.45	
	supplies	GENERAL FUND	PUBLIC WORKS ADMIN	2.23	
	bleach	GENERAL FUND	STREETS	41.29	
	glass & bathroom cleaner	GENERAL FUND	RECREATION/LEISURE SER	84.60	
	bleach	GENERAL FUND	PARKS	41.29	
	supplies	GENERAL FUND	ECONOMIC DEVMT	1.11	
	glass & bathroom cleaner	LIBRARY FUND	LIBRARY	171.27	
	carpet cleaner	LIBRARY FUND	LIBRARY	12.82	
	glass & bathroom cleaner	COMMUNITY CENTER	COMMUNITY CENTER	685.06	
	carpet cleaner	COMMUNITY CENTER	COMMUNITY CENTER	51.28	
	floor finish	COMMUNITY CENTER	COMMUNITY CENTER	110.83	
	bleach	WATER	DISTRIBUTION AND STORA	20.64	
	supplies	WATER	ADMIN AND GENERAL	10.01	
	bleach	WASTE WATER FUND	SOURCE/TREATMENT	20.64	
	wipes	WASTE WATER FUND	SOURCE/TREATMENT	102.64	
	supplies	WASTE WATER FUND	ADMIN AND GENERAL	10.00	
	bleach	ENVIRON SERVICES F	REFUSE DISPOSAL	20.64	
	bleach	ELECTRIC FUND	POWER DISTRIBUTION	41.29	
	supplies	ELECTRIC FUND	ADMIN AND GENERAL	30.02	
	bleach	STORMWATER FUND	TREATMENT	20.65	
				TOTAL:	1,677.24
	CORE & MAIN LP	#674 6" repair coupling	WATER	NON-DEPARTMENTAL	370.81
#131 adapter		WATER	NON-DEPARTMENTAL	226.80	
#295 mj plugs		WATER	NON-DEPARTMENTAL	73.41	
#131 adapter		WASTE WATER FUND	SOURCE/TREATMENT	540.26	
				TOTAL:	1,211.28
DAMON FARBER LANDSCAPE ARCHITECTS	vet's park creative playgr	GENERAL FUND	PARKS	898.50	
			TOTAL:	898.50	
DEMCO, INC.	dvd cases	LIBRARY FUND	LIBRARY	184.00	
			TOTAL:	184.00	
DIESEL SYSTEMS	#554 nozzle & hose	GENERAL FUND	PARKS	391.12	
			TOTAL:	391.12	
DISPLAY SALES COMPANY	park flags	GENERAL FUND	PARKS	925.00	
			TOTAL:	925.00	
EMERGENCY RESPONSE SOLUTIONS	laundry soap for turnout g	GENERAL FUND	FIRE	74.67	
			TOTAL:	74.67	
ENVIRONMENTAL RESOURCE ASSOCIATES	lab testing materials	WASTE WATER FUND	SOURCE/TREATMENT	621.81	
			TOTAL:	621.81	
FAMILY FRESH MARKET	vinegar	GENERAL FUND	FIRE	15.96	
			TOTAL:	15.96	
FASTENAL COMPANY	safety glasses	GENERAL FUND	STREETS	11.92	
	safety glasses	GENERAL FUND	STREETS	10.74	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	safety glasses	GENERAL FUND	PARKS	9.53
	safety glasses	GENERAL FUND	PARKS	8.59
	safety glasses	WATER	ADMIN AND GENERAL	4.77
	safety glasses	WATER	ADMIN AND GENERAL	4.30
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	4.77
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	4.30
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	4.75
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	4.29
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	11.92
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	10.74
			TOTAL:	90.62
FORCE AMERICA DISTRIBUTING LLC	#911 drive shaft	GENERAL FUND	STREETS	471.36
			TOTAL:	471.36
THE FREE PRESS	annual subscription	GENERAL FUND	STREETS	79.47
	annual subscription	GENERAL FUND	PARKS	63.58
	annual subscription	WATER	ADMIN AND GENERAL	31.79
	annual subscription	WASTE WATER FUND	ADMIN AND GENERAL	31.79
	annual subscription	ENVIRON SERVICES F	ADMIN AND GENERAL	31.78
	annual subscription	ELECTRIC FUND	ADMIN AND GENERAL	79.47
			TOTAL:	317.88
G.M.S. INDUSTRIAL SUPPLIES, INC.	metal loom clamp	GENERAL FUND	STREETS	7.02
	metal loom clamp	GENERAL FUND	PARKS	7.02
	metal loom clamp	WATER	DISTRIBUTION AND STORA	3.51
	bolts	WATER	DISTRIBUTION AND STORA	24.04
	metal loom clamp	WASTE WATER FUND	SOURCE/TREATMENT	3.51
	metal loom clamp	ENVIRON SERVICES F	REFUSE DISPOSAL	3.51
	metal loom clamp	ELECTRIC FUND	POWER DISTRIBUTION	7.02
	metal loom clamp	STORMWATER FUND	TREATMENT	3.51
			TOTAL:	59.14
GOPHER STATE ONE-CALL INC	april gopher state one cal	WATER	DISTRIBUTION AND STORA	110.19
	april gopher state one cal	WASTE WATER FUND	COLLECTOR/LIFT STAT	110.19
	april gopher state one cal	ELECTRIC FUND	POWER DISTRIBUTION	110.32
			TOTAL:	330.70
GRAYBAR ELECTRIC COMPANY INC	elbow & adopter	ELECTRIC FUND	POWER DISTRIBUTION	83.10
	polywater & glue	ELECTRIC FUND	POWER DISTRIBUTION	263.55
			TOTAL:	346.65
HANCOCK CONCRETE PRODUCTS, INC.	walnut & 3rd rings	STORMWATER FUND	COLLECTIONS/LIFT STATI	494.14
			TOTAL:	494.14
HARRISON TRUCK CENTERS	#207 upper side gear kit	GENERAL FUND	STREETS	1,235.09
			TOTAL:	1,235.09
HAWKINS, INC.	caustic soda & chlorine	WATER	PURIFICATION AND TREAT	2,195.90
	azone 15 sodium hydroxide	WATER	PURIFICATION AND TREAT	1,943.50
			TOTAL:	4,139.40
HOLIDAY COMMERCIAL	april fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	282.81
			TOTAL:	282.81
IMPACT	postage	WATER	CUSTOMER ACCOUNTS	426.23

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	printing	WATER	CUSTOMER ACCOUNTS	204.53
	postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	426.23
	printing	WASTE WATER FUND	CUSTOMER ACCOUNTS	204.53
	postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	426.24
	printing	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	204.53
	postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	426.23
	flyer & adv.	ELECTRIC FUND	CUSTOMER ACCOUNTS	867.81
	printing	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>204.52</u>
			TOTAL:	3,390.85
INSIGHT PUBLIC SECTOR	shipping	GENERAL FUND	CITY ADMINISTRATION	3.67
	laptop carry cases	GENERAL FUND	CITY ADMINISTRATION	28.15
	shipping	GENERAL FUND	CITY CLERK	3.67
	laptop carry cases	GENERAL FUND	CITY CLERK	28.15
	shipping	GENERAL FUND	FINANCE	2.45
	laptop carry cases	GENERAL FUND	FINANCE	18.77
	shipping	GENERAL FUND	POLICE	1.96
	laptop carry cases	GENERAL FUND	POLICE	15.01
	shipping	GENERAL FUND	BUILDING INSPECTOR	0.98
	laptop carry cases	GENERAL FUND	BUILDING INSPECTOR	7.51
	shipping	GENERAL FUND	PUBLIC WORKS ADMIN	0.49
	laptop carry cases	GENERAL FUND	PUBLIC WORKS ADMIN	3.75
	monitor replacement	GENERAL FUND	RECREATION/LEISURE SER	151.65
	shipping	GENERAL FUND	ECONOMIC DEVMT	0.24
	laptop carry cases	GENERAL FUND	ECONOMIC DEVMT	1.88
	shipping	WATER	ADMIN AND GENERAL	2.20
	laptop carry cases	WATER	ADMIN AND GENERAL	16.89
	shipping	WASTE WATER FUND	ADMIN AND GENERAL	2.22
	laptop carry cases	WASTE WATER FUND	ADMIN AND GENERAL	16.89
	shipping	ELECTRIC FUND	ADMIN AND GENERAL	6.61
	laptop carry cases	ELECTRIC FUND	ADMIN AND GENERAL	<u>50.67</u>
			TOTAL:	363.81
INSTY-PRINTS	hand sanitizer	GENERAL FUND	ELECTIONS	<u>591.66</u>
			TOTAL:	591.66
JAGUAR COMMUNICATIONS	fiberoptic data	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>110.00</u>
			TOTAL:	110.00
JOHNSON AGGREGATES	volvo loader rental	GENERAL FUND	STREETS	<u>4,560.00</u>
			TOTAL:	4,560.00
KEELEY FARM DRAINAGE	river rock	WATER	DISTRIBUTION AND STORA	<u>34.00</u>
			TOTAL:	34.00
KENDELL DOORS & HARDWARE, INC.	pool doors & locks	GENERAL FUND	SWIMMING POOL	2,498.00
	pool doors	GENERAL FUND	SWIMMING POOL	<u>720.00</u>
			TOTAL:	3,218.00
KIND VETERINARY CLINIC PA	animal care	GENERAL FUND	COMMUNITY SERVICE	85.65
	paws animal care	RESTRICTED CONTRIB	COMMUNITY SERVICE	<u>974.50</u>
			TOTAL:	1,060.15
KUNKEL ELECTRIC INC.	elec. repair at jeff & vet	GENERAL FUND	PARKS	<u>2,542.94</u>
			TOTAL:	2,542.94

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KWIK TRIP INC	april fuel	GENERAL FUND	POLICE	1,277.42
	april fuel	GENERAL FUND	FIRE	10.67
	april fuel	GENERAL FUND	BUILDING INSPECTOR	68.30
	april fuel	GENERAL FUND	STREETS	156.70
	april fuel	GENERAL FUND	PARKS	465.64
	april fuel	COMMUNITY CENTER	COMMUNITY CENTER	33.81
	april fuel	WATER	SOURCE OF SUPPLY	20.79
	april fuel	WATER	PURIFICATION AND TREAT	31.17
	april fuel	WATER	DISTRIBUTION AND STORA	155.90
	april fuel	WATER	CUSTOMER ACCOUNTS	22.23
	april fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	112.89
	april fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	22.23
	april fuel	ELECTRIC FUND	POWER DISTRIBUTION	270.40
	april fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	22.23
	april fuel	STORMWATER FUND	TREATMENT	203.84
	april fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>1,071.29</u>
			TOTAL:	3,945.51
LARKSTUR ENGINEERING & SUPPLY, INC.	hoses for pump	WASTE WATER FUND	COLLECTOR/LIFT STAT	<u>651.12</u>
			TOTAL:	651.12
LJP ENTERPRISES INC	april refuse & recycle	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	april refuse & recycle	WATER	PURIFICATION AND TREAT	99.43
	april refuse & recycle	WASTE WATER FUND	SOURCE/TREATMENT	128.31
	april refuse & recycle	ENVIRON SERVICES F	REFUSE DISPOSAL	1,640.59
	april refuse pickup & disp	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>20,842.00</u>
		TOTAL:	23,154.79	
LLOYD LUMBER COMPANY	pool concrete	GENERAL FUND	SWIMMING POOL	<u>188.66</u>
			TOTAL:	188.66
LOCATORS & SUPPLIES, INC.	safety vests	GENERAL FUND	STREETS	122.15
	safety vests	GENERAL FUND	PARKS	97.72
	safety vests	WATER	ADMIN AND GENERAL	48.86
	safety vests	WASTE WATER FUND	ADMIN AND GENERAL	48.86
	safety vests	ENVIRON SERVICES F	ADMIN AND GENERAL	48.87
	safety vests	ELECTRIC FUND	ADMIN AND GENERAL	95.46
	safety vests	ELECTRIC FUND	ADMIN AND GENERAL	<u>122.15</u>
		TOTAL:	584.07	
LUBE-TECH & PARTNERS, LLC	recycle oil	GENERAL FUND	STREETS	35.00
	recycle oil	GENERAL FUND	PARKS	35.00
	recycle oil	WATER	DISTRIBUTION AND STORA	17.50
	recycle oil	WASTE WATER FUND	SOURCE/TREATMENT	17.50
	recycle oil	ENVIRON SERVICES F	REFUSE DISPOSAL	17.50
	recycle oil	ELECTRIC FUND	POWER DISTRIBUTION	35.00
	recycle oil	STORMWATER FUND	TREATMENT	<u>17.50</u>
		TOTAL:	175.00	
MATHESON TRI-GAS INC	weld shop	GENERAL FUND	STREETS	10.35
	weld shop	GENERAL FUND	PARKS	10.35
	weld shop	WATER	DISTRIBUTION AND STORA	5.18
	weld shop	WASTE WATER FUND	SOURCE/TREATMENT	5.18
	weld shop	ENVIRON SERVICES F	REFUSE DISPOSAL	5.18
	weld shop	ELECTRIC FUND	POWER DISTRIBUTION	10.35
weld shop	STORMWATER FUND	TREATMENT	<u>5.18</u>	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
			TOTAL:	51.77	
MATSON HOLDINGS INC.	blowgun laser light	GENERAL FUND	STREETS	24.79	
	blowgun laser light	GENERAL FUND	PARKS	24.79	
	blowgun laser light	WATER	DISTRIBUTION AND STORA	12.40	
	blowgun laser light	WASTE WATER FUND	SOURCE/TREATMENT	12.40	
	blowgun laser light	ENVIRON SERVICES F	REFUSE DISPOSAL	12.40	
	blowgun laser light	ELECTRIC FUND	POWER DISTRIBUTION	24.79	
	blowgun laser light	STORMWATER FUND	TREATMENT	12.38	
			TOTAL:	123.95	
MEDIACOM	internet	MN RIVER VALLEY TR	INTERGOVERNMENTAL	164.62	
			TOTAL:	164.62	
MENARDS	garden locks & flag poles	GENERAL FUND	PARKS	86.62	
	mn sq park treated lumber	GENERAL FUND	PARKS	146.30	
	diamond wheel	ELECTRIC FUND	POWER DISTRIBUTION	69.99	
	return	ELECTRIC FUND	POWER DISTRIBUTION	69.99-	
	flange kit & diamond wheel	ELECTRIC FUND	POWER DISTRIBUTION	39.96	
	fence repairs	STORMWATER FUND	TREATMENT	124.90	
			TOTAL:	397.78	
METERING & TECHNOLOGY SOLUTIONS	meter & flange	WASTE WATER FUND	SOURCE/TREATMENT	2,298.00	
			TOTAL:	2,298.00	
METRO SALES INC	copier maint.	GENERAL FUND	RECREATION/LEISURE SER	153.92	
	copier maint.	COMMUNITY CENTER	COMMUNITY CENTER	153.92	
			TOTAL:	307.84	
MISC VENDOR	CONNECTING NICOLLET CO	room rental refund for sar	GENERAL FUND	NON-DEPARTMENTAL	156.00
	JOHNSON, SUE	shelter refund	GENERAL FUND	NON-DEPARTMENTAL	59.06
	NATWICK, MARY	program refund	GENERAL FUND	NON-DEPARTMENTAL	5.00
	OLSON, CHARLES	program refund	GENERAL FUND	NON-DEPARTMENTAL	5.00
	SCHIPRETH, STAN	program refund	GENERAL FUND	NON-DEPARTMENTAL	5.00
	STOFFEL, DEEDRA	park shelter refund	GENERAL FUND	NON-DEPARTMENTAL	80.54
	TWADDLE, JESSIE	program refund	GENERAL FUND	NON-DEPARTMENTAL	10.00
	DHAENE, JUDY	room rental refund	COMMUNITY CENTER	NON-DEPARTMENTAL	236.25
	DHAENE, JUDY	room rental refund	COMMUNITY CENTER	NON-DEPARTMENTAL	16.24
	DHAENE, JUDY	room rental refund	COMMUNITY CENTER	NON-DEPARTMENTAL	1.19
	ELLERBECK, DEBBIE	senior center refund	COMMUNITY CENTER	NON-DEPARTMENTAL	136.00
	ELLERBECK, DEBBIE	senior center refund	COMMUNITY CENTER	NON-DEPARTMENTAL	9.35
	ELLERBECK, DEBBIE	senior center refund	COMMUNITY CENTER	NON-DEPARTMENTAL	0.69
	STUEWE, TRACY	room refund	COMMUNITY CENTER	NON-DEPARTMENTAL	121.00
	STUEWE, TRACY	room refund	COMMUNITY CENTER	NON-DEPARTMENTAL	8.32
	STUEWE, TRACY	room refund	COMMUNITY CENTER	NON-DEPARTMENTAL	0.61
	RIVER VALLEY BIRTH	covid loan	TORNADO DISASTER R	ECONOMIC DEVMT	10,000.00
	RIVERSIDE DENTAL CARE	covid loan	TORNADO DISASTER R	ECONOMIC DEVMT	10,000.00
	TY'S AUTOMOTIVE SERVIC	covid-19 micro loan	TORNADO DISASTER R	ECONOMIC DEVMT	10,000.00
	Todd Coreyell	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	49.50
	Jimmy Fischer	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	11.25
	Alexis Frischman	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	10.13
	Ben Hutton	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	41.25
	Dustin Kahle	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	24.75
	Jake Krekelberg	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	137.50
	Luke Krenik	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	41.25
	Joe Roby	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	13.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
Mitch Sasse	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	68.75
Jesse Wenisch	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	27.50
Nic Williams	transit refund	MN RIVER VALLEY TR	NON-DEPARTMENTAL	41.25
			TOTAL:	31,317.13
MN ELEVATOR, INC.	elevator yearly maint.	WASTE WATER FUND	SOURCE/TREATMENT	2,182.80
			TOTAL:	2,182.80
MINNESOTA PAVING & MATERIALS	gravel stock pile	WATER	ADMIN AND GENERAL	55.09
	gravel stock pile	WASTE WATER FUND	ADMIN AND GENERAL	55.09
	gravel stock pile	ENVIRON SERVICES F	ADMIN AND GENERAL	27.54
	gravel stock pile	ELECTRIC FUND	ADMIN AND GENERAL	137.73
			TOTAL:	275.45
MN VALLEY ACTION COUNCIL INC.	energy audit 2020	ELECTRIC FUND	ADMIN AND GENERAL	75.00
			TOTAL:	75.00
MN WASTE PROCESSING	april disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	18,054.93
			TOTAL:	18,054.93
PETE MOULTON	04/20/20-05/01/20 mileage	GENERAL FUND	PARKS	63.82
	04/20/20-05/01/20 mileage	ELECTRIC FUND	ADMIN AND GENERAL	20.13
			TOTAL:	83.95
MVTL LABORATORIES INC	bio solids group 1	WASTE WATER FUND	BIOSOLIDS	600.00
	wtwf bio solids sos	WASTE WATER FUND	BIOSOLIDS	853.00
	wtwf mercury	WASTE WATER FUND	SOURCE/TREATMENT	326.50
	wtwf salty discharge	WASTE WATER FUND	SOURCE/TREATMENT	122.60
	nitrogen study	WASTE WATER FUND	SOURCE/TREATMENT	76.60
	wtwf nitrogen	WASTE WATER FUND	SOURCE/TREATMENT	76.60
	lab	WASTE WATER FUND	SOURCE/TREATMENT	54.75
			TOTAL:	2,110.05
NAPA AUTO PARTS OF ST PETER	spark plugs, lamp	GENERAL FUND	POLICE	105.57
	oil filter wrench, filters	GENERAL FUND	FIRE	121.57
	gas cans, battery cable lu	GENERAL FUND	STREETS	237.17
	blower motor	GENERAL FUND	STREETS	25.64
	adapter, breakline, filter	GENERAL FUND	RECREATION/LEISURE SER	64.92
	gas cans, battery cable lu	GENERAL FUND	PARKS	189.74
	filters	GENERAL FUND	PARKS	181.50
	adapter, breakline, filter	COMMUNITY CENTER	COMMUNITY CENTER	64.89
	torch lighter	WATER	DISTRIBUTION AND STORA	3.99
	gas cans, battery cable lu	WATER	ADMIN AND GENERAL	94.87
	filters	WATER	CUSTOMER ACCOUNTS	5.99
	gas cans, battery cable lu	WASTE WATER FUND	ADMIN AND GENERAL	94.87
	filters	WASTE WATER FUND	CUSTOMER ACCOUNTS	5.99
	batteries	ENVIRON SERVICES F	REFUSE DISPOSAL	324.67
	gas cans, battery cable lu	ENVIRON SERVICES F	ADMIN AND GENERAL	94.86
	filters	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	5.98
	core credit	ELECTRIC FUND	POWER DISTRIBUTION	46.38
	gas cans, battery cable lu	ELECTRIC FUND	ADMIN AND GENERAL	237.17
	filters	ELECTRIC FUND	CUSTOMER ACCOUNTS	5.99
	battery, hydr1 filter	STORMWATER FUND	TREATMENT	122.08
			TOTAL:	1,941.08
NELSON PRINTING COMPANY	vouchers	GENERAL FUND	FINANCE	256.35

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ups	WATER	ADMIN AND GENERAL	15.88
	water reports	WATER	ADMIN AND GENERAL	<u>209.25</u>
			TOTAL:	481.48
NICOLLET COUNTY RECORDER/ABSTRACTER	resolution for 922 n. swif	GENERAL FUND	ECONOMIC DEVTM	<u>46.00</u>
			TOTAL:	46.00
NORTH KATO SUPPLY LLC	ceiling tile	COMMUNITY CENTER	COMMUNITY CENTER	<u>264.96</u>
			TOTAL:	264.96
NORTHERN STATES SUPPLY INC	band saw	GENERAL FUND	PARKS	<u>326.85</u>
			TOTAL:	326.85
O'REILLY AUTO PARTS	filters	GENERAL FUND	NON-DEPARTMENTAL	60.90
	thermostat, water pump	GENERAL FUND	POLICE	78.47
	hook pic set	GENERAL FUND	STREETS	2.60
	antenna	GENERAL FUND	STREETS	9.99
	hook pic set	GENERAL FUND	PARKS	2.60
	power plug	GENERAL FUND	PARKS	17.52
	battery	WATER	PURIFICATION AND TREAT	26.78
	hook pic set	WATER	DISTRIBUTION AND STORA	1.30
	hook pic set	WASTE WATER FUND	SOURCE/TREATMENT	1.30
	hook pic set	ENVIRON SERVICES F	REFUSE DISPOSAL	1.30
	hook pic set	ELECTRIC FUND	POWER DISTRIBUTION	2.60
	hook pic set	STORMWATER FUND	TREATMENT	1.29
	power plug	STORMWATER FUND	TREATMENT	2.54
	weather strip	MN RIVER VALLEY TR	NON-DEPARTMENTAL	<u>50.02</u>
			TOTAL:	259.21
PET EXPO DIST.	aquarium maint.	LIBRARY FUND	LIBRARY	<u>75.00</u>
			TOTAL:	75.00
POMP'S TIRE SERVICE, INC.	front end alignments	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>368.09</u>
			TOTAL:	368.09
TODD PRAFKE-PETTY CASH	postage	GENERAL FUND	FINANCE	0.62
	postage	GENERAL FUND	BUILDING INSPECTOR	17.40
	postage	GENERAL FUND	PUBLIC WORKS ADMIN	8.70
	phone charger	GENERAL FUND	PUBLIC WORKS ADMIN	17.99
	staff mtg supplies	GENERAL FUND	STREETS	2.49
	meal	GENERAL FUND	STREETS	33.00
	staff mtg supplies	GENERAL FUND	PARKS	1.99
	gas	GENERAL FUND	PARKS	37.64
	lunch	GENERAL FUND	ECONOMIC DEVTM	15.60
	batteries	PUBLIC ACCESS	PUBLIC ACCESS	8.58
	light bulb	TRAV GREEN SPEC HO	ECONOMIC DEVTM	8.57
	staff mtg supplies	WATER	ADMIN AND GENERAL	1.00
	lic. renewal	WATER	ADMIN AND GENERAL	23.00
	staff mtg supplies	WASTE WATER FUND	ADMIN AND GENERAL	1.00
	lic. renewal	WASTE WATER FUND	ADMIN AND GENERAL	23.00
	staff mtg supplies	ENVIRON SERVICES F	ADMIN AND GENERAL	0.98
	staff mtg supplies	ELECTRIC FUND	ADMIN AND GENERAL	2.49
	lunch	STORMWATER FUND	ADMINISTRATION AND GEN	<u>5.23</u>
			TOTAL:	209.28
R & E ENTERPRISES OF MANKATO	mill bit surface	GENERAL FUND	STREETS	4,075.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	<u>4,075.00</u>
RAMY TURF PRODUCTS	seed	GENERAL FUND	PARKS	2,090.00
	seed	GENERAL FUND	PARKS	<u>496.00</u>
			TOTAL:	2,586.00
RDO EQUIPMENT CO.	2020 grapple bracket	GENERAL FUND	STREETS	<u>14,475.00</u>
			TOTAL:	14,475.00
RED WING SHOE STORE	mike w. boots	GENERAL FUND	MUNICIPAL BUILDING	165.74
	mike w. boots	WATER	ADMIN AND GENERAL	55.25
	mike w. boots	WASTE WATER FUND	ADMIN AND GENERAL	55.25
	j. vickery boots	WASTE WATER FUND	ADMIN AND GENERAL	107.99
	raoul boots	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>233.48</u>
			TOTAL:	617.71
RESCO	#378 1/0 cable	ELECTRIC FUND	NON-DEPARTMENTAL	9,154.64
	face masks	ELECTRIC FUND	ADMIN AND GENERAL	<u>167.37</u>
			TOTAL:	9,322.01
RIVER'S EDGE HOSPITAL & CLINIC	aug-dec 2019 vacant spac	MEDICAL CAMPUS	NON-DEPARTMENTAL	40,345.00-
	aug-dec 2019 mob expanses	MEDICAL CAMPUS	ADMIN & GENERAL	<u>44,709.51</u>
			TOTAL:	4,364.51
RYAN ELECTRIC OF ST PETER	garage door wiring	GENERAL FUND	MUNICIPAL BUILDING	183.72
	site 5 campground outlet	GENERAL FUND	PARKS	110.64
	service call on uv	WASTE WATER FUND	SOURCE/TREATMENT	225.00
	comm ctr generator-load mg	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	80.00
	capital dr. broken undergr	ELECTRIC FUND	POWER DISTRIBUTION	<u>85.00</u>
			TOTAL:	684.36
SCHAEFER, RYAN	uniform allow.	GENERAL FUND	POLICE	<u>387.90</u>
			TOTAL:	387.90
SCHOOL LIFE	library program supplies	LIBRARY FUND	LIBRARY	<u>99.50</u>
			TOTAL:	99.50
SCHWICKERT'S, INC.	lift station crane	WASTE WATER FUND	COLLECTOR/LIFT STAT	<u>850.00</u>
			TOTAL:	850.00
SHERWIN-WILLIAMS	bldg paint	WASTE WATER FUND	SOURCE/TREATMENT	<u>220.00</u>
			TOTAL:	220.00
THE SIGN DEPT	no pets & dog waste signs	GENERAL FUND	PARKS	<u>320.00</u>
			TOTAL:	320.00
MARY A. SNYDER	covid loan	TORNADO DISASTER R	ECONOMIC DEVMT	<u>8,508.00</u>
			TOTAL:	8,508.00
SOUTH CEDAR GREENHOUSES	plants	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>517.60</u>
			TOTAL:	517.60
SOUTHERN MN MUNICIPAL POWER AGENCY	dc fast charger and suppor	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	29,212.50
	smmpa purchased power	ELECTRIC FUND	POWER SUPPLY	<u>552,746.87</u>
			TOTAL:	581,959.37

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ST PETER AREA CHAMBER OF COMMERCE	senior program prize	GENERAL FUND	SENIOR COORDINATOR	150.00
			TOTAL:	150.00
ST PETER HERALD	police communications ad	GENERAL FUND	POLICE	337.00
	public notice	GENERAL FUND	ECONOMIC DEVMT	129.60
			TOTAL:	466.60
ST PETER LUMBER CO	blue prints	GENERAL FUND	BUILDING INSPECTOR	12.00
	bolts & level	ELECTRIC FUND	POWER DISTRIBUTION	32.33
			TOTAL:	44.33
STUART C. IRBY CO.	adapter elbow tool	ELECTRIC FUND	POWER DISTRIBUTION	180.00
			TOTAL:	180.00
SUNSHINE FILTERS OF PINELLAS, INC.	filters for blowers	WASTE WATER FUND	SOURCE/TREATMENT	252.91
			TOTAL:	252.91
TELIN TRANSPORTATION GROUP	#48 switch & light	MN RIVER VALLEY TR	NON-DEPARTMENTAL	95.24
			TOTAL:	95.24
TRUGREEN CHEMLAWN	mn sq. pk	GENERAL FUND	PARKS	1,064.00
			TOTAL:	1,064.00
VERIZON WIRELESS	jet packs	GENERAL FUND	CITY ADMINISTRATION	35.02
	april phone bill	GENERAL FUND	FINANCE	35.12
	jet packs	GENERAL FUND	POLICE	35.02
	april cell phone bill	GENERAL FUND	POLICE	310.76
	april phone bill	GENERAL FUND	FIRE	70.02
	april jet packs	GENERAL FUND	STREETS	8.75
	april jet packs	GENERAL FUND	PARKS	7.00
	april phone bill	COMMUNITY CENTER	COMMUNITY CENTER	15.13
	april phone bill	WATER	ADMIN AND GENERAL	15.13
	april jet packs	WATER	ADMIN AND GENERAL	3.50
	april jet packs	WATER	ADMIN AND GENERAL	35.01
	april phone bill	WASTE WATER FUND	ADMIN AND GENERAL	15.13
	april jet packs	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	april jet packs	ENVIRON SERVICES F	ADMIN AND GENERAL	3.51
	april phone bill	ELECTRIC FUND	ADMIN AND GENERAL	15.13
	april jet packs	ELECTRIC FUND	ADMIN AND GENERAL	8.75
			TOTAL:	616.48
WOELFEL BUILDING CONSTRUCTION, INC.	finished basements in spec	TRAV GREEN SPEC HO	ECONOMIC DEVMT	2,865.10
			TOTAL:	2,865.10
ZACK'S INC	rakes	GENERAL FUND	STREETS	179.94
			TOTAL:	179.94
ZIEGLER INC	#554 washer	GENERAL FUND	PARKS	27.80
			TOTAL:	27.80

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
101	GENERAL FUND	62,861.56		
211	LIBRARY FUND	1,113.65		
213	PUBLIC ACCESS	8.58		
217	COMMUNITY CENTER	4,128.69		
240	TORNADO DISASTER REV LOAN	38,508.00		
262	TRAV GREEN SPEC HOME CONS	2,873.67		
460	HOUSING DISTRICT #20	42.60		
601	WATER	8,449.50		
602	WASTE WATER FUND	21,276.74		
603	ENVIRON SERVICES FUND	43,770.34		
604	ELECTRIC FUND	631,961.02		
606	STORMWATER FUND	6,970.65		
627	MEDICAL CAMPUS	4,364.51		
820	RESTRICTED CONTRIBUTIONS	974.50		
830	MN RIVER VALLEY TRANSIT	6,074.69		

	GRAND TOTAL:	833,378.70		

TOTAL PAGES: 13

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$10,000 are hereby approved:

<u>VENDOR</u>	<u>ITEMS</u>	<u>PRICE</u>	<u>FUNDING</u>
Eaton	Water node with itron connector	\$49,980	Water
B&B commercial coating	Sandblast and repaint 100 fire hydrants	\$10,500	Water
WESCO	7,500' 4/0 15kV primary electric wire	\$16,035	Electric

2. The following license applications are hereby approved subject to payment of the licensing fee and compliance with the City Code:

On Sale Liquor

American Legion	229 Nassau	7/1/20 – 6/30/21
El Agave	814 N MN	7/1/20 – 6/30/21
Gustavus Adolphus College	800 College Ave.	7/1/20 – 6/30/21
Red Men Club	412 S 3 rd	7/1/20 – 6/30/21

Sunday

American Legion	229 Nassau	7/1/20 – 6/30/21
El Agave	814 N MN	7/1/20 – 6/30/21
Gustavus Adolphus College	800 College Ave.	7/1/20 – 6/30/21
Red Men Club	412 S 3 rd	7/1/20 – 6/30/21

Off Sale

MGM Liquor Warehouse	100 N MN	7/1/20 – 6/30/21
The Market Wine & Spirits	502 S MN	7/1/20 – 6/30/21

Wine

Extra Innings Paninos & Pizza	220 S MN	7/1/20 – 6/30/21
Jake's Pizza of St. Peter	119 Broadway	7/1/20 – 6/30/21

3.2 Off Sale Beer

KWIK Trip	1305 S MN	7/1/20 – 6/30/21
Family Fresh Market #331	612 S MN	7/1/20 – 6/30/21

Freedom Valu #24 624 S MN 7/1/20 – 6/30/21

3.2 On Sale Beer

Extra Innings Paninos & Pizza 220 S MN 7/1/20 – 6/30/21

Jake's Pizza of St. Peter 119 Broadway 7/1/20 – 6/30/21

Tree Worker

Roots & Up Tree Service 5/27/20 – 4/30/21

3. The following Fire Department equipment, which is either non-compliant, damaged, or have been replaced, are hereby declared as surplus property and the Fire Chief is directed to dispose of the items as outlined in the City Code:

- (1) Kohler 7kw gas generator (broken)
- (2) 18 inch positive pressure fans (replaced)
- (1) 20 inch positive pressure fan (replaced)
- (3) 4 gas air monitors (replaced, old)
- (18) MSA air packs (out of compliance, replaced)
- (1) MSA RIT pack (replaced)
- (28) MSA face pieces (replaced)
- (49) MSA air tanks (replaced)

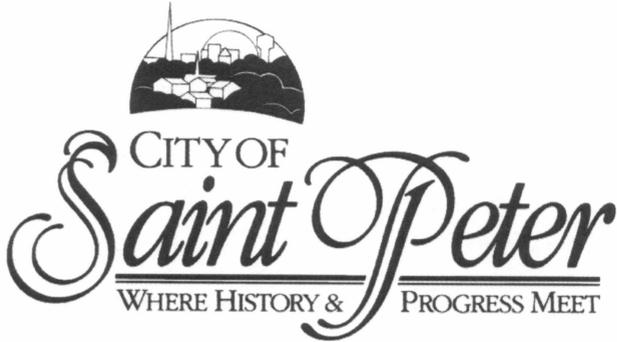
4. The schedule of disbursements for May 7, 2020 through May 20, 2020 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 26th day of May, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 5/21/2020

FROM: Todd Prafke
City Administrator

RE: Class of 2020 Parade Request

ACTION/RECOMMENDATION

Approve a request to conduct a limited "parade" to recognize the Class of 2020.

BACKGROUND

A request has been made on behalf of the families of St. Peter High School Class of 2020 members to have a parade on May 28, 2020 from 7:30 p.m. – 8:30 p.m. to recognize and honor the graduating seniors.

With COVID-19 restrictions including limitations on gatherings of large numbers of individuals, the regular graduation ceremony and parties are prohibited at this time. The organizers feel that a limited parade would be a good alternative and allow for friends, family and the community to recognize the graduating seniors.

Working with the Police Department, I recommend approval of the request under the following conditions:

- Participants must sign up before the event. Only those registered or signed up may participate. This allows us to know the order of magnitude and the number of staff and volunteers needed. It also allows for a follow-up as to the rules to participate.
- There must be a check-in location before the actual event. This is established so that the volunteers can check that there is one parent or guardian in the car and the student or students if familial. I suggest this be in the School parking lot or the Catholic Church parking lot with the School or Church's permission.
- One parent or guardian must be in the car with the students or students if familial. This follows the Minnesota Department of Education guidelines.
- Must maintain 6 foot social distancing. (Governor's orders)
- Volunteers must wear masks. This is also recommended in Department of Health guidelines.
- Must identify those vehicles that have checked in by sticking a brightly colored post it note in the rear window or something similar.
- Students and parents may not get out of the car. No standing in truck beds; no sitting on hood or trunk.

- Passersby should not get out of their vehicles. No congregating will be allowed along the route. No passing of gifts or envelopes, food, drinks or any material between cars.
- Must have a plan for those who do not have a vehicle to allow them to participate in a vehicle. Remember they cannot be in the vehicle with other than their parent or guardian as per the Department of Education guidelines.
- Honking will be allowed within the established time frame.
- No tractors, tractor trailers, ATVs, snowmobiles or any other vehicles that are not licensed to be on City/State roads will be allowed.
- Parade entry and exits will be staffed by volunteers who will instruct no stopping, no passing of gifts or envelopes, food, drinks or any material between cars.
- Provision of a certificate of insurance in the amount of not less than \$1,500,000 naming the City of Saint Peter as an additional insured.
- City will provide barricades at each end of the route and emergency vehicles and the entry and exit points. Vehicles will only be allowed to pass from south to north.

Under these conditions, I feel the parade can be safely conducted while maintaining the COVID-19 restrictions in place from Minnesota Department of Health and Minnesota Department of Education.

A map of the route is attached but is generally on County Road 20/Nicollet Avenue from Traverse Road to County Road 15.

FISCAL IMPACT:

There will be a need for Police labor on this event at an expected cost of \$500.

ALTERNATIVES/VARIATIONS:

Do not act: The organizers will be notified the Council has not taken action to approve their request.

Negative vote: No further action will be taken by staff and the organizers will be told they cannot conduct the parade.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

TP/bal

CLASS OF 2020 PARADE ROUTE



PARADE ROUTE

SUMMIT MOBILE HOME PARK

STANDARD SUBDIVISION

FIRST LUTHERAN CHURCH

© 2020 Google

Imagery Date: 4/22/2015 44°20'54.83" N 93°58'25.41" W elev 902 ft eye alt 8721 ft

Google Earth

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION AUTHORIZING CLASS OF 2020 PARADE

WHEREAS, COVID-19 has resulted in the need to cancel the High School graduation ceremony and many private parties for graduates; and

WHEREAS, parents of the graduating class of 2020 have submitted a request to conduct a "parade" to recognize the seniors; and

WHEREAS, approval is recommended under specific conditions as recommended by the Minnesota Department of Health and the Centers for Disease Control.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The request to conduct a parade on May 28th, 2020 from 7:30 p.m. 8:30 p.m. is hereby approved under the conditions outlined below:
 - Participants must sign up before the event. Only those registered or signed up may participate. This allows us to know the order of magnitude and the number of staff and volunteers needed. It also allows for a follow-up as to the rules to participate.
 - There must be a check-in location before the actual event. This is established so that the volunteers can check that there is one parent or guardian in the car and the student or students if familial. I suggest this be in the School parking lot or the Catholic Church parking lot with the School or Church's permission.
 - One parent or guardian must be in the car with the students or students if familial. This follows the Minnesota Department of Education guidelines.
 - Must maintain 6 foot social distancing. (Governor's orders)
 - Volunteers must wear masks. This is also recommended in Department of Health guidelines.
 - Must identify those vehicles that have checked in by sticking a brightly colored post it note in the rear window or something similar.
 - Students and parents may not get out of the car. No standing in truck beds; no sitting on hood or trunk.
 - Passersby should not get out of their vehicles. No congregating will be allowed along the route. No passing of gifts or envelopes, food, drinks or any material between cars.
 - Must have a plan for those who do not have a vehicle to allow them to participate in a vehicle. Remember they cannot be in the vehicle with other than their parent or guardian as per the Department of Education guidelines.
 - Honking will be allowed within the established time frame.
 - No tractors, tractor trailers, ATVs, snowmobiles or any other vehicles that are not licensed to be on City/State roads will be allowed.

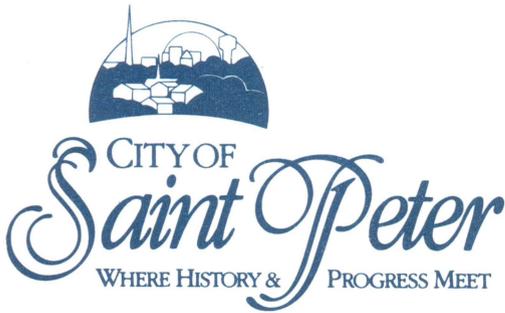
- Parade entry and exits will be staffed by volunteers who will instruct no stopping, no passing of gifts or envelopes, food, drinks or any material between cars.
 - Provision of a certificate of insurance in the amount of not less than \$1,500,000 naming the City of Saint Peter as an additional insured.
 - City will provide barricades at each end of the route and emergency vehicles and the entry and exit points. Vehicles will only be allowed to pass from south to north.
2. The parade route shall be limited to County Road 20/Nicollet Avenue from Traverse Road to County Road 15.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of May, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: May 20, 2020

FROM: Pete Moulton
Director of Public Works

Scott Schroeder
Maintenance Superintendent

RE: Snow Removal and Ice Control Policy Update

ACTION/RECOMMENDATION

Approve an updated Snow Removal and Ice Control Policy and set the fee for hauling of snow placed on the City owned right-of-way from private lots in the Central Business District at \$0.20 per square foot for asphalt or concrete surfaces and \$0.25 per square foot for gravel surfaces.

BACKGROUND

Every few years Staff reviews policies and procedures to assure we are adequately serving our customers in an efficient and adequate manner. Our goal is to develop policies for regular winter snow/ice events that provide a balance to the prescribed procedures and organizational responsibilities that staff must undertake. The policy attached is an updated version where we have identified criteria for call outs and initiation of snow removal operations, as well as establishing priorities for removal, parking and maintenance of snow emergency routes.

The recommended policy also addresses sidewalks and property damage. The language is based on a resolution adopted by the City Council in 2003. The modified policy also addresses the issue of snow being improperly placed in the City's right-of-way and what our expectations are for obstructions at intersections.

More and more property owners in the downtown area are pushing snow into the City right-of-way and expecting the City to remove the snow. We can make some modifications to our hauling schedules to provide for this service; however, there is a cost to this hauling so a formula was developed that allows the property owner to decide if they want the service and what it will cost them if they do. If a property owner has snow placed in the right of way without an agreement they are in violation of the long standing City Code regulations prohibiting that activity. We are not changing the City Code through this action.

Staff has begun working with potential customers in the Central Business District to measure lots and calculate the cost for snow removal using the formula below. The formula is based on an average annual snowfall of 40" and multiplying the square footage of the surface times \$0.20 per square foot for hard surfaced lots and \$0.25 per square foot for gravel surfaces.

- *Contributing Area (sq. ft.) X Cost per Square Foot (\$0.20) = Annual Cost*

- *Example - 100'x75' (7,500) X \$0.20 = \$1,500 Annual Cost (asphalt or concrete)*
- *Example - 100'x75' (7,500) X \$0.25 = \$1,875 Annual Cost (gravel)*

As we move forward, each property owner in the Central Business District will now have a solution to their snow storage issue and can decide if they want to use the City's removal service. We have identified 17 properties that could use this service.

FISCAL IMPACT

There is no fiscal impact to adoption of the policy, however, the recommendation also includes establishing a fee for City hauling of snow from private parking lots in the Central Business District.

ALTERNATIVES AND VARIATIONS:

Do not act: No further action will be taken without additional direction from the City Council.

Negative Vote: The current policy will remain in effect and no further changes will be made.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact us should you have any questions or concerns on this agenda item.

PM/SS

**CITY OF SAINT PETER
SNOW REMOVAL AND ICE CONTROL POLICY AND PROCEDURES**

PURPOSE: The City of Saint Peter believes that it is in the best interest of the citizens for the Public Works Department to assume basic responsibility for control of snow and ice on City streets, sidewalks and trails. Snow and ice control is necessary for routine travel and emergency service. Public Works will provide such control in a safe and cost effective manner.

PERSONNEL: All Maintenance Division personnel shall know snow and ice control operations. The Maintenance Superintendent will also utilize other sections within Public Works to assist with snow removal operations. Public Works crews remove snow from approximately 360 lane miles of streets, including 16.5 miles of sidewalks and trails, 39 cul-de-sacs, and 28 parking lots within the community.

PROCEDURES:

- A. ALERT AND CALL OUT** - During normal working hours, after hours, on weekends, and during holidays, the Maintenance Superintendent shall be responsible for monitoring City streets, sidewalks, trails and weather conditions and shall be responsible for the initiation of snow removal and sanding procedures.
- B. SANDING AND SALTING** - It shall be the standard policy of the City to consider cost, environmental impact of salt usage as well as safety of the motoring public when establishing application rates and location for application.

Sand and salt shall be applied to the street, sidewalk and trail surfaces in such quantities so as to provide a level of skid resistance that is consistent with standards normally experienced on city streets throughout the State of Minnesota. It is recognized that a bare pavement policy is not possible at all times during winter periods in the northern regions of the country.

Anti-icing of the streets and pre-wetting of the sand/salt mixture will be utilized when temperatures and conditions warrant its use. During the average winter season, the City uses approximately 1,100 tons of sand/salt blend.

When practical, sanding will be accomplished concurrent with snow removal operations. However, not all equipment used in snow removal is capable of sanding. In those cases or when conditions warrant, the first priority shall be the removal of snow with sanding occurring as appropriate equipment becomes available.

- C. SNOW REMOVAL AND ICE CONTROL** - Operations will typically commence when:
- Snow accumulation has reached 2 inches or more;
 - Icy conditions which seriously affect travel;
 - Drifting of snow that causes problems for travel;
 - Time of snowfall in relationship to heavy use of the street;

Snow and ice control operations are expensive and involve the use of limited personnel and equipment. Consequently, snowplowing operations will not generally be conducted for snowfalls of less than 2 inches.

D. SNOW REMOVAL PRIORITIES - Snow removal shall proceed as rapidly as possible in accordance with the following priorities:

- Snow and ice control operations will be conducted when weather conditions do not endanger the safety of Public Works employees and equipment. Factors that may delay snow and ice control operations include: severe cold, high winds, and limited visibility.
- Streets and sidewalks shall be spot sanded to improve skid resistance and traction consistent with area standards in accordance with the following priorities:
 1. Hills, controlled intersections, and curves
 2. Collector streets
 3. Bus Routes
 4. School Zones
 5. Residential streets
 6. Downtown and City parking lots
- The City is divided into seven (7) snow removal routes. In each area the “main line” or collector streets are plowed first.

City-wide Snow Removal - Depending on the timing of the snow event, Public Works crews typically start city-wide snow removal after midnight or as soon as the snow has stopped. This allows crews to perform an initial clearing of the streets with less vehicle and pedestrian traffic, a thorough clearing of parking lots while empty, and areas in the downtown corridor during non-business hours. Extreme snowfalls may warrant the streets be cleared twice in the same day to reduce equipment breakdowns and allow residents access to their home. This usually applies to snowfalls above 6 inches that is heavy wet snow. The following day Public Works crews will perform plow backs, open snow dumping sites, and prepare trucks and equipment and line up personal to perform downtown snow removal.

Downtown Snow Removal - 48 hours after the event the downtown area will be cleaned unless more snow is expected. This operation typically begins at midnight. Under normal circumstances, this snow is windrowed and blown into trucks and hauled to the snow dump sites by Public Works crews. This process takes place only after the town has been plowed curb to curb. The downtown businesses are expected to have their sidewalks cleared, pushing their snow to within 2' of the curb line before snow removal in the downtown starts. Snow removal from private parking lots may be removed by Public Works crews under a separate agreement.

Snow Pile Removals/Intersection Right-of-Way Clearing - Municipal parking lots and cul-de-sacs will be hauled out on an “as needed” basis or based on visibility or drainage problems. This also applies to intersections throughout town.

Late Fall and Early Spring Snow Events - Late fall and early spring snowfalls may be left on roadways if melting is determined eminent or if substantial damage will be caused to the pavement surface if removed.

- E. **SNOW PLOWING ALLEYS** - Alleys are considered private and are not the responsibility of the City to clear.
- F. **PARKING RESTRICTONS** - It is highly encouraged that residents use off street parking for vehicles and trailers. City Code Section 50-231 states that "It is unlawful for any person to stop, park or leave standing any vehicle upon any street for a continuous period in excess of 24 hours.
- G. **SNOW EMERGENCIES - Declaration of Emergency** - Whenever, in the opinion of the City Administrator or designee, an emergency exists, an emergency may be declared and cause an announcement thereof to be made to local news media.

Beginning and Duration of Emergency - Snow emergencies will always be declared before 5:00 p.m. and take effect at 11:59 p.m. for residential areas on the day of declaration and continue for a 48-hour period. For downtown areas the snow emergency will take effect at 2:00 a.m. on the day following declaration and continue for a 48-hour period. Information on the snow emergency will be provided to local media. City Code Article VI. Division 4 Section. 50-284. - Effective time.

Once a snow emergency is declared:

- There is "NO PARKING" on any of the snow emergency routes for the entire 48 hour period even if the street has been plowed curb-to-curb.
- Beginning at 12 midnight, for 48 hours, there is "NO PARKING" on any streets from midnight until 7:00 a.m. even if the street has been plowed curb-to-curb.

VEHICLES PARKED IN VIOLATION OF THE SNOW EMERGENCY REGULATIONS WILL BE TICKETED AND TOWED AT THE OWNER'S EXPENSE.

Snow Emergencies Routes Are As Follows:

- Jefferson Avenue from South Minnesota Avenue to Broadway Roundabout
- College Avenue from South Minnesota Avenue to South Seventh Street
- Grace Street from Sunrise Drive to T.H. 169
- Sunrise Drive from Grace Street to Dodd Avenue
- Broadway from Jefferson Avenue to T.H. 169
- Traverse Road from Nicollet Avenue to North Washington Avenue
- Washington Avenue from T.H. 169 to Bunker Lane
- North Sunrise Drive from Dodd Avenue to Mason Street
- Nicollet Avenue from Jefferson Avenue to T.H. 99
- Saint Julien Street from North Washington Avenue to T.H. 169

Municipal lots for use during snow emergencies. These lots will be plowed immediately during snow removal operations.

- Lot #1 – located south of City Hall at 227 South Front Street
- Lot #2 – located west of the Century Link building at 100 Nassau Street

- Lot #3 – 100 block of Nassau Street (behind Ace Hardware and Godfather's Pizza)
- Lot #4 – 200 block of Park Row (west of the south bound alley).
- Lot #5 – located in the southwest corner of Grace Street and South Minnesota Avenue
- Lot #6 – the municipal swimming pool parking lot in the 300 block of North Fourth Street
- Jefferson Park, 900 Menk Drive
- Public Works Building, 405 West St. Julien Street

H. PROPERTY DAMAGE - It is recognized that on occasion private property is damaged during snow and ice control operations. Where this happens, it shall be the policy of the City to handle damages in the following manner:

Mailboxes – It shall be the responsibility of the property owner to maintain their mailbox and keep snow away so mail can be delivered. Where mailboxes are placed adjacent to the street it shall be the policy of the City that snow be plowed as close as practical to the curb to allow for passage of traffic and mail delivery. Where damage to a mailbox occurs, the Maintenance Superintendent shall investigate and determine if physical contact between the plow and the mailbox occurred. If so determined, the City will provide payment of up to \$100 to the property owner for repair or replacement. The City will not pay for the replacement or assume responsibility if the weight of the snow caused the damage. (Council Resolution 2003-10)

Boulevard Grass – It shall be our policy to repair damage to grass where a curb is in place and where the damage has been caused by Public Works operations. Public Works crews will repair the damage by relaying the turned up pieces or placing black dirt and grass seed.

Landscaping (including nursery and inanimate materials that are installed or encroach on City owned right-of-way) will not be repaired by the City. This also includes, but is not limited to, underground lawn sprinkler systems, exterior lighting systems, structures and underground fencing.

Curbs – Property owners are responsible for broken curb if it is determined by the Maintenance Superintendent that any damage occurred during normal snow removal operations. Broken curbs must be replaced immediately if it is determined that it creates a hazard or drainage issue.

I. SIDEWALKS - City crews are responsible for snow removal on sidewalks adjacent to City owned facilities, properties and ADA pedestrian ramps in the downtown area. Snow removal operations begin the night after the completion of snowfall or if the snow fall exceeds two (2) inches after the street snow removal operations have begun. Crews may remove snow during a severe storm from downtown and school areas to maintain access (sidewalks and trails snow removal policy). Forecasted weather conditions, public activity and other factors play a role in when and how often the City clears sidewalks.

In accordance with City Code (Section 42-254), all snow, ice, dirt and rubbish remaining on public sidewalk more than 24 hours after its deposit thereon is a public nuisance. If a

sidewalk have not been cleared after 24 hours. The city will clear the walk and charge the property owner in accordance with the City's fee schedule.

Sidewalk and Trail Priorities

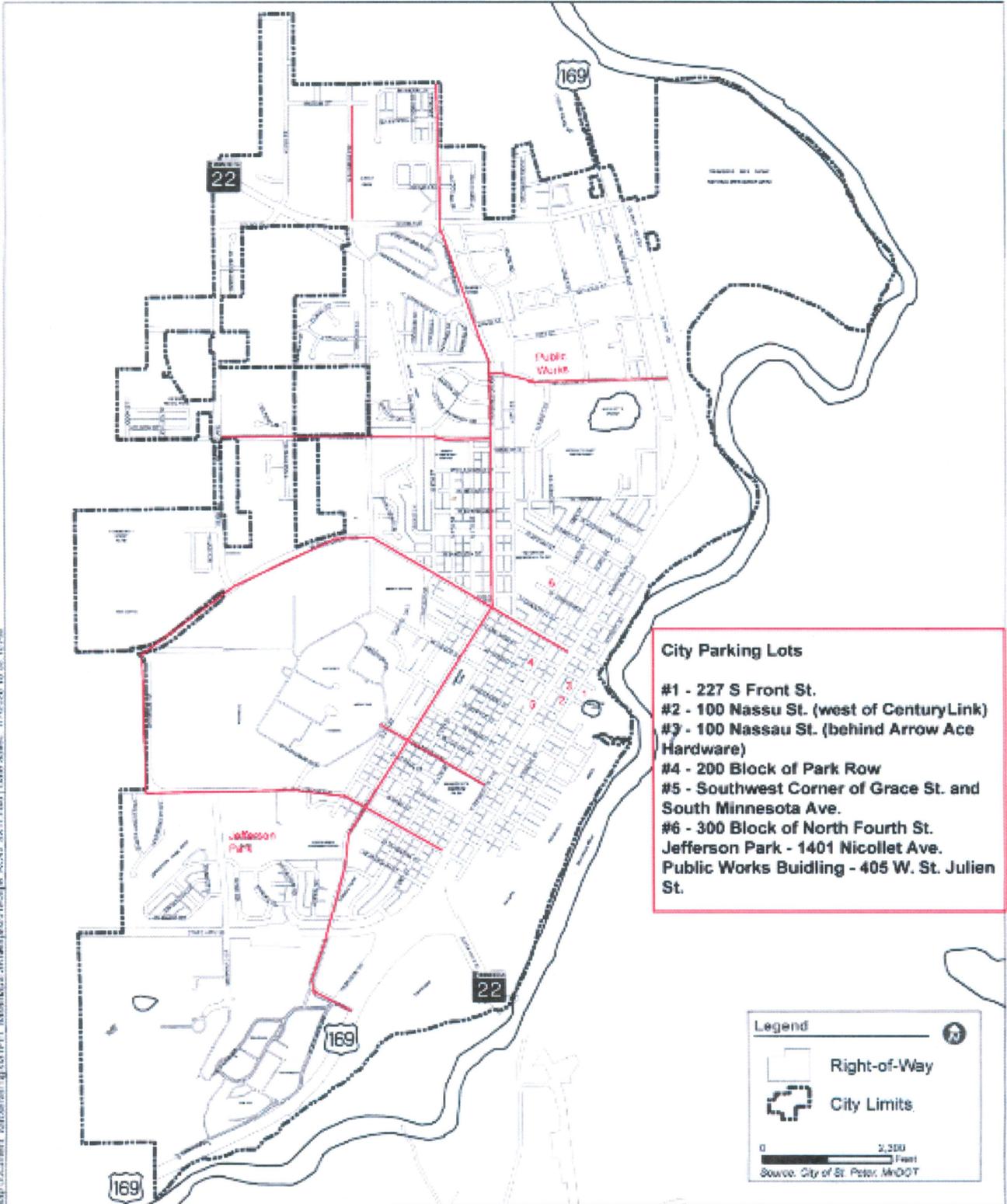
1. Downtown and Public Facilities
2. School Areas
3. Residential Areas
4. Parks

Inquiries - Inquiries regarding snow and ice control or damage shall be taken during normal working hours (7:00 AM – 5:00 PM) and handled in accordance with the City's policy and procedures. Inquiries involving access to property or problems requiring immediate attention shall be handled on a first come first serve basis.

Response time should not exceed twenty-four (24) hours for any inquiry. It should be understood that inquiry responses are to ensure that the provisions of this policy have been fulfilled and that all residents of the City have been treated uniformly. It is the City's intention to log all complaints and upgrade this policy as necessary within the constraints of our resources, (sidewalks and trails snow removal policy).

- J. **DRIVEWAYS** - Responsibility to clear driveways shall rest with individual property owners. This includes the clearing of additional snow that may accumulate each time the City plows have gone by.
- K. **PLACEMENT OF SNOW ON PUBLIC PROPERTY OR OBSTRUCTING VIEWS** - In accordance with provisions of City Code (Section 7.05 Subd. 6) it is unlawful to remove snow or ice from private property and place it on the Public Street, right-of-way or sidewalk. Snow shall be piled and accumulated in a manner which does not block visibility of drivers on public streets and alleys or cause other hazardous conditions.

Adopted: _____



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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION APPROVING UPDATED SNOW REMOVAL AND ICE CONTROL POLICY

WHEREAS, the City Council has reviewed an updated snow removal and ice control policy; and

WHEREAS, this snow removal and ice control policy will be the guideline regulating all snow and ice removal; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: The updated Snow Removal and Ice Control Policy is hereby adopted.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of May, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION MODIFYING 2020 MUNICIPAL FEE SCHEDULE BY THE INCLUSION OF A
FEE FOR HAULING SNOW REMOVED FROM PRIVATE LOTS IN THE CENTRAL
BUSINESS DISTRICT**

WHEREAS, owners of private lots in the central business district have at times inappropriately had snow removed from those lots and illegally piled onto the City owned right-of-way; and

WHEREAS, staff has developed a policy that would charge those owners for the City to haul away that snow if an agreement is entered into between the property owner and the City; and

WHEREAS, the City has adopted a municipal fee schedule outlining all charges to the public for City services; and

WHEREAS, staff recommends the fee for the City to haul snow removed from those private lots and placed appropriately be added to the fee schedule

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: The 2020 municipal fee schedule is hereby modified to include the following charges for City crews to haul away snow which has been removed from private parking lots in the Central Business District:

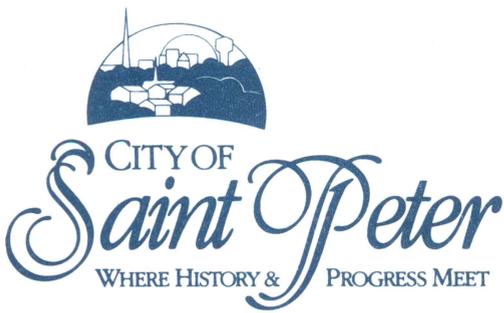
- XX. Hauling of snow removed from private parking lots in the Central Business District:
 - \$0.20 per square foot for paved surfaces
 - \$0.25 per square foot for gravel surfaces

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of May, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 05/14/2020

FROM: Pete Moulton
Director of Public Works

Scott Schroeder
Maintenance Superintendent

RE: Purchase: Bucket Truck

ACTION/RECOMMENDATION

Authorize the purchase of a used 2010 Ford 750 bucket truck from Specialty Trucks & Equipment of Marshalltown, Iowa in the amount of \$59,500 and declare the current 1993 Ford 700 bucket truck with a 50' boom as surplus.

BACKGROUND

Environmental Services uses a 1993 Ford F700 bucket truck with a 50' boom. Operation of the truck has proven problematic over the past few years with repairs totaling over \$12,300 including repair of a failing hydraulic system. The hydraulic system is a crucial mechanical component to the integrity of a bucket truck and minimizing down time is a key element in creating a viable schedule.

Due to the amount of past repair expenses, we feel it is best to replace the existing bucket truck for a more dependable unit that meets the demands of the City. City staff researched different models and determined what would fit best the City's demands. Three units were evaluated as shown below:

<u>MANUFACTURER</u>	<u>MODEL</u>	<u>VENDOR</u>	<u>COST</u>
Ford	F750	Specialty Trucks & Equipment	\$59,500
Ford	F750	Specialty Trucks & Equipment	\$62,000
Freightliner	M2106	Specialty Trucks & Equipment	\$66,000

The purchase of a used 2010 Ford 750 bucket truck with a 60' boom will change our operational strategy. Crews would now have a reliable and safe operating bucket truck with a 60' boom which will be beneficial as the City's urban forest continues to grow.

We recommend purchase of the lower cost Ford.

FISCAL IMPACT

Funding of \$47,000 is available in the Environmental Services capital improvements plan for a truck with an additional \$27,000 for a separate chipper box. We believe the funding can be better utilized by purchasing a unit for \$59,500 with a chipper box versus \$74,000 for the separate pieces of equipment.

If approved, the current 1993 Ford F700 bucket truck is recommended to be declared as surplus property and sold publically as required by the City Code.

ALTERNATIVES AND VARIATIONS:

Do not act: No further action will be taken without additional direction from the City Council.

Negative Vote: No purchase will be made.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact us should you have any questions or concerns on this agenda item.

PM/SS



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION AUTHORIZING THE PURCHASE OF A USED 2010 FORD F750 BUCKET TRUCK

WHEREAS, the City currently has a 1993 Ford F700 bucket truck has a failing hydraulic system; and

WHEREAS, over the past five years repairs totaling over \$12,300 have been incurred including repair of a failing hydraulic system; and

WHEREAS, staff has identified a used 2010 Ford 750 bucket truck from Specialty Trucks & Equipment of Marshalltown, Iowa in the amount of \$59,500; and

WHEREAS, purchase of the used 2010 Ford 750 bucket truck with a 60' boom will benefit the City by providing reliability and an enhanced reach with the longer boom; and

WHEREAS, the 2010 Ford F750 bucket truck offers the best value and will meet the demands required for the City; and

WHEREAS, the current 1993 Ford F700 bucket truck would be declared surplus and disposed of according to existing policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Staff is directed to proceed with purchase of a used 2010 Ford F750 Bucket Truck with 60' boom from Specialty Trucks & Equipment, Inc. of Marshalltown, Iowa in the total amount of \$59,500.
2. The 1993 Ford F700 bucket truck with 50' boom is hereby a declared as surplus property and staff is directed to provide for public sale of the truck as outlined in the City Code.
3. Funding for this purchase will be from the 2020 Environmental Services budget.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of May, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator