

CITY OF SAINT PETER, MINNESOTA AGENDA AND NOTICE OF MEETING

City Council Workshop Session of Monday, March 30, 2020
5:45 p.m. – Time Approximate following special Council Meeting at 5:30 p.m.

This meeting will be conducted electronically - See below for electronic access.

I. CALL TO ORDER

II. DISCUSSION

- A. Fire Station Project Update
- B. Hospital Expansion Project/COVID-19 Update
- C. North Third Street Assessment/Project
- D. Old Minnesota Avenue Development
- E. COVID-19 update

III. ADJOURNMENT

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means under certain conditions. This meeting of the City Council will only be accessible electronically using GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

Please join meeting from your computer, tablet or smartphone at:
<https://global.gotomeeting.com/join/591790045>

You can also dial in using your phone (Toll Free): 1 866 899 4679 or - One-touch:
<tel:+18668994679,591790045#>

Access Code: 591-790-045



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 3/27/2020

FROM: Todd Prafke
City Administrator

RE: Fire Station Update

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

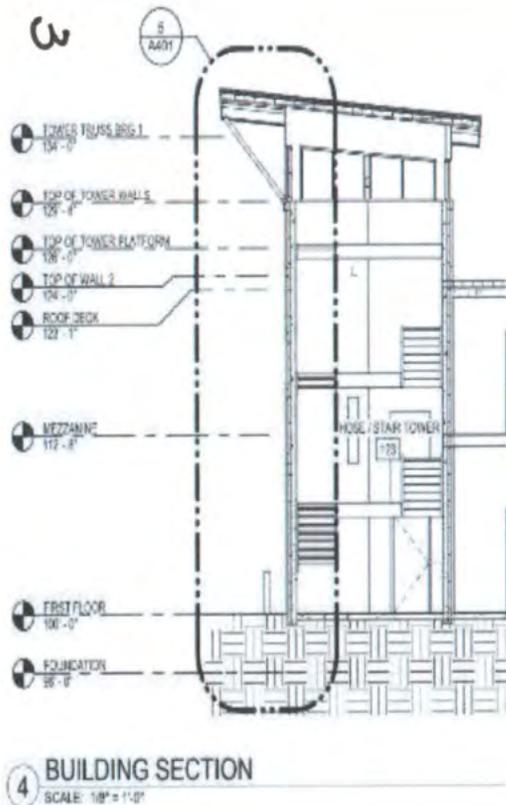
At the Monday evening virtual workshop members of the Fire Station Building Committee will be present to provide an update on this project. Architect Michael Clark from 5 Bugles Design and Dan Thompson from the City's construction management team at R.W. Carlstrom will be online to provide additional information.

My goals for the Council at this workshop are as follows:

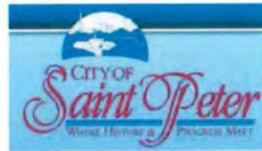
- Provide an update regarding the design considerations and work so far.
- Provide an updated cost estimate and breakdown.
- Provide an update on the financing.
- Provide an update of the required legislative approval on the request for Local Option Sales Tax.
- Provide for discussion on timeline and some timeline options.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



A New Fire Station for the City of St. Peter, MN



Schematic Design Presentation
Council Working Session
March 30, 2020



PROJECT RECAP

Five Bugles Design Retained: 2016

Station Location Study: 2017

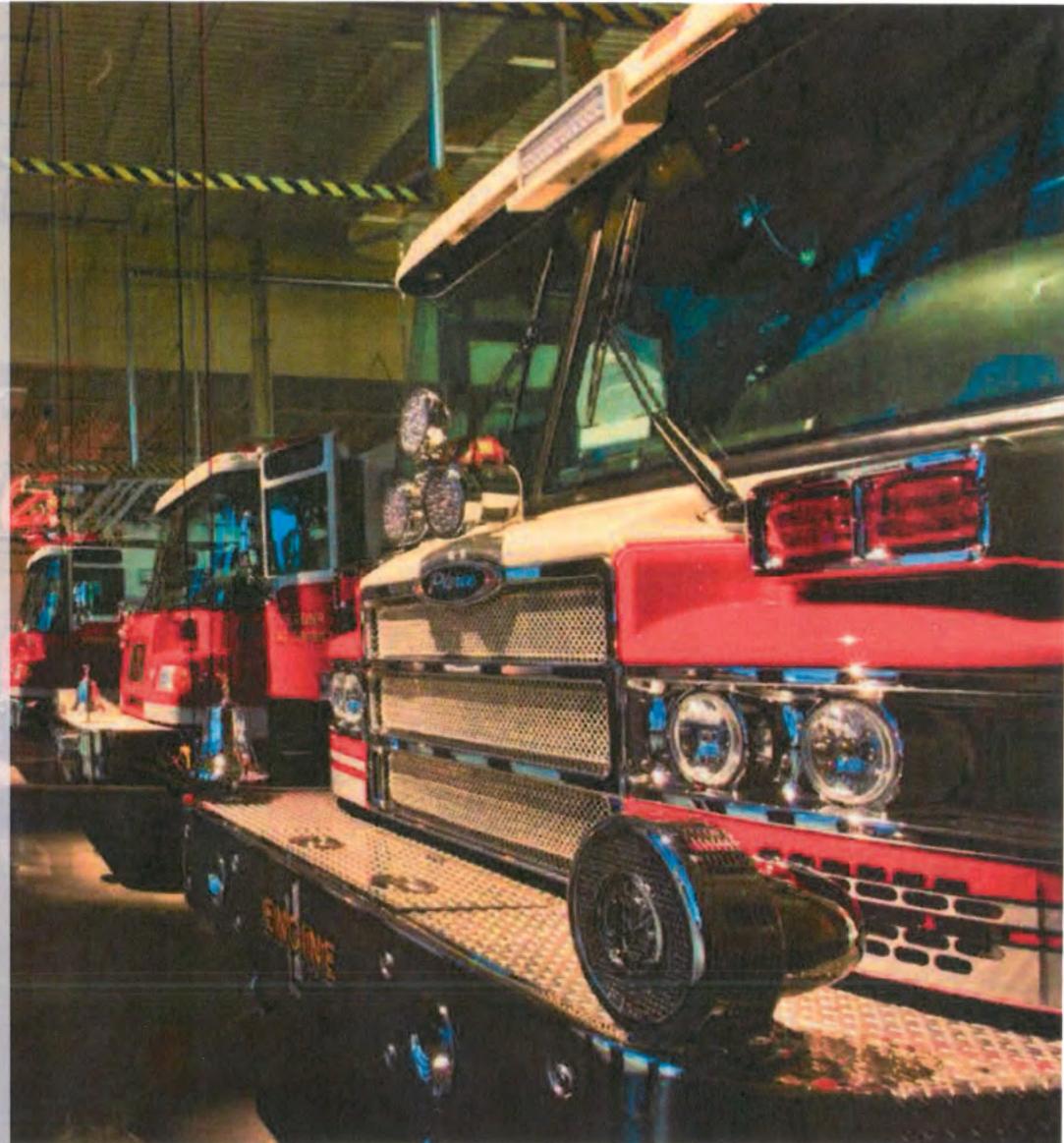
Building Study: 2018

Building Study Supplement: 2019

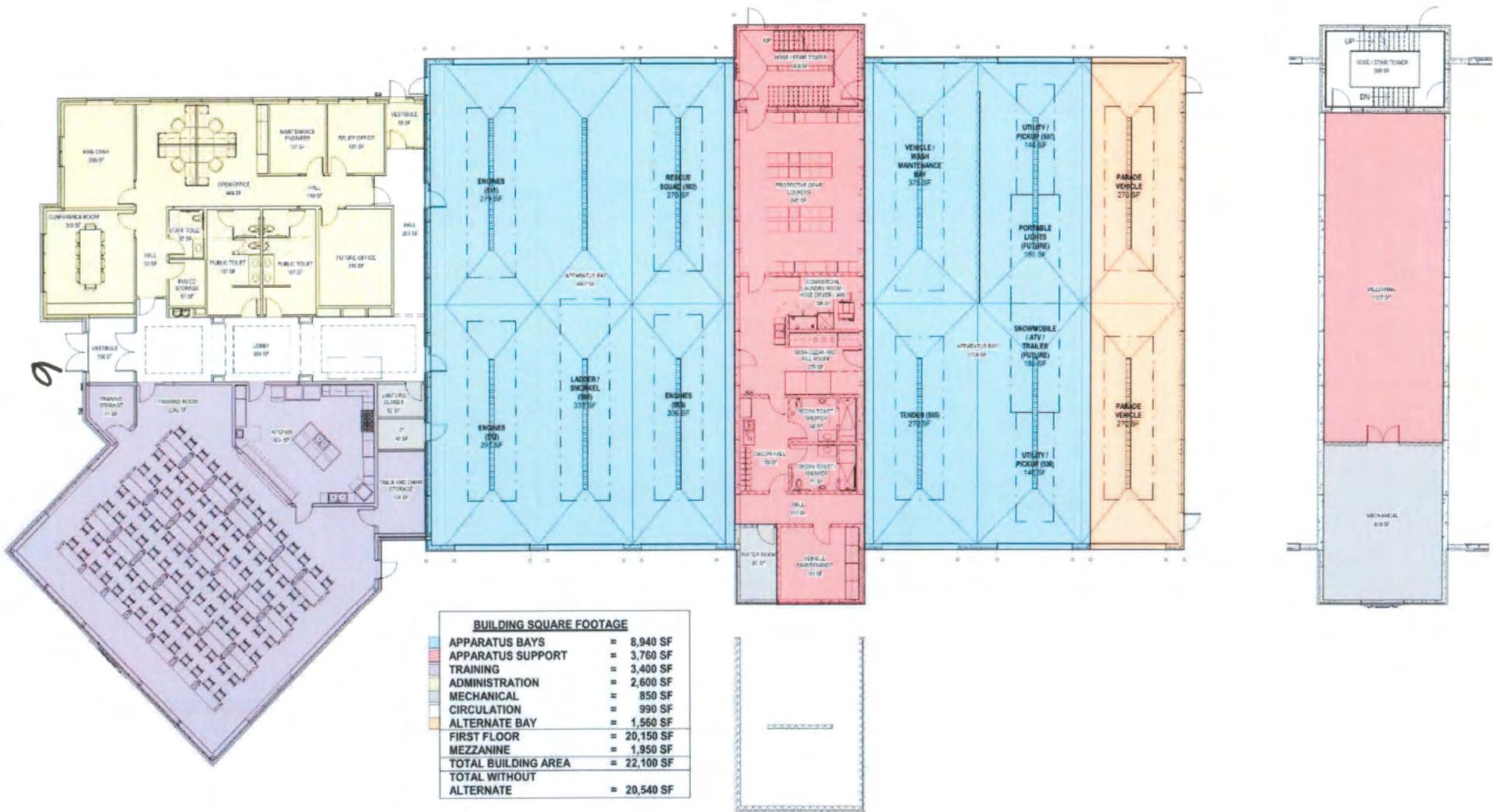
C R Carlstrom Retained: 2019

Land Purchased: 2019

Schematic Design Complete: 2019



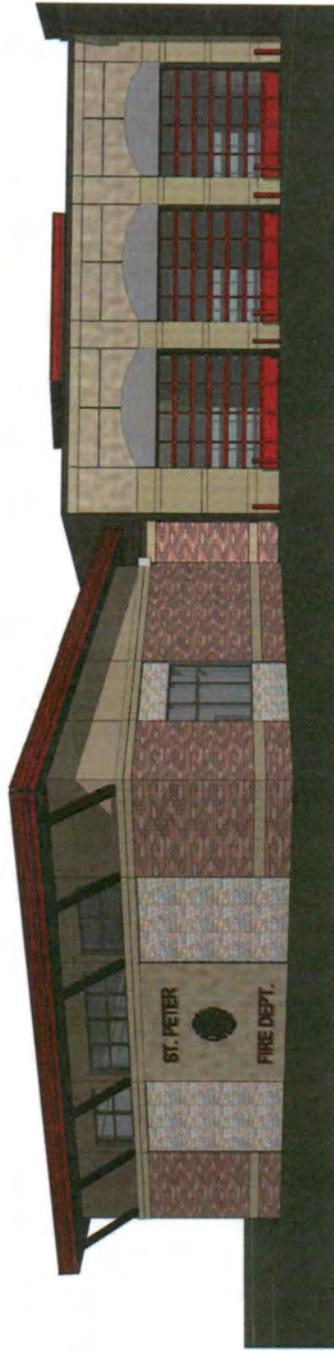
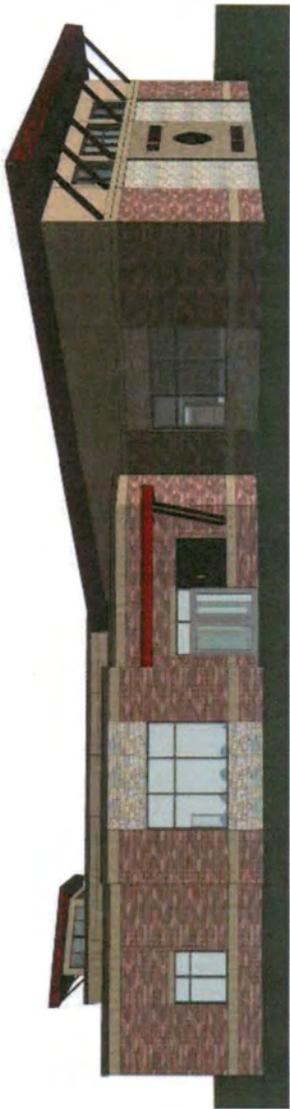




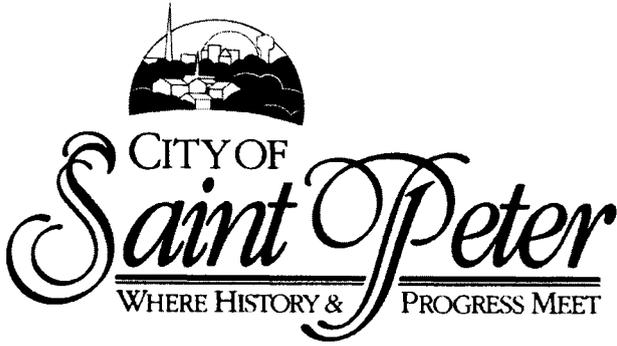
BUILDING SQUARE FOOTAGE

APPARATUS BAYS	=	8,940 SF
APPARATUS SUPPORT	=	3,760 SF
TRAINING	=	3,400 SF
ADMINISTRATION	=	2,600 SF
MECHANICAL	=	850 SF
CIRCULATION	=	990 SF
ALTERNATE BAY	=	1,560 SF
FIRST FLOOR	=	20,150 SF
MEZZANINE	=	1,950 SF
TOTAL BUILDING AREA	=	22,100 SF
TOTAL WITHOUT ALTERNATE	=	20,540 SF





Questions?



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 3/27/2020

FROM: Todd Prafke
City Administrator

RE: River's Edge Hospital Expansion Project and COVID-19 Update

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

At the Monday evening virtual workshop new CEO Joe Stratton and CFO Lori Zook will participate to provide an update on the Hospital expansion project and Hospital response to COVID-19.

My goals for the Council at this workshop are as follows:

- Provide information on the construction project work and finances.
- Provide information on the Hospital's overall Financial picture.
- Provide information on the Hospital response to COVID-19.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 3/27/2020

FROM: Todd Prafke
City Administrator

RE: North Third Street Assessment Project

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

Public Works Director Moulton and I will provide more information on a possible project to improve North Third Street (north of St. Julien Street).

My goals for the Council at this workshop are as follows:

- Provide a project conceptual design update.
- Provide information related to costs and assessments
- Provide information related to the assessment process and issues.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 3/27/2020

FROM: Todd Prafke
City Administrator

RE: Old Minnesota Avenue Development

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

Public Works Director Moulton and I will provide information on various topics related to development along Old Minnesota Avenue.

My goals for the Council at this workshop are as follows:

- Provide information related to new development in this area and the impact that will have on City infrastructure.
- Provide an update on generalized cost of projects associated with those needed updates and the processes to finance them.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 3/27/2020

FROM: Todd Prafke
City Administrator

RE: COVID-19 Update

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

Frequent changes related to State and local COVID-19 issues have become common place. Time has been set aside on the workshop agenda to provide an update on the City's response and State and Federal actions that could impact the City, our local businesses, and residents.

My goals for the Council at this workshop are as follows:

- Provide an abbreviated update of the City's response.
- Answer questions the Council may have and solicit information related to service gaps, possible planned programs, and ongoing work in the COVID -19 response.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal