

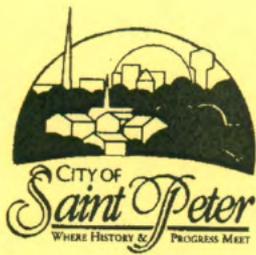
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, January 13, 2020
Community Center Governors' Room - 7:00 p.m.

- I. **CALL TO ORDER**
- II. **OATH OF OFFICE**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES**
- V. **VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- VI. **APPROVAL OF CONSENT AGENDA ITEMS**
- VII. **UNFINISHED BUSINESS**

None scheduled.
- VIII. **NEW BUSINESS**
 - A. Hospital Equipment Purchase Request
 - B. Request for City Assistance: Polar Bear Plunge Event
 - C. 2019 Equipment Certificate Purchase: Fire Department SCBA Equipment
- IX. **REPORTS**
 - A. **MAYOR**
 - B. **CITY ADMINISTRATOR**
 - 1. City Office Closure – Martin Luther King, Jr. Day
 - 2. Census 2020 Update
 - 3. Others
- XI. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. **CALL TO ORDER**

Mayor Zieman will call the meeting to order and lead the Pledge of Allegiance.

II. **OATH OF OFFICE**

City Administrator Prafke will administer the oath of office to Emily Bruflat, Keri Johnson and Bradley DeVos. Following the ceremony, the meeting will be recessed to allow the new Councilmembers to take photos with family and for staff to take the official City Council photo for 2020.

III. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

IV. **APPROVAL OF MINUTES**

A copy of the minutes of the December 9, 2019 regular Council meeting is attached for approval. A MOTION is in order.

V. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

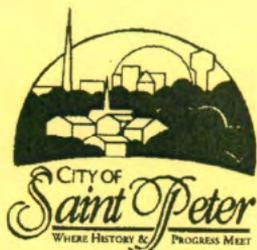
Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

VI. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedules of disbursements for November 21, 2019 through December 23, 2019, and December 24, 2019 through January 8, 2020 are attached. Please see the attached staff reports and RESOLUTION.

VII. **UNFINISHED BUSINESS**

None scheduled.



VIII. NEW BUSINESS

A. ADOPTION OF A RESOLUTION AUTHORIZING PURCHASE OF LABORATORY EQUIPMENT FOR RIVER'S EDGE HOSPITAL

As required by the City Code, the Hospital Commission seeks authorization to purchase equipment for the laboratory at River's Edge Hospital in the amount of \$398,156.60. Please see the attached staff report and RESOLUTION.

B. ADOPTION OF A RESOLUTION APPROVING REQUEST FOR CITY ASSISTANCE FOR SPECIAL OLYMPICS POLAR BEAR PLUNGE EVENT

Nicollet County Sheriff Lange has requested City assistance for the annual Polar Bear Plunge event to be held at Hallett's Pond February 1st. This event is a fundraiser for the Special Olympics. The assistance will involve provision of bleachers and cutting a hole in the ice. Please see the attached staff report and RESOLUTION.

C. ADOPTION OF A RESOLUTION APPROVING PURCHASE OF SCBA EQUIPMENT FOR THE FIRE DEPARTMENT FUNDED IN PART BY 2019 EQUIPMENT CERTIFICATE FUNDS

The Fire Chief has requested authorization for purchase of replacement Self-Contained Breathing Apparatus (SCBA) equipment for the Fire Department to be funded by a combination of a large grant and 2019 Equipment Certificate funds. Please see the attached staff report and RESOLUTION.

IX. REPORTS

A. MAYOR

Any reports by the Mayor will be provided at this time.

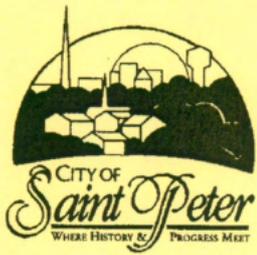
B. CITY ADMINISTRATOR

1. REPORT ON MARTIN LUTHER KING JR. DAY CLOSURES

A report will be provided at this time on closures of City offices for the Martin Luther King Jr. Day legal holiday on January 21st.

2. REPORT ON CENSUS 2020 PREPARATION

A report will be provided at this time the work of the Complete Count Committee in preparation for Census Day 2020.



3. OTHERS

Any further reports by the City Administrator will be provided at this time.

X. ADJOURNMENT

Office of the City Administrator
Todd Prafke



OATH OF OFFICE

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

I, _____, do solemnly swear that I will support the Constitution of the United States and that of the State of Minnesota, and that I will faithfully and impartially discharge the duties of Councilmember in and for the City of Saint Peter, Minnesota, to which office I have been elected, to the best of my judgment and ability.

Subscribed and sworn to before me
this 13th day of January, 2020.

Notary Public

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
DECEMBER 9, 2019

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on December 9, 2019.

A quorum present, Mayor Zieman called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Johnson, Grams, Pfeifer, Kvamme, Parras and Mayor Zieman. The following officials were present: City Administrator Prafke, City Attorney Brandt and City Engineer Domras.

Approval of Agenda – A motion was made by Johnson, seconded by Parras, to approve the agenda. With all in favor, the motion carried and the agenda was approved.

Oath of Office – City Administrator Prafke administered the oath of office to Councilmember-elect Shanon Nowell. Nowell will complete the term of former Councilmember Carlin ending December 31, 2021.

Mayor Zieman announced a brief recess at 7:02 p.m. to allow Councilmember Nowell to take photos with her family.

The meeting resumed at 7:05 p.m.

Approval of Minutes – A motion was made by Pfeifer, seconded by Johnson, to approve the minutes of the November 25, 2019 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the November 25, 2019 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Visitors – Cameron Quick, 220 South Minnesota Avenue, addressed the Council to complain about the lack of snow removal on sidewalks in the downtown. Quick expressed his belief that requiring business owners to remove the snow was a safety concern because the business owners weren't clearing the snow and asked the City to provide for it. City Administrator Prafke reminded the Council sidewalk snow removal in the downtown was indeed the responsibility of the business owners and indicated staff would provide reminders business owners to do so.

Consent Agenda – In motion by Pfeifer, seconded by Parras, Resolution No. 2019-152 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-152 is contained in the City Administrator's book entitled Council Resolutions 23.

Veteran's Memorial Project Acceptance – City Administrator Prafke recommended acceptance of the Veteran's Memorial which the Council had authorized to be constructed in Minnesota Square Park. Prafke also recommended the policies adopted by the Veteran's Memorial Committee be adopted with further review and consideration by the City Council at a future date. Bob Lambert, 36233 Fort Road, Saint Peter, addressed the Council in his role as Chairperson of the Memorial Committee, to express the Committee's appreciation to the City Council and staff for making the memorial possible and for allowing its placement in Minnesota Square Park. Lambert indicated the irrigation system had been installed but would not be hooked up until spring and the lights on the outside wall would be delivered in mid-December for

installation in the spring. Lambert also indicated there were forty names which had already been paid for to be included on the memorial and the 501C3 would be closed out at the end of December with all remaining funds, including the original \$5,000 deposit, turned over to the City. Lambert reminded the Council the \$800,000 project had been funded entirely by donations and encouraged the Council to contact the American Legion should questions arise in the future. Mayor Zieman expressed his belief that the Memorial is a great addition to the community and, together with the new Pavilion, makes Minnesota Square Park one of the premiere community parks in southern Minnesota.

In motion by Johnson, seconded by Grams, Resolution No. 2019-153 entitled "Resolution Accepting Veteran's Memorial" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-153 is contained in the City Administrator's book entitled Council Resolutions 23.

2019 Tax Levy/2020 Budgets – Finance Director Vogel reviewed the proposed 2019 tax levy and the general, special revenue, debt service, capital, and agency fund budgets for 2020. Vogel indicated the proposed levy increase was 8% which would put the tax rate at 51.58. Vogel also noted the tax impact on a \$150,000 home, with no change in valuation from the prior year, would be an additional \$16.54 per year. In motion by Kvamme, seconded by Grams, Resolution No. 2019-154 entitled "Resolution Adopting The Final 2019 Tax Levy Collectible In 2020" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-154 is contained in the City Administrator's book entitled Council Resolutions 23.

In motion by Kvamme, seconded by Parras, Resolution No. 2019-155 entitled "Resolution Approving The General Fund, Special Revenue Funds, Debt Service Funds, Capital Funds, And Agency Funds For The 2019 Fiscal Year" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-155 is contained in the City Administrator's book entitled Council Resolutions 23.

Councilmember Kvamme noted that on a final budget of \$12.45 million, only one-fourth (\$3,000,000) was being levied. City Administrator Prafke reported the remaining funds were derived from local government aid, revenues from fees and services, transfer from the enterprise funds, and grants.

Safe Routes to School Grant Application – Public Works Director Moulton requested authorization to submit an application for a \$357,000 sidewalk project in 2024 through the Safe Routes to School program. Moulton indicated the application had been denied twice before. Moulton noted that if awarded in spring 2020, the grant would cover 80% of the construction cost and the City would be responsible for funding design and engineering costs as well as the remaining 20% of the construction costs. In motion by Pfeifer, seconded by Parras, Resolution No. 2019-156 entitled "Resolution Authorizing Transportation Alternatives Solicitation Funding Application For The Saint Peter Safe Routes To School Project " was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-156 is contained in the City Administrator's book entitled Council Resolutions 23.

2019 Equipment Certificate Purchase: Pool Slide – Recreation and Leisure Services Director Schugel addressed the Council seeking permission for the purchase of pool slide from Miracle Recreation in the amount of \$16,979.22. Schugel pointed out the purchase was included in the 2019 equipment certificate budget and would add an additional amenity to the outdoor pool. In motion by Nowell, seconded by Grams, Resolution No. 2019-157 entitled "Resolution Approving 2019 Equipment Certificate Purchase" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of

Resolution No. 2019-157 is contained in the City Administrator's book entitled Council Resolutions 23.

Cash Management Policy For Federal Awards – Finance Director Vogel reported the 2017 single audit of the Federal grant of \$750,000 had included a finding for the City's lack of a written policy for award of large grants and she had failed to correct the finding for the 2018 audit. Vogel recommended adoption of a written policy for cash management related to Federal grant funds and noted the policy, which was in line with the existing City policies about cash management, was actually stricter than the Federal guidelines. In motion by Kvamme, seconded by Parras, Resolution No. 2019-158 entitled "Resolution Adopting Policies For Cash Management, Allowable Costs And Procurement For Federal Awards" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-158 is contained in the City Administrator's book entitled Council Resolutions 23.

Hospital CEO Appointment Concurrence – City Administrator Prafke recommended action by the City Council to concur with the Hospital Commission's appointment of Joseph Stratton as the new CEO of River's Edge Hospital. Prafke noted the two things the Hospital Commission cannot do without Council approval is hire or fire the CEO. In motion by Parras, seconded by Johnson, Resolution No. 2019-159 entitled "Resolution Providing Concurrence With Hospital Commission Recommendation On Hire And Employment Agreement For New Hospital CEO" was introduced. Councilmember Kvamme noted the process used to hire for positions such as the CEO, which he had always objected to, had resulted in a unanimous consensus by both the Hospital Commission and City Council on the best candidate. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-159 is contained in the City Administrator's book entitled Council Resolutions 23.

2020 Parks Union Contract – City Administrator Prafke recommended approval of the 2020 Parks Union contract which provided for no additional changes except the one-year term and a three percent (3%) wage increase for each position. In motion by Grams, seconded by Johnson, Resolution No. 2019-160 entitled "Resolution Approving Contract By And Between The City Of Saint Peter And International Union Of Operating Engineers, Local 70, AFL-CIO (Parks) Calendar Year 2020" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-160 is contained in the City Administrator's book entitled Council Resolutions 23.

Non-Union/Non-Contract Employee Wages For 2020 – City Administrator Prafke recommended a three percent (3%) wage increase for all non-union, non-contract non-probationary employees including the established wage scales. Prafke also recommended additional increases driven by the market place for the positions of Assistant Lead Librarian, Building Official, Building Inspector, Information Technology Specialist, Finance Director, Police Chief, Public Works Director, Recreation Program Supervisor, Recreation and Leisure Services Director, and Transit Compliance Manager. In motion by Parras, seconded by Nowell, Resolution No. 2019-161 entitled "Resolution Establishing 2020 Wage For Non-Union, Non-Contract Employees" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-161 is contained in the City Administrator's book entitled Council Resolutions 23.

City Administrator Contract – City Attorney Brandt provided a review of City Administrator Prafke's annual performance appraisal which indicated Mr. Prafke had "done an excellent job". Brandt indicated that as directed by the City Council he had compared Mr. Prafke's salary to that of City and County Administrator's in similar cities/counties which revealed Mr. Prafke was underpaid. Together with Mr. Prafke's evaluation results and his body of work over the past 22 years, Brandt recommended the Council modify the City Administrator's employment contract to

extend the term to December 31, 2023 and provide for a salary of \$145,000 in 2020. In motion by Grams, seconded by Johnson, Resolution No. 2019-162 entitled "Resolution Modifying City Administrator's Employment Contract" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2019-162 is contained in the City Administrator's book entitled Council Resolutions 23.

Reports

Mayor's Report – Mayor Zieman thanked all of the City Council advisory board and commission members for their service to the community and wished everyone a Merry Christmas and a safe and happy New Year.

Goal Session Discussion – November, 2019 – City Administrator Prafke directed Councilmember attention to the November, 2019 goal session report contained in the City Council packet.

Recognition of Outgoing Councilmembers – Mayor Zieman recognized outgoing Councilmembers Roger Parras, John Kvamme and Jerry Pfeifer for their many years of service on the City Council by presenting each member with a Certificate of Appreciation. Zieman asked each member to say a few words.

Councilmember Parras indicated he had "said enough over the years" and declined to make a speech.

Councilmember Kvamme read prepared words of appreciation to the community and noted that his service was before social media and he would be interested in seeing how the influence of social media impacts the work of the Council in the future. Finally, Kvamme stated his time on the Council had been "interesting, stimulating and enjoyable."

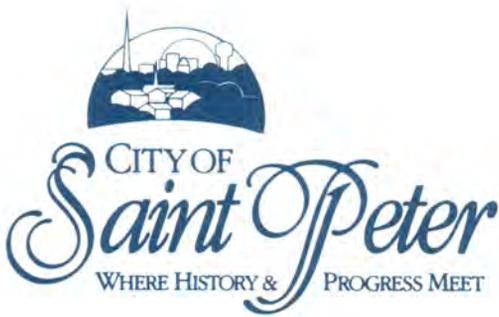
Councilmember Pfeifer thanked everyone and indicated his only regret was that he hadn't been able to do more for handicapped and senior members of the community and encouraged the remaining members of the Council to take up the effort. Pfeifer stated he was proud and honored to be a small part of Saint Peter's history.

There being no further business, a motion was made by Pfeifer, seconded by Johnson, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:26 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: January 2, 2020

FROM: Pete Mouton
Director of Public Works

Jacob Yushta
Interim Maintenance Superintendent

RE: 2020 Swimming Pool Chemical

ACTION/RECOMMENDATION

Authorize purchase of sodium hypochlorite for the Roy T. Lindberg outdoor pool complex, in an amount not to exceed \$12,000 from Hawkins, Inc. of Minneapolis, Minnesota.

BACKGROUND

The outdoor pool complex uses sodium hypochlorite as a disinfectant. This chemical is ordered in a large volume prior to opening of the pool.

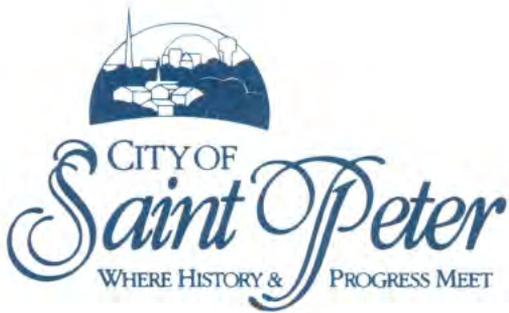
Formal written proposals were requested as per the City's purchasing policy. The sole proposal was received from Hawkins, Inc. at the same rates as proposed last year in a proposal sought by the Water Utility. By ordering the chemical together with the Water purchase, the City will only pay one delivery charge.

	Hawkins	Univar USA	DPC Ind.
Sodium Hypochlorite	\$3.19/gal	No proposal	No proposal

Funding for the purchase is allocated in the 2020 swimming pool budget.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/JY/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/2/2020

FROM: Pete Moulton
Director of Public Works

RE: Grapple Bucket Purchase - Streets

ACTION/RECOMMENDATION

Authorize purchase of a new 2020 JRB 624K4 grapple bucket at a cost of \$14,475 from RDO Equipment Co. of North Mankato.

BACKGROUND

The Streets section currently has one grapple bucket and two front-end loaders. The grapple bucket is a front-end loader attachment specifically used in a variety of tasks such as picking up tree limbs and brush during tree removal and tree pruning operations, loading trucks with brush and soft yard waste; moving compost material at our Kasota compost facility; and cleanup after storm events.

To keep up with the work load and demand of our streets and environmental services sections during busy times, we have previously rented a second grapple bucket. Purchase of a second grapple bucket would be more cost efficient in the long term and requests for formal written proposals for the purchase were prepared. The following proposals for a four yard grapple bucket were received:

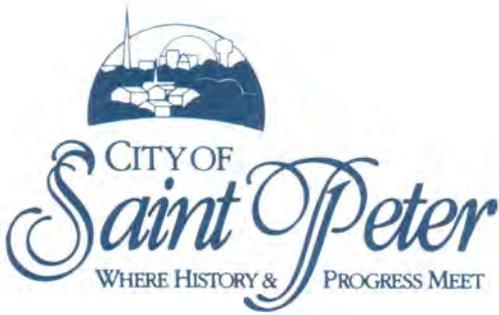
<u>VENDOR</u>	<u>PRICE</u>
RDO Equipment (North Mankato)	\$14,475
Wear Parts and Equipment (Colorado)	\$15,490
Ziegler Cat Co. (Minneapolis, MN)	\$16,780
RMS Co. (Savage MN)	\$18,230

I recommend purchase of a four yard grapple bucket from RDO Equipment Co.. Equipment previously purchased from RDO has worked well for the City.

Funding for the purchase is allocated through the 2020 Streets (General fund) budget.

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: 12/09/2019

FROM: Pete Moulton
Director of Public Works

RE: Veterans Memorial Park Playground Construction, Bidding and Administration

ACTION/RECOMMENDATION

Authorize Damon Farber Associates of Minneapolis, Minnesota to provide construction, bidding and administration for Veterans Memorial Park playground improvements in the amount not to exceed \$10,500.

BACKGROUND

This fall the City Council authorized purchase of materials and installation of new playground equipment at Veteran's Memorial Park. In order to facilitate the installation, City staff will complete demolition or removal of existing equipment and provide for preparation of the site as outlined in the plans and specifications prepared by Damon Farber.

The construction documents, which reflect the concept design approved by the Council, include design and engineering drawings, specifications and details for the types of materials to be used and establish explicit and concise methods of construction. The specifications will relate directly to the drawings and will cover the work therein.

The bidding and construction administration includes approval of the contract documents and a directive to proceed. Damon Farber will provide observation services to oversee the first phase of implementation which includes leading weekly construction meetings during the most active period of construction and keeping all members of the project team on the same page. The assumed 120-day construction period is based on previous projects of this size.

As outlined in the contract, the proposed landscape architectural services include:

Construction Documents **\$ 7,500**

1. Prepare construction documents based on approved drawings. Plans include:
 - Demolition and site preparation plan for all items not covered by city crews
 - Layout plans for paving and open space development
 - Grading plans, specifications and details
 - Hardscape construction plans, specifications and details
 - Site furnishings list for separate city procurement of picnic tables and benches

- Landscape plans for installation by city crews
- Coordination with GameTime playground company
- Estimate of probable costs at end of construction documents

2. Meet with staff to review construction documents at 50% level.
3. Complete plans and specifications based on staff input.
4. Submit 95% construction documents for review and approval.
5. Prepare 100% documents for bidding.

Bidding and Construction Administration

\$3,000

Bidding

1. Attend pre-bid conference.
2. Clarifications to drawing and specifications.
3. Evaluate bidder qualification.
4. Review and coordination with design team.

Construction Administration

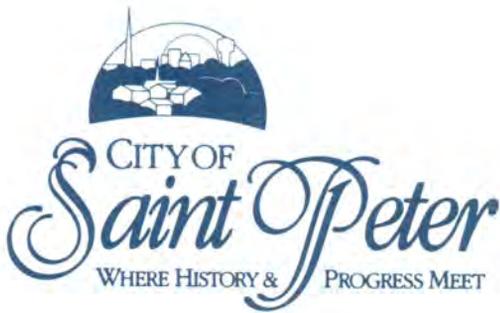
1. Office support:
 - Plot/issue construction set
 - Respond to field questions regarding landscape drawings
 - Review irrigation submittals
 - Review play, shelter and site furnishings shop drawings
 - Review maintenance and O/M schedules
2. Pre-construction meetings.
3. Construction meetings.
4. Review shop drawings.
5. Grading.
6. Native seeding and sodding operations.
7. Substantial completion.
8. Punch list.
9. Final acceptance.

The services will be performed on an hourly basis not to exceed \$10,500 with up to \$300 in reimbursable expenses which will be billed at a direct cost (with no markup). Reimbursable expenses are items such as mileage, printing, delivery, etc. The total fee for the project will be billed at Damon Farbor's standard hourly rates for a fee not to exceed \$10,500.

Funds for this work are allocated in the General Fund budget.

Please feel free to contact me should you have any questions or concerns on this agenda item.

PTM/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/2/2020

FROM: Pete Moulton
Director of Public Works

RE: 2020 Bulk Road Salt Purchase

ACTION/RECOMMENDATION

Authorize purchase of 175 tons of road salt for a cost not to exceed \$20,000 from Cargill, Inc. of North Olmstead, Ohio.

BACKGROUND

Each year City staff works with the Minnesota Department of Transportation (MnDOT) to solicit quotes for roadway salt. The City identifies an expected amount of roadway salt to be used and, along with MnDOT, puts together a request to salt suppliers for the combined volume.

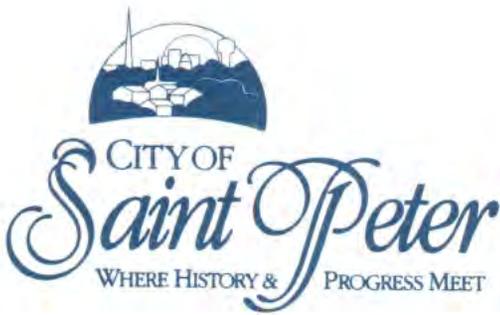
MnDOT contacted four companies (Blackstrap, Inc.; Cargill, Inc.; Compass Minerals, Inc.; and Johnson Feed Inc.) who could supply the product requested. Cargill, Inc. supplied the lowest quote for this region. I recommend authorization be provided to purchase the salt directly from Cargill, Inc. under the MNDOT quote which would save money based on the volume purchased.

The cost per ton from Cargill was quoted at \$68.50 compared to \$76.61 per ton in 2019. The quantities that City purchase will vary based on winter conditions throughout the year.

Funding for this purchase was included in the 2020 Streets budget (General fund)

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/amg



Memorandum

TO: Todd Prafke
City Administrator

DATE: January 7, 2020

FROM: Sally Vogel
Director of Finance

Leon Quiram
Computer Service Tech II

RE: Beehive Inventory Asset Management Software Cartegraph Replacement

ACTION/RECOMMENDATION

Approve the purchase of a replacement software for the Public Works/Utilities, and Finance Departments from Beehive Industries of Lincoln, NE in the amount of \$29,600.

Background

Public Works, including each of the Utility divisions has been using Cartegraph brand software since 2004. The version we had purchased is no longer supported by the vendor and upgrades would be required if we are to continue utilizing that particular software. Support for the current version expires in March/April of 2020.

We have outgrown the capabilities of the current Cartegraph software which are no longer supported or adequate for our new asset management, work order and data integration needs. The new systems are cloud based, and tablet/phone app accessible. For current operation and future growth, the Public Works and Finance Department is looking to replace the software and have the existing data transferred to a new server. As such, quotes were solicited for the purchase as follows:

3 price quotes for the Software:	1st Year Cost	Residual Annual Fee
Beehive	\$29,600	\$13,500
Dude Solutions	\$23,996	\$15,995
Upgraded version of Cartegraph	\$25,000	\$13,411

After careful review of options, we recommend purchase of a replacement software called "Beehive". The Beehive software will allow for continued management of inventory, fleet management, sign management, and preventative maintenance along with additional management of assets, resources, GPS, budgeting, parks, tree inventory, snow removal, parking lots, and reporting, etc.

The prices quoted include

- Training
- Data porting from existing Cartegraph

Porting of the data from the old server to the new cloud based server is only available through

Beehive Industries. This software will allow access and use of our existing GPS data with Bolton and Menk and DGR. It will also interface with ESRI which is the City's tree inventory software.

In addition to the software purchase, tables or phones would also need to be purchased to ensure the most usability of the software.

We recommend purchase of new software from Beehive Industries. We realize that Beehive is not the lowest initial price option; however, after review and demonstrations using all levels of our staff including those who will need to implement use in the field, Beehive has the most intuitive user interface allowing higher and better utilization by our crews.

FISCAL IMPACT:

Funding for the purchase and training will be from the Electric, Water, Wastewater, and General Funds in the amount of \$29,600. The residual annual fee will be \$13,500 (each year after year one).

ALTERNATIVES/VARIATIONS:

Do not act: Should the Council take no action to approve the purchase, staff will continue with the current software for which support will expire in March.

Negative vote: No further action will be taken without additional direction from the City Council.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact us should you have any questions or concerns on this agenda item.

SV/LQ



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 1/10/2020

FROM: Todd Prafke
City Administrator

RE: Consent Agenda Annual Items

ACTION/RECOMMENDATION

Provide for designation of official newspaper and depositories; appointment of City Attorney and Assistant City Attorney; designation of staff authorized to make electronic transactions; designation of Mayor pro tem; appointment of City Councilmembers to advisory boards and commissions and City Council committees; and adoption of the City Council operational rules.

BACKGROUND

Each year, at the first meeting of the City Council, the consent agenda includes several actions. Some of these, like designation of the official newspaper and depositories, are required by State law. Others, like adoption of Council operational rules and designation of a Mayor pro tem, are historically acted upon by the Council.

Changes are recommended in 2020 to the list of official depositories. "Nicollet County Bank" has been changed to the new owner "Pioneer Bank", and the authorized deposit limits for each of the banks has been raised from \$8 million to \$13 million.

We have also added a provision which meets the Governmental Accounting and Standards Board's (GASB) requirement to name personnel that are authorized to initiate and receive Automated Clearing House (ACH) and Electronic Fund Transfer (EFT) transactions. You may recall this is a relatively new GASB rule that you took action on in the fall of 2019 but should be done on a yearly basis. This "organizational" resolution is a great place to standardize this practice.

No changes are proposed to the section related to public participation in City Council meetings and workshops. Continuing the Mayor's latitude to recognize members of the public and allow for appropriate and constructive commentary has worked well here. A few years back greater flexibility for the public to provide commentary at workshops was provided for but only on agenda items. The rules for both meetings require that the commenter must ask to be recognized prior to or at the start of the meeting.

Please also note that many of the rules provided are consistent with State Law. So as an example the provision for notification regarding an emergency meeting is not something that the Council

could shorten without being in violation of State Law. However the Council could extend the notification timeline.

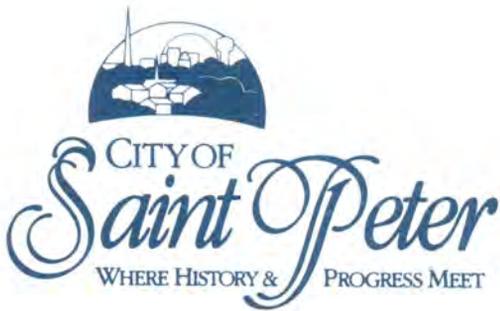
These are items that the Council reviews each year at this time. There is no financial impact to the recommended changes.

Also included on the consent agenda you will find the following:

- Advisory board and commission appointments as recommended by Mayor Zieman
- Appointment of the Fire Department Safety Officer as recommended by the Fire Chief
- Approval of two disbursement lists including the end of the 2019 year list as authorized by Council resolution in December and the current list.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

DATE: 01/10/20

FROM: Cindy Moulton
Administrative Secretary

RE: Renewal Licenses

ACTION/RECOMMENDATION

Provide approval of renewal licenses.

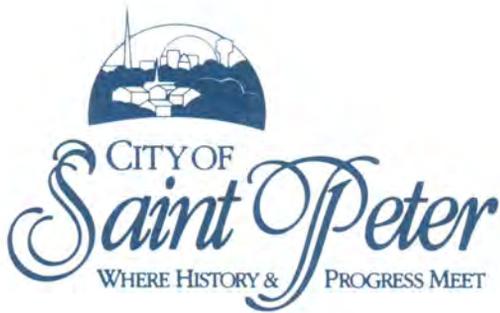
BACKGROUND

Applications have been submitted for renewal license applications for Soft Drink and Show. The licensing period for these licenses will be 1/1/20 – 12/31/20. The applications were submitted after the December 9, 2019 City Council meeting and could not be approved prior to January 1, 2020. Please consider approving the licenses retroactive January 1, 2020.

Solid Waste Hauler renewal applications were also submitted by LJP Waste Solutions and Waste Management after the December 9, 2019 City Council meeting. Both previously were issued a Solid Waste Hauler Permit and approval retroactive to January 1, 2020 is recommended. The licensing period for this license is from January 1, 2020 – December 31, 2020.

The Nicollet County Pheasants Forever will be holding their annual fundraiser at the Nicollet County Fairgrounds on April 4, 2020 and they have applied for a Temporary On-Sale Liquor and Temporary Gambling license for the event. Approval is recommended.

Please feel free to contact me if you have any questions or concerns about these agenda items.



Memorandum

TO: Todd Prafke
City Administrator

DATE: 1/10/2020

FROM: Barbara A. Luker
Executive Secretary/Election Official

RE: Election Judge Appointments

ACTION/RECOMMENDATION

Provide for appointment of Election Judges for the Presidential Nominating Primary election on March 3, 2020.

BACKGROUND

The State Legislature took action a couple years back to create a Presidential Nominating Primary (PNP) to be conducted in March of presidential election years. This will be the first year this special election has been conducted and several previous Election Judges are recommended for appointment as outlined on the consent agenda.

Some of these individuals are employees of Nicollet County and/or the City of North Mankato. They are being appointed in the event I am unable to perform my duties on Election Day or should unusual circumstances prevent a large number of judges from serving. The proposed appointments also include a provision allowing the City Administrator to appoint additional judges if needed between now and Election Day.

In addition to serving on Election Day, Judges must undergo a mandatory training session as outlined in State Statute. The normal training requirement is a minimum two hour session; however, State law mandates an additional hour for the PNP. Because each of the Judges recommended for appointment have already received the two hour training, they will return only for the additional one hour.

Election Judge wages have been included in the 2020 election budget.

Please feel free to contact me if you have any questions or concerns about this agenda item.

BAL



*Saint Peter Volunteer Fire Department
227 West Mulberry Street, Saint Peter, Minnesota 56082
507-934-1120
Office of the Fire Chief- Matt Ulman*

TO: Todd Prafke
City Administrator

DATE: 12/27/2019

FROM: Matt Ulman
Fire Chief

RE: Safety Officer Appointment

ACTION/RECOMMENDATION

Approve the appointment of William Johnson to the position of Safety Officer.

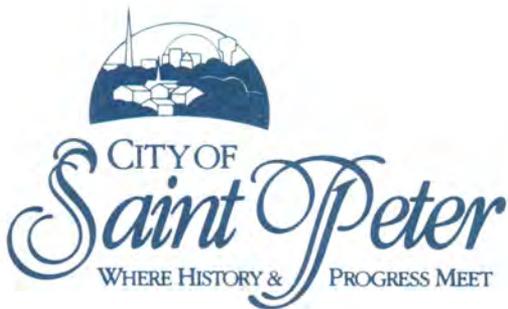
BACKGROUND

As per the policies of the Saint Peter Fire Department, I initiated the recruitment process for the position of Safety Officer. Following public posting for a period of 10 days, one application was received.

The application was reviewed by myself and Assistant Chief Ron Neary. As the only applicant for the position, and because William meets all the requirements for the position of Safety Officer as per the adopted position description, I recommend the appointment of William Johnson to the position of Safety Officer with the Fire Department effective January 1, 2020.

Please feel free to contact me if you have any questions or concerns about this agenda item.

MU/



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 01/10/2020

FROM: Todd Prafke
City Administrator

RE: Bus Driver Appointment

ACTION/RECOMMENDATION

Appoint Kristy Koch as part-time Bus Driver at a wage of \$16.72.

BACKGROUND

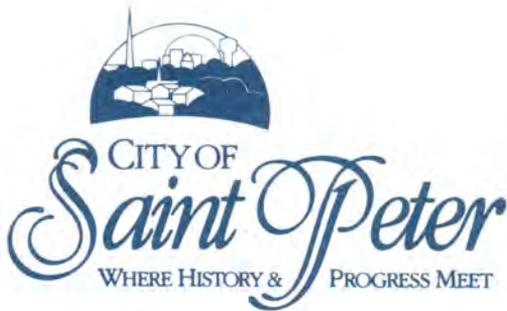
The recruitment process for the position of part-time Bus Driver has been completed. Two applicants were interviewed and a contingent offer of employment has been offered to Kristy Koch. Ms. Koch was previously a driver for MRVT has driven school bus and is familiar with Saint Peter and our operations.

If hired, she will undergo a background investigation and a pre-employment drug test.

Appointment of Ms. Koch has been included as part of the consent agenda.

Please feel free to contact me should you have any questions or concerns on this agenda item.

TP/bal



Memorandum

TO: Todd Prafke
City Administrator

FROM: Pete Moulton
Director of Public Works

RE: Declaration of Surplus Electric Distribution System Items

DATE: 1/2/2020

ACTION/RECOMMENDATION

Declare the following materials and equipment as surplus property.

BACKGROUND

The materials listed below are old, non-compliant, damaged, or not needed due to the electric system now being underground. The items have minimal value and are no longer included in inventory.

I recommend the materials be declared surplus. Although the normal process would be to offer the items for public sale, due to the limited value, I instead ask for authorization to donate the items to the Minnesota Municipal Utilities Association, an organization the City is part of, to be used for Lineman training.

- (1) Voltage detector/phasing stick set (broken).
- (22) Insulator protective rubber cover (overhead).
- (5) Protective rubber hoses for overhead conductors (overhead).
- (4) Protective rubber blankets (old).
- (20) Protective rubber blanket wooden cloths-pins (old).
- (1) Gin to remove transformer from pole (overhead)
- (1) Three-phase overhead wire holder for bucket truck (overhead)
- (18) Pairs of protective rubber gloves (old)
- (4) Electrical by-pass jumpers (overhead)
- (4) Sets of pole climbing gear (old)

Please feel free to contact me should you have any questions or concerns about this agenda item.

PM/amg

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
A PLUS SECURITY, INC.	wifi service at vets memor	MN SQUARE VETERANS	PARKS	796.10
			TOTAL:	796.10
AG PARTNERS COOP.	dec. fuel	GENERAL FUND	FIRE	148.94
	dec. fuel	GENERAL FUND	STREETS	3,615.31
	dec. fuel	GENERAL FUND	PARKS	333.05
	dec. fuel	WATER	SOURCE OF SUPPLY	5.78
	dec. fuel	WATER	PURIFICATION AND TREAT	8.67
	dec. fuel	WATER	DISTRIBUTION AND STORA	43.34
	dec. fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	74.47
	dec. fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	436.54
	dec. fuel	ELECTRIC FUND	POWER DISTRIBUTION	246.52
	dec. fuel	STORMWATER FUND	TREATMENT	27.20
			TOTAL:	4,939.82
ALEX AIR APPARATUS, INC	thermal camera kit, class	GENERAL FUND	FIRE	1,399.80
			TOTAL:	1,399.80
AMAZON	wellness supplies	GENERAL FUND	FINANCE	288.78
	cso uniform allow.	GENERAL FUND	COMMUNITY SERVICE	56.94
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	75.80
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	82.58
	program supplies	LIBRARY FUND	LIBRARY	74.93
	gsc supplies	LIBRARY FUND	LIBRARY	61.46
			TOTAL:	640.49
ARROW ACE HARDWARE INC	outlet strip, extention co	GENERAL FUND	CITY ADMINISTRATION	18.58
	parts to repair snow blowe	GENERAL FUND	MUNICIPAL BUILDING	54.94
	rodent repellent	GENERAL FUND	POLICE	19.99
	flapper & battery	GENERAL FUND	PUBLIC WORKS ADMIN	47.98
	ice melt & paint supplies	GENERAL FUND	PARKS	834.85
	equipment	LIBRARY FUND	LIBRARY	29.59
	equipment	COMMUNITY CENTER	COMMUNITY CENTER	19.16
	equipment	COMMUNITY CENTER	COMMUNITY CENTER	118.38
	nipples, caulk, lime remov	WATER	PURIFICATION AND TREAT	58.51
	silicon	ENVIRON SERVICES F	REFUSE DISPOSAL	7.99
	#913 coupler	ELECTRIC FUND	POWER DISTRIBUTION	4.99
			TOTAL:	1,214.96
BARNES & NOBLE INC	books	LIBRARY FUND	LIBRARY	110.77
			TOTAL:	110.77
BLACKSTONE PUBLISHING	audio	LIBRARY FUND	LIBRARY	180.00
	audio	LIBRARY FUND	LIBRARY	45.00
			TOTAL:	225.00
BOLTON & MENK INC	2020 fire hall	GENERAL FUND	FIRE	10,015.00
	weelborg annex descrip	GENERAL FUND	ECONOMIC DEVMT	771.30
	halletts pond research for	GENERAL FUND	ECONOMIC DEVMT	75.00
	elagave row	GENERAL FUND	ECONOMIC DEVMT	385.00
	10 yr water treatment mast	WATER	CAPITAL-WATER TREATMEN	2,702.50
			TOTAL:	13,948.80
BRANDT LAW OFFICE	criminal	GENERAL FUND	LEGAL SERVICES	8,218.00
	civil	GENERAL FUND	LEGAL SERVICES	2,658.50
	chippewa	REVOLVING LOAN FUN	ECONOMIC DEVMT	34.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	traverse green	HOUSING DISTRICT #	ECONOMIC DEVMT	51.00
			TOTAL:	10,961.50
BRIGGS AND MORGAN	2019b ref. tif of 2013b 3r	2013B N THIRD TIF	NON-DEPARTMENTAL	7,000.00
	2013c msa bond to 2019f	MSA BOND 2013C	NON-DEPARTMENTAL	9,500.00
	2012a sewer to 2019d	WASTE WATER FUND	NON-DEPARTMENTAL	8,500.00
			TOTAL:	25,000.00
C & S SUPPLY CO INC	uniform allow.	GENERAL FUND	FIRE	10.80
	dust cap	GENERAL FUND	STREETS	27.92
	uniform allow.	GENERAL FUND	STREETS	236.13
	uniform allow.	GENERAL FUND	PARKS	409.47
	uniform allow.	WASTE WATER FUND	ADMIN AND GENERAL	273.92
	carb & gasket	ENVIRON SERVICES F	REFUSE DISPOSAL	41.51
	uniform allow.	ELECTRIC FUND	ADMIN AND GENERAL	21.99
			TOTAL:	1,021.74
CAMPBELL, KAYLA	2019 mieage	GENERAL FUND	RECREATION/LEISURE SER	168.89
			TOTAL:	168.89
CERTIFIED LABORATORIES	hoc extreme hydrolic oil	GENERAL FUND	STREETS	19.80
	hoc extreme hydrolic oil	GENERAL FUND	PARKS	19.80
	hoc extreme hydrolic oil	WATER	DISTRIBUTION AND STORA	9.90
	hoc extreme hydrolic oil	WASTE WATER FUND	SOURCE/TREATMENT	9.90
	hoc extreme hydrolic oil	ENVIRON SERVICES F	REFUSE DISPOSAL	9.90
	hoc extreme hydrolic oil	ELECTRIC FUND	POWER DISTRIBUTION	19.80
	hoc extreme hydrolic oil	STORMWATER FUND	TREATMENT	9.90
			TOTAL:	99.00
CHEMISOLV CORP	ferric pump connector, bus	WASTE WATER FUND	SOURCE/TREATMENT	36.74
	solid separation polymer	WASTE WATER FUND	SOURCE/TREATMENT	2,806.00
			TOTAL:	2,842.74
CINTAS FIRST AID & SAFETY	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	46.06
	first aid supplies	LIBRARY FUND	LIBRARY	8.71
	first aid supplies	COMMUNITY CENTER	COMMUNITY CENTER	36.19
			TOTAL:	90.96
CITY LAUNDERING CO.	dec. uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	331.05
			TOTAL:	331.05
COLE PAPERS INC	supplies	GENERAL FUND	MUNICIPAL BUILDING	482.16
	wipes & towels	GENERAL FUND	STREETS	65.22
	wipes & towels	GENERAL FUND	PARKS	65.22
	cleaning supplies & materi	LIBRARY FUND	LIBRARY	346.52
	cleaning supplies	LIBRARY FUND	LIBRARY	71.97
	cleaning supplies & materi	COMMUNITY CENTER	COMMUNITY CENTER	1,386.08
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	287.88
	wipes & towels	WATER	DISTRIBUTION AND STORA	32.61
	wipes & towels	WASTE WATER FUND	SOURCE/TREATMENT	32.61
	wipes & towels	ENVIRON SERVICES F	REFUSE DISPOSAL	32.61
	wipes & towels	ELECTRIC FUND	POWER DISTRIBUTION	65.22
	wipes & towels	STORMWATER FUND	TREATMENT	32.61
			TOTAL:	2,900.71
CONSOLIDATED COMMUNICATIONS	dec. phone bill	GENERAL FUND	CITY ADMINISTRATION	66.74

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	dec. phone bill	GENERAL FUND	CITY CLERK	13.18
	dec. phone bill	GENERAL FUND	FINANCE	103.86
	dec. phone bill	GENERAL FUND	MUNICIPAL BUILDING	6.15
	dec. phone bill	GENERAL FUND	POLICE	300.10
	dec. phone bill	GENERAL FUND	FIRE	136.58
	dec. phone bill	GENERAL FUND	BUILDING INSPECTOR	38.74
	dec. phone bill	GENERAL FUND	PUBLIC WORKS ADMIN	75.04
	dec. phone bill	GENERAL FUND	STREETS	44.89
	dec. phone bill	GENERAL FUND	SENIOR COORDINATOR	5.17
	dec. phone bill	GENERAL FUND	RECREATION/LEISURE SER	197.55
	dec. phone bill	GENERAL FUND	SWIMMING POOL	35.22
	dec. phone bill	GENERAL FUND	PARKS	76.87
	dec. phone bill	GENERAL FUND	ECONOMIC DEVMT	25.49
	dec. phone bill	LIBRARY FUND	LIBRARY	76.05
	dec. phone bill	PUBLIC ACCESS	PUBLIC ACCESS	13.17
	dec. phone bill	COMMUNITY CENTER	COMMUNITY CENTER	130.18
	dec. phone bill	WATER	ADMIN AND GENERAL	176.82
	dec. phone bill	WASTE WATER FUND	ADMIN AND GENERAL	172.14
	dec. phone bill	ENVIRON SERVICES F	ADMIN AND GENERAL	28.52
	dec. phone bill	ELECTRIC FUND	POWER PRODUCTION	28.72
	dec. phone bill	ELECTRIC FUND	ADMIN AND GENERAL	101.24
			TOTAL:	1,852.42
CRYSTEEL TRUCK EQUIPMENT INC	#918 tool box	GENERAL FUND	STREETS	327.00
			TOTAL:	327.00
JASON DAHL	uniform allow.	WASTE WATER FUND	ADMIN AND GENERAL	367.50
			TOTAL:	367.50
DAMON FARBER LANDSCAPE ARCHITECTS	19-128 vets park playgroun	GENERAL FUND	PARKS	905.25
			TOTAL:	905.25
DAVID DROWN ASSOCIATES, INC.	2019e ref. tif of 2013b	2013B N THIRD TIF	NON-DEPARTMENTAL	11,500.00
	2019f msa ref. of 2013c	MSA BOND 2013C	NON-DEPARTMENTAL	17,000.00
	2019d refi 2012a sewer bon	WASTE WATER FUND	NON-DEPARTMENTAL	15,000.00
			TOTAL:	43,500.00
DISPLAY SALES COMPANY	wrong cut	GENERAL FUND	PARKS	252.00-
	christmas lights wire coil	GENERAL FUND	PARKS	214.00
	mn flags	GENERAL FUND	PARKS	130.00
			TOTAL:	92.00
EMERGENCY AUTOMOTIVE TECHNOLOGY, INC.	squad set up	2019 EQUIPMENT CER	POLICE	7,352.01
			TOTAL:	7,352.01
FASTENAL COMPANY	bolts	GENERAL FUND	STREETS	40.78
	hard hat balaclava	GENERAL FUND	STREETS	40.25
	bolts	GENERAL FUND	PARKS	40.78
	hard hat balaclava	GENERAL FUND	PARKS	32.20
	bolts	WATER	DISTRIBUTION AND STORA	20.39
	hard hat balaclava	WATER	ADMIN AND GENERAL	16.10
	bolts	WASTE WATER FUND	SOURCE/TREATMENT	20.39
	hard hat balaclava	WASTE WATER FUND	ADMIN AND GENERAL	16.10
	bolts	ENVIRON SERVICES F	REFUSE DISPOSAL	20.39
	hard hat balaclava	ENVIRON SERVICES F	ADMIN AND GENERAL	16.08
	bolts	ELECTRIC FUND	POWER DISTRIBUTION	40.78

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	hard hat balaclava	ELECTRIC FUND	ADMIN AND GENERAL	40.25
	bolts	STORMWATER FUND	TREATMENT	20.39
			TOTAL:	364.88
FLEET FARM	shop with a hero	RESTRICTED CONTRIB	POLICE	1,535.19
			TOTAL:	1,535.19
GALLS LLC	2019 uniform	GENERAL FUND	POLICE	96.94
			TOTAL:	96.94
GREATER MANKATO GROWTH	2019 4th qtr regional eda	GENERAL FUND	ECONOMIC DEVMT	6,780.09
			TOTAL:	6,780.09
GREEN TECH RECYCLING	appliance pick-up curbside	ELECTRIC FUND	NON-DEPARTMENTAL	600.00
			TOTAL:	600.00
GUSTAVUS ADOLPHUS COLLEGE-DINING	cans for cookies early rel	LIBRARY FUND	LIBRARY	161.06
	holiday open house	LIBRARY FUND	LIBRARY	108.18
			TOTAL:	269.24
HACH COMPANY	repair spectrophotometer	WASTE WATER FUND	SOURCE/TREATMENT	538.65
			TOTAL:	538.65
PAUL HAGEN	uniform	GENERAL FUND	POLICE	21.45
	uniform/ cell phone	GENERAL FUND	POLICE	705.34
			TOTAL:	726.79
JOHN HANK	reimb. for bldg inspect co	WASTE WATER FUND	ADMIN AND GENERAL	1,000.00
			TOTAL:	1,000.00
HAWKINS, INC.	azone 15 potassium perm, s	WATER	PURIFICATION AND TREAT	5,139.32
	sulfuric acid	WASTE WATER FUND	BIOSOLIDS	108.63
	sulfuric acid	WASTE WATER FUND	SOURCE/TREATMENT	253.45
			TOTAL:	5,501.40
HENKE MANUFACTURING CORP.	nose gaurd	GENERAL FUND	STREETS	1,428.74
			TOTAL:	1,428.74
INGRAM BOOK COMPANY	books	LIBRARY FUND	LIBRARY	19.08
	new library materials	LIBRARY FUND	LIBRARY	831.45
			TOTAL:	850.53
JAVENS MECHANICAL CONTRACTING CO.	discharge air sensors	WASTE WATER FUND	SOURCE/TREATMENT	1,074.51
	mua #3 pilot assy	WASTE WATER FUND	SOURCE/TREATMENT	360.29
			TOTAL:	1,434.80
LEXIS NEXIS	nov monthly subscription	GENERAL FUND	POLICE	100.00
			TOTAL:	100.00
LJP ENTERPRISES INC	dec. refuse pickup & dispo	ENVIRON SERVICES F	REFUSE DISPOSAL	20,333.92
			TOTAL:	20,333.92
MACQUEEN EQUIPMENT INC	#214 cover, tubes	GENERAL FUND	STREETS	303.09
			TOTAL:	303.09
MARCO, INC.	contract usage for 11/23-1	GENERAL FUND	CITY ADMINISTRATION	56.80

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	contract usage for 11/23-1	GENERAL FUND	CITY CLERK	56.80	
	contract usage for 11/23-1	GENERAL FUND	FINANCE	37.87	
	contract usage for 11/23-1	GENERAL FUND	POLICE	30.29	
	contract usage for 11/23-1	GENERAL FUND	BUILDING INSPECTOR	15.15	
	contract usage for 11/23-1	GENERAL FUND	PUBLIC WORKS ADMIN	7.57	
	contract usage for 11/23-1	GENERAL FUND	ECONOMIC DEVT	3.79	
	contract usage for 11/23-1	WATER	ADMIN AND GENERAL	34.08	
	contract usage for 11/23-1	WASTE WATER FUND	ADMIN AND GENERAL	34.08	
	contract usage for 11/23-1	ELECTRIC FUND	ADMIN AND GENERAL	102.24	
			TOTAL:	378.67	
MATHESON TRI-GAS INC	#28 repair	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	216.08	
			TOTAL:	216.08	
MENARDS	tool box liner	GENERAL FUND	STREETS	8.53	
	tool box liner	GENERAL FUND	PARKS	8.53	
	utility heater	GENERAL FUND	PARKS	33.98	
	tool box liner	WATER	DISTRIBUTION AND STORA	4.27	
	tool box liner	WASTE WATER FUND	SOURCE/TREATMENT	4.27	
	plastic hdpe white	WASTE WATER FUND	SOURCE/TREATMENT	29.99	
	tool box liner	ENVIRON SERVICES F	REFUSE DISPOSAL	4.27	
	tool box liner	ELECTRIC FUND	POWER DISTRIBUTION	8.53	
	tool box liner	STORMWATER FUND	TREATMENT	4.26	
			TOTAL:	106.63	
METRO JANITORIAL SUPPLY INC.	cleaner	COMMUNITY CENTER	COMMUNITY CENTER	419.88	
	cleaner	COMMUNITY CENTER	COMMUNITY CENTER	389.43	
	cleaner	COMMUNITY CENTER	COMMUNITY CENTER	269.27	
			TOTAL:	1,078.58	
METRO SALES INC	copier contract	GENERAL FUND	POLICE	77.28	
			TOTAL:	77.28	
MIDWEST TAPE	media	LIBRARY FUND	LIBRARY	11.24	
	media	LIBRARY FUND	LIBRARY	426.74	
	media	LIBRARY FUND	LIBRARY	13.99	
	media	LIBRARY FUND	LIBRARY	41.97	
	media	LIBRARY FUND	LIBRARY	75.44	
	media	LIBRARY FUND	LIBRARY	13.99	
	dec. hoopla	LIBRARY FUND	LIBRARY	781.65	
			TOTAL:	1,365.02	
MISC VENDOR	HALO BRANDED SOLUTIONS	pickelball purchased t-shi	GENERAL FUND	RECREATION/LEISURE SER	331.50
	PETERSON, COURTNEY	adult volleyball referee	GENERAL FUND	RECREATION/LEISURE SER	77.00
				TOTAL:	408.50
MN DEPT OF HUMAN SERVICES	july - sept flower waterin	ENVIRON SERVICES F	REFUSE DISPOSAL	1,423.33	
			TOTAL:	1,423.33	
PETE MOULTON	mileage 12/16/19-12/24/19	GENERAL FUND	PARKS	31.90	
			TOTAL:	31.90	
MVTL LABORATORIES INC	lab testing	WASTE WATER FUND	SOURCE/TREATMENT	74.75	
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	46.00	
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	13.00	
			TOTAL:	133.75	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NAPA AUTO PARTS OF ST PETER	inventory disc brake pads,	GENERAL FUND	POLICE	958.86
	clamps, battery cables, ca	GENERAL FUND	FIRE	160.65
	washer fluid	GENERAL FUND	BUILDING INSPECTOR	2.65
	washer fluid, wheel dolly,	GENERAL FUND	STREETS	152.09
	switch, hose end fitting,	GENERAL FUND	STREETS	258.28
	washer fluid, wheel dolly,	GENERAL FUND	PARKS	152.09
	washer fluid, wheel dolly,	WATER	DISTRIBUTION AND STORA	76.05
	air filter	WATER	CUSTOMER ACCOUNTS	2.36
	washer fluid, wheel dolly,	WASTE WATER FUND	SOURCE/TREATMENT	76.05
	air filter	WASTE WATER FUND	CUSTOMER ACCOUNTS	2.36
	washer fluid, wheel dolly,	ENVIRON SERVICES F	REFUSE DISPOSAL	76.05
	air filter	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	2.35
	washer fluid, wheel dolly,	ELECTRIC FUND	POWER DISTRIBUTION	152.09
	core deposits	ELECTRIC FUND	POWER DISTRIBUTION	39.75-
	air filter	ELECTRIC FUND	CUSTOMER ACCOUNTS	2.36
	washer fluid, wheel dolly,	STORMWATER FUND	TREATMENT	76.03
	inventory disc brake pads,	MN RIVER VALLEY TR	NON-DEPARTMENTAL	<u>1,726.09</u>
			TOTAL:	3,836.66
NORTHERN COMFORT, INC.	repair pw roof top furnace	GENERAL FUND	STREETS	1,189.00
	repair pw roof top furnace	GENERAL FUND	PARKS	951.20
	repair pw roof top furnace	WATER	ADMIN AND GENERAL	475.60
	repair pw roof top furnace	WASTE WATER FUND	ADMIN AND GENERAL	475.60
	repair pw roof top furnace	ENVIRON SERVICES F	ADMIN AND GENERAL	475.60
	repair pw roof top furnace	ELECTRIC FUND	ADMIN AND GENERAL	<u>1,189.00</u>
			TOTAL:	4,756.00
NORTHLAND TRUST (EFT ACCT) SERVICES, I	2012a go bond payoff, refu	WASTE WATER FUND	NON-DEPARTMENTAL	1,575,000.00
	2012a go bond payoff, refu	WASTE WATER FUND	ADMIN AND GENERAL	250.00
	2012a go bond payoff, refu	WASTE WATER FUND	INTEREST EXPENSE	<u>27,495.00</u>
			TOTAL:	1,602,745.00
NUTTER CLOTHING CO	uniform for travis	GENERAL FUND	POLICE	<u>90.00</u>
			TOTAL:	90.00
OFFICE DEPOT	replacement printer for pw	GENERAL FUND	STREETS	45.00
	replacement printer for pw	GENERAL FUND	PARKS	36.00
	replacement printer for pw	WATER	ADMIN AND GENERAL	18.00
	replacement printer for pw	WASTE WATER FUND	ADMIN AND GENERAL	18.00
	replacement printer for pw	ENVIRON SERVICES F	ADMIN AND GENERAL	17.99
	replacement printer for pw	ELECTRIC FUND	ADMIN AND GENERAL	<u>45.00</u>
			TOTAL:	179.99
PEREGRIN, ANTHONY	dec. recording	PUBLIC ACCESS	PUBLIC ACCESS	<u>210.00</u>
			TOTAL:	210.00
MATTHEW PETERS-PETTY CASH	recording for notary	GENERAL FUND	POLICE	20.00
	postage	GENERAL FUND	POLICE	25.11
	training	GENERAL FUND	POLICE	<u>19.73</u>
			TOTAL:	64.84
BROCK PETERSEN	hotel & meals for training	STORMWATER FUND	ADMINISTRATION AND GEN	<u>284.08</u>
			TOTAL:	284.08
TODD PRAFKE-PETTY CASH	meal	STORMWATER FUND	ADMINISTRATION AND GEN	<u>8.66</u>
			TOTAL:	8.66

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RED WING SHOE STORE	matt u. boots	GENERAL FUND	STREETS	276.24
	mike m. boots	GENERAL FUND	STREETS	259.73
	jake p. boots	GENERAL FUND	STREETS	182.74
	matt u. boots	GENERAL FUND	STREETS	54.99
	brian s. boots	ELECTRIC FUND	ADMIN AND GENERAL	208.24
			TOTAL:	981.94
RIVER'S EDGE HOSPITAL & CLINIC	2nd half pera aid 2019	GENERAL FUND	NON-DEPARTMENTAL	14,375.00
			TOTAL:	14,375.00
ROEMHILDT, GABRIELA	mileage for 2019	GENERAL FUND	SENIOR COORDINATOR	280.02
			TOTAL:	280.02
ROYAL TIRE, INC	#810 tires	GENERAL FUND	STREETS	801.28
	transit water & #816 tires	WATER	DISTRIBUTION AND STORA	511.84
	transit water & #816 tires	MN RIVER VALLEY TR	NON-DEPARTMENTAL	624.06
			TOTAL:	1,937.18
SCHWICKERT'S, INC.	preventative maint.	GENERAL FUND	MUNICIPAL BUILDING	860.00
	replaced both k15 heat con	GENERAL FUND	MUNICIPAL BUILDING	473.00
			TOTAL:	1,333.00
SPEEDWAY	dec. fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	15.50
			TOTAL:	15.50
SPRINT SOLUTIONS, INC.	dec. phone bill	GENERAL FUND	FIRE	48.00
	dec. phone bill	WATER	ADMIN AND GENERAL	39.00
			TOTAL:	87.00
ST PETER LUMBER CO	shovel	GENERAL FUND	MUNICIPAL BUILDING	33.99
	vet's bench supplies	GENERAL FUND	PARKS	70.49
			TOTAL:	104.48
ST PETER RENTAL CENTER	scraper blade, skid shoe,	LIBRARY FUND	LIBRARY	60.32
	scraper blade, skid shoe,	COMMUNITY CENTER	COMMUNITY CENTER	60.33
			TOTAL:	120.65
STOREY KENWORTHY/MATT PARROT	notices paper	WATER	CUSTOMER ACCOUNTS	82.04
	notices paper	WASTE WATER FUND	CUSTOMER ACCOUNTS	82.04
	notices paper	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	82.03
	notices paper	ELECTRIC FUND	CUSTOMER ACCOUNTS	82.04
			TOTAL:	328.15
STREICHER'S	uniform	GENERAL FUND	POLICE	9.99
	uniform	GENERAL FUND	POLICE	529.87
			TOTAL:	539.86
SWANK MOTION PICTURES INC	copy right site lic nov. 1	LIBRARY FUND	LIBRARY	580.00
			TOTAL:	580.00
TACTICAL SOLUTIONS	ballestic vest	GENERAL FUND	POLICE	870.00
			TOTAL:	870.00
TELIN TRANSPORTATION GROUP	#46 threshold tape	MN RIVER VALLEY TR	NON-DEPARTMENTAL	113.84
			TOTAL:	113.84

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TIGERDIRECT.COM	usb hubs	GENERAL FUND	POLICE	43.48
	usb hubs	GENERAL FUND	POLICE	104.45
			TOTAL:	147.93
TYLER BUSINESS FORMS	2019 1095 tax forms	GENERAL FUND	FINANCE	37.37
	2019 1095 tax forms	WATER	ADMIN AND GENERAL	9.34
	2019 1095 tax forms	WASTE WATER FUND	ADMIN AND GENERAL	9.34
	2019 1095 tax forms	ENVIRON SERVICES F	ADMIN AND GENERAL	9.35
	2019 1095 tax forms	ELECTRIC FUND	ADMIN AND GENERAL	9.34
			TOTAL:	74.74
US BANK	2019e ref. tif 2013b	2013B N THIRD TIF	NON-DEPARTMENTAL	850.00
	2019f msa ref. 2013c	MSA BOND 2013C	NON-DEPARTMENTAL	850.00
	2019d refunding 2012a sewe	WASTE WATER FUND	NON-DEPARTMENTAL	850.00
			TOTAL:	2,550.00
USA BLUE BOOK	trash pump	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	2,478.48
			TOTAL:	2,478.48
UTILITY CONSULTANTS, INC.	dec. coliform	WATER	DISTRIBUTION AND STORA	121.00
			TOTAL:	121.00
VESSCO, INC	3/4" standard chlorine inj	WATER	PURIFICATION AND TREAT	682.21
			TOTAL:	682.21
VISA	registration for annual in	GENERAL FUND	NON-DEPARTMENTAL	405.00
	mmua firstline supervision	GENERAL FUND	NON-DEPARTMENTAL	695.00
	registration juvenile offi	GENERAL FUND	NON-DEPARTMENTAL	275.00
	goal session meals	GENERAL FUND	MAYOR & COUNCIL	154.52
	goal seasion & council mtg	GENERAL FUND	MAYOR & COUNCIL	65.52
	hospital candidate dinner	GENERAL FUND	CITY ADMINISTRATION	337.97
	dept head retreat	GENERAL FUND	CITY ADMINISTRATION	164.96
	wellness supplies	GENERAL FUND	FINANCE	366.35
	squad equipment	GENERAL FUND	POLICE	88.57
	uniform allow.	GENERAL FUND	POLICE	60.74
	lunch meeting, lic. renewa	GENERAL FUND	BUILDING INSPECTOR	79.89
	uniform allow.	GENERAL FUND	COMMUNITY SERVICE	82.11
	replacement printhead	GENERAL FUND	STREETS	30.00
	pickleballs	GENERAL FUND	RECREATION/LEISURE SER	59.99
	candy cane hunt supplies	GENERAL FUND	RECREATION/LEISURE SER	73.40
	warming house supplies	GENERAL FUND	RECREATION/LEISURE SER	17.24
	candy cane hunt supplies	GENERAL FUND	RECREATION/LEISURE SER	24.44
	mrpa meeting	GENERAL FUND	RECREATION/LEISURE SER	11.60
	replacement printhead	GENERAL FUND	PARKS	24.00
	reda mtg supplies, dev. co	GENERAL FUND	ECONOMIC DEVMT	30.57
	library supplies	LIBRARY FUND	LIBRARY	68.54
	replacement hdmi cable	LIBRARY FUND	LIBRARY	67.62
	program supplies, ipad kio	LIBRARY FUND	LIBRARY	137.14
	program supplies	LIBRARY FUND	LIBRARY	30.65
	teen book club supplies	LIBRARY FUND	LIBRARY	15.87
	sprint hotspot	LIBRARY FUND	LIBRARY	26.81
	replacement table legs	COMMUNITY CENTER	COMMUNITY CENTER	267.30
	plumbing fittings	WATER	PURIFICATION AND TREAT	15.94
	wwp plumbing fittings	WATER	PURIFICATION AND TREAT	81.25
	boots	WATER	ADMIN AND GENERAL	149.79
	replacement printhead	WATER	ADMIN AND GENERAL	12.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	terry k. & jim g. boiler 1	WATER	ADMIN AND GENERAL	40.00
	sent hach spectrophotomete	WASTE WATER FUND	ADMIN AND GENERAL	167.24
	replacement printhead	WASTE WATER FUND	ADMIN AND GENERAL	12.00
	locks for food composting	ENVIRON SERVICES F	REFUSE DISPOSAL	42.74
	replacement printhead	ENVIRON SERVICES F	ADMIN AND GENERAL	11.99
	hotel for training & retur	ELECTRIC FUND	ADMIN AND GENERAL	283.20
	returned tax	ELECTRIC FUND	ADMIN AND GENERAL	14.32-
	mmua training meals	ELECTRIC FUND	ADMIN AND GENERAL	57.82
	replacement printhead	ELECTRIC FUND	ADMIN AND GENERAL	30.00
			TOTAL:	4,550.45
VON ESSEN TOWING	tire repair	GENERAL FUND	POLICE	20.00
			TOTAL:	20.00
WACO SCAFFOLDING & SUPPLY CO	gen. plant scaffolding	ELECTRIC FUND	POWER PRODUCTION	181.20
			TOTAL:	181.20
WATER CONSRVATION SERVICE, INC.	1109 old mn ave. emergency	WATER	DISTRIBUTION AND STORA	2,528.80
			TOTAL:	2,528.80
WENDEL COMPANIES	fire hall project developm	GENERAL FUND	FIRE	21,067.17
			TOTAL:	21,067.17
XCEL ENERGY	hwy. 22 bridge lights	GENERAL FUND	STREETS	11.94
			TOTAL:	11.94

===== FUND TOTALS =====

101	GENERAL FUND	90,985.57
201	PROPERTY INSURANCE	216.08
211	LIBRARY FUND	4,476.74
213	PUBLIC ACCESS	223.17
217	COMMUNITY CENTER	3,384.08
230	REVOLVING LOAN FUND	34.00
332	2013B N THIRD TIF #18	19,350.00
340	MSA BOND 2013C	27,350.00
419	2019 EQUIPMENT CERTIFICAT	7,352.01
460	HOUSING DISTRICT #20	51.00
601	WATER	13,097.51
602	WASTE WATER FUND	1,637,763.50
603	ENVIRON SERVICES FUND	23,088.66
604	ELECTRIC FUND	3,797.55
606	STORMWATER FUND	463.13
820	RESTRICTED CONTRIBUTIONS	1,535.19
827	MN SQUARE VETERANS MEMORI	796.10
830	MN RIVER VALLEY TRANSIT	2,463.99

 GRAND TOTAL: 1,836,428.28

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
ALPHA WIRELESS COMMUNICATIONS CO	monthly billing for jan.	GENERAL FUND	MUNICIPAL BUILDING	66.98	
	monthly billing for jan.	GENERAL FUND	PUBLIC WORKS ADMIN	93.76	
	monthly billing for jan.	WATER	ADMIN AND GENERAL	64.17	
	monthly billing for jan.	WASTE WATER FUND	ADMIN AND GENERAL	58.04	
	monthly billing for jan.	ELECTRIC FUND	ADMIN AND GENERAL	58.05	
			TOTAL:	341.00	
ARCHIVESOCIAL	archive social media11/19-	PUBLIC ACCESS	PUBLIC ACCESS	2,388.00	
			TOTAL:	2,388.00	
COALITION OF GREATER MN CITIES	2020 general dues	GENERAL FUND	MEMBERSHIPS-UNALLOCATE	20,114.00	
			TOTAL:	20,114.00	
COMPUTER INFORMATION SYSTEM INC.	maint. contract 2020	GENERAL FUND	POLICE	900.00	
			TOTAL:	900.00	
CRYSTAL LAWN, INC	2020 fall start up pre-pay	GENERAL FUND	STREETS	17.55	
	2020 fall start up pre-pay	GENERAL FUND	PARKS	14.04	
	2020 fall start up pre-pay	GENERAL FUND	PARKS	1,317.60	
	2020 fall start up pre-pay	WATER	ADMIN AND GENERAL	7.02	
	2020 fall start up pre-pay	WATER	ADMIN AND GENERAL	147.60	
	2020 fall start up pre-pay	WASTE WATER FUND	SOURCE/TREATMENT	70.20	
	2020 fall start up pre-pay	WASTE WATER FUND	ADMIN AND GENERAL	7.02	
	2020 fall start up pre-pay	ENVIRON SERVICES F	REFUSE DISPOSAL	396.00	
	2020 fall start up pre-pay	ENVIRON SERVICES F	ADMIN AND GENERAL	7.02	
	2020 fall start up pre-pay	ELECTRIC FUND	ADMIN AND GENERAL	17.55	
			TOTAL:	2,001.60	
EATON/CANNON TECHNOLOGIES, INC.	2020 yukon annual support	WATER	CAPITAL-WATER DISTRIBU	2,289.71	
	2020 yukon annual support	WASTE WATER FUND	CAPITAL-GENERAL PLANT	2,289.70	
	2020 yukon annual support	ELECTRIC FUND	CAPITAL-GENERAL PLANT	9,297.59	
			TOTAL:	13,877.00	
GUSTAVUS ADOLPHUS COLLEGE	c & i rebate nobel hall	ELECTRIC FUND	NON-DEPARTMENTAL	98,281.00	
	c & i rebate nobel hall	ELECTRIC FUND	NON-DEPARTMENTAL	7,597.00	
			TOTAL:	105,878.00	
JT SERVICES	#630 poles	ELECTRIC FUND	NON-DEPARTMENTAL	4,780.00	
			TOTAL:	4,780.00	
LEAGUE OF MINNESOTA CITIES	bruflat newly elected conf	GENERAL FUND	MAYOR & COUNCIL	275.00	
			TOTAL:	275.00	
MID-STATES ORGANIZED CRIME INFO. CENTE	annual dues 2020	GENERAL FUND	POLICE	150.00	
			TOTAL:	150.00	
MISC VENDOR	LIBDATA	libdata lic. 2020	LIBRARY FUND	LIBRARY	1,000.00
	LLOYD MANAGEMENT	cip rebate	ELECTRIC FUND	NON-DEPARTMENTAL	16,405.00
			TOTAL:	17,405.00	
MN DEPT OF AGRICULTURE	2020 lic pesticide renewal	GENERAL FUND	PARKS	10.00	
	2020 lic pesticide renewal	ENVIRON SERVICES F	ADMIN AND GENERAL	10.00	
			TOTAL:	20.00	
MN DEPT OF PUBLIC SAFETY	mn dot inspection decals	GENERAL FUND	STREETS	15.00	
	mn dot inspection decals	GENERAL FUND	PARKS	12.00	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	mn dot inspection decals	WATER	ADMIN AND GENERAL	6.00
	mn dot inspection decals	WASTE WATER FUND	ADMIN AND GENERAL	6.00
	mn dot inspection decals	ENVIRON SERVICES F	ADMIN AND GENERAL	6.00
	mn dot inspection decals	ELECTRIC FUND	ADMIN AND GENERAL	15.00
			TOTAL:	60.00
MN MUNICIPAL UTILITIES ASSOCIATION	curtis t 1st line supervis	WATER	ADMIN AND GENERAL	695.00
	mcshane 2020 substation sc	ELECTRIC FUND	ADMIN AND GENERAL	465.00
	shellum 2020 meter school	ELECTRIC FUND	ADMIN AND GENERAL	465.00
	lee leadership academy	ELECTRIC FUND	ADMIN AND GENERAL	900.00
			TOTAL:	2,525.00
MN RECREATION & PARK ASSOCIATION	mrpa membership dues 2020	GENERAL FUND	RECREATION/LEISURE SER	600.00
			TOTAL:	600.00
MN STATE FIRE DEPT ASSOC.	2020 msfda membership dues	GENERAL FUND	FIRE	375.00
			TOTAL:	375.00
MN TRANSPORTATION ALLIANCE	2020 membership dues	GENERAL FUND	STREETS	464.00
			TOTAL:	464.00
MUNICIPAL CODE CORPORATION	city code annual fee	GENERAL FUND	CITY ADMINISTRATION	275.00
			TOTAL:	275.00
NICOLLET COUNTY PUBLIC SERVICES	tab renewal for pd	GENERAL FUND	POLICE	128.50
	tab renewal for bldg	GENERAL FUND	BUILDING INSPECTOR	38.50
	tab renewal pw admin	GENERAL FUND	PUBLIC WORKS ADMIN	38.50
	tab renewal for streets	GENERAL FUND	STREETS	327.25
	tab renewal for rec	GENERAL FUND	RECREATION/LEISURE SER	19.25
	tab renewal for parks	GENERAL FUND	PARKS	115.50
	tab renewal for rec	COMMUNITY CENTER	COMMUNITY CENTER	19.25
	tab renewal for water	WATER	DISTRIBUTION AND STORA	57.75
	tab renewal for fin.	WATER	CUSTOMER ACCOUNTS	14.44
	tab renewal for wastewater	WASTE WATER FUND	SOURCE/TREATMENT	96.25
	tab renewal for fin.	WASTE WATER FUND	CUSTOMER ACCOUNTS	14.44
	tab renewal es	ENVIRON SERVICES F	REFUSE DISPOSAL	77.00
	tab renewal for fin.	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	14.43
	tab renewal for elec.	ELECTRIC FUND	POWER DISTRIBUTION	173.25
	tab renewal for fin.	ELECTRIC FUND	CUSTOMER ACCOUNTS	14.44
	tab renewal for storm wate	STORMWATER FUND	TREATMENT	115.50
	tab renewal for transit	MN RIVER VALLEY TR	INTERGOVERNMENTAL	134.75
	tab renewal for transit	MN RIVER VALLEY TR	INTERGOVERNMENTAL	19.25
			TOTAL:	1,418.25
PEPSI-COLA OF MANKATO INC	comm. center vending	COMMUNITY CENTER	COMMUNITY CENTER	915.18
			TOTAL:	915.18
MATTHEW PETERS	fbi naa dues	GENERAL FUND	POLICE	110.00
			TOTAL:	110.00
SOUTHERN MN INITIATIVE FOUNDATION	2020 pledge pmt reminder	GENERAL FUND	ECONOMIC DEVMT	1,000.00
			TOTAL:	1,000.00
ST PETER AREA CHAMBER OF COMMERCE	annual membership renewal	GENERAL FUND	MAYOR & COUNCIL	1,225.00
			TOTAL:	1,225.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TACTICAL SOLUTIONS	ballistic vest	GENERAL FUND	POLICE	<u>1,002.00</u>
			TOTAL:	1,002.00
US POSTMASTER	postage for 2020 brochures	GENERAL FUND	RECREATION/LEISURE SER	<u>561.19</u>
			TOTAL:	561.19

===== FUND TOTALS =====

101	GENERAL FUND	29,265.62
211	LIBRARY FUND	1,000.00
213	PUBLIC ACCESS	2,388.00
217	COMMUNITY CENTER	934.43
601	WATER	3,281.69
602	WASTE WATER FUND	2,541.65
603	ENVIRON SERVICES FUND	510.45
604	ELECTRIC FUND	138,468.88
606	STORMWATER FUND	115.50
830	MN RIVER VALLEY TRANSIT	154.00

 GRAND TOTAL: 178,660.22

TOTAL PAGES: 3

COUNCIL BILL LIST TOTAL
FOR 12/24/19 & 01/13/20

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FUND TOTALS

101	GENERAL FUND	120,251.19
201	PROPERTY INSURANCE	216.08
211	LIBRARY FUND	5,476.74
213	Public Access	2,611.17
217	COMMUNITY CENTER	4,318.51
230	REVOLVING LOAN FUND	34.00
262	TRAV. GREEN SPEC HOME CONS	-
332	TIF BONDS	19,350.00
340	G.O. BONDS	27,350.00
401	PERM IMPROVEMENT REVOLVING	-
404	PARK LAND DEDICATION	-
419	2019 EQUIPMENT CERTIFICATION	7,352.01
460	HOUSING DISTRICT #20	51.00
476	2016 EQUIPMENT CERTIFICAT	
478	2018 EQUIPMENT CERTIFICAT	
601	WATER	16,379.20
602	WASTE WATER FUND	1,640,305.15
603	ENVIRON SERVICES FUND	23,599.11
604	ELECTRIC FUND	142,266.43
606	STORMWATER FUND	578.63
610	HEARTLAND TRANSIT	
627	MEDICAL CAMPUS	-
820	RESTRICTED CONTRIBUTIONS	1,535.19
824	YOUTH CENTER GRANT	-
827	PARKS EQUIP.	796.10
830	MN RIVER VALLEY TRANSIT	2,617.99

GRAND TOTAL: \$ 2,015,088.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ADVANCE AUTO PARTS	industrial v-belt	WASTE WATER FUND	SOURCE/TREATMENT	14.50
			TOTAL:	14.50
AG PARTNERS COOP.	nov. fuel	GENERAL FUND	FIRE	130.27
	nov. fuel	GENERAL FUND	STREETS	2,530.63
	nov. fuel	GENERAL FUND	PARKS	815.51
	nov. fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	232.37
	nov. fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	780.84
	nov. fuel	ELECTRIC FUND	POWER DISTRIBUTION	298.66
	nov. fuel	STORMWATER FUND	TREATMENT	22.99
			TOTAL:	4,811.27
WAYNE ALBERS	mileage 10/02/19-11/24/19	MN RIVER VALLEY TR	INTERGOVERNMENTAL	124.70
			TOTAL:	124.70
ALPHA WIRELESS COMMUNICATIONS CO	maint. on ltr radios	GENERAL FUND	MUNICIPAL BUILDING	66.98
	maint. on ltr radios	GENERAL FUND	PUBLIC WORKS ADMIN	93.76
	maint. on ltr radios	WATER	ADMIN AND GENERAL	64.17
	maint. on ltr radios	WASTE WATER FUND	ADMIN AND GENERAL	58.04
	maint. on ltr radios	ELECTRIC FUND	ADMIN AND GENERAL	58.05
			TOTAL:	341.00
ANDERSON-CRANE RUBBER COMPANY INC.	#55 20' s100 riv	GENERAL FUND	STREETS	296.15
			TOTAL:	296.15
ANNETTE VP PROPERTIES LLC	2nd half tif payment	JEFFERSON AVE TIF	ECONOMIC DEVELOPMENT	1,359.78
			TOTAL:	1,359.78
AQUA SOLUTIONS, INC	ro membrane	WASTE WATER FUND	SOURCE/TREATMENT	638.07
			TOTAL:	638.07
ARROW ACE HARDWARE INC	paint and supplies	GENERAL FUND	CITY ADMINISTRATION	75.72
	batteries & supplies	GENERAL FUND	POLICE	40.15
	chop saw gas additive and	GENERAL FUND	FIRE	13.98
	batteries, garbage gripper	GENERAL FUND	FIRE	76.71
	humidifier parts & cord	GENERAL FUND	STREETS	6.20
	elbow	GENERAL FUND	STREETS	6.99
	humidifier parts & cord	GENERAL FUND	PARKS	6.20
	christmas lights	GENERAL FUND	PARKS	322.36
	cleaning supplies & parts	LIBRARY FUND	LIBRARY	13.07
	clock & batteries	LIBRARY FUND	LIBRARY	13.77
	ice melt	LIBRARY FUND	LIBRARY	94.95
	parts	COMMUNITY CENTER	COMMUNITY CENTER	31.15
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	5.00
	cleaning supplies & parts	COMMUNITY CENTER	COMMUNITY CENTER	52.26
	clock & batteries	COMMUNITY CENTER	COMMUNITY CENTER	9.99
	bolts	COMMUNITY CENTER	COMMUNITY CENTER	2.32
	extension cord	COMMUNITY CENTER	COMMUNITY CENTER	6.99
	ice melt	COMMUNITY CENTER	COMMUNITY CENTER	94.95
	humidifier parts & cord	WATER	DISTRIBUTION AND STORA	3.10
	keys	WATER	DISTRIBUTION AND STORA	2.79
	snow shovels	WASTE WATER FUND	COLLECTOR/LIFT STAT	81.97
	humidifier parts & cord	WASTE WATER FUND	SOURCE/TREATMENT	3.10
	humidifier parts & cord	ENVIRON SERVICES F	REFUSE DISPOSAL	3.10
	wheel, shovels, torch, kni	ELECTRIC FUND	POWER DISTRIBUTION	146.14
	humidifier parts & cord	ELECTRIC FUND	POWER DISTRIBUTION	6.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	humidifier parts & cord	STORMWATER FUND	TREATMENT	3.08
	nozzle	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>19.99</u>
			TOTAL:	1,142.23
BARCLAY, JOHN	mileage annual physical	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>26.68</u>
			TOTAL:	26.68
BGMN, INC	fuel conditioner	GENERAL FUND	STREETS	145.21
	fuel conditioner	GENERAL FUND	PARKS	145.21
	fuel conditioner	WATER	DISTRIBUTION AND STORA	72.61
	fuel conditioner	WASTE WATER FUND	SOURCE/TREATMENT	72.61
	fuel conditioner	ENVIRON SERVICES F	REFUSE DISPOSAL	72.61
	fuel conditioner	ELECTRIC FUND	POWER DISTRIBUTION	145.21
	fuel conditioner	STORMWATER FUND	TREATMENT	<u>72.61</u>
			TOTAL:	726.07
BLACKSTONE PUBLISHING	audio books	LIBRARY FUND	LIBRARY	<u>90.00</u>
			TOTAL:	90.00
BOBCAT OF MANKATO	#210 tie rod ball joints	GENERAL FUND	PARKS	323.59
	#210a flange bearing	GENERAL FUND	PARKS	<u>293.94</u>
			TOTAL:	617.53
BOLTON & MENK INC	2020 fire hall	GENERAL FUND	FIRE	3,297.50
	staff mtg	GENERAL FUND	STREETS	157.50
	msa bal sheet updates	GENERAL FUND	STREETS	1,740.00
	2018 ada transition plan	GENERAL FUND	STREETS	3,385.00
	staff mtg	GENERAL FUND	PARKS	126.00
	wwtp dog park plan prepara	GENERAL FUND	PARKS	1,497.50
	old th 169 row turnback to	GENERAL FUND	ECONOMIC DEVMT	385.00
	staff mtg	WATER	ADMIN AND GENERAL	63.00
	gps	WATER	ADMIN AND GENERAL	315.00
	staff mtg	WASTE WATER FUND	ADMIN AND GENERAL	63.00
	gps	WASTE WATER FUND	ADMIN AND GENERAL	465.00
	staff mtg	ENVIRON SERVICES F	ADMIN AND GENERAL	63.00
	staff mtg	ELECTRIC FUND	ADMIN AND GENERAL	157.50
	charging station-elec vehi	ELECTRIC FUND	ADMIN AND GENERAL	1,476.50
	gis	ELECTRIC FUND	ADMIN AND GENERAL	75.00
	gps	STORMWATER FUND	ADMINISTRATION AND GEN	<u>360.00</u>
			TOTAL:	13,626.50
BORDER STATES ELECTRIC SUPPLY	#456 heat shrink	ELECTRIC FUND	NON-DEPARTMENTAL	<u>136.31</u>
			TOTAL:	136.31
BROWN/NICOLET COMMUNITY HEALTH SERVIC	2020 riverside park & camp	GENERAL FUND	NON-DEPARTMENTAL	<u>156.04</u>
			TOTAL:	156.04
C & S SUPPLY CO INC	uniform allow.	GENERAL FUND	MUNICIPAL BUILDING	62.38
	cap & dust plug	GENERAL FUND	STREETS	15.55
	uniform allow. sjake & jos	GENERAL FUND	STREETS	382.88
	uniform allow. scott, mark	GENERAL FUND	PARKS	298.90
	uniform allow. wayne p.	COMMUNITY CENTER	COMMUNITY CENTER	224.95
	uniform allow.	WATER	ADMIN AND GENERAL	20.80
	john h. boots	WASTE WATER FUND	ADMIN AND GENERAL	180.05
	chainsaw sprocket	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>24.06</u>
			TOTAL:	1,209.57

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
C. EMERY NELSON, INC.	cleaner	WATER	PURIFICATION AND TREAT	2,573.80
			TOTAL:	2,573.80
CENTERPOINT ENERGY MINNEGASCO	10/9-11/7 gas bill	GENERAL FUND	FIRE	169.98
	10/9-11/7 gas bill	GENERAL FUND	STREETS	136.26
	10/9-11/7 gas bill	GENERAL FUND	SWIMMING POOL	21.00
	10/9-11/7 gas bill	GENERAL FUND	PARKS	109.01
	10/9-11/7 gas bill	LIBRARY FUND	LIBRARY	329.68
	10/9-11/7 gas bill	COMMUNITY CENTER	COMMUNITY CENTER	1,467.33
	nov. gas bill 2000 essler	HOUSING DISTRICT #	ECONOMIC DEVMT	39.01
	nov gas bill 2101 lunden	HOUSING DISTRICT #	ECONOMIC DEVMT	28.60
	10/9-11/7 gas bill	WATER	PURIFICATION AND TREAT	1,296.76
	10/9-11/7 gas bill	WATER	PURIFICATION AND TREAT	230.23-
	10/9-11/7 gas bill	WATER	ADMIN AND GENERAL	54.51
	10/9-11/7 gas bill	WASTE WATER FUND	COLLECTOR/LIFT STAT	15.52
	10/9-11/7 gas bill	WASTE WATER FUND	SOURCE/TREATMENT	1,446.30
	10/9-11/7 gas bill	WASTE WATER FUND	ADMIN AND GENERAL	54.51
	10/9-11/7 gas bill	ENVIRON SERVICES F	ADMIN AND GENERAL	54.50
	10/9-11/7 gas bill	ELECTRIC FUND	ADMIN AND GENERAL	136.26
			TOTAL:	5,129.00
CENTRAL FIRE PROTECTION INC	fire ext. service	MN RIVER VALLEY TR	INTERGOVERNMENTAL	64.35
			TOTAL:	64.35
CENTRAL SQUARE APARTMENTS, LIMITED PAR	2nd half tif 2019	NICOLLET MEADOWS #	ECONOMIC DEVMT	23,184.14
			TOTAL:	23,184.14
CERTIFIED LABORATORIES	maxi blaster	GENERAL FUND	STREETS	3.59
	maxi blaster	GENERAL FUND	PARKS	3.59
	maxi blaster	WATER	DISTRIBUTION AND STORA	1.80
	maxi blaster	WASTE WATER FUND	SOURCE/TREATMENT	1.80
	maxi blaster	ENVIRON SERVICES F	REFUSE DISPOSAL	1.80
	maxi blaster	ELECTRIC FUND	POWER DISTRIBUTION	3.59
	maxi blaster	STORMWATER FUND	TREATMENT	1.78
			TOTAL:	17.95
CHEMISOLV CORP	ferric pump	WASTE WATER FUND	CAPITAL-TREATMENT SYST	2,100.00
	phosphorous removal	WASTE WATER FUND	SOURCE/TREATMENT	4,913.86
			TOTAL:	7,013.86
CINTAS FIRST AID & SAFETY	safety cabinets	GENERAL FUND	FIRE	658.10
	safety cabinets	GENERAL FUND	STREETS	8.99
	safety cabinets	GENERAL FUND	PARKS	7.19
	safety cabinets	WATER	ADMIN AND GENERAL	3.60
	safety cabinets	WASTE WATER FUND	ADMIN AND GENERAL	3.60
	safety cabinets	ENVIRON SERVICES F	ADMIN AND GENERAL	3.59
	safety cabinets	ELECTRIC FUND	ADMIN AND GENERAL	8.99
			TOTAL:	694.06
CITY LAUNDERING CO.	uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	266.52
			TOTAL:	266.52
THE CMI GROUP	nov. collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	71.92
			TOTAL:	71.92
COLE PAPERS INC	supplies	GENERAL FUND	MUNICIPAL BUILDING	410.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	towels	GENERAL FUND	STREETS	74.39
	fabric softner	GENERAL FUND	STREETS	6.51
	coveralls	GENERAL FUND	STREETS	46.41
	forks & spoons	GENERAL FUND	STREETS	20.96
	kleenx	GENERAL FUND	STREETS	25.21
	breakroom floor mat	GENERAL FUND	STREETS	9.70
	cleaner	GENERAL FUND	STREETS	38.54
	kleenx	GENERAL FUND	STREETS	20.17
	detergent & gloves	GENERAL FUND	STREETS	49.85
	febrez fabric	GENERAL FUND	STREETS	8.44
	urinal mat, tissue	GENERAL FUND	STREETS	55.16
	towels	GENERAL FUND	PARKS	74.39
	fabric softner	GENERAL FUND	PARKS	6.51
	coveralls	GENERAL FUND	PARKS	37.13
	forks & spoons	GENERAL FUND	PARKS	20.96
	kleenx	GENERAL FUND	PARKS	20.17
	breakroom floor mat	GENERAL FUND	PARKS	9.70
	cleaner	GENERAL FUND	PARKS	38.54
	kleenx	GENERAL FUND	PARKS	20.17
	detergent & gloves	GENERAL FUND	PARKS	49.85
	febrez fabric	GENERAL FUND	PARKS	8.44
	urinal mat, tissue	GENERAL FUND	PARKS	55.16
	drain hose for c.c.	COMMUNITY CENTER	COMMUNITY CENTER	35.00
	towels	WATER	DISTRIBUTION AND STORA	37.19
	fabric softner	WATER	DISTRIBUTION AND STORA	3.25
	forks & spoons	WATER	DISTRIBUTION AND STORA	10.48
	breakroom floor mat	WATER	DISTRIBUTION AND STORA	4.85
	cleaner	WATER	DISTRIBUTION AND STORA	19.27
	kleenx	WATER	DISTRIBUTION AND STORA	10.08
	detergent & gloves	WATER	DISTRIBUTION AND STORA	24.93
	febrez fabric	WATER	DISTRIBUTION AND STORA	4.22
	urinal mat, tissue	WATER	DISTRIBUTION AND STORA	27.58
	coveralls	WATER	ADMIN AND GENERAL	18.57
	kleenx	WATER	ADMIN AND GENERAL	10.08
	towels	WASTE WATER FUND	SOURCE/TREATMENT	37.19
	fabric softner	WASTE WATER FUND	SOURCE/TREATMENT	3.25
	forks & spoons	WASTE WATER FUND	SOURCE/TREATMENT	10.48
	breakroom floor mat	WASTE WATER FUND	SOURCE/TREATMENT	4.85
	cleaner	WASTE WATER FUND	SOURCE/TREATMENT	19.27
	kleenx	WASTE WATER FUND	SOURCE/TREATMENT	10.08
	detergent & gloves	WASTE WATER FUND	SOURCE/TREATMENT	24.93
	febrez fabric	WASTE WATER FUND	SOURCE/TREATMENT	4.22
	urinal mat, tissue	WASTE WATER FUND	SOURCE/TREATMENT	27.58
	coveralls	WASTE WATER FUND	ADMIN AND GENERAL	18.57
	kleenx	WASTE WATER FUND	ADMIN AND GENERAL	10.08
	towels	ENVIRON SERVICES F	REFUSE DISPOSAL	37.19
	fabric softner	ENVIRON SERVICES F	REFUSE DISPOSAL	3.25
	forks & spoons	ENVIRON SERVICES F	REFUSE DISPOSAL	10.48
	breakroom floor mat	ENVIRON SERVICES F	REFUSE DISPOSAL	4.85
	cleaner	ENVIRON SERVICES F	REFUSE DISPOSAL	19.27
	kleenx	ENVIRON SERVICES F	REFUSE DISPOSAL	10.08
	detergent & gloves	ENVIRON SERVICES F	REFUSE DISPOSAL	24.93
	febrez fabric	ENVIRON SERVICES F	REFUSE DISPOSAL	4.22
	urinal mat, tissue	ENVIRON SERVICES F	REFUSE DISPOSAL	27.58
	coveralls	ENVIRON SERVICES F	ADMIN AND GENERAL	18.56
	kleenx	ENVIRON SERVICES F	ADMIN AND GENERAL	10.09

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	towels	ELECTRIC FUND	POWER DISTRIBUTION	74.39
	fabric softner	ELECTRIC FUND	POWER DISTRIBUTION	6.51
	forks & spoons	ELECTRIC FUND	POWER DISTRIBUTION	20.96
	breakroom floor mat	ELECTRIC FUND	POWER DISTRIBUTION	9.70
	cleaner	ELECTRIC FUND	POWER DISTRIBUTION	38.54
	kleenx	ELECTRIC FUND	POWER DISTRIBUTION	20.17
	detergent & gloves	ELECTRIC FUND	POWER DISTRIBUTION	49.85
	febrez fabric	ELECTRIC FUND	POWER DISTRIBUTION	8.44
	urinal mat, tissue	ELECTRIC FUND	POWER DISTRIBUTION	55.16
	coveralls	ELECTRIC FUND	ADMIN AND GENERAL	46.41
	kleenx	ELECTRIC FUND	ADMIN AND GENERAL	25.21
	towels	STORMWATER FUND	TREATMENT	37.20
	fabric softner	STORMWATER FUND	TREATMENT	3.25
	forks & spoons	STORMWATER FUND	TREATMENT	10.48
	breakroom floor mat	STORMWATER FUND	TREATMENT	4.84
	cleaner	STORMWATER FUND	TREATMENT	19.25
	kleenx	STORMWATER FUND	TREATMENT	10.09
	detergent & gloves	STORMWATER FUND	TREATMENT	24.92
	febrez fabric	STORMWATER FUND	TREATMENT	4.22
	urinal mat, tissue	STORMWATER FUND	TREATMENT	27.59
			TOTAL:	2,150.54
COMFORT SYSTEMS, INC.	pw furnace repair	GENERAL FUND	STREETS	34.50
	pw furnace repair	GENERAL FUND	PARKS	27.60
	pw furnace repair	WATER	ADMIN AND GENERAL	13.80
	pw furnace repair	WASTE WATER FUND	ADMIN AND GENERAL	13.80
	pw furnace repair	ENVIRON SERVICES F	ADMIN AND GENERAL	13.80
	pw furnace repair	ELECTRIC FUND	ADMIN AND GENERAL	34.50
			TOTAL:	138.00
COMPUTER TECHNOLOGY SOLUTIONS, INC.	phone headsets	MN RIVER VALLEY TR	INTERGOVERNMENTAL	318.00
			TOTAL:	318.00
CONSTRUCTION SUPPLY INC.	toilet partitions	COMMUNITY CENTER	COMMUNITY CENTER	856.00
			TOTAL:	856.00
CORE & MAIN LP	#196 watermain repair	WATER	NON-DEPARTMENTAL	303.46
	#102 & 119 curb stop	WATER	NON-DEPARTMENTAL	273.78
			TOTAL:	577.24
CRYSTAL VALLEY	wwtp generator fuel	WASTE WATER FUND	SOURCE/TREATMENT	7,257.00
			TOTAL:	7,257.00
CRYSTEEL TRUCK EQUIPMENT INC	#112 tool box	GENERAL FUND	STREETS	285.50
	#810 9 1/2 xtreme	GENERAL FUND	STREETS	424.00
	#216 led beacon	GENERAL FUND	STREETS	200.00
	#616 tool box	ELECTRIC FUND	POWER DISTRIBUTION	990.00
			TOTAL:	1,899.50
DAMON FARBER LANDSCAPE ARCHITECTS	vet's park creative playgr	GENERAL FUND	PARKS	4,271.87
			TOTAL:	4,271.87
DM STAMPS & SPECIALTIES INC	property labels for new ma	LIBRARY FUND	LIBRARY	430.04
			TOTAL:	430.04
DON'S APPLIANCE & TV	dryer repair	WASTE WATER FUND	SOURCE/TREATMENT	260.97

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	260.97
EARL F ANDERSEN INC	street sign	GENERAL FUND	STREETS	284.18
			TOTAL:	284.18
EMERGENCY RESPONSE SOLUTIONS	multigas detector	GENERAL FUND	FIRE	790.23
	number on pants	GENERAL FUND	FIRE	50.71
	button assembly, firehawk,	GENERAL FUND	FIRE	141.09
	repairs to uniform	GENERAL FUND	FIRE	22.85
			TOTAL:	1,004.88
FAMILY FRESH MARKET	batteries	LIBRARY FUND	LIBRARY	27.57
	batteries	COMMUNITY CENTER	COMMUNITY CENTER	2.67
	staff mtg	MN RIVER VALLEY TR	INTERGOVERNMENTAL	14.62
			TOTAL:	44.86
FASTENAL COMPANY	bulbs	GENERAL FUND	FIRE	115.11
	#112 bolts, plow washer &	GENERAL FUND	STREETS	13.57
	nuts & bolts	ELECTRIC FUND	POWER DISTRIBUTION	34.71
			TOTAL:	163.39
FERGUSON WATERWORKS #2516	mip swivels	WATER	PURIFICATION AND TREAT	104.20-
	meter seals	WATER	DISTRIBUTION AND STORA	110.51
			TOTAL:	6.31
FLOW MEASUREMENT AND CONTROL	effluent flow meter	WASTE WATER FUND	SOURCE/TREATMENT	915.00
			TOTAL:	915.00
FOUR SEASONS OVERHEAD DOOR, LLC	bldg b door 4 & 5 repair e	GENERAL FUND	STREETS	311.75
	bldg b door 1 torsion spri	GENERAL FUND	STREETS	798.75
			TOTAL:	1,110.50
G AND H READY MIX, LLC	gault st. concrete dugouts	GENERAL FUND	PARKS	1,055.00
			TOTAL:	1,055.00
G.M.S. INDUSTRIAL SUPPLIES, INC.	plow bolts	GENERAL FUND	STREETS	68.31
			TOTAL:	68.31
GELDNER UNDERGROUND, INC.	dog park waterline bore	WATER	CAPITAL-WATER DISTRIBU	2,000.00
	co. rd. 9 interlocking pip	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	1,655.20
			TOTAL:	3,655.20
GOPHER STATE ONE-CALL INC	nov. gopher state one call	WATER	DISTRIBUTION AND STORA	24.06
	nov. gopher state one call	WASTE WATER FUND	COLLECTOR/LIFT STAT	24.06
	nov. gopher state one call	ELECTRIC FUND	POWER DISTRIBUTION	24.08
			TOTAL:	72.20
GUSTAVUS ADOLPHUS COLLEGE P.O.	nov. postage	GENERAL FUND	CITY ADMINISTRATION	21.84
	nov. postage	GENERAL FUND	CITY CLERK	54.15
	nov. postage	GENERAL FUND	ELECTIONS	33.63
	nov. postage	GENERAL FUND	FINANCE	139.11
	nov. postage	GENERAL FUND	FINANCE	7.36
	nov. postage	GENERAL FUND	POLICE	12.76
	nov. postage	GENERAL FUND	BUILDING INSPECTOR	84.31
	nov. postage	GENERAL FUND	PUBLIC WORKS ADMIN	12.76
	nov. postage	GENERAL FUND	STREETS	0.57

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	nov. postage	GENERAL FUND	SENIOR COORDINATOR	7.42
	nov. postage	GENERAL FUND	RECREATION/LEISURE SER	4.04
			TOTAL:	377.95
GUSTAVUS ADOLPHUS COLLEGE	gac work study	GENERAL FUND	RECREATION/LEISURE SER	886.98
			TOTAL:	886.98
GUSTAVUS ADOLPHUS COLLEGE P.O.	nov. postage	GENERAL FUND	ECONOMIC DEVMT	85.55
	nov. postage	LIBRARY FUND	LIBRARY	20.01
			TOTAL:	105.56
GUSTAVUS ADOLPHUS COLLEGE	gac work study	LIBRARY FUND	LIBRARY	522.10
			TOTAL:	522.10
GUSTAVUS ADOLPHUS COLLEGE P.O.	nov. postage	COMMUNITY CENTER	COMMUNITY CENTER	1.14
	nov. postage	WATER	ADMIN AND GENERAL	2.28
	nov. postage	WATER	CUSTOMER ACCOUNTS	96.39
	nov. postage	WASTE WATER FUND	ADMIN AND GENERAL	1.15
	nov. postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	96.39
	nov. postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	96.39
	nov. postage	ELECTRIC FUND	ADMIN AND GENERAL	0.57
	nov. postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	96.39
	nov. postage	STORMWATER FUND	ADMINISTRATION AND GEN	3.99
			TOTAL:	394.69
H & L MESABI	cutting edges	GENERAL FUND	STREETS	1,735.76
			TOTAL:	1,735.76
HACH COMPANY	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	276.48
			TOTAL:	276.48
HAGEN, ROMAN	meals for training	GENERAL FUND	POLICE	26.48
			TOTAL:	26.48
HAWKINS, INC.	azone 15 sodium hydroxide	WATER	PURIFICATION AND TREAT	1,708.75
	sulfuric acid	WASTE WATER FUND	BIOSOLIDS	217.24
	sulfuric acid	WASTE WATER FUND	BIOSOLIDS	108.62
	sulfuric acid	WASTE WATER FUND	SOURCE/TREATMENT	616.92
	sulfuric acid	WASTE WATER FUND	SOURCE/TREATMENT	253.46
	labor	WASTE WATER FUND	SOURCE/TREATMENT	110.00
			TOTAL:	2,794.99
HERMEL WHOLESAL	c.c. vending	COMMUNITY CENTER	COMMUNITY CENTER	450.83
			TOTAL:	450.83
HOLIDAY COMMERCIAL	nov. fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	1,388.54
			TOTAL:	1,388.54
IMPACT	printing	WATER	CUSTOMER ACCOUNTS	180.26
	postage	WATER	CUSTOMER ACCOUNTS	427.13
	printing	WASTE WATER FUND	CUSTOMER ACCOUNTS	180.26
	postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	427.13
	printing	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	180.26
	postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	427.12
	printing	ELECTRIC FUND	CUSTOMER ACCOUNTS	180.25
	postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	427.13

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	flyer	ELECTRIC FUND	CUSTOMER ACCOUNTS	804.65
	adv	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>147.59</u>
			TOTAL:	3,381.78
INDUSTRIAL SEALING & LUBRICATION, INC.	oil synfilm pail	WASTE WATER FUND	SOURCE/TREATMENT	<u>568.38</u>
			TOTAL:	568.38
INGRAM BOOK COMPANY	new books & materials	LIBRARY FUND	LIBRARY	<u>1,079.70</u>
			TOTAL:	1,079.70
INNOVATIVE OFFICE SOLUTIONS LLC	office supplies	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>145.04</u>
			TOTAL:	145.04
INSPEC	2019 roof management progr	GENERAL FUND	STREETS	1,250.00
	2019 roof management progr	GENERAL FUND	PARKS	1,000.00
	2019 roof management progr	WATER	ADMIN AND GENERAL	500.00
	2019 roof management progr	WASTE WATER FUND	ADMIN AND GENERAL	500.00
	2019 roof management progr	ENVIRON SERVICES F	ADMIN AND GENERAL	500.00
	2019 roof management progr	ELECTRIC FUND	ADMIN AND GENERAL	<u>1,250.00</u>
			TOTAL:	5,000.00
INVISIO COMMUNICATIONS INC.	pd equipment	GENERAL FUND	POLICE	<u>2,886.00</u>
			TOTAL:	2,886.00
JAGUAR COMMUNICATIONS	internet service	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>110.00</u>
			TOTAL:	110.00
JAVENS MECHANICAL CONTRACTING CO.	rpz test reports	WATER	PURIFICATION AND TREAT	<u>657.45</u>
			TOTAL:	657.45
WILLIAM JENSEN	uniform allow.	GENERAL FUND	POLICE	<u>23.95</u>
			TOTAL:	23.95
JOHNSON AGGREGATES	sand	GENERAL FUND	STREETS	<u>500.19</u>
			TOTAL:	500.19
JT SERVICES	carriage bolts	ELECTRIC FUND	POWER DISTRIBUTION	<u>132.77</u>
			TOTAL:	132.77
AMY KAMM	uniform allow.	STORMWATER FUND	ADMINISTRATION AND GEN	<u>159.00</u>
			TOTAL:	159.00
TERRY KAMM	uniform allow.	WATER	ADMIN AND GENERAL	<u>227.96</u>
			TOTAL:	227.96
KCHK-FM	radio advertisement	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>60.00</u>
			TOTAL:	60.00
KIBBLE EQUIPMENT	wheel	GENERAL FUND	STREETS	<u>47.36</u>
			TOTAL:	47.36
KIND VETERINARY CLINIC PA	animal care	GENERAL FUND	COMMUNITY SERVICE	245.40
	paws animal care	RESTRICTED CONTRIB	COMMUNITY SERVICE	<u>873.99</u>
			TOTAL:	1,119.39
KRIS ENGINEERING, INC.	cutting edges	GENERAL FUND	STREETS	1,662.56

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	cutting edges	GENERAL FUND	STREETS	1,582.94
			TOTAL:	3,245.50
KWIK TRIP INC	nov. fuel	GENERAL FUND	CITY ADMINISTRATION	6.28
	nov. fuel	GENERAL FUND	POLICE	1,789.53
	nov. fuel	GENERAL FUND	FIRE	37.68
	nov. fuel	GENERAL FUND	BUILDING INSPECTOR	99.31
	nov. fuel	GENERAL FUND	PUBLIC WORKS ADMIN	89.53
	nov. fuel	GENERAL FUND	STREETS	36.90
	nov. fuel	GENERAL FUND	PARKS	565.34
	nov. fuel	COMMUNITY CENTER	COMMUNITY CENTER	33.96
	nov. fuel	WATER	SOURCE OF SUPPLY	23.28
	nov. fuel	WATER	PURIFICATION AND TREAT	34.92
	nov. fuel	WATER	DISTRIBUTION AND STORA	174.62
	nov. fuel	WATER	CUSTOMER ACCOUNTS	19.15
	nov. fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	195.53
	nov. fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	19.15
	nov. fuel	ELECTRIC FUND	POWER DISTRIBUTION	177.70
	nov. fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	19.15
	nov. fuel	STORMWATER FUND	TREATMENT	192.40
	nov. fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	3,248.65
			TOTAL:	6,763.08
LARKSTUR ENGINEERING & SUPPLY, INC.	bell, cam & groove	WASTE WATER FUND	COLLECTOR/LIFT STAT	80.29
	hose end reducers	WASTE WATER FUND	COLLECTOR/LIFT STAT	427.74
			TOTAL:	508.03
LEAGUE OF MINNESOTA CITIES	devos newly elected offici	GENERAL FUND	NON-DEPARTMENTAL	275.00
	training fees	GENERAL FUND	POLICE	100.00
			TOTAL:	375.00
LEE, JASON	mmua conference hotel & me	ELECTRIC FUND	ADMIN AND GENERAL	278.87
			TOTAL:	278.87
LJP ENTERPRISES INC	nov. waste & refuse	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	nov. waste & refuse	WATER	PURIFICATION AND TREAT	99.43
	nov. waste & refuse	WASTE WATER FUND	SOURCE/TREATMENT	312.99
	nov. waste & refuse	ENVIRON SERVICES F	REFUSE DISPOSAL	1,353.73
	nov refuse pickup & dispos	ENVIRON SERVICES F	REFUSE DISPOSAL	20,407.40
			TOTAL:	22,618.01
LOCATORS & SUPPLIES, INC.	laptop mount	ENVIRON SERVICES F	REFUSE DISPOSAL	300.64
			TOTAL:	300.64
LOFFLER	copier contract	GENERAL FUND	STREETS	48.75
	copier contract	GENERAL FUND	PARKS	39.00
	copier contract	WATER	ADMIN AND GENERAL	19.50
	copier contract	WASTE WATER FUND	ADMIN AND GENERAL	19.50
	copier contract	ENVIRON SERVICES F	ADMIN AND GENERAL	19.49
	copier contract	ELECTRIC FUND	ADMIN AND GENERAL	48.75
			TOTAL:	194.99
LOU'S GLOVES, INC.	extended cuff gloves	GENERAL FUND	STREETS	38.40
	extended cuff gloves	GENERAL FUND	PARKS	38.40
	extended cuff gloves	WATER	DISTRIBUTION AND STORA	19.20
	extended cuff gloves	WASTE WATER FUND	SOURCE/TREATMENT	19.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	extended cuff gloves	ENVIRON SERVICES F	REFUSE DISPOSAL	19.20	
	extended cuff gloves	ELECTRIC FUND	POWER DISTRIBUTION	38.40	
	extended cuff gloves	STORMWATER FUND	TREATMENT	19.20	
			TOTAL:	192.00	
BARBARA A LUKER	election & admin mileage	GENERAL FUND	CITY ADMINISTRATION	139.78	
	election & admin mileage	GENERAL FUND	ELECTIONS	23.20	
			TOTAL:	162.98	
MACQUEEN EQUIPMENT INC	#219 latch	GENERAL FUND	STREETS	115.38	
			TOTAL:	115.38	
MARTIN-MCALLISTER	new officer assessment	GENERAL FUND	POLICE	550.00	
			TOTAL:	550.00	
MATSON HOLDINGS INC.	hose pick magnet book	GENERAL FUND	STREETS	51.90	
	hose pick magnet book	GENERAL FUND	PARKS	51.90	
	hose pick magnet book	WATER	DISTRIBUTION AND STORA	25.95	
	hose pick magnet book	WASTE WATER FUND	SOURCE/TREATMENT	25.95	
	hose pick magnet book	ENVIRON SERVICES F	REFUSE DISPOSAL	25.95	
	hose pick magnet book	ELECTRIC FUND	POWER DISTRIBUTION	51.90	
	hose pick magnet book	STORMWATER FUND	TREATMENT	25.95	
			TOTAL:	259.50	
MAYO CLINIC HEALTH SYSTEM - MANKATO	tax abatement 2nd half 201	MEDICAL CAMPUS	ADMIN & GENERAL	8,761.37	
			TOTAL:	8,761.37	
MEDIACOM	internet	MN RIVER VALLEY TR	INTERGOVERNMENTAL	136.90	
			TOTAL:	136.90	
MENARDS	#918 casters wingpost cart	GENERAL FUND	STREETS	8.49	
	plug & wire crimps	GENERAL FUND	PARKS	89.72	
			TOTAL:	98.21	
MALINDA MEYER	uniform allow.	GENERAL FUND	POLICE	43.70	
			TOTAL:	43.70	
MIDWEST TAPE	media	LIBRARY FUND	LIBRARY	72.45	
	media	LIBRARY FUND	LIBRARY	44.99	
	media	LIBRARY FUND	LIBRARY	20.23	
	nov hoopla	LIBRARY FUND	LIBRARY	852.79	
			TOTAL:	990.46	
MIRACLE RECREATION EQUIPMENT CO	pool slide 2019 equipment	2019 EQUIPMENT CER	SWIMMING POOL	11,557.30	
			TOTAL:	11,557.30	
MISC VENDOR	FOSNESS, DEANNA	over payment on rental	GENERAL FUND	NON-DEPARTMENTAL	44.00
	CHIABOTTI, ADAM	pre-school over payment	MN RIVER VALLEY TR	NON-DEPARTMENTAL	52.00
	FREDERICKSON, TREVOR	pre-school over payment	MN RIVER VALLEY TR	NON-DEPARTMENTAL	26.00
	HARMON, JESSE	pre-school over payment	MN RIVER VALLEY TR	NON-DEPARTMENTAL	52.00
	HULKE, HEIDI	pre-school over payment	MN RIVER VALLEY TR	NON-DEPARTMENTAL	52.00
	KUDERER, BRYAN	pre-school over payment	MN RIVER VALLEY TR	NON-DEPARTMENTAL	52.00
	NEISEN, TYLER	refund for pre-school tran	MN RIVER VALLEY TR	NON-DEPARTMENTAL	45.00
	STRAND, NICK	pre-school over payment	MN RIVER VALLEY TR	NON-DEPARTMENTAL	52.00
			TOTAL:	375.00	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MN DEPT OF COMMERCE	2020 indirect assessment	3 ELECTRIC FUND	ADMIN AND GENERAL	1,711.44
	2020 indirect assessment	3 ELECTRIC FUND	ADMIN AND GENERAL	633.64
			TOTAL:	2,345.08
MN DEPT OF HEALTH	pool slide review & inspec	GENERAL FUND	SWIMMING POOL	600.00
			TOTAL:	600.00
MN IRON & METAL COMPANY	#28 bucket truck repair	PROPERTY INSURANCE	INSURANCE-UNALLOCATED	489.74
	#28 bucket truck repair	ENVIRON SERVICES F	REFUSE DISPOSAL	193.86
			TOTAL:	683.60
MN VALLEY ACTION COUNCIL INC.	cip low income-appliances	ELECTRIC FUND	ADMIN AND GENERAL	1,850.34
			TOTAL:	1,850.34
MN WASTE PROCESSING	nov. disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	15,532.75
			TOTAL:	15,532.75
MOTION INDUSTRIES, INC.	hose ends	WASTE WATER FUND	COLLECTOR/LIFT STAT	201.67
			TOTAL:	201.67
PETE MOULTON	mileage 12/02/19-12/13/19	GENERAL FUND	PUBLIC WORKS ADMIN	19.72
	mileage 12/02/19-12/13/19	GENERAL FUND	PARKS	13.92
	mileage 12/02/19-12/13/19	WATER	ADMIN AND GENERAL	82.36
	mileage 12/02/19-12/13/19	ELECTRIC FUND	ADMIN AND GENERAL	102.66
	mileage 12/02/19-12/13/19	STORMWATER FUND	ADMINISTRATION AND GEN	9.28
			TOTAL:	227.94
MVTL LABORATORIES INC	wwtf mercury study	WASTE WATER FUND	SOURCE/TREATMENT	326.50
	wwtf salty discharge	WASTE WATER FUND	SOURCE/TREATMENT	132.60
	wwtf nitrogen study	WASTE WATER FUND	SOURCE/TREATMENT	76.60
	wwtf nitrogen study	WASTE WATER FUND	SOURCE/TREATMENT	96.60
			TOTAL:	632.30
NAPA AUTO PARTS OF ST PETER	virtual kit, disc brake pa	GENERAL FUND	POLICE	722.49
	blow gun, coupler	GENERAL FUND	FIRE	20.49
	def tote coupler, def, ant	GENERAL FUND	STREETS	165.33
	1st chn hst 10' lift, fuel	GENERAL FUND	STREETS	683.28
	def tote coupler, def, ant	GENERAL FUND	PARKS	165.33
	v-belt & cap	GENERAL FUND	PARKS	16.69
	def tote coupler, def, ant	WATER	DISTRIBUTION AND STORA	82.67
	spark plug	WATER	DISTRIBUTION AND STORA	2.22
	def tote coupler, def, ant	WASTE WATER FUND	SOURCE/TREATMENT	82.67
	def tote coupler, def, ant	ENVIRON SERVICES F	REFUSE DISPOSAL	82.67
	def tote coupler, def, ant	ELECTRIC FUND	POWER DISTRIBUTION	165.33
	battery & core	ELECTRIC FUND	POWER DISTRIBUTION	444.63
	def tote coupler, def, ant	STORMWATER FUND	TREATMENT	82.65
	battery & core deposit	STORMWATER FUND	TREATMENT	116.82
	disc brake pad	MN RIVER VALLEY TR	NON-DEPARTMENTAL	429.37
			TOTAL:	3,262.64
NELSON PRINTING COMPANY	forms	GENERAL FUND	POLICE	38.40
	business cards	GENERAL FUND	POLICE	130.92
	envelopes	GENERAL FUND	RECREATION/LEISURE SER	3.60
	business cards	GENERAL FUND	ECONOMIC DEVMT	24.50
	ups	WATER	ADMIN AND GENERAL	32.51
	ups	ELECTRIC FUND	ADMIN AND GENERAL	21.71

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	251.64
NICOLLET MEADOWS TOWNHOMES, LLC	2nd half 2019 tif & final	NICOLLET MEADOWS #	ECONOMIC DEVMT	30,815.74
			TOTAL:	30,815.74
NORTH CENTRAL LABORATORIES	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	204.65
			TOTAL:	204.65
NORTHERN SAFETY TECHNOLOGY, INC.	#207 strobe lights	GENERAL FUND	STREETS	206.48
			TOTAL:	206.48
NUSS TRUCK & EQUIPMENT	#28 body repair	ENVIRON SERVICES F	REFUSE DISPOSAL	806.14
			TOTAL:	806.14
O'REILLY AUTO PARTS	oil filters	GENERAL FUND	NON-DEPARTMENTAL	60.90
	#813 battery	WASTE WATER FUND	SOURCE/TREATMENT	62.88
	coolant hose	ELECTRIC FUND	POWER DISTRIBUTION	49.73
	#141 warranty return	MN RIVER VALLEY TR	NON-DEPARTMENTAL	169.03
			TOTAL:	4.48
OVERHEAD DOOR COMPANY OF MANKATO INC	service call & repair for	GENERAL FUND	MUNICIPAL BUILDING	437.00
	wwtp service call & progra	WASTE WATER FUND	SOURCE/TREATMENT	130.00
			TOTAL:	567.00
OWEN, SANDI	mileage for dot physical	MN RIVER VALLEY TR	INTERGOVERNMENTAL	26.68
			TOTAL:	26.68
PARK ROW CROSSING	2nd half tif payment 2019	PARK ROW CROSSINGS	ECONOMIC DEVMT	32,060.98
			TOTAL:	32,060.98
PENWORTHY	children's books	LIBRARY FUND	LIBRARY	393.16
			TOTAL:	393.16
PET EXPO DIST.	routine aquarium maint.	LIBRARY FUND	LIBRARY	75.00
			TOTAL:	75.00
TODD PRAFKE-PETTY CASH	meals	GENERAL FUND	MAYOR & COUNCIL	20.00
	supplies	GENERAL FUND	ELECTIONS	5.37
	markers	GENERAL FUND	PUBLIC WORKS ADMIN	6.71
	name badges	GENERAL FUND	ECONOMIC DEVMT	73.81
	meals	GENERAL FUND	ECONOMIC DEVMT	52.00
	boilers lic. renewal	WATER	ADMIN AND GENERAL	20.00
	lic. & recertification	WASTE WATER FUND	ADMIN AND GENERAL	53.00
			TOTAL:	230.89
PROMEVO, LLC.	chromebooks & setup	LIBRARY FUND	LIBRARY	4,794.85
			TOTAL:	4,794.85
RAMY TURF PRODUCTS	bio matt dog park	GENERAL FUND	STREETS	6.40
	bio matt dog park	GENERAL FUND	PARKS	6.40
	bio matt dog park	WATER	DISTRIBUTION AND STORA	3.20
	bio matt dog park	WASTE WATER FUND	SOURCE/TREATMENT	3.20
	bio matt dog park	ENVIRON SERVICES F	REFUSE DISPOSAL	3.20
	bio matt dog park	ELECTRIC FUND	POWER DISTRIBUTION	6.40
	bio matt dog park	STORMWATER FUND	TREATMENT	3.20
			TOTAL:	32.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RED WING SHOE STORE	scott s. boots	GENERAL FUND	PARKS	294.98
	tom conner boots	WASTE WATER FUND	ADMIN AND GENERAL	195.49
	john hank boots	WASTE WATER FUND	ADMIN AND GENERAL	170.99
	TOTAL:			661.46
RHOMAR INDUSTRIES, INC.	5 gallon sno-flo anti stic	GENERAL FUND	STREETS	426.13
	TOTAL:			426.13
RIVER BEND BUSINESS PRODUCTS	desk pads	GENERAL FUND	STREETS	66.10
	planner	GENERAL FUND	STREETS	4.50
	desk pads	GENERAL FUND	PARKS	52.88
	planner	GENERAL FUND	PARKS	3.60
	desk pads	WATER	ADMIN AND GENERAL	26.44
	planner	WATER	ADMIN AND GENERAL	1.80
	desk pads	WASTE WATER FUND	ADMIN AND GENERAL	26.44
	planner	WASTE WATER FUND	ADMIN AND GENERAL	1.80
	desk pads	ENVIRON SERVICES F	ADMIN AND GENERAL	26.44
	planner	ENVIRON SERVICES F	ADMIN AND GENERAL	1.80
	desk pads	ELECTRIC FUND	ADMIN AND GENERAL	66.10
	planner	ELECTRIC FUND	ADMIN AND GENERAL	4.50
	TOTAL:			282.40
RIVER'S EDGE HOSPITAL & CLINIC	lab specimen	MN RIVER VALLEY TR	INTERGOVERNMENTAL	29.00
	TOTAL:			29.00
ROOF SAVERS, INC.	balance 3 exhaust fans	WASTE WATER FUND	SOURCE/TREATMENT	682.50
	TOTAL:			682.50
ROYAL TIRE, INC	transit tires	MN RIVER VALLEY TR	NON-DEPARTMENTAL	323.04
	TOTAL:			323.04
RYAN ELECTRIC OF ST PETER	pw bldg heaters	GENERAL FUND	STREETS	205.32
	pw bldg heaters	GENERAL FUND	PARKS	164.25
	repair sensors door 1 park	GENERAL FUND	PARKS	90.00
	st. julien chlorine scale	WATER	PURIFICATION AND TREAT	90.00
	chlorine rm heater transfo	WATER	PURIFICATION AND TREAT	347.00
	pw bldg heaters	WATER	ADMIN AND GENERAL	82.13
	biosolids thermoblender fu	WASTE WATER FUND	SOURCE/TREATMENT	225.00
	pw bldg heaters	WASTE WATER FUND	ADMIN AND GENERAL	82.13
	pw bldg heaters	ENVIRON SERVICES F	ADMIN AND GENERAL	82.12
	pw bldg heaters	ELECTRIC FUND	ADMIN AND GENERAL	205.32
	TOTAL:			1,573.27
SCHAEFER, RYAN	meals for training	GENERAL FUND	POLICE	24.37
	TOTAL:			24.37
SCHWICKERT'S, INC.	eval pw bldg heat exchange	GENERAL FUND	STREETS	120.75
	eval pw bldg heat exchange	GENERAL FUND	PARKS	96.60
	eval pw bldg heat exchange	WATER	ADMIN AND GENERAL	48.30
	eval pw bldg heat exchange	WASTE WATER FUND	ADMIN AND GENERAL	48.30
	eval pw bldg heat exchange	ENVIRON SERVICES F	ADMIN AND GENERAL	48.30
	eval pw bldg heat exchange	ELECTRIC FUND	ADMIN AND GENERAL	120.75
	TOTAL:			483.00
SHAWN C. ANDREWS	dot physicals	MN RIVER VALLEY TR	INTERGOVERNMENTAL	210.00
	TOTAL:			210.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SOUTHERN MN MUNICIPAL POWER AGENCY	smmpa purchased power	ELECTRIC FUND	POWER SUPPLY	619,161.50
			TOTAL:	619,161.50
SOUTHWEST MN HOUSING PARTNERSHIP	snow removal	HOUSING DISTRICT #	ECONOMIC DEVMT	360.00
			TOTAL:	360.00
ST PETER HERALD	ad for reccoordinator & le	GENERAL FUND	RECREATION/LEISURE SER	840.20
	notice of hear for assessm	WATER	CUSTOMER ACCOUNTS	39.60
	notice of hear for assessm	WASTE WATER FUND	CUSTOMER ACCOUNTS	39.60
	notice of hear for assessm	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	39.60
	notice of hear for assessm	ELECTRIC FUND	CUSTOMER ACCOUNTS	39.60
	ad for part time bus drive	MN RIVER VALLEY TR	INTERGOVERNMENTAL	477.00
			TOTAL:	1,475.60
ST PETER NICOLLET MEADOWS LLC	2nd half 2019 tif	NICOLLET MEADOWS #	ECONOMIC DEVMT	10,632.17
			TOTAL:	10,632.17
STANTEC CONSULTING SERVICES INC.	well head protection plan	WATER	CAPITAL-SOURCE OF SUPP	5,459.00
			TOTAL:	5,459.00
STAPLES ADVANTAGE	staples, post-its, copy pa	GENERAL FUND	CITY ADMINISTRATION	118.82
	linen cert. holders	GENERAL FUND	CITY ADMINISTRATION	72.45
	binders & office supplies	GENERAL FUND	CITY ADMINISTRATION	74.97
	staples, post-its, copy pa	GENERAL FUND	CITY CLERK	118.82
	staples, post-its, copy pa	GENERAL FUND	FINANCE	79.22
	staples, post-its, copy pa	GENERAL FUND	POLICE	63.37
	staples, post-its, copy pa	GENERAL FUND	BUILDING INSPECTOR	31.69
	staples, post-its, copy pa	GENERAL FUND	PUBLIC WORKS ADMIN	15.84
	staples, post-its, copy pa	GENERAL FUND	ECONOMIC DEVMT	7.92
	staples, post-its, copy pa	WATER	ADMIN AND GENERAL	71.29
	staples, post-its, copy pa	WASTE WATER FUND	ADMIN AND GENERAL	71.31
	staples, post-its, copy pa	ELECTRIC FUND	ADMIN AND GENERAL	213.88
			TOTAL:	939.58
STUART C. IRBY CO.	#407 3ph cabinet feedthru	ELECTRIC FUND	NON-DEPARTMENTAL	1,770.60
	bushing adapters	ELECTRIC FUND	POWER DISTRIBUTION	450.47
	phasing tester	ELECTRIC FUND	POWER DISTRIBUTION	1,428.20
			TOTAL:	3,649.27
CURTIS THOMPSON	uniform allow.	WATER	ADMIN AND GENERAL	63.98
	boots	WATER	ADMIN AND GENERAL	223.98
			TOTAL:	287.96
TIGERDIRECT.COM	ssd drives to upgrade comp	GENERAL FUND	CITY ADMINISTRATION	12.69
	ink & toner	GENERAL FUND	CITY ADMINISTRATION	247.86
	new wireless device for ba	GENERAL FUND	CITY ADMINISTRATION	196.35
	windows 10 computer-phone	GENERAL FUND	CITY ADMINISTRATION	226.67
	new wireless device for ci	GENERAL FUND	CITY ADMINISTRATION	196.35
	ssd drives to upgrade comp	GENERAL FUND	FINANCE	38.08
	ssd drives to upgrade comp	GENERAL FUND	FINANCE	9.79
	ink & toner	GENERAL FUND	FINANCE	743.61
	ink & toner	GENERAL FUND	FINANCE	190.62
	ssd drives to upgrade comp	GENERAL FUND	POLICE	43.40
	replacement monitor for pd	GENERAL FUND	POLICE	163.13
	ink & toner	GENERAL FUND	POLICE	847.66
	ssd drives to upgrade comp	GENERAL FUND	FIRE	4.74

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	ink & toner	GENERAL FUND	FIRE	92.54
	ssd drives to upgrade comp	GENERAL FUND	BUILDING INSPECTOR	9.44
	ink & toner	GENERAL FUND	BUILDING INSPECTOR	184.32
	ssd drives to upgrade comp	GENERAL FUND	PUBLIC WORKS ADMIN	20.95
	ink & toner	GENERAL FUND	PUBLIC WORKS ADMIN	409.16
	replacement wireless devic	GENERAL FUND	PUBLIC WORKS ADMIN	196.35
	ssd drives to upgrade comp	GENERAL FUND	STREETS	2.95
	ink & toner	GENERAL FUND	STREETS	57.59
	ssd drives to upgrade comp	GENERAL FUND	RECREATION/LEISURE SER	28.92
	ink & toner	GENERAL FUND	RECREATION/LEISURE SER	564.85
	ssd drives to upgrade comp	GENERAL FUND	PARKS	1.48
	ink & toner	GENERAL FUND	PARKS	28.97
	ssd drives to upgrade comp	GENERAL FUND	ECONOMIC DEVMT	2.95
	ink & toner	GENERAL FUND	ECONOMIC DEVMT	57.59
	ssd drives to upgrade comp	LIBRARY FUND	LIBRARY	49.93
	ssd drive for library aid	LIBRARY FUND	LIBRARY	129.45
	ink & toner	LIBRARY FUND	LIBRARY	975.11
	ssd drives to upgrade comp	PUBLIC ACCESS	PUBLIC ACCESS	4.74
	ink & toner	PUBLIC ACCESS	PUBLIC ACCESS	92.54
	ssd drives to upgrade comp	COMMUNITY CENTER	COMMUNITY CENTER	1.48
	ink & toner	COMMUNITY CENTER	COMMUNITY CENTER	28.97
	ssd drives to upgrade comp	WATER	ADMIN AND GENERAL	22.43
	ink & toner	WATER	ADMIN AND GENERAL	438.12
	ssd drives to upgrade comp	WASTE WATER FUND	ADMIN AND GENERAL	12.69
	ink & toner	WASTE WATER FUND	ADMIN AND GENERAL	247.86
	ssd drives to upgrade comp	ENVIRON SERVICES F	REFUSE DISPOSAL	1.48
	ink & toner	ENVIRON SERVICES F	ADMIN AND GENERAL	28.97
	ssd drives to upgrade comp	ELECTRIC FUND	ADMIN AND GENERAL	20.95
	ink & toner	ELECTRIC FUND	ADMIN AND GENERAL	409.16
	ssd drives to upgrade comp	STORMWATER FUND	ADMINISTRATION AND GEN	6.20
	ink & toner	STORMWATER FUND	ADMINISTRATION AND GEN	121.16
			TOTAL:	7,170.25
TWIN CITY OPTICAL CO INC	safety eye glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	84.51
			TOTAL:	84.51
UNITED ENVIRONMENTAL MANUFACTURING SUP	pro cam repair	WASTE WATER FUND	COLLECTOR/LIFT STAT	215.24
			TOTAL:	215.24
USA BLUE BOOK	tracing die	WASTE WATER FUND	COLLECTOR/LIFT STAT	135.16
			TOTAL:	135.16
UTILITY CONSULTANTS, INC.	nov. coliform	WATER	DISTRIBUTION AND STORA	121.00
			TOTAL:	121.00
VERIZON WIRELESS	nov. jet packs	GENERAL FUND	CITY ADMINISTRATION	35.01
	nov. cell phone bills	GENERAL FUND	FINANCE	35.12
	cell phone charges	GENERAL FUND	POLICE	311.62
	nov. cell phone bills	GENERAL FUND	FIRE	70.02
	nov. jet packs	GENERAL FUND	BUILDING INSPECTOR	35.01
	nov. jet packs	GENERAL FUND	STREETS	8.76
	nov. jet packs	GENERAL FUND	PARKS	7.01
	nov. cell phone bills	COMMUNITY CENTER	COMMUNITY CENTER	16.34
	nov. jet packs	WATER	ADMIN AND GENERAL	3.50
	nov. jet packs	WATER	ADMIN AND GENERAL	35.03
	nov. cell phone bills	WATER	ADMIN AND GENERAL	16.35

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	nov. jet packs	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	nov. cell phone bills	WASTE WATER FUND	ADMIN AND GENERAL	16.34
	nov. jet packs	ENVIRON SERVICES F	ADMIN AND GENERAL	3.50
	nov. jet packs	ELECTRIC FUND	ADMIN AND GENERAL	8.76
	nov. cell phone bills	ELECTRIC FUND	ADMIN AND GENERAL	16.35
	data & cell service	MN RIVER VALLEY TR	INTERGOVERNMENTAL	123.16
			TOTAL:	745.38
CHRIS VOELTZ	lic. renewal	WATER	ADMIN AND GENERAL	51.00
			TOTAL:	51.00
WENDELL LORENTZ & SONS CONSTRUCTION IN	klein & mason excavator	ENVIRON SERVICES F	REFUSE DISPOSAL	2,136.75
	klein & mason excavator	ENVIRON SERVICES F	REFUSE DISPOSAL	1,729.75
			TOTAL:	3,866.50
WESCO DISTRIBUTION INC	#561 meter lot 20/30a sock	ELECTRIC FUND	NON-DEPARTMENTAL	1,015.92
	#910 ct high ace. 500:5	ELECTRIC FUND	NON-DEPARTMENTAL	1,019.79
	#909 basement-gac	ELECTRIC FUND	NON-DEPARTMENTAL	1,178.96
			TOTAL:	3,214.67
WOLF MOTOR COMPANY, INC.	#48 brake pipe	MN RIVER VALLEY TR	NON-DEPARTMENTAL	62.66
	replacement headlight	MN RIVER VALLEY TR	INTERGOVERNMENTAL	50.33
	replacement headlight	MN RIVER VALLEY TR	INTERGOVERNMENTAL	50.33
	bus repair	MN RIVER VALLEY TR	INTERGOVERNMENTAL	53.95
			TOTAL:	217.27
ZIEGLER INC	#48 switch	GENERAL FUND	STREETS	127.60
			TOTAL:	127.60

----- FUND TOTALS -----

101	GENERAL FUND	56,268.39
201	PROPERTY INSURANCE	489.74
211	LIBRARY FUND	10,028.85
213	PUBLIC ACCESS	97.28
217	COMMUNITY CENTER	3,765.79
246	NICOLLET MEADOWS #10	64,632.05
266	JEFFERSON AVE TIF #17	1,359.78
267	PARK ROW CROSSINGS TIF#19	32,060.98
419	2019 EQUIPMENT CERTIFICAT	11,557.30
460	HOUSING DISTRICT #20	427.61
601	WATER	18,613.80
602	WASTE WATER FUND	26,766.73
603	ENVIRON SERVICES FUND	45,319.82
604	ELECTRIC FUND	640,196.29
606	STORMWATER FUND	2,997.35
627	MEDICAL CAMPUS	8,761.37
820	RESTRICTED CONTRIBUTIONS	873.99
830	MN RIVER VALLEY TRANSIT	7,654.96
	GRAND TOTAL:	931,872.08

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

- 1. The following budgeted purchases in excess of \$10,000 are hereby approved:

Table with 4 columns: VENDOR, ITEM, PRICE, FUNDING. Rows include: Hawkins Inc (Sodium Hypochlorite, \$12,000, Pool), RDO Equipment Co. (Grapple Bucket, \$14,475, General), Damon Farber (Construction Veteran Park Creative Playground, \$10,500, General), Cargill Inc. (2020 Road Salt, \$20,000, General), Beehive Industries (Inventory Management Software and training, \$29,600, Electric, Water, Wastewater, General).

- 2. The Saint Peter Herald is hereby designated as the official newspaper for the City of Saint Peter during the year 2020.

- 3. The following institutions are designated as the official depositories of the City of Saint Peter with limits for deposit established at the levels indicated for the year 2020:

First National Bank to a limit of \$13,000,000
Pioneer Bank to a limit of \$13,000,000
Citizens Community Bank to a limit of \$13,000,000
Hometown Bank to a limit of \$13,000,000

- 4. Councilmember Ed Johnson shall serve as Mayor pro tem in the absence of Mayor Zieman for the period January 1, 2020 through December 31, 2020.

- 5. The following City official appointments are hereby approved for calendar year 2020:

City Attorney James W. Brandt
Assistant City Attorney Christopher P. Grean

6. Finance Directory Sally Vogel and Accountant Brenda Isley are authorized to initiate and receive Automated Clearing House (ACH) and Electronic Fund (EFT) transactions on behalf of the City of Saint Peter.
7. The following rules and procedures shall govern the operation of the Saint Peter City Council:

CITY COUNCIL OPERATIONAL RULES

- a. *The Saint Peter City Council shall conduct regular meetings of the Council on the second and fourth Mondays of each month.*
- b. *In the event a regular meeting of the Saint Peter City Council falls on a City holiday, the Council will meet the following day.*
- c. *Special meetings of the Saint Peter City Council may be called by the Mayor, or in his absence, the Mayor pro tem, or by petition of three members of the Council.*
- d. *City Council workshops shall be held on non-meeting Mondays.*
- e. *A quorum necessary to conduct business shall consist of four members of the Council, including the Mayor.*
- f. *The Saint Peter City Council shall maintain the following standing committees of the Council:*
 - ◆ *Public Works and Utilities Committee*
 - ◆ *Finance Committee*
 - ◆ *Personnel and Code Review Committee*
- g. *City Council Standing Committees shall convene meetings only on matters referred to them by the City Council.*
- h. *The function of City Council Standing Committees shall be to study, discuss, and make recommendations on issues to be presented for consideration by the City Council.*
- i. *Meetings of the Saint Peter City Council Standing Committees shall be called by the Mayor, Committee Chairperson, or by the City Administrator.*
- j. *Members of the Saint Peter City Council Standing Committees shall consist of two members approved by the Council, one from each ward. The Mayor shall serve as an ex-officio member on all Committees.*
- k. *Notices of the Saint Peter City Council Standing Committee meetings shall be distributed to all Councilmembers and the news media as soon as conveniently possible, normally not less than seventy-two (72) hours before the meeting.*
- l. *The agenda for the Standing Committee or Special Committee meetings shall be prepared by the Chair of that Committee. Agendas for City Council meetings shall be prepared by the City Administrator. Any Councilmember may have an item placed on the agenda by informing the City Administrator of the topic.*

ask staff to contact the visitor about his/her comments at another time. When commenting, visitors must be courteous to all and limit comments to an expression of concern or constructive suggestions on the agenda topic. If a visitor's remarks appear to have strayed beyond the scope of a constructive presentation, they may be interrupted and asked to conclude their comments.

- v. *The City Attorney shall be designated as the parliamentarian to advise the Mayor on matters of procedure at all meetings of the City Council.*
- w. *Members of the City Council may request removal of any consent agenda item prior to action on the consent agenda. The removed item will then be considered as a separate agenda item later in the same meeting.*

8. The following Council liaison and commission appointments are approved effective January 1, 2020:

Council Committees

Finance Committee*	Brufat, Nowell
Personnel and Code Review Committee*	Grams, K Johnson
Public Works and Utilities Committee*	E.Johnson, DeVos
* Mayor is Ex-officio	

Council Liaison Committees, Boards, Commissions

Economic Development Authority (EDA)	E.Johnson, DeVos
Heritage Preservation Commission (HPC)	Brufat
Hospital and Nursing Home Commission	Grams, E.Johnson
Hospital Building Committee Zieman,	E.Johnson
Housing and Redevelopment Authority (HRA)	Grams
Library Board	Brufat
Parks and Recreation Advisory Board	Brufat, Nowell
Planning and Zoning Commission	DeVos, Nowell
Region Nine Development Commission (R9)	Zieman
SPRTC Security Committee	Zieman
Tourism and Visitors Bureau	Zieman, K.Johnson
Fire Pension Board (Fire Relief Association)	Zieman, Vogel
SPRTC Commission SPRTC Executive Board	Zieman
School District #508 Cooperation Committee	Zieman, K.Johnson
County Cooperation Committee	Grams, K.Johnson
Gustavus Cooperation Committee	Zieman, K.Johnson
Appeals and Adjustments	Zieman, K.Johnson, Nowell
Regional Economic Development Alliance (REDA)	K.Johnson
Minnesota River Valley Transit (MRVT)	Grams, DeVos
Highway 169 Coalition	Grams, Alt. Zieman
Fire Hall Building Committee	Zieman, E.Johnson

9. The following advisory board appointments are hereby approved for the terms indicated:

CIVIL SERVICE COMMISSION (1/1/20 – 12/31/2022)

Dennis Blankensop

TOURISM AND VISITORS BUREAU (1/1/2020 – 12/31/2022)

Erin Schwab
Julie Fredrickson

HOSPITAL COMMISSION (1/1/2020 – 12/31/2024)

Casey West

HERITAGE PRESERVATION COMMISSION (1/1/2019 – 12/31/2021)

Sharon Litynski

10. The following license applications are hereby approved subject to payment of the licensing fee and compliance with the City Code:

SOFT DRINK

Arby's	1211 S MN	1/1/20 – 12/31/20
Capitol Room	419 S MN	1/1/20 – 12/31/20

SHOW

Capitol Room	419 S MN	1/1/20 – 12/31/20
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SOLID WASTE HAULER PERMIT

Waste Management		1/1/20 – 12/31/20
LJP Waste Solutions		1/1/20 – 12/31/20

TEMPORARY ON SALE LIQUOR

Nicollet County Pheasants Forever	400 Union St.	4/4/20
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TEMPORARY GAMBLING

Nicollet County Pheasants Forever	400 Union St.	4/4/20
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11. The following individuals are hereby appointed to serve as Election Judges for the March 3, 2020 Presidential Nominating Primary election and City Administrator Prafke is authorized to appoint additional Election Judges for this election as necessary:

Barbara A. Luker	Jaci Kopet	RaNaye Grunzke
April Van Genderen	Ashley Prax	John Sylvester
Beverly Sommers	Amy Kamm	Patricia Duenwald
Janet Boese	Patrick Duenwald	Steve Baxa
Tom Thorkelson	Ginny Miller	Warren Michels
Craig Drager	Paula Van Zee	Rita Scheff
Lelia Leonhardt	Deborah Nelson	Theresa Johnson
Leona Miller	Mary Solberg	Barb Luker
Ed Rundell	Robert Genelin	Ray Jacobson
Tom Leonhardt	Margaret Nelsen	Linda Witte
Susan Prax	Angie Glassel	Jane Timmerman
Queen Booker		

12. The following employee appointments are hereby approved at the wage indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE RATE/HR</u>
William Johnson	Fire Department Safety Officer	N/A

Kristy Koch

PT Bus Driver

\$16.72/hour

13. The following items, for which the City no longer has a need and for which there is minimal value, are hereby declared as surplus with authorization to donate the items to the Minnesota Municipal Utilities Association for Lineman training use:

- (1) Voltage detector/phasing stick set (broken).
- (22) Insulator protective rubber cover (overhead).
- (5) Protective rubber hoses for overhead conductors (overhead).
- (4) Protective rubber blankets (old).
- (20) Protective rubber blanket wooden cloths-pins (old).
- (1) Gin to remove transformer from pole (overhead)
- (1) Three-phase overhead wire holder for bucket truck (overhead)
- (18) Pairs of protective rubber gloves (old)
- (4) Electrical by-pass jumpers (overhead)
- (4) Sets of pole climbing gear (old)

14. The schedules of disbursements for November 21, 2019 through December 23, 2019, and December 24, 2019 through January 8, 2020 are hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 13th day of January, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator

RIVER'S EDGE

HOSPITAL • ST. PETER



To: Honorable Mayor Ziemann
Members of the city Council

Date: 01/13/2020

From: Lori Zook
CFO

RE: Chemistry/Hematology/PCT Analyzer

ACTION/RECOMMENDATION

The Hospital recommends purchasing a Chemistry/Hematology/PCT analyzer from McKesson for \$398,156.50.

BACKGROUND

This recommended purchase includes three components that are used in our lab on a daily basis. Our current equipment is old and the vast majority of components have been replaced numerous times, with a very unreliable result. When this machine is not operational patients have experienced 3-4 hour delays in lab tests as samples are then sent to other location for testing. This can be very detrimental to patient care, especially in cases of suspected heart issues or other emergent issues where prompt treatment is necessary. The cost of the three components is as follows:

Chemistry Analyzer - \$330,000
Hematology Analyzer - \$45,742.50
Vidas 3 Immunoassay Analyzer - \$25,920.00

There are rebates for the machines over the next 3 years - \$80,000 in 2020, \$50,000 in 2021 and \$50,000 in 2022, so over the 3 year period, the cost of the system is actually \$218,156.50. Time from order to delivery is 2-3 weeks. If not purchased now, it could possibly come through as an emergency purchase if a failure occurs.

Other Models and source of this type of equipment were evaluated from Siemens and Alinity, but staff felt the equipment did not have the range of tests needed for our facility.

Again this purchase is recommended for approval by the Hospital Commission.

FISCAL IMPACT

Funding for the purchases will be from the Hospital fund.

COMMUNITY IMPACT: This helps provide safe patient care.

ALTERNATIVES/VARIATIONS

Do Not Act: We will provide substandard care.

Negative Vote: Same as not acting.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020-

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION APPROVING PURCHASE OF CHEMISTRY/HEMATOLOGY/PCT ANALYZER
FOR RIVER'S EDGE HOSPITAL AND CLINIC**

WHEREAS, the City Code requires City Council approval for all Hospital purchases exceeding \$50,000; and

WHEREAS, other comparable equipment was evaluated for use and proposals were received for replacement of an analyzer to be used in the Hospital laboratory; and

WHEREAS, the Hospital Commission recommends purchase of the equipment Chemistry/Hematology/PCT analyzer from McKesson due to the price and its ability to analyze a greater number of varied tests as compared to the other equipment evaluated; and

WHEREAS, funding is available for purchase of the equipment from Hospital Capital Funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

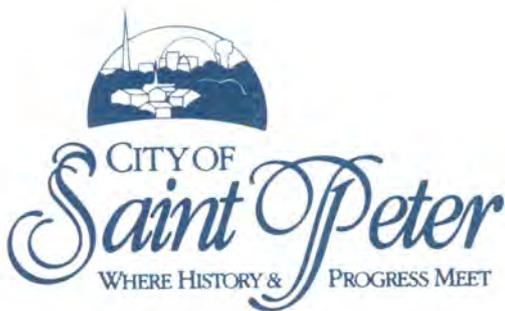
1. River's Edge Hospital and Clinic is authorized to proceed with purchase of Chemistry/Hematology/PCT analyzer equipment from McKesson in the amount of \$398,156.60.
2. Funding for the purchase shall be from Hospital Funds.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 1/10/20

FROM: Todd Prafke
City Administrator

RE: Polar Bear Plunge Request

ACTION/RECOMMENDATION

Provide authorization for the use of Hallett's Pond and other assistance for the Special Olympics Polar Bear Plunge fundraising event.

BACKGROUND

Sheriff David Lange has submitted a request for use of Hallett's Pond for the annual Polar Bear Plunge event on February 1st beginning at 1:00 p.m.

Special Olympics will provide a certificate of insurance, in an amount not less than \$1,500,000 per occurrence. The Certificate will name the City of Saint Peter as an additional insured for the event. Sheriff Lange and his staff will oversee the event.

In addition to use of the Pond for the event, the organizers have requested assistance from the City staff to cut a hole in the ice and for use of portable bleachers for spectators.

Staff recommends approval of the request as submitted.

FISCAL IMPACT:

The cost to the City would involve labor charges only and should be less than \$1,000.

ALTERNATIVES AND VARIATIONS:

Vote in favor: The organizers will be notified of your approval.

Negative vote: The organizers will be notified of your denial. However, please be aware that the event has already been advertised by the Special Olympics as part of their nationwide advertisement for the Polar Bear Plunge.

Modification of the resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

TP/bal

OFFICE OF SHERIFF

NICOLLET COUNTY

Dave Lange
Sheriff

501 South Minnesota Ave.
P.O. Box 117
St. Peter, MN 56082
(507) 931-1570
Admin. Fax: (507) 931-1577
Jail Fax: (507) 931-4466
Dispatch Fax: (507) 934-7169
www.co.nicollet.mn.us

Karl Jensen
Chief Deputy

December 12, 2019

Mayor Chuck Zieman and Council Members
277 South Front Street
St. Peter, MN 56082

Mayor and Council,

Plans are underway for the annual Polar Bear Plunge. This event has been a very successful event for the past several years. This is a fundraiser for the Special Olympics that is usually presented by Law Enforcement personnel. It would be our intent to conduct this activity at Hallet's pond on February 1, 2020 at 1 pm. That location and date have already been given to the Special Olympics for advertisement.

With this letter I am requesting your approval to conduct this activity at Hallet's pond and for any support the city is willing to give towards this cause. In the past the Fire Department assists in cutting the hole in the ice and the city has supplied some bleachers as well last year. Special Olympics will be covering all insurance for this event and I will advise them to issue a certificate of insurance to the city for the event as well.

I would be more than happy to attend one of your meetings to give you more details if needed. More information on the activity can be located at the Special Olympics web address www.plungemn.org.

Respectfully,


Sheriff Dave Lange



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION AUTHORIZING USE OF HALLETT'S POND FOR POLAR BEAR PLUNGE

WHEREAS, a request has been made by organizers of the Special Olympics Polar Bear Plunge to utilize Hallett's Pond for their event on February 1, 2020; and

WHEREAS, the fundraising activity has previously been held at Hallett's Pond with no adverse impact; and

WHEREAS, the event is insured by Special Olympics and staffed by local law enforcement personnel.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the request to utilize Hallett's Pond, bleachers and cutting of the ice for the Polar Bear Plunge event on February 1, 2020 is hereby approved contingent upon receipt of a certificate of insurance in the amount of not less than \$1,500,000 per occurrence and naming the City of Saint Peter as an additional insured.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



*Saint Peter Volunteer Fire Department
227 West Mulberry Street, Saint Peter, Minnesota 56082
507-934-1120
Office of the Fire Chief- Matt Ulman*

TO: Todd Prafke
City Administrator

DATE: 01/07/2020

FROM: Matt Ulman
Fire Chief

RE: 2019 Equipment Certificate Purchase: SCBA'S

ACTION/RECOMMENDATION

Approve the purchase of Self Contained Breathing Apparatuses (SCBA) from Emergency Response Solutions (ERS) for the amount of \$175,301.86.

BACKGROUND

The Fire Department is replacing our current SCBA's due to the fact that they are more than fifteen years old and do not meet the current NFPA and OSHA standards. Members may recall this discussion as a part of both the 2019 and 2020 budget process.

The Department asked for proposals from ERS, Alex Air Apparatus and MESFire. ERS and Alex Air Apparatus both submitted proposals. I recommend purchase from ERS in the amount of \$175,301.86. This is the lowest price option but the recommendation is also based on review by Firefighters as to ease of use, flexibility, recommendation from other fire departments, and familiarity of service.

FISCAL IMPACT:

The Fire Department applied for a federal grant to help with the purchase and received funding in the amount of \$156,921.90. The remaining balance of \$18,379.96 was included in the 2019 equipment certificate.

ALTERNATIVE AND VARIATIONS:

Do not act. While there is no specific timeline for this action, a substantial delay may mean the grant funds would be withdrawn. This is an appropriate time for action to be taken.

Negative vote: Staff will seek additional direction but within the next year the Department's ability to respond to fires inside structures will be substantially limited. In addition, we would need to notify the Federal funding authority we are unable to accept the grant funds.

Modification of the Resolution. This always an option of the Council.

Should you have any questions about this recommendation, please don't hesitate to contact me.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION AUTHORIZING THE PURCHASE OF SELF CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT FUNDED BY 2019 EQUIPMENT CERTIFICATE

WHEREAS, the City of Saint Peter provides for and maintains a Fire Department; and

WHEREAS, from time to time equipment needs replacement; and

WHEREAS, the Fire Department SCBA equipment has reached the end of its useful life cycle; and

WHEREAS, the Fire Department undertook a process to seek proposals and evaluate new SCBA equipment; and

WHEREAS, the Fire Department applied for and received a Federal grant to assist in the purchase of the SCBA equipment; and

WHEREAS, the City Council budgeted Equipment Certificate funds in 2019 for the remaining cost of the SCBA equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The purchase of Self Contained Breathing Apparatuses (SCBA) from Emergency Response Solutions (ERS) for the amount of \$175,301.86 is hereby approved.
2. A Federal grant in the amount of \$156,921.90 is accepted and the remaining balance of \$18,379.96 will be paid from the 2019 equipment certificate.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 13th day of January, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator