

**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

City Council Workshop Session of Monday, October 19, 2020  
5:30 p.m. –Community Center – Senior Center  
600 South Fifth Street, Saint Peter

This meeting will be conducted in-person and electronically - See below for electronic access.

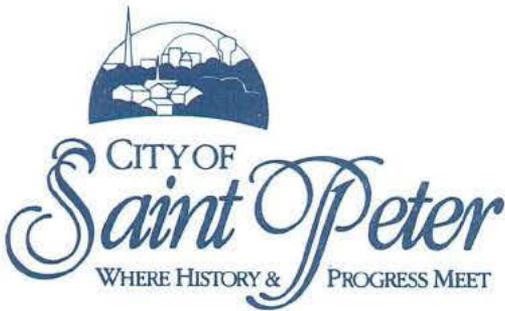
- I. **CALL TO ORDER**
- II. **DISCUSSION**
  - A. Water and Wastewater Budgets
  - B. City Code Modification Request: Gateway Regulations
- III. **ADJOURNMENT**

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## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** October 13, 2020

**FROM:** Todd Prafke                      Sally Vogel                      Pete Moulton  
City Administrator                      Director of Finance                      Director of Public Works

**RE:** 2021 - 2022 Wastewater Budget

### ACTION/RECOMMENDATION

None needed. For City Council review and discussion only.

### BACKGROUND

The Wastewater Fund provides for the operation of the City's wastewater collection system, lift stations, treatment facility, laboratory testing, treatment and disposal of biosolids, reporting to the MPCA, and discharge of the treated wastewater to the Minnesota River. The City's commitment to low environmental impact is demonstrated through the quality treatment and the very low impact of effluent water discharged to the Minnesota River.

We are proposing a two year budget. This would be the second time you worked using a two year budget. These funds are steady and relatively predicible due in part to our stable revue stream and newer facilities and quality maintenance program both water and wastewater are most impacted by capital projects and weather impact on use. We believe the Council has continued to provide us with flexibility when needed and two year provides a longer projection relative to rates for your customers. It may be important to note that the Council does have opportunity to review the budget in the "mid-term" as well.

The 2021 operating expense budget is similar to what the Council approved for 2018 (0.3% decrease). The 2022 operating expense budget is increasing by 2.5% from 2021. Highlights of the budget are listed below.

#### Wastewater Gallons

<b>YEAR</b>	<b>SOLD</b>	<b>TREATED</b>	<b>(Unaccounted)</b>
2012	264,601,675	479,236,000	+214,534,325
2013	265,967,399	455,836,000	+189,868,601
2014	257,347,266	484,495,000	+227,147,734
2015	261,169,202	436,551,000	+175,381,798
2016	267,619,555	548,907,000	+281,287,445
2017	266,056,018	547,295,000	+281,238,982
2018	265,508,802	598,410,000	+332,901,198
2019	264,450,792	870,116,000	+605,665,208
2020 est.	268,891,177	622,499,000	+353,607,823

- 2021/2022 sales revenue is projected to flat when compared to the 2020 approved budget. As with water sales, wastewater can be weather dependent. The 2021/2022 budgeted revenue is an increase of \$116,650 from 2019 end of year revenue of \$3,865,908 (3.0% increase).
- There are no rate changes proposed for 2021 or 2022.
- Our grant/loans to construct the wastewater treatment plant require us to reserve \$0.10 per thousand gallons treated each year. This is reserved for meeting future capital needs and is identified as the Restricted Reserve in the budget documents.
- 2021 Capital projects that are planned total \$491,500 and are funded from reserves. The 2021 capital includes the list below and the 2022 capital is identified in the 10 year capital plan for a total of \$364,060.
  - North Interceptor phase 5 \$60,000 ( Inflow and Infiltration project)
  - 3<sup>rd</sup> Street North of St. Julien \$18,000
  - Miscellaneous engineering \$21,500
  - AMI Metering \$50,000 (share of water meters)
  - North Traverse Green (Outlot D) \$40,000
  - Demolition N Lift Station \$60,000 (year one of two)
  - Equipment Replacement WWTF (wastewater treatment facility) \$40,000
  - Equipment Replacement Lab \$8,000
  - BAF Blower total 8 replace 1 per year \$50,000
  - Main Lift pumps \$35,000
  - Replace 2013 John Deere 540 Garden Tractor (1/3 of \$12,000) \$4,000
  - Public works building improvements share \$5,000
  - SCADA Upgrade \$100,000 (this system provides the data acquisition and computer aided operation of the plant and related systems and is the original to the plant which is now at 20 years old.)

**Other miscellaneous issues that we believe you should know:**

The infrastructure costs of the Community Spirit Park (CSP) restroom will also be funded by contributions from the Parkland Dedication Fund. Any deficit will be covered by the utility fund that provides service.

The Wastewater Fund transfers 6.5% of gross sales to the General Fund. This percentage has been in place for a number of years. The 2021-2022 budget proposes a transfer of 6.5% plus an additional \$200,000 to the General Fund. This is not a new additional transfer, but represents the amount that is provided to cover wastewater costs in various City facilities like City Hall, Community Center and other locations.

For 2022 a \$1.1 million transfer to the Water Fund is planned. This is the first year of a planned transfer to the Water Fund and has been discussed by this Council and previous Councils for about five years. The transfer is planned in lieu of changes to both water and wastewater rates. Future projects and their funding source may have an impact on these transfers.

There is no proposal for a rate change in 2021 or 2022. If a reduction in rates is a goal, it is

important to remember that lower overall revenues means less transfer to the General Fund. If the transfer changes significantly in any year, the General Fund levy would need to be adjusted to make up for those dollars to keep your overall plan in balance.

**Current Debt issues:**

- ✓ \$870,000 Taxable GO utility revenue and TIF Bonds, Series 2010B (Fine Screener/Improvements)  
2021 Debt Service \$37,852; remaining debt \$35,035; Final payment 2022
- ✓ Public Facilities Authority G.O. Sewer Revenue Note 2001 (WWTF)  
2021 Debt Service \$735,207; remaining debt \$1,426,000; Final payment 2021
- ✓ Public Facilities Authority G.O. Sewer Revenue Note 2002 (WWTF)  
2021 Debt Service \$341,500; remaining debt \$984,000; Final payment 2022
- ✓ Public Facilities Authority G.O. Sewer Revenue Note 2004 (WWTF)  
2021 Debt Service \$170,854; remaining debt \$479,000; Final payment 2022
- ✓ G.O. Sewer Revenue Refunding Bonds 2012A (WWTF)  
2021 Debt Service \$100,474; remaining debt \$1,530,000; Final payment 2043

Debt decreases significantly in 2022 by \$731,000 (54%) and again in 2023 by \$513,000. Starting in 2022 the Wastewater Fund will transfer \$1.1 million to the Water Fund to increase the reserve balance without rate changes. Starting in 2024, debt be at approximately \$100,000 per year excluding the Ameresco lease that is described below.

**Other budget information:**

- Wages and benefits are recorded in the areas of work actually performed. For budget purposes, the wage and benefits are allocated based on a percentage. There may be a change in operational cost due to the difference of time spent in water, wastewater or stormwater.
- Approval of the budget does not allow for the purchase of items over \$10,000 without additional City Council approval.
- There are no personnel additions planned, nor do we have new programs or substantial changes in operations. The development of a service line insurance program is still pending.
- In 2017 we entered into an Equipment Lease agreement with Ameresco for a total cost of \$2,650,000. The \$2,650,000 is split between the Electric Fund and Wastewater Fund. The Wastewater Fund is funding \$905,043 of the \$2,650,000. The fund payment for 2021 is \$61,002, the remaining principle balance is \$764,497, and the final payment is due in 2037.
- We have not targeted a reserve amount for this Fund. The Wastewater Fund had an unrestricted cash balance (without the restricted funds required for plant improvements) of \$1,465,677 at the end of 2019 with an end of 2020 projected amount of \$1,342,596. With the changes approved in rates, this Fund moved into the positive starting in 2015.
- We want to be transparent about the idea that we have used about the relationship between the Water and Wastewater funds. One of the easiest opportunities to keep water rates from

escalating is to transfer resources from wastewater, which will soon have much of its debt service paid, to the Water Fund to offset increasing debt. If the Wastewater Fund continues in the direction it is going, it will have sufficient funds that planned to be used to help the Water budget. Continuing this plan could help diminish a need for rate increases in the Water Fund, again by transferring revenues that had previously been used to pay wastewater debt. We believe this allows projections to see more continuity in usage, since it appears that consumption is reduced each time a rate increase is put into place. There are a number of philosophical considerations with the discussion and a number of different variations on this overall theme that you have explored. If you want to spend additional time in review of these please let us know.

Approval of this budget will give Staff an approved plan. Again, the actual purchase or initiation of purchases over \$10,000 will be presented individually to the City Council for authorization along with the funding mechanism.

The Wastewater Fund will have a projected ending fund balance of \$1,908,690 at the end of 2021, with a budget of \$3,860,420.

A 2022 ending fund balance of \$1,550,018 is projected, with a budget of \$4,242,173. We will continue to analyze our cash position, sales, and expenditures to provide an understanding of risk in the future.

Rates are currently at \$11.23/1,000 gallons and a \$14.65 base charge. No additional rate change during the 2021-2022 budget cycle is being recommended. It should also be noted that other communities are starting to catch up to our rates.

The City Council will be asked to formally approve this budget at the November 9<sup>th</sup> regular meeting.

Please feel free to contact us should you have any concerns or questions on this agenda item.

TP/SV/PM

			WASTEWATER FUND				2020	2021	2022	2023	2024	2025
			2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed	
			actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	
			<b>Wastewater Revenues</b>									
602	37210	Wastewater Charges	2,558,790	2,610,728	2,594,505	2,615,600	2,615,600	2,615,600	2,615,600	2,615,600	2,615,600	
602	37231	Private Sales - Gac	263,587	214,210	219,261	265,000	265,000	265,000	265,000	265,000	265,000	
602	37232	Institutional Sales - RTC	433,079	397,182	435,368	440,800	440,800	440,800	440,800	440,800	440,800	
602	37233	R.O. Discharge	148,324	136,186	145,846	138,600	138,600	138,600	138,600	138,600	138,600	
602	37234	Governmental Sales - Kasota	99,039	97,639	96,044	98,000	98,000	98,000	98,000	98,000	98,000	
602	37240	Sales to Other Public Authorities	30,979	35,026	12,562	42,000	42,000	42,000	42,000	42,000	42,000	
602	37241	Interdepartmental Sales	212,839	215,208	222,083	210,000	210,000	210,000	210,000	210,000	210,000	
602	37245	Contract Effluent Treatment	13,998	21,732	16,736	17,000	17,000	17,000	17,000	17,000	17,000	
Sub-Total: Sewer Rental Charges			3,760,635	3,727,911	3,742,405	3,827,000	3,827,000	3,827,000	3,827,000	3,827,000	3,827,000	
602	37250	Connection Fees	0	0	0	160	160	160	160	160	160	
602	37255	Sewer Access Charge	36,100	55,756	11,100	48,260	48,260	48,260	48,260	48,260	48,260	
602	37256	Nutrient Trading	0	0	0	0	0	0	0	0	0	
602	37260	Penalty Revenues	25,999	23,822	20,547	25,000	25,000	25,000	25,000	25,000	25,000	
602	37270	Miscellaneous	58,415	64,069	43,330	47,700	47,700	47,700	47,700	47,700	47,700	
602	36250	Refunds & Reimbursements	0	0	19	0	0	0	0	0	0	
Sub-Total: Other Operating Rev.			120,514	143,647	74,978	121,120	121,120	121,120	121,120	121,120	121,120	
602	33422	Other State Grants	1,152	1,048	1,374	1,048	1,048	1,048	1,048	1,048	1,048	
602	33468	Pension Contributions	104	1,962	607	0	0	0	0	0	0	
602	36101	Special Assessments	3,426	(3,458)	16,640	16,390	16,390	16,390	16,390	16,390	16,390	
602	36102	Special Assessments - Interest	0	0	59	0	0	0	0	0	0	
602	36210	Interest Earned	14,763	23,970	16,049	17,000	17,000	17,000	17,000	17,000	17,000	
602	36212	Investment Marketing Value Adj	0	(1,569)	1,569	0	0	0	0	0	0	
602	39101	Sale of Fixed Assets	19,800	0	12,227	0	0	0	0	0	0	
602	39200	Transfers from other Funds	0	0	0	0	0	0	0	0	0	
Sub-Total: Non-Operating Revenues			39,245	21,953	48,525	34,438	34,438	34,438	34,438	34,438	34,438	
<b>TOTAL OPERATING REVENUES</b>			<b>3,881,149</b>	<b>3,871,558</b>	<b>3,817,383</b>	<b>3,948,120</b>	<b>3,948,120</b>	<b>3,948,120</b>	<b>3,948,120</b>	<b>3,948,120</b>	<b>3,948,120</b>	
<b>TOTAL REVENUES</b>			<b>3,920,394</b>	<b>3,893,511</b>	<b>3,865,908</b>	<b>3,982,558</b>	<b>3,982,558</b>	<b>3,982,558</b>	<b>3,982,558</b>	<b>3,982,558</b>	<b>3,982,558</b>	
			<b>Wastewater Expenditures</b>									
			<b>BioSolids</b>									
602	49460	100 Wages	37,000	34,698	43,687	53,744	56,140	56,982	57,837	58,704	59,585	
602	49460	101 Temporary Wages	0	0	0	0	0	0	0	0	0	
602	49460	102 Overtime	864	1,645	1,274	1,606	1,674	1,699	1,725	1,750	1,777	
602	49460	112 Car Allowance	0	0	0	387	387	393	399	405	411	
602	49460	121 PERA	2,728	2,657	3,408	4,151	4,336	4,401	4,467	4,534	4,602	
602	49460	122 FICA	2,172	2,120	2,687	3,432	3,584	3,638	3,692	3,748	3,804	
602	49460	126 Medicare	508	496	628	802	838	851	863	876	889	
602	49460	131 Medical Insurance	12,152	10,864	16,725	18,773	18,996	19,281	19,570	19,864	20,162	
602	49460	132 Dental Insurance	534	641	571	806	755	766	778	789	801	
602	49460	133 Life Insurance	11	14	13	17	17	17	18	18	18	
602	49460	142 Unemployment - Direct Pay	0	0	0	0	0	0	0	0	0	
602	49460	151 Workers Compensation	1,844	1,651	1,479	2,464	2,613	2,652	2,692	2,732	2,773	
602	49460	210 Operating Supplies	32,896	40,358	47,176	50,750	45,000	45,675	46,360	47,056	47,761	
602	49460	211 Motor Fuels	0	0	344	310	310	315	319	324	329	
602	49460	220 Repair & Maintenance Supplies	0	0	0	0	0	0	0	0	0	
602	49460	300 Professional Services	4,179	3,936	2,053	2,060	2,060	2,091	2,122	2,154	2,186	

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			WASTEWATER FUND	2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
				actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
			Wastewater Revenues									
602	49460	360	Insurance	1,257	1,350	680	1,370	1,370	1,391	1,411	1,433	1,454
602	49460	380	Utilities	56,567	55,253	54,607	54,000	54,000	54,810	55,632	56,467	57,314
602	49460	404	Repair & Maint. - Equip. & Pumps	3,898	690	0	10,150	10,000	10,150	10,302	10,457	10,614
602	49460	405	Repair & Maint. - Ponds	0	0	0	0	0	0	0	0	0
602	49460	415	Equipment Rental	0	0	0	0	0	0	0	0	0
602	49460	433	Dues and Subscriptions(Permits)	0	0	0	0	0	0	0	0	0
Sub-Total: Biosolids				156,610	156,373	175,332	204,824	202,080	205,111	208,188	211,311	214,480
							2020	2021	2022	2023	2024	2025
			Collector System/Lift Stations	2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
				actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
602	49470	100	Wages	95,340	112,626	106,449	109,533	114,578	116,297	118,041	119,812	121,609
602	49470	101	Temporary Wages	11,018	14,531	14,478	12,320	5,628	5,712	5,798	5,885	5,973
602	49470	102	Overtime	2,619	2,652	3,959	2,546	12,164	12,346	12,532	12,720	12,910
602	49470	112	Car Allowance	540	545	545	335	335	340	345	350	356
602	49470	121	PERA	7,210	8,526	8,200	9,139	9,506	9,649	9,793	9,940	10,089
602	49470	122	FICA	6,456	7,743	7,380	7,713	8,207	8,330	8,455	8,582	8,711
602	49470	126	Medicare	1,510	1,811	1,726	1,804	1,919	1,948	1,977	2,007	2,037
602	49470	131	Medical Insurance	28,172	30,799	36,036	32,431	32,926	33,420	33,921	34,430	34,946
602	49470	132	Dental Insurance	1,306	1,601	1,350	1,389	1,301	1,321	1,340	1,360	1,381
602	49470	133	Life Insurance	30	37	35	29	29	29	30	30	31
602	49470	142	Unemployment - Direct Pay	0	0	0	0	0	0	0	0	0
602	49470	151	Workers Compensation	3,864	3,708	3,259	5,430	5,903	5,992	6,081	6,173	6,265
602	49470	210	Operating Supplies	11,999	4,823	2,551	4,121	4,121	4,183	4,246	4,309	4,374
602	49470	211	Motor Fuels	4,960	9,144	9,617	6,090	6,090	6,181	6,274	6,368	6,464
602	49470	220	Repair & Maintenance Supplies	0	286	922	508	508	516	523	531	539
602	49470	300	Professional Services	4,753	11,019	2,191	3,091	3,091	3,137	3,184	3,232	3,281
602	49470	360	Insurance	1,276	1,350	1,311	1,442	1,442	1,464	1,486	1,508	1,530
602	49470	380	Utilities	35,472	35,941	45,310	35,525	35,525	36,058	36,599	37,148	37,705
602	49470	401	Repair & Maint. - Buildings	34	461	397	412	412	418	424	431	437
602	49470	402	Repair & Maint. - Lift Stations	8,111	900	1,063	2,500	2,500	2,538	2,576	2,614	2,653
602	49470	404	Repair & Maint-Equipment & Mach	28,886	48,913	10,835	33,000	33,000	33,495	33,997	34,507	35,025
602	49470	406	Repair & Maint. - Mains	8,344	1,315	7,885	5,151	5,151	5,228	5,307	5,386	5,467
602	49470	410	Repair & Maint. - SCADA System	0	0	0	0	0	0	0	0	0
602	49470	430	Miscellaneous	0	0	0	0	0	0	0	0	0
Sub-Total: Collection				261,900	298,731	265,499	274,510	284,336	288,601	292,930	297,324	301,784
			Source/Treatment									
602	49480	100	Wages	254,699	261,628	252,632	266,957	278,378	282,554	286,792	291,094	295,460
602	49480	101	Temporary Wages	145	430	24	3,395	5,628	5,712	5,798	5,885	5,973
602	49480	102	Overtime	2,002	3,054	4,368	7,398	7,718	7,834	7,951	8,071	8,192
602	49480	112	Car Allowance	540	545	545	325	325	330	335	340	345
602	49480	121	PERA	18,869	19,577	18,977	20,576	21,457	21,779	22,106	22,437	22,774
602	49480	122	FICA	15,294	15,944	15,516	17,221	18,084	18,355	18,631	18,910	19,194
602	49480	126	Medicare	3,577	3,729	3,629	4,027	4,230	4,293	4,358	4,423	4,490
602	49480	131	Medical Insurance	65,469	60,179	66,418	80,739	82,005	83,235	84,484	85,751	87,037
602	49480	132	Dental Insurance	3,121	2,803	2,362	3,989	3,734	3,790	3,847	3,905	3,963
602	49480	133	Life Insurance	85	78	72	83	82	83	84	86	87
602	49480	151	Workers Compensation	8,718	8,367	7,447	12,406	13,242	13,441	13,642	13,847	14,055

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			WASTEWATER FUND	2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
				actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
			Wastewater Revenues									
602	49480	210	Operating Supplies	63,500	86,465	82,215	76,125	80,000	81,200	82,418	83,654	84,909
602	49480	211	Motor Fuels	3,199	9,683	14,025	8,120	8,120	8,242	8,365	8,491	8,618
602	49480	220	Repair & Maintenance Supplies	8,718	356	0	2,030	2,030	2,060	2,091	2,123	2,155
602	49480	300	Professional Services	67,965	67,172	67,655	71,050	50,000	50,750	51,511	52,284	53,068
602	49480	360	Insurance	20,229	18,742	17,484	22,164	22,164	22,496	22,834	23,176	23,524
602	49480	380	Utilities	541,188	541,263	535,926	563,121	563,121	571,568	580,141	588,843	597,676
602	49480	401	Repair & Maint. - Bldgs	11,121	4,367	7,592	18,000	12,000	12,180	12,363	12,548	12,736
602	49480	404	Repair & Maint. - Equip. & Pumps	48,985	51,140	66,713	92,720	55,000	55,825	56,662	57,512	58,375
602	49480	405	Repair & Maint. - Ponds	0	0	0	0	0	0	0	0	0
602	49480	415	Equipment Rental	0	0	0	0	0	0	0	0	0
602	49480	433	Dues and Subscriptions	0	0	0	0	0	0	0	0	0
Sub-Total: Source/Trmt				1,137,424	1,155,522	1,163,600	1,270,447	1,227,318	1,245,728	1,264,414	1,283,380	1,302,631
							2020	2021	2022	2023	2024	2025
			Administrative and General	2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
				actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
602	49490	100	Wages	51,510	57,858	59,071	59,893	90,831	92,193	93,576	94,980	96,405
602	49490	101	Temporary Wages	0	0	0	0	0	0	0	0	0
602	49490	102	Overtime	76	467	302	590	1,233	1,251	1,270	1,289	1,309
602	49490	112	Car Allowance	153	154	154	376	376	382	387	393	399
602	49490	121	PERA	3,831	4,190	4,410	4,536	6,905	7,009	7,114	7,220	7,329
602	49490	122	FICA	2,984	3,333	3,481	3,750	5,708	5,794	5,881	5,969	6,058
602	49490	126	Medicare	698	779	814	877	1,335	1,355	1,375	1,396	1,417
602	49490	131	Medical Insurance	16,566	15,308	18,065	20,446	27,605	28,019	28,439	28,866	29,299
602	49490	132	Dental Insurance	1,017	1,022	859	957	1,179	1,197	1,215	1,233	1,251
602	49490	133	Life Insurance	18	19	19	21	26	26	27	27	28
602	49490	151	Workers Compensation	699	671	559	932	1,204	1,222	1,240	1,259	1,278
602	49490	168	Pension	16,349	13,159	17,966	0	0	0	0	0	0
602	49490	200	Office Supplies	1,719	2,547	3,384	2,576	2,576	2,615	2,654	2,694	2,734
602	49490	205	Misc. Employee Expenses	10,093	10,979	10,887	9,000	9,000	9,135	9,272	9,411	9,552
602	49490	210	Operating Supplies	1,137	723	418	700	700	711	721	732	743
602	49490	211	Motor Fuels	77	51	90	77	77	78	79	81	82
602	49490	220	Repair & Maintenance Supplies	2,553	2,474	3,466	3,600	3,600	3,654	3,709	3,764	3,821
602	49490	300	Professional Services	13,173	12,862	37,826	10,302	10,302	10,457	10,613	10,773	10,934
602	49490	321	Telephone	4,217	4,076	4,300	4,121	4,121	4,183	4,246	4,309	4,374
602	49490	322	Postage	201	385	470	355	355	360	366	371	377
602	49490	331	Travel & Training	4,647	2,633	4,951	5,000	5,000	5,075	5,151	5,228	5,307
602	49490	340	Advertising	0	0	633	80	80	81	82	84	85
602	49490	351	Legal Notices & Publications	0	1	0	0	0	0	0	0	0
602	49490	354	Printing & Binding	0	0	0	25	25	26	26	27	27
602	49490	360	Insurance	2,879	1,448	3,279	3,400	3,400	3,451	3,503	3,555	3,609
602	49490	380	Utilities	3,709	3,589	3,561	3,750	3,750	3,806	3,863	3,921	3,980
602	49490	401	Repair & Maint. - Buildings	1,421	1,232	2,037	2,000	2,000	2,030	2,060	2,091	2,123
602	49490	404	Repair & Maint.-Equip. & Mach.	3,766	5,452	5,958	8,000	5,000	5,075	5,151	5,228	5,307
602	49490	430	Miscellaneous	0	0	28,785	0	0	0	0	0	0
602	49490	433	Dues and Subscriptions	8,657	8,426	9,739	12,000	10,000	10,150	10,302	10,457	10,614
Sub-Total: Administration				152,150	153,838	225,484	157,364	196,388	199,334	202,324	205,359	208,439

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			WASTEWATER FUND	2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
				actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
			<b>Wastewater Revenues</b>									
			<b>Customer Accounts</b>									
602	49495	100	Wages	16,498	17,002	16,268	20,848	16,689	16,939	17,193	17,451	17,713
602	49495	102	Overtime	82	404	382	175	402	408	414	420	427
602	49495	121	PERA	1,253	1,298	1,246	1,577	1,282	1,301	1,321	1,341	1,361
602	49495	122	FICA	969	1,047	1,007	1,304	1,060	1,076	1,092	1,108	1,125
602	49495	126	Medicare	227	245	235	305	248	252	255	259	263
602	49495	131	Health Insurance	6,700	5,519	6,386	6,999	7,137	7,244	7,353	7,463	7,575
602	49495	132	Dental Insurance	245	223	141	189	178	181	183	186	189
602	49495	133	Life Insurance	4	4	4	4	4	4	4	4	5
602	49495	151	Worker's Compensation	100	96	80	134	114	116	117	119	121
602	49495	200	Office Supplies	1,013	971	566	600	600	609	618	627	637
602	49495	211	Motor fuels	442	462	425	500	500	508	515	523	531
602	49495	300	Professional Services	2,589	2,132	2,189	2,000	2,000	2,030	2,060	2,091	2,123
602	49495	322	Postage	5,678	5,974	6,261	6,000	6,000	6,090	6,181	6,274	6,368
602	49495	331	Travel & Training	0	0	0	0	0	0	0	0	0
602	49495	354	Printing & Binding	112	91	40	0	0	0	0	0	0
602	49495	360	Insurance	297	298	1,259	1,900	1,900	1,929	1,957	1,987	2,017
602	49495	404	Repair & Maint. - Equipment & Mach.	3,219	3,325	3,133	4,600	4,600	4,669	4,739	4,810	4,882
602	49495	430	Miscellaneous	0	0	0	0	0	0	0	0	0
602	49495	904	Bad Debt Expense	322	0	213	309	309	314	318	323	328
			Sub-Total: Customer Accounts	39,750	39,091	39,835	47,445	43,023	43,669	44,324	44,988	45,663
			Operating Expenses	1,747,834	1,803,555	1,869,750	1,954,589	1,953,146	1,982,443	2,012,179	2,042,362	2,072,998
			Operating Income (loss):	2,133,315	2,068,003	1,947,633	1,993,531	1,994,974	1,965,677	1,935,941	1,905,758	1,875,122
			<b>Depreciation</b>									
602	49970	420	Depreciation	812,534	825,337	894,027	815,000	815,000	815,000	815,000	815,000	815,000
			<b>Interest Payments</b>									
602	49980	611	Bond Interest Payments	201,231	194,809	165,651	121,278	121,278	65,068	51,305	49,980	48,580
			<b>Transfers</b>									
602	49990	720	Operating Transfer	473,457	486,906	483,734	449,047	449,047	1,348,755	1,348,755	1,348,755	1,348,755
602	49990	722	Contributed Utility Services	28,825	32,847	10,352	30,450	30,450	30,907	32,804	33,296	33,795
			Sub-Total: Transfers & Contributions	502,282	519,753	494,086	479,497	479,497	1,379,662	1,381,559	1,382,051	1,382,550
			Expenditure Total for Income Statement:	3,263,881	3,343,454	3,423,514	3,370,364	3,368,921	4,242,173	4,260,043	4,289,393	4,319,128
			NET INCOME:	656,513	550,057	442,394	612,194	613,637	(259,615)	(277,485)	(306,835)	(336,570)
				2017	2018	2019	2020	2021	2022	2023	2024	2025
				actual	Actual	Actual	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
			<b>Capital - Collector System</b>									
602	48210	300	Professional Services	0	0	0	12,000	12,000	12,500	12,500	12,500	12,700
602	48210	520	Building/Structural Improvements	0	0		0	0	0	0	0	0
602	48210	532	Utility Infrastructure: Mains	68	0	4,300	230,000	228,000	217,000	0	0	0
602	48210	580	Other Equipment	0	0	3,393	0	0	0	0	0	0
				68	0	7,693	242,000	240,000	229,500	12,500	12,500	12,700
			<b>Capital - Treatment System</b>									

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			WASTEWATER FUND			2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
						actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	
			<b>Wastewater Revenues</b>											
602	48220	300	Professional Services			0	0	0	9,500	9,500	10,000	10,000	10,000	11,000
602	48220	510	Land			0	0		0	0	0	0	0	0
602	48220	520	Building/Structural Improvements			0	0	6,470	97,000	133,000	99,000	135,000	97,000	98,000
602	48220	580	Other Equipment			0	0	0	0	0	0	0	0	0
						0	0	6,470	106,500	142,500	109,000	145,000	107,000	109,000
			<b>Capital - General Plant</b>											
602	48230	520	Building/Structural Improvements			0	0	0	15,000	5,000	5,000	0	0	5,500
602	48230	540	Heavy Machinery			0	0		0	0	0	0	0	0
602	48230	550	Motor Vehicles			0	0	1	99,000	4,000	20,560	15,000	0	0
602	48230	580	Other Equipment			5,372	0	3,333	0	100,000	0	0	0	0
						5,372	0	3,334	114,000	109,000	25,560	15,000	0	5,500
			<b>Bond Principal Payments</b>											
602			Principal Payments on Bonds			1,184,340	1,208,340	1,236,035	1,261,035	1,253,000	550,000	50,000	50,000	55,000
			<b>WASTEWATER FUND</b>											
			<b>Statement of Sources and Applications of Cash</b>											
						2017	2018	2019	2020	2021	2022	2023	2024	2025
						actual	Actual	Actual	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
									Budget	Budget	Budget	Budget	Budget	
			<b>Sources of Cash:</b>											
			Net Income (loss)			\$656,513	\$550,057	\$442,394	\$612,194	\$613,637	(\$259,615)	(\$277,485)	(\$306,835)	(\$336,570)
			Add depreciation			812,534	825,337	894,027	815,000	815,000	815,000	815,000	815,000	815,000
			<b>Total</b>			<b>1,469,047</b>	<b>1,375,394</b>	<b>1,336,421</b>	<b>1,427,194</b>	<b>1,428,637</b>	<b>555,385</b>	<b>537,515</b>	<b>508,165</b>	<b>478,430</b>
			<b>Application of cash:</b>											
			Purchase of fixed assets			(5,440)	0	(17,497)	(462,500)	(491,500)	(364,060)	(172,500)	(119,500)	(127,200)
			Change in assets and liabilities			956,556	0	0	0	0	0	0	0	0
			Bond Proceeds			0	0	0	0	0	0	0	0	0
			Principal payments of long-term debt			(1,184,340)	(1,208,340)	(1,236,035)	(1,261,035)	(1,253,000)	(550,000)	(50,000)	(50,000)	(55,000)
			Capital contributed by other sources			0	0	0	1	2	3	4	5	6
			<b>Total</b>			<b>(233,224)</b>	<b>(1,208,340)</b>	<b>(1,253,532)</b>	<b>(1,723,534)</b>	<b>(1,744,498)</b>	<b>(914,057)</b>	<b>(222,496)</b>	<b>(169,495)</b>	<b>(182,194)</b>
			Net increase (decrease) in cash			1,235,823	167,054	82,889	(296,340)	(315,861)	(358,672)	315,019	338,670	296,236
			Cash balance - January 1			1,263,378	2,499,201	2,666,255	2,520,890	2,224,551	1,908,690	1,550,018	1,865,037	2,203,707
			restricted reserve			665,441	753,441	798,441	843,441	0	0	0	0	0

WASTEWATER FUND			2017	2018	2019	Approved	Proposed	Proposed	Proposed	Proposed	Proposed
			actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
<b>Wastewater Revenues</b>											
Cash balance - December 31			\$1,833,760	\$1,912,814	\$1,465,677	\$1,381,110	\$1,908,690	\$1,550,018	\$1,865,037	\$2,203,707	\$2,499,943
Percent of next year operations			54.8%	57.6%							
Percent of same year operations					42.8%	41.0%	56.7%	36.5%	43.8%	51.4%	57.9%

# Wastewater Utility Capital Plan

9.11.2020

		2020 Projected	2020 Actual	2021 Projected	2022 Projected	2023	2024	2025	2026	2027	2028	2029	2030	Totals
<b>602.48210</b>	<b>Collector Systems</b>													
300	Professional Services	\$12,000	\$12,000	\$12,000	\$12,500	\$12,500	\$12,500	\$12,700	\$12,900	\$12,900	\$12,900	\$12,900	\$12,900	\$126,700
532	Sewer Lining North Interceptor Zone 5	\$60,000		\$60,000		\$60,000								\$120,000
	STJU Roundabout				\$107,000									\$107,000
	3rd Street N of STJU			\$18,000										\$18,000
	North Traverse Green (Outlot D)		\$15,000	\$40,000		\$40,000								\$80,000
	Demolition of N Lift Station	\$0	\$120,000	\$60,000	\$60,000									\$120,000
	AMI Metering	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$500,000
580	Collection System Trash Pumps	\$0									\$6,000			\$6,000
<b>602.48210</b>	<b>Collector Systems Total</b>	<b>\$122,000</b>	<b>\$137,000</b>	<b>\$240,000</b>	<b>\$229,500</b>	<b>\$162,500</b>	<b>\$62,500</b>	<b>\$62,700</b>	<b>\$62,900</b>	<b>\$62,900</b>	<b>\$62,900</b>	<b>\$62,900</b>	<b>\$62,900</b>	<b>\$1,071,700</b>
<b>602.48220</b>	<b>Treatment Facilities</b>													
300	Professional Services	\$9,500	\$9,500	\$9,500	\$10,000	\$10,000	\$10,000	\$11,000	\$11,500	\$11,500	\$12,000	\$12,000	\$12,000	\$109,500
520	Equipment Replacement - WWTF	\$40,000	\$40,000	\$40,000	\$40,000	\$50,000	\$50,000	\$50,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$530,000
	Equipment Replacement - Lab	\$7,000	\$7,000	\$8,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000	\$89,000
	8 BAF blowers (one per year)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000				\$350,000
	Main Lift Pumps			\$35,000		\$35,000		\$35,000		\$35,000		\$35,000	\$35,000	\$210,000
<b>602.48220</b>	<b>Treatment Facilities Total</b>	<b>\$106,500</b>	<b>\$106,500</b>	<b>\$142,500</b>	<b>\$109,000</b>	<b>\$154,000</b>	<b>\$119,000</b>	<b>\$155,000</b>	<b>\$130,500</b>	<b>\$165,500</b>	<b>\$81,000</b>	<b>\$116,000</b>	<b>\$116,000</b>	<b>\$1,288,500</b>
<b>602.48230</b>	<b>General Plant Sewer</b>													
520	Public Works Improvements	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,500	\$5,500	\$5,500	\$5,500	\$6,000	\$6,000	\$54,000
	Community Spirit Park	\$10,000	\$10,000											\$0
550	Unit #68 JD 444H	\$70,000	\$70,000									\$32,000		\$0
	Unit #181 - 2019 Dodge Ram 2500												\$32,000	\$32,000
	Unit #620 - 2020 F250 -3/4 ton												\$32,000	\$32,000
	Unit #107 Ford F150 4x2 Single Cab Truck	\$25,000	\$25,000											\$0
	Unit #815 - 2016 Dodge Caravan				\$10,560									\$10,560
	Mainline Camera Replacement							\$150,000						\$150,000
	Unit #113 JD540 Moved to 2021	\$4,000	\$4,000	\$4,000					\$4,000			\$5,000		\$13,000
	Mini Cam replacement				\$10,000			\$10,000			\$10,000			\$30,000
580	#719 2019 Toro 3280-D Riding Mower								\$25,000					\$25,000
	SCADA Updates			\$100,000										\$100,000
<b>602.48230</b>	<b>General Plant Sewer Totals</b>	<b>\$114,000</b>	<b>\$110,000</b>	<b>\$109,000</b>	<b>\$25,560</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$165,500</b>	<b>\$34,500</b>	<b>\$5,500</b>	<b>\$15,500</b>	<b>\$38,000</b>	<b>\$43,000</b>	<b>\$446,560</b>
<b>Totals</b>		<b>\$328,500</b>	<b>\$339,500</b>	<b>\$491,500</b>	<b>\$364,060</b>	<b>\$321,500</b>	<b>\$186,500</b>	<b>\$383,200</b>	<b>\$227,900</b>	<b>\$233,900</b>	<b>\$159,400</b>	<b>\$216,900</b>	<b>\$221,900</b>	<b>\$2,806,760</b>

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**Wastewater Utility Capital Plan 2021**

		RESERVES/ CASH	Equipment Certificate	ASSESS/ Developer	TIF Funding	State Aid	BOND (Finance)	TOTAL
<b>602.48210</b>	<b>Collector Systems</b>							
300	Professional Services	\$12,000						
532	Sewer Lining North Interceptor Zone 5B	\$60,000						
	3rd St N of STJU	\$18,000						
	North Traverse Green (Outlot D)	\$40,000						
	Demolition of N Lift Station	\$60,000						
	AMI Metering	\$50,000						
<b>602.48210</b>	<b>Collector Systems Total</b>	<b>\$240,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$240,000</b>
<b>602.48220</b>	<b>Treatment Facilities</b>							
300	Professional Services	\$9,500						
520	Equipment Replacement - WWTF	\$40,000						
	Equipment Replacement - Lab	\$8,000						
	8 BAF blowers (one per year)	\$50,000						
	Main Lift Pumps	\$35,000						
<b>602.48220</b>	<b>Treatment Facilities TOTAL</b>	<b>\$142,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$142,500</b>
<b>602.48230</b>	<b>General Plant Sewer</b>							
520	Public Works Improvements	\$5,000						
550	Replace Unit #113 JD540 (Split 33% W/WW/SW)	\$4,000						
580	SCADA updates	\$100,000						
<b>602.48230</b>	<b>General Plant Sewer Totals</b>	<b>\$109,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$109,000</b>
<b>Sub-totals</b>		<b>\$491,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$491,500</b>

*Bond Debt Service Payments*

*Total Cost*

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**Wastewater Utility Capital Plan 2022**

		RESERVES/ CASH	Equipment Certificate	ASSESS/ Developer	TIF Funding	State Aid	BOND (Finance)	Total
<b>602.48210</b>	<b>Collector Systems</b>							
300	Professional Services	\$12,500						
532	STJU Roundabout	\$107,000						
	Demolition of N Lift Station	\$60,000						
	AMI Metering	\$50,000						
<b>602.48210</b>	<b>Collector Systems Total</b>	<b>\$229,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$229,500</b>
<b>602.48220</b>	<b>Treatment Facilities</b>							
300	Professional Services	\$10,000						
520	Equipment Replacement - WWTF	\$40,000						
	Equipment Replacement - Lab	\$9,000						
	8 BAF blowers (one per year)	\$50,000						
<b>602.48220</b>	<b>Treatment Facilities TOTAL</b>	<b>\$109,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$109,000</b>
<b>602.48230</b>	<b>General Plant Sewer</b>							
520	Public Works Improvements	\$5,000						
550	Replace Unit #815 (33% of \$32,000) - 2014	\$10,560						
	Mini Cam replacement	\$10,000						
<b>602.48230</b>	<b>General Plant Sewer Totals</b>	<b>\$25,560</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,560</b>
<b>Sub-totals</b>		<b>\$364,060</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$364,060</b>

*Bond Debt Service Payments*

*Total Cost*

nl

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>STATE AID/GRANTS</u>								
33422 OTHER STATE GRANTS & AID	1,048	1,048	1,374	1,048	146	1,048	1,048	
33468 PENSION CONTRIBUTIONS	104	1,962	607	0	0	0	0	
TOTAL STATE AID/GRANTS	1,152	3,010	1,981	1,048	146	1,048	1,048	
33422 OTHER STATE GRANTS & AID	PERMANENT NOTES: pera							
<u>MISCELLANEOUS</u>								
36101 SPECIAL ASSESSMENT PRINCIPAL	3,426	( 3,458)	16,640	16,390	5,486	16,390	16,390	
36102 SPECIAL ASSESSMENT INTEREST	0	0	59	0	91	0	0	
TOTAL MISCELLANEOUS	3,426	( 3,458)	16,698	16,390	5,577	16,390	16,390	
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	14,763	23,970	16,049	17,000	11,019	17,000	17,000	
36212 INVESTMENT MARKET VALUE ADJ	0	( 1,569)	1,569	0	0	0	0	
TOTAL INTEREST INCOME	14,763	22,401	17,618	17,000	11,019	17,000	17,000	
<u>DONATIONS &amp; REFUNDS</u>								
36250 REFUNDS & REIMBURSEMENTS	0	0	19	0	0	0	0	
TOTAL DONATIONS & REFUNDS	0	0	19	0	0	0	0	
<u>WASTEWATER SALES</u>								
37210 WASTEWATER CHARGES	2,558,790	2,610,728	2,594,505	2,615,600	1,532,411	2,615,600	2,615,600	
37231 GUSTAVUS ADOLPHUS SEWER	263,587	214,210	219,261	265,000	77,927	265,000	265,000	
37232 REGIONAL TREATMENT CENTER	433,079	397,182	435,368	440,800	217,514	440,800	440,800	
37233 R.O. DISCHARGE	148,324	136,186	145,846	138,600	76,137	138,600	138,600	
37234 CITY OF KASOTA SEWER	99,039	97,639	96,044	98,000	59,246	98,000	98,000	
37240 SALES TO OTHER PUBLIC AUTHORIT	30,979	35,026	12,562	42,000	14,239	42,000	42,000	
37241 INTERDEPARTMENT SEWER CHARGES	212,839	215,208	222,083	210,000	130,794	210,000	210,000	
37245 CONTRACT EFFLUENT TREATMENT	13,998	21,732	16,736	17,000	8,977	17,000	17,000	
TOTAL WASTEWATER SALES	3,760,635	3,727,911	3,742,405	3,827,000	2,117,244	3,827,000	3,827,000	
<u>WASTEWATER OTHER</u>								
37250 CONNECTION FEES	0	0	0	160	0	160	160	
37255 SEWER ACCESS CHARGE	36,100	55,756	11,100	48,260	6,750	15,000	48,260	
37256 NUTRIENT TRADING	0	0	0	0	0	0	0	
37260 PENALTY REVENUES	25,999	23,822	20,547	25,000	9,177	25,000	25,000	
37270 MISCELLANEOUS SEWER REVENUES	58,415	64,069	43,330	47,700	23,047	47,700	47,700	
TOTAL WASTEWATER OTHER	120,514	143,647	74,978	121,120	38,973	87,860	121,120	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSETS	19,800	0	12,227	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	19,800	0	12,227	0	0	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
<u>CONTRIBUTED ASSETS</u>								
39210 CONTRIBUTED ASSETS	219,472	43,093	0	0	0	0	0	
TOTAL CONTRIBUTED ASSETS	219,472	43,093	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>4,139,761</b>	<b>3,936,604</b>	<b>3,865,925</b>	<b>3,982,558</b>	<b>2,172,960</b>	<b>3,949,298</b>	<b>3,982,558</b>	

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CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND

BIOSOLIDS  
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
49460-100	BIOSOLIDS WAGES	37,000	34,698	43,687	53,744	24,048	53,744	56,140
49460-101	BIOSOLIDS WAGES - TEMPORAR	0	0	0	0	0	0	0
49460-102	BIOSOLIDS WAGES - OVERTIME	864	1,645	1,274	1,606	310	1,606	1,674
49460-112	BIOSOLIDS CAR ALLOWANCE	0	0	0	387	0	387	387
49460-121	BIOSOLIDS PERA CONTRIBUTIO	2,728	2,657	3,408	4,151	1,716	4,151	4,336
49460-122	BIOSOLIDS FICA CONTRIBUTIO	2,172	2,120	2,687	3,432	1,330	3,432	3,584
49460-126	BIOSOLIDS MEDICARE CONTRIB	508	496	628	802	311	802	838
49460-131	BIOSOLIDS HEALTH INSURANCE	12,152	10,864	16,725	18,773	9,988	18,773	18,996
49460-132	BIOSOLIDS DENTAL INSURANCE	534	641	571	806	466	806	755
49460-133	BIOSOLIDS LIFE INSURANCE	11	14	13	17	9	17	17
49460-142	BIOSOLIDS UNEMPLOYMENT-DIR	0	0	0	0	0	0	0
49460-151	BIOSOLIDS WORKERS COMPENSA	1,844	1,651	1,479	2,464	1,169	2,464	2,613
	TOTAL PERSONNEL SERVICES	57,813	54,786	70,473	86,182	39,346	86,182	89,340
<u>OFFICE EXPENSES</u>								
49460-210	BIOSOLIDS OPERATING SUPPLI	32,896	40,358	47,176	50,750	31,495	40,000	45,000
49460-211	BIOSOLIDS MOTOR FUELS	0	0	344	310	0	310	310
49460-220	BIOSOLIDS REPAIR & MAINT.	0	0	0	0	0	0	0
	TOTAL OFFICE EXPENSES	32,896	40,358	47,519	51,060	31,495	40,310	45,310
49460-210	BIOSOLIDS OPERATING SUPPLI	PERMANENT NOTES: biosolids polymer, sufuric acid, ferric chloride, quicklime, belt filter press						
<u>PROFESSIONAL SERVICES</u>								
49460-300	BIOSOLIDS PROFESSIONAL SER	4,179	3,936	2,053	2,060	2,353	2,353	2,060
49460-360	BIOSOLIDS INSURANCE	1,257	1,350	680	1,370	682	1,370	1,370
49460-380	BIOSOLIDS UTILITIES	56,567	55,253	54,607	54,000	31,267	54,000	54,000
	TOTAL PROFESSIONAL SERVICES	62,003	60,539	57,340	57,430	34,302	57,723	57,430
<u>REPAIR &amp; MAINTENANCE</u>								
49460-404	BIOSOLIDS REPAIR & MAINT.-	3,898	690	0	10,150	1,427	10,000	10,000
49460-405	BIOSOLIDS REPAIR & MAINT -	0	0	0	0	0	0	0
49460-415	BIOSOLIDS EQUIPMENT RENTAL	0	0	0	0	0	0	0
49460-433	BIOSOLIDS DUES & SUBSCRIPT	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	3,898	690	0	10,150	1,427	10,000	10,000
49460-404	BIOSOLIDS REPAIR & MAINT.-	PERMANENT NOTES: Thermoblender; belts to be purchased in September \$18,000						
<b>TOTAL BIOSOLIDS</b>		<b>156,610</b>	<b>156,372</b>	<b>175,332</b>	<b>204,822</b>	<b>106,570</b>	<b>194,215</b>	<b>202,080</b>

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
 COLLECTOR/LIFT STAT  
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
49470-100	COLL SYST/LIFT STAT WAGES	95,340	112,626	106,449	109,533	70,152	109,533	114,578
49470-101	COLL SYST/LIFT STAT WAGES	11,018	14,531	14,478	12,320	6,632	12,320	5,628
49470-102	COLL SYST/LIFT STAT WAGES-	2,619	2,652	3,959	2,456	2,265	2,456	12,164
49470-112	COLL SYST/LIFT STAT CAR AL	540	545	545	335	306	335	335
49470-121	COLL SYST/LIFT STAT PERA C	7,210	8,526	8,200	9,139	4,799	9,139	9,506
49470-122	COLL SYST/LIFT STAT FICA C	6,456	7,743	7,380	7,713	4,059	7,713	8,207
49470-126	COLL SYST/LIFT STAT MEDICA	1,510	1,811	1,726	1,804	949	1,804	1,919
49470-131	COLL SYST/LIFT STAT HEALTH	28,172	30,799	36,036	32,431	25,976	32,431	32,926
49470-132	COLL SYST/LIFT STAT DENTAL	1,306	1,601	1,350	1,389	890	1,389	1,301
49470-133	COLL SYST/LIFT STAT LIFE I	30	37	35	29	18	29	29
49470-142	COLL SYST/LIFT STAT UNEMPL	0	0	0	0	0	0	0
49470-151	COLL SYST/LIFR STAT WORKER	3,864	3,708	3,259	5,430	2,600	5,430	5,903
	TOTAL PERSONNEL SERVICES	158,065	184,578	183,418	182,579	118,647	182,579	192,496
<u>OFFICE EXPENSES</u>								
49470-210	COLL SYST/LIFT STAT OPERAT	11,999	4,823	2,551	4,121	4,264	4,267	4,121
49470-211	COLL SYST/LIFT STAT MOTOR	4,960	9,144	9,617	6,090	2,093	6,090	6,090
49470-220	COLL SYST/LIFT STAT SUPPLI	0	286	922	508	21	508	508
	TOTAL OFFICE EXPENSES	16,959	14,253	13,090	10,719	6,378	10,865	10,719
<u>PROFESSIONAL SERVICES</u>								
49470-300	COLL SYST/LIFT STAT PROFES	4,753	11,019	2,191	3,091	2,378	3,091	3,091
49470-360	COLL SYST/LIFT STAT INSURA	1,276	1,350	1,311	1,442	1,031	1,442	1,442
49470-380	COLL SYST/LIFT STAT UTILIT	35,472	35,941	45,310	35,525	22,551	35,525	35,525
	TOTAL PROFESSIONAL SERVICES	41,501	48,310	48,812	40,058	25,961	40,058	40,058
<u>REPAIR &amp; MAINTENANCE</u>								
49470-401	COLL SYST/LIFT STAT BLDG-	34	461	397	412	9	412	412
49470-402	COLL SYST/LIFT STAT-LIFT S	8,111	900	1,063	2,500	853	2,500	2,500
49470-404	COLL SYST/LIFT STAT EQUIP&	28,886	48,913	10,835	33,000	32,581	40,000	33,000
49470-406	COLL SYST/LIFT STAT MAINS-	8,344	1,315	7,885	5,151	12,795	12,995	5,151
49470-410	COLL SYST/LIFT STAT SCADA-	0	0	0	0	0	0	0
49470-430	COLL SYST/LIFT STAT MISCEL	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	45,375	51,589	20,180	41,063	46,238	55,907	41,063
	TOTAL COLLECTOR/LIFT STAT	261,900	298,730	265,500	274,419	197,223	289,409	284,336

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
 SOURCE/TREATMENT  
 EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
49480-100	SOURCE/TREATMENT WAGES	254,699	261,628	252,632	266,957	155,204	266,957	278,378	
49480-101	SOURCE/TREATMENT WAGES - T	145	430	24	3,395	17	3,395	5,628	
49480-102	SOURCE/TREATMENT WAGES - O	2,002	3,054	4,368	7,398	3,428	7,398	7,718	
49480-112	SOURCE/TREATMENT CAR ALLOW	540	545	545	325	306	325	325	
49480-121	SOURCE/TREATMENT PERA CONT	18,869	19,577	18,977	20,576	11,199	20,576	21,457	
49480-122	SOURCE/TREATMENT FICA CONT	15,294	15,944	15,516	17,221	8,938	17,221	18,084	
49480-126	SOURCE/TREATMENT MEDICARE	3,577	3,729	3,629	4,027	2,090	4,027	4,230	
49480-131	SOURCE/TREATMENT HEALTH IN	65,469	60,179	66,418	80,739	51,652	80,739	82,005	
49480-132	SOURCE/TREATMENT DENTAL IN	3,121	2,803	2,362	3,989	1,938	3,989	3,734	
49480-133	SOURCE/TREATMENT LIFE INSU	85	78	72	83	48	83	82	
49480-151	SOURCE/TREATMENT WORKERS C	8,718	8,367	7,447	12,406	5,763	12,406	13,242	
<b>TOTAL PERSONNEL SERVICES</b>		<b>372,518</b>	<b>376,332</b>	<b>371,989</b>	<b>417,116</b>	<b>240,582</b>	<b>417,116</b>	<b>434,883</b>	
<b>OFFICE EXPENSES</b>									
49480-210	SOURCE/TREATMENT OPERATING	63,500	86,465	82,215	76,125	42,112	76,125	80,000	
49480-211	SOURCE/TREATMENT MOTOR FUE	3,199	9,683	14,025	8,120	0	5,000	8,120	
49480-220	SOURCE/TREATMENT REPAIR &	8,718	356	0	2,030	123	1,000	2,030	
<b>TOTAL OFFICE EXPENSES</b>		<b>75,417</b>	<b>96,504</b>	<b>96,240</b>	<b>86,275</b>	<b>42,235</b>	<b>82,125</b>	<b>90,150</b>	
<b>PROFESSIONAL SERVICES</b>									
49480-300	SOURCE/TREATMENT PROFESSIO	67,965	67,172	67,655	71,050	37,655	50,000	50,000	
49480-360	SOURCE/TREATMENT INSURANCE	20,229	18,742	17,484	22,164	18,546	20,000	22,164	
49480-380	SOURCE/TREATMENT UTILITIES	541,188	541,263	535,926	563,121	312,771	563,121	563,121	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>629,382</b>	<b>627,177</b>	<b>621,065</b>	<b>656,335</b>	<b>368,972</b>	<b>633,121</b>	<b>635,285</b>	
<b>REPAIR &amp; MAINTENANCE</b>									
49480-401	SOURCE/TREATMENT BLDGS - R	11,121	4,367	7,592	18,000	9,741	12,000	12,000	
49480-404	SOURCE/TREATMENT EQUIP&PUM	48,985	51,140	66,713	92,720	11,127	50,000	55,000	
49480-405	SOURCE/TREATMENT PONDS - R	0	0	0	0	0	0	0	
49480-415	SOURCE/TREATMENT EQUIPMENT	0	0	0	0	0	0	0	
49480-433	SOURCE/TREATMENT DUES & SU	0	0	0	0	0	0	0	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>60,106</b>	<b>55,507</b>	<b>74,305</b>	<b>110,720</b>	<b>20,868</b>	<b>62,000</b>	<b>67,000</b>	
<b>TOTAL SOURCE/TREATMENT</b>		<b>1,137,422</b>	<b>1,155,520</b>	<b>1,163,599</b>	<b>1,270,446</b>	<b>672,657</b>	<b>1,194,362</b>	<b>1,227,318</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
 ADMIN AND GENERAL  
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49490-100	ADMIN AND GENERAL WAGES	51,510	57,858	59,071	59,893	34,548	59,893	90,831
49490-102	ADMIN AND GENERAL WAGES -	76	467	302	590	241	590	1,233
49490-112	ADMIN AND GENERAL CAR ALLO	153	154	154	376	87	376	376
49490-121	ADMIN AND GENERAL PERA CON	3,831	4,190	4,410	4,536	2,436	4,536	6,905
49490-122	ADMIN AND GENERAL FICA CON	2,984	3,333	3,481	3,750	1,920	3,750	5,708
49490-126	ADMIN AND GENERAL MEDICARE	698	779	814	877	449	877	1,335
49490-131	ADMIN AND GENERAL HEALTH I	16,566	15,308	18,065	20,446	12,416	20,446	27,605
49490-132	ADMIN AND GENERAL DENTAL I	1,017	1,022	859	957	593	957	1,179
49490-133	ADMIN AND GENERAL LIFE INS	18	19	19	21	11	21	26
49490-151	ADMIN AND GENERAL WORKERS	699	671	559	932	521	932	1,204
49490-168	ADMIN AND GENERAL PENSION	16,349	13,159	17,966	0	0	0	0
TOTAL PERSONNEL SERVICES		93,901	96,962	105,702	92,378	53,220	92,378	136,402
<b>OFFICE EXPENSES</b>								
49490-200	ADMIN AND GENERAL OFFICE S	1,719	2,547	3,384	2,576	2,016	2,576	2,576
49490-205	ADMIN AND GENERAL MISC. EM	10,093	10,979	10,887	9,000	5,053	9,000	9,000
49490-210	ADMIN AND GENERAL OPERATIN	1,137	723	418	700	2,191	700	700
49490-211	ADMIN AND GENERAL MOTOR FU	77	51	90	77	37	77	77
49490-220	ADMIN AND GENERAL REPAIR &	2,553	2,474	3,466	3,600	1,614	3,600	3,600
TOTAL OFFICE EXPENSES		15,579	16,774	18,244	15,953	10,912	15,953	15,953
<b>PROFESSIONAL SERVICES</b>								
49490-300	ADMIN AND GENERAL PROFESSI	13,173	12,862	37,826	10,302	7,698	10,302	10,302
49490-321	ADMIN AND GENERAL TELEPHON	4,217	4,076	4,300	4,121	2,227	4,121	4,121
49490-322	ADMIN AND GENERAL POSTAGE	201	385	470	355	252	355	355
49490-331	ADMIN AND GENERAL TRAVEL &	4,647	2,633	4,951	5,000	2,015	5,000	5,000
49490-340	ADMIN AND GENERAL ADVERTIS	0	0	633	80	0	80	80
49490-351	ADMIN AND GENERAL LEGAL NO	0	1	0	0	0	0	0
49490-354	ADMIN AND GENERAL PRINTING	0	0	0	25	0	25	25
49490-360	ADMIN AND GENERAL INSURANC	2,879	1,448	3,279	3,400	1,302	3,400	3,400
49490-380	ADMIN AND GENERAL UTILITIE	3,709	3,589	3,561	3,750	1,924	3,750	3,750
TOTAL PROFESSIONAL SERVICES		28,826	24,994	55,020	27,033	15,419	27,033	27,033
<b>REPAIR &amp; MAINTENANCE</b>								
49490-401	ADMIN AND GENERAL BLDG- RE	1,421	1,232	2,037	2,000	482	1,000	2,000
49490-404	ADMIN AND GENERAL EQUIP&MA	3,766	5,452	5,958	8,000	4,165	5,000	5,000
49490-430	ADMIN AND GENERAL MISCELLA	0	0	28,785	0	0	0	0
49490-433	ADMIN AND GENERAL DUES & S	8,657	8,426	9,739	12,000	8,603	10,000	10,000
TOTAL REPAIR & MAINTENANCE		13,844	15,111	46,518	22,000	13,249	16,000	17,000
49490-404	ADMIN AND GENERAL EQUIP&MANEXT YEAR NOTES:	2021 Beehive Software \$5,000						
TOTAL ADMIN AND GENERAL		152,149	153,840	225,483	157,364	92,800	151,364	196,388

602-WASTE WATER FUND  
 CUSTOMER ACCOUNTS  
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49495-100	CUSTOMER ACCTS WAGES	16,498	17,002	16,268	20,848	9,301	20,848	16,689
49495-102	CUSTOMER ACCTS WAGES - OVE	82	404	382	175	223	300	402
49495-121	CUSTOMER ACCTS PERA CONTRI	1,253	1,298	1,246	1,577	661	1,577	1,282
49495-122	CUSTOMER ACCTS FICA CONTRI	969	1,047	1,007	1,304	536	1,304	1,060
49495-126	CUSTOMER ACCTS MEDICARE CO	227	245	235	305	125	305	248
49495-131	CUSTOMER ACCTS HEALTH INSU	6,700	5,519	6,386	6,999	4,282	6,999	7,137
49495-132	CUSTOMER ACCTS DENTAL INSU	245	223	141	189	100	189	178
49495-133	CUSTOMER ACCTS LIFE INSURA	4	4	4	4	3	4	4
49495-151	CUSTOMER ACCTS WORKERS COM	100	96	80	134	65	134	114
TOTAL PERSONNEL SERVICES		26,077	25,837	25,749	31,535	15,296	31,660	27,114
<b>OFFICE EXPENSES</b>								
49495-200	CUSTOMER ACCTS OFFICE SUPP	1,013	971	566	600	137	600	600
49495-211	CUSTOMER ACCTS MOTOR FUELS	442	462	425	500	163	500	500
TOTAL OFFICE EXPENSES		1,455	1,433	992	1,100	299	1,100	1,100
<b>PROFESSIONAL SERVICES</b>								
49495-300	CUSTOMER ACCTS PROFESSIONA	2,589	2,132	2,189	2,000	1,848	2,000	2,000
49495-322	CUSTOMER ACCTS POSTAGE	5,678	5,974	6,261	6,000	3,091	6,000	6,000
49495-331	CUSTOMER ACCTS TRAVEL & TR	0	0	0	0	0	0	0
49495-354	CUSTOMER ACCTS PRINTING &	112	91	40	0	8	8	0
49495-360	CUSTOMER ACCTS INSURANCE	297	298	1,259	1,900	231	1,000	1,900
TOTAL PROFESSIONAL SERVICES		8,676	8,494	9,749	9,900	5,178	9,008	9,900
<b>REPAIR &amp; MAINTENANCE</b>								
49495-404	CUSTOMER ACCTS EQUIP&MACH	3,219	3,325	3,133	4,600	3,290	4,600	4,600
49495-430	CUSTOMER ACCTS MISCELLANEO	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		3,219	3,325	3,133	4,600	3,290	4,600	4,600
<b>BAD DEBT</b>								
49495-904	CUSTOMER ACCTS BAD DEBT EX	322	0	213	309	0	309	309
TOTAL BAD DEBT		322	0	213	309	0	309	309
TOTAL CUSTOMER ACCOUNTS		39,749	39,089	39,835	47,444	24,064	46,677	43,023

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
DEPRECIATION EXPENSE  
EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>REPAIR &amp; MAINTENANCE</u>								
49970-420 DEPRECIATION EXPENSE DEPRE	812,534	825,337	894,027	815,000	523,974	815,000	815,000	
TOTAL REPAIR & MAINTENANCE	812,534	825,337	894,027	815,000	523,974	815,000	815,000	
TOTAL DEPRECIATION EXPENSE	812,534	825,337	894,027	815,000	523,974	815,000	815,000	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
INTEREST EXPENSE  
EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>AGENT FEES</u>								
49980-611 INTEREST EXPENSE BOND INTE	201,231	194,809	165,651	121,278	56,620	121,278	121,278	
TOTAL AGENT FEES	201,231	194,809	165,651	121,278	56,620	121,278	121,278	
TOTAL INTEREST EXPENSE	201,231	194,809	165,651	121,278	56,620	121,278	121,278	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
TRANSFERS AND CONTRIBUTIO  
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020			2021	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>TRANSFERS</u>								
49990-720 TRANSFERS AND CONTRIBUTION	473,457	486,906	483,734	449,047	253,414	449,047	449,047	
49990-722 TRANSFERS AND CONTRIBUTION	<u>28,825</u>	<u>32,847</u>	<u>10,352</u>	<u>30,450</u>	<u>13,172</u>	<u>30,450</u>	<u>30,450</u>	
TOTAL TRANSFERS	502,282	519,753	494,086	479,497	266,586	479,497	479,497	
<hr/>								
49990-720 TRANSFERS AND CONTRIBUTION	PERMANENT NOTES: 6.5% transferred to general fund							
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TOTAL TRANSFERS AND CONTRIBUTIO	502,282	519,753	494,086	479,497	266,586	479,497	479,497	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
CAPITAL-COLLECTOR SYSTEM  
EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>								
48210-300	CAPITAL-COLLECTOR SYSTEM P	0	0	0	12,000	0	12,000	12,000
TOTAL PROFESSIONAL SERVICES		0	0	0	12,000	0	12,000	12,000
48210-300	CAPITAL-COLLECTOR SYSTEM	PCURRENT YEAR NOTES: 2020 Prof. Serv. \$12,000						
48210-300	CAPITAL-COLLECTOR SYSTEM	PNEXT YEAR NOTES: 2021 Professional Services \$12,000 2022 Professional Services \$12,500						
<u>CAPITAL</u>								
48210-520	CAPITAL-COLLECTOR SYSTEM B	0	0	0	0	0	0	0
48210-532	CAPITAL-COLLECTOR SYSTEM U	68	0	4,300	230,000	67,900	65,000	228,000
48210-580	CAPITAL-COLLECTOR SYSTEM O	0	0	3,393	0	0	0	0
TOTAL CAPITAL		68	0	7,693	230,000	67,900	65,000	228,000
48210-532	CAPITAL-COLLECTOR SYSTEM	UCURRENT YEAR NOTES: 2020 AMI Metering \$50,000; North Traverse Green \$15,000; North Incept. Phase 5 \$60,000 change to \$0 AG; SV added \$120,000 North Lift Station Demo change to \$0 AG						
48210-532	CAPITAL-COLLECTOR SYSTEM	UNEXT YEAR NOTES: 2021 Sewer Lining North Interceptor Zone 5B \$60,000; N 3RD N STJU \$18,000; North Traverse Green \$40,000; Demolition N Lift Station \$60,000; AMI Metering \$50,000 2022 STJU Roundabout \$107,000; Demolition N Lift Station \$60,000; AMI Metering \$50,000						
48210-580	CAPITAL-COLLECTOR SYSTEM	OCURRENT YEAR NOTES: 2020 \$0						
TOTAL CAPITAL-COLLECTOR SYSTEM		68	0	7,693	242,000	67,900	77,000	240,000

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CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
 CAPITAL-TREATMENT SYSTEM  
 EXPENDITURES

		2020						2021	
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>									
48220-300	CAPITAL-TREATMENT SYSTEM P	0	0	0	9,500	0	9,500	9,500	
TOTAL PROFESSIONAL SERVICES		0	0	0	9,500	0	9,500	9,500	
48220-300	CAPITAL-TREATMENT SYSTEM PCURRENT YEAR NOTES:	2020 Professional Service \$9,500							
48220-300	CAPITAL-TREATMENT SYSTEM PNEXT YEAR NOTES:	2021 Professional Services \$9,500; 2022 Professional Services \$10,000;							
<u>CAPITAL</u>									
48220-510	CAPITAL-TREATMENT SYSTEM L	0	0	0	0	0	0	0	
48220-520	CAPITAL-TREATMENT SYSTEM B	0	0	6,470	97,000	21,595	97,000	133,000	
48220-580	CAPITAL-TREATMENT SYSTEM O	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	6,470	97,000	21,595	97,000	133,000	
48220-520	CAPITAL-TREATMENT SYSTEM BCURRENT YEAR NOTES:	2020 Equipment Replacement - WWTF \$40,000; Equipment Replacement - Lab \$7,000; 8 BAF blowers (one per year)\$50,000							
48220-520	CAPITAL-TREATMENT SYSTEM BNEXT YEAR NOTES:	2021 Equipment Replacement - WWTF \$40,000; Equipment Replacement - Lab \$8,000; 8 BAF blowers (one per year)\$50,000; North Lift Pumps \$35,000 2022 Equipment Replacement - WWTF \$40,000; Equipment Replacement - Lab \$9,000; 8 BAF blowers (one per year)\$50,000;							
TOTAL CAPITAL-TREATMENT SYSTEM		0	0	6,470	106,500	21,595	106,500	142,500	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
CAPITAL-GENERAL PLANT  
EXPENDITURES

	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
48230-520 CAPITAL-GENERAL PLANT SEWE	0	0	0	15,000	1,263	15,000	5,000	
48230-540 CAPITAL-GENERAL PLANT SEWE	0	0	0	0	0	0	0	
48230-550 CAPITAL-GENERAL PLANT SEWE	0	0	1	99,000	32,219	95,000	4,000	
48230-580 CAPITAL-GENERAL PLANT SEWE	5,372	0	3,333	0	2,290	0	100,000	
TOTAL CAPITAL	5,372	0	3,334	114,000	35,771	110,000	109,000	
48230-520 CAPITAL-GENERAL PLANT SEWE	CURRENT YEAR NOTES: 2020 Public Works Improv. \$5,000; Moved from 2019 Community Spirit Park \$10,000							
48230-520 CAPITAL-GENERAL PLANT SEWE	NEXT YEAR NOTES: 2021 Public Works Improv. \$5,000 2022 Public Works Improv. \$5,000;							
48230-550 CAPITAL-GENERAL PLANT SEWE	CURRENT YEAR NOTES: 2020 Replace Unit #68 JD 444H \$70,000; Replace Unit #107 - Ford 1/2 ton \$25,000; Replace Unit #113 JD540 (Split 33%) \$4,000 - Moved to 2021 AG 8.7.2020							
48230-550 CAPITAL-GENERAL PLANT SEWE	NEXT YEAR NOTES: 2021- Replace Unit #113 JD540 (Split 33%) \$4,000 2022 - Replace Unit #815 Dodge Caravan \$10,560 Replace mini cam \$10,000							
48230-580 CAPITAL-GENERAL PLANT SEWE	CURRENT YEAR NOTES: 2020 \$0							
48230-580 CAPITAL-GENERAL PLANT SEWE	NEXT YEAR NOTES: 2021 SCADA updates \$100,000 2022 \$0							
TOTAL CAPITAL-GENERAL PLANT	5,372	0	3,334	114,000	35,771	110,000	109,000	
TOTAL EXPENDITURES	3,269,319	3,343,450	3,441,009	3,832,770	2,065,760	3,585,302	3,860,420	
REVENUE OVER/(UNDER) EXPENDITURES	870,442	593,155	424,917	149,788	107,200	363,996	122,138	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND

REVENUES		(----- 2020 -----) (----- 2021 -----)						
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>STATE AID/GRANTS</u>								
33422	OTHER STATE GRANTS & AID	1,048	1,048	1,374	1,048	146	1,048	1,048
33468	PENSION CONTRIBUTIONS	104	1,962	607	0	0	0	0
	TOTAL STATE AID/GRANTS	1,152	3,010	1,981	1,048	146	1,048	1,048
33422	OTHER STATE GRANTS & AID	PERMANENT NOTES: pera						
<u>MISCELLANEOUS</u>								
36101	SPECIAL ASSESSMENT PRINCIPAL	3,426	( 3,458)	16,640	16,390	5,486	16,390	16,390
36102	SPECIAL ASSESSMENT INTEREST	0	0	59	0	91	0	0
	TOTAL MISCELLANEOUS	3,426	( 3,458)	16,698	16,390	5,577	16,390	16,390
<u>INTEREST INCOME</u>								
36210	INTEREST EARNINGS	14,763	23,970	16,049	17,000	11,019	17,000	17,000
36212	INVESTMENT MARKET VALUE ADJ	0	( 1,569)	1,569	0	0	0	0
	TOTAL INTEREST INCOME	14,763	22,401	17,618	17,000	11,019	17,000	17,000
<u>DONATIONS &amp; REFUNDS</u>								
36250	REFUNDS & REIMBURSEMENTS	0	0	19	0	0	0	0
	TOTAL DONATIONS & REFUNDS	0	0	19	0	0	0	0
<u>WASTEWATER SALES</u>								
37210	WASTEWATER CHARGES	2,558,790	2,610,728	2,594,505	2,615,600	1,532,411	2,615,600	2,615,600
37231	GUSTAVUS ADOLPHUS SEWER	263,587	214,210	219,261	265,000	77,927	265,000	265,000
37232	REGIONAL TREATMENT CENTER	433,079	397,182	435,368	440,800	217,514	440,800	440,800
37233	R.O. DISCHARGE	148,324	136,186	145,846	138,600	76,137	138,600	138,600
37234	CITY OF KASOTA SEWER	99,039	97,639	96,044	98,000	59,246	98,000	98,000
37240	SALES TO OTHER PUBLIC AUTHORIT	30,979	35,026	12,562	42,000	14,239	42,000	42,000
37241	INTERDEPARTMENT SEWER CHARGES	212,839	215,208	222,083	210,000	130,794	210,000	210,000
37245	CONTRACT EFFLUENT TREATMENT	13,998	21,732	16,736	17,000	8,977	17,000	17,000
	TOTAL WASTEWATER SALES	3,760,635	3,727,911	3,742,405	3,827,000	2,117,244	3,827,000	3,827,000
<u>WASTEWATER OTHER</u>								
37250	CONNECTION FEES	0	0	0	160	0	160	160
37255	SEWER ACCESS CHARGE	36,100	55,756	11,100	48,260	6,750	15,000	48,260
37256	NUTRIENT TRADING	0	0	0	0	0	0	0
37260	PENALTY REVENUES	25,999	23,822	20,547	25,000	9,177	25,000	25,000
37270	MISCELLANEOUS SEWER REVENUES	58,415	64,069	43,330	47,700	23,047	47,700	47,700
	TOTAL WASTEWATER OTHER	120,514	143,647	74,978	121,120	38,973	87,860	121,120

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
BIOSOLIDS  
EXPENDITURES

		2019			2020		2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
49460-100	BIOSOLIDS WAGES	37,000	34,698	43,687	53,744	24,048	53,744	56,140	
49460-101	BIOSOLIDS WAGES - TEMPORAR	0	0	0	0	0	0	0	
49460-102	BIOSOLIDS WAGES - OVERTIME	864	1,645	1,274	1,606	310	1,606	1,674	
49460-112	BIOSOLIDS CAR ALLOWANCE	0	0	0	387	0	387	387	
49460-121	BIOSOLIDS PERA CONTRIBUTIO	2,728	2,657	3,408	4,151	1,716	4,151	4,336	
49460-122	BIOSOLIDS FICA CONTRIBUTIO	2,172	2,120	2,687	3,432	1,330	3,432	3,584	
49460-126	BIOSOLIDS MEDICARE CONTRIB	508	496	628	802	311	802	838	
49460-131	BIOSOLIDS HEALTH INSURANCE	12,152	10,864	16,725	18,773	9,988	18,773	18,996	
49460-132	BIOSOLIDS DENTAL INSURANCE	534	641	571	806	466	806	755	
49460-133	BIOSOLIDS LIFE INSURANCE	11	14	13	17	9	17	17	
49460-142	BIOSOLIDS UNEMPLOYMENT-DIR	0	0	0	0	0	0	0	
49460-151	BIOSOLIDS WORKERS COMPENSA	1,844	1,651	1,479	2,464	1,169	2,464	2,613	
TOTAL PERSONNEL SERVICES		57,813	54,786	70,473	86,182	39,346	86,182	89,340	
<u>OFFICE EXPENSES</u>									
49460-210	BIOSOLIDS OPERATING SUPPLI	32,896	40,358	47,176	50,750	31,495	40,000	45,000	
49460-220	BIOSOLIDS MOTOR FUELS	0	0	344	310	0	310	310	
49460-220	BIOSOLIDS REPAIR & MAINT.	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		32,896	40,358	47,519	51,060	31,495	40,310	45,310	
49460-210	BIOSOLIDS OPERATING SUPPLI	PERMANENT NOTES: biosolids polymer, sufuric acid, ferric chloride, quicklime, belt filter press							
<u>PROFESSIONAL SERVICES</u>									
49460-300	BIOSOLIDS PROFESSIONAL SER	4,179	3,936	2,053	2,060	2,353	2,353	2,060	
49460-360	BIOSOLIDS INSURANCE	1,257	1,350	680	1,370	682	1,370	1,370	
49460-380	BIOSOLIDS UTILITIES	56,567	55,253	54,607	54,000	31,267	54,000	54,000	
TOTAL PROFESSIONAL SERVICES		62,003	60,539	57,340	57,430	34,302	57,723	57,430	
<u>REPAIR &amp; MAINTENANCE</u>									
49460-404	BIOSOLIDS REPAIR & MAINT.-	3,898	690	0	10,150	1,427	10,000	10,000	
49460-405	BIOSOLIDS REPAIR & MAINT -	0	0	0	0	0	0	0	
49460-415	BIOSOLIDS EQUIPMENT RENTAL	0	0	0	0	0	0	0	
49460-433	BIOSOLIDS DUES & SUBSCRIPT	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		3,898	690	0	10,150	1,427	10,000	10,000	
49460-404	BIOSOLIDS REPAIR & MAINT.-	PERMANENT NOTES: Thermoblender; belts to be purchased in September \$18,000							
TOTAL BIOSOLIDS		156,610	156,372	175,332	204,822	106,570	194,215	202,080	

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
SOURCE/TREATMENT  
EXPENDITURES

				(----- 2020 -----)			(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49480-100	SOURCE/TREATMENT WAGES	254,699	261,628	252,632	266,957	155,204	266,957	278,378
49480-101	SOURCE/TREATMENT WAGES - T	145	430	24	3,395	17	3,395	5,628
49480-102	SOURCE/TREATMENT WAGES - O	2,002	3,054	4,368	7,398	3,428	7,398	7,718
49480-112	SOURCE/TREATMENT CAR ALLOW	540	545	545	325	306	325	325
49480-121	SOURCE/TREATMENT PERA CONT	18,869	19,577	18,977	20,576	11,199	20,576	21,457
49480-122	SOURCE/TREATMENT FICA CONT	15,294	15,944	15,516	17,221	8,938	17,221	18,084
49480-126	SOURCE/TREATMENT MEDICARE	3,577	3,729	3,629	4,027	2,090	4,027	4,230
49480-131	SOURCE/TREATMENT HEALTH IN	65,469	60,179	66,418	80,739	51,652	80,739	82,005
49480-132	SOURCE/TREATMENT DENTAL IN	3,121	2,803	2,362	3,989	1,938	3,989	3,734
49480-133	SOURCE/TREATMENT LIFE INSU	85	78	72	83	48	83	82
49480-151	SOURCE/TREATMENT WORKERS C	8,718	8,367	7,447	12,406	5,763	12,406	13,242
<b>TOTAL PERSONNEL SERVICES</b>		<b>372,518</b>	<b>376,332</b>	<b>371,989</b>	<b>417,116</b>	<b>240,582</b>	<b>417,116</b>	<b>434,883</b>
<b>OFFICE EXPENSES</b>								
49480-210	SOURCE/TREATMENT OPERATING	63,500	86,465	82,215	76,125	42,112	76,125	80,000
49480-214	SOURCE/TREATMENT MOTOR FUE	3,199	9,683	14,025	8,120	0	5,000	8,120
49480-219	SOURCE/TREATMENT REPAIR &	8,718	356	0	2,030	123	1,000	2,030
<b>TOTAL OFFICE EXPENSES</b>		<b>75,417</b>	<b>96,504</b>	<b>96,240</b>	<b>86,275</b>	<b>42,235</b>	<b>82,125</b>	<b>90,150</b>
<b>PROFESSIONAL SERVICES</b>								
49480-300	SOURCE/TREATMENT PROFESSIO	67,965	67,172	67,655	71,050	37,655	50,000	50,000
49480-360	SOURCE/TREATMENT INSURANCE	20,229	18,742	17,484	22,164	18,546	20,000	22,164
49480-380	SOURCE/TREATMENT UTILITIES	541,188	541,263	535,926	563,121	312,771	563,121	563,121
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>629,382</b>	<b>627,177</b>	<b>621,065</b>	<b>656,335</b>	<b>368,972</b>	<b>633,121</b>	<b>635,285</b>
<b>REPAIR &amp; MAINTENANCE</b>								
49480-401	SOURCE/TREATMENT BLDGS - R	11,121	4,367	7,592	18,000	9,741	12,000	12,000
49480-404	SOURCE/TREATMENT EQUIP&PUM	48,985	51,140	66,713	92,720	11,127	50,000	55,000
49480-405	SOURCE/TREATMENT PONDS - R	0	0	0	0	0	0	0
49480-415	SOURCE/TREATMENT EQUIPMENT	0	0	0	0	0	0	0
49480-433	SOURCE/TREATMENT DUES & SU	0	0	0	0	0	0	0
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>60,106</b>	<b>55,507</b>	<b>74,305</b>	<b>110,720</b>	<b>20,868</b>	<b>62,000</b>	<b>67,000</b>
<b>TOTAL SOURCE/TREATMENT</b>		<b>1,137,422</b>	<b>1,155,520</b>	<b>1,163,599</b>	<b>1,270,446</b>	<b>672,657</b>	<b>1,194,362</b>	<b>1,227,318</b>

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
CUSTOMER ACCOUNTS  
EXPENDITURES

	2017	2018	2019	CURRENT	2020	PROJECTED	2021	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	REQUESTED	BUDGET
					ACTUAL		BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49495-100	CUSTOMER ACCTS WAGES	16,498	17,002	16,268	20,848	9,301	20,848	16,689
49495-102	CUSTOMER ACCTS WAGES - OVE	82	404	382	175	223	300	402
49495-121	CUSTOMER ACCTS PERA CONTRI	1,253	1,298	1,246	1,577	661	1,577	1,282
49495-122	CUSTOMER ACCTS FICA CONTRI	969	1,047	1,007	1,304	536	1,304	1,060
49495-126	CUSTOMER ACCTS MEDICARE CO	227	245	235	305	125	305	248
49495-131	CUSTOMER ACCTS HEALTH INSU	6,700	5,519	6,386	6,999	4,282	6,999	7,137
49495-132	CUSTOMER ACCTS DENTAL INSU	245	223	141	189	100	189	178
49495-133	CUSTOMER ACCTS LIFE INSURA	4	4	4	4	3	4	4
49495-151	CUSTOMER ACCTS WORKERS COM	100	96	80	134	65	134	114
<b>TOTAL PERSONNEL SERVICES</b>		<b>26,077</b>	<b>25,837</b>	<b>25,749</b>	<b>31,535</b>	<b>15,296</b>	<b>31,660</b>	<b>27,114</b>
<b>OFFICE EXPENSES</b>								
49495-200	CUSTOMER ACCTS OFFICE SUPP	1,013	971	566	600	137	600	600
49495-211	CUSTOMER ACCTS MOTOR FUELS	442	462	425	500	163	500	500
<b>TOTAL OFFICE EXPENSES</b>		<b>1,455</b>	<b>1,433</b>	<b>992</b>	<b>1,100</b>	<b>299</b>	<b>1,100</b>	<b>1,100</b>
<b>PROFESSIONAL SERVICES</b>								
49495-300	CUSTOMER ACCTS PROFESSIONA	2,589	2,132	2,189	2,000	1,848	2,000	2,000
49495-322	CUSTOMER ACCTS POSTAGE	5,678	5,974	6,261	6,000	3,091	6,000	6,000
49495-331	CUSTOMER ACCTS TRAVEL & TR	0	0	0	0	0	0	0
49495-354	CUSTOMER ACCTS PRINTING &	112	91	40	0	8	8	0
49495-360	CUSTOMER ACCTS INSURANCE	297	298	1,259	1,900	231	1,000	1,900
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>8,676</b>	<b>8,494</b>	<b>9,749</b>	<b>9,900</b>	<b>5,178</b>	<b>9,008</b>	<b>9,900</b>
<b>REPAIR &amp; MAINTENANCE</b>								
49495-404	CUSTOMER ACCTS EQUIP&MACH	3,219	3,325	3,133	4,600	3,290	4,600	4,600
49495-430	CUSTOMER ACCTS MISCELLANEO	0	0	0	0	0	0	0
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>3,219</b>	<b>3,325</b>	<b>3,133</b>	<b>4,600</b>	<b>3,290</b>	<b>4,600</b>	<b>4,600</b>
<b>BAD DEBT</b>								
49495-904	CUSTOMER ACCTS BAD DEBT EX	322	0	213	309	0	309	309
<b>TOTAL BAD DEBT</b>		<b>322</b>	<b>0</b>	<b>213</b>	<b>309</b>	<b>0</b>	<b>309</b>	<b>309</b>
<b>TOTAL CUSTOMER ACCOUNTS</b>		<b>39,749</b>	<b>39,089</b>	<b>39,835</b>	<b>47,444</b>	<b>24,064</b>	<b>46,677</b>	<b>43,023</b>

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
INTEREST EXPENSE  
EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>AGENT FEES</u>								
49980-611 INTEREST EXPENSE BOND INTE	<u>201,231</u>	<u>194,809</u>	<u>165,651</u>	<u>121,278</u>	<u>56,620</u>	<u>121,278</u>	<u>121,278</u>	<u>121,278</u>
TOTAL AGENT FEES	201,231	194,809	165,651	121,278	56,620	121,278	121,278	121,278
<hr/>								
TOTAL INTEREST EXPENSE	201,231	194,809	165,651	121,278	56,620	121,278	121,278	121,278

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CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
 CAPITAL-COLLECTOR SYSTEM  
 EXPENDITURES

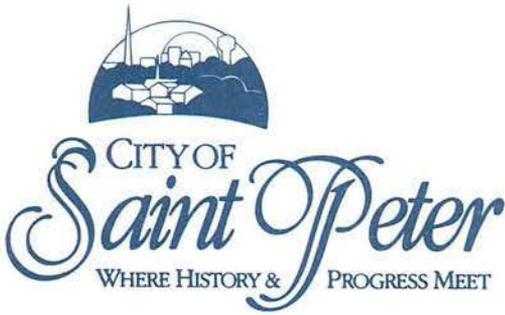
		(- - - - - 2020 - - - - -) (- - - - - 2021 - - - - -)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>									
48210-300	CAPITAL-COLLECTOR SYSTEM P	0	0	0	12,000	0	12,000	12,000	
TOTAL PROFESSIONAL SERVICES		0	0	0	12,000	0	12,000	12,000	
48210-300	CAPITAL-COLLECTOR SYSTEM PCURRENT YEAR NOTES:	2020 Prof. Serv. \$12,000							
48210-300	CAPITAL-COLLECTOR SYSTEM PNEXT YEAR NOTES:	2021 Professional Services \$12,000 2022 Professional Services \$12,500							
<u>CAPITAL</u>									
48210-520	CAPITAL-COLLECTOR SYSTEM B	0	0	0	0	0	0	0	
48210-532	CAPITAL-COLLECTOR SYSTEM U	68	0	4,300	230,000	67,900	65,000	228,000	
48210-580	CAPITAL-COLLECTOR SYSTEM O	0	0	3,393	0	0	0	0	
TOTAL CAPITAL		68	0	7,693	230,000	67,900	65,000	228,000	
48210-532	CAPITAL-COLLECTOR SYSTEM UCURRENT YEAR NOTES:	2020 AMI Metering \$50,000; North Traverse Green \$15,000; North Incept. Phase 5 \$60,000 change to \$0 AG; SV added \$120,000 North Lift Station Demo change to \$0 AG							
48210-532	CAPITAL-COLLECTOR SYSTEM UNEXT YEAR NOTES:	2021 Sewer Lining North Interceptor Zone 5B \$60,000; N 3RD N STJU \$18,000; North Traverse Green \$40,000; Demolition N Lift Station \$60,000; AMI Metering \$50,000 2022 STJU Roundabout \$107,000; Demolition N Lift Station \$60,000; AMI Metering \$50,000							
48210-580	CAPITAL-COLLECTOR SYSTEM OCURRENT YEAR NOTES:	2020 \$0							
TOTAL CAPITAL-COLLECTOR SYSTEM		68	0	7,693	242,000	67,900	77,000	240,000 ✓	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

602-WASTE WATER FUND  
 CAPITAL-GENERAL PLANT  
 EXPENDITURES

				2020			2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>CAPITAL</b>								
48230-520	CAPITAL-GENERAL PLANT SEWE	0	0	15,000	1,263	15,000	5,000	
48230-540	CAPITAL-GENERAL PLANT SEWE	0	0	0	0	0	0	
48230-550	CAPITAL-GENERAL PLANT SEWE	0	1	99,000	32,219	95,000	4,000	
48230-580	CAPITAL-GENERAL PLANT SEWE	5,372	0	3,333	0	2,290	100,000	
<b>TOTAL CAPITAL</b>		5,372	0	3,334	114,000	35,771	110,000	109,000
48230-520	CAPITAL-GENERAL PLANT SEWECURRENT YEAR NOTES: 2020 Public Works Improv. \$5,000; Moved from 2019 Community Spirit Park \$10,000							
48230-520	CAPITAL-GENERAL PLANT SEWENEXT YEAR NOTES: 2021 Public Works Improv. \$5,000 2022 Public Works Improv. \$5,000;							
48230-550	CAPITAL-GENERAL PLANT SEWECURRENT YEAR NOTES: 2020 Replace Unit #68 JD 444H \$70,000; Replace Unit #107 - Ford 1/2 ton \$25,000; Replace Unit #113 JD540 (Split 33%) \$4,000 - Moved to 2021 AG 8.7.2020							
48230-550	CAPITAL-GENERAL PLANT SEWENEXT YEAR NOTES: 2021- Replace Unit #113 JD540 (Split 33%) \$4,000 2022 - Replace Unit #815 Dodge Caravan \$10,560 Replace mini cam \$10,000							
48230-580	CAPITAL-GENERAL PLANT SEWECURRENT YEAR NOTES: 2020 \$0							
48230-580	CAPITAL-GENERAL PLANT SEWENEXT YEAR NOTES: 2021 SCADA updates \$100,000 2022 \$0							
<b>TOTAL CAPITAL-GENERAL PLANT</b>		5,372	0	3,334	114,000	35,771	110,000	109,000
<b>TOTAL EXPENDITURES</b>		3,269,319	3,343,450	3,441,009	3,832,770	2,065,760	3,585,302	3,860,420
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>		870,442	593,155	424,917	149,788	107,200	363,996	122,138

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## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** October 12, 2020

**FROM:** Todd Prafke  
City Administrator

Sally Vogel  
Director of Finance

Pete Moulton  
Director of Public Works

**RE:** 2021-2022 Water Fund Budget

### **ACTION/RECOMMENDATION**

None needed. For City Council review and discussion only.

### **BACKGROUND**

The Water Fund provides for the operation of the City's wells and aquifers, water treatment facilities, two elevated water towers and two ground storage reservoirs, as well as the distribution system with over 50 miles of pipe throughout Saint Peter.

In 2011, the City implemented reverse osmosis treatment. Advanced treatment increases plant maintenance and operational costs, but has brought a much higher quality of water to our customers. We will continue to review and modify rates to support our operations and debt obligations into the future.

The 2021 and 2022 operating expense budget is similar to what the Council approved in the 2020 budget (0.75% decrease from 2020 budget and 1.5% increase from 2021 to 2022). Highlights of the budget are listed below.

- This is a two year budget proposal. This would be the second time you worked using a two year budget. These funds are steady and relatively predicible due in part to our stable revenue stream, newer facilities and quality maintenance programs in both water and wastewater. These funds are most impacted by capital projects and weather impact on use. We believe the Council has continued to provide us with flexibility when needed and two years provides a longer projection relative to rates for your customers. It may be important to note that the Council does have opportunity to review the budget in the "mid-term" as well.
- 2021-2022 Budget Changes:
- The budgeted revenues are projected to be the same as 2020 projected year end revenues. We believe there is the potential for additional consumption sales due to new construction that took place in 2020. Please also note that weather does have an impact on sales.

- Residential irrigation meters continue to be installed and are required in all new construction. Residential irrigation meters will continue to have no monthly base charges applied, but they do include a slightly higher cost per 1,000 gallons than the domestic rate.
- The Water Fund transfer of 6.5% of sales to the General Fund will **not** be included in the next five years of operation based on your overall plan in the General Fund and using the Wastewater Fund. This is being planned to allow revenues to remain in the Water Fund to cover increasing debt service payments. A more in-depth explanation will follow below.
- The financial goal for the Water Fund reserves is \$1.4 million. The cash balance is identified in three categories: membrane replacement, bond payments and one without an identifier which is available for use in operations or capital. The two balances have been called out to unofficially earmark funding. The first provides for the large cost of replacement of membranes in the reverse osmosis treatment. The second is bond coverage which is tax increment and intended to cover the Highway 169 water improvements from 2010. The 2020 ending projected cash balance of \$719,342 is available with the idea that we are not fully funding these two unofficial earmarks. By the end of 2022 the projected cash balance is \$1,034,745 driven by the transfer of \$1.1 million from the Wastewater fund in 202, as debt is retired for wastewater projects.
- This 2021 budget anticipates capital costs to be funded from reserves of \$293,000. \$75,000 of the capital plan is for St. Julien Filter Rehabilitation; \$25,000 Water Distribution Master Plan updates, \$40,000 for Traverse Green Outlot D, watermain upgrades \$28,500, and annual replacement of five fire hydrants. \$55,000 AMI meters are being purchased with wastewater funding of 50%. The 2019 and 2020 capital improvement items are identified on the attached Capital plan.

**Current Debt issues:**

- G.O. Water Revenue Refunding Bonds, 2011B (water tower)
  - 2021 Debt Service \$116,755; remaining principal \$ 550,000;
  - Final payment 2026
- G.O. Water Revenue Refunding Bonds, 2012C
  - 2021 Debt Service \$74,950; remaining principal \$250,000;
  - Final payment 2023
- PFA G.O. Water Revenue Bonds (2009 treatment facilities)
  - 2021 Debt Service \$1,274,558.50; remaining principal \$9,339,000;
  - Final payment 2029
- PFA G.O. Water Revenue Bonds (2009 wells)
  - 2021 Debt Service \$90,083.36; remaining principal \$574,000;
  - Final payment 2028
- PFA G.O. Water Revenue Bonds (Hwy 169 watermain)
  - 2021 Debt Service \$47,659.40; remaining principal \$384,000;
  - Final payment 2029
- \$870,000 Taxable GO utility revenue and TIF Bonds, Series 2010B (improvements)
  - 2019 Debt Service \$8,985; remaining principal \$8,840;

- Final payment 2020
- G.O. Water Revenue Refunding Bonds, 2017A (repainting Broadway Tower)
  - 2021 Debt Service \$54,821.25; remaining principal \$315,000;
  - Final payment 2027

**Other budget information:**

- Wages and benefits are recorded in the areas of work actually performed. For budget purposes, the wage and benefits are allocated based on a percentage.
- Approval of the budget does not allow for purchases over \$10,000 to be made without additional City Council approval.
- Since 2014, the operating expense budget includes repairs that used to be reflected in the capital budget. Since we don't know which repairs will be necessary, an estimated amount has been identified as a place holder. This is done so that the budget does not reflect a greater fund balance as these pieces of equipment get closer to the end of their useful life.
- This budget does not include any revenues or expenses for the development of a service line insurance program.
- Water consumption billing history:

2012	383,479,160 gallons sold
2013	342,120,947 gallons sold
2014	322,886,162 gallons sold
2015	305,942,560 gallons sold
2016	307,479,076 gallons sold
2017	326,407,644 gallons sold
2018	315,726,974 gallons sold
2019	306,885,116 gallons sold
2020	325,825,395 gallons sold (estimated)

In 2014 we closed the downtown tax increment district which was anticipated to cover the maximum allowable amounts for the Highway 169 utility improvements. These funds were transferred to the Water Fund due to the decertification of this district and are identified in the unrestricted cash (bond reserve).

The total ending fund balance of the Water Fund in 2019 was \$217,655 and in 2020 the amount will be \$13,638. As indicated earlier, our goal fund balance is \$1,400,000. The negative cash balances in the future are not a big concern as of now but are part of the longer term plan, but we will keep an eye on it as each year is completed. As stated earlier, starting in 2022 the Wastewater Fund will start transferring \$1.1 million to the Water Fund to build reserves. The 2021 proposed budget is \$3,488,845 and for 2022 is \$3,749,098.

We continue to discuss the relationship between the Water and Wastewater Funds. One of the easiest options to keep rates from escalating is to transfer resources from Wastewater to Water. Wastewater will soon have much of its debt service paid and the transfer the Water Fund helps offset the increasing debt. If the Wastewater Fund continues in the direction it is going, it will have sufficient funds to help the Water budget.

A plan of this type helps diminish a need for rate increases in the Water Fund by transferring

revenues that had previously been used to pay Wastewater debt. This may allow projections to see more continuity in usage, since it appears that consumption is reduced each time a rate increase is put into place. There are a number of philosophical considerations with the discussion and a number of different variations on this overall theme that should be explored. We will continue to spend time discussing this. This idea removes the need to change rates in the Water Fund and maintains the current rate in the Wastewater Fund. You may recall that the water rate structure was changed in 2014 when we implemented base charges that relate to flow capacity. Future PFA projects may have an impact on the transfer idea.

The projected years of budgets have a number of assumptions:

1. There is a 0.75% decrease in operating expenditures from 2020 budgeted expenditures.
2. Revenue doesn't include any additional customers or consumption beyond 2019 and it doesn't decrease consumption either. This indicates that, depending on our growth philosophy, the fund balances will increase from what we currently show.
3. The ongoing capital planning continues in years beyond the 10-year plan.
4. The 10-year capital plan is included.
5. There are no new bond issues until 2023. Please note that this could change based on a number of factors, but we did this to illustrate impact on cash position.
6. The membrane improvements scheduled to occur in 2020, 2026 and 2032 will be in the amount of about \$180,000 each. All other years project an annual replacement cost of \$36,000.

Approval of these budgets will give the City a plan to work toward. Again, the actual purchase or initiation of projects over \$10,000 will be presented individually to the City Council for authorization along with the funding mechanism.

Please feel free to contact us should you have any concerns or questions on this agenda item.

TP/PO/PM

		WATER FUND									
		Water Revenues									
		2017	2018	2019	2020	2021	2022	2023	2024	2025	
					Approved	Proposed	Proposed	Proposed	Proposed	Proposed	
		Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget	
601	37110	Residential/Commercial Sales	1,960,238	1,977,560	1,967,979	2,150,000	2,150,000	2,150,000	2,150,000	2,150,000	
601	37113	Residential/Commercial Irrig Sale	377,827	255,311	223,514	220,750	220,750	220,750	220,750	220,750	
601	37120	Bulk Sales	880	864	1,358	910	910	910	910	910	
601	37130	Industrial Sales	0	0	0	0	0	0	0	0	
601	37131	Private Sales - GAC	237,324	231,628	239,327	237,300	237,300	237,300	237,300	237,300	
601	37132	Institutional Sales - RTC	203,926	225,191	227,158	203,000	203,000	203,000	203,000	203,000	
601	37133	Private Sales - GAC Irrigation	123,205	118,769	88,479	106,000	106,000	106,000	106,000	106,000	
601	37134	Institutional Sales - RTC Irrigator	0	0	0	0	0	0	0	0	
601	37140	Sales to Other Public Authorities	31,249	33,285	34,318	33,600	33,600	33,600	33,600	33,600	
601	37141	Interdepartmental Sales	176,854	171,705	197,804	172,000	172,000	172,000	172,000	172,000	
601	37143	Other Public Authorities Irrigation \$	60,481	74,236	69,413	53,005	53,005	53,005	53,005	53,005	
601	37144	Interdepartment Irrigation Sales	62,124	72,429	59,700	50,650	50,650	50,650	50,650	50,650	
601	37180	Fire Service Line	10,340	10,529	10,676	10,400	10,400	10,400	10,400	10,400	
601	37181	Fire Service Line to Public Author	288	288	288	288	288	288	288	288	
601	37182	Interdepartmental Fire Service	144	144	144	144	144	144	144	144	
		Sub-Total: Water Sales	3,244,880	3,171,939	3,120,158	3,238,047	3,238,047	3,238,047	3,238,047	3,238,047	
601	37145	Service Fees	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
601	37150	Connection Fees	150	275	125	370	370	370	370	370	
601	37155	Water Access Charge	51,700	65,422	12,700	55,000	55,000	55,000	55,000	55,000	
601	37157	Leases	44,666	46,453	49,987	45,000	45,000	45,000	45,000	45,000	
601	37160	Penalty Revenues	26,639	15,536	15,814	13,730	13,730	13,730	13,730	13,730	
601	37170	Miscellaneous	13,678	27,574	29,782	14,495	14,495	14,495	14,495	14,495	
601	36250	Refunds & Reimbursements	0	0	0	0	0	0	0	0	
		Sub-Total: Other Oper. Rev.	137,833	156,260	109,408	129,595	129,595	129,595	129,595	129,595	
601	33422	Other State Grants & Aids	843	2,437	4,651	756	756	756	756	756	
601	36101	Special Assessments	12,576	1,267	2,636	15,000	15,000	15,000	15,000	15,000	
601	36102	Special Assessments - Interest	0	0	0	0	0	0	0	0	
601	36210	Interest Earned	7,149	5,550	6,482	5,000	5,000	5,000	5,000	5,000	
601	39101	Sale of Fixed Assets	24,674	0	0	0	0	0	0	0	
601	39210	Contributed assets	419,611	59,103	88,041						
601	39200	Transfers from other funds	18,062	38,388	50,000	0	1,100,000	1,100,000	1,100,000	1,100,000	
		Sub-Total: Non-Operating Rev.	482,915	106,745	151,810	20,756	20,756	1,120,756	1,120,756	1,120,756	
		<b>TOTAL OPERATING REVENUES</b>	<b>3,382,713</b>	<b>3,328,199</b>	<b>3,229,566</b>	<b>3,367,642</b>	<b>3,367,642</b>	<b>3,367,642</b>	<b>3,367,642</b>	<b>3,367,642</b>	
		<b>TOTAL REVENUES</b>	<b>3,865,628</b>	<b>3,434,944</b>	<b>3,381,376</b>	<b>3,388,398</b>	<b>4,488,398</b>	<b>4,488,398</b>	<b>4,488,398</b>	<b>4,488,398</b>	

				2017	2018	2019	2020	2021	2022	2023	2024	2025
				Actual	Actual	Actual	Approved Budget	Proposed Budget				
<b>Water Expenditures</b>				2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Source of Supply</b>				Actual	Actual	Actual	Approved Budget	Proposed Budget				
601	49400	100	Wages	21,367	27,100	21,712	22,718	23,303	23,653	24,007	24,367	24,733
601	49400	101	Temporary Wages	3,207	2,784	2,559	2,546	1,857	1,885	1,913	1,942	1,971
601	49400	102	Overtime	276	799	0	423	438	445	451	458	465
601	49400	112	Car Allowance	360	363	363	216	216	219	223	226	229
601	49400	121	PERA	1,536	2,011	1,551	1,736	1,781	1,808	1,835	1,862	1,890
601	49400	122	FICA	1,425	1,775	1,393	1,592	1,587	1,611	1,635	1,659	1,684
601	49400	126	Medicare	333	415	326	373	371	377	382	388	394
601	49400	131	Health Insurance	5,620	6,920	6,400	7,502	7,685	7,800	7,917	8,036	8,157
601	49400	132	Dental Insurance	281	368	223	275	258	262	266	270	274
601	49400	133	Life Insurance	5	7	5	6	6	6	6	6	6
601	49400	151	Worker's Compensation	874	838	702	1,188	1,177	1,195	1,213	1,231	1,249
601	49400	210	Operating Supplies	0	0	31	103	103	105	106	108	109
601	49400	211	Motor Fuels	1,280	1,329	1,400	1,546	1,546	1,569	1,593	1,617	1,641
601	49400	220	Repair and Maintenance Supp.	0	0	0	0	0	0	0	0	0
601	49400	300	Professional Services	0	959	390	515	515	523	531	539	547
601	49400	310	Contractual Labor	0	0	0	0	0	0	0	0	0
601	49400	360	Insurance	7,763	7,305	7,351	8,220	8,220	8,343	8,468	8,595	8,724
601	49400	380	Utilities	23,111	23,752	22,829	23,901	23,901	24,260	24,623	24,993	25,368
601	49400	401	Repair & Maint. - Buildings	201	845	0	0	0	0	0	0	0
601	49400	404	Repair & Maint.-Equip. & Mach.	0	1,228	2,156	2,060	4,000	4,060	4,121	4,183	4,245
601	49400	405	Repair & Maint. - Wells	2,739	17,388	2,962	7,727	5,000	5,075	5,151	5,228	5,307
601	49400	415	Equipment Rental	0	0	0	0	0	0	0	0	0
601	49400	430	Miscellaneous	0	0	0	0	0	0	0	0	0
601	49400	433	Dues and Subscriptions	3,970	5,012	4,504	6,181	5,000	5,075	5,151	5,228	5,307
Sub-Total: Source				74,348	101,198	76,857	88,828	86,964	88,268	89,592	90,936	92,300
				2017	2018	2019	2020	2021	2022	2023	2024	2025
<b>Purification &amp; Treatment</b>				Actual	Actual	Actual	Approved Budget	Proposed Budget				
601	49420	100	Wages	113,890	121,363	121,441	142,560	147,007	149,212	151,450	153,722	156,028
601	49420	101	Temporary Wages	0	294	0	2,546	1,857	1,885	1,913	1,942	1,971
601	49420	102	Overtime	6,211	7,513	9,605	13,822	13,646	13,851	14,058	14,269	14,483
601	49420	112	Car Allowance	360	363	363	219	219	222	226	229	232
601	49420	121	PERA	8,876	9,537	9,670	11,729	12,049	12,230	12,413	12,599	12,788
601	49420	122	FICA	7,058	7,594	7,621	9,854	10,076	10,227	10,381	10,536	10,694
601	49420	126	Medicare	1,651	1,776	1,782	2,304	2,356	2,391	2,427	2,464	2,501
601	49420	131	Health Insurance	33,390	31,715	39,312	48,079	49,220	49,958	50,708	51,468	52,240
601	49420	132	Dental Insurance	1,698	1,633	1,362	1,926	1,803	1,830	1,857	1,885	1,914
601	49420	133	Life Insurance	36	34	34	44	40	41	41	42	42

				2017	2018	2019	2020	2021	2022	2023	2024	2025
				Actual	Actual	Actual	Approved Budget	Proposed Budget				
601	49420	151	Worker's Compensation	5,126	4,920	4,178	7,064	7,223	7,331	7,441	7,553	7,666
601	49420	210	Operating Supplies	121,959	122,008	112,079	131,950	131,950	133,929	135,938	137,977	140,047
601	49420	211	Motor Fuels	1,917	747	1,924	1,000	1,000	1,015	1,030	1,046	1,061
601	49420	220	Repair & Maintenance Supplies	437	1,789	1,672	1,000	1,000	1,015	1,030	1,046	1,061
601	49420	300	Professional Services	5,770	7,349	4,363	5,151	5,151	5,228	5,307	5,386	5,467
601	49420	310	Contractual Labor	0	0	0	0	0	0	0	0	0
601	49420	360	Insurance	5,040	4,361	3,752	7,046	5,000	5,075	5,151	5,228	5,307
601	49420	380	Utilities	489,070	498,345	513,997	489,357	489,357	496,697	504,148	511,710	519,386
601	49420	401	Repair & Maint. - Buildings	9,457	6,384	18,586	82,418	25,000	25,375	25,756	26,142	26,534
601	49420	404	Repair & Maint.-Equip. & Mach.	24,836	23,954	35,045	40,000	30,000	30,450	30,907	31,370	31,841
601	49420	410	Repair & Maint.-SCADA System	0	4,208	4,490	1,500	1,500	1,523	1,545	1,569	1,592
601	49420	415	Equipment Rental	0	0	0	72	72	73	74	75	76
601	49420	430	Miscellaneous	0	0	0	0	0	0	0	0	0
			Sub-Total: Treatment	836,782	855,887	891,276	999,641	935,526	949,559	963,802	978,259	992,933
			<b>Distribution &amp; Storage</b>									
601	49430	100	Wages	172,850	168,195	187,398	172,844	177,571	180,235	182,938	185,682	188,467
601	49430	101	Temporary Wages	223	912	308	2,546	1,914	1,943	1,972	2,001	2,031
601	49430	102	Overtime	6,041	3,504	5,190	4,425	4,550	4,618	4,688	4,758	4,829
601	49430	112	Car Allowance	360	363	363	219	219	222	226	229	232
601	49430	121	PERA	13,057	12,514	14,075	13,295	13,659	13,864	14,072	14,283	14,497
601	49430	122	FICA	10,409	9,996	11,141	11,149	11,410	11,581	11,755	11,931	12,110
601	49430	126	Medicare	2,434	2,338	2,606	2,607	2,668	2,708	2,749	2,790	2,832
601	49430	131	Health Insurance	45,684	42,702	53,866	51,346	52,565	53,353	54,154	54,966	55,791
601	49430	132	Dental Insurance	2,236	2,303	1,922	2,173	2,033	2,063	2,094	2,126	2,158
601	49430	133	Life Insurance	48	49	50	50	45	46	46	47	48
601	49430	142	Unemployment-Direct Pay	0	0	0	0	0	0	0	0	0
601	49430	151	Worker's Compensation	5,902	5,664	4,826	8,160	8,344	8,469	8,596	8,725	8,856
601	49430	210	Operating Supplies	9,047	7,724	7,217	7,212	7,212	7,320	7,430	7,541	7,655
601	49430	211	Motor Fuels	4,006	4,164	4,331	4,000	4,000	4,060	4,121	4,183	4,245
601	49430	220	Repair & Maintenance Supplies	255	177	17	500	500	508	515	523	531
601	49430	300	Professional Services	10,880	12,063	19,573	5,000	5,000	5,075	5,151	5,228	5,307
601	49430	310	Contractual Labor	0	0	0	0	0	0	0	0	0
601	49430	360	Insurance	2,663	2,347	2,160	2,861	2,861	2,904	2,947	2,992	3,037
601	49430	380	Utilities	61,960	65,264	56,819	63,431	63,431	64,382	65,348	66,328	67,323
601	49430	401	Repair & Maint-Building	2,807	1,953	3,605	206	206	209	212	215	219
601	49430	402	Repair & Maint-storage Facilities	3,603	2,700	74	2,060	2,060	2,091	2,122	2,154	2,186
601	49430	404	Repair & Maint-Equip. & Mach.	8,731	8,664	8,397	9,272	17,000	17,255	17,514	17,777	18,043
601	49430	406	Repair & Maint - Mains	11,502	12,313	13,272	10,150	10,150	10,302	10,457	10,614	10,773
601	49430	407	Repair & Maint - Meters	40,076	107,221	74,952	45,000	45,000	45,675	46,360	47,056	47,761
601	49430	408	Repair & Maint - Hydrants	39,229	31,567	17,750	30,907	30,907	31,371	31,841	32,319	32,804
601	49430	410	Repair & Maint.-SCADA System	1,777	0	8	0	0	0	0	0	0

				2017	2018	2019	2020	2021	2022	2023	2024	2025
				Actual	Actual	Actual	Approved Budget	Proposed Budget				
601	49430	430	Miscellaneous	0	0	0	0	0	0	0	0	0
			Sub-Total: Dist & Storage	455,780	504,697	489,920	449,413	463,305	470,255	477,308	484,468	491,735
				2017	2018	2019	2020	2021	2022	2023	2024	2025
				0	0	0	Approved Budget	Proposed Budget				
			<b>Administrative and General</b>	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
601	49440	100	Wages	50,805	56,983	58,523	58,991	89,779	91,126	92,493	93,880	95,288
601	49440	101	Temporary Wages	0	0	0	0	0	0	0	0	0
601	49440	102	Overtime	66	448	281	563	1,206	1,224	1,242	1,261	1,280
601	49440	112	Car Allowance	153	154	154	160	160	162	165	167	170
601	49440	121	PERA	3,778	4,114	4,363	4,467	6,824	6,926	7,030	7,136	7,243
601	49440	122	FICA	2,940	3,280	3,440	3,693	5,641	5,726	5,811	5,899	5,987
601	49440	126	Medicare	688	767	804	863	1,319	1,339	1,359	1,379	1,400
601	49440	131	Health Insurance	16,557	15,057	18,298	20,263	27,420	27,831	28,249	28,673	29,103
601	49440	132	Dental Insurance	1,000	976	853	943	1,165	1,182	1,200	1,218	1,236
601	49440	133	Life Insurance	18	18	19	20	26	26	27	27	28
601	49440	151	Worker's Compensation	666	639	537	908	1,162	1,179	1,197	1,215	1,233
601	49440	168	Pension	13,710	11,205	3,411	0					
601	49440	200	Office Supplies	1,905	2,176	3,917	2,300	2,300	2,335	2,370	2,405	2,441
601	49440	205	Misc. Employee Expenses	6,733	5,215	5,945	5,000	5,000	5,075	5,151	5,228	5,307
601	49440	210	Operating Supplies	1,696	1,198	1,272	1,900	1,900	1,929	1,957	1,987	2,017
601	49440	211	Motor Fuels	51	109	107	100	100	102	103	105	106
601	49440	220	Repair & Maint. Supplies	2,647	2,267	3,466	1,340	1,340	1,360	1,381	1,401	1,422
601	49440	300	Professional Services	23,279	13,925	13,866	12,363	12,363	12,548	12,737	12,928	13,122
601	49440	321	Telephone	5,246	5,100	5,206	5,563	5,563	5,646	5,731	5,817	5,904
601	49440	322	Postage	431	363	293	360	360	365	371	376	382
601	49440	331	Travel & Training	7,693	5,541	8,057	5,151	5,151	5,228	5,307	5,386	5,467
601	49440	340	Advertising	200	615	422	1,134	1,134	1,151	1,168	1,186	1,204
601	49440	351	Legal Notices & Publications	156	1	0	100	100	102	103	105	106
601	49440	354	Printing & Binding	295	250	314	412	412	418	424	431	437
601	49440	360	Insurance	1,829	1,458	1,262	1,027	1,027	1,042	1,058	1,074	1,090
601	49440	380	Utilities	3,091	2,963	2,945	3,116	3,116	3,163	3,210	3,258	3,307
601	49440	401	Repair & Maint. - Buildings	914	1,924	1,912	1,546	1,546	1,569	1,593	1,617	1,641
601	49440	404	Repair & Maint. - Equipment	3,965	4,442	6,384	4,121	4,121	4,183	4,246	4,309	4,374
601	49440	430	Miscellaneous	0	0	500	0	0	0	0	0	0
601	49440	433	Dues and Subscriptions	813	630	306	1,030	1,030	1,045	1,061	1,077	1,093
			Sub-Total: Administration	151,325	141,818	146,857	137,434	181,265	183,984	186,744	189,545	192,388
			<b>Customer Accounts</b>									
601	49445	100	Wages	16,493	17,005	16,268	20,848	16,689	16,939	17,193	17,451	17,713
601	49445	102	Overtime	82	404	382	175	402	408	414	420	427
601	49445	121	PERA	1,253	1,298	1,246	1,577	1,282	1,301	1,321	1,341	1,361
601	49445	122	FICA	969	1,047	1,007	1,304	1,060	1,076	1,092	1,108	1,125

				2017	2018	2019	2020	2021	2022	2023	2024	2025
				Actual	Actual	Actual	Approved Budget	Proposed Budget				
601	49445	126	Medicare	227	245	235	305	248	252	255	259	263
601	49445	131	Health Insurance	6,698	5,518	6,385	6,999	7,474	7,586	7,700	7,815	7,933
601	49445	132	Dental Insurance	245	223	141	189	178	181	183	186	189
601	49445	133	Life Insurance	4	4	4	4	4	4	4	4	4
601	49445	151	Worker's Compensation	(24)	96	80	136	114	116	117	119	121
601	49445	200	Office Supplies	1,013	971	566	1,262	1,262	1,281	1,300	1,320	1,339
601	49445	211	Motor Fuels	442	462	425	670	670	680	690	701	711
601	49445	300	Professional Services	2,680	2,132	2,189	2,576	2,576	2,615	2,654	2,694	2,734
601	49445	322	Postage	5,678	5,974	6,261	6,181	6,181	6,274	6,368	6,463	6,560
601	49445	331	Travel & Training	0	0	670	0	0	0	0	0	0
601	49445	354	Printing & Binding	112	91	40	104	104	106	107	109	110
601	49445	360	Insurance	296	297	259	409	409	415	421	428	434
601	49445	404	Repair & Maint. - Equipment	3,219	3,325	3,133	3,000	3,000	3,045	3,091	3,137	3,184
601	49445	430	Miscellaneous	0	0	0	0	0	0	0	0	0
601	49445	904	Bad Debt Expense	228	1	333	100	100	102	103	105	106
			Sub-Total: Customer Accounts	39,615	39,093	39,624	45,840	41,753	42,379	43,015	43,660	44,315
			Operating Expenses	1,557,850	1,642,693	1,644,534	1,721,155	1,708,813	1,734,445	1,760,462	1,786,869	1,813,672
			Operating Income (loss):	1,824,863	1,685,506	1,585,032	1,646,487	1,658,829	1,633,197	1,607,180	1,580,773	1,553,970
			<b>Depreciation</b>									
601	49970	420	Depreciation	996,761	1,060,411	1,090,702	965,000	1,137,325	1,137,325	1,137,325	1,137,325	1,137,325
			<b>Interest Payments</b>									
601	49980	611	Bond Interest Payments	440,606	424,307	392,377	261,238	261,238	294,786	259,794	223,629	187,956
			<b>Transfers</b>									
601	49990	720	Operating Transfer -	0	0	0	0	0	210,473	210,473	210,473	210,473
601	49990	722	Contributed Utility Services	88,685	104,571	189,003	87,569	87,569	87,569	88,883	90,216	91,569
			Sub-Total: Transfers & Contrib.	88,685	104,571	189,003	87,569	87,569	298,042	299,356	300,689	302,042
			Expenditure Total for Income Statement	3,083,902	3,231,982	3,316,616	3,034,962	3,194,945	3,464,598	3,456,936	3,448,512	3,440,995
			NET INCOME:	781,726	202,962	64,760	353,436	193,453	1,023,800	1,031,462	1,039,886	1,047,403
				2017	2018	2019	2020	2021	2022	2023	2024	2025
				0	0	0	Approved Budget	Proposed Budget				
			<b>Capital - Source of Supply</b>	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
601	48110	300	Professional Services	27,500	2,500	2,500	3,195	27,500	2,500	2,500	2,500	2,500
601	48110	510	Land Acquisition	0	0	0	0	0	0	0	0	0
601	48110	520	Building & Structural Improvemer	0	0	0	0	0	0	0	0	0
601	48110	540	Heavy Machinery	0	0	0	0	0	0	0	0	0
601	48110	532	Utility Infrastructure	50,000	14,000	0	0	0	0	0	12,000	0
				77,500	16,500	2,500	3,195	27,500	2,500	2,500	14,500	2,500

				2017	2018	2019	2020	2021	2022	2023	2024	2025
				Actual	Actual	Actual	Approved Budget	Proposed Budget				
<b>Capital - Water Treatment</b>												
<b>601</b>	<b>48120</b>	<b>300</b>	<b>Professional Services</b>	5,000	5,500	5,500	80,500	81,000	81,000	6,000	6,000	6,000
601	48120	510	Land Acquisition	0	0	0	0	0	0	0	0	0
601	48120	520	Building & Structural Improvemer	0	0	0	0	0	0	0	0	0
601	48120	580	Other Equipment	80,000	0	0	0	0	0	0	0	0
				85,000	5,500	5,500	80,500	81,000	81,000	6,000	6,000	6,000
<b>Capital - Water Distribution</b>												
601	48130	300	Professional Services	6,000	6,000	6,000	7,000	7,000	8,000	8,000	8,000	8,000
601	48130	520	Building & Structural Improvemer	0	0	0	6,700	0	0	0	0	0
601	48130	532	Infrastructure: Water Mains	712,000	58,000	58,000	98,000	168,500	188,000	115,000	519,000	69,000
601	48130	533	Infrastructure: Customer Services	0	0	0	0	0	0	0	0	0
601	48130	540	Heavy Machinery	0	0	0	0	0	0	0	0	0
601	48130	580	Other Equipment	0	0	0	0	0	0	0	7,000	0
				718,000	64,000	64,000	111,700	175,500	196,000	123,000	534,000	77,000
<b>Capital - General Plant</b>												
601	48140	520	Building/Structural Improvements	28,500	5,000	6,000	5,000	5,000	5,000	6,000	6,000	6,000
601	48140	540	Heavy Machinery	0	0	0	0	0	0	0	0	0
601	48140	550	Motor Vehicles	5,000	0	113,000	0	0	0	0	0	0
601	48140	580	Other Equipment	0	0	0	0	4,000	0	0	0	0
				33,500	5,000	119,000	5,000	9,000	5,000	6,000	6,000	6,000
<b>Bond Principal Payments</b>												
Principal Payments on Bonds				935,160	955,160	1,221,840	1,258,840	1,279,000	1,320,000	1,351,000	1,312,000	1,348,000
<b>WATER FUND</b>												
<b>Statement of Sources and Applications of Cash</b>												
				2017	2018	2019	2020	2021	2022	2023	2024	2025
				0	0	0	Approved Budget	Proposed Budget				
				Actual	Actual	Actual	Budget	Budget	Budget	Budget	Budget	Budget
<b>Sources of Cash:</b>												
Net Income (loss)				\$781,726	\$202,962	\$64,760	\$353,436	\$193,453	\$1,023,800	\$1,031,462	\$1,039,886	\$1,047,403
Add depreciation				996,761	1,060,411	1,090,702	965,000	1,137,325	1,137,325	1,137,325	1,137,325	1,137,325
<b>Total</b>				<b>1,778,487</b>	<b>1,263,373</b>	<b>1,155,462</b>	<b>1,318,436</b>	<b>1,330,778</b>	<b>2,161,125</b>	<b>2,168,787</b>	<b>2,177,211</b>	<b>2,184,728</b>
<b>Application of cash:</b>												

	2017	2018	2019	2020	2021	2022	2023	2024	2025
	Actual	Actual	Actual	Approved Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget
Purchase of fixed assets	(914,000)	(91,000)	(191,000)	(200,395)	(293,000)	(284,500)	(137,500)	(560,500)	(91,500)
Change in assets and liabilities	0	0	0	0	0	0	0	0	0
Bond Proceeds	500,000	0	0						
Principal payments of long-term debt	(935,160)	(955,160)	(1,221,840)	(1,258,840)	(1,279,000)	(1,320,000)	(1,351,000)	(1,312,000)	(1,348,000)
Capital contributed by other sources	0	0	0	0	0	0	0	0	0
Total	(1,349,160)	(1,046,160)	(1,412,840)	(1,459,235)	(1,572,000)	(1,604,500)	(1,488,500)	(1,872,500)	(1,439,500)
Net increase (decrease) in cash	429,327	217,213	(257,378)	(140,799)	(241,222)	556,625	680,287	304,711	745,228
5 Cash balance - January 1	470,980	900,307	1,117,520	860,142	719,342	478,120	1,034,745	1,715,032	2,019,743
Cash balance - December 31									
Unrestricted Cash (membrane)	\$360,000	\$339,000	\$360,000	\$255,000	\$294,000	\$333,000	\$360,000	\$360,000	\$360,000
Unrestricted Cash (Bond Reserve)	\$469,405	\$417,881	\$366,074	\$314,003	\$262,684	\$211,118	\$159,321	\$107,311	\$55,105
Unrestricted Cash	\$70,902	\$360,639	\$134,068	\$150,339	(\$78,564)	\$490,627	\$1,195,711	\$1,552,432	\$2,349,866
Percent of next year operations									
Percent of same year operations	2.3%	11.2%	4.0%	5.0%	-2.5%	14.2%	34.6%	45.0%	68.3%

# Water Utility Capital Plan

9.11.2020

Planning Issue:		2021-2025					2026-2030					Total
		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
601.48110	<b>Source of Supply</b>											
300	Professional Services	\$27,500	\$2,500	\$2,500	\$2,500	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$53,000
532	STJU Well Meter Replacement			\$12,000								\$12,000
601.48110	<b>TOTAL SOURCE OF SUPPLY</b>	<b>\$ 27,500</b>	<b>\$ 2,500</b>	<b>\$ 14,500</b>	<b>\$ 2,500</b>	<b>\$ 3,000</b>	<b>\$65,000</b>					
601.48120	<b>Water Treatment</b>											
300	Professional Services (*filter eval)	\$6,000	\$6,000	\$6,000	\$6,000	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500	\$63,000
	St. Julien Filter Rehab	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000						\$375,000
	St. Julien/Broadway SCADA Updates			\$30,000			\$30,000					\$60,000
601.48120	<b>TOTAL WATER TREATMENT</b>	<b>\$81,000</b>	<b>\$81,000</b>	<b>\$111,000</b>	<b>\$81,000</b>	<b>\$81,500</b>	<b>\$6,500</b>	<b>\$36,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$498,000</b>
601.48130	<b>Water Distribution and Storage</b>											
300	Professional Services	\$7,000	\$8,000	\$20,000	\$8,000	\$9,000	\$9,500	\$9,500	\$9,500	\$9,500	\$9,500	\$99,500
520	Greenhill Reservoir Improvements					\$10,000						\$10,000
532	Sunrise Drive Elevated Tower			\$100,000							\$500,000	\$600,000
	Broadway Avenue Water Tower											\$0
	Water Distribution System Master Plan Updates	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000
	Annual Hydrant Replacements (6)	\$20,000	\$20,000	\$20,000	\$20,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$21,000	\$206,000
	North Traverse Green (Outlot D)	\$40,000		\$40,000								\$80,000
	Water Meter Station @ SPRTC (Lower Campus)											\$0
	AMI Metering System	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$55,000	\$550,000
	3rd Street N of STJU	\$28,500										\$28,500
	STJU Roundabout		\$88,000									\$88,000
	Community Spirit Park											\$0
	Broadway / Greenhill Reservoirs - Tank Mixers											\$0
601.48130	<b>TOTAL WATER DISTRIBUTION AND STORAGE</b>	<b>\$175,500</b>	<b>\$196,000</b>	<b>\$260,000</b>	<b>\$108,000</b>	<b>\$120,000</b>	<b>\$110,500</b>	<b>\$110,500</b>	<b>\$110,500</b>	<b>\$610,500</b>	<b>\$110,500</b>	<b>\$1,912,000</b>
601.48140	<b>General Plant Water</b>											
520	Public Works Improvements	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$50,000
550	Unit #5 - 2004 F250				\$40,000							\$40,000
	Unit #816 - 2017 Dodge Ram 1500						\$35,000					\$35,000
	Unit #106 - 2006 Ford F250 3/4 ton			\$30,000								\$30,000
	Replace Light Tower			\$10,000								\$10,000
580	Jackhammer for Backhoe											\$0
	Replace Unit #717							\$50,000				\$50,000
	Valve Operator			\$7,000								\$7,000
	Replace Unit#113 JD540	\$4,000						\$4,400				\$8,400
601.48140	<b>TOTAL GENERAL PLANT WATER</b>	<b>\$9,000</b>	<b>\$5,000</b>	<b>\$52,000</b>	<b>\$45,000</b>	<b>\$5,000</b>	<b>\$40,000</b>	<b>\$59,400</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$230,400</b>
	<b>CAPITAL IMPROVEMENTS TOTAL COST</b>	<b>\$293,000</b>	<b>\$284,500</b>	<b>\$437,500</b>	<b>\$236,500</b>	<b>\$209,500</b>	<b>\$160,000</b>	<b>\$209,400</b>	<b>\$125,000</b>	<b>\$625,000</b>	<b>\$125,000</b>	<b>\$2,705,400</b>

dh

# Water Utility Capital Plan 2021

		FUNDING SOURCE:	CASH/ RESERVES	ASSESS./ Developer	TIF Funding	State Aid	BOND (Finance)	TOTAL
<b>601.48110</b>	<b>Source of Supply</b>							
300	Professional Services		\$ 27,500					
<b>601.48110</b>	<b>TOTAL SOURCE OF SUPPLY</b>		<b>\$ 27,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,500</b>
<b>601.48120</b>	<b>Water Treatment</b>							
300	Professional Services		\$6,000					
	St. Julien Filter Rehab		\$75,000					
<b>601.48120</b>	<b>TOTAL WATER TREATMENT</b>		<b>\$ 81,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$ 81,000</b>
<b>601.48130</b>	<b>Water Distribution and Storage</b>							
300	Professional Services		\$7,000					
532	Water Distribution System Master Plan Updates		\$25,000					
	Annual Hydrant Replacements (4)		\$20,000					
	Traverse Green Subdv. (Outlot D)		\$40,000					
	AMI Metering System (Split 50%)		\$55,000					
	Watermain Upgrades		\$28,500					
<b>601.48130</b>	<b>TOTAL WATER DISTRIBUTION / STORAGE</b>		<b>\$ 175,500</b>	<b>\$0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,500</b>
<b>601.48140</b>	<b>General Plant Water</b>							
520	Public Works Improvements		\$5,000					
580	Replace Unit#113 JD540 (33% Split) Move to 2021		\$4,000					
<b>601.48140</b>	<b>TOTAL GENERAL PLANT WATER</b>		<b>\$ 9,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,000</b>
<b>CAPITAL IMPROVEMENTS TOTAL COST</b>			<b>\$ 293,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 293,000</b>

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# Water Utility Capital Plan 2022

Planning Issue:

		CASH/ RESERVES	ASSESS./ Developer	TIF Funding	State Aid	BOND (Finance)	TOTAL
<b>601.48110</b>	<b>Source of Supply</b>						
300	Professional Services	\$ 2,500					
<b>601.48110</b>	<b>TOTAL SOURCE OF SUPPLY</b>	<b>\$ 2,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>
<b>601.48120</b>	<b>Water Treatment</b>						
300	Professional Services	\$6,000					
	St. Julien Filter Rehab	\$75,000					
<b>601.48120</b>	<b>TOTAL WATER TREATMENT</b>	<b>\$ 81,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$ 81,000</b>
<b>601.48130</b>	<b>Water Distribution and Storage</b>						
300	Professional Services	\$8,000					
532	Water Distribution System Master Plan Updates	\$25,000					
	Annual Hydrant Replacements (4)	\$20,000					
	AMI Metering System (Split 50%)	\$55,000					
	STJU Roundabout	\$88,000					
<b>601.48130</b>	<b>TOTAL WATER DISTRIBUTION / STORAGE</b>	<b>\$ 196,000</b>	<b>\$0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 196,000</b>
<b>601.48140</b>	<b>General Plant Water</b>						
520	Public Works Improvements	\$5,000					
<b>601.48140</b>	<b>TOTAL GENERAL PLANT WATER</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>
<b>CAPITAL IMPROVEMENTS TOTAL COST</b>		<b>\$ 284,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 284,500</b>

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CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER

REVENUES		(----- 2020 -----) (----- 2021 -----)						
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>STATE AID/GRANTS</u>								
33422	OTHER STATE GRANTS & AID	756	756	4,158	756	146	756	756
33468	PENSION CONTRIBUTIONS	87	1,681	493	0	0	0	0
	TOTAL STATE AID/GRANTS	843	2,437	4,651	756	146	756	756
33422	OTHER STATE GRANTS & AID	PERMANENT NOTES: pera aid						
<u>MISCELLANEOUS</u>								
36101	SPECIAL ASSESSMENT PRINCIPAL	12,576	1,266	2,374	15,000	2,294	15,000	15,000
36102	SPECIAL ASSESSMENT INTEREST	0	1	262	0	0	0	0
	TOTAL MISCELLANEOUS	12,576	1,267	2,636	15,000	2,294	15,000	15,000
<u>INTEREST INCOME</u>								
36210	INTEREST EARNINGS	7,149	6,117	5,914	5,000	1,731	5,000	5,000
36211	INVESTMENT MARKET VALUE ADJ	0	(567)	567	0	0	0	0
	TOTAL INTEREST INCOME	7,149	5,550	6,482	5,000	1,731	5,000	5,000
<u>DONATIONS &amp; REFUNDS</u>								
36250	REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0
	TOTAL DONATIONS & REFUNDS	0	0	0	0	0	0	0
<u>WATER SALES</u>								
37110	RES/COMM SALES WATER	1,960,238	1,977,560	1,967,979	2,150,000	1,155,068	2,150,000	2,150,000
37113	RES/COMM IRRIG WATER SALES	377,827	255,311	223,514	220,750	168,203	220,750	220,750
37120	BULK SALES WATER	880	864	1,358	910	462	910	910
37131	GUSTAVUS ADOLPHUS WATER	237,324	231,628	239,327	237,300	107,226	237,300	237,300
37132	REGIONAL TREATMENT CENTER WATE	203,926	225,191	227,158	203,000	109,032	203,000	203,000
37133	GUSTAVUS ADOLPHUS IRRIG WATER	123,205	118,769	88,479	106,000	50,237	106,000	106,000
37134	REGIONAL TREATMENT IRRIG WATER	0	0	0	0	0	0	0
37140	WATER SALES TO OTHER PUBLIC AU	31,249	33,285	34,318	33,600	14,925	33,600	33,600
37141	INTERDEPARTMENTAL WATER SALES	176,854	171,705	197,804	172,000	107,629	172,000	172,000
37143	IRRIG SALES TO OTHER PUBLIC AU	60,481	74,236	69,413	53,005	45,548	53,005	53,005
37144	INTERDEPARTMENTAL IRRIG SALES	62,124	72,429	59,700	50,650	16,309	50,650	50,650
37145	SERVICE SALES	1,000	1,000	1,000	1,000	583	1,000	1,000
	TOTAL WATER SALES	3,235,108	3,161,978	3,110,050	3,228,215	1,775,221	3,228,215	3,228,215
<u>WATER FIRE LINES</u>								
37180	FIRE SERVICE LINE	10,340	10,529	10,676	10,400	6,213	10,400	10,400
37181	FIRE SERVICE SALES TO OTHER PU	288	288	288	288	168	288	288
37182	INTERDEPARTMENTAL FIRE SERVICE	144	144	144	144	84	144	144
	TOTAL WATER FIRE LINES	10,772	10,961	11,108	10,832	6,465	10,832	10,832



CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 SOURCE OF SUPPLY  
 EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020			2021	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>								
49400-100 SOURCE OF SUPPLY WAGES	21,367	27,100	21,712	22,718	13,476	22,718	23,303	
49400-101 SOURCE OF SUPPLY WAGES - T	3,207	2,784	2,559	2,546	3,019	2,546	1,857	
49400-102 SOURCE OF SUPPLY WAGES - O	276	799	0	423	0	423	438	
49400-112 SOURCE OF SUPPLY CAR ALLOW	360	363	363	216	204	216	216	
49400-121 SOURCE OF SUPPLY PERA CONT	1,536	2,011	1,551	1,736	945	1,736	1,781	
49400-122 SOURCE OF SUPPLY FICA CONT	1,425	1,775	1,393	1,592	846	1,592	1,587	
49400-126 SOURCE OF SUPPLY MEDICARE	333	415	326	373	198	373	371	
49400-131 SOURCE OF SUPPLY HEALTH IN	5,620	6,920	6,400	7,502	5,160	7,502	7,685	
49400-132 SOURCE OF SUPPLY DENTAL IN	281	368	223	275	200	275	258	
49400-133 SOURCE OF SUPPLY LIFE INSU	5	7	5	6	4	6	6	
49400-151 SOURCE OF SUPPLY WORKERS C	874	838	702	1,188	558	1,188	1,177	
TOTAL PERSONNEL SERVICES	35,284	43,382	35,235	38,575	24,611	38,575	38,679	
<b>OFFICE EXPENSES</b>								
49400-210 SOURCE OF SUPPLY OPERATING	0	0	31	103	0	103	103	
49400-211 SOURCE OF SUPPLY MOTOR FUE	1,280	1,329	1,400	1,546	260	1,200	1,300	
49400-220 SOURCE OF SUPPLY REPAIR &	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES	1,280	1,329	1,431	1,649	260	1,303	1,403	
<b>PROFESSIONAL SERVICES</b>								
49400-300 SOURCE OF SUPPLY PROFESSIO	0	959	390	515	0	515	515	
49400-310 SOURCE OF SUPPLY CONTRACTU	0	0	0	0	0	0	0	
49400-360 SOURCE OF SUPPLY INSURANCE	7,763	7,305	7,351	8,220	7,333	8,220	8,220	
49400-380 SOURCE OF SUPPLY UTILITIES	23,111	23,752	22,829	23,901	14,553	23,901	23,901	
TOTAL PROFESSIONAL SERVICES	30,874	32,016	30,570	32,636	21,886	32,636	32,636	
<b>REPAIR &amp; MAINTENANCE</b>								
49400-401 SOURCE OF SUPPLY BLDG- REP	201	845	0	0	0	0	0	
49400-404 SOURCE OF SUPPLY EQUIP&MAC	0	1,228	2,156	2,060	0	5,000	4,000	
49400-405 SOURCE OF SUPPLY WELLS- RE	2,739	17,388	2,962	7,727	8,450	8,450	5,000	
49400-415 SOURCE OF SUPPLY EQUIPMENT	0	0	0	0	0	0	0	
49400-430 SOURCE OF SUPPLY MISCELLAN	0	0	0	0	0	0	0	
49400-433 SOURCE OF SUPPLY DUES & SU	3,970	5,012	4,504	6,181	4,323	5,000	5,000	
TOTAL REPAIR & MAINTENANCE	6,909	24,472	9,623	15,968	12,773	18,450	14,000	
49400-433 SOURCE OF SUPPLY DUES & SUPERMANENT NOTES: DNR appropriations permit								
49400-433 SOURCE OF SUPPLY DUES & SUNEXT YEAR NOTES: 2021 Virtual Training \$5,000								
TOTAL SOURCE OF SUPPLY	74,348	101,200	76,859	88,828	59,529	90,964	86,718	

601-WATER  
 PURIFICATION AND TREATMEN  
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
49420-100	PURIFICATION & TRTMT WAGES	113,890	121,363	121,441	142,560	78,224	142,560	147,007	
49420-101	PURIFICATION & TRTMT WAGES	0	294	0	2,546	0	2,546	1,857	
49420-102	PURIFICATION & TRTMT WAGES	6,211	7,513	9,605	13,822	4,503	13,822	13,646	
49420-112	PURIFICATION & TRTMT CAR A	360	363	363	219	204	219	219	
49420-121	PURIFICATION & TRTMT PERA	8,876	9,537	9,670	11,729	5,888	11,729	12,049	
49420-122	PURIFICATION & TRTMT FICA	7,058	7,594	7,621	9,854	4,558	9,854	10,076	
49420-126	PURIFICATION & TRTMT MEDIC	1,651	1,776	1,782	2,304	1,066	2,304	2,356	
49420-131	PURIFICATION & TRTMT HEALT	33,390	31,715	39,312	48,079	31,636	48,079	49,220	
49420-132	PURIFICATION & TRTMT DENTA	1,698	1,633	1,362	1,926	974	1,926	1,803	
49420-133	PURIFICATION & TRTMT LIFE	36	34	34	44	21	44	40	
49420-151	PURIFICATION & TRTMT WORKE	5,126	4,920	4,178	7,064	3,342	7,064	7,223	
<b>TOTAL PERSONNEL SERVICES</b>		<b>178,297</b>	<b>186,741</b>	<b>195,369</b>	<b>240,147</b>	<b>130,417</b>	<b>240,147</b>	<b>245,496</b>	
<b>OFFICE EXPENSES</b>									
49420-210	PURIFICATION & TRTMT OPERA	121,959	122,008	112,079	131,950	52,467	131,950	131,950	
49420-211	PURIFICATION & TRTMT MOTOR	1,917	747	1,924	1,000	270	1,000	1,000	
49420-220	PURIFICATION & TRTMT SUPPL	437	1,789	1,672	1,000	0	1,000	1,000	
<b>TOTAL OFFICE EXPENSES</b>		<b>124,313</b>	<b>124,544</b>	<b>115,675</b>	<b>133,950</b>	<b>52,736</b>	<b>133,950</b>	<b>133,950</b>	
49420-210	PURIFICATION & TRTMT OPERAPERMANENT NOTES:	Water chemicals: sodium, bleach, caustic soda, detergent, softner, test tubes.							
<b>PROFESSIONAL SERVICES</b>									
49420-300	PURIFICATION & TRTMT PROFE	5,770	7,349	4,363	5,151	801	5,151	5,151	
49420-310	PURIFICATION & TRTMT CONTR	0	0	0	0	0	0	0	
49420-360	PURIFICATION & TRTMT INSUR	5,040	4,361	3,752	7,046	3,465	5,000	5,000	
49420-380	PURIFICATION & TRTMT UTILI	489,070	498,345	513,997	489,357	265,776	489,357	489,357	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>499,880</b>	<b>510,055</b>	<b>522,112</b>	<b>501,554</b>	<b>270,042</b>	<b>499,508</b>	<b>499,508</b>	
<b>REPAIR &amp; MAINTENANCE</b>									
49420-401	PURIFICATION & TRTMT BLDG-	9,457	6,384	18,586	82,418	1,275	25,000	25,000	
49420-404	PURIFICATION & TRTMT EQUIP	24,836	23,954	35,045	40,000	11,885	25,000	30,000	
49420-410	PURIFICATION & TRTMT SCADA	0	4,208	4,490	1,500	6,406	6,500	1,500	
49420-415	PURIFICATION & TRTMT EQUIP	0	0	0	72	0	72	72	
49420-430	PURIFICATION & TRTMT MISC	0	0	0	0	0	0	0	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>34,293</b>	<b>34,546</b>	<b>58,121</b>	<b>123,990</b>	<b>19,566</b>	<b>56,572</b>	<b>56,572</b>	
49420-404	PURIFICATION & TRTMT EQUIPPERMANENT NOTES:	Skid 1 & 2 617 rotation: Broadway 360 membrans @ \$180,000 St. Julien 216 membranes @ \$108,000 membrane replacement \$36,000 per year and an additional \$60,000 every five years.							
<b>TOTAL PURIFICATION AND TREATMEN</b>		<b>836,783</b>	<b>855,886</b>	<b>891,276</b>	<b>999,641</b>	<b>472,762</b>	<b>930,177</b>	<b>935,526</b>	

601-WATER  
 DISTRIBUTION AND STORAGE  
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49430-100	DIST & STORAGE WAGES	172,850	168,195	187,398	172,844	95,579	172,844	177,571
49430-101	DIST & STORAGE WAGES-TEMPO	223	912	308	2,546	1,420	2,546	1,914
49430-102	DIST & STORAGE WAGES-OVERT	6,041	3,504	5,190	4,425	1,578	4,425	4,550
49430-112	DIST & STORAGE CAR ALLOWAN	360	363	363	219	204	219	219
49430-121	DIST & STORAGE PERA CONTRI	13,057	12,514	14,075	13,295	6,754	13,295	13,659
49430-122	DIST & STORAGE FICA CONTRI	10,409	9,996	11,141	11,149	5,288	11,149	11,410
49430-126	DIST & STORAGE MEDICARE CO	2,434	2,338	2,606	2,607	1,237	2,607	2,668
49430-131	DIST & STORAGE HEALTH INSU	45,684	42,702	53,866	51,346	37,674	51,346	52,565
49430-132	DIST & STORAGE DENTAL INSU	2,236	2,303	1,922	2,173	1,313	2,173	2,033
49430-133	DIST & STORAGE LIFE INSURA	48	49	50	50	29	50	45
49430-142	DIST & STORAGE UNEMPLOYMEN	0	0	0	0	0	0	0
49430-151	DIST & STORAGE WORKERS COM	5,902	5,664	4,826	8,160	3,860	8,160	8,344
TOTAL PERSONNEL SERVICES		259,244	248,539	281,745	268,814	154,936	268,814	274,978
<b>OFFICE EXPENSES</b>								
49430-210	DIST & STORAGE OPERATING S	9,047	7,724	7,217	7,212	6,749	9,000	7,500
49430-211	DIST & STORAGE MOTOR FUELS	4,006	4,164	4,331	4,000	1,359	4,000	4,000
49430-220	DIST & STORAGE SUPPLIES-RE	255	177	17	500	87	500	500
TOTAL OFFICE EXPENSES		13,307	12,065	11,565	11,712	8,195	13,500	12,000
<b>PROFESSIONAL SERVICES</b>								
49430-300	DIST & STORAGE PROFESSIONA	10,880	12,063	19,573	5,000	3,912	5,000	5,000
49430-310	DIST & STORAGE CONTRACTUAL	0	0	0	0	0	0	0
49430-360	DIST & STORAGE INSURANCE	2,663	2,347	2,160	2,861	1,899	2,861	2,861
49430-380	DIST & STORAGE UTILITES	61,960	65,264	56,819	63,431	19,060	60,000	61,000
TOTAL PROFESSIONAL SERVICES		75,503	79,674	78,552	71,292	24,871	67,861	68,861
<b>REPAIR &amp; MAINTENANCE</b>								
49430-401	DIST & STORAGE BLDG - REP&	2,807	1,953	3,605	206	172	206	206
49430-402	DIST & STORAGE- STORAGE FA	3,603	2,700	74	2,060	0	2,060	2,060
49430-404	DIST & STORAGE EQUIP- REP&	8,731	8,664	8,397	9,272	10,545	12,000	17,000
49430-406	DIST & STORAGE MAINS- REP&	11,502	12,313	13,272	10,150	1,823	10,150	10,150
49430-407	DIST & STORAGE METERS- REP	40,076	107,221	74,952	45,000	123	45,000	45,000
49430-408	DIST & STORAGE HYDRANTS-RE	39,229	31,567	17,750	30,907	5,283	30,907	30,907
49430-410	DIST & STORAGE SCADA- REP&	1,777	0	8	0	23	0	0
49430-430	DIST & STORAGE MISCELLANEO	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		107,725	164,418	118,057	97,595	17,969	100,323	105,323
49430-404	DIST & STORAGE EQUIP- REP&NEXT YEAR NOTES:	2021 Beehive Software \$6,700; Beehive laptop \$2,000						
<b>TOTAL DISTRIBUTION AND STORAGE</b>								
		455,779	504,696	489,918	449,413	205,972	450,498	461,162

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 ADMIN AND GENERAL  
 EXPENDITURES

			2020			2021		
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>								
49440-100	ADMIN AND GENERAL WAGES	50,805	56,983	58,523	58,991	33,919	58,991	89,779
49440-102	ADMIN AND GENERAL WAGES-OV	66	448	281	563	224	563	1,206
49440-112	ADMIN AND GENERAL CAR ALLO	153	154	154	160	87	160	160
49440-121	ADMIN AND GENERAL PERA CON	3,778	4,114	4,363	4,467	2,383	4,467	6,824
49440-122	ADMIN AND GENERAL FICA CON	2,940	3,280	3,440	3,693	1,877	3,693	5,641
49440-126	ADMIN AND GENERAL MEDICARE	688	767	804	863	439	863	1,319
49440-131	ADMIN AND GENERAL HEALTH I	16,557	15,057	18,298	20,263	12,135	20,263	27,420
49440-132	ADMIN AND GENERAL DENTAL I	1,000	976	853	943	582	943	1,165
49440-133	ADMIN AND GENERAL LIFE INS	18	18	19	20	11	20	26
49440-151	ADMIN AND GENERAL WORKERS	666	639	537	908	504	908	1,162
49440-168	ADMIN AND GENERAL PENSION	13,710	11,205	3,411	0	0	0	0
TOTAL PERSONNEL SERVICES		90,380	93,642	90,684	90,871	52,160	90,871	134,702
<u>OFFICE EXPENSES</u>								
49440-200	ADMIN AND GENERAL OFFICE S	1,905	2,176	3,917	2,300	3,049	3,183	2,300
49440-205	ADMIN AND GENERAL MISC EMP	6,733	5,215	5,945	5,000	3,205	5,000	5,000
49440-210	ADMIN AND GENERAL OPERATIN	1,696	1,198	1,272	1,900	2,178	2,314	1,900
49440-211	ADMIN AND GENERAL MOTOR FU	51	109	107	100	0	100	100
49440-220	ADMIN AND GENERAL REPAIR &	2,647	2,267	3,466	1,340	1,614	1,900	1,340
TOTAL OFFICE EXPENSES		13,032	10,964	14,708	10,640	10,047	12,497	10,640
<u>PROFESSIONAL SERVICES</u>								
49440-300	ADMIN AND GENERAL PROFESSI	23,279	13,925	13,866	12,363	8,824	12,363	12,363
49440-321	ADMIN AND GENERAL TELEPHON	5,246	5,100	5,206	5,563	2,735	5,563	5,563
49440-322	ADMIN AND GENERAL POSTAGE	431	363	293	360	226	360	360
49440-331	ADMIN AND GENERAL TRAVEL &	7,693	5,541	8,057	5,151	2,933	5,151	5,151
49440-340	ADMIN AND GENERAL ADVERTIS	200	615	422	1,134	211	1,134	1,134
49440-351	ADMIN AND GENERAL LEGAL NO	156	1	0	100	0	100	100
49440-354	ADMIN AND GENERAL PRINTING	295	250	314	412	209	412	412
49440-360	ADMIN AND GENERAL INSURANC	1,829	1,458	1,262	1,027	4,631	4,631	1,027
49440-380	ADMIN AND GENERAL UTILITIE	3,091	2,963	2,945	3,116	1,567	3,116	3,116
TOTAL PROFESSIONAL SERVICES		42,220	30,215	32,364	29,226	21,337	32,830	29,226
<u>REPAIR &amp; MAINTENANCE</u>								
49440-401	ADMIN AND GENERAL BLDG-REP	914	1,924	1,912	1,546	482	1,546	1,546
49440-404	ADMIN AND GENERAL EQUIP- R	3,965	4,442	6,384	4,121	2,916	4,121	4,121
49440-430	ADMIN AND GENERAL MISCELLA	0	0	500	0	0	0	0
49440-433	ADMIN AND GENERAL DUES & S	813	630	306	1,030	666	1,030	1,030
TOTAL REPAIR & MAINTENANCE		5,692	6,995	9,102	6,697	4,064	6,697	6,697
TOTAL ADMIN AND GENERAL		151,324	141,817	146,858	137,434	87,608	142,895	181,265

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 CUSTOMER ACCOUNTS  
 EXPENDITURES

			2020			2021		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
49445-100	CUSTOMER ACCTS WAGES	16,493	17,005	16,268	20,848	9,301	20,848	16,689
49445-102	CUSTOMER ACCTS WAGES - OVE	82	404	382	175	223	175	402
49445-121	CUSTOMER ACCTS PERA CONTRI	1,253	1,298	1,246	1,577	661	1,577	1,282
49445-122	CUSTOMER ACCTS FICA CONTRI	969	1,047	1,007	1,304	536	1,304	1,060
49445-126	CUSTOMER ACCTS MEDICARE CO	227	245	235	305	125	305	248
49445-131	CUSTOMER ACCTS HEALTH INSU	6,698	5,518	6,385	6,999	4,282	6,999	7,474
49445-132	CUSTOMER ACCTS DENTAL INSU	245	223	141	189	100	189	178
49445-133	CUSTOMER ACCTS LIFE INSURA	4	4	4	4	3	4	4
49445-151	CUSTOMER ACCTS WORKERS CO (	24)	96	80	136	65	136	114
TOTAL PERSONNEL SERVICES		25,946	25,839	25,747	31,537	15,295	31,537	27,451
<u>OFFICE EXPENSES</u>								
49445-200	CUSTOMER ACCTS OFFICE SUPP	1,013	971	566	1,262	137	1,262	1,262
49445-211	CUSTOMER ACCTS MOTOR FUELS	442	462	425	670	163	670	670
TOTAL OFFICE EXPENSES		1,455	1,433	992	1,932	299	1,932	1,932
<u>PROFESSIONAL SERVICES</u>								
49445-300	CUSTOMER ACCTS PROFESSIONA	2,680	2,132	2,189	2,576	1,848	2,576	2,576
49445-322	CUSTOMER ACCTS POSTAGE	5,678	5,974	6,261	6,181	3,004	6,181	6,181
49445-331	CUSTOMER ACCTS TRAVEL & TR	0	0	670	0	0	0	0
49445-354	CUSTOMER ACCTS PRINTING &	112	91	40	104	8	104	104
49445-360	CUSTOMER ACCTS INSURANCE	296	297	259	409	230	409	409
TOTAL PROFESSIONAL SERVICES		8,766	8,494	9,419	9,270	5,090	9,270	9,270
<u>REPAIR &amp; MAINTENANCE</u>								
49445-404	CUSTOMER ACCTS EQUIP- REP&	3,219	3,325	3,133	3,000	3,290	3,290	3,000
49445-430	CUSTOMER ACCTS MISCELLANEO	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		3,219	3,325	3,133	3,000	3,290	3,290	3,000
<u>BAD DEBT</u>								
49445-904	CUSTOMER ACCTS BAD DEBT EX	228	1	333	100	0	100	100
TOTAL BAD DEBT		228	1	333	100	0	100	100
TOTAL CUSTOMER ACCOUNTS		39,615	39,092	39,623	45,839	23,974	46,129	41,753

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
DEPRECIATION EXPENSE  
EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>REPAIR &amp; MAINTENANCE</b>								
49970-420 DEPRECIATION EXPENSE DEPRE	996,761	1,060,411	1,090,702	965,000	663,439	965,000	965,000	
TOTAL REPAIR & MAINTENANCE	996,761	1,060,411	1,090,702	965,000	663,439	965,000	965,000	
TOTAL DEPRECIATION EXPENSE	996,761	1,060,411	1,090,702	965,000	663,439	965,000	965,000	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
INTEREST EXPENSE  
EXPENDITURES

	2017	2018	2019	(----- 2020 -----)			(----- 2021 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>AGENT FEES</u>								
49980-611 INTEREST EXPENSE BOND INTE	440,606	424,307	392,377	261,238	203,783	261,238	261,238	
TOTAL AGENT FEES	440,606	424,307	392,377	261,238	203,783	261,238	261,238	
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TOTAL INTEREST EXPENSE	440,606	424,307	392,377	261,238	203,783	261,238	261,238	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
TRANSFERS AND CONTRIBUTIO  
EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>TRANSFERS</u>									
49990-720	TRANSFERS AND CONTRIBUTION	0	0	0	0	0	0	0	
49990-722	TRANSFERS AND CONTRIBUTION	<u>88,685</u>	<u>104,571</u>	<u>189,003</u>	<u>87,569</u>	<u>59,093</u>	<u>87,569</u>	<u>87,569</u>	
TOTAL TRANSFERS		88,685	104,571	189,003	87,569	59,093	87,569	87,569	
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TOTAL TRANSFERS AND CONTRIBUTIO		88,685	104,571	189,003	87,569	59,093	87,569	87,569	

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CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 CAPITAL-SOURCE OF SUPPLY  
 EXPENDITURES

					2020		2021		
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>									
48110-300	CAPITAL-SOURCE OF SUPPLY P	7,648	3,873	18,016	2,500	404	3,195	27,500	
TOTAL PROFESSIONAL SERVICES		7,648	3,873	18,016	2,500	404	3,195	27,500	
48110-300	CAPITAL-SOURCE OF SUPPLY P	CURRENT YEAR NOTES: 2020 Professional Services Wellhead Protection \$2,500							
48110-300	CAPITAL-SOURCE OF SUPPLY P	NEXT YEAR NOTES: 2021 Professional Services \$2,500/\$25,000 EPA's Risk and Resiliency Assessment/Emergency Action Plans (RRA/EAP). Add Oct 8, 2020 by SV per email from Jeff Knutson. 2022 Professional Services \$2,500							
<u>CAPITAL</u>									
48110-510	CAPITAL-SOURCE OF SUPPLY L	0	0	0	0	0	0	0	
48110-520	CAPITAL-SOURCE OF SUPPLY B	0	0	0	0	0	0	0	
48110-532	CAPITAL-SOURCE OF SUPPLY U	0	0	0	0	0	0	0	
48110-540	CAPITAL-SOURCE OF SUPPLY H	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL CAPITAL-SOURCE OF SUPPLY		7,648	3,873	18,016	2,500	404	3,195	27,500	

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
CAPITAL-WATER TREATMENT  
EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)						
		2017	2018	2019	CURRENT	2020	2021	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	PROJECTED	REQUESTED
						ACTUAL	YEAR END	BUDGET
								PROPOSED
								BUDGET
<u>PROFESSIONAL SERVICES</u>								
48120-300	CAPITAL-WATER TREATMENT PR	200	0	2,703	80,500	15,499	80,500	81,000
TOTAL PROFESSIONAL SERVICES		200	0	2,703	80,500	15,499	80,500	81,000
48120-300	CAPITAL-WATER TREATMENT PR	CURRENT YEAR NOTES:						
		2020 Filter evaluation \$5,500						
		St Julien Filter Rehab \$75,000						
48120-300	CAPITAL-WATER TREATMENT PR	NEXT YEAR NOTES:						
		2021 Professional Services \$6,000;						
		St. Julien Filter Rehab \$75,000						
		2022 Professional Services \$6,000;						
		St. Julien Filter Rehab \$75,000						
<u>CAPITAL</u>								
48120-510	CAPITAL-WATER TREATMENT LA	0	0	0	0	0	0	0
48120-520	CAPITAL-WATER TREATMENT BU	0	0	0	0	0	0	0
48120-580	CAPITAL-WATER TREATMENT OT	0	0	0	0	0	0	0
TOTAL CAPITAL		0	0	0	0	0	0	0
TOTAL CAPITAL-WATER TREATMENT		200	0	2,703	80,500	15,499	80,500	81,000

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 CAPITAL-WATER DISTRIBUTI  
 EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PROFESSIONAL SERVICES</b>								
48130-300 CAPITAL-WATER DISTRIBUTION	0	0	570	7,000	12,070	12,544	7,000	
TOTAL PROFESSIONAL SERVICES	0	0	570	7,000	12,070	12,544	7,000	

48130-300 CAPITAL-WATER DISTRIBUTIONCURRENT YEAR NOTES:  
 2020 Misc Engineering \$7,000

48130-300 CAPITAL-WATER DISTRIBUTIONNEXT YEAR NOTES:  
 2021 Professional Services \$7,000  
 2022 Professional Services \$8,000

<b>CAPITAL</b>								
48130-520 CAPITAL-WATER DISTRIBUTION	0	0	6,295	0	0	0	0	
48130-532 CAPITAL-WATER DISTRIBUTION	0	0	4,300	111,000	142	98,000	168,500	
48130-533 CAPITAL-WATER DISTRIBUTION	0	0	0	0	396	0	0	
48130-540 CAPITAL-WATER DISTRIBUTION	0	0	0	0	0	0	0	
48130-580 CAPITAL-WATER DISTRIBUTION	5,372	0	2,223	0	2,290	0	0	
TOTAL CAPITAL	5,372	0	12,818	111,000	2,828	98,000	168,500	

48130-520 CAPITAL-WATER DISTRIBUTIONCURRENT YEAR NOTES:  
 2020 \$0

48130-532 CAPITAL-WATER DISTRIBUTIONCURRENT YEAR NOTES:  
 2020  
 Annual Hydrant Replacements (4) \$18,000  
 Traverse Green (Outlot D) \$15,000  
 AMI (Split 50%) \$55,000  
 Community Spirit Park \$10,000  
 Watermain Upgrades \$18,000 changed to \$0 AG 9.11.2020

48130-532 CAPITAL-WATER DISTRIBUTIONNEXT YEAR NOTES:  
 2021 \$168,500  
 Water Distribution System Master Plan Updates \$25,000  
 Annual Hydrant Replacements (4) \$20,000  
 Traverse Green (Outlot D) \$40,000  
 AMI (Split 50%) \$55,000  
 3rd St N of St Julien \$28,500  
 2022 \$188,000  
 Water Distribution System Master Plan Updates \$25,000  
 Annual Fire Hydrant Replacements (4) \$20,000  
 AMI Metering System (Split 50%) \$55,000  
 STJU Roundabout \$88,000

TOTAL CAPITAL-WATER DISTRIBUTI	5,372	0	13,388	118,000	14,898	110,544	175,500	
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CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 CAPITAL-GENERAL PLANT  
 EXPENDITURES

				2020			2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>								
48140-520	CAPITAL-GENERAL PLANT WATE	0	0	0	5,000	1,262	5,000	5,000
48140-540	CAPITAL-GENERAL PLANT WATE	0	0	0	0	0	0	0
48140-550	CAPITAL-GENERAL PLANT WATE	0	0	0	10,000	0	0	0
48140-580	CAPITAL-GENERAL PLANT WATE	0	0	1,110	4,000	0	0	4,000
TOTAL CAPITAL		0	0	1,110	19,000	1,262	5,000	9,000
48140-520	CAPITAL-GENERAL PLANT WATE	CURRENT YEAR NOTES: 2020 Public Works Imprvt. \$5,000;						
48140-520	CAPITAL-GENERAL PLANT WATE	NEXT YEAR NOTES: 2021 Public Works Imprvt. \$5,000; 2022 Public Works Imprvt. \$5,000						
48140-550	CAPITAL-GENERAL PLANT WATE	CURRENT YEAR NOTES: 2020 Replace Light Tower \$10,000 move to 2021 AG 8.7.2020						
48140-550	CAPITAL-GENERAL PLANT WATE	NEXT YEAR NOTES: 2021 Replace Unit #113 (33% split \$12,000) \$4,000 2022 \$0						
48140-580	CAPITAL-GENERAL PLANT WATE	CURRENT YEAR NOTES: 2020 Replace Unit #113 JD540 Mower total cost \$12,000 (split 33% to each water/wastewater/stormwater) \$4,000 move to 2021 AG 8.7.2020						
48140-580	CAPITAL-GENERAL PLANT WATE	NEXT YEAR NOTES: 2021 Replace Unit #113 JD540 Mower total cost \$12,000 (split 33% to each water/wastewater/stormwater) \$4,000 (moved from 2020) 2022 \$0						
TOTAL CAPITAL-GENERAL PLANT		0	0	1,110	19,000	1,262	5,000	9,000
TOTAL EXPENDITURES		3,097,119	3,235,852	3,351,834	3,254,962	1,808,224	3,173,709	3,313,231
REVENUE OVER/(UNDER) EXPENDITURES		768,509	199,091	29,540	133,436	29,837	209,689	70,167

601-WATER

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>STATE AID/GRANTS</u>								
33422 OTHER STATE GRANTS & AID	756	756	4,158	756	146	756	756	
33468 PENSION CONTRIBUTIONS	87	1,681	493	0	0	0	0	
TOTAL STATE AID/GRANTS	843	2,437	4,651	756	146	756	756	
33422 OTHER STATE GRANTS & AID	PERMANENT NOTES: pera aid							
<u>MISCELLANEOUS</u>								
36101 SPECIAL ASSESSMENT PRINCIPAL	12,576	1,266	2,374	15,000	2,294	15,000	15,000	
36102 SPECIAL ASSESSMENT INTEREST	0	1	262	0	0	0	0	
TOTAL MISCELLANEOUS	12,576	1,267	2,636	15,000	2,294	15,000	15,000	
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	7,149	6,117	5,914	5,000	1,731	5,000	5,000	
36212 INVESTMENT MARKET VALUE ADJ	0	(567)	567	0	0	0	0	
TOTAL INTEREST INCOME	7,149	5,550	6,482	5,000	1,731	5,000	5,000	
<u>DONATIONS &amp; REFUNDS</u>								
36250 REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0	
TOTAL DONATIONS & REFUNDS	0	0	0	0	0	0	0	
<u>WATER SALES</u>								
37110 RES/COMM SALES WATER	1,960,238	1,977,560	1,967,979	2,150,000	1,155,068	2,150,000	2,150,000	
37113 RES/COMM IRRIG WATER SALES	377,827	255,311	223,514	220,750	168,203	220,750	220,750	
37120 BULK SALES WATER	880	864	1,358	910	462	910	910	
37131 GUSTAVUS ADOLPHUS WATER	237,324	231,628	239,327	237,300	107,226	237,300	237,300	
37132 REGIONAL TREATMENT CENTER WATE	203,926	225,191	227,158	203,000	109,032	203,000	203,000	
37133 GUSTAVUS ADOLPHUS IRRIG WATER	123,205	118,769	88,479	106,000	50,237	106,000	106,000	
37134 REGIONAL TREATMENT IRRIG WATER	0	0	0	0	0	0	0	
37140 WATER SALES TO OTHER PUBLIC AU	31,249	33,285	34,318	33,600	14,925	33,600	33,600	
37141 INTERDEPARTMENTAL WATER SALES	176,854	171,705	197,804	172,000	107,629	172,000	172,000	
37143 IRRIG SALES TO OTHER PUBLIC AU	60,481	74,236	69,413	53,005	45,548	53,005	53,005	
37144 INTERDEPARTMENTAL IRRIG SALES	62,124	72,429	59,700	50,650	16,309	50,650	50,650	
37145 SERVICE SALES	1,000	1,000	1,000	1,000	583	1,000	1,000	
TOTAL WATER SALES	3,235,108	3,161,978	3,110,050	3,228,215	1,775,221	3,228,215	3,228,215	
<u>WATER FIRE LINES</u>								
37180 FIRE SERVICE LINE	10,340	10,529	10,676	10,400	6,213	10,400	10,400	
37181 FIRE SERVICE SALES TO OTHER PU	288	288	288	288	168	288	288	
37182 INTERDEPARTMENTAL FIRE SERVICE	144	144	144	144	84	144	144	
TOTAL WATER FIRE LINES	10,772	10,961	11,108	10,832	6,465	10,832	10,832	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER

SOURCE OF SUPPLY  
 EXPENDITURES

		(----- 2020 -----)					(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49400-100	SOURCE OF SUPPLY WAGES	21,367	27,100	21,712	22,718	13,476	22,718	23,303
49400-101	SOURCE OF SUPPLY WAGES - T	3,207	2,784	2,559	2,546	3,019	2,546	1,857
49400-102	SOURCE OF SUPPLY WAGES - O	276	799	0	423	0	423	438
49400-112	SOURCE OF SUPPLY CAR ALLOW	360	363	363	216	204	216	216
49400-121	SOURCE OF SUPPLY PERA CONT	1,536	2,011	1,551	1,736	945	1,736	1,781
49400-122	SOURCE OF SUPPLY FICA CONT	1,425	1,775	1,393	1,592	846	1,592	1,587
49400-126	SOURCE OF SUPPLY MEDICARE	333	415	326	373	198	373	371
49400-131	SOURCE OF SUPPLY HEALTH IN	5,620	6,920	6,400	7,502	5,160	7,502	7,685
49400-132	SOURCE OF SUPPLY DENTAL IN	281	368	223	275	200	275	258
49400-133	SOURCE OF SUPPLY LIFE INSU	5	7	5	6	4	6	6
49400-151	SOURCE OF SUPPLY WORKERS C	874	838	702	1,188	558	1,188	1,177
	TOTAL PERSONNEL SERVICES	35,284	43,382	35,235	38,575	24,611	38,575	38,679
<b>OFFICE EXPENSES</b>								
49400-210	SOURCE OF SUPPLY OPERATING	0	0	31	103	0	103	103
49400-211	SOURCE OF SUPPLY MOTOR FUE	1,280	1,329	1,400	1,546	260	1,200	1,300
49400-220	SOURCE OF SUPPLY REPAIR &	0	0	0	0	0	0	0
	TOTAL OFFICE EXPENSES	1,280	1,329	1,431	1,649	260	1,303	1,403
<b>PROFESSIONAL SERVICES</b>								
49400-300	SOURCE OF SUPPLY PROFESSIO	0	959	390	515	0	515	515
49400-310	SOURCE OF SUPPLY CONTRACTU	0	0	0	0	0	0	0
49400-360	SOURCE OF SUPPLY INSURANCE	7,763	7,305	7,351	8,220	7,333	8,220	8,220
49400-380	SOURCE OF SUPPLY UTILITIES	23,111	23,752	22,829	23,901	14,553	23,901	23,901
	TOTAL PROFESSIONAL SERVICES	30,874	32,016	30,570	32,636	21,886	32,636	32,636
<b>REPAIR &amp; MAINTENANCE</b>								
49400-401	SOURCE OF SUPPLY BLDG- REP	201	845	0	0	0	0	0
49400-404	SOURCE OF SUPPLY EQUIP&MAC	0	1,228	2,156	2,060	0	5,000	4,000
49400-405	SOURCE OF SUPPLY WELLS- RE	2,739	17,388	2,962	7,727	8,450	8,450	5,000
49400-415	SOURCE OF SUPPLY EQUIPMENT	0	0	0	0	0	0	0
49400-430	SOURCE OF SUPPLY MISCELLAN	0	0	0	0	0	0	0
49400-433	SOURCE OF SUPPLY DUES & SU	3,970	5,012	4,504	6,181	4,323	5,000	5,000
	TOTAL REPAIR & MAINTENANCE	6,909	24,472	9,623	15,968	12,773	18,450	14,000
49400-433	SOURCE OF SUPPLY DUES & SUPERMANENT NOTES: DNR appropriations permit							
49400-433	SOURCE OF SUPPLY DUES & SUNEXT YEAR NOTES: 2021 Virtual Training \$5,000							
	TOTAL SOURCE OF SUPPLY	74,348	101,200	76,859	88,828	59,529	90,964	86,718

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 DISTRIBUTION AND STORAGE  
 EXPENDITURES

			2020				2021	
2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<u>PERSONNEL SERVICES</u>								
49430-100	DIST & STORAGE WAGES	172,850	168,195	187,398	172,844	95,579	172,844	177,571
49430-101	DIST & STORAGE WAGES-TEMPO	223	912	308	2,546	1,420	2,546	1,914
49430-102	DIST & STORAGE WAGES-OVERT	6,041	3,504	5,190	4,425	1,578	4,425	4,550
49430-112	DIST & STORAGE CAR ALLOWAN	360	363	363	219	204	219	219
49430-121	DIST & STORAGE PERA CONTRI	13,057	12,514	14,075	13,295	6,754	13,295	13,659
49430-122	DIST & STORAGE FICA CONTRI	10,409	9,996	11,141	11,149	5,288	11,149	11,410
49430-126	DIST & STORAGE MEDICARE CO	2,434	2,338	2,606	2,607	1,237	2,607	2,668
49430-131	DIST & STORAGE HEALTH INSU	45,684	42,702	53,866	51,346	37,674	51,346	52,565
49430-132	DIST & STORAGE DENTAL INSU	2,236	2,303	1,922	2,173	1,313	2,173	2,033
49430-133	DIST & STORAGE LIFE INSURA	48	49	50	50	29	50	45
49430-142	DIST & STORAGE UNEMPLOYMEN	0	0	0	0	0	0	0
49430-151	DIST & STORAGE WORKERS COM	5,902	5,664	4,826	8,160	3,860	8,160	8,344
TOTAL PERSONNEL SERVICES		259,244	248,539	281,745	268,814	154,936	268,814	274,978
<u>OFFICE EXPENSES</u>								
49430-210	DIST & STORAGE OPERATING S	9,047	7,724	7,217	7,212	6,749	9,000	7,500
49430-211	DIST & STORAGE MOTOR FUELS	4,006	4,164	4,331	4,000	1,359	4,000	4,000
49430-220	DIST & STORAGE SUPPLIES-RE	255	177	17	500	87	500	500
TOTAL OFFICE EXPENSES		13,307	12,065	11,565	11,712	8,195	13,500	12,000
<u>PROFESSIONAL SERVICES</u>								
49430-300	DIST & STORAGE PROFESSIONA	10,880	12,063	19,573	5,000	3,912	5,000	5,000
49430-310	DIST & STORAGE CONTRACTUAL	0	0	0	0	0	0	0
49430-360	DIST & STORAGE INSURANCE	2,663	2,347	2,160	2,861	1,899	2,861	2,861
49430-380	DIST & STORAGE UTILITES	61,960	65,264	56,819	63,431	19,060	60,000	61,000
TOTAL PROFESSIONAL SERVICES		75,503	79,674	78,552	71,292	24,871	67,861	68,861
<u>REPAIR &amp; MAINTENANCE</u>								
49430-401	DIST & STORAGE BLDG - REP&	2,807	1,953	3,605	206	172	206	206
49430-402	DIST & STORAGE- STORAGE FA	3,603	2,700	74	2,060	0	2,060	2,060
49430-404	DIST & STORAGE EQUIP- REP&	8,731	8,664	8,397	9,272	10,545	12,000	17,000
49430-406	DIST & STORAGE MAINS- REP&	11,502	12,313	13,272	10,150	1,823	10,150	10,150
49430-407	DIST & STORAGE METERS- REP	40,076	107,221	74,952	45,000	123	45,000	45,000
49430-408	DIST & STORAGE HYDRANTS-RE	39,229	31,567	17,750	30,907	5,283	30,907	30,907
49430-410	DIST & STORAGE SCADA- REP&	1,777	0	8	0	23	0	0
49430-430	DIST & STORAGE MISCELLANEO	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		107,725	164,418	118,057	97,595	17,969	100,323	105,323
49430-404	DIST & STORAGE EQUIP- REP&NEXT YEAR NOTES:	2021 Beehive Software \$6,700; Beehive laptop \$2,000						
<hr/>								
TOTAL DISTRIBUTION AND STORAGE		455,779	504,696	489,918	449,413	205,972	450,498	461,162

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: JULY 31ST, 2020

601-WATER  
 CUSTOMER ACCOUNTS  
 EXPENDITURES

			2020				2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
49445-100	CUSTOMER ACCTS WAGES	16,493	17,005	16,268	20,848	9,301	20,848	16,689
49445-102	CUSTOMER ACCTS WAGES - OVE	82	404	382	175	223	175	402
49445-121	CUSTOMER ACCTS PERA CONTRI	1,253	1,298	1,246	1,577	661	1,577	1,282
49445-122	CUSTOMER ACCTS FICA CONTRI	969	1,047	1,007	1,304	536	1,304	1,060
49445-126	CUSTOMER ACCTS MEDICARE CO	227	245	235	305	125	305	248
49445-131	CUSTOMER ACCTS HEALTH INSU	6,698	5,518	6,385	6,999	4,282	6,999	7,474
49445-132	CUSTOMER ACCTS DENTAL INSU	245	223	141	189	100	189	178
49445-133	CUSTOMER ACCTS LIFE INSURA	4	4	4	4	3	4	4
49445-151	CUSTOMER ACCTS WORKERS CO (	24)	96	80	136	65	136	114
TOTAL PERSONNEL SERVICES		25,946	25,839	25,747	31,537	15,295	31,537	27,451
<b>OFFICE EXPENSES</b>								
49445-200	CUSTOMER ACCTS OFFICE SUPP	1,013	971	566	1,262	137	1,262	1,262
49445-211	CUSTOMER ACCTS MOTOR FUELS	442	462	425	670	163	670	670
TOTAL OFFICE EXPENSES		1,455	1,433	992	1,932	299	1,932	1,932
<b>PROFESSIONAL SERVICES</b>								
49445-300	CUSTOMER ACCTS PROFESSIONA	2,680	2,132	2,189	2,576	1,848	2,576	2,576
49445-322	CUSTOMER ACCTS POSTAGE	5,678	5,974	6,261	6,181	3,004	6,181	6,181
49445-331	CUSTOMER ACCTS TRAVEL & TR	0	0	670	0	0	0	0
49445-354	CUSTOMER ACCTS PRINTING &	112	91	40	104	8	104	104
49445-360	CUSTOMER ACCTS INSURANCE	296	297	259	409	230	409	409
TOTAL PROFESSIONAL SERVICES		8,766	8,494	9,419	9,270	5,090	9,270	9,270
<b>REPAIR &amp; MAINTENANCE</b>								
49445-404	CUSTOMER ACCTS EQUIP- REP&	3,219	3,325	3,133	3,000	3,290	3,290	3,000
49445-430	CUSTOMER ACCTS MISCELLANEO	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		3,219	3,325	3,133	3,000	3,290	3,290	3,000
<b>BAD DEBT</b>								
49445-904	CUSTOMER ACCTS BAD DEBT EX	228	1	333	100	0	100	100
TOTAL BAD DEBT		228	1	333	100	0	100	100
TOTAL CUSTOMER ACCOUNTS		39,615	39,092	39,623	45,839	23,974	46,129	41,753

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
INTEREST EXPENSE  
EXPENDITURES

	2017	2018	2019	(----- 2020 -----)	(----- 2021 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>AGENT FEES</u>								
49980-611 INTEREST EXPENSE BOND INTE	440,606	424,307	392,377	261,238	203,783	261,238	261,238	
TOTAL AGENT FEES	440,606	424,307	392,377	261,238	203,783	261,238	261,238	
<hr/>								
TOTAL INTEREST EXPENSE	440,606	424,307	392,377	261,238	203,783	261,238	261,238	

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CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
CAPITAL-SOURCE OF SUPPLY  
EXPENDITURES

		(----- 2020 -----) (----- 2021 -----)							
		2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>									
48110-300	CAPITAL-SOURCE OF SUPPLY P	7,648	3,873	18,016	2,500	404	3,195	27,500	
TOTAL PROFESSIONAL SERVICES		7,648	3,873	18,016	2,500	404	3,195	27,500	
48110-300	CAPITAL-SOURCE OF SUPPLY	PCURRENT YEAR NOTES: 2020 Professional Services Wellhead Protection \$2,500							
48110-300	CAPITAL-SOURCE OF SUPPLY	PNEXT YEAR NOTES: 2021 Professional Services \$2,500/\$25,000 EPA's Risk and Resiliency Assessment/Emergency Action Plans (RRA/EAP). Add Oct 8, 2020 by SV per email from Jeff Knutson. 2022 Professional Services \$2,500							
<u>CAPITAL</u>									
48110-510	CAPITAL-SOURCE OF SUPPLY L	0	0	0	0	0	0	0	
48110-520	CAPITAL-SOURCE OF SUPPLY B	0	0	0	0	0	0	0	
48110-532	CAPITAL-SOURCE OF SUPPLY U	0	0	0	0	0	0	0	
48110-540	CAPITAL-SOURCE OF SUPPLY H	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL CAPITAL-SOURCE OF SUPPLY		7,648	3,873	18,016	2,500	404	3,195	27,500	

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: JULY 31ST, 2020

601-WATER  
CAPITAL-WATER DISTRIBUTI  
EXPENDITURES

			(----- 2020 -----)			(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>								
48130-300	CAPITAL-WATER DISTRIBUTION	0	0	570	7,000	12,070	12,544	7,000
TOTAL PROFESSIONAL SERVICES		0	0	570	7,000	12,070	12,544	7,000

48130-300 CAPITAL-WATER DISTRIBUTIONCURRENT YEAR NOTES:  
2020 Misc Engineering \$7,000

48130-300 CAPITAL-WATER DISTRIBUTIONNEXT YEAR NOTES:  
2021 Professional Services \$7,000  
2022 Professional Services \$8,000

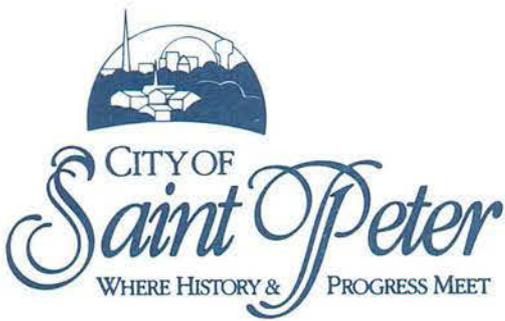
<u>CAPITAL</u>								
48130-520	CAPITAL-WATER DISTRIBUTION	0	0	6,295	0	0	0	0
48130-532	CAPITAL-WATER DISTRIBUTION	0	0	4,300	111,000	142	98,000	168,500
48130-533	CAPITAL-WATER DISTRIBUTION	0	0	0	0	396	0	0
48130-540	CAPITAL-WATER DISTRIBUTION	0	0	0	0	0	0	0
48130-580	CAPITAL-WATER DISTRIBUTION	5,372	0	2,223	0	2,290	0	0
TOTAL CAPITAL		5,372	0	12,818	111,000	2,828	98,000	168,500

48130-520 CAPITAL-WATER DISTRIBUTIONCURRENT YEAR NOTES:  
2020 \$0

48130-532 CAPITAL-WATER DISTRIBUTIONCURRENT YEAR NOTES:  
2020  
Annual Hydrant Replacements (4) \$18,000  
Traverse Green (Outlot D) \$15,000  
AMI (Split 50%) \$55,000  
Community Spirit Park \$10,000  
Watermain Upgrades \$18,000 changed to \$0 AG 9.11.2020

48130-532 CAPITAL-WATER DISTRIBUTIONNEXT YEAR NOTES:  
2021 \$168,500  
Water Distribution System Master Plan Updates \$25,000  
Annual Hydrant Replacements (4) \$20,000  
Traverse Green (Outlot D) \$40,000  
AMI (Split 50%) \$55,000  
3rd St N of St Julien \$28,500  
2022 \$188,000  
Water Distribution System Master Plan Updates \$25,000  
Annual Fire Hydrant Replacements (4) \$20,000  
AMI Metering System (Split 50%) \$55,000  
STJU Roundabout \$88,000

TOTAL CAPITAL-WATER DISTRIBUTI		5,372	0	13,388	118,000	14,898	110,544	175,500
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## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 10/16/20

**FROM:** Russ Wille  
Community Development Director

**RE:** Brad Baker (Zoning Code Text Amendment) Gateway Overlay District

### **ACTION/RECOMMENDATION**

None needed. For Council discussion and review only.

### **BACKGROUND**

Brad Baker has purchased the vacant property on the corner of North Third Street immediately south and across the street from the new Hy-Vee operations. The property has been assigned a street address of 967 North Third Street.

The property in question is zoned (C-4) Highway Service Commercial. The property is also subject to the regulations and standards of the (GO) Gateway Overlay districts.

Mr. Baker would intend to construct a privately financed field house. The use would include batting cages but could accommodate any number of similar indoor recreational uses. The use would be classified as "Indoor Sports and Recreation" in the Zoning Code.

The (GO) Gateway Overlay zoning districts were established nearly 15 years ago. The intent of the Gateway Overlay districts are as follows:

*"Sec. 24-438. - Statement of intent.*

*The GO Gateway Overlay District is intended to promote high quality development within the Highway No. 169 corridor. The design features and development standards included in this division are intended to create a memorable and positive first impression upon those entering the city, particularly the motoring public. The District also intends to establish an image and character that is distinctly Saint Peter. The principles of the Gateway Overlay District are to be carried out through standards related to site planning, signage, architecture and landscaping."*

The Gateway Overlay regulations were enacted at the time of the Dollar General development in 2006. The exterior of the Dollar General building is predominately metal and steel siding while the loading dock/garbage corral are presented to the Highway #169 traffic.

Elected officials at the time were concerned that the visual impression of Saint Peter would be negatively impacted if additional buildings of a similar construction and design were to be repeated. As such, the Planning Commission recommended and the City Council adopted the current Gateway Overlay district regulations.

The Gateway Overlay district was originally limited to the lands between Old Minnesota Avenue and Highway #169. Following development of the Shopko (now Hy-Vee) store, the Council expanded the gateway to include the lands west of Old Minnesota Avenue and east of North Third Street.

Section 24 – 446 of the Gateway Overlay District regulations apply to the exterior finish of building facades. The use of steel, vinyl or aluminum siding as an exterior wall finish is restricted to a maximum of 25% of any exposed building façade. At least 75% of an exterior façade is required to be finished with brick, stone, precast concrete panels, block, glass or stucco.

Mr. Baker prepared building plans that conformed to the provisions of Section 24 – 446 with an enhanced exterior finish upon each of the four exterior facades. As he has sought construction estimates and bids, he has determined that providing the enhanced finish on each façade would be cost prohibitive and he would need to forgo the project.

As a result, and with a desire to proceed, Mr. Baker has paid the appropriate fee for consideration of an amendment to the text of Section 24 – 446. He would propose that the enhanced exterior finishes only be required upon facades exposed to a public street or park. He further suggests that the intent of the Gateway Overlay district as it applies to promoting high quality development could still be satisfied while lessening the ordinance requirements.

The Planning and Zoning Commission discuss the merits of the Baker property being included within a Gateway Overlay district at the recent meeting. A suggestion was made to remove the properties immediately east of North Third Street from the Gateway Overlay district. Another suggestion was that perhaps the Gateway Overlay provisions could have two “tiers” of regulations. The current Gateway standards and regulations could be applied to the properties east of Old Minnesota Avenue. A second tier of regulations would be applied then to the properties lying west of Old Minnesota Avenue. The current Gateway Overlay standards would only be applied to easterly facing building facades.

The Planning and Zoning Commission ultimately recommended the City Council adopt the Zoning Code amendment as petitioned by Mr. Baker. A public hearing regarding Mr. Baker’s petition is scheduled before the City Council on October 26<sup>th</sup>.

My goal for the workshop is to provide opportunity for the Council to understand this Ordinance, where things are allowed and where they are not allowed and to then be in a position to take action at an upcoming meeting.

Please feel free to contact me should you have any questions or concerns on this agenda item.

RJW

Sec. 24-446. - Building design and construction.

All buildings and structures in the GO District shall meet the following building design and construction standards:

- (1) *Exterior wall finish.* All exterior wall finishes on any building structure shall be predominately constructed of the following materials, or a combination of the following materials:
  - a. Face brick;
  - b. Natural stone;
  - c. Precast concrete panels, if the material has been integrally treated with a color, or if the surfaces have a texture or pattern discernibly different from flat smooth concrete;
  - d. Concrete block, if the exposed surfaces have a texture or pattern discernibly different from flat smooth concrete, and if the material is either integrally colored or treated with a long-lasting durable decorative finish;
  - e. Glass;
  - f. Stucco, or similar durable cement-based material;
  - g. Accent or framing materials of metal or wood, but only if such materials form a minor part of the overall facade treatment;
  - h. Steel, vinyl or aluminum siding shall be limited to a maximum of 25 percent of the exposed exterior wall finish;
  - i. Other material of similar quality and durability as approved by the Board of Appeals and Adjustments.
- (2) *Additions and accessory buildings.* All subsequent additions to the principal structure and all accessory buildings and structures shall be constructed of a similar material as the principal building.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

**Legend**

- Street Names - Small
-  County Boundary
-  City Limits
-  Railroad
-  Parcels (7-24-2020)
- Zoning Overlay
  -  HPO
  -  PUDO
  -  GO
  -  RPO
- Zoning
  -  R-1
  -  R-2
  -  R-3
  -  R-4
  -  RP-1
  -  MHP
  -  CBD
  -  C-3
  -  C-4
  -  C-5
  -  EID
  -  I-1
  -  I-2
  -  FP
- STPE.sid
  -  Red: Band\_1
  -  Green: Band\_2

**Map Name**



**Disclaimer:**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Saint Peter is not responsible for any inaccuracies herein contained.



Hy-Vee

1007

1005

971

BAKER  
SITE

966

967

958

969  
DON'S  
APPLIANCE

hl

946

912

911

932

948

909

920

LAGERS

N 4th St

907

922

905

916

903

908

910

221

N 3rd St

Old Minnesota Ave

US Hwy 169 Exit

US Hwy 169



Legend

- Street Names - Small
- County Boundary
- City Limits
- Railroad
- Parcels (7-24-2020)

Map Name



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0 132 Feet



**Legend**

- Street Names - Medium
-  County Boundary
-  City Limits
-  Railroad
-  Parcels (7-24-2020)
- STPE.sid
  -  Red: Band\_1
  -  Green: Band\_2
  -  Blue: Band\_3

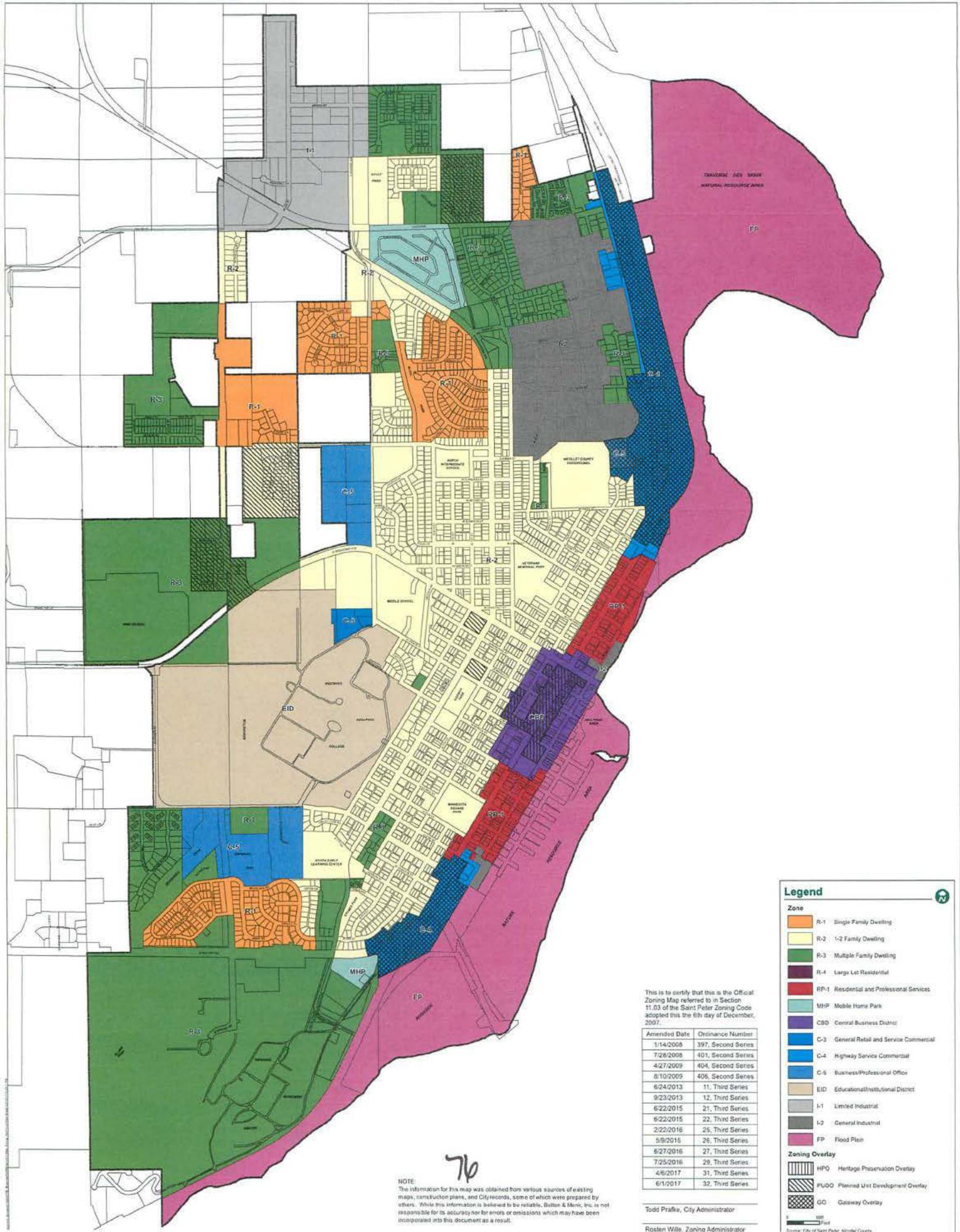


**Baker Site**  
**967 North 3rd**  
**Street**



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**Legend**

- Zone**
- R-1 Single Family Dwelling
  - R-2 1-2 Family Dwelling
  - R-3 Multiple Family Dwelling
  - R-4 Large Lot Residential
  - RP-1 Residential and Professional Services
  - MHP Mobile Home Park
  - CBD Central Business District
  - C-3 General Retail and Service Commercial
  - C-4 Highway Service Commercial
  - C-5 Business/Professional Office
  - EID Educational/Institutional District
  - I-1 Limited Industrial
  - I-2 General Industrial
  - FP Flood Plain
- Zoning Overlay**
- HPO Heritage Preservation Overlay
  - PUOD Planned Unit Development Overlay
  - GC Gateway Overlay

This is to certify that this is the Official Zoning Map referred to in Section 11.03 of the Saint Peter Zoning Code adopted this the 6th day of December, 2007.

Amended Date	Ordinance Number
1/14/2008	397, Second Series
7/28/2008	401, Second Series
4/27/2009	404, Second Series
8/10/2009	406, Second Series
6/24/2013	11, Third Series
9/23/2013	12, Third Series
6/22/2015	21, Third Series
6/22/2015	22, Third Series
2/22/2016	25, Third Series
5/9/2016	26, Third Series
6/27/2016	27, Third Series
7/25/2016	29, Third Series
4/6/2017	31, Third Series
6/1/2017	32, Third Series

**NOTE**  
The information for this map was obtained from various sources of existing maps, construction plans, and City records, some of which were prepared by others. While this information is believed to be reliable, Bolton & Menk, Inc. is not responsible for its accuracy nor for errors or omissions which may have been incorporated into this document as a result.

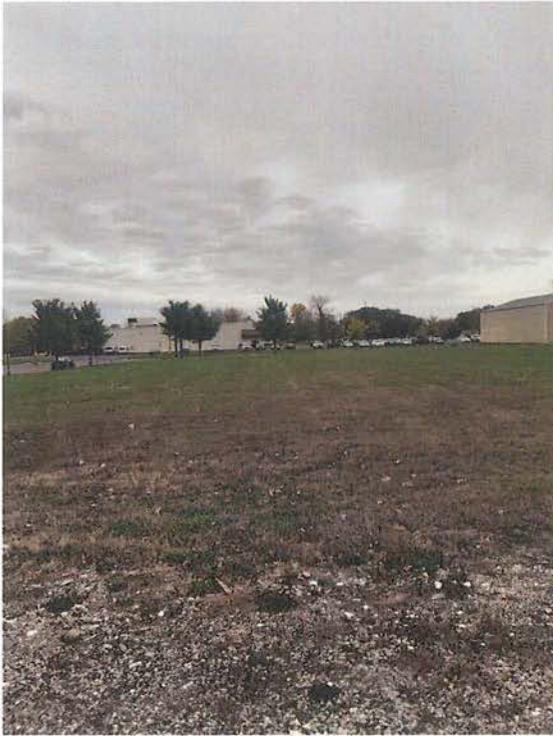
Todd Prajke, City Administrator  
Rosten Wille, Zoning Administrator

Scale: 0 100 Feet  
Source: City of Saint Peter Aerials/Google

76

77

# Baker Site



# Baker Site

78



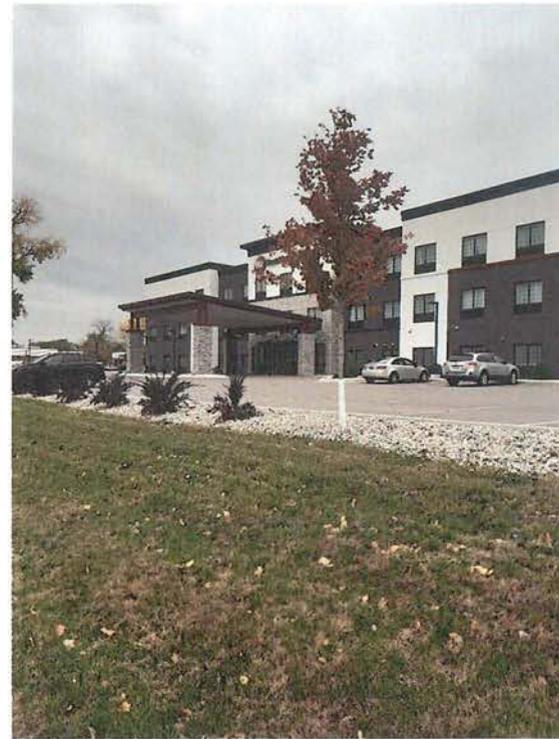
# Gateway Developments

66



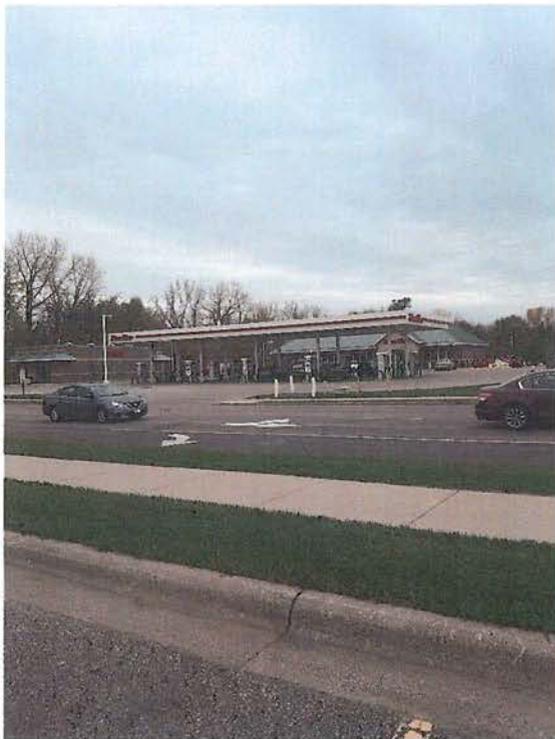
# Gateway Developments

88



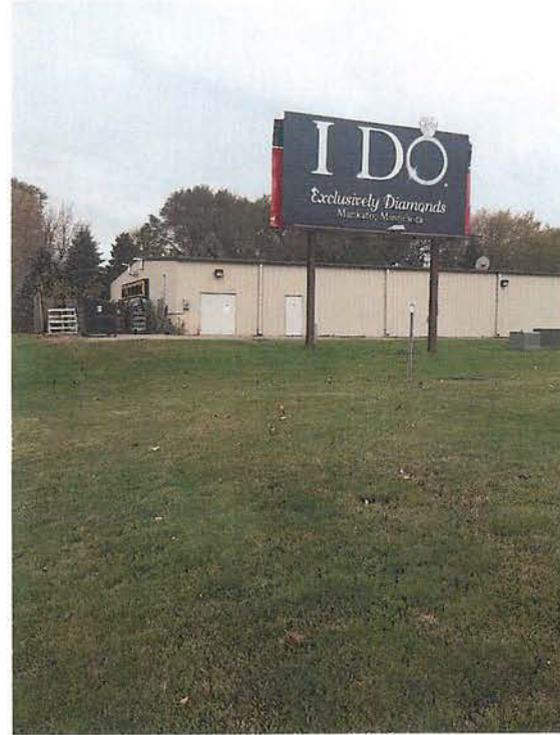
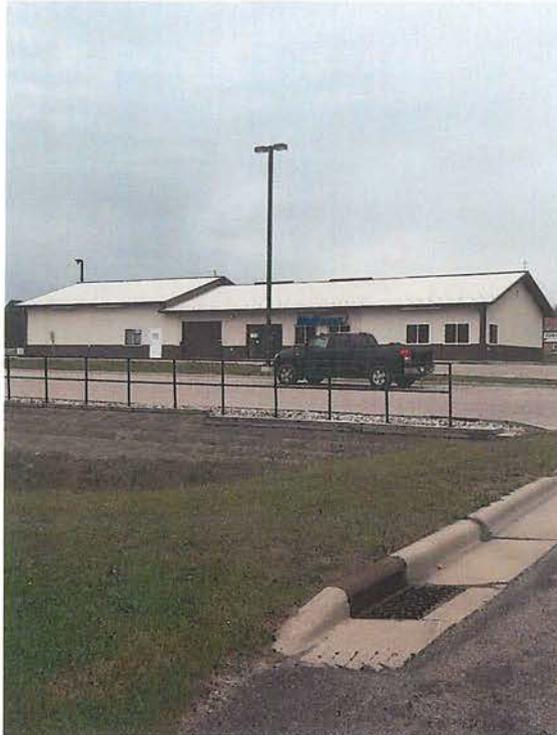
# Kwik Trip Gateway vs. Standard

18



# Pending Gateway

82



# Bad Gateway

83



# Bad Gateway

84

