CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING

Regular Parks & Recreation Advisory Board Meeting of October 19, 2020
7:00 PM
MEETING CONDUCTED BY ELECTRONIC MEANS – SEE INFORMATION BELOW

As provided for in M.S. 13D.021, Parks and Recreation Advisory Board meetings may be conducted by telephone or other electronic means when a state-wide emergency has been declared. The Monday, May 18, 2020 meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below.

I. **CALL TO ORDER**

II. **APPROVAL OF AGENDA**

III. **APPROVAL OF MINUTES** – September 21, 2020

IV. **VISITORS**
A. General Visitors Comments

V. **UNFINISHED BUSINESS**
A. COVID-19 Community Center Update
B. COVID-19 Public Works Update
C. Integrated Pest Management Plan (Action)
D. Minnesota Square Park – 2021 Improvements Plan
E. Parks Improvements 2020 – 2024 Review

VI. **NEW BUSINESS**
A.

VII. **REPORTS**
A. Chairs Report (Mike)
1.

B. Department of Recreation and Leisure Services Update (Joey)
A. September Activity Report (attached)
B. Fall Programming
C. Pickleball

C. Department of Public Works (Pete)
1. Adopt – A – Park: River Valley Dog Park Association, Thompson Dog Park
2. Community Spirit Park (CSP) Restroom Facilities Update

VIII. ADJOURNMENT

A. Next Tree Advisory Board meeting **Monday, November 16 at 7:00PM**, Virtual
B. Next scheduled meeting **Monday, November 16 at 7:30PM**, Virtual

Parks and Recreation Advisory Board Meeting
Mon, Oct 19, 2020 7:00 PM - 9:00 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/320520693

You can also dial in using your phone.
United States (Toll Free): 1 877 309 2073
United States: +1 (646) 749-3129

Access Code: 320-520-693

CITY OF Saint Peter
WHERE HISTORY & PROGRESS MEET

Memorandum

TO: Parks & Recreation Advisory Board **DATE:** October 9, 2020

FROM: Pete Moulton, Director of Public Works
Scott Schroeder, Maintenance Superintendent

RE: City of Saint Peter Integrated Pest Management (IPM) plan

ACTION/RECOMMENDATION

Approve the Integrated Pest Management (IPM) Plan.

BACKGROUND

The Saint Peter Parks and Recreation Board has been presented with an Integrated Pest Management (IPM) plan which provides an effective and environmentally sensitive approach to pest management. The plan relies on a combination of common-sense practices to deal with pests within our community and its infrastructure. The IPM programs use current, comprehensive information on the life cycles of pests and their interaction with the environment.

This information, in combination with available pest control methods, is used to manage pest damage by the most economical means, and with the least possible hazard to people, property, and the environment. IPM takes advantage of all appropriate pest management options biological, cultural and including, but not limited to, the judicious use of pesticides.

Public Works has been informally operating in this manner for years and now we are looking for the Parks & Recreation Advisory Board to acknowledge its use as a practical method of operation. In the future, staff will use these guidelines to help educate the public.

Previously you have reviewed this plan at the September 21 meeting and staff is recommending that the Board approve this plan.

Please feel free to contact me if you have any questions or concerns about this agenda item.

PM/SS

City of Saint Peter Integrated Pest Management (IPM) Plan

Integrated Pest Management (IPM) is a pest management plan that focuses on long-term prevention or suppression of "pest" issues with minimum impact on human health, the environment and non-target organisms. In most cases, an IPM is directed at controlling pests that have an economic impact on city facilities, parks, athletic fields and our customers.

For the purpose of our plan pests are identified as: *weeds, rodents, insects and fungus.*

Management Strategies

Management strategies and pest management techniques include:

1. Promoting natural occurring biological control.
2. Cultural practices that include cultivating, pruning, fertilizing and general maintenance.
3. Changing the habitat within the area to make it incompatible with pest development.

Three principles of IPM used in designing a specific program are:

1. Know your pests.
2. Have a BMP in place for parks. (Best Management Practices)
3. Continual surveying and observation of park areas.

Setting Thresholds.

Before any pest control action is taken, the IPM approach considers if the pest has exceeded a predetermined threshold. The point at which the pest population or environmental condition indicate that pest control action should be taken. Meaning, finding a single pest or even very low numbers of pests does not always result in taking action. Conversely, some pests may be below the threshold while others are above it. Keep in mind that some pests are seasonally specific, as well as weather-related.

Turf

General Parks

Goal: To develop and implement environmentally sound, IPM for the use of green space in our parks system. We plan to minimize cost with providing a safe environment.

Staff recommends a threshold of 25% for broadleaf and a 25% grassy weeds in general parks or green spaces.

1) When it has been determined that this percentage has been reached. The appropriate post emergent or pre-emergent herbicide may be applied.

2) Selection of the appropriate herbicide of choice will be determined by trained staff after evaluating the site, the hazard rating of the product and the specific location.
3) Posting of the park site to be treated will occur prior to application and if this park includes a recreation center or building facility, posting of a sign must occur at the entrance.

Competitive Athletic Fields

Goal: To develop and implement environmentally sound, IPM for the use of competitive athletic fields within our parks system. We plan to minimize cost with providing a safe environment.

Staff recognizes the need to develop and use strategies that effectively manage turf pests on athletic fields and to manage those pests in an environmentally sound manner. We also plan to maintain the athletic fields so that park users have a safe and stable site for a high level of athletic activities.

Difficulty of maintaining multi-use fields and the intensity of their use are impacted by turf recovery time and a lack of down time will affect the quality of turf. Currently, due to compaction from over use, many of our athletic fields have a high population of clover, dandelions, spurge and annual grassy weeds. The approach to reducing these populations of pests will take multiple years and persistency. Staff will develop a multi-year plan for reduction.

Major facilities like Community Spirit Park (CSP), Jefferson and Veteran Memorial Park a threshold range of either 20% for broadleaf and a 20% grassy weeds triggers the threshold activity. Once this threshold has been reached, appropriate management practices are implemented. Heavy use on competitive fields requires fertilizing more frequently in these areas. This will assist in the turfs ability to rebound from the stress of repetitive foot traffic.

Rodents

By eliminating rodents, parks will remain healthy for our citizens. Rats, mice, gophers and voles are some of the more common rodents in our community. Trapping with mechanical traps is the most practical means of eradicating rodents but do cause a variety of other public issues. The action point for rodents is visual observation or traces within our parks.

1) When it has been determined that rodents are present staff will implement the appropriate eradication processes.
2) Selection of the appropriate mechanical traps will be placed and flagged for public notice. If this method is unsuccessful staff will proceed to Step #3.

3) Selection of the appropriate rodenticides pellet and or liquid form will be determined by trained staff after evaluating the site, the hazard rating of the product and the specific location.
4) Posting of the park site to be treated will occur prior to application and if this park includes a recreation center or building, posting of a sign will occur at the entrance.

Mosquitoes

Goal: To develop and implement environmentally sound, IPM for control of mosquitos within the corporate boundaries of the City of Saint Peter. We plan to minimize cost with providing a safe environment.

Staff aims to provide and maintain a safe and hospitable environment for the community and recognizes the need to develop and use strategies that effectively manage mosquito populations in an environmentally sound manner.

To this effect, the threshold for implementing the BMP strategies will be implemented based on City Council authorization and policy. A guiding principal is Minnesota Statutes 2019 18G14 Mosquito Abatement, Minnesota Department of Agriculture Category L Mosquito Pesticide Applicator Training Manual and National Pesticide Applicator Certification core manual.

1) Determination of breeding sites for mosquitoes within corporate limits
2) Determination of types of mosquitoes
3) Surveillance of mosquito populations
4) Control of mosquito populations based on the thresholds
    a. Citizen complaints using the following pest management options
        i. Cultural
        ii. Economical
        iii. Physical/Environmental modification
        iv. Chemical
            1. Larvicides (primary control)
            2. Adulticides (secondary control)

Selection of the appropriate chemical will be determined by trained staff using the appropriate IPM strategy. Notice of the use of chemicals will be completed to impacted areas in a timely manner using the appropriate media.

5) Monitor mosquito population

Insects

Urban Forest

Goal: To develop and implement environmentally sound, IPM for control of insects within the corporate boundaries of the City of Saint Peter. We plan to minimize cost with providing a safe environment.

Staff plans to maintain a safe and hospitable environment for the citizens of the community and recognize the need to develop and use strategies that effectively manage tree diseases in an environmentally sound manner.

To this effect, strategies will be implemented based on ANSI A300 Integrated Pest Management Standard (Part 10) and the Best Management Practices booklet Integrated Pest Management, 2nd Edition.

Tree Injection

Within the City, tree injection is a disease/pest management option that can be utilized with other IPM management tools and considerations.

The threshold would be visual observation and/or notifications from a state agency.

An example of how tree injection is being utilized within the City as part of an IPM strategy, is for controlling Emerald Ash Borer (EAB). Please refer to the EAB management plan 2018 and EAB methodology document, The Management of Ash Trees Utilizing Geographical Information Systems (GIS) to Mitigate Emerald Ash Borer (EAB) within the corporate limits of the City of Saint Peter.

For all tree injections, the selection of the appropriate chemical will be determined by trained staff using the appropriate IPM strategy. Notice of the use of chemicals to impacted areas will be completed in a timely manner using the appropriate media.

Tree Stump Removal

Tree stump removal using mechanical, physical or environmental modification is not always feasible or practical within the community. The current policy is to physically remove the stump by grinding, this is not always the case and at times based on an IPM, the application of a chemical to the stump is appropriate. The selection of the appropriate chemical will be determined by trained staff using the IPM strategy. Notice of the use of chemicals to impacted areas will be completed in a timely manner using the appropriate media.

Reviewed by the Saint Peter Parks and Recreation Advisory Board ***September 21, 2020***
Adopted by the Saint Peter Parks and Recreation Advisory Board ***October 19, 2020***

MINNESOTA SQUARE PARK

Classification: Community / Special Use Park — 10.85 acres

Character: Minnesota Square Park was established as part of the original plat of Saint Peter in 1854 and has been our town's premier park since. The park is the site of community celebrations such as; Memorial Day, Ambassadors Blues Fest, Fourth of July Celebration and Rock Bend Folk Festival.

In 2018, the Veterans Memorial Wall was added to the northeast corner of the park along Minnesota Avenue. Patriots and service members, past and present, visit the marvelous black granite wall. The Memorial Wall draws people from all over the state who pay their respects and take in the beauty of the craftsmanship. With the construction of a new Pavilion in 2019, the parks popularity continues to climb. With over 8,000 square feet of covered area it is the perfect location for weddings, reunions or functions desiring an open space with weather protection.

Funds are being sought for a Plaza north of the pavilion which ties the pavilion to College Avenue (main entrance to Gustavus) and to our historic downtown. Not to mention, recreational amenities such as sand volleyball, basketball and tennis. Along with a large playground area and greenspace for picnics and grilling. This all only adds to the attractiveness of Minnesota Square Park.

Development Considerations and Needs: Growing demands and shrinking resources will continue to be a challenge for parks and recreation services in Saint Peter. With strong leadership from the Saint Peter Parks and Recreation Board, there is a unique opportunity to create a guiding vision. Minnesota Square's overall aesthetic qualities are welcoming to the community. The newly constructed Pavilion stands out as the focal point for the community.

Key amenities and improvements worthy of consideration include: enhancing the park's visual and functional connection to the "gateway" of Saint Peter's downtown area (plaza – north side). Creating and improving walkways throughout the park; making the park accessible with ease for all ages and physical capabilities thru a phased sidewalk improvement project. Constructing a 15-stall parking lot with handicap parking on the south side of the park adjacent to Elm Street. Along with a sidewalk leading up to the Pavilion (parking lot & sidewalk). Minnesota Square is the communities sand volleyball headquarters. Removing the north tennis court and adding an additional sand volleyball court; (volleyball project) adding lighting by the volleyball courts; updating and relocating the playground equipment for 2-5 year olds and 6-12 year olds (playground projects); maintaining a good-sized multi-use grass area is an important design element to accommodate annual community events and provide space for informal lawn activities. Adding an irrigation system around the Pavilion would help ensure a healthy stand of grass around the overly popular structure.

- ✓ Plaza Construction: Connect the Pavilion to Saint Peter's Historic Downtown
  - Tree lined pedestrian trail leading to the Pavilion
  - Planters running up the middle with benches
  - Vendor designated parking stalls with exposed aggregate
  - Electrical improvements
    - Potential Development Costs: $400,000 – $415,000

- ✓ Sidewalk Projects: Improve pedestrian walkability throughout Minnesota Square
  - Sidewalk from Elm Street/169 Intersection to Pavilion
  - Sidewalk from Veterans Memorial to Pavilion
  - Connecting sidewalk from Restroom to Plaza (east side of Pavilion)
    - Potential Development Costs: $65,000 - $70,000

- ✓ Parking Lot and Sidewalk: Pavilion access from Elm Street
  - Giving an access point on the south side of the Pavilion.
    - Potential Development Costs: $45,000 - $47,000

- ✓ Signage (Name with QR Code): Signs signifying Minnesota Square Park
  - City staff would install the signs
    - Potential Development Costs: $300 - $400

- ✓ Sand Volleyball Courts: Developing a three court Volleyball system, which opens up the opportunity for more competition and the option to host more games at Minnesota Square
  - Currently two courts located on the west side of the park
  - Reaching out to the Volleyball Association for funding of the sand
  - Removing the north tennis court would free up the space for another sand volleyball court
  - City staff would remove the tennis courts
    - Potential Development Costs: $1,500 - $2,000

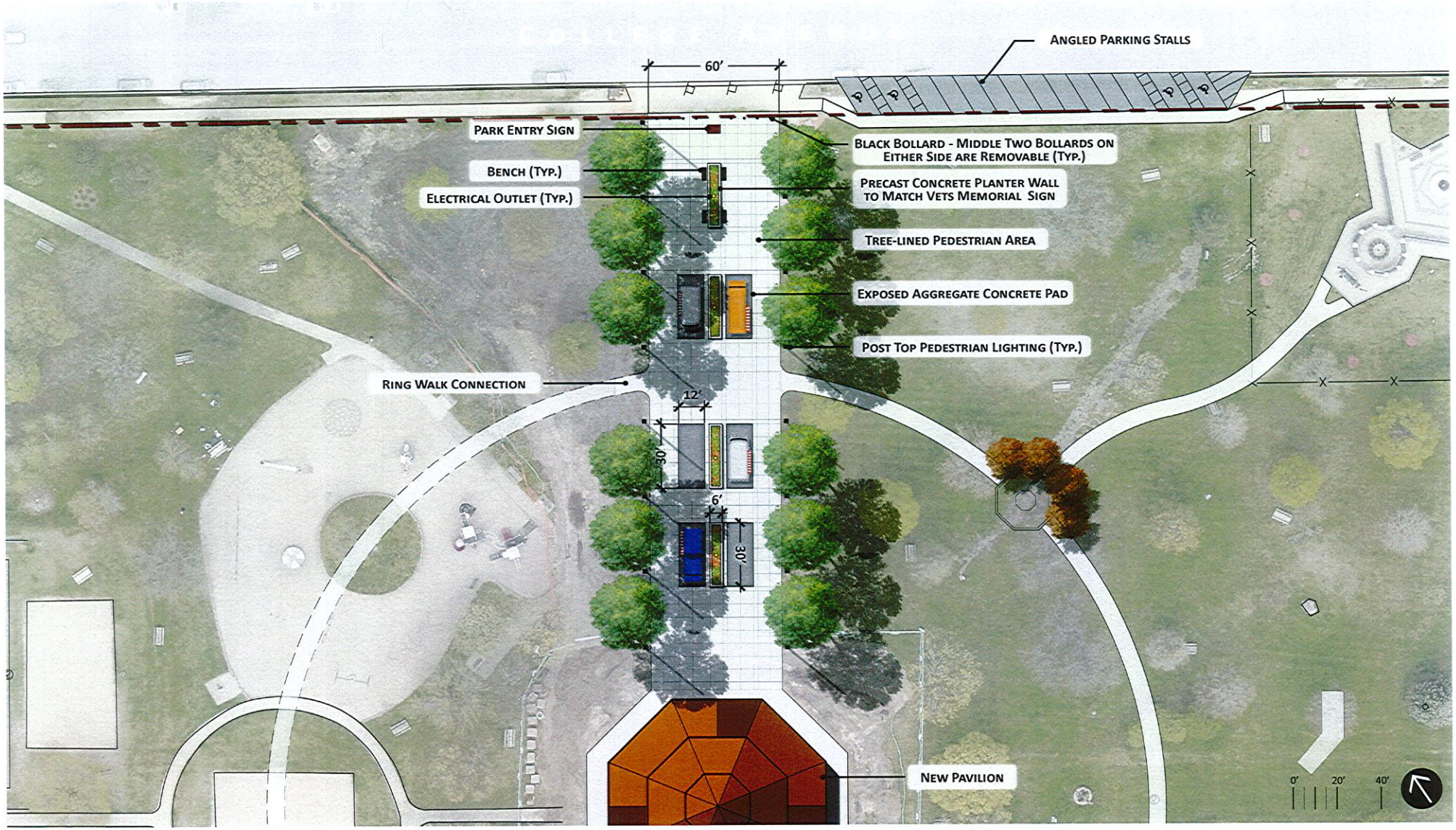
- ✓ Lighting on Volleyball Courts: With two sand volleyball courts side by side. The installation of lights would promote use and functionality of the courts.
  - Musco's Light-Structure System with TLC for LED
  - The lights would be on a timer to prevent the area being lit all night
    - Potential Development Costs: $46,000 - $52,000

- ✓ Irrigation System: With the heavy presence at the Pavilion, means more foot traffic. Installing a 3-4 zone system will help ensure healthy grass around the Pavilion.
  - 3-4 zone system utilizing Hunter i25 rotor heads
    - Potential Development Costs: $10,500 - $12,000

- ✓ Playground Upgrade: The current playground equipment is old and in need of replacement. Relocating the playground area southeast of the Pavilion creates the possibility of an area suitable for more playground options.
  - 2 – 5 Year Old Playground Upgrade
    - Potential Development Costs: $50,000 - $60,000
  - 6 -12 Year Old Playground Upgrade
    - Potential Development Costs: $45,000 - $55,000

- ✓ Splash Pad: The addition of a 1,600 square foot splash pad would create family fun for all ages.
  - The splash pad could be located just west of the Plaza south of College Avenue
  - Utilities are in place to support such a structure
    - Potential Development Costs: $135,000 - $145,000

- ✓ Angle Parking: The addition of 14 stalls of angled parking including 4 ADA accessible off of College Avenue by the Saint Peter Area Veterans Memorial.
  - The angled stalls would be located on the North side of the park off of College Avenue in between the proposed plaza and Saint Peter Area Veterans Memorial
    - Potential Development Costs: $61,000



MINNESOTA SQUARE PARK PAVILION PLAZA | CONCEPT PLAN

City of Saint Peter

BOLTON & MENK

2020 - 2024

Parks Improvements

Improvement	Location	Cost	P & E 2020	PTS 2021	SS & PA 2022	SA 2023	S & P 2024
Playground Equipment (P&E)							
~~*Playground equipment includes tot lot area (replace entire with fall protection) GameTime Grant (10.28.19 approved) Completed*~~	~~*Veterans*~~	~~*$140,000*~~	~~*1*~~				
Playground equipment (replace entire with fall protection)	Stones Park	$75,000	2				
Playground equipment (replace entire with fall protection)	Mill Pond	$95,000	3				
Playground equipment (replace entire with fall protection)	McGill	$85,000	4				
Playground equipment (replace entire with fall protection)	Minnesota Square	$285,000	5				
Portable Bleachers for soccer fields	Gault Park	$9,500					
Install bench near play equipment	McGill	$1,500					
Install two benches near play equipment	*Levee Park*	*$5,500*					
~~Permanent Players Benches @ Softball Field (2020 Parks Budget)~~	~~Gorman Park~~	~~$3,000~~					
~~Install bleacher at ball field (2020 Parks Budget)~~	~~Ramsey Park~~	~~$9,500~~					
Parking/Trail/Sidewalks in Parks (PTS)							
Minnesota Square Plaza (2021 budgeted $140,000)	Minnesota Square	$415,000		1			
8' ADA sidewalk Restroom to Plaza, (East Ring Walk)/ 8' ADA sidewalk from Memorial to East Ring Walk/ 8' ADA sidewalk, Plaza to Restroom (West Ring Walk)	Minnesota Square	$70,000		1			
Expand park south to the HWY 99 bridge and connect walking trail	Traverse des Sioux	$150,000					
Parking improvements off of 5th/Skaro	Veteran's Park	$140,000					
Install trail system/sidewalk connection	Warren Park	$42,000					
Install trail system/sidewalk Catholic Church (950')		$42,000					
Connect trail to Mill Pond along the river	*Levee Park*	*$15,000*					
Shade Structures/Passive Picnic Areas (SS&PA)							
Peremanent (3 stall) Restroom Facility	Community Spirit Park	$156,000					
Permanent Storage Building 30'x60'	Community Spirit Park	$80,000					
Develop picnic areas	Hallett's Nature Area	$14,000			1		
Added Shaded Observation on berm	Gault Park	$18,000			2		
Install Shelter area 30'x34' with lights	Warren Park	$45,000			3		
Shade at concession stand	Jefferson Park	$4,000			4		
Install restroom facility	Prairie Ridge	$250,000			5		
Replace shade structure 30' x 36'	Mill Pond	$45,000					
Establish beach area on south side of pond	Hallett's Nature Area	$6,000					
Purchase 1 acre of land for park area	Hallett's Nature Area	$82,000					
Add serving counter in picnic shelter	Jefferson Park	$4,000					
Install additional restroom facility	MN Square	$380,000					
Install Shelter area 30'x34' with lights	Prairie Ridge	$76,500					
Install picnic shelter	Ramsey Park	$25,000					
Install shade structure 10' x 10'	Thompson Dog Park	$15,000					
Upgrade fishing pier 24' x 40'	Mill Pond	$22,000					
Install picnic area with tables	Stones Park	$6,500					

2020 - 2024
Parks Improvements

Improvement	Location	Cost	P & E	PTS	SS & PA	SA	S & P
			2020	2021	2022	2023	2024
Sports Activities (SA)							
Resurfaced for Pickleball Courts	Veterans Park	$40,000				1	
Paint Basketball court	MN Square	$4,000				1	
Replace Sand Volleyball	MN Square	$10,000				1	
Install half court basketball	Prairie Ridge Park	$10,000					
Install half court basketball	Ramsey	$10,000				4	
Install half court basketball	Warren	$10,000				4	
Install 4 Square	Veterans Park	$200				5	
Install Gaga Ball	Gorman	$1,150				5	
Structures & Pool (S&P)							
Upgrade locker rooms/restrooms	Veterans - Main Pool	$8,000					1
Upgrade entrance and concession area	Veterans - Pool	$4,000					2
~~Additional Dog Park (2020 installation)with donation from RVDPA~~	~~1125 Swift Street~~	~~$75,000~~					
~~Add pit slide (2019 Recreation Budget - equip. cert.)install in 2020~~	~~Veterans - Wading Pool~~	~~$6,000~~					
Lighting/Scoreboards							
Lighting on Soccer Field 1	Gault	$120,000					
Lighting on Soccer Field 2	Gault	$120,000					
Lighting ball field #2	Jefferson	$120,000					
Lighting on ball field #3	Jefferson	$120,000					
Lighting on basketball and tennis courts	MN Square	$20,000					
Upgrade lighting at sand volleyball	MN Square	$55,000					
Install Wireless Scoreboard on Baseball Field	Gault	$5,500					
~~Lighting on Soccer Rink (Electric Budget 2020)~~	~~Gorman~~	~~$5,000~~					

Saint Peter Recreation and Leisure Services Monthly Activity Report

September 2020

Recreation Programming

Programming

The Youth Soccer Academy was very popular with the community, nearly reaching 50 participants. This program focuses on developing technical skills in players through fun soccer drills. The Intro to Archery done at the Ney Nature Center had a little over half of the max enrollment sign up. This program focused on instructing participants on archery and the equipment used while also allowing them to practice their skills with target shooting. Open Gym was very well attended during the month of September. We began with a limit of 20 people per session, which we ended up increasing to 25 at the end of the month. Along with this change, we also limited Open Gym sessions to Saint Peter and Saint Peter School District attendees only, which decreased attendances slightly but has allowed us to let in more of our community residents to participate in Open Gym.

- Ney Nature Center Intro to Archery: 12 participants
- Soccer: 48 total participants, 3 of the sessions were filled to the max limit
- Open Gym: 415 participants

Special Events

The theme for our Parent's Night In Camp-in-a-box was Jumpstart to Fun! This box included crafts, games, and activities for children to do so their parents could have a night off. The Grandparent's Day Virtual box was focused on the relationship between child & grandparent. There were numerous activities included in the box, such as an owl craft and sensory bag.

- Parent's Night In Camp-in-a-Box: 11 participants
- Grandparent's Day Virtual Box: 13 participants

Adult Sports

Summer softball leagues wrapped up with their championship game(s) and fall softball leagues began. Two teams tied for first place while two other teams tied for last.

- One Pitch Softball: 5 teams
- Fall Co-ed Softball: 5 teams
    - There are currently 2 teams tied for first place in the fall co-ed standings after having played two weeks of the league. Three weeks remain.

Senior Center

Senior Programming resumed with a variety of in-person programming in late September. Judging by the attendance numbers, patrons are eager to resume regular programming, but are adhering to current regulations. All programming, with the exception of Movie Mondays, is scheduled for the Senior Center to allow for appropriate social distancing. Registration for all programs is now required.

- **New Release Movie Monday**
    - Great turnout and feedback for the first new release movie series.
        - Capped the room at 8, though nine showed, two couples. Will have sign-ups for future movies to enforce max capacity.

- **Classic Movie Monday**
  - Excellent turnout for a movie from 1956; this movie was requested to be shown by a patron who was also in attendance.

- **Fall Prevention Program**
  - Partnered with Benedictine Living Community
    - Physical Therapist held walk-in program of a free assessment of balance.
      - Two additional programs scheduled for November: Pain Management and Total Motion Release due to positive feedback from patrons.

- **Fall Music Program: Maud Hixson**
  - ACHF grant funded musical program; this concert was first of three in a series.
    - October 29: Woody Guthrie's Pastures of Plenty in His Own Words and Songs
    - December 10: Celtic Yuletide with Laura MacKenzie
  - Seating limited to 40, all seats are 6 feet apart.

- **LIFE: Learning is ForEver**
  - Grandparents and the Power of Play: cancelled due to low enrollment
  - Black Lives Matter, rescheduled from Sept. 16 to Sept. 30 due to illness

- **Senior Fitness (Virtual)**
  - Initiated virtual Senior Fitness program due to high volume of requests.

- **Continuing Education and Online Learning**
  - Blandin Foundation resumed program
    - Zoom meeting September 30, 2020 @ 9:30 a.m.

Program	Date	Attendance	Host/Cost
New Release Movie Monday	21-Sep	9	Free
Senior Fitness	Ongoing M-W-F	28 Registered	$25 for 15 classes
Senior Fitness Virtual	Started 5-Oct	5	$25 for 15 classes
Fall Prevention Program	22-Sep	6	Free
LIFE: Black Lives Matter	30-Sep	15	$5

Library

7,481 checkouts

316 new items added to the catalog

30 new library cards added

3,096 active library card users

332 eBook checkouts

205 eAudiobook checkouts

444 mobile patrons (patrons using a library card for ebook access only)

St. Peter loaned out 31 items via MNLink and borrowed 46 items.

722 holds were placed in Encore (TDS patron card catalog) by St.Peter patrons.

356 Chromebox sessions were used. This includes 5 patron computers and 2 card catalog computers.

942 Wifi sessions used.

The library was CLOSED Labor Day September 7.
The library reopened Saturday hours 9-1p.m. September 12 (after being closed on Saturdays since March)

Programming
We celebrated Library Card Sign up Month as well as Banned Books Week with displays, social media posts and hand-outs.

Outreach Services
Farmers Market – Each Saturday in September (except 1) for book giveaways and bookmobile check-out

Youth Programming
2 Outdoor Storytimes: 14 and 11 in attendance
2 Virtual Storytimes on Facebook: 36 and 38 views

Storytimes and library visits have been scheduled with both HeadStart and Saints Overtime, but due to COVID regulations and childcare staff shortages, we haven't started these yet.

Take and Make Kits: 95 picked up
Your Next Stack Book Subscription Service: 12 fulfilled in September (75 to date)

Facility Use

Saint Peter Community Center room reservations

- Rec programs did not provide any indoor programming.
- Senior program used 219 3 times, Library meeting room one time and Gym 21 times
- Tenants used Room 215 4 times, Room 217 4 times and they have the gym reserved up to 57 times per week but only use it when it's cold or rainy.
- School used rooms 217, 310A and 310B 14 times, room 300 one time, and the gym was reserved 35 times but they only use it on cold or rainy days.
- City used the Room 219 4 times and 300 2 times.
- Fee waived for room use 10 times
- Rental: 33

219	5
310A	4
Gym	12 (North side)
	18 (South Side)
	1 (Full)

Park Shelters

MN Square: 6 paid and 2 fee waived for groups that would normally meet inside.
Gault Park Shelter: 1 paid and 2 fee waived.
Gorman Park Shelter: 3 paid and 2 for Rec programming (Family Fitness) and 2 fee waived.

Field Use

- Saint Peter Schools reserved CSP fields 6, 7, and 8 for Soccer practices 14 times, fields 2 and 5 for Football practices 3 times and 6 Soccer Games on CPS field 3.
- Soccer Club used Gault fields for practices - Gault 1 (11 times, Gault 2 (14 times) and Gault 3 (20 times) and CSP 9 (9times)
- Soccer Academy used CSP soccer fields A, B, C for 3 Saturdays.
- Girls Fast Pitch practices at Gorman (8 times), Jefferson 2 (8 times), 3 (11 times) and 4 (3 times) and Stones (9 times). No games were scheduled.
- St Peter Baseball Association used Vets 1 for 4 practices and 3 games, Gault park baseball field for 3 practices and Ramsey Park baseball field for 5 practices.
- Adult Softball used Jefferson fields 1 and 4 on Mondays, Tuesdays and Thursdays.

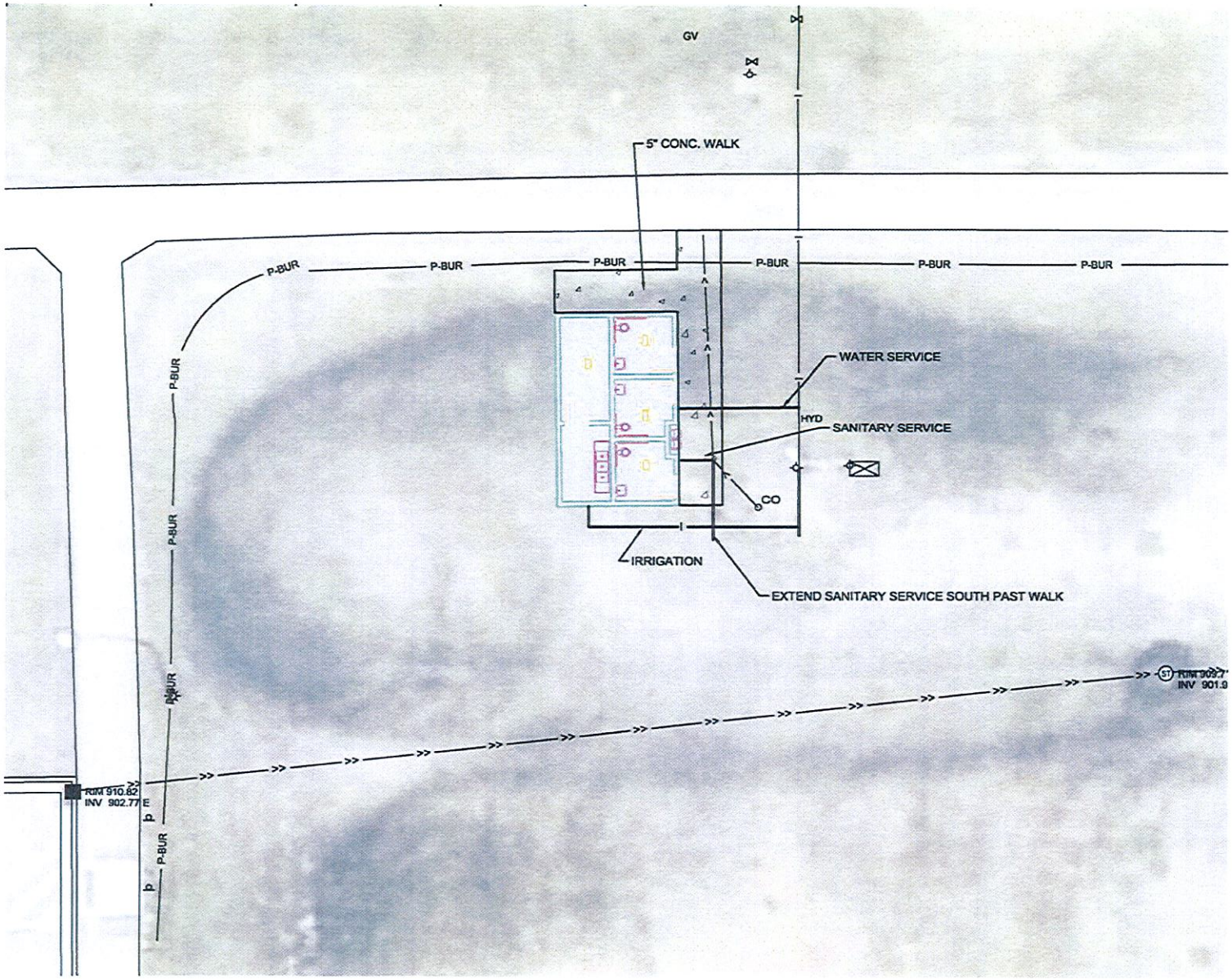
Maintenance

Community Center

1. Joint sealant replacement is complete.
2. Waxing head start floors and clean carpet.
3. Clean first and second floor carpet.
4. Inside window cleaning.
5. Outside leaf clean up.
6. Trim trees.

Library

1. Cleaning and maintenance.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5" CONC. WALK
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RESTROOM AND CONCESSIONS NORTH BUILDING B PRELIMINARY ESTIMATE - 09-21-2020	Units	Unit Cost	Total Cost
Sitework and Utilities			
4" Sidewalk w/ 4" Aggregate Base, SF	2,130	$7.50	$ 15,975
Turf Restoration, SY	650	$2.00	$ 1,300
Site Grading, LS	1	$1,500.00	$ 1,500
6" Water Main, LF	80	$75.00	$ 6,000
4" Sanitary Sewer, LF	60	$40.00	$ 2,400
6" Storm Sewer (Roof Drain), LF	70	$40.00	$ 2,800
6" Gate Valve, EA	1	$2,000.00	$ 2,000
Connect to Existing Water Main, EA	1	$1,200.00	$ 1,200
Connect to Existing Sanitary Service, EA	1	$400.00	$ 400
Connect to Existing Drainage Structure, EA	1	$600.00	$ 600
Reconfigure Irrigation Connection, LS	1	$2,000.00	$ 2,000
Footing Excavation, LS	1	$ 7,500.00	$ 7,500
Concrete Footings, CY	8	$ 750.00	$ 6,000
CMU Foundation Walls, SF	408	$ 20.00	$ 8,160
Concrete Floor, SF	311	$ 10.00	$ 3,110
CMU Walls, SF	1,020	$ 20.00	$ 20,400
Roof Trusses, SF	311	$ 5.00	$ 1,555
Roofing Material, Standing Seam, SF	311	$ 15.00	$ 4,665
Doors, Frames, and Hardware, EA	3	$ 2,500.00	$ 7,500
Painting, SF	1,140	$ 1.25	$ 1,425
Toilet Accessories, EA	2	$ 1,000.00	$ 2,000
Plumbing, SF	311	$ 35.00	$ 10,885
Electrical			
Power, LS	1	$ 10,425.00	$ 10,425
Lighting, LS	1	$ 6,000.00	$ 6,000
200 Amp, Single Phase service to site, LS	1	$ 7,490.00	$ 7,490
General Conditions, LS	1	$ 15,000.00	$ 15,000
TOTAL HARD COSTS			$ 148,290
Design & Construction Contingency		5%	$ 7,415
TOTAL HARD COSTS WITH CONTINGENCY	311	$ 500.66	**$ 155,705**