CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING

City Council Workshop Session of Tuesday, September 8, 2020
5:30 p.m. –Community Center – Senior Center
600 South Fifth Street, Saint Peter
This meeting will be conducted in-person and electronically - See below for electronic access.

I. CALL TO ORDER

II. DISCUSSION

A. 2021 Preliminary Tax Levy/Budgets
B. Fire Station Project
C. Coalition of Greater Minnesota Cities (COGMC) Presentation
D. Emerald Ash Borer (EAB) Plan
E. CARES Funds Plan

III. ADJOURNMENT

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means under certain conditions. This meeting of the City Council will be accessible both in-person and electronically using GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

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https://global.gotomeeting.com/join/591790045

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tel:+18668994679,,591790045#

Access Code: 591-790-045

CITY OF Saint Peter
WHERE HISTORY & PROGRESS MEET

Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 09/02/2020

FROM: Todd Prafke, City Administrator
Sally Vogel, Finance Director

RE: 2021 Preliminary Levy and Budget Update

ACTION/RECOMMENDATION

None needed. For Council review and discussion only.

BACKGROUND

We are here again, to review the 2021 Preliminary Levy and Budget update. There have been no changes from the information reviewed at the August 17, 2020 workshop.

Under State law the Council has to take action to set a preliminary 2021 levy before the end of September. The final levy, which will then be approved in December, can be equal to the preliminary levy but not higher.

Since the levy is in many ways directly related to your budget, the Council will be provided a minimum of two opportunities to discuss the preliminary levy and General Fund budget for 2021. Our recommendation and your plan for that budget and levy have been incorporated into the information that is provided below. Please note this discussion will also include Library and Community Center Funds which are also tied to your levy.

We continue to work to provide a budget that is based on Council priorities for our customers and taxpayers while providing the financial resources needed to maintain the quality and quantity of staff that provide those services.

We are proposing a budget and suggesting a levy which will result in a projected tax rate decrease from 51.58 to 51.53 based on a gross levy increase of $102,230 or 3.16%. Ongoing evolution of the tax capacity numbers will continue until the 2021 tax notices are distributed by Nicollet County. The 2021 tax capacity is based on a proposed 3.3% increase in Estimated Market Value, and again we will get a County determination of this value closer to December. Previous tax rates look like this:

Year	Rate
2014	51.13
2015	46.79
2016	47.27
2017	49.09

2018	50.01
2019	50.27
2020	51.58
2021	51.53 Projected

What this means is if a homeowner's property valuation hasn't changed from 2020, their City share of the tax bill on a $150,000 home would decrease $0.63 for the 2021 tax year.

Goals for this discussion are:

- Provide an update on the 2020 projections and budget modifications.
- Provide information on the 2021 budget progress.
- Provide information that allows you to work towards a reasoned decision relative to the levy.
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council's budget and not Staff's budget.

The discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the budget big picture. We hope to avoid the minutia of the budget exampled by how many stamps we use or the number of handcuff keys we purchase, instead focusing on the way this budget supports your needs, wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact modification in any of these areas has on other portions of the City business. The 2021 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2020, are highlighted below:

- With only the local general election in 2021, election costs decreased $15,050 from 2020 levels. (In 2020, there were two primaries and a general election.)
- Municipal Building maintenance in 2021 is proposed to include $5,000 for front door repair and carpet, and $22,000 in repair and maintenance items to improve the building (work budgeted in 2020, but delayed with COVID 19).
- Public Works Building maintenance in 2021 is proposed to include replacement of a furnace (the third of three) in the amount of $5,500, roof repair totaling $12,000 and front door replacement at $15,000.
- Street maintenance for 2021 is planned for an additional funding of $31,310 over your 2020 budget. Wages, benefits and material cost (i.e. salt, sand, asphalt, etc.) account for $29,590 of the increase. Maintenance costs (i.e. seal coating, curb, gutter, mudjacking, sidewalks etc.) account for an increase of $1,720. Your ongoing street program provides maintenance on one of your biggest assets/investments which is very expensive to replace. This number represents our best guess of inflationary impacts and a small increase in scope.
- Work with Damon Farber Consulting to address park planning, signage and branding is budgeted to complete the third year of their recommendations with funding of $10,000 in 2021.
- The Fire Department budget includes $22,500 which will contribute $7,500 for a fifth year to a replacement fund for turn out gear and $15,000 for the first of 15 years funding for SCBA equipment that have certification expiration needs.
- The insurance fund has no contributions for the 2021 year. The 2020 projected ending fund balance is $115,000. You may recall our target here is $300,000, but it will deplete without further funding. This area deserves a bit more discussion. Due to changes in rates over the

last five plus years we are no longer realizing savings that we planned to place in this fund. For 2022 we may want to look at this differently.

- The 2020 and 2021 expenditures reflect no use of reserves to cover the expense of Community Spirit Park in the Park Fund. This deficit is still projected to be covered by the sale of the wastewater ponds and utility funds.
- Funding is included for the City's portion of two (2) School Resource Officers expected to be in place for the 2020-2021 school year. The School District will fund approximately 60% of wages and benefits for the Officers.
- Local Government Aid (LGA) is projected to increase $52,973, to $3,228,416 in 2021. With the State currently in a projected $4 billion shortfall this amount could change.
- Health insurance costs will not increase in 2021 and there will be a maximum increase of 9.0% for 2022, so we budgeted a 4.5% increase for 2021 and plan to budget a 4.5% increase for 2022 if needed.
- We have made no significant changes to educational and training dollars as we believe this is an important part of being a progressive organization. We believe the additional State mandated police training and the plans we are working on related to equity and diversity issues for all employees can be covered within the amounts allocated. The training may be "Perspectives" business diversity training or "Life's Journey" training or something similar. Community outreach events are usually funded either thru Council or City Administrator professional service budgets which collectively have $10,400 allocated.

For 2021, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities you have set, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly simply to be cut later in October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. Reserves are used for emergencies or efforts that are unknown to us at this time or as planned for keeping your reserve policy in mind. In some past years we have used reserves for a deal that is too good to pass up or to pay unexpected costs. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and December to modify the budget. It may be important to note that once the legislative session starts in 2021 there is always the potential for a change in the ground rules.

We also believe the results from past budgets speak for themselves and our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are measured by the deviation from budget at the end of each year which has been very, very small. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. The LGA increase of $52,973 does not cover what we believe to be inflationary increases from 2020 to 2021.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2019 year with revenues lower than expenditures by

$474,000 and reserves decreasing to $4,305,606. As you may recall much of that is due to Fire Station development costs which were approved by the City Council and would be reimbursed to the fund should you move forward with a project. The projected change to fund balance in 2020 shows an anticipated decrease of $120,089. The decrease was planned for as a part of the Council approved budget.

Working Plan Thus far - The 2021 budget is not balanced. Expenses will be greater than revenue by about $97,589. This is not a good or bad thing, it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund, which says the reserve should be "*35% to 50% of the following years budgeted expenditures*", we believe this is acceptable.

In the budget we will have a projected fund balance of $3,748,811 at the end of budget year 2021. Based on our current projections, the reserve percentage for the end of 2020 will be approximately 46.5% and end in 2021 at 44.4%. This doesn't include the restricted balance shown for Fire equipment in the amount of $67,500.

It is important to note that modest wage changes and normal adjustments to fuel and other consumable items in your budget means that each year, assuming no other changes take place, you will see an increase in cost somewhere between $175,000 and $250,000 in an $8.5 million budget. Our belief is that steady, moderate change over a number of years is better than large increases or decreases from year to year.

General Fund expenditures are planned for an increase of $113,525 over the 2020 budget driven by personnel costs, park improvements, City Hall and Public Works building maintenance, and some capital. Alternatives to this increase are discussed later in the memo.

Some of the tools used to provide the 2021 budget year include:

- Enterprise Fund transfers have been estimated based on projected sales for the 2020 year. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Wage modifications for all union and non-union are approximately 2%. We anticipate a few selected areas where market adjustments and Pay Equity compliance changes will be recommended.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen in the past.
- St. Peter Community Center 2009 debt is paid in full.
- Fire Relief Association levy remains at $0 for the 2021 year. No additional funds are needed at this time.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2019 fund balance will be approximately $127,035.
- 2021 Local Government Aid is planned to receive $52,973 over the 2020 allocation. This is a total of $3,228,416.
- The grant application for the fire truck was not approved and there is currently $86,000 in that fund; therefore, no levy for this is planned. If a new grant application for a truck is approved

in 2021, a possible $60,000 match will be funded by the $86,000 with possible levy increases in future years to fund the remaining cost.

- Equipment Certificate for is planned for $591,000. This is larger than normal driven by the Community Spirit Park restrooms. The breakdown is as follows:
  - $ 34,000 net cost of a new squad car (one funded here and one with cash)
  - $ 90,000 Fair Snow Blower (Replacement Streets)
  - $ 60,000 Traverse Lift (PW Admin)
  - $ 45,000 Front End Mower (Replacement Parks)
  - $ 45,000 Kabota Tractor (Replacement Parks)
  - $ 37,000 Tool Cat (Replacement Parks)
  - $ 40,000 Pickle Ball Courts Vet's Field (Parks)
  - $ 40,000 Park Enhancements MN Square (Parks)
  - $200,000 Restroom at Community Spirit Park (Parks)

One additional note about the Community Spirit Park restroom work - this is being pursued based on our past discussion and my hope to take advantage of the need for the School District to spend remaining bond proceeds in a timely fashion. Partnering on the construction will save us both money and gets you closer to the building out of amenities that was planned for at that location.

Below are items that we discussed earlier and some items we just think you should have an opportunity to understand and discuss.

- There will be no planned system-wide increase in program recreation fees for 2021. We believe the increase in 2018 brought us closer to our 40/60 cost split goal between fees and levy.
- The budget includes Coalition of Greater Minnesota Cities membership ($21,000). This is one you may want to take a moment to discuss as your general rule in the past was "if we pay for membership we should actively participate."
- You have also discussed other long-term projects for the future that are not funded as a part of this budget, Fire Station, (land purchase and design fees have been paid with reserves in 2019-2020 of approximately $466,000), City Hall, other parks enhancements, field house, Township Road 361, and ongoing Sidewalk Enhancement Plan (ended after three years of Council funding commitment of $50,000 per year) are probably the most notable.
- The Electric Fund will likely not see a rate increase in January 2021, however the environmental services budget did have increases effective July 1, 2020.

Special Revenue Funds:

The Library fund allocated 2021 tax levy of $283,640 is the same amount as 2020. Your last levy increase ($10,682) was in 2018. Library expenses will be $91,756 above revenues, continuing the same level programming as in 2020. The State requires a minimum maintenance of effort, which means they regulate the minimum that is required to be contributed to library systems by cities and counties.

Operations of the Community Center will be funded by tax levy of $170,000 – a $35,000 increase over 2020 as the final debt payment was made in February 2020. Remember this is based on the plan for use of the now completed debt service that allows some growth in Community Center Fund reserves providing for future maintenance as the building is now twenty years old. Revenue consists of $170,000 tax levy, rental income and transfers from other funds. The Community

Center revenue will be $79,981 above expenditures, and the fund balance is projected to increase to $266,720 at the end of 2021.

Miscellaneous things to consider -

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of Enterprise Funds in a more targeted way. We can discuss this now, but it may be more valuable during your Enterprise funds or Goal Session discussions.
- We have also assembled a list of some of the "outside the box" ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:

    - Additional modifications to fees. (Yearly adjustments are always reviewed.)
    - Payment in lieu of taxes from other entities that are not taxed now. (This is an effort that may take a number of years to execute.)
    - Modification to assessment policies that puts more burden on individual taxpayers rather than the General Fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from being assessable to being paid by the City.
    - When to take or use savings from the Insurance Fund. That's the $150,000.
    - Additional enterprise funds contributing to the General Fund.
    - Targeted utility increases.
    - Franchise fees (as exampled by a natural gas fee).
    - Sales tax targeted towards specific capital improvements as you are discussing with the Fire Station.
    - Use of other funds to transfer in revenues.
    - Any others you may have or we may come up with.

- It is important to understand that our reserves are within our fund balance policy, but there are still areas of volatility that could substantially influence the final 2020 or a 2021 outcome. Those items that are our highest concerns include:

    - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
    - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
    - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

We have proposed operational budgets as follows:

- General Fund of $8,436,162;
- Special Revenue Funds of $1,947,916;
- Debt Service Funds of $1,139,189;
- Capital Funds of $839,000;
- Agency Funds of $6,815.

All purchases and projects must be approved by the City Council if they exceed the amounts in the purchase policy.

Generally speaking, an increase in your levy of $10,000 means an increase in your tax rate of 0.16. A decrease in your levy of $10,000 means a decrease in your tax rate of 0.16.

ALTERNATIVES/VARIATIONS

There are so many variations that we could review and frankly, we would not know where to start but here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.

- Additional cuts. This would mean changes in service levels compared to the 2020 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.

- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is $146,500 in capital equipment remaining, in the General Fund budget. You could issue Equipment Certificate debt rather than use cash. There are some interesting things we could do here, but all certainly fall within the realm of the Council's sense of what is best.

- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. I am sure you can all imagine things you would like to do if resources are provided. Again, this is a call for the Council to make. One caution here, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2020 and then in 2021 we discontinue it and then in 2022 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.

- Restrict or assign reserves within the fund balance policy to a building/equipment fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.

- The General Fund Summary indicates a fund balance decrease of $120,089 and reserves to 44.4% at the end of 2021

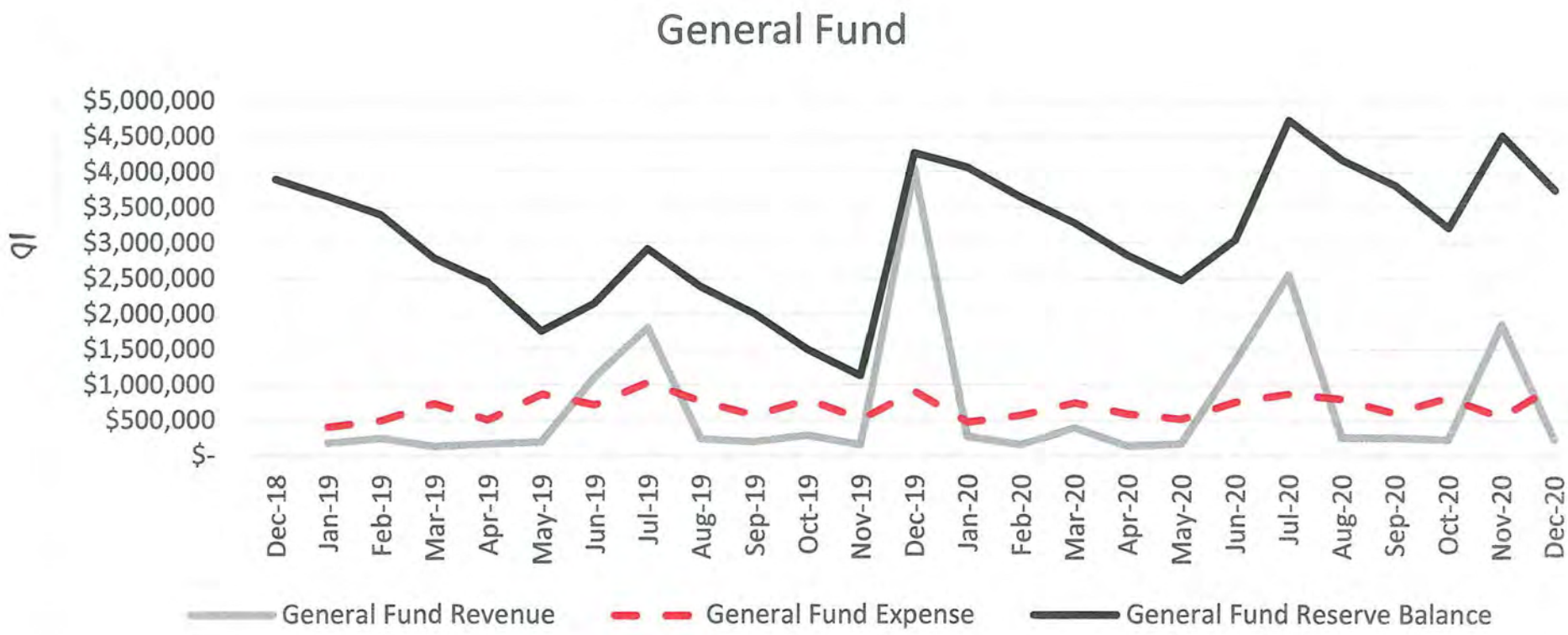
- There are many, many more.

In summary, we are proposing a budget and suggesting a preliminary levy that will decrease your projected tax rate from 51.58 to 51.53 based on a gross levy increase of $102,2300 or 3.16%. The 2021 budget is not balanced. Expenditures are higher than revenues. Based on the proposed budget we will have a projected fund balance of $3,336,746 at the end of budget year 2021. Our current projections show the reserve percentage for the end of 2020 will likely be 46.5% and by the end 2021 at 44.4%. Again, what this means is if a homeowner's property valuation hasn't changed from 2020, their City share of the tax bill on a $150,000 home would decrease approximately $0.62 per year from the 2020 tax year.

Please let us know if we can provide any additional information or clarity anything before your meeting on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns on this agenda item.

TP/SV/bal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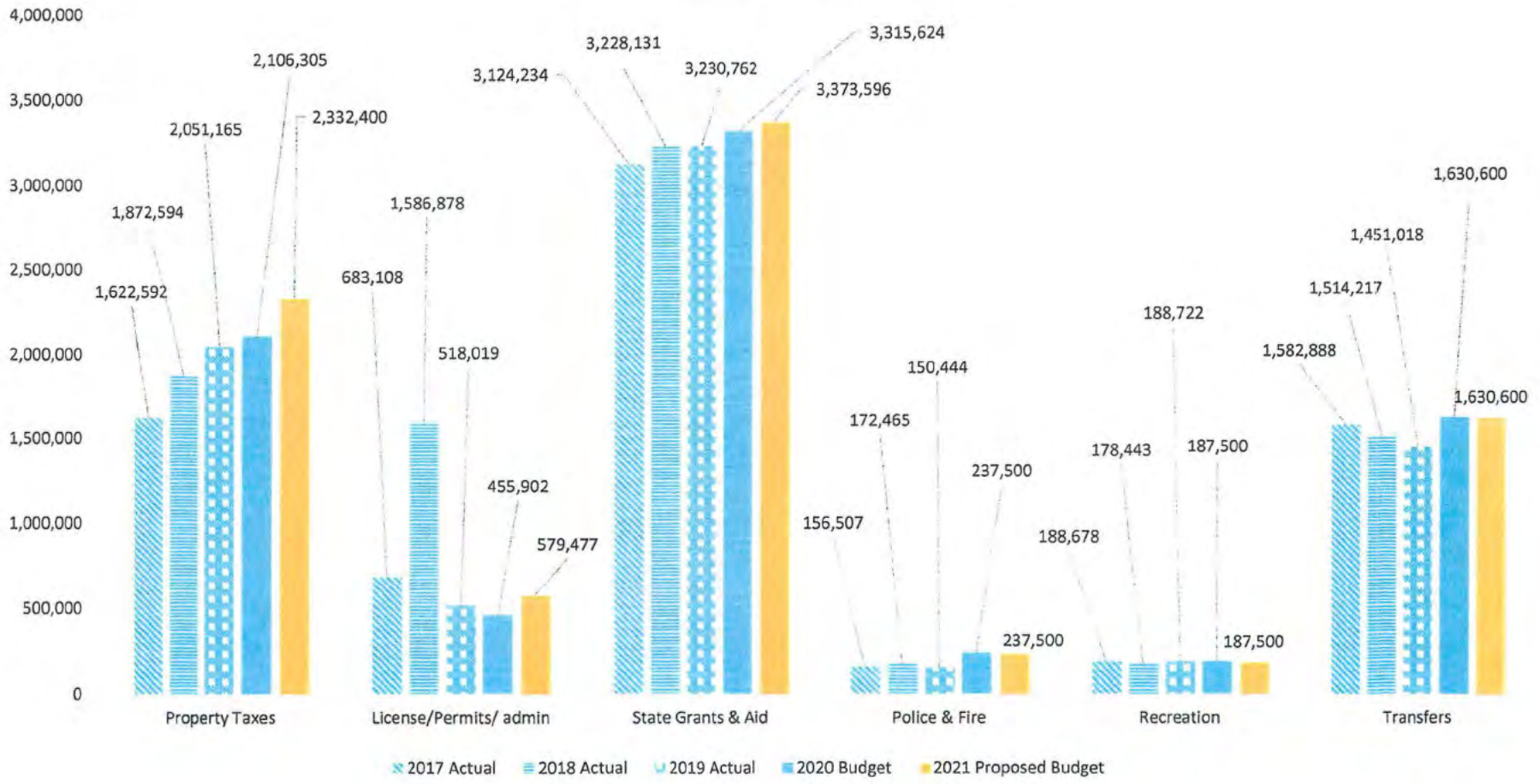
General Fund Revenue
General Fund Expense
General Fund Reserve Balance

General Fund Revenue Summary	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2021 Proposed Budget	VS 2020 Budget	change over prior Budget
Property Taxes	1,333,157	1,345,824	1,446,809	1,444,614	1,527,279	1,771,568	1,892,625	1,950,872	2,051,905	2,278,000	226,095	20.36%
Other Taxes	87,652	89,114	93,654	88,800	95,313	101,026	54,250	100,293	54,400	54,400	0	0.28%
Licenses & Permits	316,846	244,556	423,761	467,140	283,358	823,845	147,245	151,729	147,150	280,725	133,575	90.65%
State Grants and Aids	3,054,414	3,088,096	3,176,714	3,096,786	3,124,234	3,228,131	3,189,525	3,230,762	3,315,624	3,373,596	57,972	5.77%
Administative Fees	141,058	116,540	197,579	104,210	115,343	468,529	57,330	31,528	58,230	13,230	(45,000)	-76.92%
Police & Fire	138,727	141,386	145,828	137,200	156,507	172,465	171,280	150,444	237,500	237,500	0	38.66%
Streets /Refuse Sales	21,010	18,840	18,533	14,800	45,287	37,863	14,800	51,608	48,800	48,800	0	229.73%
Recreation	167,181	190,393	180,566	211,500	188,678	178,443	174,000	188,722	187,500	187,500	0	7.76%
Fines & Penalties	67,015	56,279	49,021	52,500	46,623	48,948	53,000	42,630	45,500	45,500	0	-14.15%
Interest & Misc Income	112,604	154,372	181,448	51,202	192,497	207,693	83,222	240,524	156,222	191,222	35,000	129.77%
Reserves							195,000	0		0	0	-100.00%
Transfer from other Funds	0	10,053	32,433	25,000	87,869	18,646	10,600	24,103	125,600	125,600	0	1084.91%
Utility Fund Transfers	1,397,660	1,299,239	1,471,173	1,447,000	1,495,019	1,495,571	1,505,000	1,426,915	1,505,000	1,505,000	0	0.00%
Total Revenues	6,837,324	6,754,692	7,417,519	7,140,752	7,358,007	8,552,728	7,547,877	7,590,130	7,933,431	8,341,073	407,642	
% increase (decrease) over prior budget:	4.57%	3.60%	13.77%	4.44%	7.62%	26.62%	2.58%	-11.25%	5.11%	9.27%		

Revenues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150,444
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188,678
178,443
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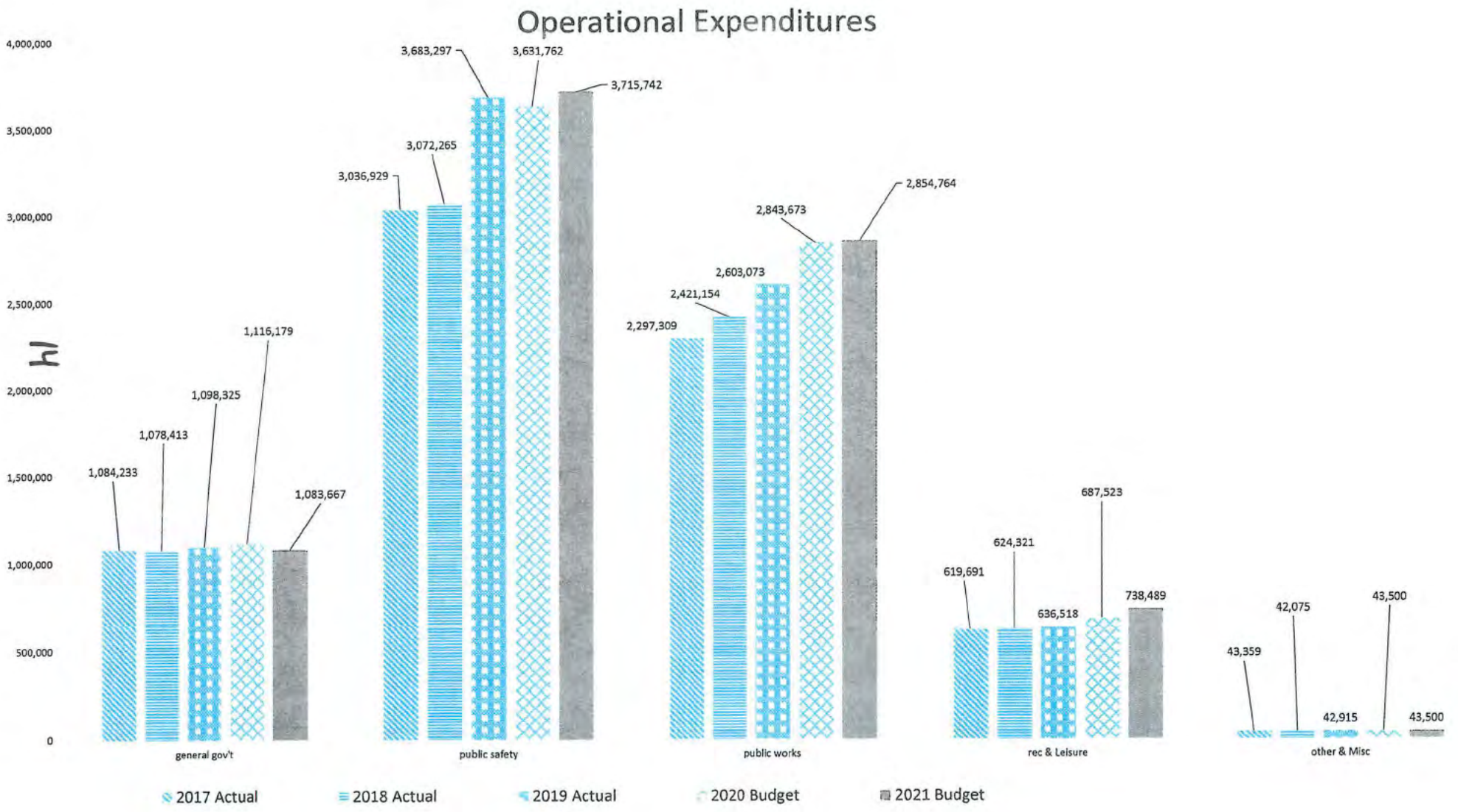
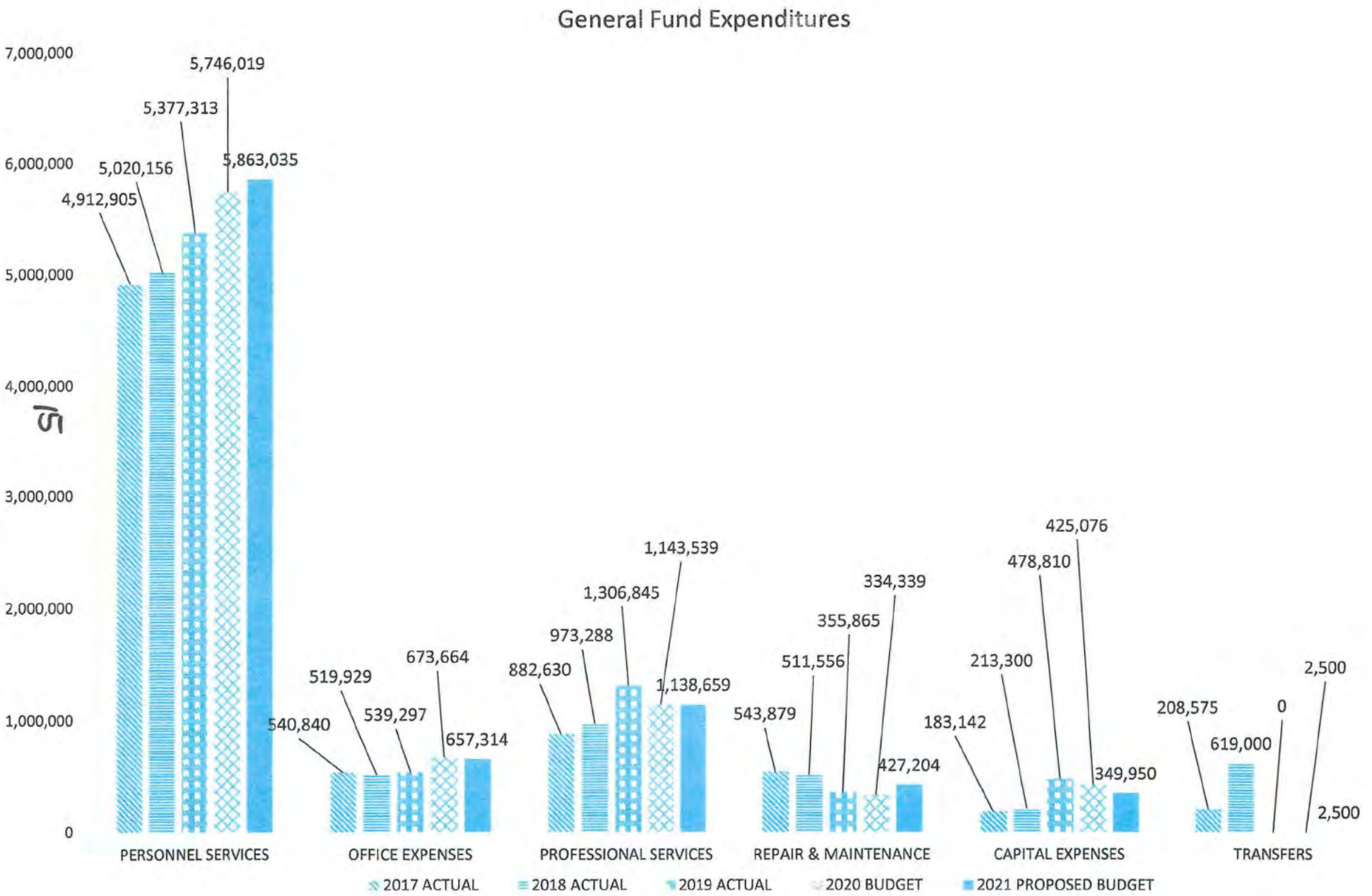
Property Taxes
License/Permits/ admin
State Grants & Aid
Police & Fire
Recreation
Transfers
2017 Actual
2018 Actual
2019 Actual
2020 Budget
2021 Proposed Budget

General Fund Expenditure Summary	2014 Actual	2015 Actual	2016 Actual	2017 Budget	2017 Actual	2018 Actual	2019 Budget	2019 Actual	2020 Budget	2021 Proposed Budget		change over prior Budget
Mayor and Council	38,177	43,258	54,263	58,672	53,140	54,445	61,202	50,784	62,924	62,924	0	2.81%
City Administrator	179,621	196,934	201,779	203,022	209,347	173,189	177,588	178,631	160,333	203,800	43,467	14.76%
City Clerk	62,688	62,750	66,031	71,774	70,279	71,532	76,064	78,487	79,794	81,699	1,905	7.41%
Elections	14,134	26,590	23,381	30,986	13,931	30,357	26,299	18,216	32,762	17,712	(15,050)	-32.65%
Finance Department	233,813	238,418	252,014	296,455	286,460	302,685	323,597	321,076	305,081	238,125	(66,956)	-26.41%
Legal Services	140,406	130,880	145,421	141,000	155,750	159,320	147,000	151,688	147,000	147,000	0	0.00%
Municipal Building	97,651	166,248	100,811	158,473	115,771	110,959	134,270	114,635	135,807	137,824	2,017	2.65%
Police Department	2,072,157	2,056,752	2,143,532	2,308,264	2,286,972	2,348,686	2,489,614	2,478,906	2,726,938	2,790,685	63,747	12.09%
Fire Department	317,252	332,053	437,545	392,780	432,463	376,945	408,100	865,289	522,558	525,573	3,015	28.79%
Building Inspections	194,430	204,507	215,422	212,355	227,692	257,396	236,118	244,763	266,157	277,825	11,668	17.66%
Emergency Management	1,018	1,039	1,401	7,137	981	293	8,137	749	8,137	8,137	0	0.00%
Community Service	80,295	80,215	84,061	93,360	88,821	88,945	102,786	93,590	107,972	113,522	5,550	10.45%
Public Works Administration	89,949	85,594	93,494	89,301	114,190	115,631	157,755	136,642	135,425	152,437	17,012	-3.37%
Streets	1,085,857	1,100,222	1,200,117	1,218,342	1,204,900	1,235,502	1,354,857	1,350,308	1,435,182	1,460,221	25,039	7.78%
Street Lighting	87,112	104,225	105,509	120,260	104,817	70,050	115,000	44,894	70,000	50,000	(20,000)	-56.52%
Senior Coordinator	33,578	31,108	37,106	35,371	33,408	41,530	39,215	37,346	41,552	42,965	1,413	9.56%
Recreation and Leisure Services	349,293	391,101	394,309	423,119	367,937	394,254	393,221	419,757	438,727	459,180	20,453	16.77%
Swimming Pool	173,231	157,331	181,405	196,956	200,224	188,537	196,307	179,415	207,244	236,344	29,100	20.40%
Skating Rinks	16,233	16,446	16,185	17,056	18,122	0	0	0	0	0	0	#DIV/0!
Parks	671,087	668,953	723,276	1,003,890	873,402	999,971	1,024,181	1,071,229	1,203,066	1,192,106	(10,960)	16.40%
Community Development	150,815	158,229	161,331	172,502	179,555	175,926	185,050	184,808	192,478	194,583	2,105	5.15%
Unallocated - Insurance	7,880	8,733	21	0	12,853	11,458	12,000	12,281	12,500	12,500	0	4.17%
Unallocated - Memberships	27,357	28,892	29,229	30,000	30,506	30,617	31,000	30,634	31,000	31,000	0	0.00%
Unallocated - Miscellaneous	289,560	0	0	2,500	0	0	2,500	0	0	0	0	-100.00%
Total Expenditures	6,413,594	6,290,478	6,667,643	7,283,575	7,081,521	7,238,228	7,701,861	8,064,128	8,322,637	8,436,162	113,525	
Other Transfers Out (In)	466,069	452,500	402,600	83,900	208,575	619,000	197,500	0	2,500	2,500	0	
NET OPERATIONS:	(42,339)	11,714	347,276	(226,723)	67,911	695,500	(351,484)	(473,998)	(391,706)	(97,589)	294,117	-72.24%
% increase (decrease) over prior year:	2.91%	-1.92%	6.00%	13.56%	6.21%	2.21%	6.41%	11.41%	3.21%	1.36%		
Beginning Fund Balance	3,515,994	3,473,655	3,485,369	3,832,645	3,832,645	3,900,557	4,854,944	4,854,944	4,305,606	3,913,900		
Restricted		7,500	15,000	22,500	22,500	30,000	37,500	37,500	45,000	67,500		
Ending Fund Balance	3,473,655	3,477,869	3,817,645	3,583,422	3,878,055	4,824,944	4,465,960	4,268,106	3,868,900	3,748,811		
Percent of next year budget	55.2%	52.2%	52.4%	46.5%	50.4%	62.6%						
Percent of same year budget							58.0%	52.9%	46.5%	44.4%		


Operational Expenditures
4,000,000
3,500,000
3,000,000
2,500,000
2,000,000
1,500,000
1,000,000
500,000
0
1,084,233
1,078,413
1,098,325
1,116,179
1,083,667
3,036,929
3,072,265
3,683,297
3,631,762
3,715,742
2,297,309
2,421,154
2,603,073
2,843,673
2,854,764
619,691
624,321
636,518
687,523
738,489
43,359
42,075
42,915
43,500
43,500
general gov't
public safety
public works
rec & Leisure
other & Misc
2017 Actual
2018 Actual
2019 Actual
2020 Budget
2021 Budget


General Fund Expenditures
7,000,000
6,000,000
5,000,000
4,000,000
3,000,000
2,000,000
1,000,000
0
4,912,905
5,020,156
5,377,313
5,746,019
5,863,035
540,840
519,929
539,297
673,664
657,314
882,630
973,288
1,306,845
1,143,539
1,138,659
543,879
511,556
355,865
334,339
427,204
183,142
213,300
478,810
425,076
349,950
208,575
619,000
0
2,500
2,500
PERSONNEL SERVICES
OFFICE EXPENSES
PROFESSIONAL SERVICES
REPAIR & MAINTENANCE
CAPITAL EXPENSES
TRANSFERS
2017 ACTUAL
2018 ACTUAL
2019 ACTUAL
2020 BUDGET
2021 PROPOSED BUDGET

101-GENERAL FUND

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED BUDGET	2021 Budget VS 2020 Budget	
PERSONNEL SERVICES	4,912,905	5,020,156	5,377,313	5,746,019	5,863,035	117,016	
OFFICE EXPENSES	540,840	519,929	539,297	673,664	657,314	-16,350	police $8.7k R&M and Uniforms; Parks Oper Supplies $15.9k
PROFESSIONAL SERVICES	882,630	973,288	1,306,845	1,143,539	1,138,659	-4,880	
REPAIR & MAINTENANCE	543,879	511,556	355,865	334,339	427,204	92,865	
CAPITAL EXPENSES	183,142	213,300	478,810	425,076	349,950	-75,126	Equip Cert $319k and $200k CSP Restrooms Removed
TRANSFERS	208,575	619,000	0	2,500	2,500	0	
TOTAL EXPENDITURES	7,271,971	7,857,229	8,058,130	8,325,137	8,438,662	113,525	

211 - LIBRARY

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED BUDGET	2021 Budget VS 2020 Budget
PERSONNEL SERVICES	250,133	264,190	285,151	290,207	298,151	7,944
OFFICE EXPENSES	20,183	19,609	28,292	23,300	25,000	1,700
PROFESSIONAL SERVICES	73,815	74,949	76,330	79,880	81,245	1,365
REPAIR & MAINTENANCE	32,592	31,451	32,001	30,600	29,600	-1,000
CAPITAL EXPENSES	74,559	49,732	37,397	41,000	55,000	14,000
TRANSFERS	0	0	0	0	0	0
TOTAL EXPENDITURES	451,282	439,931	459,171	464,987	488,996	24,009

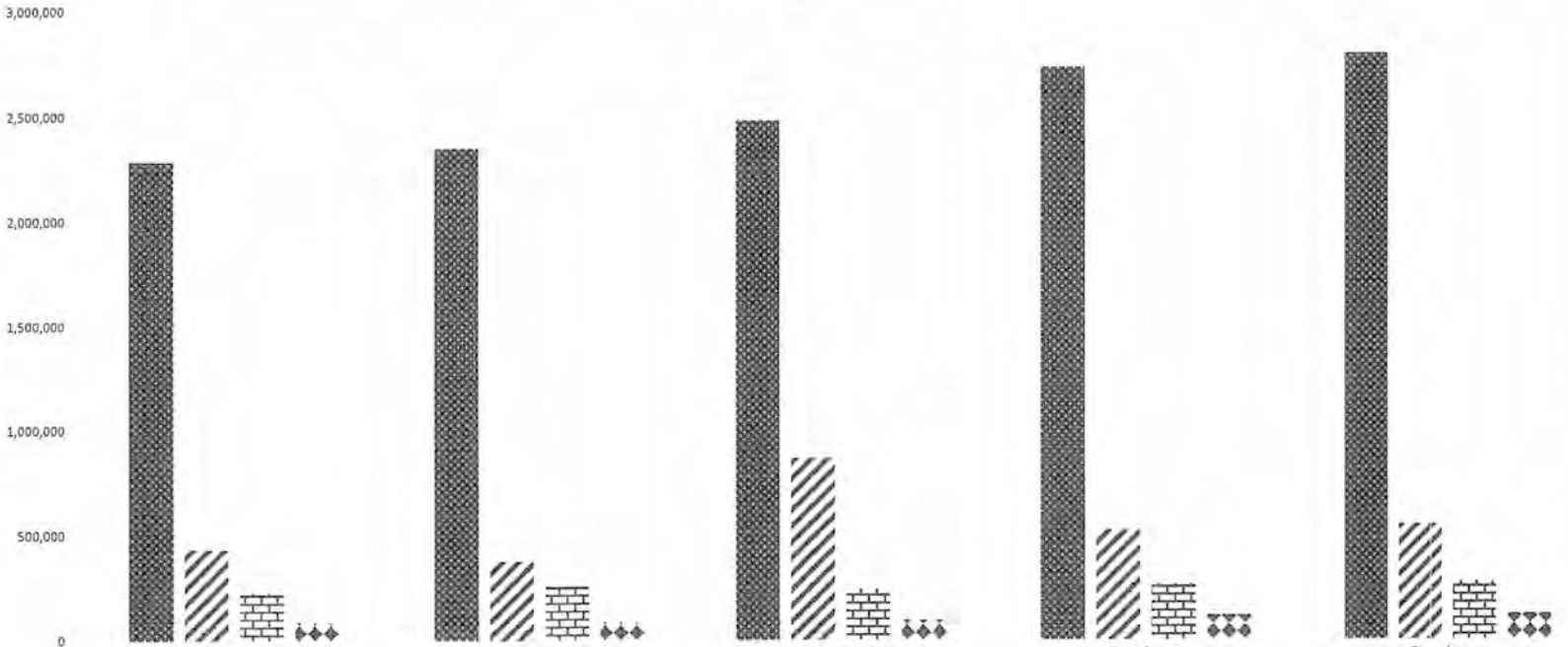
213-SPPA

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED BUDGET	2021 Budget VS 2020 Budget
PERSONNEL SERVICES	15,380	10,879	10,853	22,542	23,093	551
OFFICE EXPENSES	2,158	375	917	2,000	2,000	0
PROFESSIONAL SERVICES	4,392	3,448	4,144	5,655	5,655	0
REPAIR & MAINTENANCE	430	132	218	1,000	1,000	0
CAPITAL EXPENSES	297	0	0	5,000	11,000	6,000
TRANSFERS	0	0	0	0	10,000	10,000
TOTAL EXPENDITURES	22,657	14,834	16,132	36,197	52,748	16,551

217- COMMUNITY CENTER

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2021 PROPOSED BUDGET	2021 Budget VS 2020 Budget
PERSONNEL SERVICES	164,015	169,256	173,000	178,262	182,817	4,555
OFFICE EXPENSES	39,587	38,771	43,354	48,475	62,650	14,175
PROFESSIONAL SERVICES	147,836	125,838	116,107	157,405	157,405	0
REPAIR & MAINTENANCE	42,792	18,151	16,266	32,000	32,000	0
CAPITAL EXPENSES	62,088	42,647	23,478	68,200	16,100	-52,100
TRANSFERS	42,280	0	0	0	0	0
TOTAL EXPENDITURES	498,598	394,663	372,205	484,342	450,972	-33,370

Public Safety

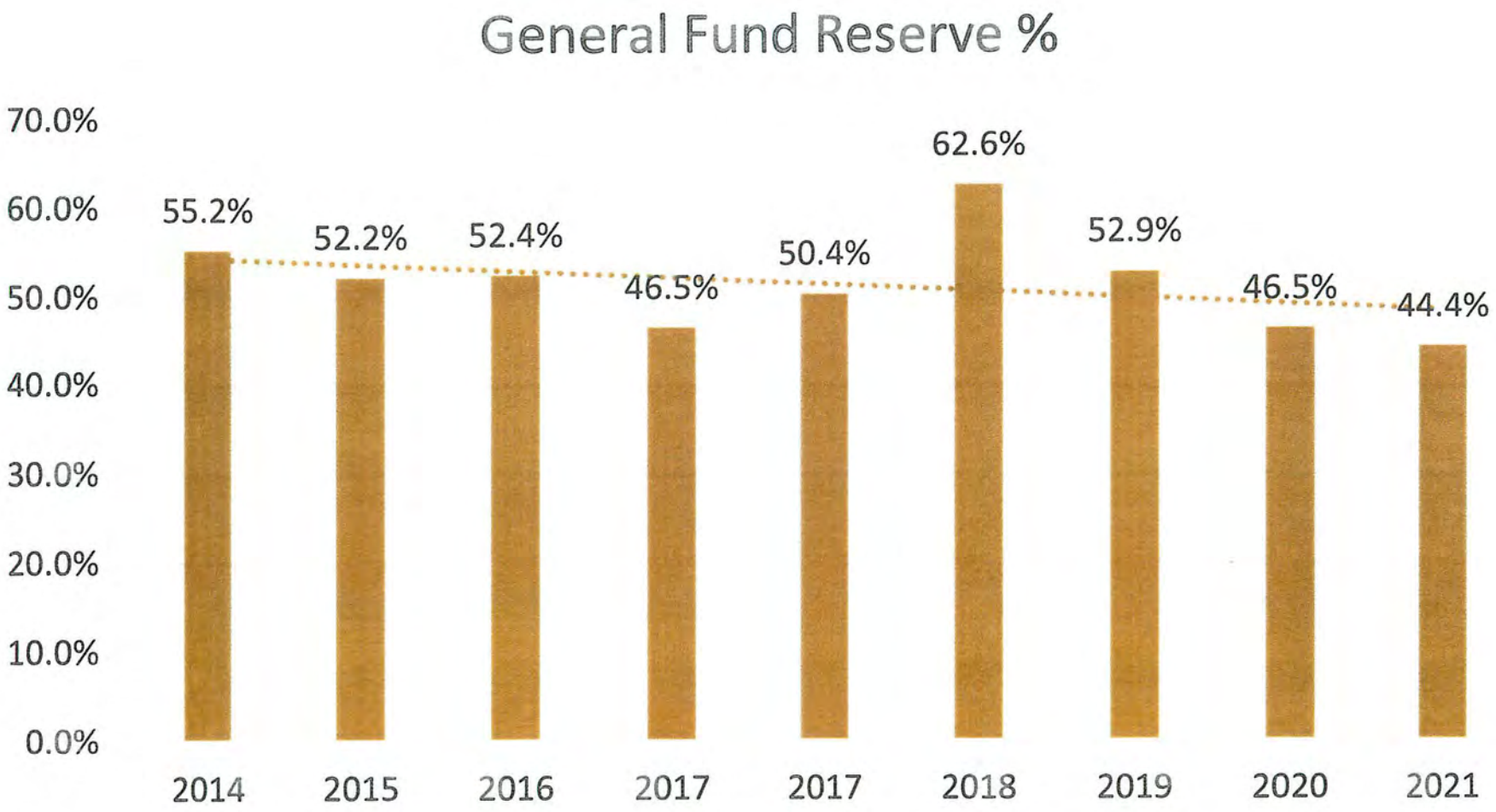


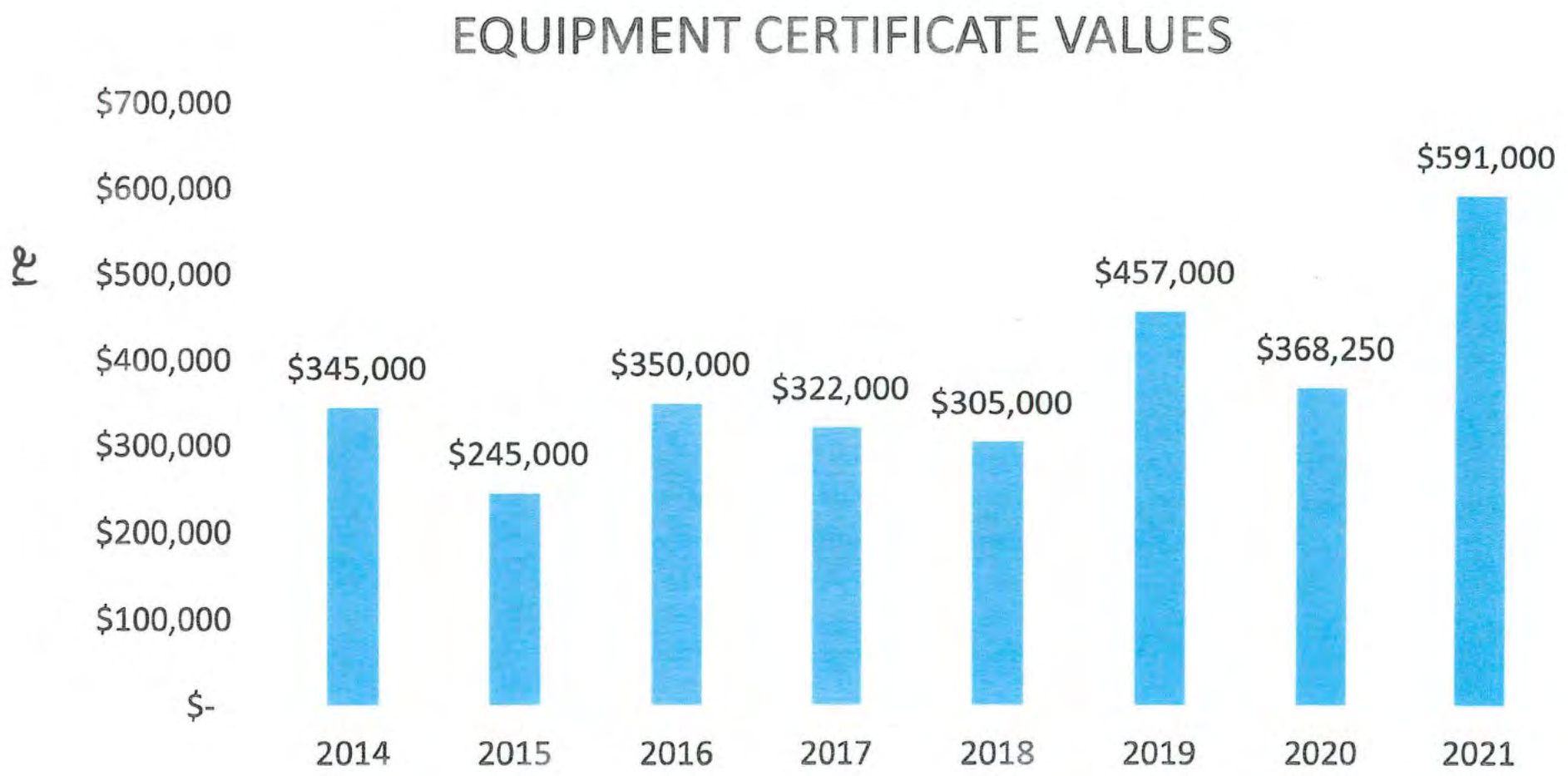
	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Budget 2021
Police	2,286,972	2,348,686	2,478,906	2,726,936	2,790,685
Fire	432,463	376,945	865,289	522,558	547,573
Building Inspection	227,692	257,396	244,763	266,157	277,825
Community Service Officer	89,802	89,238	94,339	116,109	121,659

CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2020, COLLECTIBLE IN 2021

						PROJECTED	PROJECTED
Certified:	2014	2015	2016	2017	2018	**2019**	**2020**
Payable:	2015	2016	2017	2018	2019	**2020**	**2021**
General Fund	1,308,614	1,416,614	1,494,614	1,698,127	1,892,625	**2,051,905**	2,278,000
$ increase (decrease) in General Fund	3,000	108,000	78,000	203,513	194,498	**159,280**	**226,095**
% increase (decrease) in General Fund	0.23%	8.25%	5.51%	13.62%	11.45%	**8.42%**	**11.02%**
Public Library	220,133	220,133	220,133	270,133	283,640	**283,640**	**283,640**
Community Center		0	0	0	0	**135,000**	**170,000**
Park Enhancement fund		0	0	0	0	**100,000**	**100,000**
N Firefighter's Relief	8,000	0	0	0	0	**0**	**0**
Special Levies:							
A Bonded Indebtedness							
09 Public Project Revenu Bond(SPCC)	284,055	283,593	284,025	286,275	286,500	**36,500**	**0**
2018 MN Square Pavillion Bldg 20yr					0	**92,150**	**92,150**
B Certificates of Indebtedness							
Expired Equipment Certificates	0	0	0	0	0	**0**	**0**
'10 Equipment Certificate	31,132	0	0	0	0	**0**	**0**
'11 Equipment Certificate	20,235	19,590	0	0	0	**0**	**0**
'12 Equipment Certificate	47,500	47,500	47,500	0	0	**0**	**0**
'13 Equipment Certificate - Fire Truck	105,206	101,148	100,435	99,390	98,345	96,920	0
'14 Equipment Certificate	67,979	67,980	67,980	67,980			
'15 Equipment Certificate	57,500	50,250	50,250	50,250	49,980		
'16 Equipment Certificate		57,500	81,400	81,400	81,400	81,400	0
'17 Equipment Certificate			80,000	65,000	65,000	**65,000**	**65,000**
'18 Equipment Certificate	0			66,100	61,000	**61,000**	**61,000**
'19 Equipment Certificate					103,100	**98,000**	**96,000**
'20 Equipment Certificate						**83,000**	**75,455**
'21 Equipment Certificate							**115,500**
'22 Equipment Certificate							
C Bonds of another local unit of Gov't							
J Pera Employer rate inc. after 6/30/01	0	0	0	0	0	**0**	**0**
Reduction of Reserve Deficit	0	0	0	0	0	**0**	**0**
Allocation for Sidewalk Improvements	0	0	50,000	0	50,000	**50,000**	0
Abatement for ISJ Clinic	20,000	20,000	17,000	17,000	17,000		
Special Levies:	633,607	647,561	778,590	733,395	812,325	**663,971**	**505,106**
Levy applicable to levy limits:	na	na	1,714,747	1,968,260	2,176,265	**2,570,545**	**2,831,640**
TOTAL GROSS LEVY:	2,170,354	2,284,308	2,493,337	2,701,655	2,988,590	**3,234,516**	**3,336,746**
% increase(decrease) over prior levy	1.85%	5.25%	9.15%	8.35%	10.62%	**8.23%**	**3.16%**
Tax Rate: City	46.79	47.27	49.08	50.01	50.27	**51.58**	**51.53**
Tax Rate: Total							
Taxable Market Value	459,425,700	474,894,400	500,144,400	529,133,100	569,719,300		
Exempt Market Value	277,106,400	277,106,400	327,529,200	327,529,200	327,529,200		
Net Tax Capacity	4,638,662	4,832,749	5,080,145	5,402,326	5,959,492	**6,270,840**	**6,475,806**

TAX LEVY
52.00
51.00
50.00
49.00
48.00
47.00
46.00
45.00
44.00
46.79
47.27
49.08
50.01
50.27
51.58
51.53
2015
2016
2017
2018
2019
2020
2021


General Fund Reserve %
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
55.2%
52.2%
52.4%
46.5%
50.4%
62.6%
52.9%
46.5%
44.4%
2014
2015
2016
2017
2017
2018
2019
2020
2021


EQUIPMENT CERTIFICATE VALUES
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
$345,000
$245,000
$350,000
$322,000
$305,000
$457,000
$368,250
$591,000
2014
2015
2016
2017
2018
2019
2020
2021

City Tax Comparison (not total tax bill)
3.3% increase in tax capacity

2021 tax capacity	6,475,806	2021 levy	$3,336,746	City extension rate =	0.5153	
2020 tax capacity	6,270,840	2020 levy	$3,234,516	City extension rate =	0.5158	
2019 tax capacity	5,959,492	2019 levy	$2,995,837	City extension rate =	0.50270	
2018 tax capacity	5,402,326	2018 levy	$2,701,703	City extension rate =	0.50010	
If, your taxable Market Value is ……	2021 Prelm tax	2020 final tax	Annual change if MV stays the same	If, your taxable Market value increased 2.5%	2021 tax	Annual Change from 2020
Homestead value with MV exclusion =						
$ 60,000	185.51	185.69	(0.18)	61,500	190.15	4.46
$ 76,000	234.98	235.20	(0.23)	77,900	240.85	5.65
$ 100,000	369.78	370.14	(0.36)	102,500	383.82	13.68
$ 150,000	650.62	651.25	(0.63)	153,750	671.68	20.43
$ 250,000	1,212.29	1,213.47	(1.18)	256,250	1,247.40	33.93
$ 413,800	2,132.32	2,134.39	(2.07)	424,145	2,190.43	56.04
4+ rental housing =						
$ 110,000	708.54	709.23	(0.69)	112,750	726.25	17.03
$ 150,000	966.19	967.13	(0.94)	153,750	990.34	23.22
$ 200,000	1,288.25	1,289.50	(1.25)	205,000	1,320.46	30.96
$ 250,000	1,610.31	1,611.88	(1.56)	256,250	1,650.57	38.70
Commercial/Industrial =						
$ 150,000	1,159.43	1,160.55	(1.13)	153,750	1,198.07	37.52
$ 175,000	1,417.08	1,418.45	(1.38)	179,375	1,462.16	43.71
$ 200,000	1,674.73	1,676.35	(1.63)	205,000	1,726.26	49.90
$ 250,000	2,190.03	2,192.15	(2.13)	256,250	2,254.44	62.29
$ 1,000,000	9,919.53	9,929.15	(9.63)	1,025,000	10,177.18	248.02

22

101-GENERAL FUND

REVENUES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TAXES									
31010	CURRENT PROPERTY TAX	1,527,279	1,771,568	1,950,872	2,051,905	1,125,387	2,051,905	2,278,000	
TOTAL TAXES		1,527,279	1,771,568	1,950,872	2,051,905	1,125,387	2,051,905	2,278,000	
31010	CURRENT PROPERTY TAX	PERMANENT NOTES: Paid June and December of each year.							
OTHER TAXES									
31410	HOTEL/MOTEL TAX	2,003	2,036	2,840	2,000	715	2,000	2,000	
31810	CABLE TV FRANCHISE TAX	93,310	98,990	97,453	52,400	22,663	52,400	52,400	
TOTAL OTHER TAXES		95,313	101,026	100,293	54,400	23,379	54,400	54,400	
LICENSES & PERMITS									
32111	ON-SALE LIQUOR	17,160	16,090	17,800	15,800	11,320	15,800	14,300	
32112	CLUB LICENSES	0	0	0	0	0	0	0	
32113	SUNDAY ON-SALE	2,200	2,200	2,200	2,200	2,000	2,200	2,200	
32114	BOTTLE CLUB LICENSES	0	0	0	0	0	0	0	
32115	WINE LICENSES	265	265	265	530	530	530	530	
32116	OFF-SALE LIQUOR	900	900	750	750	900	750	750	
32117	ON-SALE 3.2 BEER-ANNUAL	605	835	265	530	605	530	530	
32118	ON-SALE 3.2 BEER-TEMPORARY	150	225	200	150	100	150	150	
32119	OFF-SALE 3.2 BEER-ANNUAL	750	900	755	600	300	600	600	
32163	TREE WORKERS	660	600	650	650	710	650	650	
32164	PEDDLERS	500	650	750	250	200	250	200	
32165	TAXI CAB FEES	900	100	80	160	0	160	0	
32166	WASTE HAULERS	360	120	240	360	360	360	360	
32171	AMUSEMENT DEVICES	50	105	105	90	0	90	90	
32174	GAMBLING	355	320	440	250	180	250	200	
32175	DANCE	150	195	195	30	15	30	165	
32176	FIRE WORKS	0	0	0	0	0	0	0	
32177	SHOWS	295	195	240	200	0	200	200	
32180	TOBACCO	1,300	1,450	1,450	1,200	250	1,200	1,200	
32181	SOFT DRINK	1,055	1,020	1,020	1,000	170	1,000	900	
32182	RENTAL HOUSING PERMITS	24,984	22,832	29,280	23,000	9,836	23,000	23,000	
32184	MOBILE HM INSTALLATION PERM	405	1,755	0	500	135	500	500	
32186	FIRE INSPECTIONS	495	810	360	500	301	500	500	
32211	BUILDING/DEMOLITION PERMITS	195,148	724,042	67,133	80,000	45,311	80,000	210,000	
32212	STATE SURCHARGES	11,093	18,313	4,503	5,500	3,060	5,500	5,600	
32213	PLUMBER PERMIT/LICENSE	5,033	11,850	2,192	5,000	1,136	5,000	5,000	
32214	MECHANICAL PERMITS	10,549	14,874	12,643	5,000	3,553	5,000	5,000	
32215	SIGN PERMIT	1,150	1,250	1,650	1,000	530	1,000	700	
32241	DOG LICENSES	6,397	324	6,115	300	173	300	6,000	
32242	CAT LICENSE	74	1,186	99	1,200	1,149	1,200	1,100	
32243	PUBLICATION FEE	0	0	0	0	0	0	0	
32250	PARKING PERMITS	375	440	315	350	30	350	250	

23

101-GENERAL FUND

REVENUES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
32260	EXCAVATION PERMITS	0	0	0	0	0	0	0	
32261	MOVING PERMITS	0	0	35	50	0	50	50	
TOTAL LICENSES & PERMITS		283,358	823,845	151,729	147,150	82,854	147,150	280,725	

32115 WINE LICENSES
PERMANENT NOTES:
$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL
PERMANENT NOTES:
$265 for annual license

32182 RENTAL HOUSING PERMITS
PERMANENT NOTES:
1/2 of the rentals pay each year. 2 yrs collection approx
$51,000.

32211 BUILDING/DEMOLITION PERMITS
NEXT YEAR NOTES:
2021 Includes GAC LUND Center, but not Kwik Trip North

STATE AID/GRANTS

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
33401	LOCAL GOVERNMENT AID	2,963,486	3,039,687	3,044,145	3,170,444	0	3,170,444	3,228,416	
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0	
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0	
33416	POLICE TRAINING REIMBURSEMENT	4,133	13,398	12,924	4,500	0	4,500	4,500	
33418	MUNICIPAL STATE AID-STREET	22,680	21,660	21,660	22,680	10,830	22,680	22,680	
33421	POLICE AID	114,763	121,076	124,417	110,000	0	110,000	110,000	
33422	OTHER STATE GRANTS & AID	19,173	32,310	27,616	8,000	169,183	8,000	8,000	
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0	
33426	COPS	0	0	0	0	0	0	0	
TOTAL STATE AID/GRANTS		3,124,234	3,228,131	3,230,762	3,315,624	180,012	3,315,624	3,373,596	

33422 OTHER STATE GRANTS & AID
PERMANENT NOTES:
pera

FEES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
34103	ZONING & SUBDIVISIONS FEES	3,025	2,600	1,100	1,500	750	1,500	1,500	
34104	PLAN CHECKING FEES	103,225	457,237	22,462	51,000	19,301	51,000	6,000	
34105	SALES OF MAPS & PUBLICATION	153	112	63	100	6	100	100	
34107	ASSESSMENT SEARCHES	8,715	8,430	7,763	5,600	3,263	5,600	5,600	
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0	
34110	RETURNED CHECK FEES	180	150	90	0	0	0	0	
34111	ELECTION FILING FEES	45	0	50	30	0	30	30	
TOTAL FEES		115,343	468,529	31,528	58,230	23,320	58,230	13,230	

34107 ASSESSMENT SEARCHES
PERMANENT NOTES:
2011 fee increase

101-GENERAL FUND

REVENUES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
POLICE & FIRE									
34203	POLICE REPORT	59	53	60	100	48	100	100	
34211	INVESTIGATIONS	265	305	400	300	5	300	300	
34213	ANIMAL CONTROL FEES	0	0	0	0	0	0	0	
34214	OTHER POLICE CHARGES	70,586	75,189	76,408	155,000	150,514	155,000	155,000	
34215	IMPOUND FEES	362	240	160	0	0	0	0	
34216	BICYCLE FEES	8	11	8	50	4	50	50	
34217	DMV RECORDS	0	0	76	50	0	50	50	
34221	FIRE CONTRACTS	84,377	95,967	72,782	82,000	90,927	82,000	82,000	
34222	OTHER FIRE CHARGES	850	700	550	0	0	0	0	
TOTAL POLICE & FIRE		156,507	172,465	150,444	237,500	241,497	237,500	237,500	

34214 OTHER POLICE CHARGES PERMANENT NOTES:
GAC; Police Liason

STREETS/REFUSE SALES									
34301	STREET,SIDEWALK,CURB REPAIR	42,803	34,445	50,289	48,000	14,459	48,000	48,000	
34303	MATERIAL SALES	1,729	0	0	0	183	0	0	
34304	EQUIPMENT RENTALS	0	0	0	0	0	0	0	
34305	R-O-W INSPECTIONS	0	0	0	0	0	0	0	
34402	STREET SANITATION CHARGES	125	0	0	0	0	0	0	
34405	WEED/SNOW REMOVAL CHARGES	630	3,418	1,320	800	1,360	800	800	
TOTAL STREETS/REFUSE SALES		45,287	37,863	51,608	48,800	16,002	48,800	48,800	

34301 STREET,SIDEWALK,CURB REPAIR PERMANENT NOTES:
$14,000 - GAC Donation.

RECREATION									
34700	CULTURE-REC CHARGES FOR SERVIC	86,292	82,223	90,103	94,000	13,457	94,000	94,000	
34710	SENIOR REVENUES	17,689	17,058	12,479	15,000	2,925	15,000	15,000	
34720	SWIMMING POOL FEES	51,026	48,316	53,580	45,500	0	45,500	45,500	
34740	PARK & RECREATION CONCESSIONS	13,527	12,981	14,333	11,000	0	11,000	11,000	
34780	PARK FEES	3,502	3,266	4,192	3,000	1,095	3,000	3,000	
34791	CAMPGROUND FEES	13,642	7,098	8,036	7,000	0	7,000	7,000	
34900	OTHER RECREATION REVENUES	3,000	7,500	6,000	12,000	0	12,000	12,000	
TOTAL RECREATION		188,678	178,443	188,722	187,500	17,478	187,500	187,500	

34700 CULTURE-REC CHARGES FOR SERVICCURRENT YEAR NOTES:
Added in $4,000 on Aug 7, 2019 for new rec software cost is
in the expense not revenue reduction SV

34900 OTHER RECREATION REVENUES CURRENT YEAR NOTES:
New Recreation Software; PAL Lift Reimbusement from
Community Ed/School Districk $4,500

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
FINES & PENALTIES									
35101	COURT FINES	42,773	43,684	39,005	42,500	15,613	42,500	42,500	
35102	PARKING FINES	3,850	5,264	3,625	3,000	4,764	3,000	3,000	
35103	FINES AND PENALTIES	0	0	0	0	0	0	0	
35104	TOBACCO ADMIN. PENALTY	0	0	0	0	0	0	0	
TOTAL FINES & PENALTIES		46,623	48,948	42,630	45,500	20,377	45,500	45,500	
MISCELLANEOUS									
36101	SPECIAL ASSESSMENT PRINCIPAL	2,284	5,201	15,572	2,000	2,840	2,000	2,000	
36102	SPECIAL ASSESSMENT INTEREST	0	(11)	0	0	72	0	0	
36111	LOAN PRINCIPAL PAYMENTS	0	0	0	0	0	0	0	
36112	LOAN INTEREST PAYMENTS	0	0	0	0	0	0	0	
36200	MISCELLANEOUS REVENUES	10,007	10,359	15,214	10,000	291	10,000	10,000	
TOTAL MISCELLANEOUS		12,290	15,549	30,786	12,000	3,203	12,000	12,000	
INTEREST INCOME									
36210	INTEREST EARNINGS	18,912	25,594	27,277	17,000	17,026	17,000	17,000	
36212	INVESTMENT MARKET VALUE ADJ	0	(44,487)	44,487	0	0	0	0	
36215	MISCELLANEOUS RENTALS	14,512	14,612	13,321	14,512	7,358	14,512	14,512	
TOTAL INTEREST INCOME		33,424	(4,281)	85,084	31,512	24,384	31,512	31,512	
RENTAL INCOME									
36223	RENT- AG LAND	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
TOTAL RENTAL INCOME		1,650	1,700	1,650	1,650	1,650	1,650	1,650	
DONATIONS & REFUNDS									
36230	CONTRIBUTION & DONATIONS FROM	6,025	12,683	0	0	0	0	35,000	
36231	RECREATION CONTRIBUTIONS	5,000	350	0	0	2,200	0	0	
36241	VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250	REFUNDS & REIMBURSEMENTS	115,533	82,032	81,754	43,560	12,719	43,560	43,560	
36255	SHARED COST REIMBURSEMENTS	0	65,122	45,858	67,500	3,243	67,500	67,500	
TOTAL DONATIONS & REFUNDS		126,557	160,187	127,611	111,060	18,161	111,060	146,060	

36230 CONTRIBUTION & DONATIONS FROM NEXT YEAR NOTES:
2021 PHASE TWO DOG PARK DONATIONS

FIXED ASSET DISPOSAL									
39101	SALE OF GENERAL FIXED ASSET	18,575	32,538	(4,607)	0	7,540	0	0	
39102	COMPENSATION FOR LOSS OF GENER	0	2,000	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL		18,575	34,538	(4,607)	0	7,540	0	0	

101-GENERAL FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	87,869	18,646	24,103	125,600	0	125,600	125,600	
TOTAL TRANSFER FROM OTHER FUND	87,869	18,646	24,103	125,600	0	125,600	125,600	
39200 TRANSFERS FROM OTHER FUNDS	CURRENT YEAR NOTES: $100,000 TRANSFER FROM COMMUNITY CENTER TO PARKS							
TRANSFER								
39221 CASH TRANSFER	1,177,436	1,202,331	1,176,502	1,195,000	550,570	1,195,000	1,195,000	
39222 UTILITY CHARGE REIMBURSMENT	317,583	293,241	250,413	310,000	101,300	310,000	310,000	
TOTAL TRANSFER	1,495,019	1,495,571	1,426,915	1,505,000	651,870	1,505,000	1,505,000	
TOTAL REVENUES	7,358,007	8,552,731	7,590,131	7,933,431	2,437,113	7,933,431	8,341,073	

17

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
MAYOR & COUNCIL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41110-100	MAYOR & COUNCIL WAGES	44,000	44,367	41,633	44,000	22,000	44,000	44,000	
41110-121	MAYOR & COUNCIL PERA CONTR	1,000	1,283	892	1,000	650	1,000	1,000	
41110-122	MAYOR & COUNCIL FICA CONTR	1,488	1,159	1,476	1,488	558	1,488	1,488	
41110-126	MAYOR & COUNCIL MEDICARE C	638	643	604	638	319	638	638	
41110-131	MAYOR & COUNCIL HEALTH INS	0	0	0	0	0	0	0	
41110-133	MAYOR & COUNCIL LIFE INSUR	0	0	0	0	0	0	0	
41110-151	MAYOR & COUNCIL WORKERS CO	153	144	1,159	1,903	897	1,903	1,903	
TOTAL PERSONNEL SERVICES		47,279	47,597	45,764	49,029	24,424	49,029	49,029	

41110-100 MAYOR & COUNCIL WAGES PERMANENT NOTES:
Council will review wages in odd year and if change is made it will take place in the following year.

OFFICE EXPENSES									
41110-200	MAYOR & COUNCIL OFFICE SUP	127	494	147	200	66	200	200	
41110-210	MAYOR & COUNCIL OPERATING	388	496	742	100	584	100	100	
TOTAL OFFICE EXPENSES		515	990	889	300	650	300	300	

41110-210 MAYOR & COUNCIL OPERATING PERMANENT NOTES:
Starting in 2018 -in even years the council and mayor will receive $200 each to improve their technology hardware/software $1400.

PROFESSIONAL SERVICES									
41110-300	MAYOR & COUNCIL PROFESSION	56	1,500	0	5,000	0	5,000	5,000	
41110-321	MAYOR & COUNCIL TELEPHONE	0	0	0	0	0	0	0	
41110-322	MAYOR & COUNCIL POSTAGE	3	0	0	0	0	0	0	
41110-331	MAYOR & COUNCIL TRAVEL & T	3,119	2,327	2,098	6,500	1,701	6,500	6,500	
41110-351	MAYOR & COUNCIL LEGAL NOTI	174	514	454	0	0	0	0	
41110-354	MAYOR & COUNCIL PRINTING &	0	0	0	0	0	0	0	
41110-360	MAYOR & COUNCIL INSURANCE	342	277	237	345	197	345	345	
TOTAL PROFESSIONAL SERVICES		3,693	4,618	2,788	11,845	1,899	11,845	11,845	

41110-300 MAYOR & COUNCIL PROFESSIONCURRENT YEAR NOTES:
NEWLY ELECTED OFFICIAL'S TRAINING (4 COUNCIL MEMBERS WILL BE NEW 2020)

41110-331 MAYOR & COUNCIL TRAVEL & TPERMANENT NOTES:
Council of Greater MN Cities; American Public Power Assoc; League of MN Cities conferences.

101-GENERAL FUND
MAYOR & COUNCIL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
REPAIR & MAINTENANCE									
41110-430	MAYOR & COUNCIL MISCELLANE	0	0	0	0	0	0	0	
41110-433	MAYOR & COUNCIL DUES & SUB	1,653	1,240	1,343	1,750	1,225	1,750	1,750	
TOTAL REPAIR & MAINTENANCE		1,653	1,240	1,343	1,750	1,225	1,750	1,750	

41110-433 MAYOR & COUNCIL DUES & SUBPERMANENT NOTES:
LMC, Chamber memberships.

CAPITAL									
41110-570	MAYOR & COUNCIL EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL MAYOR & COUNCIL		53,140	54,445	50,784	62,924	28,198	62,924	62,924	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
CITY ADMINISTRATION
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41320-100	CITY ADMIN WAGES	131,072	112,769	116,532	99,009	56,618	99,009	126,670	
41320-102	CITY ADMIN WAGES-OVERTIME	6,008	3,567	2,844	2,622	2,110	2,622	4,289	
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,178	2,178	2,178	1,044	2,178	2,178	
41320-121	CITY ADMIN PERA CONTRIBUTI	10,248	8,711	8,912	7,622	4,358	7,622	9,822	
41320-122	CITY ADMIN FICA CONTRIBUTI	8,371	7,131	7,287	6,301	3,589	6,301	8,119	
41320-126	CITY ADMIN MEDICARE CONTRI	1,958	1,668	1,704	1,474	839	1,474	1,899	
41320-131	CITY ADMIN HEALTH INSURANC	22,831	18,373	21,519	19,472	11,685	19,472	28,683	
41320-132	CITY ADMIN DENTAL INSURANC	1,062	891	748	888	439	888	1,154	
41320-133	CITY ADMIN LIFE INSURANCE	31	24	23	20	11	20	25	
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	
41320-151	CITY ADMIN WORKERS COMPENS	809	623	531	747	352	747	961	
TOTAL PERSONNEL SERVICES		184,550	155,935	162,277	140,333	81,046	140,333	183,800	
OFFICE EXPENSES									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,839	2,934	6,194	2,750	1,842	2,750	2,750	
41320-210	CITY ADMIN OPERATING SUPPL	5,833	1,996	367	350	3,057	350	350	
41320-[illegible]	CITY ADMIN MOTOR FUELS	0	0	82	0	35	0	0	
41320-[illegible]	CITY ADMIN REPAIR & MAINT	197	0	0	300	0	300	300	
TOTAL OFFICE EXPENSES		8,869	4,930	6,643	3,400	4,933	3,400	3,400	
PROFESSIONAL SERVICES									
41320-300	CITY ADMIN PROFESSIONAL SE	2,480	2,120	1,380	5,400	1,724	5,400	5,400	
41320-321	CITY ADMIN TELEPHONE	1,381	1,164	1,374	1,500	741	1,500	1,500	
41320-322	CITY ADMIN POSTAGE	276	382	372	700	123	700	700	
41320-331	CITY ADMIN TRAVEL & TRAINI	6,570	5,115	3,110	5,000	471	5,000	5,000	
41320-340	CITY ADMIN ADVERTISING	0	0	0	750	0	750	750	
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	693	500	500	
41320-354	CITY ADMIN PRINTING & BIND	674	0	0	100	0	100	100	
41320-360	CITY ADMIN INSURANCE	2,763	1,093	753	1,850	714	1,850	1,850	
TOTAL PROFESSIONAL SERVICES		14,145	9,875	6,988	15,800	4,467	15,800	15,800	

41320-300 CITY ADMIN PROFESSIONAL SECURRENT YEAR NOTES:
2020 Adding $2,400 for Social Media Arch. fee

REPAIR & MAINTENANCE									
41320-404	CITY ADMIN EQUIP-REP&MAINT	638	1,107	2,125	500	3,080	500	500	
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	
41320-430	CITY ADMIN MISCELLANEOUS	0	1,137	75	0	0	0	0	
41320-433	CITY ADMIN DUES & SUBSCRIP	200	205	522	300	45	300	300	
TOTAL REPAIR & MAINTENANCE		838	2,450	2,722	800	3,125	800	800	

41320-433 CITY ADMIN DUES & SUBSCRIPPERMANENT NOTES:
MN City/County Management Assoc.; Intern'l clerk and the

101-GENERAL FUND
CITY ADMINISTRATION
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
Clerk Assoc-Barbara;								
CAPITAL								
41320-570 CITY ADM OFFICE EQUIP&FURN	944	0	0	0	0	0	0	
TOTAL CAPITAL	944	0	0	0	0	0	0	
TOTAL CITY ADMINISTRATION	209,347	173,189	178,631	160,333	93,571	160,333	203,800	

3

101-GENERAL FUND
CITY CLERK
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41400-100	CITY CLERK WAGES	49,462	51,568	53,267	55,567	24,872	55,567	56,816	
41400-102	CITY CLERK OVERTIME WAGES	0	0	39	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,711	3,868	3,998	4,168	1,865	4,168	4,261	
41400-122	CITY CLERK FICA CONTRIBUTI	2,945	3,099	3,202	3,445	1,486	3,445	3,523	
41400-126	CITY CLERK MEDICARE CONTRI	689	725	749	806	348	806	824	
41400-131	CITY CLERK HEALTH INSURANC	9,543	9,344	10,803	11,896	5,903	11,896	12,354	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	19	19	19	20	10	20	20	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	306	286	244	412	194	412	421	
TOTAL PERSONNEL SERVICES		66,674	68,909	72,321	76,314	34,678	76,314	78,219	
OFFICE EXPENSES									
41400-200	CITY CLERK OFFICE SUPPLIES	1,210	1,320	3,948	1,800	1,286	1,800	1,800	
41400-210	CITY CLERK OPERATING SUPPL	1,312	461	320	300	3,057	300	300	
TOTAL OFFICE EXPENSES		2,522	1,781	4,268	2,100	4,343	2,100	2,100	
PROFESSIONAL SERVICES									
41400-300	CITY CLERK PROFESSIONAL SE	133	302	1,352	240	19	240	240	
41400-321	CITY CLERK TELEPHONE	162	141	150	190	66	190	190	
41400-322	CITY CLERK POSTAGE	174	217	386	250	139	250	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	180	11	500	0	500	500	
41400-351	CITY CLERK LEGAL NOTICES &	613	0	0	200	0	200	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		1,083	841	1,897	1,380	223	1,380	1,380	
REPAIR & MAINTENANCE									
41400-404	CITY CLERK EQUIP-REP&MAINT	0	0	0	0	0	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	
CAPITAL									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL CITY CLERK		70,279	71,532	78,487	79,794	39,244	79,794	81,699	

101-GENERAL FUND
ELECTIONS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41410-100	ELECTIONS WAGES	7,393	17,953	9,386	24,236	6,543	24,236	9,500	
41410-121	ELECTIONS PERA CONTRIBUTIO	97	116	112	120	88	120	115	
41410-122	ELECTIONS FICA CONTRIBUTIO	77	94	89	97	71	97	95	
41410-126	ELECTIONS MEDICARE CONTRIB	18	22	21	48	17	48	25	
41410-131	ELECTIONS HEALTH INSURANCE	219	144	263	345	137	345	263	
41410-132	ELECTIONS DENTAL INSURANCE	7	4	9	15	9	15	9	
41410-133	ELECTIONS LIFE INSURANCE	0	0	0	1	0	1	0	
TOTAL PERSONNEL SERVICES		7,813	18,333	9,880	24,862	6,865	24,862	10,007	

41410-100 ELECTIONS WAGES PERMANENT NOTES:
Raises Implemented 2017

41410-100 ELECTIONS WAGES CURRENT YEAR NOTES:
Presidential Election years have more hours & New Primary added in MN (March 2020)

41410-100 ELECTIONS WAGES NEXT YEAR NOTES:
Budgeted for November Election only.

33

OFFICE EXPENSES									
41410-210	ELECTIONS OPERATING SUPPLI	940	10,662	2,153	900	3,699	900	2,150	
TOTAL OFFICE EXPENSES		940	10,662	2,153	900	3,699	900	2,150	
PROFESSIONAL SERVICES									
41410-300	ELECTIONS PROFESSIONAL SER	2,113	250	3,524	3,000	0	3,000	3,525	
41410-331	ELECTIONS TRAVEL & TRAININ	49	82	30	1,000	28	1,000	30	
41410-351	ELECTIONS LEGAL NOTICES &	898	1,030	0	1,000	0	1,000	0	
41410-354	ELECTIONS PRINTING & BINDI	2,119	0	2,628	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		5,178	1,362	6,182	5,000	28	5,000	3,555	
REPAIR & MAINTENANCE									
41410-416	ELECTIONS REPAIR & MAINT C	0	0	0	2,000	0	2,000	2,000	
TOTAL REPAIR & MAINTENANCE		0	0	0	2,000	0	2,000	2,000	

41410-416 ELECTIONS REPAIR & MAINT CPERMANENT NOTES:
maintenance agmt on voting equipment.

CAPITAL									
41410-570	ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL ELECTIONS		13,931	30,357	18,216	32,762	10,592	32,762	17,712	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
FINANCE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41520-100	FINANCE WAGES	152,085	176,186	179,090	170,033	83,806	170,033	127,912	
41520-102	FINANCE WAGES - OVERTIME	92	3,695	934	0	300	0	0	
41520-121	FINANCE PERA CONTRIBUTIONS	11,414	12,122	13,508	12,683	6,311	12,683	9,593	
41520-122	FINANCE FICA CONTRIBUTIONS	9,017	9,773	10,754	10,542	4,998	10,542	7,931	
41520-126	FINANCE MEDICARE CONTRIBUT	2,109	2,286	2,515	2,465	1,169	2,465	1,855	
41520-131	FINANCE HEALTH INSURANCE	54,871	43,188	56,102	52,531	31,908	52,531	34,947	
41520-132	FINANCE DENTAL INSURANCE	2,747	2,647	2,407	2,420	1,366	2,420	1,798	
41520-133	FINANCE LIFE INSURANCE	52	53	57	53	29	53	40	
41520-151	FINANCE WORKERS COMPENSATI	941	947	825	1,254	591	1,254	949	
TOTAL PERSONNEL SERVICES		233,327	250,897	266,193	251,981	130,478	251,981	185,025	
OFFICE EXPENSES									
41520-200	FINANCE OFFICE SUPPLIES	2,046	3,688	5,205	2,500	2,895	2,500	2,500	
41520-205	FINANCE MISC EMPLOYEE SUPP	0	0	(656)	0	1,611	0	0	
41520-210	FINANCE OPERATING SUPPLIES	1,621	368	440	1,000	2,438	1,000	1,000	
TOTAL OFFICE EXPENSES		3,666	4,056	4,988	3,500	6,944	3,500	3,500	

41520-210 FINANCE OPERATING SUPPLIESPERMANENT NOTES:
anti virus renewal every other year.

34

PROFESSIONAL SERVICES									
41520-300	FINANCE PROFESSIONAL SERVI	27,743	31,252	33,631	30,000	13,525	30,000	30,000	
41520-321	FINANCE TELEPHONE	2,511	2,086	2,147	2,000	934	2,000	2,000	
41520-322	FINANCE POSTAGE	1,826	1,937	2,095	1,950	1,015	1,950	1,950	
41520-331	FINANCE TRAVEL & TRAINING	999	647	2,411	1,620	0	1,620	1,620	
41520-340	FINANCE ADVERTISING	797	254	0	400	0	400	400	
41520-351	FINANCE LEGAL NOTICES & PU	0	0	173	1,000	0	1,000	1,000	
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100	
41520-360	FINANCE INSURANCE	1,526	1,472	1,338	1,605	1,248	1,605	1,605	
TOTAL PROFESSIONAL SERVICES		35,401	37,648	41,795	38,675	16,722	38,675	38,675	

41520-300 FINANCE PROFESSIONAL SERVIPERMANENT NOTES:
audit report; tif report; debt disclosure filing; payroll
ach; select acct fee.

41520-331 FINANCE TRAVEL & TRAINING PERMANENT NOTES:
GFOA (2); payroll seminars; software training

REPAIR & MAINTENANCE									
41520-404	FINANCE EQUIP-REP&MAINT	5,722	7,361	7,984	5,750	1,111	5,750	5,750	
41520-430	FINANCE MISCELLANEOUS	2	(1)	2	0	1	0	0	
41520-433	FINANCE DUES & SUBSCRIPTIO	60	50	115	175	85	175	175	
TOTAL REPAIR & MAINTENANCE		5,783	7,410	8,101	5,925	1,197	5,925	5,925	

101-GENERAL FUND
FINANCE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES: software maint.							
41520-433	FINANCE DUES & SUBSCRIPTIO	PERMANENT NOTES: GFOA, american express							
CAPITAL									
41520-570	FINANCE OFFICE EQUIPMENT &	8,282	2,675	0	5,000	1,795	5,000	5,000	
TOTAL CAPITAL		8,282	2,675	0	5,000	1,795	5,000	5,000	
41520-570	FINANCE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: 2020 - New Office Furniture for Accountant and Finance Director;							
TOTAL FINANCE		286,460	302,685	321,076	305,081	157,135	305,081	238,125	

101-GENERAL FUND
LEGAL SERVICES
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41610-131	LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0	
41610-132	LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0	
PROFESSIONAL SERVICES									
41610-300	LEGAL - PROFESSIONAL CIVIL	31,896	30,314	34,510	31,000	17,189	31,000	31,000	
41610-301	LEGAL -PROFESSIONAL - CRIM	123,699	129,005	117,178	115,000	40,089	115,000	115,000	
41610-331	LEGAL SERVICES TRAVEL & TR	155	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		155,750	159,320	151,688	146,000	57,278	146,000	146,000	
REPAIR & MAINTENANCE									
41610-433	LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000	
TOTAL REPAIR & MAINTENANCE		0	0	0	1,000	0	1,000	1,000	

41610-433 LEGAL SERVICES DUES & SUBSPERMANENT NOTES:
part of City Attorney contract for Municipal Attorney
workshop and publications.

CAPITAL									
41610-570	LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL LEGAL SERVICES		155,750	159,320	151,688	147,000	57,278	147,000	147,000	

101-GENERAL FUND
MUNICIPAL BUILDING
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41940-100	MUNI BLDG WAGES	27,885	29,444	30,561	30,413	14,180	30,413	31,085	
41940-102	MUNI BLDG WAGES-OVERTIME	105	1,356	488	285	57	285	292	
41940-121	MUNI BLDG PERA CONTRIBUTIO	2,099	2,302	2,329	0	1,068	0	0	
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,545	1,729	1,706	1,903	779	1,903	2,353	
41940-126	MUNI BLDG MEDICARE CONTRIB	361	404	399	445	182	445	455	
41940-131	MUNI BLDG HEALTH INSURANCE	15,853	15,195	17,916	19,036	9,940	19,036	19,878	
41940-132	MUNI BLDG DENTAL INSURANCE	763	783	651	622	390	622	622	
41940-133	MUNI BLDG LIFE INSURANCE	14	14	14	14	7	14	14	
41940-151	MUNI BLDG WORKERS COMPENSA	1,211	1,133	975	1,649	777	1,649	1,685	
TOTAL PERSONNEL SERVICES		49,837	52,361	55,039	54,367	27,381	54,367	56,384	
OFFICE EXPENSES									
41940-200	MUNI BLDG OFFICE SUPPLIES	869	151	0	250	3	250	250	
41940-210	MUNI BLDG OPERATING SUPPLI	1,635	5,914	6,465	2,200	1,619	2,200	2,200	
41940-211	MUNI BLDG MOTOR FUELS	120	0	0	0	0	0	0	
41940-220	MUNI BLDG REP&MAINT SUPPLI	0	0	0	0	3,037	0	0	
TOTAL OFFICE EXPENSES		2,624	6,065	6,465	2,450	4,659	2,450	2,450	
PROFESSIONAL SERVICES									
41940-300	MUNI BLDG PROFESSIONAL SER	147	339	109	1,500	287	1,500	1,500	
41940-321	MUNI BLDG TELEPHONE	902	918	951	900	466	900	900	
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	0	0	0	
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	
41940-360	MUNI BLDG INSURANCE	651	642	520	690	476	690	690	
41940-380	MUNI BLDG UTILITIES	34,012	35,516	40,850	38,900	25,176	38,900	38,900	
TOTAL PROFESSIONAL SERVICES		35,712	37,414	42,429	41,990	26,404	41,990	41,990	
REPAIR & MAINTENANCE									
41940-401	MUNI BLDG-BLDG REP&MAINT	15,388	8,865	8,892	22,000	1,137	22,000	22,000	
41940-404	MUNI BLDG EQUIP-REP&MAINT	8,060	6,254	1,809	5,000	3,941	5,000	5,000	
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		23,449	15,119	10,701	27,000	5,078	27,000	27,000	
41940-401	MUNI BLDG-BLDG REP&MAINT	CURRENT YEAR NOTES: 2020 Reduced HVAC to $22,000 from $25,000 Aug 7 2019 SV							
CAPITAL									
41940-570	MUNI BLDG OFFICE EQUIP&FUR	4,150	0	0	10,000	0	10,000	10,000	
41940-580	MUNICIPAL BUILDING OTHER E	0	0	0	0	0	0	0	
TOTAL CAPITAL		4,150	0	0	10,000	0	10,000	10,000	
TOTAL MUNICIPAL BUILDING		115,771	110,959	114,635	135,807	63,522	135,807	137,824	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
POLICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
42100-100	POLICE WAGES	1,295,271	1,327,134	1,390,639	1,501,544	617,858	1,501,544	1,520,577	
42100-102	POLICE WAGES - OVERTIME	123,611	146,174	140,646	84,103	38,086	84,103	84,819	
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	
42100-121	POLICE PERA CONTRIBUTIONS	202,564	209,503	219,253	245,052	100,171	245,052	247,970	
42100-122	POLICE FICA CONTRIBUTIONS	18,834	19,560	20,179	21,643	8,392	21,643	21,995	
42100-126	POLICE MEDICARE CONTRIBUTI	19,946	20,698	21,062	22,992	9,091	22,992	23,278	
42100-131	POLICE HEALTH INSURANCE	395,366	369,068	422,462	494,910	236,971	494,910	515,934	
42100-132	POLICE DENTAL INSURANCE	18,771	18,522	15,228	17,759	8,939	17,759	17,759	
42100-133	POLICE LIFE INSURANCE	370	365	367	391	192	391	391	
42100-142	POLICE UNEMPLOYMENT	0	0	0	0	0	0	0	
42100-151	POLICE WORKERS COMPENSATIO	40,651	37,834	32,924	57,708	27,204	57,708	58,382	
TOTAL PERSONNEL SERVICES		2,115,384	2,148,858	2,262,761	2,446,102	1,046,905	2,446,102	2,491,105	
OFFICE EXPENSES									
42100-200	POLICE OFFICE SUPPLIES	2,884	1,555	5,156	3,200	2,543	3,200	3,200	
42100-210	POLICE OPERATING SUPPLIES	9,584	8,044	12,943	29,200	27,061	29,200	30,000	
42100-211	POLICE MOTOR FUELS	22,933	25,987	22,847	25,000	8,112	25,000	25,000	
42100-220	POLICE REPAIR & MAINT. SUP	3,910	2,635	2,840	4,500	6,671	4,500	8,000	
42100-222	POLICE UNIFORMS	17,138	18,535	22,316	19,000	8,324	19,000	23,400	
TOTAL OFFICE EXPENSES		56,448	56,756	66,102	80,900	52,711	80,900	89,600	

42100-210 POLICE OPERATING SUPPLIES NEXT YEAR NOTES:
4 cases of FoF blue marking 500 rds @$275=$1,100
2 cases of FoF blanks 500 rds @$250=$500
In-car reporting cost break down as follows:
$1,300/per 6 clients = $7,800
$180/per year maintenance @ 6 = $1,080
15 gas mask filters to replace expired in 2006! 2 filters/per @$100/per, total 30 $3,000

42100-211 POLICE MOTOR FUELS PERMANENT NOTES:
10 Vehicles : average fleet mileage of 12,000 per vehicle per year = 132,000 fleet miles.

42100-220 POLICE REPAIR & MAINT. SUPPERMANENT NOTES:
$800 1st yr, $1,500 2nd yr, $2,250 3rd yr of service/squad

42100-220 POLICE REPAIR & MAINT. SUPNEXT YEAR NOTES:
$8,000 squads service/repairs/equipment replacement

42100-222 POLICE UNIFORMS CURRENT YEAR NOTES:
2020 Reduced from $25,600 to 2018 rate plus $500 for new officer SV Aug 7 2019

101-GENERAL FUND
POLICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
42100-222	POLICE UNIFORMS	NEXT YEAR NOTES: 7 sets of new body armor to replace vests expiring in 2021 @$1,200 per. Additional $8,400							
PROFESSIONAL SERVICES									
42100-300	POLICE PROFESSIONAL SERVIC	1,770	2,696	9,742	9,000	642	9,000	9,000	
42100-321	POLICE TELEPHONE	12,475	12,664	12,174	16,500	5,538	16,500	16,500	
42100-322	POLICE POSTAGE	371	574	1,164	1,200	274	1,200	1,200	
42100-331	POLICE TRAVEL & TRAINING	15,201	15,840	18,195	29,330	4,565	29,330	34,000	
42100-340	POLICE ADVERTISING	0	0	0	500	337	500	500	
42100-351	POLICE LEGAL NOTICES & PUB	0	0	0	350	0	350	350	
42100-354	POLICE PRINTING & BINDING	589	1,797	844	3,000	0	3,000	3,000	
42100-360	POLICE INSURANCE	17,592	18,068	19,032	17,030	16,648	17,030	17,030	
TOTAL PROFESSIONAL SERVICES		47,998	51,638	61,151	76,910	28,004	76,910	81,580	
42100-331	POLICE TRAVEL & TRAINING	NEXT YEAR NOTES: Increase amount to include additional Deescalation training 19 (including dispatch) @$1,000 Use of Force training 15@ $1,000							
REPAIR & MAINTENANCE									
42100-404	POLICE EQUIP-REP&MAINT	16,103	11,892	30,964	0	3,221	0	54,000	
42100-416	POLICE REPAIR & MAINT CONT	22,647	29,644	20,517	8,000	17,411	8,000	8,000	
42100-430	POLICE MISCELLANEOUS	0	0	0	0	0	0	0	
42100-433	POLICE DUES & SUBSCRIPTION	20,374	24,405	27,158	39,000	26,026	39,000	39,000	
TOTAL REPAIR & MAINTENANCE		59,125	65,942	78,639	47,000	46,657	47,000	101,000	

42100-404 POLICE EQUIP-REP&MAINT CURRENT YEAR NOTES:
Replace portable radios. 15@$4,800/per total $72,000 MOVED TO EQUIP CERT SV 7-18-19

42100-404 POLICE EQUIP-REP&MAINT NEXT YEAR NOTES:
15 Tasers $54,000 total to replace outdated Tasers that are out of warranty and will no longer be supported by Taser. Replace 15 current gas masks which expired in 2006! @460/per total of $6,900 Remove purchasing 2020 with COVID-19 Funding

42100-416 POLICE REPAIR & MAINT CONTPERMANENT NOTES:
Joint Records-Software Maint & Communications

42100-433 POLICE DUES & SUBSCRIPTIONPERMANENT NOTES:
Drug Task Force; SWAT TEAM; Shared Records

101-GENERAL FUND
POLICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL									
42100-550	POLICE MOTOR VEHICLES	0	25,493	0	34,250	0	34,250	10,000	
42100-570	POLICE OFFICE EQUIPMENT &	8,017	0	10,254	41,776	169	41,776	17,400	
TOTAL CAPITAL		8,017	25,493	10,254	76,026	169	76,026	27,400	

42100-550 POLICE MOTOR VEHICLES

CURRENT YEAR NOTES:
2 squad cars @$25,500/per Moved 1 Squad to Equip Cert SV 7/18/19
Squad equipment transfer @$6,000/per

42100-550 POLICE MOTOR VEHICLES

NEXT YEAR NOTES:
2 squad cars @$34,000 per move one to Equip Cert ($34k), July 31, 2020; removed $34k using cash to purchase 2021 total of 3 cars needed 2020/2021, buy 1 car with cash and one car in 2020 Equip Cert and one 2021 Equip Cert SV 8/4/2020
Squad equipment transfer/replacements @$6,000

42100-570 POLICE OFFICE EQUIPMENT &

CURRENT YEAR NOTES:
Squad car computers/mounts: 5@$4,600/per (includes squad mounts) total $23,000

42100-570 POLICE OFFICE EQUIPMENT &

NEXT YEAR NOTES:
1 squad computer/mount $11,500
Replace 7 office chairs 2 dispatch at $1700/per and 5 for officers room at $500/per

TOTAL POLICE	2,286,972	2,348,686	2,478,906	2,726,938	1,174,447	2,726,938	2,790,685	

46

101-GENERAL FUND
FIRE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
42200-100	FIRE WAGES	47,613	46,418	44,870	63,294	10,184	63,294	64,655	
42200-102	FIRE WAGES - OVERTIME	327	827	0	0	71	0	0	
42200-121	FIRE PERA CONTRIBUTIONS	1,926	1,833	1,645	2,989	769	2,989	3,056	
42200-122	FIRE FICA CONTRIBUTIONS	2,851	2,787	2,672	3,924	584	3,924	4,009	
42200-126	FIRE MEDICARE CONTRIBUTION	667	652	625	918	137	918	937	
42200-131	FIRE HEALTH INSURANCE	244,301	212,431	280,040	325,784	142,423	325,784	326,762	
42200-132	FIRE DENTAL INSURANCE	622	521	384	710	264	710	710	
42200-133	FIRE LIFE INSURANCE	11	9	8	16	5	16	16	
42200-142	FIRE UNEMPLOYMENT	521	0	0	0	12	0	0	
42200-151	FIRE WORKERS COMPENSATION	26,350	24,420	28,532	27,973	13,173	27,973	27,978	
TOTAL PERSONNEL SERVICES		325,191	289,898	358,776	425,608	167,621	425,608	428,123	
OFFICE EXPENSES									
42200-200	FIRE OFFICE SUPPLIES	315	168	283	250	174	250	250	
42200-210	FIRE OPERATING SUPPLIES	13,072	15,271	11,549	11,000	3,633	11,000	11,000	
42200-211	FIRE MOTOR FUELS	2,769	2,341	2,235	4,000	782	4,000	4,000	
42200-220	FIRE REPAIR & MAINT. SUPPL	147	16	0	500	0	500	500	
TOTAL OFFICE EXPENSES		16,302	17,797	14,067	15,750	4,589	15,750	15,750	
PROFESSIONAL SERVICES									
42200-300	FIRE PROFESSIONAL SERVICES	32,319	18,582	142,301	9,000	22,709	9,000	9,000	
42200-321	FIRE TELEPHONE	2,723	2,488	2,561	2,700	1,181	2,700	2,700	
42200-322	FIRE POSTAGE	16	2	15	200	4	200	200	
42200-331	FIRE TRAVEL & TRAINING	9,721	10,203	6,286	12,000	294	12,000	12,000	
42200-340	FIRE ADVERTISING	0	0	0	500	0	500	500	
42200-351	FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0	
42200-354	FIRE PRINTING & BINDING	8	0	0	0	0	0	0	
42200-360	FIRE INSURANCE	5,409	3,728	3,254	5,800	4,700	5,800	5,800	
42200-380	FIRE UTILITIES	10,140	10,708	10,160	10,000	5,339	10,000	10,000	
TOTAL PROFESSIONAL SERVICES		60,337	45,711	164,576	40,200	34,228	40,200	40,200	

42200-300 FIRE PROFESSIONAL SERVICESPERMANENT NOTES:
annual med compass physicals and fit tests

REPAIR & MAINTENANCE									
42200-401	FIRE BLDG- REP&MAINT	175	694	69	1,000	0	1,000	1,000	
42200-404	FIRE EQUIP- REP&MAINT	18,618	12,762	10,772	15,000	940	15,000	15,000	
42200-430	FIRE MISCELLANEOUS	0	0	0	0	0	0	0	
42200-433	FIRE DUES & SUBSCRIPTIONS	1,503	1,792	2,485	3,000	2,439	3,000	3,000	
TOTAL REPAIR & MAINTENANCE		20,296	15,248	13,326	19,000	3,379	19,000	19,000	

101-GENERAL FUND
FIRE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL									
42200-570	FIRE OFFICE EQUIPMENT & FU	10,337	8,292	314,543	22,000	162,899	22,000	22,500	
TOTAL CAPITAL		10,337	8,292	314,543	22,000	162,899	22,000	22,500	

42200-570 FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES:
2020 Notes:
1. $7,500 transferred to dedicated fund to replace future gear
2. Vent Chainsaw $1,500
3. Hose Replacement $2,500
4. Gas Monitors $3,000
5. Hose Tester $7,500

42200-570 FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES:
2021 Notes:
1.$7,500 transfer to dedicated fund to replace turn-out gear
2. $15,000 transfer to dedicated fund to replace SCBA gear 1st year of 15 years.
3. Truck for Fire Chief removed 8/13/2020 per Todd Prafke

TOTAL FIRE	432,463	376,945	865,289	522,558	372,716	522,558	525,573	

101-GENERAL FUND

REVENUES		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TAXES									
31010	CURRENT PROPERTY TAX	1,527,279	1,771,568	1,950,872	2,051,905	1,125,387	2,051,905	2,278,000	
TOTAL TAXES		1,527,279	1,771,568	1,950,872	2,051,905	1,125,387	2,051,905	2,278,000	
31010	CURRENT PROPERTY TAX	PERMANENT NOTES: Paid June and December of each year.							
OTHER TAXES									
31410	HOTEL/MOTEL TAX	2,003	2,036	2,840	2,000	715	2,000	2,000	
31810	CABLE TV FRANCHISE TAX	93,310	98,990	97,453	52,400	22,663	52,400	52,400	
TOTAL OTHER TAXES		95,313	101,026	100,293	54,400	23,379	54,400	54,400	
LICENSES & PERMITS									
32111	ON-SALE LIQUOR	17,160	16,090	17,800	15,800	11,320	15,800	14,300	
32112	CLUB LICENSES	0	0	0	0	0	0	0	
32113	SUNDAY ON-SALE	2,200	2,200	2,200	2,200	2,000	2,200	2,200	
32114	BOTTLE CLUB LICENSES	0	0	0	0	0	0	0	
32115	WINE LICENSES	265	265	265	530	530	530	530	
32116	OFF-SALE LIQUOR	900	900	750	750	900	750	750	
32117	ON-SALE 3.2 BEER-ANNUAL	605	835	265	530	605	530	530	
32118	ON-SALE 3.2 BEER-TEMPORARY	150	225	200	150	100	150	150	
32119	OFF-SALE 3.2 BEER-ANNUAL	750	900	755	600	300	600	600	
32163	TREE WORKERS	660	600	650	650	710	650	650	
32164	PEDDLERS	500	650	750	250	200	250	200	
32165	TAXI CAB FEES	900	100	80	160	0	160	0	
32166	WASTE HAULERS	360	120	240	360	360	360	360	
32171	AMUSEMENT DEVICES	50	105	105	90	0	90	90	
32174	GAMBLING	355	320	440	250	180	250	200	
32175	DANCE	150	195	195	30	15	30	165	
32176	FIRE WORKS	0	0	0	0	0	0	0	
32177	SHOWS	295	195	240	200	0	200	200	
32180	TOBACCO	1,300	1,450	1,450	1,200	250	1,200	1,200	
32181	SOFT DRINK	1,055	1,020	1,020	1,000	170	1,000	900	
32182	RENTAL HOUSING PERMITS	24,984	22,832	29,280	23,000	9,836	23,000	23,000	
32184	MOBILE HM INSTALLATION PERM	405	1,755	0	500	135	500	500	
32186	FIRE INSPECTIONS	495	810	360	500	301	500	500	
32211	BUILDING/DEMOLITION PERMITS	195,148	724,042	67,133	80,000	45,311	80,000	210,000	
32212	STATE SURCHARGES	11,093	18,313	4,503	5,500	3,060	5,500	5,600	
32213	PLUMBER PERMIT/LICENSE	5,033	11,850	2,192	5,000	1,136	5,000	5,000	
32214	MECHANICAL PERMITS	10,549	14,874	12,643	5,000	3,553	5,000	5,000	
32215	SIGN PERMIT	1,150	1,250	1,650	1,000	530	1,000	700	
32241	DOG LICENSES	6,397	324	6,115	300	173	300	6,000	
32242	CAT LICENSE	74	1,186	99	1,200	1,149	1,200	1,100	
32243	PUBLICATION FEE	0	0	0	0	0	0	0	
32250	PARKING PERMITS	375	440	315	350	30	350	250	

43

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND

REVENUES		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
32260	EXCAVATION PERMITS	0	0	0	0	0	0	0	
32261	MOVING PERMITS	0	0	35	50	0	50	50	
TOTAL LICENSES & PERMITS		283,358	823,845	151,729	147,150	82,854	147,150	280,725	

32115 WINE LICENSES
PERMANENT NOTES:
$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL
PERMANENT NOTES:
$265 for annual license

32182 RENTAL HOUSING PERMITS
PERMANENT NOTES:
1/2 of the rentals pay each year. 2 yrs collection approx $51,000.

32211 BUILDING/DEMOLITION PERMITS
NEXT YEAR NOTES:
2021 Includes GAC LUND Center, but not Kwik Trip North

STATE AID/GRANTS									
33401	LOCAL GOVERNMENT AID	2,963,486	3,039,687	3,044,145	3,170,444	0	3,170,444	3,228,416	
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0	
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0	
33416	POLICE TRAINING REIMBURSEMENT	4,133	13,398	12,924	4,500	0	4,500	4,500	
33418	MUNICIPAL STATE AID-STREET	22,680	21,660	21,660	22,680	10,830	22,680	22,680	
33421	POLICE AID	114,763	121,076	124,417	110,000	0	110,000	110,000	
33422	OTHER STATE GRANTS & AID	19,173	32,310	27,616	8,000	169,183	8,000	8,000	
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0	
33426	COPS	0	0	0	0	0	0	0	
TOTAL STATE AID/GRANTS		3,124,234	3,228,131	3,230,762	3,315,624	180,012	3,315,624	3,373,596	

33422 OTHER STATE GRANTS & AID
PERMANENT NOTES:
pera

FEES									
34103	ZONING & SUBDIVISIONS FEES	3,025	2,600	1,100	1,500	750	1,500	1,500	
34104	PLAN CHECKING FEES	103,225	457,237	22,462	51,000	19,301	51,000	6,000	
34105	SALES OF MAPS & PUBLICATION	153	112	63	100	6	100	100	
34107	ASSESSMENT SEARCHES	8,715	8,430	7,763	5,600	3,263	5,600	5,600	
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0	
34110	RETURNED CHECK FEES	180	150	90	0	0	0	0	
34111	ELECTION FILING FEES	45	0	50	30	0	30	30	
TOTAL FEES		115,343	468,529	31,528	58,230	23,320	58,230	13,230	

34107 ASSESSMENT SEARCHES
PERMANENT NOTES:
2011 fee increase

101-GENERAL FUND

REVENUES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
POLICE & FIRE									
34203	POLICE REPORT	59	53	60	100	48	100	100	
34211	INVESTIGATIONS	265	305	400	300	5	300	300	
34213	ANIMAL CONTROL FEES	0	0	0	0	0	0	0	
34214	OTHER POLICE CHARGES	70,586	75,189	76,408	155,000	150,514	155,000	155,000	
34215	IMPOUND FEES	362	240	160	0	0	0	0	
34216	BICYCLE FEES	8	11	8	50	4	50	50	
34217	DMV RECORDS	0	0	76	50	0	50	50	
34221	FIRE CONTRACTS	84,377	95,967	72,782	82,000	90,927	82,000	82,000	
34222	OTHER FIRE CHARGES	850	700	550	0	0	0	0	
TOTAL POLICE & FIRE		156,507	172,465	150,444	237,500	241,497	237,500	237,500	

34214 OTHER POLICE CHARGES — PERMANENT NOTES:
GAC; Police Liason

STREETS/REFUSE SALES									
34301	STREET,SIDEWALK,CURB REPAIR	42,803	34,445	50,289	48,000	14,459	48,000	48,000	
34303	MATERIAL SALES	1,729	0	0	0	183	0	0	
34304	EQUIPMENT RENTALS	0	0	0	0	0	0	0	
34305	R-O-W INSPECTIONS	0	0	0	0	0	0	0	
34402	STREET SANITATION CHARGES	125	0	0	0	0	0	0	
34405	WEED/SNOW REMOVAL CHARGES	630	3,418	1,320	800	1,360	800	800	
TOTAL STREETS/REFUSE SALES		45,287	37,863	51,608	48,800	16,002	48,800	48,800	

34301 STREET,SIDEWALK,CURB REPAIR — PERMANENT NOTES:
$14,000 - GAC Donation.

RECREATION									
34700	CULTURE-REC CHARGES FOR SERVIC	86,292	82,223	90,103	94,000	13,457	94,000	94,000	
34710	SENIOR REVENUES	17,689	17,058	12,479	15,000	2,925	15,000	15,000	
34720	SWIMMING POOL FEES	51,026	48,316	53,580	45,500	0	45,500	45,500	
34740	PARK & RECREATION CONCESSIONS	13,527	12,981	14,333	11,000	0	11,000	11,000	
34780	PARK FEES	3,502	3,266	4,192	3,000	1,095	3,000	3,000	
34791	CAMPGROUND FEES	13,642	7,098	8,036	7,000	0	7,000	7,000	
34900	OTHER RECREATION REVENUES	3,000	7,500	6,000	12,000	0	12,000	12,000	
TOTAL RECREATION		188,678	178,443	188,722	187,500	17,478	187,500	187,500	

34700 CULTURE-REC CHARGES FOR SERVIC — CURRENT YEAR NOTES:
Added in $4,000 on Aug 7, 2019 for new rec software cost is in the expense not revenue reduction SV

34900 OTHER RECREATION REVENUES — CURRENT YEAR NOTES:
New Recreation Software; PAL Lift Reimbusement from Community Ed/School Districk $4,500

101-GENERAL FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
FINES & PENALTIES								
35101 COURT FINES	42,773	43,684	39,005	42,500	15,613	42,500	42,500	
35102 PARKING FINES	3,850	5,264	3,625	3,000	4,764	3,000	3,000	
35103 FINES AND PENALTIES	0	0	0	0	0	0	0	
35104 TOBACCO ADMIN. PENALTY	0	0	0	0	0	0	0	
TOTAL FINES & PENALTIES	46,623	48,948	42,630	45,500	20,377	45,500	45,500	
MISCELLANEOUS								
36101 SPECIAL ASSESSMENT PRINCIPAL	2,284	5,201	15,572	2,000	2,840	2,000	2,000	
36102 SPECIAL ASSESSMENT INTEREST	0	(11)	0	0	72	0	0	
36111 LOAN PRINCIPAL PAYMENTS	0	0	0	0	0	0	0	
36112 LOAN INTEREST PAYMENTS	0	0	0	0	0	0	0	
36200 MISCELLANEOUS REVENUES	10,007	10,359	15,214	10,000	291	10,000	10,000	
TOTAL MISCELLANEOUS	12,290	15,549	30,786	12,000	3,203	12,000	12,000	
INTEREST INCOME								
36210 INTEREST EARNINGS	18,912	25,594	27,277	17,000	17,026	17,000	17,000	
36212 INVESTMENT MARKET VALUE ADJ	0	(44,487)	44,487	0	0	0	0	
36215 MISCELLANEOUS RENTALS	14,512	14,612	13,321	14,512	7,358	14,512	14,512	
TOTAL INTEREST INCOME	33,424	(4,281)	85,084	31,512	24,384	31,512	31,512	
RENTAL INCOME								
36223 RENT- AG LAND	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
TOTAL RENTAL INCOME	1,650	1,700	1,650	1,650	1,650	1,650	1,650	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	6,025	12,683	0	0	0	0	35,000	
36231 RECREATION CONTRIBUTIONS	5,000	350	0	0	2,200	0	0	
36241 VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	115,533	82,032	81,754	43,560	12,719	43,560	43,560	
36255 SHARED COST REIMBURSEMENTS	0	65,122	45,858	67,500	3,243	67,500	67,500	
TOTAL DONATIONS & REFUNDS	126,557	160,187	127,611	111,060	18,161	111,060	146,060	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	18,575	32,538	(4,607)	0	7,540	0	0	
39102 COMPENSATION FOR LOSS OF GENER	0	2,000	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	18,575	34,538	(4,607)	0	7,540	0	0	

36230 CONTRIBUTION & DONATIONS FROM NEXT YEAR NOTES:
2021 PHASE TWO DOG PARK DONATIONS

101-GENERAL FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	87,869	18,646	24,103	125,600	0	125,600	125,600	
TOTAL TRANSFER FROM OTHER FUND	87,869	18,646	24,103	125,600	0	125,600	125,600	
39200 TRANSFERS FROM OTHER FUNDS	CURRENT YEAR NOTES: $100,000 TRANSFER FROM COMMUNITY CENTER TO PARKS							
TRANSFER								
39221 CASH TRANSFER	1,177,436	1,202,331	1,176,502	1,195,000	550,570	1,195,000	1,195,000	
39222 UTILITY CHARGE REIMBURSMENT	317,583	293,241	250,413	310,000	101,300	310,000	310,000	
TOTAL TRANSFER	1,495,019	1,495,571	1,426,915	1,505,000	651,870	1,505,000	1,505,000	
TOTAL REVENUES	7,358,007	8,552,731	7,590,131	7,933,431	2,437,113	7,933,431	8,341,073	

5

101-GENERAL FUND
MAYOR & COUNCIL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41110-100	MAYOR & COUNCIL WAGES	44,000	44,367	41,633	44,000	22,000	44,000	44,000	
41110-121	MAYOR & COUNCIL PERA CONTR	1,000	1,283	892	1,000	650	1,000	1,000	
41110-122	MAYOR & COUNCIL FICA CONTR	1,488	1,159	1,476	1,488	558	1,488	1,488	
41110-126	MAYOR & COUNCIL MEDICARE C	638	643	604	638	319	638	638	
41110-131	MAYOR & COUNCIL HEALTH INS	0	0	0	0	0	0	0	
41110-133	MAYOR & COUNCIL LIFE INSUR	0	0	0	0	0	0	0	
41110-151	MAYOR & COUNCIL WORKERS CO	153	144	1,159	1,903	897	1,903	1,903	
TOTAL PERSONNEL SERVICES		47,279	47,597	45,764	49,029	24,424	49,029	49,029	

41110-100 MAYOR & COUNCIL WAGES PERMANENT NOTES:
Council will review wages in odd year and if change is made it will take place in the following year.

OFFICE EXPENSES									
41110-200	MAYOR & COUNCIL OFFICE SUP	127	494	147	200	66	200	200	
41110-210	MAYOR & COUNCIL OPERATING	388	496	742	100	584	100	100	
TOTAL OFFICE EXPENSES		515	990	889	300	650	300	300	

41110-210 MAYOR & COUNCIL OPERATING PERMANENT NOTES:
Starting in 2018 -in even years the council and mayor will receive $200 each to improve their technology hardware/software $1400.

PROFESSIONAL SERVICES									
41110-300	MAYOR & COUNCIL PROFESSION	56	1,500	0	5,000	0	5,000	5,000	
41110-321	MAYOR & COUNCIL TELEPHONE	0	0	0	0	0	0	0	
41110-322	MAYOR & COUNCIL POSTAGE	3	0	0	0	0	0	0	
41110-331	MAYOR & COUNCIL TRAVEL & T	3,119	2,327	2,098	6,500	1,701	6,500	6,500	
41110-351	MAYOR & COUNCIL LEGAL NOTI	174	514	454	0	0	0	0	
41110-354	MAYOR & COUNCIL PRINTING &	0	0	0	0	0	0	0	
41110-360	MAYOR & COUNCIL INSURANCE	342	277	237	345	197	345	345	
TOTAL PROFESSIONAL SERVICES		3,693	4,618	2,788	11,845	1,899	11,845	11,845	

41110-300 MAYOR & COUNCIL PROFESSIONCURRENT YEAR NOTES:
NEWLY ELECTED OFFICIAL'S TRAINING (4 COUNCIL MEMBERS WILL BE NEW 2020)

41110-331 MAYOR & COUNCIL TRAVEL & TPERMANENT NOTES:
Council of Greater MN Cities; American Public Power Assoc; League of MN Cities conferences.

101-GENERAL FUND
MAYOR & COUNCIL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
REPAIR & MAINTENANCE									
41110-430	MAYOR & COUNCIL MISCELLANE	0	0	0	0	0	0	0	
41110-433	MAYOR & COUNCIL DUES & SUB	1,653	1,240	1,343	1,750	1,225	1,750	1,750	
TOTAL REPAIR & MAINTENANCE		1,653	1,240	1,343	1,750	1,225	1,750	1,750	

41110-433 MAYOR & COUNCIL DUES & SUBPERMANENT NOTES:
LMC, Chamber memberships.

CAPITAL									
41110-570	MAYOR & COUNCIL EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL MAYOR & COUNCIL		53,140	54,445	50,784	62,924	28,198	62,924	62,924	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
CITY ADMINISTRATION
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41320-100	CITY ADMIN WAGES	131,072	112,769	116,532	99,009	56,618	99,009	126,670	
41320-102	CITY ADMIN WAGES-OVERTIME	6,008	3,567	2,844	2,622	2,110	2,622	4,289	
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,178	2,178	2,178	1,044	2,178	2,178	
41320-121	CITY ADMIN PERA CONTRIBUTI	10,248	8,711	8,912	7,622	4,358	7,622	9,822	
41320-122	CITY ADMIN FICA CONTRIBUTI	8,371	7,131	7,287	6,301	3,589	6,301	8,119	
41320-126	CITY ADMIN MEDICARE CONTRI	1,958	1,668	1,704	1,474	839	1,474	1,899	
41320-131	CITY ADMIN HEALTH INSURANC	22,831	18,373	21,519	19,472	11,685	19,472	28,683	
41320-132	CITY ADMIN DENTAL INSURANC	1,062	891	748	888	439	888	1,154	
41320-133	CITY ADMIN LIFE INSURANCE	31	24	23	20	11	20	25	
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	
41320-151	CITY ADMIN WORKERS COMPENS	809	623	531	747	352	747	961	
TOTAL PERSONNEL SERVICES		184,550	155,935	162,277	140,333	81,046	140,333	183,800	
OFFICE EXPENSES									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,839	2,934	6,194	2,750	1,842	2,750	2,750	
41320-210	CITY ADMIN OPERATING SUPPL	5,833	1,996	367	350	3,057	350	350	
41320-211	CITY ADMIN MOTOR FUELS	0	0	82	0	35	0	0	
41320-230	CITY ADMIN REPAIR & MAINT	197	0	0	300	0	300	300	
TOTAL OFFICE EXPENSES		8,869	4,930	6,643	3,400	4,933	3,400	3,400	
PROFESSIONAL SERVICES									
41320-300	CITY ADMIN PROFESSIONAL SE	2,480	2,120	1,380	5,400	1,724	5,400	5,400	
41320-321	CITY ADMIN TELEPHONE	1,381	1,164	1,374	1,500	741	1,500	1,500	
41320-322	CITY ADMIN POSTAGE	276	382	372	700	123	700	700	
41320-331	CITY ADMIN TRAVEL & TRAINI	6,570	5,115	3,110	5,000	471	5,000	5,000	
41320-340	CITY ADMIN ADVERTISING	0	0	0	750	0	750	750	
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	693	500	500	
41320-354	CITY ADMIN PRINTING & BIND	674	0	0	100	0	100	100	
41320-360	CITY ADMIN INSURANCE	2,763	1,093	753	1,850	714	1,850	1,850	
TOTAL PROFESSIONAL SERVICES		14,145	9,875	6,988	15,800	4,467	15,800	15,800	

41320-300 CITY ADMIN PROFESSIONAL SECURRENT YEAR NOTES:
2020 Adding $2,400 for Social Media Arch. fee

REPAIR & MAINTENANCE									
41320-404	CITY ADMIN EQUIP-REP&MAINT	638	1,107	2,125	500	3,080	500	500	
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	
41320-430	CITY ADMIN MISCELLANEOUS	0	1,137	75	0	0	0	0	
41320-433	CITY ADMIN DUES & SUBSCRIP	200	205	522	300	45	300	300	
TOTAL REPAIR & MAINTENANCE		838	2,450	2,722	800	3,125	800	800	

41320-433 CITY ADMIN DUES & SUBSCRIPPERMANENT NOTES:
MN City/County Management Assoc.; Intern'l clerk and the

101-GENERAL FUND
CITY ADMINISTRATION
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
Clerk Assoc-Barbara;								
CAPITAL								
41320-570 CITY ADM OFFICE EQUIP&FURN	944	0	0	0	0	0	0	
TOTAL CAPITAL	944	0	0	0	0	0	0	
TOTAL CITY ADMINISTRATION	209,347	173,189	178,631	160,333	93,571	160,333	203,800	

9

101-GENERAL FUND
CITY CLERK
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41400-100	CITY CLERK WAGES	49,462	51,568	53,267	55,567	24,872	55,567	56,816	
41400-102	CITY CLERK OVERTIME WAGES	0	0	39	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,711	3,868	3,998	4,168	1,865	4,168	4,261	
41400-122	CITY CLERK FICA CONTRIBUTI	2,945	3,099	3,202	3,445	1,486	3,445	3,523	
41400-126	CITY CLERK MEDICARE CONTRI	689	725	749	806	348	806	824	
41400-131	CITY CLERK HEALTH INSURANC	9,543	9,344	10,803	11,896	5,903	11,896	12,354	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	19	19	19	20	10	20	20	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	306	286	244	412	194	412	421	
TOTAL PERSONNEL SERVICES		66,674	68,909	72,321	76,314	34,678	76,314	78,219	
OFFICE EXPENSES									
41400-200	CITY CLERK OFFICE SUPPLIES	1,210	1,320	3,948	1,800	1,286	1,800	1,800	
41400-210	CITY CLERK OPERATING SUPPL	1,312	461	320	300	3,057	300	300	
TOTAL OFFICE EXPENSES		2,522	1,781	4,268	2,100	4,343	2,100	2,100	
PROFESSIONAL SERVICES									
41400-300	CITY CLERK PROFESSIONAL SE	133	302	1,352	240	19	240	240	
41400-321	CITY CLERK TELEPHONE	162	141	150	190	66	190	190	
41400-322	CITY CLERK POSTAGE	174	217	386	250	139	250	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	180	11	500	0	500	500	
41400-351	CITY CLERK LEGAL NOTICES &	613	0	0	200	0	200	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		1,083	841	1,897	1,380	223	1,380	1,380	
REPAIR & MAINTENANCE									
41400-404	CITY CLERK EQUIP-REP&MAINT	0	0	0	0	0	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	
CAPITAL									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL CITY CLERK		70,279	71,532	78,487	79,794	39,244	79,794	81,699	

101-GENERAL FUND
ELECTIONS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41410-100	ELECTIONS WAGES	7,393	17,953	9,386	24,236	6,543	24,236	9,500	
41410-121	ELECTIONS PERA CONTRIBUTIO	97	116	112	120	88	120	115	
41410-122	ELECTIONS FICA CONTRIBUTIO	77	94	89	97	71	97	95	
41410-126	ELECTIONS MEDICARE CONTRIB	18	22	21	48	17	48	25	
41410-131	ELECTIONS HEALTH INSURANCE	219	144	263	345	137	345	263	
41410-132	ELECTIONS DENTAL INSURANCE	7	4	9	15	9	15	9	
41410-133	ELECTIONS LIFE INSURANCE	0	0	0	1	0	1	0	
TOTAL PERSONNEL SERVICES		7,813	18,333	9,880	24,862	6,865	24,862	10,007	

41410-100 ELECTIONS WAGES PERMANENT NOTES:
Raises Implemented 2017

41410-100 ELECTIONS WAGES CURRENT YEAR NOTES:
Presidential Election years have more hours & New Primary added in MN (March 2020)

41410-100 ELECTIONS WAGES NEXT YEAR NOTES:
Budgeted for November Election only.

OFFICE EXPENSES									
41410-210	ELECTIONS OPERATING SUPPLI	940	10,662	2,153	900	3,699	900	2,150	
TOTAL OFFICE EXPENSES		940	10,662	2,153	900	3,699	900	2,150	
PROFESSIONAL SERVICES									
41410-300	ELECTIONS PROFESSIONAL SER	2,113	250	3,524	3,000	0	3,000	3,525	
41410-331	ELECTIONS TRAVEL & TRAININ	49	82	30	1,000	28	1,000	30	
41410-351	ELECTIONS LEGAL NOTICES &	898	1,030	0	1,000	0	1,000	0	
41410-354	ELECTIONS PRINTING & BINDI	2,119	0	2,628	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		5,178	1,362	6,182	5,000	28	5,000	3,555	
REPAIR & MAINTENANCE									
41410-416	ELECTIONS REPAIR & MAINT C	0	0	0	2,000	0	2,000	2,000	
TOTAL REPAIR & MAINTENANCE		0	0	0	2,000	0	2,000	2,000	

41410-416 ELECTIONS REPAIR & MAINT C PERMANENT NOTES:
maintenance agmt on voting equipment.

CAPITAL									
41410-570	ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL ELECTIONS		13,931	30,357	18,216	32,762	10,592	32,762	17,712	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
FINANCE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41520-100	FINANCE WAGES	152,085	176,186	179,090	170,033	83,806	170,033	127,912	
41520-102	FINANCE WAGES - OVERTIME	92	3,695	934	0	300	0	0	
41520-121	FINANCE PERA CONTRIBUTIONS	11,414	12,122	13,508	12,683	6,311	12,683	9,593	
41520-122	FINANCE FICA CONTRIBUTIONS	9,017	9,773	10,754	10,542	4,998	10,542	7,931	
41520-126	FINANCE MEDICARE CONTRIBUT	2,109	2,286	2,515	2,465	1,169	2,465	1,855	
41520-131	FINANCE HEALTH INSURANCE	54,871	43,188	56,102	52,531	31,908	52,531	34,947	
41520-132	FINANCE DENTAL INSURANCE	2,747	2,647	2,407	2,420	1,366	2,420	1,798	
41520-133	FINANCE LIFE INSURANCE	52	53	57	53	29	53	40	
41520-151	FINANCE WORKERS COMPENSATI	941	947	825	1,254	591	1,254	949	
TOTAL PERSONNEL SERVICES		233,327	250,897	266,193	251,981	130,478	251,981	185,025	
OFFICE EXPENSES									
41520-200	FINANCE OFFICE SUPPLIES	2,046	3,688	5,205	2,500	2,895	2,500	2,500	
41520-205	FINANCE MISC EMPLOYEE SUPP	0	0	(656)	0	1,611	0	0	
41520-210	FINANCE OPERATING SUPPLIES	1,621	368	440	1,000	2,438	1,000	1,000	
TOTAL OFFICE EXPENSES		3,666	4,056	4,988	3,500	6,944	3,500	3,500	

41520-210 FINANCE OPERATING SUPPLIESPERMANENT NOTES:
anti virus renewal every other year.

PROFESSIONAL SERVICES									
41520-300	FINANCE PROFESSIONAL SERVI	27,743	31,252	33,631	30,000	13,525	30,000	30,000	
41520-321	FINANCE TELEPHONE	2,511	2,086	2,147	2,000	934	2,000	2,000	
41520-322	FINANCE POSTAGE	1,826	1,937	2,095	1,950	1,015	1,950	1,950	
41520-331	FINANCE TRAVEL & TRAINING	999	647	2,411	1,620	0	1,620	1,620	
41520-340	FINANCE ADVERTISING	797	254	0	400	0	400	400	
41520-351	FINANCE LEGAL NOTICES & PU	0	0	173	1,000	0	1,000	1,000	
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100	
41520-360	FINANCE INSURANCE	1,526	1,472	1,338	1,605	1,248	1,605	1,605	
TOTAL PROFESSIONAL SERVICES		35,401	37,648	41,795	38,675	16,722	38,675	38,675	

41520-300 FINANCE PROFESSIONAL SERVIPERMANENT NOTES:
audit report; tif report; debt disclosure filing; payroll
ach; select acct fee.

41520-331 FINANCE TRAVEL & TRAINING PERMANENT NOTES:
GFOA (2); payroll seminars; software training

REPAIR & MAINTENANCE									
41520-404	FINANCE EQUIP-REP&MAINT	5,722	7,361	7,984	5,750	1,111	5,750	5,750	
41520-430	FINANCE MISCELLANEOUS	2	(1)	2	0	1	0	0	
41520-433	FINANCE DUES & SUBSCRIPTIO	60	50	115	175	85	175	175	
TOTAL REPAIR & MAINTENANCE		5,783	7,410	8,101	5,925	1,197	5,925	5,925	

101-GENERAL FUND
FINANCE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES: software maint.							
41520-433	FINANCE DUES & SUBSCRIPTIO	PERMANENT NOTES: GFOA, american express							
CAPITAL									
41520-570	FINANCE OFFICE EQUIPMENT &	8,282	2,675	0	5,000	1,795	5,000	5,000	
TOTAL CAPITAL		8,282	2,675	0	5,000	1,795	5,000	5,000	
41520-570	FINANCE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: 2020 - New Office Furniture for Accountant and Finance Director;							
TOTAL FINANCE		286,460	302,685	321,076	305,081	157,135	305,081	238,125	

101-GENERAL FUND
LEGAL SERVICES
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41610-131	LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0	
41610-132	LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0	
PROFESSIONAL SERVICES									
41610-300	LEGAL - PROFESSIONAL CIVIL	31,896	30,314	34,510	31,000	17,189	31,000	31,000	
41610-301	LEGAL -PROFESSIONAL - CRIM	123,699	129,005	117,178	115,000	40,089	115,000	115,000	
41610-331	LEGAL SERVICES TRAVEL & TR	155	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		155,750	159,320	151,688	146,000	57,278	146,000	146,000	
REPAIR & MAINTENANCE									
41610-433	LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000	
TOTAL REPAIR & MAINTENANCE		0	0	0	1,000	0	1,000	1,000	
CAPITAL									
41610-570	LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL LEGAL SERVICES		155,750	159,320	151,688	147,000	57,278	147,000	147,000	

41610-433 LEGAL SERVICES DUES & SUBSPERMANENT NOTES:
part of City Attorney contract for Municipal Attorney
workshop and publications.

56

101-GENERAL FUND
MUNICIPAL BUILDING
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41940-100	MUNI BLDG WAGES	27,885	29,444	30,561	30,413	14,180	30,413	31,085	
41940-102	MUNI BLDG WAGES-OVERTIME	105	1,356	488	285	57	285	292	
41940-121	MUNI BLDG PERA CONTRIBUTIO	2,099	2,302	2,329	0	1,068	0	0	
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,545	1,729	1,706	1,903	779	1,903	2,353	
41940-126	MUNI BLDG MEDICARE CONTRIB	361	404	399	445	182	445	455	
41940-131	MUNI BLDG HEALTH INSURANCE	15,853	15,195	17,916	19,036	9,940	19,036	19,878	
41940-132	MUNI BLDG DENTAL INSURANCE	763	783	651	622	390	622	622	
41940-133	MUNI BLDG LIFE INSURANCE	14	14	14	14	7	14	14	
41940-151	MUNI BLDG WORKERS COMPENSA	1,211	1,133	975	1,649	777	1,649	1,685	
TOTAL PERSONNEL SERVICES		49,837	52,361	55,039	54,367	27,381	54,367	56,384	
OFFICE EXPENSES									
41940-200	MUNI BLDG OFFICE SUPPLIES	869	151	0	250	3	250	250	
41940-210	MUNI BLDG OPERATING SUPPLI	1,635	5,914	6,465	2,200	1,619	2,200	2,200	
41940-211	MUNI BLDG MOTOR FUELS	120	0	0	0	0	0	0	
41940-220	MUNI BLDG REP&MAINT SUPPLI	0	0	0	0	3,037	0	0	
TOTAL OFFICE EXPENSES		2,624	6,065	6,465	2,450	4,659	2,450	2,450	
PROFESSIONAL SERVICES									
41940-300	MUNI BLDG PROFESSIONAL SER	147	339	109	1,500	287	1,500	1,500	
41940-321	MUNI BLDG TELEPHONE	902	918	951	900	466	900	900	
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	0	0	0	
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	
41940-360	MUNI BLDG INSURANCE	651	642	520	690	476	690	690	
41940-380	MUNI BLDG UTILITIES	34,012	35,516	40,850	38,900	25,176	38,900	38,900	
TOTAL PROFESSIONAL SERVICES		35,712	37,414	42,429	41,990	26,404	41,990	41,990	
REPAIR & MAINTENANCE									
41940-401	MUNI BLDG-BLDG REP&MAINT	15,388	8,865	8,892	22,000	1,137	22,000	22,000	
41940-404	MUNI BLDG EQUIP-REP&MAINT	8,060	6,254	1,809	5,000	3,941	5,000	5,000	
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		23,449	15,119	10,701	27,000	5,078	27,000	27,000	

41940-401 MUNI BLDG-BLDG REP&MAINT CURRENT YEAR NOTES:
2020 Reduced HVAC to $22,000 from $25,000 Aug 7 2019 SV

CAPITAL									
41940-570	MUNI BLDG OFFICE EQUIP&FUR	4,150	0	0	10,000	0	10,000	10,000	
41940-580	MUNICIPAL BUILDING OTHER E	0	0	0	0	0	0	0	
TOTAL CAPITAL		4,150	0	0	10,000	0	10,000	10,000	
TOTAL MUNICIPAL BUILDING		115,771	110,959	114,635	135,807	63,522	135,807	137,824	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
POLICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
42100-100	POLICE WAGES	1,295,271	1,327,134	1,390,639	1,501,544	617,858	1,501,544	1,520,577	
42100-102	POLICE WAGES - OVERTIME	123,611	146,174	140,646	84,103	38,086	84,103	84,819	
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	
42100-121	POLICE PERA CONTRIBUTIONS	202,564	209,503	219,253	245,052	100,171	245,052	247,970	
42100-122	POLICE FICA CONTRIBUTIONS	18,834	19,560	20,179	21,643	8,392	21,643	21,995	
42100-126	POLICE MEDICARE CONTRIBUTI	19,946	20,698	21,062	22,992	9,091	22,992	23,278	
42100-131	POLICE HEALTH INSURANCE	395,366	369,068	422,462	494,910	236,971	494,910	515,934	
42100-132	POLICE DENTAL INSURANCE	18,771	18,522	15,228	17,759	8,939	17,759	17,759	
42100-133	POLICE LIFE INSURANCE	370	365	367	391	192	391	391	
42100-142	POLICE UNEMPLOYMENT	0	0	0	0	0	0	0	
42100-151	POLICE WORKERS COMPENSATIO	40,651	37,834	32,924	57,708	27,204	57,708	58,382	
TOTAL PERSONNEL SERVICES		2,115,384	2,148,858	2,262,761	2,446,102	1,046,905	2,446,102	2,491,105	
OFFICE EXPENSES									
42100-200	POLICE OFFICE SUPPLIES	2,884	1,555	5,156	3,200	2,543	3,200	3,200	
42100-210	POLICE OPERATING SUPPLIES	9,584	8,044	12,943	29,200	27,061	29,200	30,000	
42100-211	POLICE MOTOR FUELS	22,933	25,987	22,847	25,000	8,112	25,000	25,000	
42100-220	POLICE REPAIR & MAINT. SUP	3,910	2,635	2,840	4,500	6,671	4,500	8,000	
42100-222	POLICE UNIFORMS	17,138	18,535	22,316	19,000	8,324	19,000	23,400	
TOTAL OFFICE EXPENSES		56,448	56,756	66,102	80,900	52,711	80,900	89,600	

58

42100-210 POLICE OPERATING SUPPLIES NEXT YEAR NOTES:
4 cases of FoF blue marking 500 rds @$275=$1,100
2 cases of FoF blanks 500 rds @$250=$500
In-car reporting cost break down as follows:
$1,300/per 6 clients = $7,800
$180/per year maintenance @ 6 = $1,080
15 gas mask filters to replace expired in 2006! 2 filters/per @$100/per, total 30 $3,000

42100-211 POLICE MOTOR FUELS PERMANENT NOTES:
10 Vehicles : average fleet mileage of 12,000 per vehicle per year = 132,000 fleet miles.

42100-220 POLICE REPAIR & MAINT. SUPPERMANENT NOTES:
$800 1st yr, $1,500 2nd yr, $2,250 3rd yr of service/squad

42100-220 POLICE REPAIR & MAINT. SUPNEXT YEAR NOTES:
$8,000 squads service/repairs/equipment replacement

42100-222 POLICE UNIFORMS CURRENT YEAR NOTES:
2020 Reduced from $25,600 to 2018 rate plus $500 for new officer SV Aug 7 2019

101-GENERAL FUND
POLICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
42100-222	POLICE UNIFORMS								

NEXT YEAR NOTES:
7 sets of new body armor to replace vests expiring in 2021 @$1,200 per. Additional $8,400

PROFESSIONAL SERVICES

42100-300	POLICE PROFESSIONAL SERVIC	1,770	2,696	9,742	9,000	642	9,000	9,000	
42100-321	POLICE TELEPHONE	12,475	12,664	12,174	16,500	5,538	16,500	16,500	
42100-322	POLICE POSTAGE	371	574	1,164	1,200	274	1,200	1,200	
42100-331	POLICE TRAVEL & TRAINING	15,201	15,840	18,195	29,330	4,565	29,330	34,000	
42100-340	POLICE ADVERTISING	0	0	0	500	337	500	500	
42100-351	POLICE LEGAL NOTICES & PUB	0	0	0	350	0	350	350	
42100-354	POLICE PRINTING & BINDING	589	1,797	844	3,000	0	3,000	3,000	
42100-360	POLICE INSURANCE	17,592	18,068	19,032	17,030	16,648	17,030	17,030	
TOTAL PROFESSIONAL SERVICES		47,998	51,638	61,151	76,910	28,004	76,910	81,580	

42100-331 POLICE TRAVEL & TRAINING

NEXT YEAR NOTES:
Increase amount to include additional Deescalation training 19 (including dispatch) @$1,000 Use of Force training 15@ $1,000

59

REPAIR & MAINTENANCE

42100-404	POLICE EQUIP-REP&MAINT	16,103	11,892	30,964	0	3,221	0	54,000	
42100-416	POLICE REPAIR & MAINT CONT	22,647	29,644	20,517	8,000	17,411	8,000	8,000	
42100-430	POLICE MISCELLANEOUS	0	0	0	0	0	0	0	
42100-433	POLICE DUES & SUBSCRIPTION	20,374	24,405	27,158	39,000	26,026	39,000	39,000	
TOTAL REPAIR & MAINTENANCE		59,125	65,942	78,639	47,000	46,657	47,000	101,000	

42100-404 POLICE EQUIP-REP&MAINT

CURRENT YEAR NOTES:
Replace portable radios. 15@$4,800/per total $72,000 MOVED TO EQUIP CERT SV 7-18-19

42100-404 POLICE EQUIP-REP&MAINT

NEXT YEAR NOTES:
15 Tasers $54,000 total to replace outdated Tasers that are out of warranty and will no longer be supported by Taser. Replace 15 current gas masks which expired in 2006! @460/per total of $6,900 Remove purchasing 2020 with COVID-19 Funding

42100-416 POLICE REPAIR & MAINT CONT

PERMANENT NOTES:
Joint Records-Software Maint & Communications

42100-433 POLICE DUES & SUBSCRIPTION

PERMANENT NOTES:
Drug Task Force; SWAT TEAM; Shared Records

101-GENERAL FUND
POLICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL									
42100-550	POLICE MOTOR VEHICLES	0	25,493	0	34,250	0	34,250	10,000	
42100-570	POLICE OFFICE EQUIPMENT &	8,017	0	10,254	41,776	169	41,776	17,400	
TOTAL CAPITAL		8,017	25,493	10,254	76,026	169	76,026	27,400	

42100-550 POLICE MOTOR VEHICLES

CURRENT YEAR NOTES:
2 squad cars @$25,500/per Moved 1 Squad to Equip Cert SV 7/18/19
Squad equipment transfer @$6,000/per

42100-550 POLICE MOTOR VEHICLES

NEXT YEAR NOTES:
2 squad cars @$34,000 per move one to Equip Cert ($34k), July 31, 2020; removed $34k using cash to purchase 2021 total of 3 cars needed 2020/2021, buy 1 car with cash and one car in 2020 Equip Cert and one 2021 Equip Cert SV 8/4/2020
Squad equipment transfer/replacements @$6,000

42100-570 POLICE OFFICE EQUIPMENT &

CURRENT YEAR NOTES:
Squad car computers/mounts: 5@$4,600/per (includes squad mounts) total $23,000

42100-570 POLICE OFFICE EQUIPMENT &

NEXT YEAR NOTES:
1 squad computer/mount $11,500
Replace 7 office chairs 2 dispatch at $1700/per and 5 for officers room at $500/per

TOTAL POLICE	2,286,972	2,348,686	2,478,906	2,726,938	1,174,447	2,726,938	2,790,685	

101-GENERAL FUND
FIRE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
42200-100	FIRE WAGES	47,613	46,418	44,870	63,294	10,184	63,294	64,655	
42200-102	FIRE WAGES - OVERTIME	327	827	0	0	71	0	0	
42200-121	FIRE PERA CONTRIBUTIONS	1,926	1,833	1,645	2,989	769	2,989	3,056	
42200-122	FIRE FICA CONTRIBUTIONS	2,851	2,787	2,672	3,924	584	3,924	4,009	
42200-126	FIRE MEDICARE CONTRIBUTION	667	652	625	918	137	918	937	
42200-131	FIRE HEALTH INSURANCE	244,301	212,431	280,040	325,784	142,423	325,784	326,762	
42200-132	FIRE DENTAL INSURANCE	622	521	384	710	264	710	710	
42200-133	FIRE LIFE INSURANCE	11	9	8	16	5	16	16	
42200-142	FIRE UNEMPLOYMENT	521	0	0	0	12	0	0	
42200-151	FIRE WORKERS COMPENSATION	26,350	24,420	28,532	27,973	13,173	27,973	27,978	
TOTAL PERSONNEL SERVICES		325,191	289,898	358,776	425,608	167,621	425,608	428,123	
OFFICE EXPENSES									
42200-200	FIRE OFFICE SUPPLIES	315	168	283	250	174	250	250	
42200-210	FIRE OPERATING SUPPLIES	13,072	15,271	11,549	11,000	3,633	11,000	11,000	
42200-211	FIRE MOTOR FUELS	2,769	2,341	2,235	4,000	782	4,000	4,000	
42200-220	FIRE REPAIR & MAINT. SUPPL	147	16	0	500	0	500	500	
TOTAL OFFICE EXPENSES		16,302	17,797	14,067	15,750	4,589	15,750	15,750	
PROFESSIONAL SERVICES									
42200-300	FIRE PROFESSIONAL SERVICES	32,319	18,582	142,301	9,000	22,709	9,000	9,000	
42200-321	FIRE TELEPHONE	2,723	2,488	2,561	2,700	1,181	2,700	2,700	
42200-322	FIRE POSTAGE	16	2	15	200	4	200	200	
42200-331	FIRE TRAVEL & TRAINING	9,721	10,203	6,286	12,000	294	12,000	12,000	
42200-340	FIRE ADVERTISING	0	0	0	500	0	500	500	
42200-351	FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0	
42200-354	FIRE PRINTING & BINDING	8	0	0	0	0	0	0	
42200-360	FIRE INSURANCE	5,409	3,728	3,254	5,800	4,700	5,800	5,800	
42200-380	FIRE UTILITIES	10,140	10,708	10,160	10,000	5,339	10,000	10,000	
TOTAL PROFESSIONAL SERVICES		60,337	45,711	164,576	40,200	34,228	40,200	40,200	

42200-300 FIRE PROFESSIONAL SERVICESPERMANENT NOTES:
annual med compass physicals and fit tests

REPAIR & MAINTENANCE									
42200-401	FIRE BLDG- REP&MAINT	175	694	69	1,000	0	1,000	1,000	
42200-404	FIRE EQUIP- REP&MAINT	18,618	12,762	10,772	15,000	940	15,000	15,000	
42200-430	FIRE MISCELLANEOUS	0	0	0	0	0	0	0	
42200-433	FIRE DUES & SUBSCRIPTIONS	1,503	1,792	2,485	3,000	2,439	3,000	3,000	
TOTAL REPAIR & MAINTENANCE		20,296	15,248	13,326	19,000	3,379	19,000	19,000	

101-GENERAL FUND
FIRE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL									
42200-570	FIRE OFFICE EQUIPMENT & FU	10,337	8,292	314,543	22,000	162,899	22,000	22,500	
TOTAL CAPITAL		10,337	8,292	314,543	22,000	162,899	22,000	22,500	

42200-570 FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES:

2020 Notes:

1. $7,500 transferred to dedicated fund to replace future gear
2. Vent Chainsaw $1,500
3. Hose Replacement $2,500
4. Gas Monitors $3,000
5. Hose Tester $7,500

42200-570 FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES:

2021 Notes:

1.$7,500 transfer to dedicated fund to replace turn-out gear
2. $15,000 transfer to dedicated fund to replace SCBA gear 1st year of 15 years.
3. Truck for Fire Chief removed 8/13/2020 per Todd Prafke

62

TOTAL FIRE	432,463	376,945	865,289	522,558	372,716	522,558	525,573	

101-GENERAL FUND
BUILDING INSPECTOR
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
42400-100	BUILDING WAGES	125,821	130,727	140,166	146,338	63,726	146,338	154,027	
42400-102	BUILDING WAGES-OVERTIME	0	0	140	0	0	0	0	
42400-121	BUILDING PERA CONTRIBUTION	9,437	9,805	10,523	10,975	3,959	10,975	11,552	
42400-122	BUILDING FICA CONTRIBUTION	7,218	7,476	7,975	9,073	3,723	9,073	9,550	
42400-126	BUILDING MEDICARE CONTRIBU	1,688	1,748	1,865	2,122	871	2,122	2,233	
42400-131	BUILDING HEALTH INSURANCE	53,058	51,287	59,923	67,433	26,737	67,433	70,202	
42400-132	BUILDING DENTAL INSURANCE	2,642	2,652	2,209	2,202	1,069	2,202	2,202	
42400-133	BUILDING LIFE INSURANCE	47	47	47	49	20	49	49	
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0	
42400-151	BUILDING WORKERS COMPENSAT	560	559	486	859	405	859	904	
TOTAL PERSONNEL SERVICES		200,471	204,301	223,335	239,051	100,510	239,051	250,719	
OFFICE EXPENSES									
42400-200	BUILDING OFFICE SUPPLIES	1,359	931	2,266	1,500	688	1,500	1,500	
42400-210	BUILDING OPERATING SUPPLIE	710	557	92	3,500	2,208	3,500	3,500	
42400-211	BUILDING MOTOR FUELS	1,642	1,977	1,774	1,910	547	1,910	1,910	
42400-220	BUILDING REP & MAINT SUPPL	0	25	0	629	0	629	629	
TOTAL OFFICE EXPENSES		3,711	3,491	4,132	7,539	3,442	7,539	7,539	

42400-210 BUILDING OPERATING SUPPLIECURRENT YEAR NOTES:
2020 NEW CODE BOOKS AND SOFTWARE $2,000

PROFESSIONAL SERVICES									
42400-300	BUILDING PROFESSIONAL SERV	4,770	22,959	3,325	5,000	560	5,000	5,000	
42400-321	BUILDING TELEPHONE	1,996	2,881	2,790	1,800	752	1,800	1,800	
42400-322	BUILDING POSTAGE	298	294	231	837	90	837	837	
42400-331	BUILDING TRAVEL & TRAINING	1,560	1,722	1,804	2,250	1,348	2,250	2,250	
42400-340	BUILDING ADVERTISING	0	0	0	100	735	100	100	
42400-351	BUILDING LEGAL NOTICES & P	230	0	0	200	0	200	200	
42400-354	BUILDING PRINTING & BINDIN	0	0	0	500	0	500	500	
42400-360	BUILDING INSURANCE	1,304	1,189	2,119	1,380	1,180	1,380	1,380	
TOTAL PROFESSIONAL SERVICES		10,159	29,045	10,270	12,067	4,664	12,067	12,067	
REPAIR & MAINTENANCE									
42400-404	BUILDING EQUIP- REP&MAINT	1,902	4,465	2,626	2,500	1,995	2,500	2,500	
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0	
42400-433	BUILDING DUES&SUBSCRIPTION	135	135	135	500	135	500	500	
42400-491	BUILDING STATE SURCHARGE P	10,573	15,959	4,266	4,500	0	4,500	4,500	
TOTAL REPAIR & MAINTENANCE		12,609	20,559	7,027	7,500	2,130	7,500	7,500	

101-GENERAL FUND
BUILDING INSPECTOR
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL								
42400-570 BUILDING OFFICE EQUIP&FURN	742	0	0	0	0	0	0	
TOTAL CAPITAL	742	0	0	0	0	0	0	
TOTAL BUILDING INSPECTOR	227,692	257,396	244,763	266,157	110,747	266,157	277,825	

64

101-GENERAL FUND
EMERGENCY MGMT
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
OFFICE EXPENSES									
42500-200	EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210	EMERGENCY MGMT OPERATING S	0	0	460	1,200	0	1,200	1,200	
TOTAL OFFICE EXPENSES		0	0	460	1,200	0	1,200	1,200	
PROFESSIONAL SERVICES									
42500-300	EMERGENCY MGMT PROFESSIONA	0	0	0	0	0	0	0	
42500-331	EMERGENCY MGMT TRAVEL & TR	0	0	0	2,200	0	2,200	2,200	
42500-360	EMERGENCY MGMT INSURANCE	8	5	1	7	3	7	7	
42500-380	EMERGENCY MGMT UTILITIES	288	288	288	430	144	430	430	
TOTAL PROFESSIONAL SERVICES		296	293	289	2,637	147	2,637	2,637	
REPAIR & MAINTENANCE									
42500-404	EMERGENCY MGMT EQUIP-REP&M	684	0	0	4,000	0	4,000	4,000	
42500-433	EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
TOTAL REPAIR & MAINTENANCE		684	0	0	4,300	0	4,300	4,300	
CAPITAL									
42500-570	EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT		981	293	749	8,137	147	8,137	8,137	

42500-404 EMERGENCY MGMT EQUIP-REP&MPERMANENT NOTES:
Siren maintance and repair.

101-GENERAL FUND
COMMUNITY SERVICE
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
42700-100	COMMUNITY SERVICE WAGES	51,801	53,295	54,897	56,324	25,299	56,324	57,590	
42700-102	COMMUNITY SERVICE WAGES -	0	164	0	0	643	0	0	
42700-121	COMMUNITY SERVICE PERA CON	3,885	4,009	4,117	4,224	1,946	4,224	4,319	
42700-122	COMMUNITY SERVICE FICA CON	2,843	2,986	3,069	3,492	1,470	3,492	3,571	
42700-126	COMMUNITY SERVICE MEDICARE	665	698	718	817	344	817	835	
42700-131	COMMUNITY SERVICE HEALTH I	22,529	21,166	24,799	27,048	13,530	27,048	28,133	
42700-132	COMMUNITY SERVICE DENTAL I	1,099	1,097	914	888	540	888	888	
42700-133	COMMUNITY SERVICE LIFE INS	20	20	20	20	10	20	20	
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0	
42700-151	COMMUNITY SERVICE WORKERS	234	219	189	319	150	319	326	
TOTAL PERSONNEL SERVICES		83,076	83,654	88,723	93,132	43,932	93,132	95,682	
OFFICE EXPENSES									
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0	
42700-210	COMMUNITY SERVICE OPERATIN	0	81	42	250	0	250	250	
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0	
42700-220	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0	
42700-222	COMMUNITY SERVICE UNIFORMS	477	238	314	350	0	350	350	
TOTAL OFFICE EXPENSES		477	319	356	600	0	600	600	
PROFESSIONAL SERVICES									
42700-300	COMMUNITY SERVICE PROFESSI	4,759	4,208	3,818	13,000	610	13,000	16,000	
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0	
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0	
42700-331	COMMUNITY SERVICE TRAVEL &	0	300	0	250	0	250	250	
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0	
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0	
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100	
42700-360	COMMUNITY SERVICE INSURANC	509	464	693	540	364	540	540	
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		5,268	4,972	4,511	13,890	974	13,890	16,890	

42700-300 COMMUNITY SERVICE PROFESSIPERMANENT NOTES:
Vet service

42700-300 COMMUNITY SERVICE PROFESSINEXT YEAR NOTES:
Increase from Kind Vet $3,000

REPAIR & MAINTENANCE									
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250	
42700-430	COMMUNITY SERVICE MISCELLA	0	0	0	50	0	50	50	
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50	
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350	

101-GENERAL FUND
COMMUNITY SERVICE
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL COMMUNITY SERVICE	88,821	88,945	93,590	107,972	44,906	107,972	113,522	

67

101-GENERAL FUND
PUBLIC WORKS ADMIN
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
43050-100	PUBLIC WORKS ADMIN WAGES	61,292	63,600	67,018	67,828	31,112	67,828	70,647	
43050-102	PUBLIC WORKS ADMIN WAGES-O	11	321	47	71	81	71	73	
43050-112	PUBLIC WORKS ADMIN CAR ALL	0	0	0	0	0	0	0	
43050-121	PUBLIC WORKS ADMIN PERA CO	4,576	4,774	5,032	5,092	2,341	5,092	5,304	
43050-122	PUBLIC WORKS ADMIN FICA CO	3,741	3,881	4,070	4,210	1,903	4,210	4,385	
43050-126	PUBLIC WORKS ADMIN MEDICAR	875	908	952	985	445	985	1,025	
43050-131	PUBLIC WORKS ADMIN HEALTH	10,510	10,493	11,990	13,023	6,513	13,023	13,533	
43050-132	PUBLIC WORKS ADMIN DENTAL	907	934	766	746	454	746	746	
43050-133	PUBLIC WORKS ADMIN LIFE IN	16	17	16	16	8	16	16	
43050-134	PUBLIC WORKS ADMIN DISABIL	0	0	0	0	0	0	0	
43050-142	PUBLIC WORKS ADMIN UNEMPLO	0	0	0	0	0	0	0	
43050-151	PUBLIC WORKS ADMIN WORKERS	975	1,052	888	1,504	709	1,504	1,558	
TOTAL PERSONNEL SERVICES		82,902	85,979	90,779	93,475	43,566	93,475	97,287	

43050-100 PUBLIC WORKS ADMIN WAGES PERMANENT NOTES:
PW Director 30%; Administrative Secretary 30%; Mechanic 4%
Part-time housekeeper; Maintenance Engineer 20%.(2018)

43050-112 PUBLIC WORKS ADMIN CAR ALLPERMANENT NOTES:
mileage reimbursement in travel and training.

OFFICE EXPENSES									
43050-200	PUBLIC WORKS ADMIN OFFICE	352	637	1,952	1,000	993	1,000	1,000	
43050-205	PUBLIC WORKS ADMIN MISC. E	4,797	4,662	4,470	3,000	2,350	3,000	3,000	
43050-210	PUBLIC WORKS ADMIN OPERATI	2,660	95	99	1,000	419	1,000	1,000	
43050-211	PUBLIC WORKS ADMIN MOTOR (	5)	243	980	200	127	200	200	
43050-220	PUBLIC WORKS ADMN-SUPPLIES	9,688	12,096	0	6,500	107	6,500	6,500	
TOTAL OFFICE EXPENSES		17,492	17,732	7,501	11,700	3,995	11,700	11,700	

43050-210 PUBLIC WORKS ADMIN OPERATIPERMANENT NOTES:
Public Works Split; backup tapes; supplies

43050-211 PUBLIC WORKS ADMIN MOTOR FPERMANENT NOTES:
Mechanic fuel.

43050-220 PUBLIC WORKS ADMN-SUPPLIESPERMANENT NOTES:
Transit Charges for maintenance offset by revenues received
(2018)

101-GENERAL FUND
PUBLIC WORKS ADMIN
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PROFESSIONAL SERVICES									
43050-300	PUBLIC WORKS ADMIN PROFESS	127	82	527	300	46	200	200	
43050-321	PUBLIC WORKS ADMIN TELEPHO	3,000	2,952	3,113	3,200	1,374	3,200	3,200	
43050-322	PUBLIC WORKS ADMIN POSTAGE	73	61	55	200	29	200	200	
43050-331	PUBLIC WORKS ADMIN TRAVEL/	2,528	638	555	1,500	154	1,500	1,500	
43050-340	PUBLIC WORKS ADMIN ADVERTI	114	260	677	700	336	400	500	
43050-351	PUBLIC WORKS ADMIN LEGAL N	0	0	0	0	0	0	0	
43050-354	PUBLIC WORKS ADMIN PRINTIN	0	0	0	0	0	0	0	
43050-360	PUBLIC WORKS ADMIN INSURAN	566	924	830	2,000	783	1,500	1,500	
TOTAL PROFESSIONAL SERVICES		6,407	4,918	5,756	7,900	2,722	7,000	7,100	
REPAIR & MAINTENANCE									
43050-401	PUBLIC WORKS ADMIN BLDG-RE	0	0	559	150	55	150	150	
43050-404	PUBLIC WORKS ADMIN EQUIP-R	963	2,115	2,344	2,000	1,529	2,000	2,000	
43050-430	PUBLIC WORKS ADMIN MISCELL	0	0	0	0	0	0	0	
43050-433	PUBLIC WORKS ADMIN DUES&SU	60	297	129	200	0	214	200	
TOTAL REPAIR & MAINTENANCE		1,023	2,412	3,033	2,350	1,584	2,364	2,350	
CAPITAL									
43050-550	PUBLIC WORKS ADMIN MOTOR V	3,430	0	0	0	0	0	0	
43050-570	PUBLIC WORKS ADMIN OFFICE	2,936	4,590	29,574	20,000	7,901	20,000	34,000	
TOTAL CAPITAL		6,366	4,590	29,574	20,000	7,901	20,000	34,000	

43050-550 PUBLIC WORKS ADMIN MOTOR VNEXT YEAR NOTES:
2021 Replace Traverse Lift ($60K) moved to Equip. Cert.
7/30/2020

43050-570 PUBLIC WORKS ADMIN OFFICE CURRENT YEAR NOTES:
2020
Replace Public Works Furnance (2 of 3) $5,000
Portable Welder $3,000
Mechanic Shop Floor Scrubber $12,000

43050-570 PUBLIC WORKS ADMIN OFFICE NEXT YEAR NOTES:
2021
Public Works Roof Repair $12,000
Replace Public Works Furnace (3 of 3) $5,500
Replace Public Works Front Doors $15,000
Upgrade Citywide Key Control Software $1,500

TOTAL PUBLIC WORKS ADMIN	114,190	115,631	136,642	135,425	59,768	134,539	152,437	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
STREETS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
43100-100	STREETS WAGES	301,270	321,781	346,496	355,580	158,268	355,580	370,030	
43100-101	STREETS WAGES - TEMPORARY	5,656	7,050	15,936	15,008	1,787	15,008	15,008	
43100-102	STREETS WAGES -OVERTIME	9,023	16,577	23,440	21,219	8,207	21,219	21,842	
43100-112	STREETS CAR ALLOWANCE	1,200	1,210	1,201	1,200	671	1,200	1,200	
43100-121	STREETS PERA CONTRIBUTION	23,258	25,365	27,625	28,260	12,489	28,260	29,390	
43100-122	STREETS FICA CONTRIBUTION	19,221	20,860	23,371	24,292	10,205	24,292	25,227	
43100-126	STREETS MEDICARE CONTRIBUT	4,495	4,878	5,466	5,681	2,387	5,681	5,900	
43100-131	STREETS HEALTH INSURANCE	98,588	97,466	111,075	122,912	56,607	122,912	127,928	
43100-132	STREETS DENTAL INSURANCE	4,976	5,123	4,220	5,203	2,444	5,203	5,203	
43100-133	STREETS LIFE INSURANCE	110	114	112	115	56	115	115	
43100-142	STREETS UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0	
43100-151	STREETS WORKERS COMPENSATI	23,864	22,302	19,274	32,787	15,456	32,787	33,733	
TOTAL PERSONNEL SERVICES		491,659	522,726	578,216	612,257	268,577	612,257	635,576	

43100-100 STREETS WAGES

PERMANENT NOTES:
Authorized operating crew -
Maintenance Superintendent-split Streets 50%, Parks 30%;
Environmental Services 20%;
Five Equipment Operators; One Construction Maint. Worker;
Mechanic - split among all Public Works Sections
based on number of motorized vehicles (Streets 37%, Parks
13%, Public Works Admin 4%, Electric 26%, Water 4%,
Wastewater 7%, Stormwater 4%, Environmental Services 5%;
Maintenance Engineer-10% Streets, Parks, Electric, Water,
Wastewater,Stormwater, and 50% Municipal Bldg.

70

43100-101 STREETS WAGES - TEMPORARY

PERMANENT NOTES:
Streets are allocated 1,072 hours of seasonal help.

43100-102 STREETS WAGES -OVERTIME

PERMANENT NOTES:
7.18.18 UPDATED BY PW, was $19,237

OFFICE EXPENSES									
43100-200	STREETS OFFICE SUPPLIES	2,032	1,462	903	1,000	727	1,000	1,000	
43100-205	STREETS MISC EMPLOYEE SUPP	11,012	10,469	11,326	12,500	3,654	11,500	12,000	
43100-210	STREETS OPERATING SUPPLIES	18,757	21,067	18,729	24,000	14,437	22,000	24,000	
43100-211	STREETS MOTOR FUEL	28,921	37,944	50,927	37,000	15,845	32,000	35,000	
43100-220	STREETS SUPPLIES REP&MAINT	6,492	2,347	6,641	5,000	1,517	5,000	5,000	
43100-224	STREETS-STREET MAINT MATER	222,031	180,611	173,660	296,000	109,052	272,008	277,000	
TOTAL OFFICE EXPENSES		289,246	253,901	262,186	375,500	145,233	343,508	354,000	

43100-200 STREETS OFFICE SUPPLIES

PERMANENT NOTES:
A split of the supplies used by the Public Works Office plus
special notices for street and alley repair.

101-GENERAL FUND
STREETS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
43100-205	STREETS MISC EMPLOYEE SUPP								

CURRENT YEAR NOTES:
2020 Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year)$3,750; Driver's Licenses-endorsements $80; Drug testing 6 @ $145 = $870; Drug testing for temporary labor 2 @ $145 = $290; Boots for temporary labor 2 @ $225 = $450; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen $1,500; Uniforms for the crew 5 @ $325 = $1,625; First Aid Kits $300; MMUA Safety Coordinator 5 @ $775.77 = $3878.85; Hearing test $180

43100-205 STREETS MISC EMPLOYEE SUPP

NEXT YEAR NOTES:
2021 Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year)$3,750; Driver's Licenses-endorsements $80; Drug testing 6 @ $145 = $870; Drug testing for temporary labor 2 @ $145 = $290; Boots for temporary labor 2 @ $225 = $450; Replacement of PPE as needed per OSHA: safety vests, rain gear, hard hats, ear plugs, ear muffs, sunscreen $1,500; Uniforms for the crew 5 @ $325 = $1,625; First Aid Kits $300; MMUA Safety Coordinator 5 @ $775.77 = $3878.85; Hearing test $180

43100-210 STREETS OPERATING SUPPLIES

PERMANENT NOTES:
Supply needs such as Fastenal, Arrow Ace Hardware, MN Iron, Napa, St. Peter Lumber, concrete and Matheson Gas.

43100-220 STREETS SUPPLIES REP&MAINT

PERMANENT NOTES:
Repair and maintenance of miscellaneous small equipment and equipment in facilities.

43100-224 STREETS-STREET MAINT MATER

CURRENT YEAR NOTES:
2020 Maintenance Program
#1 Winter Salt $20,000
#1s Winter Sand $7,000
#2 Cold Mix $1,300
#3 Gravel $1,200
#4 Quartzite Stone $45,000
#5 Stone Delivery In-House
#7 Paint $20,000
#8 Asphalt Full Depth Patching $102,000
#9 Asphalt Full Block Replacement $92,000
#15 Weed Spray $1,950
#17 Sign Replacement Program $2,500
Misc. $4000

43100-224 STREETS-STREET MAINT MATER

NEXT YEAR NOTES:
2021 Maintenance Program

101-GENERAL FUND
STREETS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET

#1 Winter Salt $17,181
#1s Winter Sand $7,438
#2 Cold Mix $1,305
#3 Gravel $1,215
#4 Quartzite Stone $44,950
#5 Stone Delivery In-House
#7 Paint $7,014
#7a Thermo Plastice $9,954
#8 Asphalt Full Depth Patching $93,744
#9 Asphalt Full Block Replacement $86,400
#15 Weed Spray $1,925
#17 Sign Replacement Program $1,875
#18 ADA Transition Plan Corrections $0 added $0 for Sidewalks for total of $50K Reduced to $0 8/13/2020 per Todd
Misc. $4,000

PROFESSIONAL SERVICES

43100-300	STREETS PROFESSIONAL SERVI	24,757	144,982	372,179	287,000	101,392	313,505	317,195	
43100-321	STREETS TELEPHONE	1,719	1,648	2,166	1,800	678	1,000	1,800	
43100-322	STREETS POSTAGE	49	52	83	50	60	50	50	
43100-331	STREETS TRAVEL&TRAINING	150	179	517	2,800	39	2,800	2,800	
43100-340	STREETS ADVERTISING	38	324	346	400	521	550	600	
43100-351	STREETS LEGAL NOTICES&PUBL	206	109	115	250	0	250	250	
43100-354	STREETS PRINTING & BINDING	0	0	0	0	0	0	0	
43100-360	STREETS INSURANCE	9,636	11,198	12,715	10,200	7,207	10,200	10,200	
43100-380	STREETS UTILITIES	11,183	9,948	9,663	11,800	4,251	11,800	11,800	
TOTAL PROFESSIONAL SERVICES		47,739	168,440	397,784	314,300	114,149	340,155	344,695	

43100-300 STREETS PROFESSIONAL SERVICURRENT YEAR NOTES:
2020 Engineering, meetings, mapping, surveys and research $6,000
Fire extinguisher annual testing $10,000
Cartegraph Licenses ?$500
2020 Maintenance Program
#8m Milling - Asphalt Patching $7,000
#9m Milling - Full Block Replacement $10,500
#10 Crack Sealing $30,000
#6 Seal Coat (100 BL) $139,000
#11 Alley Entrance Replacements $28,000
#12 Sidewalk/Handicap Replacements $28,000
*Note Sidewalk Brdwy from Nicollet Ave West to HS S 8x626 $7,000B and $40,000C
*Note Sidewalk Brwy from Nicollet Ave West to HS N 8x986 $63,104B and $10,000C
#13 Curb & Gutter/ Mudjacking $28,000

101-GENERAL FUND
STREETS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
43100-300	STREETS PROFESSIONAL SERVINEXT YEAR NOTES: 2021 Engineering, meetings, mapping, surveys and research $13,000 Fire extinguisher annual testing $10,000 2021 Maintenance Program #6 Seal Coat (100 BL) $178,750 #8m Milling - Asphalt Patching $7,020 #9m Milling - Full Block Replacement $10,800 #10 Crack Sealing - Done every other year $0 #11 Alley Entrance Replacements $30,225 #12 Sidewalk/Handicap Replacements $31,500 #13 Curb/Gutter/Mudjacking $28,400 #14 Stormwater Permits $1,500								
43100-340	STREETS ADVERTISING PERMANENT NOTES: Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project.								
43100-351	STREETS LEGAL NOTICES&PUBLPERMANENT NOTES: Alley notice, recording fees, etc.								
43100-380	STREETS UTILITIES PERMANENT NOTES: Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect,water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas.								
REPAIR & MAINTENANCE									
43100-401	STREETS BLDG-REP&MAINT	3,371	4,090	5,546	3,500	1,568	3,500	3,500	
43100-403	STREETS INFRASTRUCTURE-REP	176,153	147,933	4,400	3,275	1,455	2,500	2,500	
43100-404	STREETS EQUIP- REP&MAINT	65,515	102,855	79,503	65,000	35,824	65,000	69,000	
43100-415	STREETS EQUIP RENTALS	10,246	10,248	17,992	17,000	4,560	32,000	22,000	
43100-430	STREETS MISC	54,395	8,645	3,570	350	200	350	350	
43100-433	STREETS DUES & SUBSCRIPTIO	1,660	1,664	1,111	2,000	1,558	2,000	2,000	
TOTAL REPAIR & MAINTENANCE		311,339	275,435	112,122	91,125	45,165	105,350	99,350	
43100-403	STREETS INFRASTRUCTURE-REPCURRENT YEAR NOTES: 2020 Streets Maintenance Program #14 Excavation Permits $2,275 Maintenance of Twnsp Rd #361 $1,000								
43100-403	STREETS INFRASTRUCTURE-REPNEXT YEAR NOTES: 2021 Streets Mainentence Program #14 Excavation Permits $1,500; Township 361 Maintenance $1,000								

101-GENERAL FUND
STREETS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
43100-404	STREETS EQUIP- REP&MAINT	CURRENT YEAR NOTES: 2020 Tire Replacement Program $15,000 Normal Routine Maintenance $48,000							
43100-404	STREETS EQUIP- REP&MAINT	NEXT YEAR NOTES: 2021 Tire Replacement Program $15,000 Normal Routine Maintenance $48,000 Beehive Software $6,000							
43100-415	STREETS EQUIP RENTALS	CURRENT YEAR NOTES: 2020 Roller $1500; Milling Machine $10,000; Screener with stacker $8,000; Trommel with stacker $13,000; Loader $6,000; Sign Rental $3,500							
43100-415	STREETS EQUIP RENTALS	NEXT YEAR NOTES: 2021 Roller $1,500; Screener with stacker $10,500; Loader $6,000;Sign Rental $3,500							
CAPITAL									
43100-510	HWYS, STREETS & ROADS LAND	3,192	0	0	0	0	0	0	
43100-520	CAPITAL-GENERAL PLANT BUIL	19,879	0	0	0	0	0	0	
43100-550	STREETS MOTOR VEHICLES	0	15,000	0	20,000	0	20,000	0	
43100-570	STREETS OFFICE EQUIPMENT	23,907	0	0	0	0	0	0	
43100-580	STREETS OTHER EQUIP	17,939	0	0	22,000	14,475	14,475	26,600	
TOTAL CAPITAL		64,918	15,000	0	42,000	14,475	34,475	26,600	
43100-550	STREETS MOTOR VEHICLES	CURRENT YEAR NOTES: 2020 Replace Road Grader#48 CAT 143H Motor Grader (2001) $275,000 MOVED TO EQUIP CERT SV 7/18/2019 Replace Dodge 1-Ton (1986) $20,000							
43100-550	STREETS MOTOR VEHICLES	NEXT YEAR NOTES: 2021 Replace Fair Snow Blower (1986) ($90k) moved to Equip. Cert. 7/30/2020.							
43100-580	STREETS OTHER EQUIP	CURRENT YEAR NOTES: 2020 Replace JRB Brush Bucket (Volvo Loader) $22,000							
43100-580	STREETS OTHER EQUIP	NEXT YEAR NOTES: 2021 Replace Stihl TS800 Quickcut16" with cart and water tank $1,600 Replace Skid mount snow blower $12,000 Replace Striper (2008) $13,000							
TOTAL STREETS		1,204,900	1,235,502	1,350,308	1,435,182	587,598	1,435,745	1,460,221	

101-GENERAL FUND
STREET LIGHTING
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PROFESSIONAL SERVICES								
43160-380 STREET LIGHTING UTILITIES	104,817	70,050	44,894	70,000	24,064	70,000	50,000	
TOTAL PROFESSIONAL SERVICES	104,817	70,050	44,894	70,000	24,064	70,000	50,000	
43160-380 STREET LIGHTING UTILITIES CURRENT YEAR NOTES: REDUCED TO 2018 ACTUAL DUE TO NEW LIGHTING WITH AMERESCO AFTER DISCUSSION WITH PM JULY 9, 2019								
REPAIR & MAINTENANCE								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	104,817	70,050	44,894	70,000	24,064	70,000	50,000	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
SENIOR COORDINATOR
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
44100-100	SENIOR COORDINATOR WAGES	18,326	25,241	27,349	27,173	11,912	27,173	27,784	
44100-121	SENIOR COORDINATOR PERA CO	1,197	1,640	1,784	2,038	846	2,038	2,084	
44100-122	SENIOR COORDINATOR FICA CO	1,136	1,565	1,696	1,685	739	1,685	1,723	
44100-126	SENIOR COORDINATOR MEDICAR	266	366	397	394	173	394	403	
44100-131	SENIOR COORDINATOR HEALTH	0	0	0	0	0	0	0	
44100-132	SENIOR COORDINATOR DENTAL	0	0	0	0	0	0	0	
44100-133	SENIOR COORDINATOR LIFE IN	0	0	0	0	0	0	0	
44100-142	SENIOR COORDINATOR UNEMPLO	0	0	0	0	0	0	0	
44100-151	SENIOR COORDINATOR WORKERS	0	137	116	202	95	202	206	
TOTAL PERSONNEL SERVICES		20,925	28,948	31,341	31,492	13,765	31,492	32,200	
OFFICE EXPENSES									
44100-200	SENIOR COORDINATOR OFFICE	102	418	33	100	22	100	100	
44100-210	SENIOR COORDINATOR OPERATI	8,532	7,930	3,091	4,500	661	4,500	5,000	
TOTAL OFFICE EXPENSES		8,633	8,348	3,124	4,600	683	4,600	5,100	

44100-210 SENIOR COORDINATOR OPERATIPERMANENT NOTES:
Coffee; napkins; program supplies; suppplies
for special events.

44100-210 SENIOR COORDINATOR OPERATINEXT YEAR NOTES:
Coffee; napkins; program supplies; suppplies
for special events; senior isolation kits; virtual program
supplies

PROFESSIONAL SERVICES									
44100-300	SENIOR COORDINATOR PROFESS	335	225	125	1,000	500	1,000	1,000	
44100-312	SENIOR COORDINATOR TRIPS	0	0	0	0	0	0	0	
44100-321	SENIOR COORDINATOR TELEPHO	62	54	59	75	26	75	75	
44100-322	SENIOR COORDINATOR POSTAGE	1,369	1,488	1,853	1,500	477	1,500	1,500	
44100-331	SENIOR COORDINATOR TRAVEL	0	637	0	400	0	400	400	
44100-340	SENIOR COORDINATOR ADVERTI	558	402	199	100	0	100	100	
44100-354	SENIOR COORDINATOR PRINTIN	1,302	1,110	407	2,000	0	2,000	2,000	
44100-360	SENIOR COORDINATOR INSURAN	225	174	181	240	145	240	240	
TOTAL PROFESSIONAL SERVICES		3,849	4,089	2,824	5,315	1,148	5,315	5,315	

44100-300 SENIOR COORDINATOR PROFESSCURRENT YEAR NOTES:
PALS participants annual assessment by Nic Cty Public Health
@ 25/person

44100-300 SENIOR COORDINATOR PROFESSNEXT YEAR NOTES:
Senior Fitness Training Certifications and Assesments

44100-322 SENIOR COORDINATOR POSTAGEPERMANENT NOTES:

101-GENERAL FUND
SENIOR COORDINATOR
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
	Senior newsletter.								
44100-322	SENIOR COORDINATOR POSTAGE	CURRENT YEAR NOTES: 5 senior newsletters; daily mail							
REPAIR & MAINTENANCE									
44100-430	SENIOR COORDINATOR MISCELL	0	0	0	0	0	0	0	
44100-433	SENIOR COORDINATOR DUES &	0	145	57	145	0	145	350	
TOTAL REPAIR & MAINTENANCE		0	145	57	145	0	145	350	
44100-433	SENIOR COORDINATOR DUES &	NEXT YEAR NOTES: Senior Coordinator Dues & Training (Professional Development)							
TOTAL SENIOR COORDINATOR		33,408	41,530	37,346	41,552	15,596	41,552	42,965	

101-GENERAL FUND
RECREATION/LEISURE SERVIC
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
45100-100	REC/LEISURE SVC WAGES	141,886	175,645	153,683	157,705	83,716	157,705	169,615	
45100-101	REC/LEISURE SVC WAGES-TEMP	70,852	62,377	74,600	87,042	7,752	87,042	87,042	
45100-102	REC/LEISURE SVC WAGES-OVER	132	0	95	100	4	100	100	
45100-121	REC/LEISURE SVC PERA CONTR	10,098	11,051	11,334	11,662	5,604	11,662	12,178	
45100-122	REC/LEISURE SVC FICA CONTR	12,764	12,507	13,600	14,995	5,422	14,995	15,733	
45100-126	REC/LEISURE SVC MEDICARE C	2,985	2,925	3,181	3,507	1,268	3,507	3,680	
45100-131	REC/LEISURE SVC HEALTH INS	49,553	60,038	69,858	77,087	38,049	77,087	80,179	
45100-132	REC/LEISURE SVC DENTAL INS	1,331	1,340	1,116	1,643	660	1,643	1,643	
45100-133	REC/LEISURE SVC LIFE INSUR	52	56	56	56	28	56	56	
45100-134	REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0	
45100-142	REC/LEISURE SVC UNEMPLOYME	0	0	43	0	112	0	0	
45100-151	REC/LEISURE SVC WORKERS CO	4,932	3,718	3,124	5,830	2,748	5,830	6,154	
TOTAL PERSONNEL SERVICES		294,585	329,657	330,690	359,627	145,362	359,627	376,380	

45100-100 REC/LEISURE SVC WAGES PERMANENT NOTES:
FT Director; FT Secretary; FT Program Supervisor;
PT Open gym supervisors;

78

45100-101 REC/LEISURE SVC WAGES-TEMPPERMANENT NOTES:
GAC work study; summer seasonal staff; temporary staff for after school porgrams; adult softball umpires; volleyball referees; youth volleyball coaches; various sports coaches/coordinators

45100-101 REC/LEISURE SVC WAGES-TEMPCURRENT YEAR NOTES:
Increased due to year round Rec. Coordinator and Leader positions to cover additional year round programming.

OFFICE EXPENSES									
45100-200	REC/LEISURE SVC OFFICE SUP	794	1,304	2,969	1,800	1,249	1,800	1,800	
45100-210	REC/LEISURE SVC OPERATING	13,269	16,952	24,996	20,000	1,713	20,000	22,000	
45100-211	REC/LEISURE SVC MOTOR FUEL	0	18	0	0	0	0	200	
45100-220	REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		14,064	18,274	27,965	21,800	2,963	21,800	24,000	

45100-200 REC/LEISURE SVC OFFICE SUPPERMANENT NOTES:
envelopes, astrobrite paper for flyers; tape; staplers/staples; poster board; pens; pencils; markers; binders; folders; nametags; paper clips; post it notes; color ink for printers; etc.

45100-210 REC/LEISURE SVC OPERATING PERMANENT NOTES:
Program supplies: summer rec programs; staff shirts; ballfield striping paint; daddy daughter dance; candy cane

101-GENERAL FUND
RECREATION/LEISURE SERVIC
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET

hunt; exploration recreation; kids club; pickleball;
volleyball equipment; arts/crafts;
Special event supplies; etc.

45100-210 REC/LEISURE SVC OPERATING CURRENT YEAR NOTES:
Skating rink supplies (first aid, hot chocolate,
cups,etc.)

45100-210 REC/LEISURE SVC OPERATING NEXT YEAR NOTES:
Program supplies: summer rec programs; staff shirts;
ballfield striping paint; daddy daughter dance; candy cane
hunt; exploration recreation; kids club; pickleball;
volleyball equipment; arts/crafts;
Special event supplies; eSports; virtual camps; etc.

45100-211 REC/LEISURE SVC MOTOR FUELPERMANENT NOTES:
Fuel for Truck Explor Rec (200)

79

PROFESSIONAL SERVICES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
45100-300	REC/LEISURE SVC PROFESSION	302	224	226	350	1,240	350	350	
45100-310	REC/LEISURE SVC CONTRACTUA	22,680	20,808	25,746	25,000	7,784	25,000	26,000	
45100-312	REC/LEISURE SVC TRIPS	1,837	2,242	711	2,500	0	2,500	2,500	
45100-321	REC/LEISURE SVC TELEPHONE	3,612	3,688	3,791	3,800	1,617	3,800	3,800	
45100-322	REC/LEISURE SVC POSTAGE	1,145	795	942	1,500	689	1,500	1,500	
45100-331	REC/LEISURE SVC TRAVEL&TRA	894	1,766	2,208	3,000	249	3,000	3,500	
45100-340	REC/LEISURE SVC ADVERTISIN	213	560	840	250	336	250	250	
45100-351	REC/LEISURE SVC LEGAL NOTI	0	0	0	0	0	0	0	
45100-354	REC/LEISURE SVC PRINTING&B	4,335	4,102	3,140	4,600	1,223	4,600	4,600	
45100-360	REC/LEISURE SVC INSURANCE	2,370	1,921	1,714	2,500	1,609	2,500	2,500	
TOTAL PROFESSIONAL SERVICES		37,389	36,105	39,319	43,500	14,746	43,500	45,000	

45100-300 REC/LEISURE SVC PROFESSIONPERMANENT NOTES:
City Web, Selectaccount

45100-310 REC/LEISURE SVC CONTRACTUAPERMANENT NOTES:
Youth tennis program contracted with tennis association;
Shoreland youth golf; Youth Enrichment League
classes (fencing, chess, legos); Babysitting and
Home Alone classes (american safety and health institute);
DJ for daddy daughter dance; photographer;
Basketball/soccer clinics; Dance Conservatory classes;
Soccer Club partnership; SPHS Football camp; Why Not
Productions (movies in the park)

45100-310 REC/LEISURE SVC CONTRACTUACURRENT YEAR NOTES:
Shoreland youth golf; Youth Enrichment League
classes (fencing, chess, legos); Babysitting and

101-GENERAL FUND
RECREATION/LEISURE SERVIC
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
	Home Alone classes (american safety and health institute); DJ for daddy daughter & mother son dances; photographer; Basketball/soccer clinics; Dance Conservatory classes; Soccer Club partnership; SPHS Football camp;								
45100-310	REC/LEISURE SVC CONTRACTUANEXT YEAR NOTES: Shoreland youth golf; Youth Enrichment League classes (fencing, chess, legos); Babysitting and Home Alone classes (american safety and health institute); DJ for daddy daughter & mother son dances; photographer; Basketball/soccer clinics; Dance Conservatory classes; Soccer Club partnership; SPHS Football camp; Constant Contact (800);								
45100-312	REC/LEISURE SVC TRIPS PERMANENT NOTES: Summer rec field trips; School's out trips.								
45100-322	REC/LEISURE SVC POSTAGE PERMANENT NOTES: Winter, summer, fall joint brochure with comm. Ed.; mailings for event/activity promotion; daily mail.								
45100-331	REC/LEISURE SVC TRAVEL&TRAPERMANENT NOTES: Annual MN Rec & Park Association state conference (2);Southern MN Rec and Park assoc meetings; workshops; inservice training; summer staff training.								
45100-331	REC/LEISURE SVC TRAVEL&TRACURRENT YEAR NOTES: NRPA Annual Conference; Reduced Aug 7 2019 SV to $3000 from $5000								
45100-331	REC/LEISURE SVC TRAVEL&TRANEXT YEAR NOTES: NRPA Annual Conference (2000)								
45100-340	REC/LEISURE SVC ADVERTISINPERMANENT NOTES: Recruitment for summer rec staff.								
45100-354	REC/LEISURE SVC PRINTING&BPERMANENT NOTES: Print 3 joint brochures per year (shared cost with comm/fam Ed); campground brochures; park shelter forms; alcohol permits.								
REPAIR & MAINTENANCE									
45100-404	REC/LEISURE SVC EQUIP- REP	7,718	9,165	15,153	13,000	8,372	13,000	13,000	
45100-412	REC/LEISURE SVC RENTALS-SC	0	0	0	0	0	0	0	
45100-430	REC/LEISURE SVC MISC.	0	400	0	0	0	0	0	
45100-433	REC/LEISURE SVC DUES&SUBSC	11,674	653	630	800	690	800	800	
TOTAL REPAIR & MAINTENANCE		19,392	10,219	15,783	13,800	9,062	13,800	13,800	

101-GENERAL FUND
RECREATION/LEISURE SERVIC
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
45100-404	REC/LEISURE SVC EQUIP- REP	PERMANENT NOTES: 1/2 copy machine maint (shared with spcc); active network maint; yearly anti-virus maint.							
45100-404	REC/LEISURE SVC EQUIP- REP	CURRENT YEAR NOTES: Increased for new recreation software							
45100-433	REC/LEISURE SVC DUES&SUBSC	PERMANENT NOTES: MRPA - 2(499); SMRPA - 2 (30); St. Peter Herald (50);Sam's Club Business membership (45).							
45100-433	REC/LEISURE SVC DUES&SUBSC	CURRENT YEAR NOTES: NRPA - 1 (175)							
45100-433	REC/LEISURE SVC DUES&SUBSC	NEXT YEAR NOTES: NRPA - 1 (175)							
CAPITAL									
45100-570	REC/LEISURE SVC OFFICE EQU	2,508	0	0	0	0	0	0	
TOTAL CAPITAL		2,508	0	0	0	0	0	0	
TOTAL RECREATION/LEISURE SERVIC		367,937	394,254	413,757	438,727	172,133	438,727	459,180	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

101-GENERAL FUND
SWIMMING POOL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
45124-100	SWIMMING POOL WAGES	0	0	0	0	0	0	0	
45124-101	SWIMMING POOL WAGES - TEMP	91,061	90,505	90,984	91,805	4,748	91,805	91,805	
45124-102	SWIMMING POOL WAGES - OVER	2,032	945	2,577	500	0	500	500	
45124-122	SWIMMING POOL FICA CONTRIB	5,778	5,677	5,808	5,723	298	5,723	5,723	
45124-126	SWIMMING POOL MEDICARE CON	1,351	1,328	1,358	1,338	70	1,338	1,338	
45124-142	SWIMMING POOL UNEMPLOYMENT	0	0	0	0	0	0	0	
45124-151	SWIMMING POOL WORKERS COMP	3,986	3,628	3,024	4,963	2,340	4,963	4,963	
TOTAL PERSONNEL SERVICES		104,209	102,082	103,751	104,329	7,455	104,329	104,329	
OFFICE EXPENSES									
45124-200	SWIMMING POOL OFFICE SUPPL	9,781	8,283	9,850	8,500	0	8,500	8,500	
45124-210	SWIMMING POOL OPERATING SU	24,827	16,107	14,644	34,500	12,190	34,500	34,600	
45124-220	SWIMMING POOL REPAIR & MAI	405	425	1,446	425	0	425	425	
TOTAL OFFICE EXPENSES		35,014	24,815	25,940	43,425	12,190	43,425	43,525	

45124-200 SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:
pool concessions (Proj#746).

45124-200 SWIMMING POOL OFFICE SUPPLCURRENT YEAR NOTES:
pool concessions (proj#746)

45124-210 SWIMMING POOL OPERATING SUPERMANENT NOTES:
Chemicals (12,000);cleaning supplies; first aid supplies; whistles/lanyards; AED pads; 1 suit for each head guard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July.

45124-210 SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:
2020 Replace Heater Probes $3,000; New PAL lift $9,000; Funbrella (2800); Funbrella Replacement Top (1600); Heavy Duty Shower Curtain (275); 2 rescue tubes (110); parade $200; Picnic table umbrella $250; Office Supplies (100); Deck chair $300; 3 guard chair umbrellas $200; water toys; 2 fans (100), Signage (500), 12 reclycled plastic 6 ft benches (5,500); New Point of Sale Computer (500) $75; Chemicals (12,000); cleaning supplies; first aid supplies; whistles/lanyards; AED pads; (2) Manikins/AED Trainers (600;) 1 suit for each headguard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July.

45124-210 SWIMMING POOL OPERATING SUNEXT YEAR NOTES:
2021 Pool Heater Misc. Maintenance $3,000; New PAL lift

101-GENERAL FUND
SWIMMING POOL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
		$3,000; Funbrella $2800;Heavy Duty Shower Curtain $275;(2) rescue tubes $110;parade $200; Picnic table umbrella $250; Office Supplies $100; Deck chair $300; (3) guard chair umbrellas $200; water toys; (2) fans $100; Signage $500, (4) reclycled plastic 6 ft benches $3,000; New Point of Sale Computer $500; Chemicals $12,000; cleaning supplies; first aid supplies; whistles/lanyards; AED pads; (2) Manikins/AED Trainers $600; (1) suit for each headguard; staff shirts; Culligan; red cross certification cards/supplies; slip n slide & wristbands for 4th of July. Misc Maintenance (7065); portable 6ft gaurd chair (600)							
PROFESSIONAL SERVICES									
45124-300	SWIMMING POOL PROFESSIONAL	4,016	7,834	1,862	4,200	0	4,200	4,200	
45124-321	SWIMMING POOL TELEPHONE	562	531	531	525	235	525	525	
45124-322	SWIMMING POOL POSTAGE	47	29	46	40	44	40	40	
45124-331	SWIMMING POOL TRAVEL & TRA	700	574	732	1,700	0	1,700	1,700	
45124-340	SWIMMING POOL ADVERTISING	45	260	247	300	144	300	300	
45124-354	SWIMMING POOL PRINTING & B	72	74	74	75	0	75	75	
45124-360	SWIMMING POOL INSURANCE	6,304	3,473	3,251	6,650	3,169	6,650	6,650	
45124-380	SWIMMING POOL UTILITIES	44,498	46,293	27,951	32,000	586	32,000	32,000	
TOTAL PROFESSIONAL SERVICES		56,245	59,068	34,693	45,490	4,180	45,490	45,490	

45124-300 SWIMMING POOL PROFESSIONAL PERMANENT NOTES:
Br/Nic pool license (431); annual pre-employment drug testing ($30x15=$450); Misc. Repairs ($3319)

45124-321 SWIMMING POOL TELEPHONE PERMANENT NOTES:
Monthly phone reimbursement for pool manager's use of personal Phone; front counter phone.

45124-331 SWIMMING POOL TRAVEL & TRA PERMANENT NOTES:
Staff re-certification & training

45124-340 SWIMMING POOL ADVERTISING PERMANENT NOTES:
Employment Ad in Herald.

45124-354 SWIMMING POOL PRINTING & B PERMANENT NOTES:
ticket book printing.

REPAIR & MAINTENANCE									
45124-401	SWIMMING POOL BUILDING-REP	0	563	5,140	5,000	3,218	5,000	6,000	
45124-404	SWIMMING POOL EQUIP- REP&M	756	373	813	9,000	0	9,000	9,000	
45124-430	SWIMMING POOL MISCELLANEOU	0	0	0	0	0	0	0	
45124-433	SWIMMING POOL DUES & SUBSC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		756	936	5,953	14,000	3,218	14,000	15,000	

101-GENERAL FUND
SWIMMING POOL
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
45124-401	SWIMMING POOL BUILDING-REP	CURRENT YEAR NOTES: 2020 Replace one door a year to fiberglass over the next 4 years ($4500 per door) $5,000.							
45124-401	SWIMMING POOL BUILDING-REP	NEXT YEAR NOTES: 2021 Replace double doors from filter room $6,000							
CAPITAL									
45124-530	SWIMMING POOL IMPROVEMENTS	4,000	0	2,603	0	0	0	28,000	
45124-570	SWIMMING POOL OFFICE EQUIP	0	0	0	0	0	0	0	
45124-580	SWIMMING POOL OTHER EQUIPM	0	1,636	6,475	0	0	0	0	
TOTAL CAPITAL		4,000	1,636	9,078	0	0	0	28,000	
45124-530	SWIMMING POOL IMPROVEMENTS	CURRENT YEAR NOTES: 2020 Replace Pool Heater for main pool $20,000 MOVED TO EQUIP CERT 7/18/2019 SV							
45124-530	SWIMMING POOL IMPROVEMENTS	NEXT YEAR NOTES: 2021 Pool deck cracks $3,000; Fill pool cracks $25,000							
TOTAL SWIMMING POOL		200,224	188,537	179,415	207,244	27,043	207,244	236,344	

84

101-GENERAL FUND
PARKS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
45200-100	PARKS WAGES	291,912	306,557	334,500	369,250	154,269	369,250	399,660	
45200-101	PARKS WAGES - TEMPORARY	26,988	30,969	29,576	34,100	4,714	34,100	34,100	
45200-102	PARKS WAGES - OVERTIME	9,944	11,085	19,646	14,010	6,161	14,010	14,852	
45200-112	PARKS CAR ALLOWANCE	720	726	721	720	403	720	720	
45200-121	PARKS PERA CONTRIBUTIONS	22,657	23,615	26,568	28,744	12,373	28,744	31,088	
45200-122	PARKS FICA CONTRIBUTIONS	19,905	21,208	23,388	25,876	10,251	25,876	27,814	
45200-126	PARKS MEDICARE CONTRIBUTIO	4,655	4,960	5,470	6,052	2,397	6,052	6,505	
45200-131	PARKS HEALTH INSURANCE	91,406	91,947	108,105	108,082	61,662	108,082	112,301	
45200-132	PARKS DENTAL INSURANCE	6,178	5,881	4,933	6,597	2,979	6,597	6,597	
45200-133	PARKS LIFE INSURANCE	117	127	129	145	61	145	145	
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	5,417	0	0	0	0	
45200-151	PARKS WORKERS COMPENSATION	13,998	14,632	12,184	21,150	9,970	21,150	22,749	
TOTAL PERSONNEL SERVICES		488,482	511,708	570,638	614,726	265,239	614,726	656,531	

45200-100 PARKS WAGES

PERMANENT NOTES:
Seven full time in (2017).
30% superintendent and 13% of mechanic, and 20% for maintenance engineer.

45200-101 PARKS WAGES - TEMPORARY

PERMANENT NOTES:
The Parks will use 2,680 hours allocated for seasonal help.

45200-102 PARKS WAGES - OVERTIME

PERMANENT NOTES:
8% of wages to provide for snow removal needs, cleaning snow private sidewalks, weekend parks duty for summer.

OFFICE EXPENSES									
45200-200	PARKS OFFICE SUPPLIES	1,463	1,825	681	2,000	550	1,000	1,500	
45200-205	PARKS MISC. EMPLOYEE EXPEN	12,821	10,602	10,573	16,500	4,336	15,000	15,000	
45200-210	PARKS OPERATING SUPPLIES	36,924	38,789	52,644	42,000	43,032	42,000	28,000	
45200-211	PARKS MOTOR FUELS	15,408	20,290	24,288	18,000	6,976	15,000	18,000	
45200-220	PARKS REPAIR & MAINT. SUPP	11,425	17,241	12,065	18,000	2,620	18,000	26,400	
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		78,040	88,747	100,250	96,500	57,514	91,000	88,900	

45200-205 PARKS MISC. EMPLOYEE EXPENCURRENT YEAR NOTES:
2020 Uniform allowance for 7 employees $325 per year = $2,275;
boots (3 pairs of safety boots per crew member allowed per year) for 7 employees $5,250; Safety equipment PPE per OSHA standards hard hats, gloves,rain gear, ear muffs, ear plugs, sun glasses, vests = $800; MMUA safety training coordinator 7 @ $554.48 = $3,881.37; first aid kits $300;

101-GENERAL FUND
PARKS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
	boots for seasonal help $850; drivers licenses $60; drug testing 7 @ $145 = $1,015 plus 10%;drug testing seasonal employees $732; Hearing test $1,050;								
45200-205	PARKS MISC. EMPLOYEE EXPENNEXT YEAR NOTES: 2021 Uniform allowance for 7 employees $325 per year = $2,275;boots (3 pairs of safety boots per crew member allowedper year) for 7 employees $5,250; Safety equipment PPE per OSHA standards hard hats, gloves,rain gear, ear muffs,ear plugs, sun glasses, vests = $800; MMUA safety training coordinator 7 @ $554.48 = $3,881.37; first aid kits $300; boots for seasonal help $850; drivers licenses $60; drug testing 7 @ $145 = $1,015 plus 10%;drug testing seasonal employees $732; Hearing test $1,050;								
45200-210	PARKS OPERATING SUPPLIES CURRENT YEAR NOTES: 2020 McGill Benches along trail $2,000 RVDPA Concrete bench pads $1,000 Gorman Shingle shelter bathroom $6,000 Vets Memorial Park Shingle Storage/Bath house $30,000 Misc. $3,000								
45200-210	PARKS OPERATING SUPPLIES NEXT YEAR NOTES: 2021 Fertilizer/Chemicals $23,000 Misc $5,000								
45200-220	PARKS REPAIR & MAINT. SUPPCURRENT YEAR NOTES: 2020 Includes such things as aglime, seed, pea rock, wood chips and other general repair items $5,000. General Bldg repair $7,000; Misc $6,000.								
45200-220	PARKS REPAIR & MAINT. SUPPNEXT YEAR NOTES: 2021 Includes such things as aglime, pea rock, wood chips and other general repair items $4,000. General Bldg repair $7,000; Misc $6,000.CSP Seed $5,700 Seed Parks $2,700								
PROFESSIONAL SERVICES									
45200-300	PARKS PROFESSIONAL SERVICE	61,142	54,465	71,962	63,400	28,870	63,400	39,600	
45200-321	PARKS TELEPHONE	2,011	1,918	1,816	2,000	796	2,000	2,000	
45200-322	PARKS POSTAGE	74	89	40	40	33	40	40	
45200-331	PARKS TRAVEL & TRAINING	899	1,388	2,857	2,000	1,803	2,200	3,000	
45200-340	PARKS ADVERTISING	103	169	351	150	230	250	250	
45200-351	PARKS LEGAL NOTICES & PUBL	53	0	196	200	0	200	200	
45200-354	PARKS PRINTING & BINDING	0	0	0	0	0	0	0	

98

101-GENERAL FUND
PARKS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
45200-360	PARKS INSURANCE	23,313	22,427	25,558	27,000	28,317	35,000	27,000	
45200-380	PARKS UTILITIES	110,392	129,698	137,133	112,500	41,129	100,000	113,000	
TOTAL PROFESSIONAL SERVICES		197,987	210,153	239,914	207,290	101,178	203,090	185,090	

45200-300 PARKS PROFESSIONAL SERVICE CURRENT YEAR NOTES:
2020 Contracted weed spraying/weed control for downtown/trails, parks, fencelines, sports fields, etc. $30,000;
Parks Restroom Cleaning Service $20,000; SV Reduced to $17,000 Aug 7 2019
Misc engineering $6,000;
DamonFarber consultant $10,000;
Parks signage $600;

45200-300 PARKS PROFESSIONAL SERVICE NEXT YEAR NOTES:
2021
Parks Restroom Cleaning Service $18,000;
Design & Consultation Engineering $20,000;
Parks Signage $1,600

87

45200-331 PARKS TRAVEL & TRAINING PERMANENT NOTES:
Expo's and MnTAP schools

45200-340 PARKS ADVERTISING PERMANENT NOTES:
Advertise for summer help.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	3,495	4,243	4,406	7,000	5,518	7,000	33,500	
45200-404	PARKS EQUIP - REP&MAINT	30,769	25,606	36,823	25,000	9,575	25,000	25,000	
45200-415	PARKS EQUIPMENT RENTAL	1,565	3,356	3,904	3,000	0	3,060	6,060	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	506	542	517	550	510	550	575	
TOTAL REPAIR & MAINTENANCE		36,335	33,747	45,650	35,550	15,602	35,610	65,135	

45200-401 PARKS BUILDING- REP&MAINT NEXT YEAR NOTES:
Treemendous Playground wood fiber $12,000
Prairie Ridge Park wood fiber $12,000
Mill Pond Shelter Steel Roof Paint $2,500

45200-404 PARKS EQUIP - REP&MAINT PERMANENT NOTES:
Regular repair and maintenance; annual cartegraph license/Bee Hive Software $2,100;Picnic Table Retrofit $2,000;

45200-404 PARKS EQUIP - REP&MAINT CURRENT YEAR NOTES:
2020 Cartegraph?
Picnic Table Maintenance (retrofit)$2,000

101-GENERAL FUND
PARKS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
45200-415	PARKS EQUIPMENT RENTAL	PERMANENT NOTES: Rent lift for ballfield light bulb replacement $3,000 CSP Restroom Rental $3,060							
45200-433	PARKS DUES & SUBSCRIPTIONS	PERMANENT NOTES: Campground Dept of Health annual fee $120; Free Press and Herald split $45; MN Safety Council.							
CAPITAL									
45200-520	CAPITAL-GENERAL PLANT BUIL	19,879	25,207	23,183	85,000	40,387	85,000	25,000	
45200-550	PARKS MOTOR VEHICLES	0	7,877	0	0	0	0	0	
45200-570	PARKS OFFICE EQUIPMENT & F	160	0	0	0	0	0	0	
45200-580	PARKS OTHER EQUIPMENT	52,519	122,530	91,595	164,000	27,289	164,000	171,450	
TOTAL CAPITAL		72,559	155,615	114,778	249,000	67,676	249,000	196,450	

45200-520 CAPITAL-GENERAL PLANT BUIL CURRENT YEAR NOTES:
2020
CSP Enhancements $25,000
CSP Aglime Corrections (3 ballfields) $50,000
Bleachers $10,000

45200-520 CAPITAL-GENERAL PLANT BUIL NEXT YEAR NOTES:
2021
CSP Enhancements $25,000

45200-580 PARKS OTHER EQUIPMENT CURRENT YEAR NOTES:
2020
Replace#554 Toro Groundmaster 580D mower16' with tractor $115,000 MOVED TO EQUIP CERT 7/18/19 SV; Removed from Equip Cert 8/19 $0 for 2020
Trailer for Kromer $6,000
19' pull behind mower $41,000 MOVED TO EQUIP CERT 7/18/19 SV; Removed from Equip Cert Aug/19 $0 for 2020
CSP Permanent Storage $18,000(Parks Master Plan)
Veterans Memorial Park Playground $140,000 (Parks Master Plan)

45200-580 PARKS OTHER EQUIPMENT NEXT YEAR NOTES:
2021
CSP Restroom Facility ($200K)moved to Equip Cert 7/30/2020
Parks Master Plan:MN Square Enhancements ($40k)moved to Equip Cert 7/30/2020 and added $100k from Community Center Transfer
Parks Master Plan:Vets Pickleball Resurface ($40k) moved to Equip Cert 7/30/2020,000
Dog Park Phase 2 $35,000(added $35k to donations 7/30/2020)
John Deere 72" Front end mower & broom (Replace Toro

101-GENERAL FUND
PARKS
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
	Groundmaster 580D 72") $45,000 Equip. Cert. Kubota Tractor (Replace #554 Toro Groundmaster 16') ($45k)moved to Equip. Cert. 7/30/2020; Woods TBW180 Mower pull behind $19,000; Toolcat (Replace #210 Toolcat) ($37K) moved to Equi. Cert. 7/30/2020; Fountain @ Mill Pond $8,500 Fertilizer Spreader $4,550 Herbiscide Sprayer $4,400							
TOTAL PARKS	873,402	999,971	1,071,229	1,203,066	507,209	1,193,426	1,192,106	

101-GENERAL FUND
ECONOMIC DEVMT
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
46500-100	ECONOMIC DEVMT WAGES	78,143	80,332	85,148	84,887	42,664	84,887	86,803	
46500-102	ECONOMIC DEVMT WAGES - OVE	0	0	0	0	0	0	0	
46500-112	ECONOMIC DEVMT CAR ALLOWAN	3,000	3,025	3,025	3,000	1,450	3,000	3,000	
46500-121	ECONOMIC DEVMT PERA CONTRI	5,861	6,025	6,205	6,367	2,860	6,367	6,510	
46500-122	ECONOMIC DEVMT FICA CONTRI	4,892	5,005	5,143	5,263	2,374	5,263	5,382	
46500-126	ECONOMIC DEVMT MEDICARE CO	1,144	1,171	1,203	1,231	555	1,231	1,259	
46500-131	ECONOMIC DEVMT HEALTH INSU	21,917	21,200	24,799	27,048	13,530	27,048	28,133	
46500-132	ECONOMIC DEVMT DENTAL INSU	1,099	1,097	914	888	540	888	888	
46500-133	ECONOMIC DEVMT LIFE INSURA	20	20	20	20	10	20	20	
46500-142	ECONOMIC DEVMT UNEMPLOYMEN	0	0	0	0	0	0	0	
46500-151	ECONOMIC DEVMT WORKERS COM	468	438	372	630	297	630	644	
TOTAL PERSONNEL SERVICES		116,542	118,313	126,830	129,334	64,280	129,334	132,639	
OFFICE EXPENSES									
46500-200	ECONOMIC DEVMT OFFICE SUPP	1,987	1,222	1,045	750	214	750	750	
46500-210	ECONOMIC DEVMT OPERATING S	291	43	760	750	248	750	750	
46500-211	ECONOMIC DEVMT MOTOR FUELS	0	0	0	0	0	0	0	
46500-220	ECONOMIC DEVMT SUPPLIES- R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		2,278	1,265	1,805	1,500	462	1,500	1,500	
PROFESSIONAL SERVICES									
46500-300	ECONOMIC DEVMT PROFESSIONA	34,028	20,320	27,239	25,000	5,054	25,000	25,000	
46500-321	ECONOMIC DEVMT TELEPHONE	1,094	1,054	1,253	1,000	461	1,000	1,000	
46500-322	ECONOMIC DEVMT POSTAGE	636	379	416	500	207	500	500	
46500-331	ECONOMIC DEVMT TRAVEL & TR	803	696	2,561	1,000	61	1,000	1,000	
46500-340	ECONOMIC DEVMT ADVERTISING	1,407	1,106	2,508	800	1,070	800	800	
46500-351	ECONOMIC DEVMT LEGAL NOTIC	1,378	1,820	72	1,500	410	1,500	1,500	
46500-354	ECONOMIC DEVMT PRINTING &	0	0	0	0	0	0	0	
46500-360	ECONOMIC DEVMT INSURANCE	977	896	765	1,050	718	1,050	1,050	
TOTAL PROFESSIONAL SERVICES		40,323	26,270	34,815	30,850	7,981	30,850	30,850	
REPAIR & MAINTENANCE									
46500-404	ECONOMIC DEVMT EQUIP- REP&	106	143	434	0	66	0	0	
46500-430	ECONOMIC DEVMT MISCELLANEO	0	0	0	0	0	0	0	
46500-433	ECONOMIC DEVMT DUES & SUBS	19,985	29,936	20,340	29,744	6,552	29,744	29,594	
TOTAL REPAIR & MAINTENANCE		20,091	30,079	20,774	29,744	6,618	29,744	29,594	

46500-433 ECONOMIC DEVMT DUES & SUBSPERMANENT NOTES:
St. Peter Rotary, Southern MN Inititive, Regional Economic Development Alliance(Greater Mkto Growth),SBDC.

46500-433 ECONOMIC DEVMT DUES & SUBSCURRENT YEAR NOTES:
2020: $26,594 REDA; $2,000 SBDC; $1,000 SMIF;$150 Rotary

101-GENERAL FUND
ECONOMIC DEVMT
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
46500-433	ECONOMIC DEVMT DUES & SUBSNEXT YEAR NOTES: 2021 $26,594 REDA; $2,000 SBDC; $1,000 SMIF								
CAPITAL									
46500-510	ECONOMIC DEVMT LAND ACQUIS	0	0	0	0	0	0	0	
46500-570	ECONOMIC DEVMT OFFICE EQUI	321	0	583	1,050	0	1,050	0	
TOTAL CAPITAL		321	0	583	1,050	0	1,050	0	
TOTAL ECONOMIC DEVMT		179,555	175,926	184,808	192,478	79,340	192,478	194,583	

101-GENERAL FUND
INSURANCE-UNALLOCATED
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PROFESSIONAL SERVICES								
49240-360 INSURANCE-UNALLOCATED INSU	12,853	11,458	12,281	12,500	12,891	12,500	12,500	
TOTAL PROFESSIONAL SERVICES	12,853	11,458	12,281	12,500	12,891	12,500	12,500	
TOTAL INSURANCE-UNALLOCATED	12,853	11,458	12,281	12,500	12,891	12,500	12,500	

101-GENERAL FUND
MEMBERSHIPS-UNALLOCATED
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
REPAIR & MAINTENANCE								
49250-433 MEMBERSHIPS-UNALLOCATED DU	30,506	30,617	30,634	31,000	20,114	31,000	31,000	
TOTAL REPAIR & MAINTENANCE	30,506	30,617	30,634	31,000	20,114	31,000	31,000	
TOTAL MEMBERSHIPS-UNALLOCATED	30,506	30,617	30,634	31,000	20,114	31,000	31,000	

49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES:
League of MN Cities and Coalition of Greater MN

101-GENERAL FUND
MISCELLANEOUS-UNALLOCATED
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
REPAIR & MAINTENANCE								
49260-420 MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
49260-430 MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
BAD DEBT								
49260-905 MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL BAD DEBT	0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	

101-GENERAL FUND
TRANSFERS-OUT
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFERS								
49300-720 TRANSFERS-OUT OPERATING TR	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL TRANSFERS	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL TRANSFERS-OUT	208,575	619,000	0	2,500	0	2,500	2,500	
TOTAL EXPENDITURES	7,271,972	7,857,228	8,058,129	8,325,137	3,658,259	8,315,174	8,438,662	
REVENUE OVER/(UNDER) EXPENDITURES	86,035	695,503	(467,998)	(391,706)	(1,221,146)	(381,743)	(97,589)	

PERMANENT NOTES:
Added in Skating to temp Wages and FICA/Medicare/Workers Comp

95

201-PROPERTY INSURANCE

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
INTEREST INCOME								
36210 INTEREST EARNINGS	1,430	1,500	1,435	0	688	0	0	
36212 INVESTMENT MARKET VALUE ADJ	0	(270)	270	0	0	0	0	
TOTAL INTEREST INCOME	1,430	1,230	1,705	0	688	0	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
39200 TRANSFERS FROM OTHER FUNDS	PERMANENT NOTES: savings from all funds (.360) for higher deductible plan							
TOTAL REVENUES	1,430	1,230	1,705	0	688	0	0	

96

201-PROPERTY INSURANCE
INSURANCE-UNALLOCATED
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PROFESSIONAL SERVICES								
49240-360 INSURANCE-UNALLOCATED INSU	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
TOTAL PROFESSIONAL SERVICES	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
TOTAL INSURANCE-UNALLOCATED	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
TOTAL EXPENDITURES	6,946	9,833	83,085	50,000	3,880	50,000	50,000	
REVENUE OVER/(UNDER) EXPENDITURES	(5,515)	(8,603)	(81,380)	(50,000)	(3,192)	(50,000)	(50,000)	

PERMANENT NOTES:
2017 Cash balance approx $216,000.

211-LIBRARY FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TAXES								
31010 CURRENT PROPERTY TAX	220,133	272,958	283,399	283,640	143,948	283,640	283,640	
TOTAL TAXES	220,133	272,958	283,399	283,640	143,948	283,640	283,640	
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	45,388	45,388	50,216	46,000	25,022	46,000	46,000	
TOTAL STATE AID/GRANTS	45,388	45,388	50,216	46,000	25,022	46,000	46,000	
33422 OTHER STATE GRANTS & AID	PERMANENT NOTES: Nicollet County Allocation and Pera.							
FEES								
34110 RETURNED CHECK FEES	0	0	0	0	0	0	0	
TOTAL FEES	0	0	0	0	0	0	0	
FINES & PENALTIES								
35103 FINES AND PENALTIES	3,420	1,856	914	3,300	446	3,300	3,300	
TOTAL FINES & PENALTIES	3,420	1,856	914	3,300	446	3,300	3,300	
MISCELLANEOUS								
36200 MISCELLANEOUS REVENUES	0	0	0	0	585	0	0	
TOTAL MISCELLANEOUS	0	0	0	0	585	0	0	
INTEREST INCOME								
36210 INTEREST EARNINGS	678	246	66	1,800	0	1,800	1,800	
36212 INVESTMENT MARKET VALUE ADJ	0	(251)	251	0	0	0	0	
TOTAL INTEREST INCOME	678	(5)	316	1,800	0	1,800	1,800	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	64,084	72,689	70,729	61,000	64,563	61,000	61,000	
36250 REFUNDS & REIMBURSEMENTS	1,601	859	364	1,500	0	1,500	1,500	
TOTAL DONATIONS & REFUNDS	65,685	73,547	71,092	62,500	64,563	62,500	62,500	
36250 REFUNDS & REIMBURSEMENTS	PERMANENT NOTES: LMC Dividend							
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSETS	0	39	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	39	0	0	0	0	0	

211-LIBRARY FUND

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	335,304	393,784	405,938	397,240	234,564	397,240	397,240	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

211-LIBRARY FUND
LIBRARY
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
45500-100	LIBRARY WAGES	180,461	195,886	208,642	210,835	95,368	210,835	216,185	
45500-101	LIBRARY WAGES - TEMPORARY	2,662	1,737	1,512	1,869	491	1,869	1,869	
45500-102	LIBRARY WAGES - OVERTIME	620	754	928	987	340	987	1,013	
45500-121	LIBRARY PERA CONTRIBUTIONS	12,750	12,833	14,584	10,110	5,673	10,110	10,398	
45500-122	LIBRARY FICA CONTRIBUTIONS	11,045	11,714	12,827	13,249	5,392	13,249	13,582	
45500-126	LIBRARY MEDICARE CONTRIBUT	2,583	2,740	3,000	3,099	1,261	3,099	3,176	
45500-131	LIBRARY HEALTH INSURANCE	36,656	35,175	40,793	45,706	20,237	45,706	47,520	
45500-132	LIBRARY DENTAL INSURANCE	1,779	1,778	1,482	1,998	808	1,998	1,998	
45500-133	LIBRARY LIFE INSURANCE	44	44	44	44	19	44	44	
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	0	0	94	0	0	
45500-151	LIBRARY WORKERS COMPENSATI	1,533	1,528	1,338	2,310	1,089	2,310	2,366	
TOTAL PERSONNEL SERVICES		250,133	264,190	285,151	290,207	130,772	290,207	298,151	

45500-100 LIBRARY WAGES
PERMANENT NOTES:
Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal.
Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.

45500-101 LIBRARY WAGES - TEMPORARY
PERMANENT NOTES:
GAC Workstudy students

OFFICE EXPENSES									
45500-200	LIBRARY OFFICE SUPPLIES	2,071	2,925	5,568	2,000	1,874	2,000	3,000	
45500-210	LIBRARY OPERATING SUPPLIES	18,112	16,684	22,724	21,300	7,157	21,300	22,000	
45500-220	LIBRARY REPAIR & MAINT. SU	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		20,183	19,609	28,292	23,300	9,031	23,300	25,000	

45500-200 LIBRARY OFFICE SUPPLIES
PERMANENT NOTES:
Copy paper; ink cartridges; receipt paper; general office supplies

45500-200 LIBRARY OFFICE SUPPLIES
NEXT YEAR NOTES:
Copy paper; ink cartridges; receipt paper; general office supplies

45500-210 LIBRARY OPERATING SUPPLIES
PERMANENT NOTES:
Cleaning supplies; aquarium maint (1500); lightbulbs; Processing materials (labels, barcodes, etc); library cards; Software; summer reading program; weed killer; tools; Filters; solar salt & delivery; program supplies.

45500-210 LIBRARY OPERATING SUPPLIES
NEXT YEAR NOTES:

211-LIBRARY FUND
LIBRARY
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
	Cleaning supplies; aquarium maint (1500); lightbulbs; Processing materials (labels, barcodes, etc); library cards; Software; summer reading program; weed killer; tools; Filters; solar salt & delivery; program supplies.								
PROFESSIONAL SERVICES									
45500-300	LIBRARY PROFESSIONAL SERVI	41,038	45,659	48,362	45,635	28,352	45,635	47,000	
45500-321	LIBRARY TELEPHONE	988	909	992	1,200	467	1,200	1,200	
45500-322	LIBRARY POSTAGE	50	71	123	100	69	100	100	
45500-331	LIBRARY TRAVEL & TRAINING	971	612	576	2,000	290	2,000	2,000	
45500-340	LIBRARY ADVERTISING	212	312	782	200	355	200	200	
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0	
45500-354	LIBRARY PRINTING & BINDING	300	257	336	200	0	200	200	
45500-360	LIBRARY INSURANCE	5,054	4,851	4,416	5,545	5,184	5,545	5,545	
45500-380	LIBRARY UTILITIES	25,202	22,277	20,757	25,000	8,903	25,000	25,000	
TOTAL PROFESSIONAL SERVICES		73,815	74,949	76,344	79,880	43,619	79,880	81,245	

45500-300 LIBRARY PROFESSIONAL SERVICURRENT YEAR NOTES:
TDS contract (26000); Overdrive increase (6,385); Wowbrary (400); Hoopla increase (10,000); annual roof inspection; boiler license and preventative maint; RPZ testing; annual fire alarm inspection; annual sprinkler system test & inspection; annual HVAC test; heating preventative maint; weed control; window cleaning; fall sprinkler shutdown; annual service of gas fireplace; watchguard renewal (850 - every 3 years)

45500-300 LIBRARY PROFESSIONAL SERVINEXT YEAR NOTES:
TDS contract (26000); Overdrive increase (6,385); Wowbrary (400); Hoopla increase (11,000); Readsquare (700); annual roof inspection; boiler license and preventative maint; RPZ testing; annual fire alarm inspection; annual sprinkler system test & inspection; annual HVAC test; heating preventative maint; weed control; window cleaning; fall sprinkler shutdown; annual service of gas fireplace; watchguard renewal (850 - every 3 years)

45500-331 LIBRARY TRAVEL & TRAINING PERMANENT NOTES:
Mileage reimbursement to TdS in Mankato for Library Director meetings.

45500-354 LIBRARY PRINTING & BINDINGCURRENT YEAR NOTES:
Summer reading calendars; program materials

45500-354 LIBRARY PRINTING & BINDINGNEXT YEAR NOTES:
Summer reading calendars; program materials

211-LIBRARY FUND
LIBRARY
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
REPAIR & MAINTENANCE									
45500-401	LIBRARY REPAIR & MAINT.-BU	5,916	7,703	12,119	9,000	4,854	9,000	9,000	
45500-404	LIBRARY REPAIR & MAINT.-EQ	10,585	8,375	4,444	6,000	2,347	6,000	5,000	
45500-415	LIBRARY EQUIPMENT RENTAL	7,730	7,645	7,802	7,800	5,288	7,800	7,800	
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0	
45500-433	LIBRARY DUES & SUBSCRIPTIO	8,361	7,728	7,637	7,800	809	7,800	7,800	
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		32,592	31,451	32,001	30,600	13,297	30,600	29,600	

45500-401 LIBRARY REPAIR & MAINT.-BUPERMANENT NOTES:
Rroof repair; restroom repair; vandalism;
boiler repair(Thermodynamics); fireplace maint; chiller
repair (UHL)

45500-404 LIBRARY REPAIR & MAINT.-EQPERMANENT NOTES:
Annual Libdata license (500); Antivirus protection (1100)

45500-404 LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES:
Libdata (2000); Antivirus protection (1100)

45500-404 LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES:
Libdata (1000); Antivirus protection (1100)

45500-415 LIBRARY EQUIPMENT RENTAL PERMANENT NOTES:
B & T Book Lease program

CAPITAL									
45500-520	LIBRARY BUILDING/STRUCTURE	9,750	2,665	0	1,000	0	1,000	15,000	
45500-560	LIBRARY FURNITURE AND FIXT	0	12,500	0	0	0	0	0	
45500-570	LIBRARY OFFICE EQUIPMENT &	22,354	0	0	0	0	0	0	
45500-580	LIBRARY OTHER EQUIPMENT	0	0	387	0	0	0	0	
45500-590	LIBRARY BOOKS	42,454	34,567	37,010	40,000	11,725	40,000	40,000	
TOTAL CAPITAL		74,559	49,732	37,397	41,000	11,725	41,000	55,000	

45500-520 LIBRARY BUILDING/STRUCTURECURRENT YEAR NOTES:
Black Out Curtains/Shades Libary Meeting Room (1,000)

45500-520 LIBRARY BUILDING/STRUCTURENEXT YEAR NOTES:
Replace Existing Joint Sealant (15,000)

45500-590 LIBRARY BOOKS PERMANENT NOTES:
Books, media, materials for children, youth, and adults

TOTAL LIBRARY	451,283	439,932	459,185	464,987	208,445	464,987	488,996	

211-LIBRARY FUND
TRANSFERS-OUT
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFERS								
49300-720 TRANSFERS-OUT OPERATING TR	0	0	0	0	0	0	0	
TOTAL TRANSFERS	0	0	0	0	0	0	0	
TOTAL TRANSFERS-OUT	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	451,283	439,932	459,185	464,987	208,445	464,987	488,996	
REVENUE OVER/(UNDER) EXPENDITURES	(115,979)	(46,148)	(53,247)	(67,747)	26,119	(67,747)	(91,756)	

213-PUBLIC ACCESS

REVENUES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
OTHER TAXES									
31810	CABLE TV FRANCHISE TAX	19,112	20,275	19,960	20,500	4,642	20,500	20,500	
31811	PUBLIC ACCESS CHANNEL APPROPRI	22,500	7,500	15,000	15,000	7,500	15,000	15,000	
TOTAL OTHER TAXES		41,612	27,775	34,960	35,500	12,142	35,500	35,500	

31811 PUBLIC ACCESS CHANNEL APPROPRIPERMANENT NOTES:
2013-2020 ???????????? = $30,000 (split between all video service providers)

STATE AID/GRANTS									
33422	OTHER STATE GRANTS & AID	87	87	43	87	0	87	87	
TOTAL STATE AID/GRANTS		87	87	43	87	0	87	87	
RECREATION									
34710	FEES/DONATIONS	2,000	2,000	2,000	2,000	0	2,000	2,000	
TOTAL RECREATION		2,000	2,000	2,000	2,000	0	2,000	2,000	

34710 FEES/DONATIONS PERMANENT NOTES:
SCHOOL BOARD 2000

INTEREST INCOME									
36210	INTEREST EARNINGS	1,785	2,139	2,828	1,200	1,843	1,200	1,200	
36212	INVESTMENT MARKET VALUE ADJ	0	(268)	268	0	0	0	0	
TOTAL INTEREST INCOME		1,785	1,871	3,096	1,200	1,843	1,200	1,200	
DONATIONS & REFUNDS									
36230	CONTRIBUTION & DONATIONS FROM	0	0	0	0	0	0	0	
36250	REFUNDS & REIMBURSEMENTS	85	16	15	0	0	0	0	
TOTAL DONATIONS & REFUNDS		85	16	15	0	0	0	0	
FIXED ASSET DISPOSAL									
39101	SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL		0	0	0	0	0	0	0	
TRANSFER FROM OTHER FUND									
39200	TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND		0	0	0	0	0	0	0	
TOTAL REVENUES		45,568	31,749	40,115	38,787	13,985	38,787	38,787	

213-PUBLIC ACCESS
PUBLIC ACCESS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
41950-100	PUBLIC ACCESS WAGES	10,518	8,224	8,161	16,688	4,429	16,688	17,066	
41950-101	PUBLIC ACCESS WAGES - TEMP	0	0	0	0	0	0	0	
41950-102	PUBLIC ACCESS WAGES - OVER	0	0	0	0	0	0	0	
41950-121	PUBLIC ACCESS PERA CONTRIB	788	613	609	1,252	330	1,252	1,280	
41950-122	PUBLIC ACCESS FICA CONTRIB	625	509	506	1,035	275	1,035	1,058	
41950-126	PUBLIC ACCESS MEDICARE CON	146	119	118	242	64	242	247	
41950-131	PUBLIC ACCESS HEALTH INSUR	3,117	1,243	1,322	2,974	752	2,974	3,088	
41950-132	PUBLIC ACCESS DENTAL INSUR	167	127	99	222	76	222	222	
41950-133	PUBLIC ACCESS LIFE INSURAN	3	2	2	5	1	5	5	
41950-142	PUBLIC ACCESS UNEMPLOYMENT	0	0	0	0	0	0	0	
41950-151	PUBLIC ACCESS WORKERS COMP	15	41	35	124	58	124	127	
TOTAL PERSONNEL SERVICES		15,380	10,879	10,853	22,542	5,985	22,542	23,093	

41950-100 PUBLIC ACCESS WAGES

PERMANENT NOTES:
Production Assistants until 2016; assistance with Channel 8 and Channel 7 programming; daily tasks; since 2010 - this work is shared with computer services dept.

OFFICE EXPENSES									
41950-200	PUBLIC ACCESS OFFICE SUPPL	569	0	741	1,000	174	1,000	1,000	
41950-210	PUBLIC ACCESS OPERATING SU	1,589	375	176	1,000	289	1,000	1,000	
TOTAL OFFICE EXPENSES		2,158	375	917	2,000	463	2,000	2,000	
PROFESSIONAL SERVICES									
41950-300	PUBLIC ACCESS PROFESSIONAL	555	1,130	3,930	1,200	952	1,200	1,200	
41950-310	PUBLIC ACCESS CONTRACTUAL	3,438	2,069	0	4,000	0	4,000	4,000	
41950-321	PUBLIC ACCESS TELEPHONE	156	135	150	150	66	150	150	
41950-322	PUBLIC ACCESS POSTAGE	14	1	0	30	0	30	30	
41950-331	PUBLIC ACCESS TRAVEL & TRA	0	0	0	25	0	25	25	
41950-340	PUBLIC ACCESS ADVERTISING	0	0	0	0	0	0	0	
41950-351	PUBLIC ACCESS LEGAL NOTICE	0	0	0	0	0	0	0	
41950-354	PUBLIC ACCESS PRINTING & B	0	0	0	0	0	0	0	
41950-360	PUBLIC ACCESS INSURANCE	230	113	65	250	63	250	250	
TOTAL PROFESSIONAL SERVICES		4,392	3,448	4,144	5,655	1,081	5,655	5,655	
REPAIR & MAINTENANCE									
41950-404	PUBLIC ACCESS EQUIP- REP&M	430	132	218	1,000	106	1,000	1,000	
41950-430	PUBLIC ACCESS MISCELLANEOU	0	0	0	0	0	0	0	
41950-433	PUBLIC ACCESS DUES & SUBSC	0	0	0	0	2,388	0	0	
TOTAL REPAIR & MAINTENANCE		430	132	218	1,000	2,494	1,000	1,000	

213-PUBLIC ACCESS
PUBLIC ACCESS
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL									
41950-570	PUBLIC ACCESS OFFICE EQUIP	297	0	0	5,000	0	12,500	11,000	
TOTAL CAPITAL		297	0	0	5,000	0	12,500	11,000	

41950-570 PUBLIC ACCESS OFFICE EQUIPCURRENT YEAR NOTES:
$6k Leightronix System and Traning (play schedule and stored programing)
$4k Remote Cameras (2)
$2.5k Remote camera permanent installation

41950-570 PUBLIC ACCESS OFFICE EQUIPNEXT YEAR NOTES:
$2.5k Hand Held Camera Replacement
$500 Tripod
$4.0k Website Streaming Intergration
$2.5k Computer upgrades and software for video transfers
$1.5 HD Remote DVD players

TOTAL PUBLIC ACCESS	22,656	14,834	16,132	36,197	10,023	43,697	42,748	

106

213-PUBLIC ACCESS
TRANSFERS-OUT
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFERS								
49300-720 TRANSFERS-OUT OPERATING TR	0	0	0	0	0	0	10,000	
TOTAL TRANSFERS	0	0	0	0	0	0	10,000	
49300-720 TRANSFERS-OUT OPERATING TR	NEXT YEAR NOTES: TRANSFER $10K TO COMMUNITY CENTER FOR AUDIO EQUIP FOR SR. CENTER							
TOTAL TRANSFERS-OUT	0	0	0	0	0	0	10,000	
TOTAL EXPENDITURES	22,656	14,834	16,132	36,197	10,023	43,697	52,748	
REVENUE OVER/(UNDER) EXPENDITURES	22,912	16,915	23,983	2,590	3,963	(4,910)	(13,961)	

107

215-FIRE CALLS

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	0	0	0	0	0	0	0	
TOTAL STATE AID/GRANTS	0	0	0	0	0	0	0	
POLICE & FIRE								
34222 OTHER FIRE CHARGES	21,125	10,450	17,575	5,000	5,375	5,000	5,000	
TOTAL POLICE & FIRE	21,125	10,450	17,575	5,000	5,375	5,000	5,000	
INTEREST INCOME								
36210 INTEREST EARNINGS	561	722	979	200	680	200	200	
36212 INVESTMENT MARKET VALUE ADJ	0	(700)	700	0	0	0	0	
TOTAL INTEREST INCOME	561	22	1,679	200	680	200	200	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
TOTAL REVENUES	21,686	10,472	19,254	5,200	6,055	5,200	5,200	

108

215-FIRE CALLS
FIRE
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL								
42200-550 FIRE MOTOR VEHICLES	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL FIRE	0	0	0	0	0	0	0	
TOTAL EXPENDITURES	0	0	0	0	0	0	0	
REVENUE OVER/(UNDER) EXPENDITURES	21,686	10,472	19,254	5,200	6,055	5,200	5,200	

PERMANENT NOTES:
2017 approx cash balance $85,000

109

217-COMMUNITY CENTER

REVENUES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TAXES								
31010 CURRENT PROPERTY TAX	0	0	0	135,000	67,339	135,000	170,000	
TOTAL TAXES	0	0	0	135,000	67,339	135,000	170,000	
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	131	131	2,905	130	0	130	130	
TOTAL STATE AID/GRANTS	131	131	2,905	130	0	130	130	
MISCELLANEOUS								
36200 MISCELLANEOUS REVENUES	10,036	9,720	10,477	7,000	2,103	7,000	7,000	
TOTAL MISCELLANEOUS	10,036	9,720	10,477	7,000	2,103	7,000	7,000	
INTEREST INCOME								
36210 INTEREST EARNINGS	2,486	1,610	1,486	1,000	764	1,000	1,000	
36212 INVESTMENT MARKET VALUE ADJ	0	(324)	324	0	0	0	0	
TOTAL INTEREST INCOME	2,486	1,287	1,810	1,000	764	1,000	1,000	
RENTAL INCOME								
36221 DAILY RENTALS	16,144	18,720	18,057	18,720	3,555	18,720	18,720	
36222 ADVERTISING LEASES	8,000	6,900	6,400	7,600	7,200	7,600	7,600	
36224 TERM RENTS AND LEASES	193,736	215,763	219,927	197,000	112,863	197,000	197,000	
TOTAL RENTAL INCOME	217,880	241,383	244,384	223,320	123,618	223,320	223,320	

31010 CURRENT PROPERTY TAX

CURRENT YEAR NOTES:
Property Taxes from Debt on Community Center paid in full now taxes will be used to support Community Center on-going maint projects

36200 MISCELLANEOUS REVENUES

PERMANENT NOTES:
Old comm ctr site per central (6,764)-tif district closes 2028; pepsi rebate; faxes, copies

110

36222 ADVERTISING LEASES

PERMANENT NOTES:
4 free gym ads (2 school, the edge, consolidated communication); Ad panels @ $400 per year.

36224 TERM RENTS AND LEASES

PERMANENT NOTES:
monthly rents:

year	14	15	16	17	18
spccc	E2,000	E2,000	1,500	1,539	2,466
CE	3,830	4,022	4,223	4,223	3,721
mvac	2,595	2,725	2,862	2,862	E2,862
Kid	4,764	5,003	5,253	5,437	5,627
Good Sam				1,493	1,538

217-COMMUNITY CENTER

REVENUES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
DONATIONS & REFUNDS								
36230 CONTRIBUTIONS & DONATIONS	250	0	0	0	0	0	0	
36241 VENDING MACHINE COMMISSIONS	9,651	9,373	7,907	9,500	2,795	9,500	9,500	
36250 REFUNDS & REIMBURSEMENTS	1,590	610	611	4,500	650	4,500	4,500	
TOTAL DONATIONS & REFUNDS	11,491	9,983	8,519	14,000	3,445	14,000	14,000	
36250 REFUNDS & REIMBURSEMENTS	PERMANENT NOTES: LMC Dividend							
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSETS	1,182	24	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	1,182	24	0	0	0	0	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	10,000	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	10,000	
39200 TRANSFERS FROM OTHER FUNDS	NEXT YEAR NOTES: 2021 TRANSFER FROM SPPA FOR AUDIO/VISUAL EQUIP IN SR. CENTER							
TRANSFER								
39221 CASH TRANSFER	0	0	0	50,000	0	50,000	50,000	
39222 UTILITY CHARGE REIMBURSEMENT	63,328	47,577	45,332	55,503	16,710	55,503	55,503	
TOTAL TRANSFER	63,328	47,577	45,332	105,503	16,710	105,503	105,503	
39221 CASH TRANSFER	PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru the final payment of 5/2017; share of rec fees(ended 2009).							
39222 UTILITY CHARGE REIMBURSEMENT	PERMANENT NOTES: 75% reimbursement from utility funds.							
TOTAL REVENUES	306,535	310,105	313,427	485,953	213,979	485,953	530,953	

217-COMMUNITY CENTER
COMMUNITY CENTER
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
PERSONNEL SERVICES									
44940-100	COMMUNITY CENTER WAGES	107,456	111,068	111,520	110,706	48,746	110,706	113,025	
44940-101	COMMUNITY CENTER WAGES-TEM	0	399	60	0	0	0	0	
44940-102	COMMUNITY CENTER WAGES-OVE	727	2,229	1,183	2,283	683	2,283	2,335	
44940-121	COMMUNITY CENTER PERA CONT	7,348	7,951	7,857	6,880	3,581	6,880	7,034	
44940-122	COMMUNITY CENTER FICA CONT	6,429	6,773	6,678	7,005	2,938	7,005	7,152	
44940-126	COMMUNITY CENTER MEDICARE	1,503	1,584	1,561	1,638	687	1,638	1,673	
44940-131	COMMUNITY CENTER HEALTH IN	35,231	33,920	39,679	43,277	21,669	43,277	45,013	
44940-132	COMMUNITY CENTER DENTAL IN	1,777	1,755	1,462	1,421	866	1,421	1,421	
44940-133	COMMUNITY CENTER LIFE INSU	32	31	31	31	16	31	31	
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0	
44940-142	COMMUNITY CENTER UNEMPLOYM	0	151	0	0	0	0	0	
44940-151	COMMUNITY CENTER WORKERS C	3,512	3,395	2,968	5,021	2,367	5,021	5,133	
TOTAL PERSONNEL SERVICES		164,015	169,256	173,000	178,262	81,554	178,262	182,817	
OFFICE EXPENSES									
44940-200	COMMUNITY CENTER OFFICE SU	98	85	71	150	78	150	150	
44940-210	COMMUNITY CENTER OPERATING	39,167	38,144	42,486	48,000	19,210	48,000	62,000	
44940-211	COMMUNITY CENTER MOTOR FUE	321	507	798	325	153	325	500	
44940-220	COMMUNITY CENTER REPAIR &	0	35	0	0	0	0	0	
TOTAL OFFICE EXPENSES		39,587	38,771	43,354	48,475	19,441	48,475	62,650	

44940-210 COMMUNITY CENTER OPERATINGCURRENT YEAR NOTES:
Cleaning supplies; tools; uniform allowance; annual elevator permit(100); paint; gym floor sander (3,000); 2 Upgraded Gym Scoreboards (4,050); air handler filters;equipment parts, materials; BB nets, first aid; supplies; light bulbs; solar salt; ice melt; vending 6,000

44940-210 COMMUNITY CENTER OPERATINGNEXT YEAR NOTES:
Cleaning supplies; tools; uniform allowance; annual elevator permit(100); paint; gym floor refinish (6,000); air handler filters;equipment parts, materials; BB nets, first aid; supplies; light bulbs; solar salt; ice melt; vending 6,000; snow moving machine for sidewalks (16,000)

44940-211 COMMUNITY CENTER MOTOR FUEPERMANENT NOTES:
Fuel for truck and van

PROFESSIONAL SERVICES									
44940-300	COMMUNITY CENTER PROFESSIO	25,454	24,578	19,499	30,600	20,213	30,600	30,600	
44940-310	COMMUNITY CENTER CONTRACTU	841	0	0	0	0	0	0	
44940-321	COMMUNITY CENTER TELEPHONE	2,235	2,253	2,491	24,000	1,008	24,000	24,000	
44940-322	COMMUNITY CENTER POSTAGE	143	41	37	100	25	100	100	
44940-331	COMMUNITY CENTER TRAVEL &	1,894	2,040	2,029	2,000	970	2,000	2,000	

PROPOSED BUDGET WORKSHEET
AS OF: JUNE 30TH, 2020

217-COMMUNITY CENTER
COMMUNITY CENTER
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
44940-340	COMMUNITY CENTER ADVERTISI	933	789	416	350	0	350	350	
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	0	0	0	
44940-360	COMMUNITY CENTER INSURANCE	9,803	8,736	8,115	10,355	7,959	10,355	10,355	
44940-380	COMMUNITY CENTER UTILITIES	106,532	87,401	83,521	90,000	31,892	90,000	90,000	
TOTAL PROFESSIONAL SERVICES		147,836	125,838	116,107	157,405	62,067	157,405	157,405	

44940-300 COMMUNITY CENTER PROFESSIOCURRENT YEAR NOTES:
Waste Management (5350); elevator preventative maint (MEI 2,000); boiler prev main (4012); outside window washing (1400); fall shut down/spring startup; pre-employment physicals as needed; RPZ testing (Javens); boiler licenses; annual roof inspection/Schwikerts 1600); chiller service agreement/Trane (4600); weed control (Spring Touch 600); Ryan Electric, Paape (repair air handlers); aprinkler test & inspect (TycoSimplex 3000); security system maint plan and software upgrades (A plus 400)

44940-300 COMMUNITY CENTER PROFESSIONEXT YEAR NOTES:
Waste Management (5350); elevator preventative maint (MEI 2,000); boiler prev main (4012); outside window washing (1400); fall shut down/spring startup; pre-employment physicals as needed; RPZ testing (Javens); boiler licenses; annual roof inspection/Schwikerts 1600); chiller service agreement/Trane (4600); weed control (Spring Touch 600); Ryan Electric, Paape (repair air handlers); aprinkler test & inspect (TycoSimplex 3000); security system maint plan and software upgrades (A plus 400)

113

44940-331 COMMUNITY CENTER TRAVEL & NEXT YEAR NOTES:
MMUA Safety Training & CPR/1st Aid

REPAIR & MAINTENANCE

44940-401	COMMUNITY CENTER BLDG-REP&	27,779	10,791	10,614	20,000	2,569	20,000	20,000	
44940-404	COMMUNITY CENTER EQUIP-REP	15,014	7,360	5,652	12,000	5,497	12,000	12,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		42,792	18,151	16,266	32,000	8,067	32,000	32,000	

44940-401 COMMUNITY CENTER BLDG-REP&PERMANENT NOTES:
Chiller repairs; roof repairs; fix toilets; Plumbing issues; paape repairs; air handler motors; door Repairs; wall sconces.

44940-404 COMMUNITY CENTER EQUIP-REPPERMANENT NOTES:
Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances, pick-up truck, van, mower,vacuums

217-COMMUNITY CENTER
COMMUNITY CENTER
EXPENDITURES

		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
CAPITAL									
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0	
44940-520	COMMUNITY CENTER BUILDING/	47,250	35,587	23,478	66,700	0	66,700	14,000	
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0	
44940-560	COMMUNITY CENTER FURNITURE	0	4,500	0	0	0	0	0	
44940-570	COMMUNITY CTR OFFICE EQUIP	14,838	2,560	0	1,500	1,585	1,500	2,100	
TOTAL CAPITAL		62,088	42,647	23,478	68,200	1,585	68,200	16,100	

44940-520 COMMUNITY CENTER BUILDING/CURRENT YEAR NOTES:
Fog Sealing Parking Lots (4700); Crack Sealing Parking Lots (3000); Masonary Joint Caulking (29,000); Gorman Park Patio Replacement (30,000);

44940-520 COMMUNITY CENTER BUILDING/NEXT YEAR NOTES:
Headstart Flooring (4,000);Audio/Visual system for Senior Center (10,000)

44940-570 COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES:
Add two Cameras to video surveillence system

44940-570 COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES:
Add two Cameras to video surveillance system & additional surveillance storage.

TOTAL COMMUNITY CENTER	456,317	394,663	372,205	484,342	172,713	484,342	450,972	

217-COMMUNITY CENTER
COMMUNITY CENTER TFR
EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 CURRENT BUDGET	2020 Y-T-D ACTUAL	2020 PROJECTED YEAR END	2021 REQUESTED BUDGET	2021 PROPOSED BUDGET
TRANSFERS								
49300-720 TRANSFERS-OUT OPERATING TR	42,280	0	0	0	0	0	0	
TOTAL TRANSFERS	42,280	0	0	0	0	0	0	
TOTAL COMMUNITY CENTER TFR	42,280	0	0	0	0	0	0	
TOTAL EXPENDITURES	498,597	394,663	372,205	484,342	172,713	484,342	450,972	
REVENUE OVER/(UNDER) EXPENDITURES	(192,062)	(84,558)	(58,778)	1,611	41,266	1,611	79,981	

15

CITY OF Saint Peter
WHERE HISTORY & PROGRESS MEET

Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 9/4/2020

FROM: Todd Prafke
City Administrator

RE: Fire Station Update

ACTION/RECOMMENDATION

None needed. For your information and discussion only.

BACKGROUND

This agenda item was last discussed by the City Council at the August 17, 2020 workshop and you will remember the Council has been in the process of working towards the construction of a new Fire Station for the last four years. That process has included the hire of an Architect, a Construction Manager, the appointment and work of a Bundling Committee and the purchase of a site located at the corner of Sunrise and Broadway. You have also undertaken a building space needs study and a location study. The building space needs study provided an outside perspective on the need for a new facility and the location study provided info about best locations based on where you provide services to help solidify the choice of location.

In addition, the Council made the decision to pursue an opportunity to use sales tax to help fund a portion of the building. Your request for sales tax authority to the State Legislature was not acted on this year as COVID and other issues took up much of their time. We were one of 14 to request this authority and none saw action.

Facts to consider as a part of this discussion:

- Your budget, as illustrated in the attached document, is $9.4 million.
- You now have USDA loan approval for $9.4 million at an interest rate of 2.25 percent with a term of up to 40 years. The loan funding allocation is available to you for five years and the interest rate cannot go up.
- You have decided that whether or not you receive sales tax approval, you were going to build a new fire station. It is important to note that sales tax would generate approximately $270,000 per year or about 70% of the revenue needed to satisfy debt service. Property taxes would need to provide about 30% of the total debt service or $115,000.
- The Economic Development Authority would be utilized to issue the debt and the City would then lease the facility. This would be done in a very similar fashion to how you financed the Community Center. This allows for greater financing flexibility and avoids the

potential for a reverse referenda on any debt issue. I plan to provide them a similar update at their next meeting later in the week.

- Construction inflation, based on your Construction Manager's experience over the last six months is less than 2% where we had planned previously for an annual average greater than 5%.
- Your timeline was to solicit bids in early 2021 for 2021 building completion. You are on track to be ready as you are now at about 60+% design.
- To date you have spent about $466,000 on land and planning.

The basis for this update is driven by the USDA funding, its' timeline, and what we believe to be a construction inflation reduction. We also have more clarity on a number of issues including funding, legislative action and inflation.

My goal for your meeting is to review any remaining issues but specifically to discuss the timeline and risks and opportunities involved in the current timeline.

Please feel free to contact me if you have any questions or concerns about this agenda item.

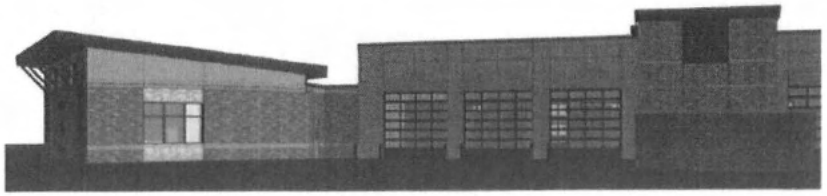
TP/bal

Saint Peter Fire Station Overall Budget

	Construction Budget
Construction Manager	$150,300.00
Special Testing Sub	$45,000.00
General Conditions	$148,375.00
Concrete	$1,410,936.00
Masonry	$244,900.00
Structural Steel	$262,209.00
Carpentry	$203,094.00
Thermal and Moisture Protection	$358,187.00
Doors & Windows	$351,300.00
Drywall	$381,462.00
Finishes	$175,501.00
Division 10 Specialties	$57,495.00
Division 11 Equipment	$29,067.00
Furnishings	$37,105.00
Fire Protection	$70,000.00
Plumbing/HVAC Subcontractor	$1,478,000.00
Plymovent Exhaust System	$115,000.00
Electrical	$309,000.00
Sitework/Site Utilities	$555,740.00
Landscaping	$110,000.00
Paving Subcontractor	$262,874.00
Irrigation System	$26,250.00
Sales Tax	$32,178.00
Contingency	$340,694.00
Building Permit	$71,456.00
Roadway Improvements	$260,000.00
CM Fee	$173,427.00
Construction Total	**$7,659,550.00**

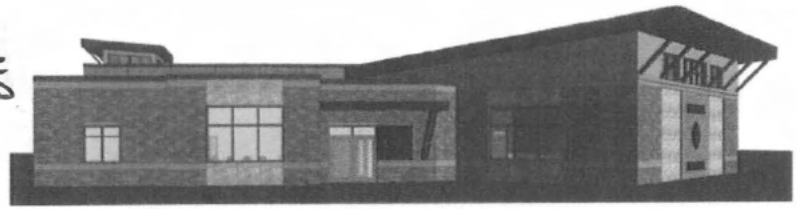
Owner Budget Items

Kitchen Appliances	$24,106.00
Soil Borings	$11,935.00
Architect/Engineering Fees	$1,150,565.00
Office Furniture	$12,667.00
Meeting Room Furniture	$38,227.00
Land Purchase	$309,000.00
Legal	$25,000.00
Cost of Borrowing	$150,000.00
Grand Total	**$9,381,050.00**

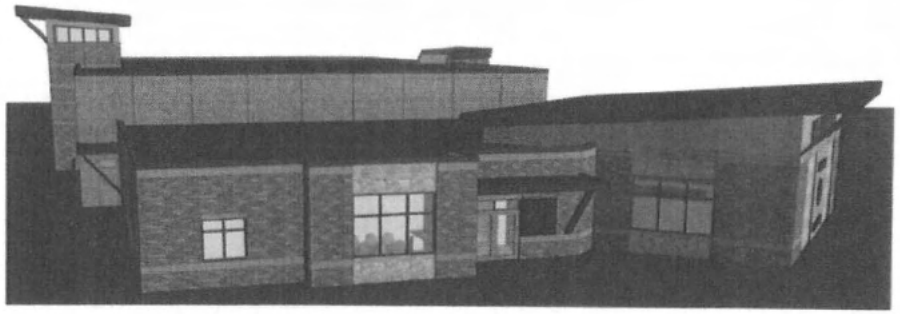


1 3D View 1
SCALE

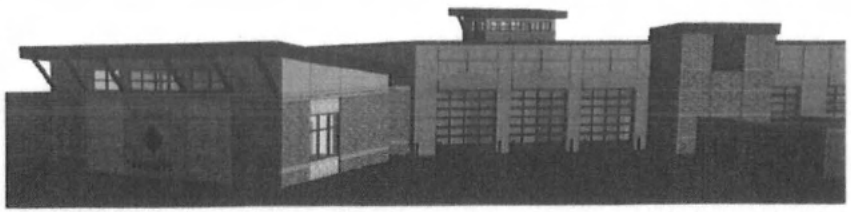
2 3D View 2
SCALE



3 3D View 3
SCALE



4 3D View 4
SCALE



5 3D View 5
SCALE

6 3D View 6
SCALE

119

City of Saint Peter

CITY OF ST PETER

SAINT PETER FIRE STATION

SCHEMATIC DESIGN

wendel

Five Eagles Design

ISO ELEVATIONS - COLOR

G102

120

BUILDING SQUARE FOOTAGE		
APPARATUS BAYS	=	8,940 SF
APPARATUS SUPPORT	=	3,760 SF
TRAINING	=	3,400 SF
ADMINISTRATION	=	2,600 SF
MECHANICAL	=	850 SF
CIRCULATION	=	990 SF
ALTERNATE BAY	=	1,560 SF
FIRST FLOOR	=	20,150 SF
MEZZANINE	=	1,950 SF
TOTAL BUILDING AREA	=	22,100 SF
TOTAL WITHOUT ALTERNATE	=	20,540 SF

1 01 - FLOOR PLAN - AREA PLAN

2 02 - MEZZANINE - AREA PLAN

CITY OF ST PETER

SAINT PETER FIRE STATION

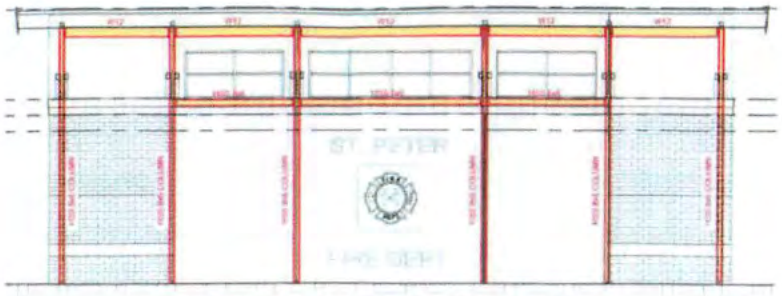
SCHEMATIC DESIGN

wendel

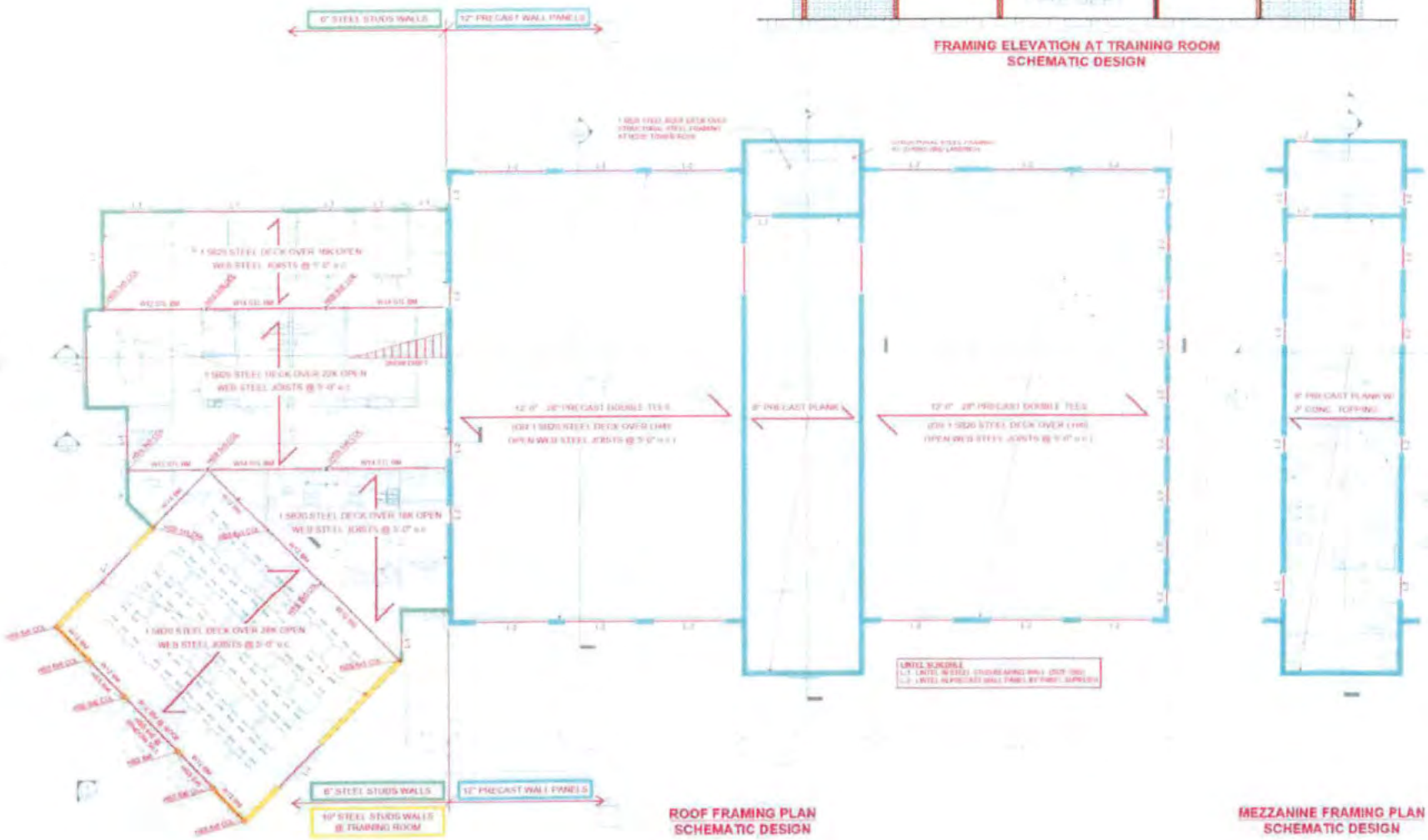
Five Douglas Design

OVERALL AREA PLAN

G101



FRAMING ELEVATION AT TRAINING ROOM
SCHEMATIC DESIGN



ROOF FRAMING PLAN
SCHEMATIC DESIGN

MEZZANINE FRAMING PLAN
SCHEMATIC DESIGN

01 - FLOOR PLAN

02 - MEZZANINE

CITY OF ST PETER

SAINT PETER FIRE STATION

SCHEMATIC DESIGN

wendel

Northland

SCHEMATIC FRAMING PLANS

S101

124

CITY OF Saint Peter
WHERE HISTORY & PROGRESS MEET

Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 9/3/20

FROM: Todd Prafke
City Administrator

RE: Coalition of Greater Minnesota Cities Presentation

ACTION/RECOMMENDATION

None needed. For Council information and discussion only.

BACKGROUND

The City is currently a member of the Coalition of Greater Minnesota Cities, a non-profit member driven organization that advocates for cities in greater Minnesota.

Attorney/Lobbyist Shane Zahrt will be at the workshop on Tuesday to provide information on the work of the Coalition through the last year and answer any questions the Council may have on the benefits of membership in the Coalition.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal

Coalition of Greater Minnesota Cities

2020 Session Report

Session Timeline

February 6: CGMC holds pre-session press conference

February 11: Legislative session begins

March 11: CGMC Legislative Action Day

March 16: Governor issues "stay at home" order, Legislature goes on hiatus

April 6: Legislature returns with limited in-person activities

May 18: Session adjourns

June 12: First special session begins

June 20: First special session ends

July 13: Second special session begins

July 20: Second special session ends

When the Legislature reconvened in February, Minnesota had a $1.5 billion budget surplus, low unemployment and high expectations for a productive session.

What a difference a few weeks can make.

On March 11, more than 100 city leaders from across Greater Minnesota traveled to St. Paul for CGMC's Legislative Action Day. COVID-19 still seemed like a problem that was happening somewhere far away from Minnesota. But just days later the Legislature went on an unexpected hiatus, businesses and schools closed their doors, and Minnesotans joined the rest of the nation in hunkering down at home amid a global pandemic unlike anything the world had seen in more than 100 years.

Minnesota — and most of the world — had come to a sudden halt.

In the weeks and months that followed, CGMC jumped in to help our member cities navigate these uncertain times. We created a COVID-19 resources page on our website (greatermncities.org/resources/covid-19/); sent out multiple emails with advice on labor and employment issues, meeting laws and public facilities; surveyed our members to gauge their top concerns; held several webinars; led a Zoom meeting with Governor Walz; and increased production of our CGMC in Brief newsletter — all while continuing to fight for Greater Minnesota cities at the Legislature.

Read on for more information about the 2020 legislative session and CGMC's continued role as the leading advocate for Greater Minnesota communities.

Infrastructure needs pile up as bonding bill remains in limbo

CGMC's top priority this session was the passage of a large capital investment package ("bonding bill") that funds critical infrastructure needs. With Minnesota experiencing record-low interest rates, a AAA bond rating and significant bonding capacity—and more than $5.3 billion in bonding requests—we pushed for a bill that totals at least $1.5 billion in general obligation bonds.

In the fall of 2019, the House and Senate Capital Investment Committees toured dozens of potential bonding projects and held informational hearings around the state. City leaders and CGMC staff participated in several of the meetings to advocate for Greater Minnesota's needs.

In January, Gov. Walz unveiled his $2.03 billion bonding plan, which included many CGMC priorities. Once session began, the House continued to hold multiple hearings on bonding, but the Senate held only one, focused solely on transportation.

In February, CGMC held a press conference where several city leaders spoke about the need for a bonding bill that funds water infrastructure, child care facilities, economic development programs and other needs. Bonding was also the main focus of our annual Legislative Action Day in March.

CGMC bonding priorities

- At least a $1.5B bill
- $200M in water infrastructure funding through the Public Facilities Authority
- $20M for the Greater Minnesota Business Development Public Infrastructure Grant Program
- $20M for child care facilities grants
- $10M for public infrastructure to support housing
- $200M for local roads & bridges

CGMC held a press conference (via conference call) to highlight the need for a bonding bill. From left: Foley City Administrator Sarah Brunn, Little Falls Mayor Greg Zylka, CGMC Media & Communications Director Julie Liew, CGMC Executive Director Bradley Peterson and Initiative Foundation Vice President Don Hickman.

When the Legislature returned from its hiatus and the session deadline neared, the House and Senate scrambled to put their versions of the bonding bill up for a vote. On May 16, the House voted down a nearly $2 billion bill, while the Senate voted down a $998 million bill the following day. Neither chamber was able to secure the two-thirds majority needed to pass a bonding bill, and session adjourned without one.

Knowing a special session was ahead, CGMC continued to press for a $1.5 billion bill by sending letters to legislative leaders, issuing an "action alert" that urged members to contact their local legislators and penning a guest column (bit.ly/CGMC-bonding-column).

Frustratingly, two special sessions came and went without a bonding bill. Legislative leaders said they had reached an agreement on the size of the bill, $1.35 billion, but the bill failed to pass during the July special session.

There continues to be discussion about the potential for more special sessions this summer and fall. Despite the waning construction season, CGMC continues to emphasize the importance of the bonding bill and urge legislators to pass a $1.5 billion bill that addresses critical needs.

CGMC fights for fair share of CARES Act funding

On March 27, Congress passed the $2 trillion Coronavirus Aid, Relief and Economic Security Act (CARES Act) to address economic ramifications caused by the COVID-19 pandemic.

Minnesota received $2 billion under the CARES Act. The federal government recommended $841 million go to local governments for expenses related to COVID-19 response efforts, but the specific distribution amounts and mechanisms were left up to the state.

CGMC jumped in to fight for Greater Minnesota to receive a fair share of the funding. We joined forces with other local government groups to work with legislators and members of the Walz administration on a formula to provide equitable funding to every county, city and township in the state.

By the time the June special session began, all four legislative leaders had agreed on the formula. A bill passed with strong bipartisan support in the Senate, but the House amended it to include unrelated spending measures. The Senate refused to accept the amendments, and the special session adjourned without a CARES Act bill. As a result, funding decisions were left up to Gov. Walz.

CGMC was highly critical, both publicly and in private talks with lawmakers and the Walz administration, of the delay in getting the money out to cities. After days of mounting pressure, Gov. Walz ultimately decided to distribute all $841 million to local governments using the formula previously agreed upon by legislative leaders and supported by CGMC.

For information on how your city can access and use its CARES Act funding, please consult the Minnesota Department of Revenue.

CGMC continues to seek solutions to the child care shortage

In addition to seeking funding for child care facilities through the bonding bill, CGMC teamed up with our partner organization, the Greater Minnesota Partnership (GMNP), to pursue legislation to fund two successful existing programs that aim to increase child care access in Greater Minnesota and attract and retain providers:

Minnesota Initiative Foundations Child Care Grants - We sought $4 million to expand efforts by the six Initiative Foundations to assist child care providers in business planning, mentoring and workforce development to stabilize the provider marketplace in Greater Minnesota.

DEED Child Care Grants - We sought $10 million (with 50% dedicated to Greater Minnesota) for grants for child care business start-ups or expansions, training, facility modification, employee retention and licensing assistance.

Early in the year, House DFL leadership announced child care as their top priority for the 2020 session and that

Tim Penny testified in support of a bill to fund the Minnesota Initiative Foundations' efforts to improve child care access.

they planned to commit $500 million of the projected budget surplus for investments in child care and early childhood education. Most of the funds would go toward raising the Child Care Assistance Program (CCAP) reimbursement rate and scholarships for families choosing high-rated providers. The proposal also included CGMC's priorities: $10 million for DEED child care grants and $4 million to support the work of the Initiative Foundations.

Unfortunately, as the pandemic took hold and the budget surplus vanished, the House moved away from this plan.

One of the early bills passed in the state's response to the pandemic created a $30 million grant program to support child care providers who served essential workers during the shelter-in-place order. Providers in Greater Minnesota were awarded 53% of the allocated funds.

During the June special session, the Legislature increased funding for the CCAP program, which helps cover child care costs for more than 30,000 low-income children across the state. Before this bill, Minnesota faced losing up to $5.5 million in federal funding because the state's CCAP reimbursement rates were below the federal requirement. The new $85 million investment will come from two federal sources.

The child care crisis has been a major problem in Greater Minnesota for several years, and the pandemic has made it even worse. CGMC and GMNP will continue to work with legislators and other organizations to seek solutions to this vexing problem.

CGMC pursues plans to boost housing in Greater Minnesota

In the fall of 2019, CGMC and GMNP surveyed business and community leaders and hosted two regional working sessions to help identify issues and opportunities for housing in Greater Minnesota.

Coming out of those sessions, we developed three legislative proposals to address housing concerns:

- $5 million for the Greater Minnesota Fix-up Fund to assist cities in rehabilitating dilapidated housing
- $2.5 million in state bonds to create a grant program for public infrastructure needed for new housing development
- $2 million for the Workforce Housing Development Fund and changes in the program to allow grants of up to 50% of the project costs

Jackson Economic Development Coordinator Tom Nelson, Sen. Kent Eken and Melrose City Administrator Colleen Winter testified in support of a proposal to help Greater Minnesota cities repair dilapidated housing.

Although each of the three bills was heard in at least one of the bodies, the COVID-19 pandemic eliminated the possibility of any new general fund spending this session that was not tied to addressing the pandemic.

Given that our housing bills were heard this session and there was general support for the ideas in concept, we are well-positioned to being them forward again in 2021.

Help for small businesses

The COVID-19 pandemic and related shutdown orders hit small businesses especially hard. CGMC and GMNP played an active role in urging the Legislature to implement means of support such as emergency grants and loans to help keep small businesses afloat.

One of the few bright spots of the June special session was the passage of a new Small Business Relief Grant Program. Of the $62.5 million allocated to the program, 50% will go to businesses in Greater Minnesota. The deadline to apply for grants has since passed and recipients will be selected through a lottery.

CGMC explores strategy to prevent 'forever chemicals' from entering wastewater treatment facilities

One environmental issue that rose to the forefront for CGMC this year was per- and polyfluoroalkyl substances (PFAS), a class of long-lasting "forever" chemicals linked to various health concerns. Due to their widespread use in items such as cookware, water-resistant products and firefighting foam, many states including Minnesota have ramped up efforts to regulate PFAS.

CGMC partnered with the League of Minnesota Cities on a bill to create the "Municipal PFAS Source Reduction Initiative," a three-pronged approach focused on studying the sources of PFAS, developing strategies to prevent PFAS from entering wastewater plants, and educating wastewater professionals and the public on PFAS and habits that result in them entering the environment. We sought $500,000 for this initiative.

The proposal was well-received by

legislators, but the committee chairs in both bodies prevented it from moving forward. The Senate chair would not hear the bill because it would spend money, while the House chair refused to hear it because he was opposed to any bill that would create a study group.

CGMC, working with the League, also spent a significant time pushing back against problematic legislation related to PFAS. We successfully stopped House legislation that could have made cities liable for the presence of PFAS in their wastewater. We also pushed back on legislation that would have required the premature creation of water quality standards for a subcategory of PFAS within two years.

The CGMC will continue to work on municipal PFAS source reduction and we plan to meet with the MPCA over the summer to determine next steps.

CGMC's other top environmental issues

- Chloride
- Class 3 & 4 Waters/Salty Parameters
- Permit fee increases
- Microplastics and other emerging contaminants
- Reestablishment of Wastewater and Water Operator Council
- Nitrogen and nitrate standards

Looking ahead to 2021 and beyond

The COVID-19 pandemic will undoubtedly leave lasting impacts on the state and local communities.

Perhaps the biggest obstacle in the near future will be the state budget. In February, Minnesota had a $1.5 billion surplus, the largest in state history. By May, the surplus had morphed into a $2.4 billion deficit.

What do budget woes mean for LGA?

When the budget projection was released in May, CGMC sent a letter urging legislators and Gov. Walz to continue to make LGA payments on time and in full. We also spoke out in the media about the increased importance of LGA as cities deal with unanticipated expenses caused by the pandemic.

We remain hopeful that 2020 LGA payments will be distributed as planned. However, as the state budget outlook becomes clearer in the coming months, CGMC and city leaders must continue to vigorously defend LGA.

Transportation funding takes a hit

Since transportation continues to be a contentious issue at the Capitol, we entered the 2020 session knowing that an agreement on a major transportation funding plan was unlikely. We did not, however, anticipate a global pandemic would wreak havoc on the state's existing transportation revenues.

The number of people using the roads and buying gas and vehicles took a nosedive this spring. Minnesota Department of Transportation (MnDOT) estimates that revenues from the gas tax and motor vehicle sales taxes, which provide millions for the state's transportation system, will see dramatic decreases this year.

MnDOT has indicated that the revenue losses will not impact 2020 municipal street aid distributions or this year's highway projects. However, the impact on funds available for 2021 could be significant.

CGMC leads the way

As we all cope with the challenges ahead, CGMC will continue to play a key role in advocating for the needs and concerns facing Greater Minnesota cities. Looking ahead to the November election and 2021, CGMC is ready to fight for the issues that are important to your city!

COALITION OF GREATER MN CITIES

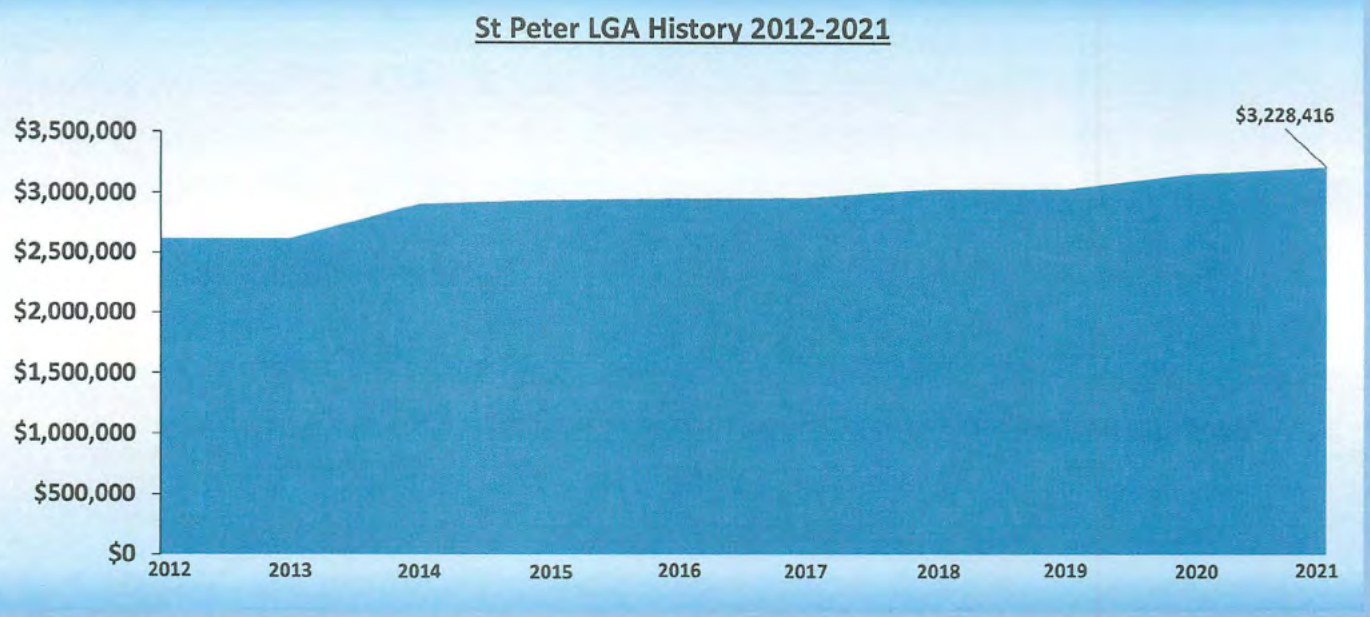
About the CGMC

The Coalition of Greater Minnesota Cities is dedicated to a strong Greater Minnesota. Our mission is to develop viable, progressive communities through strong economic growth and good local government.

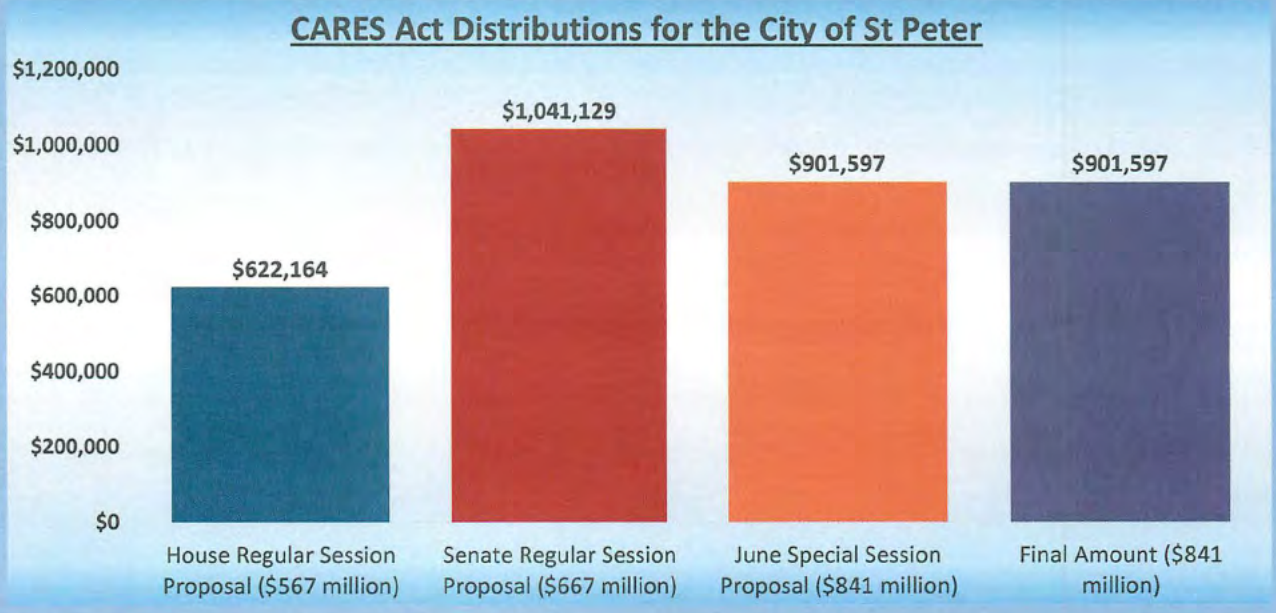
We support fair property taxes, sensible environmental regulation, a balanced transportation system, sound land use planning and effective economic development tools to meet that goal.

Visit us at greatermncities.org

2020 CGMC City Report



In 2021, the City of St Peter will receive $3,228,416 in LGA, which is an increase of $57,730 compared to 2020 ($3,170,686).



Between the end of the 2020 regular session and the first special session, additional federal guidance clarified the amount suggested for distribution to local governments (an increase from $667M to $841M). Despite failure to come to agreement during the June special session, Governor Walz used his administrative powers to authorize distribution of this money on June 25, 2020.

Prepared on 8/17/2020 by Flaherty & Hood for the Coalition of Greater Minnesota Cities.

COALITION OF GREATER MN CITIES

The CGMC is fighting for Greater Minnesota cities throughout the COVID-19 pandemic.

Looking Out for Your Bottom Line

- Leading efforts to demand this year's LGA be paid on time and in full
- Fought for Greater MN cities' fair share of federal CARES Act dollars
- Successfully fought against a prohibition on new local sales taxes
- Pushing for more budgetary tools and increased flexibility for cities

Labor & Employment Support

- Hosts webinars to help cities navigate public employment concerns
- Consistently communicate up-to-date legal guidance and resources
- Publish in-depth reports on how COVID-19 directly impacts public employment

Investing in Your Recovery

- Pushing for a bonding bill to support Minnesota's economy
- Helped craft COVID-19 small business loan legislation
- Fought for new investment and reforms to solve the child care shortfall
- Examined a regional approach to re-opening businesses with Gov. Walz

For more COVID-19 resources and tools for cities, visit the CGMC website at greatermncities.org/resources/covid-19/.

The Coalition of Greater Minnesota Cities • c/o 525 Park St, Suite 470, St. Paul, MN 55103
Phone: 651-225-8840 • Website: greatermncities.org • Email: CGMC_Communications@flaherty-hood.com

COALITION OF GREATER MN CITIES

CGMC Environmental Program

Emerging Issues & Continued Advocacy

Legislative Issues

Per- and Polyfluoroalkyl Substances (PFAS)

PFAS are a class of pervasive chemicals that have been linked to various health concerns and have been found in a variety of waterbodies across the state. PFAS can be removed from drinking water through expensive treatment, but there is no technologically feasible method for removing them from wastewater.

CGMC's Role: We plan to focus on source reduction strategies at the Legislature and with the Minnesota Pollution Control Agency (MPCA), as well as defend against any proposals that seek to place liability on cities for the presence of PFAS in wastewater or drinking water.

Chloride

More than 100 cities may be facing chloride limits in their wastewater permits, but there is no feasible method to remove chloride at a wastewater facility. Most cities will need a variance from these permit requirements, and a variance will still require efforts by the city to reduce chloride. Some cities may be required to install central water softening, but others may be able to address the issue by working with citizens to remove and/or upgrade home water softening equipment.

CGMC's Role: We are pushing for legislative funding for grants to assist cities with the removal or upgrade of home water softeners. We will also continue to monitor this issue, submit comments, and take other steps to support chloride variances.

Reestablishment of Wastewater and Water Operator Advisory Council

The Wastewater and Water Operator Advisory Council provided operators from our cities an opportunity to help shape the requirements and regulations governing their operations, but the statutory authority for this council lapsed. MPCA sought to reestablish this council during the 2020 legislative session, but the legislation stalled.

CGMC's Role: We supported this legislation and will continue to do so.

Microplastics

Tiny bits of plastic, known as microplastic, are appearing in waters across the globe. By themselves, plastics may cause harm to humans and animals, but this concern is compounded because PFAS and other contaminants may accumulate on microplastics. Federal regulators and state legislators are looking at ways to mitigate this risk.

CGMC's Role: We are monitoring this issue to ensure that sole responsibility for addressing microplastics is not placed on municipal wastewater facilities

Funding for Innovative Approaches and Climate Impact

As the cost of wastewater treatment increases, cities are looking to alternative approaches to address water quality issues and the impacts of the changing climate. Current state funding may not always support innovative projects because they do not fit into traditional program definitions.

CGMC's Role: CGMC is exploring how current funding programs can be improved and/or how new programs might be created to support innovative water quality approaches.

Created for the Coalition of Greater Minnesota Cities by Flaherty & Hood, P.A. 7/15/2020.

COALITION OF GREATER MN CITIES

CGMC Environmental Program

Emerging Issues & Continued Advocacy

Legal & Regulatory Issues

Integrating Wastewater Permitting in Watershed Framework

At the directive of the Legislature, state and local agencies have been moving toward a water quality framework based on watersheds, but to date permitting for wastewater facilities had not been well integrated into that approach.

CGMC's Role: We are working with MPCA to explore better and more cost-effective ways to integrate wastewater permitting into the watershed framework. This work will include an informational webinar for municipal wastewater operators and examining whether further legislation is needed to assist in this integration.

Lake Pepin TMDL

Nearly two-thirds of Minnesota's watersheds drain into Lake Pepin and are therefore subject to the Lake Pepin Total Maximum Daily Load (TMDL) plan. This plan seeks to impose phosphorus limits on cities' wastewater and stormwater even though data shows the lake is no longer impaired.

CGMC's Role: We joined with other local government advocacy organizations to bring a contested case action on the TMDL. We hope to negotiate a solution with the MPCA on this issue.

Nitrogen and Nitrate Standards (EPA Nutrient Criteria)

The federal Environmental Protection Agency is developing nutrient criteria for lakes that will regulate nitrogen and nitrate. These standards could have major negative economic impacts for municipal wastewater facilities.

CGMC's Role: CGMC is participating in the federal rulemaking process and will monitor state developments.

Class 3 & 4 Waters/Salty Parameters

Multiple CGMC members have unnecessary permit limits based on MPCA's outdated Class 3 and 4 water quality standards, which have caused major impediments to economic development (i.e. Luverne and TruShrimp). In addition to the cities that currently have problematic permit limits, more than 20 CGMC members are slated to receive outdated permit limits unless MPCA updates the underlying water quality standards.

CGMC's Role: We are engaging with MPCA to push for revised Class 3 and 4 water quality limits and for the revision of permits with outdated limits.

Proposed Permit Fee Increase

MPCA is seeking to impose a fee increase on water quality related permits to generate more funding for its water quality operations. A significant portion of this increase will fall on municipalities.

CGMC's Role: We continue to push for increased general fund spending for water quality operations, rather than requiring local municipalities to pay for these increases.

COALITION OF GREATER MN CITIES

SAVE THE DATE

Mark your calendar for upcoming CGMC events:

Fall Conference
Nov. 19-20, 2020, Willmar

Legislative Action Day
Jan. 27, 2021, St. Paul

Summer Conference
July 28-30, 2021, Red Wing

Website
greatermncities.org

Facebook
facebook.com/greatermncities

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@greatermncities

YouTube
youtube.com/GreaterMNCities

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CITY OF Saint Peter
WHERE HISTORY & PROGRESS MEET

Memorandum

TO: Todd Prafke
City Administrator

DATE: 6/15/2020

FROM: Pete Moulton
Director of Public Works

Scott Schroeder
Maintenance Superintendent

RE: Emerald Ash Borer Management Plan Update

ACTION/RECOMMENDATION

None needed. For City Council review and discussion only.

BACKGROUND

The goal for the workshop is to provide the Council with an update on and to discuss the 2020 Emerald Ash Borer (EAB) Management Plan and, more specifically, the actions we have been working on in 2020. The City's Forester and Maintenance Superintendent have modeled our ash tree inventory on our geographical information system (GIS) and have reviewed the quality, quantity and density of ash trees in the community all of which impact the likelihood of a local EAB infestation.

Our plan for 2020 is to be proactive in several areas to mitigate the impact of Emerald Ash Borer and spread the physical and fiscal costs associated with a future outbreak over an extended timeframe. We will do that by working with ash trees in the most densely populated tree areas and using a scaled value system to identify which trees should stay and which should go.

Ash trees have been classified in the following manner:

- Location – high density, medium density, low density. Are ash trees in a cluster or few and far between?
- Diameter at breast height (DBH) – this is how large the tree is in diameter. The measurement is used when calculating the amount of chemical that is needed to chemically treat a tree.
- Condition – categorized on a scale of 1 – 10 with 1 being the poorest and 10 being the best.

Each boulevard ash tree was evaluated by the City's Forester and put into the database and the information was used to determine the first set of criteria for Phase I which is the 2020 maintenance year.

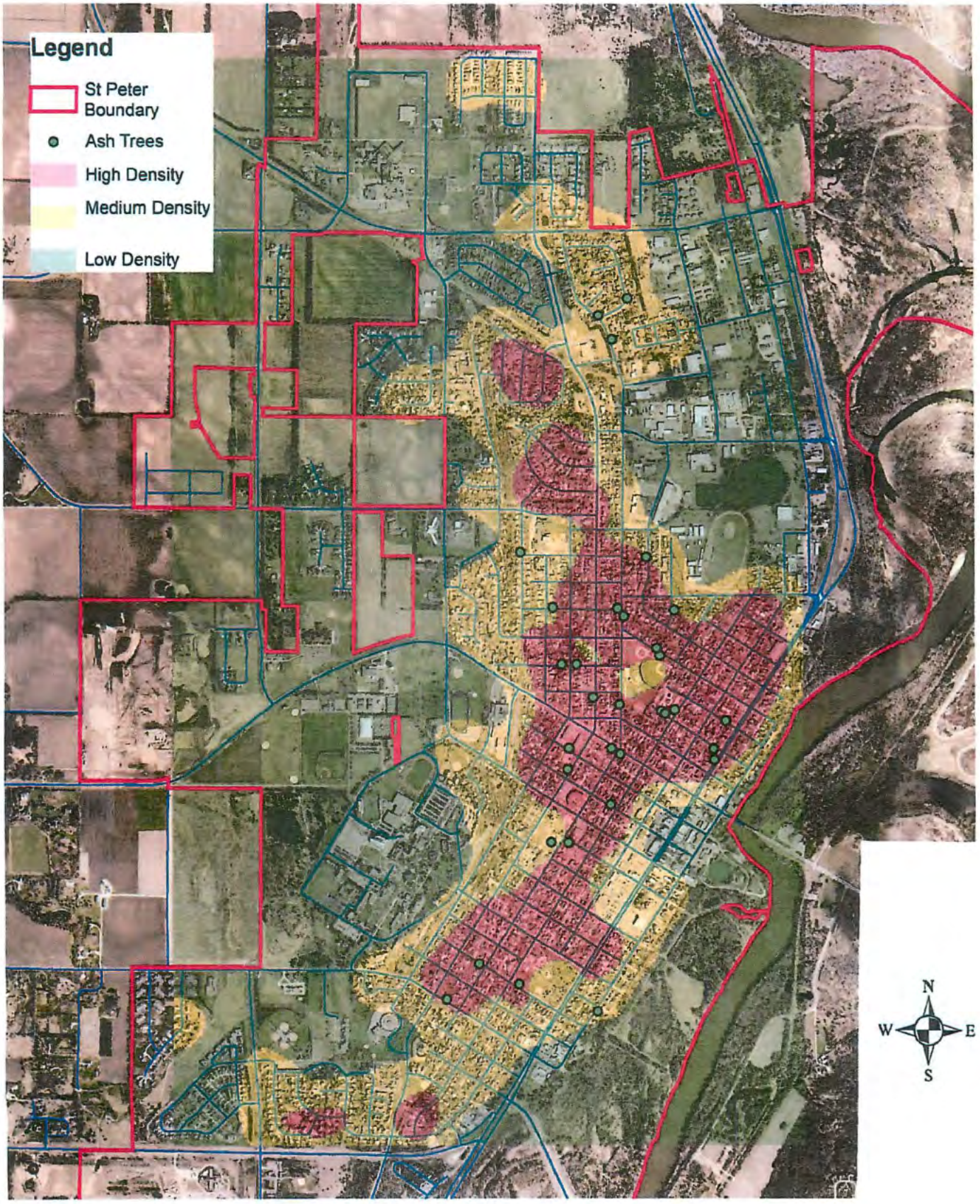
Here is our approach for treatment based on funding and staff levels.

- Step #1 - chemically treat 32 of our larger diameter (20" >) trees with a condition grade of >7 which are located in high density areas.
- Step #2 – remove 17 of the large diameter (20" >) trees with a condition <4 in low/high density areas.
- Step #3 – remove 74 small/medium diameter (>2" and <20") with a condition <4 in high density areas.

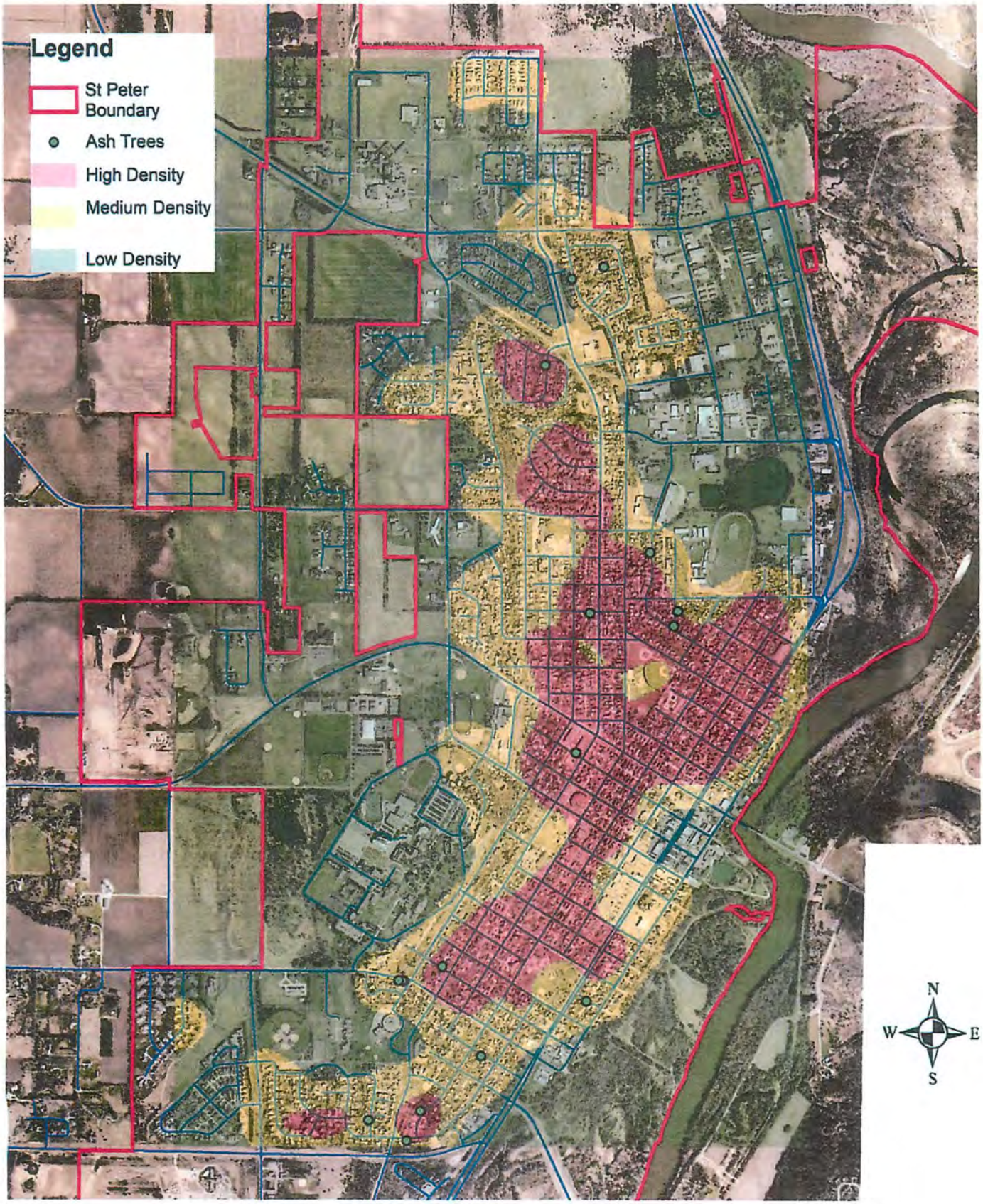
This management plan is applicable to all boulevard trees within the community. Please feel free to contact us should you have any questions or concerns on this agenda item.

PM/SS/ag

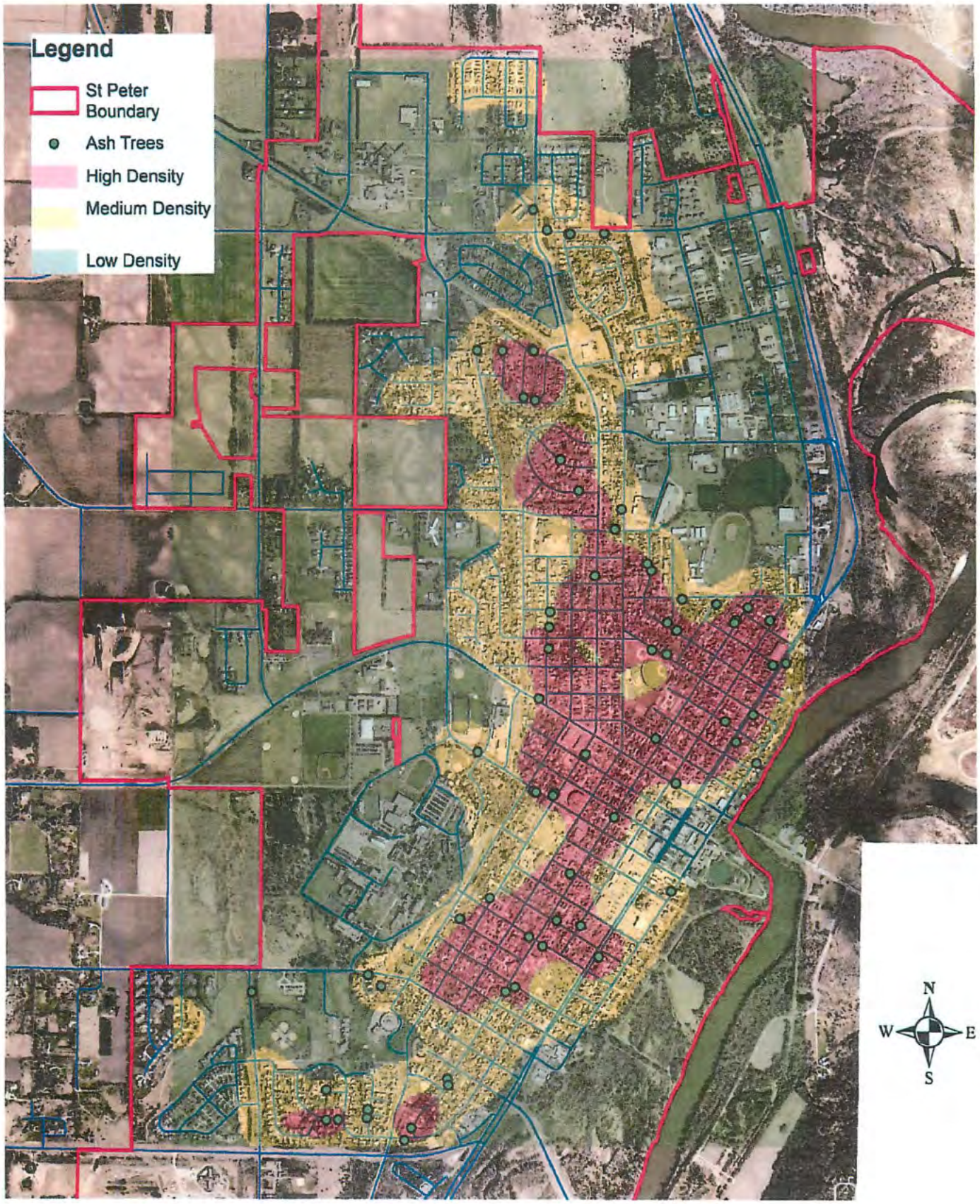
Step #1 - chemically treat 32 large diameter (20"=>) trees, condition grade of 7 => located in medium – high density areas



Step #2 - remove 17 of the large diameter (20"=>) trees
with a condition <= 4 in low-high density areas



Step # 3 - remove 73 small-medium diameter trees (=>2" and <=20") with a condition <=4 in medium-high density areas



CITY OF Saint Peter
WHERE HISTORY & PROGRESS MEET

Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 9/3/2020

FROM: Todd Prafke
City Administrator

RE: CARES Act Funding Update

ACTION/RECOMMENDATION

None needed. For your information and discussion only.

BACKGROUND

As you may be aware, the City of Saint Peter received approximately $901,000 in funding from the CARES Act. The CARES Act provides that payments from the Fund may only be used to cover costs that:

- are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);
- were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Attached you will find additional guidance from the Federal Government describing uses and specific restrictions. Our effort so far has been to identify uses that fall within the rules focusing first on activities and programs already in place and then looking at ways to effectively use these dollars for the benefit of the community, community members and the City organization. In addition we have consulted with your audit firm related to their understanding of the rules and what they see in other communities.

The list of projects or current or ongoing activities we have identified to date are:

- Provision of grants to local businesses impacted by COVID 19.
- Additional COVID payroll costs (cleaning, activities, transitions)
- COVID leave costs
- Additional personal protective equipment (PPE) costs
- Remote meeting software (GOTO) costs
- Saint Peter Marketing Grant to Chamber
- Additional credit card fees
- Other COVID related materials (sneeze guards, election supplies, etc...)

New proposed programing

- COVID utilities assistance
- Others you may have

A spreadsheet is attached articulating costs to date and proposed costs.

My goal for your meeting is to provide you with an update on potential uses for funding and solicit input from the Council. Based on your discussion and input it would be my goal to start moving various actions through the Council so that we can complete expending the dollars on eligible uses in the near future.

One last note. We are viewing this through a lens of being good stewards of resources and a conservative application of the Federal requirements. That means we are not trying to be overly cleaver because we do not want to be in a position of spending these dollars and then being audited later only to find out the expenditure does not meet the criteria under the evolving rules. We want to avoid putting ourselves into a position where we have to pay money back.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

Preserving Jobs for American Industry

The CARES Act Provides Assistance for State, Local, and Tribal Governments

Through the Coronavirus Relief Fund, the CARES Act provides for payments to State, Local, and Tribal governments navigating the impact of the COVID-19 outbreak.

The CARES Act established the $150 billion Coronavirus Relief Fund.

Treasury has made payments from the Fund to States and eligible units of local government; the District of Columbia and U.S. Territories (the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments (collectively "governments").

The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19);

2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and

3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Guidance on eligible uses of Fund disbursements by governments is available below.

Amounts paid to States, the District of Columbia, U.S. Territories, and eligible units of local government are based on population as provided in the CARES Act. The CARES Act directs Treasury to use U.S. Census Bureau data for the most recent year for which data is available. The amount of payments made to each State was reduced by the aggregate amount of payments that was disbursed to eligible local governments within such State that provided the required certifications to Treasury. Additional information on these points can be accessed below.

A unit of local government eligible for receipt of direct payment includes a county, municipality, town, township, village, parish, borough, or other unit of general government below the State level with a population that exceeds 500,000. Eligible local governments were required to submit the certification required by the CARES Act to Treasury by 11:59 pm Eastern Daylight Time on Friday, April 17 in order to receive payment.

Payments to Tribal governments have been determined by the Secretary of the Treasury in consultation with the Secretary of the Interior and Indian Tribes. Additional information on payments to Tribal governments is available under Coronavirus Relief Fund Tribal Allocation Methodology and Tribal Allocation Methodology for Second Distribution, below.

Treasury has completed making payments to Tribal governments, other than

amounts that have not been paid to Alaska Native corporations pending litigation on that issue. Treasury made payments beginning on May 5, 2020, based on population to all Tribal governments submitting correct payment information, other than Alaska Native corporations, and made payments beginning on June 12, 2020, based on employment and expenditures to Tribal governments that received payments based on population and that provided supplemental information before established deadlines. Additional information on the requested information is available under Tribal Employment and Expenditure Submission Instructions, below.

Tribal governments that failed to respond to multiple requests by Treasury to complete or correct their submissions of employment and expenditure information were no longer able to provide such information to Treasury after 11:59 pm Alaska Daylight Time on Saturday, June 6. Tribal governments whose submissions were complete were notified of their status. As of June 17, 2020, all payments based on employment and expenditure data, other than payment of amounts allocated to Alaska Native corporations, have been made.

- Data sources and the distribution methodology for units of local government.
- Listing of eligible units of local government.
- Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments (updated 6/30/2020)
- Coronavirus Relief Fund Frequently Asked Questions (7/8/2020)
- Guidance on Treatment of Alaska Native Corporations
- Coronavirus Relief Fund Tribal Allocation Methodology
- Payments to States and Eligible Units of Local Government (5/11/2020)
- Tribal Employment and Expenditure Submission Instructions (5/14/2020)
- Frequently Asked Questions on Tribal Population (6/4/2020)
- Tribal Allocation Methodology for Second Distribution (6/17/2020
- Recipient Reporting and Record Retention Requirements

CARES RECONCILIATION AUGUST 28, 2020				
GRANT RECEIVED				$ 901,597.00
Expenses				
Payroll-Covid Leave			$ 8,495.21	
Payroll-Extra Time Covid			$ 8,817.16	
PPE Costs			$ 16,330.83	
Legal Costs(Review Policy/Procedures)			$ 7,368.00	
Go To Meeting/IT Expenses			$ 544.64	
Marketing for St. Peter Business			$ 10,000.00	
CREDIT CARD FEES			$ 4,805.88	
YTD Spending			$ 56,361.72	
Balance as of August 28, 2020				$ 845,235.28
COVID Help for Utilities via MVAC			$ 50,000.00	
COVID MICRO LOANS			$ 487,702.00	
Total Spending			**$ 594,063.72**	
Balance CARES $ after Micro Loans/MVAC				$ 307,533.28