

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

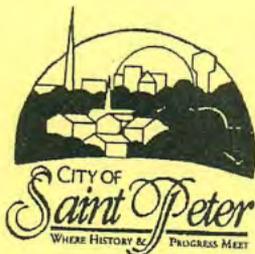
Regular City Council Meeting of Monday, August 24, 2020 – 7:00 p.m.
This meeting will be conducted in-person and electronically - See below for electronic access.
Community Center – Senior Center (600 South Fifth Street)

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
- IV. VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. APPROVAL OF CONSENT AGENDA ITEMS**
- VI. UNFINISHED BUSINESS**

None scheduled
- VII. NEW BUSINESS**
 - A. Generation Plant EMCP/Generator Monitoring Upgrades Bid Award
 - B. Generation Plant Building Automation System Upgrades Bid Award
 - C. River's Edge Hospital Expansion Project Change Orders
 - D. Hazardous Building Removal Order (1671 South Third Street)
 - E. North Third Street Project (North of W. St. Julien Street) Feasibility Study
 - F. Vacation Accumulation Modification
 - G. Tree Worker License Application
- VIII. REPORTS**
 - A. MAYOR**
 - B. CITY ADMINISTRATOR**
 - 1. COVID-19 Update
 - 2. City/County Meeting Discussion (8/19/2020)
 - 3. Special EDA Meeting Discussion (8/19/2020)
 - 4. Others
- IX. ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means. In addition to being open to the public in the meeting room, the City Council meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the meeting electronically:

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/591790045>
From your phone: (Toll Free): 1 866 899 4679 - One-touch: tel:+18668994679,,591790045#
Access Code: 591-790-045



I. CALL TO ORDER

Mayor Zieman will call the meeting to order and lead the Pledge of Allegiance.

II. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. APPROVAL OF MINUTES

A copy of the minutes of the July 27, 2020 regular Council meeting is attached for approval. A MOTION is in order.

IV. VISITORS

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. APPROVAL OF CONSENT AGENDA ITEMS

The consent agenda, including approval of the schedule of disbursements for August 5, 2020 through August 19, 2020, is attached. Please see the attached staff reports and RESOLUTION.

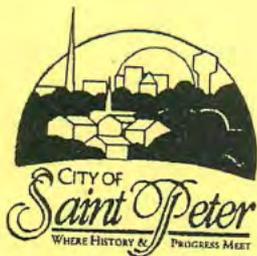
VI. UNFINISHED BUSINESS

None scheduled.

VII. NEW BUSINESS

A. **ADOPTION OF A RESOLUTION AWARDING BID FOR EMCP AND GENERATOR MONITORING SYSTEM UPGRADES PROJECT FOR BROADWAY GENERATION PLANT**

Following receipt of bids for the project, staff recommends award of the bid to Ziegler Power Systems in the amount of \$284,580. Please see the attached staff report and RESOLUTION.



B. ADOPTION OF A RESOLUTION AWARDING BID FOR BUILDING AUTOMATION SYSTEM PROJECT FOR BROADWAY GENERATION PLANT

Following receipt of bids for the project, staff recommends awarded of the build to NAC Mechanical & Electrical Services in the amount of \$60,390. Please see the attached staff report and RESOLUTION.

C. ADOPTION OF A RESOLUTION ACCEPTING CHANGE ORDERS FOR RIVER'S EDGE HOSPITAL EXPANSION PROJECT

As provided for in the process for construction of River's Edge Hospital expansion, change orders were approved throughout the project following review and approval by the Building Committee and Hospital Commission. With the project now completed, it is recommended the City Council formally approve all change orders. Please see the attached staff report and RESOLUTION.

D. ADOPTION OF A RESOLUTION ORDERING REMOVAL OF HAZARDOUS BUILDING AT 1671 SOUTH THIRD STREET

The City Attorney has prepared an order for removal of the hazardous building at 1671 South Third Street as authorized under Minnesota law. Please see the attached staff report and RESOLUTION.

E. ADOPTION OF A RESOLUTION AUTHORIZING PREPARATION OF FEASIBILITY STUDY FOR IMPROVEMENT PROJECT ALONG NORTH THIRD STREET (NORTH OF WEST ST. JULIEN STREET)

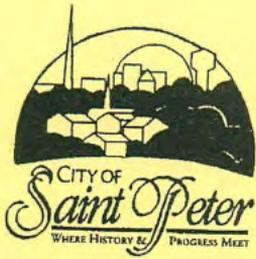
Prior to development of a project to improve the area of North Third Street located north of West St. Julien Street, development of a feasibility study by Bolton and Menk, Inc. is recommended. Please see the attached staff report and RESOLUTION.

F. ADOPTION OF A RESOLUTION MODIFYING EMPLOYEE VACATION ACCUMULATION AS PROVIDED IN PERSONNEL POLICY

As per the Council workshop discussion a resolution has been prepared providing for a modification to employee vacation accumulation amounts to provide a slightly higher level for employees at or above thirty-five years of service. Please see the attached staff report and RESOLUTION.

G. ADOPTION OF A RESOLUTION APPROVING TREE WORKER LICENSE

Following a background investigation that found nothing that would prohibit issuance of a license, approval is recommended for issuance of a Tree Worker license to Steven Erickson, dba Live Tree Nursery, for the period



August 25, 2020 – April 30, 2021. Please see the attached staff report and RESOLUTION.

VIII. REPORTS

A. MAYOR

Any reports by Mayor Zieman will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON COVID-19 RESPONSE

A report will be provided at this time on the City's response to the COVID-19 emergency.

2. REPORT ON CITY COUNTY MEETING DISCUSSION

A report will be provided at this time on discussion at the August 19th City/County meeting.

3. REPORT ON SPECIAL EDA MEETING DISCUSSION

A report will be provided at this time on discussion at the August 19th special Economic Development Authority meeting where Fire Station financing and COVID-19 microloans were discussed.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Todd Prafke
City Administrator

CITY OF SAINT PETER, MINNESOTA
OFFICIAL PROCEEDINGS
MINUTES OF THE CITY COUNCIL MEETING
AUGUST 10, 2020

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Senior Center of the Community Center and by virtual software on August 10, 2020. Under M.S. 13D.021, the City is able to conduct meetings by electronic means in the event of a state-wide emergency. Governor Walz has declared a state-wide peacetime emergency and as such this City Council meeting was conducted both in-person and remotely using GoToMeeting software.

A quorum present, Mayor Zieman called the meeting to order at 7:00 p.m. The following members were present through the virtual platform: Councilmembers Shanon Nowell, Brad DeVos, Stephan Grams, and Emily Bruflat. The following members were present in the meeting room: Mayor Charles Zieman and Councilmembers Keri Johnson and Ed Johnson. The following officials were present: City Administrator Todd Prafke (in person), City Attorney James Brandt (in person) and City Engineer Jeff Domras (virtual).

Approval of Agenda – A motion was made by Johnson (E), seconded by Bruflat, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – A motion was made by Nowell, seconded by Johnson (E), to approve the minutes of the July 27, 2020 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the July 27, 2020 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

Consent Agenda – In motion by Grams, seconded by Johnson (K), Resolution No. 2020-87 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-87 is contained in the City Administrator's book entitled Council Resolutions 23.

Kottke Holdings Revolving Loan Modification Request – Community Development Director Wille presented the EDA recommendation for approval of a five (5) year extension of the balloon payment due on the revolving loan provided to Kottke Holdings, LLC, (Spring Touch Lawn Care). Wille noted the applicant continued to make all payments as required and the EDA had voted unanimously to approve the request to extend the balloon payment date to August, 2025 with no change to the interest rate of the loan. Mayor Zieman questioned if Mr. Kottke had been required to go to a private bank prior to the request. Wille responded the EDA had not required a denial letter from a private bank in this instance. In motion by Johnson (E), seconded by Johnson (K), Resolution No. 2020-88 entitled "Resolution Modifying Terms of Revolving Loan Previously Provided to Kottke Real Estate Holdings (Spring Touch Lawn Care And Pest Control)" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-88 is contained in the City Administrator's book entitled Council Resolutions 23.

Assistant Library Supervisor Job Description – Recreation and Leisure Services Director Schugel requested approval of an updated position description for Assistant Library Supervisor which had been reviewed by the City Council at the last workshop. Councilmember Johnson (K) pointed out a small correction required in the job description ("inactivity" vs. "in activity"). In motion

by Bruflat, seconded by Nowell, Resolution No. 2020-89 entitled "Resolution Adopting Updated Assistant Library Supervisor Position Description" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-89 is contained in the City Administrator's book entitled Council Resolutions 23.

2020 North Third Street Improvements (Skaro to Livermore) Project Acceptance – Public Works Director Moulton recommended formal acceptance of the 2020 North Third Street project which encompassed the area from Skaro to Livermore Streets and some additional areas of sidewalk, at a final project cost of \$272,063.88. Moulton noted the final cost was \$3,838.87 lower than the original bid due to City crews assisting with various parts of the project. Moulton also recommended authorization be made to make the final payment to the contractor in the amount of \$163,170.65. In motion by Johnson (E), seconded by Bruflat, Resolution No. 2020-90 entitled "Resolution Accepting The 2020 North Third Street Improvements (Skaro to Livermore) Project And Authorizing Final Payment" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-90 is contained in the City Administrator's book entitled Council Resolutions 23.

Veteran's Memorial Park Playground Improvements Project Acceptance – Public Works Director Moulton reported Nielsen Concrete had completed the Veteran's Memorial Park Playground Improvements Project as per the plans and specifications and that the original project cost (\$71,426) had been reduced to \$57,479 after City staff completed some of the work including removal of the original playground equipment, delivery of base materials, backfilling, landscaping and seeding. In motion by Johnson (K), seconded by Grams, Resolution No. 2020-91 entitled "Resolution Accepting Veteran's Memorial Park Playground Improvements Project And Authorizing Final Payment" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-91 is contained in the City Administrator's book entitled Council Resolutions 23.

Wheel Loader Purchase – Public Works Director Moulton requested authorization for purchase of a 2020 John Deere 524L Wheel Loader from RDO Equipment in Mankato that would be funded by a combination of budgeted Wastewater funds, Wastewater fund reserves and trade-in of the City's 2002 John Deere wheel loader. Moulton noted the trade-in value of the 2002 loader was less than expected due to the negative impact the ammonia in the wastewater treatment plant had on the unit's electronics. In motion by Nowell, seconded by Johnson (E), Resolution No. 2020-92 entitled "Resolution Authorizing The Purchase Of A New John Deere Wheel Loader And Trade-In Of Current Unit #68" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-92 is contained in the City Administrator's book entitled Council Resolutions 23.

Reports

Mayor's Report – Mayor Zieman had no reports.

COVID-19 Update – City Administrator Prafke and Recreation and Leisure Services Director Schugel provided an update related to COVID-19 issues. Schugel reported the outdoor pool had been closed after an employee tested positive for the virus. Schugel indicated other employees who had been in close proximity to the infected staff member during a specialized training session had been notified to take appropriate precautions, but after review of the employee's work schedule it was believed the public was not in close proximity and would have no exposure. Schugel also praised the public's response to the strict regulations implemented at the pool to comply with COVID-19 restrictions and reported those who had paid for second session

swimming lessons, which were half-way completed at the time the pool was closed, would receive a 50% refund. City Administrator Prafke reported most individuals coming into City Hall had been very respectful of the need to wear a mask and were complying with the mandate.

Electric Charging Stations Update – Public Works Director Moulton provided an update on the installation of the two electric vehicle charging stations in the downtown area.

Census 2020 Reminder – City Administrator Prafke reported St. Peter's census participation rate was only 76.2% and reminded those who have not yet participated in the 2020 Census to do so. Prafke noted Census enumerators are already knocking on doors of households who have not participated and Census work will end at the end of September, 2020.

Executive Session: Land Purchase Negotiations – As provided for in State Statutes, City Administrator Prafke recommended a closed session be conducted to discuss land purchase negotiations. In motion by Johnson (E), seconded by Nowell, Resolution No. 2020-93 entitled "Resolution Calling For Closed Session" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-93 is contained in the City Administrator's book entitled Council Resolutions 23.

The Council adjourned to closed session at 7:44 p.m.

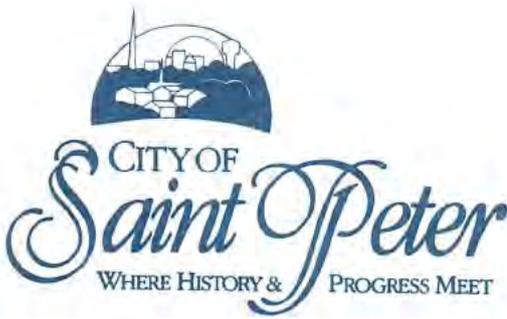
The Council returned to open session at 8:18 p.m.

There being no further business, a motion was made by Johnson (E), seconded by Johnson (K), to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:19 p.m.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 8/14/2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: Electric Meter Testing

ACTION/RECOMMENDATION

Authorize Chapman Metering of Avoca, Iowa to test poly-phase and single-phase meters in the amount of \$36,020.

BACKGROUND

Every five years staff requests proposals to test poly-phase and single-phase meters. Meter testing is critical to ensure accuracy of the meters and to help the City identify any potential metering issues. Meter testing is completed on-site at the customer's location. If approved, meter testing will be completed in 2021 and will include all of the City's largest three-phase and single-phase customers based on kilowatt (KW) demand and kilowatt hour (KWH) usage.

Poly-phase and single-phase service inspection includes the following: test, calibrate, and verify meter and service wiring and burden testing of current transformers for accuracy. The Large Power "Bird Dog" Inspection is additional testing performed on our largest services. This test includes verification of the meter programming, testing of voltage and current transformers, demagnetization of current transformers as required, and infrared thermometer scanning. Site conditions and testing results are provided in a PDF format with up to six photos for all inspections.

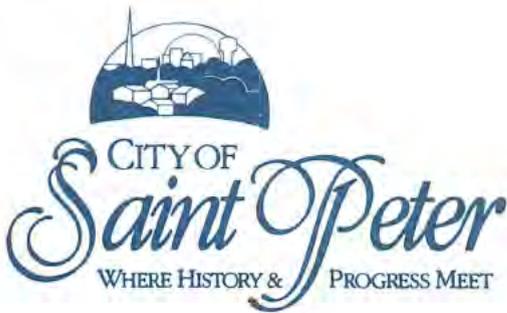
The request for formal written proposals was posted on the City website as required by the City's purchasing policy. Only one written proposal was received as follows:

Chapman Metering	Count	Rate	Total
• Poly-phase Service Inspection	195	\$160	\$31,200
• Single-phase Service Inspection	35	\$ 60	\$ 2,100
• Large Power "Bird Dog" Inspection	10	\$260	\$ 2,600
• Support Services (per hour rate)	1	\$120	\$ 120
			<hr/> \$36,020

We recommend acceptance of the proposal from Chapman Metering of Avoca, Iowa with funding from the 2020 Electric Fund budget.

Please feel free to contact us should you have any questions or concerns on this agenda item.

PM/JL



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 17, 2020

FROM: Pete Moulton
Director of Public Works

Scott Schroeder
Maintenance Superintendent

RE: Tree Chemical Purchase

ACTION/RECOMMENDATION

Accept the proposal from Site One Landscape of Edina, Minnesota to furnish and deliver 27 pints of Tree-Age R10 in the amount of \$15,363.

BACKGROUND

The adopted Emerald Ash Borer (EAB) Management Plan includes a provision for purchase chemicals to help preserve the ash trees. Tree-Age R10 is the leading chemical used for this purpose and using a proactive approach to use of the chemicals will help mitigate the spread of EAB and spread the physical and fiscal costs associated with the outbreak of EAB over an extended timeframe.

The City's ash tree inventory in the rights-of-way is approximately 1,000. The GIS models focus on the injectable Ash trees located in the City's rights-of-way. The objective of the modeling is to identify those injectable trees in dense populations of healthy ash trees. The average tree intake is 2.65 ounces of Tree-Age and the purchase of 27 pints would treat 163 ash trees.

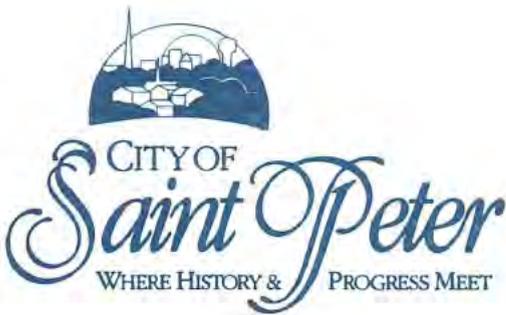
As provided for in the City's purchasing policy, formal written proposals were advertised on the City's website with three proposals submitted:

Contractor	Quantity	Per Pint	Total Cost
Site One Landscape	27 Pints	\$ 569	\$15,363
Tree Stuff	27 Pints	\$ 569	\$15,363
Sherrill Tree	27 Pints	\$ 569	\$15,363

Due to the product being an agency product, all vendors provided the same total cost. The City has a past relationship with Site One Landscape and as such our recommendation is to accept the proposal from Site One with funding from the Environmental Services budget.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/SS



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 7, 2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: 4/0 15kV Primary Electrical Wire for Inventory

ACTION/RECOMMENDATION

Accept the proposal for purchase of 4/0 15kv primary electric wire from RESCO of Madison, Wisconsin in the amount of \$2.303 per foot for an approximate total price of \$18,999.75.

BACKGROUND

Formal written proposals were solicited from vendors capable of supplying and delivering 8,250' of 4/0 15 kV power cable (wire). The proposals were evaluated on a per foot basis due to variable lengths on a spool. Each spool length will vary between 2,500' to 2,750'.

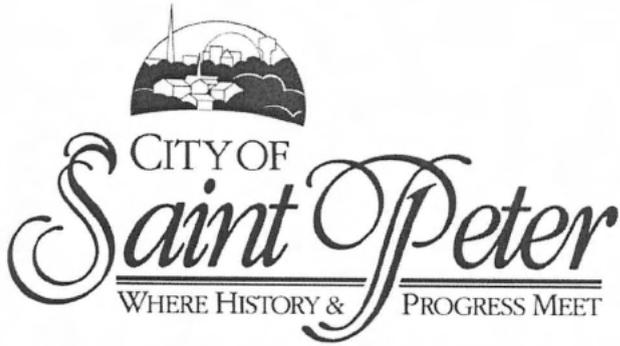
This wire will be used to replace existing failed cable on Gault Street and two proposals were received as follows:

<i>Vendor:</i>	<i>Price /Foot:</i>	<i>Length/Feet:</i>	<i>Total Cost with Delivery:</i>
RESCO	\$2.303	8,250	\$18,999.75
IRBY	\$2.375	8,250	\$19,593.75

We recommend accepting the lowest cost proposal submitted by RESCO.

Please feel free to contact us if you have any questions or concerns about this agenda item.

PM/JL



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/20/2020

FROM: Joey Schugel
Director of Recreation and Leisure Services

RE: Community Center Purchase

ACTION/RECOMMENDATION

Authorize Gage Brothers Caulking to replace the masonry joint caulking of the Community Center in the amount of \$25,040.

BACKGROUND

The joint sealant of the Community Center, which has a life cycle of 10-20 years, has begun to deteriorate. The sealant is original to the building. Funds were budgeted in 2020 for replacement of the sealant as failure to replace the sealant could result in additional leaking and water damage throughout the Community Center.

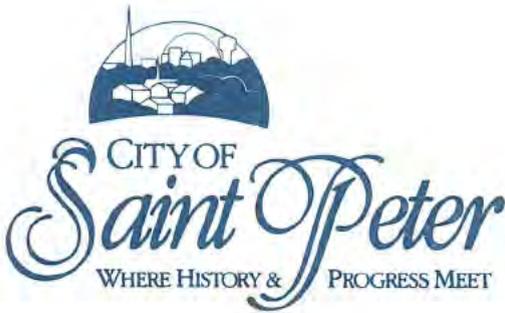
Formal written proposals were solicited through the City's website and by direct contact with vendors who perform this service. Although several were contacted, only two vendors submitted proposals as follows:

<u>Company</u>	<u>Amount</u>
Gage Brothers Caulking	\$25,040.00
WSN Construction Services LLC	\$31,137.00

Gage Brothers supplied the lowest cost proposal in the amount of \$25,040 and I recommend acceptance of their proposal with funding for the project from the Community Center budget.

Please feel free to contact me should you have any questions or concerns on this agenda item.

JS/



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 18, 2020

FROM: Pete Moulton
Director of Public Works

Scott Schroeder
Maintenance Superintendent

RE: Insulation of Public Works - Building B

ACTION/RECOMMENDATION

Accept the proposal from Mader Insulation LLC of Kilkenny, Minnesota to furnish and deliver Polyurethane Spray Foam insulation for Public Works Building B in the amount of \$49,999.

BACKGROUND

The Electric Fund budget contains an appropriation for a project to make interior improvements to Building B located at Public Works. One such improvement is installation of insulation and fireproof paint.

Polyurethane spray foam will stop air infiltration resulting in energy savings. Spray foam expands to fill all gaps and cavities forming a barrier that blocks air infiltration, noise pollution, dust, and pollen from entering the building. The low moisture vapor also eliminates the need for any additional vapor barriers throughout the structure. Tests conducted by the National Association of Home Builders Research Center show the average construction of a 2x4 wall sprayed with Polyurethane Foam Insulation had two times the racking strength of a wall filled with fiberglass batt insulation and spray foam insulation sprayed applied inside a plywood roof deck increases the wind uplift resistance by over two and a half times that of standard nailing strength.

The DC315 Fireproof Paint is a fully tested and approved intumescent coating which meets 15 minute thermal barrier and ignition barrier protection standards. The paint would be installed on the building roof (8,700 square feet) and sidewalls (5,400 square feet)..

Requests for formal written proposals for these products were advertised on the City's website. Three contractors submitted proposals as follows:

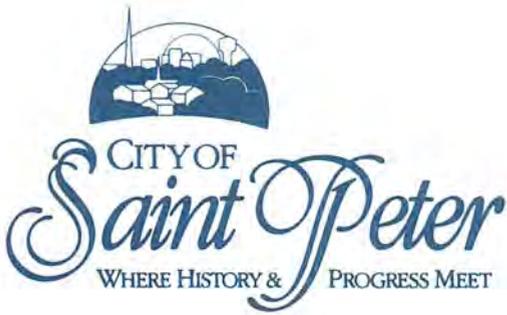
<u>Contractor</u>	<u>Total sq ft</u>	<u>Cost per sq</u>	<u>Total Cost</u>
Mader Insulation LLC	14,100	\$3.54	\$49,999
Reichel Insulation LLC	14,100	\$3.92	\$55,255
Acorn Insulation	14,100	\$4.62	\$65,200

We recommend accepting the lowest cost proposal from Mader Insulation LLC of Kilkenny, Minnesota in the amount of \$49,999 with funding from the Electric Fund.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/SS

12



Memorandum

TO: Todd Prafke
City Administrator

DATE: 08/20/20

FROM: Cindy Moulton
Administrative Secretary

RE: Temporary Licenses

ACTION/RECOMMENDATION

Provide approval of temporary licenses.

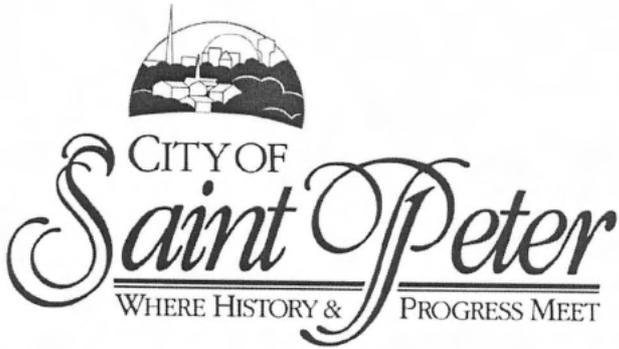
BACKGROUND

The Church of St. Peter has submitted two Temporary Gambling license applications in order to hold two separate fundraisers. The fundraisers will take place at 1801 Broadway Avenue on October 18, 2020 and December 5, 2020.

Please place these license requests on the August 24, 2020 City Council Agenda.

Please feel free to contact me if you have any questions or concerns about these agenda items.

CM



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 8/21/2020

FROM: Todd Prafke
City Administrator

RE: Advisory Board Appointment

ACTION/RECOMMENDATION

Provide for appointment of new members to the advisory boards shown below.

BACKGROUND

Mayor Zieman has recommended the following advisory board reappointments:

HOUSING AND REDEVELOPMENT AUTHORITY (2019-2023)

Howard Anderson

ECONOMIC DEVELOPMENT AUTHORITY (2018-2023)

Julie Frederickson

TOURISM AND VISITORS BUREAU (2020-2022)

Dana Melius

Each of these candidates will be completing a term of a previous member.

Ms. Frederickson will be resigning her seat on the Tourism and Visitors Bureau to accept the new appointment.

Please include consideration of this advisory board appointment as part of the consent agenda and feel free to contact me if you have any questions or concerns.

TP/bal

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AG PARTNERS COOP.	july fuel	GENERAL FUND	FIRE	9.56
	july fuel	GENERAL FUND	STREETS	1,529.82
	july fuel	GENERAL FUND	PARKS	309.24
	july fuel	GENERAL FUND	PARKS	1,073.97
	july fuel	WATER	SOURCE OF SUPPLY	11.17
	july fuel	WATER	PURIFICATION AND TREAT	16.76
	july fuel	WATER	DISTRIBUTION AND STORA	83.80
	july fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	573.68
	july fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	348.59
	july fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	219.96
	july fuel	ELECTRIC FUND	POWER DISTRIBUTION	220.18
	july fuel	ELECTRIC FUND	POWER DISTRIBUTION	299.17
	july fuel	STORMWATER FUND	TREATMENT	174.05
	july fuel	STORMWATER FUND	TREATMENT	309.25
			TOTAL:	5,179.20
ALPHA WIRELESS COMMUNICATIONS CO	maint. on radio equipment	GENERAL FUND	MUNICIPAL BUILDING	66.98
	maint. on radio equipment	GENERAL FUND	PUBLIC WORKS ADMIN	93.76
	maint. on radio equipment	WATER	ADMIN AND GENERAL	64.17
	maint. on radio equipment	WASTE WATER FUND	ADMIN AND GENERAL	58.04
	maint. on radio equipment	ELECTRIC FUND	ADMIN AND GENERAL	58.05
			TOTAL:	341.00
AMAZON	pd w/points-cleaning suppl	GENERAL FUND	NON-DEPARTMENTAL	16.19-
	pd w/points-clnr, wipes, m	GENERAL FUND	NON-DEPARTMENTAL	12.32-
	pd w/points - cable	GENERAL FUND	NON-DEPARTMENTAL	8.44-
	shrink wrap	GENERAL FUND	BUILDING INSPECTOR	16.78
	cleaning supplies	PUBLIC ACCESS	PUBLIC ACCESS	57.52
	mouse & cleaner	PUBLIC ACCESS	PUBLIC ACCESS	26.98
	cable	PUBLIC ACCESS	PUBLIC ACCESS	29.99
	pd w/points-cleaning suppl	COMMUNITY CENTER	NON-DEPARTMENTAL	0.73-
	pd w/points-clnr, wipes, m	COMMUNITY CENTER	NON-DEPARTMENTAL	0.56-
	pd w/points - cable	COMMUNITY CENTER	NON-DEPARTMENTAL	0.38-
	pd w/points-cleaning suppl	WATER	NON-DEPARTMENTAL	36.23-
	pd w/points-clnr, wipes, m	WATER	NON-DEPARTMENTAL	27.56-
	pd w/points - cable	WATER	NON-DEPARTMENTAL	18.89-
	pd w/points-cleaning suppl	WASTE WATER FUND	NON-DEPARTMENTAL	4.37-
	pd w/points-clnr, wipes, m	WASTE WATER FUND	NON-DEPARTMENTAL	3.32-
	pd w/points - cable	WASTE WATER FUND	NON-DEPARTMENTAL	2.28-
			TOTAL:	0.00
ARROW HARDWARE & PAINT	ext cord, power strip	GENERAL FUND	CITY ADMINISTRATION	16.58
	ceiling hook	GENERAL FUND	MUNICIPAL BUILDING	14.93
	bulbs & bolts	GENERAL FUND	FIRE	21.90
	saw kit	GENERAL FUND	FIRE	99.99
	sprayer, plant food, hole	GENERAL FUND	STREETS	46.36
	anchor & hose	GENERAL FUND	SWIMMING POOL	675.43
	sock coupling, tape, strip	GENERAL FUND	SWIMMING POOL	277.05
	pipe	GENERAL FUND	SWIMMING POOL	3.56
	sprayer, rope, chaps, hose	GENERAL FUND	PARKS	59.98
	elbow	GENERAL FUND	PARKS	1.98
	chaps	GENERAL FUND	PARKS	159.92
	sprayer, plant food, hole	GENERAL FUND	PARKS	46.36
	batteries, weed killer, tr	LIBRARY FUND	LIBRARY	40.46
	batteries, weed killer, tr	COMMUNITY CENTER	COMMUNITY CENTER	55.46
	brushes, scraper, knife, s	WATER	PURIFICATION AND TREAT	34.43

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	sprayer, plant food, hole	WATER	DISTRIBUTION AND STORA	23.18
	coupling	WATER	DISTRIBUTION AND STORA	20.97
	sprayer, plant food, hole	WASTE WATER FUND	SOURCE/TREATMENT	23.18
	belts, pruning blade, clam	WASTE WATER FUND	SOURCE/TREATMENT	59.27
	sprayer, plant food, hole	ENVIRON SERVICES F	REFUSE DISPOSAL	23.18
	soaker hose	ENVIRON SERVICES F	REFUSE DISPOSAL	28.98
	belts, nipples, paints, pl	ELECTRIC FUND	POWER DISTRIBUTION	90.31
	paint & air filters	ELECTRIC FUND	POWER DISTRIBUTION	157.49
	sprayer, plant food, hole	ELECTRIC FUND	POWER DISTRIBUTION	46.36
	bolts, pruning blad, tape	STORMWATER FUND	COLLECTIONS/LIFT STATI	37.97
	sprayer, plant food, hole	STORMWATER FUND	TREATMENT	23.19
	batteries & weed control	MN RIVER VALLEY TR	INTERGOVERNMENTAL	34.98
			TOTAL:	2,123.45
AXON ENTERPRISE, INC.	traning for taser	GENERAL FUND	POLICE	495.00
			TOTAL:	495.00
B & B COMMERCIAL COATING, LLC.	hydrant blasting	WATER	DISTRIBUTION AND STORA	21,525.00
			TOTAL:	21,525.00
B. STARK & CO.	uniform allow.	GENERAL FUND	POLICE	239.80
			TOTAL:	239.80
BACHMAN'S, INC.	2020 ash tree replacement	ENVIRON SERVICES F	REFUSE DISPOSAL	2,555.74
			TOTAL:	2,555.74
BAXA, STEVEN	2020 election judge	GENERAL FUND	ELECTIONS	61.50
			TOTAL:	61.50
JANET BOESE	election judge training	GENERAL FUND	ELECTIONS	25.63
			TOTAL:	25.63
BOLTON & MENK INC	sidewalk 500 bk of locust/	GENERAL FUND	STREETS	425.32
	staff mtg	GENERAL FUND	STREETS	150.00
	msa bond & th169/th22	GENERAL FUND	STREETS	90.00
	staff mtg	GENERAL FUND	PARKS	120.00
	duoos property split	GENERAL FUND	ECONOMIC DEVMT	237.00
	traverse green outlot	HOUSING DISTRICT #	ECONOMIC DEVMT	711.00
	2020 water dist. cip	WATER	CAPITAL-WATER DISTRIBU	474.00
	staff mtg	WATER	ADMIN AND GENERAL	60.00
	2020 clark st. san sewer	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	1,389.50
	staff mtg	WASTE WATER FUND	ADMIN AND GENERAL	60.00
	staff mtg	ENVIRON SERVICES F	ADMIN AND GENERAL	60.00
	staff mtg	ELECTRIC FUND	ADMIN AND GENERAL	150.00
	sidewalk 500 bk of locust/	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	423.31
			TOTAL:	4,350.13
BORDER STATES ELECTRIC SUPPLY	#409 fault indicators	ELECTRIC FUND	NON-DEPARTMENTAL	2,227.80
			TOTAL:	2,227.80
CARQUEST-ST. PETER	bushing, link kit	GENERAL FUND	POLICE	80.58
	primer, wire loom, brake c	GENERAL FUND	STREETS	22.62
	primer, wire loom, brake c	GENERAL FUND	PARKS	22.62
	oil & air filters	GENERAL FUND	PARKS	27.81
	primer, wire loom, brake c	WATER	DISTRIBUTION AND STORA	11.31
	air filter, fuel, oil filt	WASTE WATER FUND	BIOSOLIDS	12.92

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	hose clamp	WASTE WATER FUND	COLLECTOR/LIFT STAT	2.58
	primer, wire loom, brake c	WASTE WATER FUND	SOURCE/TREATMENT	11.31
	primer, wire loom, brake c	ENVIRON SERVICES F	REFUSE DISPOSAL	11.31
	primer, wire loom, brake c	ELECTRIC FUND	POWER DISTRIBUTION	22.62
	air filter, fuel, oil filt	ELECTRIC FUND	POWER DISTRIBUTION	57.92
	primer, wire loom, brake c	STORMWATER FUND	TREATMENT	11.33
	fuel filter	STORMWATER FUND	TREATMENT	5.87
	switch combo	MN RIVER VALLEY TR	NON-DEPARTMENTAL	149.23
			TOTAL:	450.03
CENTERPOINT ENERGY MINNEGASCO	july gas bill	GENERAL FUND	FIRE	36.97
	july gas bill	GENERAL FUND	STREETS	51.90
	july gas bill	GENERAL FUND	SWIMMING POOL	287.33
	july gas bill	GENERAL FUND	PARKS	41.52
	july gas bill	LIBRARY FUND	LIBRARY	170.96
	july gas bill	COMMUNITY CENTER	COMMUNITY CENTER	832.44
	july gas bill	HOUSING DISTRICT #	ECONOMIC DEVMT	32.82
	july gas bill	WATER	PURIFICATION AND TREAT	113.63
	july gas bill	WATER	PURIFICATION AND TREAT	24.83
	july gas bill	WATER	ADMIN AND GENERAL	20.76
	july gas bill	WASTE WATER FUND	COLLECTOR/LIFT STAT	17.06
	july gas bill	WASTE WATER FUND	SOURCE/TREATMENT	76.19
	july gas bill	WASTE WATER FUND	ADMIN AND GENERAL	20.76
	july gas bill	ENVIRON SERVICES F	ADMIN AND GENERAL	20.77
	july gas bill	ELECTRIC FUND	ADMIN AND GENERAL	51.90
			TOTAL:	1,734.20
CERTIFIED LABORATORIES	system purge	GENERAL FUND	STREETS	79.00
	system purge	GENERAL FUND	PARKS	79.00
	system purge	WATER	DISTRIBUTION AND STORA	39.50
	system purge	WASTE WATER FUND	SOURCE/TREATMENT	39.50
	system purge	ENVIRON SERVICES F	REFUSE DISPOSAL	39.50
	system purge	ELECTRIC FUND	POWER DISTRIBUTION	79.00
	system purge	STORMWATER FUND	TREATMENT	39.50
			TOTAL:	395.00
CHEMISOLV CORP	bushing tubing	WASTE WATER FUND	COLLECTOR/LIFT STAT	145.44
			TOTAL:	145.44
CHIROPRACTIC HEALTH CENTER OF LESUEUR	dot physicals	MN RIVER VALLEY TR	INTERGOVERNMENTAL	180.00
			TOTAL:	180.00
CINTAS FIRST AID & SAFETY	july safety cabinet	GENERAL FUND	STREETS	59.73
	first aid supplies	GENERAL FUND	RECREATION/LEISURE SER	42.02
	july safety cabinet	GENERAL FUND	PARKS	47.79
	first aid supplies	COMMUNITY CENTER	COMMUNITY CENTER	21.34
	july safety cabinet	WATER	ADMIN AND GENERAL	23.89
	july safety cabinet	WASTE WATER FUND	ADMIN AND GENERAL	23.89
	july safety cabinet	ENVIRON SERVICES F	ADMIN AND GENERAL	23.90
	july safety cabinet	ELECTRIC FUND	ADMIN AND GENERAL	59.73
			TOTAL:	302.29
CITY LAUNDERING CO.	july uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	271.49
			TOTAL:	271.49
CITY OF LE SUEUR	Sept rent mrvt garage/ off	MN RIVER VALLEY TR	INTERGOVERNMENTAL	136.27

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	Sept rent mrvt garage/ off MN RIVER VALLEY TR		INTERGOVERNMENTAL	1,577.30
			TOTAL:	1,713.57
THE CMI GROUP	july collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	205.06
			TOTAL:	205.06
COLE PAPERS INC	kleenex & paper towels	GENERAL FUND	CITY ADMINISTRATION	61.64
	cleaning supplies	GENERAL FUND	CITY ADMINISTRATION	12.44
	kleenexkleenex & papaer to	GENERAL FUND	CITY CLERK	61.64
	cleaning supplies	GENERAL FUND	CITY CLERK	12.44
	kleenex & paper towels	GENERAL FUND	FINANCE	41.10
	cleaning supplies	GENERAL FUND	FINANCE	8.29
	kleenex & paper towels	GENERAL FUND	POLICE	32.87
	cleaning supplies	GENERAL FUND	POLICE	6.63
	kleenex & paper towels	GENERAL FUND	BUILDING INSPECTOR	16.43
	cleaning supplies	GENERAL FUND	BUILDING INSPECTOR	3.31
	kleenex & paper towels	GENERAL FUND	PUBLIC WORKS ADMIN	8.22
	cleaning supplies	GENERAL FUND	PUBLIC WORKS ADMIN	1.66
	returned pumps	GENERAL FUND	STREETS	3.82-
	pumps	GENERAL FUND	STREETS	3.82
	towels, tp, glass cleaner,	GENERAL FUND	STREETS	148.81
	kleenex	GENERAL FUND	STREETS	19.47
	returned pumps	GENERAL FUND	PARKS	3.82-
	pumps	GENERAL FUND	PARKS	3.82
	towels, tp, glass cleaner,	GENERAL FUND	PARKS	148.81
	kleenex	GENERAL FUND	PARKS	19.47
	kleenex & paper towels	GENERAL FUND	ECONOMIC DEVMT	4.11
	cleaning supplies	GENERAL FUND	ECONOMIC DEVMT	0.83
	sweeper filter	LIBRARY FUND	LIBRARY	183.06
	returned pumps	WATER	DISTRIBUTION AND STORA	1.91-
	pumps	WATER	DISTRIBUTION AND STORA	1.91
	towels, tp, glass cleaner,	WATER	DISTRIBUTION AND STORA	74.40
	kleenex	WATER	DISTRIBUTION AND STORA	9.74
	kleenex & paper towels	WATER	ADMIN AND GENERAL	36.99
	cleaning supplies	WATER	ADMIN AND GENERAL	7.46
	returned pumps	WASTE WATER FUND	SOURCE/TREATMENT	1.91-
	pumps	WASTE WATER FUND	SOURCE/TREATMENT	1.91
	towels, tp, glass cleaner,	WASTE WATER FUND	SOURCE/TREATMENT	74.40
	kleenex	WASTE WATER FUND	SOURCE/TREATMENT	9.74
	kleenex & paper towels	WASTE WATER FUND	ADMIN AND GENERAL	36.96
	cleaning supplies	WASTE WATER FUND	ADMIN AND GENERAL	7.46
	returned pumps	ENVIRON SERVICES F	REFUSE DISPOSAL	1.91-
	pumps	ENVIRON SERVICES F	REFUSE DISPOSAL	1.91
	towels, tp, glass cleaner,	ENVIRON SERVICES F	REFUSE DISPOSAL	74.40
	kleenex	ENVIRON SERVICES F	REFUSE DISPOSAL	9.74
	returned pumps	ELECTRIC FUND	POWER DISTRIBUTION	3.82-
	pumps	ELECTRIC FUND	POWER DISTRIBUTION	3.82
	towels, tp, glass cleaner,	ELECTRIC FUND	POWER DISTRIBUTION	148.81
	kleenex	ELECTRIC FUND	POWER DISTRIBUTION	19.47
	kleenex & paper towels	ELECTRIC FUND	ADMIN AND GENERAL	110.94
	cleaning supplies	ELECTRIC FUND	ADMIN AND GENERAL	22.39
	returned pumps	STORMWATER FUND	TREATMENT	1.91-
	pumps	STORMWATER FUND	TREATMENT	1.91
	towels, tp, glass cleaner,	STORMWATER FUND	TREATMENT	74.40
	kleenex	STORMWATER FUND	TREATMENT	9.73
			TOTAL:	1,518.26

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COMPUTER TECHNOLOGY SOLUTIONS, INC.	symantec antivirus softwar	GENERAL FUND	CITY ADMINISTRATION	112.83
	symantec antivirus softwar	GENERAL FUND	FINANCE	338.49
	symantec antivirus softwar	GENERAL FUND	FINANCE	86.79
	symantec antivirus softwar	GENERAL FUND	POLICE	385.85
	symantec antivirus softwar	GENERAL FUND	FIRE	42.12
	symantec antivirus softwar	GENERAL FUND	BUILDING INSPECTOR	83.90
	symantec antivirus softwar	GENERAL FUND	PUBLIC WORKS ADMIN	186.24
	symantec antivirus softwar	GENERAL FUND	STREETS	26.22
	symantec antivirus softwar	GENERAL FUND	RECREATION/LEISURE SER	257.12
	symantec antivirus softwar	GENERAL FUND	PARKS	13.19
	symantec antivirus softwar	GENERAL FUND	ECONOMIC DEVMT	26.22
	symantec antivirus softwar	LIBRARY FUND	LIBRARY	443.87
	symantec antivirus softwar	PUBLIC ACCESS	PUBLIC ACCESS	42.12
	symantec antivirus softwar	COMMUNITY CENTER	COMMUNITY CENTER	13.19
	symantec antivirus softwar	WATER	ADMIN AND GENERAL	199.44
	symantec antivirus softwar	WASTE WATER FUND	ADMIN AND GENERAL	112.83
	symantec antivirus softwar	ENVIRON SERVICES F	REFUSE DISPOSAL	13.19
	symantec antivirus softwar	ELECTRIC FUND	ADMIN AND GENERAL	186.24
	symantec antivirus softwar	STORMWATER FUND	ADMINISTRATION AND GEN	55.15
		TOTAL:		
CORE & MAIN LP	#172,#173 curb box station	WATER	NON-DEPARTMENTAL	320.40
			TOTAL:	320.40
COURT SPORTS AND MORE	mayo uniform allow.	GENERAL FUND	PARKS	141.20
			TOTAL:	141.20
CRYSTAL LAWN, INC	vets pk ball field irrig r	GENERAL FUND	PARKS	246.60
			TOTAL:	246.60
CULLIGAN	water for pool staff	GENERAL FUND	SWIMMING POOL	247.30
			TOTAL:	247.30
DAVID DROWN ASSOCIATES, INC.	disclosure reporting 2019	GENERAL FUND	FINANCE	2,500.00
	disclosure reporting 2019	ELECTRIC FUND	ADMIN AND GENERAL	1,500.00
			TOTAL:	4,000.00
DEMCO, INC.	office supplies	LIBRARY FUND	LIBRARY	78.17
			TOTAL:	78.17
DERNER, GAYLE	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13
DANIEL J. DESCHAIINE	uniform allow.	WATER	CUSTOMER ACCOUNTS	33.33
	uniform allow.	WASTE WATER FUND	CUSTOMER ACCOUNTS	33.34
	uniform allow.	ELECTRIC FUND	CUSTOMER ACCOUNTS	33.33
			TOTAL:	100.00
DITCH WITCH	underground fault finder &	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	6,635.00
			TOTAL:	6,635.00
PATRICIA DUENWALD	2020 election judge	GENERAL FUND	ELECTIONS	171.69
			TOTAL:	171.69
PATRICK DUENWALD	2020 election judge	GENERAL FUND	ELECTIONS	171.69
			TOTAL:	171.69

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
DZINE, LLC	#17 no parking signs	GENERAL FUND	STREETS	655.75
			TOTAL:	655.75
EARL F ANDERSEN INC	st. peter lutherancrossing	GENERAL FUND	STREETS	802.31
			TOTAL:	802.31
EATON/CANNON TECHNOLOGIES, INC.	#839n f16scl200 ami meters	ELECTRIC FUND	NON-DEPARTMENTAL	2,009.40
			TOTAL:	2,009.40
ESS BROTHERS & SONS, INC.	locust st curb box	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	1,452.00
			TOTAL:	1,452.00
FAMILY FRESH MARKET	pet food for live traps	GENERAL FUND	COMMUNITY SERVICE	3.19
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	19.24
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	9.06
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	14.85
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	10.98
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	5.48
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	3.99
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	18.03
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	3.39
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	2.99
	program supplies	GENERAL FUND	RECREATION/LEISURE SER	19.96
	pool cleaning supplies	GENERAL FUND	SWIMMING POOL	19.07
	pool concessions	GENERAL FUND	SWIMMING POOL	53.19
	program supplies	LIBRARY FUND	LIBRARY	27.96
			TOTAL:	211.38
FORESTRY SUPPLIERS INC	binoculars	ENVIRON SERVICES F	REFUSE DISPOSAL	93.50
			TOTAL:	93.50
G.M.S. INDUSTRIAL SUPPLIES, INC.	bolt bin	GENERAL FUND	STREETS	37.65
	bolt bin	GENERAL FUND	PARKS	37.65
	bolt bin	WATER	DISTRIBUTION AND STORA	18.83
	bolt bin	WASTE WATER FUND	SOURCE/TREATMENT	18.83
	bolt bin	ENVIRON SERVICES F	REFUSE DISPOSAL	18.83
	bolt bin	ELECTRIC FUND	POWER DISTRIBUTION	37.65
	bolt bin	STORMWATER FUND	TREATMENT	18.82
			TOTAL:	188.26
GELDNER UNDERGROUND, INC.	bore gault st. rit to st.	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	11,940.00
			TOTAL:	11,940.00
BOB GENELIN	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13
GOODTIMES MANUFACTURING	t-ball & baseball shirts	GENERAL FUND	RECREATION/LEISURE SER	562.50
			TOTAL:	562.50
GOPHER STATE ONE-CALL INC	july gopher state one call	WATER	DISTRIBUTION AND STORA	123.50
	july gopher state one call	WASTE WATER FUND	COLLECTOR/LIFT STAT	123.50
	july gopher state one call	ELECTRIC FUND	POWER DISTRIBUTION	123.65
			TOTAL:	370.65
GUSTAVUS ADOLPHUS COLLEGE P.O.	july postage	GENERAL FUND	CITY ADMINISTRATION	2.85
	july postage	GENERAL FUND	CITY CLERK	21.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	july postage	GENERAL FUND	ELECTIONS	25.69
	july postage	GENERAL FUND	FINANCE	164.22
	july postage	GENERAL FUND	FINANCE	3.42
	july postage	GENERAL FUND	POLICE	39.73
	july postage	GENERAL FUND	FIRE	10.26
	july postage	GENERAL FUND	BUILDING INSPECTOR	6.95
	july postage	GENERAL FUND	PUBLIC WORKS ADMIN	8.55
	july postage	GENERAL FUND	RECREATION/LEISURE SER	0.57
	july postage	GENERAL FUND	PARKS	7.56
	july postage	GENERAL FUND	ECONOMIC DEVMT	2.81
	july postage	LIBRARY FUND	LIBRARY	23.94
	july postage	COMMUNITY CENTER	COMMUNITY CENTER	0.57
	july postage	WATER	ADMIN AND GENERAL	1.14
	july postage	WATER	CUSTOMER ACCOUNTS	83.48
	july postage	WASTE WATER FUND	ADMIN AND GENERAL	0.58
	july postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	83.48
	july postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	83.48
	july postage	ELECTRIC FUND	ADMIN AND GENERAL	1.14
	july postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	83.48
	july postage	STORMWATER FUND	ADMINISTRATION AND GEN	3.42
			TOTAL:	659.07
HANSEN RECYCLE & TRANSFER	#595 csp mulch	GENERAL FUND	PARKS	300.00
			TOTAL:	300.00
MARYANN HARTY	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13
HAWKINS, INC.	azone 15 hydrofluosilicic	WATER	PURIFICATION AND TREAT	3,643.54
			TOTAL:	3,643.54
HENNING PROFESSIONAL SERVICES	r.o.w appraisal advice/ sa	GENERAL FUND	ECONOMIC DEVMT	320.30
			TOTAL:	320.30
IMPACT	printing	WATER	CUSTOMER ACCOUNTS	165.17
	postage	WATER	CUSTOMER ACCOUNTS	425.61
	printing	WASTE WATER FUND	CUSTOMER ACCOUNTS	165.17
	postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	425.61
	printing	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	165.17
	postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	425.59
	printing	ELECTRIC FUND	CUSTOMER ACCOUNTS	165.16
	postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	425.61
	flyer	ELECTRIC FUND	CUSTOMER ACCOUNTS	663.36
			TOTAL:	3,026.45
INGRAM BOOK COMPANY	books	LIBRARY FUND	LIBRARY	779.98
			TOTAL:	779.98
INSIGHT PUBLIC SECTOR	web-cam for video conferen	GENERAL FUND	CITY ADMINISTRATION	57.32
			TOTAL:	57.32
COLEEN M. JACKS	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13
RAYMOND JACOBSON	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
JAGUAR COMMUNICATIONS	internet	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>110.00</u>
			TOTAL:	110.00
JAKE'S PIZZA	over paid for softball	GENERAL FUND	NON-DEPARTMENTAL	<u>25.00</u>
			TOTAL:	25.00
WILLIAM JENSEN	uniform allow.	GENERAL FUND	POLICE	<u>140.97</u>
			TOTAL:	140.97
JOHNSON, THERESA	2020 election judge	GENERAL FUND	ELECTIONS	<u>169.13</u>
			TOTAL:	169.13
JT SERVICES	#460/785 conduit & couplin	ELECTRIC FUND	NON-DEPARTMENTAL	511.47
	#721 4" hdpe wire	ELECTRIC FUND	NON-DEPARTMENTAL	2,212.50
	#721 4" hdpe wire	ELECTRIC FUND	NON-DEPARTMENTAL	<u>2,212.50</u>
			TOTAL:	4,936.47
JUNIOR LIBRARY GUILD	children's digital media	LIBRARY FUND	LIBRARY	<u>851.90</u>
			TOTAL:	851.90
KASSULKE MASONRY	406 myrtle street sidewalk	GENERAL FUND	STREETS	1,010.00
	front st. substation steps	ELECTRIC FUND	POWER DISTRIBUTION	<u>1,071.00</u>
			TOTAL:	2,081.00
KIND VETERINARY CLINIC PA	pound fees	GENERAL FUND	COMMUNITY SERVICE	81.45
	paws animal expenses	RESTRICTED CONTRIB	COMMUNITY SERVICE	<u>119.51</u>
			TOTAL:	200.96
KWIK TRIP INC	july fuel	GENERAL FUND	CITY ADMINISTRATION	23.74
	july fuel	GENERAL FUND	POLICE	1,982.44
	july fuel	GENERAL FUND	FIRE	65.19
	july fuel	GENERAL FUND	BUILDING INSPECTOR	137.30
	july fuel	GENERAL FUND	PUBLIC WORKS ADMIN	84.36
	july fuel	GENERAL FUND	STREETS	213.06
	july fuel	GENERAL FUND	PARKS	763.63
	july fuel	COMMUNITY CENTER	COMMUNITY CENTER	31.68
	july fuel	WATER	SOURCE OF SUPPLY	34.72
	july fuel	WATER	PURIFICATION AND TREAT	52.08
	july fuel	WATER	DISTRIBUTION AND STORA	260.38
	july fuel	WATER	CUSTOMER ACCOUNTS	37.39
	july fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	339.96
	july fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	37.39
	july fuel	ELECTRIC FUND	POWER DISTRIBUTION	243.49
	july fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	37.40
	july fuel	STORMWATER FUND	TREATMENT	521.79
	july fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>2,445.78</u>
			TOTAL:	7,311.78
THOMAS LEONHARDT	2020 election judge	GENERAL FUND	ELECTIONS	<u>169.13</u>
			TOTAL:	169.13
LELIA LEONHARDT	2020 election judge	GENERAL FUND	ELECTIONS	<u>205.63</u>
			TOTAL:	205.63
LEXIS NEXIS	july subscription	GENERAL FUND	POLICE	<u>100.00</u>
			TOTAL:	100.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
LIBRARY IDEAS LLC	audio books	LIBRARY FUND	LIBRARY	<u>232.94</u>
			TOTAL:	232.94
LJP ENTERPRISES INC	july refuse & recycle	COMMUNITY CENTER	COMMUNITY CENTER	444.46
	july refuse & recycle	WATER	PURIFICATION AND TREAT	99.43
	july refuse & recycle	WASTE WATER FUND	SOURCE/TREATMENT	312.99
	july refuse & recycle	ENVIRON SERVICES F	REFUSE DISPOSAL	2,213.90
	july 2020 refuse & disposa	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>21,100.40</u>
			TOTAL:	24,171.18
LLOYD LUMBER COMPANY	concrete & fiber mesh	GENERAL FUND	PARKS	<u>169.99</u>
			TOTAL:	169.99
LOCATORS & SUPPLIES, INC.	gloves	GENERAL FUND	STREETS	32.93
	gloves	GENERAL FUND	PARKS	26.34
	gloves	WATER	ADMIN AND GENERAL	13.17
	gloves	WASTE WATER FUND	ADMIN AND GENERAL	13.17
	gloves	ENVIRON SERVICES F	ADMIN AND GENERAL	13.17
	gloves	ELECTRIC FUND	ADMIN AND GENERAL	<u>32.93</u>
			TOTAL:	131.71
MACQUEEN EQUIPMENT INC	kit over haul	WASTE WATER FUND	COLLECTOR/LIFT STAT	<u>164.70</u>
			TOTAL:	164.70
MALLOY MONTAGUE KARNOWSKI RADOSEVICH	2019 audit fee MRVT	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>5,000.00</u>
			TOTAL:	5,000.00
MENARDS	pw bldg ceiling tiles	GENERAL FUND	PUBLIC WORKS ADMIN	71.64
	gloves	GENERAL FUND	STREETS	133.89
	gloves	GENERAL FUND	PARKS	107.11
	dust pan, plbg tees	COMMUNITY CENTER	COMMUNITY CENTER	16.94
	gloves	WATER	ADMIN AND GENERAL	53.56
	gloves	WASTE WATER FUND	ADMIN AND GENERAL	53.56
	gloves	ENVIRON SERVICES F	ADMIN AND GENERAL	53.55
	gloves	ELECTRIC FUND	ADMIN AND GENERAL	<u>133.89</u>
			TOTAL:	624.14
MENK ELECTRIC	load mgt. 420 nichols ct.	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	<u>86.00</u>
			TOTAL:	86.00
METERING & TECHNOLOGY SOLUTIONS	#843/854 meter body, meter	WATER	NON-DEPARTMENTAL	2,235.00
	#854 connectors & gaskets	WATER	NON-DEPARTMENTAL	707.92
	#854 connectors & gaskets	WATER	DISTRIBUTION AND STORA	<u>40.00</u>
			TOTAL:	2,982.92
METRO SALES INC	copier maint.	GENERAL FUND	RECREATION/LEISURE SER	214.04
	copier maint.	COMMUNITY CENTER	COMMUNITY CENTER	<u>214.05</u>
			TOTAL:	428.09
WARREN MICHELS	2020 election judge	GENERAL FUND	ELECTIONS	<u>169.13</u>
			TOTAL:	169.13
MIDWEST TAPE	media dvd's	LIBRARY FUND	LIBRARY	107.93
	digital media and books	LIBRARY FUND	LIBRARY	<u>1,133.82</u>
			TOTAL:	1,241.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
MISC VENDOR	KIDS CORNER	pool rental refund	GENERAL FUND	NON-DEPARTMENTAL	118.00
	RAUSCH, TAMMY	mn square park shelter ref	GENERAL FUND	NON-DEPARTMENTAL	99.02
	THORSEN, KARI	park shelter refund	GENERAL FUND	NON-DEPARTMENTAL	56.06
	JET-BLACK	sealcoating	COMMUNITY CENTER	COMMUNITY CENTER	4,691.37
	READY TO GO OIL CHANGE	covid-19 micro loan	TORNADO DISASTER R	ECONOMIC DEVTM	10,000.00
	GEOSPACE TECHNOLOGIES	freight	WATER	PURIFICATION AND TREAT	15.18
				TOTAL:	14,979.63
MN BOARDWALKS, LLC	halletts pond add'l float	GENERAL FUND	PARKS		3,750.00
				TOTAL:	3,750.00
MN DEPT OF HUMAN SERVICES	july mowing services	GENERAL FUND	NON-DEPARTMENTAL		56.00
	city flower watering	ENVIRON SERVICES F	REFUSE DISPOSAL		435.00
				TOTAL:	491.00
MINNESOTA PAVING & MATERIALS	#8 elm & fair	GENERAL FUND	STREETS		577.70
	parks dumping fee	GENERAL FUND	PARKS		40.00
	parks dump fee	GENERAL FUND	PARKS		40.00
	stock gravel	WATER	ADMIN AND GENERAL		20.16
	stock gravel	WASTE WATER FUND	ADMIN AND GENERAL		20.16
	stock gravel	ENVIRON SERVICES F	ADMIN AND GENERAL		10.07
	stock gravel	ELECTRIC FUND	ADMIN AND GENERAL		50.40
	asphalt (skaro, n. 5ths, s	STORMWATER FUND	COLLECTIONS/LIFT STATI		669.63
				TOTAL:	1,428.12
MN VALLEY ACTION COUNCIL INC.	2020 energy audit	ELECTRIC FUND	ADMIN AND GENERAL		75.00
				TOTAL:	75.00
MN WASTE PROCESSING	july disposal	ENVIRON SERVICES F	REFUSE DISPOSAL		20,194.20
				TOTAL:	20,194.20
PETE MOULTON	mileage 07/27/20-08/07/20	GENERAL FUND	PARKS		59.22
	mileage 07/27/20-08/07/20	ENVIRON SERVICES F	ADMIN AND GENERAL		13.23
				TOTAL:	72.45
MTI DISTRIBUTING CO	#718 field groomer tube as	GENERAL FUND	PARKS		386.06
				TOTAL:	386.06
MVTL LABORATORIES INC	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT		78.90
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT		45.70
	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT		104.90
	wwtf mercury	WASTE WATER FUND	SOURCE/TREATMENT		326.50
	wwtf nitrogen study	WASTE WATER FUND	SOURCE/TREATMENT		76.60
	wwtf nitrogen study	WASTE WATER FUND	SOURCE/TREATMENT		76.60
	wwtf salty discharge testi	WASTE WATER FUND	SOURCE/TREATMENT		122.60
				TOTAL:	831.80
NAPA AUTO PARTS OF ST PETER	oil filters	GENERAL FUND	NON-DEPARTMENTAL		38.04
	air filters	GENERAL FUND	POLICE		47.90
	batteries, wire, freeze pl	GENERAL FUND	FIRE		1,025.21
	battery & core deposit	GENERAL FUND	PUBLIC WORKS ADMIN		269.42
	tire taxi, quick release c	GENERAL FUND	STREETS		25.17
	wheel charger, 20v power l	GENERAL FUND	STREETS		522.72
	tire taxi, quick release c	GENERAL FUND	PARKS		25.17
	#317 8 batteries, filters	GENERAL FUND	PARKS		1,871.22
	tire taxi, quick release c	WATER	DISTRIBUTION AND STORA		12.58

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	air filter	WASTE WATER FUND	COLLECTOR/LIFT STAT	20.28
	tire taxi, quick release c	WASTE WATER FUND	SOURCE/TREATMENT	12.58
	gas cap	WASTE WATER FUND	SOURCE/TREATMENT	9.95
	tire taxi, quick release c	ENVIRON SERVICES F	REFUSE DISPOSAL	12.58
	battery, core, reman start	ENVIRON SERVICES F	REFUSE DISPOSAL	109.11
	tire taxi, quick release c	ELECTRIC FUND	POWER DISTRIBUTION	25.17
	battery, core deposit, oil	ELECTRIC FUND	POWER DISTRIBUTION	69.72
	tire taxi, quick release c	STORMWATER FUND	TREATMENT	12.58
	chain oil	STORMWATER FUND	TREATMENT	5.79
	hanger	MN RIVER VALLEY TR	NON-DEPARTMENTAL	18.18
	shop towels	MN RIVER VALLEY TR	INTERGOVERNMENTAL	18.60
			TOTAL:	4,151.97
MARGARET NELSEN	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13
NELSON PRINTING COMPANY	vouchers & misc supplies	GENERAL FUND	POLICE	127.62
	ups	WATER	ADMIN AND GENERAL	16.10
	ups	WASTE WATER FUND	ADMIN AND GENERAL	45.55
			TOTAL:	189.27
NELSON, DEBORAH	2020 election judge	GENERAL FUND	ELECTIONS	166.57
			TOTAL:	166.57
NIELSEN CONCRETE	hydr @ inverness c&g	WATER	PURIFICATION AND TREAT	1,242.00
	broadway / s. front c, g,	ELECTRIC FUND	POWER DISTRIBUTION	1,991.50
	ritt & 5th curb & gutter	STORMWATER FUND	TREATMENT	918.00
			TOTAL:	4,151.50
NUTRIEN AG SOLUTIONS	weed killer	GENERAL FUND	STREETS	57.61
	tank equipment cleaner	GENERAL FUND	STREETS	2.56
	weed killer	GENERAL FUND	PARKS	57.61
	tank equipment cleaner	GENERAL FUND	PARKS	2.56
	round up, unfoamer	GENERAL FUND	PARKS	685.47
	tank equipment cleaner	WATER	DISTRIBUTION AND STORA	1.28
	tank equipment cleaner	WASTE WATER FUND	SOURCE/TREATMENT	1.28
	tank equipment cleaner	ENVIRON SERVICES F	REFUSE DISPOSAL	1.28
	round-up	ELECTRIC FUND	POWER DISTRIBUTION	284.25-
	tank equipment cleaner	ELECTRIC FUND	POWER DISTRIBUTION	2.56
	round-up ponds	STORMWATER FUND	TREATMENT	161.66
	tank equipment cleaner	STORMWATER FUND	TREATMENT	1.28
			TOTAL:	690.90
O'REILLY AUTO PARTS	stock filters	GENERAL FUND	NON-DEPARTMENTAL	60.90
	#118 trailer hitch	GENERAL FUND	STREETS	139.99
			TOTAL:	200.89
PEREGRIN, ANTHONY	july monthly contract	PUBLIC ACCESS	PUBLIC ACCESS	357.00
			TOTAL:	357.00
PINEWOOD STABLES	program reimbursment	GENERAL FUND	RECREATION/LEISURE SER	3,000.00
			TOTAL:	3,000.00
PLUNKETT'S PEST CONTROL INC	general pest control	GENERAL FUND	MUNICIPAL BUILDING	87.50
			TOTAL:	87.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ASHLEY PRAX	2020 election judge	GENERAL FUND	ELECTIONS	<u>216.57</u>
			TOTAL:	216.57
RDO EQUIPMENT CO.	#13 radiator	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>1,208.69</u>
			TOTAL:	1,208.69
RENT-N-SAVE	csp restrooms	GENERAL FUND	PARKS	<u>246.78</u>
			TOTAL:	246.78
RESA POWER LLC	transformer oil sampling	ELECTRIC FUND	POWER DISTRIBUTION	<u>1,250.00</u>
			TOTAL:	1,250.00
RESCO	#518 75 kva transformer	ELECTRIC FUND	NON-DEPARTMENTAL	4,568.00
	mini tag holders	ELECTRIC FUND	POWER DISTRIBUTION	<u>264.85</u>
			TOTAL:	4,832.85
RIVER'S EDGE HOSPITAL & CLINIC	blood alcohol draw for pd	GENERAL FUND	POLICE	<u>52.00</u>
			TOTAL:	52.00
ROOF SAVERS, INC.	repair air scrubber fan	WASTE WATER FUND	SOURCE/TREATMENT	<u>455.00</u>
			TOTAL:	455.00
ROYAL TIRE, INC	#44 tires	GENERAL FUND	STREETS	<u>1,165.00</u>
			TOTAL:	1,165.00
RUNDELL, ED	2020 election judge	GENERAL FUND	ELECTIONS	<u>169.13</u>
			TOTAL:	169.13
RYAN ELECTRIC OF ST PETER	hook up well in mcc panel	WATER	SOURCE OF SUPPLY	90.00
	biosolids blower 3	WASTE WATER FUND	BIOSOLIDS	405.00
	#3 baf relays repair	WASTE WATER FUND	SOURCE/TREATMENT	270.00
	blower 3 repair	WASTE WATER FUND	SOURCE/TREATMENT	<u>270.00</u>
			TOTAL:	1,035.00
RITA SCHEFF	2020 election judge	GENERAL FUND	ELECTIONS	<u>171.69</u>
			TOTAL:	171.69
MAUREEN R SCHOLL	2020 election judge	GENERAL FUND	ELECTIONS	<u>35.88</u>
			TOTAL:	35.88
SCHWICKERT'S, INC.	c.c. roof repair	COMMUNITY CENTER	COMMUNITY CENTER	<u>664.94</u>
			TOTAL:	664.94
SHERRILL INC.	arborjet tree injection 4	ENVIRON SERVICES F	REFUSE DISPOSAL	2,276.00
	eab tree injector kit	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>2,199.00</u>
			TOTAL:	4,475.00
SOUTHERN MN MUNICIPAL POWER AGENCY	smpa purchased power	ELECTRIC FUND	POWER SUPPLY	<u>825,213.46</u>
			TOTAL:	825,213.46
ST PETER AREA CHAMBER OF COMMERCE	summer reading chamber buc	LIBRARY FUND	LIBRARY	<u>55.00</u>
			TOTAL:	55.00
STAPLES ADVANTAGE	3 tab manila envelopes	GENERAL FUND	ELECTIONS	263.68
	office supplies	GENERAL FUND	SENIOR COORDINATOR	29.59
	office supplies	GENERAL FUND	RECREATION/LEISURE SER	29.59

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	camp supplies	GENERAL FUND	RECREATION/LEISURE SER	9.93
	camp supplies	GENERAL FUND	RECREATION/LEISURE SER	23.03
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	2.99
	hand sanitizer	COMMUNITY CENTER	COMMUNITY CENTER	19.68
			TOTAL:	378.49
STREICHER'S	uniform allow.	GENERAL FUND	POLICE	104.98
			TOTAL:	104.98
STUART C. IRBY CO.	#879,880,881 fiberglass pa	ELECTRIC FUND	NON-DEPARTMENTAL	1,564.00
			TOTAL:	1,564.00
SYLVESTER, JOHN	2020 election judge	GENERAL FUND	ELECTIONS	169.13
			TOTAL:	169.13
TOM THORKELSON	2020 election judge	GENERAL FUND	ELECTIONS	166.57
			TOTAL:	166.57
MIKE TORKELSON	2020 election judge	GENERAL FUND	ELECTIONS	202.50
			TOTAL:	202.50
TOXALERT INTERNATIONAL, INC.	garage gas monitor testing	WATER	PURIFICATION AND TREAT	159.00
	garage gas monitor testing	WASTE WATER FUND	SOURCE/TREATMENT	159.00
			TOTAL:	318.00
TRAVERSE DES SIOUX LIBRARY SYSTEM	12 month sponsorship of wo	LIBRARY FUND	LIBRARY	399.28
			TOTAL:	399.28
US AUTO FORCE	#413 tires	GENERAL FUND	PARKS	185.04
			TOTAL:	185.04
UTILITY CONSULTANTS, INC.	july coliform	WATER	DISTRIBUTION AND STORA	121.00
			TOTAL:	121.00
PAULA VAN ZEE	2020 election judge	GENERAL FUND	ELECTIONS	185.63
			TOTAL:	185.63
VERIZON WIRELESS	july jetpacks	GENERAL FUND	CITY ADMINISTRATION	35.01
	phone and data	GENERAL FUND	POLICE	341.60
	july jetpacks	GENERAL FUND	BUILDING INSPECTOR	35.01
	july jet packs	GENERAL FUND	STREETS	8.75
	july jet packs	GENERAL FUND	PARKS	7.00
	july jet packs	WATER	ADMIN AND GENERAL	3.50
	july jet packs	WATER	ADMIN AND GENERAL	35.01
	july jet packs	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	july jet packs	ENVIRON SERVICES F	ADMIN AND GENERAL	3.51
	july jet packs	ELECTRIC FUND	ADMIN AND GENERAL	8.75
	july cell phone & data	MN RIVER VALLEY TR	INTERGOVERNMENTAL	123.33
			TOTAL:	604.97
VERNON MANUFACTURING	factory repair of apex bil	WATER	DISTRIBUTION AND STORA	175.00
			TOTAL:	175.00
VWR INTERNATIONAL	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	36.88
			TOTAL:	36.88

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
W L CONSTRUCTIONS SUPPLY	diamond blade	GENERAL FUND	STREETS	<u>739.99</u>
			TOTAL:	739.99
WALTER F STEPHENS JR INC	badges	GENERAL FUND	POLICE	<u>215.00</u>
			TOTAL:	215.00
MICHAEL WEICHERDING	renewal of boiler lic.	COMMUNITY CENTER	COMMUNITY CENTER	<u>30.00</u>
			TOTAL:	30.00
WENDEL COMPANIES	new fire station project	GENERAL FUND	FIRE	<u>2,300.00</u>
			TOTAL:	2,300.00
MEREDITH WILLS	2020 election judge	GENERAL FUND	ELECTIONS	<u>64.07</u>
			TOTAL:	64.07
WITTE, LINDA	2020 election judge	GENERAL FUND	ELECTIONS	<u>61.50</u>
			TOTAL:	61.50
WOLF MOTOR COMPANY, INC.	bus inspection	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>59.95</u>
			TOTAL:	59.95
RICHIE WRIGHT	2020 election judge	GENERAL FUND	ELECTIONS	<u>169.13</u>
			TOTAL:	169.13

===== FUND TOTALS =====

101	GENERAL FUND	44,017.18
211	LIBRARY FUND	4,529.27
213	PUBLIC ACCESS	513.61
217	COMMUNITY CENTER	7,037.44
240	TORNADO DISASTER REV LOAN	10,000.00
460	HOUSING DISTRICT #20	678.18
601	WATER	33,032.21
602	WASTE WATER FUND	7,406.59
603	ENVIRON SERVICES FUND	53,710.93
604	ELECTRIC FUND	869,443.05
606	STORMWATER FUND	4,928.72
820	RESTRICTED CONTRIBUTIONS	119.51
830	MN RIVER VALLEY TRANSIT	9,853.62

GRAND TOTAL: 1,045,270.31

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$10,000 are hereby approved:

<u>VENDOR</u>	<u>ITEMS</u>	<u>PRICE</u>	<u>FUNDING</u>
Chapman Metering	Testing poly phase and single phase meters	\$36,020.00	Electric
Site One	Tree-Age R10 Insecticide (EAB)	\$15,363.00	Enviro
Resco	4/0 15 kV Primary electric wire	\$18,999.75	Electric
Gage Brothers	Joint caulking at Community Center	\$25,040.00	Comm. Ctr
Mader Insulation	Public Works Building B insulation	\$49,999	Electric

2. The following renewal licenses are hereby approved contingent upon payment of the licensing fee and compliance with City Code regulations:

Temporary Gambling

Church of St. Peter	1801 West Broadway	10/18/20
Church of St. Peter	1801 West Broadway	12/5/20

3. The following advisory board appointment is approved for the term indicated:

HOUSING AND REDEVELOPMENT AUTHORITY

Howard Anderson (2019-2023)

ECONOMIC DEVELOPMENT AUTHORITY

Julie Frederickson (2018-2023)

TOURISM AND VISITORS BUREAU (2020-2022)

Dana Melius

4. The schedule of disbursements for August 6, 2020 through August 19, 2020 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 13, 2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: EMCP And Generator Monitoring System Upgrades At The Broadway Generation Plant Project Bid Award

ACTION/RECOMMENDATION

Award the bid for the EMCP and Generator Monitoring System Upgrades at The Broadway Generation Plant project to Ziegler Power Systems of Shakopee, Minnesota in the amount of \$284,580.

BACKGROUND

The Broadway Generation Plant was constructed in 2003. In the last several years many of the original monitoring, communication system and control system components have either failed or started to fail. Many of these components are now either obsolete or unserviceable due to their age.

Replacement of the Generator Monitoring System (GMS) and Engine Monitoring Control Panels (EMCP) is required to ensure continued operation of the plant as required by the City's contract with Southern Minnesota Municipal Power Agency. The City continues to receive annual compensation from SMMPA in exchange for making all six quick-start generators available on the Midcontinent Independent System Operator (MISO) market.

The project was bid in tandem with the Building Automation System (BAS) and computer system upgrades project which is also expected to be awarded by the City Council at Monday's meeting.

Plans and specifications for the project were developed by electrical engineers at DeWld, Grant and Reckert (DGR) and the project includes:

- Replace EMCP II+ Panel
- Furnish and Install I/O Modules
- Install New Communications Including general monitoring system
- Install Necessary Conduit and Wiring
- Provide Detailed Engineering/Drawings
- Provide Program Updates for EMCP/GMS
- Install and Setup GMS and Control Screens
- Provide for Remote monitoring Capabilities
- Incorporate NESHAP Data
- Test and Commission EMCP Panels/GMS

Perform Onsite Training
Remove and Dispose of Existing Equipment
Provide O/M Manuals for all Equipment
Provide Warranty for 2—year Period

Formal written bids were solicited with one bid received from Ziegler Power Systems of Shakopee, MN in the amount of \$284,580 and we recommend award of the bid to Ziegler. All work under the contract will be completed by February 12, 2021.

FISCAL IMPACT:

Funding will be provided through an Equipment Certificate issuance later this year.

ALTERNATIVES AND VARIATIONS:

Do not act: No further action will be taken without additional direction from the City Council.
Bid documents specified the bids were to be valid for a period of thirty (30) days after the August 12th bid opening.

Negative Vote: The bidder will be notified the City Council has chosen not to move ahead with the project.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/JL



August 17, 2020

To: Jason Lee,
Electric Superintendent
City of Saint Peter

DGR recently completed and distributed bidding documents to upgrade the generator EMCP (electronic modular control panel) and monitoring system at the Broadway Generation Plant. A bid opening was held on August 12, 2020 at 10 AM.

One bid was received for the proposed project. Ziegler Power Systems of Shakopee, MN responded with a total bid price of \$284,580.00, and a guaranteed completion date of February 12, 2021. Upon review, the bid was complete, without exceptions or technicalities, and all necessary attachments were provided.

Although the bid is higher than previous budgetary estimates provided by Ziegler for this work, we feel the pricing is reasonable when compared to similar projects in recent history. Ziegler indicated that their previous budgetary estimates were simply too low based upon their actual efforts and costs experienced on recent projects. We were not able to identify unnecessary work or options to meaningfully reduce the scope of work without compromising the functionality, value, and reliability of the facility. We therefore recommend that the City proceed with awarding the project to Ziegler Power Systems for the base price of \$284,580.00.

We also inquired about accelerating the project completion date. Ziegler has indicated that this is possible, but was unable to offer an immediate update or firm commitment. DGR will work with the City of Saint Peter and Ziegler Power Systems to look for opportunities to improve the proposed completion date.

Ziegler did provide optional pricing to perform PLC (programmable logic controller) upgrades in addition to the base work ranging from \$108,000 to \$114,000. We are not aware of current or past issues with the PLCs at the Broadway Generation Plant and therefore recommend that the City hold off on completing this work for now, and plan to budget for this work in future years in case it is needed.

Feel free to contact us with any comments or questions. Thank

Travis Zipf, PE
DGR Engineering

Transmitted via electronic means

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AWARDDING BID FOR THE EMCP AND GENERATOR MONITORING
SYSTEM UPGRADES AT THE BROADWAY GENERATION PLANT PROJECT**

WHEREAS, the Broadway Generation Plant was constructed in 2003; and

WHEREAS, the City's contract with Southern Minnesota Municipal Power Agency (SMMPA) requires the plant to be maintained in order to ensure all six quick-start generators are available on the Midcontinent Independent System Operator (MISO) market in exchange for annual compensation paid to the City; and

WHEREAS, during the past several years many of the original monitoring, communication system and control system components have either failed or started to fail; and

WHEREAS, the control panels on the six generation units are in need of upgrades; and

WHEREAS, replacement of the Generator Monitoring System (GMS) and Engine Monitoring Control Panels (EMCP) are required to keep the generation plant operational; and

WHEREAS, DeWild, Grant and Reckert (DGR) Engineering was retained to prepare plans and specifications for the replacement of failed equipment and other components vital to receiving and transmitting communication protocol; and

WHEREAS, formal bids were solicited with one bid received from Ziegler Power Systems; and

WHEREAS, the City has successfully worked with Ziegler Power Systems on other projects and staff recommends award of the bid to Ziegler Power Systems.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

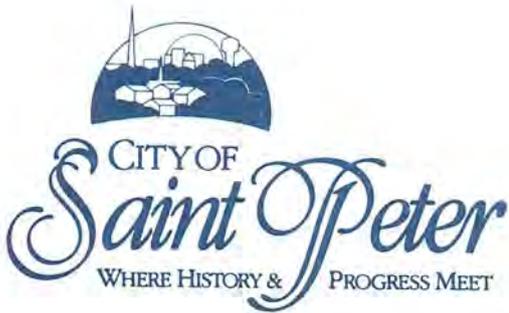
1. The City Council hereby awards the bid for the EMCP And Generator Monitoring System Upgrades At The Broadway Generation Plant Project to Ziegler Power Systems of Shakopee, Minnesota in the amount of \$284,580.
2. Funding will be provided through an Equipment Certificate issuance later this year.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 13, 2020

FROM: Pete Moulton
Director of Public Works

Jason Lee
Electric Superintendent

RE: Building Automation System Upgrades for Broadway Generation Plant Project Bid Award

ACTION/RECOMMENDATION

Award the bid for the Building Automation System Upgrades for Broadway Generation Plant Project to NAC Mechanical & Electrical Services of Vadnais Heights, Minnesota in the amount of \$60,390.

BACKGROUND

The Broadway Generation Plant was constructed in 2003. In the last several years many of the original monitoring and control system components have started to fail. Staff has worked to replace these failed units however, many components have become failure prone, obsolete, or unserviceable due to their age.

Replacement of the Building Automation System (BAS) is required to ensure the operability of the plant as required by the City's contract with Southern Minnesota Municipal Power Agency (SMMPA). The Electric Fund budget appropriates \$50,000 for the project with the remaining coming from issuance of a special Generation Plant equipment certificate that will be repaid by the Electric Fund.

The work includes supply labor and materials to:

- Conduct Field Review
- Collect Data of Existing facilities
- Upgrade Tridium JACE Global Controller
- Upgrade Alerton BACnet Controllers
- Provide Wiring and Programming
- Evaluate Existing Controllers for Reuse
- Complete Revisions as Described
- Complete Retro-commissioning of Existing Devices
- Install Software
- Coordinate Installation and Set-up
- Provide Orientation and Training
- Provide Operation and Maintenance Manual
- Provide Warranty for 2—year Period

Plans and specifications were developed by the City's electrical engineering firm DeWild, Grant and Reckert (DGR) and the project will be completed in tandem with the Generator Monitoring System, Engine Monitoring Control Panel, and computer upgrades project which was a separate bid process.

In accordance with the City's purchasing policy, formal bids were solicited with one bid received from NAC Mechanical & Electrical Services in the amount of \$60,390. We recommend award of the bid to NAC. All work under the contract will be completed by December 11, 2020.

FISCAL IMPACT:

Funding for this project will come from the Electric budget (\$50,000) and the remainder financed through issuance of a Generation Plant Equipment Certificate which will be repaid over a 5-year period with Electric Funds.

ALTERNATIVES AND VARIATIONS:

Do not act: No further action will be taken without additional direction from the City Council.

The bid is valid for a period of thirty (30) days from the date of bid opening (August 12th).

Negative Vote: The bid will not be awarded and the bidder will be notified the City Council has chosen not to move ahead with the project.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/JL



August 17, 2020

To: Jason Lee,
Electric Superintendent
City of Saint Peter

We recently completed and distributed bidding documents to upgrade the building automation system (BAS) at the Broadway Generation Plant. A bid opening was held on August 12, 2020 at 10 AM.

One bid was received for the proposed project. NAC Mechanical & Electrical Services of Vadnais Heights, MN responded with a total bid price of \$60,390.00, and a guaranteed completion date of December 31, 2020. Upon review, the bid was complete, without exceptions or technicalities, and all necessary attachments were provided.

In 2019, we suggested that \$50,000 be budgeted for this work. Over the last year, the scope of the proposed project has increased with the addition of redundant garage door contacts, programming changes and supporting documentation. The proposed pricing from NAC appears to be reasonable, however, we recommend that the City set aside an additional allowance in the event that they discover existing control devices / equipment that have failed when they begin to retro-commission the facility.

I have worked with NAC previously and have had good experiences with them. In addition, NAC has assisted St. Peter in the past with the BAS installation and ongoing maintenance of the system. They should be familiar with the existing installation. With this in mind, we suggest that the City consider award of the project to NAC.

Feel free to contact us with any comments or questions. Thank you.

Travis Zipf, PE
DGR Engineering

Transmitted via electronic means

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AWARDING BID FOR THE BUILDING AUTOMATION SYSTEM UPGRADES
AT THE BROADWAY GENERATION PLANT PROJECT**

WHEREAS, the Broadway Generation Plant was constructed in 2003; and

WHEREAS, during the past several years the original monitoring and control system components have begun to fail; and

WHEREAS, the City hired DeWild, Grant and Reckert electrical engineers to prepare plans and specifications for the replacement of the Building Automation System (BAS); and

WHEREAS, this upgrade will be completed in combination with a project to upgrade the Generator Monitoring System, Engine Monitoring Control Panel, and computer upgrades; and

WHEREAS, formal bids were solicited with one bid received from NAC Mechanical & Electrical Services of Vadnais Heights, MN in the amount of \$60,390; and

WHEREAS, staff recommends award of the bid to low bidder NAC Mechanical & Electrical Services of Vadnais Heights, Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The City Council hereby awards the bid for the Building Automation System Upgrades at the Broadway Generation Plant Project to NAC Mechanical & Electrical Services of Vadnais Heights, Minnesota in the amount of \$60,390.
2. Funding for this project will be provided by a the Electric Fund budget (\$50,000) and funds from issuance of a Generation Plant Equipment Certificate that will be repaid over five years by the Electric Fund.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AWARDING BID FOR THE BUILDING AUTOMATION SYSTEM UPGRADES
AT THE BROADWAY GENERATION PLANT PROJECT**

WHEREAS, the Broadway Generation Plant was constructed in 2003; and

WHEREAS, during the past several years the original monitoring and control system components have begun to fail; and

WHEREAS, the City hired DeWild, Grant and Reckert electrical engineers to prepare plans and specifications for the replacement of the Building Automation System (BAS); and

WHEREAS, this upgrade will be completed in combination with a project to upgrade the Generator Monitoring System, Engine Monitoring Control Panel, and computer upgrades; and

WHEREAS, formal bids were solicited with one bid received from NAC Mechanical & Electrical Services of Vadnais Heights, MN in the amount of \$60,390; and

WHEREAS, staff recommends award of the bid to low bidder NAC Mechanical & Electrical Services of Vadnais Heights, Minnesota.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The City Council hereby awards the bid for the Building Automation System Upgrades at the Broadway Generation Plant Project to NAC Mechanical & Electrical Services of Vadnais Heights, Minnesota in the amount of \$60,390.
2. Funding for this project will be provided by an equipment certificate to be issued later in 2020.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator

RIVER'S EDGE

HOSPITAL • ST. PETER



TO: Honorable Mayor Zieman
Members of the City Council

DATE: 08/18/2020

FROM: Lori Zook
Chief Financial Officer

RE: River's Edge Hospital Expansion Project Change Orders

ACTION/RECOMMENDATION

Provide approval of 359 project change orders for the River's Edge Hospital Expansion Project.

BACKGROUND

During the construction and renovation project, a specific procedure was put into place for approval of change orders. Because of the immediate nature of some change orders, it was determined that the Building Committee, made up of City Council and Hospital Commission members, would review and approve the change orders. They would then be approved by the Hospital Commission during a regular meeting. Final approval of all change orders for the project would ultimately be considered by the City Council at the conclusion of the project. Project alternatives were to be approved by all parties at the time of the request.

A total of 359 change orders were reviewed by the Building Committee and approved by the Hospital Commission. With the project nearly completed, the Hospital Commission recommends approval of the change orders by the City Council.

It is important to note that the project has come in on budget and a week earlier than anticipated.

FISCAL IMPACT:

The fiscal impact of the change orders to the project was \$1,857,607 or approximately 5% of the project budget. These costs were funded by the Hospital and/or contingency funds.

COMMUNITY IMPACT:

Not providing these changes would have compromised the success of the project.

ALTERNATIVES/VARIATIONS:

Do not act: As noted above these changes orders have already been completed. Failure to act would leave payment to the contractor for this work unresolved.

Negative Vote: Should the Council fail to approve the change orders we would be at risk of failing to meet our obligation under the contract with our Construction Manager and others..

Modification of the Resolution: This is always an option of the City Council.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING CHANGE ORDERS FOR RIVER'S EDGE HOSPITAL
EXPANSION PROJECT**

WHEREAS, the City Council previously approved execution of contracts for a project to expand River's Edge Hospital; and

WHEREAS, a process was initiated for approval of project change orders that involved approval by the Project Building Committee and Hospital Commission with final approval by the City at project end; and

WHEREAS, the project is now nearing completion and a total of 359 change orders are recommended for approval by the City Council; and

WHEREAS, the total cost of the change orders (\$1,857,607) equates to five percent (5%) of the total project budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The City Council approves Change Orders No. 1-359 for the River's Edge Hospital Expansion Project in the total amount of \$1,857,607.
2. Funding for the change orders is from Hospital funds and project contingency funds.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



**City of
Saint
Peter**

MEMORANDUM



TO: Mayor Zieman and Council Members
FROM: James W. Brandt *James W. Brandt*
DATE: August 13, 2020
RE: King Pins

On the morning of February 16, 2020, there was a fire at the bowling alley located at 1671 South Third Street, St. Peter. While the fire was extinguished by the St. Peter Fire Department, the building was substantially destroyed.

Home of Gustavus
Adolphus College

County Seat of
Historic Nicollet County

As a result of the damage, Dean Busse, the City Building Official, conducted an inspection of the property. His inspection report is set forth in his attached Affidavit.

City Attorney
James W. Brandt

Subsequent to the fire, an examination was undertaken of the ownership of the real estate. Attached to this Memorandum is a copy of the Certificate of Title to the property. The Certificate of Title No. 13804 discloses that the property is owned by Eyebowl, LLC in fee simple title. The property is subject to a Mortgage dated September 12, 2014 and filed on September 17, 2014 at 9:00 a.m., as Document No. 58132 in favor of Community Bank Mankato in the original sum of \$345,000.00. Subsequent to said Mortgage, a Second Mortgage dated September 18, 2017 and filed on September 21, 2017, as Document No. 62329 in the original principal sum of \$25,000.00 in favor of Community Bank Mankato.

Assistant City Attorney
Christopher P. Grean

Attempts were made to obtain the consent of the owners of record under Minnesota Statute 463.151. The owners of record were unwilling to provide consent because of the lien holders and the continuing criminal action against the Project Manager of Eyebowl, LLC, Dwight Selders.

219 West Nassau
P.O. Box 57
Saint Peter, Minnesota
56082
(507) 931-6940
FAX (507) 931-6909

Therefore, it is necessary to commence an action under Minnesota Statute Chapter 463 to remove the debris as recommended by your Building Official in his attached Affidavit.

FISCAL IMPACT:

The costs of demolition and administrative costs are subject to be collected under Chapter 463. Bids for demolition have not been received. Therefore, the costs are unknown.



August 13, 2020
Page 2

ALTERNATIVES:

- Do not act: The hazardous building will remain “as is.”
- Negative vote: The hazardous building will remain “as is.”
- Modification: This is always an option of the City Council.

Certificate of Title

Certificate Number: 13804

Created by Document Number: 58131

Transfer from: 13059

Originally registered the 18th day of NOVEMBER 1960 Volume 3 page 86

State of Minnesota

County of Nicollet

}

S.S.

Registration

This is to certify that

EYEBOWL, LLC
234 FOXBOROUGH LANE LE SUEUR MN 56058
IS now the owner of an estate IN FEE SIMPLE:

Owner(s) of the following described land situated in the County of Nicollet and State of Minnesota:

LOTS THREE (3) AND FOUR (4), BLOCK FOUR (4), GARDNER COURT SUBDIVISION, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE REGISTER OF DEEDS IN AND FOR NICOLLET COUNTY, MINNESOTA.

\$759.00 TAX PAID.

Subject to the encumbrances, liens, and interest noted by the memorial underwritten or endorsed hereon; and subject to the following rights or encumbrances subsisting, as provided in Minnesota Statutes Section 508.25, namely:

- 1: Liens, claims, or rights arising under the laws or the Constitution of the United States, which the statutes of this state cannot require to appear of record;
- 2: Any real property tax or special assessment;
- 3: Any lease for a period of not exceeding three years when there is actual occupation of the premises under the lease;
- 4: All rights in public highways upon the land;
- 5: Such right of appeal or right to appear and contest the application as is allowed by law;
- 6: The rights of any person in possession under deed or contract for deed from the owner of the certificate of title;
- 7: Any outstanding mechanics lien rights which may exist under sections 514.01 to 514.17.

Memorials						
Document Number	Document Type	Document Date	Date of Filing	Reference Number	Amount	Running in Favor Of
T2131	CONSENT	Dec 30, 1963	Jan 10, 1964 08:00 AM			BRUNSWICK CORPORATION
T53029	MORTGAGE	Jul 19, 2011	Aug 4, 2011 09:00 AM	T55137/AMD T58141/SAT	\$256,000.00	COMMUNITY BANK MANKATO
T55137	AMENDED MORTGAGE	Oct 9, 2012	Oct 15, 2012 10:00 AM	T53029/MTG		SCOTT R. ANDERSON AND BRITTNEY A. ANDERSON (MODIFIES DOC. #53029)
T58132	MORTGAGE	Sep 12, 2014	Sep 17, 2014 09:00 AM		\$345,000.00	COMMUNITY BANK MANKATO
T58141	SATISFACTION OF MORTGAGE	Sep 15, 2014	Sep 18, 2014 10:00 AM	T53029/MTG		SCOTT R. ANDERSON
T62329	MORTGAGE	Sep 18, 2017	Sep 21, 2017 10:00 AM		\$25,000.00	COMMUNITY BANK MANKATO

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In Witness Whereof, I have hereunto subscribed my name and affixed the seal of my office this 17th day of September, 2014.

Kathryn Conlon

Registrar of Titles,

In and for the County of Nicollet and State of Minnesota.

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AFFIDAVIT OF DEAN BUSSE

State of Minnesota)
) ss
County of Nicollet)

Dean Busse, being first duly sworn on oath, states as follows:

1. I am the Building Official for the City of St. Peter (City), in the above matter and make this Affidavit in support of City Council’s consideration of a Resolution ordering the razing of a hazardous building located at 1671 South Third Street, St. Peter, Minnesota.
2. I am a certified building official and have been certified for approximately 19 years. I have served as the building official for the City of St. Peter for over 17 years.
3. I have inspected the property at 1671 South Third Street, in St. Peter on June 9, 2020. The building at 1671 South Third Street housed a commercial building used as a bowling alley. The bowling alley was severely damaged in a fire on February 16, 2020.
4. That the fire was extinguished by the St. Peter Fire Department. Subsequent to the fire, fencing has been placed around the perimeter of the building ruins. No further action has been taken to clear this site.
5. My initial inspection report is attached as Exhibit A.
6. That the inspection revealed that the bowling alley has been damaged beyond repair. Exhibits B-D.
7. That the roof system was completely destroyed in the fire. Exhibits B and C show the photos of the caved in roof.
8. The interior of the property shown in Exhibit D. All the personal property in the interior of the property was either removed or destroyed prior to inspection.
9. But for the perimeter fence, the building is not secure and susceptible to intrusion from animals causing a significant safety concern.
10. That the City has received numerous complaints from neighboring property owners that during periods of high winds, they have experienced ash and dust from the fire debris becomes airborne and enters their property.
11. My inspection determined that the structure has been substantially destroyed and cannot be appropriately repaired or rebuilt.

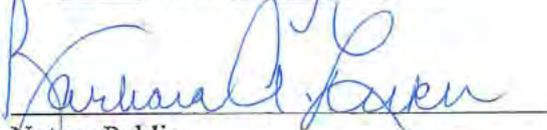
12. That due to the structure damage, the most appropriate course of action would be to completely demolish the structure and properly dispose of the fire debris.
13. In my professional opinion, the structure constitutes a "hazardous building or hazardous property" under Minnesota Statute 463.15, Subd. 3, due to "inadequate maintenance," "physical damage" and "abandonment." As such, the building constitutes a hazard to public safety or health. Finally, the building is structurally unsafe and a danger to human life under Minnesota Rule 1300.0108.
14. I, therefore, recommend to the City Council that it adopt the Resolution Ordering Razing the Hazardous Building and filling in the hole created by demolition located 1671 South Third Street.
15. That demolition and removal of debris can be reasonably be undertaken and removed within 30 days.

FURTHERMORE YOUR AFFIANT SAYS NOT.

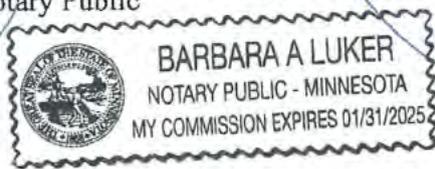


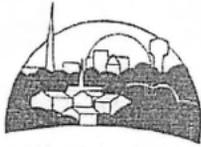
Dean Busse

Subscribed and sworn to before me
this 13th day of August, 2020.



Notary Public





CITY OF
Saint Peter
WHERE HISTORY & PROGRESS MEET

Department of
Community Development

June 10, 2020

Mr. Todd Prafke
City Administrator
227 South Front Street
Saint Peter, MN 56082

RE: King Pins Bowling Alley

Dear Mr. Prafke,

At your direction, we have taken the opportunity to undertake an investigation as to the condition of the King Pins Bowling Alley site at 1671 South 3rd Street in Saint Peter. Our inspection and site visit occurred the morning of June 9, 2020.

The property is owned by Eyebowl L.L.C. The Manager of Eyebowl L.L.C. is Dwight Selders whose address is reported to be 234 Foxborough Lane, Le Sueur, MN 56058.

On the morning of February 16, 2020 it was reported that the bowling alley was on fire. The fire was successfully extinguished by the Saint Peter Fire Department. Subsequent to the fire, fencing has been installed around the perimeter of the building ruins. No further action has been taken to clear the site since that time.

Our inspection has determined that the structure has been substantially destroyed and could not be appropriately repaired nor rebuilt (see photos). The structure has been damaged to the extent that the most appropriate course of action would be to complete the demolition of the structure and to remove, and properly dispose of the fire debris.

As a result of our inspection of the property, the appointed Building Official would intend to work with City Attorney Brandt's office to declare the site a public nuisance and to order the removal and disposal of the remaining structure and other fire debris.

The declaration as a Hazardous Building is supported by the following finding of facts:

1. The building has been predominately destroyed by fire and the portions of the building partially intact are subject to further collapse.

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EXHIBIT

A

tabbles

2. There are no portions of the fire remnants which would could be occupied given the threat of spontaneous collapse.
3. The fire debris has not been tested for hazardous materials such as asbestos or lead paint which if present, would be exposed to the elements.
4. Nearby property owners report that during periods of heavy winds they have experienced times when ash and dust from the fire debris becomes airborne and enters their property.

Upon demolition, as per the adopted utility policy, if the site is not going to be redeveloped, the sewer and water services shall be removed at the main. The Saint Peter Public Works department will be able to assist in determining the appropriate method of utility service removal.

The property is located within a (C-4) Highway Service Commercial zoning district. The property is also subject to the provisions of the (GO) Gateway Overlay zoning district. A bowling alley, classified as "Indoor Sports & Recreation", would be subject to a conditional use permit within a C-4 zoning district.

The property, as it had been previously developed, did not meet the required setbacks from the public right-of-way. The ordinance would require a minimum front yard setback of twenty feet. The ordinance would require a rear and side yard setback of at least ten feet.

The maximum lot coverage within a C-4 district is restricted to 75% of the development property. Lot coverage included the structure, parking areas and walkways. Given that the appropriate yard setbacks have not been established, the property exceeds the 75% maximum lot coverage.

The redevelopment and continued use of the site as a bowling alley is consider to be a legal, nonconforming property as the site was developed prior to the adoption of the current land use controls.

If the owner were to seek the redevelopment of the site to maintain the nonconforming property status, a building permit would need to be obtained within 180 days of the February 16th fire. If a building permit for demolition and redevelopment is not obtained prior to August 15, 2020, the property could only be redeveloped in a manner that meets all of the development regulations required within a C-4 zoning district. The property would also need to meet the restriction of the GO zoning district upon redevelopment.

Please let us know if you require further explanation or clarification as to the results of our inspection.



Dean Busse
Building Official



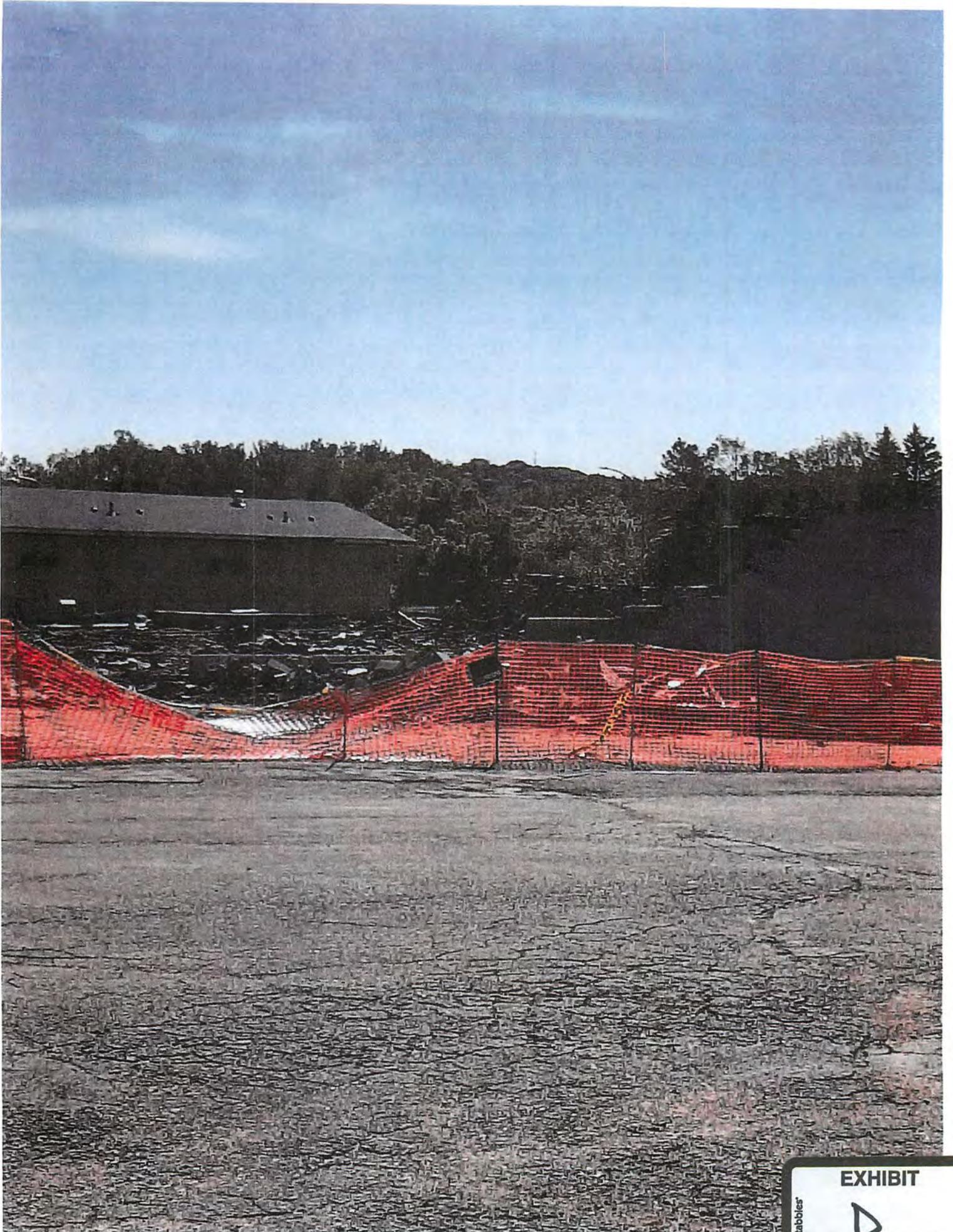
Russ Wille
Community Development Director

Cc: James Brandt, City Attorney
Dwight Selders, Eyebowl, LLC
Mike Ogaard, Community Bank
Kraig Boyle, Auto Owners Insurance Company
1671 South 3rd Street – Address File



tabbles®
EXHIBIT
B





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EXHIBIT

D

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020-_____

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION ORDERING THE RAZING AND REMOVAL OF THE HAZARDOUS BUILDING
AT 1671 SOUTH THIRD STREET**

WHEREAS, Dean Busse is a certified building official and has been certified for 19 years and has served as the City of St. Peter's building official for over 17 years; and

WHEREAS, Dean Busse inspected the property at 1671 South Third Street, in St. Peter on June 9, 2020; and

WHEREAS, the building at 1671 South Third Street housed a commercial building used as a bowling alley which was severely damaged in a fire on February 16, 2020; and

WHEREAS, the fire was extinguished by the St. Peter Fire Department; and

WHEREAS, subsequent to the fire, fencing was placed around the perimeter of the building ruins and no further action has been taken to clear the site; and

WHEREAS, a copy of Dean Busse's initial inspection report is on file in the Office of the Building Official; and

WHEREAS, the bowling alley has been damaged beyond repair; and

WHEREAS, all personal property in the interior of the property was either removed or destroyed prior to inspection; and

WHEREAS, the interior of the property contains damaged furniture which is charred and destroyed; and

WHEREAS, the building is not secure and is susceptible to intrusion from animals causing a significant safety concern; and

WHEREAS, the City has received numerous complaints from neighboring property owners that during periods of high winds, ash and dust from the fire debris becomes airborne and enters their property; and

WHEREAS, Dean Busse has determined that the structure has been substantially destroyed and cannot be appropriately repaired or rebuilt; and

WHEREAS, the most appropriate course of action is to completely demolish the structure and properly dispose of the fire debris; and

WHEREAS, it is Dean Busse's official opinion that the structure constitutes a "hazardous building or hazardous property" under Minnesota Statute 463.15, Subd. 3, due to "inadequate maintenance," "physical damage" and "abandonment." As such, the building constitutes a hazard to public safety or health. Finally, the building is structurally unsafe and a danger to human life under Minnesota Rule 1300.0108; and

WHEREAS, attempts were made to obtain consent of the owners of record under Minnesota Statute 463.151; and

WHEREAS the owners of record were unwilling to provide consent because of the lien holders and the continuing criminal action against the Project Manager of Eyebowl, LLC, Dwight Selders; and

WHEREAS, the property is subject to a Mortgage and a Second Mortgage running in favor of Community Bank of Mankato.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ST. PETER, NICOLELT COUNTY, MINNESOTA, THAT:

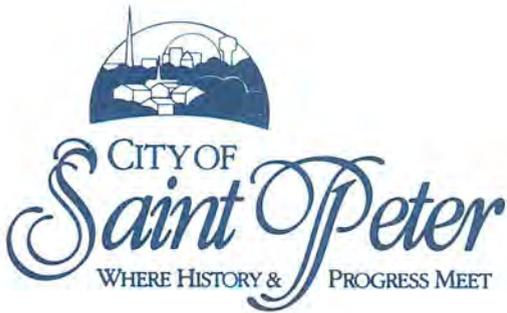
1. Pursuant to the foregoing findings and in accordance with Minnesota Statute §463.15 and 463.17, the Council orders Eyebowl, LLC, by Dwight Selders, its manager, the record owners and Community Bank of Mankato, record lien holders, of the above hazardous building or their representatives to demolish and remove the building and debris at 1671 South Third Street, in compliance with all applicable codes and regulations, pursuant to proper permits issued from the City.
2. The foregoing demolition and removal must occur within 30 days after the Order is served upon the property owner and lien holder.
3. A Motion for Summary Enforcement of this Order will be made to the District Court of Nicollet County in accordance with the hazardous building or property statute unless corrective action is taken, or unless an Answer is filed within the time specified by Minnesota Statute §463.18, which is 20 days.
4. In accordance with Minnesota Statute §463.24, the owner must remove all personal property or fixtures that will reasonably interfere with the work within 30 days. If the property or fixtures are not removed and the City enforces this Order, the City may sell personal property, fixtures and/or salvage materials at public auction after 3 days posted notice.
5. If the City must take actions to enforce this Order, all enforcement costs will be specially assessed against the property and collected in accordance with Minnesota Statute §463.22, §463.161 and §463.21.
6. The City Attorney is authorized to serve this Order upon the owner of the premises wherever the owner may be found and all lien holders of record.
7. The City Attorney is authorized to proceed with the enforcement of this Order as provided by Minnesota Statute Chapter 463.15-463.17.

Adopted by the City Council of the City of St. Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: August 17, 2020

FROM: Pete Moulton
Director of Public Works

RE: North Third, Center and McLeod Streets North of St Julien Street Feasibility Study

ACTION/RECOMMENDATION

Authorize Bolton and Menk Engineering to complete a feasibility study for the improvement of North Third, Center and McLeod Streets north of St Julien Street in an amount not to exceed \$9,300.

BACKGROUND

In 2017, the City began discussing improvements to North Third Street, north of St Julien Street to the dead end approximately 1,000 feet north of the intersection. During this time staff has continued meeting with property owners and the City Council to discuss needs. As part of this discussion staff has worked with the City Engineer (Bolton and Menk, Inc.) to discuss the feasibility of the project and costs to complete the work.

Our goal with requisitioning a feasibility study is to provide a summary to the Council that includes an analysis of the proposed improvements along with an estimate of project cost and assessments. It is appropriate for the Council to order the feasibility study as the first formal step in the process. This is the first step in the potential construction and assessment of street and utility improvements in this area using the process outlined in Minnesota Statutes Chapter 429. The City policy is to assess abutting property owners under your rules with the City General Fund contributing funding as well.

Bolton and Menk, Inc. has submitted a proposal for the feasibility study as follows:

Prepare Feasibility Report and Preliminary Assessment Roll \$9,300

I recommend Bolton and Menk, Inc. be authorized to prepare the Feasibility Report and Preliminary Assessment Roll.

FISCAL IMPACT:

Funding will come from the Public Improvement Revolving (PIR) Fund. If the improvement project moves forward, engineering costs will be divided proportionally as part of the assessment roll and the project would be funded by the PIR Fund, the General Fund and assessments to abutting property owners.

ALTERNATIVES/VARIATIONS:

Do not act: Without action by the Council, the project will not move forward without further Council direction.

Negative vote: Staff will wait for further direction and maintain the area at the levels we have over the last two years.

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

PM



**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

MEMORANDUM

Date: August 18, 2020
To: Mr. Pete Moulton
Director of Public Works
From: Jeffrey A. Domras, PE
Subject: Feasibility Report - 2021 N 3rd Street Improvements – St. Julien Street to North

In the Fall of 2017, the City began discussing improvements to N 3rd Street from St. Julien Street to the dead end approximately 1,000-feet north. The roadway is currently gravel with intermittent areas of seal coat. Sanitary sewer and watermain pipe are in place between St. Julien Street and McLeod Street to the north. Together, they provide service to homes on both sides of N 3rd Street. Neither curb & gutter nor storm sewer are currently present.

A preliminary design, cost estimate and assessment roll for the improvements being considered have been prepared. The City met with N 3rd Street property owners in person, and at open houses, to receive comments and gauge interest in improving the roadway. Improvements would include the addition of curb & gutter, storm sewer, and new bituminous surfacing. Existing sanitary sewer and watermain piping are not proposed to be replaced however, extending both to the north to serve vacant lots is proposed.

To help offset the cost of improving N 3rd Street to the north of St. Julien Street, the City would like to use Minnesota Statute 429 which provides a means for assessing the cost of the improvements to the benefitting properties. The statute requires preparation of a feasibility report to review the existing conditions, recommend improvements, determine an estimated improvement cost, and assessment amounts. The report is then presented to the City Council for review and discussion. If the improvements are deemed necessary by the City Council, benefitting property owners are then invited to an improvement hearing to provide comments. After the hearing, the City Council can choose to move ahead with the improvement or not.

We propose to assist the City with the initial 429 statute requirement of preparing a feasibility report, including cost estimates and estimated assessments, for a fee not to exceed **\$9,300**. Upon authorization to proceed, we can begin work immediately.

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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION AUTHORIZING BOLTON AND MENK, INC. TO PREPARE FEASIBILITY
REPORT FOR IMPROVEMENTS TO NORTH THIRD, CENTER AND MCLEOD STREETS
FROM WEST ST. JULIEN STREET TO 1,000-FEET NORTH**

WHEREAS, the City has been working with property owners along the portion of North Third Street located north of West St. Julien Street to install watermain and sanitary sewer north of McLeod Street, improve stormwater and drainage issues, and to construct curb and gutter and a hard surfaced street; and

WHEREAS, in order to move a project forward, staff recommends preparation of a project feasibility report and preliminary assessment roll; and

WHEREAS, Bolton and Menk, Inc. is available and willing to perform these service.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Bolton and Menk, Inc. is hereby retained to prepare a feasibility report and preliminary assessment roll for a project to improve water, wastewater, stormwater and drainage issues, construct curb and gutter and provide for a hard surfaced street along the portions of North Third, Center and McLeod Streets from the West St. Julien Street intersection to a point 1,000 feet north in an amount not to exceed \$9,300.
2. Funding for the work shall be from the Public Improvement Revolving Fund

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 8/20/2020

FROM: Todd Prafke
City Administrator

RE: Vacation Benefit Modification

ACTION/RECOMMENDATION

Authorize a change in your Personnel Policy that sets a vacation accumulation rate of 18 hours per month for employees employed by the City longer than 420 months (35 years).

BACKGROUND

Members may recall a workshop discussion and know that your personnel policy provides rules related to lots of things including the amount of vacation employees receive.

Below you will find the information from your current policy.

<u>Months of Service</u>	<u>Accumulation Rate</u>	<u>Maximum Accumulation</u>
0-60 months	7 hours per month	160 hours
61-120 months	10.00 hours per month	200 hours
121-180 months	12.00 hours per month	240 hours
181-300 months	13.33 hours per month	264 hours
301-360 months	14.5 hours per month	280 hours
361+ months	16.5 hours per month	280 hours

At your workshop you discussed the potential to add a provision that additionally rewards employees with substantial tenure with a small increase in vacation accumulation rate. There are a number of directions this could go but a category that rewards employees with 420 months (35 years) of service or greater with an additional 1.5 hours per month or 18 hours per year with no additional Maximum Accumulation seems reasonable. So a new table could look like:

<u>Months of Service</u>	<u>Accumulation Rate</u>	<u>Maximum Accumulation</u>
0-60 months	7 hours per month	160 hours
61-120 months	10.00 hours per month	200 hours
121-180 months	12.00 hours per month	240 hours
181-300 months	13.33 hours per month	264 hours
301-360 months	14.5 hours per month	280 hours
361- 420 months	16.5 hours per month	280 hours
421+ months	18 hours per month	280 hours

A few of things to consider as a part of this:

- The potential impact is very small. Today we have one person that meets this new threshold, but I could see maybe three or four from your current non-union and union employees getting there before they retire. But “getting there” is then likely only for a year or two. Based on our demographics and data in the employment universe it is even less likely that employees will have that amount of tenure with any single employer including us. Another way to say that may be that the risk of additional decreasing value due to this change is likely to be less than it would have been 20 years ago.
- Similar language is in each of your union agreements and they would likely look to follow.

FISCAL IMPACT:

The loss of value of this change per eligible employee depends on their pay but would generally be about \$500-\$800 per year.

ALTERNATIVES AND VARIATIONS

Do not act. Staff will wait for additional direction.

Negative vote. The current policy will remain in place.

Modification of the Resolution. This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION MODIFYING EMPLOYEE PERSONNEL POLICY SECTION XI "EMPLOYEE LEAVES"

WHEREAS, the City has adopted a Personnel Policy that, among other things, outlines the accumulation rate for vacation leave; and

WHEREAS, the current accumulation rate is capped at 16.5 hours per month for employees with thirty (30) or more years of service; and

WHEREAS, it is appropriate to recognize those employees who have thirty-five years or more of service with an increase in vacation accumulation rate.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City of Saint Peter Personnel Policy, Section XI "Employee Leaves" is hereby modified as follows effective January, 2020:

XI. EMPLOYEE LEAVES.

Leave is an authorized absence from duty. It shall be granted when legitimate needs of the employee arise, unless such leave will result in an undue disruption of work. Leave is a privilege and should not be abused by employees.

Vacation Leave. Full-time employees and regular part-time employees working thirty (30) hours per week or more are eligible for vacation leave. Regular part-time employees will accrue this leave pro-rated on the basis of the portion of a forty (40) hour week worked. Probationary employees will accumulate vacation leave hours during their probationary period but will not be able to use them until the probationary period has been successfully completed.

The following chart shows the rate of accumulation of vacation time and the limits for total accumulation at any point in time based upon completed months of continuous service with the City.

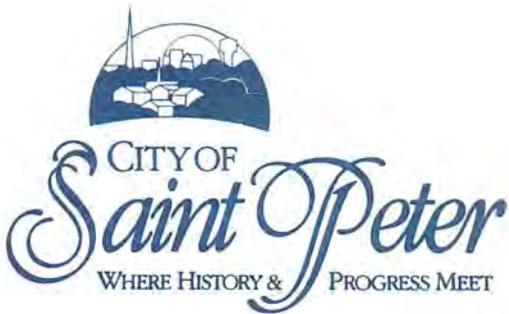
<u>Months of Service</u>	<u>Accumulation Rate</u>	<u>Maximum Accumulation</u>
0-60 months	7 hours per month	160 hours
61-120 months	10.00 hours per month	200 hours
121-180 months	12.00 hours per month	240 hours
181-300 months	13.33 hours per month	264 hours
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421+ months	18 hours per month	280 hours

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Zieman
Members of the City Council

DATE: 8/19/2020

FROM: Todd Prafke
City Administrator

RE: New License Application

ACTION/RECOMMENDATION

Provide approval of a new Tree Worker license application.

BACKGROUND

Steven Erickson, dba Live Tree Nursery, has submitted a Tree Worker license application in order to cut, trim, prune, and remove trees, shrubs and/or vines in St. Peter. The licensing period will be August 25, 2020 – April 30, 2021.

The Police Department has completed a background investigation and found nothing that would prohibit Mr. Erickson from obtaining a license.

If approved this would be 15 Tree Worker licenses issued this year.

FISCAL IMPACT:

None other than receipt of the license fee.

ALTERNATIVES/VARIATIONS:

Do Not Act: No further action will be taken without further Council direction.

Negative vote: The applicant would be informed of the Council's decision.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION APPROVING TREE WORKER LICENSE

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the following license application be approved subject to compliance with all requirements of the City Code and payment of the licensing fee:

Tree Worker

Steven Erickson dba Live Tree Nursery

8/25/20 – 4/30/21

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of August, 2020.

Charles Zieman
Mayor

ATTEST:

Todd Prafke
City Administrator