



**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of July 20, 2020
7:30 PM

MEETING CONDUCTED BY ELECTRONIC MEANS – SEE INFORMATION BELOW

As provided for in M.S. 13D.021, Parks and Recreation Advisory Board meetings may be conducted by telephone or other electronic means when a state-wide emergency has been declared. The Monday, May 18, 2020 meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below.

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES – June 15, 2020

IV. VISITORS

- A. General Visitors Comments

V. UNFINISHED BUSINESS

- A. COVID-19 Updates (verbal)
1. Swimming Pool Operations
 2. Community Center Update
 3. Public Works Update

VI. NEW BUSINESS

- A. New Meeting Date and Time (discussion)
- B. Events at Minnesota Square Park
1. July 31 – Relay for Life Walk
 2. August 7 – 7-8:30 PM Evening Concert (Arts Center)
 3. August 21 – 7-8:30PM Evening Concert (Arts Center)
 4. ~~September 5 – 6 Rock Bend Folk Festival~~

VII. REPORTS

- A. Chairs Report (Mike)
- 1.
- B. Department of Recreation and Leisure Services Update (Joey)
1. June Activity Report (attached)
 2. Summer Programming

- C. Department of Public Works (Pete)
 - 1. Minnesota Square Improvements – DNR Grant Update
 - 2. Hallett's Pond Nature Area – Fishing Pier and Trail (DNR Grant) Completion
 - 3. Levee Park
 - 4. Thompson Dog Park – Meeting on Phase 2 on 7/16
 - 5. Veterans Park Playground Improvements Project (GameTime Grant) Completion

VIII. ADJOURNMENT

- A. Next scheduled meeting **Monday, July 13 at 7PM**, Public Works

Parks and Recreation Advisory Board Meeting
Mon, Jul 20, 2020 7:00 PM - 8:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/122866109>

You can also dial in using your phone.

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Saint Peter Recreation and Leisure Services Monthly Activity Report

June 2020

Recreation Programming

The month of June welcomed back recreational programming. Virtual Camps were a huge change to our department offerings but have turned out to be very popular and well received. We have three different options for participants, the first being Tote for a Tot. Participants ages 3-5 years old receive all their camp supplies along with a link to watch this with the intention that children participate with their parent or an adult to complete the different camp activities. Week 1 saw 6 participants, week 2 had 8, and week 3 had 7. Our other virtual camp offerings are called Summer Camp in a Box with the same concept except participants receive a link and are lead live through camp activities with Rec Staff. Ages for these camps are 5-7 years old and 8-12 years old. Week 1 had 17 participants, week 2 had 14, and week three had 15 campers. A couple additional Virtual offerings in June include the Social Distancing Dash Virtual Run which had 17 participants registered, along with our first 3 eSports leagues completed with 3 champions being crowned. Exploration Recreation held in-person programming with safety measures and guidelines in place. Six sites are visited weekly with 133 participants for the month of June. Activities include sports, games, crafting, and the Book Mobile.

Senior Center

- **Select Programs Resumed**
 - Estate Planning 101
 - First virtual program: 3 attended in person, 7 attended virtually
 - Diabetic Shoe Clinic
 - First time Senior Center has hosted this program
 - Hosted both fitting and pickup days
 - Approximately 20 people made appointments and received shoes through Medicare.

- **Grants Requests**
 - Grant sent to Mankato Area Foundation
 - Denied due to shift "*from crisis, to 'recovery' for nonprofits*"

- **Fall Programming Initiated**
 - Coordination of fall programs for both Senior Center and LIFE: Learning is ForEver fall lineup
 - LIFE: 5 new programs scheduled; 3 programs rescheduled from spring/summer
 - Senior Center: 6 programs scheduled
 - Musical program developed to include three musicians; ACHF grant paperwork submitted.
 - All program information input to *Brochure* folder and rooms scheduled through CivicRec.

- Active Aging Week: October 5 – 9, 2020
 - Activities all week long coordinated with local businesses
 - Monday: Bike-Walk-Run at Community Spirit Park
 - Tuesday: TBD
 - Wednesday: TBD
 - Thursday: TBD
 - Friday: Mini Senior Expo
- Fall Movie Lineup to now include both classic films and new releases; all films available through Swank Licensing.
- **Senior Fitness**
 - Will morph PALS to generic Senior Fitness
 - Meeting with Donna Nelson regarding recertification.
 - Classes will resume on July 27 in the gym
 - All class registration will be moved to online; no health assessments required.
- **Library on the Go!**
 - Books collected from all facilities; housing directors notified that Senior Center will no longer oversee program.

Library

Checkouts: 6,255

436 Overdrive ebook checkouts

199 Overdrive eAudiobook checkouts

409 Mobile Users

MNLink remains closed for patron borrowing, but returns are occurring. We are not borrowing from nor borrowing to other MNLink member libraries just yet.

151 Chromebox session used since reopening June 15.

510 WIFI Sessions used.

331 new St.Peter items added to the catalog

33 new St.Peter library card registrations

Currently 3,995 active library card users in St.Peter

The library re-opened to the public on June 15 after being closed (or offering curbside pickup only) for 89 days.

Youth Services

READsquared Sign-ups: 163

Bookmobile: Estimate 15-20 kids per week (plan to take better attendance in July)

Take-and-Make Kits: 176 out the door

Five Minute Fairy Tales: once a week on Facebook - averaging 115 views each week
Lego Challenges: 76 submissions

Virtual Storytime Guests and Facebook Views:

Mrs. Heather Storytales: 366

Where the Wild Things Are with Dan Polzin: 149

Mr. Ben: I Met a Bear 365

Money Storytime with SouthPoint Financial Credit Union: 329

IMagine YOur Story with Mrs. Potts!: 134

Lunch Bunch - Read Aloud Book Club:

17 registered. averaging 12 participants each session

Facility Use

Saint Peter Community Center room reservations

- Rec programs used Gymnasium 8 times.
- Senior program used 219 one time and 215 one time.
- Tenant used the Gym 15 times
- City used 219 2 times.
- Rental: 1
219 1

Park Shelters

MN Square: 3

Gault Park Shelter: 2

Gorman Park Shelter: 0

Mill Pond Shelter: 0

Field Use

- Soccer Club started practice at Gault soccer fields. They are scheduled to have 8 practice times a week. No Games scheduled in June
- Girls Fast Pitch started practices they are using Jefferson and Stones with 1 practice on each field. No Games scheduled in June.
- St Peter Baseball Association started practices. They are scheduled for multiple practices using Vets 1 and 2, Jefferson 4, Gault, and Ramsey. No Games scheduled in June.

Maintenance

Community Center

1. Enhanced cleaning and disinfecting procedures.
2. Replacing cracked patio pavers.
3. Reworked common areas in preparation for opening to the public June 15.

July 16, 2020

Scott Schroeder
Maintenance Supervisor
City of St. Peter
405 W St. Julien Street.
St. Peter, MN 56082

Re: Grant OR19-009, Hallett's Pond Nature Area

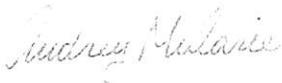
Dear Mr. Schroeder:

Congratulations on the successful completion of the above referenced project. Please consider this correspondence official notice that all documentation requested from you has been received and found acceptable.

We wish to point out that actual expenditures are subject to verification by an independent state audit. For that reason, you must retain all project records for at least six years after the date of this letter.

All property within the boundary of the project must be retained and managed for the purposes specified in the grant agreement unless prior written approval is granted by the State. To ensure compliance with this policy, the park is subject to an onsite inspection by the State at any time.

Sincerely,



Audrey Mularie, Grants Coordinator
Local Grants Program
651-259-5549