



**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

City Council Goal Session, Monday, June 29, 2020  
Governor's Room, Community Center – 3:00 p.m.

This meeting will be conducted in-person and electronically - See below for electronic access.

- I. WELCOME**
- II. GOALS AND RULES FOR THE DAY**
- III. BREAK CALLER**
- IV. DEEP DIVE DISCUSSIONS**
  - A. Items of Vital Importance
  - B. MnDOT Presentation: Highways 169/22/99 Intersection
  - C. Sustainability Goals/Solar Project/Green Steps
  - D. Housing – Big Picture
  - E. Cooperative Efforts (White Sheets)
  - F. Organizational Health
  
- VII. QUICK HIT DISCUSSIONS**
  - A. Washington Terrace/Traverse Green – Multi-Family
  - B. Support Resolution Request Process
  - C. Fund Balances/EDA Loan Balances/Budget Timeline
  - D. Legitimacy in Governance
  - E. Takeaways and Priorities
  
- VIII. ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means. In addition to being open to the public in the meeting room, the City Council meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the meeting electronically:

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/591790045>  
From your phone: (Toll Free): 1 866 899 4679 - One-touch: tel:+18668994679,,591790045#  
Access Code: 591-790-045



**I. WELCOME**

**II. GOALS AND RULES FOR THE DAY**

Typically the Council will take a few moments to review the brainstorming rules. We might also delve into “Hurling Day” <https://www.youtube.com/watch?v=C0yxxELdaUY> and its inner deeper secret meaning ☺ and generally visit about how your time will be spent together.

**III. BREAK CALLER**

You know we need one of these cuz you know how “we” (meaning I) just keep going on and on without one.

**IV. DEEP DIVE DISCUSSIONS**

**A. ITEMS OF VITAL IMPORTANCE**

A review of this ongoing list. This is a great time to talk about our common understanding, impacts and what is important in your City. This is a foundational list about what you believe is important or maybe it’s a list of priorities. The City does not have a vision or mission statement and maybe you should, but maybe this list serves that purpose in a more tangible way. Goal Sessions are always a good time to review and modify if desired.

**B. MnDOT PRESENTATION: INTERSECTIONS OF HIGHWAYS 169/22/99**

Officials from MnDOT will be in attendance (virtually) to provide an update on their plans for a project to improve the intersections at Highways 169/22/99.

**C. SUSTAINABILITY GOALS/SOLAR PROJECT/GREEN STEPS**

A discussion on your Green Steps work; sustainability efforts including energy, land, air and water; and a discussion about potential future goals and the processes available to you to reach those goals.

**D. HOUSING – BIG PICTURE**

A facilitated discussion on housing in our community and where we go next or maybe if we just stand pat. Let’s talk and review a bit of the data. A review of housing issues including a break out idea, housing builds, lot development, sac/wac fees, and what we have heard during housing listening sessions and maybe a bit of what’s next for both single family and multi-family opportunities. We have a proposal that might be of interest to you but need a little direction and help. This is maybe one of those that is in some part an orientation opportunity for the newly electeds.



**E. COOPERATIVE EFFORTS (WHITE SHEETS)**

A review of the White Sheets where I hope you focus on who, what and how to enhance our relationships that benefit the community either through realizing cost efficiencies or enhancement to services. We may also talk more strategically about how the relationship benefit our community and ways to make them work better for our friends and neighbors.

**F. ORGANIZATIONAL HEALTH**

Your regular review of, in my best Brooklyn accent...How ya doin? How's we's doin? Are we going to have to go to the mattresses you's guys? (all references to "The Godfather" movies). This is that time when we discuss our relationships, our ability to work within a group consensus model, where we talk about how we treat each other and also about pure organizational structure issues that lie outside of the Council/Staff, Council/Council relationship.

**V. QUICK HIT DISCUSSIONS**

**A. WASHINGTON TERRCE/TRVERSE GREEN – MULTI-FAMILY**

An update on the work going on after your workshop on this issue.

**B. SUPPORT RESOLUTION REQUESTS**

A discussion how you want to handle these as you start to receive more of them on all sorts of issues.

**C. FUND BALANCES/EDA LOAN BALANCES, BUDGET TIMELINE**

A quick updated discussion on your finances so far including a review of timeline for your budgets.

**D. LEGITIMACY IN GOVERNANCE**

A review of this theory based on the short take the Council had at your last goal session.

**E. TAKE AWAY AND PRIORITIES**

An effort to make sure we leave with the same ideas about priorities for work to be completed and so I can write the report for your Council meeting and make sure we are going in the direction you have collectively set.

**VI. ADJOURN**

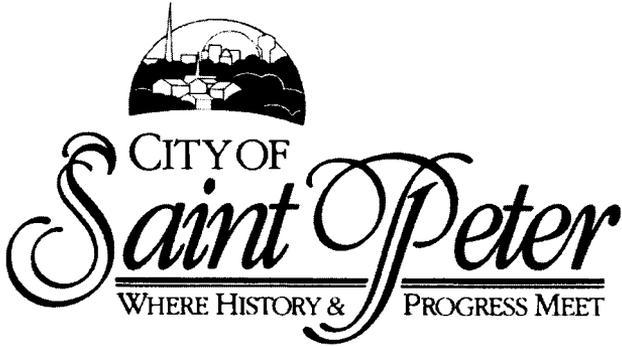
Office of the City Administrator  
Todd Prafke



# COUNCIL'S LISTS OF ITEMS OF VITAL IMPORTANCE

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- Community that treats all people like neighbors
- Proactive housing solutions
- Availability of quality health care
- Thriving and sustainable business community
- Action on the changes in our demographics
- Aesthetically distinctive
- Improved Sustainability
  - Environment
  - City Business
- Available early childhood care and educational opportunities and exceptional schools



# Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/25/2020

**FROM:** Todd Prafke  
City Administrator

**RE:** Sustainability Goals/Solar Project/Green Steps

## ACTION/RECOMMENDATION

None needed. For your information and discussion only.

## BACKGROUND

Time has been included on the goal session agenda for a discussion on your Green Steps work, sustainability efforts including energy, land, air and water.

The Council has discussed on a number of occasions the value of environment and discussed what steps the City is taking to help improve sustainability in a number of ways. In addition, a few of you have talked about the development of a commission to oversee and direct all things “green” in the community just like you see in other cities like Northfield and Bloomington. Some have also talked about having a plan and a set of goals for your efforts in the area with the thought that it makes it easier to track and measure the amount of progress you are making.

All of this is in many way coupled with the Green Steps program that you have joined and have made substantial progress in that as you know, outlines majors areas of environmental sustainability and provides goals and measures of that work.

My hope for your goal session is to facilitate a discussion surrounding these ideas and concepts and to solicit direction as to where you want to go. I plan to do this through a few processes including:

- An update on your Green Steps work.
- Review of some of your energy programs including SMMPA 2.0 and your connection to that.
- Review of some of your stormwater and wastewater programs and our substantial sustainability efforts.
- A short review of refuse and its impact.
- A review of an energy opportunity or two that might help you feel good about your individual efforts in the energy production arena that is more local and may feel more tangible to the community.
-

- Discuss process or what some may term additional “organizational structure” to move towards development of a plan or goals and implementation.

I hope to use a few questions to help you in this discussion that relates to one of the Items of Vital Importance. Those questions may be:

- What more do you want to know about sustainability efforts in the community?
- Do you want to change some of the measurements you are using?
- Is there a want to change how the Council makes decisions on efforts in this arena?
- If you want to set goals what is the process to do that? What priorities are set?
- Do you want to try to work through some goals at this meeting?

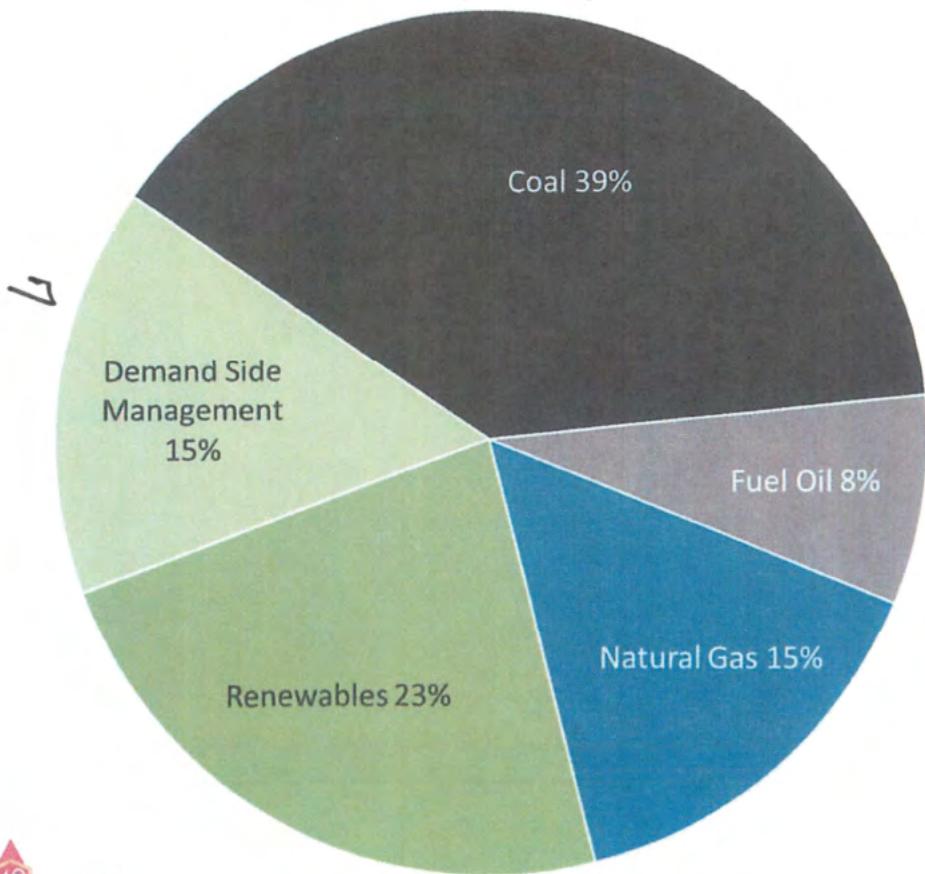
Maybe it comes down to a discussion about potential future goals and the processes that are available to you to use to reach those goals.

Please feel free to contact me if you have any questions or concerns about this agenda item.

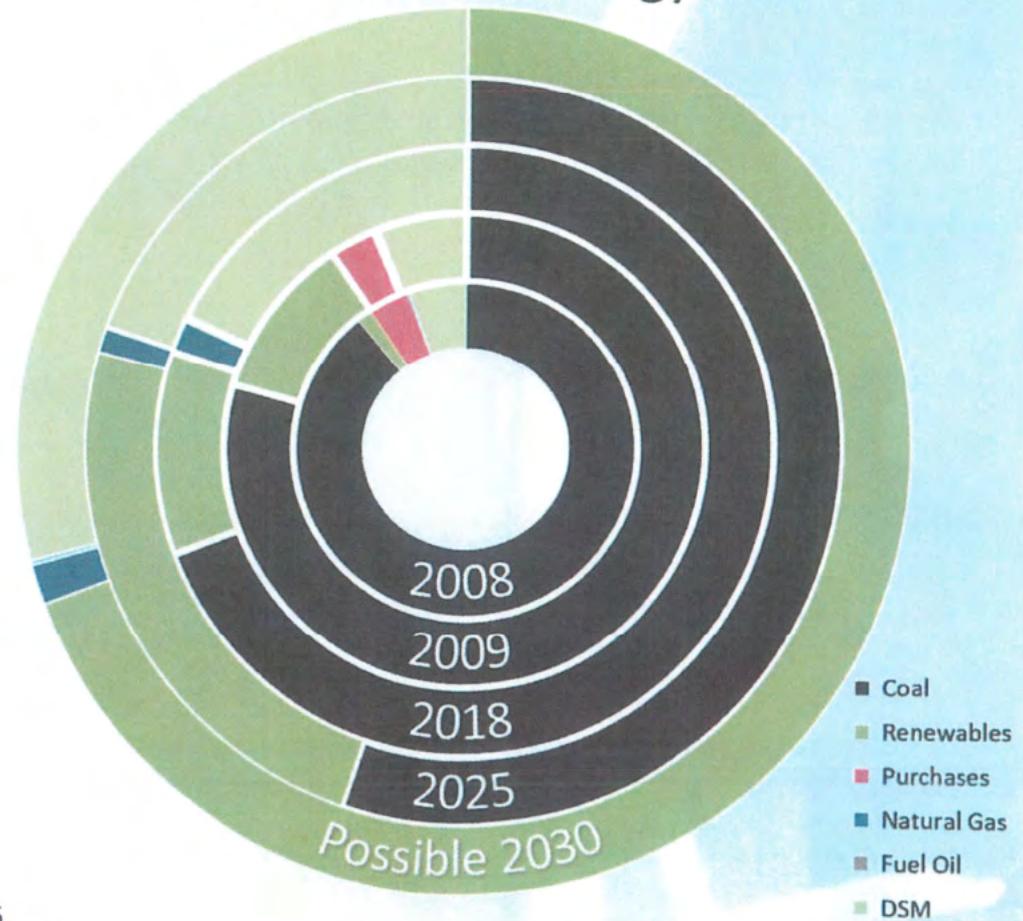
TP/bal

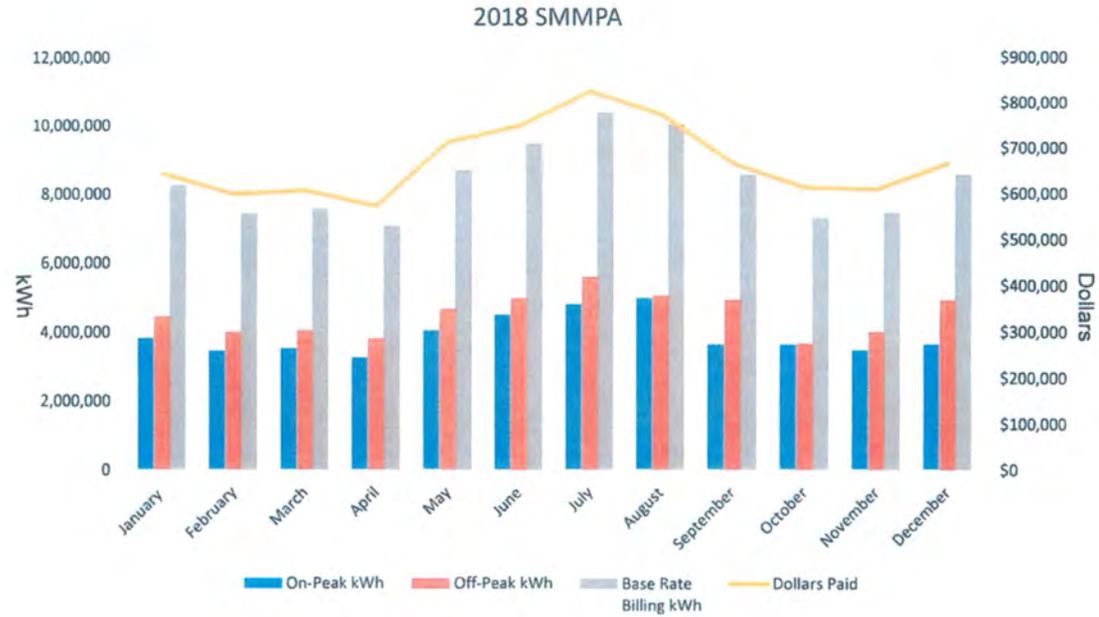
# Moving to a Less Carbon-Intensive Portfolio

## 2020 Capacity Mix



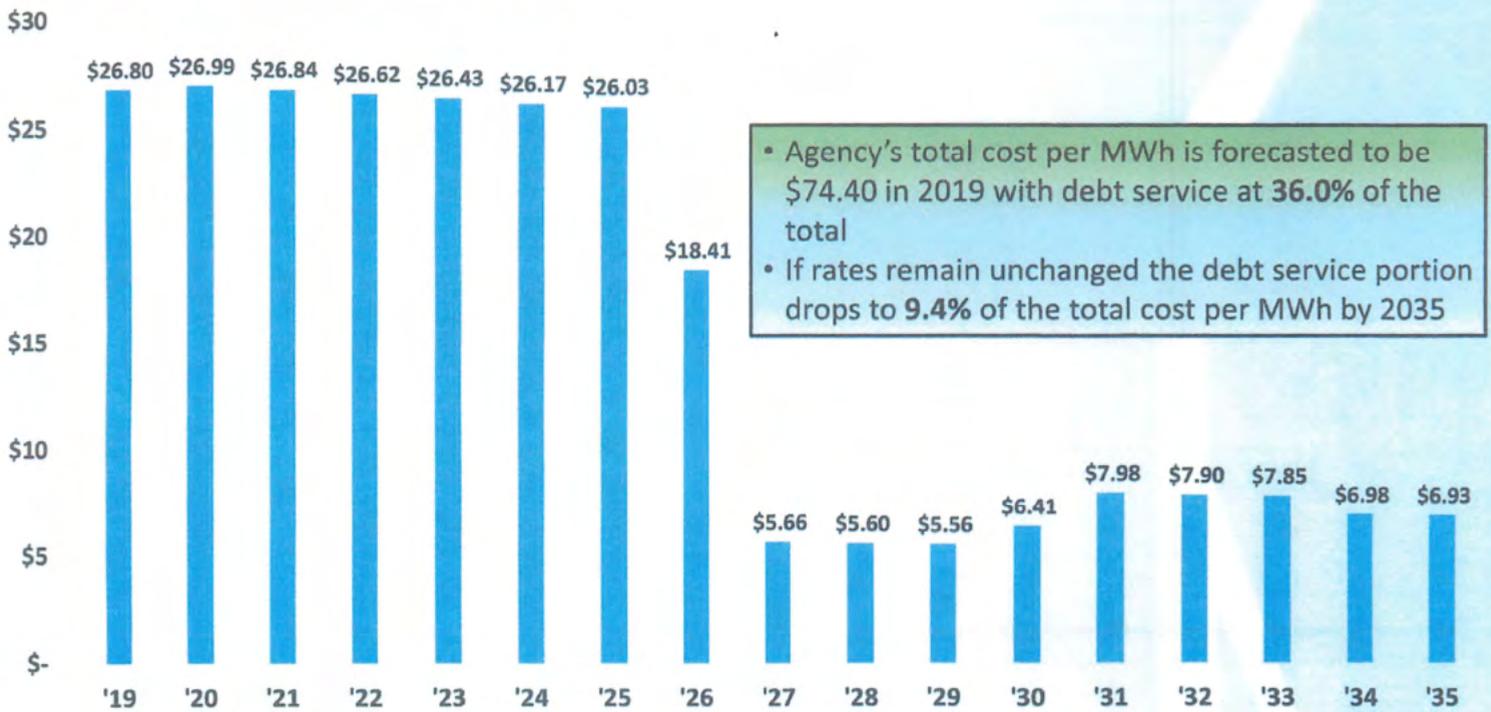
## Evolution of Energy Mix





8

# Debt Service/MWh



# Cost Estimates

10

Vendor	SMMPA Simple Average \$/kWh	Member Simple Average Net \$/kWh	Member Simple Average Net Annual Cost	First Year Projected Energy (kWh)
Novel – Fixed (125 kW-AC) ITC	\$0.1281 \$0.0960	\$0.0280 \$0.0006	\$5,550.38 \$110.77	208,000
Novel Tracker (125 kW-AC) ITC	\$0.1331 \$0.0997	\$0.0330 \$0.0018	\$7,558.16 \$403.11	240,000
Ziegler- Fixed (120 kW-AC)	\$0.1493	\$0.0492	\$10,772.93	229,500
Bluestem – Fixed (133 kW-AC)	\$0.1750	\$0.0749	\$18,658.42	261,000
Bluestem – Fixed (133 kW-AC) PPA	\$0.2358	\$0.1301	\$31,613.43	261,000



CELEBRATING 10 YEARS

# The GreenStep 29 best practices

## The GreenStep 29 best practices

- Make planning and tracking easier download this spreadsheet that lists all unique actions – approximately 175 – for all 29 best practices.
- Cities that implement a minimum number of best practices organized into these five topical areas will be recognized as Step Two and Step Three GreenStep Cities. See What are Step Two and Three Recognition Minimums?
- Cities should claim credit for best practices already implemented. Adding best practices over time will garner additional recognition.
- For each best practice, and depending on city category (A, B or C), a city needs to complete one or more actions from a list associated with the best practice. See What category is my city in?

## Buildings and Lighting

[Filter: Show actions related to a topic]



### 1. Efficient Existing Public Buildings

Benchmark energy and water usage, identify savings opportunities in consultation with state programs, utilities and others to implement cost-effective energy and sustainability improvements.

### 2. Efficient Existing Private Buildings

Provide incentives for energy, water and sustainability improvements in existing residential, not-for-profit and commercial buildings/building sites.

### 3. New Green Buildings

Construct new buildings to meet or qualify under a green building framework.

### 4. Efficient Outdoor Lighting and Signals

Improve the efficiency and quality of street lighting, traffic signals and outdoor public lighting.

### 5. Building Redevelopment

Create economic and regulatory incentives for redevelopment and repurposing of existing buildings.

## **Land Use**



### 6. Comprehensive, Climate and Energy Plans

Build public support and legal validity to long-term infrastructural and regulatory strategy.

### 7. Resilient City Growth

Increase financial and environmental sustainability by enabling and encouraging walkable housing and retail land use.

### 8. Mixed Uses

Develop efficient land patterns that generate community health and wealth.

### 9. Efficient Highway- and Auto-Oriented Development

Adopt commercial development and design standards for auto-oriented development corridors and clusters.

### 10. Design for Natural Resource Conservation

Adopt development ordinances or processes that protect natural systems and valued community assets.

## Transportation



### 11. Living Streets

Create a network of green complete streets that improves city quality of life, public health, and adds value to surrounding properties.

### 12. Mobility Options

Increase active transportation and alternatives to single-occupancy car travel.

### 13. Efficient City Fleets

Implement a city fleet investment, operations and maintenance plan.

### 14. Demand-Side Travel Planning

Implement Travel Demand Management and Transit-Oriented Design in service of a more walkable city.

## Environmental Management



### 15. Sustainable Purchasing

Adopt environmentally preferable purchasing policies and practices to improve health and environmental outcomes.

### 16. Community Forests and Soils

Add city tree and plant cover that conserves topsoils and increases community health, wealth, quality of life.

### 17. Stormwater Management

Minimize the volume of and pollutants in rainwater runoff by maximizing green infrastructure.

### 18. Parks and Trails

Increase active lifestyles and property values by enhancing the city's green infrastructure.

### 19. Surface Water

Improve local water bodies to sustain their long-term ecological function and

community benefits.

#### 20. Efficient Water and Wastewater Systems

Assess and improve city drinking water and wastewater systems and related facilities.

#### 21. Septic Systems

Implement an environmentally sound management program for decentralized wastewater treatment systems.

#### 22. Sustainable Consumption and Waste

Increase waste prevention, reuse and recycling, moving to a lower-consumption, more cyclical, biological approach to materials management.

#### 23. Local Air Quality

Prevent generation of local air contaminants so as to improve community health.

### **Resilient Economic and Community Development**



#### 24. Benchmarks and Community Engagement

Adopt outcome measures for GreenStep and other city sustainability efforts, and engage community members in ongoing education, dialogue, and campaigns.

#### 25. Green Business Development

Expand a greener, more resilient business sector.

#### 26. Renewable Energy

Remove barriers to and encourage installation of renewable energy generation capacity.

#### 27. Local Food

Strengthen local food and fiber production and access.

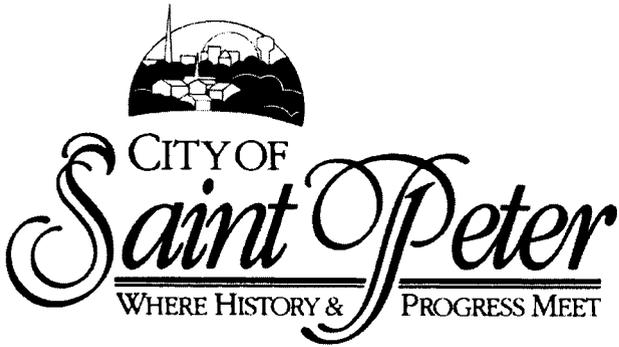
#### 28. Business Synergies and EcoDistricts

Network/cluster businesses and design neighborhoods and developments to achieve better energy, social, economic and environmental outcomes in service of a more circular and equitable economy.

#### 29. Climate Adaptation and Community Resilience

Plan and prepare for extreme weather, adapt to changing climatic conditions, and

foster stronger community connectedness and social and economic vitality.



## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/25/2020

**FROM:** Todd Prafke  
City Administrator

**RE:** Housing- Big Picture

### ACTION/RECOMMENDATION

None needed. For City Council information and discussion only.

### BACKGROUND

The goal session agenda includes time for a discussion on the data, the efforts the City has made and where do you want to go from here on housing of all types.

The Council has discussed on a number of occasions the importance of housing of all types and the value of those types to the community. We have included a couple of studies and some data about housing in your community in the goal session packet. As I recall, the last time we discussed this a number of you had a bunch of questions and wanted to know and understand more. I think those points are coupled with the fact that it appears we are at a cross roads of sorts related to the City's influence and participation on housing and development. My hope is to provide a very brief history of the last 20 years or so of housing in your community and the City influence on it.

My hope for your goal session is to facilitate a discussion surrounding these ideas and concepts and to solicit direction as to where you want to go. I plan to do this through a few processes including:

- A bit of history
- A bit of data (maybe more than a bit)
- A bit of process knowledge
- Asking what I hope are the right questions to assist you in your discussion.

Here are a few questions that may be helpful:

- Does the City have a place in the Saint Peter housing market place?
  - What is that place?
- If we look at the various sectors of the market and needs, where do you see the City having an effective impact?
- Are we purely a bystander, facilitator, producer (developer) or some mix of those and what's that mix?

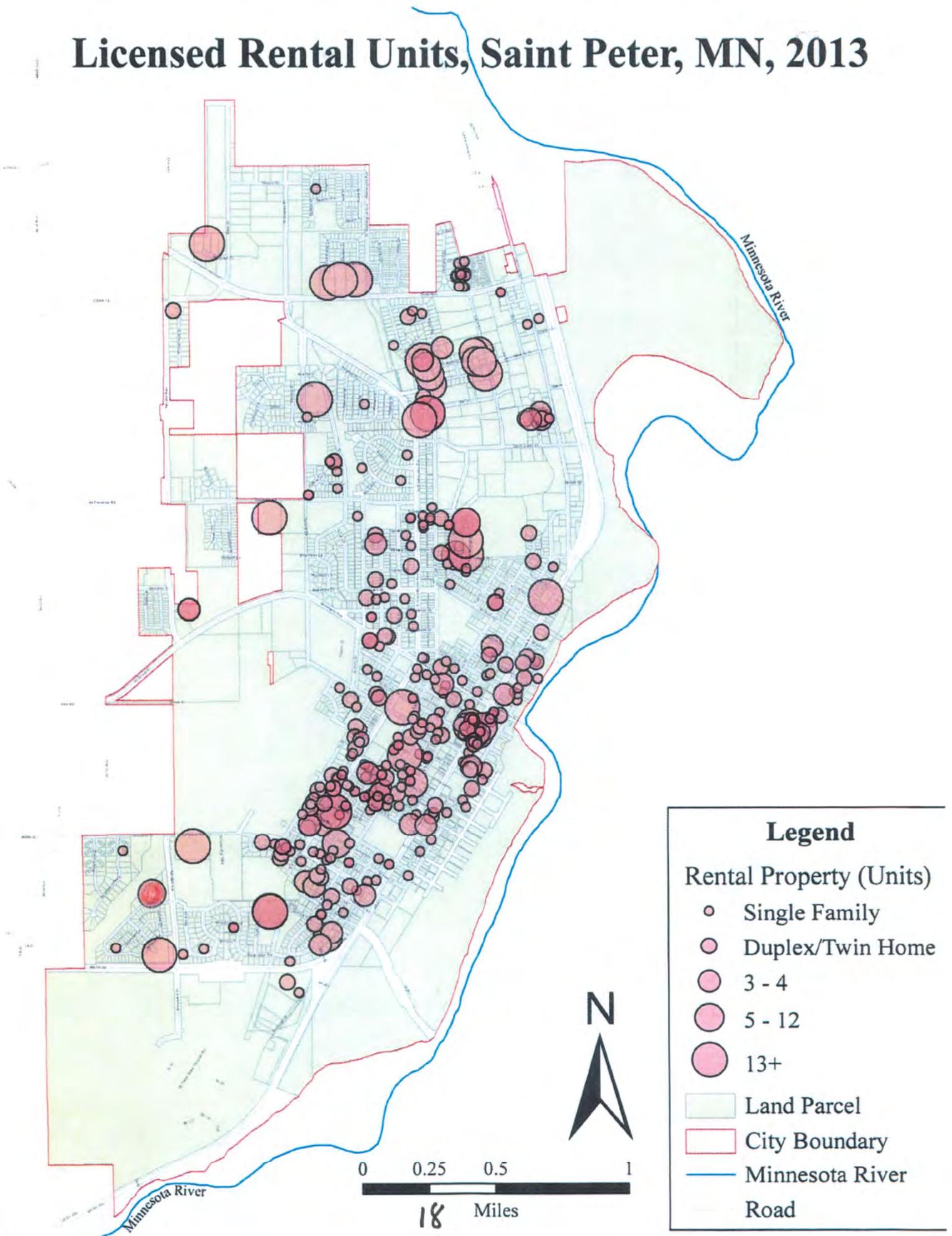
- What other data do you need to better make decisions?

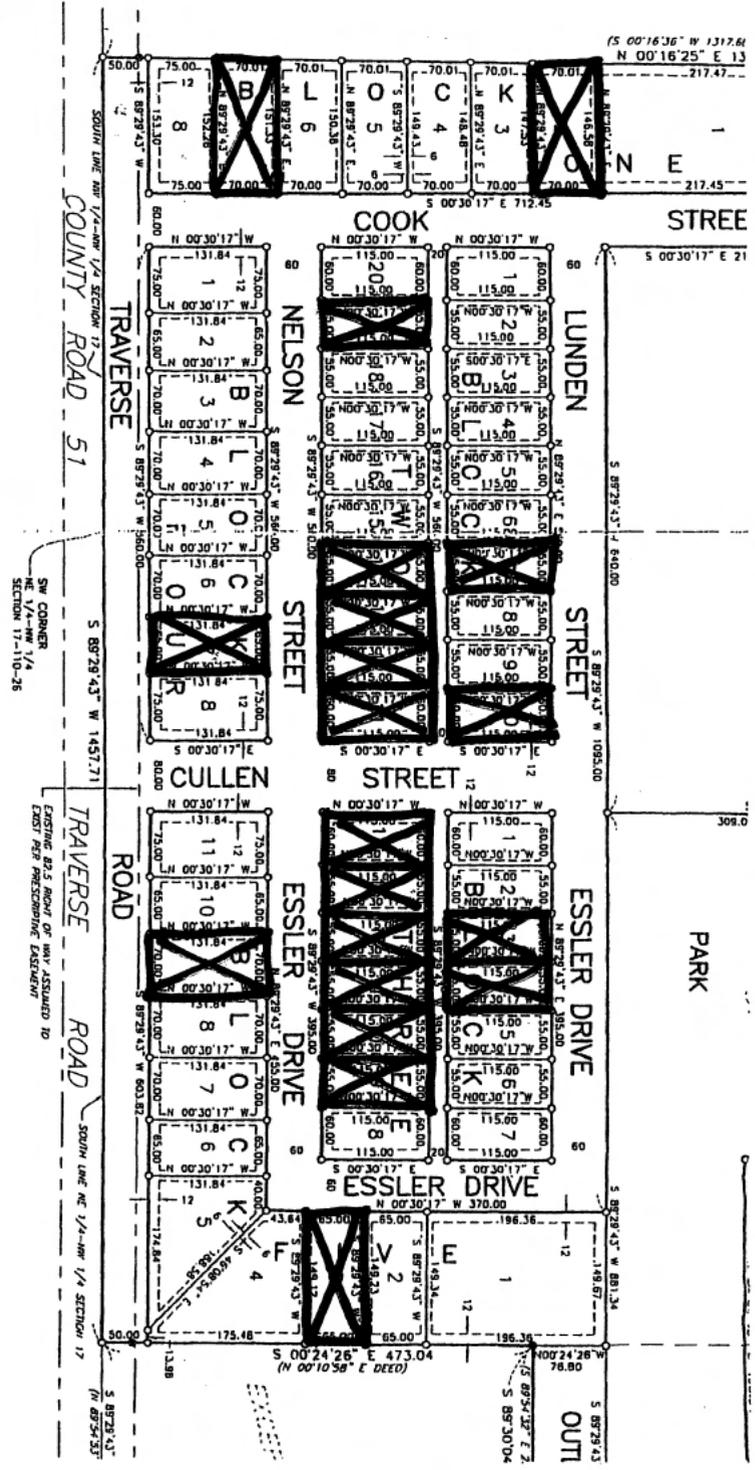
Maybe it comes down to a discussion about potential future goals and the processes and resources that are available to you to use to reach those goals.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

# Licensed Rental Units, Saint Peter, MN, 2013





JOB NUMBER: 14111002 FIELD BOOK: 3A-1  
 SCALE: AS SHOWN

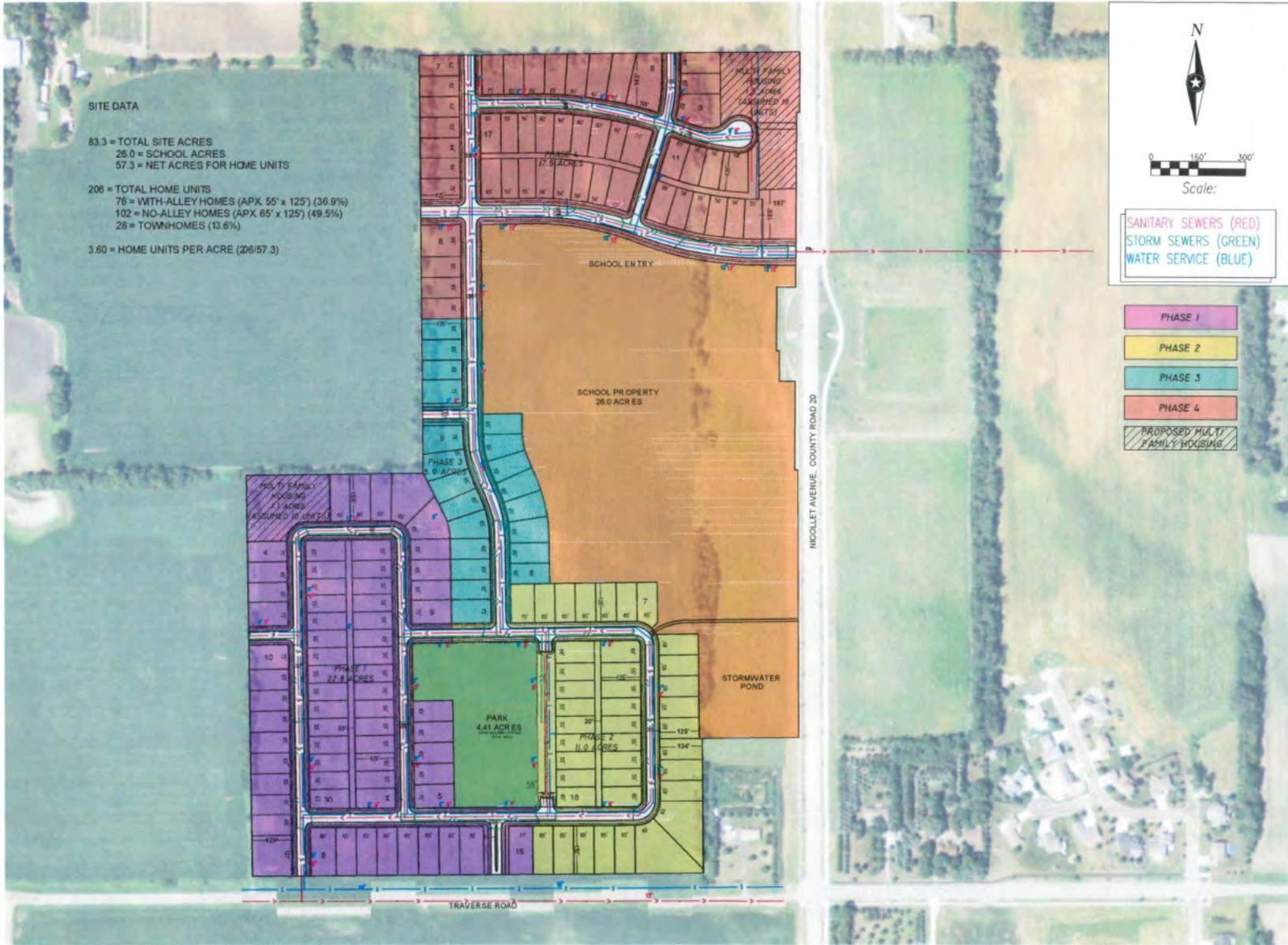


**SITE DATA**

83.3 = TOTAL SITE ACRES  
 26.0 = SCHOOL ACRES  
 57.3 = NET ACRES FOR HOME UNITS

206 = TOTAL HOME UNITS  
 76 = WITH-ALLEY HOMES (APX 55' x 125') (36.9%)  
 102 = NO-ALLEY HOMES (APX 65' x 125') (49.5%)  
 28 = TOWNHOMES (13.6%)

3.60 = HOME UNITS PER ACRE (206/57.3)



re



N

0 150' 300'

Scale:

SANITARY SEWERS (RED)  
 STORM SEWERS (GREEN)  
 WATER SERVICE (BLUE)

- PHASE 1
- PHASE 2
- PHASE 3
- PHASE 4
- PROPOSED MULTI-FAMILY HOUSING

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PROJECT

**SAINT PETER SCHOOL PROPERTY**

SAINT PETER MINNESOTA

REVISION SCHEDULE	
NO	DESCRIPTION

PROJECT NO	
FILE NAME	1602 CONCEPT
DRAWN BY	JACOWT
DESIGNED BY	
REVIEWED BY	
ISSUE DATE	04/11/15
CLIENT PROJECT NO	

TITLE

**CONCEPT 19**  
**B**

SHEET

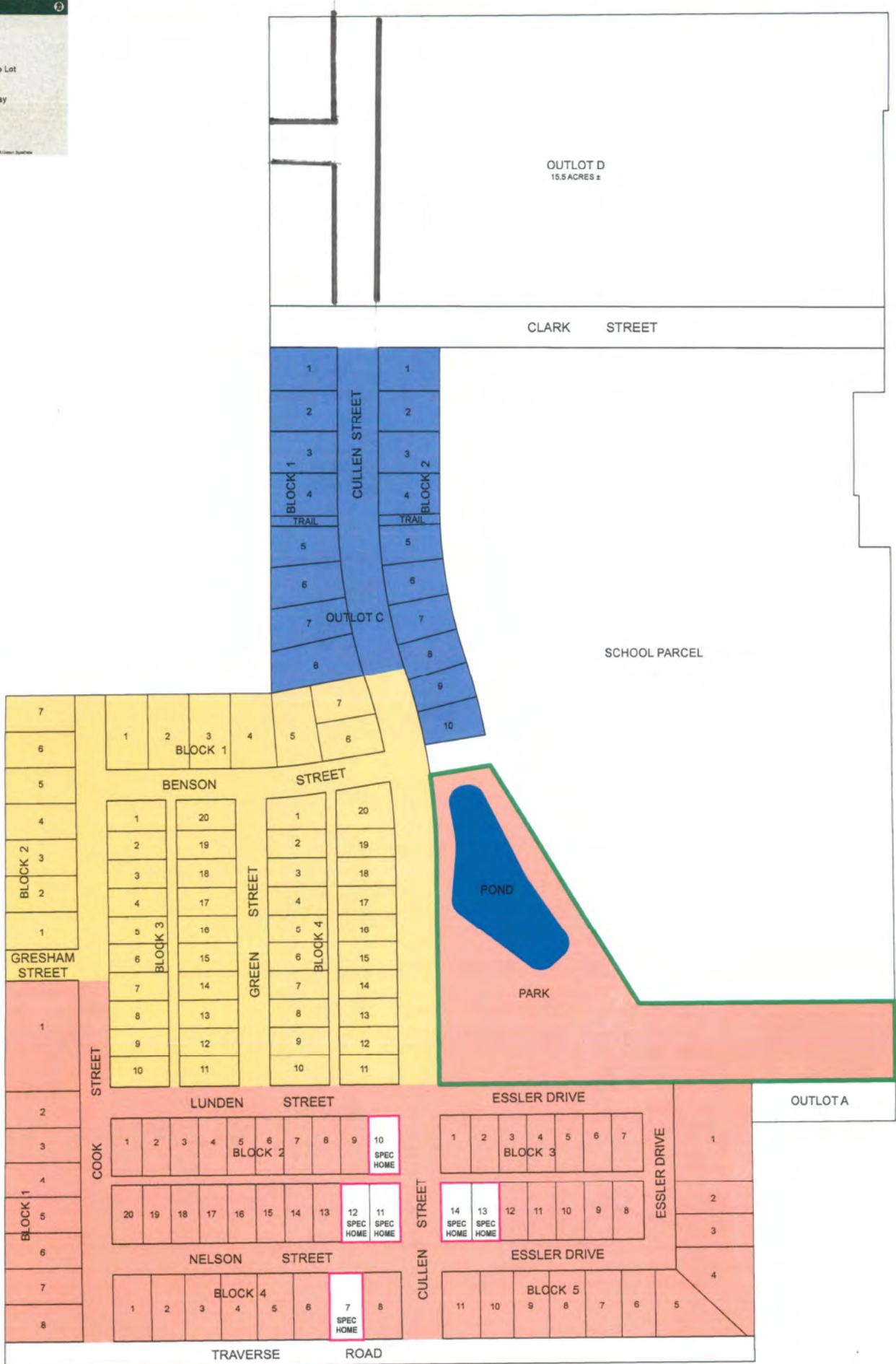




**Legend**

- Phase 1
- Phase 2
- Phase 3
- Unavailable Lot
- Lot
- Right-of-Way
- Park
- Pond

Scale: 1" = 50' Feet  
Map: Single-Parcel-Map-02082003-Cover-Subdiv



# COOPERATIVE EFFORTS (White Sheet)

## SCHOOL DISTRICT

- Activity connection Senior Citizens recreation, transit
- Facilities long term planning
  - Athletic, Other Facilities, Drama, performance, arts
- Budgets
  - Levy
  - Pay
  - Others
- Athletic Association goals
- Early Childhood 95% coverage might be a goal
- After School Activities – Third Floor
- City/School strategy with GAC
- Child Care
- Long Range Community Planning
- Studies (Housing, Demo Others)
- Cultural Literacy
- Housing

## NICOLLET COUNTY

- Compost funds
- Library
- Land use 1/4 - 1/4 good zone
- Criminal Justice Committee
- Law enforcement share dispatch
- Emergency Planning
- 361 Co 51, Roundabout
- Stormwater/Ditches
- Cultural Literacy
- Senior Activities
- 

## GUSTAVUS ADOLPHUS COLLEGE

- Parking
- Performance space
- Recreational facilities
- Off-campus behavior
- Cultural Literacy
- Child Care
- Transit use
- Employees live in City
- Solar and Wind
- "Selling" Gustavus Adolphus College
- Emergency Training

## REGIONAL TREATMENT CENTER/STATE OF MN DEPT OF HEALTH

- Utilities distribution

- Future program/land/facilities
  - Parks
- Arts Association
- Security
- Transit

## BANKS

Work cooperatively on Housing Rehab program  
Green Seam with GMG

## REALTORS

- BFF
- Promotion of opportunities for young families
- Others

## COMMUNITY ORGANIZATIONS

- St. Peter Arts Center
- Nicollet County Historical Society

## CHAMBER OF COMMERCE

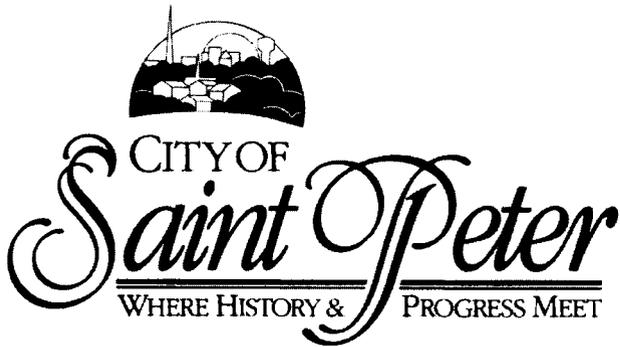
- Promotion of Community
- Community events
- Communication efforts
- Operation of Tourism and Visitors

## GREATER MANKATO GROWTH

- REDA industrial Development
- ICLV InterCity Leadership Visit
- MSA issues
- Promote Housing as an issue

## MINNESOTA RIVER VALLEY TRANSIT

- x



# Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/25/2020

**FROM:** Todd Prafke  
City Administrator

**RE:** Support Resolution Requests

## ACTION/RECOMMENDATION

None needed. For your information and discussion only.

## BACKGROUND

This comes to you based on the ongoing and increasing number of requests the Mayor and Council receive related to providing proclamations and resolutions of support for activities from grant requests, to special days, to requests by organizations that are hoping to show political support for efforts they may be undertaking.

The rules for proclamations provide substantial autonomy to the Mayor. It is one of the Mayor's benefits, if you can call it that, to have that autonomy.

Resolutions of Support are a bit of a different matter. As I said above, more of you are seeing more requests for assistance from "special interests". I want to be clear that I use the term "special interests" in a neutral, non-political way to mean having singular focus. Often the requests are not directly related to projects or efforts the Council has taken action on and are in the realm of looking to influence another decision making body or give the group requesting the resolution some form of associated credibility based on your action.

It may be important to note that requests for resolution of support come in a couple of flavors. Sometimes it's a general request for support and does not necessarily need to be a resolution of the Council. Sometimes it is folks looking for some kind of a sign that the City is supportive. Although they may ask for a resolution, a letter and email and phone call may be just as good if not better in some instances. Those things, while being official, do not have the effect of law in the same way that a Resolution does. We probably have enough requests of these types to have a couple of resolutions each meeting.

Our practice has been that if a letter, call or email is received determination is made at the staff level, usually through my office, and support is provided if the request meets the loose criteria which is:

- The request is made by a local organization.

- The request is in line with current policy, the list of Issues of Vital Importance or projects either currently in place or part of a plan for the City.
- Proving the letter, email or call will have local impact. By that I mean we are not sending a letter supporting establishment of a Cub Scout Troop in El Paso Texas or in London England.
- The request is not a political one. Meaning if support is provided it is in an area where you exert influence and have a role in the process.

We do not have a clearly defined process for resolutions of support passed by the Council and in fact, have provided very, very few unless they relate directly to a project the City is involved in like transit funding or Local Government Aid.

But since you are not getting more of these and more time and effort may be spent in sorting these out I wanted to solicit your direction on how to handle these requests and define what the roles of Council and staff are in dealing with these requests. That could include just resolutions of support but may also include how staff handles the request for letters, email and calls.

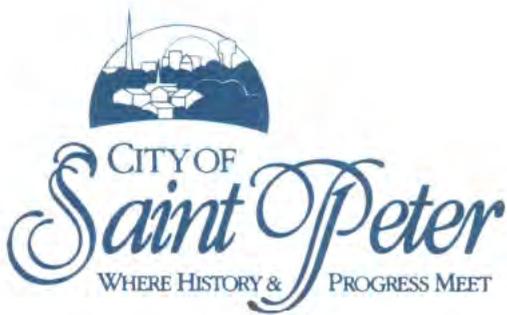
In my mind this is not only a process question. It can also be an authority question and a practical time/cost question. In the past if a request was not part of your action or plan or core city business, it just was not considered.

How much time, energy, and effort do you want to spend on these and maybe what impact or influence do you really exert? I wonder if you pass these like candy at a parade do they really lose their impact? How much of your time, energy, and effort do you spend on these when at times you don't have enough time to hit issues more directly related to your core operations?

This is a tough one, but I hope that by having the discussion I can better meet your needs whether it's through policy development or just a better group understanding of the plan going forward.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



## Memorandum

**TO:** Todd Prafke - City Administrator

**DATE:** June 22, 2020

**FROM:** Sally Vogel  
Director of Finance

**RE:** Budget Timelines

Here is the timeline for Budget cycle.

### **General, Special Revenue, Debt and Capital Funds 2021**

- ◆ August 31<sup>st</sup> Goal Session review with City Council.
- ◆ September 8<sup>th</sup> Workshop (if needed after Goal Session)
- ◆ September 14, 2020 ask for City Council for preliminary levy approval.
- ◆ Approved Preliminary levy taken to the County on or before September 30<sup>th</sup>(required by statute)

Enterprise Funds are not required by State Statute to have approved budget, but we believe having budgets in place give the Director and Superintendents direction and guidelines on how to manage the departments to meet the expectations of the City going forward. Enterprise is a two year budget cycle.

### **Enterprise Funds Time Line 2021 and 2022**

Water, Wastewater and Stormwater budgets for 2021/2022

- Reviewed at September 21<sup>st</sup> City Council workshop
- Ask for approval at September 28<sup>th</sup> City Council meeting.

Electric and Environmental Services budgets for 2021/2022

- Reviewed at October 19<sup>th</sup> City Council workshop
- Ask for approval at October 26<sup>th</sup> City Council meeting

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# StormWater

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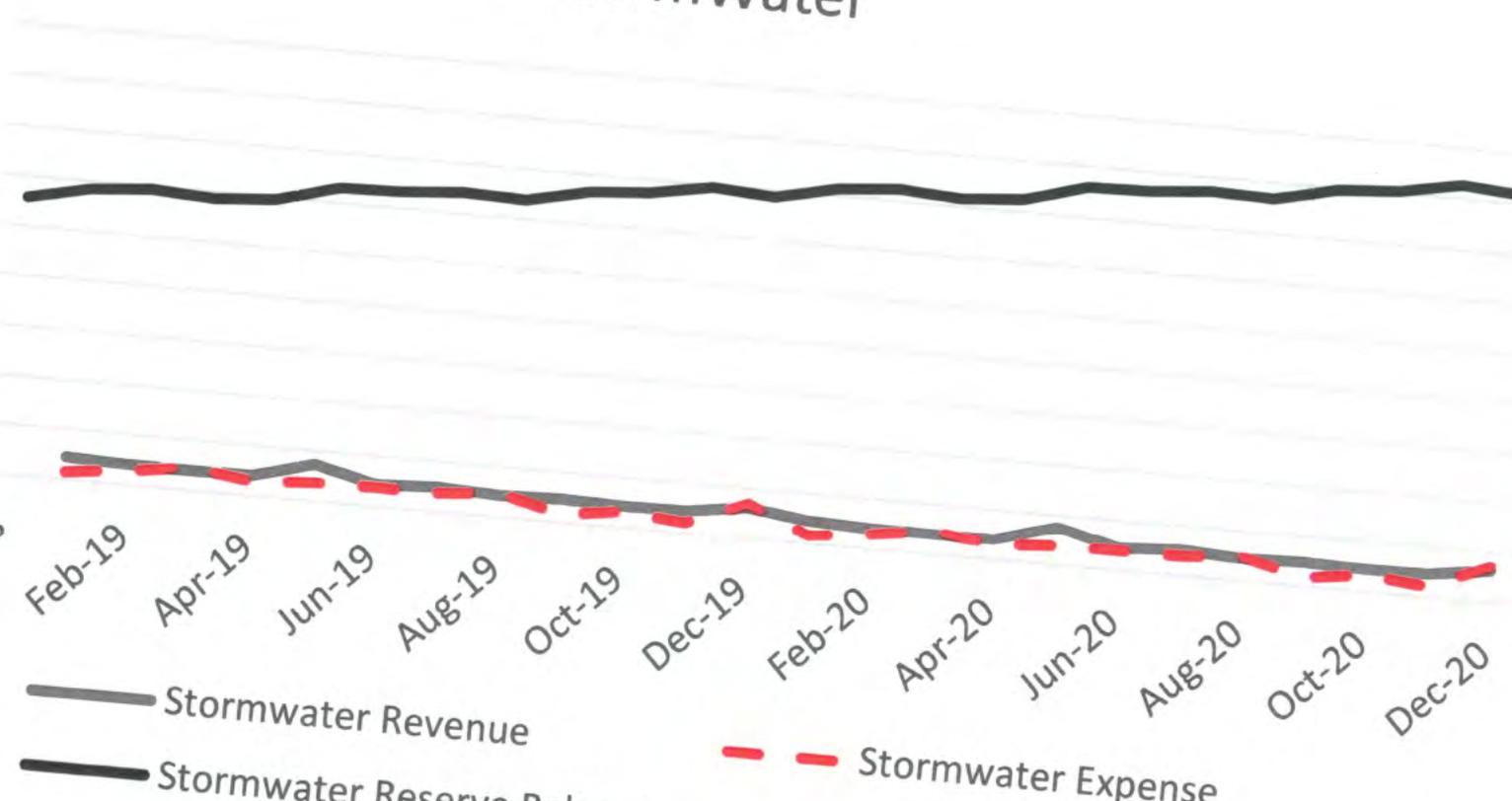
900,000  
800,000  
700,000  
600,000  
500,000  
400,000  
300,000  
200,000  
100,000  
-

Dec-18  
Feb-19  
Apr-19  
Jun-19  
Aug-19  
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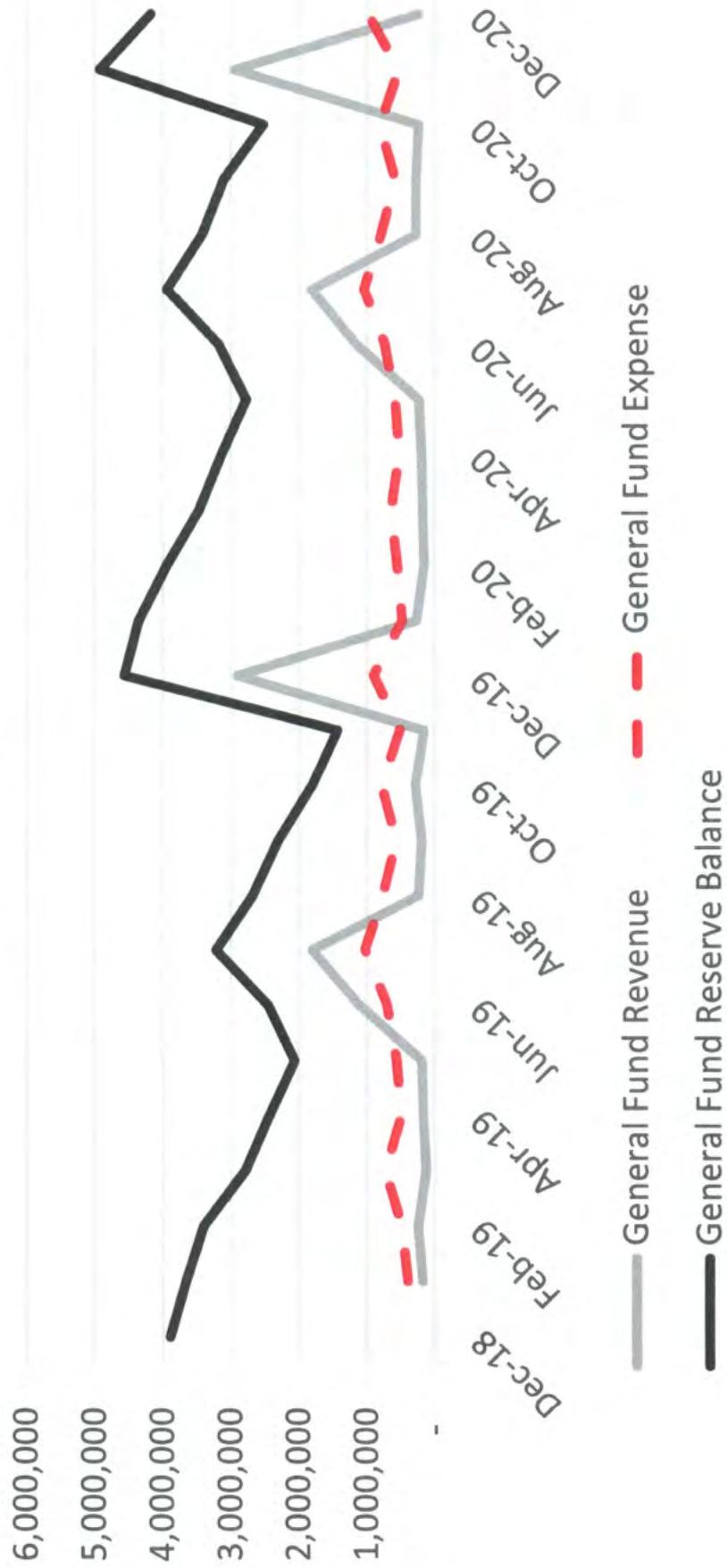
— Stormwater Revenue

— Stormwater Reserve Balance

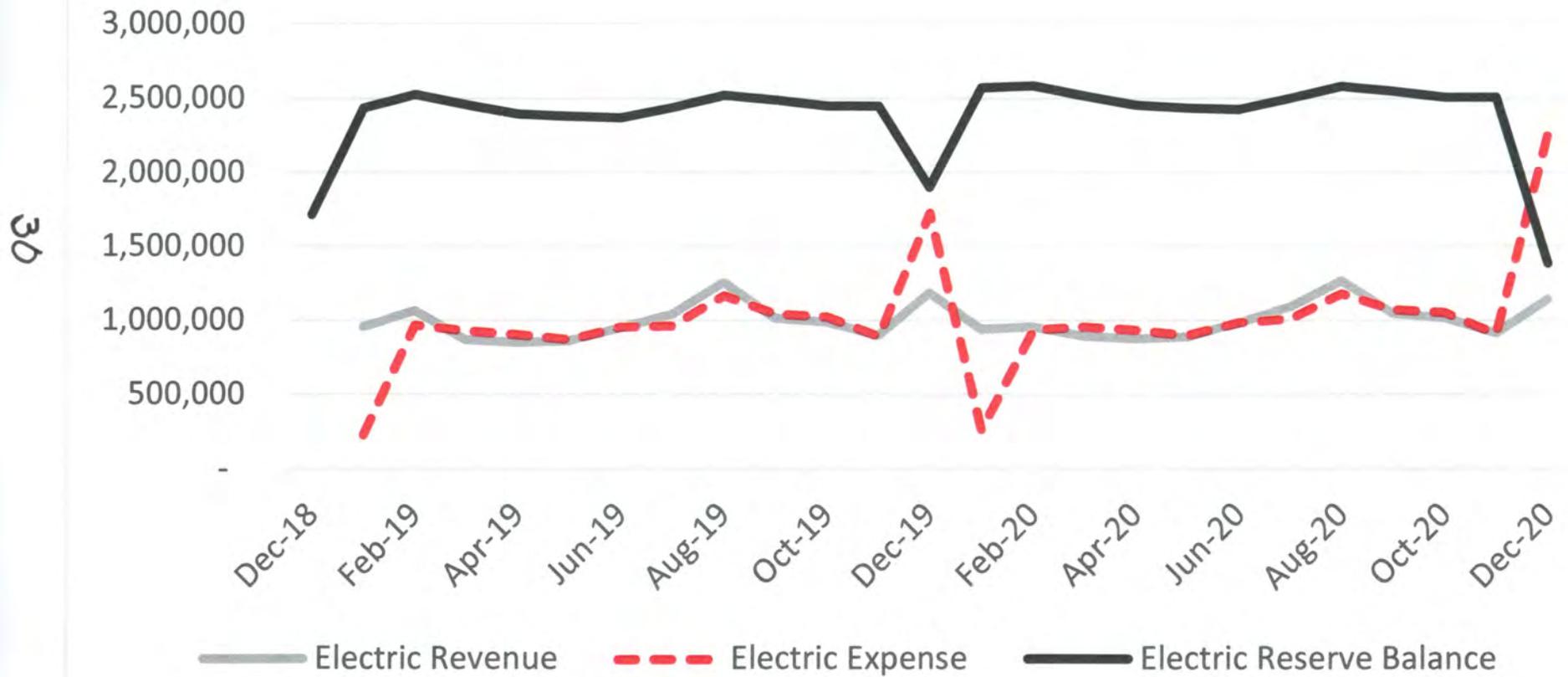
- - - Stormwater Expense



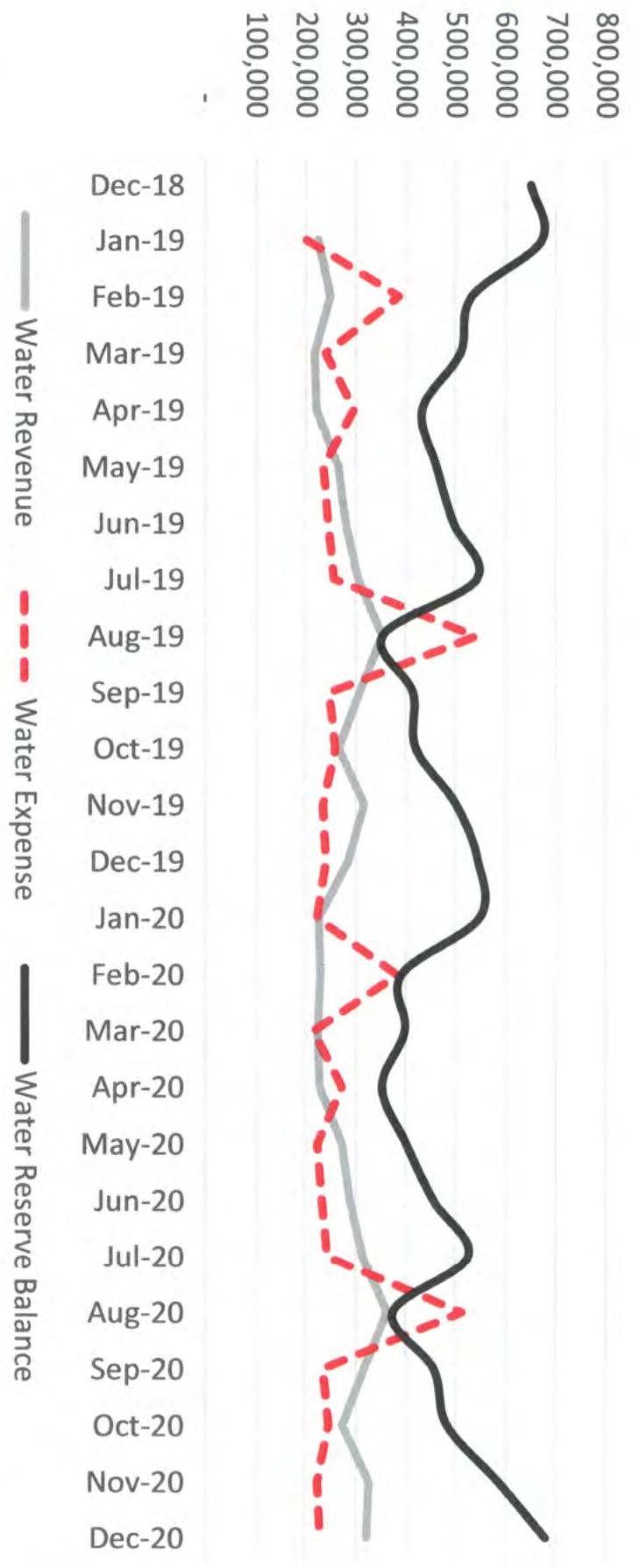
# General Fund



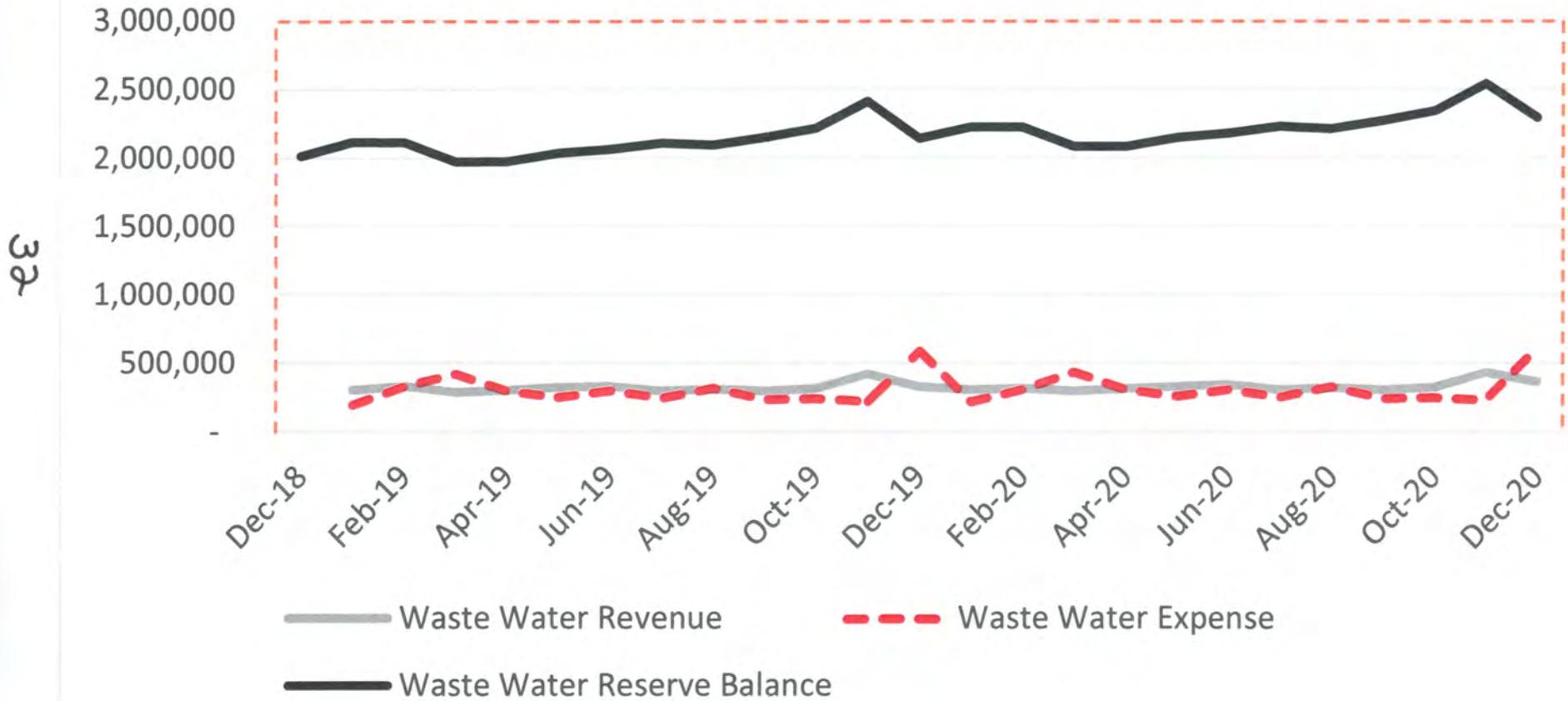
# Electric



# Water



# WasteWater



REVOLVING LOAN REPORT	06/01/2020					
	ORIGINAL	ORIGINATION	CURRENT	12/31/2019	MONTH-YEAR	
BORROWER	BORROWER	DATE	BALANCE	BALANCE	BALLOON DUE	
Chippewa B	\$ 100,000.00	07/01/2007	\$ -	\$ 40,676.41	Dec-20	240 Fund
Chippewa A	\$ 100,000.00	12/01/2006	\$ -	\$ 2,579.55	Dec-20	
Azure Skye/Bertram	\$ 16,003.00	01/01/2019	\$ 13,602.52	\$ 14,402.68	Dec-28	
David Bushaw	\$ 20,000.00	12/01/2016	\$ 13,333.20	\$ 13,833.21	Nov-26	
Building Good Communities LLC	\$ 39,834.00	10/01/2017	\$ 36,380.63	\$ 36,731.61	Aug-22	
Flame Bar/Mike Hobday	\$ 25,000.00	11/01/2019	\$ 23,333.36	\$ 24,583.34	Oct-27	
Hey Diddle Diddle	\$ 42,400.00	05/01/2016	\$ 742.50	\$ 12,004.26	Apr-21	
Kaduce Properties	\$ 16,831.00	09/01/2017	\$ 12,062.16	\$ 14,586.84	Aug-27	230 Fund
Mayer - Chabeans	\$ 25,000.00	07/01/2016	\$ 15,625.15	\$ 19,375.09	Jun-26	
River Rock Bakery & Kitchen	\$ 40,000.00	04/01/2016	\$ 25,498.59	\$ 30,254.89	Feb-21	
JAEL Properties	\$ 65,008.00	08/01/2014	\$ 49,645.25	\$ 51,051.44	Jul-24	
K&C/ Stelter	\$ 25,000.00	01/01/2020	\$ 23,750.02	\$ -	Dec-29	
Kottke/Spring Touch Real Estate Holdings	\$ 500,000.00	09/01/2015	\$ 405,068.74	\$ 415,538.84	Aug-20	
Rachel More/The Pulse	\$ 20,356.75	02/01/2013	\$ 2,589.51	\$ 3,282.66	Feb-20	240 Fund
St. Peter Food Coop	\$ 350,000.00	04/01/2011	\$ 215,212.47	\$ 223,557.66	Dec-20	
Tanis Brothers	\$ 59,012.00	09/01/2014	\$ 45,280.16	\$ 46,553.46	Aug-24	
IHN III/E.I. Micro Circuit /Check due Apr & Oct 1st	\$ 365,211.20	04/01/2005	\$ -	\$ 24,347.44	paid	240 Fund
Total Entertainment/Tramp	\$ 6,000.00	02/01/2010	\$ -	\$ 900.00	OPEN	240 fund
Traverse des Sioux Enterprises/Check due Feb & Aug 1st	\$ 416,673.18	08/01/2009	\$ 111,112.76	\$ 152,780.09	Jan-24	230 Fund
PJ's Pizza	\$ 5,629.47	02/01/2010	\$ 5,629.47	\$ 5,629.47	JUDGEMENT	
	\$ 2,237,958.60		\$ 998,866.49	\$ 1,132,668.94		
		Loan 230	Loan 240	Loan 250		
LOAN FUND BALANCES (report from Brenda)	\$ 1,646,202.92	\$ 619,544.09	\$ 875,731.64	\$ 150,927.19		
LOANS OUTSTANDING	\$ 1,440,417.49					
	\$3,086,620.41					

**COVID-19 MICRO LOAN RECIPIENTS**

<u>BUSINESS</u>	<u>AMOUNT</u>	<u>LOAN CLOSED</u>	<u>APPLICANT</u>	<u>BALANCE</u>	<u>1ST PAYMENT</u>	<u>FINAL PAYMENT</u>
St. Peter Eyecare Center	\$ 10,000	04/03/2020	Dr. Zachary Dirks	\$ 10,000	06/01/2021	07/01/29
Inspire Bridal Boutique	\$ 9,482	04/03/2020	Brittany Jones	\$ 9,482	06/01/2021	02/01/29
AmericInn	\$ 10,000	04/03/2020	Arlo / Dawn Lehtinen	\$ 10,000	06/01/2021	07/01/29
Relections Salon	\$ 2,810	04/03/2020	Heather Baron	\$ 2,810	06/01/2021	09/01/23
Fantastic Sams	\$ 10,000	04/07/2020	David Schultz	\$ 10,000	06/01/2021	07/01/29
Traverse des Sioux Garden	\$ 10,000	04/03/2020	Karl Struck	\$ 10,000	06/01/2021	07/01/29
Nutter Clothing Co.	\$ 8,000	04/03/2020	Scott Dobie	\$ 8,000	06/01/2021	01/01/28
Diamond Dust Bakery	\$ 10,000	04/07/2020	Cheri Brown	\$ 10,000	06/01/2021	07/01/29
Cheese & Pie Mongers	\$ 8,081	04/07/2020	Liberty Warren	\$ 8,081	06/01/2021	01/01/28
The Flame Bar	\$ 10,000	04/07/2020	Mike Hobday	\$ 10,000	06/01/2021	07/01/29
Cornerstone Wellness	\$ 10,000	04/07/2020	Dr. Steve Moore	\$ 10,000	06/01/2021	07/01/29
Nicollet Café	\$ 10,000	04/09/2020	Neslihan Sengul	\$ 10,000	06/01/2021	07/01/29
Julee's Jewelry	\$ 10,000	04/09/2020	Julee Johnson	\$ 10,000	06/01/2021	07/01/29
The Pulse Fitness Studio	\$ 10,000	04/09/2020	Rachel More	\$ 10,000	06/01/2021	07/01/29
River Rock Coffee	\$ 10,000		Katie Aho	\$ 10,000	06/01/2021	07/01/29
Hey Diddle Diddle Daycare	\$ 7,549	04/10/2020	Heidi Eckberg	\$ 7,549	06/01/2021	09/01/20
4 the Team	\$ 10,000	04/10/2020	Jay Doyscher	\$ 10,000	06/01/2021	07/01/29
Patrick's on 3rd	\$ 10,000	04/10/2020	John Mayer	\$ 10,000	06/01/2021	07/01/29
Redmen Club	\$ 9,972	04/10/2020	Ed Johnson - Manage	\$ 9,972	06/01/2021	07/01/29
River Rock Bakery & Kitchen	\$ 10,000	04/10/2020	Christine Rasmussen	\$ 10,000	06/01/2021	07/01/29
Dunkin Donuts	\$ 10,000	04/13/2020	Original Blend II, LLC	\$ 10,000	06/01/2021	07/01/29
Shannon's Daycare	\$ 3,331	04/10/2020	Shannon Zachman	\$ 3,331	06/01/2021	03/01/24
The Great Wall	\$ 10,000	04/10/2020	Trinh Luong	\$ 10,000	06/01/2021	07/01/29
Kids Corner	\$ 10,000	04/10/2020	Cassie Frey - Director	\$ 10,000	06/01/2021	07/01/29
Sam & Abes Daycare	\$ 10,000	04/10/2020	Ryan Stroup	\$ 10,000	06/01/2021	07/01/29
Knit & Sew World	\$ 7,778	04/10/2020	Shawn Dolan	\$ 7,778	06/01/2021	11/01/27
Poshinate, LLC	\$ 5,552	04/10/2020	Lynne Gross	\$ 5,552	06/01/2021	04/01/27
Her Happy Place	\$ 9,560	04/15/2020	Lisa Eide	\$ 9,560	06/01/2021	03/01/29
St. Peter Comm Child Care	\$ 10,000	04/17/2020	Mikkel Haugen	\$ 10,000	06/01/2021	07/01/29
Altelier	\$ 1,200	04/15/2020	Cheryl Klages	\$ 1,200	06/01/2021	05/01/22
It's About Time	\$ 5,022	04/15/2020	Anita Hultengren	\$ 5,022	06/01/2021	10/01/25
Embassy Bar	\$ 10,000	04/15/2020	Terry Blaschko	\$ 10,000	06/01/2021	07/01/29
Jake's Pizza - St. Peter	\$ 10,000	04/15/2020	Wallace Boyer	\$ 10,000	06/01/2021	07/01/29
Frey Salon & Spa	\$ 10,000	04/16/2020	Schooper / McGowan	\$ 10,000	06/01/2021	07/01/29

**COVID-19 MICRO LOAN RECIPIENTS**

<u>BUSINESS</u>	<u>AMOUNT</u>	<u>LOAN CLOSED</u>	<u>APPLICANT</u>	<u>BALANCE</u>	<u>1ST PAYMENT</u>	<u>FINAL PAYMENT</u>
Don's Appliance	\$ 10,000	04/17/2020	Jeff Orth	\$ 10,000	06/01/2021	07/01/29
Stone's Throw Gallery	\$ 5,095	04/17/2020	Patty Conlin	\$ 5,095	06/01/2021	11/01/25
3rd Street Tavern	\$ 10,000	04/17/2020	Natasha O'Hara	\$ 10,000	06/01/2021	07/01/29
Lotus Massage & Spa	\$ 8,052	04/20/2020	Qin Li	\$ 8,052	06/01/2021	03/01/28
Subway Restaurant	\$ 10,000	04/28/2020	David Gruenzner	\$ 10,000	06/01/2021	07/01/29
Contents	\$ 10,000	04/24/2020	Carol Hayes	\$ 10,000	06/01/2021	07/01/29
Sweet Alice Floral & Gifts	\$ 10,000	05/01/2020	Sara Nett - Torgimsor	\$ 10,000	06/01/2021	07/01/29
Johnson Hall	\$ 10,000	05/06/2020	Nicollet Co. Fair Board	\$ 10,000	06/01/2021	07/01/29
Olita Gifts	\$ 5,330	05/01/2020	Jill Hass / Craig Tolzm	\$ 5,330	06/01/2021	07/01/29
River Valley Birth Center	\$ 10,000	05/08/2020	Erika & Joe Urban	\$ 10,000	06/01/2021	07/01/29
Riverside Dental Clinic	\$ 10,000	05/12/2020	Dr. Lund / Dr. Whittie	\$ 10,000	06/01/2021	07/01/29
Mary A. Snyder, DDS	\$ 8,508	05/11/2020	Mary A. Snyder	\$ 8,508	06/01/2021	06/01/28
Ty's Automotive Service	\$ 10,000	05/15/2020	Ty Saiki	\$ 10,000	06/01/2021	07/01/29
Impulse Tattoo Parlor	\$ 6,229	05/22/2020	Andrew Seitzer	\$ 6,229	06/01/2021	07/01/26
Chiropractic Holistic Health	\$ 10,000	06/01/2020	Dr. Steve Moore	\$ 10,000	06/01/2021	07/01/29
Lorentz Business Services	\$ 10,000	06/12/2020	Marcy Lorentz	\$ 10,000	06/01/2021	07/01/29
	\$ 441,551			\$ 441,551		



## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 6/23/2020

**FROM:** Todd Prafke  
City Administrator

**RE:** Legitimacy in Governance

### ACTION/RECOMMENDATION

None needed. For Council discussion and review only.

### BACKGROUND

The principle shown below is included for discussion as part of the June 29th Council goal session:

*The Principle of Legitimacy in Governance is based on three things:*

1. *People who are asked to obey authority have to feel like they have a voice – that if they speak up they will be heard.*
2. *The law or rules have to be predictable. There has to be reasonable expectation that the rules tomorrow are going to be roughly the same as the rules are today.*
3. *The authority has to be fair. It can't treat one group differently from another.*

*The decisions to obey are not a function of rational calculation of risks vs. benefits. It is based on legitimacy.*

TP/bal