



**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

**Regular Meeting of the Saint Peter Public Library Advisory Board
Tuesday, May 12, 2020**

5:00 p.m.

****Virtual Meeting Only – See below for electronic access to meeting****

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. REPORT OF THE LIBRARIAN

- A. COVID-19 Impacts
- B. Summer Reading Program
- C. Activity Report

V. OLD BUSINESS

- A. Friends of the Library Update
- B. 2019 Library Board Goals – (School/City Partnership Update)
- C. Goal Three – (Increase Awareness)
- D. eSports/Gaming

VI. NEW BUSINESS

- A. Library Supervisor

VII. OTHER BUSINESS

VIII. ADJOURN

As provided for in M.S. 13D.21, Library Board meetings may be conducted by telephone or other electronic means. The Tuesday, May 12, 2020 meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the May 12th regular meeting electronically:

From your computer, tablet or smartphone: <https://global.gotomeeting.com/join/690017413>
From your phone: (Toll Free): 1 866 899 4679 – One-touch: tel: +18668994679,,591790045#
Access Code: 690-017-413

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/302022645>

Director of Recreation & Leisure Services
Joey Schugel

Imagine Your Story: Summer Reading Program 2020

It will be a different summer, to be sure, but we're planning something awesome. The Saint Peter Library is here for you to make sure every child - preschooler, school ager, tween, or teen and every adult will be all set for a summer of reading and books! All activities are FREE and can be done at home or virtually! *Reading incentives and programs were funded by grants from the Traverse des Sioux Library Cooperative and Minnesota's Arts and Cultural Heritage Fund, the Friends of the St. Peter Library as well as financial institutions.*



Mon., Jun. 1 – Fri., Aug. 7

READsquared

This summer, we're taking summer reading online! The Saint Peter Library is excited to present READsquared, an online tool to track summer reading for the entire family! The PreK program is for kids ages 0-4, School Age program is for ages 5-10, Teen Program is for ages 11-17 and Adult program is for ages 18+.

Your Next Stack

If you love to read, you're really going to love YOUR NEXT STACK, our personalized book subscription box for Adults, Teens, School Agers and Preschoolers who have a library card. Answer a couple of questions about your favorite reading experiences and every month this summer (June, July, August), we'll custom-select three books (or 10 if it's picture books) we're sure you'll enjoy.

Weekly on Facebook

Monday: Fairy Tale Lego Challenges

A Lego Fairy Tale Challenge will be posted each Monday morning during the summer reading program. Complete your challenge by Friday each week and your name will be entered into a drawing for cool lego prizes!

Tuesday: Facebook Storytime posted at 10:30 a.m.

Guest Storytime Readers for Preschool and Elementary Age: Community leaders, authors, teachers, grandparents and more! Guests will read to us virtually and will be posted Facebook Live or scheduled videos @SaintPeterLibrary



Wednesday: Imagineer Kit Released

Imagineer Kits (to go!): These are imagination kits with ideas and materials needed to create a challenge or activity. Simple art, crafts, lego, writing and more! A new kit will be released each week. Register for a kit each week using the sign-up links on our webpage. Kits will be available for pick-up for those registered at the library or ExploreRec Locations.

Thursday: Gnorman the Gnome

Pictures of Gnorman taken all around St. Peter will be posted weekly on Tuesday. Participants will be entered into a prize drawing based on how many you guess right!

Friday Highlight

Each week we will highlight something at the library worthy of checking out!

Paws for Books

School Age kids sign up to read aloud to a therapy dog. Coco is a therapy dog who is certified through the Nationally Accredited Alliance of Therapy Dogs, Inc.



Book Clubs

1. *Lunch Bunch - VIRTUAL Read Aloud Book Club for 4th-7th grade*
2. *Great Stories Club - VIRTUAL Graphic Novel Teen Book Club*
Each participant will get a copy of the book.
3. *One Book | One Minnesota - All ages*, a new statewide book club that invites Minnesotans of all ages to read a common title and come together virtually to enjoy, reflect, and discuss.

Escape Rooms

1. *Happily Ever After Escape Room for Elementary Age*
2. *Muggle Mystery Harry Potter Escape Room for Tween/Teens/Adults*

Small groups will work out the puzzle in 30-60 min. timeslots starting at 10 a.m.. Those who live/shelter together are recommended for these challenges.

Jacqueline West - Author Visit

Elementary and middle grade age

Meet this Minnesota author of the *Books of Elsewhere* Series and the new series, *The Collectors!* This program is made possible by grants provided by the Traverse des Sioux Library Cooperative and the Arts and Cultural Heritage Fund.

Wed., Jul. 15, 1 p.m., virtual meeting



STEAM Kits

Penworthy STEAM to Go Kits integrates high-interest books with interactive STEAM resources to create safe and innovative learning environments that foster the development of critical thinking, problem solving, and creativity.

Library of Things

Art Journaling, Discover Nature MN Backpacks, Puzzles, Craft Kits, STEAM kits, Storytime kits, games, book bundles and more. Watch for highlights of each of these things to pop up on our Facebook page.

Battle of the Books: Reboot! (Tweens/Teens)

This TdS wide event will consist of completing the trivia questionnaire form and also tackle a few Bookish Challenges! Free books for all participants. Space is limited.





Saint Peter Recreation and Leisure Services Monthly Activity Report

March 2020

Recreation Programming

March 2020 started off busy with the Daddy Daughter Dance which saw a total of 124 participants. However, midway through March cancellations started to occur with the increasing severity of the Covid-19 Pandemic. The Community Center shut down on March 17th and all programs in the second half of March were cancelled. Early release day went on as scheduled with 38 participants. Indoor Soccer Camp had a total registration count of 39 participants during the weeks it was able to be held. After school indoor soccer was introduced for the first time and saw 25 participants during the two weeks it was offered. Fencing had 15 participants this March. Creative Play Place saw 268 attendees when it was open this March. Pickleball had a total of 99 daytime Pickleball players and 74 evening Pickleball players. We are currently looking into a variety of online options to bring recreation to the community while still abiding by social distancing guidelines. Overall numbers are down from last month due to the current situation and the need for shutting down.

Senior Center

Program	Date	Attendance	Host/Cost
East African Elder Site	12-Mar	10	Donation/\$9
Senior Book Club	18-Mar	Cancelled	Free
Estate Planning 101	19-Mar	Cancelled	Free
LIFE: Green River Greening	26-Mar	Cancelled	\$5
Powerful Tools for Caregivers Workshop	March 24 - April 28	Cancelled	Free
East African Elder Site	26-Mar	Cancelled	Donation/\$9
Movie Monday	6-Apr	Cancelled	Free
So You're Thinking About Moving?	2-Apr	Cancelled	Free
Welcome to Medicare	8-Apr	Cancelled	Free
MEISA	April 8 - May 27	Cancelled	\$20 for 8 sessions
PALS	Ongoing M-W-F	Cancelled	\$25 for 15 classes
Surplus Bread Pickup	Ongoing Wednesdays	Cancelled	Free
Cards: Bridge and 500	Ongoing Tuesdays	Cancelled	Free
Cards: Men's Only	Ongoing Thursdays	Cancelled	Free
Cards: Pfeffer	Ongoing Friday	Cancelled	Free
Library on the Go!	Ongoing 1st /3rd Week	Cancelled	Free

The unfortunate reality of COVID-19 shut down the Saint Peter Community Center and programs effective March 17, 2020.

The Senior Spring Fling, which was scheduled for Thursday, April 30 was cancelled immediately. Sponsors Ecumen Prairie Hill/Sand Prairie and Freedom Home Care both intend to pursue the event in 2021 with date immediately preceding gym floor refinishing.

All programs from March 17 – June 1 have now been cancelled and/or rescheduled for a later date.

Virtual assistance by the Senior Center has included regular email blast of local services, such as grocery pick-up, Meals on Wheels, emergency numbers, library curbside pickup and more.

The upcoming summer newsletter will reflect programming from June – August as well as additional resources for Saint Peter residents during COVID-19 pandemic.

Library

The library has been closed to the public since March 17.

Curb Side Holds pick up has been available since March 19.

TDS made some changes to our regular “rules” to accommodate patrons and libraries:

- Upped the auto renewals to 6 (from 2). As these run out, they are batch updating due dates to May 1st, and will extend further if needed. Modified the courtesy notice to let patrons know most libraries are closed and to keep their materials at home.
- Expiration dates of patrons expiring in March to April have been moved to May 1st for all libraries. Plan to keep extending these dates as needed.
- Patron concurrent holds are set at 5 (from 25). We’ll open this back up when we get closer to normal

March Library Stats:

8,882 checkouts in November

477 new items were added to the St. Peter catalog

35 patrons received new library cards

4,361 St. Peter patrons are currently registered and actively using library cards

348 eBook checkouts

198 eAudiobook checkouts

336 total Mobile Patrons (Mobile patrons are “virtual patrons” from Nicollet County who create a library card account just for Overdrive access)

St. Peter loaned out **36** items via MNLink and St. Peter borrowed **50** items.

MNLINK ceased services on March 18

Holdings were placed in Encore.

458 Chromebox Sessions were used (card catalog stations)

365 Wi-Fi sessions used. (This number can include people who connect to library Wi-Fi outside of the library in parking lot or park, as well as patrons who have library Wi-Fi “saved” on their devices. Library Wi-Fi stays on 24 hours a day, 7 days a week)

626 Hoopla borrows among Nicollet County/LeSueur County residents (includes digital borrows of audio-books, eBooks, comics, music, TV, and movies).

21 New Hoopla registrations

803 total Hoopla users registered since Hoopla start up in March 2016

\$1,219.69 total spent during month of March

Youth Programming:

March 2: Great Stories Club (teens) met to discuss our final book

March 13: Early Release Day event with Anjee Mai Clay Creations, Attendance: 23

Storytime attendance: 153

The last storytime before the library closed was March 11.

Languages Storytime with guest reader Lawen Mohtadi scheduled for March 25 was cancelled.

Adult Programming:

Book Discussion with Author Kelly Fosso Rodenberg scheduled for Mar. 12 was cancelled.

David Jones program scheduled for Mar. 23 was cancelled.

Staff:

The part-time staff is working limited hours, but keeping up with the weekly hours they usually work. Two staff have elected to stay home and not work during this time. Someone is working at the library M-F between the hours of 9-4. Curbside Pick-up is going well. We also provide book recommendations over the phone and have occasionally filled orders for patrons based on their preferences.

The library is being cleaned section by section. Staff is finding missing books, re-organizing shelves and cleaning every single item in the library. We hope to weed old and non-circulating items next.

Facility Use

Saint Peter Community Center room reservations

- Rec programs used Gymnasium, 3110B and Library **12** times.
- Senior and Adult Rec programs used 215, 217, 219, 310A, Library or Gymnasium **36** times.
- Tenant meeting used 102, 104, 215, 217, 219 or Library **25** times.
- City and Library meetings used 102, 104, 217, 219, 300, or Library meeting room **22** times.
- School used 300 **1** time.
- Fee waived for room use **27** times.
- Rental: 12

219	4
217	1
300	1
310A	5
Lib	1

Park Shelters

MN Square: 0

Gault Park Shelter: 0

Gorman Park Shelter: 0

Mill Pond Shelter: 0

Field Use

- None

Maintenance

Sanitize all bathrooms
Shampoo first and second floor carpets
Fix 3rd floor ceiling tiles
Fix Windsor ride on vacuum
Clean all inside windows

Library

Clean all carpet in 50 hours
Sanitize all bathrooms
Sanitize all chairs and book shelves

City hall

Clean carpet and lunch room

Goal Three: Increase awareness and participation of programs that respond to the diverse needs of patrons.

Objective	Action Items/Plan	Comments
Maintain/increase outreach services to patrons off-site	<ul style="list-style-type: none"> - Nursing homes/trailer parks/service area outside of St. Peter - Seek new ways to receive feedback from community 	From Michelle: I thought the Exploration Recreation program was a great way to bring books, games, to the community. That works well in the summer; in the cooler months, without a bookmobile, how might we get creative about bringing the library to various parts of town?
Increasing programming and materials aimed at diverse groups in St. Peter	<ul style="list-style-type: none"> - Continued engagement with community and reaching out to new representatives/groups 	From Michelle: I think this is such an important issue for the library. It would be great to invite community leaders from the Islamic Center, etc. to join us for a meeting (or, better yet, join the Library Board!).