

**CITY OF SAINT PETER
HERITAGE PRESERVATION COMMISSION
AGENDA AND NOTICE OF REGULAR MEETING
Tuesday, April 28, 2020 – 5:30 p.m.**

THIS MEETING WILL BE CONDUCTED ELECTRONICALLY – SEE BELOW FOR ELECTRONIC ACCESS

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
 - A. March 31, 2020
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
 - A. Extra Innings (220 S. Minnesota Ave.) Sandwich Board Sign
 - B. Arrow Ace (201 S. Minnesota Ave.) Sign Repainting
- VII. REPORTS**
 - A. Olita Gifts - Lighting
- VIII. ADJOURNMENT**

As provided for in M.S. 13D.021, Heritage Preservation Commission (HPC) meetings may be conducted by telephone or other electronic means under certain conditions. The meeting of the HPC will only be accessible electronically by GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

From your computer, tablet or smartphone - <https://global.gotomeeting.com/join/569304533>

From your phone - (Toll Free): 1 866 899 4679 or- One-touch: <tel:+18668994679,,569304533#>

Access Code: 569-304-533

Russ Wille
Director of Community Development

**CITY OF SAINT PETER
HERITAGE & PRESERVATION COMMISSION
Regular Meeting Minutes – Tuesday, March 31 2020
VIRTUAL MEETING UNDER M.S. 13D.021**

The regular meeting of the Heritage Preservation Commission was called to order by Community Development Director Russ Wille at 5:30 p.m. Commissioner's Larry Potts, Terry Bergemann, Joe Metzen, Emily Bruflat, and Brian Oviatt were in attendance. Absent were Commissioners Judy Douglas and Sharon Litynski. Community Development Director Russ Wille and Administrative Secretary Cindy Moulton were also in attendance.

Approval of Agenda:

A motion was made by Bruflat, seconded by Potts to approve the meeting agenda as presented. All voting in favor, the agenda was approved.

Approval of Minutes:

A motion was made by Potts, seconded by Oviatt to approve the minutes of the February 26, 2020 regular meeting. All members voting in favor, the minutes were approved as presented.

It's About Time

Steve Hultengren, owner of It's About Time, is in the process of relocating his business from 305 South Minnesota to 221 Nassau. Wille stated that 221 Nassau is located within the Heritage Preservation District but is considered to be non-contributing due to its age, architecture and scale.

Wille stated that the Commission had previously authorized the installation of Hultengren's 2'x8' vinyl sign, to advertise his business at 305 South Minnesota. He stated that Hultengren would like to reutilize the sign at his new location and is requesting HPC approval.

Wille indicated that Hultengren is constructing a frame for the sign to allow for a more finished look.

Bruflat and Potts agreed that the frame would be a nice addition.

Wille said that Hultengren would like to center the sign over the front window.

Wille recommended HPC approval of the sign, and placement on the structure.

A motion was made by Bruflat, seconded by Potts to approve the sign and installation as requested. All members voting aye the motion carried.

Mark Bollum (Ameriprise Financial) – 422 South Minnesota – Window Replacement

Mark Bollum owns the property at 422 South Minnesota. The property is located within the Heritage Preservation District and is considered a non-contributing structure given its architecture.

Bollum is seeking HPC approval for the replacement of the windows of the structure. The proposed window replacement would be "Marvin Essential", double hung window system. The proposed finish would be matte black. Wille stated that the window replacements would be similar in appearance as the existing windows.

Potts felt the proposed windows look appropriate.

Potts also mentioned that Bollum would like to improve the appearance of the structure and improve its energy efficiency. He indicated that Bollum would like to install dryvit (similar to stucco) on the north side of the building to cover the existing block. Potts stated that the dryvit would have a similar look to the front of the building. The texture and color would need to be recreated to match the front of the structure.

Potts expressed his concern whether or not there would be a seam separator every 8' and if the seam color would match the dryvit.

A motion was made by Bergemann, seconded by Oviatt to approve the installation of the windows as submitted. All members voting aye, the motion carried.

Discussion continued regarding the installation of dryvit on Bollum's building.

Wille stated that the proposed dryvit is essentially indistinguishable to that of stucco and recommended approval.

Oviatt asked if the product was Eifs® and if Bollum's plan was to solely use the product on the north wall.

Potts noted that Bollum did not mention using the dryvit on the west wall. He also added that the dryvit looks to be a good product.

Since the Commission was unaware of the siding project, Oviatt suggested that the Commission have time to view the building before taking any action.

Wille suggested recessing the meeting until Friday, April 3, 2020 at 12:05 pm to give Commissioners a chance to look at the structure.

Olita

Wille reported that he spoke with Jill Hass regarding the lighting of her hanging sign. He expected that the sign lighting could be to the approved gooseneck light within about 45 days.

Recess Meeting

A motion was made by Potts, seconded by Oviatt, to recess the Virtual Meeting until Friday, April 3, 2020 at 12:05. All members voting aye, the motion carried.

Continuation of Heritage Preservation Commission Virtual Meeting of March 31, 2020

Wille called the Virtual meeting of the Heritage Preservation Commission to order on April 3, 2020 at 12:05 pm, to allow for the continuation of the Virtual meeting which was held on March

31, 2020. Members Larry Potts, Brian Oviatt, Joe Metzen, Terry Bergemann, and Sharon Litynski were present. Members Judy Douglas and Emily Bruflat were absent. City staff present was Community Development Director Russ Wille.

Visitor Chad DeBlieck of St. Peter Lumber was present.

Wille asked the Commission if they have had any questions regarding the proposed installation of the dryvit once they had a chance to view Bollum's building.

Oviatt asked if Bollum intended to complete the north and west sides of the structure with the dryvit.

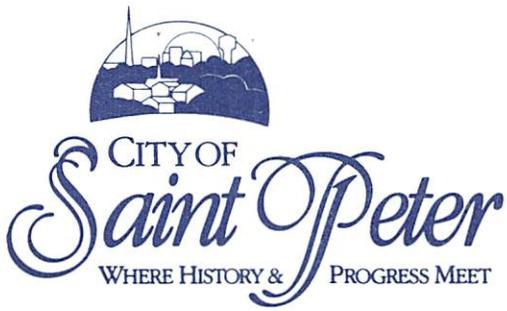
Wille he had spoken with DeBlieck and that they would look at applying the dryvit on the north and west sides of the building.

Litynski commented that the building will look terrific once the project is complete.

A motion was made by Litynski, seconded by Metzen to authorize the installation of dover sky colored dryvit to the structure located at 422 South Minnesota. All members voting aye, the motion carried.

Adjournment

A motion was made by Lyntiski, seconded by Metzen to adjourn. All member voting aye, the meeting adjourned at 12:15 pm.



Memorandum

To: HPC Members

Date: April 22, 2020

From: Russ Wille, Community Development Director

RE: Extra Innings (220 South Minnesota Avenue) Sandwich Board Review

The owner of Extra Innings has made application for a Sandwich Board sign.

A photo of the proposed signage is included in this agenda packet. The sign is a simple chalkboard within a Cherry wood frame. Extra Innings would propose to change the text on the signage regularly to advertise their current deals and specials.

It is my recommendation that the signage be approved for display.

Date 4/9/2020

License No. _____

City of St. Peter Sign Permit Application

Location of Sign 220 S. Minnesota Ave, St. Peter, MN 56082 - sidewalk

Name of Applicant Foul Ball Paninos, LLC. / Michael Sweetman

PROPERTY OWNER

Name Extra Innings Paninos & Pizza

Address 220 S. Minnesota Ave, St. Peter, MN 56082

Phone No. 507-934-4326

CONTRACTOR

Name - None -

Address _____

Phone No. _____ License No. _____

SIGN DIMENSION'S, PLACEMENT, ILLUMINATION, COLOR(S), LETTERING ETC.

Dimension's 42" x 24" Illumination YES _____ NO X

Color(s) Cherry & Black Letter Style Varied - Hand written

Total Sq. Footage of Sign ~ 5 sq ft.
(Attach Any Documents)

Zoning District CB1/LPC Zoning Approval RW HPC Approval _____ Plan Approval RW

Building & Planning Approval _____

Value Of Sign \$100

Permit Fee \$50.00

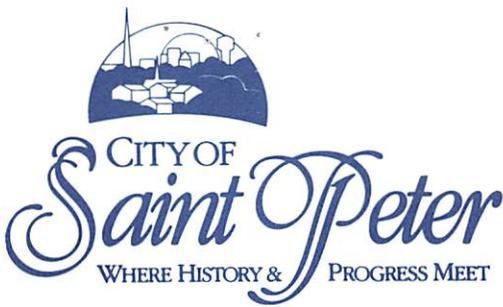
ISSUED BY RW

WORDS



DEALS





Memorandum

To: HPC Members

Date: April 22, 2020

From: Russ Wille, Community Development Director

RE: Arrow Ace Hardware (201 South Minnesota Avenue) Sign Repainting

Prior to adoption of the Heritage Preservation Ordinance, a sign was painted on the north wall of the Arrow Ace Hardware store building (see photo).

At the time, there was no ordinance which prohibited the painting of signs on the brick buildings in the historic downtown. Subsequent to the adoption of the ordinance in 1988, and following the guidelines of the Secretary of the Interior's Standards for the Treatment of Historic Properties, the installation of paint on a brick building has been forbidden.

With that said, the provisions within the standards suggest that it would be appropriate and even best practices to maintain a painted surface of a brick building. The removal of the painted surface by sand blasting or chemical peels tends to do more damage to the brick surface than maintaining the paint.

At this time, the paint has become faded and is in need of attention. The owner would like to amend the sign design and has submitted a rendering of the proposed artwork. The repainting would not increase the size of the painted sign. Previous Commissions have authorized the repainting of the existing sign as it has become weathered and faded.

It would be my recommendation that the HPC provide the approval requested by Mr. Neiman.

Russ Wille

From: daven@arrowace.net
Sent: Saturday, April 18, 2020 3:11 PM
To: Russ Wille
Cc: Brad Neiman
Subject: Heritage preservation approval
Attachments: IMG_3154.JPG; STP exterior billboard sign 2020.xlsx

Russ

On the side of our hardware store, the painted-on-the-wall sign is deteriorating to the point where we need to repaint it. I have attached a photo of the existing sign. I also have attached a proof copy of how I would like to repaint it. I'm sure there is an application needed to update this since I'm not just repainting the existing sign so please send that to me what is needed and then I would ask to be put on the agenda for the next heritage preservation commission meeting.

Dave Neiman
Arrow Ace Hardware
200 S. Minnesota Ave
St Peter MN 56082
(507) 934-4390
www.arrowace.net

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