



**CITY OF SAINT PETER
HERITAGE PRESERVATION COMMISSION
AGENDA AND NOTICE OF REGULAR MEETING**

Tuesday, March 31, 2020 – 5:30 p.m.

THIS MEETING WILL BE CONDUCTED ELECTRONICALLY – SEE BELOW FOR ELECTRONIC ACCESS

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
 - A. February 26, 2020
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
 - A. Mark Bollum (Ameriprise Financial) - 422 S Minnesota Avenue. Window Replacement
 - B. It's About Time – Relocation to 211 Nassau
- VII. REPORTS**
 - A. Olita Gifts & Lighting
- VIII. ADJOURNMENT**

As provided for in M.S. 13D.021, Heritage Preservation Commission (HPC) meetings may be conducted by telephone or other electronic means under certain conditions. The meeting of the HPC will only be accessible electronically by GoToMeeting software which is available at no charge (link below) or by calling as indicated below. This works best utilizing Google Chrome or Microsoft Edge as your browser. Here is the information necessary to access the meeting electronically:

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Russ Wille
Director of Community Development

**CITY OF SAINT PETER
HERITAGE & PRESERVATION COMMISSION
Regular Meeting Minutes – Wednesday, February 26, 2020
Saint Peter Community Center – Governors Room**

The regular meeting of the Heritage Preservation Commission was called to order by President Larry Potts at 5:30 p.m. Commissioner's Potts, Terry Bergemann, Sharon Lytinski, and Brian Oviatt were in attendance. Absent were Commissioners Judy Douglas, Joe Metzen and Emily Bruflat. Community Development Director Russ Wille and Administrative Secretary Cindy Moulton were also in attendance. Visitors present were Angie Vogel, James Gran and various classmates.

Approval of Agenda:

A motion was made by Oviatt, seconded by Bergemann to approve the meeting agenda with the addition of A) Olita Sandwich Board Sign under Old Business and C) Gun Storm Muscle Health under New Business. All voting in favor, the agenda was approved as amended.

Approval of Minutes:

A motion was made by Bergemann, seconded by Oviatt to approve the minutes of the July 30, 2019 regular meeting. All members voting aye, the minutes were approved as presented.

A motion was made by Oviatt, seconded by Bergemann to approve the minutes of the January 28, 2020 regular meeting. All members voting aye the minutes were approved as presented.

Olita Sandwich Board Sign

Wille stated that Jill Haas, owner of Olita, has been displaying a sandwich board sign in front of her business located at 400 South 3rd Street. He indicated that an application for the sign permit has not been received or approved by the HPC. Wille recommended approval as the sandwich board sign mimics the hanging sign that was previously approved by the HPC.

Bergemann mentioned that the hanging sign is currently being illuminated by LED lights and not the goose neck lighting as approved by the HPC.

Wille said that he would address the issue with Ms. Haas.

A motion was made by Bergemann, seconded by Oviatt to approve the sandwich board sign design as submitted. With all members voting aye, the motion carried.

3rd Street Tavern (408 South 3rd Street) Public Art Installation

Wille stated that the owners and staff from 3rd Street Tavern are seeking HPC approval for the installation and display of a painting on the north façade of the Konsbruck Hotel building.

Wille provided an overview of the request. He stated that Landon Gran, a high school senior, was killed in a grain bin accident while working on his family farm. To commemorate his life and legacy his friends and co-workers want to memorialize him through the display of a custom painting completed by a local artist.

Angie Fogel addressed the HPC and stated that she was a co-worker of Landon's and is representing the class of 2020. She read a heartfelt piece that reflected on Landon's life.

Wille indicated that the original request of the group was to be able to paint the artwork directly onto the brick façade. They also desired the size of the painting to be between 12'x12' and 12'x16'.

Wille stated that the building is located within the Historic Preservation District. He said that he met with the representatives of the ownership and staff, and explained that painting directly on the brickwork would be contrary to the provisions of the Secretary of Interior's Standards for the Treatment of Historic Properties.

Wille suggested that if the HPC approve the request, that the artwork be painted on a backing such as wood or canvas and be attached to the north wall. The group agreed and also offered to frame the art to give it a more finished look.

Wille also suggested that the painting be limited to 8 ½' X 7' and be placed on the wall as far to the west as possible. Wille indicated that it could be installed with very little impact on the integrity of the structure.

Potts agreed with Wille and said the placement of the painting would be very appropriate.

Lytinski felt that the painting should be able to be viewed by pedestrians walking down the sidewalk. She also wanted to give the painting credence as the accident made a large impact on the community.

Fogel did not feel the painting would be a memorial if it was placed towards the rear of the building.

Oviatt also agreed that the memorial should be set back from the right of way. He did like the idea of having a larger painting.

Fogel mentioned that since the senior prom is April 25, 2020, there is some urgency to get the artwork started so it is completed by the prom. She stated that 3rd Street Tavern has been a popular location for prom pictures in the past. With the artwork displayed on the wall, it may have a deeper meaning to the students.

Oviatt suggested that the artwork be hung on the wall with hooks allowing space between the brick and the board in order to prevent water from building up behind the painting and the wall. He also felt that the scale of the painting should not overwhelm the wall.

Potts agreed considering the width of the alley.

Oviatt suggested scaling the painting down to 10' x 12'.

Potts suggested 8' x 12'.

Fogel believed that the smaller the painting, the more disproportionate it would be.

Ed Johnson, 529 North 5th Street, was in favor of the sign and said it would be pleasing. He added that unless a person was to walk along the path, the artwork would not be seen.

Lytinski did not feel the artwork would detract from the wall.

Potts suggested that the artwork be placed 1' off of the ground and extend to a maximum of 10' feet high, as long as it sits below, and is centered between the existing gooseneck lighting.

A motion was made by Lytinski, seconded by Bergemann to approve the artwork contingent upon; the painting not exceeding 10' x 12', the painting being hung below and in the center of the existing gooseneck lighting, and the painting being attached to the mortar with a space between the artwork and the wall. All members voting aye, the motion carried.

Gun Storm Muscle Health

Gunnar Boettcher is a personal trainer and has rented office space for his business at 424 South Minnesota Avenue. Boettcher has submitted a sign permit application to allow him to place a 19" x 48" vinyl sign on the western part of the south facade of the building. Wille stated that the siding on the façade is also vinyl and although it is not preferred to have vinyl on vinyl, the HPC has approved such requests in the past.

A motion was made by Oviatt, seconded by Bergemann to approve the sign as submitted. With all members voting aye, the motion carried.

Leticia Gutierrez (221 W. Nassau) – Window Sign

Leticia Gutierrez's Window Sign request was tabled until the March 2020 meeting since she was not in attendance.

Rob Bros – Post Office Handicapped Ramp – Wille reported that the ramp project will not come to fruition.

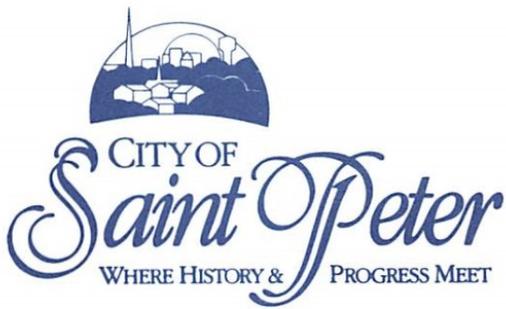
Meeting In A Box to SHPO – Wille has submitted the results to SHPO.

Annual Report – 2019 - Wille stated that he has submitted a copy of the 2019 Annual Report to the State Historic Preservation Office.

ADA Grants – The ADA Grant applications are due by Friday, February 28, 2020.

Adjourn

With no further business, a motion was made by Litynski, seconded by Bergemen to adjourn. With all members voting aye, the meeting adjourned at 6:30 pm.



Memorandum

To: HPC Members

Date: March 25, 2020

From: Russ Wille, Community Development Director

RE: Ameriprise Financial (422 S. Minnesota Ave.) – Window Replacement

Mark Bollum owns the Ameriprise Financial operations and real estate at 422 South Minnesota Avenue. The property is located within the Historic Preservation District as adopted by the City Council. The property is considered to be a non-contributing structure given its age and architecture.

Mr. Bollum is requesting HPC approval to replace the windows of the structure. He would plan to use a "Marvin Essential", double hung window system. He would proposed that the window finish is to be a matte black.

It is my suggestion that the proposed alteration would not be contrary to the provisions of the Heritage Preservation District ordinance given that the 422 South Minnesota Avenue structure is not considered to be a historical asset. The physical appearance of the structure would remain essentially unchanged should the window replacement be authorized.



St. Peter Lumber Company

200 South Front Street

P.O. Box 29

St. Peter, MN 56082

To: Mr. Russ Willie

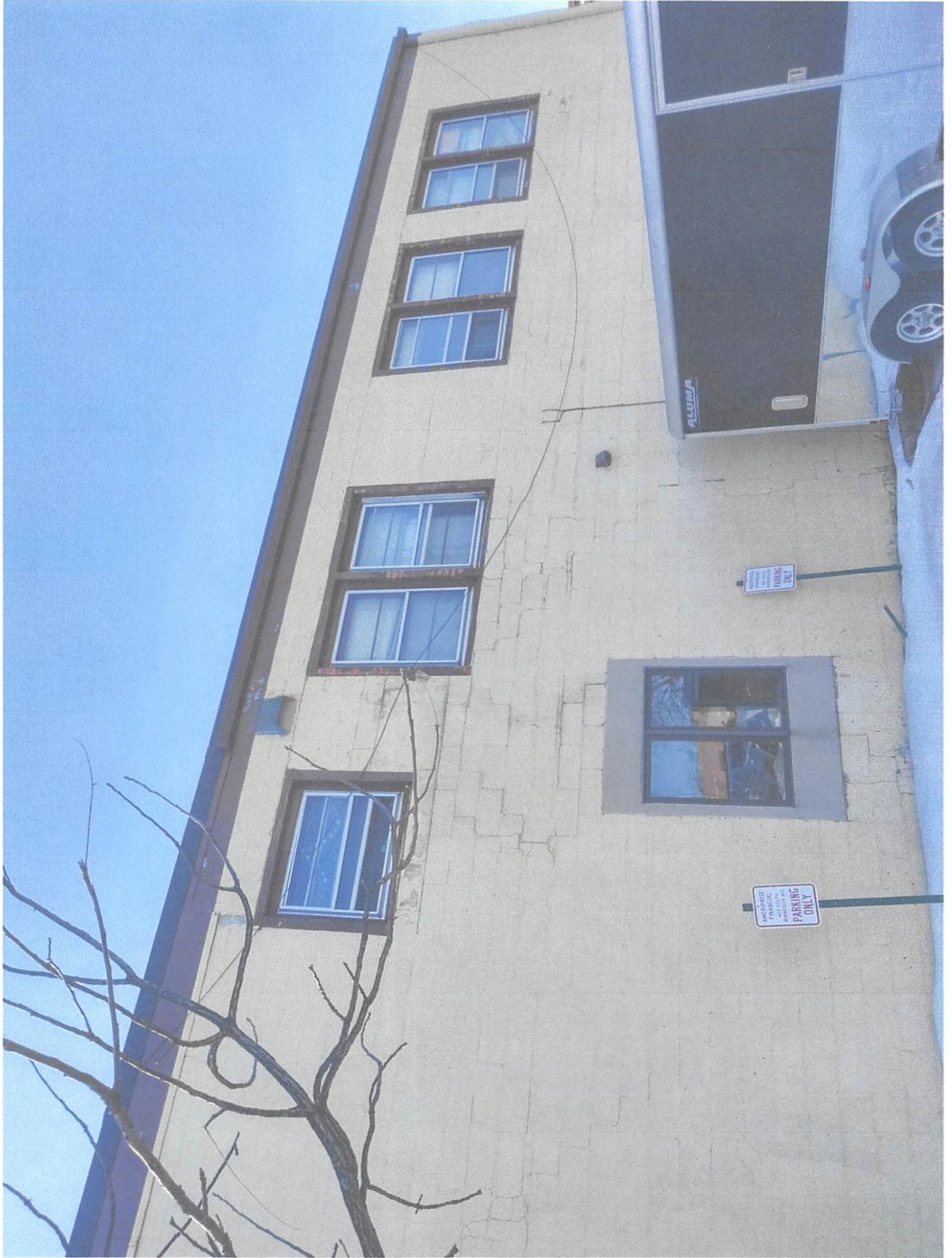
From: Chad DeBlieck

RE: Ameriprise Financial Window Replacement

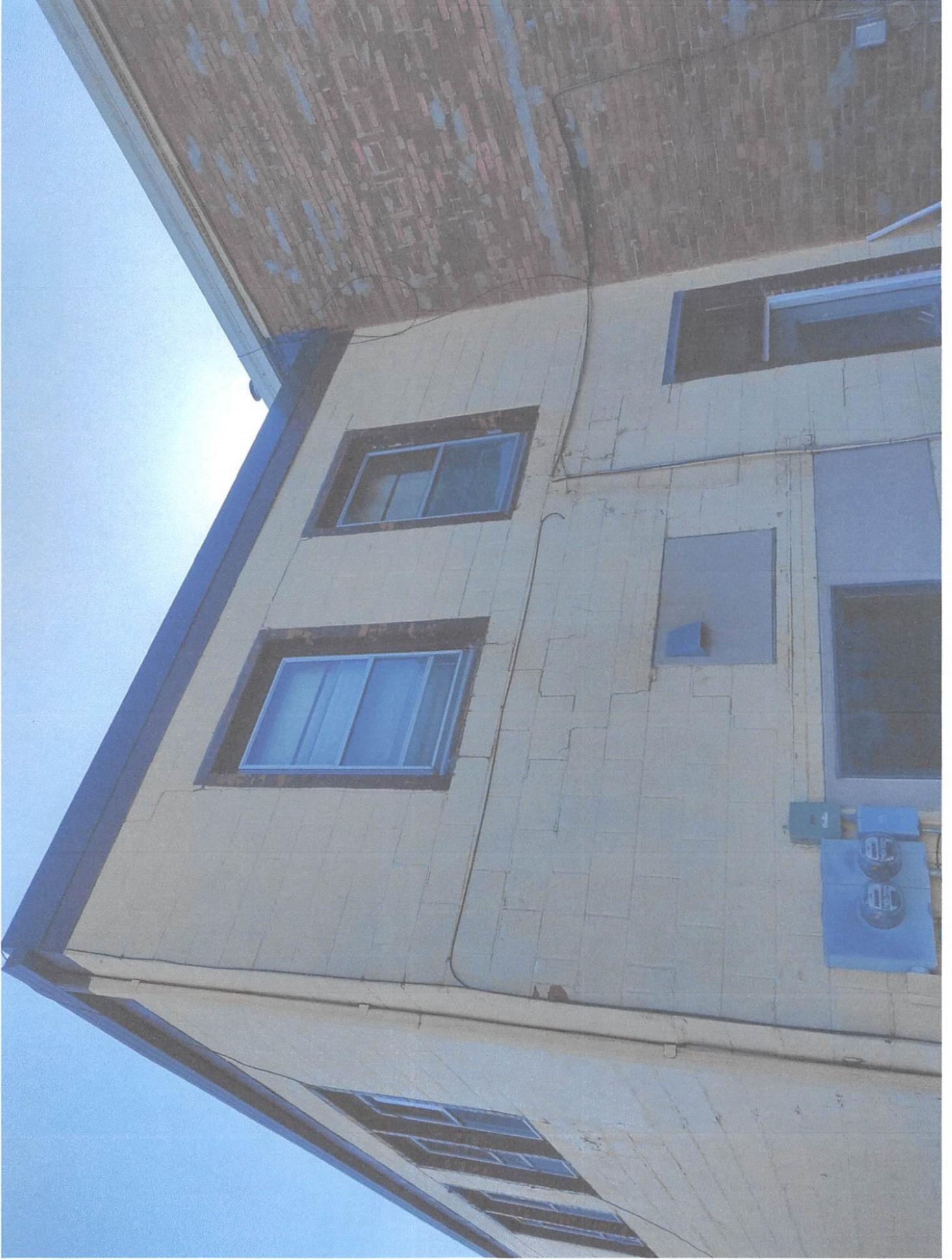
Date: March 5, 2020

Our intention is to remove and replace the existing window units in the Ameriprise Financial office at 422 South Minnesota Avenue. The window units will be Marvin Essential double hung windows with screens in a matte black finish. The front window unit will have a picture unit in the middle and a pair of double hung units on either side.

Pictures of the existing units are attached as well as the details of the Marvin Essential product line.



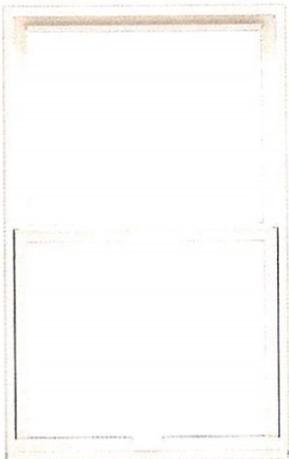




STYLE:
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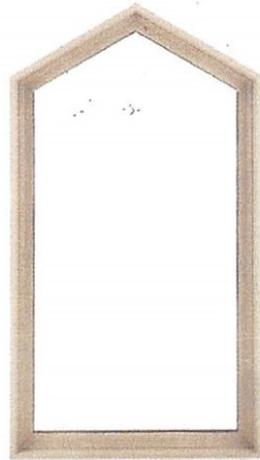
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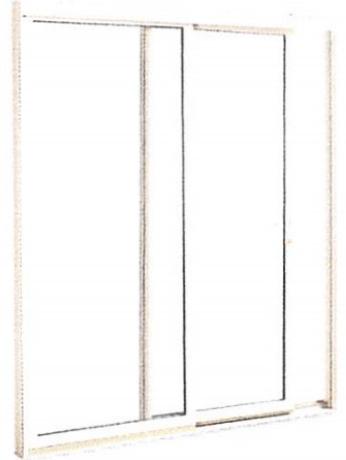
DOUBLE HUNG



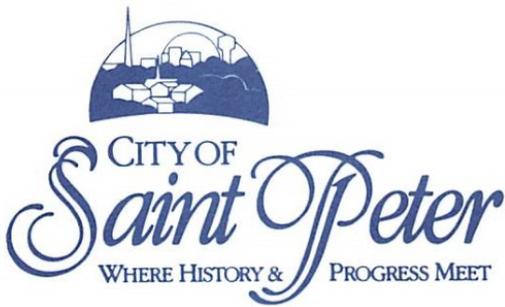
GLIDER



SPECIAL SHAPES



SLIDING PATIO DOOR



Memorandum

To: HPC Members

Date: March 25, 2020

From: Russ Wille, Community Development Director

RE: It's About Time (221 W. Nassau St.) – Sign Installation

Steve Hultengren owns It's About Time a clock repair and sales business. He is currently located in leased space at 305 South Minnesota Avenue.

Mr. Hultengren is currently in the process of purchasing the 221 W. Nassau Street property which was the former home of 2 Green Owls gift store. While the 221 W. Nassau Street property is within the Heritage Preservation District adopted by the City Council, the building is considered to be non-contributing due to its age, architecture and scale.

When Mr. Hultengren located his business at 305 S. Minnesota Ave., the HPC authorized installation of a 2'x8' vinyl sign to advertise the location of his new business. (see photo). He would like to reutilize the signage at his new 221 W. Nassau Street location.

Given that the signage had previously been approved by the HPC for installation at 305 S. Minnesota Ave., I would suggest that the sign would be just as appropriate if installed at 221 W. Nassau.

Mr. Hultengren has intended to construct a cedar frame for the signage which would help identify the sign space.



"It's About Time"

Clock Repair

LUCKOO CLOCKS

MANTEL CLOCKS

WATCH REPAIR



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