

**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, March 23, 2020  
Governor's Room of the Community Center, 600 South Washington Avenue –  
Only Door "A" will be accessible

\*\*\*See below for electronic access to meeting\*\*\*

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **APPROVAL OF AGENDA**
- IV. **APPROVAL OF MINUTES**
- V. **PUBLIC HEARING**
  - A. Petition for Annexation of Land
  
- VI. **VISITORS**
  - A. Scheduling of Visitor Comments on Agenda Items
  - B. General Visitor Comments
  
- VII. **APPROVAL OF CONSENT AGENDA ITEMS**
  
- VIII. **UNFINISHED BUSINESS**

None scheduled.
  
- IX. **NEW BUSINESS**
  - A. Annexation Petition
  - B. Cold Weather Rule Extension
  - C. DNR Outdoor Recreation Grant Program Application
  
- X. **REPORTS**
  - A. **MAYOR**
  - B. **CITY ADMINISTRATOR**
    - 1. COVID-19 Impact
    - 2. Board of Appeal and Equalization Meeting
    - 3. Goal Session Schedule
    - 4. Others
  
- XI. **ADJOURNMENT**

As provided for in M.S. 13D.021, City Council meetings may be conducted by telephone or other electronic means. The Monday, March 23, 2020 meeting will be open to the public in the Governor's Room or accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the March 23<sup>rd</sup> regular meeting electronically:

From your computer: <https://global.gotomeeting.com/join/123253909>

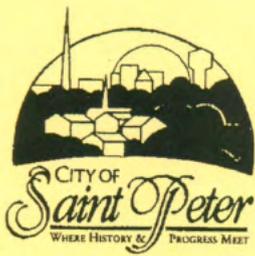
From your phone: (Toll Free): 1 877 309 2073 or - One-touch: <tel:+18773092073,123253909#>

Access Code: 123-253-909

Meeting ID: 123 253 909

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I. **CALL TO ORDER**

Mayor Zieman will call the meeting to order and lead the Pledge of Allegiance.

II. **ROLL CALL**

Under Minnesota Statute 13D.021, this meeting is also being held electronically. As such, roll call of members in attendance will be taken.

III. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

IV. **APPROVAL OF MINUTES**

A copy of the minutes of the March 9, 2020 regular Council meeting is attached for approval. A MOTION is in order.

V. **PUBLIC HEARING**

A. **PUBLIC HEARING ON PETITION FOR ANNEXATION OF LAND**

A public hearing has been scheduled at this time to consider a petition for annexation of land into the City. Notice of the public hearing has been duly published in the St. Peter Herald, posted on the City's official notice areas, and provided to abutting property owners as required by State Statute. Action to consider the petition will be considered by the City Council under "NEW BUSINESS".

VI. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

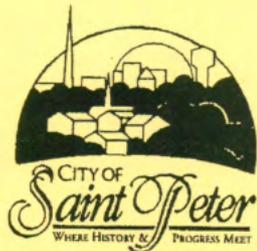
Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

VII. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for March 5, 2020 through March 18, 2020, is attached. Please see the attached staff reports and RESOLUTION.



**VIII. UNFINISHED BUSINESS**

None scheduled.

**IX. NEW BUSINESS**

**A. ADOPTION OF AN ORDINANCE APPROVING PETITION FOR ANNEXATION OF LAND**

Staff recently discovered that annexation of land thought to have occurred years ago was never completed. The property is located near Gustavus and the former KRBI property. The Planning Commission has petition to correct this oversight and has recommended approval of the annexation. Following the public hearing it is appropriate to consider approval of the annexation. Please see the attached staff report and ORDINANCE.

**B. ADOPTION OF A RESOLUTION PROVIDING FOR EXTENSION OF THE COLD WEATHER RULE FOR UTILITY ACCOUNTS**

The Minnesota Cold Weather Rule would usually end April 15<sup>th</sup>. In light of the COVID-19 situation, a recommendation is being submitted by the City Administrator to extend the Cold Weather Rule until May 20<sup>th</sup>. Please see the attached staff report and RESOLUTION.

**C. ADOPTION OF A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION FOR A DNR OUTDOOR RECREATION GRANT FOR A PROJECT IN MINNESOTA SQUARE PARK**

The Department of Natural Resources has grant funds available that may work to fund a portion of a project for improvements in Minnesota Square Park. Formal action is necessary by the City Council prior to submission of a grant application. Approval is recommended. Please see the attached staff report and RESOLUTION.

**X. REPORTS**

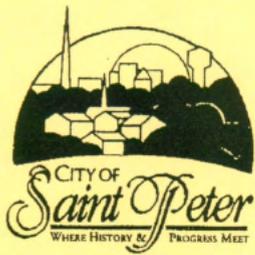
**A. MAYOR**

Any reports by Mayor Zieman will be provided at this time.

**B. CITY ADMINISTRATOR**

**1. REPORT ON COVID-19 RESPONSE**

A report will be provided at this time on the City's response to the COVID-19 emergency.



**2. REPORT ON BOARD OF APPEAL AND EQUALIZATION MEETING**

The annual Board of Appeal and Equalization meeting, which had been scheduled for April, has been rescheduled for May 19<sup>th</sup>. The meeting is planned to be held electronically only. A report will be provided at this time.

**3. REPORT ON GOAL SESSION SCHEDULE**

A report will be provided at this time on upcoming goal session scheduled for March 30<sup>th</sup>.

**4. OTHERS**

Any further reports by the City Administrator will be provided at this time.

**XI. ADJOURNMENT**

Office of the City Administrator  
Todd Prafke

**CITY OF SAINT PETER, MINNESOTA**

**OFFICIAL PROCEEDINGS**

**MINUTES OF THE CITY COUNCIL MEETING  
MARCH 9, 2020**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on March 9, 2020.

A quorum present, Mayor Zieman called the meeting to order at 7:00 p.m. The following members were present: Councilmembers Keri Johnson, Ed Johnson, Stephan Grams, Shanon Nowell, Brad DeVos, Emily Bruflat, and Mayor Chuck Zieman. The following officials were present: City Administrator Prafke, City Attorney James Brandt and City Engineer Jeff Domras.

**Approval of Agenda** – A motion was made by Johnson (E), seconded by Bruflat, to approve the agenda. With all in favor, the motion carried and the agenda was approved.

**Approval of Minutes** – A motion was made by Nowell, seconded by Johnson (K), to approve the minutes of the February 24, 2020 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the February 24, 2020 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 19.

**Consent Agenda** – In motion by Grams, seconded by Johnson (E), Resolution No. 2020-25 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-25 is contained in the City Administrator's book entitled Council Resolutions 23.

**2020 Equipment Certificate Purchase: Police Radios** – Police Chief Peters requested authorization to purchase replacement portable radios from Alpha Wireless in the amount of \$67,937.45 to be used by the Police Department and funded by the 2020 Equipment Certificate. Peters indicated the current radios were purchased as part of a state-wide switch of emergency departments precipitated by the Allied Radio Matrix For Emergency Response (ARMER) and reported the radios have "aged out" and needing expensive repairs on a more frequent basis. In response to questions by the Council, Peters indicated the warranty on the new radios would provide for total coverage during the warranty period and the radios were guaranteed to be supported by Motorola for at least eight years. In motion by Johnson (E), seconded by Nowell, Resolution No. 2020-26 entitled "Resolution Authorizing 2020 Equipment Certificate Purchase: Trunked Portable Radios For Police Department", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-26 is contained in the City Administrator's book entitled Council Resolutions 23.

**Highway 22 Trail Support Request** – City Administrator Prafke presented a resolution of support requested by the Minnesota Department of Transportation and the Minnesota Department of Natural Resources for planning and scoping of a multi-modal trail system along Highway 22 that would connect St. Peter and Mankato as part of a larger 175 mile long trail system mandated by the State. Prafke indicated letters of support were being requested of all jurisdictions along the trail route and the State departments were considering construction during the 2024 planned work on Highway 22. Prafke cautioned that submission of the resolution of support did not ensure the trail will be constructed. In motion by Bruflat, seconded by Johnson (K), Resolution No. 2020-27

entitled "Resolution Supporting Exploration, Planning, And Scoping By The Minnesota Department Of Transportation And Minnesota Department of Natural Resources For A Segment Of The Legislatively Mandated Minnesota River State Trail Between Saint Peter And Mankato", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-27 is contained in the City Administrator's book entitled Council Resolutions 23.

**Public Works Seasonal Laborer Wage Scale Modification** – City Administrator Prafke recommended a modification to the wage scale for Public Works Seasonal Laborer that would start the wage at \$10.25 per hour and provide a \$0.25 per hour increase each year up to 10 years. Prafke indicated the change would allow the City to retain the well-seasoned employees who make up most of these Laborers, many of whom have exceptional experience in this kind of work. Councilmember Johnson (K) questioned what comparative wage data was being used to establish the wage. Prafke indicated he uses local seasonal type positions, but while the wage might be lower than what others pay, the ability to have flexibility in when and how many hours these employees work seems to be more important to them. In motion by Grams, seconded by Johnson (E), Resolution No. 2020-28 entitled "Resolution Modifying Wage Scales For Public Works Seasonal Employees", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-28 is contained in the City Administrator's book entitled Council Resolutions 23.

**New Business License Applications** – City Administrator Prafke recommended approval of applications for Soft Drink and Tobacco licenses for the new Hy-Vee store. Prafke noted nothing had been found in the background investigation to prohibit issuance of the licenses. In motion by Johnson (E), seconded by Nowell, Resolution No. 2020-29 entitled "Resolution Approving New Business Licenses", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2020-29 is contained in the City Administrator's book entitled Council Resolutions 23.

## **Reports**

**Mayor's Report** – Mayor Zieman proclaimed March 29, 2020 as "Vietnam Veteran's Day" and encouraged residents to attend the ceremony that day at the High School auditorium.

**APPA Legislative Rally** – City Administrator Prafke and Councilmember Bruflat reported on their attendance at the American Public Power Association Legislative Rally held in Washington, D.C.

**Superintendent Recruitment** – City Administrator Prafke reported the interview process for the new School District #508 Superintendent was underway and they were down to three finalists that would be in St. Peter for tours and further interviews the week of March 16<sup>th</sup>.

**St. Patrick's Day Parade** – City Administrator Prafke reported several Councilmembers would participate in the St. Patrick's Day parade.

**Census 2020** – City Administrator Prafke reported Census 2020 forms would be mailed the week of March 16<sup>th</sup> and encouraged all residents to participate including "snowbirds" who might go south for the winter who should list St. Peter as their home. Prafke also noted special emphasis is being placed on counting immigrants and young children.

City Administrator Prafke reminded Councilmembers of the welcome reception for new River's Edge Hospital CEO Joseph Stratton on March 12<sup>th</sup> from 4-6 p.m.

There being no further business, a motion was made by Johnson (E), seconded by Bruflat, to adjourn. With all in favor, the motion carried and the meeting adjourned at 7:38 p.m.

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Charles Zieman  
Mayor

ATTEST:

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Todd Prafke  
City Administrator

## CITY OF SAINT PETER, MINNESOTA

### PUBLIC HEARING PROCESS AND PROCEDURES

Public hearings conducted at City Council meetings will include an opportunity for the general public and interested parties to hear and see all information and to ask questions, provide additional information, express support or opposition, and/or suggest modifications to the proposal.

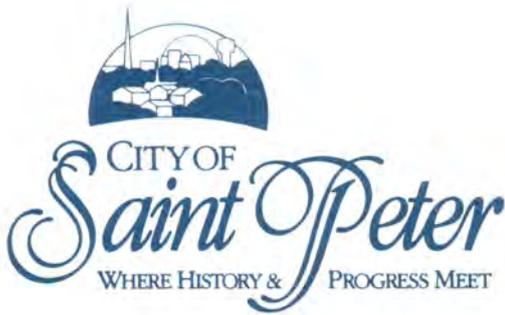
The Mayor will conduct the public hearing. He/she will explain the procedure to be followed before the hearing begins. The public will be allowed to participate and must follow the rules of conduct. Hearings are formal proceedings and will be conducted as such. While everyone will be given an opportunity to participate, comments should be germane to the topic at hand and concise. If many people share the same viewpoint, the City Council encourages the appointment of a spokesperson to avoid repetitive testimony.

The public hearing will be conducted in the following manner:

1. Staff Presentation - City staff, or consultants employed by the City, will identify the issue of the hearing, explain any pertinent laws or regulations associated with the issue; and the steps being taken by the City.
2. Applicant's Presentation - In this portion of the hearing, the applicant (if applicable) has the opportunity to present his or her case. However, no statement either for or against the proposal should be accepted at this point.
3. Public Comment – Once staff and the applicant have completed their background information, the public will be allowed to speak.

All speakers in the public comment portion of the hearing will be limited to five (5) minutes. The Mayor may allow extended time at his/her discretion. All speakers will be encouraged to present factual evidence for public consideration and to refrain from broad statements without any basis of fact. Speakers may provide written materials to the Council. The Council will listen to testimony, but will refrain from engaging in discussion with the speakers.

After all evidence and testimony has been received and everyone has been given an opportunity to be heard, the public hearing will be closed by the Mayor. Action on the hearing issue may or may not be scheduled for later in the meeting. If action is to be taken, the City Council will discuss the issue in open session. During the Council discussion portion of the meeting, citizens will no longer be allowed to participate.



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 3/13/2020

**FROM:** Pete Moulton                      Jeff Knutson  
Public Works Director                  Water Resources Superintendent

**RE:** Internal Heat Tube Assemblies – Wastewater

### RECOMMENDATION/ACTION

Authorize purchase of 10- 1/2" long, 480 Volt, 39Kw internal heat tube assemblies for the biosolids thermoblender auger in the amount of \$10,200 from RDP Technologies Inc. of Conshohocken, Pennsylvania.

### BACKGROUND

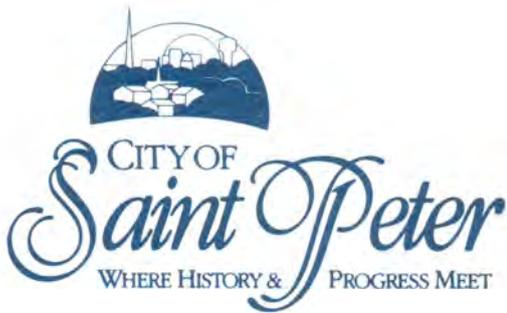
The biosolids thermoblender auger is in need of repair as the internal heat tube assemblies no longer works due to wear and tear. This tube is necessary in the biosolids process as it heats the biosolids for the auger to blend. The biosolids have to be heated to a minimum of 158 degrees for 30 minutes in order to be classified as a class A exceptional quality biosolid.

Requests for formal written proposals were requested as per purchasing policy. Only the proposal from RDP was received. RDP Technologies Inc. is the proprietary vendor for this internal heat tube assemblies for the biosolids thermoblender auger.

We recommend approval of the budgeted purchase from RDP Technologies.

Please feel free to contact us if you have any questions or concerns about this agenda item.

PM/JK



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** March 6, 2020

**FROM:** Pete Moulton  
Director of Public Works

Scott Schroeder  
Maintenance Superintendent

**RE:** Community Spirit Park Fertilizer and Weed Control

### ACTION/RECOMMENDATION

Authorize retaining TruGreen of Mankato, Minnesota to provide (4) applications of fertilizer and weed control on 43 acres at Community Spirit Park in the amount of \$13,680.

### BACKGROUND

Community Spirit Park (CSP) consists of 43 acres that includes green space, soccer fields, softball and baseball fields. This area is utilized by Saint Peter High School, various sports associations and City youth recreation programs. As part of the an annual maintenance program for CSP, a series of fertilizer and broad leaf weed control applications are essential in providing the nutrients for development of turf density and uniformity for a class A sports facility.

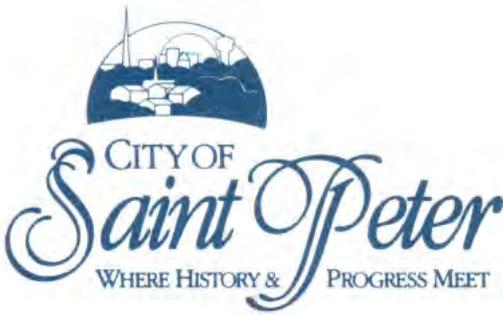
We have worked with facility maintenance staff at SD to develop a turf maintenance plan and developed requests for formal written proposals for the fertilizer and weed control. Three vendors submitted formal written proposals as listed below.

<b>Vendor</b>	<b>Total Price</b>
TruGreen, Mankato, MN	\$13,680.00
GreenCare, Mankato, MN	\$15,717.04
Spring Touch, St. Peter, MN	\$24,580.44

We recommend accepting the proposal from TruGreen of Mankato, Minnesota. Funding for this purchase is allocated through the 2020 Parks budget with costs shared as outlined in the maintenance agreement with School District #508.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PM/SS/amg



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** March 5, 2020

**FROM:** Pete Moulton  
Director of Public Works

Scott Schroeder  
Maintenance Superintendent

**RE:** Replacement Truck – Streets Section

### ACTION/RECOMMENDATION

Authorize the purchase of a 2020 F-550 4x4 cab/chassis truck from Midway Ford Commercial of Roseville, Minnesota in the amount of \$49,363.94.

### BACKGROUND

The Streets budget includes funding for replacement of Unit #556 (2006 Ford F550 4x4). This truck was purchased new in 2005 and currently has 53,200 miles. The truck has an 11-foot stainless steel dump body attached, which will be removed and reinstalled on the new 2020 F-550 truck chassis. The existing truck is primarily used for street repair and maintenance operations which includes patching, snow plowing, and equipment/material hauling.

The truck has had a history of engine problems including the replacement of the turbo and several sets of injectors. Currently, the truck has been intermittently not starting, a problem that both the dealer and City Mechanic have not been able to resolve.

We have researched new trucks using the State Bid program in order to identify truck dealers who can furnish and deliver a 1½ ton truck similar to Unit #556. Two dealers were identified as being capable of delivering the model of truck that would meet the City's specifications. Each supplied a quote and they include:

<b><i>Truck Dealer</i></b>	<b><i>Total Cost</i></b>
Midway Ford, Roseville	\$49,363.94
Mike Motors, Ely	\$49,280.77
Lager's Inc. St. Peter	Unable to meet vehicle requirements
Chevrolet/GMC	Unable to meet specifications

The proposed new truck would include a 3-year, 36,000 mile warranty.

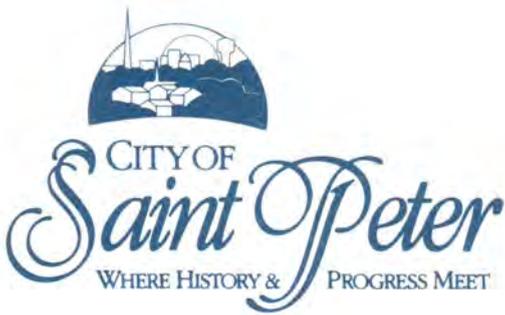
We recommend the purchase of the truck from Midway Ford of Roseville, Minnesota. This recommendation takes into consideration the amount of modifications needed for equipment swapping and for dealership proximity. Lager's Inc., Saint Peter's local dealer is not able to sell or maintain vehicles that exceed a 1 ton chassis. If the purchase is approved, the truck would be delivered in approximately 90 days.

Once the truck arrives, we will remove the dump box from unit #556 and place it on the new 2020 chassis. After the equipment has been removed, and if the Council provides for a surplus declaration of the old chassis, unit #556 would be offered for public sale on the MnBid.org website as required by the City Code.

Funds have been allocated from the 2020 Streets Budget.

Please feel free to contact us should you have any questions or concerns about this agenda item.

PTM/SS/amg



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 03/19/20

**FROM:** Cindy Moulton  
Administrative Secretary

**RE:** Temporary Gambling License

### **ACTION/RECOMMENDATION**

Provide approval of temporary Gambling licenses.

### **BACKGROUND**

On June 13, 2020, the St. Peter Ambassadors would like to conduct a raffle at Minnesota Square Park, at 1000 South Minnesota Avenue as part of Bluesfest. They have applied for a Temporary Gambling Permit in order to hold this event.

Gustavus Adolphus College has applied for two Temporary Gambling Permits to allow them to hold raffles at Gustavus Adolphus College, 800 College Avenue. The first event will take place on May 25, 2020 and the second on November 2, 2020.

A Temporary Gambling Permit was approved by the City Council on January 27, 2020 for the Nicollet County Pheasants Forever. Because of the COVID-19 virus, they have postponed their fundraiser which was originally scheduled for April 4, 2020 and rescheduled it for September 12, 2020. They are requesting City Council approval for the date change.

Please place these items on the March 23, 2020 City Council consent agenda.

CKM/

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4 THE TEAM	uniform allow jim n.	GENERAL FUND	FIRE	16.75
	uniform allow jim n.	GENERAL FUND	STREETS	16.75
			TOTAL:	33.50
ADVANCE AUTO PARTS	headlamps, oil, bulbs	GENERAL FUND	STREETS	16.70
	air filter, lube & filter	GENERAL FUND	STREETS	183.79
	headlamps, oil, bulbs	GENERAL FUND	PARKS	16.70
	gloves	LIBRARY FUND	LIBRARY	101.12
	gloves	COMMUNITY CENTER	COMMUNITY CENTER	119.92
	headlamps, oil, bulbs	WATER	DISTRIBUTION AND STORA	8.35
	headlamps, oil, bulbs	WASTE WATER FUND	SOURCE/TREATMENT	8.35
	headlamps, oil, bulbs	ENVIRON SERVICES F	REFUSE DISPOSAL	8.35
	headlamps, oil, bulbs	ELECTRIC FUND	POWER DISTRIBUTION	16.70
	filters	ELECTRIC FUND	POWER DISTRIBUTION	40.29
	headlamps, oil, bulbs	STORMWATER FUND	TREATMENT	8.35
			TOTAL:	528.62
AG PARTNERS COOP.	feb fuel	GENERAL FUND	FIRE	250.06
	feb fuel	GENERAL FUND	STREETS	4,903.21
	feb fuel	GENERAL FUND	PARKS	578.27
	feb fuel	WATER	SOURCE OF SUPPLY	4.21
	feb fuel	WATER	PURIFICATION AND TREAT	6.31
	feb fuel	WATER	DISTRIBUTION AND STORA	31.53
	feb fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	133.22
	feb fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	89.69
	feb fuel	ELECTRIC FUND	POWER DISTRIBUTION	204.66
		TOTAL:	6,201.16	
ALPHA WIRELESS COMMUNICATIONS CO	maint on ltr radio equip	GENERAL FUND	MUNICIPAL BUILDING	66.98
	maint on ltr radio equip	GENERAL FUND	PUBLIC WORKS ADMIN	93.76
	maint on ltr radio equip	WATER	ADMIN AND GENERAL	64.17
	maint on ltr radio equip	WASTE WATER FUND	ADMIN AND GENERAL	58.04
	maint on ltr radio equip	ELECTRIC FUND	ADMIN AND GENERAL	58.05
			TOTAL:	341.00
AMERICAN EXPRESS	member rewards annual fee	WATER	ADMIN AND GENERAL	55.00
			TOTAL:	55.00
AMERICAN RED CROSS	annual facility fee Red Cr	GENERAL FUND	SWIMMING POOL	300.00
			TOTAL:	300.00
APT MACHINING & FABRICATING, INC	sampler cart	WASTE WATER FUND	SOURCE/TREATMENT	1,099.12
			TOTAL:	1,099.12
ARROW ACE HARDWARE INC	car wash supp, flow nozzle	GENERAL FUND	POLICE	41.56
	scba letters, keys, clock,	GENERAL FUND	FIRE	256.78
	scoop, paint	GENERAL FUND	STREETS	7.52
	drive tube assy,nipples va	GENERAL FUND	STREETS	120.20
	dance paint	GENERAL FUND	RECREATION/LEISURE SER	26.57
	filters, paint, spark plug	GENERAL FUND	PARKS	76.94
	handheld stihl blower	GENERAL FUND	PARKS	219.10
	scoop, paint	GENERAL FUND	PARKS	7.52
	plbg partsair compressor p	LIBRARY FUND	LIBRARY	30.20
	paint, clean supp, parts	COMMUNITY CENTER	COMMUNITY CENTER	44.54
	wrenches, washers, coupler	WATER	PURIFICATION AND TREAT	123.25
	scoop, paint	WATER	DISTRIBUTION AND STORA	3.76

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	scoop, paint	WASTE WATER FUND	SOURCE/TREATMENT	3.76
	scoop, paint	ENVIRON SERVICES F	REFUSE DISPOSAL	3.76
	oil	ENVIRON SERVICES F	REFUSE DISPOSAL	18.84
	map book supplies	ELECTRIC FUND	POWER DISTRIBUTION	68.12
	scoop, paint	ELECTRIC FUND	POWER DISTRIBUTION	7.52
	scoop, paint	STORMWATER FUND	TREATMENT	3.74
			TOTAL:	1,063.68
AUTOMATIC SYSTEMS CO.	brdwy wtp scada repair	WATER	PURIFICATION AND TREAT	1,878.80
			TOTAL:	1,878.80
AXON ENTERPRISE, INC.	training cartridges	GENERAL FUND	POLICE	586.00
			TOTAL:	586.00
BAXA, STEVEN	2020 election judge	GENERAL FUND	ELECTIONS	66.63
			TOTAL:	66.63
BEARCOM	radio installation	MN RIVER VALLEY TR	INTERGOVERNMENTAL	450.00
			TOTAL:	450.00
JANET BOESE	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
BOLTON & MENK INC	update aerial & contour gi	GENERAL FUND	STREETS	57.50
	staff meetings	GENERAL FUND	STREETS	225.00
	msa map 99 trail grant	GENERAL FUND	STREETS	780.00
	2020 3 rd st (skaro-liverm	GENERAL FUND	STREETS	2,159.00
	update aerial & contour gi	GENERAL FUND	PARKS	46.00
	vets field plygrnd, hallet	GENERAL FUND	PARKS	1,810.50
	staff meetings	GENERAL FUND	PARKS	180.00
	trav green sbdv labels, ma	GENERAL FUND	ECONOMIC DEVMT	194.00
	10 yr water trtmt master	WATER	CAPITAL-WATER TREATMEN	6,290.00
	update aerial & contour gi	WATER	ADMIN AND GENERAL	23.00
	gis, wellhead	WATER	ADMIN AND GENERAL	358.00
	stamtgs msa map 99 trail g	WATER	ADMIN AND GENERAL	90.00
	update aerial & contour gi	WASTE WATER FUND	ADMIN AND GENERAL	23.00
	gis	WASTE WATER FUND	ADMIN AND GENERAL	199.00
	staff meetings	WASTE WATER FUND	ADMIN AND GENERAL	90.00
	update aerial & contour gi	ENVIRON SERVICES F	ADMIN AND GENERAL	23.00
	staff meetings	ENVIRON SERVICES F	ADMIN AND GENERAL	90.00
	update aerial & contour gi	ELECTRIC FUND	ADMIN AND GENERAL	57.50
	staff meetings	ELECTRIC FUND	ADMIN AND GENERAL	225.00
	2020 3 rd st (skaro-liverm	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	2,159.00
	gis, triangle	STORMWATER FUND	TREATMENT	573.50
			TOTAL:	15,653.00
QUEEN E. BOOKER	2020 election judge	GENERAL FUND	ELECTIONS	279.32
			TOTAL:	279.32
BRANDT LAW OFFICE	finance	GENERAL FUND	FINANCE	297.50
	criminal	GENERAL FUND	LEGAL SERVICES	7,953.00
	civil	GENERAL FUND	LEGAL SERVICES	2,301.25
	fire hall	GENERAL FUND	FIRE	52.50
	eda & planning & zoning	GENERAL FUND	ECONOMIC DEVMT	560.00
	traverse green	TRAV GREEN SPEC HO	ECONOMIC DEVMT	192.50
			TOTAL:	11,356.75

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
C & S SUPPLY CO INC	ice straps, boot brush	GENERAL FUND	STREETS	40.24	
	ice straps, boot brush	GENERAL FUND	PARKS	32.19	
	bolts	GENERAL FUND	PARKS	29.29	
	uniform allow jason m.	GENERAL FUND	PARKS	31.48	
	ice straps, boot brush	WATER	ADMIN AND GENERAL	16.10	
	ice straps, boot brush	WASTE WATER FUND	ADMIN AND GENERAL	16.10	
	pole saw	ENVIRON SERVICES F	REFUSE DISPOSAL	594.57	
	ice straps, boot brush	ENVIRON SERVICES F	ADMIN AND GENERAL	16.09	
	ice straps, boot brush	ELECTRIC FUND	ADMIN AND GENERAL	40.24	
		TOTAL:		816.30	
TAMI CALDWELL	uniform allowance	GENERAL FUND	POLICE	27.99	
		TOTAL:		27.99	
CARGILL	road salt	GENERAL FUND	STREETS	11,309.72	
		TOTAL:		11,309.72	
BRANDON CARLSON	rec mileage kids club, war	GENERAL FUND	RECREATION/LEISURE SER	30.02	
		TOTAL:		30.02	
CCP INDUSTRIES	gloves	GENERAL FUND	STREETS	15.86	
	gloves	GENERAL FUND	PARKS	15.86	
	gloves	WATER	DISTRIBUTION AND STORA	7.93	
	gloves	WASTE WATER FUND	SOURCE/TREATMENT	7.93	
	gloves	ENVIRON SERVICES F	REFUSE DISPOSAL	7.93	
	gloves	ELECTRIC FUND	POWER DISTRIBUTION	15.86	
	gloves	STORMWATER FUND	TREATMENT	7.94	
	TOTAL:		79.31		
CDW GOVERNMENT, INC.	wifi for testing -network	GENERAL FUND	CITY ADMINISTRATION	115.43	
	rt45 in-line coupler	GENERAL FUND	CITY ADMINISTRATION	1.11	
	rt45 in-line coupler	GENERAL FUND	FINANCE	3.34	
	rt45 in-line coupler	GENERAL FUND	FINANCE	0.84	
	rt45 in-line coupler	GENERAL FUND	POLICE	3.81	
	rt45 in-line coupler	GENERAL FUND	FIRE	0.42	
	rt45 in-line coupler	GENERAL FUND	BUILDING INSPECTOR	0.83	
	rt45 in-line coupler	GENERAL FUND	PUBLIC WORKS ADMIN	1.84	
	rt45 in-line coupler	GENERAL FUND	STREETS	0.26	
	rt45 in-line coupler	GENERAL FUND	RECREATION/LEISURE SER	2.54	
	rt45 in-line coupler	GENERAL FUND	PARKS	0.13	
	rt45 in-line coupler	GENERAL FUND	ECONOMIC DEVMT	0.26	
	rt45 in-line coupler	LIBRARY FUND	LIBRARY	4.38	
	rt45 in-line coupler	PUBLIC ACCESS	PUBLIC ACCESS	0.42	
	rt45 in-line coupler	COMMUNITY CENTER	COMMUNITY CENTER	0.13	
	rt45 in-line coupler	WATER	ADMIN AND GENERAL	1.97	
	rt45 in-line coupler	WASTE WATER FUND	ADMIN AND GENERAL	1.11	
	rt45 in-line coupler	ENVIRON SERVICES F	REFUSE DISPOSAL	0.13	
	rt45 in-line coupler	ELECTRIC FUND	ADMIN AND GENERAL	1.84	
	monitor in pw map room	STORMWATER FUND	ADMINISTRATION AND GEN	115.79	
	rt45 in-line coupler	STORMWATER FUND	ADMINISTRATION AND GEN	0.54	
		TOTAL:		257.12	
	CENTERPOINT ENERGY MINNEGASCO	jan 9 - feb 6 gas	GENERAL FUND	FIRE	550.83
		jan 9 - feb 6 gas	GENERAL FUND	STREETS	504.22
		jan 9 - feb 6 gas	GENERAL FUND	SWIMMING POOL	23.88
		jan 9 - feb 6 gas	GENERAL FUND	PARKS	403.37

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	jan 9 - feb 6 gas	LIBRARY FUND	LIBRARY	815.49
	jan 9 - feb 6 gas	COMMUNITY CENTER	COMMUNITY CENTER	2,757.05
	2000 essler gas 3/6	HOUSING DISTRICT #	ECONOMIC DEVMT	48.99
	2101 lunden fuel to 3/6	HOUSING DISTRICT #	ECONOMIC DEVMT	36.05
	jan 9 - feb 6 gas	WATER	PURIFICATION AND TREAT	1,264.76
	jan 9 - feb 6 gas	WATER	PURIFICATION AND TREAT	217.05
	jan 9 - feb 6 gas	WATER	ADMIN AND GENERAL	201.69
	jan 9 - feb 6 gas	WASTE WATER FUND	COLLECTOR/LIFT STAT	17.06
	jan 9 - feb 6 gas	WASTE WATER FUND	SOURCE/TREATMENT	7,981.70
	jan 9 - feb 6 gas	WASTE WATER FUND	ADMIN AND GENERAL	201.69
	jan 9 - feb 6 gas	ENVIRON SERVICES F	ADMIN AND GENERAL	201.67
	jan 9 - feb 6 gas	ELECTRIC FUND	ADMIN AND GENERAL	504.22
			TOTAL:	15,729.72
CITY LAUNDERING CO.	feb uniform cleaning	ELECTRIC FUND	ADMIN AND GENERAL	113.02
			TOTAL:	113.02
CITY OF LE SUEUR	rent jan mrvt garage/offic	MN RIVER VALLEY TR	INTERGOVERNMENTAL	136.27
	rent jan mrvt garage/offic	MN RIVER VALLEY TR	INTERGOVERNMENTAL	1,577.30
	rent feb mrvt garage/offic	MN RIVER VALLEY TR	INTERGOVERNMENTAL	136.27
	renrent jan mrvt garage/of	MN RIVER VALLEY TR	INTERGOVERNMENTAL	1,577.30
	rent mar mrvt garage/offic	MN RIVER VALLEY TR	INTERGOVERNMENTAL	136.27
	renrent jan mrvt garage/of	MN RIVER VALLEY TR	INTERGOVERNMENTAL	1,577.30
			TOTAL:	5,140.71
THE CMI GROUP	feb collections	ELECTRIC FUND	CUSTOMER ACCOUNTS	36.63
			TOTAL:	36.63
COLE PAPERS INC	coveralls	GENERAL FUND	STREETS	20.58
	urin screens	GENERAL FUND	STREETS	5.85
	coveralls	GENERAL FUND	PARKS	20.58
	urin screens	GENERAL FUND	PARKS	5.85
	toilet cleaner	LIBRARY FUND	LIBRARY	22.25
	toilet cleaner	COMMUNITY CENTER	COMMUNITY CENTER	89.01
	glass cleaner, paper towel	COMMUNITY CENTER	COMMUNITY CENTER	400.65
	coveralls	WATER	DISTRIBUTION AND STORA	10.29
	urin screens	WATER	DISTRIBUTION AND STORA	2.92
	coveralls	WASTE WATER FUND	SOURCE/TREATMENT	10.29
	urin screens	WASTE WATER FUND	SOURCE/TREATMENT	2.92
	coveralls	ENVIRON SERVICES F	REFUSE DISPOSAL	10.29
	urin screens	ENVIRON SERVICES F	REFUSE DISPOSAL	2.92
	coveralls	ELECTRIC FUND	POWER DISTRIBUTION	20.58
	urin screens	ELECTRIC FUND	POWER DISTRIBUTION	5.85
	coveralls	STORMWATER FUND	TREATMENT	10.28
	urin screens	STORMWATER FUND	TREATMENT	2.93
			TOTAL:	644.04
COMFORT SYSTEMS, INC.	pw a/c & furnace	GENERAL FUND	PUBLIC WORKS ADMIN	5,000.00
	pw a/c & furnace	WATER	CAPITAL-GENERAL PLANT	1,262.23
	pw a/c & furnace	WASTE WATER FUND	CAPITAL-GENERAL PLANT	1,263.00
	pw a/c & furnace	STORMWATER FUND	CAPITAL-GENERAL PLANT	1,262.00
			TOTAL:	8,787.23
CONSOLIDATED COMMUNICATIONS	feb. phone bill	GENERAL FUND	CITY ADMINISTRATION	109.40
	feb. phone bill	GENERAL FUND	CITY CLERK	21.60
	feb. phone bill	GENERAL FUND	FINANCE	170.23

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	feb. phone bill	GENERAL FUND	MUNICIPAL BUILDING	10.09
	feb. phone bill	GENERAL FUND	POLICE	424.37
	feb. phone bill	GENERAL FUND	FIRE	136.58
	feb. phone bill	GENERAL FUND	BUILDING INSPECTOR	63.50
	feb. phone bill	GENERAL FUND	PUBLIC WORKS ADMIN	86.29
	feb. phone bill	GENERAL FUND	STREETS	73.59
	feb. phone bill	GENERAL FUND	SENIOR COORDINATOR	8.00
	feb. phone bill	GENERAL FUND	RECREATION/LEISURE SER	227.91
	feb. phone bill	GENERAL FUND	SWIMMING POOL	35.22
	feb. phone bill	GENERAL FUND	PARKS	93.77
	feb. phone bill	GENERAL FUND	ECONOMIC DEVMT	41.78
	feb. phone bill	LIBRARY FUND	LIBRARY	125.52
	feb. phone bill	PUBLIC ACCESS	PUBLIC ACCESS	21.59
	feb. phone bill	COMMUNITY CENTER	COMMUNITY CENTER	130.18
	feb. phone bill	WATER	ADMIN AND GENERAL	195.04
	feb. phone bill	WASTE WATER FUND	ADMIN AND GENERAL	190.36
	feb. phone bill	ENVIRON SERVICES F	ADMIN AND GENERAL	46.74
	feb. phone bill	ELECTRIC FUND	POWER PRODUCTION	28.72
	feb. phone bill	ELECTRIC FUND	ADMIN AND GENERAL	165.95
			TOTAL:	2,406.43
CORE & MAIN LP	#193 repair clamp	WATER	NON-DEPARTMENTAL	166.28
			TOTAL:	166.28
COURT SPORTS AND MORE	uniform allow wayne p	COMMUNITY CENTER	COMMUNITY CENTER	51.00
			TOTAL:	51.00
CULLIGAN	water	GENERAL FUND	POLICE	28.87
			TOTAL:	28.87
DAMON FARBER LANDSCAPE ARCHITECTS	vets park creative playgro	GENERAL FUND	PARKS	2,133.67
			TOTAL:	2,133.67
CRAIG DRAGER	2020 election judge	GENERAL FUND	ELECTIONS	76.88
			TOTAL:	76.88
PATRICIA DUENWALD	2020 election judge	GENERAL FUND	ELECTIONS	20.50
			TOTAL:	20.50
PATRICK DUENWALD	2020 election judge	GENERAL FUND	ELECTIONS	230.63
	2020 election judge	GENERAL FUND	ELECTIONS	14.25
			TOTAL:	244.88
EMERGENCY RESPONSE SOLUTIONS	scba equip.	GENERAL FUND	FIRE	156,921.90
	nozzle handle	GENERAL FUND	FIRE	47.60
	scba equip.	2019 EQUIPMENT CER	FIRE	18,379.96
			TOTAL:	175,349.46
ENERSYS	replace damaged batteries	ELECTRIC FUND	CAPITAL-GENERAL PLANT	716.20
			TOTAL:	716.20
FAMILY FRESH MARKET	mtg supp	GENERAL FUND	POLICE	37.97
	parents night out supp	GENERAL FUND	RECREATION/LEISURE SER	15.84
	itty bitty camp	GENERAL FUND	RECREATION/LEISURE SER	4.59
	water	WASTE WATER FUND	SOURCE/TREATMENT	16.02
	staff meeting	MN RIVER VALLEY TR	INTERGOVERNMENTAL	7.98

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	82.40
FEDEX	mail senate documents	GENERAL FUND	CITY ADMINISTRATION	62.80
			TOTAL:	62.80
BOB GENELIN	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
GILLUND ENTERPRISES INC	fuel cleaner	GENERAL FUND	STREETS	46.32
	fuel cleaner	GENERAL FUND	PARKS	46.32
	fuel cleaner	WATER	DISTRIBUTION AND STORA	23.16
	fuel cleaner	WASTE WATER FUND	SOURCE/TREATMENT	23.16
	fuel cleaner	ENVIRON SERVICES F	REFUSE DISPOSAL	23.16
	fuel cleaner	ELECTRIC FUND	POWER DISTRIBUTION	46.32
	fuel cleaner	STORMWATER FUND	TREATMENT	23.16
			TOTAL:	231.60
GLOBAL EQUIPMENT COMPANY INC.	1st aid kits	GENERAL FUND	STREETS	95.00
	barricade lights	GENERAL FUND	STREETS	372.85
	1st aid kits	GENERAL FUND	PARKS	76.00
	1st aid kits	WATER	ADMIN AND GENERAL	38.00
	1st aid kits	WASTE WATER FUND	ADMIN AND GENERAL	38.00
	1st aid kits	ENVIRON SERVICES F	ADMIN AND GENERAL	38.00
	1st aid kits	ELECTRIC FUND	ADMIN AND GENERAL	95.00
			TOTAL:	752.85
GOPHER STATE ONE-CALL INC	feb gopher state one calls	WATER	DISTRIBUTION AND STORA	3.15
	feb gopher state one calls	WASTE WATER FUND	COLLECTOR/LIFT STAT	3.15
	feb gopher state one calls	ELECTRIC FUND	POWER DISTRIBUTION	3.15
			TOTAL:	9.45
GREATER MANKATO GROWTH	1st qtr regional ed agreem	GENERAL FUND	ECONOMIC DEVMT	6,551.93
			TOTAL:	6,551.93
GUSTAVUS ADOLPHUS COLLEGE P.O.	feb. postage	GENERAL FUND	CITY ADMINISTRATION	18.52
			TOTAL:	18.52
GUSTAVUS ADOLPHUS COLLEGE-DINING	ccu advisory mtg meals	GENERAL FUND	CITY ADMINISTRATION	107.38
			TOTAL:	107.38
GUSTAVUS ADOLPHUS COLLEGE P.O.	feb. postage	GENERAL FUND	CITY CLERK	9.33
	feb. postage	GENERAL FUND	ELECTIONS	2.85
	feb. postage	GENERAL FUND	FINANCE	144.03
	feb. postage	GENERAL FUND	FINANCE	15.87
	feb. postage	GENERAL FUND	POLICE	26.55
	feb. postage	GENERAL FUND	FIRE	3.99
	feb. postage	GENERAL FUND	BUILDING INSPECTOR	13.26
			TOTAL:	215.88
GUSTAVUS ADOLPHUS COLLEGE-DINING	retirement cake	GENERAL FUND	BUILDING INSPECTOR	30.07
			TOTAL:	30.07
GUSTAVUS ADOLPHUS COLLEGE P.O.	feb. postage	GENERAL FUND	PUBLIC WORKS ADMIN	0.57
	feb. postage	GENERAL FUND	STREETS	2.85
	feb. postage	GENERAL FUND	RECREATION/LEISURE SER	4.56
			TOTAL:	7.98

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GUSTAVUS ADOLPHUS COLLEGE	work study dec-feb student	GENERAL FUND	RECREATION/LEISURE SER	777.58
			TOTAL:	777.58
GUSTAVUS ADOLPHUS COLLEGE P.O.	feb. postage	GENERAL FUND	PARKS	6.84
	feb. postage	GENERAL FUND	ECONOMIC DEVT	68.21
	feb. postage	LIBRARY FUND	LIBRARY	16.86
			TOTAL:	91.91
GUSTAVUS ADOLPHUS COLLEGE	work study dec-feb student	LIBRARY FUND	LIBRARY	490.51
			TOTAL:	490.51
GUSTAVUS ADOLPHUS COLLEGE P.O.	feb. postage	COMMUNITY CENTER	COMMUNITY CENTER	3.42
	feb. postage	WATER	ADMIN AND GENERAL	0.57
	feb. postage	WATER	CUSTOMER ACCOUNTS	91.88
	feb. postage	WASTE WATER FUND	ADMIN AND GENERAL	2.22
	feb. postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	91.88
	feb. postage	ENVIRON SERVICES F	ADMIN AND GENERAL	0.57
	feb. postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	91.88
	feb. postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	91.88
	feb. postage	STORMWATER FUND	ADMINISTRATION AND GEN	5.70
			TOTAL:	380.00
HARRISON TRUCK CENTERS	#45 diff core	GENERAL FUND	STREETS	5,640.61
	#45 core deposit credit	GENERAL FUND	STREETS	2,840.61
			TOTAL:	2,800.00
HAWKINS, INC.	chlorine	WATER	PURIFICATION AND TREAT	932.40
			TOTAL:	932.40
HERMEL WHOLESALE	vending comm ctr	COMMUNITY CENTER	COMMUNITY CENTER	520.64
			TOTAL:	520.64
HILLYARD/HUTCHINSON	parts for scrubber/vacuum	LIBRARY FUND	LIBRARY	77.35
	parts for scrubber/vacuum	COMMUNITY CENTER	COMMUNITY CENTER	309.38
			TOTAL:	386.73
HOLICKY BROS., INC.	salt & hauling of salt	GENERAL FUND	STREETS	6,246.63
			TOTAL:	6,246.63
HOLIDAY COMMERCIAL	feb. fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	1,127.53
			TOTAL:	1,127.53
HORIZON COMMERCIAL POOL SUPPLY	pentair powermax pool heat 2020	EQUIPMENT CER	SWIMMING POOL	20,884.13
			TOTAL:	20,884.13
IDEXX DISTRIBUTION, INC	fecal coliform	WASTE WATER FUND	SOURCE/TREATMENT	165.27
	sterile water	WASTE WATER FUND	SOURCE/TREATMENT	62.40
			TOTAL:	227.67
IMPACT	utility bill printing	WATER	CUSTOMER ACCOUNTS	176.95
	utility bill postage	WATER	CUSTOMER ACCOUNTS	424.67
	utility bill printing	WASTE WATER FUND	CUSTOMER ACCOUNTS	176.95
	utility bill postage	WASTE WATER FUND	CUSTOMER ACCOUNTS	424.67
	utility bill printing	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	176.95
	utility bill postage	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	424.67
	utility bill printing	ELECTRIC FUND	CUSTOMER ACCOUNTS	176.94

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	utility bill flyer	ELECTRIC FUND	CUSTOMER ACCOUNTS	358.01
	utility bill postage	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>424.67</u>
			TOTAL:	2,764.48
INSIGHT PUBLIC SECTOR	printer inks	GENERAL FUND	CITY ADMINISTRATION	84.11
	ram for hosp donated compu	GENERAL FUND	CITY ADMINISTRATION	7.56
	cd/dvd sleeves	GENERAL FUND	CITY ADMINISTRATION	2.92
	500gb ssd drives -hosp don	GENERAL FUND	CITY ADMINISTRATION	10.14
	ssd hard drives for hosp c	GENERAL FUND	CITY ADMINISTRATION	5.93
	printer inks	GENERAL FUND	FINANCE	252.35
	printer inks	GENERAL FUND	FINANCE	64.72
	ram for hosp donated compu	GENERAL FUND	FINANCE	22.68
	ram for hosp donated compu	GENERAL FUND	FINANCE	5.83
	cd/dvd sleeves	GENERAL FUND	FINANCE	8.77
	cd/dvd sleeves	GENERAL FUND	FINANCE	2.26
	500gb ssd drives -hosp don	GENERAL FUND	FINANCE	30.42
	500gb ssd drives -hosp don	GENERAL FUND	FINANCE	7.77
	ssd hard drives for hosp c	GENERAL FUND	FINANCE	17.78
	ssd hard drives for hosp c	GENERAL FUND	FINANCE	4.55
	printer inks	GENERAL FUND	POLICE	287.66
	ram for hosp donated compu	GENERAL FUND	POLICE	25.86
	cd/dvd sleeves	GENERAL FUND	POLICE	10.00
	500gb ssd drives -hosp don	GENERAL FUND	POLICE	34.67
	ssd hard drives for hosp c	GENERAL FUND	POLICE	20.26
	printer inks	GENERAL FUND	FIRE	31.40
	ram for hosp donated compu	GENERAL FUND	FIRE	2.82
	cd/dvd sleeves	GENERAL FUND	FIRE	1.09
	500gb ssd drives -hosp don	GENERAL FUND	FIRE	3.78
	ssd hard drives for hosp c	GENERAL FUND	FIRE	2.21
	printer inks	GENERAL FUND	BUILDING INSPECTOR	62.55
	ram for hosp donated compu	GENERAL FUND	BUILDING INSPECTOR	5.62
	cd/dvd sleeves	GENERAL FUND	BUILDING INSPECTOR	2.17
	500gb ssd drives -hosp don	GENERAL FUND	BUILDING INSPECTOR	7.54
	ssd hard drives for hosp c	GENERAL FUND	BUILDING INSPECTOR	4.41
	printer inks	GENERAL FUND	PUBLIC WORKS ADMIN	138.85
	ram for hosp donated compu	GENERAL FUND	PUBLIC WORKS ADMIN	12.48
	cd/dvd sleeves	GENERAL FUND	PUBLIC WORKS ADMIN	4.82
	500gb ssd drives -hosp don	GENERAL FUND	PUBLIC WORKS ADMIN	16.74
	ssd hard drives for hosp c	GENERAL FUND	PUBLIC WORKS ADMIN	9.78
	printer inks	GENERAL FUND	STREETS	19.54
	ram for hosp donated compu	GENERAL FUND	STREETS	1.76
	cd/dvd sleeves	GENERAL FUND	STREETS	0.68
	500gb ssd drives -hosp don	GENERAL FUND	STREETS	2.36
	ssd hard drives for hosp c	GENERAL FUND	STREETS	1.38
	printer inks	GENERAL FUND	RECREATION/LEISURE SER	191.69
	ram for hosp donated compu	GENERAL FUND	RECREATION/LEISURE SER	17.23
	cd/dvd sleeves	GENERAL FUND	RECREATION/LEISURE SER	6.66
	500gb ssd drives -hosp don	GENERAL FUND	RECREATION/LEISURE SER	23.10
	ssd hard drives for hosp c	GENERAL FUND	RECREATION/LEISURE SER	13.50
	printer inks	GENERAL FUND	PARKS	9.83
	ram for hosp donated compu	GENERAL FUND	PARKS	0.88
	cd/dvd sleeves	GENERAL FUND	PARKS	0.34
	500gb ssd drives -hosp don	GENERAL FUND	PARKS	1.19
	ssd hard drives for hosp c	GENERAL FUND	PARKS	0.69
	printer inks	GENERAL FUND	ECONOMIC DEVMT	19.54
	ram for hosp donated compu	GENERAL FUND	ECONOMIC DEVMT	1.76

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	cd/dvd sleeves	GENERAL FUND	ECONOMIC DEVMT	0.68
	500gb ssd drives -hosp don	GENERAL FUND	ECONOMIC DEVMT	2.36
	ssd hard drives for hosp c	GENERAL FUND	ECONOMIC DEVMT	1.38
	printer inks	LIBRARY FUND	LIBRARY	330.91
	ram for hosp donated compu	LIBRARY FUND	LIBRARY	29.75
	cd/dvd sleeves	LIBRARY FUND	LIBRARY	11.50
	500gb ssd drives -hosp don	LIBRARY FUND	LIBRARY	39.89
	ssd hard drives for hosp c	LIBRARY FUND	LIBRARY	23.31
	printer inks	PUBLIC ACCESS	PUBLIC ACCESS	31.40
	ram for hosp donated compu	PUBLIC ACCESS	PUBLIC ACCESS	2.82
	cd/dvd sleeves	PUBLIC ACCESS	PUBLIC ACCESS	1.09
	500gb ssd drives -hosp don	PUBLIC ACCESS	PUBLIC ACCESS	3.78
	ssd hard drives for hosp c	PUBLIC ACCESS	PUBLIC ACCESS	2.21
	printer inks	COMMUNITY CENTER	COMMUNITY CENTER	9.83
	ram for hosp donated compu	COMMUNITY CENTER	COMMUNITY CENTER	0.88
	cd/dvd sleeves	COMMUNITY CENTER	COMMUNITY CENTER	0.34
	500gb ssd drives -hosp don	COMMUNITY CENTER	COMMUNITY CENTER	1.19
	ssd hard drives for hosp c	COMMUNITY CENTER	COMMUNITY CENTER	0.69
	printer inks	WATER	ADMIN AND GENERAL	148.68
	ram for hosp donated compu	WATER	ADMIN AND GENERAL	13.37
	cd/dvd sleeves	WATER	ADMIN AND GENERAL	5.17
	500gb ssd drives -hosp don	WATER	ADMIN AND GENERAL	17.92
	ssd hard drives for hosp c	WATER	ADMIN AND GENERAL	10.47
	printer inks	WASTE WATER FUND	ADMIN AND GENERAL	84.11
	ram for hosp donated compu	WASTE WATER FUND	ADMIN AND GENERAL	7.56
	cd/dvd sleeves	WASTE WATER FUND	ADMIN AND GENERAL	2.92
	500gb ssd drives -hosp don	WASTE WATER FUND	ADMIN AND GENERAL	10.14
	ssd hard drives for hosp c	WASTE WATER FUND	ADMIN AND GENERAL	5.93
	ram for hosp donated compu	ENVIRON SERVICES F	REFUSE DISPOSAL	0.88
	500gb ssd drives -hosp don	ENVIRON SERVICES F	REFUSE DISPOSAL	1.19
	ssd hard drives for hosp c	ENVIRON SERVICES F	REFUSE DISPOSAL	0.69
	printer inks	ENVIRON SERVICES F	ADMIN AND GENERAL	9.83
	cd/dvd sleeves	ENVIRON SERVICES F	ADMIN AND GENERAL	0.34
	printer inks	ELECTRIC FUND	ADMIN AND GENERAL	138.85
	ram for hosp donated compu	ELECTRIC FUND	ADMIN AND GENERAL	12.48
	cd/dvd sleeves	ELECTRIC FUND	ADMIN AND GENERAL	4.82
	500gb ssd drives -hosp don	ELECTRIC FUND	ADMIN AND GENERAL	16.74
	ssd hard drives for hosp c	ELECTRIC FUND	ADMIN AND GENERAL	9.78
	printer inks	STORMWATER FUND	ADMINISTRATION AND GEN	41.12
	ram for hosp donated compu	STORMWATER FUND	ADMINISTRATION AND GEN	3.70
	cd/dvd sleeves	STORMWATER FUND	ADMINISTRATION AND GEN	1.43
	500gb ssd drives -hosp don	STORMWATER FUND	ADMINISTRATION AND GEN	4.96
	ssd hard drives for hosp c	STORMWATER FUND	ADMINISTRATION AND GEN	2.90
			TOTAL:	2,574.62
RAYMOND JACOBSON	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
JAGUAR COMMUNICATIONS	march data line for mrvt	MN RIVER VALLEY TR	INTERGOVERNMENTAL	110.00
			TOTAL:	110.00
JANNI, RUTH	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
TOM JANNI	2020 election judge	GENERAL FUND	ELECTIONS	69.19
			TOTAL:	69.19

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WILLIAM JENSEN	uniform shoes	GENERAL FUND	POLICE	108.59
			TOTAL:	108.59
JOHNSON AGGREGATES	sand	GENERAL FUND	STREETS	778.13
			TOTAL:	778.13
JOHNSON, THERESA	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
AMY KAMM	class a drivers license	STORMWATER FUND	ADMINISTRATION AND GEN	51.00
			TOTAL:	51.00
KIND VETERINARY CLINIC PA	animal care - PAWS	RESTRICTED CONTRIB	COMMUNITY SERVICE	250.00
			TOTAL:	250.00
KWIK TRIP INC	feb fuel	GENERAL FUND	CITY ADMINISTRATION	34.63
	feb fuel	GENERAL FUND	POLICE	1,938.28
	feb fuel	GENERAL FUND	FIRE	71.44
	feb fuel	GENERAL FUND	BUILDING INSPECTOR	100.07
	feb fuel	GENERAL FUND	STREETS	60.06
	feb fuel	GENERAL FUND	PARKS	547.15
	feb fuel	COMMUNITY CENTER	COMMUNITY CENTER	26.97
	feb fuel	WATER	SOURCE OF SUPPLY	32.55
	feb fuel	WATER	PURIFICATION AND TREAT	48.82
	feb fuel	WATER	DISTRIBUTION AND STORA	244.10
	feb fuel	WATER	CUSTOMER ACCOUNTS	29.77
	feb fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	258.00
	feb fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	29.77
	feb fuel	ELECTRIC FUND	POWER DISTRIBUTION	284.87
	feb fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	29.78
	feb fuel	STORMWATER FUND	TREATMENT	132.05
	feb. fuel	MN RIVER VALLEY TR	INTERGOVERNMENTAL	3,563.65
			TOTAL:	7,431.96
LEE, JASON	hotel, meals mmua leadersh	ELECTRIC FUND	ADMIN AND GENERAL	131.10
			TOTAL:	131.10
THOMAS LEONHARDT	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
LELIA LEONHARDT	2020 election judge	GENERAL FUND	ELECTIONS	189.63
			TOTAL:	189.63
LEXIS NEXIS	feb monthly subscription	GENERAL FUND	POLICE	100.00
			TOTAL:	100.00
LJP ENTERPRISES INC	feb refuse pickup & disp	ENVIRON SERVICES F	REFUSE DISPOSAL	21,115.48
			TOTAL:	21,115.48
LOCATORS & SUPPLIES, INC.	safety t-shirts & vests, e	ELECTRIC FUND	ADMIN AND GENERAL	184.54
			TOTAL:	184.54
LOFFLER	phone syst upgrade windows	GENERAL FUND	CITY ADMINISTRATION	1,690.46
	phone syst upgrade windows	GENERAL FUND	CITY CLERK	1,690.48
	phone syst upgrade windows	GENERAL FUND	FINANCE	1,127.12
	phone syst upgrade windows	GENERAL FUND	POLICE	901.62

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	phone syst upgrade windows	GENERAL FUND	BUILDING INSPECTOR	450.59	
	phone syst upgrade windows	GENERAL FUND	PUBLIC WORKS ADMIN	225.51	
	phone syst upgrade windows	GENERAL FUND	ECONOMIC DEVMT	112.75	
	phone syst upgrade windows	WATER	ADMIN AND GENERAL	1,014.37	
	phone syst upgrade windows	WASTE WATER FUND	ADMIN AND GENERAL	1,013.95	
	phone syst upgrade windows	ELECTRIC FUND	ADMIN AND GENERAL	3,042.69	
			TOTAL:	11,269.54	
MANKATO BEARING CO.	#311a locking collar & fla	GENERAL FUND	PARKS	28.76	
			TOTAL:	28.76	
MATERIAL CONTROL, INC.	biosolids speed sensor	WASTE WATER FUND	BIOSOLIDS	293.87	
			TOTAL:	293.87	
MENARDS	paint for floor drains	GENERAL FUND	STREETS	69.80	
	gault park pipe	GENERAL FUND	PARKS	28.44	
	door jam & pins	ELECTRIC FUND	POWER DISTRIBUTION	32.97	
			TOTAL:	131.21	
WARREN MICHELS	2020 election judge	GENERAL FUND	ELECTIONS	164.00	
			TOTAL:	164.00	
MIDAMERICA BOOKS	childrens books, materials	LIBRARY FUND	LIBRARY	191.50	
	childrens books, materials	LIBRARY FUND	LIBRARY	155.60	
			TOTAL:	347.10	
MIDWEST TAPE	feb hoopla	LIBRARY FUND	LIBRARY	851.40	
	media	LIBRARY FUND	LIBRARY	491.50	
			TOTAL:	1,342.90	
LEONA MILLER	2020 election judge	GENERAL FUND	ELECTIONS	181.94	
			TOTAL:	181.94	
MILLER, VIRGINIA	2020 election judge	GENERAL FUND	ELECTIONS	164.00	
			TOTAL:	164.00	
MISC VENDOR	FIRST STATE TIRE RECYC	tire recycle	GENERAL FUND	STREETS	48.38
	FIRST STATE TIRE RECYC	tire recycle	GENERAL FUND	PARKS	48.38
	FIRST STATE TIRE RECYC	tire recycle	WATER	DISTRIBUTION AND STORA	24.19
	FIRST STATE TIRE RECYC	tire recycle	WASTE WATER FUND	SOURCE/TREATMENT	24.19
	FIRST STATE TIRE RECYC	tire recycle	ENVIRON SERVICES F	REFUSE DISPOSAL	24.19
	FIRST STATE TIRE RECYC	tire recycle	ELECTRIC FUND	POWER DISTRIBUTION	48.38
	FIRST STATE TIRE RECYC	tire recycle	STORMWATER FUND	TREATMENT	24.19
	PETERSEN, TARAH OR AAR	refund preschool trans ove	MN RIVER VALLEY TR	NON-DEPARTMENTAL	39.00
			TOTAL:	280.90	
MN DEPT OF COMMERCE	4th qtr '20 indirect asses	ELECTRIC FUND	ADMIN AND GENERAL	1,711.44	
	4th qtr '20 indirect asses	ELECTRIC FUND	ADMIN AND GENERAL	483.82	
			TOTAL:	2,195.26	
MN DEPT OF LABOR & INDUSTRY	bdwy wtp boiler, 2 press v	WATER	PURIFICATION AND TREAT	30.00	
			TOTAL:	30.00	
MN ELEVATOR, INC.	yearly elevator maintenanc	COMMUNITY CENTER	COMMUNITY CENTER	2,056.70	
			TOTAL:	2,056.70	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MN IRON & METAL COMPANY	weld shop pipe	GENERAL FUND	STREETS	55.86
	steel rod blade cart	GENERAL FUND	STREETS	118.80
	weld shop pipe	GENERAL FUND	PARKS	55.86
	weld shop pipe	WATER	DISTRIBUTION AND STORA	27.93
	weld shop pipe	WASTE WATER FUND	SOURCE/TREATMENT	27.93
	weld shop pipe	ENVIRON SERVICES F	REFUSE DISPOSAL	27.93
	weld shop pipe	ELECTRIC FUND	POWER DISTRIBUTION	55.86
	weld shop pipe	STORMWATER FUND	TREATMENT	27.93
	TOTAL:			398.10
MINNESOTA PAVING & MATERIALS	seal coat chips	GENERAL FUND	STREETS	15,171.40
	seal coat chips	GENERAL FUND	STREETS	18,438.39
	TOTAL:			33,609.79
MN POLLUTION CONTROL AGENCY	ww permit annual fees	WASTE WATER FUND	ADMIN AND GENERAL	5,900.00
	TOTAL:			5,900.00
MN STATE FIRE DEPT ASSOC.	registration fees	GENERAL FUND	FIRE	600.00
	TOTAL:			600.00
MN WASTE PROCESSING	feb waste disposal	ENVIRON SERVICES F	REFUSE DISPOSAL	12,674.92
	TOTAL:			12,674.92
MOTION INDUSTRIES, INC.	#311a ball bearing	GENERAL FUND	PARKS	54.86
	TOTAL:			54.86
PETE MOULTON	mileage 2/24-3/6	GENERAL FUND	PARKS	52.90
	mileage 2/24-3/6	WASTE WATER FUND	ADMIN AND GENERAL	7.48
	mileage 2/24-3/6	ENVIRON SERVICES F	ADMIN AND GENERAL	6.90
	mileage 2/24-3/6	ELECTRIC FUND	ADMIN AND GENERAL	5.75
	TOTAL:			73.03
MTI DISTRIBUTING CO	#311 service kit	GENERAL FUND	PARKS	822.26
	TOTAL:			822.26
MVTL LABORATORIES INC	wwtf testing	WASTE WATER FUND	SOURCE/TREATMENT	46.00
	mei testing	WASTE WATER FUND	SOURCE/TREATMENT	13.00
	wwtf mercury	WASTE WATER FUND	SOURCE/TREATMENT	326.50
	wwtf nitrogen study testin	WASTE WATER FUND	SOURCE/TREATMENT	76.60
	wwtf nitrogen study testin	WASTE WATER FUND	SOURCE/TREATMENT	76.60
	wwtf salty discharge testi	WASTE WATER FUND	SOURCE/TREATMENT	142.60
	TOTAL:			681.30
NAPA AUTO PARTS OF ST PETER	work light	GENERAL FUND	FIRE	49.99
	flasher, pcv valve, wire,	GENERAL FUND	FIRE	40.03
	oil, cap screw, fuel line	GENERAL FUND	STREETS	9.62
	sway bar repair, hydr filt	GENERAL FUND	STREETS	211.50
	oil, cap screw, fuel line	GENERAL FUND	PARKS	9.62
	oil, cap screw, fuel line	WATER	DISTRIBUTION AND STORA	4.81
	oil, cap screw, fuel line	WASTE WATER FUND	SOURCE/TREATMENT	4.81
	oil, cap screw, fuel line	ENVIRON SERVICES F	REFUSE DISPOSAL	4.81
	oil, cap screw, fuel line	ELECTRIC FUND	POWER DISTRIBUTION	9.62
	oil, cap screw, fuel line	STORMWATER FUND	TREATMENT	4.79
	brake caliper, air filter	MN RIVER VALLEY TR	NON-DEPARTMENTAL	89.85
	TOTAL:			439.45

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MARGARET NELSEN	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
NELSON PRINTING COMPANY	purchase orders	GENERAL FUND	CITY ADMINISTRATION	67.61
	purchase orders	GENERAL FUND	CITY CLERK	67.61
	purchase orders	GENERAL FUND	FINANCE	45.08
	purchase orders	GENERAL FUND	POLICE	36.06
	binders for scba books	GENERAL FUND	POLICE	22.78
	badge stickers	GENERAL FUND	POLICE	328.04
	purchase orders	GENERAL FUND	BUILDING INSPECTOR	18.03
	purchase orders	GENERAL FUND	PUBLIC WORKS ADMIN	9.02
	purchase orders	GENERAL FUND	ECONOMIC DEVMT	4.51
	lib staff name tags	LIBRARY FUND	LIBRARY	126.50
	purchase orders	WATER	ADMIN AND GENERAL	40.57
	ups	WATER	ADMIN AND GENERAL	52.16
	disconnect slips	WATER	CUSTOMER ACCOUNTS	12.74
	purchase orders	WASTE WATER FUND	ADMIN AND GENERAL	40.56
	disconnect slips	WASTE WATER FUND	CUSTOMER ACCOUNTS	12.74
	disconnect slips	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	12.75
	plaques	ELECTRIC FUND	POWER DISTRIBUTION	377.90
	purchase orders	ELECTRIC FUND	ADMIN AND GENERAL	121.70
	disconnect slips	ELECTRIC FUND	CUSTOMER ACCOUNTS	12.74
	ticket books	MN RIVER VALLEY TR	INTERGOVERNMENTAL	2,425.00
			TOTAL:	3,834.10
NELSON, DEBORAH	2020 election judge	GENERAL FUND	ELECTIONS	166.57
			TOTAL:	166.57
NICOLLET COUNTY PUBLIC SERVICES	2011 dodge registration	GENERAL FUND	POLICE	70.25
			TOTAL:	70.25
NORTH CENTRAL LABORATORIES	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	683.43
			TOTAL:	683.43
NORTHLAND BUSINESS SYSTEMS, INC.	service contract-analog re	GENERAL FUND	POLICE	1,623.72
			TOTAL:	1,623.72
NUTTER CLOTHING CO	uniform - grochow	GENERAL FUND	POLICE	725.00
			TOTAL:	725.00
O'REILLY AUTO PARTS	filter invty	GENERAL FUND	NON-DEPARTMENTAL	60.90
	air nozzle	GENERAL FUND	STREETS	1.40
	#112 & 45 lube	GENERAL FUND	STREETS	239.98
	air nozzle	GENERAL FUND	PARKS	1.40
	air nozzle	WATER	DISTRIBUTION AND STORA	0.70
	air nozzle	WASTE WATER FUND	SOURCE/TREATMENT	0.70
	air nozzle	ENVIRON SERVICES F	REFUSE DISPOSAL	0.70
	air nozzle	ELECTRIC FUND	POWER DISTRIBUTION	1.40
	key fob	ELECTRIC FUND	POWER DISTRIBUTION	14.32
	air nozzle	STORMWATER FUND	TREATMENT	0.69
			TOTAL:	322.19
OFFICE DEPOT	testing office 2016 -ssd	GENERAL FUND	CITY ADMINISTRATION	6.88
	testing office 2016 -ssd	GENERAL FUND	FINANCE	20.63
	testing office 2016 -ssd	GENERAL FUND	FINANCE	5.29
	testing office 2016 -ssd	GENERAL FUND	POLICE	23.52

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	testing office 2016 -ssd	GENERAL FUND	FIRE	2.57
	testing office 2016 -ssd	GENERAL FUND	BUILDING INSPECTOR	5.11
	testing office 2016 -ssd	GENERAL FUND	PUBLIC WORKS ADMIN	11.35
	testing office 2016 -ssd	GENERAL FUND	STREETS	1.60
	testing office 2016 -ssd	GENERAL FUND	RECREATION/LEISURE SER	15.67
	testing office 2016 -ssd	GENERAL FUND	PARKS	0.80
	testing office 2016 -ssd	GENERAL FUND	ECONOMIC DEVMT	1.60
	testing office 2016 -ssd	LIBRARY FUND	LIBRARY	27.05
	testing office 2016 -ssd	PUBLIC ACCESS	PUBLIC ACCESS	2.57
	testing office 2016 -ssd	COMMUNITY CENTER	COMMUNITY CENTER	0.80
	testing office 2016 -ssd	WATER	ADMIN AND GENERAL	12.15
	testing office 2016 -ssd	WASTE WATER FUND	ADMIN AND GENERAL	6.88
	testing office 2016 -ssd	ENVIRON SERVICES F	REFUSE DISPOSAL	0.80
	testing office 2016 -ssd	ELECTRIC FUND	ADMIN AND GENERAL	11.35
	testing office 2016 -ssd	STORMWATER FUND	ADMINISTRATION AND GEN	3.36
			TOTAL:	159.98
OLSON-MERRICK, JORDYN	2020 election judge	GENERAL FUND	ELECTIONS	194.75
			TOTAL:	194.75
PEPSI-COLA OF MANKATO INC	comm ctr vending	COMMUNITY CENTER	COMMUNITY CENTER	776.38
			TOTAL:	776.38
ASHLEY PRAX	2020 election judge	GENERAL FUND	ELECTIONS	236.25
	2020 election judge	GENERAL FUND	ELECTIONS	3.68
			TOTAL:	239.93
PRESIDIO NETWORKED SOLUTIONS GROUP, LL	firewall software renewal	MN RIVER VALLEY TR	INTERGOVERNMENTAL	1,011.64
			TOTAL:	1,011.64
RDO EQUIPMENT CO.	#120 yellow spray paing	GENERAL FUND	STREETS	20.64
			TOTAL:	20.64
RESCO	#378 I/O cable	ELECTRIC FUND	NON-DEPARTMENTAL	13,692.36
			TOTAL:	13,692.36
RHOMAR INDUSTRIES, INC.	sno-flo encapsulant	GENERAL FUND	STREETS	1,871.73
			TOTAL:	1,871.73
RIVER BEND BUSINESS PRODUCTS	binders, folders	GENERAL FUND	STREETS	34.64
	binders, folders	GENERAL FUND	PARKS	27.71
	binders, folders	WATER	ADMIN AND GENERAL	13.86
	binders, folders	WASTE WATER FUND	ADMIN AND GENERAL	13.86
	binders, folders	ENVIRON SERVICES F	ADMIN AND GENERAL	13.84
	binders, folders	ELECTRIC FUND	ADMIN AND GENERAL	34.64
			TOTAL:	138.55
ROYAL TIRE, INC	#45 tires	GENERAL FUND	STREETS	43.20
	#45 scrap tires	GENERAL FUND	STREETS	31.00
	transit tires	MN RIVER VALLEY TR	NON-DEPARTMENTAL	323.04
			TOTAL:	397.24
RUNDELL, ED	2020 election judge	GENERAL FUND	ELECTIONS	202.50
			TOTAL:	202.50
RYAN ELECTRIC OF ST PETER	track light replacemt	COMMUNITY CENTER	COMMUNITY CENTER	208.99

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	208.99
SAM'S CLUB	membership renewal	GENERAL FUND	RECREATION/LEISURE SER	45.00
			TOTAL:	45.00
RITA SCHEFF	2020 election judge	GENERAL FUND	ELECTIONS	238.32
	2020 election judge	GENERAL FUND	ELECTIONS	9.65
			TOTAL:	247.97
SIRCHIE FINGER PRINT LAB	supplies	GENERAL FUND	POLICE	637.25
	supplies for investigation	GENERAL FUND	POLICE	100.30
			TOTAL:	737.55
MARY J. SOLBERG	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
BEVERLY SOMMERS	2020 election judge	GENERAL FUND	ELECTIONS	123.00
			TOTAL:	123.00
SOUTHERN MN MUNICIPAL POWER AGENCY	feb purchased power	ELECTRIC FUND	POWER SUPPLY	614,513.45
			TOTAL:	614,513.45
SPRING TOUCH	jeff park weed & feed prep	GENERAL FUND	PARKS	1,118.91
	vets field weed & feed pre	GENERAL FUND	PARKS	1,012.77
			TOTAL:	2,131.68
ST PETER AMBASSADORS	refund overpaid temp gambl	GENERAL FUND	NON-DEPARTMENTAL	5.00
			TOTAL:	5.00
ST PETER AREA CHAMBER OF COMMERCE	anniversary recognition	GENERAL FUND	FINANCE	400.00
	anniversary recognition	GENERAL FUND	POLICE	100.00
	anniversary recognition	GENERAL FUND	FIRE	75.00
	anniversary recognition	GENERAL FUND	BUILDING INSPECTOR	25.00
	anniversary recognition	LIBRARY FUND	LIBRARY	50.00
	anniversary recognition	COMMUNITY CENTER	COMMUNITY CENTER	100.00
	anniversary recognition	WASTE WATER FUND	ADMIN AND GENERAL	25.00
	anniversary recognition	ELECTRIC FUND	ADMIN AND GENERAL	300.00
			TOTAL:	1,075.00
ST PETER HERALD	summer ee ads	GENERAL FUND	PUBLIC WORKS ADMIN	107.26
	skaro-livermore impmt	GENERAL FUND	STREETS	60.40
	summer ee ads	GENERAL FUND	RECREATION/LEISURE SER	107.27
	summer ee ads	GENERAL FUND	SWIMMING POOL	107.27
	playgrnd bid	GENERAL FUND	PARKS	230.40
	ord #45	GENERAL FUND	ECONOMIC DEVMT	151.20
	gac wheelborg annex	GENERAL FUND	ECONOMIC DEVMT	288.00
	subscription lib	LIBRARY FUND	LIBRARY	114.00
			TOTAL:	1,165.80
ST PETER LUMBER CO	daddy dgtr dance material	GENERAL FUND	RECREATION/LEISURE SER	20.07
	gen screen - sub station	ELECTRIC FUND	POWER DISTRIBUTION	3.79
			TOTAL:	23.86
ST PETER VOLLEYBALL ASSOCIATION	youth volleyball registrat	GENERAL FUND	RECREATION/LEISURE SER	3,120.00
			TOTAL:	3,120.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
STREICHER'S	speed clip	GENERAL FUND	POLICE	14.99
	jacket	GENERAL FUND	POLICE	115.98
	uniform	GENERAL FUND	POLICE	<u>23.96</u>
			TOTAL:	154.93
STUART C. IRBY CO.	heat shrink caps	ELECTRIC FUND	POWER DISTRIBUTION	153.40
	bell split adapter	ELECTRIC FUND	POWER DISTRIBUTION	<u>273.20</u>
			TOTAL:	426.60
SYLVESTER, JOHN	2020 election judge	GENERAL FUND	ELECTIONS	<u>164.00</u>
			TOTAL:	164.00
TELIN TRANSPORTATION GROUP	harness & pendant	MN RIVER VALLEY TR	NON-DEPARTMENTAL	<u>274.07</u>
			TOTAL:	274.07
CURTIS THOMPSON	hotel, meals rural wtr con	WATER	ADMIN AND GENERAL	<u>369.06</u>
			TOTAL:	369.06
TOM THORKEKELSON	2020 election judge	GENERAL FUND	ELECTIONS	<u>153.75</u>
			TOTAL:	153.75
JANE TIMMERMAN	2020 election judge	GENERAL FUND	ELECTIONS	<u>164.00</u>
			TOTAL:	164.00
TRAVERSE DES SIOUX LIBRARY SYSTEM	'20 1st half tds contract	LIBRARY FUND	LIBRARY	<u>13,860.52</u>
			TOTAL:	13,860.52
TRUSTWORTHY HARDWARE	office supplies	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>36.43</u>
			TOTAL:	36.43
US BANK	2004a bond agent fee	2004 WASH TERR #1	FISCAL AGENT FEES	<u>500.00</u>
			TOTAL:	500.00
USA BLUE BOOK	battery for emerg light	WASTE WATER FUND	SOURCE/TREATMENT	<u>281.12</u>
			TOTAL:	281.12
UTILITY CONSULTANTS, INC.	feb coliform	WATER	DISTRIBUTION AND STORA	<u>121.00</u>
			TOTAL:	121.00
PAULA VAN ZEE	2020 election judge	GENERAL FUND	ELECTIONS	<u>191.25</u>
			TOTAL:	191.25
VERIZON WIRELESS	feb cell/jet pack svc	GENERAL FUND	CITY ADMINISTRATION	35.01
	feb cell/jet pack svc	GENERAL FUND	POLICE	35.01
	feb cell service	GENERAL FUND	POLICE	310.98
	feb jet pack svc	GENERAL FUND	STREETS	8.75
	feb jet pack svc	GENERAL FUND	PARKS	7.00
	feb jet pack svc	WATER	ADMIN AND GENERAL	3.50
	feb jet pack svc	WATER	ADMIN AND GENERAL	35.01
	feb jet pack svc	WASTE WATER FUND	ADMIN AND GENERAL	3.50
	feb jet pack svc	ENVIRON SERVICES F	ADMIN AND GENERAL	3.51
	feb jet pack svc	ELECTRIC FUND	ADMIN AND GENERAL	8.75
	tablet data	MN RIVER VALLEY TR	INTERGOVERNMENTAL	<u>123.06</u>
			TOTAL:	574.08
VINE FAITH IN ACTION	annual user fees route mat	MN RIVER VALLEY TR	INTERGOVERNMENTAL	4,537.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	4,537.50
VWR INTERNATIONAL	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	113.02
	lab supplies	WASTE WATER FUND	SOURCE/TREATMENT	425.82
			TOTAL:	538.84
WENDEL COMPANIES	fire hall project developm	GENERAL FUND	FIRE	4,538.21
			TOTAL:	4,538.21
WILSON BROTHERS LAWN CARE & SNOW REMOV	snow removal spec homes	HOUSING DISTRICT #	ECONOMIC DEVMT	290.00
			TOTAL:	290.00
WITTE, LINDA	2020 election judge	GENERAL FUND	ELECTIONS	164.00
			TOTAL:	164.00
WOLF MOTOR COMPANY, INC.	rebuilt transmission	MN RIVER VALLEY TR	INTERGOVERNMENTAL	5,340.25
			TOTAL:	5,340.25
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	11.61
			TOTAL:	11.61
ZARNOTH BRUSH WORKS INC	brooms	GENERAL FUND	STREETS	4,947.00
			TOTAL:	4,947.00

===== FUND TOTALS =====

101	GENERAL FUND	296,189.51
211	LIBRARY FUND	17,987.11
213	PUBLIC ACCESS	65.88
217	COMMUNITY CENTER	7,608.69
262	TRAV GREEN SPEC HOME CONS	192.50
392	2004 WASH TERR #15	500.00
419	2019 EQUIPMENT CERTIFICAT	18,379.96
420	2020 EQUIPMENT CERTIFICAT	20,884.13
460	HOUSING DISTRICT #20	375.04
601	WATER	16,286.32
602	WASTE WATER FUND	22,268.96
603	ENVIRON SERVICES FUND	35,767.97
604	ELECTRIC FUND	639,245.41
606	STORMWATER FUND	4,471.05
820	RESTRICTED CONTRIBUTIONS	250.00
830	MN RIVER VALLEY TRANSIT	24,599.71
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	GRAND TOTAL:	1,105,072.24
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CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2020 -

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

**RESOLUTION APPROVING CONSENT AGENDA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$10,000 are hereby approved:

<b>VENDOR</b>	<b>ITEMS</b>	<b>PRICE</b>	<b>FUNDING</b>
RDP Technologies	Internal heat tube assemblies	\$10,200	Wastewater
TruGreen	4 applications - fertilizer/weed control Community Spirit Park	\$13,680	General
Midway Ford	2020 F-550 4x4 Cab/chassis	\$49,363.94	General

2. The following license applications are hereby approved subject to payment of the licensing fee and compliance with the City Code:

**Temporary Gambling**

St. Peter Ambassadors, Inc	1000 S. Minnesota	6/13/20
Gustavus Adolphus College	800 W. College Ave.	5/25/20
Gustavus Adolphus College	800 W. College Ave.	11/2/20
Nicollet County Pheasants Forever	400 Union Street	9/12/20

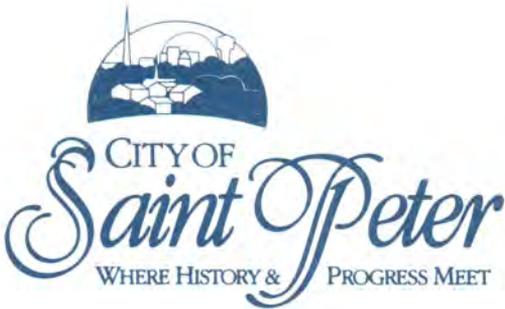
3. The schedule of disbursements for March 5, 2020 through March 18, 2020 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 23rd day of March, 2020.

\_\_\_\_\_  
Charles Zieman  
Mayor

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 03/20/20

**FROM:** Russ Wille  
Community Development Director

**RE:** Weelborg/Gustavus Adolphus College Annexation by Ordinance

### **ACTION/RECOMMENDATION**

Approve annexation of properties owned by Ruth Ann Weelborg (Trustee) and Gustavus Adolphus College.

### **BACKGROUND**

It has come to our attention that there is an incongruity between our Municipal boundary map and property records. There are two small parcels of land which have never been appropriately annexed into the corporate limits that are shown within our boundaries on our maps.

The two parcels are owned by Ruth Ann Weelborg (Trustee) and Gustavus Adolphus College. They are immediately abutting the Gustavus campus and the former KRBI radio station which has been repurposed into an Edward Jones Financial Advisors office operated by Bart Weelborg (see maps).

To remedy the error, it is the Planning and Zoning Commission's recommendation that the lands be annexed into the city. The Council could undertake the annexation by ordinance given that the lands are completely surrounded by lands within the corporate limits.

The annexation petition was initiated by the Planning and Zoning Commission at their March 5<sup>th</sup> meeting so that the property owners would not incur a fee to correct the City's mistake.

I have discussed the suggested annexation with both Bart Weelborg (land owner) and Curtis Kowaleski, (VP of Finance of Gustavus Adolphus College). They each indicated they would not oppose the annexation action to correct the mapping records.

To finalize the annexation, a public hearing is scheduled at the Council meeting on March 23, 2020. Notice of the hearing was mailed to property owners within one-quarter mile of the subject properties as required by State Statute; published in the Saint Peter Herald; and posted on the bulletin board at City Hall and City website as required by Statute.

Upon annexation, it is proposed the Weelborg property be designated as (C-3) General Retail and Service Commercial on the Official Zoning Map. Upon annexation it is proposed that the

Gustavus Adolphus College property be designated as being in the (EID) Educational/Institutional District on the Official Zoning Map.

A copy of the proposed annexation ordinance has been prepared for your consideration. The Planning and Zoning Commission has passed a resolution recommending the City Council adopt the ordinance providing for the annexation.

**FISCAL IMPACT:**

The City will pay the appropriate fees to the State of Minnesota to complete the annexation. Additional fees will be incurred for publication of the Ordinance.

**ALTERNATIVES/VARIATIONS:**

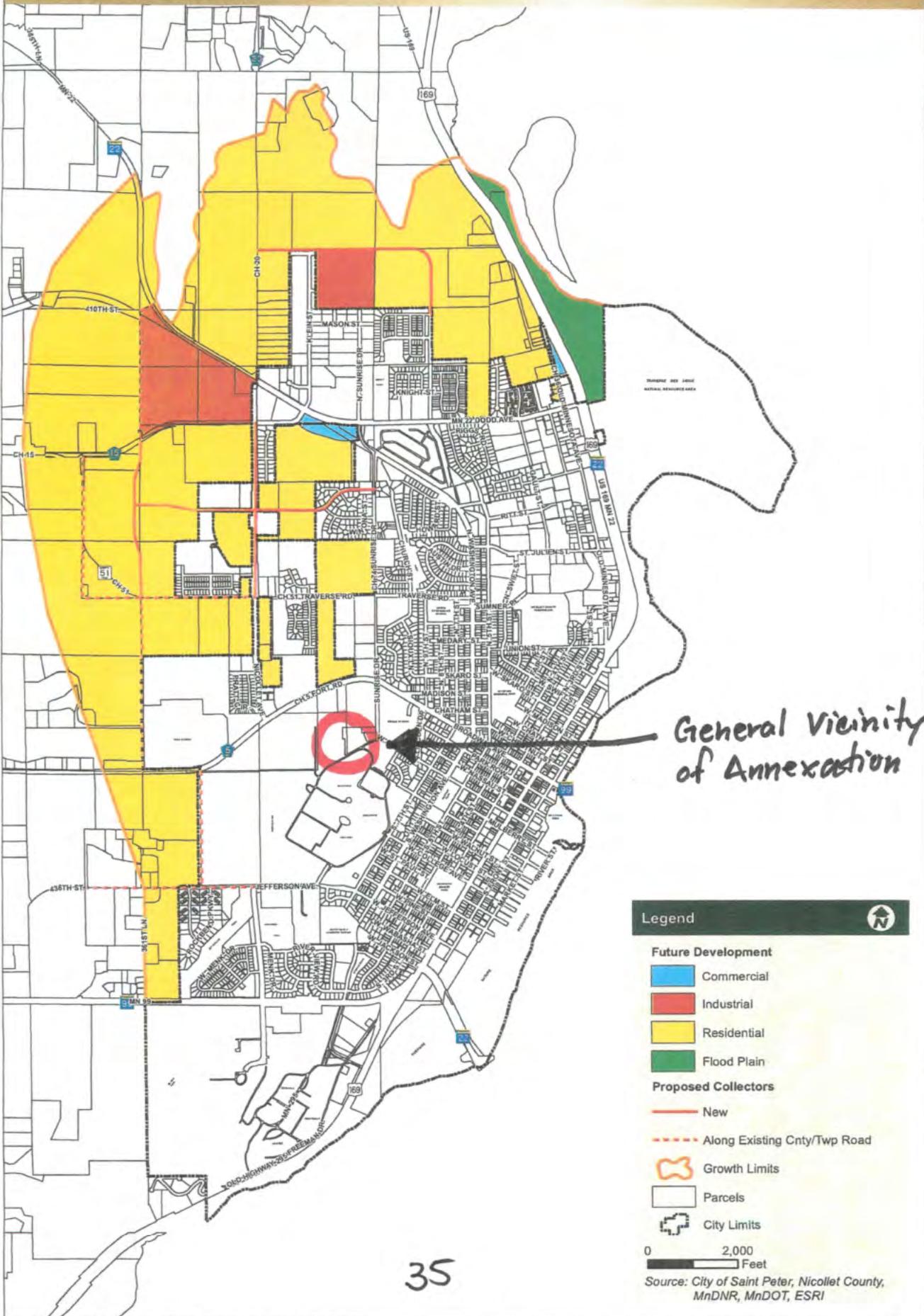
Do not act: The City mapping system will be amended to show the parcels are not within the corporate limits of the City of Saint Peter.

Negative Votes: The City mapping system will be amended to show the parcels are not within the corporate limits of the City of Saint Peter

Modification of the Ordinance: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RJW



*General Vicinity of Annexation*

**Legend**

- Future Development**
  - Commercial
  - Industrial
  - Residential
  - Flood Plain
- Proposed Collectors**
  - New
  - Along Existing Cnty/Twp Road
- Growth Limits
- Parcels
- City Limits

0 2,000 Feet

Source: City of Saint Peter, Nicollet County, MnDNR, MnDOT, ESRI

**Legend**

- Street Names - Medium
-  County Boundary
-  City Limits
-  Railroad
-  Parcels (1-24-2019)
- STPE.sid
-  Red: Band\_1
-  Green: Band\_2
-  Blue: Band\_3



**Weelborg Parcel**



**Disclaimer:**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Saint Peter is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

0 527 Feet

ORDINANCE NO. \_\_\_\_\_, SECOND SERIES

**AN ORDINANCE OF THE CITY OF SAINT PETER, MINNESOTA ANNEXING LAND  
LOCATED WITHIN THE TOWN OF OSHAWA TOWNSHIP, NICOLLET COUNTY,  
MINNESOTA PURSUANT TO MINN. STAT. 414.033, SUBDIVISION 2 (2), PERMITTING  
ANNEXATION BY ORDINANCE**

WHEREAS, the territory described below is not presently within the corporate limits of any incorporated city and is completely surrounded by lands within the corporate limits of the City of Saint Peter, Minnesota; and

WHEREAS, the Saint Peter Planning and Zoning Commission has determined that this territory is deemed to be urban in character; and

WHEREAS, a petition requesting annexation has been initiated by the City Planning and Zoning Commission; and

WHEREAS, the property to be annexed includes approximately 1.03 acres of land; and

WHEREAS, on March 23, 2020, a public hearing regarding the petitioned annexation was conducted as required by Statute; and

WHEREAS, the properties in question have been erroneously depicted as being within the City limits on various maps maintained by the City of Saint Peter; and

WHEREAS, it has been determined that the maps are not accurate and that the lands have never been appropriately annexed into the City; and

WHEREAS, the Planning and Zoning Commission has determined the map error would be most appropriately addressed via annexation of the subject properties; and

WHEREAS, the Planning and Zoning Commission has determined that the annexation of the properties would not place an unreasonable demand upon municipal services including Police protection, Fire protection and other emergency services; and

WHEREAS, the Planning and Zoning Commission has determined the existing system of roadways is adequately designed to effectively manage and control the anticipated post annexation levels of vehicular traffic; and

WHEREAS, the Planning and Zoning Commission has determined the post annexation demand for municipal utilities will not exceed the designed capacity of existing utility systems and required services can be effectively provided to the subject property; and

WHEREAS, the City Council has determined the annexation of the subject territory is in conformance with the goals and policies included in the Comprehensive Plan of the City of Saint Peter.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA DOES HEREBY ORDAIN:

Section 1. Territory Annexed: Pursuant to Minnesota Statute 414.033, Subdivision 1, the corporate limits of the City of Saint Peter are hereby extended by annexation of the property described as follows:

PARCEL 1.

That part of the Southeast Quarter of the Southeast Quarter of Section 17, Township 110 North, Range 26 West, Nicollet County, Minnesota, described as: Commencing at the southeast corner of said Section 17; thence North on the East line of Section 17, a distance of 691.00 feet; thence West and parallel with the South line of Section 17, a distance of 696.70 feet to the point of beginning; thence continuing West on said parallel line 6.00 feet; thence South and parallel with the East line of Section 17, a distance of 379.50 feet to the centerline of S.A.R. No. 5; thence deflecting to the left 119 degrees 19 minutes and on said centerline, a distance of 6.88 feet; thence deflecting to the left 60 degrees 41 minutes and parallel with the East line of Section 17, a distance of 376.15 feet to the point of beginning.

And

PARCEL 2.

The east ninety-five (95) feet of the south 3/4 of the West Half of the Southeast Quarter (SE 1/4) of the Southeast Quarter (SE 1/4) of Section Seventeen (17) in Township One Hundred and ten (110) North of Range Twenty-six (26) West, lying northerly of the centerline of State Aid Road No. 5, commonly called the "Old Fort Road", Nicollet County, Minnesota.

Excepting therefrom:

That part of the Southeast Quarter of the Southeast Quarter of Section 17, Township 110 North, Range 26 West, Nicollet County, Minnesota, described as: Commencing at the southeast corner of said Section 17; thence North on the East line of Section 17, a distance of 691.00 feet; thence West and parallel with the South line of Section 17, a distance of 696.70 feet to the point of beginning; thence continuing West on said parallel line 6.00 feet; thence South and parallel with the East line of Section 17, a distance of 379.50 feet to the centerline of S.A.R. No. 5; thence deflecting to the left 119 degrees 19 minutes and on said centerline, a distance of 6.88 feet; thence deflecting to the left 60 degrees 41 minutes and parallel with the East line of Section 17, a distance of 376.15 feet to the point of beginning.

and also excepting therefrom:

That part of the Southeast Quarter of the Southeast Quarter of Section 17, Township 110 North, Range 26 West, Nicollet County, Minnesota, described as: Commencing at the Southeast corner of Section 17; thence north along the east line of Section 17, a distance of 691.00 feet; thence west and parallel with the south line of Section 17 a distance of 702.70 feet to the point of beginning; thence continuing west along said parallel line 50.00 feet; thence south and parallel with the east line of Section 17 a distance of 407.52 feet to the centerline of S.A.R. No. 5; thence deflecting left 119 degrees 19 minutes along the centerline of S.A.R. No. 5 a distance of 57.34 feet; thence deflecting left 60 degrees 41

minutes and parallel with the east line of Section 17 a distance of 379.50 feet to the point of beginning.

Section 2. Filing: The City Administrator is directed to file certified copies of this ordinance with the Secretary of State, the County Auditor of Nicollet County, the Town Clerk of Oshawa Township and Minnesota Planning Boundary Adjustments.

Section 3. Effective Date of Annexation: This ordinance takes effect upon its passage, publication and the filing of certified copies as directed in Section 2, and its approval by the Minnesota Municipal Board, now known as Minnesota Planning Municipal Boundary Adjustments.

Section 4. Official Map: The Community Development Director is directed to amend the Official Zoning Map to reflect the new boundary of the City resulting from annexation of the property and to depict its zoning classification as (EID) Educational/Institutional District for land described as Parcel 1 and (C-3) General Retail and Service Commercial for the land described as Parcel 2.

Section 5. Adoption of General Provisions: All the provisions of Chapter 1, of the Saint Peter City Code are made a part hereof and applicable to this Ordinance.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 23<sup>rd</sup> day of March, 2020.

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator

\_\_\_\_\_  
Charles Zieman  
Mayor

The foregoing Ordinance was adopted by the following votes:

Ayes:

Nays:

Abstain:

Published in the Saint Peter Herald on \_\_\_\_\_.



## Memorandum

**TO:** Honorable Mayor Zieman  
Members of the City Council

**DATE:** 3/20/2020

**FROM:** Todd Prafke  
City Administrator

**RE:** Cold Weather Rule Extension

### ACTION/RECOMMENDATION

Approve the attached resolution providing for a local extension of the Cold Weather Rules to May 22, 2020 for residential utility customers.

### BACKGROUND

Minnesota's Cold Weather Rule protects people from having their heat turned off for failure to pay their bill. The rule goes into effect on October 15<sup>th</sup> of any given year and ends on April 15<sup>th</sup> of the subsequent year. All electric and natural gas companies are required to offer this protection.

As an electric provider we are prohibited from turning off electricity to residential customers that are behind in payments on their utility bill. An alternative that we use to encourage payment is the installation of limiting meters. These limiting meters restrict the flow of electricity to those customers which encourages them to make payment or come in and make a payment arrangement. The service protections afforded by the rule ends on April 15<sup>th</sup> meaning customers more than 60 days past due without a payment arrangement agreement will see their electricity service end.

As a Municipal electric provider, any money we do not collect from users is then paid for by the remaining customers. Each year we typically "write off" uncollectable amounts of approximately \$15,000 to \$20,000. That delinquency is low relative to the the total revenues of the Electric Fund which is a little over \$11,000,000. The low delinquency amount is in large part due to the quality of your customers and the very good collections system you have in place.

Due to the unprecedented fiscal impact of the nation's emergency related to COVID-19, staff has reviewed alternatives that can help your most vulnerable customers continue service, at least for a short period of time. One such form of assistance that delays the impact is the extension of the Cold Weather Rule for another month. The May 22<sup>nd</sup> date is based on the cycle of billing and payments within your current system.

An alternative view could be that this change helps your worst customers defined as those customers who fail to pay in a timely fashion. This does nothing to help your best customers, defined as those who pay on time.

My point in providing some of this background is that extending the Cold Weather Rule allows service to continue to those delinquent customers with relative little risk of a significant change in the level of "write offs". Additionally, with School being closed for what may be some time, this allows the provision of service to some homes that now have children occupancy for a much greater period of the day than when school is operational.

I do not have data that tells us how many of the customers have children residing in the houses that are delinquent in payment, but we do know that the change is likely to impact about 30 homes. Another way to say this is that an extension allows power to continue to about 30 homes for an additional month where those homes would have otherwise have had their power disconnected. This allows additional time for a payment arrangement to be put in place to keep the power flowing.

Normally this is a line that we might not cross and certainly a line that I would not recommended crossing from a business perspective. However, in this instance with cooler weather, kids now not in school and the COVID-19 economic impact, I am recommending a one month extension of this rule.

### **FISCAL IMPACT**

While I do not believe the fiscal impact to be greater than \$1,000, that is dependent on our ability to collect in the long term which as illustrated is very good. Again from a business policy perspective this is a change to the normal policy, but from a community perspective, in very extraordinary times, it as a low cost way to help a number of families and give them additional opportunity to make payment and or payment arrangements.

### **ALTERNATIVES/VARIATIONS:**

Do not act. Staff will follow the State law and collection polices that you currently have in place.  
Negative vote. Staff will follow the State law and collection polices that you currently have in place.  
Modification of the resolution. This is always an option of the City Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

**CITY OF SAINT PETER, MINNESOTA**

**RESOLUTION NO. 2020 -**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**RESOLUTION EXTENDING MINNESOTA COLD WEATHER RULE FOR CITY OF SAINT  
PETER RESIDENTIAL UTILITY CUSTOMERS**

WHEREAS, Minnesota's Cold Weather Rule, which goes into effect on October 15<sup>th</sup> in any given year and ends on April 15<sup>th</sup> of the subsequent year, protects people from having their heat turned off for failure to pay utility charges; and

WHEREAS, all electric and natural gas companies are required to offer this protection; and

WHEREAS, the City Council has established policies and procedures that provide for the payment and collection of utility bills; and

WHEREAS, the City Council has established policies and procedures for the termination of utility service for customers who fail to meet the terms of service; and

WHEREAS, the Council has reviewed the potential impact of an extension of the Cold Weather Rule for City utility customers; and

WHEREAS, Saint Peter community members are facing unprecedented times from an economic and health standpoint; and

WHEREAS, the current financial crisis, COVID 19, and the challenge faced by our community continue to grow.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Minnesota Cold Weather Rule customer protections for City residential utility customers are extended to May 22, 2020 and staff is directed to follow the currently policy related to limiting of service until May 22, 2020.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 23rd day of March, 2020.

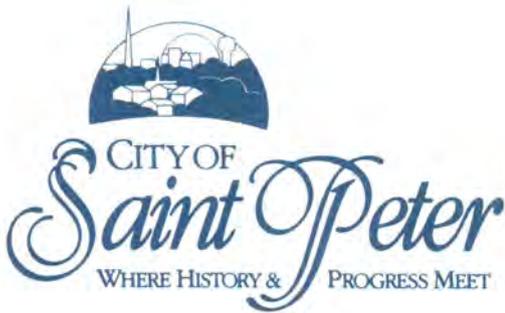
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Charles Zieman  
Mayor

ATTEST:

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Todd Prafke  
City Administrator



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** March 17, 2020

**FROM:** Pete Moulton  
Director of Public Works

Scott Schroeder  
Maintenance Superintendent

**RE:** Department of Natural Resources Outdoor Recreation Grant Application Request

### ACTION/RECOMMENDATION

Authorize staff to complete and submit a Department of Natural Resources Outdoor Recreation grant application.

### BACKGROUND

The 2020 Department of Natural Resources (DNR) outdoor recreation grant program is currently open for applications. We recommend submission of a grant application to fund Minnesota Square Park improvements that include an upgraded concrete park entrance trail off of College Avenue, concrete connection trails within the park, and a parking lot. The total project cost is expected to be \$408,343. If the grant application is successful, the City would be required to provide for a match of at least 50% of the total cost of the project.

If approved for this 2020 grant, the timeline would be as follows:

- Submission deadline, March 27, 2020
- Awards are announced, June 2020
- Agreements are signed – project may begin, August-October 2020
- Grants expire – projects must be complete, June 30, 2022

### FISCAL IMPACT:

Funds would be included in the 2021 and possibly the 2022 Parks budgets in the amount of \$140,000. The remaining \$64,141 would be provided through in-kind contributions of City labor and equipment usage.

If we receive the grant and because of circumstances outside of our control today we find that we are unable to fund the City's matching portion, we would reject receipt of the funds. While we don't like to do that, we hate to pass up an opportunity for funding of this type. It is important to remember that if you reject a grant, that fact sticks with you for a while when grants are reviewed. We think in this instance, based on the current uncertainty, these type of things will not be uncommon. An alternative may be a re-prioritization of the \$100,000 that has been dedicated to other parks capital improvements. That money is from the Community Debt Service that the Council has discussed in the past.

**ALTERNATIVES/VARIATIONS:**

Do Not Act: No application will be submitted.

Negative Vote: No further action will be taken without additional direction from the City Council.

Modification to the Resolution: This is always an option of the City Council.

Please feel free to contact us if you have any questions or concerns about this agenda item.

PM/SS/amg

# ATTACHMENT C - RECREATIONAL SITE PLAN MINNESOTA SQUARE PARK

4h

PARK BOUNDARY

EXISTING PLAYGROUND

PARK AREA = 11 AC

TREE-LINED PEDESTRIAN TRAIL

WALK CONNECTION TO VETERANS' MEMORIAL

VENDOR PARKING BAYS (30'x15')

ELECTRICAL IMPROVEMENTS

TRAIL

FUTURE TRAIL

FUTURE 4-6 YEAR OLD PLAYGROUND

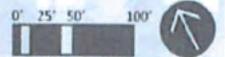
EXISTING RESTROOM

FUTURE 6-12 YEAR OLD PLAYGROUND

PARKING (13 REGULAR STALLS, 2 ACCESSIBLE)

12' SIDEWALK

- LEGEND**
-  PARK BOUNDARY
  -  EXISTING FACILITIES THAT WILL REMAIN
  -  ACQUISITION AND/OR DEVELOPMENT ACCOMPLISHED WITH THIS GRANT



**CITY OF SAINT PETER, MINNESOTA**

**RESOLUTION NO. 2020 –**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING SUBMISSION OF DNR OUTDOOR RECREATION GRANT PROGRAM  
APPLICATION**

WHEREAS, the City of Saint Peter (the "City") is able to serve as legal sponsor for a project contained in a Minnesota Department of Natural Resources (DNR) Outdoor Recreation grant application to be submitted on March 27, 2020; and

WHEREAS, the City has read the Conflict of Interest Policy contained in the Outdoor Recreation Grant Program Manual and certifies it will report any actual, potential, perceived or organizational conflicts of interest upon discovery to the State related to the application or a grant award; and

WHEREAS, the City has the legal authority to apply for financial assistance and the financial capability to meet the match requirement (if any) to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life; and

WHEREAS, the City has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the cost breakdown section of the application; and

WHEREAS, the City has or will acquire fee title or permanent easement over the land described in the site plan included in the application.

WHEREAS, upon approval of its application by the State, the City may enter into an agreement with the State of Minnesota for the above-referenced project, and the City certifies it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA THAT:

1. Staff is directed to submit an application for the DNR Outdoor Recreation Grant Program for a project to provide an upgraded concrete park entrance off of College Avenue, concrete connection trails within the park, and a parking lot at an expected cost of \$408,343.
2. The City shall provide for matching funds of at least fifty percent (50%) for the total cost of the project.
3. The City Administrator is authorized to execute such agreements as are necessary to implement the project on behalf of the City.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 23<sup>rd</sup> day of March, 2020.

\_\_\_\_\_  
Charles Zieman  
Mayor

ATTEST:

\_\_\_\_\_  
Todd Prafke  
City Administrator