



**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

**Regular Meeting of the Saint Peter Public Library Advisory Board
Tuesday, March 9, 2021
5:30 p.m.**

****Virtual Meeting Only – See below for electronic access to meeting****

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
- IV. REPORT OF THE LIBRARIAN**
 - A. Staff Update
 - B. Activity Report
 - C. Summer Programming
- V. OLD BUSINESS**
 - A. Friends of the Library Update
- VI. NEW BUSINESS**
 - A. Library Goals/Objectives: Focus on #2
 - B. Kathy Hendrickson Library Memorial
- VII. OTHER BUSINESS**
- VIII. ADJOURN**

As provided for in M.S. 13D.21, Library Board meetings may be conducted by telephone or other electronic means. The Tuesday, March 9, 2021 meeting will be accessible electronically by GoToMeeting software available at no charge (link below) or by calling as indicated below. Here is the information necessary to access the March 9th regular meeting electronically:

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Director of Recreation & Leisure Services
Joey Schugel



Saint Peter Recreation and Leisure Services Monthly Activity Report

January 2021

Recreation Programming

Programming

In person programming was able to resume in January however the department provided a mix of both in-person and distanced community engagement programming. Distanced programming was very popular with a Photo Contest with 15 entries and a Snail Mail new program that provided the community an opportunity to make cards for Assisted Living and Senior Housing facilities. This program had 74 cards delivered along with another 43 messages of caring. A new Pen Pal program also began with 12 community members and 11 residents in Living Facilities. Parents Night in had 8 registrants pick up activity boxes. In person programming included the return of Pickleball with 68 evening participants and 69 daytime participants. Adult Volleyball registration also closed with 8 teams registered for the Monday evening league. Creative Play Place also open up to pre-registration only right at the end of the month meeting one time and seeing 4 adults and 6 kids registered.

Senior Center

- **Senior Fitness (In-person and virtual)**
 - In-person fitness resumed January 18 with a maximum of 24 patrons.
 - Continue to offer virtual option
 - Roughly 15 in-person and 15 virtual

- **Isolation Kits**
 - Activity boxes packed with a variety of useful items for seniors.
 - 85 boxes have been passed out at this point.
 - Availability is limited but more options will be coming available.

- **Grants**
 - Approved for all grants for spring 2021 programs
 - Al Batt, 3-18-21
 - Friends of the Library, \$350
 - Eleanor Roosevelt, 3-31-21
 - ACHF, \$470
 - Abe Lincoln, 4-15-21
 - Friends of the Library, \$110
 - Armstrong Boulevard Quintet, 4-25-21
 - ACHF, \$500

Library

- 6,407 checkouts
- 423 new items added to the catalog
- 47 new library cards were issued
- St.Peter has 3,024 active library card users
- 299 eBook checkouts in Overdrive.
- 195 eAudiobook checkouts in Overdrive.
- 497 Mobile Patrons (users who hold library cards solely for digital book access)
- St.Peter loaned out 56 items via MNLink.
- St.Peter patrons borrowed 47 items via MNLink.
- 853 holds were placed for St.Peter patrons within the TDS system.
- 225 Chromebox Sessions were used on 6 Chromebox stations within the library.
- 797 wifi sessions were accessed.
- 686 Hoopla items were borrowed. (All digital items)

The Library was closed Jan. 1 on New Year's Day and January 18 on MLK Day.

The library reopened to the public on January 4 after being open by appointment only since late November 2020.

Programming and Events

Winter Reading Program on ReadSquared (75,699 pages read since December!)

- Teen/Adult Reading Program: 42
- Children's Reading Program: 20
- 1000 Books Before Kindergarten: 32

Weekly Storytime on Facebook (at least 1 minute views)

January 6: 14

January 13: 13

January 20: 9

January 27: 9

Book Bunch Read-aloud Book Club

Meets Weekly Virtually - 7 kids (28 total attendance for the month)

Outreach

- Saints Overtime Visits: 27 total in attendance (last day for Saints Overtime Jan 12)
- Headstart Visits: 22 total in attendance
- Your Next Stack Subscription Service: 12
- Take and Make Kits Picked up: 80

Facility Use

Saint Peter Community Center room reservations

- Rec program – used 310A 1 time.
- Senior and Adult Rec program used 219 1 time, 215 2 times and the Gym 17 times.
- Tenants used 102 1 time, 215 4 times and the Gym 31 times per week.
- School used the Gym 28 times and 9 of those were for basketball practice.
- City used 219 7 times

- Library did not have any in-person programs for the month of January.
- Fee waived for room use 25 times
- Rental:
Full gym – 13 times

Park Shelters

No Reservations in January

Field Use

- No Reservations in January

Maintenance

Community Center

1. Enhanced COVID related Cleaning Protocols
2. Wall Painting projects

Library

1. Enhanced COVID related Cleaning Protocols
2. Wall Painting project

Water plant.

1. Scrub and wax floors

Wastewater plant

1. Scrub and wax floors

City Hall.

1. Fix bus garage heaters.
2. Fix some lighting problems.

Goal Two: Expand and enhance partnerships and collaborations that promote literacy.

<i>Objective</i>	<i>Action Items/Plan</i>	<i>Comments</i>
<p>Established relationships with Senior Center, Comm. Educ., schools, daycares, etc.?</p>	<ul style="list-style-type: none"> ● Senior Center - <i>Library on the Go, shared programming, program advertisement in Senior Newsletter</i> ● Daycares - <i>7 storytimes a week between daycares and Headstart (pre-COVID). Also get use of the library during the day.</i> ● Rec Dept - <i>Early Release Day Collaboration, Special Events</i> ● Art Center - <i>Early Release Days (pre-covid)</i> ● Outreach Famer's Market - <i>Weekly Bookmobile Presence August/September</i> ● Union Place Shelter - <i>Take and Make Kits picked up each week for the children in the shelter this summer/fall. Temporary Library Card vouchers are given to each new resident.</i> ● Bookmobile - <i>Outreach with the Rec Dept to local parks this summer.</i> ● Gustavus library offers courtesy cards for community members. 	<ul style="list-style-type: none"> ● We could do more with St. Peter Reads - possible St. Peter Friends Collaboration, more info to come... ● How to connect with Home School Families? ● Daycares are slowly starting their visits back to the Library ● Art Center is stretched thin currently, how can we support each other? ● What else can we do to connect with the shelter?
<p>Schools</p>	<ul style="list-style-type: none"> ● Comm. Ed - <i>LIFE Program, St. Peter Reads</i> ● Schools - <i>Headstart visits weekly, ECFE Preschool story time outreach monthly and check out (pre-covid), High School Teen Great Stories Club, MVED comes once a week with kids for check-out. Library instruction sessions for SPHS classes</i> ● Public School: <i>issue all middle-schoolers a library card.</i> ● Private Schools: <i>All Middle School aged students at John Ireland and St. Peter Lutheran issued a library card.</i> ● ESL classes and Summer School library visits - <i>Pre-Covid</i> 	<p>Cards are issued. Slow process in 2020 due to COVID, but we're getting there.</p> <p>Students currently placing holds at private schools and books delivered weekly by library staff.</p>
<p>Community</p>	<ul style="list-style-type: none"> ● Outreach: <i>Book Giveaway Tables at town festivals, celebrations (Jazz at the park, Rock Bend Folk Festival, Blues Fest)</i> ● YWCA New American Families - <i>intro to the library - Bi-lingual Storytime</i> ● Somali Community - <i>bi-lingual storytime, translated library card forms, appointments at the library with Somali interpreter</i> 	<p>We hope to institute bilingual storytime after Covid restrictions are dialed back in partnership with the YWCA New American Families.</p> <p>Somali connections are in the works! Stay tuned!</p>
<p>Who else are we missing in the community?</p>		