



**CITY OF SAINT PETER  
HERITAGE PRESERVATION COMMISSION  
AGENDA AND NOTICE OF REGULAR MEETING  
Wednesday, February 26, 2020 – 5:30 p.m.  
Community Center – Governors Room**

- I. CALL TO ORDER**
- II. APPROVAL OF AGENDA**
- III. APPROVAL OF MINUTES**
  - A. July 30, 2019
  - B. January 28, 2020
- IV. Oath of Office**
- V. UNFINISHED BUSINESS**
- VI. NEW BUSINESS**
  - A. Leticia Gutierrez (221 W. Nassau) – Window Sign
  - B. 3<sup>rd</sup> Street Tavern (408 S 3<sup>rd</sup> Street) – Public Art Installation
- VII. REPORTS**
  - A. Robo Bros – Post Office Handicapped Ramp
  - B. Meeting in a Box Report to SHPO
  - C. Annual Report - 2019
- VIII. ADJOURNMENT**

Russ Wille  
Director of Community Development

**CITY OF SAINT PETER  
HERITAGE & PRESERVATION COMMISSION  
Regular Meeting Minutes – Tuesday, January 28, 2020  
Saint Peter Community Center – Governors Room**

The meeting was called to order by Community Development Director Russ Wille at 5:30 p.m. Commissioner's Larry Potts, Terry Bergemann, Emily Bruflat, Joe Metzen and Brian Oviatt were in attendance. Absent were Commissioners Judy Douglas and new member Sharon Lytinski. Community Development Director Russ Wille and Administrative Secretary Cindy Moulton were also in attendance. Visitors present were Paul Tanis, Megan Willet, Matt Borowy, Jim Brandt, and the RoboBros.

**Approval of Agenda:**

A motion was made by Bergemann, seconded by Oviatt to approve the meeting agenda with the deletion of the Oath of Office. All voting in favor, the agenda was approved as amended.

**Election of Officers:**

A motion was made by Bergemann, seconded by Oviatt to nominate Potts as Chairperson. With all voting aye, the motion carried.

A motion was made by Metzen, seconded by Bruflat to nominate Bergemann as Vice -Chairperson. With all members voting aye, the motion carried.

**Approval of Minutes:**

A motion was made by Metzen, seconded by Bergemann to approve the minutes of the Special Meeting of October 9, 2019. All members voting aye, the minutes were approved as presented. Potts noted that the July 30, 2019 have not been approved. Wille will include the July 30, 2019 Minutes on the February 25, 2020 agenda.

**Meeting in a Box (State Preservation Plan Input)**

Wille stated that SHPO has asked Minnesota preservation commissions to hold a "meeting in a box" to assist SHPO with the development of a revised historic preservation plan. Commissions were asked to consider why historic preservation is important in today's world.

Wille provided a variety of options to consider as it relates to the threats of historic preservation. As part of Exercise 1, attendees at the meeting were asked to choose six of their top concerns as it relates to the threats of historic preservation.

The voting group identified the economy, lack of resources, and the public not valuing historic buildings as their top three.

Discussion followed.

Willette stated that the lack of full participation and without a full buy-in, the city won't get the historic look that would enrich the downtown.

Potts inquired as to why people chose Economy as one of their top picks.

Responses included pressure of the economy, the project takes longer to complete and it is more labor intense, as well as the expense of the project.

Bruflat commented that lack of understanding plays a large roll. She said that the younger generation is not interested in history and there doesn't seem to be a solution. She stated they feel new is better than old and that could relate to a lack of understanding. She felt that publicizing would have a positive impact.

Oviatt disagreed and felt that people miss historic buildings.

Bergemann stated that there are not a lot of contractors that specialize in preserving historic structures.

In Exercise 2, attendees were asked why historic preservation is important.

Preservation of Cultural Identity/Heritage received the highest rating. Members felt Saint Peter should be distinct from other cities. Educational Angle and Economic Vitality were also ranked in the top three. Tanis felt that history has something to say about the vitality of the town

Wille indicated that he will report the finds back to the State Historic Preservation office.

### **St. Peter Post Office – Handicapped Ramping**

Wille introduced the RoboBros Lego Building team, which is a team made up of six 6<sup>th</sup> grade boys. The team given the task to identify a problem with a building or public space in their community, design a solution, share their solution with others, and then refine it. The RoboBros chose to solve the problem of handicap accessibility to the post office. Wille indicated that the group met with Postmaster Jim Randolph, Eileen Holz (accessibility advocate), and Wille to receive feedback on their idea.

The RoboBros made a presentation to the Commission and explained their project.

Wille said that in a discussion with Randolph, Randolph pointed out that adding a ramp would be a violation of the postal regulations and didn't think the ramp could be constructed. He also added that donations could not be used to fund such a project.

Wille questioned how Northfield was able to construct a cement handicap ramp. Wille shared that he intended to contact Northfield to inquire as to how they were able to construct a ramp.

Randolph agreed to explore options to help the project come to fruition.

The Commission asked if there were City funds available to finance the project. Wille indicated that the EDA has Grant funds but that the Grant states that the funds cannot be loaned to government entities.

Potts was impressed with the rendering that was presented to the Commission. He said that the design was exceptional and that the ramp blended nicely with the architecture of the building.

### **Reports**

#### **Certified Local Government Status**

Wille reported that the City hasn't submitted the criteria to have Certified Local Government Status. He indicated that he will be submitting a copy of the 2019 Annual Report to the State Historic Preservation Office. Wille added that he will provide a copy of the Annual Report to the Commission once it is completed.

Potts volunteered to attend the State wide preservation conference.

### **Adjourn**

With no further business, a motion was made by Bergemann, seconded by Metzen to adjourn. With all members voting aye, the meeting adjourned at 6:40 pm.

Brufat indicated that she will not be able to attend the February meeting.

**CITY OF SAINT PETER  
HERITAGE & PRESERVATION COMMISSION  
Meeting Minutes – Tuesday, July 30, 2019  
Saint Peter Community Center – Governors Room**

The meeting was called to order by Chairperson Larry Potts at 5:30 p.m. Commissioner's Potts, Brian Oviatt, Terry Bergemann, Emily Bruflat, Judy Douglas and Joe Metzen were in attendance. Member Ed Johnson was absent. Community Development Director Russ Wille and Administrative Secretary Cindy Moulton were also in attendance. Visitors present were Lisa Eide (Her Happy Place) and Michael Sweetman (Extra Innings).

**Approval of Agenda**

Motion by Bergemann, second by Bruflat to approve the meeting agenda as presented. With all voting in favor, the agenda was approved.

**Approval of Minutes**

Motion by Metzen, second by Bergemann to approve the May 28, 2019 regular meeting minutes. With all members voting in favor, the minutes were approved as presented.

**Her Happy Place (217 South Minnesota) Signage**

Lisa Eide is in the process of relocating her business to 217 South Minnesota Avenue. At the May 28, 2019 Heritage Preservation Commission meeting, the Commission reviewed and approved the alteration of the entryway and sign for the storefront.

In order to move forward with the project, Ms. Eide has submitted three Sign Permit applications for HPC approval. The proposed signage consists of a storefront sign, a sign projecting at a 90 degree angle from the building, and a sandwich board sign.

Eide explained that the storefront is 20 feet wide and the lettering 114 inches long and 24 inches tall. The material will be ½ wood primed and painted black. The letters will be cut out and the sign will be installed with back spacers to lift it off the siding.

The proposed perpendicular sign will project at a 90 degree angle from the building. The sign will be constructed of thin metal, will be a maximum of 18" X 18" in size, and will be primed and wrapped with sign vinyl.

Wille indicated that vinyl signage is discouraged and suggested stenciling the letters. He also clarified that the sign needs to be at least 8' above the sidewalk.

Eide agreed to stencil the letters and meet the height restrictions.

The sandwich board sign will be constructed of angle iron and will have a wheel base to help with mobility. The plywood portion of the sign will be painted and wrapped with sign vinyl. The black arrow will be chalkboard vinyl to allow hours or a special welcome to be displayed.

Eide also added that a planter box and window bench will be placed in front of the building. The box and bench will be built with green treated wood and painted black.

Wille informed Eide she will need to obtain a Sidewalk Use Permit in order to place the sign and window bench in the right-of-way.

Motion by Bergemann, second by Metzen to approve the three signs with the understanding that the perpendicular sign is stenciled and the sign is a minimum of 8' off of the sidewalk. All members voting aye, the motion carried.

### **Extra Innings (220 South Minnesota) Renovation/Awning**

Michael Sweetman is in the process of opening Extra Innings Paninos & Pizza at 220 South Minnesota.

Sweetman has submitted an application for HPC approval, to allow him to undertake a major renovation of the storefront facing South Minnesota Avenue. Sweetman plans to remove the cedar shake shingle awning and replace it with an appropriate black sunbrella awning which will display his restaurant's logo.

Wille stated that there is some uncertainty and concern as to the condition of the façade behind the cedar awning. There is also concern as to the actual size of the traditional "sign space" of the façade obscured by the awning.

Discussion was held on the placement of the awning on the façade of the building. Wille stated that the preliminary placement of the awning will extend to the end of the storefront. He also indicated that there is a possibility that the awning will extend over the apartment door.

Wille suggested that a small committee gather to review the façade once the awning is removed. Potts, Douglas and Bruflat volunteered to be a part of the sub-committee.

Oviatt asked how soon the awning needed to be ordered.

Sweetman was uncertain.

Douglas suggested that the awning height be the same height as The Refinery awning.

Oviatt felt that if the awnings were the same height it would have the appearance of a strip mall.

Douglas also commented that she liked the appearance and visibility of the proposed black and white logo versus the green and white.

Motion by Bergemann, second by Metzen to allow the subcommittee to review and help determine the final details of the façade once the awning is removed. The subcommittee will report back to the HPC. All members voting aye, the motion carried.

### **Reports**

**4 Season's Mall Restoration** – Wille stated that the restoration of the 4 Seasons Mall is not scheduled at this time. The project had to be rebid due to the higher cost than anticipated.

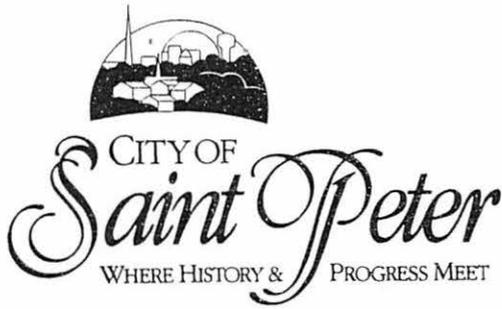
Douglas excused herself at 6 pm.

**Historic Plaques** – Wille stated that there is not money in the 2019 budget to purchase historic plaques. He will request funds be set aside in 2020.

Members were encouraged to create a list of historic buildings they feel should be included in the plaque program.

### **Adjourn**

With no further business, motion by Bergemann, second by Metzen to adjourn. With all members voting aye, the meeting adjourned at 6:10 pm.



## Memorandum

To: HPC Members

Date: February 19, 2020

From: Russ Wille, Community Development Director

RE: Leticia Gutierrez (211 W. Nassau St.) – New You Nutricion – Sign Review

Leticia Gutierrez intends to open New You Nutricion at 211 West Nassau Street in the building that was vacated by 2 Green Owls. Ms. Gutierrez is seeking Heritage Preservation Commission (HPC) approval to install signage within the window on the W. Nassau Street façade. The building is located within the Heritage Preservation District as designed by the City Council.

The building would not be considered to be a “contributing” building within the Heritage Preservation District as it is of newer construction and of a single story. The building was obviously what would be considered to be “in-fill” development where a void in the streetscape was filled with a building that does not have a complimentary design or scale when compared to the historic architecture.

The applicant has submitted a rendering of the storefront with the proposed signage superimposed over a photo of the façade, a copy of which is included in the agenda packet. The application suggests the installation of a 4’x5’ vinyl sign applique attached to the window opening. The window opening is 4’6”x5’11”.

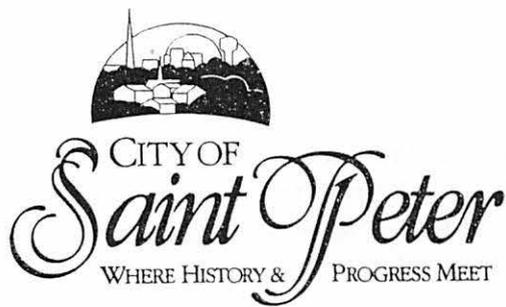
I would have two suggestions for HPC consideration. The first would be that the size of the proposed sign be increased to fill the entire middle window pane utilizing the side windows as “bookends”.

The second alternative, which may even be more appropriate, would be to permit the window appliques which are comprised of only the sign lettering or text in the absence of the black or green background.



Leticia Gutierrez  
507-514-8162  
letigtz@icloud.com

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## Memorandum

To: HPC Members

Date: February 19, 2020

From: Russ Wille, Community Development Director

RE: 3<sup>rd</sup> Street Tavern (408 S. 3<sup>rd</sup> Street) – Public Art Installation Request

The owners and staff at the 3<sup>rd</sup> Street Tavern are seeking Heritage Preservation Commission (HPC) approval to install and display a painting on the north façade of the historic Konsbruck Hotel building. The building is located within the Saint Peter Heritage Preservation District as designated by the City Council.

In 2019, Landon Gran, a beloved employee of 3<sup>rd</sup> Street Tavern was killed in a grain bin accident on his family's farm just outside of Saint Peter. Landon was a senior at Saint Peter High School at the time of his death.

To commemorate his life and legacy, his friends and co-workers would like to memorialize him through the display of a custom painting completed by a local artist. The artwork depicts many of the things that Landon held dear such as his truck, his dog and the family farm. A copy of the completed painting is included in the agenda packet for your review.

The applicant originally desired to paint directly on to the brick façade of the building as a mural. The desired size of the mural would be 12'x12' or 12'x16'.

As I met with representatives of the ownership and staff, it was explained that painting directly on the brickwork would be contrary to the provisions of the Secretary of Interior's Standards for the Treatment of Historic Properties. The standards do not recommend the application of paint or other coatings to masonry that has been historically unpainted or uncoated. From my inspection of the north façade, it appears that the original brickwork is displayed in its natural condition and has never been painted.

If the HPC were to provide their consent to install and display the artwork, the employee committee has agreed to produce the painting, to scale, on an appropriate wood backing so that the paint would not be directly applied to the brickwork. If approved by the HPC, the wooden backing or "canvas" could be appropriately installed on the north wall with very little impact on the integrity of the structure.

The committee has also agreed to construct a frame to enclose and give definition to the artwork. It is expected that the addition of the frame would provide a more "finished" look to the artwork.

If the HPC were to suggest that the installation would be appropriate, the next decision would logically be how large of a painting would be appropriate for that particular wall on that particular building. It is my recommendation that the desired 12'x12' would be too large.

If approved, the artwork should be complimentary to the design and scale of the building. It should not become the dominate feature of any exposed façade. It is also important that the installation does not obscure or damage any of the architectural features of the structure. As such, it would be my recommendation that the artwork, if approved, be limited to a size of 8.5 feet wide by 7 feet tall.

If approved I would suggest that the artwork be placed as far to the west as can be accomplished so as to reduce the visual impact to vehicular traffic headed south on 3<sup>rd</sup> Street. I would suggest that the artwork be located as close to the black "utility box" which is depicted upon the enclosed photo. At this location, a person would essentially need to be in the alleyway to view the artwork. This location would also allow the painting to be illuminated by the existing gooseneck lighting.

If you have time before the meeting, please take a moment to visit the site to familiarize yourself to the existing conditions and environment. If you have any questions in advance of the meeting, please contact me at City Hall.

RJW



Angie Fogal shared this file using Google Docs

Mural proposal

Outline

Headings you add to the document will appear here.

Hello, my name is Angie Fogal. I have been a community member for 17 years. In those 17 years I've raised two boys, Kyle 19 and Nathan 17. I work for district 508 and also waitress at Third street Tavern. I have made many friends in this community over the years. Some I'm still in contact with and some are friends that come in and out of my life. The reason we chose St Peter as our forever home was the tight knit culture that this town provides and values.

On Aug 14th of 2019, one of our community's family's, suffered an insurmountable loss. Their son, Landon Gran lost his life while farming just outside of town. Landon was a son, a brother, a best friend, a boyfriend, a nephew, a cousin and more. Landon was a senior at St Peter high school. He was also a co-worker, along with his brother James, at Third street Tavern. His hard work ethic was second to none and cannot be replicated. His absence continues to be painfully obvious as he and the Gran family have touched so many people's lives!

This is why we want to create a memorial in the way of a mural on the side of the Kronsbrook hotel/ Third street tavern. Everything about this location perfectly encapsulates everything that represents Landon. We have had an artist create a print and would like to replicate this picture on the North wall. This would be a location for his classmates to come and remember him. A place for all to look at and just know, Landon Gran was someone very special.

Ideally we want it to be about 12' x 12' and we are hoping to either paint directly on the brick or on huge slats of barn wood. We are hoping for approval very soon as we really want it finished for class of 2020's prom, April 26th.

Thank you for your consideration!!

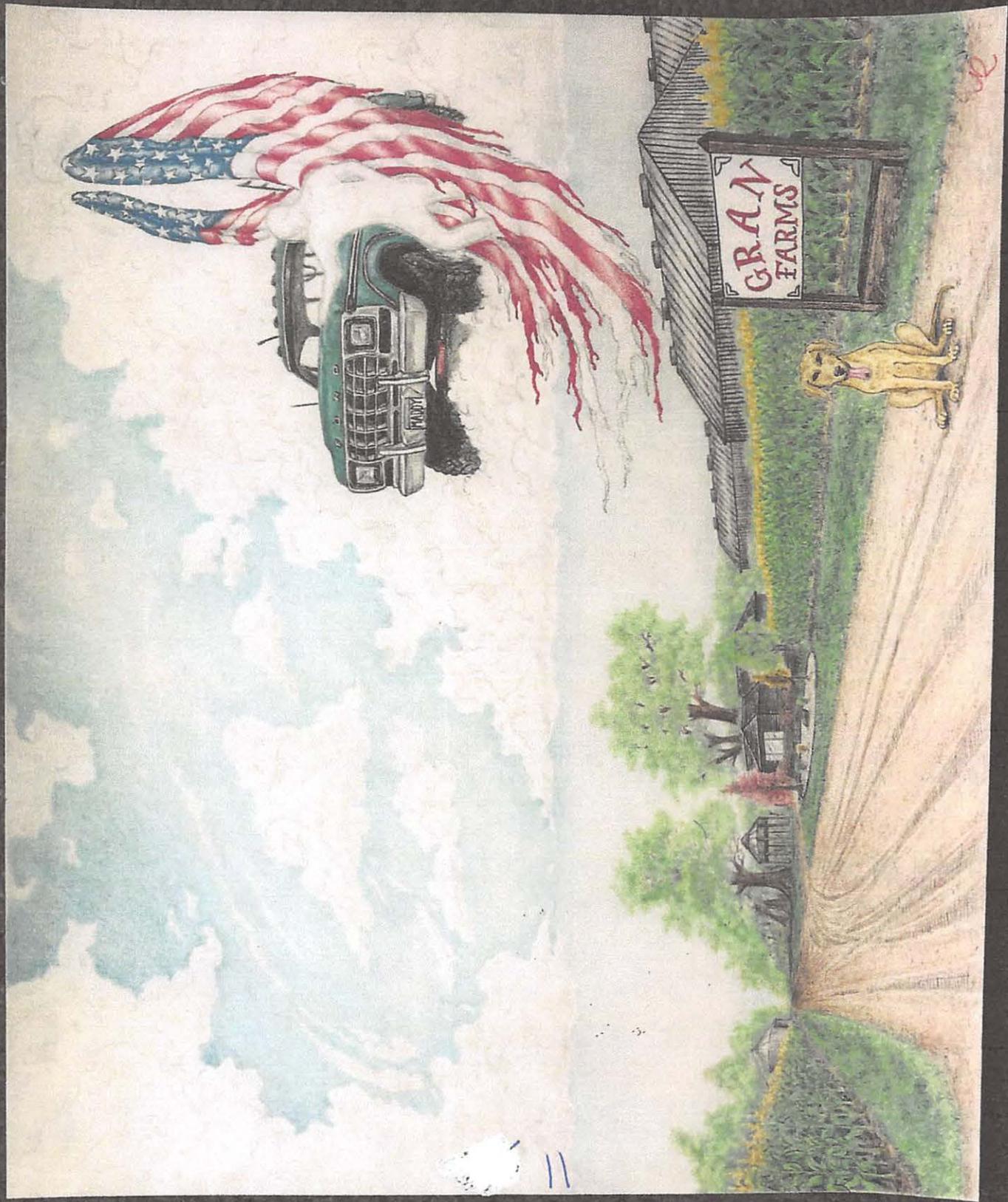
Sincerely,  
Angie Fogal

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**SAINT PETER  
HERITAGE PRESERVATION  
COMMISSION**

**2020**

**MEETING IN A BOX  
REPORT**

## Meeting Host Feedback Questionnaire.

The responses that are collected will be used to improve future meeting in a box opportunities.

### 1. How helpful were the meeting materials?

- Not Helpful                       Moderately Helpful                       Very Helpful

### 2. How satisfied are you with the overall meeting experience?

- Very Satisfied  
 Moderately Satisfied  
 Neutral  
 Unsatisfied  
 Very Unsatisfied.

Comments: *I would have like better attendance. We invited every property owner within the Central Business District which includes all of the properties within the established Heritage Preservation District.*

### 3. Would you host another meeting-in-a-box?

- No     Maybe     Yes

### 4. How can we make it easier to host future meetings?

*I thought things generally went well. Future meeting in a box events should be easier given the experience.*

### 5. What were your favorite experiences or moments?

*I really enjoyed the warm up exercise where attendees identified their favorite historic assets.*

**6. Do you have any other suggestions or feedback you would like to share?**

*I'm going to recommend that the Heritage Preservation Commission hold an annual event to engage in a dialogue with the owners of property within the Heritage Preservation Commission to hear their thoughts, ideas or concerns regarding our local ordinance and process.*

# Meeting House Worksheet (can be completed by note-taker)

## 1. Welcome & Warm up

- Passed around the sign-in sheet
- Play video or pass out plan information sheet
- Ask exercise task warm-up.

## 2. Exercise Task #1

- Top three threats - # of votes.

[Three way tie for top vote getter]

9 votes: Public does not value historic preservation highly.

9 votes: Lack of understanding of existing and potential resources.

9 votes: Economy

- Started Deep Dive:

Threat Discussed: Public does not value historic preservation highly.

Comments:

*"The younger generations do not appreciate history."*

*"People resent the additional cost of preservation vs tear down."*

*"Need better education as to the benefits of preservation."*

*"Not valuing preservation may be a result of a down economy."*

### 3. Exercise Task #2

- Top three reasons - # of votes.

9 votes – The preservation of cultural identity / heritage.

8 votes – Ensuring future generations have access to historic resources.

6 votes – Economic vitality.

- Stated deep dive:

*“We should not become Anytown, U.S.A.”*

*“Preservation efforts say something about a community.”*

*“We are fortunate to have the historic assets of our past.”*

### 4. Exercise Task #3

- Summarize below what you heard from the group:

*“All central business district properties should be in the district.”*

*“Feature a historic building in City newsletter to explain its past.”*

*“We need better education about preservation benefits.”*

*“Disappointed in the attendance after everyone received mailing.”*

## Participant Sign-In....

	<u>Name</u>	<u>Affiliation</u>
1.	Russ Wille	City of Saint Peter
2.	Cindy Moulton	City of Saint Peter
3.	Lawrence Potts	Heritage Preservation Commission
4.	Terry Bergemann	Heritage Preservation Commission
5.	Brian Oviatt	Heritage Preservation Commission
6.	Joe Metzen	Heritage Preservation Commission
7.	Emily Bruflat	City Council / Heritage Preservation Commission
8.	Paul Tanis	St. Peter Development Corporation
9.	Matt Borowey	Brite Pixel Design
10.	Megan Willette	Saints Laundry
11.	Jim Brandt	Brandt Law Office

December 20, 2019

Downtown Building Owner,  
XXXXX South Minnesota Avenue  
Saint Peter, MN 56082

RE: Statewide Historic Preservation Plan

The State Historic Preservation Office (SHPO) has asked that the Saint Peter Heritage Preservation Commission invite you to attend their January, 2020 meeting. SHPO is seeking your input as they develop and amend the State Preservation Plan.

According to the SHPO promotional materials, "Your input...will help identify issues about historic preservation that may need to be addressed within the updated plan. Moreover, your voice will inform the statewide vision for the future of preservation in Minnesota – along with the planning goals and objectives – so that preservation challenges can be met and overcome at the community and state level."

The meeting will be formatted in to three separate exercises and should be completed in about one hours' time. SHPO has asks that that group consider the following:

1. What are the threats to historic preservation?
2. Why is historic preservation important?
3. How could the statewide preservation plan assist you or your organization?

***Please make plans to joins us at 5:30 p.m. on Tuesday, January 28, 2020 in the Governors Room in the Saint Peter Community Center (600 South Fifth Street).***

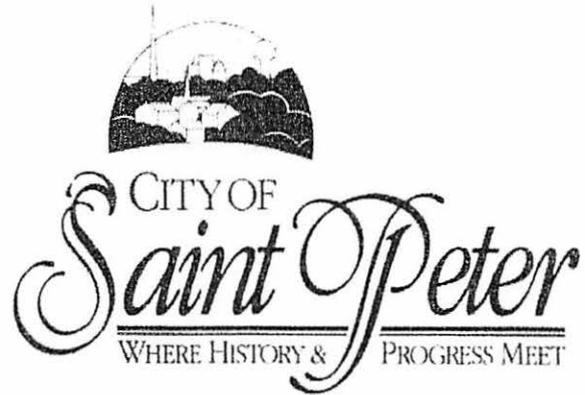
You are encouraged to stay involved in the plan by visiting the MNPreservtionPlan\_2030 webpage and comment on the future draft(s).

Thank you for your consideration and your stewardship of our historic resources.

Very best wishes,

Russ Wille  
Community Development Director

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# 2019 Annual Report

## SAINT PETER HERITAGE PRESERVATION COMMISSION

## Commission Staff

Russ Wille	Community Development Director <i>(Ex-Officio)</i>
Cindy Moulton	Administrative Secretary

## Commission Membership

Lawrence Potts <i>(Chairman)</i>	(2018 – 2020)
Terry Bergemann <i>(Vice Chairman)</i>	(2019 – 2021)
Judy Douglas	(2019 – 2021)
Joe Metzen	(2018 – 2020)
Emily Bruflat	(2019 – 2021)
Brian Oviatt	(2019 – 2020)
Ed Johnson	<i>Council Liaison</i>

# Façade Renovation Reviews

## **211 South Minnesota Avenue: (Lotus Massage)**

Approved the construction and display of a sandwich board identifying the location of the massage parlor. Painted wood with raised lettering.

## **208 South Minnesota Avenue: (Why Not Gift Shop)**

Approved the display of a sandwich board denoting their location. The sign was constructed of two screen doors forming an "A" frame.

## **100 South Minnesota Avenue: (Atwood Realty)**

Approved the installation of a black awning sans any text. Also approved the alteration of the signage given the alteration of the Century 21 logo and color scheme.

*[The awning was never installed as Century 21 would not approve the design.]*

## **302 South Minnesota Avenue: (China Town / Impulse Tattoo)**

The awning was destroyed by ice falling from the roof on to the public sidewalk. The Commission approved the installation of a new awning which includes the graphics of the two occupants.

## **419 South Minnesota Avenue: (Frey Salon)**

Approved the installation of an awning and goose neck light above the rear door on the east facing wall. The owner agreed to screen the ground mounted air conditioning unit with either lattice or greenery. The project also included the removal of a non-functioning door with a glass window of the same size which would not necessitate a renovation of the opening. The design of the window replicates the existing windows.

### **300 South Minnesota Avenue: (Thrivent Financial)**

Authorized the replacement of the second story apartment windows. The windows to be replaced were installed in 1988 and the window openings were altered at that time so that a window with a “rounded” top would no longer be practical or affordable. The new windows are similar to the 1988 installation. However, the craftsmen created a “scalloped” look for the top portion of the window void.

### **217 South Minnesota Avenue: (Her Happy Place)**

The computer repair business which occupied the building has relocated to Nassau Street. Her Happy Place (women’s gifts) is now occupying the building as they relocated from Front Street.

The storefront renovation re-installed the recessed entry which was original to the building. She also repainted the façade of the ground level storefront an alabaster color and includes raised lettering signage in a script font.

### **220 South Front Street: (Extra Innings)**

The Commission approved the removal of the ill-conceived cedar shake siding awning that had been installed years ago. The new sunbrella awning is a solid black color.

The building owner’s original intent was to remove and dispose of the interior lit plastic lens sign which advertised the location of “Willy’s Bar” and to include the text “Extra Innings” on the new awning. However, given that the sidewalk tree obscures the awning from the vehicle traffic, the tenants have altered the existing sign lens to read “Extra Innings”.

### **400 South Third Street: (Olita Gifts)**

The Commission approved the sign permit for the projecting sign and associated gooseneck lighting. The project also included the repainting of the entryway.

## **Site Visits / Tours**

### **501 South Front Street: (Nicollet County Courthouse & Jail)**

Sherriff Lange provided a tour of the Courthouse and Jail so the Commission would see the renovation and construction approved in 2018.

The Commission members were satisfied with the window replacement and installation of the new roofing membrane. They were also pleased with the look of the new handicapped entrance and wheelchair lift. It is very obvious that the construction is new and not original to the historic structure.

### **220 South Minnesota Avenue: (Extra Innings)**

A quorum of the Commission met on the sidewalk outside of Extra Innings to get a good look at the existing storefront conditions subject to the removal of the cedar shake siding awning. It appears that the transom is damaged beyond reasonable repair.

## **Others**

### **Central Business District – Accessibility Enhancement Program**

The City Council has established the Central Business District – Accessibility Grant Program to finance building improvements which enhance the accessibility for those with mobility impairments. Funded from the interest income of the locally capitalized revolving

loan fund, it is expected that perhaps two renovation projects could be completed annually.

Significant improvements have been made since the Americans with Disabilities Act was adopted in 1990. There are only a few downtown properties which have no handicapped entrance. Recognizing the financial challenges of financing accessibility improvements, the City Council hopes that the financial assistance of the grant program will encourage more renovations.

All renovations within the locally adopted St. Peter Historic Commercial District will still be reviewed and approved by the Commission. As such, there may be properties which will not be fully ADA compliant if the renovation would require inappropriate alterations to a historic building façade.

#### **State Preservation Conference:**

No members of the Commission or staff were able to make arrangements to attend the 2019 conference. Every seat on the Commission will be filled in 2020 and Commission members will be offered an opportunity to attend at the City's expense. If no Commission members attend, the Community Development Director will arrange for his attendance.

#### **Enforcement Action:**

Enforcement action has recently been undertaken by the City Attorney's office to compel a downtown retail establishment to submit their sandwich board design for a sign review, and if approved, to provide the proof of insurance necessary to encumber the public sidewalk.

The building owner / tenant has failed to comply after the receipt of two written notices of the violation. Written correspondence from the building owner / tenant suggests that they do not feel that the

City has the ability to approve the sign design, sign materials, size of the sign or otherwise regulate downtown signage.

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***“A community without a knowledge of its past is like a person with amnesia. It can exist and function from day-to-day, but its lack of memory leaves it without a feeling of purpose, direction or identity.”*** - Hy Berman