I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. OATH OF OFFICE

V. ELECTION OF OFFICERS

VI. REPORT OF THE LIBRARIAN
   A. Reports - 2021
   B. Winter Plans

VII. OLD BUSINESS
   A. Friends of the Library Update

VIII. NEW BUSINESS
   A. Library Survey
      https://lp.constantcontactpages.com/sv/1f3Ovli/PublicLibrarySurvey
   B. Meeting Dates 2022

IX. OTHER BUSINESS

X. ADJOURN

Director of Recreation & Leisure Services
Joey Schugel
Saint Peter Library 2021

- 4,402 new items were added to our catalog in 2021
- 100,649 items were checked out from our library. This number is close to our pre-pandemic yearly number of checkouts.
- 2,984 active library card holders and we issued 796 new library cards in 2021.

6,997 items were requested to borrow from TDS libraries by St.Peter patrons through Encore (patron online card catalog)

St. Peter loaned out 619 items to MNLink libraries.

St.Peter borrowed 716 items from member MNLink Libraries.

The TDS region checked out 1,088,212 items in 2021. (908,000 in 2020)

Digital Library

6,341 eBooks and eAudiobooks were borrowed through Overdrive (3,542 ebooks, 2,799 Audiobooks)

526 Mobile patrons (patrons have library cards for the sole access of Overdrive)

7,936 eBooks, eAudiobooks, music, movies and comic books borrowed through Hoopla (graph below)
Technology

6,645 Chromebox sessions were used on 7 patron computers

25,324 wifi sessions used (a session is considered anytime a device connects to the library wifi)
December 2021 Library Report

December 2021 Report

- 7,772 checkouts
- 459 new items added to the catalog
- 37 new library card registrations
- 2,559 active card holders
- 291 Overdrive eBooks borrowed
- 255 Overdrive Audiobooks borrowed
- 441 items were requested through Encore (patron online card catalog)
- 294 Chromebox sessions used
- 2,203 wifi sessions used

The library was closed Thursday and Friday December 24 & 25. Closed December 31.

Programming and Events

Adult

- Holiday Open House / Music Series / Sweet Treats - Maud Hixson (with Senior Center) Dec. 8. 55 attending

Children

- 1000 Books Before Kindergarten continues: 66 kids (299 books given away to date)
- 1 Book / 1000 Books Event for Head Start: 31 children received free books and a school readiness backpack after a special storytime. This was made possible by the Southern Minnesota Initiative Foundation
- Booking with a Buddy 12/18/21: 1 attendee (+1 volunteers)
- Special Storytime
  - Dec. 8 - River Valley Dance - Virtual: 15 views
  - Dec. 22 - Holiday Storytime - 6 children, 2 adults
- 2 weekly Public Storytimes, 7 children, 2 adults

Teen/Young Adult

- VolunTeens:
  - 12/18/21 Booking with a Buddy - 1 volunteer
  - 1 teens - 1 hour
- AniManga Club:
  12/2/21- 7
  12/16/21-7

Outreach

- ECFE Monthly Visit: Morning Classes: 19 Afternoon Classes: 42
- Headstart: 4 visits, 77 children
- Kids Corner and SPCCC: 3 visits, 37 children
- MRCI: Roughly 15 patrons visit each week
- MNVED Students: Roughly 10 students each week
- Lutheran School Visit 2x: 15 students each time
- Your Next Stack Subscription Service: 2
Please take a few minutes to answer the short survey questions below.

The answers submitted in this survey will be completely anonymous. No identifying personal information will be collected.

* 1. Which of these Saint Peter Public Library services do you feel are of value to you? (check all that apply)

- Borrowing books
- Borrowing audio books on CD
- Borrowing DVDs
- Borrowing eBooks and or eAudio books
- In-person technology help
- Library eNewsletter
- Library materials delivered to the homebound or senior residences
- Meeting rooms for public use
- Online programs (via Facebook Live)
- Reading/Listening suggestions from staff in person
- Reading/Listening suggestions from staff online (via newsletter, wowbrary or social media)
- Programs for adults (including but not limited to, arts, authors, genealogy, music, technology and writing)
- Programs for children/teens
- Storytimes
- Summer Reading Program
- Study Space
- Volunteer Opportunities
- Bookmobile (summer months)
- Farmers Market Outreach
- Early Childhood Preschool and Childcare Library Visits
- Other

* 2. What library services did you use during the pandemic? (check all that apply)

- Computer use by appointment
- Pick-up window
- eBooks and/or AudioBooks
- Take and Make Kits
- Mobile wifi hotspot
- Online storytimes (via Facebook or YouTube)
Online programs other than Facebook (Zoom, GoTo Meet, etc.)

Questions answered via email, social media or phone

Research and reference and/or other online resources

Other

How frequently are you likely to use the following library services? Please round up to select the answer that best represents your response.

* 3. Contact us via email.
   - Daily
   - Weekly
   - Monthly
   - Yearly
   - Never

* 4. Get in-person or phone assistance for reference questions, research or book recommendations.
   - Daily
   - Weekly
   - Monthly
   - Yearly
   - Never

* 5. Get in-person or phone assistance for online resources, technology or other equipment (copier, mobile printing, printer, etc.)
   - Daily
   - Weekly
   - Monthly
   - Yearly
   - Never

* 6. Go to the library
   - Daily
   - Weekly
   - Monthly
   - Yearly
   - Never

* 7. Use/follow library social media (Facebook, Instagram, YouTube)
   - Daily
   - Weekly
   - Monthly
   - Yearly
   - Never

* 8. Use the library catalog or website
9. What are the biggest barriers to using the library either in-person or online
   - Transportation
   - Technology Resources
   - Language
   - Mobility
   - Accessibility
   - Open Hours
   - Other

10. Do you live in Nicollet County?
   - Yes
   - No

11. Do you live within the city limits of St. Peter?
   - Yes
   - No

12. Do you have a library card?
   - Yes
   - No

13. When did you last visit the library?
   - Today
   - Within the past week
   - Within the past month
   - Within the past year
   - It's been years since I've been to the library
   - I've never visited the library

14. What is your age?
   - Under 18
   - 18-24
   - 25-34
   - 35-44
   - 45-54
   - 55-64
   - 65-74
   - 75+

15. What is your household yearly income?
16. How would you describe your gender identity? (optional)

* 17. Which of the following best describes you?
○ Asian or Pacific Islander
○ Black or African American
○ Hispanic or Latino
○ Native American
○ White or Caucasian
○ Multiracial or Biracial
○ A race/ethnicity not listed here

* 18. Do you think the library meets the needs of our diverse community?
○ Yes
○ No

Please share any additional comments or feedback: