



**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of September 19, 2016  
**Community Center – St. Peter Room (next to Senior Center)**  
600 South Fifth Street

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. APPROVAL OF MINUTES – August 15, 2016**

**IV. VISITORS**

- A. Scheduling of Visitor Comments on Agenda Items
- B. General Visitors Comments

**V. UNFINISHED BUSINESS**

- A. Parks Updates:
  - 1. Hallett's Pond Natural Resource Area – Walking Trail
  - 2. Sports Complex (by High School)
  - 3. Traverse Green Subdivision – Neighborhood Park Development
  - 4. Soccer Rink at Veteran's Memorial Park
- B. Damon Farber Report
- C. Park Names
  - 1. Broadway Avenue Park Name
  - 2. Traverse Green Subdivision Park Name

**VI. NEW BUSINESS**

- A. Natural Resource Areas (Dogs)
- B.

**VII. REPORTS**

- A. Chairs Report
  - 1. Fieldhouse Update
    - o Informal Meeting August 4 6:30PM, Community Center
    - o Task Force Meeting August 24 6:30PM, Community Center
- B. Department of Recreation and Leisure Services Update
  - 1. Summer Activities Report
  - 2. Active Older Adults
- C. Department of Public Works
  - 1. Tree Nursery - Locations
  - 2.
  - 3.

**VIII. ADJOURNMENT**

Director of Public Works  
Pete Moulton

#### Hallett's Pond Natural Resource Area – Walking Trail

- September Trails
  - East Side to Shopko
  - South Side to open area

#### Sports Complex

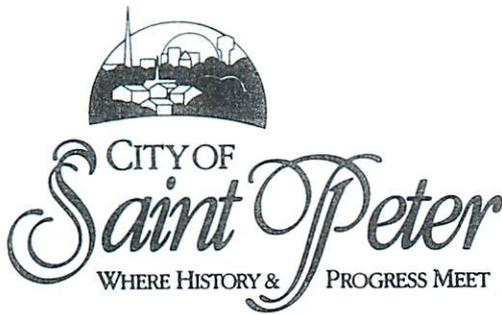
- Looking to purchase ornamental shade trees to plant in park or nursery till Spring 2017 (all depending on the contractors seeding and grading)
- Will be establishing landscape areas within park for possible interest in private parties to maintain and city area's also.
- Spring 2017 will be planting all evergreens and establish new plantings for North and West side of park.
- Will be mowing new turf areas this fall 2016, with school staff.
- Over 2016 winter months' staff will be looking at different types of smaller shelters to bring to Parks & Recreation Advisory Board for recommendation.

#### Traverse Green Subdivision

- Transplanting trees – Fall 2016
- Trail complete – September 2016
- Play equipment – Design Fall 2016
  - Two options of Play equipment coming this fall, 2016.
    - Flagship Recreation (currently working on a design)
    - Play & Park Structures (design completed)
  - Install Spring 2017
- Determine type of park shelter

#### Soccer Rink

- September – Prep base
- October – Install poles and boards
- Spring 2017 install netting and turf



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## Memorandum

TO: Parks Board Members

DATE: 9/12/2016

FROM: Todd Prafke  
City Administrator

RE: Park Names

### ACTION/RECOMMENDATION

Provide a recommendation to the City Council on two names for each of the new City parks.

### BACKGROUND

As you may know, the City Council authorized a park naming contest for the new City-owned parks at Traverse Green Subdivision and the park located just north of the new High School complex. A select committee of local residents was convened to review the names submitted and provide a recommendation of the top names submitted for each park. Their suggestions, including a brief explanation of the name, is listed below:

#### Broadway Park\*

Magner's Bluff - local land owner, name of subdivision

Red Iron Bluff - Native village name what is currently in City Limits

Governor's Park - five governors

West Side Park - Location name

Community Spirit Park - Matches a want to speak to cooperation between City and School.

\*The committee also noted that should the Council so desire in the future, features such as specific ball fields can have names attached...like the Mall of America Field in the HHH Metrodome. This could be an alternative revenue stream for improvements.

#### Traverse Green Subdivision Park

Mary Gover Park - Elected Official, Council, School Board, City, Planning Commission, tireless volunteer

Pratt's... Bluff/Prairie/Plains/Park (any of those) - historic family name

Prairie.... Bluff/Plains/Park - location based

Lew Giesking Park - Influential in park services and development

Crossings Park - Historic pathway to big woods and river crossing

The names are presented to you in no particular order. The Council has asked that you make a recommendation of two names for each park from these lists.

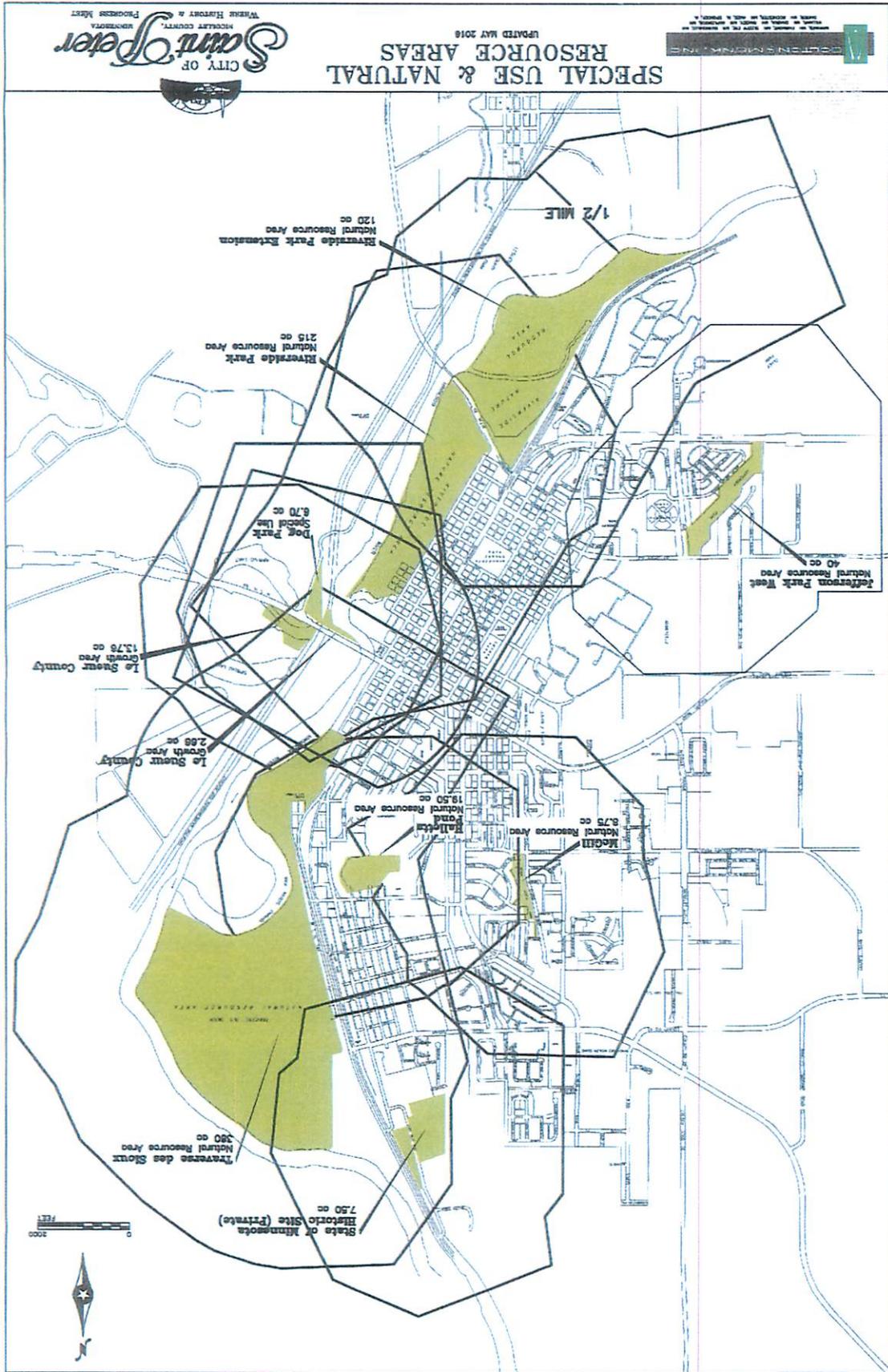
Should you have any questions about this task assigned to you by the Council, please don't hesitate to contact me. Thank you.

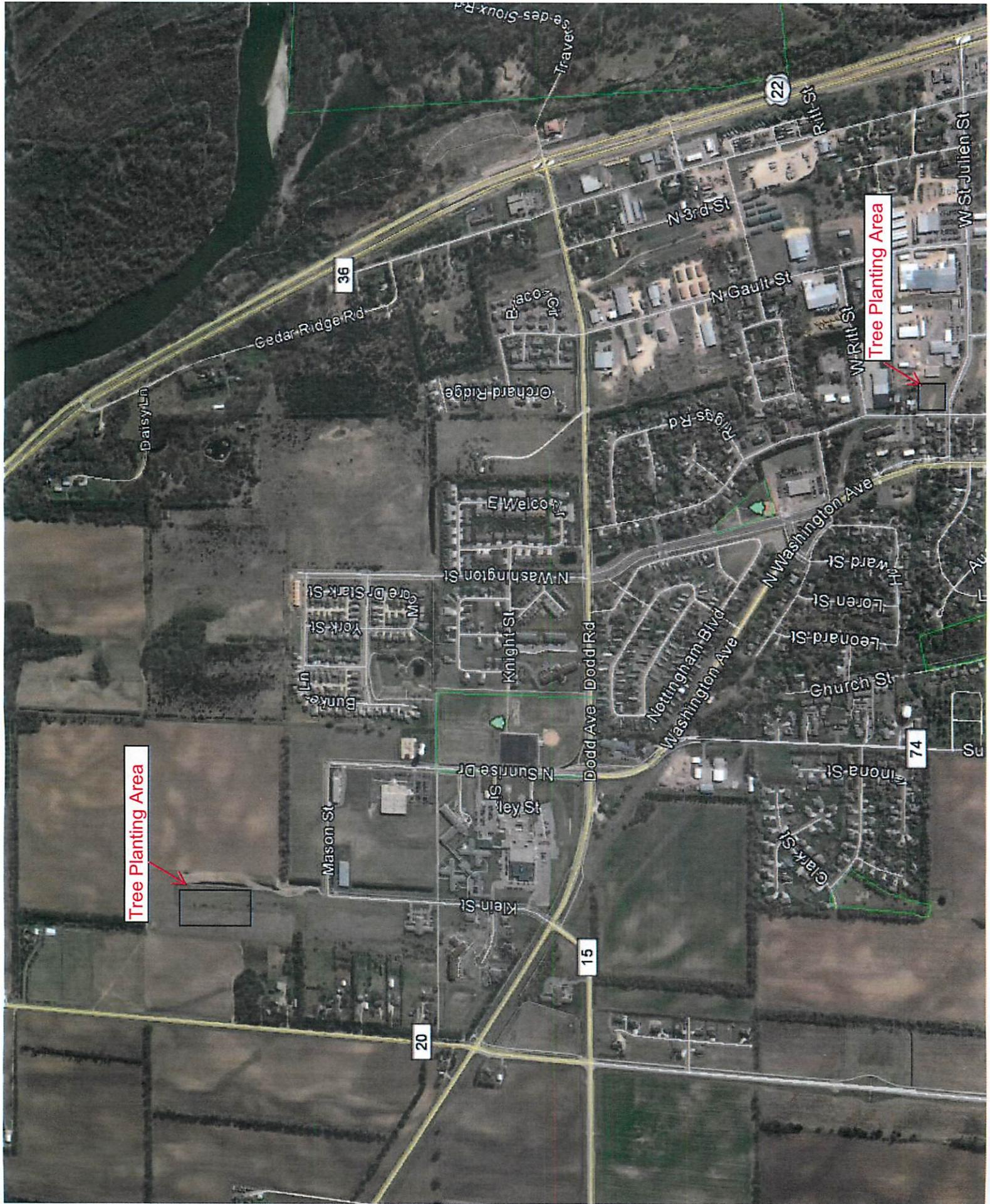
## Summer Recreation Report 2016

Activity	2014	2015	2016
<b>1 Baseball Total</b>	<b>133</b>	<b>134</b>	<b>146</b>
T-ball	80	88	93
Squirts	53	46	53
<b>2 Soccer</b>	<b>36</b>	<b>24</b>	<b>14</b>
<b>3 Tennis Total</b>	<b>118</b>	<b>87</b>	<b>92</b>
Grades K-2	25	17	34
Grades 3-5	42	26	31
Grades 6-9	51	44	27
<b>4 Create A Camp Total</b>	<b>1702</b>	<b>734</b>	<b>79</b>
Weekly (9 Weeks)	15	4	7
Specialty (# of Camps)	1615 (18 camps)	657(9 camps)	<b>0 camps</b>
CAC Weekly Pick 3	3	5	12
CAC Daily Pick 4	9	2	n/a
Pick 3 Speciality	5	10	n/a
Passport to Summer Room 1		9	3
Passport to Summer Room 2		16	13
Passport to Summer Room 3	39	12	12
Rec Corner Activity Pack	21	19	32
<b>5 Mini Kids Programs Total</b>	<b>101</b>	<b>113</b>	<b>122</b>
Lil Rascals	61	62	89
Day Camps(Microstars)	40	51	33
<b>6 Volunteer in the Park</b>	<b>90</b>	<b>103</b>	<b>105</b>
<b>7 Babysitter's Training</b>	<b>12</b>	<b>16</b>	<b>5</b>
<b>8 Fencing</b>	<b>20</b>	<b>23</b>	<b>18</b>
<b>9 Grandmaster of Chess</b>	<b>7</b>	<b>10</b>	<b>6</b>
<b>10 Lego's Camp</b>	<b>13</b>	<b>17</b>	<b>17</b>
<b>11 Sport Camps (Dance, Golf, FB,</b>	<b>81</b>	<b>106</b>	<b>107</b>
<b>12 Special Events Total</b>	<b>740</b>	<b>1175</b>	<b>1118</b>
End of Summer Celebration	250	465	562
Movies in the Park (# of Movies)	490 (3)	570(3)	456(3)
Fishing Contest	weather/flood	140	100
<b>SEASONAL TOTALS</b>	<b>3,113</b>	<b>2,542</b>	<b>1,829</b>

**Create-a-Camp:** Specialty Camps were dropped in 2016 Due to budget concerns from Kids Corner. They were not planning to send their kids to Specialty Camps. We could not sustain the camps without their participation.

**Babysitter's Training:** Usual minimum is 12 participants. However, we chose to hold the class with use of Youth Development Funds we receive.





Tree Planting Area

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