

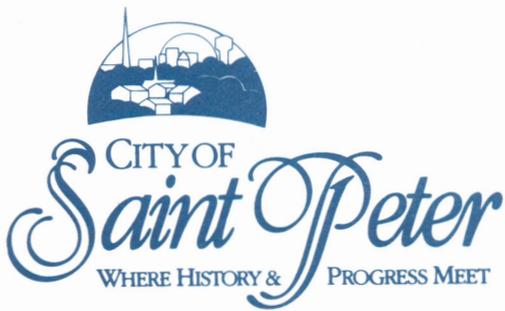
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Workshop Session of Monday, March 17, 2014
Library Meeting Room– 6:00 p.m.
601 South Washington Avenue

- I. **CALL TO ORDER**
- II. **DISCUSSION**
 - A. Community Development Department Presentation
 - B. Downtown Flower Basket Report
 - C. Others
- III. **ADJOURNMENT**

TP/bal

Office of the City Administrator
Todd Prafke



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/11/2014

FROM: Todd Prafke
City Administrator

RE: Community Development Department Presentation

ACTION/RECOMMENDATION

None needed. For your information only.

BACKGROUND

Community Development Director Russ Wille will provide a presentation on the activities of his department as part of the workshop on Monday evening.

This is the first in a series of presentations that the City's Department Directors will make at the third Monday workshop meeting of the month.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

Community Development Presentation

March 17, 2014 – City Council Workshop

North Commercial District:

- Northern Con-Agg
- 4 Seasons Interior
- Traverse Mall Properties
- Hunter Hardwood
- Dahlgren Site
- Geldner / Tow Site
- Old Minnesota / Highway 22 North
- Toumala Site
- St. Peter Greenhouse
- Roundabout
- Regional Stormwater Basin

South Commercial District:

- KFC
- Addams Lot
- Geldner Yard
- Pine Street Building

Revolving Loan Fund:

On Deposit	\$ 662,015
Loan Balance(s)	\$1,720,101
Capital Asset:	<u>\$1,300,000</u>
	\$3,682,116

Economic Development:

- Revolving Loan Administration
- Handicapped Accessibility Micro-Loan
- 430 Ritt Street
- Highway 169 – Business Advocacy
- Regional Economic Development Alliance – GMG
- JOBZ Administration
- Business Recruitment and Retention Visits
- Region 9 – Economic Development Committee
- St. Peter Development Corp. (Ex-officio Member)
- North Industrial Park

Projects:

- Highway 169 Flood Mitigation
- Highway 99 Bridge Restoration
- Washington Avenue Link
- St. Julien / Old Minnesota Roundabout
- Park Row Crossing (Completion)
- Apple Tree II (Completion)
- Welco West #2 - Redevelopment
- Don's Appliance Relocation
- Nicollet County Health & Human Services Building
- River Valley Birth Center

Pending:

- McDonald's?
- Tanis Bros. Apartments?
- Laundromat?

Possible:

- Washington Terrace Multi-Family (2 acres)
- Jefferson Water Plant Site (1/2 Block)
- Sunrise Clinic Site (8acres)
- Orchard Ridge Multi-Family (4.4 acres)
- Dave Bell Property (14 acres?)
- Westview Subdivision Expansion
- RTC Bonding

Economic Development Initiative **(2002 Plan)**

Assets

- North Industrial Park
- WWTP
- Water Plant
- Underground Electric
- Fiber / Telecom
- Transportation Network
- St. Peter School System
- Gustavus Adolphus College

Capital

- Revolving Loan Fund(s)
- Department of Employment & Economic Development (State)
- Region 9 RLF
- Southern Minnesota Initiative Foundation
- Federal EDA
- Tax Increment Financing
- Tax Abatement

Development Team

- Community Development
- City Administration / Public Works / Finance Director
- Economic Development Authority
- Regional Economic Development Alliance - GMG
- David Drown & Associates
- St. Peter Development Corp.
- Chamber of Commerce
- St. Peter Schools
- Bolton & Menk
- Utility Partners
- Ambassadors
- Business Community
- R9 / SMIF
- Small Business Development Center

Marketing / Publicity

- Regional Economic Development Alliance – GMG
- Website
- Trade Shows
- Networking
- New Articles

Fostering

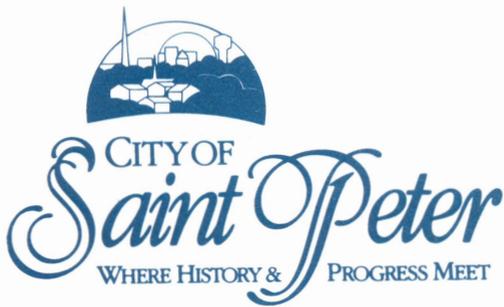
- Grow Minnesota Visits
- Financial Assistance
- Connection to Resources
- Communications

Focus

- SWOT
- Commitment
- Concentrated

Lead Development

- Regional Economic Development Alliance – GMG
- DEED
- Brokers / Developers
- Site Selection Firms



Memorandum

TO: Todd Prafke
City Administrator

DATE: March 5, 2014

FROM: Lewis Giesking
Director of Public Works

RE: 2014 Downtown Flower Basket Program

ACTION/RECOMMENDATION

None needed. For your information only.

BACKGROUND

The City is committed to organizing and supporting the downtown flower basket program for 2014. The City Council, on February 24, 2014 authorized the purchase of an all-terrain watering vehicle for the program.

The 108 flower baskets will need to be prepared for installation throughout the downtown area. Staff will also prepare two extra "insurance" flower baskets should something happen to damage a basket. Staff has been working with Traverse des Sioux Greenhouse to obtain the materials and to have the baskets planted in preparation for installation outdoors in mid to late May. One of the issues we are attempting to resolve is the flowers drying out quickly and a soil additive has been found for the baskets which will help retain moisture in the soil over a longer period of time. Plants will be placed in the baskets during the week of March 17th and they will be maintained in the greenhouse until the weather permits installation outdoors. The material costs are as follows:

110 flower baskets at \$40.00 each = \$4,400.00
Fertilizer for the summer season = \$ 500.00

Once the baskets are installed outdoors, the City will be working with the State of Minnesota RTC staff. Supervised patients in the program will water the flowers twice a day, seven days a week. RTC will provide a supervisor who will be with the patients as they complete work. Based on previous experience, it is estimated there will be 952 hours of work watering the flowers and at a cost of \$10.00 per hour, the total cost for watering will be \$9,520.

These costs are very similar to the costs we saw the last year we operated or managed this program.

Please feel free to contact me should you have any questions or concerns on this agenda item.

LGG/amg