

**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of April 17, 2017  
Public Works – 405 W St. Julien Street  
7:00 PM

**I. CALL TO ORDER**

**II. APPROVAL OF AGENDA**

**III. APPROVAL OF MINUTES** – January 17, 2016

**IV. VISITORS**

- A. Scheduling of Visitor Comments on Agenda Items
- B. General Visitors Comments

**V. NEW MEMBER OATH** – Al Christensen

**VI. UNFINISHED BUSINESS**

- A. McGill Park Discussion

**VII. NEW BUSINESS**

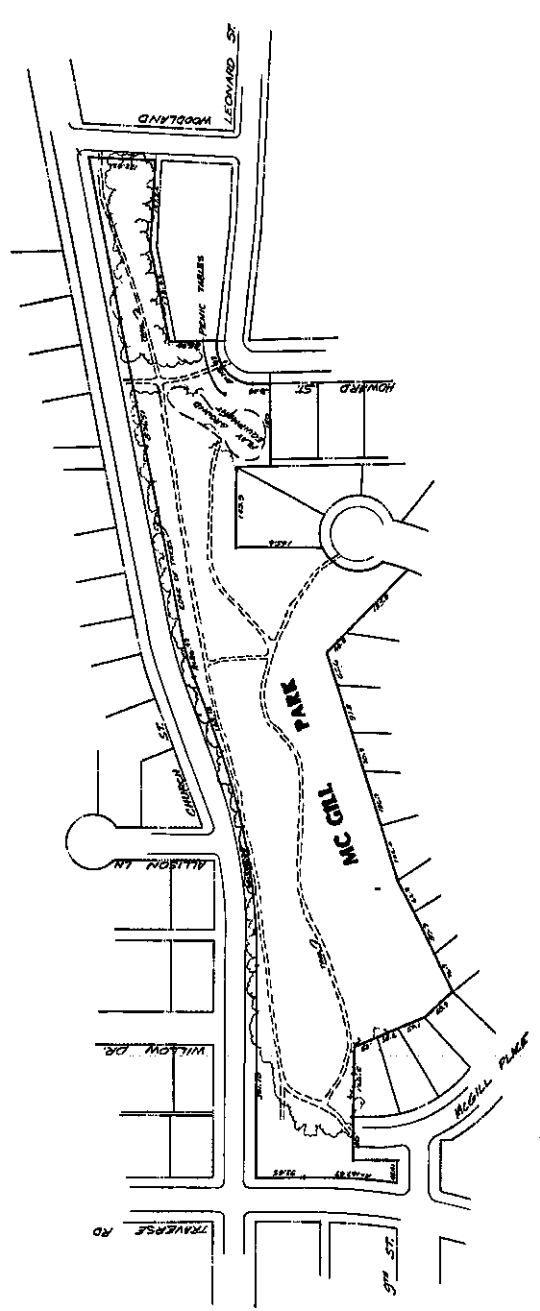
- A. Voting of Officers
- B. Veterans Field – Ballfield Updates
- C. Veterans Memorial Park - Sidewalks

**VIII. REPORTS**

- A. Chairs Report
  - 1. Fieldhouse Update
- B. Department of Recreation and Leisure Services Update
  - 1. Staffing Update
  - 2. Summer Program Offers
- C. Department of Public Works
  - 1. Staffing Update – Full-time and Seasonal Workers
  - 2. QR Update/Website/Signage – Larry Potts, Angie Glassel
  - 3. Hallett's Pond – Grant Opportunities – Tim Mayo
  - 4. Orienteering – Traverse des Sioux – Tim Mayo / Mike Looft
  - 5. Archery Range – Tim Mayo

**ADJOURNMENT**

Director of Public Works  
Pete Moulton



THIS PLAN PREPARED FROM DATA OBTAINED FROM SURVEY LOCATIONS MARKED BY STAKES WITH IRON PIPES AND BEARS WITHIN CURB LINES

4

I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL ENGINEER IN THE STATE OF MICHIGAN.		DATE: _____ DRAWN BY: _____ CHECKED BY: _____ TITLE: _____	SHEET 4 / 1
<b>BOLTON &amp; MENK, INC.</b> CONSULTING ENGINEERS and LAND SURVEYORS FAIRMONT MICHIGAN		CITY OF ST. PETER Mc GILL PARK PLAN	V-5

**CITY OF SAINT PETER, MINNESOTA  
Parks and Recreation Advisory Board**

**RESOLUTION 2017-01**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**A RESOLUTION RECOMMENDING ACCEPTANCE OF VETERANS MEMORIAL PARK  
DONATION FOR DUGOUT IMPROVEMENTS BY ST. PETER BASEBALL ASSOCIATION**

WHEREAS, the St. Peter Baseball Association is proposing improvements to Vets baseball field #1; and

WHEREAS, this donation would accomplish the Parks Master Plan improvements #8; and

WHEREAS, improvements would be completed and donated by the St. Peter Baseball Association; and

WHEREAS, the construction of a press box structure above the dugout for media coverage during games adds a value to the facility; and

WHEREAS, the St. Peter Baseball Association wishes to provide materials and labor; and

NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Parks and Recreation Advisory Board hereby recommends the St. Peter Baseball Association be allowed to provide the following field improvements at Veterans Field:

1. Construction of a press box above dugout for media coverage. (Parks Master Plan #8)

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 17th day of April 2016.

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Lee Alger  
Chairperson

ATTEST:

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Larry Potts  
Recording Secretary



CITY OF SAINT PETER, MINNESOTA

DONATION ACCEPTANCE FORM

Name of Donor: St. Peter Baseball Association

Address of donor: P.O. Box 8  
St. Peter MN 56082

Donor's phone #: 507-469-0691 (Jeff Knutson)

Item(s) being donated: Press Box / Score / P.A. Area  
\*fulfilling Parks Master Plan goals.

Donated on behalf of: St. Peter Baseball Association

Estimated cash value: \$39,106

Department donated to: Parks - Veterans Memorial Park

For City Use Only

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Department: \_\_\_\_\_

Approved by City Council (if necessary): \_\_\_\_\_

Finance Department notified: \_\_\_\_\_

Volk Building Inc

5th Generation Builders  
 38186 Fort Rd  
 St Peter MN 56082

# Estimate

DATE	ESTIMATE NO.
3/24/2017	379

NAME / ADDRESS
St. Peter Press Box Addition

PROJECT

ITEM	DESCRIPTION	TOTAL
01.2 Building Permits	Building Permits approx.	800.00
04 Concrete	Concrete labor and materials from Kassulke Masonry	10,192.00
1 FRAMING	Structural steel framing members	6,567.44
1 FRAMING	Set of steps from MidCounty Fab with spindles included for handrail	8,600.00
1 FRAMING	Wood framing materials for the roof	1,542.62
1 FRAMING	Steel roofing materials	1,403.83
1 FRAMING	Misc. framing or steel materials allowance	1,000.00
1 FRAMING	Labor to install steel beams in existing dugout for wind load,	960.00
1 FRAMING	Labor to install steel beam for press box and all wood framing materials for roof, install metal roofing and all related flashing materials	4,340.00
01.1 Plans	Plans and design fee from LSE Engineers approx.	3,000.00
DOORS	METAL DOOR	700.00
<b>TOTAL</b>		<b>\$38,405.89</b>

39,105.89

# KASSULKE MASONRY

1919 West Traverse Road

Saint Peter, MN 56082

(507) 931-6548

Cell: (507) 340-3559

SUBMITTED TO Baseball Ass. Mike Volk DATE 3-28-17

Press box Veterans Field

50' x 8' x 8' high.

12 courses 8" block, 8' side wall 16" highest  
pitch for roof. 45" door opening.

Band beam last course, 2 #5's

Core fill 4' on center, corners, ends, jacks,  
#5 vertical.

Drill & epoxy #4s to match wall verif.  
8" deep.

Core drill 4-6" holes thru existing  
slab and band beam in 2 end 8" walls.

Core fill existing 4 courses thru slab  
to new wall, 4-12 #5's.

5/8" anchor bolts 4' on center, 2' - 8' walls.

Scaffold outside.

4-16" dia post flgs with 3 #5's each.

Grade  
beam Saw cut existing slab 2'6" wide, 6'7" wide.

Dig out to frost protection

Dowel into existing foundation

#5 rod mat 12" on center each way.

Pour with concrete 8" down from existing.

Pour last 8" after steel is set.

#10, 192<sup>00</sup>

Kurt Kassulke

DRAWN	CCE
DATE	08/25/16
PROJECT	ST. PETER
REV	DATE DESCRIPTION

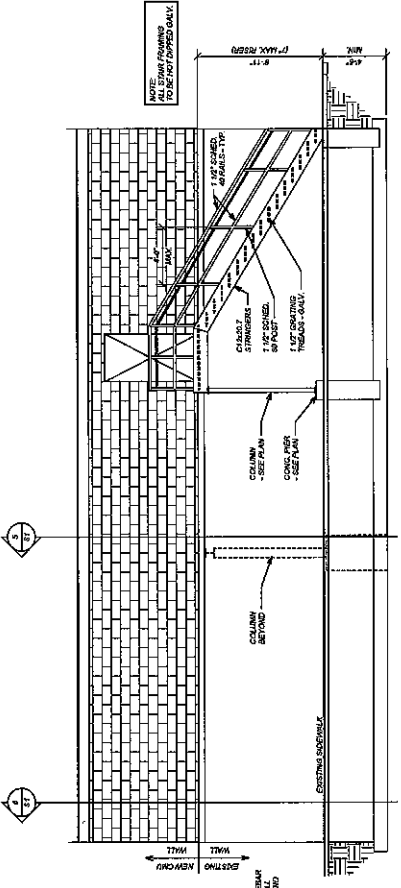
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# ST. PETER PRESS BOX ADDITION VETERANS FIELD ST. PETER, MINNESOTA

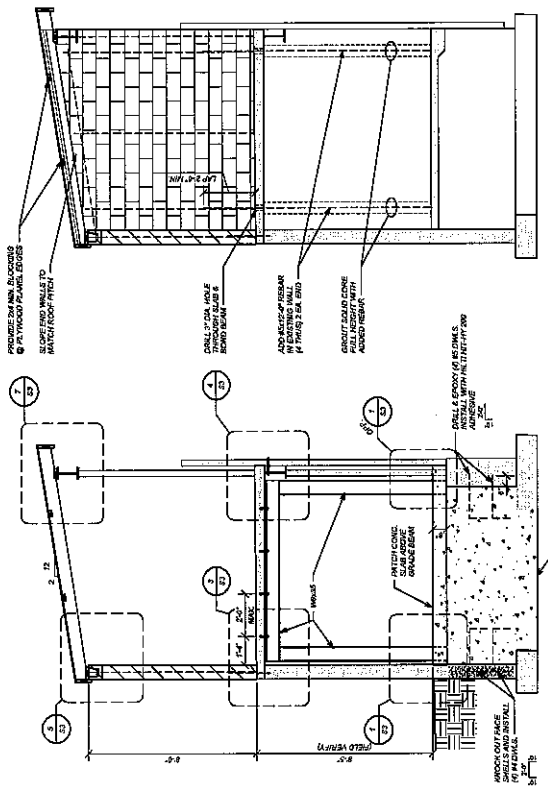


**LSE Engineers**  
231 N. MAIN ST.  
LITTLETON, MINNESOTA  
55120  
PH: (651) 962-8811  
WWW.LSEENGINEERS.COM

PLAN & SECTIONS  
SHEET NO. **S1**  
JOB NUMBER  
AP-572

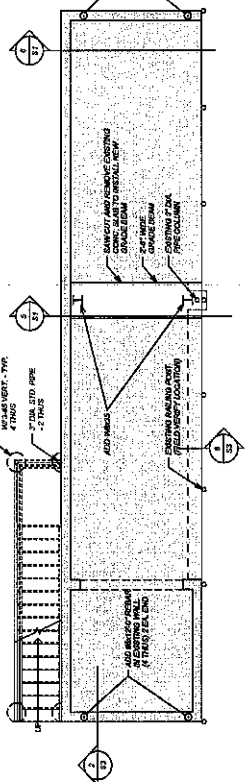


**1 NORTH ELEVATION**  
1/8" = 1'-0"

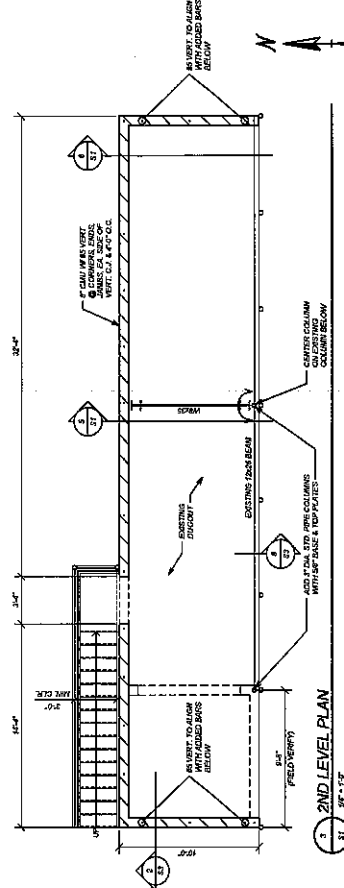


**2 SECTION**  
3/8" = 1'-0"

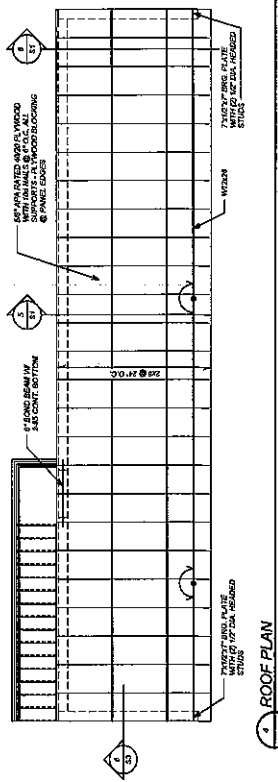
**3 SECTION**  
3/8" = 1'-0"



**4 FLOOR PLAN**  
1/8" = 1'-0"



**5 2ND LEVEL PLAN**  
1/8" = 1'-0"



**6 ROOF PLAN**  
1/8" = 1'-0"





