



**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of **(Tuesday)** February 16, 2016
7:00 p.m.
Public Works Conference Room
(405 W. Saint Julien Street)

I. CALL TO ORDER

II. OATH OF OFFICE –

- A. David “Eli” Hoehn, New
- B. Lee Alger, Renewing

III. ELECTION OF OFFICERS – One Year Term

- A. Chair –
- B. Vice Chair –
- C. Secretary –

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES – November 16, 2015

VI. VISITORS

- A. Scheduling of Visitor Comments on Agenda Items
 - 1. Bulldogs Youth Hockey
 - 2. Alicia Newell
- B. General Visitors Comments

VII. UNFINISHED BUSINESS

- A. Review list of Board priorities

VIII. NEW BUSINESS

- A. Park Ranger

IX. REPORTS

- A. Department of Recreation and Leisure Services Update
 - 1. Park Shelter Reservations in 2015
 - 2. Fall Recreation Activities Report
 - 3. Warming House/Ice Rinks
- B. Department of Public Works
 - 1. 2016 Meeting Date Schedule
 - 2. New City Park adjacent to the new High School - Update
 - 3. Walking trail around Hallett’s Pond Natural Resource Area - Update

X. ADJOURNMENT

Director of Public Works
Pete Moulton

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, November 16, 2015

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted at the Community Center, Traverse des Sioux Room.

A quorum present, Chair Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Mike Bidelman, Ryan Kupcho, Mike Looft, Mike Meffert Larry Potts and. The following Board Members were absent: Charles Burgess, David Ringler and Jeff Brand. The following ex-officios were present: Pete Moulton, Director of Public Works, Jane Timmerman, Recreation & Leisure Services Director.

Approval of Agenda – Mike Meffert made a motion, seconded by Mike Looft, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – Larry Potts made a motion, seconded by Mike Bidelman, to approve the minutes of the September 21 meeting with correction of a spelling error. With all in favor, the minutes were approved.

Visitors – Present was Tim Mayo, Maintenance Superintendent.

Unfinished Business:

A. Veterans Memorial Park – The Board reviewed and approved a goal statement and theme for the park.

B. McGill Park and McGill Natural Resource Area - Larry Potts and Tim Mayo gave an update on McGill. Larry shared that the walking trail on the west side is in good condition, but contrary to the east trail. The east trail has been re-structured to a BMX trail by kids. A suggestion was made by the Board to maybe get Gustavus students involved in creating signs for these trails with a better BMX area.

New Business

A. Review list of priorities for possible donations - Pete Moulton shared with the Board the draft 10-year Parks Capital plan and a list of unbudgeted parks items. He asked that the Board fill out the unbudgeted items list by prioritizing. This will help the Parks to determine priorities when a donation is received.

Reports

Recreation & Leisure Department Updates

1. **Summer Rec Activities Report** – Jane touched base on a successful summer. A report was emailed out to the Board after the meeting.

Department of Public Works Update

1. **Jefferson Field #3 Irrigation** – Donation (approved by Council 11/9/15)
2. **New City Park adjacent to the new High School** – Pete Moulton shared with the Board that the grading was taking place and timeline would be shared at the next meeting.
3. **Hallett's Pond** – Pete Moulton shared with the Board a map of the walking trail that will be going in on part of Hallett's Pond.

Adjournment – Steve Alger made a motion, seconded by Lee Alger to adjourn the meeting. With all in favor, the meeting was adjourned at 8:20 p.m.

ATTEST:

, Chair

, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.

**Parks and Recreation Advisory Board
Park Priorities for Donations
Results Based 6 out of 10 members
Ranking 1 - 5 for each Park**

2016 Donation Priorities	2016 Overall Priorities
---	--

Saint Peter Area Dog Park		
	Nothing at this time	
Gault Park		
	Shaded Area for Spectators	1
	Replace Tire Structure with new Tot Lot	2
Gorman Park		
	Nothing at this time	
Jefferson Park		
	Field lights #2 & #3	1
	Permanent Equipment Shed 40'x50'	2
	Serving counter in picnic shelter	3
	Shelter between concession stand	4
	Irrigation Field # 3 (Completing in the Spring of 2016)	Donation 2015
Levee		
	Playground equipment (Add or replace)	1
McGill Park		
	New play structure	1
	Install benches near play equipment	2
	Re-install benches along trail (\$495 per bench)	3
Suggestion	Establish Safe Lower Walking/Hiking trail (to complete loop)	4
Mill Pond		
	Retaining wall at basketball court	2
	Playground equipment (Add or replace)	1
Minnesota Square		
	New Slide	1
	Handicapped sidewalk - Veterans Memorial to Pavillion	2
Ramsey Park		
	Additional play equipment (MVED)	1
Riverside Park - Nature Area		
	Nothing at this time.	
Stones Park		
	New play equipment	1
Traverse des Sioux		
	Nothing at this time.	
Suggestion	Work with DNR to develop old wastewater pool area.	
Suggestion	Work with DNR to develop river area to Traverse des Sioux park area.	
Veterans Park		
Roy T. Lindberg Pool	Pool play equipment (i.e. Wibits) Need to get busy and work on funding!	1
Hockey Rink Upper	Cover & install post tension concrete surface	2
Hockey Rink Lower		
Suggestion	3 lit basketball courts (approx. 50x80 each = 150'x80')	3
	Skateboard equipment on old basketball concrete slab	4
Vets Field #1	Add family viewing area on 1st base line (Completing in 2016)	Donation 2015
	Batting Cage Improvements (Completing in 2016)	Donation 2015
	Add press box above dugout (Completing in 2016)	Donation 2015
Vets Field #2	*Handicap sidewalk - from concession stand & Vet's Field #2 (Completing in 2016)	Donation 2015
Warren Park		
	Nothing at this time.	
Future Parks		
	City Park/High School	

FALL RECREATION PROGRAMS REPORT 2015

Activity	2012	2013	2014	2015
YOUTH FOOTBALL				
Touch (gr. 1-2)	47	39	44 Flag	56 Flag
Flag (gr. 3-4)	44	41	42 Flag	53
Tackle/Mankato (gr. 5-6)	59	70	59	53
Total	150	150	145	162
GYMNASTICS				
Pre-school	n/a	8	n/a	n/a
Beginner Level 1	n/a	10	n/a	n/a
Advanced Beginner Level 1	n/a	12	n/a	n/a
Level 2	n/a	n/a	n/a	n/a
Level 3	n/a	n/a	n/a	n/a
Level 2 & 3	n/a	n/a	n/a	n/a
Total	N/A	30	N/A	N/A
LITTLE SAINTS BASKETBALL				
	Jr. Jammers	Jr. Jammers	Jr. Jammers	Jr. Jammers
1st Grade	K-1 boys: 18	K-1 boys: 28	K-1 boys: 26	K-2 boys: 18
2nd & 3rd Grade Girls	Gr. 2-3 boys : 22	Gr. 2-3 boys : 19	Gr. 2-3 boys : 15	Gr. 3-4 boys :11
2nd & 3rd Grade Boys	K-2 girls: 17	K-2 girls: 20	K-2 girls: 17	n/a
	Gr. 3-4 girls: 17	Gr. 3-4 girls: 15	Gr. 3-4 girls: 9	n/a
Total	74	82	67	29
SCHOOL'S OUT				
	Rec Corner			
LEGO CLASSES				
	See after school class			
BABYSITTER'S TRAINING				
	12	10	n/a	10
AFTERSCHOOL PROGRAMS				
Extreme Legos	Crazy Legos: 12	Crazy Legos: 11	Extrem Legos 14	Extrem Legos 7
Fencing	Bowling: 5	Fencing: 20	Fencing: 24	Fencing: 30
Grandmaters of Chess	Chess: 16	Chess: 12	Chess: 16	Chess:4
Valley Volleyball League	26	34	30	19
Total	59	77	84	60
Dance Conservatory Classes				
Creative Movement Ages 2-3	n/a	n/a	n/a	1
Dance Preschool ages 3-4	n/a	n/a	n/a	4
Kinderdance Level Gr. K-1	n/a	n/a	n/a	4
Elementary Level Gr 2-3	n/a	n/a	n/a	2
Junior Level Ages 9 & up	n/a	n/a	n/a	4
Hip Hop Ages 6 & up	n/a	n/a	n/a	7
Ballet I Ages 5 & up	n/a	n/a	n/a	2
Total				24
TAE KWON DO				
	75	N/A	N/A	N/A
SOCCER				
	N/A	25	39	33
MEN'S ADULT FOOTBALL				
	6 (54 players)	N/A	N/A	N/A
MEN'S 4 ON 4 BASKETBALL TEAMS				
	7 (58 players)	N/A	N/A	N/A

ADULT VOLLEYBALL TEAMS	12 (143 players)	17 (171 players)	17 (188 players)	14 (161 players)
HALLOWEEN FUN RUN	1362	1469	1109	1091
ADULT ONE PITCH SOFTBALL TEAMS	7	8	8	8
THE GREAT CANDY CANE HUNT	200+	200+	300+	300+
SEASONAL TOTALS	2187	2222	1940	1878
<i>Annual increase</i>	<i>-87</i>	<i>35</i>	<i>-282</i>	<i>-62</i>



PARKS AND RECREATION ADVISORY BOARD

2016 MEETING DATE SCHEDULE

The regularly scheduled meeting date is the third Monday of each month at 7:00 P.M. Location of meetings are held at Public Works (405 W. St. Julien) or identified on the agenda.

Due to national holidays in January and February, meetings have been rescheduled.

<i>Tuesday</i>	<i>January 19</i>	<i>7:00 P.M.</i>
<i>Tuesday</i>	<i>February 16</i>	<i>7:00 P.M.</i>
Monday	March 21	7:00 P.M.
Monday	April 18	7:00 P.M.
Monday	May 16	7:00 P.M.
Monday	June 20	7:00 P.M.
Monday	July 18	7:00 P.M.
Monday	August 15	7:00 P.M.
Monday	September 19	7:00 P.M.
Monday	October 17	7:00 P.M.
Monday	November 21	7:00 P.M.
Monday	December 19	7:00 P.M.

PLEASE NOTE: It is the responsibility of board members to notify the Department of Public Works Office at 934-0670 as soon as possible should you be unable to attend a meeting, this allows us time to notify the other board members should there not be enough members for a quorum. (A quorum has been defined as six of the eleven member board.) Thank you.