



**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of November 16, 2015
7:00 p.m.
Community Center – Traverse des Sioux Room

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES – September 21, 2015

IV. VISITORS

- A. Scheduling of Visitor Comments on Agenda Items
- B. General Visitors Comments

V. UNFINISHED BUSINESS

- A. Veterans Memorial Park – Approve Goal Statement and Theme
- B. McGill Park & McGill Natural Resource Area

VI. NEW BUSINESS

- A. Review list of priorities for possible donations

VII. REPORTS

- A. Department of Recreation and Leisure Services Update
 - 1. Halloween Fun Run/Walk
 - 2. The Third Floor Youth Center
- B. Department of Public Works
 - 1. Jefferson Field #3 Irrigation – Donation (approved by Council 11/9/15)
 - 2. New City Park adjacent to the new High School - Update
 - 3. Walking trail around Hallett's Pond Natural Resource Area

VIII. ADJOURNMENT

Director of Public Works
Pete Moulton

CITY OF SAINT PETER, MINNESOTA

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

Monday, September 21, 2015

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted at Veterans Memorial Park on Monday, September 21.

A quorum present, Chair Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: Mike Bidelman, Charles Burgess, Ryan Kupcho, Mike Looft, Mike Meffert, Larry Potts and David Ringler. The following Board Members were absent: L. Lee Alger, Steve Alger and Jeff Brand. The following ex-officios were present: Pete Moulton, Director of Public Works, Jane Timmerman, Recreation & Leisure Services Director.

Approval of Agenda – David Ringler made a motion, seconded by Ryan Kupcho, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – Charles Burgess made a motion, seconded by Mike Bidelman, to approve the minutes of the August 17 meeting. With all in favor, the minutes were approved.

Visitors – Present was Tim Mayo, Maintenance Superintendent. Jeff Knutson, St. Peter Baseball Association.

Unfinished Business:

There was no unfinished business to discuss.

New Business

- A. Veterans Memorial Park** - Jeff Knutson of the St. Peter Baseball Association shared what the St. Peter Baseball Association would like to donate to Veterans Memorial Park Baseball Fields. This would be completing Parks Master Plan priorities 7, 8 and 9. Which include: concrete viewing area with 3-tier decking, sidewalk and youth play area; improved batting cage with hitting stations and pitching bullpen area for pre-game and game warm-ups; construction of small press box to go above a dugout. Resolution 2015-03 was voted on by the Board and passed unanimously for the donation from the St. Peter Baseball Association for Veterans Memorial Park baseball field improvements. These improvements will happen in a phased in approach between the fall of 2015 and 2016.

Pete Moulton shared with the Board the rest of the priorities listed for Veterans Park. Jane Timmerman touched on the Wibit she would like to get for next year's outdoor pool season and she will begin fundraising this fall.

- B. McGill Park** – Time did not permit this site visit.

Reports

Recreation & Leisure Department Updates

1. **Summer Rec Activities Report** – Jane touched base on a successful summer. A report was emailed out to the Board after the meeting.

Department of Public Works Update

1. **Treemendous Playground** - Tim Mayo shared that volunteers from Trinity Lutheran Church painted Treemendous playground.
2. **Saint Peter Area Dog Park** – The PAWS walk will be on Saturday, October 24. This is a fundraising event each year for the Saint Peter Area Dog Park.

3. **Riverside Park (Disc Golf)** – Tim Mayo will be working with an Eagle Scout to improve the disc golf course.
4. **Riverside Park – Mill Pond** – Tim Mayo will be making 5 primitive camp sites on the south end of the park with picnic tables and fire pits this fall in order to be in compliance.
5. **New City Park adjacent to the new High School** – Pete Moulton shared with the Board that the grading bid had come in lower than expected and grading would start next month by the Mankato underground contractorompany “Dirt Merchants” (DMI).
6. **Hallett’s Pond** – Staff is evaluating the installation of a gravel trail in 2016 which will be located on City property around the pond. A hand-out was emailed out after the meeting.

Adjournment – Ryan Kupcho made a motion, seconded by David Ringler to adjourn the meeting. With all in favor, the meeting was adjourned at 8:10 p.m.

Stu Douglas, Chair

ATTEST:

Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.

Veterans Memorial Park

500 Skaro Street

Saint Peter, MN

Goal Statement: To provide area residents with opportunities of outdoor recreation to include: swimming, tennis, soccer, basketball, baseball and hockey and as a community park.

Class: Outdoor Sports Complex **Theme:** Community Park/ Outdoor Recreation

Acreage: 13.84 acres **Adopted By:** Saint Peter High School Work Experience - August 28, 2008

Established/Background: July 12, 1937

Existing Facilities:

- Baseball Fields (2)
- Baseball Concession Stand
- Handicap accessible restrooms
- Drinking fountain
- Outdoor Hockey Rinks (2) Seasonal
- Youth Soccer Field
- Roy T. Lindberg Outdoor Swimming Pool
- Swimming Pool Concession Stand
- Tennis Courts (4) with Lighting
- Outdoor Half Court Basketball
- Tot Lot
- Playground
- Shelter with Picnic Tables

Vets Field #1 & Vets Field #2 - 500 W. Skaro Street



Outdoor Hockey Rink - 311 N. 5th Street



Park Improvements Funded by Others in the Last Seven Years:

2014 - New Fence Screening Material - St. Peter Baseball Association

2009 - Baseball Garage built - St. Peter Baseball Association

2008 - Re-sod Vets Field #2 - St. Peter Baseball Association

2007 - Storage Building - St. Peter Baseball Association

2007 - Scoreboard & Irrigation - St. Peter Baseball Association

2007 - Irrigation - Cambria

2007 - Warning Tracks - St. Peter Baseball Association

2007 - Tennis Court Backboard - Saint Peter Tennis Association

Roy T. Lindberg Pool - 312 N. 4th Street



Veterans Memorial Park Improvements

Priority	Item	Cost Estimate	Year
1	Signage	\$ 2,270.00	2016
2	Directional Road Signage to pool	\$ 200.00	2016
3	Resurface Tennis Courts	\$20,000.00	2016
4	Add more pool Wibits	\$ 5,000.00	2016
5	Add Drainage Piping by Batting Cage	\$ 3,400.00	2016
6	Add Sidewalk from Vets #1 to Concession to Vets #2	\$12,150.00	2016
7	Add viewing area, sidewalk, youth play area (Baseball Field #1)	\$ 7,810.00*	2016
8	Batting Cage Improvements (Baseball Field #1)	\$15,581.00*	2016
9	Add press box above dugout (Baseball Field #1)	\$15,000.00*	2016
10	Shelter Updates/ Improvements	\$ 5,000.00	2019
11	Angle Parking off of 5th St.	\$70,000.00	2019
12	Angle Parking off of Skaro St.	\$70,000.00	2020
13	Permanent Storage Building for Parks Equipment	\$16,000.00	2022
14	Playground/Tot Lot Improvements	\$ 2,500.00	2023
15	Move concession area at pool	\$ 6,000.00	2018
16	Replace infield agrime (Baseball Field #1)	\$ 5,000.00	2018
17	Shingle Shelter/Bathroom/Warming House/Concession	\$24,000.00	2019
18	Swimming pool painting	\$40,000.00	2019
19	Cover & install post tension concrete surface - Upper hockey rink	\$	2020
20	Shingle Pool Bath House/ Storage Shelter	\$30,000.00	2021
21	Handicap sidewalk (Skaro St. to Concession Stand to Picnic Shelter)	\$19,000.00	2022
22	Handicap sidewalk (N. 5th St., to Skaro St. to Fair St.)	\$45,000.00	2024

McGill Park
1430 Leonard Street
Saint Peter, MN

Goal Statement: To provide area residents with a neighborhood park and small play area.
Class: Mini Park **Theme:** Neighborhood Park **Acreage:** .25 acre
Adopted By: North Intermediate School - March 20, 2007
Established/Background: Established by the City May 24, 1950 as an abandoned railroad right-of-way. Expansion of the park May 22, 1972 to what it is now.

Existing Facilities:

- One homemade "T" swing set
- One regular swing
- One infant swing
- Geodesic Dome Climber
- Hillside 40' slide with stairway
- Spring Toy
- Whirl - Small
- Picnic table



McGill Park Improvements

Priority	Item	Cost Estimate	Year
1	Signage	\$ 2,270.00	2018
2	Install benches near play equipment	\$ 495.00	2020
3	Playground updates/improvements	\$ 3,450.00	2021

Park Improvements Funded by Others:
2014 - Stairway and landing area -
 Donated by Jordan Kienholz, Eagle Scout

McGill Natural Resource Area
1430 Leonard Street
Saint Peter, MN

Goal Statement: To provide area residents with a nature area and recreational trail.
Class: Natural Resource Area **Theme:** Native Woods **Acreage:** 8.75 acres
Adopted By: North Intermediate School - March 20, 2007
Established/Background: Established by the City May 24, 1950 as an abandoned railroad right-of-way. Expansion of the park May 22, 1972 to what it is now.

Existing Facilities:

- Trails through woods



McGill Park Improvements

Priority	Item	Cost Estimate	Year
1	Re-install benches along Nature Area	\$ 495.00	2020

Park Improvements Funded by Others:

Oak tree near Church St. - Gustavus Adolphus College

Benches along trail - North Intermediate School (Fourth Grade Class)

Type of Park and Area (acres)	Community Park*	Neighborhood Park*	Outdoor Sports Complex*	Mini Park	Special Use Park*	Natural Resource Area
Dog Park					5.00	
Gault Park			19.90			
Gorman Park		4.85				
Hallett's Pond Natural Resource Area						19.50
Jefferson Park Ballfield			13.00			
Jefferson Park West						40.00
Johnson Park				0.14		
Levee Park				1.38		
McGill Park				0.25		
McGill Natural Resource Area						8.75
Minnesota Square	10.85					
Ramsey Park				3.08		
Riverside Park Extension						120.00
Riverside Park Nature Area (Disc Golf off of Hwy 22)						215.00
Riverside Park - Mill Pond	12.50					
Stones Way Park				2.35		
Traverse des Sioux						380.00
Veterans Memorial Park			13.84			
Warren Park				2.90		
Total Area (acres)	23.35	4.85	46.74	10.10	5.00	783.25

* General Use City Park

Future Parks

New City Park/High School	81.00
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81.00

Future Specialty Parks

Le Sueur County Park Land across from Dog Park going North	6.60
Le Sueur County Park Land across from Dog Park going West	0.46
Future Archery Park (TBD)	0.00
Future BMX Park (TBD)	0.00
Future Skateboard Park (TBD)	0.00

7.06

Privately Owned

North Elementary	7.16
South Elementary	15.30
State of Minnesota Historic Site	7.50

29.96

November, 2015

Parks & Recreation Advisory Board

**Master
Plan Donation
Priorities**

Parks & Recreation Advisory Board		Master Plan Donation Priorities
Saint Peter Area Dog Park		
	Nothing at this time	
Gault Park		
	Shaded Area for Spectators	
	Replace Tire Structure with new Tot Lot	
Gorman Park		
	Nothing at this time	
Jefferson Park		
	Irrigation Field # 3	Donation 2015
	Field lights #2 & #3	
	Serving counter in picnic shelter	
	Shelter between concession stand	
	Permanent Equipment Shed 40'x50'	
Levee		
	Playground equipment (Add or replace)	
McGill Park		
	Re-install benches along trail (\$495 per bench)	
	Install benches near play equipment	
	New play structure	
Mill Pond		
	Retaining wall at basketball court	
	Playground equipment (Add or replace)	
Minnesota Square		
	New Slide	
	Handicapped sidewalk - Veterans Memorial to Pavillion	
Ramsey Park		
	Additional play equipment	
Riverside Park - Nature Area		
	Nothing at this time.	
Stones Park		
	New play equipment	
Veterans Park		
	Skateboard equipment on old basketball concrete slab	
Vets Field #1	Add family viewing area on 1st base line	Donation 2015
	Batting Cage Improvements	Donation 2015
	Add press box above dugout	Donation 2015
Vets Field #2	*Handicap sidewalk - from concession stand & Vet's Field	Donation 2015
Roy T. Lindberg Pool	pool play equipment (i.e. Wibits)	
Hockey Rink Upper	Cover & install post tension concrete surface	
Hockey Rink Lower		
Warren Park		
	Nothing at this time.	
*Future Parks		
	City Park/High School	

NAME: