



CITY OF SAINT PETER, MINNESOTA AGENDA AND NOTICE OF MEETING

Regular Parks & Recreation Advisory Board Meeting of May 19, 2014
7:00 p.m.
Department of Public Works Conference Room

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

IV. VISITORS

- A. Scheduling of Visitor Comments on Agenda Items
- B. General Visitors Comments

V. UNFINISHED BUSINESS

- A. Review of Regional Park

VI. NEW BUSINESS

- A. Review of funding options and structure for Growth Area & Future Parks

VII. REPORTS

- A. Department of Recreation and Leisure Services Update
- B. Department of Public Works
 - 1. Ice Rink Usage - Report
 - 2. Upper Rink for R/C Electric Cars – Good Reviews
 - 3. Area Clean ups – High School, Mill Pond, GAC, Old MN
 - 4. Jefferson Fields Update
 - 5. Play Structure at MVED, 801 Davis Street
 - 6. Update on Washington Avenue Link Project
- C.

VIII. ADJOURNMENT

LGG/amg

Director of Public Works
Lewis G. Giesking



PARKS & RECREATION ADVISORY BOARD
AGENDA MEMORANDUM
REGULAR MEETING OF May 19, 2014
7:00 P.M.

II. CALL TO ORDER

Chairperson Stuart Douglas will call the meeting to order.

III. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A **MOTION** is in order.

IV. APPROVAL OF MINUTES

A copy of the minutes of the April 21, 2014, regular Parks & Recreation Advisory Board meeting is attached for approval. A **MOTION** is in order.

V. VISITORS

A. Scheduling of Visitor Comments on Agenda Items

Members of the audience wishing to address the Parks & Recreation Advisory Board with regard to an agenda item **later** in the meeting should be noted at this time.

B. General Visitors Comments

Members of the audience wishing to address the Parks & Recreation Advisory Board concerning items **not** on the agenda may do so at this time.

VI. UNFINISHED BUSINESS

A. Parks Master Plan Update

The Board has been reviewing the Parks Master Plan proceeding on an alphabetical basis. At the last meeting we discussed the future Regional Park.

VII. NEW BUSINESS

1. Review of funding options and structure for Growth Area & Future Parks

VIII. REPORTS

A. Department of Recreation And Leisure Services

B. Department of Public Works Updates

1. Ice Rink Usage - Report
2. Area Clean ups – High School, Mill Pond, GAC, Old MN
3. Upper Rink for R/C Electric Cars
4. Play Structure at MVED, 801 Davis Street
5. Update on Washington Avenue Link Project

IX. ADJOURNMENT

LGG/amg

Director of Public Works, Lewis G. Giesking

**DRAFT
CITY OF SAINT PETER, MINNESOTA**

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

April 21, 2014

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted in the Conference Room of the Department of Public Works on April 21, 2014.

A quorum present, Chairperson Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Charles Burgess, Stu Douglas, Bill Kautt, Mike Meffert, and Larry Potts. The following Board Members were absent: Jeff Brand and David Ringler. The following ex-officios were present: Lew Giesking, Director of Public Works and Jane Timmerman, Recreation & Leisure Director.

Approval of Agenda – Bill Kautt made a motion, seconded by Steve Alger, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – Charles Burgess made a motion, seconded by Lee Alger, to approve the minutes of the January 21, 2014 meeting. With all in favor, the minutes were approved.

Visitors – Minnesota State University – Mankato, Urban Studies student Asher Moore was present to research more about our Parks and Recreation Advisory Board for a paper.

Warren Park – Stu Douglas reviewed the discussion of the January Advisory meeting concerning Warren Park improvements. The planned improvements priorities list was reviewed and accepted.

Specialty Parks (Saint Peter Dog Park and potential BMX Park and Archery Park) – Stu Douglas reviewed the discussion of the January Advisory meeting concerning the following park and potential parks. The planned improvement priorities list was reviewed and adjusted.

New Business

- A. Growth Area & Future Parks (Regional Park): Discussion was made by the group on thoughts of what the community needs are. Survey results were shared with the Board from the needs of our community associations. No suggestions were made at this time until the Board knows more early next Spring on land size.

Reports

Jane Timmerman shared an update from the Sports Association meeting.

Lew Giesking reported on:

1. Review Veterans Memorial Site Options – No new update
2. Ice Rink Usage - Usage was high and numbers will be shared at next month's meeting.
3. Area Clean up – Nothing to report, tabled to next month's meeting
4. Upper Rink for R/C Car Racing – There is a group that will be racing their R/C cars in the next few weeks.
5. Jefferson Fields Restroom Update – All ready for games, water and lighting working.
6. Play Structure at MVED, 801 Davis Street – The City and School are working to hopefully finalize play equipment by this fall for a better deal on cost.
7. Update on Washington Avenue Link Project – Shared with the group what is currently happening on the construction.
8. Update on Adopt-A-Park – An updated chart was handed it out to the Board for review.

Adjournment – Larry Potts made a motion, seconded by Lee Alger to adjourn the meeting. With all in favor, the meeting was adjourned at 8:30 p.m.

Stu Douglas, Chairperson

ATTEST:

Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.



TO: Planning and Zoning Board
City Council Members

DATE: 10/15/2003

FROM: Lewis G. Giesking *LGG*
Director of Public Works

RE: Future Sports Complex Park

ACTION/RECOMMENDATION

The Parks and Recreation Advisory Board recommends a future 130-acre sports complex park be developed in the future residential growth area of Saint Peter.

BACKGROUND

A growth boundary has been identified around the city based on financial and physical boundaries. The boundary is the Minnesota River on the east, Robart's Creek on the north and the bluff above the Sand Plain on the west and south. It is anticipated the population of Saint Peter could grow to 20,000 or more with this area. Doubling the population of Saint Peter would require double the competitive recreational facilities in operation.

People are demanding more competitive recreational facilities as a standard of living. The increasing number of children involved in youth sports and growing number of adults in various sports leagues are reflective of this change.

The city has identified a series of stormwater detention basins that will be necessary to accommodate future growth and provide required stormwater control and treatment. It is proposed to use one of these basins as a central amenity for the outdoor sports complex park.

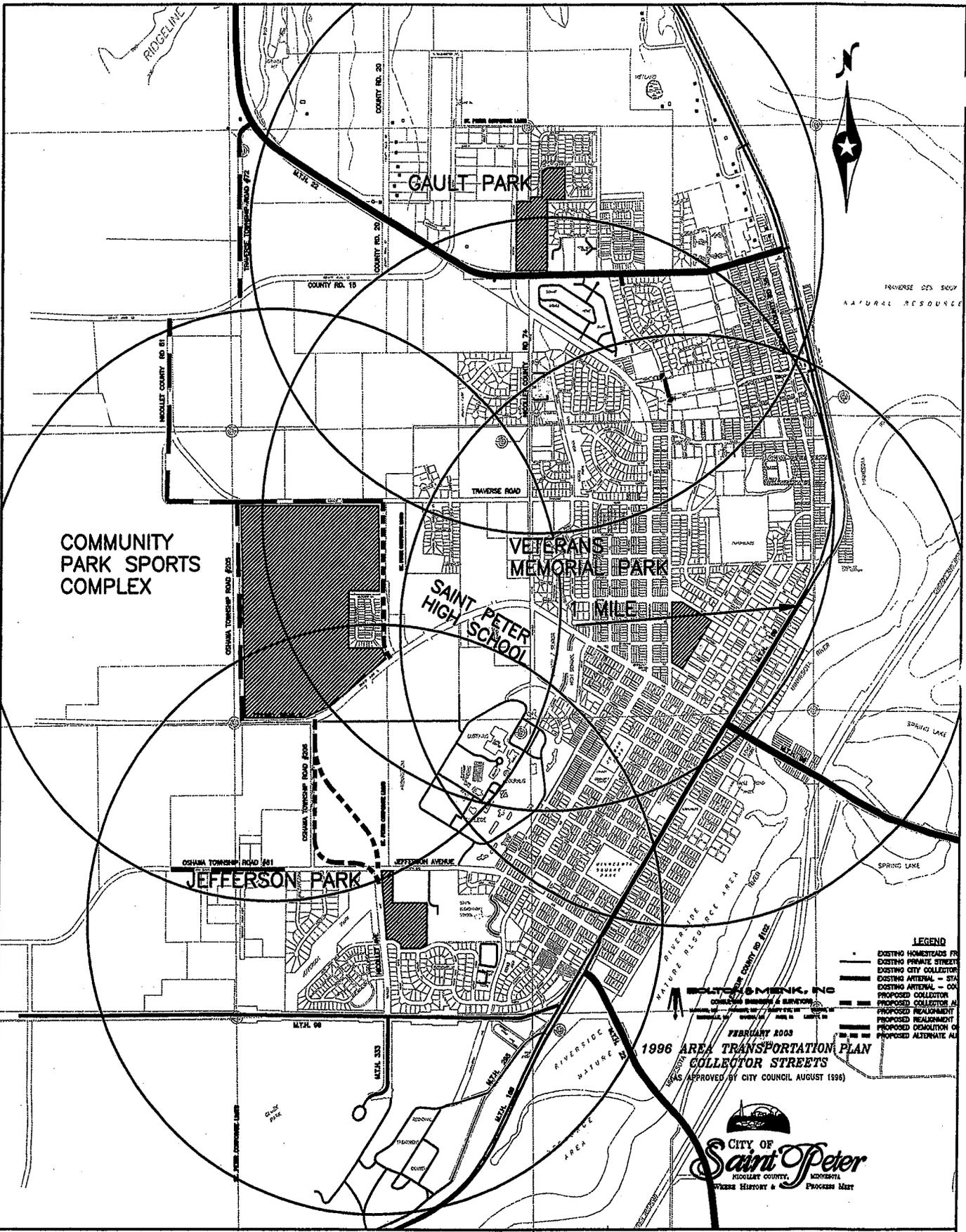
A layout of the sports fields required in the park dictates the size of the parks.

The board has confirmed the following number of playing fields that should be included in this plan:

1. Five softball fields
2. Six soccer fields
3. Four baseball fields
4. Two hockey rinks
5. *Twelve tennis courts
6. *Two football fields (lacrosse or rugby alternatives)

The Parks and Recreation Board also considered the need of indoor activities such as volleyball, basketball, dance, weight lifting, etc. The board feels the city should be considering an indoor recreation center to expand the opportunities for indoor activities. Its best location would be near the high school to complement the school facilities. The board is recommending a new recreation center be located on the northwest corner of Broadway Avenue and Sunrise Drive.

LGG/vwt



REVERSE OF SHEET
NATURAL RESOURCE

COMMUNITY
PARK SPORTS
COMPLEX

GAULT PARK

VETERANS
MEMORIAL PARK

SAINT PETER
HIGH SCHOOL

JEFFERSON PARK

LEGEND

- EXISTING HOMESTEAD FR
- EXISTING PRIVATE STREET
- EXISTING CITY COLLECTOR
- EXISTING ARTERIAL - STA
- EXISTING ARTERIAL - COA
- - - PROPOSED COLLECTOR
- - - PROPOSED COLLECTOR AL
- - - PROPOSED REALIGNMENT
- - - PROPOSED REALIGNMENT
- - - PROPOSED DEMOLITION OR
- - - PROPOSED ALTERNATE AL

BOLTON & MENK, INC
CONSULTING ENGINEERS & SURVEYORS
1000 W. WASHINGTON ST. ST. PETER, MN 56157
TEL: 507-338-1111 FAX: 507-338-1112
FEBRUARY 2003
**1996 AREA TRANSPORTATION PLAN
COLLECTOR STREETS**
(AS APPROVED BY CITY COUNCIL AUGUST 1996)



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ST. PETER, MINNESOTA
SERVICE AREA FOR
SPORTS COMPLEX PARKS

NOVEMBER 5, 2003 FIGURE NO. 1

138 16

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CITY OF SAINT PETER, MINNESOTA
Parks and Recreation Advisory Board

RESOLUTION NO. 2004 - 9

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**A RESOLUTION COMBINING TWO PREVIOUSLY ADOPTED RESOLUTIONS CONCERNING
AN INDOOR RECREATION CENTER**

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A Resolution Recommending an Indoor Recreation Center be located in the Area Northwest of the intersection of Sunrise and Broadway" on April 21, 2003; and

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A Resolution correcting a previously adopted resolution regarding recommending an indoor recreation center be located in the area northwest of the intersection of Sunrise and Broadway" on January 20, 2004; and

WHEREAS, it is in the best interest of the Parks and Recreation Advisory Board to combine both resolutions for clarity purposes to be a part of the Parks Master Plan.

NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:
Resolutions dated April 21, 2003 and January 20, 2004 be combined to read:

1. The construction of a recreation center was considered in 1998 during the tornado reconstruction; and
2. A recreation center would focus on indoor recreation activities; and
3. A recreation center should be located near the high school and/or outdoor recreation facilities; and
4. Pedestrian and vehicular access, to a recreation center should be available from the entire city; and
5. A minimum area site for a recreation center should be fourteen acres; and
6. The Parks and Recreation Advisory Board recommends a new indoor recreation center be located northwest of the intersection of Sunrise and Broadway.

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 18th day of October 2004.



Rick Tuomala
Chairperson

ATTEST:



Valerie Thrower
Recording Secretary

142 17

- j. Restroom, concession facilities to meet the needs of all fields; and
- k. Two Football fields; and
- l. Ten acres of open land for future development; and
- m. Ten acres of land for picnic area; and
- n. Five acres of land for a new indoor recreation center; and
- o. Two indoor hockey rinks.

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 18th day of October, 2004.


Rick Tuomala
Chairperson

ATTEST.

Valerie W. Thrower
Recording Secretary

CITY OF SAINT PETER, MINNESOTA
Parks and Recreation Advisory Board

RESOLUTION 2004-10

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**A RESOLUTION CHANGING A PREVIOUSLY ADOPTED RESOLUTION FOR A SPORTS
COMPLEX TO BE INCLUDED IN THE PARKS PLAN**

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A resolution recommending a 130-acre sports complex park be included in the Parks Plan" on April 21, 2003; and

WHEREAS, the following changes to the resolution are recommended:

WHEREAS, a 81-acre community park/sports complex park be included in the parks plan instead of a 130-acre sports complex; and

WHEREAS, a larger community will require a larger area for community events; and

WHEREAS, a twenty-six acre area for community events be included in the community park/sports complex; and

WHEREAS, for clarification purposes for the parks master plan the resolution of April 21, 2003 and this change are combined below.

NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: Resolutions dated April 21, 2003 and October 18, 2004 are combined to read:

1. The city growth is accelerating; and
2. Metro growth of the twin cities and the Mankato areas are impacting the growth rate of Saint Peter; and
3. Larger community events will require a larger area for community events; and
4. The demand for expectations for competitive sports fields is increasing; and
5. The numbers of youth and adults and percentage of population involved in competitive and recreational sports is increasing; and
6. The development of sports parks are very expensive and advance planning is necessary to minimize cost; and
7. The accelerating growth of the city requires that land be set aside for development of community facilities; and
8. The Parks and Recreation Advisory Board recommends the development of a new 81-acre community park/sports complex park west of the city between Broadway Avenue and Traverse Road, around a proposed storm water detention basin that will include a twenty-six acre area for community events and may include:
 - a. Four baseball diamonds; and
 - b. Five soccer fields; and
 - c. Five softball diamonds; and
 - d. Two outdoor hockey rinks; and
 - e. One disc golf area; and
 - f. A twelve tennis court complex; and
 - g. A lacrosse field; and
 - h. Parking lots to meet the needs of all fields; and
 - i. A trail system; and

140 19

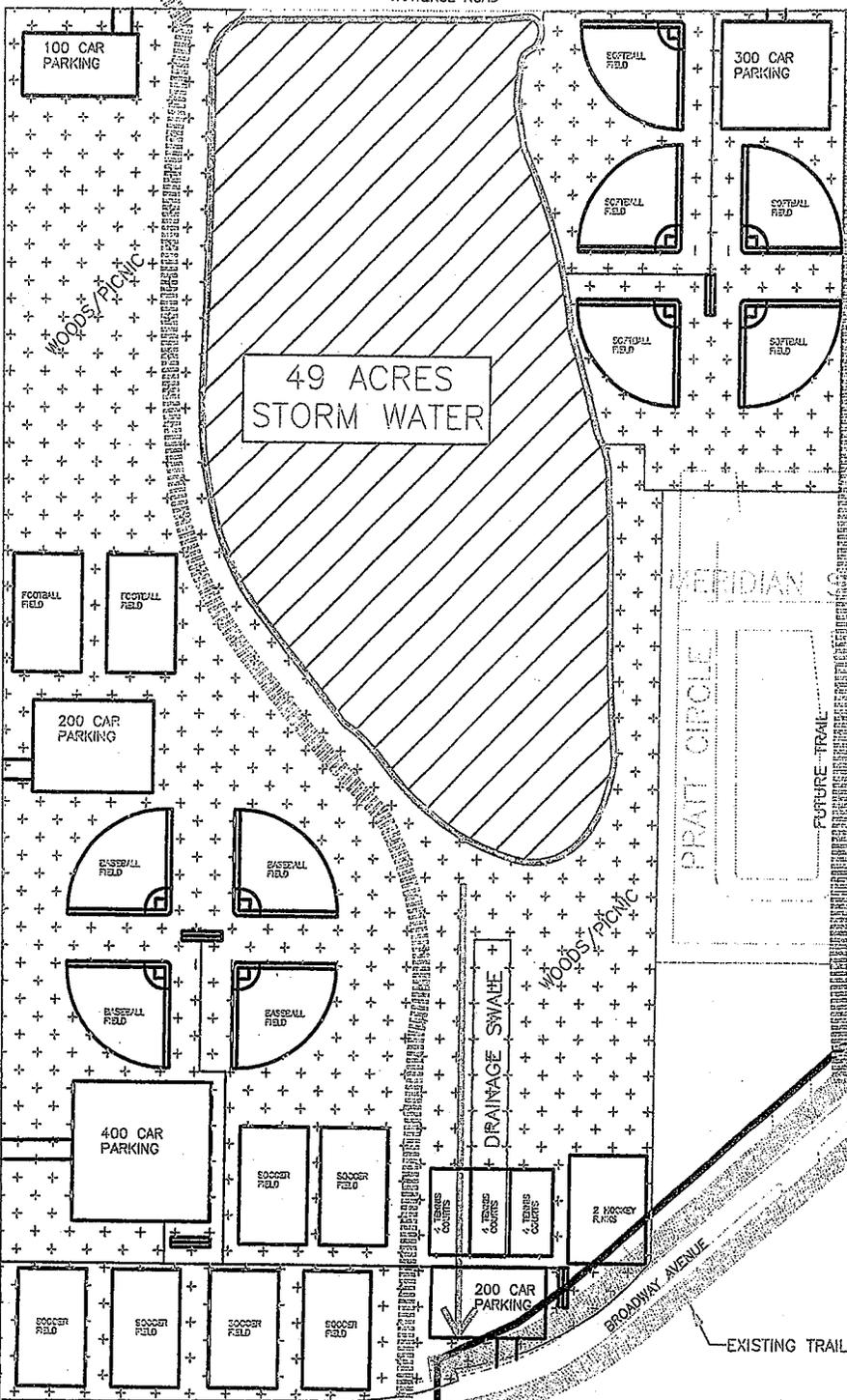
FUTURE TRAIL
(CITY WIDE TRAIL SYSTEM)

DRAINAGE SWALE

TRAVERSE ROAD

COUNTY ROAD #5

FUTURE NICOLLET AVENUE (2008)



49 ACRES
STORM WATER

100 CAR
PARKING

300 CAR
PARKING

200 CAR
PARKING

400 CAR
PARKING

200 CAR
PARKING

- PROPOSED PARK
- EXISTING ROADS/CONCESSIONS
- PROPOSED TRAIL/SWALE

OSIWA TOWNSHIP ROAD #205

VERDIAN

PRATT CIRCLE

FUTURE TRAIL

NICOLLET AVENUE

BROADWAY AVENUE

COUNTY ROAD #5

ROAD #5

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ST. PETER, MINNESOTA
 81-ACRE COMMUNITY PARK/
 SPORTS COMPLEX PARK

DECEMBER, 2003

FIGURE NO. 1

139 20

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Memorandum

TO: Planning & Zoning Board
City Council

DATE: 10/15/03

FROM: Lewis G. Giesking *Lew*
Director of Public Works

RE: Additional Neighborhood Parks

Action/Recommendation

The Parks and Recreation Advisory Board recommends setting aside land for four new neighborhood parks to be located in the northwest area of Saint Peter.

Background

The standards for neighborhood parks provide for parks with 7 to 12 acres of land and to be located with support area of one mile in diameter. If these criteria are followed four additional neighborhood parks will be required as the city population expands within the designated growth area.

The city has designated certain areas for storm water detention. It is proposed to associate each neighborhood park with a storm water detention basin. The north neighborhood park is proposed to be associated with an area of Indian burial mounds located in the city.

The goal for neighborhood parks is to provide coverage for the city so every resident is one-half mile or less from a neighborhood park. This is accomplished by including schools as neighborhood park. They provide the playgrounds, open areas, and potential picnic areas to meet the criteria for a neighborhood park. The city should continue to work with school district to promote this concept. Hallett's Pond, Gault Park, Jefferson Park, and the new sports complex park all need to be developed as dual use parks for the city to meet its goal of access. Gault Park and Jefferson Park have been developed to provide playgrounds, picnic shelters and open areas to meet the criteria for Neighborhood Parks as well as being a sports complex.

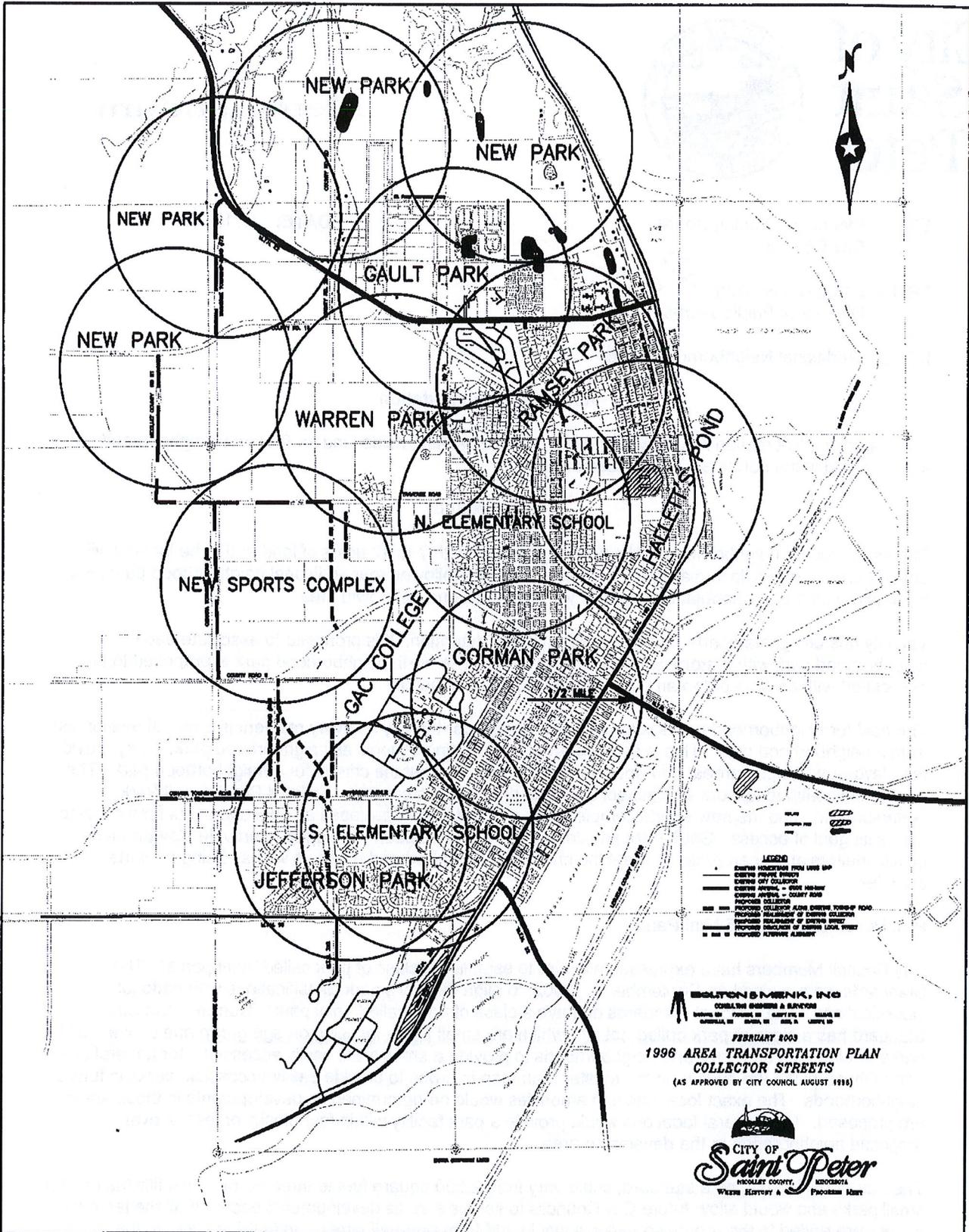
P.S. November 21, 2005 Mini Parks

City Council Members have expressed a desire to establish a class of park called "mini parks". The Standards were revised on September 30, 2002, to align the city's park classifications with national classifications. The national standards do have a class of park called "mini park". Currently the City Standard has a class of park called "tot lot", which are small parks focusing on age group one to five. Mini parks would focus on family and neighborhoods to provide a small area, easily accessible, for general use. Ten of these parks are shown on the Master Plan map in areas to provide easily accessible parks in future neighborhoods. The exact locations and amenities would be determined as developments in these areas are proposed. The general locations would provide a park facility within four blocks or less of every proposed neighborhood in the developing area.

The size of mini parks, as a standard, could vary from 2,500 square feet to three acres. This fills the gap for small parks and would allow future City Councils to set the size as developments occur. If all the ten mini parks were added to the proposed parks, it would add from one-half acre or up to thirty acres to the proposed park system. (Originally proposed to grow one-hundred twenty-two acres.)

LGG/vwt

master Plan
p. 127



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 BURNSVILLE, MN CHASKA, MN AMES, IA LIBERTY, MO

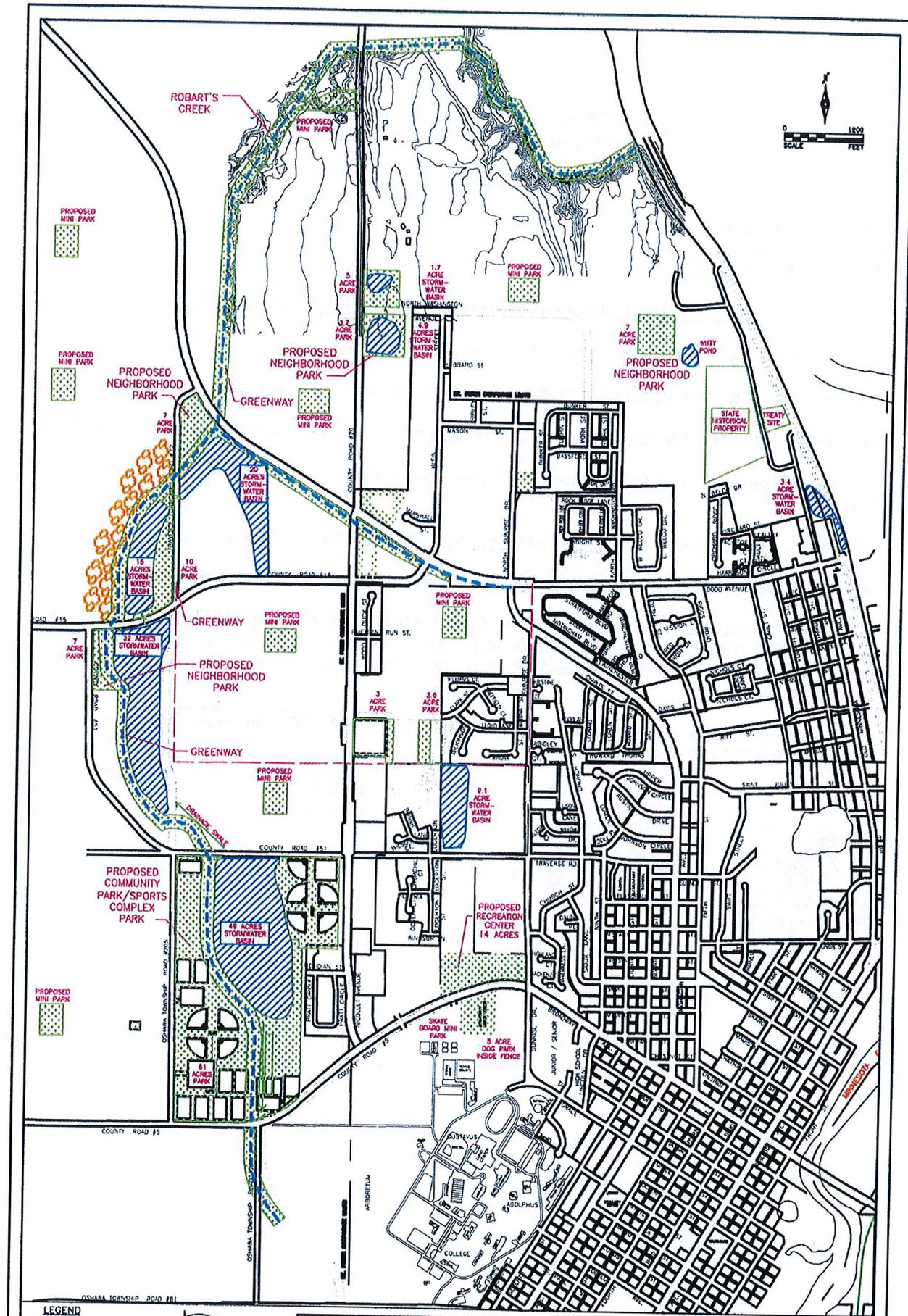
ST. PETER, MINNESOTA
 SERVICE AREA FOR
 NEIGHBORHOOD PARKS

NOVEMBER 5, 2003 FIGURE NO. 1

BOLTON & MENK, INC
 CONSULTING ENGINEERS & SURVEYORS
 1000 W. FORT ST. SUITE 100 ST. PETER, MN 56126
 FEBRUARY 2003
1996 AREA TRANSPORTATION PLAN
COLLECTOR STREETS
 (AS APPROVED BY CITY COUNCIL AUGUST 1998)



Master Plan p128



LEGEND

- PROPOSED GREENWAY LIMITS
- PROPOSED STORMWATER BASIN

CITY OF **St. Peter**
POCAHONTAS COUNTY, MINNESOTA
Wesley Harvey & Associates, Inc. Professional Members

BOLTON & MENK, INC
 CONSULTING ENGINEERS & SURVEYORS

MANKATO, MINN. E. MN. WILLMAR, MN.
 BURTON, MINN. LA LIBERTY, MO.

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ST. PETER, MINNESOTA
 PROPOSED PONDS
 AND GREENWAYS

NOVEMBER, 2005 FIGURE NO. 1

master plan

CITY OF SAINT PETER, MINNESOTA
Parks and Recreation Advisory Board

RESOLUTION

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

A RESOLUTION RECOMMENDING ADDITIONAL NEIGHBORHOOD PARKS

WHEREAS, the city is continuing to grow within a designated growth area; and
WHEREAS, the city has adopted park standards as a guidelines for the development of new parks; and
WHEREAS, the criteria indicates four new neighborhood parks should be included in the park plan; and
WHEREAS, associating new neighborhood parks with planned storm water detention basins will enhance the parks; and
WHEREAS, the proposed neighborhood parks meet the criteria for service area; and
WHEREAS, the areas for the new parks should be set aside to compliment new residential development.

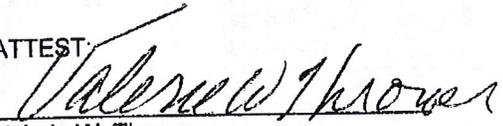
NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Parks and Recreation Advisory Board hereby recommends an area be set aside for four new neighborhood parks and for a trail system to connect the parks.

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 21st day of April, 2003.



Scott Fichtner
Chairperson

ATTEST



Valerie W. Thrower
Recording Secretary

master plan p. 130

