



## **CITY OF SAINT PETER, MINNESOTA AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of September 15, 2014  
7:00 p.m.  
Department of Public Works Conference Room

### **I. CALL TO ORDER**

### **II. APPROVAL OF AGENDA**

### **III. APPROVAL OF MINUTES**

### **IV. VISITORS**

- A. Scheduling of Visitor Comments on Agenda Items
- B. General Visitors Comments

### **V. UNFINISHED BUSINESS**

- A. Parks Master Plan – Moved to next meeting on October 20, 2014
- B. Veterans Memorial – Minnesota Square Park

### **VI. NEW BUSINESS**

- A. Proposed Veterans Field Upgrades – Baseball Association
- B. Proposed School/City Facilities Recommendation for Council

### **VII. REPORTS**

- A. Department of Recreation and Leisure Services Update
  - 1. Summer Recreation Report (handout)
  - 2. Adult Softball Report (handout)
  - 3. Blending Journey Program
- B. Department of Public Works
  - 1. Upper Rink for R/C Electric Cars – Good Reviews
  - 2. Area Clean Ups
  - 3. Jefferson Fields Update
  - 4. Play Structure at MVED, 801 Davis Street
  - 5. Update on Washington Avenue Link Project/ Ramsey Park

### **VIII. ADJOURNMENT**



**PARKS & RECREATION ADVISORY BOARD  
AGENDA MEMORANDUM  
REGULAR MEETING OF September 15, 2014  
7:00 P.M.**

**II. CALL TO ORDER**

Chairperson Stuart Douglas will call the meeting to order.

**III. APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A **MOTION** is in order.

**IV. APPROVAL OF MINUTES**

A copy of the minutes of the May 19, 2014, regular Parks & Recreation Advisory Board meeting is attached for approval. A **MOTION** is in order.

**V. VISITORS**

**A. Scheduling of Visitor Comments on Agenda Items**

Members of the audience wishing to address the Parks & Recreation Advisory Board with regard to an agenda item **later** in the meeting should be noted at this time.

**B. General Visitors Comments**

Members of the audience wishing to address the Parks & Recreation Advisory Board concerning items **not** on the agenda may do so at this time.

**VI. UNFINISHED BUSINESS**

**A. Parks Master Plan Update**

The Board has been reviewing the Parks Master Plan proceeding on an alphabetical basis. At the last meeting we discussed the future Regional Park. A draft updated master plan will be reviewed at the October monthly meeting.

**B. Veterans Memorial Update – Minnesota Square Park**

**VII. NEW BUSINESS**

1. Proposed Veterans Field Upgrades – Baseball Association
2. Proposed School Facilities Recommendation for Council

**VIII. REPORTS**

**A. Department of Recreation and Leisure Services Update**

1. Summer Recreation Report (handout)
2. Adult Softball Report (handout)
3. Blending Journey Program

**B. Department of Public Works**

1. Upper Rink for R/C Electric Cars – Good Reviews
2. Area Clean Ups

3. Jefferson Fields Update
4. Play Structure at MVED, 801 Davis Street
5. Update on Washington Avenue Link Project/ Ramsey Park

**IX. ADJOURNMENT**

LGG/amg

Director of Public Works, Lewis G. Giesking

**DRAFT  
CITY OF SAINT PETER, MINNESOTA**

**MINUTES OF THE PARKS & RECREATION ADVISORY BOARD**

**May 19, 2014**

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted in the Conference Room of the Department of Public Works on May 19, 2014.

A quorum present, Chairperson Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Charles Burgess, Stu Douglas, Bill Kautt, Mike Meffert, and Larry Potts. The following Board Members were absent: Jeff Brand and David Ringler. The following ex-officios were present: Lew Giesking, Director of Public Works and Jane Timmerman, Recreation & Leisure Director.

**Approval of Agenda** – Larry Potts made a motion, seconded by Bill Kautt, to approve the agenda. With all in favor, the agenda was approved.

**Approval of Minutes** – Bill Kautt made a motion, seconded by Mike Meffert, to approve the minutes of the April 21, 2014 meeting. With all in favor, the minutes were approved.

**Visitors** – There were no visitors at this meeting.

**Unfinished Business:**

- A. Review of Regional Park and Planning: Review of the master plan was made and the Board agreed that some upcoming sports activities such as; La Crosse and Ultimate Frisbee may need to be added to the already planned softball, soccer, baseball, hockey, swimming, tennis and football. There was also discussion at possibly visiting some other regional parks and recreational facilities with the similar population as Saint Peter to review design concepts for application in Saint Peter.

**New Business**

- A. Growth Area & Future Parks (Neighborhood Parks & Mini Parks): Review of the master plan was made and review of the current maps on proposed neighborhood parks and possible mini parks. The Board agreed, as of now, this plan is viable and agreed to leave this map as is until the next review cycle of the master plan.

**Reports**

Jane Timmerman shared an update from Recreation & Leisure Department.

- Summer Seasonal workers will begin the end of May
- Pickleball was a success and going to set up for playing outdoors this summer
- Community Center gym & track will be closed until the end of the month for cleaning of the track and re-surfacing of the gym floor
- The outdoor pool is scheduled to open on June 7
- Ice Rink Usage - Usage was high and an ice rink report was shared as a handout

Lew Giesking reported on:

1. Area Clean up – Tim Mayo updated on all the great volunteers in the community that have been doing city clean up and Parks clean up.
2. Upper Rink for R/C Car Racing – There is a group that have been racing electric cars and set up a racetrack. This is not damaging the turf and is easy to put up and take down. People are starting to use more. Contact Rusty Weiss for more information.
3. Play Structure at MVED, 801 Davis Street – The City and School are working to install play equipment by this fall.

4. Update on Washington Avenue Link Project – Shared with the group what is currently happening on the construction.

**Adjournment** – Larry Potts made a motion, seconded by Steve Alger to adjourn the meeting. With all in favor, the meeting was adjourned at 8:40 p.m.

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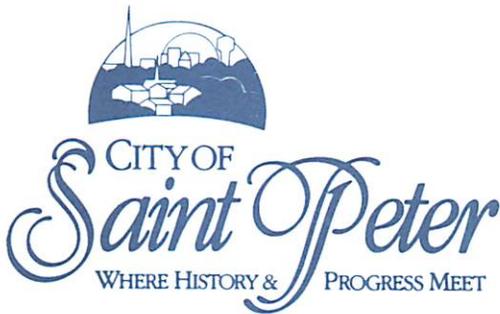
Stu Douglas, Chairperson

ATTEST:

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Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.



## Memorandum

**TO:** Park and Recreation Advisory Board Members

**DATE:** 9/10/14

**FROM:** Jane Timmerman,  
Recreation & Leisure Services Director

**RE:** Future Park

### INFORMATION

In 2004 the Parks and Recreation Advisory Board recommended a future 81-acre community park/sports complex along with a 26-acre area for community events be developed in the future residential growth area of Saint Peter (i.e. northwest corner of Broadway Avenue and Sunrise Drive). A list of potential amenities was included. The implementation would be likely when the city doubled in size to 20,000 or more.

Although the plan was accepted as recommended in 2004, it doesn't work now. As you know, the city and school have purchased and swapped land in this future growth area and are positioned to share the development of the space for the community and the students. The school is planning for a referendum in March 2015 possibly seeking approval to build a new high school with surrounding facilities that will include practice fields and new tennis courts. The City and School want to and are working together to develop this space for the community. We have a unique opportunity to share the park space with them as partners in a joint venture that will enhance the ability of both entities to operate programs.

Several things have changed over the years that now influence the continuation of the original plan for development of a sports complex and community event space. Minnesota Square Park has been determined to continue to be the site for community events. A community task force was formed and recommended a new pavilion that will accommodate that need. According to a recent survey completed by youth sports associations, participation in their leagues has grown but projections do not indicate the numbers to be increasing at a rate that cannot be handled with vision for limited additional fields and/or augmentations to existing facilities. We've added lights to Veteran's Field tennis courts enhancing use. An additional youth ball field is now part of Ramsey Park. In 2007 Gustavus Adolphus College, the City of Saint Peter and the Saint Peter School District entered into a cooperative lease for athletic fields (four soccer fields and two softball fields) on Gustavus property.

Taking these developments into account, we need to make a recommendation to the City/School planning committee as to what we see as City needs for this facility.

Let's carefully consider the following questions in order to make our recommendation:

- How do we best use the facilities we have?
- Are there ways to enhance what we have?

- Where are the needs greater than what we have?
- What facilities do we see as part of the school/city site?
- What are our goals for providing passive park areas; what opportunities are available to provide for older adults to enjoy parks?
- What facilities (e.g. restrooms, playgrounds, concessions) might be included to enhance the park?

We need to provide flexibility as much as possible so that we are not limited to one-use spaces and can adapt spaces to changing needs.

**CITY OF SAINT PETER, MINNESOTA  
Parks and Recreation Advisory Board**

**RESOLUTION 2004-10**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**A RESOLUTION CHANGING A PREVIOUSLY ADOPTED RESOLUTION FOR A SPORTS  
COMPLEX TO BE INCLUDED IN THE PARKS PLAN**

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A resolution recommending a 130-acre sports complex park be included in the Parks Plan" on April 21, 2003; and

WHEREAS, the following changes to the resolution are recommended:

WHEREAS, a 81-acre community park/sports complex park be included in the parks plan instead of a 130-acre sports complex; and

WHEREAS, a larger community will require a larger area for community events; and

WHEREAS, a twenty-six acre area for community events be included in the community park/sports complex; and

WHEREAS, for clarification purposes for the parks master plan the resolution of April 21, 2003 and this change are combined below.

NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: Resolutions dated April 21, 2003 and October 18, 2004 are combined to read:

1. The city growth is accelerating; and
2. Metro growth of the twin cities and the Mankato areas are impacting the growth rate of Saint Peter; and
3. Larger community events will require a larger area for community events; and
4. The demand for expectations for competitive sports fields is increasing; and
5. The numbers of youth and adults and percentage of population involved in competitive and recreational sports is increasing; and
6. The development of sports parks are very expensive and advance planning is necessary to minimize cost; and
7. The accelerating growth of the city requires that land be set aside for development of community facilities; and
8. The Parks and Recreation Advisory Board recommends the development of a new 81-acre community park/sports complex park west of the city between Broadway Avenue and Traverse Road, around a proposed storm water detention basin that will include a twenty-six acre area for community events and may include:
  - a. Four baseball diamonds; and
  - b. Five soccer fields; and
  - c. Five softball diamonds; and
  - d. Two outdoor hockey rinks; and
  - e. One disc golf area; and
  - f. A twelve tennis court complex; and
  - g. A lacrosse field; and
  - h. Parking lots to meet the needs of all fields; and
  - i. A trail system; and

- j. Restroom, concession facilities to meet the needs of all fields; and
- k. Two Football fields; and
- l. Ten acres of open land for future development; and
- m. Ten acres of land for picnic area; and
- n. Five acres of land for a new indoor recreation center; and
- o. Two indoor hockey rinks.

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 18<sup>th</sup> day of October, 2004.



Rick Tuomala  
Chairperson

ATTEST:



Valerie W. Thrower  
Recording Secretary