



## **CITY OF SAINT PETER, MINNESOTA AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of April 21 2014  
7:00 p.m.  
Department of Public Works Conference Room

### **I. CALL TO ORDER**

### **II. APPROVAL OF AGENDA**

### **III. APPROVAL OF MINUTES**

### **IV. VISITORS**

- A. Scheduling of Visitor Comments on Agenda Items
- B. General Visitors Comments

### **V. UNFINISHED BUSINESS**

- A. Review of Improvements for Warren Park
- B. Review of Parks Master Plan Specialty Parks– Saint Peter Dog Park, potential BMX Track and Archery Park

### **VI. NEW BUSINESS**

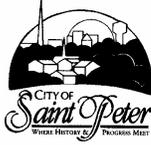
- A. Growth Area & Future Parks (Regional Park)

### **VII. REPORTS**

- A. Department of Recreation and Leisure Services Update
- B. Department of Public Works
  - 1. Review Veterans Memorial Site Options
  - 2. Ice Rink Usage
  - 3. Area Clean ups
  - 4. Upper Rink for Electric Cars
  - 5. Jefferson Field Restroom Update
  - 6. Play Structure at MVED, 801 Davis Street
  - 7. Update on Washington Avenue Link Project
  - 8. Update on Adopt – A - Park

C.

### **VIII. ADJOURNMENT**



**PARKS & RECREATION ADVISORY BOARD  
AGENDA MEMORANDUM  
REGULAR MEETING OF April 21, 2014  
7:00 P.M.**

**II. CALL TO ORDER**

Chairperson Stuart Douglas will call the meeting to order.

**III. APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A **MOTION** is in order.

**IV. APPROVAL OF MINUTES**

A copy of the minutes of the January 21, 2014, regular Parks & Recreation Advisory Board meeting is attached for approval. A **MOTION** is in order.

**V. VISITORS**

**A. Scheduling of Visitor Comments on Agenda Items**

Members of the audience wishing to address the Parks & Recreation Advisory Board with regard to an agenda item **later** in the meeting should be noted at this time.

**B. General Visitors Comments**

Members of the audience wishing to address the Parks & Recreation Advisory Board concerning items **not** on the agenda may do so at this time.

**VI. UNFINISHED BUSINESS**

**A. Warren Park**

Review planned improvements for recommendations concerning changes. Please see staff report and background.

**B. Parks Master Plan Update**

The Board has been reviewing the Parks Master Plan proceeding on an alphabetical basis. At the last meeting we discussed potential improvement, additions and/or changes to the Specialty Parks: Saint Peter Dog Park, potential BMX Track and potential Archery Park. The next parks for discussion will be on the growth needs for the community.

**VII. NEW BUSINESS**

1. Growth Area & Future Parks (Regional Park)

**VIII. REPORTS**

**A. Department of Recreation And Leisure Services**

**B. Department of Public Works Updates**

1. Review Veterans Memorial Site Options
2. Ice Rink Usage
3. Area Clean ups
4. Upper Rink for Electric Cars
5. Jefferson Field Restroom Update
6. Play Structure at MVED, 801 Davis Street
7. Update on Washington Avenue Link Project
8. Update on Adopt – A - Park

**VIII. ADJOURNMENT**

LGG/amg

Director of Public Works  
Lewis G. Giesking

**DRAFT  
CITY OF SAINT PETER, MINNESOTA**

**MINUTES OF THE PARKS & RECREATION ADVISORY BOARD**

**JANUARY 21, 2014**

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted in the Conference Room of the Department of Public Works on January 21, 2014.

A quorum present, Chairperson Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Jeff Brand, Charles Burgess, Stu Douglas, Mike Meffert, Larry Potts and David Ringler. The following Board Members were absent: Bill Kautt. The following ex-officios were present: Lewis G. Giesking, Director of Public Works and Tim Mayo, Maintenance Superintendent and Jane Timmerman, Recreation & Leisure Director.

**Approval of Agenda** – Larry Potts made a motion, seconded by Steve Alger, to approve the agenda. With all in favor, the agenda was approved.

**Approval of Minutes** – Larry Potts made a motion, seconded by Lee Alger, to approve the minutes of the December 16, 2013 meeting. With all in favor, the minutes were approved.

**Visitors** – There were no visitors present. A letter from the Bulldogs Hockey Association was shared with the Advisory Board stating their interest and explained the high demand for an indoor ice rink from youth to High School Hockey and also Figure Skating. Discussion raised and questioned to be addressed at the February meeting would be about future growth for the City needs.

**Election of Officers** – A motion was made by Lee Alger to keep the same Chair, Stu Douglas and Vice Chair, Steve Alger, seconded by Charles Burgess, motion passed unanimously. A motion was made by Lee Alger to nominate Larry Potts as Secretary, motion was seconded by Larry Potts, motion passed unanimously.

**Traverse des Sioux Park** – Stu Douglas reviewed the discussion of the December Advisory meeting concerning Traverse des Sioux Park improvements. The planned improvements priorities list was reviewed and adjusted.

**Veterans Memorial Park** – Stu Douglas reviewed the discussion of the December Advisory meeting concerning Veterans Memorial Park, including Roy T. Lindenberg Memorial Pool Complex improvements. The planned improvements priorities list was reviewed and adjusted. Jane Timmerman shared the updates on fundraising and updates to the pool improvements for this summer.

**New Business**

- A. Warren Park – Stu Douglas reviewed the supplied materials on the park. An updated planned improvement priorities list was prepared for suggestions in the future.
- B. School Playgrounds – North Intermediate School and South Early Learning Center were reviewed.
- C. Tot Lots – A supplied map was shared of all the public and private tot lots in the City. It was suggested maybe in the future to have something down on Old Minnesota Avenue by the Green Valley community.

- D. Specialty Parks- Lew Giesking reviewed the supplied materials of the proposed skateboard park, BMX Park and Dog Park. The Advisory Board reviewed and made a planned improvements list for the Dog Park. The park will be identified as a separate City park. They also discussed the up and coming sport of archery and agreed that north of the Dog Park across Highway 99 would be a great location with the natural land already in place for misplaced arrows. This space would also work for BMX as well. It was proposed; depending on what was presented first they would determine the best site for the sport. Both will be included in specialty parks.

### **Reports**

Jane Timmerman shared with the advisory board information on the upcoming Sports Association Meeting to take place next Tuesday, January 28, where the City will talk about future growth. She also shared the Recreation and Leisure department currently have three interns.

Tim Mayo and Lewis Giesking reported on:

1. Review Veterans Memorial Site Options
2. Ice Rink Usage - Usage is high and kids and families are enjoying the great ice this year.
3. Winterfest – Tim Mayo shared the upcoming events that will happen on Hallett's Pond due to Winterfest. Ice Fishing – Saturday, January 25 and Polar Plunge – Saturday, February 1

**Adjournment** – Jeff Brand made a motion, seconded by Charles Burgess to adjourn the meeting. With all in favor, the meeting was adjourned at 9:00 p.m.

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Stu Douglas, Chairperson

ATTEST:

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Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.

## Planned Improvements

### **Warren Park**

#### **Priority A**

1. Trail system
2. Extend windbreak from future collector street to future detention basin
3. Signage

#### **Priority B**

1. Shelter with security lights and grill
2. Basketball and one-half court pad
3. Backstop for pick up ball games

#### **Priority C**

1. Open area (250x400) for general purpose activity on west side of tree line
2. Sand Volleyball Court without lights

Draft, January 2014



G:\STPE\Maps\Park Maps\Site-2003 City Parks.dwg 1/10/14 9:45 am

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ST. PETER, MINNESOTA  
 WARREN PARK

NOVEMBER 5, 2003

FIGURE NO. 1

## Planned Improvements

### **Dog Park**

#### **Priority A**

1. Signage
2. Fencing for small and big dogs
3. Water
4. Parking
5. Garbage

#### **Priority B**

1. Added lighting

#### **Priority C**

2. Memorial location for donations/etched dog bones
3. Portable restroom







## Planned Improvements

### **Potential Archery Park**

#### **Priority A**

1. Location if we were approached to create

#### **Priority B**

1. Signage
2. Parking
3. Garbage
4. Lighting

#### **Priority C**

5. Portable restroom

## Planned Improvements

### **Potential BMX Track**

#### **Priority A**

1. Location if we were approached to create

#### **Priority B**

1. Signage
2. Parking
3. Garbage
4. Lighting

#### **Priority C**

5. Portable restroom



TO: Planning and Zoning Board  
City Council Members

DATE: 10/15/2003

FROM: Lewis G. Giesking *LGG*  
Director of Public Works

RE: Future Sports Complex Park

**ACTION/RECOMMENDATION**

The Parks and Recreation Advisory Board recommends a future 130-acre sports complex park be developed in the future residential growth area of Saint Peter.

**BACKGROUND**

A growth boundary has been identified around the city based on financial and physical boundaries. The boundary is the Minnesota River on the east, Robart's Creek on the north and the bluff above the Sand Plain on the west and south. It is anticipated the population of Saint Peter could grow to 20,000 or more with this area. Doubling the population of Saint Peter would require double the competitive recreational facilities in operation.

People are demanding more competitive recreational facilities as a standard of living. The increasing number of children involved in youth sports and growing number of adults in various sports leagues are reflective of this change.

The city has identified a series of stormwater detention basins that will be necessary to accommodate future growth and provide required stormwater control and treatment. It is proposed to use one of these basins as a central amenity for the outdoor sports complex park.

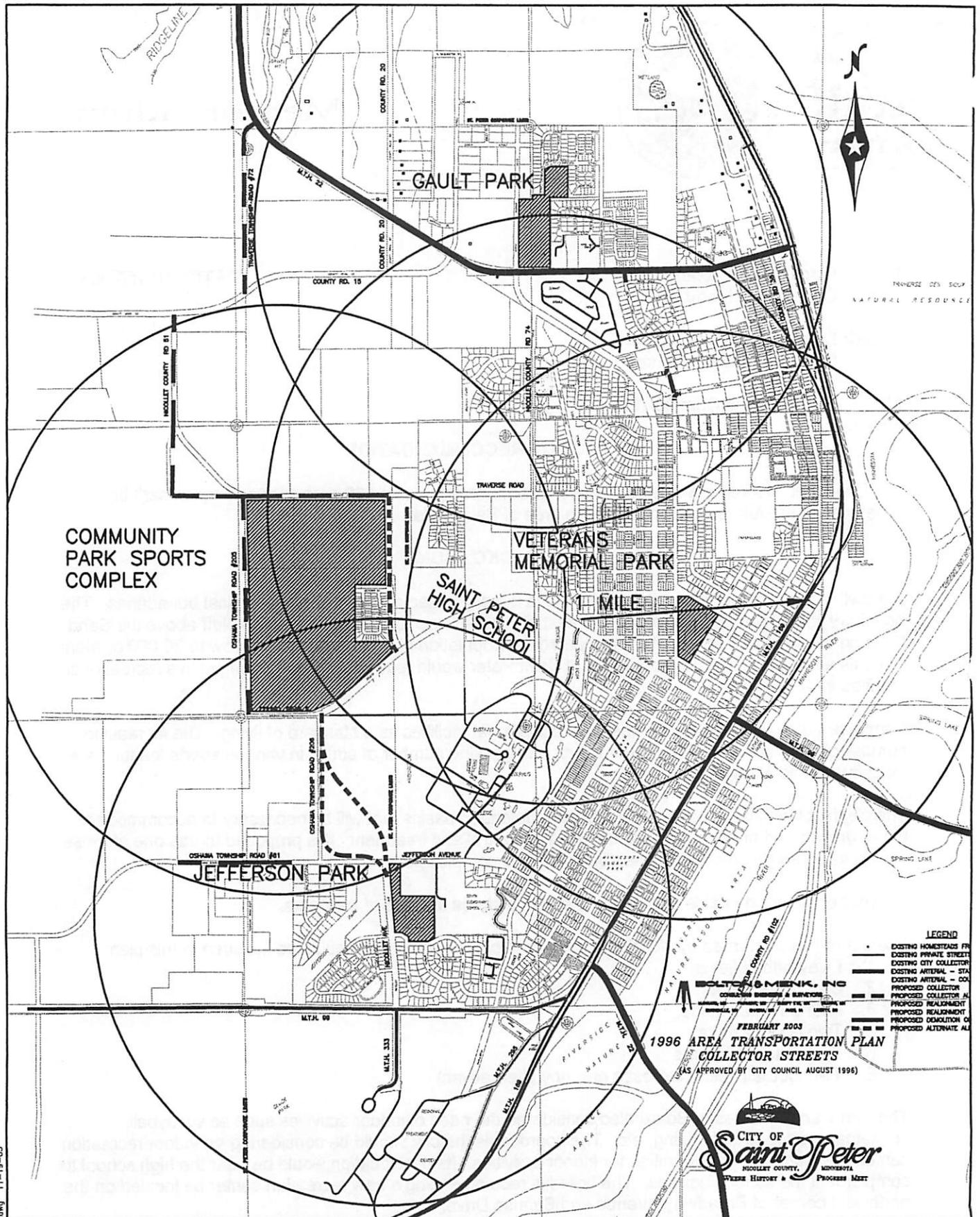
A layout of the sports fields required in the park dictates the size of the parks.

The board has confirmed the following number of playing fields that should be included in this plan:

1. Five softball fields
2. Six soccer fields
3. Four baseball fields
4. Two hockey rinks
5. Twelve tennis courts
6. Two football fields (lacrosse or rugby alternatives)

The Parks and Recreation Board also considered the need of indoor activities such as volleyball, basketball, dance, weight lifting, etc. The board feels the city should be considering an indoor recreation center to expand the opportunities for indoor activities. Its best location would be near the high school to complement the school facilities. The board is recommending a new recreation center be located on the northwest corner of Broadway Avenue and Sunrise Drive.

LGG/vwt



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## ST. PETER, MINNESOTA SERVICE AREA FOR SPORTS COMPLEX PARKS

NOVEMBER 5, 2003 FIGURE NO. 1

**BOLTON & MENK, INC**  
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 PHONE: (507) 338-1111 FAX: (507) 338-1112  
 WWW: WWW.BOLTONMENK.COM

FEBRUARY 2003  
**1996 AREA TRANSPORTATION PLAN  
 COLLECTOR STREETS**  
 (AS APPROVED BY CITY COUNCIL AUGUST 1996)



138 16

**CITY OF SAINT PETER, MINNESOTA  
Parks and Recreation Advisory Board**

**RESOLUTION NO. 2004 - 9**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**A RESOLUTION COMBINING TWO PREVIOUSLY ADOPTED RESOLUTIONS CONCERNING  
AN INDOOR RECREATION CENTER**

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A Resolution Recommending an Indoor Recreation Center be located in the Area Northwest of the intersection of Sunrise and Broadway" on April 21, 2003; and

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A Resolution correcting a previously adopted resolution regarding recommending an indoor recreation center be located in the area northwest of the intersection of Sunrise and Broadway" on January 20, 2004; and

WHEREAS, it is in the best interest of the Parks and Recreation Advisory Board to combine both resolutions for clarity purposes to be a part of the Parks Master Plan.

**NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:**

Resolutions dated April 21, 2003 and January 20, 2004 be combined to read:

1. The construction of a recreation center was considered in 1998 during the tornado reconstruction; and
2. A recreation center would focus on indoor recreation activities; and
3. A recreation center should be located near the high school and/or outdoor recreation facilities; and
4. Pedestrian and vehicular access, to a recreation center should be available from the entire city; and
5. A minimum area site for a recreation center should be fourteen acres; and
6. The Parks and Recreation Advisory Board recommends a new indoor recreation center be located northwest of the intersection of Sunrise and Broadway.

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 18<sup>th</sup> day of October 2004.



Rick Tuomala  
Chairperson

ATTEST:



Valerie Thrower  
Recording Secretary

- j. Restroom, concession facilities to meet the needs of all fields; and
- k. Two Football fields; and
- l. Ten acres of open land for future development; and
- m. Ten acres of land for picnic area; and
- n. Five acres of land for a new indoor recreation center; and
- o. Two indoor hockey rinks.

Adopted by the Parks and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 18<sup>th</sup> day of October, 2004.



Rick Tuomala  
Chairperson

ATTEST.



Valerie W. Thrower  
Recording Secretary

**CITY OF SAINT PETER, MINNESOTA  
Parks and Recreation Advisory Board**

**RESOLUTION 2004-10**

**STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)**

**A RESOLUTION CHANGING A PREVIOUSLY ADOPTED RESOLUTION FOR A SPORTS  
COMPLEX TO BE INCLUDED IN THE PARKS PLAN**

WHEREAS, the Parks and Recreation Advisory Board previously adopted a resolution entitled "A resolution recommending a 130-acre sports complex park be included in the Parks Plan" on April 21, 2003; and

WHEREAS, the following changes to the resolution are recommended:

WHEREAS, a 81-acre community park/sports complex park be included in the parks plan instead of a 130-acre sports complex; and

WHEREAS, a larger community will require a larger area for community events; and

WHEREAS, a twenty-six acre area for community events be included in the community park/sports complex; and

WHEREAS, for clarification purposes for the parks master plan the resolution of April 21, 2003 and this change are combined below.

NOW THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: Resolutions dated April 21, 2003 and October 18, 2004 are combined to read:

1. The city growth is accelerating; and
2. Metro growth of the twin cities and the Mankato areas are impacting the growth rate of Saint Peter; and
3. Larger community events will require a larger area for community events; and
4. The demand for expectations for competitive sports fields is increasing; and
5. The numbers of youth and adults and percentage of population involved in competitive and recreational sports is increasing; and
6. The development of sports parks are very expensive and advance planning is necessary to minimize cost; and
7. The accelerating growth of the city requires that land be set aside for development of community facilities; and
8. The Parks and Recreation Advisory Board recommends the development of a new 81-acre community park/sports complex park west of the city between Broadway Avenue and Traverse Road, around a proposed storm water detention basin that will include a twenty-six acre area for community events and may include:
  - a. Four baseball diamonds; and
  - b. Five soccer fields; and
  - c. Five softball diamonds; and
  - d. Two outdoor hockey rinks; and
  - e. One disc golf area; and
  - f. A twelve tennis court complex; and
  - g. A lacrosse field; and
  - h. Parking lots to meet the needs of all fields; and
  - i. A trail system; and

**140-19**

FUTURE TRAIL  
(CITY WIDE TRAIL SYSTEM)

DRAINAGE SWALE

TRAVERSE ROAD

100 CAR PARKING

300 CAR PARKING

49 ACRES  
STORM WATER

FUTURE NICOLLET AVENUE (2008)

OSIYAWA TOWNSHIP ROAD #205

OSIYAWA TOWNSHIP ROAD #205

FOOTBALL FIELD

FOOTBALL FIELD

200 CAR PARKING

BASEBALL FIELD

BASEBALL FIELD

BASEBALL FIELD

BASEBALL FIELD

400 CAR PARKING

SOCCER FIELD

SOCCER FIELD

DRAINAGE SWALE

200 CAR PARKING

BROADWAY AVENUE

EXISTING TRAIL

-  - PROPOSED PARK
-  - RESTROOMS/CONCESSIONS
-  - PROPOSED TRAIL/ROADWORK

HA:\STPE\MT\03\988\Coor\343988base.dwg 08-16-2004 8:21 am

ROAD #5

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ST. PETER, MINNESOTA  
81-ACRE COMMUNITY PARK/  
SPORTS COMPLEX PARK

DECEMBER, 2003

FIGURE NO. 1

139 20



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CITY OF SAINT PETER, MINNESOTA
GROWTH AREA & FUTURE PARKS
AERIAL PHOTO

SHEET  
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