

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Parks & Recreation Advisory Board Meeting of March 21, 2016
7:00 p.m.
Public Works Conference Room
(405 W. Saint Julien Street)

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES – February 16, 2016

IV. VISITORS

- A. Scheduling of Visitor Comments on Agenda Items
 - 1. Bulldogs Youth Hockey
- B. General Visitors Comments

V. UNFINISHED BUSINESS

- A. Upgrade Sand Volleyball Courts
 - 1. Minnesota Square
 - 2. Riverside Park – Mill Pond

VI. NEW BUSINESS

- A. Review Park Priorities: Jefferson, Levee, Riverside Park – Mill Pond, Stones, Warren and Hallett's Pond Nature Area

VII. REPORTS

- A. Chairs Report
 - 1. Field House
- B. Department of Recreation and Leisure Services Update
 - 1. Rink Report
 - 2. Youth Club
 - 3. Summer Programs
- C. Department of Public Works
 - 1. Association Meeting, Tuesday, March 22 5:00PM – Community Center, Governors Room
 - 2. New City Park adjacent to the new High School - Update
 - 3. Walking trail around Hallett's Pond Natural Resource Area – Update
 - 4. Boulevard Trees – Update (Tim)

VIII. ADJOURNMENT

Director of Public Works
Pete Moulton

Jefferson Park
1401 Nicollet Avenue
Saint Peter, MN

Goal Statement: To provide area residents with a competitive field sports complex and neighborhood park.

Class: Outdoor Sports Complex and Neighborhood Park **Theme:** Competitive Sports

Acreage: 13 acres **Adopted By:** Saint Peter Jaycees, April 22, 2003

Established/Background: Established by Saint Peter High School on April 7, 1975 and established by the City Council as a City Park on December 22, 1989.

Existing Facilities:

- Regulation softball fields with backstops (4)
- Field #1 and #4 are lighted
- All fields have irrigation (4)
- All fields have scoreboards (4)
- Picnic shelter with tot lot - no electricity (24'x52')
- Park shelter by parking lot - no electricity (16'x26')
- Drinking fountains (3)
- ADA accessible concession stand, includes:
Refrigerator, microwave, pretzel machine, nacho machine, hot dog cooker, freezer, walk-in cooler with beer taps, cabinets, counter top, and storage room
- ADA accessible restroom
- Playground area (45'x70') includes:
Airplane ride, dinosaur ride, scrambler whirl, slide, swing sets - infant, swing sets - standard and worm climber
- Batting cage
- Bleachers at all fields
- Picnic tables
- Storage shed (24'x52')
- Fire hydrants (2)

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Jefferson Park Improvements

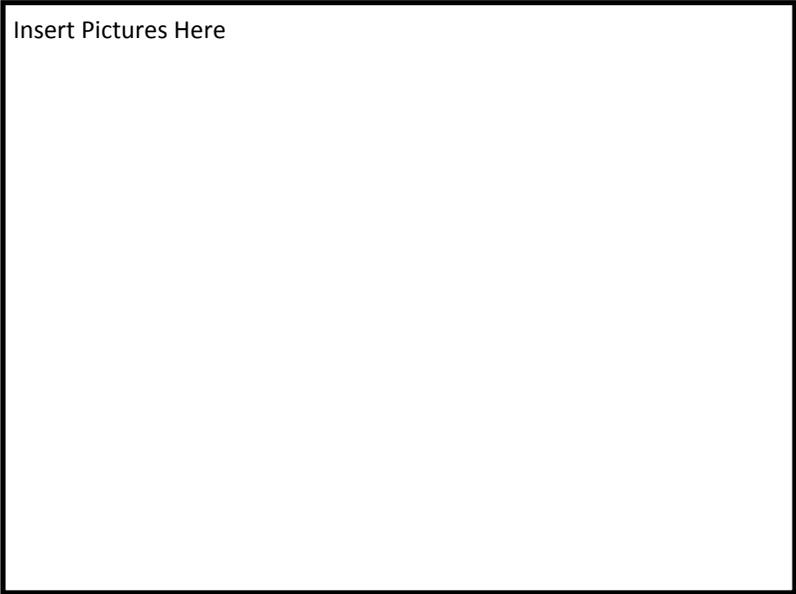
Priority	Item	Cost Estimate	Year
1	Signage	\$ 2,270	2016
2	Complete asphalt parking lots	\$ 26,000	2017
3	ADA accessible sidewalk from parking lot to main entrance	\$ 20,000	2017
4	Field Lights #2	\$120,000	2018
5	Field Lights #3	\$120,000	2019
6	Serving counter in picnic shelter	\$ 4,000	2019
7	Shade at concession stand	\$ 4,000	2021

Park Improvements Funded by Others:

- 2015 - Irrigation Field #3, split Adult Softball Association and City
 - 2015 - Memorial Bench for Ashley Leonard, Girls Fast Pitch Softball
 - 2014 - Irrigation Field #2, split Adult Softball Association and City
 - 2012 - Irrigation Field #4, Adult Softball Association
 - 2012 - 2014 - Concrete pavers and their installation making this area ADA compliant, donated time by volunteers from Adult Softball Association and funded by Girls Fast Pitch Softball
 - 2010 - Wireless Scoreboards (4), Adult Softball Association
 - 2009 - Sunscreens/shade for all dugouts, Girls Fast Pitch Softball
 - 2008 - Handicapped sidewalk in center of park, Adult Softball Association
 - 2007 - Seating area west of Field #1 in Memory of Emily Herr, Adult Softball Association
 - 2007 - Irrigation Field #1, Adult Softball Association
 - 2006 - Storage Facility with 4 separate storage areas, Adult Softball Association
 - 2003 - Netting over playground, Adult Softball Association
 - 2002 - Removable 200' home run fences, Girls Fast Pitch Softball
 - 2002 - Tot Lot Play Area, Saint Peter Jaycees
 - 2002 - Outfield Warning Tracks, Adult Softball Association
 - 2000 - Small picnic table with roof, DNR
 - 1999 - Cooler in concession stand, Adult Softball Association
 - 1999 - Re-constructed concession stand and restrooms, Adult Softball Association
 - 1999 - Re-constructed ball field shelter, numerous donations
 - 1998 - Flags for pole, American Legion Post #37
 - 1998 - Flag pole after tornado, American Legion Post #37
 - 1988 - Original Ball field shelter, Adult Softball Association (moved to entrance of park)
 - 1988 - 1989 - 10' Backstops for all fields, Girls Fast Pitch Softball
 - 1979 - Players Benches in Fields #1,#2, #3, Aid Association for Lutherans
 - 1979 - Original concession stand/bathroom structure, Adult Softball Association
 - 1975 - Original ball fields constructed as a community effort
- Annually trees between the fields are donated by individuals

Levee Park
101 South Front Street
Saint Peter, MN

Goal Statement: To provide area residents with a neighborhood park and small play area.
Class: Mini Park **Theme:** Historical/Riverfront **Acreage:** 1.38 acres
Adopted By: Nicollet County Adult Mental Health Advisory Council, February 25, 2008
Established/Background: Established by the City November 28, 1854.



Existing Facilities:

- Chamber of Commerce office
- Pearly Gates structure
- Playground includes:
 Slide, swing set, horseshoe court,
 and drinking fountain
- Cooking grill - Large
- Picnic tables

Levee Park Improvements

Priority	Item	Cost Estimate	Year
1	Signage	\$ 2,270	2020
2	Playground updates/ improvements	\$ 30,000	2022
3	Install benches near play equipment	\$ 495	2024
4	Connecting trail to Mill Pond along the river	\$ 4,000	2024

Park Improvements Funded by Others:

2004 - Pearly Gates, Paul Dumdei
2000 - Trees, Minnegasco
1999 - Landscaping/Plantings, Whiskey
 River and Keeley Landscaping

Riverside Park - Mill Pond

227 Nassau Street

Saint Peter, MN

Goal Statement: To provide area residents with a community park, campground and small playground.

Class: Community Park **Theme:** *River Enhancement* **Acreage:** 12.5 acres

Adopted By: Oshawa Achievers 4-H Club, June 11, 2013

Established/Background: Established by the City of Saint Peter on May 7, 1971. Mill Pond area of Riverside Park was redeveloped in 1987 - 1988.

Existing Facilities:

- Basketball court
- Campsites with electricity (11) includes:
 - Cooking grills, fire ring with rock seating
- Primitive campsites (5)
- Fishing pier
- Fishing pond (1.4 acres)
- Pond fountain with light
- Concrete boat ramp to river with light
- Park shelter 20'x20'
- Park shelter 20'x24'
- Gazebo 12' in diameter - with electricity
- Utility room/concession stand - with electricity
- Drinking fountain
- Outside water spigot
- Sand volleyball court, lighted
- Walkway with bridge
- Benches
- Playground includes:
 - Platform slide, pogo stick, saddle seat (2), space arch climber, swing set, infant swings
- Picnic Tables
- ADA accessible sidewalk around pond

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Riverside Park - Mill Pond Improvements

Priority	Item	Cost Estimate	Year
1	Blacktop roadway to campground/ Resurface Road	\$ 20,000	2018
2	Signage	\$ 2,270	2019
3	Install ADA accessible sidewalk from restroom to campsites	\$ 20,000	2019
4	Install ADA accessible RV campsite	\$ 3,500	2019
5	Upgrade Playground Equipment	\$ 30,000	2019
6	Work with DNR to stock pond with fish		

Park Improvements Funded by Others:

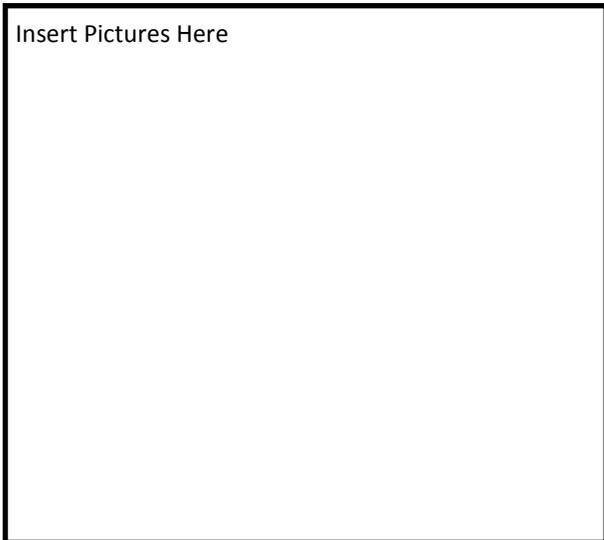
- 2004** - Bench - Rotary
- Boat Launch Ramp - DNR
- Fishing Pier - DNR
- Pond stocked each year - DNR
- Shelter - 20'x20' Rotary
- Shelter - 20'x24' DNR
- Trees - multiple citizens

Stones Park
548 Stones Way
Saint Peter, MN

Goal Statement: To provide area residents with a mini park, ballfield and small play area.
Class: Mini Park **Theme:** *Old West/Native Forest* **Acreage:** 2.35 acres
Adopted By: Saint Peter Kiwanis, April 22, 2003
Established/Background: Established by the City of Saint Peter on September 29, 1959.

Existing Facilities:

- Regulation softball field with backstop
- Bleachers
- Players benches
- Playground includes:
 Covered wagon climber, glider swings,
 spring toys and standard swings
- Benches
- ADA accessible sidewalk on Stones Way



Stones Park Improvements

Priority	Item	Cost Estimate	Year
1	Signage	\$ 2,270	2017
2	Permanent Players Benches	\$ 1,500	2018
3	Improve Playground Equipment	\$ 14,000	2019
4	Picnic Area with picnic tables	\$ 6,200	2024

Park Improvements Funded by Others:

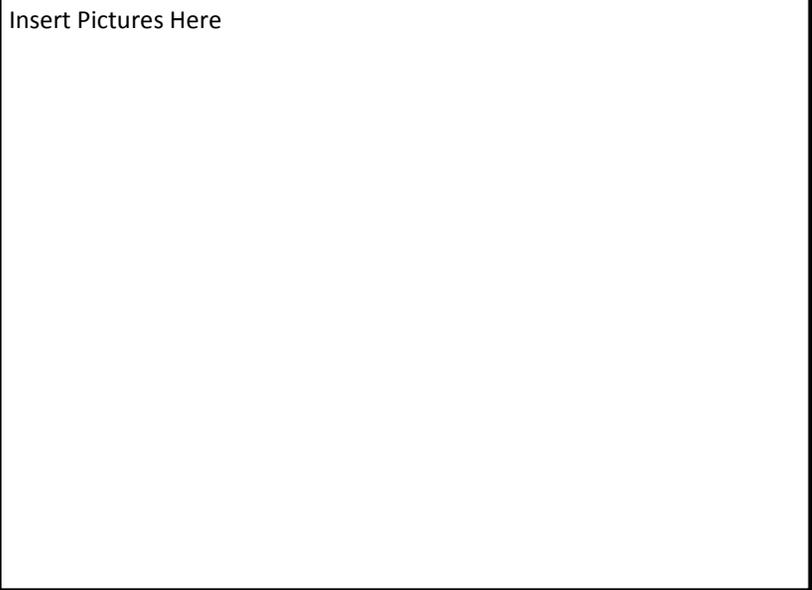
2011 - Larger backstop - Girls Fast Pitch and permanent outdoor fence
2003 - Softball field upgrade to “competitive” status - Girls Fast Pitch

Warren Park
1500 Lloyd Lane
Saint Peter, MN

Goal Statement: To provide area residents with a neighborhood park and play area.
Class: Neighborhood Park **Theme:** *(NEED)* **Acreage:** 2.9 acres
Adopted By: First Lutheran Church, April 2, 2003
Established/Background: Established by the City on August 11, 1997.

Existing Facilities:

- Playground including:
 Gold spike engine climber
 horse ride, monkey bars,
 slide, standard swing (4),
 infant swing (1)
- Game Time Play Structure
- Benches
- ADA accessible sidewalk on Clark Street



Warren Park Improvements

Priority	Item	Cost Estimate	Year
1	Trail System / Sidewalk		
2	Signage	\$ 2,270	2020
3	Basketball and one-half court pad	\$ 9,500	2021
4	Picnic Shelter with lights near playground	\$ 32,000	2025
5	Sand Volleyball Court without lights	\$ 2,700	2025

Park Improvements Funded by Others:
2009 - Playground Equipment - Friends of Warren Park
2004 - Bench - Rotary

Hallett's Pond
Intersection of Gault Street & St. Julien Street
Saint Peter, MN

Goal Statement: To provide area residents with natural resource area for hiking and biking.
Class: Natural Resource Area **Theme:** Native Woods **Acreage:** 19.5 acres
Adopted By: (Future)
Established/Background: Established by the City on October, 2003.

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Existing Facilities:

- Pond
- Partial trail around pond

Hallett's Pond Natural Resource Area Improvements

Priority	Item	Cost Estimate	Year
1	Develop walking/biking trail around the whole pond	\$ 4,500	2016
2	Land purchase opportunity		
3	Signage	\$2,270.00	2018
4	Plant native fruit bearing trees and shrubs for wildlife	DNR Planting Packet \$125	
5	Work with DNR to stock pond with fish		
6	Establish a fishing pier with help from DNR		
7	Develop restrooms/ bath house/ picnic areas		
8	Establish swimming beach on southeast corner		