

**DRAFT
CITY OF SAINT PETER, MINNESOTA**

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

November 17, 2014

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted at the St. Peter Community Center – Senior Center on November 17, 2014.

A quorum present, Chairperson Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Charles Burgess, Stu Douglas, Bill Kautt, Mike Meffert, Larry Potts, and David Ringler. The following Board Members were absent: Jeff Brand and Michael Looft. The following ex-officio was present: Jane Timmerman, Recreation & Leisure Services Director. Also present was Tim Mayo, Maintenance Superintendent.

Approval of Agenda – Lee Alger made a motion, seconded by Mike Meffert, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – Larry Potts made a motion, seconded by Charles Burgess, to approve the minutes of the October 14, 2014 meeting with the correction of adding in David Ringler as attending later in the meeting. With all in favor, the minutes were approved.

Visitors – No visitors attended this meeting.

Unfinished Business:

A. Outdoor Sports Facility Tournament Policy – this is tabled until January, 2015 meeting.

B. St. Peter Softball Association – Keith Hanson will attend the February, 2015 meeting.

New Business

A. Review of updated Draft Master Parks Plan – Members began reviewing the Draft Master Plan which includes Existing Park Amenities and recommended Park Improvements for each park. The Board began with Gorman Park and went alphabetically through the plan ending at Millpond. The review, beginning with Minnesota Square Park, will be completed at the December meeting.

Reports

Jane Timmerman shared an update from Recreation & Leisure Department.

1. The Recreation Department Halloween Fun Run numbers were down but still over 1,000 participants this year.
2. Making ice has begun for the outdoor rinks at Veterans Park.

Tim Mayo reported on:

1. Play Structure at MVED, 801 Davis Street – The City will be recommending purchase of inclusive play equipment from Flagship Recreation for Ramsey Park/MVED this fall. Funding will come from the City, School and a grant from the Carl and Verna Schmidt Foundation.

Adjournment – Lee Alger made a motion, seconded by Larry Potts to adjourn the meeting. With all in favor, the meeting was adjourned at 8:45 p.m.

Stu Douglas, Chairperson

ATTEST:

Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.