



**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, March 26, 2012
Community Center Governors' Room - 7:00 p.m.

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES**
- IV. **VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. **APPROVAL OF CONSENT AGENDA ITEMS**
- VI. **UNFINISHED BUSINESS**
 - A. Refunding of 2003C Rural Redevelopment Loan Ratification
- VII. **NEW BUSINESS**
 - A. Gault Street (Hallet's Park) Detention Basin Bid Award
 - B. Community Center Parking Lot Fog Seal Award
 - C. Public Works Copier Purchase
 - D. Equipment Certificate Debt Issuance
 - E. Mayor's Pavilion Task Force Member Appointments
 - F. Mayor's Pavilion Task Force Architect Selection
 - G. Relay for Life City Assistance Request
 - H. New Licenses
- VIII. **REPORTS**
 - A. **MAYOR**
 - 1. Woman's History Month Proclamation
 - B. **CITY ADMINISTRATOR**
 - 1. APPA Legislative Rally Report
 - 2. Park Restroom Opening Date
 - 3. LeSueur County Land Lease (Dog Park)
 - 4. Others
- IX. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. CALL TO ORDER

Acting Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. APPROVAL OF AGENDA

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. APPROVAL OF MINUTES

A copy of the minutes of the March 12, 2011 regular Council meeting is attached for approval. A MOTION is in order.

IV. VISITORS

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. APPROVAL OF CONSENT AGENDA ITEMS

The consent agenda, including approval of the schedule of disbursements for March 8, 2012 through March 21, 2012, is attached. Please see the attached staff reports and RESOLUTION.

VI. UNFINISHED BUSINESS

A. **ADOPTION OF A RESOLUTION PROVIDING FOR REFUNDING OF 2003C RURAL REDEVELOPMENT LOAN**

A negotiated sale of refunding bonds has taken place according to Council direction saving \$100,048.00 over the term of the debt. Please see the attached staff report and RESOLUTION.

VII. NEW BUSINESS

A. **ADOPTION OF A RESOLUTION AWARDED BIDS FOR THE GAULT STREET (HALLETT'S PARK) DETENTION BASIN REPAIR WORK**

Staff recommends the award of work to the lowest bidder for this repair project. Bids have been received and were under engineers cost estimate. Please see the attached staff report and RESOLUTION.

B. **ADOPTION OF A RESOLUTION AWARDED FOR SEALING FOR THE COMMUNITY CETNER PARKIN LOTS**

This project has been planned for two years but due to a number of complications it is now scheduled to be done this year. Please see the attached staff report and RESOLUTION.



C. ADOPTION OF A RESOLUTION PROVIDING FOR AN EMERGENCY PURCHASE OF A COPIES FOR PUBLIC WORKS

Public Work's 1999 Toshiba copier has failed and is not repairable. Staff has solicited quotes for both new and refurbished copiers. Please see the attached staff report and RESOLUTION.

D. ADOPTION OF A RESOLUTION AWARDDING BIDS FOR THE 2012 EQUIPMENT CERTIFICATE DEBT

Staff solicited bids for the placement of \$240,000 in debt to be repaid over five years. Please see the attached staff report and RESOLUTION.

E. ADOPTION OF A RESOLUTION APPOINTING MEMBERS TO THE MAYOR'S PAVILION TASK FORCE

Mayor Strand has reviewed people who have submitted letters of interest for this task force and is recommending appointments. Please see the attached staff report and RESOLUTION.

F. ADOPTION OF A RESOLUTION DIRECTING THE HIRE OF AN ARCHITECTUAL FIRM TO WORK WITH THE MAYOR'S PAVILION TASK FORCE

Staff solicited proposals and the Council conducted interviews of the two firms that submitted proposals to provide service to the task force.. Please see the attached staff report and RESOLUTION.

G. ADOPTION OF A RESOLUTION PROVIDING CITY ASSISTANCE TO THE REALY FOR LIFE EVENT

Staff has met with organizers and is recommending approval a certain types of assistance and facility use for the Relay for Life event to be held June 15th through the early morning of the 16th. Please see the attached staff report and RESOLUTION.

H. NEW LICENSES

Staff has reviewed the application and background of Victor de Jesus Virula to sell Tobacco and 3.2 Beer Off-Sale at his recently purchased storefront, La Mexicana Market, located at 215 South Minnesota Avenue. Please see attached staff report and RESOLUTION.

VIII. REPORTS

A. MAYOR

1. Proclaim Woman's History Month

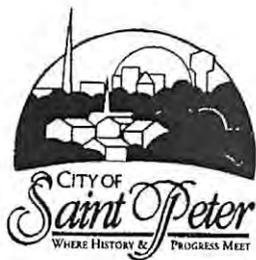
Any other reports by the Mayor will be provided at this time.

B. CITY ADMINISTRATOR

1. REPORT ON APPA LEGISLATIVE RALLY

A report will be provided at this time on the APPA rally.

2. REPORT ON PARK RESTROOM OPENING



CITY COUNCIL
AGENDA MEMORANDUM 12-06
REGULAR MEETING OF MARCH 26, 2012
7:00 P.M.

A report will be provided at this time on opening dates for park restrooms

3. REPORT ON LESUEUR COUNTY LAND LEASE (DOG PARK)

A report will be provided at this time on the completed land lease.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
MARCH 12, 2012**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on March 12, 2012.

A quorum present, Mayor pro tem Eichmann called the meeting to order at 7:03 p.m. The following members were present: Councilmembers Pfeifer, Eichmann, Kvamme, Brand, and Zieman. Absent was Councilmember Carlin and Mayor Strand. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineer Loose.

Approval of Agenda – A motion was made by Pfeifer, seconded by Kvamme, to approve the agenda. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Kvamme, seconded by Pfeifer, to approve the minutes of the February 27, 2012 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the February 27, 2012 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

Consent Agenda – In motion by Kvamme, seconded by Zieman, Resolution No. 2012-28 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-28 is contained in the City Administrator's book entitled Council Resolutions 18.

Redistricting Plan Adoption – City Administrator Prafke presented the redistricting plan for the City's ward and precinct boundaries. Prafke noted redistricting is mandated when Councilmembers are elected by wards or precincts and the wards are required to be split so that the population in each is as equal as practicable and the boundary lines must follow U.S. Census blocks. Prafke also stated redistricting is done in year's ending in "2" following the decennial census. Prafke recommended the ward boundaries be shifted to move five census blocks from Ward 2 to Ward 1 with the proposed modification resulting in equal population between the wards. Prafke also recommended a modification be made in the precinct boundary lines in Ward 1 to pull the population within two for each precinct. Prafke also recommended no changes to the precinct boundaries in Ward 2 which would leave the population with a difference of 69 which was well within the 5% variance allowed by law. In motion by Kvamme, seconded by Pfeifer, Ordinance No. 6, Third Series entitled, "An Ordinance Amending Saint Peter City Code Chapter 2 'Administration', Article 1 'General' And Section 2-3 'Ward And Precinct Boundaries' And Adopting By Reference Saint Peter City Code Chapter 1 And Section 1-6 Which, Among Other Things, Contain Penalty Provisions", was introduced. Upon roll call, with all in favor, the Ordinance was declared passed and adopted. A complete copy of Ordinance No. 6, Third Series is contained in the City Administrator's book entitled Council Ordinances 2. Prafke pointed out that the redistricting would take effect on August 14, 2012 (state primary day) and all registered voters in the City would receive postal verification cards indicating where their polling place was located.

2012 Equipment Certificate Purchase – Police Chief Peters requested authorization to purchase two Dodge Charger vehicles from Lager's, Inc. at a price of \$24,416 each and an additional \$4,000 per vehicle for transfer and installation of equipment and graphics on the vehicles. Peters indicated funding was allocated in the 2012 equipment certificate for the purchase and the new vehicles would result in two higher mileage vehicles being transferred for use by staff in other City departments. Councilmember Brand indicated the Dodge Chargers were considered very safe vehicles and relayed a story of a Police Officer involved in an accident in a Dodge Charger at 100mph and being able to walk away from the accident. In motion by Pfeifer, seconded by Zieman, Resolution No. 2012-29 entitled "Resolution Approving 2012 Equipment Certificate Purchase", was introduced. Upon roll call, with all in favor, the

Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-29 is contained in the City Administrator's book entitled Council Resolutions 18.

Fire Department Radio System – Fire Chief Ron Quade and Fire Department Lieutenant Tom Roessler, Jr. addressed the Council to recommend Alpha Wireless be awarded the bid for purchase of 800 Mhz radio systems for the Fire Department's in Nicollet County. Quade reminded Councilmembers that all the Departments had jointly applied for a grant to purchase the new narrow banded radios and \$638,144 had been awarded which left 10% of the cost for each department to pay. Quade also reported each of the Departments had requested payment of the 10% match by Nicollet County. In motion by Zieman, seconded by Brand, Resolution No. 2012-30 entitled "Resolution Awarding Bid For Purchase Of Armer 800 MHz Radio Equipment For Area Fire Departments", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-30 is contained in the City Administrator's book entitled Council Resolutions 18.

Revolving Loan Modification Request: St. Peter Greenhouse – Community Development Director Wille presented the Economic Development Authority (EDA) recommendation to approve a request by Gerald and Diane Lunderberg to lower the monthly payments on their revolving loan to \$150. Wille reported the original note had a 3.5% interest rate and the note was secured by a mortgage on the property. Wille also noted Lunderberg's last payment was September of 2011, the balance on the loan was \$3,383.33 and the Lunderberg's were actively trying to sell the property. A motion was made by Councilmember Zieman to reduce the interest rate on the loan to one percent (1%) to be consistent with the reduced interest rate provided for Brian Grey's revolving loan payment modification earlier in 2012. The motion died for lack of a second.

In motion by Kvamme, seconded by Brand, Resolution No. 2012-31 entitled "Resolution Modifying Terms Of Revolving Loan Previously Provided To Gerald And Diane Lunderberg", was introduced. Upon roll call, Councilmembers Pfeifer, Kvamme, Eichmann and Brand voting aye, Councilmember Zieman voting nay, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-31 is contained in the City Administrator's book entitled Council Resolutions 18.

Phone System Switch Purchase – City Administrator Prafke recommended authorization be provided for purchase from Computer Technology Systems in the amount of \$23,973.87 for data switches and cables that will be used to activate the new VOIP phone system. Prafke indicated the equipment would be funded by 2012 equipment certificate funds and general and utilities funds. Prafke also pointed out that the phone system purchase was \$33,000 under the original budget. In motion by Kvamme, seconded by Pfeifer, Resolution No. 2012-32 entitled "Resolution Approving Unbudgeted Purchase Of Phone System Switches", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-32 is contained in the City Administrator's book entitled Council Resolutions 18.

Revolving Loan Modification Request: Traverse des Sioux Garden Center – Community Development Director Wille presented the Economic Development Authority (EDA) recommendation to approve a request by Lydell and Joy Struck to eliminate the balloon payment on their revolving loan and allow them to pay the monthly payment amount of \$506.31 until the note is paid in full. Wille reported the original note was secured by a mortgage on the property and the Struck's were current on their payments. Wille also pointed out that in 2009 Drantel Street was improved resulting in a yearly assessment to the Garden Center property in the amount of \$4,500. Councilmember Zieman questioned the length of the assessment and Wille indicated it was for 15 years. A motion was made by Zieman to reduce the interest rate on the loan to one percent (1%) to be consistent with the reduced interest rate provided for Brian Grey's revolving loan payment modification earlier in 2012. The motion died for lack of a second.

In motion by Kvamme, seconded by Pfeifer, Resolution No. 2012-33 entitled "Resolution Modifying Terms Of Revolving Loan Previously Provided To Previously Provided To Lydell And Joy Struck", was introduced. Upon roll call, Councilmembers Pfeifer, Kvamme, Eichmann and Brand voting aye,

Councilmember Zieman voting nay, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-33 is contained in the City Administrator's book entitled Council Resolutions 18.

Rain Barrel Program – Water Superintendent Moulton provided information on the proposed rain barrel program and the proposed rebate program that would provide a \$25 utility bill rebate to customers who purchase a rain barrel costing \$80 or more from four participating Saint Peter retailers. Moulton stated the rain barrel program would save 1,300-1,500 gallons of water. Moulton indicated the program period would be April 1, 2012 through May 31, 2012 and each customer would be allowed up to two rebates, with the program being limited to the first 100 rebates. City Administrator Prafke indicated the program was being offered as a pilot program and the funding (\$2,500) could be adjusted if the program was very successful and more barrels were purchased. Prafke also pointed out that use of the rain barrels would help lessen the negative impact of pollutants on the Minnesota River. In motion by Brand, seconded by Zieman, Resolution No. 2012-34 entitled "Resolution Establishing Rain Barrel Program And Establishing Funding For Rebate Program", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-34 is contained in the City Administrator's book entitled Council Resolutions 18.

Reports

Street Sweeping – Water Superintendent Moulton reported on spring street sweeping which was able to take place earlier than normal due to the mild weather. City Administrator Prafke indicated City staff was documenting the amount of materials collected by the sweeper to compare with the amount of sand that was used during the winter.

Return Active Duty Employee To Full-Time Status – City Administrator Prafke reported Fire Department Maintenance Engineer Jim Neary had returned from active military duty and would return to full-time employment with the City on April 2nd. Prafke also noted the employment of Temporary Maintenance Engineer Jeff Moe would end on April 3rd.

Daycare Task Force Update – City Administrator Prafke reported the Daycare Task Force had conducted regular meetings and results should be in place and made public in the next few months.

There being no further business, a motion was made by Pfeifer, seconded by Brand, to adjourn the meeting. With all in favor, the motion carried and the meeting adjourned at 7:51 p.m.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

To: Todd Prafke
City Administrator

Date: March 15, 2012

From: Jane Timmerman, Director
Recreation & Leisure Services

Re: Replacement of Library public restroom countertops

The library's public restrooms countertops have been damaged by water seeping underneath the formica. This problem occurred when we used the Kaivac machine to clean the restrooms early in the operation of the new library. The Kaivac sprays water over the surfaces of a restroom with automatic chemical metering and injection, an indoor pressure washer, and a powerful wet vacuum.

Once we realized that the water sprayed from this machine was damaging the countertops, we stopped its use which was unfortunate because the Kaivac machine can deep clean and sanitize the restrooms and be 60 times more effective at reducing bacterial contamination than mops, which are more likely to spread contaminants than remove them.

Although we considered replacement of the countertops, the cost to replace them was prohibitive in recent years.

However, now, in preparation for the ten year celebration of the library in its current facility, the Carl and Verna Schmidt Foundation has graciously offered to fund the replacement of these countertops and will reimburse the City once the project is complete.

Lead Maintenance Worker Passon is coordinating the project and we are recommending accepting the estimate from Top Shop of Mankato, Inc. to install Caesarstone quartz countertops with bisque undermount sinks, backsplashes and apron skirts for the men's and women's public restrooms. Total cost of the project is \$6,175 plus tax.



*Saint Peter Volunteer Fire Department
227 West Mulberry Street, Saint Peter, Minnesota 56082
507-934-1120
Office of the Fire Chief- Ronald D. Quade*

March 8, 2012

TO: Mr. Todd Prafke, City Administrator
Mr. Mayor, City Council Members

From: Ronald D. Quade- Fire Chief

Re: Purchase of new Morning Pride turnout gear to outfit four new recruits and replace one pair of bunker pants obsolete due to wear and tear.

Action /Recommendation

The recommendation is to approve the purchase of the following turnout gear to appropriately attire the four new members of the Saint Peter fire department. Three Honeywell #2513 Tails Golden Brown firefighter jackets, and five pair of Honeywell #2513 Pants Golden Brown.

Background

January 1, 2012 four new members were approved and installed on the Saint Peter Fire Department as probationary members. To meet and be operational to the department these members must be appropriately attired in NFPA approved turnout gear. This gear must be the correct fit to the member and provide protection required for the job. This request is to assure these facts and the amount of gear reflects what is required to outfit the four new members plus one pair of bunker pants worn out due to firefighting use. One new member fit into a current inventory jacket on hand and that will be reused. This equipment is to be ordered from Jefferson Fire and Safety, Inc. in order to match turnout gear now being used by Saint Peter Fire Department.

Financial Impact:

The purchase of the turnout gear is as follows. Three Tails Golden Brown firefighter jackets at the cost of \$1150.53 per jacket. Five pairs of Pants Golden Brown at a cost of \$752.05 per pair. This brings the total cost w/shipping to \$7237.55.

CC: Purchase order #3802

Respectfully:

Ronald D. Quade- Fire Chief



Memorandum

To: Todd Prafke
City Administrator

Date: March 15, 2012

Fr: Cindy Moulton *Cindy*
Administrative Secretary

Re: Licenses

The Red Men Club has submitted several temporary license applications in order to hold events throughout the summer.

The first event will take place on July 3, 2012 in the fenced in parking lot at 412 South Third Street. They have applied for a Dance License and Temporary On Sale Liquor License for this event.

The Red Men will also be holding an event on August 18, 2012 in the fenced in parking lot at 412 South Third Street. They have applied for a Dance License and Temporary On Sale Liquor License for this event.

The Red Men will once again be displaying fireworks on July 4, 2012. They have submitted a Fireworks Permit application in order to hold this event at the Nicollet County Fairgrounds.

Please place these items on the March 26, 2012 City Council consent agenda.

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALL AMERICA PRESSURE WASHER MFG., INC.	pressure nozzle repair kit	WASTE WATER FUND	SOURCE/TREATMENT	32.06
			TOTAL:	32.06
AMERICINN	hotel litchfield 3/20-3/22	GENERAL FUND	PUBLIC WORKS ADMIN	82.29
	hotel litchfield 3/20-3/22	ELECTRIC FUND	ADMIN AND GENERAL	82.29
			TOTAL:	164.58
AUDIO EDITIONS	new adult audio	LIBRARY FUND	LIBRARY	972.13
	new audio books	LIBRARY FUND	LIBRARY	63.16
			TOTAL:	1,035.29
BLACK HILLS AMMUNITION	ammunition	GENERAL FUND	POLICE	1,208.50
			TOTAL:	1,208.50
BOLTON & MENK INC	staff meetings for 1/21 -	GENERAL FUND	STREETS	118.13
	traffic volume est. atp fu	GENERAL FUND	STREETS	630.00
	standard dtl,asbuilts,fair	GENERAL FUND	STREETS	235.50
	earthwork 169 & 22	GENERAL FUND	STREETS	1,374.50
	staff meetings for 1/21 -	GENERAL FUND	PARKS	94.50
	standard dtl,asbuilts,fair	GENERAL FUND	PARKS	188.40
	wash ave link 1/21-2/17/12	PERM IMPROVMENT RE	STREETS	15,840.00
	turnbacks 1/21-2/17/12	PERM IMPROVMENT RE	STREETS	1,494.00
	gardner rd trail 1/21-2/17	PERM IMPROVMENT RE	STREETS	4,900.00
	staff meetings for 1/21 -	WATER	ADMIN AND GENERAL	47.25
	standard dtl,asbuilts,fair	WATER	ADMIN AND GENERAL	94.20
	wwtf review of odor scrubb	WASTE WATER FUND	SOURCE/TREATMENT	310.00
	staff meetings for 1/21 -	WASTE WATER FUND	ADMIN AND GENERAL	47.25
	standard dtl,asbuilts,fair	WASTE WATER FUND	ADMIN AND GENERAL	94.20
	staff meetings for 1/21 -	ENVIRON SERVICES F	ADMIN AND GENERAL	47.24
	standard dtl,asbuilts,fair	ENVIRON SERVICES F	ADMIN AND GENERAL	94.20
	easements on dodd,ritt	ELECTRIC FUND	POWER DISTRIBUTION	249.00
	staff meetings for 1/21 -	ELECTRIC FUND	ADMIN AND GENERAL	118.13
	standard dtl,asbuilts,fair	ELECTRIC FUND	ADMIN AND GENERAL	235.50
	halletts park det bas	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	4,524.00
	easements on ritt	STORMWATER FUND	COLLECTIONS/LIFT STATI	112.00
			TOTAL:	30,848.00
BRANDT LAW OFFICE	civil matters for feb '12	GENERAL FUND	LEGAL SERVICES	1,592.50
	criminal matters for feb '	GENERAL FUND	LEGAL SERVICES	8,984.44
	theatre loan	REVOLVING LOAN FUN	ECONOMIC DEVMT	41.25
	volk loan	REVOLVING LOAN FUN	ECONOMIC DEVMT	206.25
	napa loan	TORNADO DISASTER R	ECONOMIC DEVMT	68.50
	greenhill	WATER	ADMIN AND GENERAL	577.50
	smmpa	ELECTRIC FUND	ADMIN AND GENERAL	109.75
	dog park	RESTRICTED CONTRIB	PARKS	68.75
			TOTAL:	11,648.94
CARQUEST AUTO PARTS STORES	stickers & fuses	GENERAL FUND	STREETS	36.67
	paint	GENERAL FUND	STREETS	4.20
	primer	GENERAL FUND	STREETS	67.12
	plow part	GENERAL FUND	STREETS	19.77
	motor oil	GENERAL FUND	PARKS	9.17
	interior door handle	GENERAL FUND	PARKS	17.09
	stickers & fuses	GENERAL FUND	PARKS	29.34
	paint	GENERAL FUND	PARKS	3.36
	stickers & fuses	WATER	DISTRIBUTION AND STORA	14.67

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	paint	WATER	DISTRIBUTION AND STORA	1.68
	f89 clutch kit	WATER	CUSTOMER ACCOUNTS	44.39
	#27 pigtail/socket/switch	WASTE WATER FUND	COLLECTOR/LIFT STAT	21.70
	stickers & fuses	WASTE WATER FUND	SOURCE/TREATMENT	14.67
	paint	WASTE WATER FUND	SOURCE/TREATMENT	1.68
	f89 clutch kit	WASTE WATER FUND	CUSTOMER ACCOUNTS	44.40
	stickers & fuses	ENVIRON SERVICES F	REFUSE DISPOSAL	14.67
	paint	ENVIRON SERVICES F	REFUSE DISPOSAL	1.66
	2 cycle oil	ELECTRIC FUND	POWER DISTRIBUTION	12.38
	stickers & fuses	ELECTRIC FUND	POWER DISTRIBUTION	36.67
	paint	ELECTRIC FUND	POWER DISTRIBUTION	4.20
	f89 clutch kit	ELECTRIC FUND	CUSTOMER ACCOUNTS	44.40
	fix tail pipe on bus #11	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	54.92
			TOTAL:	498.81
CENTRAL FIRE PROTECTION INC	fire ext. cabinet	GENERAL FUND	STREETS	38.74
	5# abc extg recharge	GENERAL FUND	STREETS	5.50
	fire ext. cabinet	GENERAL FUND	PARKS	30.99
	5# abc extg recharge	GENERAL FUND	PARKS	4.40
	fire ext. cabinet	WATER	DISTRIBUTION AND STORA	15.50
	10# abc extg 6 yr	WATER	ADMIN AND GENERAL	27.00
	5# abc extg recharge	WATER	ADMIN AND GENERAL	2.20
	fire ext. cabinet	WASTE WATER FUND	SOURCE/TREATMENT	15.50
	5# abc extg recharge	WASTE WATER FUND	ADMIN AND GENERAL	2.20
	fire ext. cabinet	ENVIRON SERVICES F	REFUSE DISPOSAL	15.50
	5# abc extg recharge	ENVIRON SERVICES F	ADMIN AND GENERAL	2.20
	fire ext. cabinet	ELECTRIC FUND	POWER DISTRIBUTION	38.74
	5# abc extg recharge	ELECTRIC FUND	ADMIN AND GENERAL	5.50
			TOTAL:	203.97
CINTAS CORPORATION #754	uniform cleaning feb '12	ELECTRIC FUND	ADMIN AND GENERAL	395.08
			TOTAL:	395.08
COALITION OF GREATER MN CITIES	2012 member dues	GENERAL FUND	MEMBERSHIPS-UNALLOCATE	15,476.00
			TOTAL:	15,476.00
COLE PAPERS INC	cleaning supplies	GENERAL FUND	CITY ADMINISTRATION	69.09
	cleaning supplies	GENERAL FUND	CITY CLERK	69.09
	cleaning supplies	GENERAL FUND	FINANCE	46.06
	cleaning supplies	GENERAL FUND	POLICE	36.85
	cleaning supplies	GENERAL FUND	BUILDING INSPECTOR	18.42
	cleaning supplies	GENERAL FUND	PUBLIC WORKS ADMIN	9.21
	cleaning supplies	GENERAL FUND	ECONOMIC DEVMT	4.61
	cleaning supplies	WATER	ADMIN AND GENERAL	41.45
	cleaning supplies	WASTE WATER FUND	ADMIN AND GENERAL	41.47
	cleaning supplies	ELECTRIC FUND	ADMIN AND GENERAL	124.36
			TOTAL:	460.61
COMFORT SYSTEMS, INC.	refrigerant & labor	GENERAL FUND	STREETS	34.83
	refrigerant & labor	GENERAL FUND	PARKS	27.86
	refrigerant & labor	WATER	ADMIN AND GENERAL	13.93
	refrigerant & labor	WASTE WATER FUND	ADMIN AND GENERAL	13.93
	refrigerant & labor	ENVIRON SERVICES F	ADMIN AND GENERAL	13.92
	refrigerant & labor	ELECTRIC FUND	POWER DISTRIBUTION	86.55
	refrigerant & labor	ELECTRIC FUND	ADMIN AND GENERAL	34.83
			TOTAL:	225.85

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COMPUTER TECHNOLOGY SOLUTIONS, INC.	replace computer - wayne p	COMMUNITY CENTER	COMMUNITY CENTER	561.09
			TOTAL:	561.09
TOM CONNOR	renew boiler license	WASTE WATER FUND	ADMIN AND GENERAL	25.00
			TOTAL:	25.00
COPIER BUSINESS SOLUTIONS	copier maint	GENERAL FUND	RECREATION/LEISURE SER	27.91
	copier maint	COMMUNITY CENTER	COMMUNITY CENTER	27.91
			TOTAL:	55.82
COUNTRY INN & SUITES	hotel for 3/19 & 3/20	ENVIRON SERVICES F	ADMIN AND GENERAL	215.84
			TOTAL:	215.84
COURT SPORTS AND MORE	clothing allowance - dave	GENERAL FUND	PUBLIC WORKS ADMIN	117.00
	clothing allowance - josh	GENERAL FUND	STREETS	50.00
	safety vest logos	GENERAL FUND	STREETS	40.08
	clothing allowance - jared	GENERAL FUND	PARKS	138.00
	clothing allowance - scott	GENERAL FUND	PARKS	190.00
	safety vest logos	GENERAL FUND	PARKS	32.06
	clothing allowance - jim g	WATER	ADMIN AND GENERAL	140.00
	clothing allowance - terry	WATER	ADMIN AND GENERAL	108.00
	safety vest logos	WATER	ADMIN AND GENERAL	16.03
	clothing allowance - steve	WASTE WATER FUND	ADMIN AND GENERAL	122.00
	clothing allowance - john	WASTE WATER FUND	ADMIN AND GENERAL	140.00
	clothing allowance - adam	WASTE WATER FUND	ADMIN AND GENERAL	90.00
	clothing allowance - jen t	WASTE WATER FUND	ADMIN AND GENERAL	120.00
	safety vest logos	WASTE WATER FUND	ADMIN AND GENERAL	16.03
	safety vest logos	ENVIRON SERVICES F	ADMIN AND GENERAL	16.03
	safety vest logos	ELECTRIC FUND	ADMIN AND GENERAL	40.08
	clothing allowance - jacob	STORMWATER FUND	ADMINISTRATION AND GEN	140.00
			TOTAL:	1,515.31
DM STAMPS & SPECIALTIES INC	labels for processing	LIBRARY FUND	LIBRARY	530.55
			TOTAL:	530.55
ECONO FOODS	supplies for senior dance	GENERAL FUND	SENIOR COORDINATOR	46.75
	coffee	GENERAL FUND	RECREATION/LEISURE SER	12.39
	coffee	COMMUNITY CENTER	COMMUNITY CENTER	12.39
			TOTAL:	71.53
ENGINEERING AMERICA, INC	uv parts	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	24,051.15
			TOTAL:	24,051.15
ERICKSON OIL PRODUCTS INC	fuel for feb '12	GENERAL FUND	STREETS	71.10
	fuel for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	181.91
	fuel for feb '12	STORMWATER FUND	TREATMENT	32.30
			TOTAL:	285.31
FASTENAL COMPANY	eye nut	GENERAL FUND	STREETS	1.99
	heat shrink,jobber drills	GENERAL FUND	STREETS	13.87
	eye nut	GENERAL FUND	PARKS	1.59
	heat shrink,jobber drills	GENERAL FUND	PARKS	11.09
	hex nutes, carriage bolts	GENERAL FUND	PARKS	23.89
	eye nut	WATER	DISTRIBUTION AND STORA	0.80
	heat shrink,jobber drills	WATER	DISTRIBUTION AND STORA	5.55
	eye nut	WASTE WATER FUND	SOURCE/TREATMENT	0.80

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	heat shrink,jobber drills	WASTE WATER FUND	SOURCE/TREATMENT	5.55
	eye nut	ENVIRON SERVICES F	REFUSE DISPOSAL	0.78
	heat shrink,jobber drills	ENVIRON SERVICES F	REFUSE DISPOSAL	5.53
	eye nut	ELECTRIC FUND	POWER DISTRIBUTION	1.99
	heat shrink,jobber drills	ELECTRIC FUND	POWER DISTRIBUTION	13.87
			TOTAL:	87.30
GALLS INC	clothing allowance	GENERAL FUND	POLICE	349.48
	clothing allowance	GENERAL FUND	POLICE	116.48
			TOTAL:	465.96
GENERAL REPAIR SERVICE	3way mac valve	WASTE WATER FUND	SOURCE/TREATMENT	760.66
			TOTAL:	760.66
GIBSON LABORATORIES, INC.	lab chemicals	WASTE WATER FUND	SOURCE/TREATMENT	373.15
			TOTAL:	373.15
LEWIS GIESKING	mileage to kato -169 coali	GENERAL FUND	STREETS	16.04
	mileage to airport for app	ELECTRIC FUND	ADMIN AND GENERAL	77.92
	mileage to owatonna smmpa	ELECTRIC FUND	ADMIN AND GENERAL	60.83
	mielage to smmpa mtg blm p	ELECTRIC FUND	ADMIN AND GENERAL	83.64
			TOTAL:	238.43
GILLUND ENTERPRISES INC	tuneup, fi cleaner,degreas	GENERAL FUND	STREETS	194.54
	tuneup, fi cleaner,degreas	GENERAL FUND	PARKS	155.63
	tuneup, fi cleaner,degreas	WATER	DISTRIBUTION AND STORA	77.81
	tuneup, fi cleaner,degreas	WASTE WATER FUND	SOURCE/TREATMENT	77.81
	tuneup, fi cleaner,degreas	ENVIRON SERVICES F	REFUSE DISPOSAL	77.81
	tuneup, fi cleaner,degreas	ELECTRIC FUND	POWER DISTRIBUTION	194.54
			TOTAL:	778.14
GREATER MANKATO GROWTH	annual meeting - russ	GENERAL FUND	ECONOMIC DEVMT	35.00
	2nd qtr econ dev svc agrmt	GENERAL FUND	ECONOMIC DEVMT	6,287.50
			TOTAL:	6,322.50
GUSTAVUS ADOLPHUS COLLEGE-DINING	cake for senior dance 2/14	GENERAL FUND	SENIOR COORDINATOR	25.12
			TOTAL:	25.12
BRAD HAUGDAHL	mileage to nkato fireschoo	GENERAL FUND	FIRE	26.64
	perdiem fireschool	GENERAL FUND	FIRE	70.00
			TOTAL:	96.64
MIKE HERMANSON	mileage to n kato for scho	GENERAL FUND	FIRE	31.08
	per diem for fire school	GENERAL FUND	FIRE	70.00
			TOTAL:	101.08
HICKORY TECH	phone bill	GENERAL FUND	CITY ADMINISTRATION	82.82
	phone bill	GENERAL FUND	CITY CLERK	16.38
	phone bill	GENERAL FUND	FINANCE	128.93
	phone bill	GENERAL FUND	MUNICIPAL BUILDING	7.65
	phone bill	GENERAL FUND	POLICE	356.60
	phone bill	GENERAL FUND	FIRE	153.24
	phone bill	GENERAL FUND	BUILDING INSPECTOR	48.06
	phone bill	GENERAL FUND	PUBLIC WORKS ADMIN	85.17
	phone bill	GENERAL FUND	STREETS	55.72
	phone bill	GENERAL FUND	SENIOR COORDINATOR	5.46

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	phone bill	GENERAL FUND	RECREATION/LEISURE SER	131.35
	phone bill	GENERAL FUND	SWIMMING POOL	31.12
	phone bill	GENERAL FUND	PARKS	79.46
	phone bill	GENERAL FUND	ECONOMIC DEVTM	31.69
	phone bill	LIBRARY FUND	LIBRARY	93.91
	phone bill	PUBLIC ACCESS	PUBLIC ACCESS	16.39
	phone bill	COMMUNITY CENTER	COMMUNITY CENTER	48.22
	phone bill	WATER	ADMIN AND GENERAL	292.83
	phone bill	WASTE WATER FUND	ADMIN AND GENERAL	193.72
	phone bill	ENVIRON SERVICES F	ADMIN AND GENERAL	35.40
	phone bill	ELECTRIC FUND	ADMIN AND GENERAL	157.60
	phone bill	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	50.56
			TOTAL:	2,102.28
IMPACT	printing for jan '12 utili	WATER	CUSTOMER ACCOUNTS	124.97
	postage for jan '12 utilit	WATER	CUSTOMER ACCOUNTS	338.76
	printing feb '12 utility b	WATER	CUSTOMER ACCOUNTS	124.38
	postage for feb '12 utilit	WATER	CUSTOMER ACCOUNTS	336.65
	printing for jan '12 utili	WASTE WATER FUND	CUSTOMER ACCOUNTS	124.97
	postage for jan '12 utilit	WASTE WATER FUND	CUSTOMER ACCOUNTS	338.76
	printing feb '12 utility b	WASTE WATER FUND	CUSTOMER ACCOUNTS	124.38
	postage for feb '12 utilit	WASTE WATER FUND	CUSTOMER ACCOUNTS	336.65
	printing for jan '12 utili	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	124.97
	postage for jan '12 utilit	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	338.74
	printing feb '12 utility b	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	124.38
	postage for feb '12 utilit	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	336.63
	printing for jan '12 utili	ELECTRIC FUND	CUSTOMER ACCOUNTS	124.96
	flyer for jan '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	163.16
	postage for jan '12 utilit	ELECTRIC FUND	CUSTOMER ACCOUNTS	338.76
	printing feb '12 utility b	ELECTRIC FUND	CUSTOMER ACCOUNTS	124.38
	cfi recycling flyer	ELECTRIC FUND	CUSTOMER ACCOUNTS	280.82
	postage for feb '12 utilit	ELECTRIC FUND	CUSTOMER ACCOUNTS	336.65
			TOTAL:	4,142.97
INGRAM BOOK COMPANY	books	LIBRARY FUND	LIBRARY	1,384.32
			TOTAL:	1,384.32
INTERNATIONAL CODE COUNCIL, INC	2012 membership	GENERAL FUND	BUILDING INSPECTOR	125.00
			TOTAL:	125.00
INTOXIMETERS	mouthpieces for police	RESTRICTED CONTRIB	POLICE	192.38
			TOTAL:	192.38
JOHNSON AGGREGATES	coarse washed sand	GENERAL FUND	STREETS	588.95
			TOTAL:	588.95
ROBERT E JONES	mileage for firfighter tra	GENERAL FUND	FIRE	227.55
			TOTAL:	227.55
KIND VETERINARY CLINIC PA	pound cats & dogs	GENERAL FUND	COMMUNITY SERVICE	418.56
	paws for feb '12	RESTRICTED CONTRIB	COMMUNITY SERVICE	407.01
			TOTAL:	825.57
KNIK TRIP INC	fuel for feb '12	GENERAL FUND	POLICE	2,127.27
	car washes	GENERAL FUND	POLICE	11.98
	fuel for feb '12	GENERAL FUND	FIRE	52.16

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	fuel for feb '12	GENERAL FUND	BUILDING INSPECTOR	22.62
	fuel for feb '12	GENERAL FUND	BUILDING INSPECTOR	38.46
	fuel for feb '12	GENERAL FUND	PARKS	73.55
	fuel for feb '12	WATER	ADMIN AND GENERAL	53.55
	fuel for feb '12	WATER	CUSTOMER ACCOUNTS	15.47
	fuel for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	40.56
	fuel for feb '12	WASTE WATER FUND	CUSTOMER ACCOUNTS	15.47
	fuel for feb '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	15.48
	fuel for feb '12	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	3,190.05
			TOTAL:	5,656.62
LAGER'S INC	repair fuel pump '08 charg	GENERAL FUND	POLICE	445.85
	12 charger 2c3cdxat1ch2210	2012 EQUIPMENT CER	INVALID DEPARTMENT	24,522.50
	12 charger 2c3cdxatxch2210	2012 EQUIPMENT CER	INVALID DEPARTMENT	24,522.50
			TOTAL:	49,490.85
LE SUEUR COUNTY SOLID WASTE OFFICE	4/1/12-5/1/13 compost perm	ENVIRON SERVICES F	ADMIN AND GENERAL	150.00
			TOTAL:	150.00
LEAGUE OF MINNESOTA CITIES	volk loan litigation	REVOLVING LOAN FUN	ECONOMIC DEVMT	2,532.16
			TOTAL:	2,532.16
LJP ENTERPRISES INC	refuse disposal and pickup	COMMUNITY CENTER	COMMUNITY CENTER	431.51
	refuse disposal and pickup	WATER	PURIFICATION AND TREAT	94.69
	refuse disposal and pickup	WASTE WATER FUND	SOURCE/TREATMENT	124.57
	refuse disposal and pickup	ENVIRON SERVICES F	REFUSE DISPOSAL	922.76
			TOTAL:	1,573.53
LOCATORS & SUPPLIES, INC.	elec safety vests	ELECTRIC FUND	ADMIN AND GENERAL	131.13
			TOTAL:	131.13
BARBARA A LUKER	mileage to new ulm-liq lic	GENERAL FUND	CITY ADMINISTRATION	35.52
			TOTAL:	35.52
MACQUEEN EQUIPMENT INC	conveyor rolled bearing&ch	WASTE WATER FUND	COLLECTOR/LIFT STAT	994.70
			TOTAL:	994.70
MANKATO SPRAY CENTER	water pump kit #609	GENERAL FUND	STREETS	49.21
			TOTAL:	49.21
METRO FIRE	pac II hood	GENERAL FUND	FIRE	105.47
	gloves	GENERAL FUND	FIRE	39.72
	6 ff jackets	GENERAL FUND	FIRE	433.71
			TOTAL:	578.90
METRO SALES INC	printer fees	LIBRARY FUND	LIBRARY	416.13
			TOTAL:	416.13
MII LIFE	monthly admin fee	GENERAL FUND	CITY ADMINISTRATION	3.40
	monthly admin fee	GENERAL FUND	CITY CLERK	2.12
	monthly admin fee	GENERAL FUND	FINANCE	3.61
	monthly admin fee	GENERAL FUND	MUNICIPAL BUILDING	2.33
	monthly admin fee	GENERAL FUND	POLICE	21.23
	monthly admin fee	GENERAL FUND	BUILDING INSPECTOR	4.25
	monthly admin fee	GENERAL FUND	COMMUNITY SERVICE	2.12
	monthly admin fee	GENERAL FUND	PUBLIC WORKS ADMIN	2.32

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	monthly admin fee	GENERAL FUND	STREETS	2.89	
	monthly admin fee	GENERAL FUND	RECREATION/LEISURE SER	2.12	
	monthly admin fee	GENERAL FUND	PARKS	8.77	
	monthly admin fee	GENERAL FUND	ECONOMIC DEVMT	2.12	
	monthly admin fee	LIBRARY FUND	LIBRARY	0.21	
	monthly admin fee	COMMUNITY CENTER	COMMUNITY CENTER	3.19	
	monthly admin fee	PERM IMPROVMENT RE	STREETS	1.38	
	monthly admin fee	WATER	DISTRIBUTION AND STORA	4.25	
	monthly admin fee	WATER	ADMIN AND GENERAL	1.38	
	monthly admin fee	WATER	CUSTOMER ACCOUNTS	0.43	
	monthly admin fee	WASTE WATER FUND	SOURCE/TREATMENT	6.48	
	monthly admin fee	WASTE WATER FUND	ADMIN AND GENERAL	1.51	
	monthly admin fee	WASTE WATER FUND	CUSTOMER ACCOUNTS	0.43	
	monthly admin fee	ENVIRON SERVICES F	REFUSE DISPOSAL	2.12	
	monthly admin fee	ENVIRON SERVICES F	ADMIN AND GENERAL	0.75	
	monthly admin fee	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	0.43	
	monthly admin fee	ELECTRIC FUND	POWER DISTRIBUTION	8.49	
	monthly admin fee	ELECTRIC FUND	ADMIN AND GENERAL	7.06	
	monthly admin fee	ELECTRIC FUND	CUSTOMER ACCOUNTS	1.28	
	monthly admin fee	ELECTRIC FUND	CUSTOMER ACCOUNTS	1.28	
	monthly admin fee	STORMWATER FUND	COLLECTIONS/LIFT STATI	4.25	
	monthly admin fee	STORMWATER FUND	ADMINISTRATION AND GEN	1.42	
	monthly admin fee	STORMWATER FUND	CUSTOMER ACCOUNTS	0.21	
	monthly admin fee	STORMWATER FUND	CUSTOMER ACCOUNTS	0.19	
	monthly admin fee	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	2.12	
			TOTAL:	106.14	
MISC VENDOR	GUIMOND, GREGORY	refund overpmt rental fees	GENERAL FUND	NON-DEPARTMENTAL	80.00
	HANSON, RONALD	refund 1/2 late fee 1711 r	GENERAL FUND	NON-DEPARTMENTAL	72.00
	KLOSSNER, DONNIE	entertainment for dance	GENERAL FUND	SENIOR COORDINATOR	175.00
	VELGERSDYK, ERIK	air hockey table for yth c	YOUTH CENTER GRANT	YOUTH CENTER	150.00
				TOTAL:	477.00
MN CRIME PREVENTION ASSOCIATION	2012 membership - dave arp	GENERAL FUND	POLICE	60.00	
			TOTAL:	60.00	
MN DEPT OF COMMERCE	4th qtr fy 2012 indirect a	ELECTRIC FUND	ADMIN AND GENERAL	1,504.66	
	4th qtr fy 2012 indirect a	ELECTRIC FUND	ADMIN AND GENERAL	219.28	
			TOTAL:	1,723.94	
MN DEPT OF HEALTH	3rd qtr water serv connect	WATER	NON-DEPARTMENTAL	4,765.00	
			TOTAL:	4,765.00	
MN DEPT OF LABOR & INDUSTRY	boiler lic. for adam thore	WASTE WATER FUND	ADMIN AND GENERAL	25.00	
			TOTAL:	25.00	
MN MUNICIPAL UTILITIES ASSOCIATION	fema recov wkshp lew & pet	GENERAL FUND	STREETS	95.00	
	fema recov wkshp lew & pet	GENERAL FUND	PARKS	76.00	
	fema recov wkshp lew & pet	WATER	ADMIN AND GENERAL	38.00	
	fema recov wkshp lew & pet	WASTE WATER FUND	ADMIN AND GENERAL	38.00	
	fema recov wkshp lew & pet	ENVIRON SERVICES F	ADMIN AND GENERAL	38.00	
	locate wrkshp - brian s	ELECTRIC FUND	ADMIN AND GENERAL	190.00	
	fema recov wkshp lew & pet	ELECTRIC FUND	ADMIN AND GENERAL	95.00	
			TOTAL:	570.00	
MN POLLUTION CONTROL AGENCY	annual air emissions fee 2	WASTE WATER FUND	ADMIN AND GENERAL	583.72	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2011 annual permit fee	WASTE WATER FUND	ADMIN AND GENERAL	5,900.00
	annual air emissions fee 2	ELECTRIC FUND	ADMIN AND GENERAL	<u>230.52</u>
			TOTAL:	6,714.24
MN WASTE PROCESSING	waste processing for feb '12	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>11,244.55</u>
			TOTAL:	11,244.55
MVTL LABORATORIES INC	testing	WASTE WATER FUND	SOURCE/TREATMENT	318.00
	aerobic plate count testin	WASTE WATER FUND	SOURCE/TREATMENT	<u>11.00</u>
			TOTAL:	329.00
NAPA AUTO PARTS OF ST PETER	filters	GENERAL FUND	NON-DEPARTMENTAL	121.84
	brakes, wheel nut	GENERAL FUND	POLICE	212.71
	tuneup, rad spc, 8" mtl	GENERAL FUND	FIRE	29.88
	brake repair,starter,core	GENERAL FUND	BUILDING INSPECTOR	205.81
	filters, compound, hose,ad	GENERAL FUND	STREETS	50.40
	filters, compound, hose,ad	GENERAL FUND	PARKS	40.32
	cd radio	GENERAL FUND	PARKS	137.87
	filters, compound, hose,ad	WATER	DISTRIBUTION AND STORA	20.16
	filter	WATER	ADMIN AND GENERAL	2.04
	filters, compound, hose,ad	WASTE WATER FUND	SOURCE/TREATMENT	20.16
	filter	WASTE WATER FUND	ADMIN AND GENERAL	2.04
	filters, compound, hose,ad	ENVIRON SERVICES F	REFUSE DISPOSAL	20.15
	filter	ENVIRON SERVICES F	ADMIN AND GENERAL	1.01
	filter	ELECTRIC FUND	POWER PRODUCTION	5.10
	filters, compound, hose,ad	ELECTRIC FUND	POWER DISTRIBUTION	50.40
	spark plug, brakes	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	<u>234.28</u>
			TOTAL:	1,154.17
NATIONAL TACTICAL OFFICERS ASSN	2012 te team membership	GENERAL FUND	POLICE	<u>150.00</u>
			TOTAL:	150.00
NELSON PRINTING COMPANY	ups meters	ELECTRIC FUND	POWER DISTRIBUTION	<u>16.51</u>
			TOTAL:	16.51
NICOLLET COUNTY BANK	payroll&ap ach for feb '12	GENERAL FUND	FINANCE	6.19
	2011 equip cert princ	2011 EQUIPMENT CER	DEBT SERVICE PAYMENTS	18,960.00
	2011 equip cert itnerest	2011 EQUIPMENT CER	DEBT SERVICE PAYMENTS	3,033.60
	2008 equip cert princ	2008 EQUIPMENT CER	DEBT SERVICE PAYMENTS	60,000.00
	2008 equip cert interest	2008 EQUIPMENT CER	DEBT SERVICE PAYMENTS	4,050.00
	2009 equip cert princ	2009 EQUIPMENT CER	DEBT SERVICE PAYMENTS	60,100.00
	2009 equip cert interest	2009 EQUIPMENT CER	DEBT SERVICE PAYMENTS	5,619.35
	payroll&ap ach for feb '12	WATER	ADMIN AND GENERAL	1.54
	util bills ach for feb '12	WATER	CUSTOMER ACCOUNTS	11.30
	payroll&ap ach for feb '12	WASTE WATER FUND	ADMIN AND GENERAL	1.54
	util bills ach for feb '12	WASTE WATER FUND	CUSTOMER ACCOUNTS	11.30
	payroll&ap ach for feb '12	ENVIRON SERVICES F	ADMIN AND GENERAL	1.54
	util bills ach for feb '12	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	11.30
	payroll&ap ach for feb '12	ELECTRIC FUND	ADMIN AND GENERAL	1.54
	util bills ach for feb '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>11.30</u>
			TOTAL:	151,820.50
NORTH CENTRAL INTERNATIONAL	filter	GENERAL FUND	NON-DEPARTMENTAL	10.87
	filter	GENERAL FUND	NON-DEPARTMENTAL	10.87
	overhaulkit head rods oil	GENERAL FUND	STREETS	5,590.26
	core exchg,valves,handle	GENERAL FUND	STREETS	360.89

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	valve return	GENERAL FUND	STREETS	212.45-
	kit & core exchange	GENERAL FUND	STREETS	62.01
	valve	GENERAL FUND	STREETS	44.77
	#47 guide	GENERAL FUND	STREETS	133.35
	overhaulkit head rods oil	ENVIRON SERVICES F	REFUSE DISPOSAL	5,590.25
	#47 guide	ENVIRON SERVICES F	REFUSE DISPOSAL	133.35
			TOTAL:	11,724.17
NORTHLAND CHEMICAL CORP.	hand cleaner	GENERAL FUND	STREETS	25.60
	hand cleaner	GENERAL FUND	PARKS	20.48
	hand cleaner	WATER	DISTRIBUTION AND STORA	10.24
	hand cleaner	WASTE WATER FUND	SOURCE/TREATMENT	10.24
	hand cleaner	ENVIRON SERVICES F	REFUSE DISPOSAL	10.25
	hand cleaner	ELECTRIC FUND	POWER DISTRIBUTION	25.60
			TOTAL:	102.41
PEPSI-COLA OF MANKATO INC	pop for concessions	COMMUNITY CENTER	COMMUNITY CENTER	313.40
			TOTAL:	313.40
PET EXPO DIST.	routine aquarium maint	LIBRARY FUND	LIBRARY	129.28
			TOTAL:	129.28
MATTHEW PETERS	uniform allowance	GENERAL FUND	POLICE	289.10
	glock sight tool	GENERAL FUND	POLICE	157.00
			TOTAL:	446.10
POSTER COMPLIANCE CENTER	compliance protection plan	GENERAL FUND	CITY ADMINISTRATION	41.40
	compliance protection plan	GENERAL FUND	CITY CLERK	41.40
	compliance protection plan	GENERAL FUND	FINANCE	27.60
	compliance protection plan	GENERAL FUND	POLICE	22.08
	compliance protection plan	GENERAL FUND	BUILDING INSPECTOR	11.04
	compliance protection plan	GENERAL FUND	PUBLIC WORKS ADMIN	5.52
	compliance protection plan	GENERAL FUND	ECONOMIC DEVMT	2.76
	compliance protection plan	WATER	ADMIN AND GENERAL	24.84
	compliance protection plan	WASTE WATER FUND	ADMIN AND GENERAL	24.84
	compliance protection plan	ELECTRIC FUND	ADMIN AND GENERAL	74.52
			TOTAL:	276.00
QUALITY ELEVATOR PRODUCTS, INC.	12 fire box keys	GENERAL FUND	FIRE	700.47
			TOTAL:	700.47
QUALITY FLOW SYSTEMS, INC	pump 3, parts & repair ins	WASTE WATER FUND	COLLECTOR/LIFT STAT	24,412.65
			TOTAL:	24,412.65
QUARTERMASTER	clothing allowance	GENERAL FUND	POLICE	98.97
	clothing allowance	GENERAL FUND	POLICE	43.04
	clothing allowance	GENERAL FUND	POLICE	96.84
			TOTAL:	238.85
RDO EQUIPMENT CO.	fan bearings #33	GENERAL FUND	STREETS	211.89
			TOTAL:	211.89
REARVIEW SYSTEMS LLC	#911 monitor & camera w/he	GENERAL FUND	STREETS	470.00
	#27 vactor camera w/heater	WASTE WATER FUND	COLLECTOR/LIFT STAT	225.00
	#21 digger derrick camera	ELECTRIC FUND	POWER DISTRIBUTION	487.08
			TOTAL:	1,182.08

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RECREATION SUPPLY COMPANY	signs blk doorway/no food&	GENERAL FUND	SWIMMING POOL	189.55
			TOTAL:	189.55
RIVER'S EDGE HOSPITAL & CLINIC	hepatitis b vaccine	WASTE WATER FUND	ADMIN AND GENERAL	118.80
	pre employment test	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	29.00
			TOTAL:	147.80
TOM ROESSLER JR.	mileage to hutchinson scho	GENERAL FUND	FIRE	63.27
	per diem for fire school	GENERAL FUND	FIRE	25.00
	mileage to n kato - school	GENERAL FUND	FIRE	33.30
	per diem for fire school	GENERAL FUND	FIRE	70.00
			TOTAL:	191.57
RYAN ELECTRIC OF ST PETER	biostir motor repair	WASTE WATER FUND	SOURCE/TREATMENT	70.00
			TOTAL:	70.00
SCHRADER'S LAW ENFORCEMENT SUPPLY	clothing allowance	GENERAL FUND	POLICE	121.84
			TOTAL:	121.84
SHORTY'S TIRE ONE	put on tires for bus 12	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	106.50
			TOTAL:	106.50
SIMPLEX GRINNELL	12 sprinkler & alarm inspe	WASTE WATER FUND	SOURCE/TREATMENT	1,927.98
	12 sprinkler & alarm inspe	ELECTRIC FUND	POWER PRODUCTION	777.41
			TOTAL:	2,705.39
SOUTH CENTRAL COLLEGE	emt refresher (3)	GENERAL FUND	POLICE	1,167.30
			TOTAL:	1,167.30
SOUTHERN MN MUNICIPAL POWER AGENCY	power purchased for feb '1	ELECTRIC FUND	POWER SUPPLY	552,870.32
			TOTAL:	552,870.32
ST PETER COMMUNITY & FAMILY EDUCATION	joint winter brochure prin	GENERAL FUND	RECREATION/LEISURE SER	1,132.85
	1/2 cost of training pool	GENERAL FUND	SWIMMING POOL	102.44
			TOTAL:	1,235.29
ST PETER LUMBER CO	door sweep	GENERAL FUND	FIRE	7.90
	2x8	GENERAL FUND	STREETS	3.57
	reinforcing rods	GENERAL FUND	STREETS	14.21
	2x8	GENERAL FUND	PARKS	2.86
	cement, cleaner, pvc	WATER	SOURCE OF SUPPLY	11.40
	2x8	WATER	DISTRIBUTION AND STORA	1.43
	2x8	WASTE WATER FUND	SOURCE/TREATMENT	1.43
	2x8	ENVIRON SERVICES F	REFUSE DISPOSAL	1.43
	wood knobs,paint,covers	ELECTRIC FUND	POWER DISTRIBUTION	80.25
	2x8	ELECTRIC FUND	POWER DISTRIBUTION	3.57
			TOTAL:	128.05
ST PETER POLICE RESERVES	river's edge security	GENERAL FUND	POLICE	41.52
			TOTAL:	41.52
ST PETER RENTAL CENTER	core drill spline wacker	GENERAL FUND	PARKS	21.38
	already paid	GENERAL FUND	PARKS	8.55-
	weed whip repair	GENERAL FUND	PARKS	159.14
			TOTAL:	171.97

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
STAPLES ADVANTAGE	tab divid,shred bags, stam	GENERAL FUND	CITY ADMINISTRATION	31.22	
	tab divid,shred bags, stam	GENERAL FUND	CITY CLERK	31.22	
	tab divid,shred bags, stam	GENERAL FUND	FINANCE	20.82	
	tab divid,shred bags, stam	GENERAL FUND	POLICE	16.65	
	tab divid,shred bags, stam	GENERAL FUND	BUILDING INSPECTOR	8.33	
	tab divid,shred bags, stam	GENERAL FUND	PUBLIC WORKS ADMIN	4.16	
	pads,paper,shrpv,evel,lbls	GENERAL FUND	STREETS	149.71	
	office supplies, tape, sci	GENERAL FUND	RECREATION/LEISURE SER	201.60	
	pads,paper,shrpv,evel,lbls	GENERAL FUND	PARKS	119.77	
	tab divid,shred bags, stam	GENERAL FUND	ECONOMIC DEVMT	2.08	
	chair mat	GENERAL FUND	ECONOMIC DEVMT	58.77	
	office supplies, tape, sci	LIBRARY FUND	LIBRARY	115.59	
	tab divid,shred bags, stam	WATER	ADMIN AND GENERAL	18.73	
	utility hardwood mat, boar	WATER	ADMIN AND GENERAL	309.66	
	pads,paper,shrpv,evel,lbls	WATER	ADMIN AND GENERAL	59.89	
	city deposit stamp	WATER	CUSTOMER ACCOUNTS	19.91	
	tab divid,shred bags, stam	WASTE WATER FUND	ADMIN AND GENERAL	18.74	
	hd punch	WASTE WATER FUND	ADMIN AND GENERAL	30.24	
	pads,paper,shrpv,evel,lbls	WASTE WATER FUND	ADMIN AND GENERAL	59.89	
	city deposit stamp	WASTE WATER FUND	CUSTOMER ACCOUNTS	19.91	
	pads,paper,shrpv,evel,lbls	ENVIRON SERVICES F	ADMIN AND GENERAL	59.88	
	city deposit stamp	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	19.89	
	tab divid,shred bags, stam	ELECTRIC FUND	ADMIN AND GENERAL	56.20	
	pads,paper,shrpv,evel,lbls	ELECTRIC FUND	ADMIN AND GENERAL	149.71	
	city deposit stamp	ELECTRIC FUND	CUSTOMER ACCOUNTS	19.91	
	binders,recycle cntr,index	STORMWATER FUND	ADMINISTRATION AND GEN	153.32	
			TOTAL:	1,755.80	
	STREICHER'S	clothing allowance	GENERAL FUND	POLICE	59.99
		clothing allowance	GENERAL FUND	POLICE	183.77
		ammo for practice	GENERAL FUND	POLICE	1,477.28
				TOTAL:	1,721.04
	STUART C. IRBY CO.	gloves&glove testings	ELECTRIC FUND	POWER DISTRIBUTION	67.72
				TOTAL:	67.72
SUPERIOR LAMP INC	light bulbs	COMMUNITY CENTER	COMMUNITY CENTER	192.12	
			TOTAL:	192.12	
TOPPERS PLUS INC	felling trailer #412	GENERAL FUND	STREETS	761.25	
	tax&license fees trailer	GENERAL FUND	STREETS	78.86	
	felling trailer #412	GENERAL FUND	PARKS	609.00	
	tax&license fees trailer	GENERAL FUND	PARKS	63.09	
	felling trailer #412	WATER	ADMIN AND GENERAL	304.50	
	tax&license fees trailer	WATER	ADMIN AND GENERAL	31.54	
	felling trailer #412	WASTE WATER FUND	ADMIN AND GENERAL	304.50	
	tax&license fees trailer	WASTE WATER FUND	ADMIN AND GENERAL	31.54	
	felling trailer #412	ENVIRON SERVICES F	ADMIN AND GENERAL	304.50	
	tax&license fees trailer	ENVIRON SERVICES F	ADMIN AND GENERAL	31.54	
	felling trailer #412	ELECTRIC FUND	ADMIN AND GENERAL	761.25	
	tax&license fees trailer	ELECTRIC FUND	ADMIN AND GENERAL	78.86	
			TOTAL:	3,360.43	
	US AUTO FORCE	tires	GENERAL FUND	POLICE	936.24
tires for bus #12		HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	697.94	
			TOTAL:	1,634.18	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
US BANK	2004a agent fee	2004 WASH TERR #1	FISCAL AGENT FEES	431.25
	2004b agent fee	2004 SUBDIVISIONS	FISCAL AGENT FEES	431.25
	2005a agent bond fee	2005A MASON ST TIF	FISCAL AGENT FEES	402.50
	2004c agent bond fee	WATER	ADMIN AND GENERAL	202.70
	2004c agent bond fee	WASTE WATER FUND	ADMIN AND GENERAL	76.20
	2004d agent bond fee	ELECTRIC FUND	ADMIN AND GENERAL	431.25
	2006c bond agent fee	ELECTRIC FUND	ADMIN AND GENERAL	431.25
	2004c agent bond fee	STORMWATER FUND	ADMINISTRATION AND GEN	<u>152.35</u>
		TOTAL:		2,558.75
USA BLUE BOOK	cordgrip adapt,coup,nozzle	WATER	PURIFICATION AND TREAT	<u>102.34</u>
			TOTAL:	102.34
VALLEY NATIONAL GASES, LLC	steel flamp,carbondioxide,	GENERAL FUND	STREETS	49.57
	cylinder rental	GENERAL FUND	STREETS	20.31
	steel flamp,carbondioxide,	GENERAL FUND	PARKS	39.65
	cylinder rental	GENERAL FUND	PARKS	16.25
	steel flamp,carbondioxide,	WATER	DISTRIBUTION AND STORA	19.83
	cylinder rental	WATER	ADMIN AND GENERAL	8.13
	steel flamp,carbondioxide,	WASTE WATER FUND	SOURCE/TREATMENT	19.83
	cylinder rental	WASTE WATER FUND	ADMIN AND GENERAL	8.13
	steel flamp,carbondioxide,	ENVIRON SERVICES F	REFUSE DISPOSAL	19.82
	cylinder rental	ENVIRON SERVICES F	ADMIN AND GENERAL	8.12
	steel flamp,carbondioxide,	ELECTRIC FUND	POWER DISTRIBUTION	49.57
	cylinder rental	ELECTRIC FUND	ADMIN AND GENERAL	<u>20.31</u>
			TOTAL:	279.52
VON ESSEN TOWING	towing	GENERAL FUND	POLICE	70.00
	mount & balance tires	GENERAL FUND	POLICE	36.00
	tow blazer to city shop	GENERAL FUND	BUILDING INSPECTOR	50.00
	mount & balance	STORMWATER FUND	TREATMENT	<u>72.00</u>
			TOTAL:	228.00
VOSS LIGHTING	light bulbs	LIBRARY FUND	LIBRARY	249.82
	light bulbs	LIBRARY FUND	LIBRARY	<u>198.70</u>
			TOTAL:	448.52
THE WALL STREET JOURNAL	2012 subscription renewal	LIBRARY FUND	LIBRARY	<u>413.40</u>
			TOTAL:	413.40
WASTE MANAGEMENT OF SOUTHERN MINNESOTA	jan '12 refuse change in s	ENVIRON SERVICES F	NON-DEPARTMENTAL	15.00
	jan '12 refuse pickup	ENVIRON SERVICES F	REFUSE DISPOSAL	18,317.11
	feb '12 refuse pickup	ENVIRON SERVICES F	REFUSE DISPOSAL	<u>18,259.95</u>
			TOTAL:	36,592.06
WESCO DISTRIBUTION INC	150w hps lamps	ELECTRIC FUND	POWER DISTRIBUTION	<u>83.36</u>
			TOTAL:	83.36
WILSON DEVELOPMENT SERVICES, LLC	wash ave link - acquisitio	PERM IMPROVMENT RE	STREETS	<u>705.20</u>
			TOTAL:	705.20
ZACK'S INC	shovels,putty knife scrape	GENERAL FUND	STREETS	177.78
	chain,clevis grab,binders	GENERAL FUND	STREETS	34.88
	chain,clevis grab,binders	GENERAL FUND	PARKS	27.91
	wrench set,sweeping,screw	GENERAL FUND	PARKS	254.29
	chain,clevis grab,binders	WATER	DISTRIBUTION AND STORA	<u>13.95</u>

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VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	chain,clevis grab,binders	WASTE WATER FUND	SOURCE/TREATMENT	13.95
	chain,clevis grab,binders	ENVIRON SERVICES F	REFUSE DISPOSAL	13.96
	chain,clevis grab,binders	ELECTRIC FUND	POWER DISTRIBUTION	34.88
	rakes	ELECTRIC FUND	POWER DISTRIBUTION	79.59
			TOTAL:	651.19
ZARNOTH BRUSH WORKS INC	wafer brrom refill #908	GENERAL FUND	PARKS	595.61
			TOTAL:	595.61
ZEP SALES & SERVICE	floor dry	GENERAL FUND	STREETS	82.44
	floor dry	GENERAL FUND	PARKS	65.95
	floor dry	WATER	DISTRIBUTION AND STORA	32.98
	floor dry	WASTE WATER FUND	SOURCE/TREATMENT	32.98
	floor dry	ENVIRON SERVICES F	REFUSE DISPOSAL	32.98
	floor dry	ELECTRIC FUND	POWER DISTRIBUTION	82.44
			TOTAL:	329.77
ZIEGLER INC	nl generator soot filter	WASTE WATER FUND	COLLECTOR/LIFT STAT	69.40
			TOTAL:	69.40
CHUCK ZIEMAN	mileage lmc conf brooklyn	GENERAL FUND	MAYOR & COUNCIL	83.25
			TOTAL:	83.25

===== FUND TOTALS =====

101	GENERAL FUND	64,132.93
211	LIBRARY FUND	4,567.20
213	PUBLIC ACCESS	16.39
217	COMMUNITY CENTER	1,589.83
230	REVOLVING LOAN FUND	2,779.66
240	TORNADO DISASTER REV LOAN	68.50
371	2011 EQUIPMENT CERTIFICAT	21,993.60
392	2004 WASH TERR #15	431.25
393	2004 SUBDIVISIONS - PIR	431.25
395	2005A MASON ST TIF BOND	402.50
398	2008 EQUIPMENT CERTIFICAT	64,050.00
399	2009 EQUIPMENT CERTIFICAT	65,719.35
401	PERM IMPROVMENT REVOLVING	22,940.58
472	2012 EQUIPMENT CERTIFICAT	49,045.00
601	WATER	8,625.43
602	WASTE WATER FUND	63,292.33
603	ENVIRON SERVICES FUND	56,676.14
604	ELECTRIC FUND	562,730.66
606	STORMWATER FUND	5,192.04
610	HEARTLAND TRANSIT	4,365.37
820	RESTRICTED CONTRIBUTIONS	668.14
824	YOUTH CENTER GRANT	150.00

 GRAND TOTAL: 999,868.15

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The following budgeted purchases in excess of \$5,000 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Jefferson Fire & Safety	Firefighter turnout gear	\$7,237.55	General
Top Shop of Mankato	Library replacement Counter	\$6,175.00	Donation

2. The following business licenses are hereby approved subject to compliance with City Code regulations and payment of the licensing fee:

Temporary On Sale Liquor

Red Men Club	412 S 3 rd Parking Lot	7/3/12
Red Men Club	412 S 3 rd Parking Lot	8/18/12

Temporary Dance

Red Men Club	412 S 3 rd Parking Lot	7/3/12
Red Men Club	412 S 3 rd Parking Lot	8/18/12

Fireworks

Red Men Club	400 Union Street	7/4/12
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3. The schedule of disbursements for March 8, 2012 through March 21, 2012 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 26th day of March, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Waconia Office
2078 Feather Circle
Waconia, MN 55387
Phone: (952) 442-5821
Fax: (952) 442-8838
Email: shannon@daviddrown.com

March 21, 2012

City of Saint Peter
Attn: Todd Prafke, City Administrator
Attn: Paula O'Connell, Finance Director
227 South Front Street
Saint Peter, MN 56082

RE: Refunding of 2003C Rural Development Loan

Honorable Mayor, Council members, Mr. Prafke, and Ms. O'Connell:

Per our previous discussions we had been reviewing the potential refunding (refinance) of the 2003C Rural Development loan used to finance a City utility improvement. The loan presently has a fixed interest rate of 4.25% through the final maturity in 2043.

A triggering resolution approving the issuance of refunding bonds by negotiation and authorizing the Mayor and City Administrator to sign a bond purchase agreement was previously adopted by the City Council. The minimum net present value of savings provided for in the resolution was \$100,000 (net of issuance cost) in order to proceed with a potential refinance. On Tuesday, March 20 a bond purchase agreement was executed by the Mayor and City Administrator providing for an average interest rate of 3.677% on the remaining 30-year term. At this interest rate the City will save \$100,048.44 in interest (net present value & net of issuance cost) over the remaining term of this issue. Interest rates on longer maturities have moved up approximately 30 basis points over the last month which reduced the savings amount from prior projections.

As a part of this process the City obtained a credit rating from Standard & Poor's. The City's A+ credit rating was affirmed by Standard & Poor's and they did amend their view of the City's management practices from "standard" to "good" as a result of the adoption of a fund balance policy.

Enclosed for your consideration is a resolution ratifying the actions taken by the Mayor and City Administrator and providing for the issuance of refunding bonds for the purpose of refinancing the principal balance on the 2003C Rural Development Loan. Please feel free to contact me in the interim if I can be of any assistance in answering questions regarding this information. Thank you for your time and consideration.

Sincerely,

A handwritten signature in cursive script that reads 'Shannon Sweeney'.

Shannon Sweeney
David Drown Associates, Inc.

Summary:

**St. Peter, Minnesota; General
Obligation**

Primary Credit Analyst:

Linda Merus, Chicago (1) 312-233-7017; linda_merus@standardandpoors.com

Secondary Contact:

Blake Yocom, Chicago (1) 312-233-7056; blake_yocom@standardandpoors.com

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Summary:

St. Peter, Minnesota; General Obligation

Credit Profile		
US\$1.89 mil GO swr rev rfdg bnds ser 2012A due 01/01/2043		
<i>Long Term Rating</i>	A+/Stable	New
St Peter GO		
<i>Long Term Rating</i>	A+/Stable	Affirmed
St Peter GO (AGM)		
<i>Unenhanced Rating</i>	A+(SPUR)/Stable	Affirmed

Many issues are enhanced by bond insurance.

Rationale

Standard & Poor's Ratings Services assigned its 'A+' long-term rating and stable outlook to St. Peter, Minn.'s series 2012A general obligation (GO) sewer revenue refunding bonds and affirmed its 'A+' long-term rating and underlying rating (SPUR), with a stable outlook, on the city's existing GO debt.

The rating reflects our assessment of the city's:

- Stable local economy and participation in the Mankato-North Mankato metropolitan area;
- Income and market value per capita that ranges from, what we consider, adequate-to-good;
- Maintenance of very strong reserves; and
- Moderate overall debt, excluding enterprise self-supporting debt that accounts for 88% of direct debt.

The city's full-faith-and-credit pledge secures the bonds. Officials intend to use series 2012A bond proceeds to refund the 2013-2043 maturities of the city's series 2003C GO sewer revenue bonds for interest cost savings.

St. Peter, Nicollet County's seat, is about 12 miles north of Mankato and 65 miles southwest of the Minneapolis-St. Paul metropolitan area. The 5.6-square-mile city serves a population estimate of 10,946. Residents have access to employment within the city and surrounding communities such as Mankato and North Mankato. According to management, some residents commute as far as the Minneapolis-St. Paul metropolitan area for employment.

Leading city employers include:

- St. Peter Regional Treatment Center (838 employees), a state psychiatric hospital;
- Gustavus Adolphus College (705);
- Nicollet County (252); and
- St. Peter School District (236).

County unemployment was 4% as of November 2011, below the state's 5.9% rate and the nation's rate. The 2011 median household effective buying income was, in our opinion, a good 95% of the nation's average.

Taxable market value grew by an average of 3.4% annually between tax years 2006 and 2010; because of broad base declines in residential properties citywide due to the economic downturn, however, taxable market value declined by 2.4% in tax year 2011 to roughly \$483.7 million. Estimated full market value, a more-accurate

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representation of market prices, was \$521.8 million, or, in our opinion, an adequate \$47,673 per capita, in fiscal 2011. The 10 leading taxpayers are very diverse, accounting for 7.4% of net tax capacity.

In our opinion, St. Peter maintains its very strong finances. For fiscal 2012, management *plans to adopt* a balanced budget without using reserves while assuming flat local government aid. Despite a \$480,000 state aid reduction, management states it expects to report a \$120,000 surplus in fiscal 2011. Management also states that due to higher-than-expected revenue and measures taken to cut expenses, it offset the state aid reduction in fiscal 2011.

For fiscal 2010, officials budgeted for a \$335,000 unallotment in state aid revenue. The city, however, received notice in February 2010 that the state would unallot an additional \$170,000 of state aid, which would bring the total unallotment to \$505,000. According to management, it made the necessary budget adjustments and cut expenditures to offset the state aid reduction. Due to management's efforts, management reported a \$593,000 surplus in fiscal 2010 that brought general fund balance to \$2.92 million, or, in our opinion, a very strong 54.6% of expenditures. In fiscal 2010, intergovernmental aid (57% of revenue) was the *leading revenue stream*, followed by property taxes (22%).

Standard & Poor's revised its Financial Management Assessment (FMA) on the city's financial management practices to "good" from "standard" under its FMA methodology based on management's recent adoption of a fund balance policy to maintain a general fund balance between 35% and 50% of expenditures. An FMA of "good" indicates financial practices exist in most areas but that governance officials might not formalize or regularly monitor all of them. Other policies and practices include management's sharing of reports on budgeted numbers compared to actual performance with the city council at least five times a year. Management maintains and annually updates a long-term financial forecast for general operating funds and a 10-year capital plan, including estimated project costs. It lacks a formal debt policy.

Excluding self-supporting enterprise debt, overall debt is, in our view, a moderate \$2,459 per capita, or 5.2% of market value. Carrying charges, as a percent of governmental funds expenditures less capital outlay, were, in our opinion, an elevated 16.9% in fiscal 2010. Hospital; electric; water; wastewater; and storm water revenue, however, supports 88% of direct debt. Management's six-year plan evaluates the rate structure of the enterprise fund to make sure rates align with projects and the debt obligations of those funds. We consider amortization average with officials planning to retire 60% of principal over 10 years and almost 100% over 20 years. Officials might issue debt in either fiscal years 2012 or 2013 to renovate a water tower, purchase a fire truck, and address various capital improvement needs.

Outlook

The stable outlook reflects Standard & Poor's opinion that management will likely maintain, what Standard & Poor's considers, its very strong reserves and balanced operations despite the possibility of continued state aid reductions. We also expect management to manage the self-supporting nature of the *GO debt supported* by its enterprise funds adequately. We do not think we will change the rating within the stable outlook's two-year period because it is our opinion that management will likely maintain reserves at a level that adheres to its fund balance policy. The city's participation in the Mankato-North Mankato metropolitan area provides further rating stability.

Other Postemployment Benefits And Pension Plans

St. Peter does not provide retirees with other postemployment benefits. Retirees can participate in the city's health insurance plan; they, however, are required to pay for the entire premium cost. The defined-benefit plans administered by the Minnesota Public Employees' Retirement Assn. (PERA) cover all full-time and certain part-time city employees. PERA administers the general employees' retirement fund (GERF) and the public employees' police & fire fund (PEPFF), which are cost-sharing, multiple-employer retirement plans. In fiscal 2010, the city's contributions to GERF and PEPFF were \$241,620 and \$122,001, respectively. In addition, the city contributes to the St. Peter Firefighters' Relief Assn. (SPFRA), a single-employer, defined-benefit pension plan administered by the city's firefighters. City and state aid contributions to SPFRA were \$65,461 as of fiscal year-end Dec. 31, 2010. As of fiscal 2010, SPFRA's funded ratio was 83.2%, or an unfunded liability of \$141,179.

Related Criteria And Research

- USPF Criteria: GO Debt, Oct. 12, 2006
- USPF Criteria: Key General Obligation Ratio Credit Ranges – Analysis Vs. Reality, April 2, 2008

Complete ratings information is available to subscribers of RatingsDirect on the Global Credit Portal at www.globalcreditportal.com. All ratings affected by this rating action can be found on Standard & Poor's public Web site at www.standardandpoors.com. Use the Ratings search box located in the left column.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,890,000 GENERAL OBLIGATION
SEWER REVENUE REFUNDING BONDS, SERIES 2012A AND PLEDGING FOR THE SECURITY
THEREOF NET REVENUES**

WHEREAS, the City of Saint Peter, Minnesota (the "City"), owns and operates a municipal sewer system as a separate revenue producing public utility (the "System") and the net revenues of the System are pledged to the payment of the City's outstanding \$2,000,000 original principal amount of General Obligation Sewer Revenue Bond of 2003, dated September 29, 2003 (the "Prior Bonds"); and

WHEREAS, the City Council deems it desirable and in the best interests of the City to provide moneys for a current refunding of \$1,804,000 aggregate principal amount of the Prior Bonds which mature on and after January 1, 2013, by calling them for redemption and prepayment on April 17, 2012 (the "Call Date"), all in accordance with the provisions of the resolution of the City Council adopted on September 22, 2003, authorizing the issuance of the Prior Bonds (the "Prior Resolution"); and

WHEREAS, the refunding of the Prior Bonds is necessary and desirable for the reduction of debt service cost to the City; and

WHEREAS, the City Council hereby determines and declares that it is necessary and expedient to issue \$1,890,000 General Obligation Sewer Revenue Refunding Bonds, Series 2012A (the "Bonds" or individually, a "Bond"), pursuant to Minnesota Statutes, Chapters 444 and 475 to provide moneys to currently refund the Prior Bonds on the Call Date; and

WHEREAS, there are currently outstanding (i) \$11,733,250 original principal amount General Obligation Sewer Revenue Note of 2001, dated January 8, 2001, (ii) \$7,260,850 original principal amount General Obligation Sewer Revenue Note of 2002, dated September 26, 2002, (iii) \$2,240,000 original principal amount General Obligation Sewer Revenue Note of 2004, dated January 20, 2004; (iv) \$775,000 original principal amount General Obligation Water and Sewer Improvement Refunding Bonds, Series 2004E, dated December 1, 2004; and (v) \$870,000 original principal amount Taxable General Obligation Utility Revenue and Tax Increment Bonds, Series 2010B (Build America Bonds), dated June 1, 2010 (the "Outstanding Bonds"); and the net revenues of the System and the municipal water system are pledged to the payment of the City's outstanding \$805,000 original principal amount of General Obligation Water and Sewer Revenue Bonds, Series 2004C, dated November 1, 2004 (the "2004 Bonds"); and

WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("Drown"), as its independent financial advisor for the sale of the Bonds and was therefore authorized to sell the Bonds by private negotiation in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9) and proposals to purchase the Bonds have been solicited by Drown; and

WHEREAS, it is in the best interests of the City that the Bonds be issued in book-entry form as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Acceptance of Offer. The proposal of Northland Securities, Inc. (the "Purchaser"), to purchase the Bonds, at the rates of interest hereinafter set forth, and to pay therefor the sum of

\$1,855,852.15, plus interest accrued to settlement, is hereby accepted, and the Bonds are hereby awarded to the Purchaser.

2. Terms of Bonds.

(a) Original Issue Date; Denominations; Maturities. The Bonds shall be dated April 1, 2012, as the date of original issue, shall be issued forthwith on or after such date in fully registered form, shall be numbered from R-1 upward in the denomination of \$5,000 each or in any integral multiple thereof of a single maturity (the "Authorized Denominations") and shall mature on January 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2013			2029		
2014			2030		
2015			2031		
2016			2032		
2017			2033		
2018			2034		
2019			2035		
2020			2036		
2021			2037		
2022			2038		
2023			2039		
2024			2040		
2025			2041		
2026			2042		
2027			2043		
2028					

As may be requested by the Purchaser, one or more term Bonds may be issued having mandatory sinking fund redemption and final maturity amounts conforming to the foregoing principal repayment schedule, and corresponding additions may be made to the provisions of the applicable Bond(s).

(b) Book Entry Only System. The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York or any of its successors or its successors to its functions hereunder (the "Depository") will act as securities depository for the Bonds, and to this end:

(i) The Bonds shall be initially issued and, so long as they remain in book entry form only (the "Book Entry Only Period"), shall at all times be in the form of a separate single fully registered Bond for each maturity of the Bonds; and for purposes of complying with this requirement under paragraphs 5 and 10 Authorized Denominations for any Bond shall be deemed to be limited during the Book Entry Only Period to the outstanding principal amount of that Bond.

(ii) Upon initial issuance, ownership of the Bonds shall be registered in a bond register maintained by the Bond Registrar (as hereinafter defined) in the name of CEDE & CO., as the nominee (it or any nominee of the existing or a successor Depository, the "Nominee").

(iii) With respect to the Bonds neither the City nor the Bond Registrar shall have any responsibility or obligation to any broker, dealer, bank, or any other financial institution for which the Depository holds Bonds as securities depository (the "Participant") or the person for which a Participant holds an interest in the Bonds shown on the books and records of the Participant (the "Beneficial Owner"). Without limiting the immediately preceding sentence, neither the City, nor

the Bond Registrar, shall have any such responsibility or obligation with respect to (A) the accuracy of the records of the Depository, the Nominee or any Participant with respect to any ownership interest in the Bonds, or (B) the delivery to any Participant, any Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or (C) the payment to any Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the principal of or premium, if any, or interest on the Bonds, or (D) the consent given or other action taken by the Depository as the Registered Holder of any Bonds (the "Holder"). For purposes of securing the vote or consent of any Holder under this Resolution, the City may, however, rely upon an omnibus proxy under which the Depository assigns its consenting or voting rights to certain Participants to whose accounts the Bonds are credited on the record date identified in a listing attached to the omnibus proxy.

(iv) The City and the Bond Registrar may treat as and deem the Depository to be the absolute owner of the Bonds for the purpose of payment of the principal of and premium, if any, and interest on the Bonds, for the purpose of giving notices of redemption and other matters with respect to the Bonds, for the purpose of obtaining any consent or other action to be taken by Holders for the purpose of registering transfers with respect to such Bonds, and for all purpose whatsoever. The Bond Registrar, as paying agent hereunder, shall pay all principal of and premium, if any, and interest on the Bonds only to the Holder or the Holders of the Bonds as shown on the bond register, and all such payments shall be valid and effective to fully satisfy and discharge the City's obligations with respect to the principal of and premium, if any, and interest on the Bonds to the extent of the sum or sums so paid.

(v) Upon delivery by the Depository to the Bond Registrar of written notice to the effect that the Depository has determined to substitute a new Nominee in place of the existing Nominee, and subject to the transfer provisions in paragraph 10, references to the Nominee hereunder shall refer to such new Nominee.

(vi) So long as any Bond is registered in the name of a Nominee, all payments with respect to the principal of and premium, if any, and interest on such Bond and all notices with respect to such Bond shall be made and given, respectively, by the Bond Registrar or City, as the case may be, to the Depository as provided in the Letter of Representations to the Depository required by the Depository as a condition to its acting as book-entry Depository for the Bonds (said Letter of Representations, together with any replacement thereof or amendment or substitute thereto, including any standard procedures or policies referenced therein or applicable thereto respecting the procedures and other matters relating to the Depository's role as book-entry Depository for the Bonds, collectively hereinafter referred to as the "Letter of Representations").

(vii) All transfers of beneficial ownership interests in each Bond issued in book-entry form shall be limited in principal amount to Authorized Denominations and shall be effected by procedures by the Depository with the Participants for recording and transferring the ownership of beneficial interests in such Bonds.

(viii) In connection with any notice or other communication to be provided to the Holders pursuant to this Resolution by the City or Bond Registrar with respect to any consent or other action to be taken by Holders, the Depository shall consider the date of receipt of notice requesting such consent or other action as the record date for such consent or other action; provided, that the City or the Bond Registrar may establish a special record date for such consent or other action. The City or the Bond Registrar shall, to the extent possible, give the Depository notice of such special record date not less than fifteen calendar days in advance of such special record date to the extent possible.

(ix) Any successor Bond Registrar in its written acceptance of its duties under this Resolution and any paying agency/bond registrar agreement, shall agree to take any actions necessary from time to time to comply with the requirements of the Letter of Representations.

(x) In the case of a partial prepayment of a Bond, the Holder may, in lieu of surrendering the Bonds for a Bond of a lesser denomination as provided in paragraph 5, make a notation of the reduction in principal amount on the panel provided on the Bond stating the amount so redeemed.

(c) Termination of Book-Entry Only System. Discontinuance of a particular Depository's services and termination of the book-entry only system may be effected as follows:

(i) The Depository may determine to discontinue providing its services with respect to the Bonds at any time by giving written notice to the City and discharging its responsibilities with respect thereto under applicable law. The City may terminate the services of the Depository with respect to the Bond if it determines that the Depository is no longer able to carry out its functions as securities depository or the continuation of the system of book-entry transfers through the Depository is not in the best interests of the City or the Beneficial Owners.

(ii) Upon termination of the services of the Depository as provided in the preceding paragraph, and if no substitute securities depository is willing to undertake the functions of the Depository hereunder can be found which, in the opinion of the City, is willing and able to assume such functions upon reasonable or customary terms, or if the City determines that it is in the best interests of the City or the Beneficial Owners of the Bond that the Beneficial Owners be able to obtain certificates for the Bonds, the Bonds shall no longer be registered as being registered in the bond register in the name of the Nominee, but may be registered in whatever name or names the Holder of the Bonds shall designate at that time, in accordance with paragraph 10. To the extent that the Beneficial Owners are designated as the transferee by the Holders, in accordance with paragraph 10, the Bonds will be delivered to the Beneficial Owners.

(iii) Nothing in this subparagraph (c) shall limit or restrict the provisions of paragraph 10.

(d) Letter of Representations. The provisions in the Letter of Representations are incorporated herein by reference and made a part of the resolution, and if and to the extent any such provisions are inconsistent with the other provisions of this resolution, the provisions in the Letter of Representations shall control.

3. Purpose; Refunding Findings. The Bonds shall provide funds for a current refunding of the Refunded Bonds (the "Refunding"). It is hereby found, determined and declared that the Refunding is pursuant to Minnesota Statutes, Section 475.67, and shall result in a reduction of debt service cost to the City.

4. Interest. The Bonds shall bear interest payable semiannually on January 1 and July 1 of each year (each, an "Interest Payment Date"), commencing January 1, 2013, calculated on the basis of a 360-day year of twelve 30-day months, at the respective rates per annum set forth opposite the maturity years as follows:

<u>Maturity Year</u>	<u>Interest Rate</u>	<u>Maturity Year</u>	<u>Interest Rate</u>
2013		2029	
2014		2030	
2015		2031	
2016		2032	

2017	2033
2018	2034
2019	2035
2020	2036
2021	2037
2022	2038
2023	2039
2024	2040
2025	2041
2026	2042
2027	2043
2028	

5. Redemption. Bonds maturing on January 1, 2021, and thereafter, shall be subject to redemption and prepayment at the option of the City on January 1, 2020, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, those Bonds remaining unpaid which have the latest maturity date shall be prepaid first; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected registered holder of the Bonds at least thirty days prior to the date fixed for redemption.

To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar prior to giving notice of redemption shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers so assigned to such Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of such Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of each such Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the City or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the City and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the City shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

6. Bond Registrar. Northland Trust Services, Inc., in Minneapolis, Minnesota, is appointed to act as bond registrar and transfer agent with respect to the Bonds (the "Bond Registrar"), and shall do so unless and until a successor Bond Registrar is duly appointed, all pursuant to any contract the City and Bond Registrar shall execute which is consistent herewith. The Bond Registrar shall also serve as paying agent unless and until a successor paying agent is duly appointed. Principal and interest on the Bonds shall be paid to the registered holders (or record holders) of the Bonds in the manner set forth in the form of Bond and paragraph 12.

7. Form of Bond. The Bonds, together with the Bond Registrar's Certificate of Authentication, the form of Assignment and the registration information thereon, shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MINNESOTA
NICOLLET COUNTY
CITY OF SAINT PETER

R-_____

\$_____

GENERAL OBLIGATION SEWER REVENUE REFUNDING BOND, SERIES 2012A

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	January 1,	April 1, 2012	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT

The City of Saint Peter, Nicollet County, Minnesota (the "Issuer"), certifies that it is indebted and for value received promises to pay to the registered owner specified above, or registered assigns, in the manner hereinafter set forth, the principal amount specified above, on the maturity date specified above, unless called for prior payment, and to pay interest thereon semiannually on January 1 and July 1 of each year (each, an "Interest Payment Date"), commencing January 1, 2013, at the rate per annum specified above (calculated on the basis of a 360-day year of twelve 30-day months) until the principal sum is paid or has been provided for. This Bond will bear interest from the most recent Interest Payment Date to which interest has been paid or, if no interest has been paid, from the date of original issue hereof. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the principal office of Northland Trust Services, Inc., in Minneapolis, Minnesota (the "Bond Registrar"), acting as paying agent, or any successor paying agent duly appointed by the Issuer. Interest on this Bond will be paid on each Interest Payment Date by check or draft mailed to the person in whose name this Bond is registered (the "Holder" or "Bondholder") on the registration books of the Issuer maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any interest not so timely paid shall cease to be payable to the person who is the Holder hereof as of the Regular Record Date, and shall be payable to the person who is the Holder hereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given to Bondholders not less than ten days prior to the Special Record Date. The principal of and premium, if any, and interest on this Bond are payable in lawful money of the United States of America. So long as this Bond is registered in the name of the Depository or its Nominee as provided in the Resolution hereinafter described, and as those terms are defined therein, payment of principal of, premium, if any, and interest on this Bond and notice with respect thereto shall be made as provided in Letter of Representations, as defined in the Resolution. Until termination of the book-entry only system pursuant to the Resolution, Bonds may only be registered in the name of the Depository or its Nominee.

Optional Redemption. The Bonds of this issue (the "Bonds") maturing on January 1, 2021, and thereafter, shall be subject to redemption and prepayment at the option of the City on January 1, 2020, and on any date thereafter at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and the principal amounts within each maturity to be redeemed shall be determined by the City; and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar. Bonds or portions thereof called for redemption shall be due and payable on the redemption date, and interest thereon shall cease to accrue from and after the redemption date. Mailed notice of redemption shall be given to the paying agent and to each affected Holder of the Bonds at least thirty days prior to the date fixed for redemption.

Prior to the date on which any Bond or Bonds are directed by the Issuer to be redeemed in advance of maturity, the Issuer will cause notice of the call thereof for redemption identifying the Bonds to be redeemed to be mailed to the Bond Registrar and all Bondholders, at the addresses shown on the Bond Register. All Bonds so called for redemption will cease to bear interest on the specified redemption date, provided funds for their redemption have been duly deposited.

Selection of Bonds for Redemption; Partial Redemption. To effect a partial redemption of Bonds having a common maturity date, the Bond Registrar shall assign to each Bond having a common maturity date a distinctive number for each \$5,000 of the principal amount of such Bond. The Bond Registrar shall then select by lot, using such method of selection as it shall deem proper in its discretion, from the numbers assigned to the Bonds, as many numbers as, at \$5,000 for each number, shall equal the principal amount of the Bonds to be redeemed. The Bonds to be redeemed shall be the Bonds to which were assigned numbers so selected; provided, however, that only so much of the principal amount of Bond of a denomination of more than \$5,000 shall be redeemed as shall equal \$5,000 for each number assigned to it and so selected. If a Bond is to be redeemed only in part, it shall be surrendered to the Bond Registrar (with, if the Issuer or Bond Registrar so requires, a written instrument of transfer in form satisfactory to the Issuer and Bond Registrar duly executed by the Holder thereof or the Holder's attorney duly authorized in writing) and the Issuer shall execute (if necessary) and the Bond Registrar shall authenticate and deliver to the Holder of the Bond, without service charge, a new Bond or Bonds having the same stated maturity and interest rate and of any Authorized Denomination or Denominations, as requested by the Holder, in aggregate principal amount equal to and in exchange for the unredeemed portion of the principal of the Bond so surrendered.

Issuance; Purpose; General Obligation. This Bond is one of an issue in the total principal amount of \$1,890,000, all of like date of original issue and tenor, except as to number, maturity, interest rate, denomination and redemption privilege, issued pursuant to and in full conformity with the Constitution and laws of the State of Minnesota and pursuant to a resolution adopted by the City Council on March 26, 2012 (the "Resolution"), for the purpose of providing funds for a current refunding of the Issuer's General Obligation Sewer Revenue Bond of 2003, dated September 29, 2003, which matures on January 1, 2013, and thereafter. This Bond is payable out of the Debt Service Account of the Issuer's General Obligation Sewer Revenue Refunding Bonds, Series 2012A Fund. This Bond constitutes a general obligation of the Issuer, and to provide moneys for the prompt and full payment of its principal, premium, if any, and interest when the same become due, the full faith and credit and taxing powers of the Issuer have been and are hereby irrevocably pledged.

Denominations; Exchange; Resolution. The Bonds are issuable solely in fully registered form in the denominations of \$5,000 and integral multiples thereof of a single maturity and are exchangeable for fully registered Bonds of other authorized denominations in equal aggregate principal amounts at the office of the Bond Registrar, but only in the manner and subject to the limitations provided in the Resolution. Reference is hereby made to the Resolution for a description of the rights and duties of the Bond Registrar. Copies of the Resolution are on file with the Bond Registrar.

Transfer. This Bond is transferable by the Holder in person or by the Holder's attorney duly authorized in writing at the principal office of the Bond Registrar upon presentation and surrender hereof to the Bond Registrar, all subject to the terms and conditions provided in the Resolution and to reasonable regulations of the Issuer contained in any agreement with the Bond Registrar. Thereupon the Issuer shall execute and the Bond Registrar shall authenticate and deliver, in exchange for this Bond, one or more new fully registered Bonds in the name of the transferee (but not registered in blank or to "bearer" or similar designation), of an Authorized Denomination or Denominations, in aggregate principal amount equal to the principal amount of this Bond, of the same maturity and bearing interest at the same rate.

Fees upon Transfer or Loss. The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of this Bond and any legal or unusual costs regarding transfers and lost Bonds.

Treatment of Registered Owners. The Issuer and Bond Registrar may treat the person in whose name this Bond is registered as the owner hereof for the purpose of receiving payment as herein provided (except as otherwise provided herein with respect to the Record Date) and for all other purposes, whether or not this Bond shall be overdue, and neither the Issuer nor the Bond Registrar shall be affected by notice to the contrary.

Authentication. This Bond shall not be valid or become obligatory for any purpose or be entitled to any security unless the Certificate of Authentication hereon shall have been executed by the Bond Registrar.

Qualified Tax-Exempt Obligation. This Bond has been designated by the Issuer as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to happen and to be performed, precedent to and in the issuance of this Bond, have been done, have happened and have been performed, in regular and due form, time and manner as required by law; that the Issuer has covenanted and agreed with the Holders of the Bonds that it will impose and collect charges for the service, use and availability of its municipal sewer system at the times and in amounts necessary to produce net revenues, together with other sums pledged to the payment of the Bonds, adequate to pay all principal and interest when due on the Bonds; and that the Issuer will levy a direct, annual, irrevocable ad valorem tax upon all of the taxable property of the Issuer, without limitation as to rate or amount, for the years and in amounts sufficient to pay the principal and interest on the Bonds as they respectively become due, if the net revenues from the municipal sewer system, and any other sums irrevocably appropriated to the Debt Service Account are insufficient therefor; and that this Bond, together with all other debts of the Issuer outstanding on the date of original issue hereof and the date of its issuance and delivery to the original purchaser, does not exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Saint Peter, Nicollet County, Minnesota, by its City Council has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and its Administrator.

Date of Registration:

Registrable by: NORTHLAND TRUST SERVICES, INC.

Payable at: NORTHLAND TRUST SERVICES, INC.

BOND REGISTRAR'S
CERTIFICATE OF
AUTHENTICATION
This Bond is one of the
Bonds described in the
Resolution mentioned
within.

CITY OF SAINT PETER,
NICOLLET COUNTY,
MINNESOTA

NORTHLAND TRUST SERVICES, INC.,
Minneapolis, Minnesota
Bond Registrar

/s/ facsimile

Mayor

By _____
Authorized Signature

/s/ facsimile

Administrator

PREPAYMENT SCHEDULE

This Bond has been prepaid in part on the date(s) and in the amount(s) as follows:

<u>DATE</u>	<u>AMOUNT</u>	<u>AUTHORIZED SIGNATURE OF HOLDER</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. Execution. The Bonds shall be in typewritten form, shall be executed on behalf of the City by the signatures of its Mayor and Administrator and be sealed with the seal of the City; provided, as permitted by law, both signatures may be photocopied facsimiles and the corporate seal has been omitted. In the event of disability or resignation or other absence of either officer, the Bonds may be signed by the manual or facsimile signature of the officer who may act on behalf of the absent or disabled officer. In case either officer whose signature or facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of the Bonds, the signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if the officer had remained in office until delivery.

9. Authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this resolution unless a Certificate of Authentication on the Bond, substantially in the form hereinabove set forth, shall have been duly executed by an authorized representative of the Bond Registrar. Certificates of Authentication on different Bonds need not be signed by the same person. The Bond Registrar shall authenticate the signatures of officers of the City on each Bond by execution of the Certificate of Authentication on the Bond and, by inserting as the date of registration in the space provided, the date on which the Bond is authenticated, except that for purposes of delivering the original Bonds to the Purchaser, the Bond Registrar shall insert as a date of registration the date of original issue of April 1, 2012. The Certificate of Authentication so executed on each Bond shall be conclusive evidence that it has been authenticated and delivered under this resolution.

10. Registration; Transfer; Exchange. The City will cause to be kept at the principal office of the Bond Registrar a bond register in which, subject to such reasonable regulations as the Bond Registrar may prescribe, the Bond Registrar shall provide for the registration of Bonds and the registration of transfers of Bonds entitled to be registered or transferred as herein provided.

Upon surrender for transfer of any Bond at the principal office of the Bond Registrar, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration (as provided in paragraph 9) of, and deliver, in the name of the designated transferee or transferees, one or more new Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount, having the same stated maturity and interest rate, as requested by the transferor; provided, however, that no Bond may be registered in blank or in the name of "bearer" or similar designation.

At the option of the Holder, Bonds may be exchanged for Bonds of any Authorized Denomination or Denominations of a like aggregate principal amount and stated maturity, upon surrender of the Bonds to be exchanged at the principal office of the Bond Registrar. Whenever any Bonds are so surrendered for exchange, the City shall execute (if necessary), and the Bond Registrar shall authenticate, insert the date of registration of, and deliver the Bonds which the Holder making the exchange is entitled to receive.

All Bonds surrendered upon any exchange or transfer provided for in this resolution shall be promptly canceled by the Bond Registrar and thereafter disposed of as directed by the City.

All Bonds delivered in exchange for or upon transfer of Bonds shall be valid general obligations of the City evidencing the same debt, and entitled to the same benefits under this resolution, as the Bonds surrendered for such exchange or transfer.

Every Bond presented or surrendered for transfer or exchange shall be duly endorsed or be accompanied by a written instrument of transfer, in form satisfactory to the Bond Registrar, duly executed by the Holder thereof or the Holder's attorney duly authorized in writing.

The Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge payable in connection with the transfer or exchange of any Bond and any legal or unusual costs regarding transfers and lost Bonds.

Transfers shall also be subject to reasonable regulations of the City contained in any agreement with the Bond Registrar, including regulations which permit the Bond Registrar to close its transfer books between record dates and payment dates. The Administrator is hereby authorized to negotiate and execute the terms of said agreement.

11. Rights Upon Transfer or Exchange. Each Bond delivered upon transfer of or in exchange for or in lieu of any other Bond shall carry all the rights to interest accrued and unpaid, and to accrue, which were carried by such other Bond.

12. Interest Payment; Record Date. Interest on any Bond shall be paid on each Interest Payment Date by check or draft mailed to the person in whose name the Bond is registered (the "Holder") on the registration books of the City maintained by the Bond Registrar and at the address appearing thereon at the close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date (the "Regular Record Date"). Any such interest not so timely paid shall cease to be payable to the person who is the Holder thereof as of the Regular Record Date, and shall be payable to the person who is the Holder thereof at the close of business on a date (the "Special Record Date") fixed by the Bond Registrar whenever money becomes available for payment of the defaulted interest. Notice of the Special Record Date shall be given by the Bond Registrar to the Holders not less than ten days prior to the Special Record Date.

13. Treatment of Registered Owner. The City and Bond Registrar may treat the person in whose name any Bond is registered as the owner of such Bond for the purpose of receiving payment of principal of and premium, if any, and interest (subject to the payment provisions in paragraph 12) on, such Bond and for all other purposes whatsoever whether or not such Bond shall be overdue, and neither the City nor the Bond Registrar shall be affected by notice to the contrary.

14. Delivery; Application of Proceeds. The Bonds when so prepared and executed shall be delivered by the Administrator to the Purchaser upon receipt of the purchase price, and the Purchaser shall not be obliged to see to the proper application thereof.

15. Fund and Accounts. There is hereby created a special fund to be designated the "General Obligation Sewer Revenue Refunding Bonds, Series 2012A Fund" (the "Fund") to be administered and maintained by the Finance Director as a bookkeeping account separate and apart from all other funds maintained in the official financial records of the City. The Fund shall be maintained in the manner herein specified until all of the Bonds herein authorized and the interest thereon shall have been fully paid. The Operation and Maintenance Account (the "Operation and Maintenance Account") heretofore established by the City shall continue to be maintained in the manner heretofore provided by the City. All moneys remaining after paying or providing for the items set forth in the resolution establishing the Operation and Maintenance Account shall constitute and are referred to as "net revenues" until the Bonds have been paid. There shall be maintained in the Fund the following separate accounts to which shall be credited and debited all net revenues of the System as hereinafter set forth. The Finance Director and all officials and employees concerned therewith shall establish and maintain financial records of the receipts and disbursements of the System in accordance with this resolution. In such records there shall be established and maintained accounts of the Fund for the purposes as follows:

16. Payment Account. The proceeds of the Bonds, less any accrued interest, shall be deposited in the Payment Account. On or prior to the Call Date, the Finance Director shall transfer \$_____ of Bond proceeds from the Payment Account to the United States of America, Department of Agriculture, Cambridge, Minnesota, Rural Development Office, which sum is sufficient to pay the principal and interest due on the Refunded Bonds on the Call Date, including the principal of the Refunded Bonds called for redemption on that date. Any monies remaining in the Payment Account after payment of all costs of issuance and payment of the Refunded Bonds shall be transferred to the Debt Service Account.

17. Debt Service Account. There are hereby irrevocably appropriated and pledged to, and there shall be credited to, the Debt Service Account: (i) any accrued interest; (ii) the net revenues of the System not otherwise pledged and applied to the payment of other obligations of the City, in an amount, together with other funds which may herein or hereafter from time to time be irrevocably appropriated sufficient to meet the requirements of Minnesota Statutes, Section 475.61 for the payment of the principal and interest of the Bonds; (iii) any collections of all taxes which may hereafter be levied in the event that the net revenues of the System and other funds herein pledged to the payment of the principal and interest on the Bonds are insufficient therefor; (iv) any balance remaining after the Call Date, in the Prior Bonds General Obligation Sewer Revenue Bond of 2003 Fund established by the Prior Resolution; (v) all investment earnings on funds in the Debt Service Account; and (vi) any and all other moneys which are properly available and are appropriated by the governing body of the City to the Debt Service Account. The Debt Service Account shall be used solely to pay the principal and interest and any premiums for redemption of the Bonds and any other general obligation bonds of the City hereafter issued by the City and made payable from said account as provided by law.

No portion of the proceeds of the Bonds shall be used directly or indirectly to acquire higher yielding investments or to replace funds which were used directly or indirectly to acquire higher yielding investments, except (1) for a reasonable temporary period until such proceeds are needed for the purpose for which the Bonds were issued, and (2) in addition to the above, in an amount not greater than the lesser of five percent of the proceeds of the Bonds or \$100,000. To this effect, any proceeds of the Bonds and any sums from time to time held in the Debt Service Account (or any other City account which will be used to pay principal and interest to become due on the Bonds) in excess of amounts which under the applicable federal arbitrage regulations may be invested without regard as to yield shall not be invested in excess of the applicable yield restrictions imposed by the arbitrage regulations on such investments after taking into account any applicable "temporary periods" or "minor portion" made available under the federal arbitrage regulations. In addition, the proceeds of the Bonds and money in the Debt Service Account shall not be invested in obligations or deposits issued by, guaranteed by or insured by the United States or any agency or instrumentality thereof if and to the extent that such investment would cause the Bonds to be "federally guaranteed" within the meaning of Section 149(b) of the Internal Revenue Code of 1986, as amended (the "Code").

18. Coverage Test; Pledge of Net Revenues and Excess Net Revenues. It is hereby found, determined and declared that the net revenues of the System, together with the net revenues of the municipal water system, are sufficient in an amount to pay when due the principal and interest on the 2004 Bonds and a sum at least five percent in excess thereof. The net revenues of the System are sufficient in amount to pay when due the principal of and interest on the Bonds and on the Outstanding Bonds and a sum at least five percent in excess thereof, and the net revenues of the System are hereby pledged on a parity lien with the 2004 Bonds and the Outstanding Bonds and shall be applied for that purpose, but solely to the extent required to meet, together with other pledged sums, the principal and interest requirements of the Bonds.

As used herein the term net revenues means the gross revenues derived by the City from the operation of the System, including all charges for service, use, availability, and connection to the System, and all monies received from the sale of any facilities or equipment of the System or any by-products thereof, less all normal, reasonable, or current costs of owning, operating, and maintaining the System. Excess net revenues of the System in excess of those required for the foregoing may be used for any proper purpose.

Nothing contained herein shall be deemed to preclude the City from making further pledges and appropriations of the net revenues of the System for the payment of other or additional obligations of the City, provided that it has first been determined by the City Council that the estimated net revenues of the System will be sufficient, in addition to all other sources, for the payment of the Bonds and such additional obligations and any such pledge and appropriation of the net revenues may be made superior or subordinate to, or on a parity with the pledge and appropriation herein.

19. Covenant to Maintain Rates and Charges. In accordance with Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the Holders of the Bonds that it will impose and collect charges for the service, use, availability and connection to the System at the times and in the amounts required to produce net revenues (together with other funds herein pledged) adequate to pay all principal and interest when due on the Bonds. Minnesota Statutes, Section 444.075, Subdivision 2, provides as follows: "Real estate tax revenues should be used only, and then on a temporary basis, to pay general or special obligations when the other revenues are insufficient to meet the obligations".

20. General Obligation Pledge. For the prompt and full payment of the principal of and interest on the Bonds as the same respectively become due, the full faith, credit and taxing powers of the City shall be and are hereby irrevocably pledged. If the net revenues of the System appropriated and pledged to the payment of the principal and interest on the Bonds, together with other funds irrevocably appropriated to the Payment Account or the Debt Service Account, shall at any time be insufficient to pay the principal and interest when due, the City covenants and agrees to levy, without limitation as to rate or amount an ad valorem tax upon all taxable property in the City sufficient to pay such principal and interest as it becomes due. If the balance in the Payment Account or Debt Service Account is ever insufficient to pay all principal and interest then due on the Bonds payable therefrom, the deficiency shall be promptly paid out of any other accounts of the City which are available for such purpose, and such other funds may be reimbursed without interest from the Payment Account or Debt Service Account when a sufficient balance is available therein.

21. Prior Bonds; Security and Prepayment. Until retirement of the Prior Bonds, all provisions theretofore made for the security thereof shall be observed by the City and all of its officers and agents. The actions taken on the City's behalf by Drown in notifying the holder of the Prior Bonds, the United States of America, Department of Agriculture, Cambridge, Minnesota, Rural Development Office, about the prepayment of the Refunded Bonds on the Call Date, is hereby approved.

22. Supplemental Resolution. The Prior Resolution authorizing the issuance of the Prior Bonds is hereby supplemented to the extent necessary to give effect to the provisions hereof.

23. Certificate of Registration. The Administrator is hereby directed to file a certified copy of this resolution with the County Auditor of Nicollet County, Minnesota, together with such other information as the County Auditor shall require, and to obtain a County Auditor's Certificate that the Bonds have been entered in the Bond Register.

24. Records and Certificates. The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser, and to the attorneys approving the legality of the issuance of the Bonds, certified copies of all proceedings and records of the City relating to the Bonds and to the financial condition and affairs of the City, and such other affidavits, certificates and information as are required to show the facts relating to the legality and marketability of the Bonds as the same appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the City as to the facts recited therein.

25. Negative Covenant as to Use of Bond Proceeds and Project. The City hereby covenants not to use the proceeds of the Bonds or to use the improvements financed by the Prior Bonds (the "Project"), or to cause or permit them to be used, or to enter into any deferred payment arrangements for the cost of the Project, in such a manner as to cause the Bonds to be "private activity bonds" within the meaning of Sections 103 and 141 through 150 of the Code.

26. Tax-Exempt Status of the Bonds; Rebate. The City shall comply with requirements necessary under the Code to establish and maintain the exclusion from gross income under Section 103 of the Code of the interest on the Bond, including without limitation (a) requirements relating to temporary

periods for investments, (b) limitations on amounts invested at a yield greater than the yield on the Bond, and (c) the rebate of excess investment earnings to the United States.

The City is subject to the rebate requirement imposed by Section 148(f) of the Code for the Bond by reason that the maturity date of the Bond is later than thirty years after the date the Prior Bonds were issued. The City shall pay to the United States rebates of excess investment earnings in amounts at least equal to the amounts, and at times not later than the times, required by Section 148(f) of the Code and any regulations promulgated pursuant thereto.

27. Designation of Qualified Tax-Exempt Obligations; Issuance Limit. In order to qualify the Bonds as "qualified tax-exempt obligations" within the meaning of Section 265(b)(3) of the Code, the City hereby makes the following factual statements and representations:

- (a) the Bonds are issued after August 7, 1986;
- (b) the Bonds are not "private activity bonds" as defined in Section 141 of the Code;
- (c) the City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code;
- (d) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds, treating qualified 501(c)(3) bonds as not being private activity bonds) which will be issued by the City (and all entities treated as one issuer with the City, and all subordinate entities whose obligations are treated as issued by the City) during this calendar year 2012 will not exceed \$10,000,000;
- (e) not more than \$10,000,000 of obligations issued by the City during this calendar year 2012 have been designated for purposes of Section 265(b)(3) of the Code; and
- (f) the aggregate face amount of the Bonds does not exceed \$10,000,000.

The City shall use its best efforts to comply with any federal procedural requirements which may apply in order to effectuate the designation made by this paragraph.

28. Defeasance. When all Bonds have been discharged as provided in this paragraph, all pledges, covenants and other rights granted by this resolution to the registered holders of the Bonds shall, to the extent permitted by law, cease. The City may discharge its obligations with respect to any Bonds which are due on any date by irrevocably depositing with the Bond Registrar on or before that date a sum sufficient for the payment thereof in full; or if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Bond Registrar a sum sufficient for the payment thereof in full with interest accrued to the date of such deposit. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a suitable banking institution qualified by law as an escrow agent for this purpose, cash or securities described in Minnesota Statutes, Section 475.67, Subdivision 8, bearing interest payable at such times and at such rates and maturing on such dates as shall be required, subject to sale and/or reinvestment, to pay all amounts to become due thereon to maturity.

29. Official Statement. The Official Statement relating to the Bonds prepared and distributed by Drown is hereby approved and the officers of the City are authorized in connection with the delivery of the Bonds to sign such certificates as may be necessary with respect to the completeness and accuracy of the Official Statement.

30. Continuing Disclosure. The City is the sole obligated person with respect to the Bonds. The City hereby agrees, in accordance with the provisions of Rule 15c2-12 (the "Rule"), promulgated by

the Securities and Exchange Commission (the "Commission") pursuant to the Securities Exchange Act of 1934, as amended, and a Continuing Disclosure Undertaking (the "Undertaking") hereinafter described:

(a) Provide or cause to be provided to the Municipal Securities Rulemaking Board (the "MSRB") by filing at www.emma.msrb.org in accordance with the Rule, certain annual financial information and operating data in accordance with the Undertaking. The City reserves the right to modify from time to time the terms of the Undertaking as provided therein.

(b) Provide or cause to be provided to the MSRB notice of the occurrence of certain events with respect to the Bonds in not more than ten (10) business days after the occurrence of the event, in accordance with the Undertaking

(c) Provide or cause to be provided to the MSRB notice of a failure by the City to provide the annual financial information with respect to the City described in the Undertaking, in not more than ten (10) business days following such amendment.

(d) The City agrees that its covenants pursuant to the Rule set forth in this paragraph and in the Undertaking is intended to be for the benefit of the Holders of the Bonds and shall be enforceable on behalf of such Holders; provided that the right to enforce the provisions of these covenants shall be limited to a right to obtain specific enforcement of the City's obligations under the covenants.

The Mayor and Administrator or any other officer of the City authorized to act in their place (the "Officers") are hereby authorized and directed to execute on behalf of the City the Undertaking in substantially the form presented to the City Council subject to such modifications thereof or additions thereto as are (i) consistent with the requirements under the Rule, (ii) required by the Purchaser of the Bonds, and (iii) acceptable to the Officers.

31. Governmental Bonds Post-Issuance Compliance Policies and Procedures. The City hereby approves the Governmental Bonds Post-Issuance Compliance Policies and Procedures in substantially the form presented to the City Council.

32. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

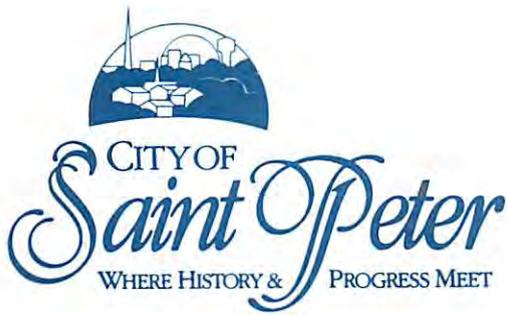
33. Headings. Headings in this Resolution are included for convenience of reference only and are not a part hereof, and shall not limit or define the meaning of any provision hereof.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this ___ day of ___, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 3/21/12

FROM: Lewis Giesking
Director of Public Works

RE: Award Work for 2012 Gault Street (Hallett's Park) Detention Basin Storm Improvements

ACTION/RECOMMENDATION

Approve the attached resolution awarding the 2012 Gault Street (Hallett's Park) Detention Basin Storm Improvements to Rehnelt Excavating LLC, of Kasota, MN in the amount of \$37,466.40.

BACKGROUND

The area adjacent to the Gault Street Storm Basin has experienced several sink hole incidents after heavy rains resulting in surface failures near City manholes. The problem first became apparent in May of 2010 and again in August of 2010. The problem continues this spring with sink holes expanding after the recent rain.

Due to high water levels in the basin the summer of 2011 staff was unable to identify the entire scope of repairs. In November 2011, staff pumped down the storm basin and determined that both manholes have failed at the base of the structures and need to be replaced. The corrugated metal storm pipe serving the area appears to be in good condition but the corrugated metal storm sewer pipe leading to the basin is in poor shape and needs to be replaced.

Staff has worked with Bolton and Menk and together we have reviewed the needs for the area. Staff put together a cost estimate for the anticipated work and the scope will require work in the basin to install a new outlet, concrete pipe back to the replacement of two storm structures which will combine in a storm vault. Preliminary estimate indicated a total cost of \$51,884.75 for the repairs.

Five bids were received for the project ranging from \$59,884.75 to \$37,446.40. The low bidder, Rehnelt Excavating, LLC has successfully completed similar projects for the City in the past.

Fiscal Impact:

The stormwater fund will pay the cost of engineering, previously approved at a cost of \$6,700 and the proposed repairs bid at \$37,466.40 for a total project cost of \$44,166.40.

Alternatives and Variations:

Do not act. Staff will wait for additional direction. Bids will be good through your next Council meeting however, a repair now with water levels relatively low means an early project start with potentially fewer temporary repairs.

Negative vote: Staff will seek further direction.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have additional questions or concerns.

BOLTON & MENK, INC.

1960 Premier Drive • Mankato, MN 56001-5900
Phone (507) 625-4171 • FAX (507) 625-4177

MEMORANDUM

Background

DATE: November 30, 2011

TO: Amy Kamm
Stormwater Foreman

FROM: Jeffrey A. Domras, P.E.
Project Manager

SUBJECT: Proposal for Storm Sewer Improvements at Northeast Corner Hallett's Park Basin

The Hallett's Park Stormwater Basin, located west of Hallett's Pond and south of the wastewater treatment facility, accepts stormwater from an approximately 394 acre watershed in the northwest corner of the City. Stormwater from the watershed discharges to the basin utilizing parallel 24-inch and 48-inch pipes flowing from St. Julien Street. Each pipe connects to a separate manhole located about 50-feet from the basin. The last 50-feet of pipe are corrugated metal (CMP) and believed to be the original system installed in 1964. The manholes and CMP to the basin are in poor condition and in need of replacement.

To prepare plans for the improvements it will be necessary to survey the area and gather information for public and private utilities. The design goal will be to eliminate one of the outlets into the basin by connecting the pipes at a single manhole and then running a single pipe from the manhole to the basin. City review comments will be incorporated into the final plans. A final cost estimate will also be provided.

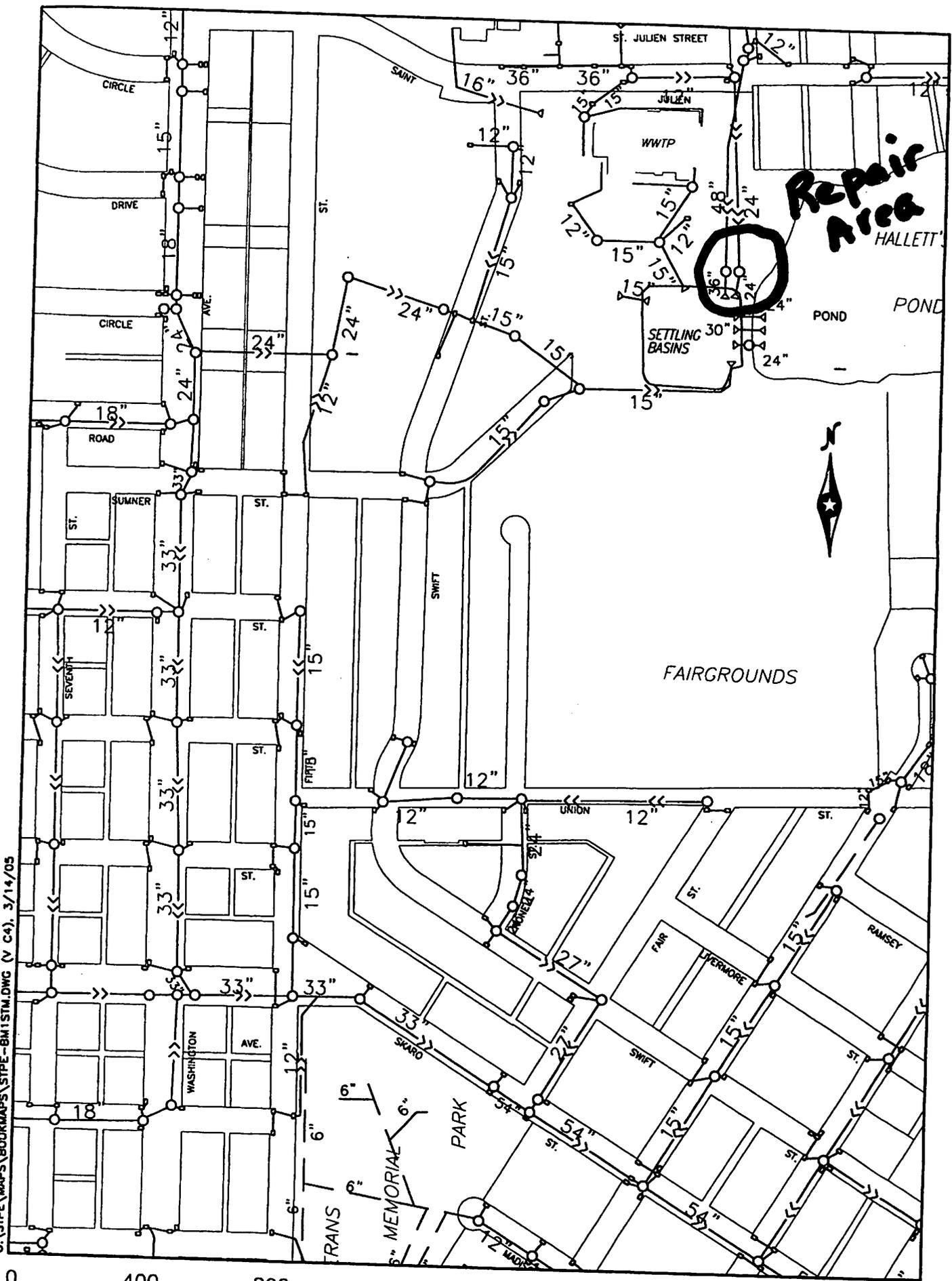
It is my understanding that the proposed improvements would be completed similar to this past summer's Swift and North 4th Street improvements. Plans and specifications would be prepared, the project advertised, bids opened, and contracts prepared. If the project is awarded, construction staking is not anticipated to be needed. We understand City Staff will perform the necessary construction observation duties and track pay quantities for work completed. We will then prepare and route pay estimates for City and contractor approval. Estimate of costs are:

Prepare and Submit Gopher One Call	\$ 200
Survey site and draft existing conditions.....	\$1,800
Prepare design plans and specifications	\$2,700
Advertise for bids.....	\$ 200
Open and review bids / award recommendation.....	\$ 300
Construction Administration	<u>\$1,500</u>
Total	\$6,700

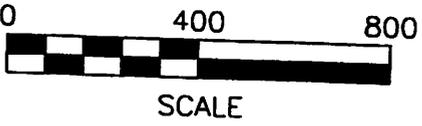
We propose to perform the above work at our normal hourly rates for a fee not to exceed \$6,700. Upon your authorization to proceed, a survey and preliminary plan can be completed within the next month. Please let me know if you have any questions. Thank you.

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Repair Area
HALLETT'S POND



43

STORM SYSTEM MAP C4
SAINT PETER, MINNESOTA



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

1960 Premier Drive • Mankato, MN 56001-5900

Phone (507) 625-4171 • Fax (507) 625-4177

www.bolton-menk.com

March 20, 2012

Lew Giesking
Director of Public Works
405 W. St. Julien Street
St. Peter, MN 56082

RE: 2012 Gault Street (Hallet's Park) Detention Basin Storm Improvements
City of Saint Peter, MN
BMI Project No. M14.104314

Dear Mr. Giesking,

Attached is the bid abstract for the project referenced above. The following bids were received at City Hall at 11:00 a.m. on Tuesday, March 20, 2012.

Rehnelt Excavating, LLC	\$37,466.40
James Bros. Construction, Inc.	\$46,370.00
Selly Excavating, Inc.	\$49,994.00
Dirt Merchant Inc	\$50,985.00
Minger Construction, Inc.	\$59,457.50
Engineer's Estimate	\$51,884.75

We have worked with Rehnelt Excavating in the past and find their work to be acceptable. Therefore, we recommend awarding this project to Rehnelt Excavating, LLC in the amount of \$37,446.40.

Sincerely,

BOLTON & MENK, INC.

Jeffrey A. Domras, P.E.
Project Engineer

JAD/rm

Enclosure

44

DESIGNING FOR A BETTER TOMORROW

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION AWARDING THE 2012 GAULT STREET (HALLETT'S PARK) DETENTION BASIN
STORM IMPROVEMENT PROJECT**

WHEREAS, corrugated metal pipe outlets in the detention basin were installed in 1964; and

WHEREAS, the pipes are rusting through, allowing surrounding materials to wash into the storm sewer, creating sink-holes near a trail, a safety hazard; and

WHEREAS, two parallel storm pipes were installed with manholes that are also failing; and

WHEREAS, combining the manholes and discharge pipes is cost effective; and

WHEREAS, five bids were received for the repair work:

Rehnelt Excavating, LLC	\$37,466.40
James Bros. Construction, Inc.	\$46,370.00
Selly Excavating, Inc.	\$49,994.00
Dirt Merchant, Inc.	\$50,985.00
Miniger Construction, Inc.	\$59,457.50
Engineer's Estimate	\$51,884.75

WHEREAS, Rehnelt Excavating, LLC has successfully completed similar projects for the city in the past.

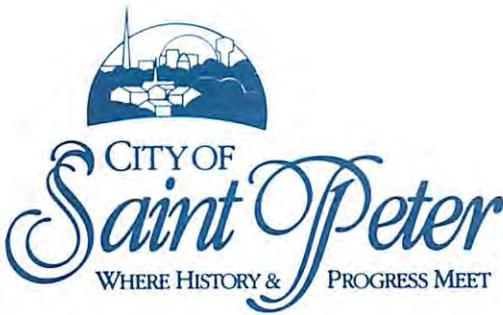
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City Council hereby awards the 2012 Gault Street (Hallett Park) Detention Basin Storm Improvement Project to Rehnelt Excavating, LLC of Kasota, MN in the amount of \$37,466.40 to be paid from Stormsewer Funds.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of March 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: March 21, 2012

FROM: Lewis Giesking
Director of Public Works

Tim Mayo
Maintenance Superintendent

RE: Community Center Parking Lots Fog Seal Award

ACTION/RECOMMENDATION

Approve the attached resolution awarding the work for Fog Sealing of the Community Center parking lots to Caldwell Asphalt Company in the amount of \$7,636.00 tax included.

BACKGROUND

The 2010 Budget included funding for 1,834 gallons of CRS-2PD for the fog seal of the Community Center asphalt parking lots. Maintenance on asphalt surfaces is needed and this type of application is believed to be well suited for this type of use.

The project was bid and a contract signed with Pearson Bros. at a cost of \$3.00 per gallon for a total of \$5,502. Seal coating was done late in the summer by which time the refinery that produces that type of fog seal was sold out. In 2011, staff followed up with Pearson Bros. requesting they honor their price, which they said they would, but after numerous phone calls, they were not able schedule time to complete the work at our Community Center.

Now the cost for CSR-2PD is considerably higher and Pearson Bros. will not honor that \$3.00 cost so staff is recommending that Caldwell Asphalt do the fog seal this spring at a cost of \$4.16 per gallon an increase in project cost of \$2,134.00. Listed below are the two quotes.

CONTRACTORS	CRS2PD 1,834 gallons	TOTAL QUOTE (Including sales tax)
Caldwell Asphalt Co.	\$4.16	\$7,636.00
Nielsen Blacktopping	\$5.75	\$10,545.50

The parking lots will be closed for one or two days, while work is completed and curing and drying takes place. The closure timeline is dependent on the weather conditions.

While we did have a contract for this project, because of its relative small size, no performance bond was in place and staff believes the cost to chase this issue legally would be more expensive than to hire another contractor.

Fiscal Impact:

Funding for the 2012 Fog Seal will be from the Community Center maintenance budget.

Alternatives and Variations:

Do not act. Staff will wait for additional direction from the Council.

Negative Vote: Staff will await further direction regarding the 2012 Fog Seal.

Table or Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me if you have any questions or concerns.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION AWARDING THE WORK FOR FOG SEALING OF THE COMMUNITY CENTER
ASPHALT PARKING LOT**

WHEREAS, the asphalt parking lots at the community center are in needed of a surface seal which will extend the life and use of the parking lots; and

WHEREAS, a fog seal is recommended to provide the necessary seal, yet minimize tacking of stones and other materials into the buildings; and

WHEREAS, in 2010 bids were received and awarded but the work could not be completed as the supplier ran our of the fog seal material; and

WHEREAS, two bids were received:

CONTRACTORS	CRS2PD 1,834 gallons	TOTAL QUOTE (Including sales tax)
Caldwell Asphalt Co.	\$4.16	\$7,636.00
Nielsen Blacktopping	\$5.75	\$10,545.50

WHEREAS, Caldwell Asphalt Company has successfully performed this work for the City in the past.

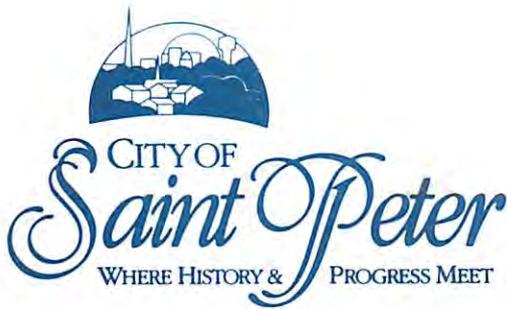
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City Council hereby awards the work of fog sealing the Community Center parking lots to Caldwell Asphalt Company in the amount of \$4.16 per gallon of fog seal applied (estimated total \$7,636.00) to be paid form Community Center reserve funds.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of March 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

To: Todd Prafke
City Administrator

Date: March 21, 2012

From: Lewis G. Giesking
Director of Public Works

Re: Emergency Purchase Of A New Copier For The Department of Public Works

Action/Recommendation

Approve the attached resolution authorizing the purchase of a new Toshiba 656 copier (65 copies per minute) in the amount of \$7,150.00, plus tax.

Background

The Department of Public Works currently has a 1999 Toshiba, 55 copies per minute(cpm), copier that was purchased new for \$11,715.00. It does not operate and it can no longer be repaired. This copier is the main copier used for this Department.

Manufacturers typically have parts readily available for ten (10) years after the model year.

Three companies were contacted for pricing on a comparable new and refurbished units. Since its failure was not planned nor was a replacement, therefore any purchase is unbudgeted and will come from reserves.

	<u>New</u>	<u>Refurbished 3 years old</u>
Copier Business Solutions	\$6,970.00 55 cpm \$7,150.00 65 cpm	\$3,999.00 55 cpm
Marco	\$9,200.00 62 cpm	\$5,800.00
Metro Sales	\$9,995.00 60 cpm	\$6,313.00 60 cpm

Staff is recommending a new copier. As our primary copier it is depended upon for the vast majority of copy needs in the department. We would plan to use it until it is no longer serviceable, just as was our last machine. Staff believes that, at this juncture, the overall use cost including hassle cost of a new machine will be lower than a refurbished machine over the years of use we would expect to receive.

Copier Business Solutions, our current copier supplier, proposed a Toshiba 656 unit. The proposed copier is similar to our 1999 model and would require very little training. Quarterly service will cost \$100.00 versus the \$331.00 that was paid to maintain the current copier. The savings on the maintenance agreement will be \$231.00 per quarter or \$924.00 per year. Supplies including toner are comparable in price. Staff is recommending the faster machine for the additional \$220. We believe that the saving of wait time is well worth the additional cost over the life of the machine.

Bab Luker provided assistance in the evaluation of the copiers and preparation of the memo.

Fiscal Impact:

This purchase will be funded from reserves as a Public Works split to the various sections and utilities within the Department of Public Works.

Alternatives and Variations:

Do not act. Staff will wait for additional direction from the Council and will lease a copier during the interim.

Negative Vote: Staff will cancel the current order and seek City Council direction

Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me if you have any questions or concerns.

LGG:bll

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

A RESOLUTION APPROVING UNBUDGETED PURCHASE OF COPIER

WHEREAS, the current 1999 Toshiba copier being used by the Department of Public Works has failed and can no longer be repaired; and

WHEREAS, staff was directed by the City Administrator to evaluate options for new and refurbished copiers, and

WHEREAS, the failed copier is the primary copier for the Public Works Department, and

WHEREAS, quotes were obtained; and

	<u>New</u>	<u>Refurbished 3 years old</u>
Copier Business Solutions	\$6,970.00 55 cpm \$7,150.00 65 cpm	\$3,999.00 55 cpm
Marco	\$9,200.00 62 cpm	\$5,800.00
Metro Sales	\$9,995.00 60 cpm	\$6,313.00 60 cpm

WHEREAS, Copier Business Solutions has provided the best value quote; and

WHEREAS, the failure of the copier was not planned and therefore is and purchase is unbudgeted.

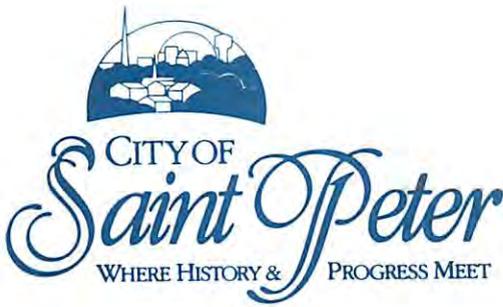
NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the City Council hereby approves the unbudgeted purchase of a new Toshiba 656 (65cpm) copier from Copier Business Solutions in the amount of \$7,641.56, tax included. This purchase is to be funded with reserves based on the Public Works and Utility Funds cost split allocation.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of March 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATED: March 20, 2012

FROM: Paula O'Connell
Finance Director

RE: 2012 Equipment Certificate Bids

Action/Recommendation

Approve the attached resolution accepting the 2012 Equipment Certificate Bid from First National Bank of Saint Peter.

Background

At the February 13, 2012 City Council meeting, authorization was given to staff to solicit the placement of debt for \$240,000 to fund the following purchases:

• Phone System (General Fund Share Committed)	\$ 23,983	
• Tandem Truck (Committed Net Cost)	\$ 198,986	
• Police Radio upgrade (Interoperability)	\$ 15,000	
Equipment Certificate Purchases		\$ 237,969

Invitations to bid and bid forms were sent to four local banks for the placement of \$240,000 Equipment Certificate debt to be repaid over a five year period.

Three bids were received. Bidders were First National Bank, Nicollet County Bank and Hometown Bank.

Fiscal Impact:

Property taxes will be levied on all taxable property in the City for the payment of principal and interest of this Certificate according to the amortization schedule. First National Bank submitted the lowest bid, with interest rates of 1.95% – 2.90%. The following amounts represent the total interest, which would be paid on each bid:

First National Bank	\$18,936.00
Hometown Bank	\$22,968.00
Nicollet County Bank	\$23,520.00

Alternatives and Variations:

Do not act. Staff will wait for further direction. An extended delay may cause bidders to withdraw their bid as markets change. I see no advantage in a delay.

Negative vote: To meet cash projections and satisfy purchases already made another funding source is needed or additional cuts would need to be evaluated.

Modification of the resolution: This is always an option of the Council.

Please contact me if you have any questions or concerns.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION AWARDED THE SALE OF \$240,000 GENERAL OBLIGATION EQUIPMENT
CERTIFICATES OF INDEBTEDNESS FOR 2012; FIXING THE FORM AND SPECIFICATIONS THEREOF;
AND PROVIDING FOR THEIR PAYMENT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, as follows:

SECTION 1. Findings.

1.01 The City is authorized by Minnesota Statutes 412.301 (Act) to issue and sell its certificates of indebtedness on such terms and in such manner as the City determines to provide funds to finance the purchase of certain capital equipment subject to certain limitations contained in the Act.

1.02 It is hereby determined that the City is in need of various items of capital equipment ("Equipment"), which items and the estimated cost thereof are listed on Exhibit 1, attached hereto and made a part hereof. It is declared to be the intention of this Council to purchase the items of Equipment for the estimated costs listed on Exhibit 1, but this Council reserves the right to substitute other items of Equipment for those listed, when in its judgment, such factors as availability of the Equipment, competitive bidding considerations, and the desirability of obtaining alternate Equipment so dictate.

1.03 It is further found and determined as required by the Act that the principal amount of obligations to be issued will not exceed 0.25 percent of the market valuation of the taxable property in the City.

1.04 The City shall therefore issue and sell its General Obligation Equipment Certificates of Indebtedness of 2012("Certificates") pursuant to the Act to finance the purchase of the Equipment. Pursuant to Resolution 2012-18, quotes were solicited from local financial institutions.

SECTION 2. Sale of Certificates

2.01 The quote from First National Bank of Saint Peter ("Purchaser") to purchase the Certificates is hereby found and determined to be a reasonable offer and shall be and is hereby accepted, such bid being to purchase the Certificates at a price of par, the Certificates bearing interest at the following rates:

Certificate No. 1 – 1.95 percent per annum
Certificate No. 2 – 2.25 percent per annum
Certificate No. 3 – 2.50 percent per annum
Certificate No. 4 – 2.75 percent per annum
Certificate No. 5 – 2.90 percent per annum

The Mayor, City Clerk/Administrator, and City Treasurer are directed to enter into a purchase contract for the Certificates with the Purchaser.

The Certificates may be prepaid in whole or in part by the City on any date at a price of the par amount to be redeemed plus accrued interest to the date of redemption. Prepayments shall be applied first to interest due and then to principal, and no prepayment shall relieve the City of the obligation to pay the remaining outstanding principal amount of the Certificates.

2.02 The City shall forthwith issue and sell the Certificates in the principal amount of \$240,000 dated as of the date of delivery, the Certificates being in the form of five typewritten certificates fully registered in the name of the Purchaser, bearing interest as set forth above, and which Certificates mature serially in the years and amounts as follows:

Certificate No. 1 in the principal amount of \$48,000 shall mature April 1, 2013.

Certificate No. 2 in the principal amount of \$48,000 shall mature April 1, 2014.

Certificate No. 3 in the principal amount of \$48,000 shall mature April 1, 2015.

Certificate No. 4 in the principal amount of \$48,000 shall mature April 1, 2016.

Certificate No. 5 in the principal amount of \$48,000 shall mature April 1, 2017.

SECTION 3. Form: Execution.

3.01 Registered Form. The Certificates shall be issued in fully registered form. The interest thereon and, upon surrender of the Certificates, the principal amount thereof shall be payable by check or draft issued by the City Treasurer.

3.02 Dates: Interest Payment Dates. The interest on the Certificates is payable to the registered owner thereon on April 1st, commencing on April 1, 2012.

3.03 Registration. The City shall appoint a Certificate Registrar ("Registrar").

[a] Appointment of Initial Registrar. The City hereby appoints the Purchaser as the Initial Registrar.

[b] Registrar. The Registrar shall keep at his or her principal office a Certificate Register in which the Registrar shall provide for registration of ownership of Certificates.

[c] Transfer of Certificates. Upon surrender for transfer of the Certificates, duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof by an attorney duly authorized by the owner in writing, the Registrar shall note the name of the new owner in the Certificate Register and upon the Registration Certificate on the Certificates.

[d] Persons Deemed Owners. The City and the Registrar may treat the person in whose name the Certificates are at any time registered in the Certificate Register as the absolute owner of such Certificates, whether the Certificates shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Certificates, and for all other purposes, and so made to such registered owner or upon the owner's order shall be valid and effectual to discharge the liability upon such Certificates to the extent of the sum or sums so paid.

3.04 Execution, Authentication, and Delivery. The Certificates shall be prepared under the direction of the City Treasurer and shall be executed on behalf of the City by the manual signatures of the Mayor and the City Clerk/Administrator. In case any officer whose signature or a facsimile of whose signature shall appear on the Certificates shall cease to be such officer before the delivery of the Certificates, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he or she had remained in office until delivery. When the Certificates have been so prepared, executed and authenticated, the City Treasurer shall deliver the same to the Purchaser thereof upon payment of the purchase price in accordance with the contract of sale heretofore made and executed, and the Purchaser shall not be obligated to see to

the application of the purchase price.

3.05 Form of the Certificates. The Certificates shall be prepared in substantially the following form:

**UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF NICOLLET
CITY OF SAINT PETER
GENERAL OBLIGATION EQUIPMENT CERTIFICATE OF 2012**

No. ____

\$ 48,000

The City of Saint Peter, a duly organized and existing municipal corporation in Nicollet County, Minnesota acknowledges itself to be indebted and, for the value received, hereby promises to pay First National Bank of Saint Peter, Minnesota or registered assigns, the principal sum of Forty-eight thousand dollars (\$48,000) on April 1, 2012, with interest thereon from the date hereof at the annual rate of 1.95 percent per annum for certificate No. 1, 2.25 percent per annum for certificate No. 2, 2.50 percent per annum for certificate No. 3, 2.75 percent per annum for certificate No. 4, 2.90 percent per annum for certificate No. 5, payable April 1st, in each year, commencing April 1, 2012, to the person in whose name this Certificate is registered. The interest hereon and, upon presentation and surrender hereof, the principal hereof are payable in lawful money of the United States of America by check or draft at the office of the City Treasurer in Saint Peter, Minnesota. For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

This Certificate may be prepaid in whole or in part by the City on any date at the price of the par amount to be redeemed plus accrued interest to the date of redemption. Prepayments shall be applied first to interest due, and then to principal and no prepayment shall relieve the City of the obligation to pay the remaining outstanding principal amount of this Certificate.

This Certificate is one of an issue in the total amount of \$240,000, issued pursuant to a resolution adopted by the City Council on February 13, 2012, (the "Resolution") for the purpose of providing money to defray the expenses incurred and to be incurred in purchasing various items of capital equipment, pursuant to and in full conformity with the Constitution and laws of the State of Minnesota, including Minnesota Statutes 412.301, but constitutes a general obligation of the City and, to provide monies for the prompt and full payment of said principal and interest as the same become due, the full faith and credit of the City is hereby irrevocably pledged, and the City Council has duly levied ad valorem taxes on all taxable property in the City for the payment of principal and interest of this Certificate, and will levy on all the taxable property in the City without limitation as to the rate or amount. As provided in the Resolution and subject to certain limitations set forth therein, this Certificate is transferable on the books of the Certificate Registrar by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Certificate Registrar, duly executed by the registered owner or the owner's attorney.

The City and Certificate Registrar may deem and treat the person in whose name this Certificate is registered as the absolute owner hereof, whether this Certificate is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the City nor the Certificate Registrar shall be affected by notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions, and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Certificate in order to make it a valid and binding obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required, and that the issuance of this Certificate does not cause the indebtedness of the

City to exceed any constitutional or statutory limitation of indebtedness.

IN WITNESS WHEREOF, the City of Saint Peter, Nicollet County, Minnesota, by its City Council has caused this Certificate to be executed on its behalf by the facsimile signatures of the Mayor and City Clerk/Administrator and has caused this Certificate to be dated as of the date set forth below.

Dated: _____

CITY OF SAINT PETER, MINNESOTA

City Clerk/Administrator

Mayor

Registration Certificate
(to be attached to the Certificate)

3.06 The City Treasurer shall obtain a copy of the proposed approving legal opinion of the City Attorney, which shall be complete. The City Treasurer is hereby authorized and directed to execute the Certificates in the name of the City upon receipt of such opinion and to file the opinion in the City offices.

SECTION 4. Security

4.01 There is hereby created a separate debt service fund (Fund) for the Certificates, which shall be used for no other purpose than to pay the principal of and interest on the Certificates, provided that if any payment of principal or interest shall become due when there is not sufficient money in the Fund to pay the same, the Treasurer shall pay such principal or interest from the General Fund of the City and the General Fund shall be reimbursed for such advances out of monies appropriated by the City Council for such purpose.

4.02 For the purpose of paying the principal of and interest on the Certificates, there is hereby levied upon all taxable property in the City a direct annual irrevocable ad valorem tax, which shall be spread upon the tax rolls and collected with and as a part of the other general taxes of the City and shall be credited to the Fund, which tax is in the years and amounts as follows (the years shown are years of levy for taxes collectable in the following year):

<u>YEAR</u>	<u>TAX LEVY</u>
2012	\$ 53,928.00
2013	\$ 52,992.00
2014	\$ 51,912.00
2015	\$ 50,712.00
2016	\$ 49,392.00

The tax herein made may be reduced annually prior to the final certification of tax levy in the manner provided by Minnesota Statutes 475.61, Subdivision 3. A certified copy of this resolution shall be delivered to the County Auditor of Nicollet County in order to obtain the certificate required by Minnesota Statutes 475.63.

4.03 The net proceeds of the Certificates shall be paid into a special 2012 Equipment Certificate account ("Account") hereby created in the Fund. Expenditures from the Account shall be made only for capital costs of the Equipment financed by the Certificates. Records of expenditures from the Account shall be kept of such nature as are adequate to enable the City Treasurer to determine the following:

- [a] the date on which five percent (5%) of the Net Proceeds of the Certificates will have been expended;

- [b] the date on which final payment for all Equipment shall have been made;
- [c] the date on which an amount of money equal to the Net Proceeds of the Certificates, from whatever source derived, shall have been expended for the acquisition of the Equipment.

The City Treasurer shall at the request of any Certificate holder or of bond counsel approving issuance of the Certificates, furnish certificates regarding the status of the monies in the Account. Sums in the Account may be invested as permitted by law and will be invested in accordance with and subject to the conditions expressed in Section 5.02.

SECTION 5. Transcription: Miscellaneous

5.01 The officers of the City are hereby authorized and directed to prepare and furnish to the Purchaser and to the attorneys approving the Certificates, certified copies of proceedings and records of the City relating to the Certificates, and to the financial condition and affairs of the City, and such certificates, affidavits and transcripts as may be required to show the facts within their knowledge or as shown by the books and records in their custody and under their control, relating to the validity and marketability of the Certificates, and such instruments, including any heretofore furnished, shall be deemed representations of the City as to the facts stated therein.

5.02 The City covenants and agrees with the holder of the Certificates from time to time that it will not take or permit to be taken by any of its officers, employees, or agents, any action which would cause the interest on the Certificates to become subject to taxation under the Internal Revenue Code of 1954, as amended (the "Code"), and the Treasury Regulations promulgated there under, and that it will comply with all provisions of H.R. 3838 in the form in which it was adopted by the United States House of Representatives on 18 December 1985 to maintain the tax exempt status of interest on the Certificates. The Certificates are hereby designated by the City as "qualified tax exempt obligations" and a part of its \$10,000,000 limitation of such obligations within the meaning of and for purposes of Section 902(e)(3) of H.R. 3838, adopted by the United States House of Representatives on 18 December 1985. In the event H.R. 3838 is not adopted in the form referred to above, or in any form, the covenants in this section and in Section 4.03 will be of no further force or effect.

5.03 It is hereby determined that no comprehensive official statement or prospectus has been prepared or circulated by the City in connection with the sale of the Certificates and that the Purchaser has made its own investigation concerning the City as set forth in investment letter.

5.04 The actions of the officers and employees of the City in contacting prospective purchasers for the Certificates are ratified and confirmed in all respects.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of March 2012.

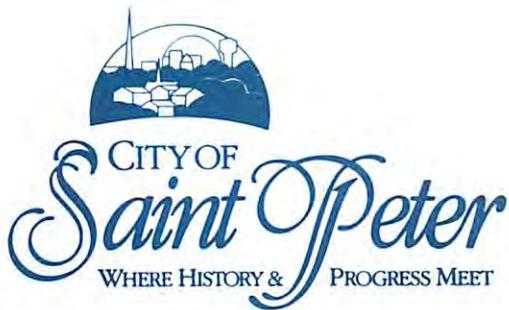
Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator

EXHIBIT 1
2012 EQUIPMENT CERTIFICATE

PROJECT	COST
Phone System	\$23,983
Tandem Truck	\$198,986
Police Radio upgrade	\$15,000
Total	<u>\$237,969</u>



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/23/12

FROM: Todd Prafke
City Administrator

RE: Mayor's Pavilion Task Force Member Appointments

Action/Recommendation

Approve the attached resolution appointing members to the Mayor's Pavilion Task Force.

Background

Mayor Strand has reviewed the names that have been submitted for participation in the Pavilion Task Force and is recommending the following names to the City Council:

Stake Holders Groups

4th of July Committee	Nate Idso
Ambassadors Blues	Greg Seitzer
Rock Bend	Kris Higginbotham
Relay for Life	Ann Volk
Live Stock	Jill Haas

Community Groups

Rotary	Ben Lenard
Lions	Bob Sandeen
Kiwanis	Roger Nelson
RedMen	Mark Wettergren
Park and Rec Commission	Charles Burgess
	Larry Potts
	Jennifer Leslie

Chamber of Commerce

Dave Detlefson
Doug Minter

City Staff

Lew Giesking
Russ Wille
Jane Timmerman

Community Volunteers

Bob Lambert (Veterans Memorial Group)
Keith Bense
Dean Wahlund
Mary Ann Harty
Steven Grams
Marit Kvamme
Tim Kennedy

All City Council Members and the Mayor

Three additional names were submitted for the Community Volunteer Group. Two of those three were submitted after the deadline and one has indicated that he would participate under specific design criteria which cannot be promised in advance since the Task Force is to determine the design.

The Jaycees have also been contracted but have been unable to respond thus far. They have indicated that they will discuss the matter further and will respond by April 6th. If they fail to respond they are aware that their place at this discussion will go unfilled.

Please feel free to contact me or Mayor Strand if you have any questions.

TP/bal

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PEER)**

RESOLUTION

WHEREAS, the City Council has established a Mayor's Pavilion Task Force related to the Minnesota Square Park Pavilion, and

WHEREAS, the Mayor's Pavilion Task Force is to include representatives of specific community stakeholder groups, and

WHEREAS, a specific number of community volunteers was provided for as a part of the establishment of the Task Force, and

WHEREAS the mission of the Task Force is as follows:

- Bring additional community input into the development of a vision for the future of the pavilion. (What purpose(s) do we want a pavilion to serve? How do we want it to look?)
- Work with an architectural firm to develop rehabilitation, construction and/or enhancements based on the vision and see that vision transformed into a concept rendering.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, DOES HEREBY RESOLVE THAT: the following people are appointed to the Mayor's Pavilion Task Force.

Stake Holders Groups

4th of July Committee	Nate Idso
Ambassadors Blues	Greg Seitzer
Rock Bend	Kris Higginbotham
Relay for Life	Ann Volk
Live Stock	Jill Haas

Community Groups

Rotary	Ben Lenard
Lions	Bob Sandeen
Kiwanis	Roger Nelson
RedMen	Mark Wettergren
Park and Rec Commission	Charles Burgess
	Larry Potts
	Jennifer Leslie

Chamber of Commerce

Dave Detlefson
Doug Minter

City Staff

Lew Giesking
Russ Wille
Jane Timmerman

Community Volunteers

Bob Lambert (Veterans Memorial Group)
Keith Bense
Dean Wahlund

Mary Ann Harty
Steven Grams
Marit Kvamme
Tim Kennedy

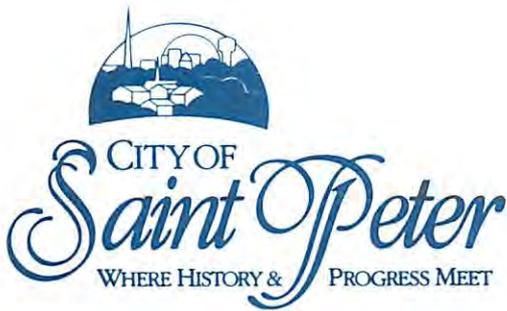
All City Council Members and Mayor Strand

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this ___ day of __, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/23/12

FROM: Todd Prafke
City Administrator

RE: Pavilion Task Force Architect Selection

Action/Recommendation

Approve the attached resolution that directs the Mayor and City Administrator to enter into an agreement to hire Oleson and Hobbie Architects from Mankato to assist the Mayor's Pavilion Task Force with its mission at a not to exceed cost of \$2450.00

Background

In January of 2012 the City Council developed a Mayor's Pavilion Task Force and directed staff to solicit service proposals from architectural firms to assist that Task Force with its mission.

The Mission of that Task Force is:

- Bring additional community input into the development of a vision for the future of the pavilion. (What purpose(s) do we want a pavilion to serve? How do we want it to look?)
- Work with an architectural firm to develop rehabilitation, construction and/or enhancements based on the vision and see that vision transformed into a concept rendering.

Requests For Proposals (RFP) were advertised and sent to firms in a 25 mile radius of Saint Peter. Six invitations to make a proposals were sent out and two other inquires were received by your staff. Two proposals were submitted and the Council interviewed the two architectural firms on March 19, 2012.

Two Firms submitted proposals. Those firms were:

- Oleson and Hobbie of Mankato \$2450.00
- Paulsen Architects of Mankato \$1950.00

The Council directed staff to prepare a resolution selecting Oleson+ Hobbie Architects from Mankato to assist the Mayor's Pavilion Task Force with their work. Discussion at the workshop focused on the ability of both firms to do a good job for the City but the presentation of Oleson+Hobbie was preferred and their response to questions and experience in auditorium venues seemed closer to the thinking and wants of the Council.

Fiscal Impact

The proposed fee submitted by Olsen + Hobbie was for \$2450.00. This will be paid out of General Fund reserves.

Alternatives and Variations

Do not act. Staff will wait for additional direction, however based on the time line previously discussed for the Task Force it is appropriate to take action sooner rather than later.

Negative Vote. Staff will wait for further direction and ask both architectural firms to extend the valid time line for their proposal another 30 days or to a time line as directed by the Council.

Modification of the resolution. This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns.

TP/bal

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PEER)

RESOLUTION

WHEREAS, the City Council has established a Mayor's Pavilion Task Force related to the Minnesota Square Park Pavilion, and

WHEREAS, the City Council directed staff to solicit service proposals from architectural firms to assist the Task Force with its mission, and

WHEREAS the mission of the Task Force is as follows:

- Bring additional community input into the development of a vision for the future of the pavilion. (What purpose(s) do we want a pavilion to serve? How do we want it to look?)
- Work with an architectural firm to develop rehabilitation, construction and/or enhancements based on the vision and see that vision transformed into a concept rendering.
-

WHEREAS, invitations and advertising of the proposal process was conducted and two proposals were received by the City, and

WHEREAS, the two proposals were:

- Oleson and Hobbie of Mankato \$2450.00
- Paulsen Architects of Mankato \$1950.00

WHEREAS. The Council conducted interviews of the two firms, and

WHEREAS, the Council preferred the question responses and certain experience of the Oleson + Hobbie Architects LLC firm.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, DOES HEREBY RESOLVE THAT: The Mayor and City Administrator are directed to enter into an agreement with Oleson+Hobbie Architects LLC to provide services to the Mayor's Pavilion Task Force at a not to exceed price of \$2450.00 in accordance with the provisions of the request for proposal documents.

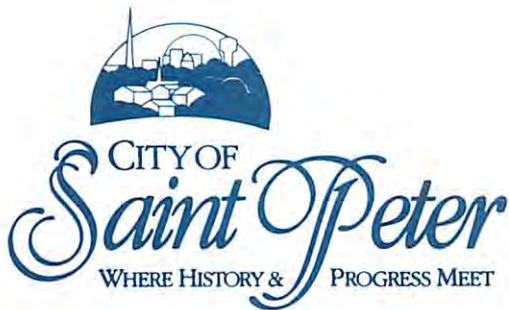
It is further resolved that the fee shall be paid from General Fund Reserves.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this __ day of __, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/23/2012

FROM: Todd Prafke
City Administrator

RE: City Assistance Request

ACTION/RECOMMENDATION

Provide approval for City assistance for the American Cancer Society Relay For Life event.

BACKGROUND

The American Cancer Society sponsors a "Relay For Life" event each year. The event is open to the entire community and hundreds of people participate each year. As in past years, the organizers have requested City assistance to provide for this event. This year, however, they wish to relocate the event from Minnesota Square Park to Gorman Park. In addition, they wish to provide for temporary street closures, erection of tents in the park, overnight camping in the park, vehicles in the park, and use of park restrooms, and police assistance.

City staff has met with Ann Volk to discuss their request and recommends approval as follows:

- Approval for overnight tent camping in Gorman Park the evening of June 15th.
- Approval for erection of three tents for the event provided appropriate Gopher State One Call procedures are completed.
- Placing the barricades provided by the City for closure of 5th Street at the Grace Street intersection at 3 p.m. on the 15th and removal of the barricades by no later than 7:00 a.m. on June 18th.
- Use of a restroom key for restocking restroom paper products.
- Use of City electricity in the park.
- Use of the Community Center as the alternate location for the Relay for Life in the event of inclement weather.

Staff also recommends the Relay For Life organizers be made responsible for the following:

- Contacting Gopher State One Call 48 hours prior to placing stakes for tents.
- Removal of all refuse from the park by contracting with a private refuse hauler who is licensed by the City.
- Ensuring that no pets or glass containers are in the park.
- Ensuring there is no smoking and/or alcohol use in the park.
- Ensuring that no pop-up campers or recreational vehicles are allowed in the park.
- Ensuring that all vendors are licensed by the appropriate agency (City, Nicollet County Health).

Fiscal Impact:

Estimated cost of the assistance provided is \$2,500.

Alternatives/Variations:

Approval: Staff will work with the organizers as provided for in the resolution.

66

Denial: No further action will be taken without additional direction from the Council.
Modification of the Resolution: This is always an option of the Council.

Please contact me if you have any questions or concerns.

TP/bal

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION AUTHORIZING CITY ASSISTANCE FOR RELAY FOR LIFE EVENT

WHEREAS, the American Cancer Society "Relay For Life" event is a community event; and

WHEREAS, the organizers have requested City assistance for this event; and

WHEREAS, the requested assistance includes use of Gorman Park, temporary street closures, erection of tents in the park, overnight camping in the park, use of park restrooms, and police assistance; and

WHEREAS, City staff has met with the organizers to discuss their request and recommends approval as outlined here.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The American Cancer Society is authorized to use Gorman Park for the "Relay For Life" event June 15, 2012 through the morning of June 16, 2012 as follows:
 - Approval for overnight tent camping in Gorman Park the evening of June 15th.
 - Approval for erection of three tents for the event provided appropriate Gopher State One Call procedures are completed.
 - Delivery of barricades for the street closure to be placed in the park at the intersections of 5th and Mulberry, 5th and Grace Street.
 - Use of a restroom key for restocking restroom paper products.
 - Use of City electricity in the park.
 - Use of the Community Center.

2. Relay For Life organizers shall be responsible for the following:
 - Contacting Gopher State One Call 48 hours as required by State law prior to placing stakes for tents.
 - Placing the barricades provided by the City for closure of 5th Street at the Grace Street intersection at 3 p.m. on the 15th and removal of the barricades by no later than 7:00 a.m. on June 16th.
 - Removal of all refuse from the park.
 - Ensuring that no pets or glass containers are in the park.
 - Ensuring there is no smoking and no alcohol use in the park.
 - Ensuring that no pop-up campers nor recreational vehicles are allowed in the park.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 26th day of March, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

To: Todd Prafke
City Administrator

Date: March 15, 2012

Fr: Cindy Moulton *Cindy*
Administrative Secretary

Re: New Licenses

Victor de Jesus Virula has purchased the La Mexicana Market #1 grocery store located at 215 South Minnesota Avenue. He has submitted a Tobacco License application and a 3.2 Off Sale Beer License application in order to sell these items in his store. The licensing period will be March 27, 2012 – December 31, 2012 for the tobacco and March 27, 2012 – June 30, 2012 for the 3.2 Off Sale.

The Police Department has conducted a Criminal and Financial Background Investigation and found nothing that would prohibit Mr. Virula from obtaining a license.

Please place these items on the March 26, 2012 City Council agenda for consideration.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO.

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING NEW LICENSES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, That the following license applications be approved subject to compliance with all requirements of the City Code and payment of the licensing fee:

Tobacco

Victor de Jesus Virula dba La Mexicana Market #1 215 S MN 3/27/12 – 12/31/12

3.2 Off Sale Beer

Victor de Jesus Virula dba La Mexicana Market #1 215 S MN 3/27/12 – 6/30/12

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this the 26th day of March, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator

PROCLAMATION

"WOMEN'S HISTORY MONTH"

WHEREAS, women of Saint Peter of every race, class, and ethnic background have made historic contributions to the growth and strength of our City in countless recorded and unrecorded ways; and

WHEREAS, women of Saint Peter have played and continue to play a critical economic, cultural, and social role in every sphere of the life of the City by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, women of Saint Peter have played a unique role throughout the history of the city by providing a large portion of the volunteer labor force; and

WHEREAS, women of Saint Peter were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our City; and

WHEREAS, women of Saint Peter of every race, class, and ethnic background have helped shape every major progressive social change movement; and

WHEREAS, women of Saint Peter have been leaders for the betterment of the City.

NOW, THEREFORE, I, Timothy Strand, Mayor of the City of Saint Peter, Minnesota, do hereby proclaim March, 2012 as "WOMEN'S HISTORY MONTH" in the City and hereby do call upon the citizens of Saint Peter to participate in Women's History Month programs, ceremonies and activities. In witness whereof, I have hereunto set my hand and caused the seal of the City of Saint Peter to be affixed this 26th day of March, 2012.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator





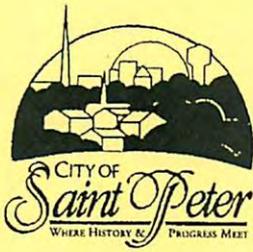
CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING

Regular City Council Meeting of Monday, March 12, 2012
Community Center Governors' Room - 7:00 p.m.

- I. CALL TO ORDER
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
- IV. VISITORS
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. APPROVAL OF CONSENT AGENDA ITEMS
- VI. UNFINISHED BUSINESS

None scheduled
- VII. NEW BUSINESS
 - A. Redistricting Plan Adoption
 - B. 2012 Equipment Certificate Purchase
 - C. Fire Department Radio System
 - D. Revolving Loan Modification Request: St. Peter Greenhouse
 - E. Phone System Switch Purchase
 - F. Revolving Loan Modification Request: Traverse des Sioux Garden Center
 - G. Rain Barrel Program
- VIII. REPORTS
 - A. MAYOR PRO TEM
 - B. CITY ADMINISTRATOR
 - 1. Street Sweeping
 - 2. Return Active Duty Employee to FT Status
 - 3. Daycare Task Force Update
 - 4. Others
- IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke



- I. **CALL TO ORDER**

Acting Mayor pro tem Eichmann will call the meeting to order and lead the Pledge of Allegiance.
- II. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.
- III. **APPROVAL OF MINUTES**

A copy of the minutes of the February 27, 2011 regular Council meeting is attached for approval. A MOTION is in order.
- IV. **VISITORS**
 - A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.
 - B. **General Visitor Comments**

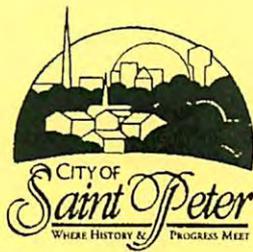
Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.
- V. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for February 23, 2012 through March 7, 2012, is attached. Please see the attached staff reports and RESOLUTION.
- VI. **UNFINISHED BUSINESS**

None scheduled.
- VII. **NEW BUSINESS**
 - A. **ADOPTION OF AN ORDINANCE PROVIDING FOR REDISTRICTING OF THE CITY'S WARD AND PRECINCT BOUNDARIES**

The City is required by Federal law to redistrict our ward boundaries in years ending with "2" following the decennial census. Staff has reviewed the population numbers and recommended modifications to the Ward boundaries to comply with legal requirements. Staff also recommends modification to the precinct boundaries to keep the population in the precincts as equal as practicable. Please see the attached staff report and ORDINANCE.
 - B. **ADOPTION OF A RESOLUTION APPROVING 2012 EQUIPMENT CERTIFICATE PURCHASE**

Staff recommends the purchase of two Dodge Chargers to be used by the Police Department and to be funded by the 2012 Equipment Certificate. Please see the attached staff report and RESOLUTION.



C. **ADOPTION OF A RESOLUTION AWARDING BID FOR PURCHASE OF 800 MGHZ RADIO SYSTEM FOR AREA FIRE DEPARMENTS**

The Saint Peter Fire Department has taken the lead on receipt of purchase of purchase of an 800 mghz radio system for the County Fire Departments. Federal grant funding has also been requested. Staff recommends awarding the bid to Alpha Wireless in North Mankato and authorization being provided for the Saint Peter share of the cost (\$13,500) to be funded by Fire Department funds. Please see the attached staff report and RESOLUTION.

D. **ADOPTION OF A RESOLUTION APPROVING MODIFICATION TO REVOLVING LOAN TERMS FOR ST. PETER GREENHOUSE**

Gerald Lunderberg, dba St. Peter Greenhouse, has requested modification to the terms of his revolving loans. The EDA recommends approval. Please see the attached staff report and RESOLUTION.

E. **ADOPTION OF A RESOLUTION AUTHORIZING UNBUDGETED PURCHASE OF COMPUTER SWITCHES RELATED TO PHONE SYSTEM INSTALLATION**

The fiber network that will carry the City's new phone system will require switches and additional cabling. Quotes were received from four vendors for this equipment. Staff recommends purchasing the equipment from Computer Technology Solutions with funding from the General Fund and the utilities funds. Please see the attached staff report and RESOLUTION.

F. **ADOPTION OF A RESOLUTION APPROVING REQUEST FOR EXTENSION OF TRAVERSE DES SIOUX GARDEN CENTER REVOLVING LOAN BALLOON PAYMENT DATE**

The Economic Development Authority has recommended approval of a request by Traverse des Sioux Garden Center to extend the balloon payment date of their revolving loan. Please see the attached staff report and RESOLUTION.

G. **ADOPTION OF A RESOLUTION ESTABLISHING RAIN BARREL CONSERVATION PROGRAM AND APPROVING PURCHASE REBATE**

Staff recommends a rain barrel conservation program be established and a rebate program be authorized. Please see the attached staff report and RESOLUTION.

VIII. REPORTS

A. **MAYOR PRO TEM**

Any reports by the Mayor pro tem will be provided at this time.

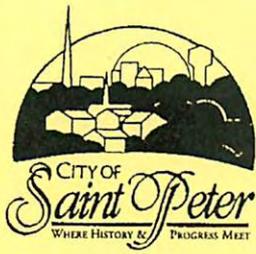
B. **CITY ADMINISTRATOR**

1. **REPORT ON STREET SWEEPING**

A report will be provided at this time on street sweeping activities.

2. **REPORT ON RETURN OF ACTIVE DUTY EMPLOYEE**

A report will be provided at this time on the return of an active duty employee to full-time status.



3. REPORT ON DAYCARE TASK FORCE UPDATE

A report will be provided at this time on activities of the Daycare Task Force.

4. OTHERS

Any further reports by the City Administrator will be provided at this time.

IX. ADJOURNMENT

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
FEBRUARY 27, 2012**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on February 27, 2012.

A quorum present, Mayor Strand called the meeting to order at 7:03 p.m. The following members were present: Councilmembers Pfeifer, Eichmann, Carlin, Kvamme, Brand, Zieman, and Mayor Strand. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineer Domras.

Approval of Agenda – A motion was made by Pfeifer, seconded by Carlin, to approve the agenda as modified. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Eichmann, seconded by Carlin, to approve the minutes of the February 13, 2012 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the February 13, 2012 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

Consent Agenda – In motion by Kvamme, seconded by Brand, Resolution No. 2012-20 entitled "Resolution Approving Consent Agenda" was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-20 is contained in the City Administrator's book entitled Council Resolutions 18.

Refunding 2003 Wastewater Bonds – City Administrator Prafke presented the recommendation from Shannon Sweeney of David Drown Associates to refund approximately \$1,920,000 in wastewater bonds that are currently at 4.25% and could be refunded for less than 3.5% resulting in a net interest savings of over \$100,000. Prafke noted the recommendation included selling the bonds through negotiated sale versus public bid due to the volatility in the interest rates and to reduce the risk of rates increasing between the time the bond rating was acquired and closing on the bonds. Prafke noted the recommendation included purchasing a bond rating at a cost of \$8,500 and that amount would not be recovered if the bond sale did not go through. Mr. Sweeney arrived at the meeting and reviewed some of the terms of the recommendation which would include authorizing the Mayor and City Administrator to execute the bond sale documents only if the net savings on the issuance exceeded \$100,000.

Councilmember Zieman questioned the term of the issuance. Sweeney indicated it would be through 2043 and noted that refunding on a bond term of this length was a unique opportunity that didn't happen very often. Councilmember Kvamme asked what would happen to the issuance of the bond rating was not purchased. Sweeney indicated the deal would not happen because without the bond rating the interest rate would be about 1% higher and the hoped for savings would not be realized. In motion by Brand, seconded by Eichmann, Resolution No. 2012-21 entitled "Resolution Approving Issuance Of Up To \$1,920,000 In G.O. Refunding Bonds Subject To Approval Of Mayor And City Administrator And Ratification By City Council", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-21 is contained in the City Administrator's book entitled Council Resolutions 18.

Animal Impound Contract – City Administrator Prafke recommended approval of a request by Kind Veterinary Clinic to update the City contract for animal impound services. Prafke noted the modifications included a minimal price increase for boarding and euthanasia. Prafke also pointed out that although Kind had not complied with terms of the contract which required six months' notice for such a change, the Clinic works well with the City in providing animal services and it would be difficult to establish the services with an out of town Veterinarian. Councilmember Pfeifer expressed his belief that Kind Vet

Clinic does an excellent job of caring for the animals and their staff works hard to get animals adopted. In motion by Pfeifer, seconded by Brand, Resolution No. 2012-22 entitled "Resolution Approving Execution Of Updated Animal Impound Contract", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-22 is contained in the City Administrator's book entitled Council Resolutions 18.

Housing Study Update – Community Development Director Wille requested authorization to retain Community Partners Research (CPR) to prepare an updated housing study at a cost of \$11,900, the cost of which was budgeted in the General Fund. Wille indicated CPR had completed studies for the City in 1999, 2002 and 2005 and the study has been used distributed to staff, realtors, and developers. Wille noted the updated study would include information and analysis from the 2010 decennial census and the study should be completed by June. In motion by Zieman, seconded by Carlin, Resolution No. 2012-23 entitled "Resolution Authorizing Execution Of Contract With Community Partners, Research, Inc. For Completion Of Comprehensive Housing Study", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-23 is contained in the City Administrator's book entitled Council Resolutions 18.

Sumner/Swift Street Intersection Repair Project Engineering – Public Works Director Giesking requested authorization for Bolton and Menk, Inc. to provide preliminary engineering work at a not to exceed cost of \$7,200 for a project to reconstruct the intersection of Sumner and Swift Streets. Giesking noted the work was budgeted as part of the annual repair of intersections experiencing problems with stormwater intake. Giesking also pointed out that the project would most likely include increasing the intake capacity and a higher curb in the northeast corner of the intersection to control stormwater overflow onto private property. Councilmember Pfeifer questioned how many intersections must still be repaired. Giesking indicated there were quite a few, however some of the project, which are mostly located in the older sections of the community, would be less expensive than the ones requiring total reconstruction which would allow four or five to be done at a time. In motion by Pfeifer, seconded by Zieman, Resolution No. 2012-24 entitled "Resolution Retaining Engineers To Prepare Plans, Specifications And Contract Documents And Receive Bids For A Project To Reconstruct The Intersection Of Sumner Street And Swift Street", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-24 is contained in the City Administrator's book entitled Council Resolutions 18. Councilmember Zieman wanted it noted that the project would be done at City cost and no private property owners would be assessed.

City Assistance Request: St. Patrick's Day Parade – City Administrator Prafke recommended approval of a request by the St. Peter Ambassador's for City assistance for the St. Patrick's Day Parade on March 17th to include parking restrictions along the parade route and staging area and Police and Public Works assistance for crowd and traffic control. Prafke asked for a correct in the resolution that the parade starts at 5:00 p.m. and not 3:00 p.m. In motion by Carlin, seconded by Brand, Resolution No. 2012-25 entitled "Resolution Authorizing City Services For St. Patrick's Day Parade", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-25 is contained in the City Administrator's book entitled Council Resolutions 18. Councilmember Carlin expressed her belief that the "no parking" regulations were important to keep the parade route safe.

Wastewater Policy Approval – City Administrator Prafke recommended approval of a wastewater maintenance policy that would outline the maintenance goals, personnel actions, documentation efforts public education efforts and other actions related to maintenance of the City's wastewater system. Prafke noted that adoption of the policy would save the City money in reduced insurance premiums which was the impetus for putting the normal City maintenance practices into a written policy. In motion by Zieman, seconded by Eichmann, Resolution No. 2012-26 entitled "Resolution Adopting Wastewater Maintenance Policy", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-26 is contained in the City Administrator's book entitled Council Resolutions 18.

Wastewater Treatment Plant Exterior Building Repair Project Bid Award – Public Works Director Giesking recommended awarding the bid for the Wastewater Treatment Plant Exterior Building Repair Project to KUE Contracting in the amount of \$42,000 to be funded by wastewater funds. Giesking reviewed the issues with moisture building up in the plant and seeping behind the brick exterior walls causing the mortar to crumble and indicated a sealant would be used to block out the accumulating moisture. Giesking reported four bids had been received for the work and the substantially lower bid from KUE came because the firm is already doing working on a project at Gustavus and wouldn't have mobilization costs. Councilmembers questioned whether these would be ongoing repairs every few years and if the original building engineering had specified the wrong materials. Giesking expressed his belief that the building materials were typically used in these conditions and that resealing the interior should control the moisture buildup. In motion by Pfeifer, seconded by Zieman, Resolution No. 2012-27 entitled "Resolution Awarding Bid For Wastewater Treatment Facility Exterior Building Improvement Project", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2012-27 is contained in the City Administrator's book entitled Council Resolutions 18.

Reports

Mayor's Reports – Mayor Strand reported on his recent activities which included attending a League of Minnesota Cities board meeting.

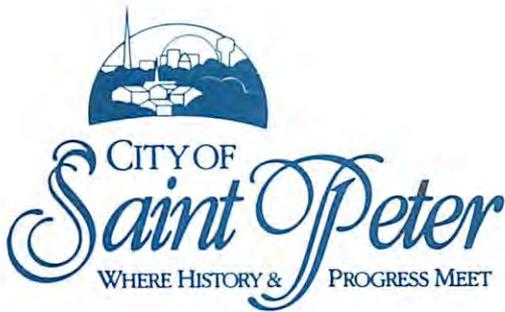
Storm Preparations – City Administrator Prafke reported City crews would most likely be pre-wetting streets in town beginning in the morning in preparation for the heavy snowfall that was predicted. Prafke also encouraged residents to check with the City to see if a snow emergency was declared and encouraged residents to move vehicles off the roadway until plowing was completed.

There being no further business, a motion was made by Pfeifer, seconded by Carlin, to adjourn the meeting. With all in favor, the motion carried and the meeting adjourned at 7:45 p.m.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: February 27, 2012

FROM: Lewis Giesking
Director of Public Works

Tim Mayo
Maintenance Superintendent

RE: 2012 Swimming Pool Chemicals-Hawkins Chemical Company

ACTION/RECOMMENDATION

It is recommended the City Council approve a blanket purchase order to Hawkins Chemical Company in an amount not to exceed \$19,000.00 for the purchase and delivery of pool chemicals and supplies for operating the municipal outdoor swimming pool complex in Veterans Memorial Park.

BACKGROUND

The operation and operational cost of the pool changed significantly in 2011 due to the dramatic change in water quality that resulted from the start up of the new water plant. The 2012 budget was set based on experience of the years 2010 and earlier and before the completion of the summer pool use last year. As stated earlier we believe the reduction in chemical use in 2012 was due to the water quality change, but we only have only one year of experience. The price for chlorine is the same as last year and we plan on using a different ph balancing chemical this year - ph-Down vs. Sodium Bisulfate used in 2011. The ph-Down is the same unit price as sodium bisulfate but it is hoped quantities may be less. With only one year of experience we are using the budget number for chemicals, however we will only purchase what is needed.

For the upcoming 2012 swimming pool season, staff solicited quotes for two types of chemicals - liquid chlorine and PH-Down.

Hawkins Chemical Company submitted the low quote for liquid chlorine and the only quote for PH-Down. Hawkins Chemical also supplies chemicals used at the water plant. Because of DPC's inability to supply PH-Down and deliver chemicals on a weekly basis (they offer monthly), staff is recommending Hawkins Chemical supply the pool chemicals for 2012. Because of limited space for storage, shorter delivery periods are preferred.

The quotes received were as follows:

<u>Chemical</u>	<u>Hawkins</u>	<u>DPC, Ind.</u>
Liquid Chlorine	\$3.45 per gallon	\$3.89 per gallon
PH-Down	\$7.39 per gallon	Not available

The funding for purchase and delivery of swimming pool chemicals and supplies is included in the 2012 Swimming Pool Budget.



TO: Todd Prafke
City Administrator

DATE: March 7, 2012

FROM: Lewis Giesking *Lew*
Director of Public Works

Tim Mayo
Maintenance Superintendent

RE: Declaration of items for Surplus

ACTION/RECOMMENDATION

It is recommended the City Council declare the items listed below as surplus as per the City Code.

BACKGROUND

The following items are no longer needed for service within the city departments due to age and/or condition. Staff is recommending items be placed on the State Auction website for sale with their proceeds going to the proper departments.

- 1 – 1999 Century Walk behind weed whip
- 1 – 1996 Winco generator that goes with the Stepp patch trailer

Staff is also recommending that the 1998 leaf sweeper that has been in the parks department fleet of equipment for the past 14 years and has only 56 engine hours on it be put on surplus. Currently staff utilizes all mulching blades on the mowers in an effort to recycle all grass and twigs so the need to actually power rake and pickup the parks leaves and grass is no longer needed in the parks system. This unit is not very user friendly due to the location of the engine which is next to operator which puts the noise level very high requiring ear protection and this machine dumps in a fashion which doesn't allow protection of the operator from the debris from the hopper. This unit was purchased for some of the last cleanup efforts after the tornado and the parks department has determined there is no longer a need for this machine in its fleet.

Fiscal Impact:

The income that would be generated from the sale of these items would go to the appropriate departments.

Alternatives and Variations:

Vote in favor: Staff will place these items on auction sometime this spring.

Negative Vote: Staff will await further direction regarding surplus items

Modification of the Resolution: This is always an option of the City Council.

TM



Memorandum

To: Todd Prafke
City Administrator

Date: March 6, 2012

Fr: Cindy Moulton *Cindy*
Administrative Secretary

Re: Licenses

The City has received two temporary license applications. A temporary license has been submitted by TNT Fireworks to sell fireworks and Creative Play Place to hold a raffle.

TNT Fireworks has submitted a Six Month Peddler License application in order to sell fireworks in the parking lot at Econo Foods, 612 South Minnesota. The sales will take place from June 27, 2012 – July 4, 2012.

Evan Curtin, on behalf of Creative Play Place, has submitted a LG220 Application for Exempt Permit in order to hold a raffle. The raffle is scheduled to take place at the Mill Pond on May 20, 2012.

Please place these items on the March 12, 2012 consent agenda.

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
AFFILIATED CREDIT SERVICES	collections for feb '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>293.25</u>
			TOTAL:	293.25
ALEX AIR APPARATUS, INC	air quality test	GENERAL FUND	FIRE	<u>175.00</u>
			TOTAL:	175.00
ALPHA VIDEO AND AUDIO INC	cr web training & freight	PUBLIC ACCESS	PUBLIC ACCESS	<u>641.27-</u>
			TOTAL:	641.27-
ALPHA WIRELESS COMMUNICATIONS CO	maint on ltr radio	GENERAL FUND	MUNICIPAL BUILDING	58.53
	service mobile radio	GENERAL FUND	POLICE	130.73
	maint on ltr radio	GENERAL FUND	PUBLIC WORKS ADMIN	81.94
	maint on ltr radio	WATER	ADMIN AND GENERAL	56.08
	maint on ltr radio	WASTE WATER FUND	ADMIN AND GENERAL	50.72
	maint on ltr radio	ELECTRIC FUND	ADMIN AND GENERAL	<u>50.73</u>
			TOTAL:	428.73
AM HORIZONS TRAINING GROUP	diversity training	GENERAL FUND	CITY ADMINISTRATION	375.00
	diversity training	WATER	ADMIN AND GENERAL	93.75
	diversity training	WASTE WATER FUND	ADMIN AND GENERAL	93.75
	diversity training	ENVIRON SERVICES F	ADMIN AND GENERAL	93.75
	diversity training	ELECTRIC FUND	ADMIN AND GENERAL	<u>93.75</u>
			TOTAL:	750.00
AMAZON	2 backup tapes	GENERAL FUND	FINANCE	15.83
	ink cartridges	GENERAL FUND	POLICE	124.98
	books & dvds	LIBRARY FUND	LIBRARY	67.65
	2 backup tapes	WATER	ADMIN AND GENERAL	3.96
	2 backup tapes	WASTE WATER FUND	ADMIN AND GENERAL	3.96
	2 backup tapes	ENVIRON SERVICES F	ADMIN AND GENERAL	3.95
	2 backup tapes	ELECTRIC FUND	ADMIN AND GENERAL	<u>3.96</u>
			TOTAL:	224.29
AMERICAN EXPRESS	mem rwd's annual pgrm fee	ELECTRIC FUND	ADMIN AND GENERAL	<u>75.00</u>
			TOTAL:	75.00
AMERICAN PAYMENT CENTERS	qtrly dropbox rent mar-may	WATER	CUSTOMER ACCOUNTS	19.50
	qtrly dropbox rent mar-may	WASTE WATER FUND	CUSTOMER ACCOUNTS	19.50
	qtrly dropbox rent mar-may	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	19.50
	qtrly dropbox rent mar-may	ELECTRIC FUND	CUSTOMER ACCOUNTS	<u>19.50</u>
			TOTAL:	78.00
AMERICAN RED CROSS	swim lessons from summer 2	GENERAL FUND	SWIMMING POOL	<u>90.00</u>
			TOTAL:	90.00
ANDRESEN PLUMBING AND HEATING	drain cleaner & labor	GENERAL FUND	STREETS	72.94
	drain cleaner & labor	GENERAL FUND	PARKS	58.35
	comp adapter for 214 n 4th	WATER	NON-DEPARTMENTAL	13.40-
	drain cleaner & labor	WATER	ADMIN AND GENERAL	29.18
	drain cleaner & labor	WASTE WATER FUND	ADMIN AND GENERAL	29.18
	drain cleaner & labor	ENVIRON SERVICES F	ADMIN AND GENERAL	29.18
	drain cleaner & labor	ELECTRIC FUND	ADMIN AND GENERAL	<u>72.94</u>
			TOTAL:	278.37
ARROW ACE HARDWARE INC	light bulbs, fix 2wheel ca	GENERAL FUND	MUNICIPAL BUILDING	305.50
	windex, batteries, armr al	GENERAL FUND	POLICE	42.36

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	caulk, drill bit set, cove	GENERAL FUND	FIRE	23.46
	cleaner, brushes, rollers, ho	GENERAL FUND	STREETS	28.37
	roller & sandpaper	GENERAL FUND	STREETS	4.27
	spray paint	GENERAL FUND	STREETS	6.40
	gault park supplies	GENERAL FUND	PARKS	118.84
	knife, strap, paint brush	GENERAL FUND	PARKS	27.47
	cleaner, brushes, rollers, ho	GENERAL FUND	PARKS	22.69
	roller & sandpaper	GENERAL FUND	PARKS	3.41
	audio cables, parts	COMMUNITY CENTER	COMMUNITY CENTER	121.03
	pvc	WATER	SOURCE OF SUPPLY	9.22
	tube, tape, brush, liners	WATER	PURIFICATION AND TREAT	87.88
	cleaner, brushes, rollers, ho	WATER	DISTRIBUTION AND STORA	11.35
	roller & sandpaper	WATER	DISTRIBUTION AND STORA	1.71
	cleaner, brushes, rollers, ho	WASTE WATER FUND	SOURCE/TREATMENT	11.35
	roller & sandpaper	WASTE WATER FUND	SOURCE/TREATMENT	1.71
	teflon paste	WASTE WATER FUND	SOURCE/TREATMENT	9.07
	bulbs	WASTE WATER FUND	SOURCE/TREATMENT	19.22
	cleaner, brushes, rollers, ho	ENVIRON SERVICES F	REFUSE DISPOSAL	11.34
	wd 40 straw, coupling	ENVIRON SERVICES F	REFUSE DISPOSAL	16.00
	roller & sandpaper	ENVIRON SERVICES F	REFUSE DISPOSAL	1.70
	plug	ELECTRIC FUND	POWER PRODUCTION	7.98
	bolts, screws, paint	ELECTRIC FUND	POWER DISTRIBUTION	29.86
	cleaner, brushes, rollers, ho	ELECTRIC FUND	POWER DISTRIBUTION	28.37
	roller & sandpaper	ELECTRIC FUND	POWER DISTRIBUTION	4.27
			TOTAL:	954.83
BEST WESTERN	hotel-mn rural water 3/6-3	WATER	ADMIN AND GENERAL	131.85
	hotel-mn rural water 3/6-3	WATER	ADMIN AND GENERAL	131.85
	hotel-mn rural water 3/6-3	WASTE WATER FUND	ADMIN AND GENERAL	65.93
	hotel-mn rural water 3/6-3	WASTE WATER FUND	ADMIN AND GENERAL	65.93
			TOTAL:	395.56
RAOUL BLACKMAN	clothing allowance	ENVIRON SERVICES F	ADMIN AND GENERAL	26.68
			TOTAL:	26.68
BORDER STATES ELECTRIC SUPPLY	100w hps ballasts	ELECTRIC FUND	NON-DEPARTMENTAL	956.86
			TOTAL:	956.86
JOHN BORNHOLDT	socket set	GENERAL FUND	STREETS	61.99
	socket set	GENERAL FUND	PARKS	49.59
	socket set	WATER	DISTRIBUTION AND STORA	24.80
	socket set	WASTE WATER FUND	SOURCE/TREATMENT	24.80
	socket set	ENVIRON SERVICES F	REFUSE DISPOSAL	24.78
	socket set	ELECTRIC FUND	POWER DISTRIBUTION	61.99
			TOTAL:	247.95
BRIGGS AND MORGAN	bond counsel 2011b issue	WATER	ADMIN AND GENERAL	5,543.00
			TOTAL:	5,543.00
C & S SUPPLY CO INC	clothing allowance-dave o	GENERAL FUND	STREETS	189.94
	plow jack, sander stand	GENERAL FUND	STREETS	163.49
	clothing allowance - rick	GENERAL FUND	PARKS	206.94
	boots - jared	GENERAL FUND	PARKS	96.95
	chain saw bar	ENVIRON SERVICES F	REFUSE DISPOSAL	480.94
			TOTAL:	1,138.26

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
CENTERPOINT ENERGY MINNEGASCO	gas for feb '12	GENERAL FUND	FIRE	460.74	
	gas for feb '12	GENERAL FUND	STREETS	426.72	
	gas for feb '12	GENERAL FUND	SWIMMING POOL	19.24	
	gas for feb '12	GENERAL FUND	PARKS	341.37	
	gas for feb '12	LIBRARY FUND	LIBRARY	887.04	
	gas for feb '12	COMMUNITY CENTER	COMMUNITY CENTER	2,807.09	
	gas for feb '12	WATER	PURIFICATION AND TREAT	3,477.48	
	gas for feb '12	WATER	PURIFICATION AND TREAT	245.94	
	gas for feb '12	WATER	ADMIN AND GENERAL	170.69	
	gas for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	12.82	
	gas for feb '12	WASTE WATER FUND	SOURCE/TREATMENT	6,510.62	
	gas for feb '12	WASTE WATER FUND	ADMIN AND GENERAL	170.69	
	gas for feb '12	ENVIRON SERVICES F	ADMIN AND GENERAL	170.68	
	gas for feb '12	ELECTRIC FUND	ADMIN AND GENERAL	426.72	
				TOTAL:	16,127.84
	CITY OF SAINT PAUL	use of force class jansen	GENERAL FUND	POLICE	915.00
			TOTAL:	915.00	
COLE PAPERS INC	towels,soap,garbage bags	GENERAL FUND	STREETS	77.03	
	paper coveralls	GENERAL FUND	STREETS	41.88	
	napkin disposal containers	GENERAL FUND	SWIMMING POOL	128.39	
	napkin disposal containers	GENERAL FUND	PARKS	128.39	
	brushes aggressive&tilengro	GENERAL FUND	PARKS	134.71	
	towels,soap,garbage bags	GENERAL FUND	PARKS	61.62	
	paper coveralls	GENERAL FUND	PARKS	33.50	
	cleaning supplies	LIBRARY FUND	LIBRARY	117.02	
	cleaning supplies	LIBRARY FUND	LIBRARY	185.92	
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	117.01	
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	735.81	
	cleaning supplies	COMMUNITY CENTER	COMMUNITY CENTER	743.68	
	towels,soap,garbage bags	WATER	DISTRIBUTION AND STORA	30.81	
	paper coveralls	WATER	DISTRIBUTION AND STORA	16.75	
	towels,soap,garbage bags	WASTE WATER FUND	SOURCE/TREATMENT	30.81	
	paper coveralls	WASTE WATER FUND	SOURCE/TREATMENT	16.75	
	towels,soap,garbage bags	ENVIRON SERVICES F	REFUSE DISPOSAL	30.80	
	paper coveralls	ENVIRON SERVICES F	REFUSE DISPOSAL	16.75	
	towels,soap,garbage bags	ELECTRIC FUND	POWER DISTRIBUTION	77.03	
	paper coveralls	ELECTRIC FUND	POWER DISTRIBUTION	41.88	
				TOTAL:	2,766.54
COMFORT SYSTEMS, INC.	install water heater-ritt	TORNADO DISASTER R	ECONOMIC DEVMT	872.00	
	repair furnace @ ritt st b	TORNADO DISASTER R	ECONOMIC DEVMT	1,162.00	
			TOTAL:	2,034.00	
COMMUNITY PARTNERS RESEARCH, INC	1/2 of 2012 housing study	GENERAL FUND	ECONOMIC DEVMT	5,950.00	
			TOTAL:	5,950.00	
COMPUTER TECHNOLOGY SOLUTIONS, INC.	install cable - new phone	2012 EQUIPMENT CER	MUNICIPAL BUILDING	16,210.47	
			TOTAL:	16,210.47	
COPIER BUSINESS SOLUTIONS	copier maint for feb '12	GENERAL FUND	RECREATION/LEISURE SER	40.23	
	copier maint for feb '12	COMMUNITY CENTER	COMMUNITY CENTER	40.24	
			TOTAL:	80.47	
CRYTEEL TRUCK EQUIPMENT INC	trade in	GENERAL FUND	NON-DEPARTMENTAL	10,800.00-	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	6 mud flaps for stock	GENERAL FUND	STREETS	160.31
	sander 47a plow 47d	GENERAL FUND	STREETS	<u>11,565.25</u>
			TOTAL:	925.56
CULLIGAN	muni bldg meter rental	GENERAL FUND	MUNICIPAL BUILDING	28.05
	solar salt & delivery fee	COMMUNITY CENTER	COMMUNITY CENTER	<u>20.05</u>
			TOTAL:	48.10
DELL MARKETING L.P.	external backup tape units	WATER	ADMIN AND GENERAL	465.15
	external backup tape units	WATER	ADMIN AND GENERAL	<u>465.15</u>
			TOTAL:	930.30
DEWILD GRANT RECKERT & ASSOCIATES CO	elec sub improve 1/31/12	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	1,194.00
	map updates	ELECTRIC FUND	POWER DISTRIBUTION	1,648.50
	rate study	ELECTRIC FUND	ADMIN AND GENERAL	<u>4,250.00</u>
			TOTAL:	7,092.50
DON'S APPLIANCE & TV	recycle appliances	COMMUNITY CENTER	COMMUNITY CENTER	<u>205.00</u>
			TOTAL:	205.00
EBSCO ACCOUNTS RECEIVABLE	2012 subscription renewal	LIBRARY FUND	LIBRARY	4,792.45
	title discontinued 7/13/11	LIBRARY FUND	LIBRARY	<u>11.97-</u>
			TOTAL:	4,780.48
ERC WIPING PRODUCTS, INC.	waffle microfiber	COMMUNITY CENTER	COMMUNITY CENTER	<u>100.18</u>
			TOTAL:	100.18
ERICKSON OIL PRODUCTS INC	fuel for feb '12	GENERAL FUND	POLICE	<u>76.36</u>
			TOTAL:	76.36
FAST MEASURE	measure device vehicle kit	GENERAL FUND	STREETS	<u>411.50</u>
			TOTAL:	411.50
FINANCE AND COMMERCE	ads for hallets detentionb	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	<u>132.21</u>
			TOTAL:	132.21
FIRST NATIONAL BANK	replace ballasts&cord uv m	WASTE WATER FUND	SOURCE/TREATMENT	<u>195.89</u>
			TOTAL:	195.89
GENESIS	diesel for feb '12	GENERAL FUND	FIRE	155.02
	diesel for feb '12	GENERAL FUND	STREETS	2,136.64
	diesel for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	656.53
	diesel for feb '12	ENVIRON SERVICES F	REFUSE DISPOSAL	479.41
	diesel for feb '12	ELECTRIC FUND	POWER DISTRIBUTION	410.04
	diesel for feb '12	STORMWATER FUND	TREATMENT	98.05
	diesel for feb '12	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	<u>823.57</u>
			TOTAL:	4,759.26
LEWIS GIESKING	mileage to shakopee 169 co	GENERAL FUND	STREETS	<u>49.73</u>
			TOTAL:	49.73
GOPHER STATE ONE-CALL INC	locates for feb '12	WATER	DISTRIBUTION AND STORA	7.73
	locates for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	7.73
	locates for feb '12	ELECTRIC FUND	POWER DISTRIBUTION	<u>7.74</u>
			TOTAL:	23.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GUSTAVUS ADOLPHUS COLLEGE P.O.	postage for jan '12	GENERAL FUND	MAYOR & COUNCIL	1.62
	postage for jan '12	GENERAL FUND	CITY ADMINISTRATION	63.79
	postage for feb '12	GENERAL FUND	CITY ADMINISTRATION	63.40
	postage for jan '12	GENERAL FUND	CITY CLERK	5.61
	postage for feb '12	GENERAL FUND	CITY CLERK	4.50
	postage for jan '12	GENERAL FUND	FINANCE	123.62
	postage for feb '12	GENERAL FUND	FINANCE	114.95
	postage for jan '12	GENERAL FUND	POLICE	28.91
	postage for feb '12	GENERAL FUND	POLICE	34.76
	postage for jan '12	GENERAL FUND	FIRE	6.07
	postage for jan '12	GENERAL FUND	BUILDING INSPECTOR	28.23
	postage for feb '12	GENERAL FUND	BUILDING INSPECTOR	132.80
	postage for jan '12	GENERAL FUND	PUBLIC WORKS ADMIN	25.10
	postage for feb '12	GENERAL FUND	PUBLIC WORKS ADMIN	31.24
	postage for jan '12	GENERAL FUND	SENIOR COORDINATOR	0.50
	postage for feb '12	GENERAL FUND	SENIOR COORDINATOR	0.50
	postage for jan '12	GENERAL FUND	RECREATION/LEISURE SER	52.63
	postage for feb '12	GENERAL FUND	RECREATION/LEISURE SER	14.00
	postage for feb '12	GENERAL FUND	PARKS	0.50
	postage for jan '12	GENERAL FUND	ECONOMIC DEVMT	1.65
	postage for feb '12	GENERAL FUND	ECONOMIC DEVMT	3.50
	postage for jan '12	LIBRARY FUND	LIBRARY	8.10
	postage for feb '12	LIBRARY FUND	LIBRARY	1.00
	postage for jan '12	COMMUNITY CENTER	COMMUNITY CENTER	4.65
	postage for feb '12	COMMUNITY CENTER	COMMUNITY CENTER	3.50
	postage for jan '12	WATER	ADMIN AND GENERAL	0.49
	postage for jan '12	WATER	CUSTOMER ACCOUNTS	111.59
	postage for feb '12	WATER	CUSTOMER ACCOUNTS	87.34
	postage for jan '12	WASTE WATER FUND	ADMIN AND GENERAL	3.64
	postage for feb '12	WASTE WATER FUND	ADMIN AND GENERAL	4.75
	postage for jan '12	WASTE WATER FUND	CUSTOMER ACCOUNTS	111.59
	postage for feb '12	WASTE WATER FUND	CUSTOMER ACCOUNTS	87.34
	postage for jan '12	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	111.60
	postage for feb '12	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	87.34
	postage for jan '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	111.60
	postage for feb '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	87.35
	postage for jan '12	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	4.20
	postage for feb '12	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	5.50
	postage for jan '12	RESTRICTED CONTRIB	POLICE	0.49
			TOTAL:	1,569.95
HAWKINS CHEMICAL	chemical tank	GENERAL FUND	SWIMMING POOL	643.39
	caustic soda	WATER	PURIFICATION AND TREAT	2,014.90
	sulfuric acid & aqua hawk	WASTE WATER FUND	BIOSOLIDS	5,413.22
	sulfuric acid & aqua hawk	WASTE WATER FUND	SOURCE/TREATMENT	204.35
			TOTAL:	8,275.86
HILLYARD/HUTCHINSON	machine razor	GENERAL FUND	STREETS	21.10
	solution lid kit	GENERAL FUND	STREETS	20.12
	machine razor	GENERAL FUND	PARKS	16.88
	solution lid kit	GENERAL FUND	PARKS	16.09
	solution lid kit	WATER	DISTRIBUTION AND STORA	8.05
	machine razor	WATER	ADMIN AND GENERAL	8.44
	solution lid kit	WASTE WATER FUND	SOURCE/TREATMENT	8.05
	machine razor	WASTE WATER FUND	ADMIN AND GENERAL	8.44
	solution lid kit	ENVIRON SERVICES F	REFUSE DISPOSAL	8.04

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	machine razor	ENVIRON SERVICES F	ADMIN AND GENERAL	8.45
	solution lid kit	ELECTRIC FUND	POWER DISTRIBUTION	20.12
	machine razor	ELECTRIC FUND	ADMIN AND GENERAL	<u>21.10</u>
			TOTAL:	164.88
HOLIDAY COMMERCIAL	fuel for feb '12	GENERAL FUND	POLICE	259.52
	car washes	GENERAL FUND	POLICE	17.08
	fuel for feb '12	GENERAL FUND	BUILDING INSPECTOR	111.61
	fuel for feb '12	GENERAL FUND	STREETS	315.37
	fuel for feb '12	GENERAL FUND	RECREATION/LEISURE SER	43.12
	fuel for feb '12	GENERAL FUND	PARKS	397.72
	fuel for feb '12	COMMUNITY CENTER	COMMUNITY CENTER	43.13
	fuel for feb '12	WATER	SOURCE OF SUPPLY	41.42
	fuel for feb '12	WATER	PURIFICATION AND TREAT	62.13
	fuel for feb '12	WATER	DISTRIBUTION AND STORA	306.65
	vinegar	WATER	DISTRIBUTION AND STORA	3.97
	fuel for feb '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	57.40
	fuel for feb '12	ENVIRON SERVICES F	REFUSE DISPOSAL	211.15
	fuel for feb '12	ELECTRIC FUND	POWER DISTRIBUTION	282.92
	fuel for feb '12	STORMWATER FUND	TREATMENT	<u>165.93</u>
			TOTAL:	2,319.12
INGRAM BOOK COMPANY	children & adult fic mater	LIBRARY FUND	LIBRARY	2,846.63
	books	LIBRARY FUND	LIBRARY	<u>756.49</u>
			TOTAL:	3,603.12
INVENTORY TRADING COMPANY	clothing allowance	GENERAL FUND	POLICE	<u>218.00</u>
			TOTAL:	218.00
LOREN JANSEN	clothing allowance	GENERAL FUND	POLICE	<u>57.96</u>
			TOTAL:	57.96
JT SERVICES	replacement ballast 100w h	ELECTRIC FUND	NON-DEPARTMENTAL	<u>1,496.25</u>
			TOTAL:	1,496.25
AMY KAMM	mpca class b license renew	STORMWATER FUND	ADMINISTRATION AND GEN	<u>23.00</u>
			TOTAL:	23.00
KWIK TRIP INC	fuel for feb '12	GENERAL FUND	POLICE	2,159.74
	car washes	GENERAL FUND	POLICE	71.00
	fuel for jan '12	GENERAL FUND	BUILDING INSPECTOR	27.18
	fuel for jan '12	GENERAL FUND	BUILDING INSPECTOR	105.13
	fuel for jan '12	GENERAL FUND	PARKS	109.21
	fuel for jan '12	WATER	CUSTOMER ACCOUNTS	13.96
	fuel for jan '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	17.85
	fuel for jan '12	WASTE WATER FUND	COLLECTOR/LIFT STAT	44.35
	fuel for jan '12	WASTE WATER FUND	CUSTOMER ACCOUNTS	13.96
	fuel for jan '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	13.95
	fuel for jan '12	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	<u>3,083.85</u>
			TOTAL:	5,660.18
LLOYD LUMBER COMPANY	ground heater rental	ELECTRIC FUND	POWER DISTRIBUTION	<u>1,878.74</u>
			TOTAL:	1,878.74
LOOKOUT BOOKS	new juvenile books	LIBRARY FUND	LIBRARY	<u>210.50</u>
			TOTAL:	210.50

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
MALLOY MONTAGUE KARNOWSKI RADOSEVICH	audit services	GENERAL FUND	FINANCE	2,250.00	
	audit services	WATER	ADMIN AND GENERAL	562.50	
	audit services	WASTE WATER FUND	ADMIN AND GENERAL	562.50	
	audit services	ENVIRON SERVICES F	ADMIN AND GENERAL	562.50	
	audit services	ELECTRIC FUND	ADMIN AND GENERAL	562.50	
			TOTAL:	4,500.00	
MARCO, INC.	copier maint 46018	GENERAL FUND	CITY ADMINISTRATION	17.39	
	copier maint 46018	GENERAL FUND	CITY CLERK	17.39	
	copier maint 46018	GENERAL FUND	FINANCE	11.59	
	copier maint 46018	GENERAL FUND	POLICE	9.27	
	copier maint 46018	GENERAL FUND	BUILDING INSPECTOR	4.64	
	copier maint 46018	GENERAL FUND	PUBLIC WORKS ADMIN	2.32	
	copier maint 46018	GENERAL FUND	ECONOMIC DEVMT	1.16	
	copier maint 46018	WATER	ADMIN AND GENERAL	10.43	
	copier maint 46018	WASTE WATER FUND	ADMIN AND GENERAL	10.43	
	copier maint 46018	ELECTRIC FUND	ADMIN AND GENERAL	31.30	
			TOTAL:	115.92	
JIM MCMILLEN	vb ref for 1/12-1/26/12	GENERAL FUND	RECREATION/LEISURE SER	34.00	
			TOTAL:	34.00	
KAIJA MCMILLEN	vb ref 2/9-2/21/12	GENERAL FUND	RECREATION/LEISURE SER	68.00	
			TOTAL:	68.00	
MENARDS	gloves	GENERAL FUND	STREETS	71.26	
	signs	GENERAL FUND	SWIMMING POOL	84.37	
	gault rr-valves, drain tub	GENERAL FUND	PARKS	42.28	
	gloves	GENERAL FUND	PARKS	57.00	
	cfls	GENERAL FUND	PARKS	25.61	
	coupling, elbows, tees, val	GENERAL FUND	PARKS	68.51	
	gloves	WATER	DISTRIBUTION AND STORA	28.50	
	bushings,hose bib,pvc tee	WASTE WATER FUND	SOURCE/TREATMENT	18.43	
	gloves	WASTE WATER FUND	SOURCE/TREATMENT	28.50	
	gloves	ENVIRON SERVICES F	REFUSE DISPOSAL	28.50	
	gloves	ELECTRIC FUND	POWER DISTRIBUTION	71.26	
			TOTAL:	524.22	
METRO FIRE	extrication glove	GENERAL FUND	FIRE	53.54	
			TOTAL:	53.54	
METRO JANITORIAL SUPPLY INC.	gym floor cleaner	COMMUNITY CENTER	COMMUNITY CENTER	307.62	
			TOTAL:	307.62	
MINITEX	patron/item barcode labels	LIBRARY FUND	LIBRARY	171.00	
			TOTAL:	171.00	
MISC VENDOR	MEDINA, RITA	hunger games event supplie	RESTRICTED CONTRIB	LIBRARY	30.59
	SOUTH ELEMENTARY	refund utility ad for marc	GENERAL FUND	NON-DEPARTMENTAL	25.00
			TOTAL:	55.59	
MN AMERICAN WATER WORKS ASSOC.	mn awwa conf 4/12/12	WASTE WATER FUND	ADMIN AND GENERAL	60.00	
	mn awwa conf 4/12/12	STORMWATER FUND	ADMINISTRATION AND GEN	30.00	
			TOTAL:	90.00	
MN BOARD OF PEACE OFFICER	2012 license - penning	GENERAL FUND	POLICE	90.00	

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	2012 license - gerhart	GENERAL FUND	POLICE	90.00
	2012 license - peters	GENERAL FUND	POLICE	90.00
	2012 license - ruffing	GENERAL FUND	POLICE	90.00
	2012 license - sandland	GENERAL FUND	POLICE	90.00
	2012 license - winsell	GENERAL FUND	POLICE	90.00
			TOTAL:	540.00
MN CHIEFS OF POLICE	executive training 2012	GENERAL FUND	POLICE	350.00
			TOTAL:	350.00
MN DEPT OF TRANSPORTATION	signage	GENERAL FUND	STREETS	1,527.50
			TOTAL:	1,527.50
MN DNR WATERS	dnr water use report corre	WATER	SOURCE OF SUPPLY	249.00-
			TOTAL:	249.00-
MN MUNICIPAL UTILITIES ASSOCIATION	pat&dave generation school	GENERAL FUND	PUBLIC WORKS ADMIN	440.00
	code book	ELECTRIC FUND	ADMIN AND GENERAL	161.26
	substation school-lincoln	ELECTRIC FUND	ADMIN AND GENERAL	880.00
	pat&dave generation school	ELECTRIC FUND	ADMIN AND GENERAL	440.00
			TOTAL:	1,921.26
MN PIPE & EQUIPMENT	1.5 meter w/display	WATER	NON-DEPARTMENTAL	472.70
			TOTAL:	472.70
MINNESOTA RIVER BOARD	2011 monitoring exp mt sim	WATER	SOURCE OF SUPPLY	3,060.42
			TOTAL:	3,060.42
MN RURAL WATER ASSOCIATION	2012 membership renewal	WATER	ADMIN AND GENERAL	200.00
			TOTAL:	200.00
MVTL LABORATORIES INC	sludge analysis	WASTE WATER FUND	BIOSOLIDS	594.00
	testing	WASTE WATER FUND	SOURCE/TREATMENT	25.00
	testing	WASTE WATER FUND	SOURCE/TREATMENT	80.00
	testing	WASTE WATER FUND	SOURCE/TREATMENT	43.80
	cm applied to 589975	WASTE WATER FUND	SOURCE/TREATMENT	14.00-
			TOTAL:	728.80
NAPA AUTO PARTS OF ST PETER	top off fluids	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	37.33
			TOTAL:	37.33
NELSON PRINTING COMPANY	name plates, base, name ba	GENERAL FUND	RECREATION/LEISURE SER	55.04
	sparkle&label shts, index	LIBRARY FUND	LIBRARY	10.92
	billing change slips	WATER	CUSTOMER ACCOUNTS	16.35
	billing change slips	WASTE WATER FUND	CUSTOMER ACCOUNTS	16.35
	billing change slips	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	16.36
	billing change slips	ELECTRIC FUND	CUSTOMER ACCOUNTS	16.35
			TOTAL:	131.37
NICOLLET COUNTY SENIOR SERVICES	mar/apr newsletter 2012	GENERAL FUND	SENIOR COORDINATOR	113.67
	syliva perron contract feb	GENERAL FUND	SENIOR COORDINATOR	2,161.00
			TOTAL:	2,274.67
DAVE NIXON	vb ref 2/9-2/21/12	GENERAL FUND	RECREATION/LEISURE SER	34.00
			TOTAL:	34.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NUTTER CLOTHING CO	clothing allowance - eric	WATER	ADMIN AND GENERAL	33.00
			TOTAL:	33.00
OUTDOOR NEWS	2012 renewal	LIBRARY FUND	LIBRARY	36.00
			TOTAL:	36.00
OVERHEAD DOOR COMPANY OF MANKATO INC	transit door repair	GENERAL FUND	MUNICIPAL BUILDING	291.88
			TOTAL:	291.88
PEPSI-COLA OF MANKATO INC	concessions	COMMUNITY CENTER	COMMUNITY CENTER	273.55
			TOTAL:	273.55
PERIPHERAL SOLUTIONS, INC	2012 vendprint annual lice	LIBRARY FUND	LIBRARY	702.00
			TOTAL:	702.00
PET EXPO DIST.	routine aquarium maint.	LIBRARY FUND	LIBRARY	80.67
			TOTAL:	80.67
QUICK MART ST PETER	fuel for feb '12	GENERAL FUND	POLICE	219.40
	fuel for jan & feb '12	WATER	CUSTOMER ACCOUNTS	32.81
	fuel for jan & feb '12	WASTE WATER FUND	CUSTOMER ACCOUNTS	32.81
	fuel for jan & feb '12	ELECTRIC FUND	CUSTOMER ACCOUNTS	32.82
			TOTAL:	317.84
QUILL	ink cartridges	WATER	ADMIN AND GENERAL	31.36
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	31.36
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	15.67
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	78.39
			TOTAL:	156.78
REARVIEW SYSTEMS LLC	monitor & camera	WASTE WATER FUND	COLLECTOR/LIFT STAT	470.00
	monitor & camera	ENVIRON SERVICES F	REFUSE DISPOSAL	485.00
			TOTAL:	955.00
RECREATION SUPPLY COMPANY	rope,handrail cover, signs	GENERAL FUND	SWIMMING POOL	288.13
			TOTAL:	288.13
RED WING SHOE STORE	safety boots-wayne	COMMUNITY CENTER	COMMUNITY CENTER	112.49
	safety boots-raoul	ENVIRON SERVICES F	ADMIN AND GENERAL	318.73
			TOTAL:	431.22
ANDY REDNING	mileage to firefighter sch	GENERAL FUND	FIRE	64.95
	mileage to firefighter sch	GENERAL FUND	FIRE	59.39
			TOTAL:	124.34
RIVER'S EDGE HOSPITAL & CLINIC	drug screenings	GENERAL FUND	FIRE	464.50
	drug screenings	GENERAL FUND	STREETS	29.00
	drug screenings	WATER	ADMIN AND GENERAL	29.00
	drug screenings	WASTE WATER FUND	ADMIN AND GENERAL	58.00
	hep b vaccine	WASTE WATER FUND	ADMIN AND GENERAL	118.80
	drug screenings	STORMWATER FUND	ADMINISTRATION AND GEN	29.00
	drug screenings	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	29.00
	expenses for mob dec '11	MEDICAL CAMPUS	ADMIN & GENERAL	3,516.30
			TOTAL:	4,273.60
RYAN ELECTRIC OF ST PETER	replace ballasts	GENERAL FUND	MUNICIPAL BUILDING	479.22

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	wire new fuel pump power	GENERAL FUND	STREETS	100.75
	wire heater in metal shop	GENERAL FUND	STREETS	17.50
	replace thermostat	GENERAL FUND	SKATING RINKS	129.70
	wire new fuel pump power	GENERAL FUND	PARKS	80.60
	wire heater in metal shop	GENERAL FUND	PARKS	14.00
	copier maint for august	LIBRARY FUND	LIBRARY	376.08
	replace lamps on east side	COMMUNITY CENTER	COMMUNITY CENTER	650.21
	copier maint for august	COMMUNITY CENTER	COMMUNITY CENTER	376.08
	replace ballasts	COMMUNITY CENTER	COMMUNITY CENTER	267.50
	senior center breakers	COMMUNITY CENTER	COMMUNITY CENTER	213.00
	wire new fuel pump power	WATER	CAPITAL-GENERAL PLANT	40.30
	wire heater in metal shop	WATER	ADMIN AND GENERAL	7.00
	wire new fuel pump power	WASTE WATER FUND	CAPITAL-GENERAL PLANT	40.30
	install gfi by sink	WASTE WATER FUND	SOURCE/TREATMENT	229.56
	no water	WASTE WATER FUND	SOURCE/TREATMENT	210.00
	sampling motor unhook&reho	WASTE WATER FUND	SOURCE/TREATMENT	140.00
	repair mixing motor	WASTE WATER FUND	SOURCE/TREATMENT	140.00
	wire heater in metal shop	WASTE WATER FUND	ADMIN AND GENERAL	7.00
	wire new fuel pump power	ENVIRON SERVICES F	CAPITAL-GENERAL PLANT	40.30
	wire heater in metal shop	ENVIRON SERVICES F	ADMIN AND GENERAL	7.00
	wire new fuel pump power	ELECTRIC FUND	CAPITAL-GENERAL PLANT	100.77
	wire heater in metal shop	ELECTRIC FUND	ADMIN AND GENERAL	17.50
			TOTAL:	3,684.37
SAM'S CLUB	coffee supplies	GENERAL FUND	RECREATION/LEISURE SER	38.05
	popcorn machine cleaners	COMMUNITY CENTER	COMMUNITY CENTER	23.70
	coffee supplies	COMMUNITY CENTER	COMMUNITY CENTER	38.06
			TOTAL:	99.81
SCHWICKERT'S, INC.	replaced burner assembly	WATER	PURIFICATION AND TREAT	1,818.45
			TOTAL:	1,818.45
SHERWIN-WILLIAMS	paint	GENERAL FUND	STREETS	21.50
	paint for pw back hallway	GENERAL FUND	STREETS	71.23
	paint	GENERAL FUND	STREETS	18.84
	paint	GENERAL FUND	PARKS	17.20
	paint for pw back hallway	GENERAL FUND	PARKS	56.99
	paint	GENERAL FUND	PARKS	15.07
	paint	WATER	DISTRIBUTION AND STORA	8.60
	paint for pw back hallway	WATER	DISTRIBUTION AND STORA	28.49
	paint	WATER	DISTRIBUTION AND STORA	7.54
	paint	WASTE WATER FUND	SOURCE/TREATMENT	8.60
	paint for pw back hallway	WASTE WATER FUND	SOURCE/TREATMENT	28.49
	paint	WASTE WATER FUND	SOURCE/TREATMENT	7.54
	paint	ENVIRON SERVICES F	REFUSE DISPOSAL	8.58
	paint for pw back hallway	ENVIRON SERVICES F	REFUSE DISPOSAL	28.50
	paint	ENVIRON SERVICES F	REFUSE DISPOSAL	7.54
	paint	ELECTRIC FUND	POWER DISTRIBUTION	21.50
	paint for pw back hallway	ELECTRIC FUND	POWER DISTRIBUTION	71.23
	paint	ELECTRIC FUND	POWER DISTRIBUTION	18.84
			TOTAL:	446.28
SPRINT SOLUTIONS, INC.	phone bill for feb '12	GENERAL FUND	POLICE	472.42
			TOTAL:	472.42
ST PETER COMMUNITY & FAMILY EDUCATION	1/2 lifeguard dvd set	GENERAL FUND	SWIMMING POOL	98.06

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	98.06
ST PETER HERALD	seasonal employment ads	GENERAL FUND	PUBLIC WORKS ADMIN	66.91
	seasonal employment ads	GENERAL FUND	RECREATION/LEISURE SER	66.90
	seasonal employment ads	GENERAL FUND	SWIMMING POOL	66.91
	mn2 pavilion proposals	GENERAL FUND	PARKS	51.94
	stormwater meeting	STORMWATER FUND	ADMINISTRATION AND GEN	52.94
			TOTAL:	305.60
ST PETER RENTAL CENTER	seat headlight hood handle	GENERAL FUND	PARKS	201.99
	core drill spline wacker	GENERAL FUND	PARKS	8.55
			TOTAL:	210.54
STAPLES ADVANTAGE	council name plates	GENERAL FUND	MAYOR & COUNCIL	55.58
	tabs, labels,file jacket	GENERAL FUND	CITY ADMINISTRATION	43.90
	note seal gold lbl	GENERAL FUND	CITY ADMINISTRATION	37.30
	tabs, labels,file jacket	GENERAL FUND	CITY CLERK	43.90
	tabs, labels,file jacket	GENERAL FUND	FINANCE	29.27
	tabs, labels,file jacket	GENERAL FUND	POLICE	23.41
	metal sleeve, keyboard	GENERAL FUND	POLICE	476.44
	tabs, labels,file jacket	GENERAL FUND	BUILDING INSPECTOR	11.71
	tabs, labels,file jacket	GENERAL FUND	PUBLIC WORKS ADMIN	5.85
	tabs, labels,file jacket	GENERAL FUND	ECONOMIC DEVMT	2.93
	super tuff wallet	GENERAL FUND	ECONOMIC DEVMT	87.53
	tabs, labels,file jacket	WATER	ADMIN AND GENERAL	26.34
	tabs, labels,file jacket	WASTE WATER FUND	ADMIN AND GENERAL	26.32
	tabs, labels,file jacket	ELECTRIC FUND	ADMIN AND GENERAL	79.02
			TOTAL:	949.50
STREICHER'S	magazine: glock	GENERAL FUND	POLICE	75.60
			TOTAL:	75.60
TIGERDIRECT.COM	2010 office professional	GENERAL FUND	CITY ADMINISTRATION	648.51
	connectors & blue cable	GENERAL FUND	CITY ADMINISTRATION	20.16
	connectors & blue cable	GENERAL FUND	CITY CLERK	20.16
	connectors & blue cable	GENERAL FUND	FINANCE	13.44
	connectors & blue cable	GENERAL FUND	POLICE	10.75
	dvdr	GENERAL FUND	POLICE	74.97
	replace monitor for jansen	GENERAL FUND	POLICE	140.34
	connectors & blue cable	GENERAL FUND	BUILDING INSPECTOR	5.38
	connectors & blue cable	GENERAL FUND	PUBLIC WORKS ADMIN	2.69
	connectors & blue cable	GENERAL FUND	ECONOMIC DEVMT	1.34
	phone system computer	2012 EQUIPMENT CER	MUNICIPAL BUILDING	480.20
	lcd monitor	WATER	ADMIN AND GENERAL	130.34
	connectors & blue cable	WATER	ADMIN AND GENERAL	12.10
	connectors & blue cable	WASTE WATER FUND	ADMIN AND GENERAL	12.10
	connectors & blue cable	ELECTRIC FUND	ADMIN AND GENERAL	36.29
			TOTAL:	1,608.77
TOTAL ENTERTAINMENT	disc repair	LIBRARY FUND	LIBRARY	16.00
			TOTAL:	16.00
TRANE	boiler prev maint mar-may	COMMUNITY CENTER	COMMUNITY CENTER	925.50
			TOTAL:	925.50
US AUTO FORCE	tires	GENERAL FUND	POLICE	462.28

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	462.28
USA BLUE BOOK	submersible transmitter	WATER	SOURCE OF SUPPLY	945.30
	fire hose nozzles	WASTE WATER FUND	SOURCE/TREATMENT	103.85
			TOTAL:	1,049.15
VALLEY NATIONAL GASES, LLC	enduro-flex steel & wire	GENERAL FUND	STREETS	67.61
	enduro-flex steel & wire	GENERAL FUND	PARKS	54.09
	enduro-flex steel & wire	WATER	DISTRIBUTION AND STORA	27.04
	enduro-flex steel & wire	WASTE WATER FUND	SOURCE/TREATMENT	27.04
	enduro-flex steel & wire	ENVIRON SERVICES F	REFUSE DISPOSAL	27.04
	enduro-flex steel & wire	ELECTRIC FUND	POWER DISTRIBUTION	67.61
			TOTAL:	270.43
VESSCO, INC	spacer plate & washer	WATER	PURIFICATION AND TREAT	177.63
	poly pump parts	WASTE WATER FUND	SOURCE/TREATMENT	28.72
			TOTAL:	206.35
VISA	meals	GENERAL FUND	CITY ADMINISTRATION	44.34
	uniform allowance	GENERAL FUND	POLICE	247.98
	fuel	GENERAL FUND	POLICE	52.27
	meals	GENERAL FUND	POLICE	100.03
	meals for smrpa mtg	GENERAL FUND	RECREATION/LEISURE SER	27.44
	paint supplies	GENERAL FUND	RECREATION/LEISURE SER	70.68
	software license-deep free	LIBRARY FUND	LIBRARY	37.94
	forest pest first dectecto	ENVIRON SERVICES F	ADMIN AND GENERAL	60.00
	meals	ELECTRIC FUND	ADMIN AND GENERAL	32.50
	hotel - 2 nights	ELECTRIC FUND	ADMIN AND GENERAL	262.84
	paint supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	70.69
	paint supplies	RESTRICTED CONTRIB	RECREATION/LEISURE SER	70.69
			TOTAL:	1,077.40
VOLK ELECTRIC, PLUMBING, & HEATING, IN	run conduit for phone-sub	ELECTRIC FUND	POWER DISTRIBUTION	100.00
	bushings, hole straps,set	ELECTRIC FUND	POWER DISTRIBUTION	12.41
			TOTAL:	112.41
VON ESSEN TOWING	mount & balance 2 tires	HEARTLAND TRANSIT	TRANSIT/TRANSPORTATION	30.00
			TOTAL:	30.00
WOLF MOTOR COMPANY, INC.	door handle #28	ENVIRON SERVICES F	REFUSE DISPOSAL	11.02
			TOTAL:	11.02
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	54.92
			TOTAL:	54.92
ZIEGLER INC	gen plant repairs	ELECTRIC FUND	POWER PRODUCTION	5,452.38
	cable assembly	ELECTRIC FUND	POWER DISTRIBUTION	154.71
			TOTAL:	5,607.09

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
101	GENERAL FUND	35,013.67		
211	LIBRARY FUND	11,291.44		
213	PUBLIC ACCESS	641.27CR		
217	COMMUNITY CENTER	8,129.08		
240	TORNADO DISASTER REV LOAN	2,034.00		
472	2012 EQUIPMENT CERTIFICAT	16,690.67		
601	WATER	21,126.57		
602	WASTE WATER FUND	17,117.40		
603	ENVIRON SERVICES FUND	3,448.78		
604	ELECTRIC FUND	22,367.88		
606	STORMWATER FUND	531.13		
610	HEARTLAND TRANSIT	4,013.45		
627	MEDICAL CAMPUS	3,516.30		
820	RESTRICTED CONTRIBUTIONS	172.46		
----- GRAND TOTAL:				144,811.56 -----

TOTAL PAGES: 13

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

- 1. The following budgeted purchases in excess of \$5,000 are hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Hawkins Chemical	Pool chemicals not to exceed....	\$19,000	General

- 2. The following business licenses are hereby approved subject to compliance with City Code regulations and payment of the licensing fee:

<u>Peddler License</u>		
TNT Fireworks	612 S MN Parking Lot	6/27/12 – 7/4/12
<u>LG220 Application for Exempt Permit</u>		
Creative Play Place	Mill Pond	5/20/12
<u>Consumption and Display Permit</u>		
Nicollet County Ag Society	401 West Union Street (Fairgrounds)	

- 3. The following equipment, for which the City no longer has a need, are hereby declared as surplus and staff is directed to offer the items for public sale through the State of Minnesota online auction service:

1999 Century walk behind weep whip
1996 Winco generator (to be sold with the Stepp patch trailer previously declared as surplus)

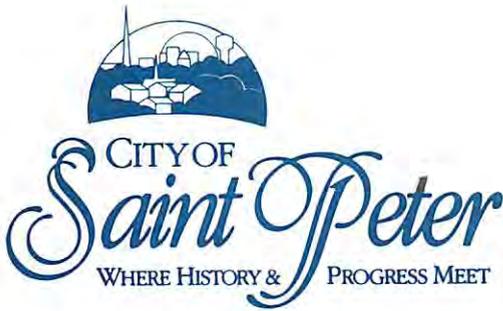
- 4. The schedule of disbursements for February 23, 2012 through March 7, 2012 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/8/2012

FROM: Todd Prafke
City Administrator

RE: Redistricting

ACTION/RECOMMENDATION

Provide for adoption of an ordinance establishing the City's redistricting plan for wards and precincts.

BACKGROUND

Every ten years the City is required by Federal law to participate in the redistricting process. Redistricting is the process of redrawing the boundaries of election districts and it is completed after the decennial Census. The purpose of redistricting is to ensure that the people of each district are equally represented. The last time redistricting was done in Saint Peter was in 2002.

Redistricting at the municipal level is done after the Legislative and Congressional redistricting is completed. This year that work was done by the State Court system after the Legislature was unable to come up with a redistricting plan that passed. The City has sixty days to redistrict after the congressional and legislative redistricting is completed and if that deadline is not met, City Councilmembers are not allowed to be paid until redistricting is completed. Once the City has completed our redistricting process, the County will complete theirs. Redistricting at the County level is significantly more complex than City redistricting and it is our hope to have the City process completed as soon as possible to provide the County with plenty of time to meet their deadlines.

The redistricting process is guided by several limitations and guidelines:

- Wards must be as equal in population as practicable.
- The variance in population must be less than 5%.
- An ordinance establishing new ward boundaries becomes effective on August 14, 2012 (the date of the State primary election).
- Precincts cannot cross municipal or election district boundaries.
- Precinct boundaries are limited by statute to follow census block lines and follow visible, clearly recognizable physical features such as a street, road, boulevard, parkway, river, stream, shoreline, railroad right-of-way, or any other line that is clearly visible from the ground.
- Precincts must be compact and contiguous. The goal is always to make the precincts square in shape if possible. With a community shaped like Saint Peter, that is difficult at best.

At the municipal levels, we must first redistrict ward boundaries to ensure compliance with ward population equality. Ward and precinct boundaries can only be adjusted based on census blocks. Census blocks are geographic areas defined by the Census Bureau. Those "blocks" may or may not be the same as City blocks and they are the smallest geographic area for which population numbers are released by the Census Bureau.

The City's population according to the 2010 Census is 11,196. That means each ward should have 5,598 individuals within the ward boundaries. In order to reach that goal, a total of five census (and in this case City) blocks are recommended to be moved from Ward 2 into Ward 1. This change will result in an equal population between both wards.

If that change is approved, we turn our focus on the two precincts in each Ward. There is no requirement for the City to redistrict our precincts as no Councilmembers are elected by precinct, however, it has been past City practice to continue with the redistricting process to make the precincts as equal in population also.

In Ward 1 (the north ward), there is a substantial difference in population between the two precincts. (3,366 in Precinct 1 and 2,089 in Precinct 2). That means a pretty significant shift is recommended in the precinct boundaries which is shown on the attached map. If that change is made the precinct populations will be as follows:

Precinct 1 = 2,799
Precinct 2 – 2,798

Although this is a significant change in the precinct boundary, it is one that will work well should the Washington Avenue Link project take place in the future and it does a good job of equalizing the population in the two precincts while keeping the precincts as compact as possible.

As part of the March 5th workshop session, the Council reviewed two options for equalizing the population in the Ward 2 precincts. Precinct 1 has a population of 2,977 versus 2,764 in Precinct 2. The Council directed staff to provide for Option #2 which follows College Avenue as the southerly border of the precinct resulting in a population difference of 69.

A draft ordinance has been provided for Council consideration. The ordinance would not become effective until August 14th. The ordinance contains language describing the boundaries of each Ward and Precinct in a "metes and bounds" style. A metes and bounds description is one that describes the boundaries of a precinct or ward in such a way that a person could walk the described boundary. That is advantageous for people who are unfamiliar with the municipality. It also specifies that boundary lines will be placed down the middle of the street. For example.....those living north of the centerline of College Avenue will vote in Ward 2 Precinct 1. Those living south of the centerline of College Avenue will vote in Ward 2 Precinct 2.

Once adopted by the Council, voters must be notified of the changes. It is legal to only notify those voters who are in a new Ward and/or Precinct, however, staff would recommend that the notification postcards be sent to every registered voter in the City. This accomplishes two important things. First, it reminds all voters of where they vote. Many people only vote during presidential elections and they may need reminding. Secondly, many of the postcards will be returned as undeliverable. These may be voters who no longer live in Saint Peter or who have changed residences since they registered.

The voters whose cards are returned will be challenged in the voter registration system. A challenged voter will go through an extra process to verify their residency before they are allowed to vote. This is one of the ways we ensure that only voters who actually live in the precinct can vote there.

FISCAL IMPACT:

Once the plan is adopted, the City will incur costs for publication of the ordinance and purchasing and mailing the voter notification post cards. Funding has been budgeted for this in the General Fund. Total cost would be less than \$1,000.

ALTERNATIVES/VARIATIONS:

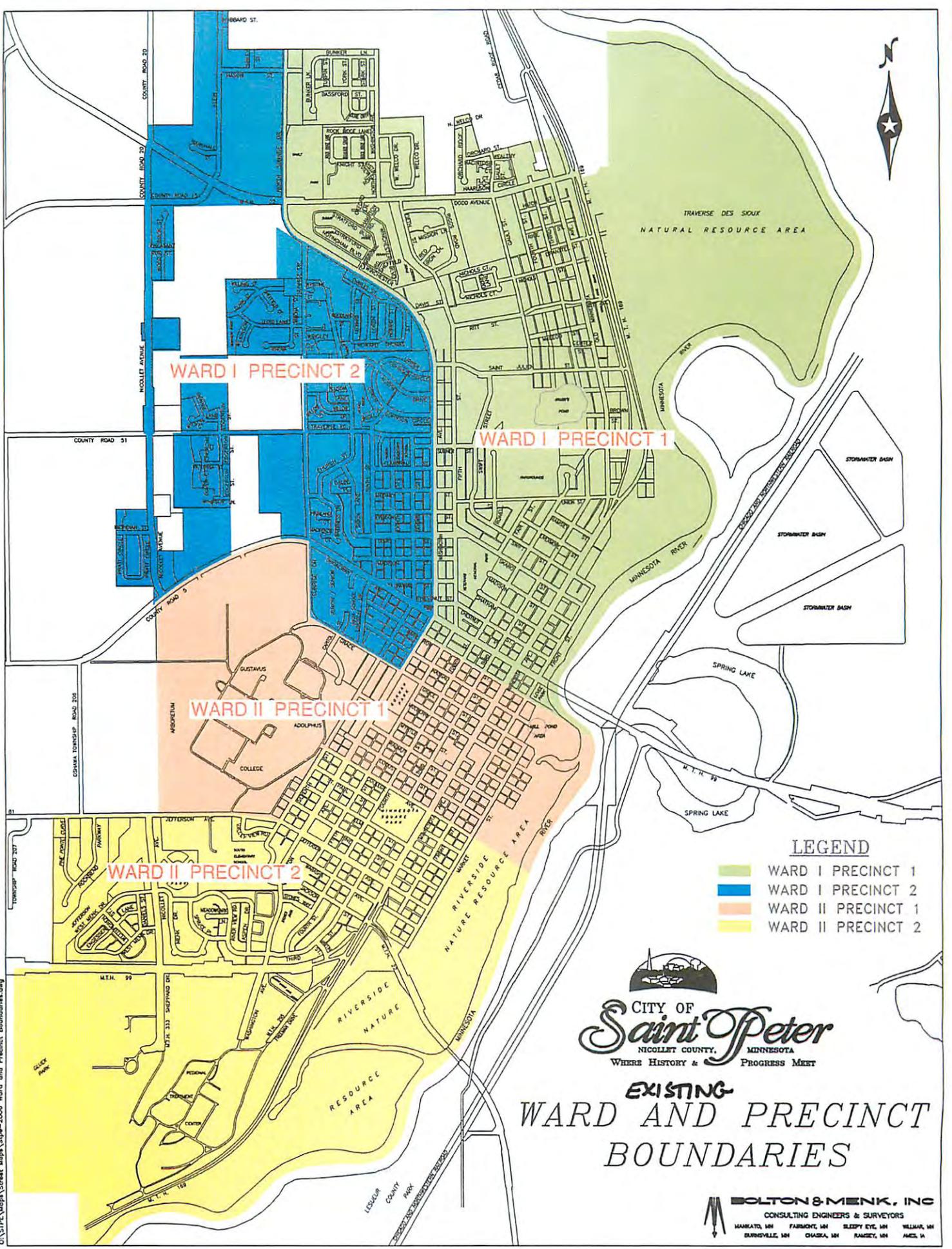
Approval: Staff will proceed with publication of the ordinance, and notification of the boundary change to the Nicollet County Auditor/Treasurer and the Secretary of State's office as required by law.

Denial: No further action will be taken without additional direction from the Council. However it is important to note that redistricting is mandated by Federal law and the City's process must be completed by no later than April 3rd.

Modification of the Ordinance: This is always an option of the Council.

Should you have any questions or concerns about this item, please don't hesitate to contact me.

TP/bal



LEGEND

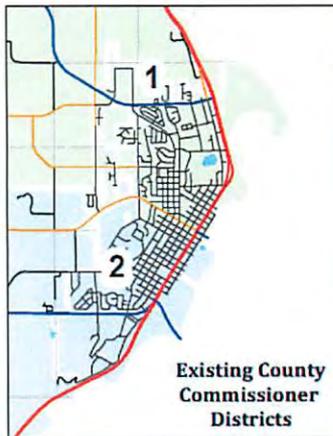
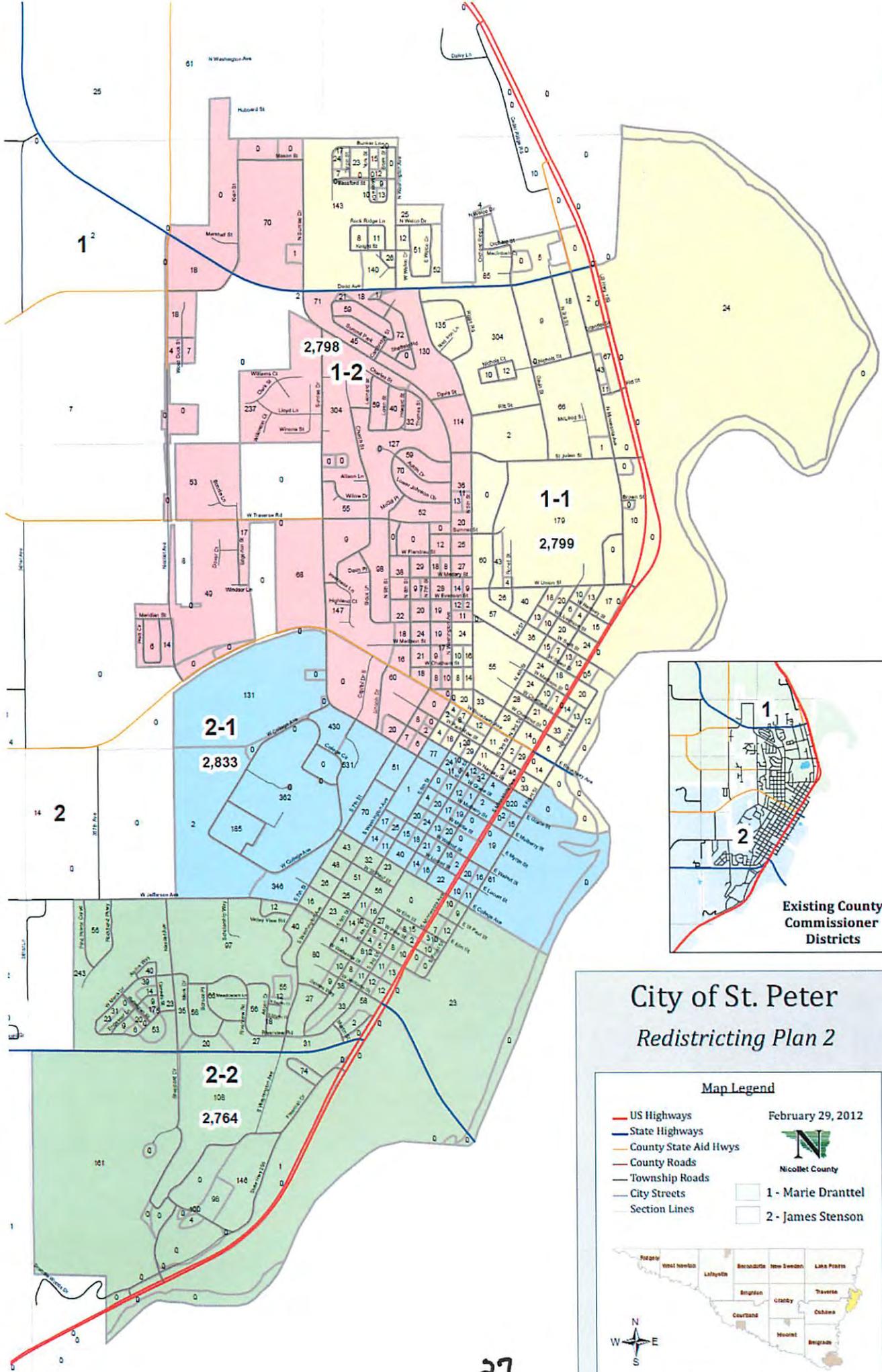
- WARD I PRECINCT 1
- WARD I PRECINCT 2
- WARD II PRECINCT 1
- WARD II PRECINCT 2



EXISTING- WARD AND PRECINCT BOUNDARIES

BOLTON & MENK, INC
 CONSULTING ENGINEERS & SURVEYORS
 HANOKO, MN FARMINGTON, MN SLEEPY EYE, MN WELLS, MN
 BURNSVILLE, MN CHASKA, MN RANNEY, MN AMES, IA

G:\STPE\Maps\Street Maps\2006 Ward and Precinct Boundaries.dwg



City of St. Peter Redistricting Plan 2

Map Legend

- US Highways
- State Highways
- County State Aid Hwys
- County Roads
- Township Roads
- City Streets
- Section Lines

February 29, 2012


Nicollet County

1 - Marie Dranttel
 2 - James Stenson



N
W — E
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This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a

ORDINANCE NO. __, THIRD SERIES

**AN ORDINANCE AMENDING SAINT PETER CITY CODE CHAPTER 2 "ADMINISTRATION",
ARTICLE 1 "GENERAL" AND SECTION 2-3 "WARD AND PRECINCT BOUNDARIES" AND
ADOPTING BY REFERENCE SAINT PETER CITY CODE CHAPTER 1 AND SECTION 1-6 WHICH,
AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS**

WHEREAS, the federal government conducted a national census in 2010; and

WHEREAS, state regulations provide for redistricting of election boundaries in years ending in 02; and

WHEREAS, based on the 2010 census results staff recommends a change in ward and precinct boundaries within the City of Saint Peter; and

WHEREAS, the City Council has reviewed the proposed boundaries and accepted public comment on the proposed boundary changes; and

WHEREAS, the Council finds it in the best interest of the residents of Saint Peter to redistrict ward and precinct boundaries to provide for more equitable representation.

NOW, THEREFORE, THE CITY COUNCIL OF CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, DOES HEREBY ORDAIN:

Section 1. City Code Chapter 2, Article 1, Section 2-3 "WARD AND PRECINCT BOUNDARIES" shall be modified as follows:

SEC. 2-3 WARD AND PRECINCT BOUNDARIES.

Subd. 1. First Ward. The First Ward shall be in the northern part of the City and consist of all the area lying northerly of the centerline of Broadway Avenue from the western City limits to the intersection of Sunrise Drive; thence southerly along the centerline of Sunrise Drive to the intersection of West Grace Street; thence easterly along the centerline of West Grace Street to the intersection of South Washington Avenue; thence northerly along the centerline of South Washington Avenue to the intersection of Nassau Street; thence easterly along the centerline of Nassau Street to the intersection of Front Street; thence northerly along the centerline of Front Street to the intersection of West Park Row Street; thence easterly along the centerline of West Park Row Street to the easterly City limits.

A. Precinct Number One. Precinct Number One of the First Ward shall consist of the area described as: "Beginning at the intersection of South Washington Avenue and Nassau Street, thence northerly along the centerline of South Washington Avenue (becoming North Washington Avenue) to the intersection of Skaro Street; thence easterly along the centerline of Skaro Street to the intersection of Fifth Street; thence northerly along the centerline of Fifth Street to the intersection of Dodd Avenue; thence westerly along the centerline of Dodd Avenue to the intersection of North Sunrise Drive; thence northerly along the centerline of North Sunrise Drive extended to the northerly City limits, then easterly along the north City limits to the easterly City limits; then southerly along the easterly City limits to the intersection with West Park Row Street; thence westerly along the centerline of West Park Row Street to the intersection of Front Street; thence southerly along the centerline of Front Street to the intersection of Nassau Street; thence westerly along the centerline of Nassau Street to the beginning."

B. Precinct Number Two. Precinct Number Two of the First Ward shall consist of the area described as: "Beginning at the intersection of South Washington Avenue and Nassau Street, thence northerly along the centerline of South Washington (becoming North Washington Avenue) to the intersection of Skaro Street; thence easterly along the centerline of Skaro Street to the intersection of Fifth Street; thence northerly along the centerline of Fifth Street to the intersection of Dodd Avenue; thence westerly along the centerline of Dodd Avenue to the intersection of North Sunrise Drive; thence northerly along the centerline of North Sunrise Drive extended to the north City limits then westerly along the north City limits to the intersection with the westerly City limits; then southerly along the west City limits to the intersection with West Broadway Avenue; then easterly along the centerline of West Broadway Avenue to the intersection of Sunrise Drive; thence southerly along the centerline of Sunrise

Drive to the intersection of West Grace Street; thence easterly along the centerline of West Grace Street to the intersection of South Washington Avenue, then northerly along the centerline of South Washington Avenue to the point of beginning.”

Subd. 2. Second Ward. The Second Ward shall be in the southerly part of the City and consist of all areas lying south of the centerline of Broadway Avenue from the western City limits to the intersection of Sunrise Drive; thence southerly along the centerline of Sunrise Drive to the intersection of West Grace Street; thence easterly along the centerline of West Grace Street to the intersection of South Washington Avenue; thence northerly along the centerline of South Washington Avenue to the intersection Nassau Street; thence easterly along the centerline of Nassau Street to the intersection of Front Street; thence northerly along the centerline of Front Street to the intersection of West Park Row Street; thence easterly along the centerline of West Park Row Street to the easterly City limits.

A. Precinct Number One. Precinct Number One of the Second Ward shall consist of the area described as: “Beginning at the centerline of Broadway Avenue from the western City limits traveling easterly on said centerline to the intersection of Sunrise Drive; thence southerly along the centerline of Sunrise Drive to the intersection of West Grace Street; thence easterly along the centerline of West Grace Street to the intersection of South Washington Avenue thence northerly along the centerline of South Washington Avenue to the intersection of Nassau Street; thence easterly along the centerline of Nassau Street to the intersection of Front Street; thence northerly along the centerline of Front Street to the intersection of West Park Row Street; thence easterly along the centerline of West Park Row Street to the easterly City limits; thence southerly along the easterly City limits to the intersection of College Avenue extended; thence westerly along the centerline of College Avenue extended to the intersection with South Seventh Street; thence southerly along the centerline of South Seventh Street to the intersection of West Jefferson Avenue; thence westerly along the centerline of West Jefferson Avenue to the westerly City limits; thence northerly along the west City limits to the point of beginning.”

B. Precinct Number Two. Precinct Number Two of the Second Ward shall consist of the area described as: “At the westerly City limits on West Jefferson Avenue, traveling easterly along the centerline of West Jefferson Avenue to the intersection of South Seventh Street; thence northerly along the centerline of South Seventh Street to the intersection of College Avenue; thence easterly along the centerline of College Avenue extended to the east City limits; thence southerly along the east City limits, to the South City limits; thence westerly along the South City limits to the intersection with the westerly City limits; thence north to the point of beginning.”

Section 2. Saint Peter City Code Chapter 1 entitled, “General Provisions” and Section 1-6 entitled, “Violation A Misdemeanor Or A Petty Misdemeanor” are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. As provided for in Minnesota Statutes 205.84, subd. 2, the effective date of this Ordinance shall be August 14, 2012.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of March, 2012.

ATTEST:

Todd Prafke
City Administrator

Ken Eichmann
Mayor pro tem

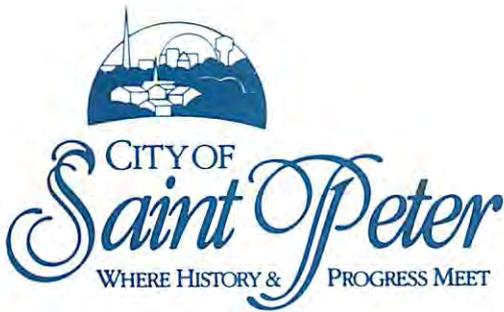
The foregoing Ordinance was adopted by the following votes:

Ayes:

Nays: None

Absent: Councilmember Carlin and Mayor Strand.

Published in the *Saint Peter Herald* on the 22nd day of March, 2012.



Memorandum

TO: Todd Prafke
City Administrator

DATE: 3/9/2012

FROM: Matt Peters
Chief of Police

RE: 2012 Equipment Certificate Purchase

ACTION/RECOMMENDATION

Approve the resolution authorizing the purchase of two Dodge Charger Police Squad cars in accordance with City of Saint Peter purchasing policy.

BACKGROUND

Since 1998 our operational plan had been to rotate cars out of our fleet by purchasing one car / two cars on alternating years. When this plan has been followed it has been very cost effective and worked well in keeping our fleet safe. However, due to budget constraints beginning in 2002 we did not purchase a squad car in 2003 and 2006; in 2007 we purchased one squad car; most recently we purchased one car in 2010.

Our patrol fleet is in the best operating order possible, considering the amount of use the vehicles receive. We were forced to make major repairs to our vehicles at the end of 2006 and January 2007. In 2009 we replaced an engine in one squad. The two vehicles being replaced each have over 110,000 miles each. Through many years of long standing experience we know that it is not cost effective to operate a squad car over about 75,000 miles. After 75,000 miles squad cars no longer become viable and are rarely worth the cost of major repairs.

Squad cars that are replaced more to non-emergency use. All the cars in our non-emergency fleet are then evaluated by the City Mechanic and the best cars are kept for use by staff and the worst are declared surplus and sold as part of the State of Minnesota online auction. The purchase will not increase the number of vehicles in our overall Police or non-emergency fleet.

FISCAL IMPACT:

The Lager's Inc. purchase price is \$24,416 per unit. This price is based on State bid. The 2012 Equipment Certificate will fund the purchase of both vehicles. The Resolution authorizing these expenditures also includes \$4,000 per vehicle for the transfer/installation of equipment from one vehicle to another, as well as the design graphics for each car.

ALTERNATIVES/VARIATIONS:

Approval: Staff will proceed with the purchase

Denial: Staff will attempt to keep the current fleet in operational condition. (This option is not cost effective and could cause a delay in service to the community.)

Modification of the Resolution: This is always an option of the Council

Please feel free to contact me if you have any questions or concerns about this agenda item.

MP

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING 2010 EQUIPMENT CERTIFICATE PURCHASE

WHEREAS, the City Council has established a budget and provided funding for purchases to be financed by an equipment certificate; and

WHEREAS, the City is in need of new police patrol vehicles; and

WHEREAS, the vehicles are available through the State bid process; and

WHEREAS, staff recommends the purchase of two Dodge Charger police squads from Lager's Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Staff is authorized to proceed with purchase of Dodge Charger police squad cars from Lager's Inc., in the amount of \$24,416, to be funded by the 2012 equipment certificate:
2. Said purchase shall be made under the State of Minnesota contract.
3. Staff is authorized to proceed with the purchase of services to transfer/install equipment removed from 2008 squad cars into the new 2012 squad car. Staff is further authorized to install graphic design on the new 2012 squad cars. Such expenses should not exceed \$4,000 per vehicle.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



*Saint Peter Volunteer Fire Department
227 West Mulberry Street, Saint Peter, Minnesota 56082
507-934-1120
Office of the Fire Chief- Ronald D. Quade*

February 23, 2012

TO: Mr. Todd Prafke, City Administrator
Mr. Mayor, City Council Members

From: Ronald D. Quade
Fire Chief

Re: Purchase of 800 MGHZ radio equipment as per attached list gained through successful application to Assistance to Firefighter Grant program through FEMA.

Action /Recommendation

The recommendation is to approve the purchase of the attachment listed 800 mghz radio equipment as per the bid documentation provided by State Bid Program.

Background:

In conjunction with Nicollet County's choice to obtain Motorola radio's and equipment to supply the new and upcoming ARMER 800 mghz radio system the Nicollet County AFG departments wish to conform with the same radio equipment. The Nicollet County AFG grant group consists of the five departments located inside the boundaries of Nicollet County . These departments are N. Mankato, Nicollet, Courtland, Lafayette, and the host department, Saint Peter. The 800 mghz radios as bid meet the Nicollet County AFG group specifications set forth in the State of Minnesota bid process of which the City of Saint Peter is a member and according to the attached documentation should not exceed the amount of \$623,844.00 for all equipment, accessories, delivery and installation. This grant amount also includes an additional \$13,900.00 for firefighter training on the 800 mghz system use. This bid excludes electrical connections and taxes. The purchase of the 800 mghz radio systems are funded by a successful 2011-12 Aid To Firefighters Grant through FEMA and the Dept of Homeland Security. The Federal Communications Commission has made it mandatory to narrowband radio communications by January of 2013. Because of this mandate Nicollet County as well as many counties throughout the State of Minnesota have chosen to go with 800 mghz radio equipment systems to enhance and provide interoperability with radio communications in the event of local, regional, statewide or even national emergency responses. The Nicollet County Assistance to Firefighters grant group was formed and has filed two AFG grant packages to cover the costs of these radio systems. Fortunately our second grant package has been successful and provides equipment to the five fire department group members as listed in the attached Equipment Breakdown by Department list. This also provides a look at the matching grant amounts that each department/city are responsible for because of the 10% matching grant requirement. This amount is determined because of coverage area and population base through the AFG grant program of the five departments combined. These systems provide not only interoperability in systems but provide simulcast paging systems which enhance paging capabilities throughout Nicollet County. This covers a need to replace obsolete equipment that has been in need of replacement for many years while

The City of Saint Peter is an equal opportunity provider.
TDD #711

conforming to mandated radio requirements from the FCC. While the 800 mghz system is a under county control the AFG Group; due to our success with the grant and the lessening of impact on the county because of this success, have proposed to Nicollet County that the matching 10% funds are provided by Nicollet County through their normal budget process. This is only a proposal to date and therefore the numbers in financial impact reflect each cities responsibility should this not come to fruition. Included with this approval letter is the State bid pages and department breakdown and also the quote given through Alpha Wireless our area Motorola representative.

Financial Impact:

The purchase of the 800 mghz radio equipment, simulcast paging system and associated pagers for the five Nicollet County AFG departments is funded by a successful 2011-12 Aid To Firefighters Grant in the amount of 90%/10% or \$638,144.00 AFG funded, to \$63,814.40 cities funded.

CC: Purchase order #_3801_____

Respectfully:



Ronald D. Quade
Fire Chief

Dept	Unit #	Description	Serial #	Keep VHF	Config #	QTY	Price	Total Mob	Total Port	Total Pager
Courtland Fire	M01				32	1	4175.00	1		
Courtland Fire	M02				32	1	4175.00	1		
Courtland Fire	M03				32	1	4175.00	1		
Courtland Fire	M04				31	1	3500.00	1		
Courtland Fire	M05				31	1	3500.00	1		
Courtland Fire	MB01	Base			11	1	4500.00	1		
Courtland Fire							0.00			
Courtland Fire							0.00			
Courtland Fire	HT01					1	2231.76		1	
Courtland Fire	HT02					1	2231.76		1	
Courtland Fire	HT03					1	2231.76		1	
Courtland Fire	HT04					1	2231.76		1	
Courtland Fire	HT05					1	2231.76		1	
Courtland Fire	HT06					1	2231.76		1	
Courtland Fire	HT07					1	2231.76		1	
Courtland Fire	HT08					1	2231.76		1	
Courtland Fire	HT09					1	2231.76		1	
Courtland Fire	HT10					1	2231.76		1	
Courtland Fire	HT11					1	2231.76		1	
Courtland Fire	HT12					1	2231.76		1	
Courtland Fire	HT13					1	2231.76		1	
Courtland Fire	HT14					1	2231.76		1	
Courtland Fire	HT15					1	2231.76		1	
Courtland Fire	HT16					1	2231.76		1	
Courtland Fire	PG1					1	456.00			1
Courtland Fire	PG2					1	456.00			1
Courtland Fire	PG3					1	456.00			1
Courtland Fire	PG4					1	456.00			1
Courtland Fire	PG5					1	456.00			1
Courtland Fire	PG6					1	456.00			1
Courtland Fire	PG7					1	456.00			1
Courtland Fire	PG8					1	456.00			1
Courtland Fire	PG9					1	456.00			1
Courtland Fire	PG10					1	456.00			1
Courtland Fire	PG11					1	456.00			1
Courtland Fire	PG12					1	456.00			1
Courtland Fire	PG13					1	456.00			1
Courtland Fire	PG14					1	456.00			1
Courtland Fire	PG15					1	456.00			1
Courtland Fire	PG16					1	456.00			1
Courtland Fire	PG17					1	456.00			1
Courtland Fire	PG18					1	456.00			1
Courtland Fire	PG19					1	456.00			1
Courtland Fire	PG20					1	456.00			1
Courtland Fire	PG21					1	456.00			1
Courtland Fire	PG22					1	456.00			1
Courtland Fire	PG23					1	456.00			1
Courtland Fire	PG24					1	456.00			1
Courtland Fire	PG25					1	456.00			1
Courtland Fire		Repeater				1	30000.00			
Courtland Fire		Encoder				1	2000.00			

Courtland Fire		Simulcast part			1	3800.00			
Courtland Fire	HTA1	Single Unit chgr				0.00			
Courtland Fire	HTA2	6 unit gang chgr				0.00			
Courtland Fire	HTA3	Batty Kit (4)				0.00			
Courtland Fire	HTA6	Setcom PTT Hdset				0.00			
Courtland Fire	HTA9	IP57 Spkr Mic				0.00			
						106,933.18			
						7,351.65			
						\$114,284.81			
							6	16	25
Lafayette Fire	M01			31	1	3500.00	1		
Lafayette Fire	M02			31	1	3500.00	1		
Lafayette Fire	M03			31	1	3500.00	1		
Lafayette Fire	M04			32	1	4175.00	1		
Lafayette Fire	M05			32	1	4175.00	1		
Lafayette Fire	MB01	Base		11	1	4500.00	1		
Lafayette Fire	MA1				0	0.00			
Lafayette Fire	MA3				0	0.00			
Lafayette Fire	MA5				0	0.00			
Lafayette Fire	HT1				1	2231.76		1	
Lafayette Fire	HT2				1	2231.76		1	
Lafayette Fire	HT3				1	2231.76		1	
Lafayette Fire	HT4				1	2231.76		1	
Lafayette Fire	HT5				1	2231.76		1	
Lafayette Fire	HT6				1	2231.76		1	
Lafayette Fire	HT7				1	2231.76		1	
Lafayette Fire	HT8				1	2231.76		1	
Lafayette Fire	HT9				1	2231.76		1	
Lafayette Fire	HT10				1	2231.76		1	
Lafayette Fire	HT11				1	2231.76		1	
Lafayette Fire	HT12				1	2231.76		1	
Lafayette Fire	HT13				1	2231.76		1	
Lafayette Fire	HT14				1	2231.76		1	
Lafayette Fire	HT15				1	2231.76		1	
Lafayette Fire	PG1				1	456.00			1
Lafayette Fire	PG2				1	456.00			1
Lafayette Fire	PG3				1	456.00			1
Lafayette Fire	PG4				1	456.00			1
Lafayette Fire	PG5				1	456.00			1
Lafayette Fire	PG6				1	456.00			1
Lafayette Fire	PG7				1	456.00			1
Lafayette Fire	PG8				1	456.00			1
Lafayette Fire	PG9				1	456.00			1
Lafayette Fire	PG10				1	456.00			1
Lafayette Fire	PG11				1	456.00			1
Lafayette Fire	PG12				1	456.00			1
Lafayette Fire	PG13				1	456.00			1
Lafayette Fire	PG14				1	456.00			1
Lafayette Fire	PG15				1	456.00			1
Lafayette Fire	PG16				1	456.00			1
Lafayette Fire	PG17				1	456.00			1
Lafayette Fire	PG18				1	456.00			1

Lafayette Fire	PG19				1	456.00			1
Lafayette Fire	PG20				1	456.00			1
Lafayette Fire	PG21				1	456.00			1
Lafayette Fire	PG22				1	456.00			1
Lafayette Fire	PG23				1	456.00			1
Lafayette Fire	PG24				1	456.00			1
Lafayette Fire	PG25				1	456.00			1
Lafayette Fire	PG26				1	456.00			1
Lafayette Fire		Repeater			1	30000.00			
Lafayette Fire		Encoder Base			1	2000.00			
Lafayette Fire		Simulcast part			1	3800.00			
Lafayette Fire	HTA1	Single Unit chgr				0.00			
Lafayette Fire	HTA2	6 unit gang chgr				0.00			
Lafayette Fire	HTA3	Batty Kit (4)				0.00			
Lafayette Fire	HTA6	Setcom Ptt Hdset				0.00			
Lafayette Fire	HTA9	IP57 Spkr Mic				0.00			
						104,482.40			
						7,183.17			
						\$111,665.57			
							6	15	26
Nicollet	M01				31	1	3500.00	1	
Nicollet	M02				31	1	3500.00	1	
Nicollet	M03				31	1	3500.00	1	
Nicollet	M04				31	1	3500.00	1	
Nicollet	M05				32	1	4175.00	1	
Nicollet	M06				32	1	4175.00	1	
Nicollet	MA3						0.00		
Nicollet	MA5						0.00		
Nicollet	MB01	Base			11	1	4500.00	1	
Nicollet	HT01					1	2231.76		1
Nicollet	HT02					1	2231.76		1
Nicollet	HT03					1	2231.76		1
Nicollet	HT04					1	2231.76		1
Nicollet	HT05					1	2231.76		1
Nicollet	HT06					1	2231.76		1
Nicollet	HT07					1	2231.76		1
Nicollet	HT08					1	2231.76		1
Nicollet	HT09					1	2231.76		1
Nicollet	HT10					1	2231.76		1
Nicollet	HT11					1	2231.76		1
Nicollet	HT12					1	2231.76		1
Nicollet	HT13					1	2231.76		1
Nicollet	HT14					1	2231.76		1
Nicollet	HT15					1	2231.76		1
Nicollet	HT16					1	2231.76		1
Nicollet	HT17					1	2231.76		1
Nicollet	HT18					1	2231.76		1
Nicollet	PG1					1	456.00		1
Nicollet	PG2					1	456.00		1
Nicollet	PG3					1	456.00		1
Nicollet	PG4					1	456.00		1
Nicollet	PG5					1	456.00		1

Nicollet	PG6				1	456.00			1
Nicollet	PG7				1	456.00			1
Nicollet	PG8				1	456.00			1
Nicollet	PG9				1	456.00			1
Nicollet	PG10				1	456.00			1
Nicollet	PG11				1	456.00			1
Nicollet	PG12				1	456.00			1
Nicollet	PG13				1	456.00			1
Nicollet	PG14				1	456.00			1
Nicollet	PG15				1	456.00			1
Nicollet	PG16				1	456.00			1
Nicollet	PG17				1	456.00			1
Nicollet	PG18				1	456.00			1
Nicollet	PG19				1	456.00			1
Nicollet	PG20				1	456.00			1
Nicollet	PG21				1	456.00			1
Nicollet	PG22				1	456.00			1
Nicollet	PG23				1	456.00			1
Nicollet	PG24				1	456.00			1
Nicollet	PG25				1	456.00			1
Nicollet	PG26				1	456.00			1
Nicollet	PG27				1	456.00			1
Nicollet	PG28				1	456.00			1
Nicollet	PG29				1	456.00			1
Nicollet	PG30				1	456.00			1
Nicollet		Repeater			1	30000.00			
Nicollet		Encoder Base			1	2000.00			
Nicollet		Simulcast Part			1	3800.00			
Nicollet	HTA1	Single Unit chgr				0.00			
Nicollet	HTA2	6 unit gang chgr				0.00			
Nicollet	HTA3	Battery Kit (4)				0.00			
Nicollet	HTA4	Battery Reader				0.00			
Nicollet	HTA6	Setcom PTT Hdset				0.00			
Nicollet	HTA9	IP57 Speaker Mic				0.00			
						116,501.68			
						8,009.49			
						\$124,511.17			
							7	18	30
North Mankato	M01				31	1	3500.00	1	
North Mankato	M02				31	1	3500.00	1	
North Mankato	M03				31	1	3500.00	1	
North Mankato	M04				32	1	4175.00	1	
North Mankato	M05				32	1	4175.00	1	
North Mankato	M06				32	1	4175.00	1	
North Mankato	M07				32	1	4175.00	1	
North Mankato	MA5						0.00		
North Mankato	MA3					0	0.00		
North Mankato	MB01	Base			11	2	9000.00	1	
North Mankato	HT01					1	2231.76		1
North Mankato	HT02					1	2231.76		1
North Mankato	HT03					1	2231.76		1

North Mankato	HT04				1	2231.76		1	
North Mankato	HT05				1	2231.76		1	
North Mankato	HT06				1	2231.76		1	
North Mankato	HT07				1	2231.76		1	
North Mankato	HT08				1	2231.76		1	
North Mankato	HT09				1	2231.76		1	
North Mankato	HT10				1	2231.76		1	
North Mankato	HT11				1	2231.76		1	
North Mankato	HT12				1	2231.76		1	
North Mankato	HT13				1	2231.76		1	
North Mankato	HT14				1	2231.76		1	
North Mankato	HT15				1	2231.76		1	
North Mankato	HT16				1	2231.76		1	
North Mankato	HT17				1	2231.76		1	
North Mankato	HT18				1	2231.76		1	
North Mankato	HT19				1	2231.76		1	
North Mankato	HT20				1	2231.76		1	
North Mankato	HT21				1	2231.76		1	
North Mankato	HT22				1	2231.76		1	
North Mankato	HT23				1	2231.76		1	
North Mankato	HT24				1	2231.76		1	
North Mankato	PG1				1	456.00			1
North Mankato	PG2				1	456.00			1
North Mankato	PG3				1	456.00			1
North Mankato	PG4				1	456.00			1
North Mankato	PG5				1	456.00			1
North Mankato	PG6				1	456.00			1
North Mankato	PG7				1	456.00			1
North Mankato	PG8				1	456.00			1
North Mankato		Repeater			1	30000.00			
North Mankato		Encoder Base			1	2000.00			
North Mankato		Simulcast Part			1	3800.00			
North Mankato	HTA1	Single Unit chgr				0.00			
North Mankato	HTA2	6 unit gang chgr				0.00			
North Mankato	HTA3	Battery Kit (4)				0.00			
North Mankato	HTA6	Setcom PTT Hdset				0.00			
North Mankato	HTA9	IP57 Speaker Mic				0.00			
						129,210.24			
						8,883.20			
						\$138,093.44			
							8	24	8
St Peter	M01			32	1	4175.00	1		
St Peter	M02			32	1	4175.00	1		
St Peter	M03			32	1	4175.00	1		
St Peter	M04			31	1	3500.00	1		
St Peter	M05			31	1	3500.00	1		
St Peter	M06			31	1	3500.00	1		
St Peter	M07			31	1	3500.00	1		
St Peter	M08			31	1	3500.00	1		
St Peter	MA3	Diamond Enclos				0.00			

St Peter	MA5	David Clark Headset				0.00			
St Peter	MA1					0.00			
St Peter	MA8					0.00			
St Peter	MB01	Base		11	1	4500.00	1		
St Peter	HT01				1	2231.76		1	
St Peter	HT02				1	2231.76		1	
St Peter	HT03				1	2231.76		1	
St Peter	HT04				1	2231.76		1	
St Peter	HT05				1	2231.76		1	
St Peter	HT06				1	2231.76		1	
St Peter	HT07				1	2231.76		1	
St Peter	HT08				1	2231.76		1	
St Peter	HT09				1	2231.76		1	
St Peter	HT10				1	2231.76		1	
St Peter	HT11				1	2231.76		1	
St Peter	HT12				1	2231.76		1	
St Peter	HT13				1	2231.76		1	
St Peter	HT14				1	2231.76		1	
St Peter	HT15				1	2231.76		1	
St Peter	HT16				1	2231.76		1	
St Peter	HT17				1	2231.76		1	
St Peter	HT18				1	2231.76		1	
St Peter	HT19				1	2231.76		1	
St Peter	HT20				1	2231.76		1	
St Peter	HT21				1	2231.76		1	
St Peter	HT22				1	2231.76		1	
St Peter	HT23				1	2231.76		1	
St Peter	HT24				1	2231.76		1	
St Peter	PG1				1	456.00			1
St Peter	PG2				1	456.00			1
St Peter	PG3				1	456.00			1
St Peter	PG4				1	456.00			1
St Peter	PG5				1	456.00			1
St Peter		Repeater			1	30000.00			
St Peter		Encoder Base			1	2000.00			
St Peter		Simulcast Part			1	3800.00			
St Peter	HTA1	Single Unit chgr				0.00			
St Peter	HTA2	Gang Charger				0.00			
St Peter	HTA3	Battery Kit (4)				0.00			
St Peter	HTA6	Setcom PTT Hdset				0.00			
St Peter	HTA9	IP57 Speaker Mic				0.00			
St Peter						126,167.24			
						8,674.00			
						\$134,841.24			
							9	24	5
	Reality Check								
	Pagers	94					36	97	94
	Mobiles	31			Grand Total	\$623,396.23			
	Portables	97							
	Bases	5							

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AWARDING BID FOR PURCHASE OF ARMER 800 MGHZ RADIO EQUIPMENT FOR
AREA FIRE DEPARTMENTS**

WHEREAS, the Saint Peter City Council has established a Volunteer Fire Department; and

WHEREAS, the Fire Department is charged with recommending and providing for the maintenance and upgrade of equipment to be used by firefighters; and

WHEREAS, the City Council encourages cooperation with other entities to gain efficiencies and improve service; and

WHEREAS, the Saint Peter Fire Department jointly participated in grant applications for the purchase of ARMER 800 MGHZ radio equipment as the Lead Agency; and

WHEREAS, a FEMA and Homeland Security grant has been awarded that will pay 90% of the cost of the system; and

WHEREAS, other Nicollet County Fire Departments had also participated and agreed to pay for a pro rata share of the remaining costs; and

WHEREAS, funding for the Saint Peter pro rata share of costs will be paid from the Fire Department Budget; and

WHEREAS, the Saint Peter Fire Department has solicited State Bid pricing through Alpha Wireless Communications of North Mankato.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

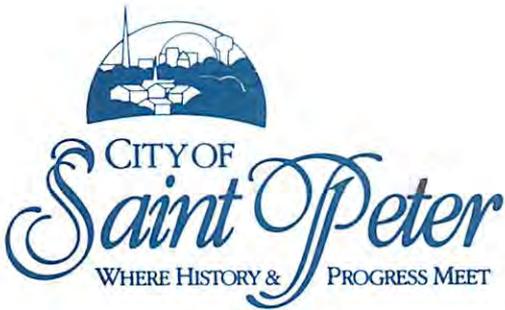
1. The City Council authorizes the purchase of ARMER 800 MGHZ radio equipment, accessories and training in an amount totaling \$638,144 from Alpha Wireless Communication of North Mankato.
2. Funding for the City of Saint Peter's share of costs in the amount of approximately \$13,500 shall be from the Fire Department budget.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: March 7, 2012

FROM: Russ Wille
Community Development Director

RE: St. Peter Greenhouse and Floral Revolving loan Modification

ACTION/RECOMMENDATION

Adopt the attached resolution modifying the repayment terms of a revolving loan provided to Gerald and Diane Lunderberg to reduce the monthly loan payment to \$150.00.

BACKGROUND

In 2002, Gerald and Diane Lunderberg (d.b.a. St. Peter Greenhouse and Floral) received a \$25,000 loan from the City of Saint Peter through the Economic Development Authority. The loan partially financed the acquisition of the equipment necessary to expand into growing salad greens and herbs. The note is secured by a subordinate mortgage and personal guarantee.

The outstanding balance on the note after receipt of a September, 2011 payment is \$3,383.33. No payments have been received since that time. The current monthly payment is approximately \$237.

Mr. Lunderberg has provided correspondence requesting that the monthly repayment of the note be reduced to \$150. Sales at the business have continued to be sluggish and cash flow continues to be of considerable concern. The Lunderberg's have been actively marketing the sale of the property and consultation with representatives of the listing agent indicate the property has been shown to a number of potential buyers however, no sale is pending at this time.

An analysis suggests that reducing the monthly payment to the \$150 level requested by the Lunderberg's would provide for retirement of the note in approximately 24 additional months. The property would continue to be marketed for sale. All existing security would remain in place as collateral.

The EDA recommends that the modification of the note be provided at an interest rate of 3.5% which is the same as the original rate.

The Lunderberg's were also the recipient of a \$3,000 loan made through the Construction Mitigation Micro-Loan Program established during the 2009 reconstruction of Highway #169. The Lunderberg's have continued to make regular monthly payments on this loan as scheduled.

FISCAL IMPACT

The Lunderberg's have requested that their monthly loan payment be reduced to \$150 until such time as the note is repaid in full or the property is successfully marketed and sold to a third party. Such alteration would allow for the retirement of the note over the following 24 months.

ALTERNATIVES/VARIATIONS:

Approval: The Community Development Director and City Attorney will process the amendment.

Denial: The Lunderberg's will be notified of the City Council's rejection of the requested repayment alteration.

Modification of the Resolution: This is always an option of the Council.

Please contact me if you have any questions or concerns about this item.

RW

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION MODIFYING TERMS OF REVOLVING LOAN PREVIOUSLY PROVIDED TO GERALD
AND DIANE LUNDERBERG**

WHEREAS, the Economic Development Authority (EDA) administers the Revolving Loan Fund; and

WHEREAS, the EDA was granted power to administer the loan program and to make recommendations to the City Council for disbursement of new loans; and

WHEREAS, guidelines have been established which govern and determine the criteria of the revolving loan program; and

WHEREAS, in 2002 the City of Saint Peter provided a \$25,000 loan to Gerald and Diane Lunderberg to partially finance the expansion of their commercial greenhouse and floral business; and

WHEREAS, the outstanding balance of the loan is \$3,383.33; and

WHEREAS, the borrower is currently delinquent in repayment as per the terms of the executed promissory note; and

WHEREAS, repayment of the note at this time has caused significant financial hardship; and

WHEREAS, the borrower has requested that the City alter the terms of repayment to reduce the monthly loan payment to \$150 until such time as the note is repaid in full or the property is successfully sold at which time any balance would be due in full; and

WHEREAS, the EDA has reviewed the requested modification and has recommended that the City Council grant the modification sought by the borrower at an interest rate of 3.5%

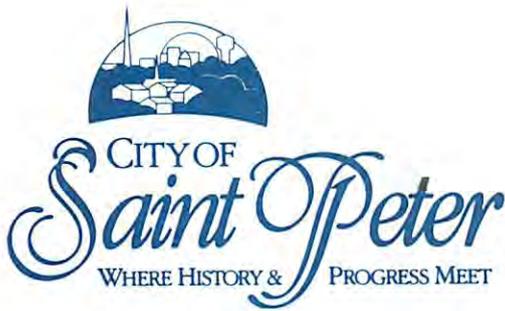
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the terms of the 2002 Economic Development Authority (EDA) revolving loan previously provided to Gerald and Diane Lunderberg shall be amended to provide for \$150 monthly loan payments until the loan is repaid in full or the property is sold.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/9/2012

FROM: Todd Prafke
City Administrator

RE: Unbudgeted Purchase: Phone System Switches

ACTION/RECOMMENDATION

Approve the purchase of switches, connectors and fiber patch cables from Computer Technology System of Mankato.

BACKGROUND

As a part of the phone system change necessitated by the end of service support on our current phone system, staff recommended and the City Council approved the purchase of a Voice Over Internet Protocol (VOIP) based telephone system. I will not take time to fully review the need for change and the VOIP recommendation since you have decided and approved that in the past. You may remember that a VOIP based system requires that each City building be connected with a network backbone. The network backbone that we are going to use will utilize fiber optics cable. To connect the fiber optics cable together requires network switches with fiber modules. The fiber modules will be connected to the fiber optics cable by using fiber patch cords. The telephones will be connected to the network switches.

As with numerous technology based issues, there are many, many ways to make systems work. This is being recommended to allow both our data and phone system to have substantial future capacity which I believe we will need as our system integration grows. It also provides additional security and developable redundancy in the event of failures. Lastly, it may be important to note that if staff had recommended one combined data and phone transmission (backbone) system, we would need new switches on our current data system that would help the system prioritize voice vs. data traffic. When organizations decide to have combined systems it is often based on either limited owned fiber capacity between locations or the cost of purchasing capacity from an outside vendor. In our situation, we own the fiber which then helps in making this a viable, and in my opinion, a better choice.

Staff solicited quotes from five vendors that could supply the required equipment and the quotes were as follows:

<u>VENDOR</u>	<u>QUOTE</u>
Computer Technology Solutions, Inc.	\$23,973.87
Venture Connect (Marco)	\$24,616.91
Loffler Companies, Inc	\$25,620.92
SharkTooth Networks	\$28,738.62
Que Computers, Inc	No quote

Computer Technology Solutions, Inc (CTS) submitted the lowest quote and we have worked with them in the past. They have previously supplied high quality servers, workstations, printers, switches, fiber modules, etc. and have a working knowledge of the City's current data/fiber backbone. They also stand behind all equipment supplied with timely replacements if needed and they keep replacement equipment like switches in stock so replacement, if necessary, is very fast. CTS is also the vendor the who recently wired the City buildings in preparation for the new phone system.

Should the Council approve the quote from CTS for the infrastructure equipment it would mean that in each building, from the switch, fiber module, fiber patch cable, and wiring right up to the phone, would be provided by a single vendor which would be helpful should there ever be any issues.

FISCAL IMPACT:

This is a purchase that was not originally planned as a part of the phone system upgrades, but is a necessary one to meet the security issues we have identified and want to address and to continue with installation of the VOIP phone system while allowing us to still be substantially under budget. The phone system purchase was \$34,900, wiring needed was \$11,000 and with this purchase we continue to be about \$30,000 under the original budgeted amount.

ALTERNATIVES and VARIATIONS:

Do not act. Staff will wait for further direction but a prolonged delay will mean that the system will be delayed in operation.

Negative vote No further action will be taken without additional direction from the Council. Staff would attempt to find another option for installation and connection of the phone system at all City buildings.

Modification of the Resolution: This is always an option of the Council.

If you have any questions about this item, please don't hesitate to contact me.

TP/bal



Computer Technology Solutions, Inc.
 200 Belgrade Ave. - No. Mankato, MN 56003 -
 Phone: 507-388-3880 - Fax: 507-388-3881 - Email: sales@yourcts.net

QUOTE

Date	Quote #
02/20/12	AAAQ25776

Sold To: City of St. Peter
 Leon Quiram

Phone: (507) 934-0735
Fax:

Ship To: City of St. Peter

Phone:
Fax:

Terms	Rep	P.O. Number	Ship Via
Net 30 Days	Tim		

Ln #	Qty	Manufacturer	Description	Unit Price	Ext. Price
1			HP SWITCH HARDWARE		
2	2	Hewlett-Packard	HP ProCurve 2910al-48G-PoE Ethernet Switch - 4 x SFP (mini-GBIC) Shared - 48 x 10/100/1000Base-T LAN	\$5,479.00	\$10,958.00
3	6	Hewlett-Packard	HP ProCurve 2520G-24-PoE Ethernet Switch - 4 x SFP (mini-GBIC) Shared - 4 x 10/100/1000Base-T, 20 x 10/100/1000Base-T LAN	\$1,999.00	\$11,994.00
4	1	Hewlett-Packard	HP ProCurve 2520G-8-PoE Ethernet Switch - 2 x SFP (mini-GBIC) Shared - 2 x 10/100/1000Base-T, 8 x 10/100/1000Base-T LAN	\$849.00	\$849.00
5	4	Hewlett-Packard	HP Mini-GBIC Transceiver Module - 1 x 1000Base-SX - SFP (mini-GBIC)	\$419.00	\$1,676.00
6	12	Hewlett-Packard	HP Mini-GBIC Transceiver Module - 1 x 1000Base-LX - SFP (mini-GBIC)	\$899.00	\$10,788.00
7			HP REGISTRATION DISCOUNT		
8	1		HP Government Registration Price Discount	-\$15,247.31	-\$15,247.31
9			TRANSITION NETWORKS HARDWARE		
10	1	TRANSITION NETWORKS	10/100/1000BTX TO 1000BLX SM SC 10KM MEDIA CONVERTER	\$760.00	\$760.00
11			FIBER CABLE		
12	1	VIKING	TERMINATED FIBER CABLE	\$53.00	\$53.00

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Ln #	Qty	Manufacturer	Description	Unit Price	Ext. Price
13	3	VIKING	TERMINATED FIBER CABLE	\$37.00	\$111.00
14	1	VIKING	TERMINATED FIBER CABLES	\$50.00	\$50.00
15	2	VIKING	TERMINATED FIBER CABLE	\$44.00	\$88.00
16	2	VIKING	TERMINATED FIBER CABLE	\$42.00	\$84.00
17	1	VIKING	TERMINATED FIBER CABLE	\$46.00	\$46.00
18	1	VIKING	TERMINATED FIBER CABLE	\$36.00	\$36.00
19	1	VIKING	TERMINATED FIBER CABLE	\$42.00	\$42.00
20	4	Cables To Go	Cables To Go Duplex Fiber Patch Cable - LC Male - SC Male - 6.56ft - Orange	\$36.00	\$144.00
21	1			\$0.00	\$0.00
				SubTotal	\$22,431.69
				Sales Tax	\$1,542.18
				Shipping	\$0.00
				Total	\$23,973.87

PRICES SUBJECT TO CHANGE. PLEASE CALL TO VERIFY.
DUE TO CURRENT RAPID PRICE CHANGES IN HARD DRIVE PRICES THIS QUOTE IS VALID FOR THREE DAYS.

LEASE THIS SOLUTION OVER A 36 MONTH PERIOD WITH
A 10% BUYOUT FOR AN APPROXIMATE MONTHLY PAYMENT OF: \$799.22
PLUS APPLICABLE TAXES AND FEES. FOR FURTHER OPTIONS
PLEASE CONTACT YOUR SALES REP.

Copyright CTS 2011

Proposal



Date: 02/23/12 | Proposal #: MARQ47539 | Voice: 800.892.8548 | Fax: 800.847.3087 | www.marconet.com

Client: CITY OF ST PETER
LEON QUIRAM
227 S FRONT ST

ST PETER, MN 56082
USA

Phone: 507-934-0737
Email: leonq@saintpetermn.gov

For questions on this quote, please contact your Technology Advisor or Inside Sales:

Doug Doyle - Technology Advisor
507-344-6412
doug.doyle@marconet.com

Shirley Henderson - Inside Sales
507-344-1068
shirley.henderson@marconet.com



Qty	Description	Unit Price	Ext. Price
2	HP ProCurve 2910al-48G-PoE Ethernet Switch - 4 x SFP (mini-GBIC) Shared - 48 x 10/100/1000Base-T LAN	\$3,203.52	\$6,407.04
6	HP ProCurve 2520G-24-PoE Ethernet Switch - 4 x SFP (mini-GBIC) Shared - 4 x 10/100/1000Base-T, 20 x 10/100/1000Base-T LAN	\$1,209.03	\$7,254.18
1	HP ProCurve 2520G-8-PoE Ethernet Switch - 2 x SFP (mini-GBIC) Shared - 2 x 10/100/1000Base-T, 8 x 10/100/1000Base-T LAN	\$513.49	\$513.49
4	HP Mini-GBIC Transceiver Module - 1 x 1000Base-SX - SFP (mini-GBIC)	\$256.14	\$1,024.56
12	HP Mini-GBIC Transceiver Module - 1 x 1000Base-LX - SFP (mini-GBIC)	\$549.58	\$6,594.96
1	TRANSITION NETWORKS 10/100/1000BTX To 1000BLX XM XC 10KM Media Converter	\$655.18	\$655.18
1	Cables To Go Fiber Optic Duplex Patch Cable - SC Male Network - SC Male Network - 65.62ft - Yellow	\$61.53	\$61.53
3	Cables To Go Fiber Optic Simplex Patch Cable - Plenum-Rated - LC Male - SC Male - 6.56ft - Yellow	\$19.86	\$59.58
1	Cables To Go Fiber Optic Duplex Cable - SC Network - LC Network - 66 Feet - Yellow	\$42.73	\$42.73
2	Cables To Go Fiber Optic Duplex Patch Cable - LC Male Network - SC Male Network - 49.21ft - Yellow	\$36.00	\$72.00
2	Cables To Go Fiber Optic Duplex Patch Cable - LC Male - SC Male - 26.25ft - Yellow	\$51.38	\$102.76
1	Fiber Optic Patch Cable - LC Male - FC Male - 29.5 ft - Yellow	\$76.24	\$76.24
1	Cables To Go Fiber Optic Duplex Patch Cable - LC Male - ST Male - 3.28ft - Yellow	\$34.16	\$34.16
1	Fiber Optic Patch Cable - FC Male - SC Male - 6.56 ft - Yellow	\$65.12	\$65.12
4	Cables To Go Duplex Fiber Optic Patch Cable - LC Male - SC Male - 9.84ft	\$17.46	\$69.84
		Subtotal	\$23,033.37
		Shipping	\$0.00
		Tax	\$1,583.54
		Total	\$24,616.91

Client Signature _____ Date _____

Tax and/or shipping may be charged where applicable. Product listed above is subject to technical review and approval. Prices quoted are subject to change and should be verified before placing your order.

Warranty

Your equipment is covered by its respective manufacturer warranties. Please consult the warranty documentation that accompanies the product for details. Any charges from the manufacturer are the sole responsibility of the customer (including, but not limited to, shipping, travel and/or labor charges). Marco can provide assistance with the processing of these warranties for a processing fee. Optional contracts or warranty enhancements are available for an additional fee at the time of purchase.

Alexandria | Bemidji | Brainerd | Decorah | Detroit Lakes | Fargo/Moorhead | Grand Forks | Mankato | Marshall
Rochester | Sioux Falls | St Cloud | St Louis Park | Thief River Falls | Willmar | Worthington

Returns

Upon receipt of merchandise, make sure specifications are correct before opening or marking merchandise.

- Request to return the UNOPENED merchandise within fifteen (15) days.
- Product must be returned in the original undamaged/unmarked box.
- Recognize that special or custom orders are non-returnable.
- Merchandise can be subject to restock fees and/or denial of return.
- For our Complete Return Policy, please go to www.marconet.com and click on Support

Payment Terms

Payment terms are net 15 days from date of invoice. For orders over \$25,000, we require thirty-five percent down at time of order, sixty-five percent at time of delivery, and ten percent may be held for performance.

Extreme Gigabit switches for City of St. Peter

<u>Qty</u>	<u>Description</u>
2	Extreme Summit X450e-48p 10/100/1000BASE-T w/PoE, 4
6	Extreme Summit X440-24p
1	Extreme Summit X440-8p
4	Extreme SX mini-GBIC SFP, 1000BASE-SX
12	Extreme LX mini-GBIC SFP, 1000BASE-LX
1	10/100/1000BTX to 1000BLX SM SC 10KM Media Converter
1	65' SC-SC Single Mode Fiber Cable
3	6' SC-LC Single Mode Fiber Cable
1	60' SC-LC Single Mode Fiber Cable
2	36' SC-LC Single Mode Fiber Cable
2	26' SC-LC Single Mode Fiber Cable
1	26' FC-LC Single Mode Fiber Cable
1	3' ST-LC Single Mode Fiber Cable
1	6' FC-LC Single Mode Fiber Cable
4	6' SC-LC Multi Mode Fiber Cable

Total:

\$25,620.92

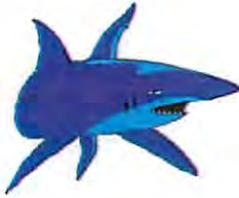
One year maintenance included on all Extreme switches listed above

Beth Cooper
Strategic Account Executive
Loffler Companies, Inc.
Email: bcooper@loffler.com
Direct Dial: 952-646-6418
www.loffler.com

LOFFLER

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City of St. Peter



SharkTooth Networks
 1415 1st. Ave., Suite 470
 Mankato, MN 56001
 507.388.7900
 dean@sharktoothnet.net

QUOTE

Quote # AAAQ2612
Date 02/24/12
Sales Rep. dean

Quote To:

City of Saint Peter
 Leon Quiram
 227 South Front Street

Ship To:

507-934-0735

Qty	Description	Vendor Pt.#	Unit Price	Ext. Price
2	PROCURVE 2910AL-48G-POE SWITCH 48PORT 44X 10/100/1000 4X SFP/T	V38691	\$3,395.00	\$6,790.00
6	PROCURVE 2520G-24-POE SWITCH	BU7729	\$1,500.00	\$9,000.00
1	PROCURVE 2520-8 POE SWITCH	BU7726	\$450.00	\$450.00
4	PROCURVE GIGABIT SX-LC MINI GBIC	N28898	\$315.00	\$1,260.00
12	PROCURVE GIGABIT LX-LC MINI GBIC	N28899	\$675.00	\$8,100.00
1	10/100/1000B-T TO 1000B-LX 1310NM TX/ 1550NM RX SM SC CNVTR	CR4964	\$879.00	\$879.00
1	65' SC-SC Single Mode Fiber Cable		\$39.99	\$39.99
3	6' SC-LC Single Mode Fiber Cable		\$16.49	\$49.47
1	60' SC-LC Single Mode Fiber Cable		\$31.59	\$31.59
2	36' SC-LC Single Mode Fiber Cable		\$27.49	\$54.98
2	26' SC-LC Single Mode Fiber Cable		\$20.99	\$41.98
1	26' FC-LC Single Mode Fiber Cable		\$39.99	\$39.99
1	3' ST-LC Single Mode Fiber Cable		\$24.99	\$24.99
1	6' FC-LC Single Mode Fiber Cable		\$35.99	\$35.99
4	6' SC-LC Multi Mode Fiber Cable		\$22.99	\$91.96
			SubTotal	\$26,889.94
			Sales Tax	\$1,848.68
			Shipping	\$0.00
			Total	\$28,738.62

PRICES SUBJECT TO CHANGE - DELIVERY, TRAINING OR CONSULTING SERVICES NOT INCLUDED - ALL HARDWARE LISTED ABOVE IS COVERED BY MANUFACTURER'S WARRANTY ONLY. SHARKTOOTH SPECIFICALLY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES ON HARDWARE OR ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE OR DAMAGES RELATED TO THIS AGREEMENT. RETURNS ALLOWED ON ANY UNOPENED PRODUCT WITH 7 DAYS OF RECEIPT. MINIMUM 15% RESTOCKING FEE WILL APPLY TO ALL ELIGIBLE RETURNS.

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

RESOLUTION APPROVING UNBUDGETED PURCHASE OF PHONE SYSTEM SWITCHES

WHEREAS, the City Council has authorized replacement of the City's phone system with a new Voice Over Internet Protocol (VOIP) system; and

WHEREAS, City buildings will be connected to the VOIP system through a series of fiber optic cables and switches; and

WHEREAS, quotes were received for the switches, connectors and patch cables as follows:

<u>VENDOR</u>	<u>QUOTE</u>
Computer Technology Solutions, Inc.	\$23,973.87
Venture Connect (Marco)	\$24,616.91
Loffler Companies, Inc	\$25,620.92
SharkTooth Networks	\$28,738.62
Que Computers, Inc	No quote

WHEREAS, Computer Technology Solutions, Inc. (CTS) submitted the lowest responsible quote; and

WHEREAS, funding for this unbudgeted purchase is available through General Fund and Utility Funds reserves and the 2012 equipment certificate fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

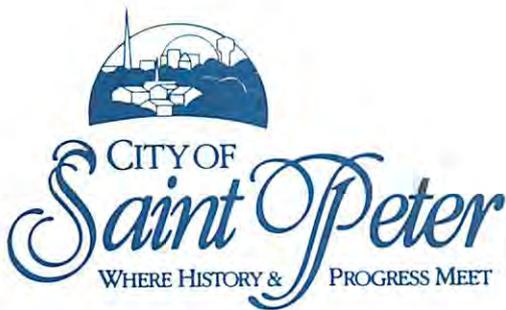
1. The quote from Computer Technology Solutions, Inc. in the amount of \$23,973.87 is hereby accepted and staff is directed to proceed with purchase of the equipment.
2. Funding shall be provided from General Fund reserves, Utility fund reserves, and the 2012 Equipment Certificate fund.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: March 7, 2012

FROM: Russ Wille
Community Development Director

RE: Traverse des Sioux Garden Center – Eliminate Balloon

ACTION/RECOMMENDATION

Adopt the attached resolution eliminating the balloon payment due on the revolving loan previously made to Traverse des Sioux Garden Center and allowing the retirement of the note through the existing monthly loan payments of \$506.31.

BACKGROUND

In 1999, Lydell & Joy Struck d.b.a. Traverse des Sioux Garden Center received a \$60,000 loan from the City of Saint Peter through the Economic Development Authority. The loan is secured by a second mortgage subordinate to principal project financing provided by AgStar Financial Services. The outstanding balance on the note after receipt of a February 1, 2012 payment is \$8,187.15.

In 2009, the City Council granted a 24 month extension of the scheduled balloon payment necessary to retire the note. The balance of the loan is now due. Mr. Struck has requested that the required balloon payment be eliminated with the loan to be retired via regular monthly payments of \$506.31.

As in 2009, Mr. Struck has indicated that he would not be able to provide for the balloon payment as scheduled. Correspondence from Mr. Struck suggests the greenhouse/nursery business has been negatively impacted by poor economic conditions and sluggish sales. Traverse des Sioux Garden Center has also been subject to a new street assessment resulting from the reconstruction and paving of Dranttel Street.

The new assessment and poor economy has created a situation where payment of the balloon would cause additional financial pressure on the nursery operations.

The Economic Development Authority has considered the requested alteration of loan terms and is recommended the City Council eliminate the balloon payment and allow the note to be retired via regular monthly payments.

FISCAL IMPACT:

The monthly payments would remain at the existing level and the debt would be retired utilizing regular monthly payments. All security would remain in place as loan collateralization. An analysis indicates that the note would be retired in July, 2013.

ALTERNATIVES/VARIATIONS:

Approval: The Community Development Director and City Attorney will process and document the alteration of loan terms.

Denial: The borrower will be notified of the City Council's denial. The Community Development Director will work with the City Attorney to collect the debt.

Modification of the Resolution: This is always an option of the Council.

Please contact me if you have any questions or concerns about this item.

RW

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION MODIFYING TERMS OF REVOLVING LOAN PREVIOUSLY PROVIDED TO LYDELL
AND JOY STRUCK**

WHEREAS, the Economic Development Authority (EDA) administers the Revolving Loan Fund; and

WHEREAS, the EDA was granted power to administer the loan program and to make recommendations to the City Council for disbursement of new loans; and

WHEREAS, guidelines have been established which govern and determine the criteria of the revolving loan program; and

WHEREAS, in 1999 the City of Saint Peter provided a \$60,000 loan to Lydell and Joy Struck to partially finance the acquisition of the real estate located at 1702 North Minnesota Avenue; and

WHEREAS, loan payments had been made on a regular basis and the outstanding balance of the loan is \$8,187.15; and

WHEREAS, in 2009, the terms of the Struck note were amended to extend the scheduled balloon payment by 24 months; and

WHEREAS, repayment of the note is due at this time via the amended balloon payment; and

WHEREAS, repayment of the note at this time would create significant financial hardship; and

WHEREAS, the Struck's have requested that the City eliminate the balloon payment necessary to retire the note and allow for continued monthly payments of \$506.31 until such time as the note is successfully retired; and

WHEREAS, the EDA has reviewed the requested modification and has recommended that the balloon payment be eliminated and the note alternatively retired via regular monthly payment.

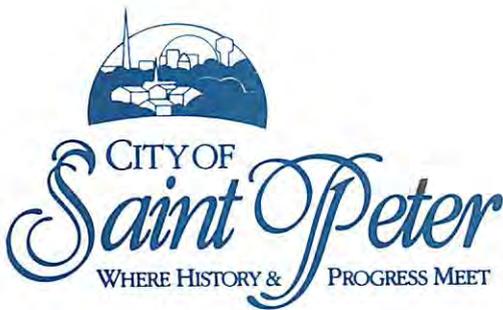
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the terms of the revolving loan previously provided to Lydell and Joy Struck (d.b.a. Traverse des Sioux Garden Center) shall be amended to eliminate the balloon payment necessary to retire the note and to allow for continued monthly payments of \$506.31 until such time as the note is repaid in full.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 3/8/2012

FROM: Todd Prafke
City Administrator

RE: Rain Barrel Pilot Program

ACTION/RECOMMENDATION

Approve the attached resolution establishing rules and financing for a Rain Barrel Pilot Program for the spring of 2012.

BACKGROUND

City staff has worked with local businesses to assemble a "rain barrel" program. This type of program is becoming more common as cities reach out and offer more choices and benefits to help each homeowner minimize their monthly utility costs and still keep their property looking nice. In addition, these programs offer important positive environmental impacts.

This program, although different than we conceptually discussed about six months ago, offers a number of positive benefits in addition to the stormwater, water conservation and education opportunities. It includes some local businesses that will help us spread the word and promote local businesses as well. This private/public partnership allows for property owners (barrel purchasers) in addition to "do it yourselfers" to participate. A couple of the businesses will offer the opportunity to install the barrels. It is also another opportunity to get the word out on the green initiatives in the City.

The program provides homeowners with a rebate on City utility bills of \$25. Two different barrel types will be promoted through four businesses (Arrow Ace Hardware, Traverse des Sioux Garden Center, Saint Peter Greenhouse and Floral, and Mary's Flowers).

The price of the rain barrel will be either \$80 or \$90, depending on the barrel selected. Customers may buy other barrels that have a higher sale price from one of the authorized vendors and be eligible for the rebate as well. The customer will initially pay full price for the rain barrel and will fill out a rebate form at the time of purchase. Rebates will be collected from each vendor for processing of a \$25 credit on the City utility bill with a maximum of two rebates per utility address.

It is anticipated that approximately 100 units will be sold during the duration of the program which would run from April 1, to May 31 and that the Stormwater Utility will spend about \$2,500 for this program.

This program represents one of our first entries into active, program based, education on stormwater issues. Our goal will be to use this as an entrée into this area with follow-up articles in the HOT SHEET and use of other media. The information will not only promote the program, but provide additional information as to why we have detention ponds, what Downstream Defenders do, what impact this has on our environment and the Minnesota River, and how our choices impact our future. The choices will be exemplified by use of fertilizer, where we wash our cars, proper disposal of used oil and many other things.

I do not anticipate that this will be an all-out media blitz, but rather it will be a “ping” as we move forward over the next six months or so. I am unsure whether we will do this program again, but I think we will wait to see how this works and maybe what we learn will help us know where to go in the future.

It is also important to note that some Home Associations may have rules that do not allow for use of rain barrels so interested customers should check their rules or covenants.

Attached please find a copy of a brochure and posters that we will provide at all retail locations.

This program has been organized by the Stormwater Utility and directed by Amy Kamm.

Fiscal Impact:

The funding for this program is proposed to come from Stormwater funds. Again, we anticipate expending about \$2,500 in rebates. This fund has adequate dollars to make this program go, however the Council may wish to establish a cap of maybe \$2,500 for the program. That cap is a part of the proposed resolution in your packet.

Alternatives and Variations

Do not act. Staff will wait for additional direction from the Council.

Negative vote. Staff will assume you are not interested in a program of this type and will not pursue unless additional direction is provided by the Council.

Modification of the resolution. This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns.

TP/bal

RAIN BARREL BENEFITS

Environmental

- Run-off from impervious surfaces adds up.
- Excess water in streams and rivers erodes channels and destroys habitats.
- As you use the stored water around your home and garden, it will absorb slowly into the ground replenishing groundwater supplies.
- Rainwater is oxygenated, non-chlorinated, low in minerals—better for plants and better for the environment!
- Excess runoff from yards and gardens can cause erosion problems and can wash things like lawn fertilizer into waterways causing nutrient overloads.



Economical

- Approximately 40% of household water use in the summer months is for lawns and gardens.
- Reduce your monthly utility bill by using stored rainwater rather than turning on your faucet.
- Reduce demand on your municipal water system, especially during the hot summer months.
- Groundwater is conserved, our community is saved the cost of treating and pumping that water; the useful life of our wells is prolonged, and electricity costs and pollution associated with pumping water from the aquifer is reduced.
- One Rain Barrel can save a typical homeowner 1,300 gallons a year. That's 1,300 gallons of water you will not have to pay for!



Safety Tips

- Do Not use rain barrels for drinking, cooking, or bathing.

CAUTION
NON POTABLE
WATER
DO NOT DRINK

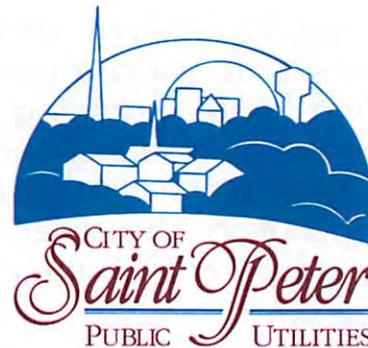
- Do Not use water from your rain barrel on vegetables gardens. Roof tops can contain bacteria and other disease-causing organisms from birds and wildlife
- In addition, many roofs have been treated with chemicals that would affect water quality and are not healthy to consume.
- Make sure to place your rain barrel on a strong, flat, sturdy base.
- Keep lid secure to prevent kids from entering and mosquitoes from breeding.



Put it away for a
SUNNY day!

GOAL OF A RAIN BARREL

The main goal of a rain barrel is to reduce the amount of stormwater runoff which enters our storm sewer system and ultimately enters our rivers and streams, thereby reducing pollution and erosion. A rain barrel is an easy, inexpensive way to obtain these goals and a great way to conserve water.



RAIN BARRELS

City of Saint Peter
Department of Public Works
Stormwater Utility
405 West Saint Julien Street
Saint Peter, MN 56082-1874

Phone: 507-934-0670 Fax: 507-934-1358
www.saintpetermn.gov
email: valeriet@saintpetermn.gov

City of Saint Peter
Stormwater Utility

***Rain Barrel
Special!
April 1, 2012 thru
May 31, 2012***



Fiskars Rain Barrel 48 Gallon
\$80.00 before rebate
Eligible for rebate of \$25.00
on your utility billing.

Available for purchase at:

Arrow Ace Hardware

Mary's Flowers

St. Peter Greenhouse & Floral

Traverse des Sioux Garden Center



Earth Minded Rain Barrel 48 Gallon
\$90.00 before rebate
Eligible for rebate of \$25.00 on your
utility billing.

Rain Barrel Benefits:

- Rainwater is great for gardens, houseplants, auto cleaning, window washing, and many other household chores.
- It provides a source of water during droughts.
- It saves you money by lowering your water bill.
- It reduces stress on the municipal storm drain and sewer systems.

- Buy a rain barrel that cost more than \$80.00 from the participating stores listed above and you can also receive the \$25.00 rebate.
- Rebate forms will be filled out at time of purchase. Utility personnel will pick up rebates and submit to the City Finance for reimbursement on your utility bill. Limit two per household. Rebate available to the first 100 qualified rain barrel purchases.
- If your neighborhood has an association, please check current bylaws to determine eligibility.

Rebate for Rain Barrel

City of Saint Peter

Name	
City of Saint Peter Address	
Number of Barrels (maximum 2)	Amount Requesting

◇ Attach receipt to form. Limit 2 per household
◇ Valid on sales April 1, 2012 thru May 31, 2012

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION ESTABLISHING RAIN BARREL PROGRAM AND ESTABLISHING FUNDING FOR
REBATE PROGRAM**

WHEREAS, the City Council has established a Stormwater Utility; and

WHEREAS, Council directed staff to investigate and propose a program the promote the use of rain barrels as a way to help reduce stormwater runoff, conserve water, enhance regeneration of local aquifers; and

WHEREAS, funding is available in the Stormwater Fund budget to provide rebates; and

WHEREAS, the Council believes that providing for a private /public partnership on the sale of the rain barrels is positive for the promotion of the program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. Staff is directed to utilize up to \$2,500 from Stormwater Funds for the payment of individual \$25 rebates for the purchase of rain barrels from these selected vendors: Arrow Ace Hardware, Mary's Flowers, St. Peter Greenhouse and Floral, and Traverse des Sioux Garden Center.
2. To be eligible for rebates the rain barrel must be of the two selected types or have a sale price greater than \$80.
3. Saint Peter Utility Customers are eligible for up to two rebates per utility address.
4. Rebates will be provided as a credit on the buyer's Saint Peter utility bill.
5. Rebates will be provided for the first 100 Rain Barrels sold.
6. The program will run from April 1, 2012 to May 31, 2012

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 12th day of March, 2012.

Ken Eichmann
Mayor pro tem

ATTEST:

Todd Prafke
City Administrator