

**DRAFT
CITY OF SAINT PETER, MINNESOTA**

MINUTES OF THE PARKS & RECREATION ADVISORY BOARD

December 15, 2014

Pursuant to due call and notice thereof, a regular meeting of the City of Saint Peter Parks & Recreation Advisory Board was conducted at the St. Peter Community Center – Senior Center on December 15, 2014.

A quorum present, Chairperson Stu Douglas called the meeting to order at 7:00 p.m. The following Board Members were present: L. Lee Alger, Steve Alger, Charles Burgess, Stu Douglas, Bill Kautt, Mike Meffert and Larry Potts. The following Board Members were absent: Jeff Brand, Michael Looft and David Ringler. The following ex-officio was present: Lewis Giesking, Director of Public Works, Jane Timmerman, Recreation & Leisure Services Director. Also present was Tim Mayo, Maintenance Superintendent.

Approval of Agenda – Lee Alger made a motion, seconded by Charles Burgess, to approve the agenda. With all in favor, the agenda was approved.

Approval of Minutes – Larry Potts made a motion, seconded by Mike Meffert, to approve the minutes of the November 17, 2014. With all in favor, the minutes were approved.

Visitors – No visitors attended this meeting.

Unfinished Business:

- A. Outdoor Sports Facility Tournament Policy** – this is tabled until January, 2015 meeting.
- B. St. Peter Softball Association** – Keith Hanson will attend the February, 2015 meeting.

New Business

- A. Review of updated Draft Master Parks Plan** – Members continued review of the Draft Parks Master Plan (which includes Existing Park Amenities and recommended Park Improvements for each park). Beginning with Minnesota Square Park and went alphabetically through the plan ending at Traverse des Sioux Park. The review, beginning with Veterans Park, will be completed at the January meeting.

Reports

Jane Timmerman shared an update from Recreation & Leisure Department.

City crews and the hockey association began making ice in November for the outdoor rinks at Veterans Park hoping to have rinks ready in late November or early December. Unfortunately due to warmer weather in early December the ice melted. With colder temperatures returning, crews are hoping to have the rinks ready by Christmas.

Tim Mayo reported on:

1. **2015 Meeting Date Schedule.** Park and Recreation Advisory Board meetings have been held at 7 p.m. on the third Monday of each month. At the January 20, 2015 meeting Board members will be asked to discuss and determine what day and time will work best for future meetings.
2. A Public Open House for TH 22 flood mitigation project 2015 will be held on January 8, 2015 at the Community Center from 4:30-6:30PM.

A moment was taken to thank Lewis for his service, leadership, and dedication to the Parks & Recreation Advisory Board meeting as this was his last meeting before his retirement on December 31. The Advisory Board also thanked board member Bill Kautt for his dedication as he will not be seeking another term.

Adjournment – Bill Kautt made a motion, seconded by Lee Alger to adjourn the meeting. With all in favor, the meeting was adjourned at 9:05 p.m.

Stu Douglas, Chairperson

ATTEST:

Larry Potts, Recording Secretary

Note: Secretary signs when approved at next meeting, whether or not secretary was at the actual meeting. Chairperson attests to the signature.