Proposal
for
Architectural & Engineering Services
for
City of Saint Peter, Minnesota
July 2016
July 8, 2016

Todd Prafke, City Administrator
City of Saint Peter
227 South Front Street
Saint Peter, MN 56082

RE: New Fire Station for Saint Peter, Minnesota

Dear Todd,

We are honored that Saint Peter is considering our firm to provide architectural and engineering services to your community for the design and construction of a new fire station. It was a pleasure meeting with you and the Fire Chief to discuss the project and tour the existing fire department facility.

You will find enclosed our proposal to provide your community with the following services:

1. Review and assess the space needs of your department.
2. Site selection services to include response time analysis, risk and demand analysis, firefighter residence identification and response time analysis including commentary on future infrastructure and community growth.
3. Design services to include Schematic Design and Design Development of a new facility on selected property.
4. Completion of Construction Documentation as required to construct the new facility.
5. Bidding services.
6. Construction administration services.
7. Close out documentation.

Five Bugles is honored to be considered to work with you on this project and we look forward to your response to our proposal.

Sincerely,

FIVE BUGLES DESIGN

Michael Clark, AIA
Market Sector Leader
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CONTACT INFORMATION

FIRM NAME
Architectural Design Group, LLC (ADG)
Five Bugles Design is a division of ADG

ADDRESSES
Banbury Place, Building D04, Suite 202, Mailbox 2
800 Wisconsin Street  Eau Claire, WI 54703
715.832.4848

4715 Pilgrim Lane N  Minneapolis, MN 55442

OWNERS • PRINCIPALS
Steven Gausman, AIA, NCARB
David Cihasky, AIA
David Kimball, AIA

CONTACTS
Steve Gausman, AIA, NCARB
Principal • Owner
Direct: 715.318.5121
Cell: 715.271.9343
sgausman@fivebuglesdesign.com

Mike Clark, AIA
Market Sector Leader
Cell: 612.840.3773
mclark@fivebuglesdesign.com

Mike Scott
Emergency Services Specialist
Office: 715.832.4848
Cell: 651.707.2871
mscott@fivebuglesdesign.com

Building Assessment
Feasibility Studies
Predesign
Masterplanning
Architectural Design
GIS - Site Analysis & Planning
LEED® Sustainable Design
Conceptual Design
Design Development
Construction Drawings
Construction Administration
BUILDING ON A VISION
As a division of Architectural Design Group, LLC (ADG), Five Bugles Design was formed to provide planning and design services to the public safety service industry. We understand that emergency service buildings are truly a unique building type. Our focused design team is comprised of members whom, both collectively and individually, are among the most experienced fire station design professionals in the United States.

Founded in 1989, ADG is one of the largest architectural firms in northern Wisconsin. ADG’s home office is located in Eau Claire, Wisconsin with a new office in Minneapolis, Minnesota. We remain a locally owned architectural firm, which goes hand-in-hand with the level of service and breadth of experience we offer our clients.

COLLABORATIVE-FOCUSED. CLIENT DRIVEN. COMMUNITY CONSCIOUS.
We are a collaborative culture inspired by challenge. In our office, you’ll find a strong team environment and committed approach to knowing our clients, their needs, and the communities they serve. We dive deeply into our clients’ world to provide solutions that go far beyond the obvious. Making a positive and lasting impact on the people and communities we serve is at the core of what we believe.

UNMATCHED FIRE STATION/EMS FACILITY STUDY AND DESIGN EXPERIENCE
The Five Bugles Design team has experience in over 200 public safety and emergency service projects throughout the country. We are a team with a record of meeting and exceeding expectations. The team includes an award-winning architectural staff, emergency response specialists who “speak the language of the fire service industry” and experts in public safety project management. The Five Bugles Design team is a group of PROVEN professionals ready to provide your community with a highly sustainable building. We are passionate about our work, and we gain a great deal of satisfaction helping communities achieve their goals with important public building projects.

FIRM QUALIFICATIONS
IN-HOUSE EMERGENCY SERVICES SPECIALISTS

The Five Bugles Design team includes two in-house Emergency Services Specialists. Both Ed Mishefske and Mike Scott have long careers in the emergency services field serving in a variety of roles from line firefighter to chiefs of major urban departments to years of service in law enforcement. Most importantly is their experience having built stations of their own before joining Five Bugles Design. The professional experience of Ed and Mike is a unique resource our clients benefit from during the development and planning of an efficient facility.

Ed Mishefske:
The experience of former fire chief and 36-year fire protection services veteran, Ed Mishefske, transcends the range from pure volunteer departments to paid-on-call departments to full-time career departments. Ed has experience in all types of delivery services including EMS medical delivery services, hazardous material response, wildland fire control, as well as crash and rescue.

Over the years, Ed has shown the unique ability to engage emergency services professionals, listen to their needs, and articulate those needs to our design professionals.

Mike Scott:
Public Safety expert Mike Scott, a retired Law Enforcement Professional and current Fire Chief, has been involved in the design and construction oversight of several public safety buildings throughout his 33 years in the public safety field. His experience ranges from serving a greater Minnesota Police Department to a Metro Sheriff’s Office, and over 30 years with the Eagan Fire Department. He started as a Volunteer Firefighter and worked his way through the ranks to the City’s first full-time Fire Chief. Scott is also a certified Emergency Manager, First Responder, and Hazardous Materials Responder. Scott is the current Minnesota Fire Chief Association Region 1 Director.
FIRM QUALIFICATIONS

200+ PUBLIC SAFETY PROJECTS

MINNESOTA
Albany
Andover
Anoka County
Augusta
Bayport
Becker
Big Lake
Bloomington
Bois Forte Tribal Reservation
Brainerd
Breezy Point
Buffalo
Chisago City
Chisholm
Clearwater
Clouquet
Cold Spring
Crow Wing County
Eagan
Eden Prairie
Ely
Foley
Gaylord
Glenwood
Grey Eagle
Hanover
Hopkins
Jordan
Kewaunee
Kimball
Lake City
Lakeville
LeMars
Long Lake
Mankato
Maple Plain
Maplewood
Montevideo
Montgomery
Mora
Morris
Mound
Mounds View
Mower County
Northfield
Norwood
Norwood/Young America
Palisade
Pequot Lakes
Princeton
Ramsey
Red Wing
Rogers
Sauk Rapids
St. Charles
St. Cloud
St. Francis
St. Louis Park
St. Paul
St. Peter
Stevens Point
Stillwater
Süd样本
Twin Cities
University

WISCONSIN
Abbotsford
Albertville
Alma Center
Altoona
Anson, Town of
Ashland
Barron
Bellevue
Birchwood
Chetek
Chippewa Falls
Chippewa Valley Airport
Colfax
Cornell
De Forest
Eau Claire (Dist. 6)
Eau Claire
Elkhart Lake
Fairchild
FVTC Training Facility- Appleton
Fort McCoy Training Facility
Greenfield
Jackson
Jonesville
Jefferson
Kaukauna
Kenosha
Kronenwetter
La Crosse Airport
La Crosse
Lake Hallie
Ladysmith
Lafayette, Town of
Madison (2)
Marathon
Marshfield
Menasha
Menominee
Middleton
Middleton, Town of
Milwaukee
Minneapolis
Moline
Montgomery
Moran
Mound
Mounds View
Mower County
Northfield
Norwood/Young America
Palisade
Pequot Lakes
Princeton
Ramsey
Red Wing
Rogers
Sauk Rapids
St. Charles
St. Cloud
St. Francis
St. Louis Park
St. Paul
St. Peter
Stevens Point
Stillwater
Süd样本
Twin Cities
University

COLORADO
Brighton
Evans
Gilcrest
Lake Dillon
Larkspur
Milliken
Pueblo West
INDIANA
South Haven/Portage
ILLINOIS
Bloomington
Cornbelt
Normal
INDIANA
Huntington
South Haven/Portage
IOWA
Sibley
Clear Lake
MICHIGAN
Sault Ste. Marie
NEVADA
Pahrump
NORTH DAKOTA
Fargo
SOUTH DAKOTA
Dell Rapids
Tea
UTAH
Lehi
WYOMING
Cheyenne
Laramie
Red Wing, MN  Fire Station and Training Facility
A comprehensive study for a new fire/training facility concluded a 2.6 acre site on the north side of the City optimal for response times and significant training opportunities. The design provides for 6 dorm rooms, a large training room, and drive through apparatus bays equipped with in-floor radiant heat and four fold doors.
Construction Completed: 2010
Estimated Cost: $7,000,000
Project Size: 44,000 gSF new Construction
8,400 gSF Remodeled

Mount Horeb, WI  New Central Fire Station
This project included a GIS Study of optimum site locations, a Staffing and Operations Study, Programming and Design. The new station incorporates traditional Scandinavian design which is prominent throughout the Village.
Construction Anticipated: 2017
Estimated Cost: $11,000,000
Project Size: 49,500 SF

Middleton Fire District/City of Middleton EMS - New Facilities
The City of Middleton requested a “turn of the century” design theme to occupy a prominent site that acts as a gateway from Highway 14 to the City. Two separate facilities were constructed, one to house the City’s full time EMS staff and another to house the volunteer Fire Department. The station received Fire Chief Magazine’s National Silver Design Award in 2009. Personal design experience while employed by another firm.
Construction Completed: 2008
Project Cost: $7,389,854
Project Size: 40,000 SF

Eagan, MN  New Police Station
Mike Scott served as Fire Chief and worked with Ed Mishefske on the programming and planning of this new station while Ed was employed by another firm.
Construction Completed 2011
Project Cost: $8,000,000
Project Size: 35,000 GSF

Woodbury, MN  PSC Training Facility
One of the goals of this project was to provide a facility that integrated Fire and Police Departments while providing a training room large enough for both departments, a cohesive Patrol Division and addition of indoor parking for the Police Department. Personal design experience while employed by another firm.
Construction Completed: 2010
Construction Cost: $7,000,000
Project Size: 44,000 GSF New Construction
8,400 GSF Remodeled

Marathon City, WI  New Fire Station
The station is a great example of an all masonry facility with a very competitive construction cost. The project was completed on schedule and under budget. Winner of 2012 Excellence in Architecture – Wisconsin Masonry Institute. Personal design experience while employed by another firm.
Construction Completed: May 2009
Project Cost: $1,230,518
Project Size: 10,000 SF
TWO NEW FIRE STATIONS
ST. LOUIS PARK, MN
$15,200,000
New Construction
Sean Walther,
Senior Planner
5005 Minnetonka Blvd. St.
Louis Park, MN 55416
952.924.2574
swalther@stlouispark.org
Michael Clark, AIA
mclark@fivebuglesdesign.com
2013

FIRM QUALIFICATIONS

St. Louis Park Fire Department’s two facilities were built in the 1960’s. Like many facilities of that vintage they were too small for the equipment and staff they housed, lacked gender equity, had single loaded apparatus bays fronting on busy thoroughfares and suffered from structural failure of the apparatus bay floors.

Project Specific Elements:
- 32,000 Square Feet Combination Department
- Training Center
- Historic Display
- Alerting System
- Fitness and Health Spaces
- LEED Silver (Self Performing)
- Living Quarters

The new station designs not only solved the departments programmatic needs but did so keeping the existing Station No. 2 operational until the replacement facility was completed saving a full year from the assumed construction schedule.

Station No. 1 was awarded a gold medal from the Fire Chief Magazine Station Style Awards in 2012.

This project is the personal design experience of Mike Clark while employed by another firm.
This proposed design for a new fire station was recently completed for the Verona Fire Department. The new 8-bay central station includes a large apparatus/emergency vehicle bay with administrative offices on the first level and living quarters for staff and interns on the second level. The new station occupies a prominent site and the Prairie Style architecture reflects the local urban fabric. Designed to Self-Performing LEED Silver, the station is anticipated to be a high performing building.

Project Specific Elements:
- 44,000 Square Feet
- Combination Department
- Career EMS
- Living Quarters
- Training
- Station Alerting System
- LEED Silver (Self Performing)
- Historic Display
The City of Janesville retained Five Bugles Design to replace its aging Central Fire Station located on Milton Avenue; a gateway to Janesville's Downtown. The new station is located on adjacent parcels allowing for existing 24/7 Fire & EMS protection. Architecturally the new station is inspired by many of the features of the existing station it is replacing.

Project Specific Elements:
- 33,000 Square Feet
- Combination Department
- Career EMS
- Living Quarters
- Training Center
- Station Alerting System
- LEED Silver (Self Performing)
Steve Gausman and Ed Mishefske assisted the Marshfield Building Committee in reviewing fifteen various sites within the stipulated geographical area. Space Programming sessions were conducted with the Building Committee over multiple dates. As a result of this study, Marshfield Fire and Rescue decided to move ahead with a 31,000+ SF facility, completed on schedule and under budget.

The proposed design was constructed as an urban infill project on a downtown site that accommodates several sustainable features. The City of Marshfield is a leading proponent of sustainability and achieved a LEED Gold certification for this facility. Additionally, the building’s design resulted from meetings with the local Historical Society to incorporate design elements of past Marshfield buildings.

Project Specific Elements:
- 37,000 Square Feet
- Training Center
- Living Quarters
- EMS
- LEED Gold
STAFF QUALIFICATIONS

ORGANIZATIONAL CHART

City of Saint Peter, MN

Saint Peter Fire Department

Steven Gausman
AIA, NCARB
Principal-In-Charge

Michael Clark, AIA
Project Architect

Mike Scott
Emergency Services Specialist

Robert Krzyzanowski
Project Manager

Jon Schwichtenberg, GISp
Project Manager

Steven Gausman
AIA, NCARB
Principal-In-Charge

Michael Clark, AIA
Project Architect

Mike Scott
Emergency Services Specialist

Robert Krzyzanowski
Project Manager

Northland Consulting Engineers L.L.P.
Structural and Civil Engineering

Jon Aamodt, PE
Structural Engineer

Jeff Urlaub, PE
President & Senior Mechanical Engineer

Tony Rongstad, PE
Director of Electrical Engineering

Josh Hinson,
PE, LEED, AP
Senior Mechanical Engineer

Paul Culver, DES
Senior Electrical Engineer

Tim Coach, DES
Director of Plumbing & Fire Protection

LZ Designs
Interior Design & Furniture Selection
Rice Lake, WI
Laurie Zadre
Interior Designer

Site Location Study
Jon Schwichtenberg, GISp
Project Manager
GIS Coordinator

Mechanical, Electrical, and Plumbing Engineering

Southwest Team

Jeff Urlaub, PE
President & Senior Mechanical Engineer

Tony Rongstad, PE
Director of Electrical Engineering

Josh Hinson,
PE, LEED, AP
Senior Mechanical Engineer

Paul Culver, DES
Senior Electrical Engineer

Tim Coach, DES
Director of Plumbing & Fire Protection

Northland Consulting Engineers L.L.P.
Structural and Civil Engineering

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Structural and Civil Engineering

Jon Aamodt, PE
Structural Engineer

Z Designs
Interior Design & Furniture Selection
Rice Lake, WI
Laurie Zadre
Interior Designer

Site Location Study
Jon Schwichtenberg, GISp
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President & Senior Mechanical Engineer

Tony Rongstad, PE
Director of Electrical Engineering

Josh Hinson,
PE, LEED, AP
Senior Mechanical Engineer

Paul Culver, DES
Senior Electrical Engineer

Tim Coach, DES
Director of Plumbing & Fire Protection

LZ Designs
Interior Design & Furniture Selection
Rice Lake, WI
Laurie Zadre
Interior Designer
STAFF QUALIFICATIONS

STEVEN A GAUSMAN, AIA, NCARB
OWNER • PRINCIPAL

In 2009, Mr. Gausman joined Architectural Design Group, LLC as the Executive Vice President and co-founded the division Five Bugles Design. In January 2012 Steve became Owner • Principal at ADG. Prior to joining ADG and forming Five Bugles Design, Steve served as a Senior Principal and Director of Architecture for SEH Inc. During his tenure, he started the firm’s architectural practice and grew it to include eight offices spanning from Michigan to Colorado. Over the last decade, Steve’s focus has been primarily on the design of emergency service facilities.

Experience

Planning and Design Consultation
- Fire Station, Police Station, and Emergency Operations Center Study, Princeton, Minnesota
- Public Safety Center Feasibility Study, Ashland, Wisconsin
- Emergency Response Assessment, Fitchburg, Wisconsin
- Search and Rescue Facility Design Team, Camp Williams, Wisconsin

Fire/EMS Design
- Ashland, Wisconsin
- Bellevue, Wisconsin
- Bloomington, Illinois
- Bois Forte Tribal, Minnesota
- Cedar Falls, Iowa
- Chippewa Falls, Wisconsin
- Chisago City, Minnesota
- Cloquet, Minnesota
- De Forest, Wisconsin
- Eagan, Minnesota
- Eau Claire, Wisconsin
- Elkhart Lake, Wisconsin
- Fargo, North Dakota
- Fitchburg, Wisconsin
- Janesville, Wisconsin
- Jefferson, Wisconsin
- Kaukauna, Wisconsin
- Kenosha, Wisconsin
- La Crosse, Wisconsin
- Ladysmith, Wisconsin
- Lake City, Minnesota
- Lehi, Utah
- Lewiston, Minnesota
- Marathon City, Wisconsin
- Marshfield, Wisconsin
- Merrill, Wisconsin
- Middleton, Wisconsin
- Middleton, Town of Wisconsin
- Milton, Wisconsin
- Mound, Minnesota
- Mount Horeb, Wisconsin
- Normal, Illinois
- Red Wing, Minnesota
- Rib Mountain, Wisconsin
- Richmond, Minnesota
- Sauk Rapids, Minnesota
- St Cloud, Minnesota
- Stewartville, Minnesota
- Stoughton, Wisconsin
- Superior, Wisconsin
- Verona, Wisconsin
- Wausau, Wisconsin

Continuing Education
- 2009 Station Design Conference, Denver, Colorado
- LEED Commissioning, University of Wisconsin – Madison
- LEED/Green Building Process, University of Wisconsin – Madison

Professional Registrations
- American Institute of Architects AIA Wisconsin
- National Council of Architectural Registration Boards - NCARB

Education
- Bachelor of Architecture
  North Dakota State University
  Fargo, North Dakota (1980)
- Bachelor of Science
  North Dakota State University
  Fargo, North Dakota (1979)

AWARDS
- Ice Age Interpretive Center, New Auburn, WI
- WI Dept of Administration Excellence in Design Award
- Stevens County Historical Museum, Morris, MN
- American Association for State and Local History Excellence in Design Award
- Middleton Fire Station No. 1, Middleton, WI
- Fire Chiefs Magazine 2009 Station Style Silver Award
- Marathon City Fire Station
- Marathon City, WI
- Masonry Institute
STAFF QUALIFICATIONS

MICHAEL CLARK, AIA
PROJECT ARCHITECT

Michael's 25 year career has included practice as an architect and planner in architectural firms as well as private practice. His career goals and passion have included the programming, planning and architectural design of Public Safety facilities with an emphasis on Police and Fire Departments as well as Municipal Administration Facilities and City Halls.

Michael has been a pioneer in the practice of incorporating training into the design of facilities and practices a philosophy that places Safety, Security, and Efficiency in the forefront of his design.

Education
Bachelor of Architecture
Bachelor of Science
Ball State University
Muncie, Indiana (1987)

Professional Registrations
American Institute of Architects AIA
Minnesota
Registered Architect MN since 2007
Registered Architect WI from 1991-2007

Awards
St. Louis Park Fire Station No. 1 Gold Medal - Combination Station 2013 Station Style Awards
Sister Bay Fire Station Association of General Contractors

Publications
"The Form and Function of Training" July August  2009 Fire Chief Magazine
"A Replacement Plan for Failing Fire Stations" November December 2012 Fire Chief Magazine

Experience
Planning and Design Consultation
Hales Corners Fire Station, Hales Corners, Wisconsin Location Study
Inver Grove Heights Station, Inver Grove Heights, Minnesota Location Study
Minnetonka Public, Minnetonka, Minnesota Safety Space Needs Study
Morse Fall Lake Fire Station Pre-Design Study, Ely, Minnesota
Virginia Fire and Ambulance Facility Study, Virginia, Minnesota

Fire/EMS Design
Chisago City Fire Station  Chisago City, MN
Red Wing Regional Fire Station  Red Wing, MN
Red Wing Fire Station No. 1 Renovations  Red Wing, MN
Cloquet Predesign Study  Cloquet, MN
Northfield Police and Fire Department  Northfield, MN
Santee Sioux Tribe of Nebraska Public Safety Study Niobrara, NE
St. Louis Park Fire Stations  St. Louis Park, MN
Greenfield Fire Station Remodel  Greenfield, WI
Hales Corners Fire Station and EMS  Hales Corners, WI
Johnson Creek Community Fire Department and EMS Space Needs Study and Site Selection  Johnson Creek, WI
Middleton Fire Department and EMS Space Needs Study, Middleton, WI
Sister Bay Fire Department and EMS  Sister Bay, WI
Verona Fire Department and EMS  Space Needs Study  Verona, WI
Woodbury Public Safety expansion  Woodbury, MN

Facility Analysis
Chisago and Lindstrom Fire Department Merger Studies  Chisago City, MN
Inver Grove Heights, Station Location Study  Inver Grove, MN
Johnson Creek Community Fire Department Space Needs Study and Site Selection, Johnson Creek, WI
Middleton Public Safety Facilities Plan  Middleton, WI
Minnetonka Public Safety Space Needs Study  Minnetonka, MN
Morse Fall Lake Fire Station Design Study  Ely, MN
Pewaukee Safety Building Study Village of Pewaukee, WI
Platteville City Administration and Public Safety Study  Platteville, WI
STAFF QUALIFICATIONS

MIKE SCOTT
EMERGENCY SERVICES SPECIALIST

Mike Scott's 33 year career in Public Safety work includes serving as a Volunteer Firefighter, Police Officer, Deputy Sheriff and a career Fire Chief. Mike’s Law Enforcement career began in 1987 as a Police Officer with the City of Fergus Falls for three years before starting a career with the Dakota County Sheriff’s Office in 1990. While at the Sheriff’s Office Mike worked in a number of roles including Court Security, Patrol Officer, Narcotics Detective, Agent in-Charge of the South Metro Drug Task Force, Lieutenant of Detention Services and eventually Commander of Detention Services before leaving Law Enforcement in 2006.

Mike's Fire Career began in 1983 as a Volunteer Firefighter with the City of Eagan where he worked his way to the role of Commander. In 2006 Scott became the first Career Fire Chief for the City of Eagan which is the eleventh largest City in Minnesota with a population of nearly 70,000. Eagan is a combination department with a small career staff and 100 paid-on-call staff.

While employed at the Sheriff's Office Mike helped design a Drug Task Force Office, and was the Project Manager for a major jail expansion/remodel. While in the role of Fire Chief, Scott served as Project Manager for two fire station remodel/expansions and the design and construction of two new fire stations.

Scott's education background includes two Law Enforcement degrees, and a Master’s degree in Public Administration. Scott is also a Certified Jail Manager and Certified Emergency Manager.

Mike has a passion for building projects in the Public Safety arena.

Education
Associates Degree - Law Enforcement
Inver Hills College
Inver Grove Heights, MN

BS - Law Enforcement
Metropolitan State University
St Paul, MN

Master's Degree
Public Administration
Metropolitan State University
St Paul, MN

Federal Bureau of Investigations
National Leadership Academy

Professional Registrations
Certified Jail Administrator
Certified Emergency Manager, MN
Licensed Police Officer 29 years
Licensed Firefighter 33 years

Professional Associations
Minnesota State Fire Chief’s Association's Regional Director for Region 1 Capitol City. 2015-

Eagan YMCA Community Board Member

Environmental Sustainability Committee Member
International Fire Chiefs Association 2012-2015
ROBERT W. KRZYZANOWSKI
PROJECT MANAGER

In 2009, Mr. Krzyzanowski joined Architectural Design Group, LLC (ADG) as the Project Manager for Five Bugles Design. He serves as the coordinator between the owner and all consultants on the project. Robbie has spent the last ten years as a Project Manager and Technician putting together construction documents for over thirty buildings of which sixteen buildings were specifically for emergency services. His experience in emergency services construction provides the owner with multiple ideas and provides information that other owner’s have used in past projects.

Robbie’s Project Management experience includes a variety of emergency service buildings of various sizes – from a 2,880 square foot addition to the Lafayette Fire Station in Chippewa Falls, Wisconsin, to the 32,850 square foot fire station in Middleton, Wisconsin. This vast array of experience allows him to assist owners in constructing buildings that meets their specific space needs and building type requirements.

Experience
Planning and Design Consultation
Ashland Fire Station, Wisconsin
Marshfield, Wisconsin
Marathon City, Wisconsin
Stoughton, Wisconsin
Rib Mountain, Wisconsin
Town of Middleton, Wisconsin - Fire and EMS

Fire/EMS Station
Construction Documents
Altoona, Wisconsin
Ashland, Wisconsin
Bellevue, Wisconsin
Elkhart Lake, Wisconsin
Gran Forks AFB, North Dakota
Janesville, Wisconsin
La Crosse, Wisconsin
Lafayette, Town of, Wisconsin
Marshfield, Wisconsin
Marathon City, Wisconsin
Middleton, Wisconsin
Milliken, Colorado
Pleasant Valley, Town of, Wisconsin
Rib Mountain, Wisconsin
Seymour, Town of, Wisconsin
Stewartville, Minnesota
Stoughton, Wisconsin
Tea, South Dakota
Verona, Wisconsin
Washington, Town of, Wisconsin
Jeff has led MEP Associates to the forefront of technology, recognizing innovative, environmentally responsible designs as cost-effective and long-term solutions. He has over eighteen years experience in HVAC design, project management, design of engineered systems and mechanical service. Through various professional organizations, Jeff is active in continuing to explore new technologies that enhance our client’s ability to achieve their goals.

EDUCATION
Bachelor of Science, Mechanical Engineering, University of Florida, Gainesville, FL (1998)

PROFESSIONAL REGISTRATIONS
- Professional Engineer – Mechanical; Colorado, Florida, Idaho, Indiana, Iowa, Illinois, Kansas, Michigan, Minnesota, Missouri, Montana, Nebraska, New Jersey, New York, North Dakota, Ohio, Oklahoma, Pennsylvania, South Dakota, Wisconsin & Wyoming

PROFESSIONAL AFFILIATIONS
- American Society of Heating, Refrigeration, and Air Conditioning Engineers (ASHRAE)
- National Council of Examiners for Engineering and Surveying (NCEES)
- National Fire Protection Association (NFPA)
- National Society of Professional Engineers (NSPE)
- Wisconsin Geothermal Association (WGA)
- Wisconsin Healthcare Engineers Association (WHEA)
- International District Energy Association (IDEA)

AWARDS
- Mayo Clinic Health System – Eau Claire Hospital, Inc., Central Energy Plant; 2008 ASHE VISTA Award

MEP / INDUSTRY TENURE
11 Years / 19 Years

SELECT PROJECT EXPERIENCE
CITY OF ABBOTSFORD
Abbotsford, Wisconsin
New Municipal Center - Public Library and City Hall
Public Safety Building; MEP Design

CITY OF JANESVILLE
Janesville, Wisconsin
Janesville Fire Department; New Fire Station

CITY OF LA CROSSE
La Crosse, Wisconsin
La Crosse Fire Department; Station Floor study and replacement

CITY OF MIDDLETON
Middleton, Wisconsin
EMS Facility; MEP Design

CITY OF MILTON
Milton, Wisconsin
Joint Milton & Fire Department; New Public Safety

CITY OF MORA
Mora, Minnesota
City Hall & Fire Station; MEP Design

CITY OF PLAINVIEW
Plainview, Wisconsin
Fire Department; Station Expansion

CITY OF PRESCOTT
Prescott, Wisconsin
City Hall; Mechanical Design, Heat Pump Replacement

CITY OF STEWARTVILLE
Stewartville, Wisconsin
Stewartville Area Fire & Emergency Operation Center; Renovation and Expansion

DEPARTMENT OF CORRECTIONS
Chippewa Falls, Wisconsin
Chippewa Valley Correctional Treatment Facility Remodel

DUNN COUNTY
Menomonie, Wisconsin
Municipal Building
District Energy Study

EAU CLAIRE COUNTY
Eau Claire, Wisconsin
Fire Station #10; Remodel and Addition
Eau Claire County Court House and Jail; New Facility

EPIC
Verona, Wisconsin
Geothermal Well Field Analysis
Campus #2, 3 & 4 Geothermal HVAC Design
New Central Energy Plant
New Data Center

IOWA NATIONAL GUARD
Camp Dodge, Iowa
Armed Forces Readiness Center (LEED® Gold)
Field Maintenance Shop (LEED® Gold)

LAC DU FLAMBEAU TRIBAL NATURAL RESOURCES
Lac du Flambeau, Wisconsin
Tribal Natural Resources Center (LEED® Certified)

ROCHESTER FIRE DEPARTMENT
Rochester, Minnesota
New Fire Station with 3 Truck Bays, Police and County Dispatch Centers

STEVENS COUNTY
Morris, Minnesota
Justice Center; Geothermal System Design

WABASHA COUNTY
Wabasha, Minnesota
Law Enforcement Center; Geothermal Design

WRIGHT COUNTY
Buffalo, Minnesota
Law Enforcement Center; Geothermal Design
TONY RONGSTAD, PE
DIRECTOR OF ELECTRICAL ENGINEERING

Tony is a highly effective business leader with over twenty years of sales & management experience in the fields of electrical distribution, engineering, and information technology. He has excellent project management and leadership skills with proven ability to complete projects on time and within budget. Tony also plays a key role in directing MEP’s Electrical Group with an innovative and supportive management approach.

EDUCATION
Bachelor of Science, Electrical Engineering, University of Wisconsin - Madison, WI

PROFESSIONAL REGISTRATIONS
• Professional Engineer – Electrical; Wisconsin, Minnesota, Iowa, Ohio, North Dakota, Indiana and Michigan

PROFESSIONAL AFFILIATIONS
• American Society of Heating, Refrigeration, and Air Conditioning Engineers (ASHRAE)
• International District Energy Association (IDEA)

AWARDS
• Mayo Wisconsin Governors Award for Engineering, University of Wisconsin River Falls, Kleinpell Fine Arts Renovation Project (1996)

MEP / INDUSTRY TENURE
4 Years / 27 Years

SELECT PROJECT EXPERIENCE
CHIPPEWA COUNTY COURTHOUSE
Chippewa Falls, Wisconsin
Energy Audit and Assessment

DEPARTMENT OF INTERIOR, U.S. FISH AND WILDLIFE SERVICE
Big Stone National Wildlife Refuge
Odessa, Minnesota
Energy Renovation & Geothermal System Conversion
(LEED® Certification in Progress)

Neosho National Fish Hatchery
Neosho, Missouri
Visitor Center/Administrative Bldg.; Submittal Review
Energy Analysis
Tamarac National Wildlife Refuge
Rochert, Minnesota
Energy Renovation & Geothermal System Conversion
Residence Building; Inspection (LEED® Certification in Progress)

Upper Mississippi River National Wildlife & Fish Refuge
La Crosse, Wisconsin
Energy Renovation & Geothermal System Conversion
Headquarters/Visitor Center/
Maintenance Facilities; New Building

DEPARTMENT OF CORRECTIONS
Chippewa Falls, Wisconsin
Chippewa Valley Correctional Treatment Facility Remodel

EAU CLAIRE COUNTY
Eau Claire, Wisconsin
Fire Station #10; Remodel & Addition
New County Jail and Court House; Commissioning

North Fire Station; New Building*
Courtroom; Remodel*
Human Services Government Facility; Addition*

EAU CLAIRE COUNTY HUMAN SERVICES
Eau Claire, Wisconsin
Three-Story Building Addition and Renovation*

EPIC
Verona, Wisconsin
Campus #2, 3 & 4 Geothermal HVAC Design
New Central Energy Plant
New Data Center

IOWA NATIONAL GUARD
Cedar Rapids, Iowa
New 113,000 SF Armed Forces Readiness Center
New 60,000 SF Field Maintenance Shop

* Work performed while affiliated with another firm.
Josh is a professional engineer with a decade of experience ranging from the development and coordination of mechanical systems design, performing energy analysis, conducting retrocommissioning activities, to validating system operations through measurement and verification. He works diligently to determine the best solutions for his clients and is committed to quality engineering. Josh strives to implement the latest technologies that result in fully functional system operations, reduced maintenance and operating costs, and overall client satisfaction.

EDUCATION
Bachelor of Science; Mechanical Engineering, University of Minnesota – Mankato
General Education; Georgian Southern University

PROFESSIONAL REGISTRATIONS
• Professional Engineer – Mechanical; Iowa, Minnesota, South Dakota & Wisconsin
• LEED® Accredited Professional (LEED® AP), U.S. National Registration

PROFESSIONAL AFFILIATIONS
• American Society of Heating, Refrigeration, and Air Conditioning Engineers (ASHRAE)

MEP / INDUSTRY TENURE
1 Year / 10 Years

SELECT PROJECT EXPERIENCE

CITY OF VERONA
Verona, Wisconsin
New Well Station; Mechanical / Geothermal design

DAVENPORT CITY HALL*
Davenport, Iowa
Energy Audit; 60,000 SF
Energy Model and Conservation Measures Report
Annual Savings; Electric: 186,379 kWh

DAVENPORT PUBLIC WORKS*
Davenport, Iowa
Energy Audit; 227,000 SF
Energy Model and Conservation Measures Report
Annual Savings; Electric: 191,400 kWh, Fuel: 352,700 kBu

DEPARTMENT OF MILITARY AFFAIRS
Sparta & Mauston, Wisconsin

EPIC
Verona, Wisconsin
Geothermal Well Field Analysis
Campus #2, 3 & 4 Geothermal HVAC Design
New Central Energy Plant
New Data Center

LA CROSSE LAW ENFORCEMENT CENTER*
La Crosse, Wisconsin
140,000 SF addition to existing facility,
Lead mechanical engineer, Design of entire HVAC, plumbing and fire protection system

RUAN CENTER*
Des Moines, Iowa
Energy Audit; 592,566 SF
Energy Model and Conservation Measures Report
Annual Savings; Electric: 1,282,718 kWh, Fuel: 12,600 kBu

STOUGHTON FIRE STATION*
Stoughton, Wisconsin
New Fire Station; 22,000 sq ft; $5,000,000,
Lead mechanical engineer, Design of entire HVAC, plumbing and fire protection system

WEST DES MOINES LAW ENFORCEMENT CENTER*
West Des Moines, Iowa
Energy Audit; 36,916 SF
Conservation Measures Report
Annual Savings; Electric: 149,879 kWh, Fuel: 488,000 kBu

UNIVERSITY SQUARE*
Madison, Wisconsin
700,000 SF Apartment tower/ Multi-Use office tower (11 Stories)

*Work performed while affiliated with another firm
Paul is a Senior Project Engineer in the Madison office with 15 years experience in the consulting engineering and electrical construction industry. Paul is a licensed Designer of Engineering Systems and a master electrician in the state of Wisconsin. He has experience working on both public and private sector projects, in the following market segments; Healthcare, Industrial, Higher Education, K-12, Community and Arts, and Sport Venues. With Paul’s experience he adds value to all stages of the project, from programming through construction.

EDUCATION
Bachelor of Science; Electrical Engineering Technology, Milwaukee School of Engineering General Education; University of Wisconsin – Waukesha
Associates Degree, Electronics, Waukesha County Technical College

PROFESSIONAL REGISTRATIONS
• Designer of Engineering Systems – Electrical, Wisconsin

PUBLICATIONS
• Consulting - Specifying Engineer Engineering For The Sciences May 1, 2006

MEP / INDUSTRY TENURE
1 Year / 15 Years

SELECT PROJECT EXPERIENCE
ARGONNE NATIONAL LABORATORY*
Argonne, Illinois
Lead Electrical Engineer; Multi-building interior 15KV switch replacement, two exterior 5KV substation replacements

CITY OF MIDDLETON*
Middleton, Wisconsin
Lead Electrical Engineer; Fire Station #1, EMS Station

CITY OF OSHKOSH*
Oshkosh, Wisconsin
Lead Electrical Engineer; Police Department Renovation

DEL-HART WASTE WATER TREATMENT PLANT*
Delafield, Wisconsin
Lead Electrical Engineer; Multi-Building Renovation and Addition

DEPARTMENT OF INTERIOR, U.S. FISH AND WILDLIFE SERVICE
Neosho National Fish Hatchery*
Neosho, Missouri
Project Manager; Visitor Center

Ottawa National Wildlife Refuge*
Oak Harbor, Ohio
Lead Electrical Engineer; Visitor Center, Boardwalk and Toilet

DEPARTMENT OF MILITARY AFFAIRS
Sparta & Mauston, Wisconsin
A/C Replacement

DULUTH ENTERTAINMENT CONVENTION CENTER*
Duluth, Wisconsin
Lead Electrical Engineer; Amsoil Arena

EPIC
Verona, Wisconsin
Geothermal Well Field Analysis
Campus #2, 3 & 4 Geothermal
HVAC Design
New Central Energy Plant
New Data Center

FORT MCCOY
Wisconsin
Drinking Water System; Repairs

HO-CHUNK NATION
Black River Falls, Wisconsin
Ho-Chunk Nation Police Department; 8,000SF Addition

JOHN DEERE HORICON WORKS*
Horicon, Wisconsin
Project Manager; Chiller and Air Compressor Upgrade, Service and Transfer Switch upgrade, Fire pump Controller replacement study, Fire pump Controller replacement

LA CROSSE COUNTY*
La Crosse, Wisconsin
Project Manager; La Crosse County Jail Addition and Renovation, New municipal garage, Solar Hot water system

UNIVERSITY SQUARE DEVELOPMENT*
Madison, Wisconsin
Lead Electrical Engineer;
University Wisconsin Madison tower, Steve Brown Apartment tower.

Food Court, Retail Space
Build-Out, Parking Facility

UNIVERSITY OF WISCONSIN FOX VALLEY*
Neenah, Wisconsin
Project Manager;
Communication Arts Center

VILLAGE OF FONTANA*
Fontana, Wisconsin
Project Manager; Municipal Beach House

*Work performed while affiliated with another firm
Tim has gained extensive knowledge in the design of process and fluid flow systems, design of plumbing systems, and the design of heat and energy transfer systems within his thirteen years of industry experience. Tim is responsible for the design and specifications of plumbing systems, fire protection systems, and medical gas systems. He performs calculations, sizes the equipment and prepares the plumbing design and construction documents. He also provides storm water, sewer, natural gas, fire suppression water, domestic water, irrigation water and other special water and waste systems project design.

EDUCATION
Associate of Applied Science, Civil Structural Technology, Chippewa Valley Technical College, Eau Claire, WI
Political Science Coursework, University of Wisconsin - Eau Claire, Eau Claire, WI

PROFESSIONAL CERTIFICATIONS
• Designer of Engineering Systems (DES) # 2055-7
• National Institute for Certification in Engineering Technologies (NICET)
• Certified Engineering Technician (CET) Certification # 112226

PROFESSIONAL AFFILIATIONS
• American Society of Plumbing Engineers (ASPE)
• National Fire Protection Association (NFPA)
• National Fire Sprinkler Association (NFSA)

MEP / INDUSTRY TENURE
8 Years / 13 Years

SELECT PROJECT EXPERIENCE
CITY OF ABBOTSFORD
Abbotsford, Wisconsin
New Municipal Center - Public Library and City Hall
Public Safety Building; MEP Design

CITY OF THORP
Thorp, Wisconsin
Public Library; Addition / Renovations
Public Works Building; Addition / Renovations

DEPARTMENT OF CORRECTIONS
Black River Correction Center
Black River Falls, Wisconsin
Kormensky; Domestic Hot Water Tank
Chippewa Valley Correctional Treatment Facility

CHIPPENDALE FALLS, Wisconsin

CITY OF ROCHERT
Rochert, Minnesota
Energy Renovation & Geothermal System Conversion

DEPARTMENT OF VETERANS AFFAIRS
Oscar G. Johnson VA Medical Center
Iron Mountain, Michigan
MVAC master Plan for Building 1
Upgrade Electrical Distribution & Generator CX Upgrade Supply Processing & Distribution (SPD)

PRRTTP Renovation
6th Floor Lab Renovation
Expand Mental Health 3C
Sheridan VA Medical Center
Sheridan, Wyoming
Center Chiller Replacement
Tomah VA Medical Center
Tomah, Wisconsin
New 75 Bed Facility
STAFF QUALIFICATIONS

JON AAMODT, P.E. PRINCIPAL PARTNER, STRUCTURAL PROJECT ENGINEER

As principal engineer of the firm since 1997, Jon’s design experience includes a broad range of structural systems and delivery methods. He leads a highly qualified structural design team that provides engineering services for all types of construction projects including Building Design, Industrial Facility Design, Building Expansions, Restoration / Repurpose of existing facilities, Preservation of Historic facilities, Feasibility Studies and Condition Assessments. Jon has extensive experience delivering accurate reliable engineering documents and working with the design team to deliver a quality product on a compressed schedule with challenging construction budgets. He is a founding partner of Northland Consulting Engineers and is currently registered to practice engineering in nine states. He is also registered with the National Council of Examiners for Engineering and Surveying.

Jon is proud of the many long term relationships and trust he has formed with his clients. Those clients value his experience, expertise and dependability to provide prompt, economical engineering solutions and service to their projects.

At Northland Consulting Engineers, we believe that our high level service to our clients sets us apart from other firms. Our goal is to offer excellent quality structural engineering experience to help complete your project on time and within budget. More information can be found on our website: www.nce-engineers.com.

REPRESENTATIVE DESIGN PROJECT EXPERIENCE

DOUGLAS COUNTY METRO CENTER
Superior, WI 2001
5 Story Government office building including, jail, courtrooms public safety etc.
$50+ Million

ROSEAU CITY CENTER
Roseau, MN 2004
2 Story Government Office and Public Safety Building
$8.0 Million

HERMANTOWN CITY HALL
FIRE AND POLICE ADDITION
Hermantown, MN 2005
2 Story Office Building, including Fire and Police Station
$3.0 Million

SAINT LOUIS COUNTY COURTHOUSE
RENOVATIONS AND MECHANICAL UPGRADES
Duluth MN 2008
$800,000

SAINT LOUIS COUNTY
SALLY PORT ADDITION AND RENOVATIONS
Duluth, MN 2009
$1.0 Million

PROFESSIONAL PRACTICE
• 1991-1996 Structural engineering with other firms
• Since 1997 Principal and Founder, Northland Consulting Engineers

EDUCATION
Michigan Technological University
B.S. in Civil Engineering, 1991

PROFESSIONAL REGISTRATIONS
Minnesota (PE)
Wisconsin (PE)
Montana (PE)
Michigan (PE)
Texas (PE)
Arizona (PE)
New Mexico (PE)
Florida (PE)
Kansas (PE)

PROFESSIONAL AFFILIATIONS
American Society of Civil Engineers, American Concrete Institute
Charter Member, Structural Engineering Institute

CIVIC CONTRIBUTIONS
Past Board Member of Duluth Builders Exchange, Duluth Boys & Girls Club
Current Board Member Western Little League
PROFESSIONAL REGISTRATION
Certified GIS Professional
GISCI GISP Certification

EDUCATION
A.S., Architecture, 1990
Madison Area Technical College
Madison, Wisconsin
B.S., Geography, 2002
Distance Learning - Concordia
College and University Virginia

PROFESSIONAL AFFILIATIONS
Wisconsin Geographic Information
Coordination Council (WIGICC)
Chair (2010 to Present)
Wisconsin Land Information
Association (WLIA)
President 2012
Wisconsin Presidents Council
WIGICC and WLIA Representative

STAFF QUALIFICATIONS
JON SCHWICTENBERG, GISP
PROJECT MANAGER/GIS COORDINATOR

Jon brings 25 years of experience in Geographic Information Systems (GIS) related work, with a focus in strategic vision, technology innovation, GIS Technical Services and delivering quality projects to clients. Jon is responsible for the development of GIS at GRAEF, both internally and externally for clients. His experience includes working with local, county, state and federal government agencies, as well as private companies and industries in respect to GIS. Jon has experience in many aspects of GIS, including needs assessments, system design and integration, mapping, survey, global positioning systems (GPS), data development, cartography, analysis, CAD, database design and implementation, software development, hardware configuration and many other aspects of GIS.

Jon has developed and implemented GIS training classes, both generic to software packages and specific job implementation training for GIS. He has developed automated processes for the configuration of multiple data sources to create input for complex modeling software packages. Jon has assisted clients with developing unique GIS systems for tracking internal and external work. He works with several statewide agencies and associations to assist in state efforts to gain funding sources and formalized structure for development of statewide systems. Jon has extensive experience in project management, managing projects ranging from $500 to $500,000. His background working in construction, engineering, planning, environmental, architecture and many other disciplines, allows Jon to be familiar with the needs of your operations and to apply that knowledge to GIS systems to assist you to be more effective and efficient.

PROJECT EXPERIENCE
FIRE STATION LOCATION/SITING STUDIES
PROJECT MANAGER/ SENIOR GIS SPECIALIST
Data collection compilation and analysis, including parcels, zoning, land use, transportation, wetlands, floodplains and other layers. Analysis of the time required to travel to locations with the fire service area. Analysis of Parcels, (Size + Location), zoning, wetlands flood plains and roadway network. Mapping of travel to zones for time intervals. Preparation of map exhibits for reporting. Projects include:

- City of Verona, WI – Fire Department
- Village of Fitchburg, WI – Fire Department
- Village of Mount Horeb, WI – Area Fire Department
- City of Chippewa Falls, WI – Fire Department
- City of Deforest, WI – Area Fire Department
- City of Virginia, MN – Area Fire Department

City of Fitchburg Fire Department – Fire Station Location Study, Fitchburg, WI
Senior GIS Specialist

Shawano Lake Sanitary District – GIS and GPS Services, Shawano, WI
Project Manager/Senior GIS Specialist

City of Chetek – GIS Services, Chetek, WI – Project Manager/Senior GIS Specialist

Village of Frederic – GIS and GPS Services, Frederic, WI
Project Manager/Senior GIS Specialist:
STAFF QUALIFICATIONS

LAURIE ZADRE
INTERIOR DECORATOR / DESIGN CONSULTANT

LZ Designs is an Interior Design Firm that offers a detailed scope of design services to its clients. Services range from programming, space planning, interior design concepts, material/color coordination, cabinetry designs, construction documentation and inclusive furniture and fixtures packages. LZ Designs has a realistic approach to designing environments by incorporating various elements of aesthetics and insuring functional design. Laurie’s emphasis is on a complete organized design solution from concept through documentation and completion.

EDUCATION
Bachelor of Arts Degree
University of Northern Iowa
December 1991
Major: Design and the Human Environment - Interior Design
Emphasis: Art

EXPERIENCE
Self Employed – Women Owned Consulting Firm
10-2000 to Present
Employed at Architectural Firms as Interior Designer
10-1991 to 9-2000

CERTIFICATIONS
NCIDQ – National Council for Interior Design Qualification
Certified #28964

TOTAL EXPERIENCE
18 Years

RELATED PROJECTS
- Red Wing Fire Station and Training Facility
  Red Wing, MN
- Chisago City Fire Station and Training Facility, Chisago City, MN
- Ashland Fire Station Ashland, WI
- Verona Fire and EMS Station Verona, WI
- Janesville Fire Station Janesville, WI
- Eau Claire Station #10
  Eau Claire, WI
- Colfax Health and Rehabilitation Center
  Colfax, WI New Construction Skilled Nursing Home
- Ladysmith Care Center Large Expansion and Remodel
  Ladysmith, WI
- Ladysmith Care Center – Skilled Nursing Home and RCAC Assisted Living
  Ladysmith, WI
- New Richmond Center Building
  Addition and Remodeling
- Northwoods Center Building Addition and Remodeling
- Nicolet Area Technical College
  New Addition and Remodel
  Rhinelander, WI
- Chippewa Valley Technical College
  Remodeling Eau Claire, WI
- Wisconsin Indianhead Technical College
  Remodeling & Addition
  New Richmond, WI
- St. Croix Regional Medical Center
  Remodeling St. Croix Falls, WI
- Red Cedar Medical Center – Urgent Care / Emergency Department Menomonie, WI
- Baldwin Care Center – Skilled Nursing Home and Community Based Residential Facility Baldwin, WI
- St. Croix Regional Medical Center Chemotherapy Suite, Pharmacy, Conference Center
  St. Croix Falls, WI
- Red Cedar Medical Center Hospital Addition & Remodel, Clinic Remodel
  and Elmwood Clinic Remodeling
  Menomonie & Elmwood, WI
- Avanti Health Systems – Dr. Kate Rehabilitation Center and Nursing Home
  Minocqua, WI
- Wisconsin Area Technical College
  New Richmond, WI
- Nicolet Area Technical College
  Rhinelander, WI
- Chippewa Valley Technical College
  Eau Claire, WI
- Business Education Center – Student Commons
  Health Education Center/Clinic
  Addition and Remodeling & New Construction
  NanoRite Addition
# STAFF QUALIFICATIONS

## REFERENCES

### STEVEN GAUSMAN

Bill Burns  
City Administrator  
City of Verona  
111 Lincoln Street  
Verona, WI 53593  
bill.burn@ci.verona.wi.us  
608.845.6495

Jenny Minter  
Deputy Fire Chief  
Mount Horeb Area Fire District  
120 S. 1st Street  
Mount Horeb, WI 53572  
608.437.5571

Bob Haight  
Fire Chief  
City of Marshfield Fire Department  
412 East Fourth Street  
Marshfield, WI 54449  
715.486.2090

Jim Jensen  
Fire Chief  
Janesville Fire Department  
303 Milton Avenue  
Janesville, WI 53545  
608.755.3050

### MICHAEL CLARK

Kevin M. Schroeder  
Fire Chief  
Cloquet Area Fire district  
2801 Dewey Avenue  
Cloquet, MN 55720  
218.499.4274

John Pechman  
City Administrator  
Chisago City, MN  
10625 Railroad Ave.  
Chisago City, MN 55013  
651.257.4162  
jpechman@ci.chisago.mn.us

Shawn Blaney  
Deputy Director of Public Works  
Buildings and Grounds Division  
City of Red Wing  
229 Tyler Road N.  
Red Wing, MN 55066  
651.385.3655  
shawn.blaney@ci.red-wing.mn.us

Andy Speltz  
Interim Fire Chief  
420 Plum Street  
Red Wing, MN 55066  
651.385.3695
KEY CHALLENGES

Technology must be incorporated into early design concepts. The stations are often constructed of hard materials like concrete block with added costs for future changes and installations making early consideration of these elements, whether for current use or future install, a critical step in the process.

• Station alerting systems have become very robust and are now doing more than just paging the department out for a fire call. It is possible now to manage response times, track personnel and equipment, display incident data, reduce response times and more. These systems require the placement of speakers, monitors, and devices throughout the facility.

• The incidents of cancers in the fire service are driving a renewed interest in the use of direct vehicle exhaust systems. These systems must be coordinated with other systems in the already crowded ceilings of the apparatus bays.

• Access control systems have simplified the security of fire stations, but these systems require coordination with electrical and communications systems for proper installation and control.

• Security systems including audio and visual recording of facilities are becoming an important part of securing your facility; a building that houses millions of dollars in critical infrastructure.

• Digital control systems for the HVAC system in these facilities can be used to save the department substantial operational costs over time by minimizing losses due to wasted energy when garage doors open and close on winter days.

• Incorporation of a department’s fire history is a constant in our fire station designs.

• Pride of service and cultural awareness are the glue that holds our regions paid-on-call fire service together. There is no better way to express this and experience it on a daily basis than to build it into our facilities.
Energy efficiency is an important element in any public building but particularly so in fire stations:

- Our standard station design specifications will achieve a LEED Silver level design if certification is required, but we have completed projects that have achieved a LEED Gold designation.
- Day lighting throughout the facility is a must to reduce lighting costs in a large facility that is infrequently occupied, as is the use of LED fixtures.
- We generally recommend the use of in-floor heat for our apparatus bays as a way to keep the heat in these spaces at a personnel level without having to constantly recirculate air. This also reduces the cycling of the system to reheat the volume of a bay following the opening of garage doors.

Future growth in fire stations is more than just planning for additional space. It generally involves consideration for future changes in operational models:

- Inclusion of duty crews, scheduled paid-on-call service, and or part time fire fighters can include additional office space and living quarters that are not currently in need.
- Is there a contemplated growth in the community that will lead to increases in full time staff to manage inspections, plan review or medical and rescue calls? Each of these can involve a change in the functional use of the facility.
TRAINING

Training is the single largest use of most fire facilities. Under the guidance of Mike Scott our team will work with you to review your training needs and how to include them in the facility.

OUR TRAINING TOWERS TYPICALLY INCLUDE:

• Rappelling
• Rescue windows and platforms
• Vertical and near vertical rescue opportunities
• Sprinklers and standpipes rigged for practice
• Confined space
• Smoke

HOSE EVOLUTION DRILLS

• Training mezzanines can be configured to include:
  • Maze training
  • Blackout
  • Smoke
  • Door and roof breaching

SITE TRAINING OPPORTUNITIES INCLUDE

• Vehicle extrication
• Roof ventilation
• Equipment and apparatus use
• Hose evolution drills

CLASSROOM TRAINING

• Audio and Visual training aids to be able to take advantage of a variety of on site and off site training opportunities
• Adequate storage for training aids and props
• Public Education training storage and presentation capabilities
• Access to refreshment centers or kitchens as required to support cultural events such as meals served for training events or public open houses.
DESIGN AND CONSTRUCTION

MAINTAINING PROJECT BUDGETS

• With over 200 projects completed, and four of similar size to yours in the past 5 years, we have a deep, historical knowledge of the construction costs relative to Public Safety facilities.

• A third party cost estimating firm will be used by our team to develop two interim estimates at the completion of Schematic Design and Design Development phases to insure that cost inflation factors and other costs specific to your site such as soils corrections, road improvements and other costs are factored appropriately.

• Each phase of the project will include an updated project budget and schedule confirming that the project has remained on the budget established by the project team.

COST CONTROL

Our staff takes cost estimating very seriously. For your review we have the following examples:

<table>
<thead>
<tr>
<th>Verona Fire Station</th>
<th>Ashland Fire Station</th>
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</thead>
<tbody>
<tr>
<td>September 2014</td>
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<td>September 2014</td>
<td>March 2015</td>
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<tr>
<td>Staff Estimate</td>
<td>Staff Estimate</td>
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<tr>
<td>$9,180,000</td>
<td>$4,100,000</td>
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<tr>
<td>(Schematic Design)</td>
<td>March 2015</td>
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<tr>
<td>September 2014</td>
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<tr>
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<tr>
<td>$9,180,000</td>
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<td>Contingency Used to Date</td>
<td>No change orders to date</td>
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<tr>
<th>Janesville Fire Station</th>
<th>Stewartville Fire Station</th>
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<tr>
<td>$130,000</td>
<td>No change orders to date</td>
</tr>
</tbody>
</table>
SITE LOCATION AND RISK & DEMAND ANALYSIS

CURRENT DEMOGRAPHICS
Our team will review current Municipal and Fire District data, resource information, and mapping. We will consult with staff to obtain available copies of supporting documents including but not limited to:

• Required site size
• Response data
• ISO criteria and existing rating
• Future land use and zoning
• Existing and future development in the Fire Response Area (FRA)
• Existing and future population conditions within the FRA
• All other existing digital (CAD and GIS) and hard copy data layers for use in the study, including but not limited to parcel mapping, roadway centerline data, streams/lakes, utility data, extraterritorial boundaries, aerial photography, building locations, call locations not all ready in our data set and any other data sets necessary.

LOCATION STUDY
Acceptable response times within the fire station’s geographic responsibility zone is the most important factor in the final site decision. Our methodology looks at response times and required response times based on population densities, population projections and national standards. This is true for both EMS and fire units.

Fire station siting is more than just looking at response times. Five Bugles Design has developed a site assessment matrix that comprehensively measures multiple criteria of a site for an emergency services facility. Included in this evaluation are not only typical architectural considerations such as utilities, water/runoff retention, grade issues, and soil conditions but also emergency service components such as travel times, response routes, limitations from railroad tracks, bridges, street width, congested traffic areas, apparatus topographic limitations, apparatus turning radius, and drive through bay consideration. Response times for volunteers to the station is also a major consideration.
DESIGN AND CONSTRUCTION

- Using GIS, our Team will review the land use/zoning of the surrounding townships and determine potential growth areas utilizing the collected data layers.

- Using GIS, our Team will calculate response times for the Fire Response Area for any new road/growth areas added to the existing scenario to determine deficiencies in the response time zones. This will assist in determining whether new or relocated facilities are needed.

- Our Team will review the existing County data layers, update the roadways with speed limits based on type of street and model the existing response times for the department.

- Our Team will assess future growth in fire response area for 5-10-20 years using the existing comprehensive plans from the Municipal data.

- Our Team will assess location of existing facility site, travel routes, response time, etc. This assessment will include the overlay of the best locations for response times, with the municipal owned properties, to better locate already owned properties to facilitate the use of existing municipal land for any new location.

RESPONSE TIME AND LOCATION GIS MAPPING DELIVERABLES

Our Team will utilize the County road centerline layer with all of its attributes (speed limits, etc.), along with the location data for the calls from the department’s files, to create a transportation model for use in ArcInfo 9.2. We will use the ArcInfo network tools then to model the following scenarios for response times:

Scenario 1: Existing response times in intervals of minutes (2-, 3-, 4-, 5-, 6-, 7- and 8-minute response capabilities and distance). Analyzing the existing scenario, our GIS staff will analyze the roadway network to determine locations of roadway segments that may assist in improving the response times.

Scenario 2: Analyzing the existing scenario and the deficient areas, our Team will run a scenario keeping the existing station and/or relocating it as needed to more effectively cover the response area.

Scenario 3: Our Team will analyze the entire response area and locate a station as though no station currently exists.
DESIGN AND CONSTRUCTION

DELEVERING THE PROJECT ON SCHEDULE

• A successful project takes the right amount of time spent considering the particular challenges of a department and seeking solutions, while maintaining a schedule that completes the project in a concise and effective manner. With experience in the development of over 200 public safety projects we have a unique understanding of the balance required to accomplish this.

• Our team works exclusively with public clients. We understand the required review periods, submittals, public hearing and other important steps that are required when spending public funds. We will make sure our initial project schedule includes these important dates and then adhere to that schedule.
INVolVEMENT THROUGH THE
CONSTRUCTION PHASES

• Inclusion of our design leader in the construction phase ensures that design intent is included in field decisions throughout the construction phase. This also means that one of our most experienced personnel is working on your project through construction.

• Communication is critical in today’s construction world. Decisions are often required in days to avoid construction related delays. We will discuss with you, your team and the successful contractors the best systems (project specific web sites, electronic submittals, email and other electronic communications protocols), to assure that not only is information flowing appropriately, but that it is also timely.

• Inspection is an important service provided by the architect during construction ensuring the project is proceeding according the plans and specifications. In today’s fast paced construction world this is usually one meeting per week.

• Project Quality is ensured through adhering to best practices and ensuring the contractors do as well. Reviewing that shop drawing submittals adhere to specifications and those products that are installed adhere to the shop drawings is critical. Further our experience with the building type gives us a deep knowledge of the quality of products specified for these facilities and only specifies those that meet the highest level of quality.

• Change orders are a natural part of construction projects that arises from the complex nature of this work. These changes come from a variety of sources, the largest being that of the Owners and Users developing a better understanding of equipment needs and the special characteristics of their facility as it is constructed. We work hard to ensure a full understanding of the facility during design to minimize these changes. We are proud of our record of 2% or less of architectural and engineering changes.

• Our specifications include specific language regarding the final startup procedures, testing and occupancy of the building. We review this with the project team prior to bidding to ensure that what is specified is adequate. We will do a 10 month warrantee review of the facility and these items will be included to ensure that not only is the project functioning correctly, but that you as Owner understand its operations.
SCOPE OF SERVICES

1. TOUR EXISTING FACILITIES
   While the department has no doubt visited many facilities already, this step will give our team an opportunity to share this experience and develop a further understanding of building elements the department likes and does not like in facilities by our firm as well as others.

2. STATION LOCATION STUDY
   Five Bugles Design, with our consultant partner GAS, will assist the City in determining potential locations for the proposed facility that include response time of staff to the station, response from the station to the incident, areas of potential challenge in the community and other pertinent data making use of current and projected community data provided by St. Peter.

3. PROGRAMMING REVIEW
   Five Bugles Design has a specific and detailed programming process, led by Retired Fire Chief, ED Mishefske that we have developed through the process of programming and design over 200 facilities. This will verify the spaces needed by the project as well as provide direction to our team where spaces can be creatively used to better the department’s mission.

4. CHARRETTE PROCESS
   We will work together with your team to develop concepts that incorporate the specific blend of your department’s culture and operations with our extensive project experience to create an effective facility design for your department.

5. DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENTATION
   With approval of the project scope, budget, and schedule we will develop the project to complete comprehensive set of bid documents and assist the City in obtaining competitive bids. This will include a series of alternative bids that will assure the department is getting the most from their budgeted funds.

6. CONSTRUCTION SERVICES
   One of the tools that our firm uses to assure success during the construction phase is to utilize the architectural staff who designed your building to provide the construction services. These personnel are the best informed members of the team regarding the design intent and will assure the facility is built as it was intended.
COMPENSATION

Five Bugles Design is pleased to present the following fee proposal for a new Fire Station for the City of Saint Peter, Minnesota.

Programming & Space Needs ........ $12,500
Station Location Study ............... $15,000
Architectural and Engineering
Design of Approved Project: ........ 7.25%* of Construction Costs

* Assumes Civil Engineering is provided by the City of St. Peter. If this service is provided through the architect an additional .25% fee will be required.

Our Services will be invoice based on the following schedule:

1. Programming and Space Needs Study invoiced monthly for work completed.

2. Architectural and Engineering Design Services invoiced monthly for work completed under the following schedule:
   a. Schematic Design: 20%
   b. Design Development: 15%
   c. Construction Documents: 40%
   d. Bidding Services: 5%
   e. Construction Services: 20%

3. Reimbursable expenses to include the following:
   a. Printing and postage
   b. Travel related expenses

Services specifically excluded:

1. Geotechnical explorations
2. Environmental Studies
3. Hazardous materials remediation if required
Parks Master Plan
2016
TO: Honorable Mayor Zieman and City Council Members
FROM: Pete Moulton Jane Timmerman
Director of Public Works Director of Recreation and Leisure Services
RE: Parks Master Plan – Overview, History, Trends, Funding

Overview – Understanding the needs and desires of the community was one of the first steps in preparing the system plan. The Parks and Recreation Advisory Board and City Council had a variety of opportunities to provide input and perspectives on planning issues. These findings provided the foundation for developing the parks, open space, and a trail system plan. Through these interactions, a strong and consistent public statement has been made: “Preserve the sense of place, livability and fun for community members while accommodating growth and the evolving recreational and social trends of the people who live here.” We believe these values have been extensively reflected in the system plan.

History - A parks master plan was last prepared in 2005 with the goal planning recreational facilities within the City Council established growth boundary. That established growth boundary, which would double the area of the City. Ten years have passed and it is time to reevaluate the existing parks system and facilities to determine what is necessary to serve our citizens. The Parks and Recreation Advisory Board evaluated the City’s needs and desires within the growth boundaries and this plan is now updated using recommended guidelines from National Parks, Recreation, Open Space and Greenways Guidelines (National Recreation and Parks Association, 1996) and Planning and Urban Design Standards (American Planning Association, 2006.)

Trends – In 2000, the total population of Saint Peter was 9,747; in 2015 the population has grown to over 11,784 people according to the Minnesota State Demographer. In the future, our population is expected to continue to grow, and based on that expectation our growth boundary and land use plan identifies a population increase to 18,500 to 20,000 residents. To accommodate this projected growth, privately held land in Saint Peter will continue to be subdivided for residential housing, commercial, and industrial uses – including spreading out into the surrounding townships in a managed county. This growth will impact the demand for parks, open spaces, and trails.

Many of the new households that have come to the community since 2000 are families with school age children. Parks in newer subdivisions have been the focus. Use of free time in our younger demographic has become additionally segmented. The use of electronics is absorbing an increasing percentage of the free time of youth and young adults, often taking away from their participation in programmed recreational activities and time spent freely in a park setting. Although many Saint Peter athletic associations anticipate stable or modest growth in their programs, changing trends underscore the importance of closely tracking participation rates and adjusting priorities based on documented demands.

In addition, 17% of the local population comes from Gustavus Adolphus College. Excluding this population, Saint Peter looks much like other communities in our anticipated park use. The changing demographic character of the City, coupled with the changing recreational trends, underscore the need for a well-balanced and flexible system that can respond to evolving, broad-based community needs.
The system plan places considerable emphasis on addressing this issue by ensuring that the active and passive recreational interests of residents are reasonably accommodated.

The shift away from active/organized to more passive/informal uses is especially noticeable, particularly with older age groups (at the adult level, this can be attributed to an aging population in combination with changing personal interests). For example, activities such as adult softball are giving way to walking and nature viewing.

Demographic shifts towards an older population and a general broadening of recreation interests for youth and adults have changed the public park system planning paradigm of the past. Although traditional park and recreation opportunities remain very important as quality of life indicators, emerging trends must be accommodated for the parks, trails, and recreational facilities to be successful. With limited public funding available, using resources where they are most valued by the community and leveraging economic opportunities with private development to maximize public resources is extremely important. At the same time, the general aging of our population, may provide additional disposable income of “empty nesters” or households without school age children. The senior population will also likely continue to grow, albeit at a slower pace than more gentrified communities.

Recreational trends are greatly influenced by demographics and other societal factors and will continue to evolve. For example, today’s younger age groups have much more diverse interests than past generations, making it more challenging to engage them in “traditional” recreational activities. Newly developed activities such as “pickle ball” and others have impacted our facility use patterns and emphasize the need for flexibility in facilities.

Areas for improvement – While the City has developed an outstanding relationship with the Saint Peter School District, it is important to continue developing athletic facilities and fine tuning recreation programming and facilities. A continued reliance on this partnership will be important to effectively and efficiently meet local needs. It is believed that in the short-term (1-10 years) the supply of organized athletic facilities should be adequate to reasonably keep pace with demand. Beyond the next 10 years; in the longer-term, additional athletic facilities will be needed to balance supply and demand and meet other objectives of the system plan, including passive spaces.

Greater focus on developing a comprehensive trail system is needed; especially the greenway-based trails. The trail system should focus on high value interlinked trails that entice high levels of use for recreation, fitness/health, and alternative transportation. Developing community access along Jefferson Avenue, Gardner Road and Traverse Road will become a priority as the City grows in that direction. The greenway corridor is one of the most important aspects of the future system plan. Maximizing the value of, and access to, natural and scenic areas and other natural greenway corridors defined by the system plan is especially important.

Maintaining a sound working relationship with Gustavus Adolphus College will continue to be important, especially as it relates to implementing the greenway and trail system plans. In addition to findings from the local public process, a variety of state and regional trends affecting parks, open space, and trail systems influence planning outcomes. Overall, the park system functions well in servicing community needs; however, a disciplined approach to future park enhancements is necessary to maintain a well-balanced system that meets the needs of an evolving demographic over time.

Planning ahead - Recent disclosure by the Metropolitan Council, Minnesota DNR, and other agencies suggests that future growth in participation in many areas of outdoor recreation is not as assured as was the case a decade or two ago. Research indicates that participation rates are expected to actually decline as Minnesotans shift their activity patterns based on evolving interests, age, and access to newer forms of recreation.
Studies indicate a decreasing participation in nature-based activities: fishing, hunting, wildlife-watching etc. This growing disconnection with nature impacts personal development, societal well-being, and stewardship of natural areas. Some barriers to getting outdoors include time, family obligations, work responsibilities, lack of money, weather, bugs (uncontrollable environment), lack of outdoor skills and equipment, lack of information and knowledge, and concerns about personal safety.

An aging population is affecting recreational trends with healthy living trends and lifestyle choices being key factors. People are now exercising because they have to which causes a need for greater diversity in recreation opportunities to all age groups. This alone can lead to funding problems.

Funding goals – The City has 153.74 acres of established general use parks and 783.25 acres of land preserved as natural resource areas with a current replacement value of over $11 million. The existing parks were evaluated for: 1) compliance with federal and state standards; 2) meeting changing citizen expectations; and 3) meeting the needs of a growing population.

In 2020, the community of Saint Peter will have completed debt service on the Saint Peter Community Center freeing up about $200,000 annually for parks and recreational opportunities. Their literally will be an additional funding need which should be evaluated against opportunities for more grant, tax and other funding sources.

This parks master plan will be the basis for updating the trail master plan, sidewalk master plan, and developing a five-year funding plan for implementation. The master plan will alert current landowners of the City’s future park needs and provide developers guidance for planning new developments. The plan will also provide the basis for costs to be charged to developers to fund expansion of the park system.

The following plan is intended to provide the foundation for developing the parks, open space, and a trail system plan. The City through it Parks and Recreation Advisory Board and the City Council hope to provide a strong and consistent public statement about recreation facilities in our community. That statement is to “Preserve the sense of place, livability and fun for community members while accommodating growth and the evolving recreational and social trends of the people who live here.” It is the hope that these underlying values are extensively reflected in this plan.

PM/JT/amg
PARKS MASTER PLAN DEVELOPMENT

The Parks Master Plan has been developed over the past two years (2014-2016). The following Park Board members have assisted in developing the plan.

- L. Lee Alger, Chairperson
- Steve Alger, Board Member
- Jeff Brand, Board Member
- Bernard Bidelman, Board Member
- Charles Burgess, Board Member
- David Hoehn, Board Member
- Ryan Kupcho, Board Member
- Mike Looft, Board Member
- Mike Meffert, Board Member
- Larry Potts, Board Member
- David Ringler, Board Member

Retired Park Board Members and Staff who also had input in the Parks Master Plan.

- Stuart Douglas, Chairperson
- Bill Kautt, Board Member
- Bob Meeks, Board Member
- Lew Giesking, Public Works Director

City Staff:

- Todd Prafke, City Administrator
- Pete Moulton, Public Works Director
- Jane Timmerman, Recreation and Leisure Director
- Tim Mayo, Maintenance Superintendent
- Angie Glassel, Administrative Secretary

Council Members:

- Charles Zieman, Mayor
- Jeff Brand, City Council Member
- Susan Carlin, City Council Member
- Stephen Grams, City Council Member
- John Kvamme, City Council Member
- Roger Parras, City Council Member
- Jerry Pfeifer, City Council Member

Recommended by the Parks and Recreation Advisory Board on June 20, 2016

Summary approved for comprehensive plan by the Planning and Zoning Commission on April 2, 2015

Adopted by the Council on November, 2016
# PARKS MASTER PLAN

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TO: Todd Prafke  
City Administrator

FROM: Pete Moulton  
Director of Public Works

RE: Adopt the 2016 Parks Master Plan

ACTION/RECOMMENDATION

Adopt the updated Parks Master Plan.

BACKGROUND

The Parks and Recreation Advisory Board has developed and updated a 2016 Parks Master Plan. The proposed plan was reviewed by the Planning and Zoning Commission on April 2, 2015 and changes were made as per their comments. The plan has been prepared by city staff with mapping assistance from Bolton and Menk Engineers and City staff. The last Parks Master Plan was adopted in 2005 and implemented from 2005 to 2016.

The updated plan is focused on developing a foundation for developing parks, open space, and a city trail system. Through these interactions our focus will be to develop a strong and consistent public statement which is to preserve the sense of place, livability and fun for community members while accommodating growth into evolving recreational and social trends for the people who live here. These values have been extensively reflected in the parks master plan to address the proposed growth area and to play a part in the city's overall comprehensive growth plan.

Changes in the last few years include:

1) Development of a new city park (Community Spirit Park) adjacent to the new high school, over 3 million dollars in improvements include trails, green space and competitive fields. A passive park area that is well lit and citizens are encouraged to use. Stormwater storage is used as an amenity for the scenic structure. Butterfly plantings and rain garden plants will supplement the beautification process.

2) Development of a new park at Traverse Green Subdivision (Prairie Ridge): a new neighborhood park to serve the new subdivision includes a playground, trails and a stormwater amenity.

3) Ramsey Park expansion in conjunction with the Washington Avenue link project and Minnesota Valley Education District (MVED) improvements. A neighborhood park that uses city/school resources to better the community. A new baseball field for younger children and playground equipment at MVED.

4) Evaluation of future specialty parks (LeSueur County park land) are updated to include areas specifically identified to meet needs of the specialty (archery, BMX, skateboard).

Staff is also very excited about the planning process scheduled to address the year 2020 when an improved financial position will allow for capital changes and growth within the parks system.
FISCAL IMPACT
Financial re-visit the master plan on a more regular basis to update the plan according to changing demographics, development and environment. There is no immediate fiscal impact to adopt the plan. Future financial commitments to aspects of the plan would be based on funds available.

ALTERNATIVES AND VARIATIONS:
Do not act: No further action will be taken.
Negative Vote: Staff will await further direction regarding the Parks Master Plan.
Modification of the Resolution: This is always an option of the City Council.

Please feel free to contact me should you have any questions or concerns on this agenda item.

PM/amg
CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2016 -

STATE OF MINNESOTA
COUNTY OF NICOLLET
CITY OF SAINT PETER

RESOLUTION AUTHORIZING THE ADOPTION OF THE 2016 PARKS MASTER PLAN

WHEREAS, the Parks and Recreation Advisory Board updated and completed a new 2016 Parks Master Plan; and

WHEREAS, the Parks and Recreation Advisory Board met jointly with the Planning and Zoning Commission on April 2, 2015 to discuss the Parks Master Plan; and

WHEREAS, City staff reviewed the “draft” Parks Master Plan with City Council at Council Workshop on June 20, 2016, and;

WHEREAS, City staff completed the requested changes including a visionary overview, a detail of the Master Plan, identified trends in growth and demographics, and;

WHEREAS, the plan recognizes areas for improvement, it also includes areas for the next few years to address trends in lifestyle changes and lifestyle choices, and;

WHEREAS, funding goals are identified for the parks system to include a funding increase beginning 2020, and;

WHEREAS, the Parks and Recreation Advisory Board is recommending the adoption of the plan with the additional requested City Council changes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: City Council hereby adopts the revised 2016 Parks Master Plan.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 24th day of October, 2016.

ATTEST:

Charles Zieman, Mayor

Todd Prafke, City Administrator
STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

CITY OF SAINT PETER, MINNESOTA  
Parks and Recreation Advisory Board  
RESOLUTION NO. 2016 - 02

STATE OF MINNESOTA)  
COUNTY OF NICOLLET)  
CITY OF SAINT PETER)

A RESOLUTION RECOMMENDING THE UPDATED PARKS MASTER PLAN  
BE ADOPTED BY THE CITY COUNCIL

WHEREAS, the Parks and Recreation Advisory Board evaluated the 2005 Parks Master Plan; and

WHEREAS, existing facilities were reviewed; and

WHEREAS, improvements to the parks were updated according to priority categories; and

WHEREAS, natural resource area Hallett's Pond, new high school and city sports complex Community Spirit Park, and the new Traverse Green Subdivision neighborhood park Prairie Ridge Park can be accepted into the Master Plan; and

WHEREAS, three future specialty parks were identified as a "community need" to meet the desires of skateboarders, BMX and archery participants; and

WHEREAS, one private park MVED to be added for consistency to the plan; and

WHEREAS, the expansion of Warren Park is recommended when development occurs in the adjacent subdivision and expansion of the Traverse des Sioux park.

NOW THEREFORE, BE IT RESOLVED BY THE PARK AND RECREATION ADVISORY BOARD OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Park and Recreation Advisory Board recommends the updated 2016 parks master plan be adopted by the City Council.

Adopted by the Park and Recreation Advisory Board of the City of Saint Peter, Nicollet County, Minnesota, this 20th day of June 2016.

ATTEST:

[Signature]
Larry Potts
Secretary

Lee Alger
Chair
MISSION STATEMENT:
Preserve the sense of place, livability, and fun for community members while accommodating growth and the evolving recreational and social trends of the people who live here.

INTRODUCTION:
Parks are an integral part of a City's civic infrastructure. The City of Saint Peter has an extensive park system, one which it has planned and built in conjunction with the growth of its residential neighborhoods. In 2016, the City is continuing to grow to the west and our focus has shifted to new sports complexes and neighborhood maintenance. The park system, through this plan, is addressing similar issues of maintenance, renovation, and enhancement.

The existing park system is sufficient in acreage – with over 936.99 acres of parkland including 16.42 acres of future special use parks, 32.68 acres of privately owned and 5 acres for a future park. The number of parks which is 20 at present not including 4 privately owned parks also helps ensure that a park lies within walking or biking distance of most households within the City.

Within the City there are also 15 public tot lots and 8 private tot lots. Tot lots are specified as a small playground for an age group of 1 to 5 years old.

Park system needs are related to quality, not quantity of parks. Maintenance and renewal are concerns, as facilities age or become obsolete. Furthermore, the Parks Master Plan should assess demographic and lifestyle changes in the City's population, and determine how the parks system can best respond to these changes to serve this population in the future. The following issues were identified at the beginning of the planning process:

- How can Saint Peter's parks evolve in step with changing demographics and community needs: What changes may be needed in park facilities to address the changes in recreational programming?

- Are there recreational activities for which there is an unmet demand (for example, pickle ball)? Can or should the park system meet these demands?

- Are there resources or other activities that haven't been considered in the past, or other uses for the parks?

- Do the parks add or contribute to the sustainability of Saint Peter?

BACKGROUND:
The parks system in Saint Peter has been successful in meeting the needs of residents and the area population. This has been accomplished through recognition by many people of the need for parks as a key component of the quality of life in a community and their support for the continued improvement and maintenance of parks. The process began with parks set aside as a part of the original plat of the city and has continued with the establishment of new parks as the city has grown.

Parks were initially set up as a place for outdoor community gatherings and a place for urban families to enjoy the outdoors in picnic areas and playgrounds. Parks not only continue to serve those key functions, but now also serve a number of other functions. Park trails and sidewalk systems provide a way for runners and walkers to exercise and bicycles are using trails as much as roadways.

The evolution of parks has included the creation of parks for the preservation of natural geologic features of an area or as wild life preserves. The development of Hallett's Pond, Jefferson Park West, Riverside Park, Riverside Park Extension and Traverse des Sioux Natural Resource...
Areas are good examples of that preservation. These areas have become much more important as the population grows and development expands into every available area.

Parks have also evolved in areas designated for competitive sports. Baseball and softball were the early adult competitive sports; however, park planners now consider soccer, lacrosse, disc golf, archery, BMX tracks, skateboard areas, etc. These competitive sports now include all age groups and both male and female teams.

The City developed a Recreation & Leisure Department in 1987 as a response to increasing demands for children's programs including sports programs. A baseball and hockey association existed at the time. The City now supports associations in many ways including softball, hockey, basketball, baseball, tennis, and soccer associations to name a few. These groups all look to the City to provide facilities in parks for their particular activity. Many associations have partnered with the City to develop and enhance facilities.

Safety and ADA accessibility are set as a City standard to follow when creating a successful park system. New safety issues surface annually with new solutions based on experience and new materials. Safety and ADA access have also affected park design requiring larger areas to provide ramps, added space for activities for the disabled, and added space for safety between equipment and between sports fields. Safety considerations include: design of a park to minimize vandalism, which could create unsafe situations for other park patrons.

The planning for a park system expansion should consider the comprehensive plan for the City, growth of the City, population demographics, and changing needs or demands of the citizens. The growth of Saint Peter has continued in the last ten years, reducing the timeframe for expansion of the park system to meet the needs of a growing population. The growth of the boundaries of the city has been established by the City Council as the Regional Treatment Center on the south, Robart’s Creek on the north and the bluff line to the west. The population in this area could grow to 20,000; therefore, land should be set aside to meet the park needs of a city of 20,000 in population. Unique areas and features in this area should also be identified for protection from development, in order to preserve them for enjoyment by generations to come. The City has a plan for stormwater detention basins, which will become wetlands and nature areas as they are developed and as they age. Rain gardens and Monarch butterfly waystations will be added in the future to add more natural habitats.

The average age of the population in Saint Peter has increased over the past several years and is anticipated to continue to increase in the near future. However, the nature of the regional area, in which the City of Saint Peter is located, and the city’s location on a major highway, being upgraded to a freeway, provides impetus for the city to grow in similar ways to a metro suburb. The presence of a small college, a quality school system, and proximity to a quality shopping, a quality up-to-date infrastructure, low taxes and moderate utility rates are expected to attract people, especially younger families with children. Therefore, it is planned that a park system for a 20,000 population will require double the activity park area of the current city population.

The addition of a Recreation & Leisure Department also involved the City in indoor activities including a gym, meeting rooms, and clubs. Demands for indoor facilities are continuing to grow especially for additional gym space, basketball, volleyball, indoor soccer, dance, and practice space for outdoor sports, walking, soccer, and running. People want opportunities for exercise in all weather conditions, year round. There is also a demand for indoor ice to expand the season for hockey for all ages and ice skating.
RELATED PLANNING EFFORTS:
Many recent or simultaneous planning efforts are related to the park system plan. These include:

- **Comprehensive Plan**: This comprehensive plan is being evaluated and is expected to be approved by Council in 2016. The plan includes elements of community background and policies, land use (including housing and redevelopment), public facilities, transportation, and implementation.

- **Stormwater Master Plan**: This plan was approved in March of 2008. With water quality the greatest concern, maintaining or enhancing the water quality of the St. Peter area wetlands and watercourses, community parks can be elements of treatment when designing and planning subdivisions. Nitrate infiltration and phosphorus loading into the Minnesota River are of greatest concern.

- **Community Appearance Initiatives**: The City has made a concerted effort to improve its appearance as viewed from its major roads. Minnesota Avenue was upgraded in 2009 to improve the downtown appearance.

- **Natural Resources Area Planning**: The City has high concentrations of natural resources sites. Through an ecological approach, defining terrestrial, aquatic, and wildlife resources and grouping them into resource management units. These resource management units are then assigned priorities for management.

- **Gateway Area Planning**: The Gateway Area is located from different directions. Highway 169 both north and south have well-lit and beautiful entrances. On the south end Highway 22 and Highway 99 west tie into Highway 169. On the east side, Highway 99 enters onto Broadway Avenue where staff is currently making future plans to add medians and upgrade the approach to downtown Saint Peter.

- **Sidewalk Master Planning**: The sidewalk master plan is currently being re-evaluated. Recommendations of each plan are intended to be consistent with the other. The Parks Master Plan shows proposed sidewalks between trails, schools, and links between parks. The City Council is evaluating a sidewalk program to improve the walkways near schools and parks.

- **Trails Planning**: The trails plan is developed with the Parks Master Plan, and the recommendations of each plan are intended to be consistent with the other. The Parks Master Plan shows proposed trail links between parks and neighboring subdivisions.

PARK SPACE DEVELOPMENT:
The City has worked to improve playground and greenspace options for community members. In late fall 2016, additional acreage will be available in conjunction with the new high school where passive areas and trails will tie neighborhoods together. The western area of Saint Peter continues to expand and grow with the addition of Prairie Ridge Park which is 5 acre neighborhood park in the Traverse Green Subdivision. Both additions were well planned and developed after community input.

Hallett’s Pond Natural Resource Area will also see much improvement during the upcoming years as community pressures to enjoy this resource that has brought community involvement and vision to the plan. A trail system is the first step with pond development and natural resource protection at the forefront of the resource list. Community involvement efforts have been viewed as a success and the City is hopeful that adequate resources will be identified to meet the growing expectations. Public access requirements will drive negotiations with adjacent landowners as the "character of the community" pushes forward.
Plans for future neighborhood parks and community planning will arise as the population grows and staff works to meet the changing community.

The City classifies parks mainly by their use. This analysis and image statement includes each park by their classification.

**Special Use Parks** (6.70 Acres): There is currently one park classified here, the *Dog Park*, which receives a consistent amount of regular activities. Staff has noticed an increase in number of visits as the park is used frequently.

The Dog Park consists of natural grass land and is located in lowlands subject to flooding, the grass is maintained and kept in a usable condition. Upgrades are needed to the benches and amenities. A permanent watering solution is needed when it presents itself.

Overall cost to maintain is relatively cheap. There is a gravel parking area, which can be an issue after rain events so an improvement in surface materials is desired. The area is not well-lit and it is desired to increase lighting to improve additional hours of use. Fencing and gates are always in demand, the existing fence was obtained in a “used” condition. Since the park is only 4-years old, little effort has been spent obtaining additional funds to improve fencing.

**Neighborhood Parks** (9.85 acres): There are eight parks in this classification. The other parks fall within multiple areas with sports complexes and mini-parks. *Gorman Park* serves the core of Saint Peter and is encompassed on the south end by the Community Center and Library. Families are drawn here because of the multiple daycare opportunities and the TREEmendous Play structure built in 2001.

There are adequate restroom facilities which will serve the parks for years to come. The historic gazebo shelter is a community draw that can be used more by developing additional picnic areas adjacent to the main structure. Many citizens are drawn here to the passive picnic areas adjacent to play structures. Plans are to upgrade a passive area (with shade) near the open green space and tot lot area.

The Community Center also has adequate open space directly north of the main facility; which can be better utilized with shade added in the form of a shade sail near the park connection. Adding neighborhood features will entice the area residents to view this park in a less commercial environment.

*McGill Park* (mini-park) and *Gault Park* (sports complex) both have very few pieces of play equipment. McGill includes a dated Geodesic climber and a 40’ slide, plus two swings. Equipment upgrades with rubberized surface would encourage neighborhood participation. Passive park area is abundant but needs some access improvements to the area.

*Gault Park* serves as both in the Sports Complex and Neighborhood Parks classifications. It is further discussed under the Sports Complex area.

*Ramsey Park* - The vision of the park is growing and changing, visibility which was almost non-existent for the past 40+ years is now highly visible. The new baseball field is a great first step. The Park also has outdated materials with poor playing surfaces. Lack of adequate play equipment is a concern and upgrades should be prioritized.

**Community Parks** (23.35 acres): *Minnesota Square* and *Riverside Park - Mill Pond* headline this classification. Minnesota Square is the anchor of our community. A majority of community festival functions occur here; from Christmas tree lighting, Blues Fest, 4th of July celebration,
Rockbend Folk Festival, and the Memorial Day celebrations – the community of Saint Peter gathers here.

The pavilion is this park’s most important structure, a replacement study has been completed and a structure style and type selected. The current pavilion has been limping along and continues to serve us well. There is an existing restroom, but additional toilets are usually brought in during community events. Sidewalks are in fair condition, but meeting ADA Standards should be our goal. Minnesota Square has a little of everything; passive areas, green spaces, play equipment for all ages and recreation facilities like softball, tennis, volleyball and basketball are played here.

The Veterans Memorial was authorized by the City Council to occupy the northeast corner of the park near College Avenue and Minnesota Avenue. This tribute will bring natural beauty and areas of solitude for those visiting. Sidewalks to connect adjoining facilities are needed. Leaving the Veterans Memorial as a standalone structure minimizes the impact of the park on the memorial.

Improvements to the pavilion should be a priority as the community continues to cherish the heritage and history of Saint Peter. Funding and resources need to be a coordinated effort. Improved electrical and utility resources to support events remains a priority. Accessible sidewalks and other walking facilities will improve movability. Upgrading the play equipment will also provide a more appealing community gathering place.

Outdoor Sports Complexes (108.74 acres): Community Spirit Park, Gault Park, Jefferson Park and Veterans Memorial Park entice Saint Peter. Our newly constructed Community Spirit Park is being developed with three distinguished areas. In the southeast corner there is passive park; with wild flowers and grass covered knolls. This walking and observation area is passive in nature and open to development ideas.

The northeast area off of Meridian Street is ready for citizens to jump on a trail to walk or for general exercise. A greenspace allows one to throw a Frisbee, play soccer, play catch or fly a kite. Play areas will be developed to help soccer families keep their young families happy while an older brother or sister plays on a turf that meets competitive standards. A bathroom and shelter areas will be developed to carry the tune of the adjacent educational property, shade sails and tot lots will keep the family entertained and away from the sun.

The northwest area supports a practice softball field and youth soccer programs. The irrigated youth fields will help our youth enjoy their Saturday mornings on the western edge of Saint Peter. Parking is adequate for those wishing to cross country ski.

Gault Park offers a variety of entertainment options, competitive softball and baseball along with soccer fields used on a regular basis are supported by a large seal coated parking lot. A shelter supports community events and numerous weekly recreational programs. Rugged playground equipment that supports recreation activities is abundant, but in constant need of surface maintenance. Continuing to maintain the competitive fields is a community mandate. The grass/turf surfaces are overused, maintenance is extensive. Community Spirit Park will assist in bearing the load of recreational activities. Gault has received some financial support from the Saint Peter Soccer Club (SPSC). As the demand grows, so will the coordination effort to meet the needs of the SPSC.

Veterans Memorial Park: this park hosts a variety of active events. Competitive baseball for ages 10 to 55. The baseball complex has seen its use multiply, Town Team amateur baseball, Saint Peter High School, Over-35 and Over-50 baseball teams all play regular season games here. This is also the field that has hosted High School Sectional games. The State High School sections, Over-35 state tournament, Over-50 state tournament and St. Peter Baseball
Association (SPBA) tournaments have been hosted at Vet’s Field in Saint Peter the last couple of years. The SPBA continues to drive improvements with bleachers, drainage, and sidewalks all planned for the next few years. Access is also an ongoing issue with people walking between fields and parking up to three blocks away during major events. Plans are to improve parking adjacent to the fields and improve foot traffic areas by adding asphalt trails and concrete walks throughout and adjacent to the park in the coming years.

Our two hockey rinks and a developing soccer rink occupy the central north side near Fifth Street. The soccer rink is under construction just south of the main baseball field and west of the Roy T. Lindberg Pool. A draw for diverse populations, the soccer rink was funded by the Saint Peter Soccer Club. Artificial turf with an “indoor” feel will help the soccer development programs as well as serve as a late day / evening time community gathering place. Located near the pool, summer refreshments and snacks are available.

The tennis complex also supports competitive play and is frequently used thru the summer and fall evenings. The tennis complex is also used for Gustavus Adolphus College tournaments. The court surface is in great shape and supports pickle ball for those hoping for a smaller playing area.

Planned future upgrades include; seating to watch the matches, and adding a shade area near the tennis complex and soccer rink. Additional shade will also be installed near the “wading pool” to help protect families from the sun and able to enjoy the facilities. Future skateboard improvements should be considered on the concrete surface that remains in-between the soccer rink and the tennis complex.

**Natural Resource Areas** (789.95 acres): The largest area within City limits and the most undeveloped. *Hallett's Pond, Jefferson Park West, McGill Park, Riverside Park, Riverside Park Extension, and Traverse des Sioux* lead the way, natural just the way it was intended to be. Woodchip trails are available for those who walk there. Discussions to allow to bring man’s best friend to the area should Council decide to pass a resolution of support. One of the biggest issues facing our Natural Resource Areas is they are subject to flooding or other hazards. During the fall of 2016, a majority of the Natural Resource Areas were inaccessible due to high water conditions. It is difficult to spend City resources in areas that the value can be easily lost. Some maintenance and improvements are needed as invasive species are always at the forefront. There are also many other Natural Resource Areas, grasslands and wetlands that are outside of the City limits that should still be preserved in their natural state due to the City being positioned along the Minnesota River.

*Riverside Park – Mill Pond* contains five primitive campsites along with 11 electric campsites and are a way for families to stay and enjoy Saint Peter. Some community events use these facilities, such as the Haunted Hayride, Chamber Fun Run, and history events. *Jefferson Park West* is a conservancy with long gravel trails supporting two separate neighborhoods. Benches would improve most of these passive areas.

*Hallett's Pond* remains the best untapped resource in Saint Peter. With excellent water quality the old pit used for mining gravel offers many amenities. A gravel trail will be finished soon improving the access, trees and fishing are plentiful. Non-motorized boats are frequent to the water. Development of the area west of Shopko will help define this property with a community identity. Public input and assistance from the Minnesota Department of Natural Resources (DNR) will provide a fishing pier and additional water access. The sky is the limit with multiple options open for planning.

**Tot Lots:** Public and private Tot Lots are abundant and still remain in need. 15 public and 8 private tot lots exist. The public tot lots with city ties are usually incorporated into main play structures located within City parks. There remains an overwhelming need to improve the
walking / playing surfaces, pea rock and woodchips remain the most common type of material used. Pea rock is a safe surface but doesn't provide the maneuverability that tots often need.

Rubberized and more protective play surfaces are needed. The vision is to improve these facilities as funding comes available in 2020. The priority would be on Community Parks and then Neighborhood Parks with tot lots. There is also a need to upgrade swings and accessories to the main structures for more frequent use as well as updated for ADA Standards.

**Mini-Parks** (11.86 acres): Scattered throughout town these little pieces of green space and park equipment arguably serve the community the best. *Johnson Park, Levee Park, McGill Park, Ramsey Park and Warren Park* all treat the community with historic value. *Johnson Park* is mainly a green or open space, this passive park is .14 acres in size and is located in the center of the City. Used mainly as a green space for sitting it is surrounded by a few trees planted within the park. This historic area is the community bulletin board and the open space encourages directional traffic to be cautious due to signage locations. Improvements included maintaining the handicapped accessibility via sidewalk and making a more traffic friendly area by narrowing side streets.

*Ramsey Park* has changed from a hidden park to one highly visible. Each area brings a niche to the community. Upgrades in these area are mostly surface and play equipment related, and solvable. The *Minnesota Valley Education District (MVED)* is classified as a .16 acre mini-park and 2.72 acres private-school, improvements also brings in some neighborhood participants, but additional signage and direction is required to get people where they need to go. Access is an issue and people just haven't figured out how to get there yet as the playground feels like part of the school.

*Stones Park, North Intermediate, South Elementary Early Learning* and the newly constructed *Saint Peter High School* all come to serve the community because of other developments. The two school sites have evolved due to growth, school aged children have changed buildings and that changes the equipment needs. Stones Park developed with the installation of Washington Avenue to service the Saint Peter Regional Treatment Center in the early 1970's. While the school district is responsible to keep equipment in good condition at MVED and South Elementary Early Learning the City is responsible at Stone’s Park. This equipment is in poor condition is outdated and needs major upgrading.

**School Sites** (55 acres): In cooperation with the school district and with the spirit of the community, the City has worked hard to facilitate and grow the relationship between the City and School. One of the first areas of understanding was to jointly plan, grow and agree to develop areas where the City and School have a mutual interest. School facilities are similar to Parks, they draw kids to the area which draws families which make a community. Development of Ramsey Park and the MVED improvements are a prime example. Ballfield needs and play equipment needs were both upgraded meeting the desire of both owners, the neighbors and community. Shared resources and shared responsibility eliminate the duplication of facilities. While the City uses school facilities in the summer, the school uses City resources and facilities during the school year. As recreation programs continue to grow, collaborative efforts must continue.

**ADOPT-A-PARK PROGRAM:**
The Adopt-A-Park program allows for minor maintenance and beautification of city parks through litter and debris collection by sponsoring persons and groups. The benefits to both the city and the groups involved are a litter-free and more attractive environment and recognition for the adopting groups.
TRANSPORTATION IMPACT:
Consideration for the location and development of parks must be related to the access provided to the parks. To assure access to the parks, the City Code requires 50% of the boundary of a park be adjacent to a public right-of-way.

There are three classes of transportation to consider: Motorized, non-motorized, and pedestrian. The City Council in 2016, will review a transportation plan which identifies collector streets and sub-collector street locations for future development that is included in the Comprehensive Plan.

The City Council has also reviewed a revised master sidewalk plan for the city in June of 2016, which focuses on pedestrian traffic and access to public facilities. In addition, the City Council adopted in 2005, that all sidewalks have a basic requirement of being installed on both sides of every collector street. The Planning and Zoning Commission and City Council have been diligent identifying pedestrian access issues for every development that has occurred in recent years. The result is an evolving sidewalk system which will serve the entire population of Saint Peter, provide access to all parks and public venues in the city.

The City Council has also updated a trail and sidewalk master plan for the city to provide a system for non-motorized vehicles to move around the city and access parks and public facilities. This master plan is included in the revised parks master plan. The trail system and sidewalk plan also anticipates the future connection to the state systems of trails. It is anticipated a state trail will be extended from the City of Belle Plaine down the Minnesota River Valley to the City of Mankato to connect existing components of the state trail system.

Maps of these trail systems are enclosed for your consideration of the Parks Master Plan.

Summary: While this plan is not a finished conceptual diagram it does supply a tangible direction for the near future. It is strongly recommended that when additional funds come available (2020) the Parks Master Plan can become part of the proposed “community vision.” A community “visioning” process is much bigger, though perhaps less visible to outsiders. A central parks vision makes it possible for the community to present a unified voice in the planning for their park, and it involves education and dialogue with the whole community.
The system plan consists of a variety of parks and open spaces defined under various classifications. Each classification serves a particular purpose in meeting local park and recreation needs. Although some flexibility is warranted, classifying parks is necessary to ensure a well-balanced system and that all recreational needs are effectively and efficiently met.

The classifications applied to City of Saint Peter are based on guidelines recommended in the *National Parks, Recreation, Open Space and Greenways Guidelines* (National Recreation and Parks Association, 1996) and *Planning and Urban Design Standards* (American Planning Association, 2006), albeit expanded or modified to address circumstances unique to the city. The following table provides an overview of each classification used in Saint Peter.

<table>
<thead>
<tr>
<th>Classification</th>
<th>Common Guidelines</th>
<th>Application to Saint Peter</th>
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<tbody>
<tr>
<td><strong>Special Use</strong></td>
<td>Covers a broad range of parks and recreation facilities oriented toward single-purpose uses - such as nature center, historic sites, urban squares, golf courses, etc. Overall size varies, depending on need.</td>
<td>The size of these parks would vary according to the special use, purposes, or activity. These are unique parks or land that does not fit other categories. Storm water detention basins would not be included in this category.</td>
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<td><strong>Neighborhood Parks</strong></td>
<td>Neighborhood parks are the basic units of the park system and serve a recreational and social purpose. Focus is on informal active and passive recreation. Neighborhood parks are typically 5 acres or more, with 8 to 10 acres preferred for new parks.</td>
<td>Neighborhood parks remain a basic unit of the park system in Saint Peter. These parks will be sized at 2 1/2 acres per 1,000 population. These parks should range in size from 4 to 10 acres with a recommended minimum size of 4 acres for a new park. These parks should focus on informal active and passive recreation an age group of 6 to 14 and families. The service area of these parks would be 1 mile in diameter.</td>
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<tr>
<td><strong>Community Parks</strong></td>
<td>Community parks serve a broader purpose than neighborhood parks. Focus is on meeting community-based recreational needs, as well as preserving unique landscapes and open spaces. Size varies, depending on function. 20 acres minimum preferred, with 40 or more acres optimal. Service area can be community-wide or several neighborhoods in a given area of the city.</td>
<td>These parks would be sized at 7 acres per 1,000 population. They will serve all age groups, for community wide events or activities. These parks should range in size from 10 to 15 acres with a recommended minimum size of 10 acres for a new park. They should have good vehicular and pedestrian access.</td>
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<tr>
<td><strong>Outdoor Sports Complex</strong></td>
<td>Consolidaates programmed adult and youth athletic fields and associated facilities to a limited number of sites. Tournament level facilities are appropriate. Size varies, with 20 acres or more desirable, but not absolute. 40 to 80 acres is optimal.</td>
<td>These parks will be sized at 6 acres per 1,000 population. They will range in size from 13 to 40 acres, with recommended minimum size of 20 acres. These parks will provide facilities with competitive sports for all ages.</td>
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<td><strong>Natural Resource Areas</strong></td>
<td>Lands set aside for preserving natural resources, remnant landscapes, and open space, and providing visual aesthetics/buffering. Also provides passive use opportunities. Ecological resource stewardship and wildlife protection are high priorities. Suitable for trail corridors. Overall land area varies depending on opportunity and general character of natural systems within a city.</td>
<td>The size of these areas would vary depending on the resource to be preserved and the buffer necessary. These areas should have pedestrian and vehicular access into the area. Saint Peter has many unique natural resource features that should be preserved for citizen enjoyment and education. These areas would include the River Flood Plain areas, woodlands, and storm water detention areas.</td>
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<tr>
<td><strong>Tot Lots</strong></td>
<td>Developed for pre-school children in neighborhoods parks, elementary school grounds or smaller areas; located close to family housing to permit easy access by young children.</td>
<td>The size of these areas would range from 1/8 to 1/4 of an acre. Shall serve an age group of 1 to 5 years. These areas could be either public or private. See map for details.</td>
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<td><strong>Mini Parks</strong></td>
<td>Mini-neighborhood parks, which are used only on a limited basis when securing more land is impractical, are 1 to 3 acres of developable land. Service area is 1/4-mile radius for mini parks and up to a 3/4-mile for a typical neighborhood park, uninterrupted by major roads and other physical barriers.</td>
<td>Used to address limited, isolated, or unique recreation areas. Should be in a residential setting and be located on a sidewalk or trail. The service area would be 1/4 to 1/2 mile radius.</td>
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<tr>
<td><strong>School Sites</strong></td>
<td>Covers school sites that are used in concert with, or in lieu of, city parks to meet community recreation needs. School sites often provide the majority of indoor recreational facilities within a community. Size varies, depending on specific site opportunities.</td>
<td>Continuing the established relationship between School District 508 and the City is vital to successfully meeting the long-term demand for athletic facilities in a cost-effective manner.</td>
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* Neighborhood park size note: The recommended minimum 5 acre size for new neighborhood parks may be modified at the City's discretion if the park is part of an overall public amenity package associated with a given development area. This might include, for example, providing enhanced streetscapes and public squares that add value to the public realm and complement neighborhood park features. Note, however, that the essential value of a neighborhood park should be retained to ensure that 1) the recreational needs of local residents are adequately met, and 2) the City does not accept a series of smaller mini-parks in lieu of a neighborhood park.
Cumulative Park System Acreage Standards

In the past, acreage standards (i.e., optimal number of acres of park land per 1000 population) were often used to determine the overall land area necessary to meet community park and recreation needs. In the mid-1990's, reliance on this type of standard was discouraged under the National Park, Recreation, Open Space, and Greenway Guidelines (National Recreation and Parks Association, 1996) because it was found to be too arbitrary and did not adequately accommodate the individual nuances of park and open space opportunities and needs of individual communities. The current guideline is for each community to evaluate and determine its own park and open space needs and desired level of service through local public process, then, if necessary, compare that evaluation against similar situations within the region. Saint Peter’s system plan falls within standard practices and compares favorably to other communities in terms of public land area and park distribution to service community needs. Nuances with Saint Peter’s system include the opportunity for an extensive natural resource areas surrounding the city and along the Minnesota River.

Flexible Application of the Classifications

The system plan provides some flexibility in applying the park classifications to accommodate the ebb and flow of community needs as the system is being developed and in response to funding limitations. Flexibility is also needed to ensure that the city does not overbuild facilities if future demand is uncertain. Through flexible-use policies, activities that are not normally desired or allowed in a given type of park would be acceptable under select circumstances. The most common example of this is using neighborhood parks for more programmed use than would be typically desired due to an interim shortage of athletic facilities. Another example is programming youth activities on adult-sized facilities when there is a temporary shortage of facilities.
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<th>Type of Park and Area (acres)</th>
<th>Special Use Park</th>
<th>Neighborhood Park</th>
<th>Community Park</th>
<th>Outdoor Sports Complex</th>
<th>Natural Resource Area</th>
<th>Tot Lot (Public)</th>
<th>Tot Lot (Private)</th>
<th>Mini Park</th>
<th>School Sites (Privately Owned)</th>
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<td>Minnesota Valley Education District (MVED)</td>
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<tr>
<td>Ramsey Park</td>
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<tr>
<td>Nicollet Meadows</td>
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<tr>
<td>North Intermediate</td>
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<tr>
<td>Pioneer Apartments</td>
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<tr>
<td>Prairie Ridge Park</td>
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<td>Ramsey Park</td>
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<td>Riverside Park</td>
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<tr>
<td>Riverside Park - Mill Pond</td>
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<tr>
<td>Saint Peter High School (2017) 59 acres</td>
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<tr>
<td>Stones Park</td>
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<td>South Elementary Early Learning</td>
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<tr>
<td>State of Minnesota Historic Site</td>
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<tr>
<td>Sunrise Meadows</td>
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<tr>
<td>Traverse des Sioux</td>
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<tr>
<td>Veterans Memorial Park</td>
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<tr>
<td>Vista View Townhomes</td>
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<tr>
<td>Warren Park</td>
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<td></td>
</tr>
<tr>
<td>Total Area (acres)</td>
<td>6.70</td>
<td>9.85</td>
<td>23.35</td>
<td>108.74</td>
<td>783.25</td>
<td></td>
<td></td>
<td>11.86</td>
<td>55.18</td>
</tr>
</tbody>
</table>

**Future Specialty Parks**

- **Le Sueur County Park Land across from Dog Park going North**: 13.76 acres
- **Future Archery Park (TBD)**: 0.00 acres
- **Future BMX Park (TBD)**: 0.00 acres
- **Future Skateboard Park (TBD)**: 0.00 acres
- **Le Sueur County Park Park Land across from Dog Park going West**: 2.66 acres

**Total Future Specialty Parks Area**: 16.42 acres
<table>
<thead>
<tr>
<th>Park</th>
<th>Accessibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Spirit Park</td>
<td>Yes</td>
</tr>
<tr>
<td>Dog Park</td>
<td>No</td>
</tr>
<tr>
<td>Gault Park</td>
<td>Yes</td>
</tr>
<tr>
<td>Gorman Park</td>
<td>Yes</td>
</tr>
<tr>
<td>Hallett’s Pond – Natural Resource Area</td>
<td>No</td>
</tr>
<tr>
<td>Jefferson Park</td>
<td>Yes</td>
</tr>
<tr>
<td>Jefferson Park West – Natural Resource Area</td>
<td>No</td>
</tr>
<tr>
<td>Johnson Park</td>
<td>No</td>
</tr>
<tr>
<td>Levee Park</td>
<td>No</td>
</tr>
<tr>
<td>McGill Park</td>
<td>No</td>
</tr>
<tr>
<td>McGill - Natural Resource Area</td>
<td>No</td>
</tr>
<tr>
<td>Minnesota Square</td>
<td>Yes</td>
</tr>
<tr>
<td>Ramsey Park</td>
<td>Yes</td>
</tr>
<tr>
<td>Riverside Park Extension</td>
<td>No</td>
</tr>
<tr>
<td>Riverside Park – Natural Resource Area</td>
<td>No</td>
</tr>
<tr>
<td>Riverside Park – Mill Pond</td>
<td>Partial</td>
</tr>
<tr>
<td>Stone Park</td>
<td>No</td>
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<tr>
<td>Traverse des Sioux – Natural Resource Area</td>
<td>Partial</td>
</tr>
<tr>
<td>Veterans Memorial Park</td>
<td>No</td>
</tr>
<tr>
<td>Warren Park</td>
<td>No</td>
</tr>
</tbody>
</table>
PARKS, MAPS AND PLANNED IMPROVEMENTS
Community Spirit Park  
2121 West Broadway Avenue  
Saint Peter, MN

<table>
<thead>
<tr>
<th>Goal Statement:</th>
<th>To provide City residents with a competitive sports complex to include: baseball, softball, soccer, tennis, green space and trail system.</th>
</tr>
</thead>
</table>
| Class:          | Outdoor Sports Complex  
| Theme:          | Organized Sports and Community Park  
| Acreage:        | 62  
| Adopted By:     | Available for Adoption  
| Established/Background: | Established by the City and school on October 30, 2013. |

**Currently Being Constructed:**

- 1 Regulation softball field (City)
- 2 Future regulation softball fields (City)
- 1 Regulation baseball field (City)
- 4 Large practice fields (City)
- 3 Small practice fields (City)
- 8 Tennis courts (School)
- 1 Regulation softball field (School)
- 1 Regulation baseball field (School)
- 6 Large practice fields (School)
- Nature area
- Trail system
Dog Park
43358 Rabbit Road
Kasota, MN

Goal Statement: To provide City residents with a safe fenced in dog park.
Class: Special Use Park   Theme: Dog Park
Acreage: 6.70   Adopted By: Union Presbyterian Church,
Established/Background: Established in June 2012. Leased from Le Sueur County on January 14, 2012. It is an automatic lease renewal.

Existing Facilities:
- Separate fenced in areas for large and small dogs
- Parking area
- Water station for dogs
- Garbage for waste pick-up
- Bench for seating

Dog Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Add Lighting</td>
<td>$3,000</td>
<td>2017</td>
</tr>
<tr>
<td>2</td>
<td>Signage</td>
<td>$2,000</td>
<td>2021</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:
2013 - Redmen Club - Water Site for dogs
2012 - Variety of People - Cement Dog Bones
2012 - Dog Fence - PAWS
Gault Park
1901 North Sunrise Drive
Saint Peter, MN

Goal Statement: To provide City residents with a competitive sports complex and neighborhood park.
Class: Outdoor Sports Complex  Theme: Organized Sports and Neighborhood Park
Acreage: 19.9  Adopted By: St Peter Masons/Nicollet Lodge #54
Established/Background: Established by the City August 11, 1997 based on donation of land by Sam Gault on October 13, 1997.

Existing Facilities:
- Regulation soccer fields (3)
- Regulation softball field (1)
- ADA accessible sidewalk - around the park
- Restrooms/Shelter/Concession Stand
- Storage Shed, Glass Storage Shed, Garage
- Tire Play Structure
- Steel Play Structure
- Aluminum Bleachers (2)
- Drinking Fountains
- Lighted Parking Lot (200)
- Player Benches

Gault Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$970</td>
<td>2016</td>
</tr>
<tr>
<td>2</td>
<td>Additional Shaded Observation Area</td>
<td>$18,000</td>
<td>2017</td>
</tr>
<tr>
<td>3</td>
<td>Soccer Field Lights</td>
<td>$230,000</td>
<td>2018</td>
</tr>
<tr>
<td>4</td>
<td>Wireless Softball Scoreboard</td>
<td>$4,500</td>
<td>2018</td>
</tr>
<tr>
<td>5</td>
<td>Fencing ($22.50ft *350ft)</td>
<td>$7,875</td>
<td>2019</td>
</tr>
<tr>
<td>6</td>
<td>Wireless Soccer Scoreboard</td>
<td>$4,500</td>
<td>2019</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:

2010 - Soccer Field Irrigation - Gault Family
2009 - Roof on Restroom/Concession/ Shelter - Central Concrete
2004 - Steel Play Structure - St. Peter Masons/ Nicollet Lodge #54
2004 - Player Benches - (2) Nicollet County Bank (2) Gault Family
2003 - Backstop & Softball Field Fence - Partial from Adult Softball Assoc.
1997 - Tire Play Structure - Kiwanis
1997 - Flag Pole - Gault Family
Gorman Park
501 South Washington Avenue
Saint Peter, MN

Goal Statement: To proved City residents with a neighborhood park and play area.
Class: Neighborhood Park Theme: Historic 1890's Acreage: 4.85
Adopted By: Jesus Assembly of God, August 22, 2003
Established/Background: Established by the City of Saint Peter on November 28, 1854. Land was
given to the City as part of the original plat of the City.

Existing Facilities:
- Softball/Little League Field with backstop
- Dugouts with players benches
- Gazebo Shelter 42' diameter
- Cooking Grills - Large (2)
- Handicapped accessible restroom structure
- Handicapped sidewalk
- TREEmendous Playground
- Game Time Play Structure
- Drinking Fountain
- Benches
- Picnic Tables
- Community Center & Library

Gorman Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$ 2,270</td>
<td>2017</td>
</tr>
<tr>
<td>2</td>
<td>Add permanent players benches to ballfield</td>
<td>$ 2,500</td>
<td>2021</td>
</tr>
<tr>
<td>3</td>
<td>Develop passive picnic areas</td>
<td>$ 4,000</td>
<td>2022</td>
</tr>
<tr>
<td>4</td>
<td>Shade on patio area of Community Center</td>
<td>$ 2,000</td>
<td>2024</td>
</tr>
<tr>
<td>5</td>
<td>Cut openings in patio of Community Center to access park</td>
<td>$30,000</td>
<td>2025</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:

2004 - Bench, Andy & Ann Miller Family
2002 - Ball field fence, Gustavus Adolphus College
2001 - TREEmendous playground structure, community volunteers
1999 - Original Gazebo, St. Peter Lions Club
Re-constructed gazebo, Outdoor Recreation Grand from State of Minnesota
1998 - Game Time Play Structure, Minnesota Conservation Corps Personnel
1998 - Trees re-planted after tornado, Applebee's Restaurant
**Hallett’s Pond**  
**Intersection of Gault Street & St. Julien Street**  
**Saint Peter, MN**

**Goal Statement:** To provide City residents with a natural resource area for hiking and biking.

**Class:** Natural Resource Area  
**Theme:** Native Woods  
**Acreage:** 19.5

**Adopted By:** Available for Adoption

**Established/Background:** Established by the City on October, 2003.

**Existing Facilities:**
- Pond
- Partial trail around pond

---

## Hallett’s Pond Natural Resource Area Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Develop walking/biking trail around the pond</td>
<td>$4,500</td>
<td>2016</td>
</tr>
<tr>
<td>2</td>
<td>Work with DNR to stock pond with fish</td>
<td>No Cost</td>
<td>2017</td>
</tr>
<tr>
<td>3</td>
<td>Signage</td>
<td>$2,270</td>
<td>2018</td>
</tr>
<tr>
<td>4</td>
<td>Plant native fruit bearing trees and shrubs for wildlife (DNR)</td>
<td>$3,000</td>
<td>2019</td>
</tr>
<tr>
<td>5</td>
<td>Land purchase opportunity</td>
<td>$50,000</td>
<td>2020</td>
</tr>
<tr>
<td>6</td>
<td>Establish a fishing pier with help from DNR</td>
<td>$6,000</td>
<td>2020</td>
</tr>
<tr>
<td>7</td>
<td>Establish beach area on south side of pond</td>
<td>$3,000</td>
<td>2022</td>
</tr>
<tr>
<td>8</td>
<td>Develop public/picnic areas</td>
<td>$25,000</td>
<td>2024</td>
</tr>
</tbody>
</table>
Halletts Pond Natural Resource Area
Intersection of Gault Street & St. Julien Street
Saint Peter, MN
Jefferson Park
1401 Nicollet Avenue
Saint Peter, MN

Goal Statement: To provide City residents with a competitive field sports complex and neighborhood park.

Class: Outdoor Sports Complex  Theme: Organized Sports & Neighborhood Park  Acreage: 13

Adopted By: Saint Peter Jaycees, April 22, 2003

Established/Background: Established by Saint Peter High School on April 7, 1975 and established by the City Council as a City Park on December 22, 1989.

Existing Facilities:
- Regulation softball fields with backstops (4)
- Field #1 and #4 are lighted
- All fields have irrigation (4)
- All fields have scoreboards (4)
- Picnic shelter with tot lot - no electricity (24'x52')
- Park shelter by parking lot - no electricity (16'x26')
- Drinking fountains (3)
- ADA accessible concession stand, includes:
  Refrigerator, microwave, pretzel machine, nacho machine, hot dog cooker, freezer, walk-in cooler with beer taps, cabinets, counter top, and storage room
- ADA accessible restroom
- Playground area (45'x70') includes:
  Airplane ride, dinosaur ride, scrambler whirl, slide, swing sets - infant, swing sets - standard and worm climber
- Batting cage
- Bleachers at all fields
- Picnic tables
- Storage shed (24'x52')
- Fire hydrants (2)
### Jefferson Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2016</td>
</tr>
<tr>
<td>2</td>
<td>Complete asphalt parking lots</td>
<td>$26,000</td>
<td>2017</td>
</tr>
<tr>
<td>3</td>
<td>ADA accessible sidewalk from parking lot to main entrance</td>
<td>$20,000</td>
<td>2017</td>
</tr>
<tr>
<td>4</td>
<td>Field Lights #2</td>
<td>$120,000</td>
<td>2018</td>
</tr>
<tr>
<td>5</td>
<td>Field Lights #3</td>
<td>$120,000</td>
<td>2019</td>
</tr>
<tr>
<td>6</td>
<td>Serving counter in picnic shelter</td>
<td>$4,000</td>
<td>2019</td>
</tr>
<tr>
<td>7</td>
<td>Shade at concession stand</td>
<td>$4,000</td>
<td>2021</td>
</tr>
</tbody>
</table>

**Park Improvements Funded by Others:**

- **2015** - Irrigation Field #3, split Adult Softball Association and City
- **2015** - Memorial Bench for Ashley Leonard, Girls Fast Pitch Softball
- **2014** - Irrigation Field #2, split Adult Softball Association and City
- **2012** - Irrigation Field #4, Adult Softball Association
- **2012 - 2014** - Concrete pavers and their installation making this area ADA compliant, donated time by volunteers from Adult Softball Association and funded by Girls Fast Pitch Softball
- **2010** - Wireless Scoreboards (4), Adult Softball Association
- **2009** - Sunscreens/shade for all dugouts, Girls Fast Pitch Softball
- **2008** - Handicapped sidewalk in center of park, Adult Softball Association
- **2007 - Seating area west of Field #1 in Memory of Emily Herr, Adult Softball Association**
- **2007** - Irrigation Field #1, Adult Softball Association
- **2006** - Storage Facility with 4 separate storage areas, Adult Softball Association
- **2003** - Netting over playground, Adult Softball Association
- **2002** - Removable 200' home run fences, Girls Fast Pitch Softball
- **2002** - Tot Lot Play Area, Saint Peter Jaycees
- **2002** - Outfield Warning Tracks, Adult Softball Association
- **2000** - Small picnic table with roof, DNR
- **1999** - Cooler in concession stand, Adult Softball Association
- **1999** - Re-constructed concession stand and restrooms, Adult Softball Association
- **1999** - Re-constructed ball field shelter, numerous donations
- **1998** - Flags for pole, American Legion Post #37
- **1998** - Flag pole after tornado, American Legion Post #37
- **Prior to 1990** - Original Ball field shelter, Adult Softball Association (moved to entrance of park); 10' Backstops for all fields, Girls Fast Pitch Softball; Players Benches in Fields #1,#2, #3, Aid Association for Lutherans; Original concession stand/bathroom structure, Adult Softball Association; Original ball fields constructed as a community effort; Annually trees between the fields are donated by individuals; Underground utilities (water/sewer), donated
Jefferson Park - West
1401 Nicollet Avenue
Saint Peter, MN

Goal Statement: To provide City residents with a natural resource walking trail.
Class: Natural Resource Area Theme: Native Grassland Acreage: 40
Adopted By: Leo Hoffman Center, Inc., April 22, 2003
Established/Background: Established by the City of Saint Peter on June, 2003 with Lawcon Grant Funds.

Existing Facilities:
- Walking/Running gravel track
- Stormwater Basin (9.34 acres)

Jefferson Park - West Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2023</td>
</tr>
<tr>
<td>2</td>
<td>Add Benches along trail</td>
<td>$495</td>
<td>2024</td>
</tr>
</tbody>
</table>
Johnson Park
601 West Broadway Avenue
Saint Peter, MN

Goal Statement: To provide City residents with a mini park.
Class: Mini Park  Theme: Special Use Park  Acreage: .14
Adopted By: Dave Johnson Family
Established/Background: Established by the City July 24, 1953, transferred from MnDOT.

Existing Facilities:
- Handicapped Sidewalks
- Picnic Tables

Johnson Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2018</td>
</tr>
</tbody>
</table>
Levee Park
101 South Front Street
Saint Peter, MN

Goal Statement: To provide City residents with a mini park and small play area.
Class: Mini Park  Theme: Historical/Riverfront  Acreage: 1.38
Adopted By: Nicollet County Adult Mental Health Advisory Council, February 25, 2008
Established/Background: Established by the City November 28, 1854.

Existing Facilities:
- Chamber of Commerce office
- Pearly Gates structure
- Playground includes:
  Slide, swing set, horseshoe court,
  and drinking fountain
- Cooking grill - Large
- Picnic tables

Levee Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2020</td>
</tr>
<tr>
<td>2</td>
<td>Playground updates/improvements</td>
<td>$30,000</td>
<td>2022</td>
</tr>
<tr>
<td>3</td>
<td>Install benches near play equipment</td>
<td>$495</td>
<td>2024</td>
</tr>
<tr>
<td>4</td>
<td>Connecting trail to Mill Pond along the river</td>
<td>$4,000</td>
<td>2024</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:
- 2004 - Pearly Gates, Paul Dumdei
- 2000 - Trees, Minnegasco
- 1999 - Landscaping/Plantings, Whiskey River and Keeley Landscaping
Goal Statement: To provide City residents with a mini park and small play area.
Class: Mini Park Theme: Neighborhood Park Acreage: .25
Adopted By: North Intermediate School - March 20, 2007
Established/Background: Established by the City May 24, 1950 as an abandoned railroad right-of-way. Expansion of the park May 22, 1972 to what it is now.

Existing Facilities:
- One homemade "T" swing set
- One regular swing
- One infant swing
- Geodesic Dome Climber
- Hillside 40' slide with stairway
- Spring Toy
- Whirl - Small
- Picnic table

McGill Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$ 2,270</td>
<td>2018</td>
</tr>
<tr>
<td>2</td>
<td>Install benches near play equipment</td>
<td>$ 495</td>
<td>2020</td>
</tr>
<tr>
<td>3</td>
<td>Playground updates/improvements</td>
<td>$ 3,450</td>
<td>2021</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:
2014 - Stairway and landing area - Donated by Jordan Klenholz, Eagle Scout
McGill Natural Resource Area
1430 Leonard Street
Saint Peter, MN

Goal Statement: To provide City residents with a natural resource area and recreational trail.
Class: Natural Resource Area  Theme: Native Woods  Acreage: 8.75
Adopted By: North Intermediate School - March 20, 2007

Existing Facilities:
- Trails through woods

McGill Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Re-install benches along</td>
<td>$495</td>
<td>2020</td>
</tr>
<tr>
<td></td>
<td>Nature Area</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:
Oak tree near Church St. - Gustavus Adolphus College
Benches along trail - North Intermediate School (Fourth Grade Class)
Minnesota Square Park
1000 South Minnesota Avenue
Saint Peter, MN

Goal Statement: To provide City residents with a community park and play area.
Class: Community Park Theme: Special Events Acreage: 10.85
Adopted By: Nicollet County Sentence to Serve, March 4, 2005
Established/Background: Established by the City of Saint Peter on November 28, 1854.

Existing Facilities:
- Basketball Court 40'x67'
- Bleachers
- Information Kiosk - Lighted
- Pavilion (76 ft. diameter) includes:
  - Electricity
  - Running water
  - Serving counter
- Restroom Structure - 26'x26' includes:
  - Handicapped accessible
- Storage Room
- Drinking Fountain
- Sand Volleyball Courts with Lights (2)
- Softball field (150' outfield) - backstop 12' high

Concrete Tennis Courts 90'x37'
- Playground Area includes:
  - Drinking fountain
  - Geodesic Dome Climber
  - Slide - Wave
  - Slide - Spiral
- Swing Sets for infants
- Swing Sets Standard
- Tire Swing
- Whirl
- Cooking grills
- Benches
- Picnic Tables
- Future - Future Veterans Memorial
- 50 flag poles in sidewalk along east side
### Minnesota Square Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2018</td>
</tr>
<tr>
<td>2</td>
<td>New pavilion</td>
<td>$1,350,000</td>
<td>2018</td>
</tr>
<tr>
<td>3</td>
<td>Saint Peter Area Veterans Memorial (maintain once completed)</td>
<td>$750,000</td>
<td>2018</td>
</tr>
<tr>
<td>4</td>
<td>Paint basketball court</td>
<td>$3,000</td>
<td>2019</td>
</tr>
<tr>
<td>5</td>
<td>Add another restroom unless included in Pavilion</td>
<td>$26,000</td>
<td>2021</td>
</tr>
<tr>
<td>6</td>
<td>Add sidewalk to the North east from the Veterans Memorial to the Pavilion</td>
<td>$12,000</td>
<td>2021</td>
</tr>
<tr>
<td>7</td>
<td>Install lights on the basketball court and tennis courts</td>
<td>$20,000</td>
<td>2022</td>
</tr>
<tr>
<td>8</td>
<td>Add ice rink with temporary lighting and warming house</td>
<td>$8,000</td>
<td>2025</td>
</tr>
</tbody>
</table>

### Park Improvements Funded by Others:

- **2015** - Banners - (3) located along Highway 169
- **2004** - Flags, American Legion Post #37
- **2004** - Metal Bench, Rotary
- **1998** - Trees throughout park, Applebee's Restaurant
- **1998** - Trees throughout park, various individuals
- **1998** - Flag Pole and planters re-constructed after tornado, American Legion Post #37 & VFW
- **1993** - Steel play structure, Jaycees

Prior to 1999 - Pavilion re-construction, new restroom, new Kiosk, grant from State of Minnesota, volunteer labor provided by citizens throughout the community and by Gustavus Adolphus College

- Flower planter, Bolstad Family
- Trees - Gustavus Adolphus College
Meeting 6: September 26, 2012
Revise Option 1 from previous meeting based on group comments
Goal Statement: To provide City residents with a neighborhood park and play area.
Class: Mini Park  Theme: Neighborhood Park  Acreage: 4.4
Adopted By: Available for Adoption
Established/Background: Established by the City on April 11, 2016.

Existing Facilities:

- Play Structure (49’x38’)
- Swings Set of 4 (32’x37’)
- Bench (6’)
- Picnic Table (8’)
- Surface Mount Base Grill (16”x20”x8)

Prairie Ridge Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shelter (30’x34’)</td>
<td>$ 14,000</td>
<td>2018</td>
</tr>
<tr>
<td>2</td>
<td>Bathroom with drinking fountain (26’x26’)</td>
<td>$ 84,500</td>
<td>2019</td>
</tr>
</tbody>
</table>
Ramsey Park
1461 North Washington Avenue
Saint Peter, MN

Goal Statement: To provide City residents with a mini park and small play area.
Class: Mini Park Theme: Neighborhood Park Acreage: 3.08
Adopted By: Scholarship America, March 19, 2015
Established/Background: Established by the City on May 17, 1976.

Existing Facilities:
- Youth ballfield with backstop
- Drinking fountain
- Concrete sidewalk
- Paved parking lot
- Hilo-Silo climber slide
- Swing set
- Infant swings

Ramsey Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$ 2,270</td>
<td>2018</td>
</tr>
<tr>
<td>2</td>
<td>Add Benches by play equipment</td>
<td>$ 1,500</td>
<td>2021</td>
</tr>
<tr>
<td>3</td>
<td>Install Picnic Shelter with picnic tables</td>
<td>$ 22,000</td>
<td>2024</td>
</tr>
<tr>
<td>4</td>
<td>Install security lights</td>
<td>$ 3,500</td>
<td>2025</td>
</tr>
<tr>
<td>5</td>
<td>Add half pad for basketball</td>
<td>$ 6,000</td>
<td>2025</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:

2015 - Ballfield 20' backstop & dugouts, Saint Peter Baseball Association
2014 - Inclusive playground & landscaping west of MVED, funding split with MVED, City and Schmidt Foundation
Play equipment, Aid Association for Lutherans
Riverside Park
North Side of Highway 22 North
Saint Peter, MN

Goal Statement: To provide City residents with a natural resource area for hiking, cross country skiing and disc golf.
Class: Natural Resource Area  Theme: Flood Plain Woods  Acreage: 215
Adopted By: St. Peter Recreation—VIP’s, September 18, 2003
Established/Background: Established by the City of Saint Peter on May 7, 1971 as part of the Lawcon Grant Project.

Existing Facilities:
- 18 hole disc golf course (58 acres) - map on page 112
- Nature & Cross Country Ski Trails (1.2 miles)
- River fishing
- Bridge over backwater drainage ditch
- Lighted asphalt trail
- Parking Lot

Riverside Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$ 2,270</td>
<td>2020</td>
</tr>
<tr>
<td>2</td>
<td>Add Benches</td>
<td>$ 495</td>
<td>2022</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:

2000 - Disc Golf Course - Fund drive by Mark Apfelbacher, Gustavus Adolphus College
1996 - Paved trail provided and constructed by MnDOT
1996 - Paved access off of Highway 22 constructed by MnDOT
Riverside Park Extension
Highway 22 South
Saint Peter, MN

Goal Statement: To provide City residents with a natural resource area along the Minnesota River.
Class: Natural Resource Area Theme: Flood Plain Woods Acreage: 120
Adopted By: Available for Adoption
Established/Background: Established by the City of Saint Peter on January 12, 1978 as part of the Lawcon Grant Project.

Existing Facilities:
- Canoe landing
- Parking
- River Fishing
- Trails (1.5 miles)

This area is "oxbow" and lowland forest

Riverside Park Extension Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2020</td>
</tr>
</tbody>
</table>
Riverside Park - Mill Pond
227 Nassau Street
Saint Peter, MN

Goal Statement: To provide City residents with a community park, campground and small playground.

Class: Community Park
Theme: River Enhancement
Acreage: 12.5

Adopted By: Oshawa Achievers 4-H Club, June 11, 2013

Established/Background: Established by the City of Saint Peter on May 7, 1971. Mill Pond area of Riverside Park was redeveloped in 1987 - 1988.

Existing Facilities:
- Basketball court
- Campsites with electricity (11) includes: Cooking grills, fire ring with rock seating
- Primitive campsites (5)
- Fishing pier
- Fishing pond (1.4 acres)
- Pond fountain with light
- Concrete boat ramp to river with light
- Park shelter 20'x20'
- Park shelter 20'x24'
- Gazebo 12' in diameter - with electricity
- Utility room/concession stand - with electricity
- Drinking fountain
- Outside water spigot
- Sand volleyball court, lighted
- Walkway with bridge
- Benches
- Playground includes:
  - Platform slide, pogo stick, saddle seat (2), space arch climber, swing set, infant swings
- Picnic Tables
- ADA accessible sidewalk around pond
Riverside Park - Mill Pond Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Blacktop roadway to campground/ Resurface Road</td>
<td>$20,000</td>
<td>2018</td>
</tr>
<tr>
<td>2</td>
<td>Signage</td>
<td>$2,270</td>
<td>2019</td>
</tr>
<tr>
<td>3</td>
<td>Install ADA accessible sidewalk from restroom to campsites</td>
<td>$20,000</td>
<td>2019</td>
</tr>
<tr>
<td>4</td>
<td>Install ADA accessible RV campsite</td>
<td>$3,500</td>
<td>2019</td>
</tr>
<tr>
<td>5</td>
<td>Upgrade Playground Equipment</td>
<td>$30,000</td>
<td>2019</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:

- **Annually** - Pond stocked each year - DNR
- **2004** - Bench - Rotary
- **1994** - Shelter - 20'x20' Rotary
- **1992** - Fishing Pier - DNR
- **1986** - Boat Launch Ramp - DNR
- **1984** - Shelter - 20'x24' DNR
- Trees - multiple citizens
Saint Peter, Minnesota

RIVERSIDE PARK
AND MUNICIPAL CAMPGROUND
Stones Park
548 Stones Way
Saint Peter, MN

Goal Statement: To provide City residents with a mini park, ballfield and small play area.
Class: Mini Park  Theme: Neighborhood Park  Acreage: 2.35
Adopted By: Saint Peter Kiwanis, April 22, 2003
Established/Background: Established by the City of Saint Peter on September 29, 1959.

Existing Facilities:
- Regulation softball field with backstop
- Bleachers
- Players benches
- Playground includes:
  - Covered wagon climber, glider swings, spring toys and standard swings
- Benches
- ADA accessible sidewalk on Stones Way

Stones Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$2,270</td>
<td>2017</td>
</tr>
<tr>
<td>2</td>
<td>Permanent Players Benches</td>
<td>$1,500</td>
<td>2018</td>
</tr>
<tr>
<td>3</td>
<td>Improve Playground Equipment</td>
<td>$14,000</td>
<td>2019</td>
</tr>
<tr>
<td>4</td>
<td>Picnic Area with picnic tables</td>
<td>$6,200</td>
<td>2024</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:
2011 - Larger backstop - Girls Fast Pitch and permanent outdoor fence
2003 - Softball field upgrade to "competitive" status - Girls Fast Pitch
Traverse des Sioux
1851 North Minnesota Avenue
Highway 169 North
Saint Peter, MN

Goal Statement: To provide City residents with a natural resource area for hiking, cross country skiing, and an off road bike course.

Class: Natural Resource Area  Theme: Flood Plain Woods  Acreage: 380
Adopted By: Minnesota Army National Guard - Fox Company 134th BSB
Established/Background: Established by the City of Saint Peter on March 23, 1981 as part of the Lawcon Grant Project.

Existing Facilities:
- Snowmobile trails (7 miles)
- Cross Country Ski Trails and ATV Trails (5 miles)
- Canoe launching site - limited access
- Primitive Camping Sites
- Off Road Bike Course with 5 levels of trails (7.4 miles) - map on page 118
- Gravel Road Access to river
- Paved Parking lot
- Traverse des Sioux History Center

Traverse des Sioux Park Improvements

<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Remove growth of buckthorn</td>
<td>Volunteers</td>
<td>2016</td>
</tr>
<tr>
<td>2</td>
<td>Signage</td>
<td>$2,500</td>
<td>2018</td>
</tr>
<tr>
<td>3</td>
<td>Primitive Campsites for canoe and boat access</td>
<td>DNR</td>
<td>2020</td>
</tr>
<tr>
<td>4</td>
<td>Restrict ATV in the park except on designated trails</td>
<td>$500</td>
<td>2021</td>
</tr>
<tr>
<td>5</td>
<td>Expand park to the South to the Highway 99 bridge and connect to Riverside Trail System</td>
<td>$15,000</td>
<td>2022</td>
</tr>
</tbody>
</table>

Park Improvements Funded by Others:
2014 - Off Road Bike Course & Map - Gustavus Adolphus College
1994 - Traverse des Sioux History Center was constructed
Veterans Memorial Park  
500 Skaro Street  
Saint Peter, MN

**Goal Statement:** To provide City residents with opportunities of outdoor recreation to include: swimming, tennis, soccer, basketball, baseball and hockey and as a community park.

**Class:** Outdoor Sports Complex  
**Theme:** Community Park/Outdoor Recreation  
**Acreage:** 13.84

**Adopted By:** Saint Peter High School Work Experience - August 28, 2008

**Established/Background:** July 12, 1937

**Existing Facilities:**
- Regulation baseball fields (2)
- Baseball concession stand
- ADA accessible restrooms
- Drinking fountain
- Outdoor hockey rinks (2) - seasonal
- Youth soccer fields
- Roy T. Lindberg outdoor swimming pool
- Swimming pool concession stand
- Tennis courts (4) with lighting
- Outdoor half court basketball
- Tot Lot
- Playground
- Shelter with picnic tables - no electricity
- Fire hydrants (2)

**Park Improvements Funded by Others in the Last Seven Years:**

- **2014** - New Fence Screening Material - St. Peter Baseball Association
- **2009** - Baseball Garage built - St. Peter Baseball Association
- **2008** - Sod Vets Field #2 - St. Peter Baseball Association
- **2007** - Storage Building - St. Peter Baseball Association
- **2007** - Scoreboard & Irrigation - St. Peter Baseball Association
- **2007** - Irrigation - Cambria
- **2007** - Warning Tracks - St. Peter Baseball Association
- **2007** - Tennis Court Backboard - Saint Peter Tennis Association

---

**Vets Field #1 & Vets Field #2 - 500 W. Skaro Street**

**Outdoor Hockey Rink - 311 N. 5th Street**

**Roy T. Lindberg Pool - 312 N. 4th Street**
<table>
<thead>
<tr>
<th>Priority</th>
<th>Item</th>
<th>Cost Estimate</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Signage</td>
<td>$ 2,270</td>
<td>2016</td>
</tr>
<tr>
<td>2</td>
<td>Directional Road Signage to pool</td>
<td>$ 200</td>
<td>2016</td>
</tr>
<tr>
<td>3</td>
<td>Additional pool Wibits</td>
<td>$ 5,000</td>
<td>2016</td>
</tr>
<tr>
<td>4</td>
<td>Drainage Piping by Batting Cage</td>
<td>$ 3,400</td>
<td>2016</td>
</tr>
<tr>
<td>5</td>
<td>Sidewalk from Vets #1 to Concession to Vets #2</td>
<td>$ 12,150</td>
<td>2016</td>
</tr>
<tr>
<td>6</td>
<td>Viewing area, sidewalk, youth play area (Baseball Field #1)</td>
<td>$ 7,810</td>
<td>2016</td>
</tr>
<tr>
<td>7</td>
<td>Batting Cage Improvements (Baseball Field #1)</td>
<td>$ 15,581</td>
<td>2016</td>
</tr>
<tr>
<td>8</td>
<td>Add press box above dugout (Baseball Field #1)</td>
<td>$ 15,000</td>
<td>2016</td>
</tr>
<tr>
<td>9</td>
<td>New Soccer Rink</td>
<td>$26,198</td>
<td>2016</td>
</tr>
<tr>
<td>10</td>
<td>Shelter Updates/ Improvements</td>
<td>$ 5,000</td>
<td>2019</td>
</tr>
<tr>
<td>11</td>
<td>Angle Parking off of 5th St.</td>
<td>$ 70,000</td>
<td>2019</td>
</tr>
<tr>
<td>12</td>
<td>Angle Parking off of Skaro St.</td>
<td>$ 70,000</td>
<td>2020</td>
</tr>
<tr>
<td>13</td>
<td>Permanent Storage Building for Parks Equipment</td>
<td>$ 16,000</td>
<td>2022</td>
</tr>
<tr>
<td>14</td>
<td>Playground/Tot Lot Improvements</td>
<td>$ 2,500</td>
<td>2023</td>
</tr>
<tr>
<td>15</td>
<td>Move concession area at pool</td>
<td>$ 6,000</td>
<td>2018</td>
</tr>
<tr>
<td>16</td>
<td>Replace infield aglime (Baseball Field #1)</td>
<td>$ 5,000</td>
<td>2018</td>
</tr>
<tr>
<td>17</td>
<td>Shingle Shelter/Bathroom/Warming House/Concession</td>
<td>$ 24,000</td>
<td>2019</td>
</tr>
<tr>
<td>18</td>
<td>Swimming pool painting</td>
<td>$ 40,000</td>
<td>2019</td>
</tr>
<tr>
<td>19</td>
<td>Cover &amp; install post tension concrete surface - Upper hockey rink</td>
<td>$250,000</td>
<td>2020</td>
</tr>
<tr>
<td>20</td>
<td>Shingle Pool Bath House/ Storage Shelter</td>
<td>$ 30,000</td>
<td>2021</td>
</tr>
<tr>
<td>21</td>
<td>ADA accessible sidewalk (Skaro St. to Concession Stand to Picnic Shelter)</td>
<td>$ 19,000</td>
<td>2022</td>
</tr>
<tr>
<td>22</td>
<td>ADA accessible sidewalk (N. 5th St., to Skaro St. to Fair St.)</td>
<td>$ 45,000</td>
<td>2024</td>
</tr>
<tr>
<td>23</td>
<td>Field #2 improvements</td>
<td>$30,000</td>
<td>2025</td>
</tr>
</tbody>
</table>
RIVERSIDE PARK
DISC GOLF
COURSE

LEGEND
• BASKETS
■ TEE BOX
♫ TRAILS
☺ DISC PATH

CREATED BY MARK APPLEBACHEN
Saint Peter, Minnesota

RIVERSIDE PARK
AND MUNICIPAL CAMPGROUND

DOWNTOWN
HIGHWAY 169 / MINNESOTA AVENUE
WALNUT STREET
FRONT STREET
POLICE DEPARTMENT
DOWNTOWN
BROADWAY AVE.

MINNESOTA RIVER

CITY HALL
SANITARY DUMP STATION

PLAYGROUND
HORSESHOE COURTS
SAND VOLLEYBALL COURT

FISHING POND
MILL POND

SHELTER
RESTROOMS/ SERVICE ROOM
PARKING
FOOT BRIDGE
TRAIL

FLUTURE DUCK POND

MODERN CAMP AREA
PICNIC OVERLOOK AREA
& TENT CAMPING
OXBOW INLET
CANOE LAUNCH

MINNESOTA RIVER

LEVEE PARK
CHAMBER OF COMMERCE

PARK ROW
FRONT STREET

MILL POUD
FISHING POND

DOWNTOWN

SAINT PETER
The trails at Traverse des Sioux Park are a natural surface singletrack trail designed for mountain biking, hiking, trail running, and snowshoeing. The trails are single direction for mountain biking. The trails are built and maintained by volunteers. For more information see facebook.com/TraverseTrails if you see anything that needs attention, please call or text 507-523-0681.