

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Workshop Session of Monday, November 17, 2014
Library Meeting Room – 7:00 p.m.
601 South Washington Avenue

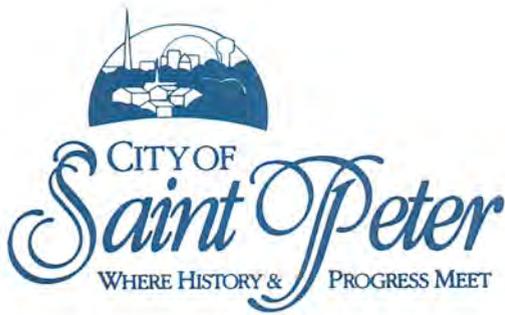
- I. **CALL TO ORDER**

- II. **DISCUSSION**
 - A. Wild Animal Feeding
 - B. Committee Work Assignments
 - C. APPA Legislative Rally (March 9-11)
 - D. City Administrator Evaluation
 - E. Others

- III. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 11/14/2014

FROM: Todd Prafke
City Administrator

RE: Wild Animal Feeding

ACTION/RECOMMENDATION

None needed. For your information and discussion only.

BACKGROUND

Members indicated a wish to discuss ideas or potential rules or ordinances related to prohibiting the feeding of wild animals within the City Limits.

This request is based upon what might be considered a safety concern about deer crossing Front Street. As members know the roadway is in close proximity to the flood plain and river bottom area.

I think the goal of any action would be to reduce the number of deer that cross the roadway and limit the potential for car/deer accidents.

Cities have undertaken a number of different measures to meet similar goals. These have included establishing physical barriers, hunts, and ordinances to reduce opportunity for feeding. Each of these has pros and cons in both establishment and implementation.

Let me work down the list a bit and write about some considerations that the Council may see as valuable. Members may wish to consider the level of problem as you assess your position on any contemplated action. In other words, assess the cost benefit, knowing that any action contemplated will not be 100% effective.

Physical barriers. While the City does have right-of-way that could support a fence, the length of the fence would be substantial and if permanent, it would be pretty expensive at about \$5 per foot. If not permanent, it would be less expensive, but in either event I am unsure that anything less than 8 feet would be effective.

Hunts. A number of communities do hunts in various formats. This is certainly something that can reduce the deer population and some communities believe strongly that these hunts reduce deer/human interaction within City limits. They are administered in a number of ways and could

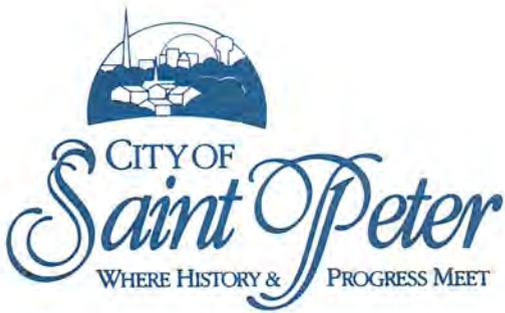
certainly be done here with some planning and some more decisions by the Council. At times the decision to establish a hunt can be controversial.

Ordinances. While deer usually don't read the ordinances, we could restrict feeding. This means that home owners would be restricted from placing food in yet to be determined quantities. This ordinance can be problematic in enforcement due in large part to the likely need to traverse private property, in many instances, to determine whether property owners are indeed leaving food for deer. It can be done but may pose a challenge.

Certainly there may be many other options. Since this is posed as an open ended question, we might start the discussion by working through the ideas listed above and any others that you may come up with. We could then narrow the choices and then staff can do a bit more research or take action as directed by the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 11/14/2014

FROM: Todd Prafke
City Administrator

RE: Committee Work/Assignments

ACTION/RECOMMENDATION

None needed. For your information and discussion.

BACKGROUND

Please find attached the Committee and Commission assignments for the 2014 year. This is provided for a few reasons. First, so that you remember what you are on. Second, so you can see what other members are assigned to. Lastly, so that you can see the committees as a whole and what general categories are covered by those boards.

You discussed this in October and asked that it be brought back for further review and consideration.

I have five primary topics for discussion at your workshop. My first topic for your discussion tonight is to provide a bit of history and go back to the roots of your system and discuss:

- the value, or lack of value, for each of these committees or commissions.
- whether each of these are functioning or operating in a way that is wanted or needed.
- whether this system works any longer and continues to be of value.

Secondly, I hope to review a couple of commissions that you have specifically discussed and asked for further discussion on related to membership. You asked that these get special attention relative to the makeup of their membership and connection to the City Council.

The third is that last year the Council had asked that we also review the value of designated seats for the School District. We never really got to that discussion. As you may recall we have those designated seats on the Parks and Recreation Advisory Board and on the Library Board. This was originally done as an experiment about 12 years ago. One of the main goals was to provide decision makers with the high level view of the work that was being done, but more importantly to provide opportunity for the cross pollination of the biggest picture initiatives and activities to flow between the School and City. Is there still value in this? Does it work in the way we anticipated? Are there changes that should be made if it does or does not? Those are some of the questions that may be valuable to ask again.

The fourth issue relates directly to Council membership. This may also be an opportunity to talk about any value in switching Council assignments on these Boards and Commissions based on whatever criteria you may set which could be area of expertise, area of interest or any others you might think of.

I have attached a listing of the Boards and Commission and their members. All of this discussion may dovetail into some level of conversation about specific assignments, the very unique nature of specific board or commission seats, and their value to our operations. Meetings, times and dates may need a review as well.

There may also be a value discussion about the v and ^ and the fact that Committees of the Council do not operate as may have been intended. It does not mean your current operational system does not work. Nor is that a statement of good or bad. They simply do not operate as intended. If there is a want to reformulate how the system works or how the Committees work, this is an opportune time to have that discussion.

Lastly, this can be used as an effort to promote opportunities for Board and Commission members, highlight vacancies and promote service to the community. We continue to have a number of vacancies and at times struggle to make quorum with a number of the groups. It may be our hope to work to get those ready to be filled so the new year can start out with a mostly filled roster.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal

BOARD AND MEETING DATE SCHEDULE

Building/Zoning Appeals Board	As needed
City Council	Second and Fourth Mondays of month 7:00 p.m. - Governor's Room Community Center
Civil Service Commission	As needed - City Hall Conference room
Economic Development Authority	Fourth Thursday of month 12:00 noon - Governor's Room Community Center
Heritage Preservation Commission	Last Tuesday of month 5:30 p.m. - Governor's Room Community Center
Housing and Redevelopment Authority	First Monday of month 3:30 p.m. - Park View Manor
Hospital and Nursing Home Commission	Last Wednesday of month 12:00 noon - Community Hospital
Human Rights Commission	Second Monday of month 5:00 p.m. - Traverse des Sioux Room - Community Center
Library Board	Second Tuesday of every other month -- starting February 6:00 p.m. - Public Library
Parks and Recreation Advisory Board/ Tree Board	Third Monday of month 7:00 p.m. - Public Works Conference Room
Planning and Zoning Commission	First Tuesday of month 7:00 p.m. - Governor's Room Community Center
Tourism and Visitors Bureau Board	Fourth Friday of month 8:00 a.m. - Whiskey River

CIVIL SERVICE COMMISSION

The Police Civil Service Commission is created pursuant to Minnesota State Statutes Chapter 419. The purpose of said Commission is to service all Police personnel needs including, but not limited to, employment, promotions, demotions, discharges, transfers, testing, certifications, lay-offs, resignations and reinstatements by employees of the department as defined in the Rules and Regulations of the Saint Peter Police Civil Service Commission.

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|----|--------------------|---------------------------------|
| 1. | Ken Eichmann | 1-1-14 to 12-31-16 ¹ |
| 2. | Kim Spriggs | 1-1-12 to 12-31-14 ¹ |
| 3. | Ed Lee | 1-1-13 to 12-31-15 ^P |
| | Chief of Police | Ex-officio |
| | City Administrator | Ex-officio |
| | City Attorney | Ex-officio |

ECONOMIC DEVELOPMENT AUTHORITY

The Economic Development Authority (EDA) is created pursuant to Minnesota Statutes Chapter 400. The appointment of an Economic Development Authority is intended to provide the City with a board comprised of representatives from both City

government and private enterprise, capable of administering business incentives and other economic development measures. The EDA is the main economic development board for the City and is under the authority of the City Council. The primary responsibilities of the EDA are advisory functions relative to commercial and industrial development and redevelopment.

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|----|--------------------------------|---------------------------------|
| 1. | Bob Southworth | 1-1-12 to 12-31-17 ² |
| 2. | James Dunn | 1-1-11 to 12-31-16 ¹ |
| 3. | Cory Abels | 1-1-10 to 12-31-15 ^P |
| 4. | Marilyn Rundell | 1-1-12 to 12-31-17 ² |
| 5. | Jay Hansen | 1-1-14 to 12-31-18 ¹ |
| 6. | John Kvamme | City Council Liaison |
| 7. | Chuck Ziemann | City Council Liaison |
| | City Administrator | Executive Director |
| | Community Development Director | EDA Staff |

HERITAGE PRESERVATION COMMISSION

The Heritage Preservation Commission was created as an advisory Commission consisting of seven (7) members appointed by the Council to develop guidelines or standards to carry out City Code regulations which created the heritage preservation standards. Those guidelines or standards address the application of the Ordinance by developing and preserving structures within the Heritage Preservation District by providing standards for design, signs, materials, and the like.

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| 1. | | 1-1-14 to 12-31-16 ¹ |
| 2. | Edi Thorstensson | 1-1-13 to 12-31-15 ¹ |
| 3. | Loren Sundboom | 1-1-13 to 12-31-15 ¹ |
| 4. | Susan Carlin | City Council Liaison |
| 5. | Warren Friessen | 1-1-14 to 12-31-16 ¹ |
| 6. | David B. McGuire | 1-1-12 to 12-31-14 ² |
| 7. | Matt Borowy | 1-1-12 to 12-31-14 ¹ |
| | Director of Community Development | Ex-officio |

HOSPITAL AND NURSING HOME COMMISSION

The Commission has charge of administration, operation, and maintenance of all hospitals and nursing homes, now or hereafter, owned by the City. The Commission has the power to hire a superintendent of hospitals or nursing homes and all other necessary employees, to fix and pay their compensation, to reimburse officers and employees for expenses necessarily paid or incurred in the performance of their duties, to require a bond of any officer or employee and pay the premium thereon; to effect all necessary insurance; to make repairs of the hospital or nursing home buildings and their contents; to purchase all necessary equipment, apparatus, and supplies; to receive and to accept, with the approval of the Council, on mutually agreeable terms all donations for hospital or nursing home purposes; to establish such committees as it may see fit; and to make rules relating to its own procedures and to the administration, operation, and maintenance of such hospitals.

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| 1. | Sandra Gundlach | 1-1-13 to 12-31-17 ¹ |
| 2. | Margie Nelsen | 1-1-10 to 12-31-14 ¹ |
| 3. | Bob Meeks | 1-1-14 to 12-31-18 ¹ |
| 4. | H. Stuart Johnson | 1-1-11 to 12-31-15 ^P |
| 5. | Kay Moline | 1-1-12 to 12-31-16 ¹ |
| 6. | Michelle Chalin | 1-1-13 to 12-31-17 ² |
| 7. | Dr. Susan Klenk | Ex-officio |
| 8. | Susie Carlin | Council Ex-Officio |
| 9. | Hospital Administrator | Ex-officio |

HOUSING AND REDEVELOPMENT AUTHORITY

The Housing and Redevelopment Authority was created pursuant to Federal and State Statutes for the purpose of operating and maintaining public housing in Saint Peter (Park View Manor). The Housing and Redevelopment Authority may also serve as a review board for other community development activities relating to housing and urban redevelopment.

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| 1. | Dennis Swenson | 1-1-13 to 12-31-17 ¹ |
| 2. | Jan Glimsdal | 1-1-14 to 12-31-18 ² |
| 3. | Rosie Skramstad | 1-1-10 to 12-31-14 ² |
| 4. | Ed Wetherill | 1-1-11 to 12-31-15 ^P |
| 5. | Chuck Zieman | City Council Liaison |
| | Community Development Director | Ex-Officio |

HUMAN RIGHTS COMMISSION

The purpose of the Commission is to secure for all citizens equal opportunity in employment, housing, public accommodations, public services and education and full participation in the affairs of the community by assisting the State Department of Human Rights and implementing the Minnesota State Act Against Discrimination (M.S. 363) and by advising the Council on long-range programs to improve community relations in the City.

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| 1. | Judy Douglas | 1-1-13 to 12-31-15 ² |
| 2. | | 1-1-13 to 12-31-15 ¹ |
| 3. | Jill Niebuhr | 1-1-14 to 12-31-16 ¹ |
| 4. | Jeff Brand | City Council Liaison |
| 5. | | 1-1-14 to 12-31-16 |
| 6. | | 1-1-12 to 12-31-14 ^P |
| 7. | | 1-1-12 to 12-31-14 ^P |
| 8. | Michael Hettig | 1-1-12 to 12-31-14 ^P |
| 9. | | 1-1-11 to 12-31-13 ^P |
| | City Administrator | Ex-Officio |

PUBLIC LIBRARY BOARD

The duties of the Public Library Board, as described in the City Code and the Board by-laws, is to make recommendation regarding policy of the library, programs and operation of the library and library buildings; monitor and advocate for legislation that is appropriate to public libraries; cooperate with other public officials and boards; maintain positive community relations; and carry out other duties as assigned by Ordinance or resolution of the City Council. The general Minnesota State Statutes that apply to the operation of a library board and public library shall govern the appointment of the members, their tenure and their power and duties.

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| 1. | Diana Good | 1-1-13 to 12-31-15 ¹ |
| 2. | Cindy Freeman | 1-1-13 to 12-31-15 ^P |
| 3. | Mary Ann Harty | 1-1-14 to 12-31-16 ² |
| 4. | Shanon Nowell – Chair | 1-1-14 to 12-31-16 ² |
| 5. | Sally Geary | 1-1-12 to 12-31-14 ^P |
| 6. | John Brynes | 1-1-06 to 12-31-06 ¹ |
| 7. | Roger Parras | City Council Liaison |
| | Lead Librarian | Ex-Officio |
| | Recreation Director | Ex-Officio |

PARKS AND RECREATION ADVISORY BOARD

The Parks and Recreation Advisory Board is established to study the needs of the City in the area of public parks and recreational programs and to make recommendations to the City Council on park and recreation policies. The duties and

responsibilities of the Parks and Recreation Advisory Board shall include, but are not limited to, the following: 1.) Review and make recommendations to the City Council on park and recreation policies; 2.) Review the need for additional park land; 3.) Prepare a park land acquisition and development plan; 4.) Prepare a capital equipment and improvement program for the park system; 5.) Make annual budget recommendations; 6.) Study and recommend park and recreational programs and activities; 7.) Study and meet with other governmental organizations and bodies on the use of parks; and 8.) Serve as the City's Tree Advisory Board.

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|-----|------------------------|---------------------------------|
| 1. | Stuart Douglas - Chair | 1-1-13 to 12-31-15 ² |
| 2. | Mike Meffert | 1-1-13 to 12-31-15 ¹ |
| 3. | L. Lee Alger | 1-1-13 to 12-31-15 ¹ |
| 4. | David Ringler | 1-1-14 to 12-31-16 ² |
| 5. | | 1-1-14 to 12-31-16 ¹ |
| 6. | Steven Alger | 2012 – School District #508 |
| 7. | Bill Kautt | 1-1-12 to 12-31-14 ¹ |
| 8. | Michael Looft | 1-1-12 to 12-31-14 ^P |
| 9. | Charles Burgess | 1-1-12 to 12-31-14 ¹ |
| 10. | Larry Potts | 1-1-12 to 12-31-14 ¹ |
| 11. | Jeff Brand | City Council Liaison |
| | Recreation Director | Ex-Officio |
| | Public Works Director | Ex-Officio |
| | City Administrator | Ex-Officio |

PLANNING AND ZONING COMMISSION

The function and duties of the Planning and Zoning Commission include preparation of a Comprehensive Plan for the physical development of the City, including proposed public buildings, street arrangements and improvements, public utility services, parks, playgrounds, and other similar developments, the use of property, the density of population, and other matters related to the physical development of the City. Such plan may be prepared in sections, each of which shall relate to a major subject of the plan. The Commission may also prepare a revised Zoning Plan and an official map of the platted and unplatted portions of the City and adjoining territory, or portions thereof, indicating upon such map the proposed future extensions or widening of streets of the City. The Planning and Zoning Commission shall review all proposals for land development that are affected by zoning, conditional use permits, annexation, and subdivision regulations. Also, every proposed plat of land within the City or within two miles of the City limits and not within a town which itself requires the approval of plats shall be submitted to the Planning and Zoning Commission and the Council.

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| 1. | | 1-1-13 to 12-31-15 ¹ |
| 2. | David Eli Hoehn | 1-1-13 to 12-31-15 ² |
| 3. | Joey Hulsebus | 1-1-14 to 12-31-15 ² |
| 4. | Jerry Harty – Chair | 1-1-14 to 12-31-15 ² |
| 5. | Chelsea Alger | 1-1-12 to 12-31-14 ² |
| 6. | John Kvamme | City Council Liaison |
| 7. | Chuck Zieman | City Council Liaison |
| | City Administrator | Ex-Officio |
| | Community Development Director | Ex-Officio |
| | City Attorney | Ex-Officio |

TOURISM AND VISITORS BUREAU

The Tourism and Visitors Bureau is established in the City Code. Ninety-five percent (95%) of the proceeds obtained from the collection of lodging taxes must be used to fund a local convention or tourism bureau for the purpose of marketing and promoting the City as a tourist or convention center. This authority is provided to the City in accordance with Minn. Stats. Chap. 469.

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| 1. | Rick Tuomala | 1-1-14 to 12-31-16 ² |
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| 2. | Bob Wright | 1-1-12 to 12-31-14 ¹ |
| 3. | Kris Higginbotham | 1-1-13 to 12-31-15 ¹⁰ |
| 4. | Bob Sandeen | 1-1-13 to 12-31-15 ^P |
| 5. | John Kvamme | City Council Liaison |
| 6. | Jeff Brand | City Council Liaison |
| 7. | | 1-1-14 to 12-31-16 ¹ |
| 8. | Arlo Lehtinen | 1-1-13 to 12-31-15 ¹ |
| 9. | | 1-1-12 to 12-31-14 ^P |

BOARD OF APPEALS AND ADJUSTMENTS

The Board of Appeals and Adjustments is established in the City Code. The Board has the power and duty to hear and decide appeals where it is alleged there is error in any order, requirement, decision or determination made by the Zoning Administrator in the enforcement of this Chapter; to hear and decide only such conditional uses as the Board of Appeals and Adjustments is specifically authorized to pass on by the terms of this Chapter and as provided for in the City Code; and to authorize, upon appeal in specific cases, such variance from the terms of the Zoning Code as will not be contrary to the public interest where, owing to special conditions, a literal interpretation and enforcement of the provisions of this Chapter would result in unnecessary hardship.

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| 1. | Jerry Harty | Chairperson of P&Z |
| 2. | David McGuire | Chairperson of HPC |
| 3. | Chuck Zieman | City Council Liaison |
| 4. | Roger Parras | City Council Liaison |
| 5. | John Kvamme | City Council Liaison |
| | Community Development Director | Ex-Officio |
| | City Administrator | Ex-Officio |
| | City Attorney | Ex-Officio |

Council Committees

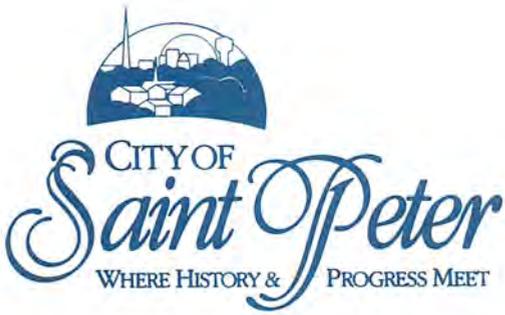
Finance Committee	Kvamme*, Carlin
Personnel and Code Review Committee	Zieman*, Brand
Public Works and Utilities Committee	Grams*, Parras

*Indicates Chairperson

**Mayor serves as ex-officio on all Committees as per Council Rules.

Council Liaisons

Economic Development Authority	Kvamme, Zieman
Heritage Preservation Commission	Carlin/Grams
Hospital and Nursing Home Commission	Carlin
Housing and Redevelopment Authority	Zieman
Human Rights Commission	Brand
Library Board	Parras
Parks and Recreation Advisory Board	Brand
Planning and Zoning Commission	Kvamme, Zieman
Region Nine Development Commission	Strand
SPRTC Security Committee	Strand, Peters
Tourism and Visitors Bureau	Kvamme, Brand
Fire Pension Board	Strand, Finance Director
SPRTC Commission	Strand, Mayor pro tem
SPRTC Executive Board	Strand, Mayor's Representative
School District #508 Cooperation Committee	Kvamme, Brand
Nicollet County Cooperation Committee	Zieman, Parras
Le Sueur County Cooperation Committee	Kvamme, Parras
Gustavus Cooperation Committee	Strand, Carlin
Appeals and Adjustments	Kvamme, Parras, Zieman
Greater Mankato Growth	Kvamme
Sister City Committee	Strand, Carlin



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 11/13/14

FROM: Todd Prafke
City Administrator

RE: APPA Legislative Rally

ACTION/RECOMMENDATION

None needed. For your information and discussion only.

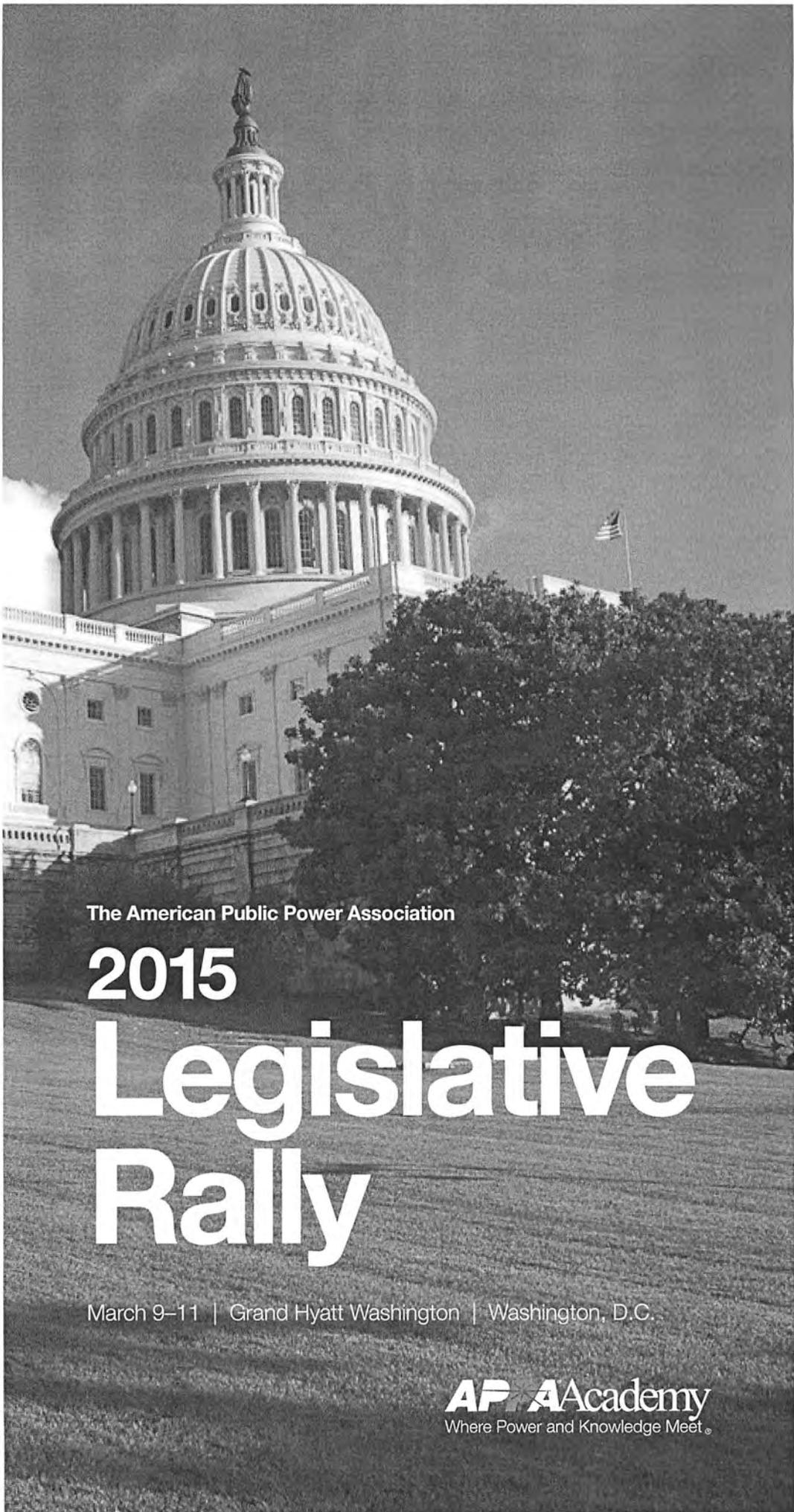
BACKGROUND

Each year for a number of years, the City Council has participated in the American Public Power Association (APPA) legislative rally in Washington, D.C. Next year the rally will take place March 9-March 11, 2015.

Time has been included on the workshop agenda for discussion about this event and which members of the City Council may be interested in participating.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal



The American Public Power Association

2015 Legislative Rally

March 9-11 | Grand Hyatt Washington | Washington, D.C.

AP Academy
Where Power and Knowledge Meet.®

Make Your Views Known on Capitol Hill



We need to ensure that Congress hears the voice of the public power community! This is your opportunity to influence policy makers who can make a difference. As a public power advocate, you are in the best position to talk to Congress about the direct impact of federal action at the local level. Our coordinated outreach efforts are strengthened because you represent not only your public power community, but also 47 million other Americans that benefit from being served by public power.

Target Audience: Public power professionals who want to get involved and advocate on behalf of their communities and the industry.

“The Legislative Rally is at the heart of APPA’s efforts to get our members involved in the policymaking process in Washington. As a constituent and leader in your community, this is your chance to educate your legislators on what is happening at your utility. They need to understand how what they do (or don’t do) impacts you—and that is a job that only you can do!”

**Sue Kelly
President & CEO, APPA**



“The APPA Legislative Rally is a powerful opportunity to educate your Senators and Representatives on how policy decisions made in Washington affect your public power utility and the communities you serve. Our strong presence on Capitol Hill during the Rally is impactful. I encourage all APPA members to attend.”

Paula DiFonzo
Chair, APPA Board of Directors,
and CEO, New Braunfels Utilities, Texas

APPA provides the resources, connections, and collective power to help public power communities have an impact in Washington, D.C.

Key federal policy issues that will be discussed at the Rally include:

- Ensuring that policymakers are aware of the impact EPA's carbon dioxide regulations could have on utility operations and the price and reliability of electricity supply;
- Maintaining tax-exempt financing for state and local governments, including public power utilities, in ongoing federal budget and tax reform negotiations;
- Promoting cyber security legislation that is built on the current NERC/ FERC framework and enhances communication between the federal government and electric utility industry;
- Increasing transparency and oversight of the wholesale electricity markets; and,
- Protecting the ability of the PMAs and TVA to continue to fulfill their historic mission of providing affordable electricity to the nearly 50 million customers they jointly serve.

Luncheon Sponsor

Morgan Meguire LLC

Breakfast Sponsor

**Jennings
Strauss**
ATTORNEYS AT LAW

General Sponsor



Preliminary Program

Monday, March 9

Public power advocates gather at the Grand Hyatt Hotel for leadership meetings, pre-conference seminars, and the welcoming reception.

Tuesday, March 10

The Legislative and Resolutions (L&R) Committee will meet in the morning to review APPA's federal legislative agenda, followed by a discussion of new proposed policies, and, finally, adoption of these policies. This is followed by the L&R Committee luncheon, with a keynote speaker who will focus on the issues of the day and political situation in our nation's capital. In the afternoon, attendees will meet with their congressional delegations on Capitol Hill and attend policy briefings on specific issues hosted by APPA at the Grand Hyatt Hotel. In the evening, PowerPAC contributors enjoy a reception to thank them for their help with APPA's political action committee.

Wednesday, March 11

Following the Legislative Rally breakfast, public power advocates travel to Capitol Hill for meetings with their congressional delegations.

About the APPA Academy

The 2015 APPA Legislative Rally is part of the APPA Academy, public power's complete resource for professional education. In addition, participants in the pre-rally seminars can earn continuing education units. Through a variety of delivery methods, the APPA Academy helps electric utility employees stay abreast of rapidly moving industry technologies and regulatory requirements while providing an opportunity for them to meet their yearly training goals and certification requirements in formats and prices ranges that suit their needs.

For full details on the APPA Academy and its offerings, please visit www.APPAAcademy.org



Visit the 2015 Legislative Rally event page at www.PublicPower.org for tips on scheduling your meetings on Capitol Hill.

Highlights

Meet Your Representatives on Capitol Hill

As a public power expert, this is your opportunity to educate your Senators and Representatives and their staff on what is happening at your utility.

Legislative & Resolutions Committee

Be a part of the discussion and help us decide APPA's policy positions on key issues that are important to public power and hear from a keynote speaker at the luncheon about the state of play in Congress.

Legislative Rally Breakfast

This always-popular breakfast meeting is your chance to hear the latest happenings from political prognosticators or Members of Congress. APPA's Government Relations team will present our legislative policies in a fun and humorous manner.

More About the L&R Luncheon*

Reserve a table at the Tuesday luncheon and ensure that your attendees and guests get the most value possible out of this annual event. Benefits of reserved tables include:

- Preferential seating at the front of the banquet hall.
- Three additional tickets to the luncheon (individual tickets cost \$55.00).
- Signage and advance notice of table location to ensure that attendees and invited guests are seated together.
- Greater visibility for guests who may be trying to locate you.

Cost

APPA Members \$300

Nonmembers \$600

Please note the number of tables you would like to reserve on the registration form and return it to APPA.

APPA maintains the right to designate any APPA meeting or session as open only to APPA regular members (public power systems, rural electric cooperatives, joint action agencies, state/regional associations).

*Counsel has advised that under House and Senate ethics rules, only APPA may extend invitations to House or Senate Members or staff to attend this event. Individual members of APPA are not permitted to extend invitations. Violations of these rules may result in criminal liability.

The APPA Rally is not open to investor-owned utilities or other privately owned energy companies.

Pre-Rally Seminars

Federal and State Perspectives On Distributed Generation Issues

Monday, March 10 | 8:30 a.m.–Noon

The role of distributed generation (DG), and its potential impact on utility operations, has received a lot of attention in recent years at the local, state, and federal levels. There is significant debate on the question of whether DG threatens the utility business model. What is clear from the debates on the role DG will play is that it poses several benefits and challenges to electric utilities. Potential benefits include avoided generation capacity costs, ancillary services, and higher transmission costs, as well as reduced air pollution and greenhouse gas emissions and mitigation against outages on the grid. Operational challenges include maintenance of electric grid system balance, safety issues for lineworkers, load forecasting impairment, and increased strain on the distribution system. DG can also pose revenue challenges for electric utilities if customers do not pay their fair share of the costs of maintaining the distribution system they rely upon to export their excess power and import power when the DG system does not generate power. This seminar will explore the long-term implications of greater DG to electric utilities, how these issues are being examined at the state and federal levels, and what it means for public power utilities.

Energy-Water Nexus— Issues Facing Public Power in the Future

Monday, March 10 | 1:30–5:00 p.m.

Recent developments have focused national attention on the intrinsic link between water and energy. This interdependence is often described as the energy-water nexus. Meeting energy-sector water needs often depends on many factors. Water availability issues such as drought, low flow, and competition for water, can restrict hydroelectric and thermoelectric generation. Electric utilities' use of water is significant. Choices made by electric utilities on the types of power plants they utilize and the fuel they need to run them, as well as capital investments made in the near term, are likely to establish the courses for electric generation's long-term water use. This pre-rally seminar will focus on electric utilities' water needs, the effects of drought on operations, and how federal regulations are impacting utilities' water use in the future.

Governance Workshop: Sustaining Public Power's Value Through Effective Governance

Monday, March 10 | 8:00 a.m.–3:00 p.m. | boxed lunch included

This workshop provides public power utility board and city council members with a comprehensive overview of the duties, responsibilities, and processes that must be met in order to be an effective member of a governance team. Executive management and those who interact with boards or councils will also benefit from the topics covered. Topics Include:

Effective public power governance

- The definition and evolution of governance
- Understanding the public power business model
- Duties, responsibilities, and policy-setting requirements of utility boards
- Assuring effective board-management relations
- Evaluating governing board performance

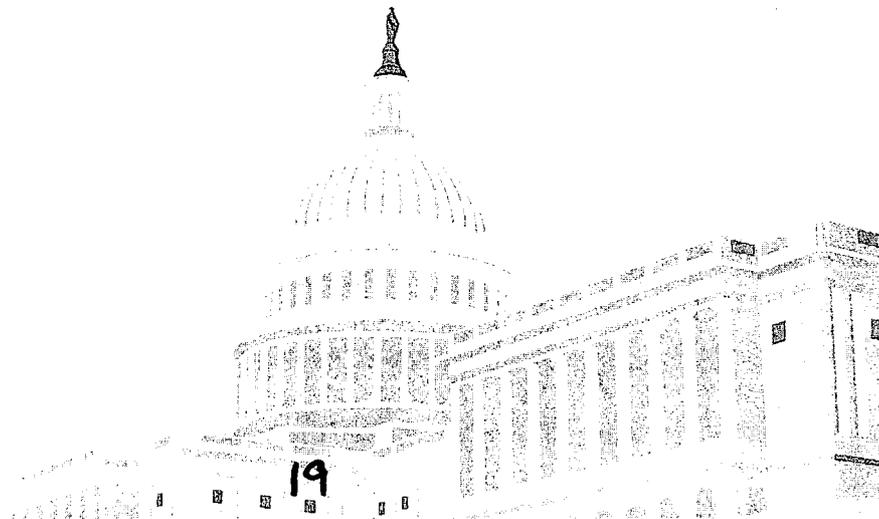
Governance and monitoring utility performance

- The importance of performance monitoring and accountability
- Methods for measuring utility performance
- Identifying key performance areas, indicators, and metrics
- Performance information governing boards need to know
- Communicating utility performance to stakeholders

Excellence in utility governance

- The characteristics of high performing governing boards
- Developing an “Excellence in Governance” model for your utility

***Instructor: Dr. Jeff Tarbert, Executive Consultant,
American Public Power Association, Arlington, Va.***



Hotel

Hotel Accommodations/Reservations and Important Notice about Cancellations

The 2015 Legislative Rally will be held from March 9-11, at the Grand Hyatt Washington, 1000 H Street, NW, Washington, D.C., 20001. To ensure the APPA discounted room rate of \$329 single and \$354/double per night (excluding D.C. taxes of 14.5%), please call the reservations center at 1-888/421-1442 after November 1, 2014, when the APPA room block will be open to receive reservations. When making a reservation, please request the APPA Legislative Rally.

Hotel Reservation Policy

Very Important, Please Read

The cut-off date to receive the group rate for the Legislative Rally is February 15. After February 15 you may be charged a higher rate based on availability. APPA will not be able to make any adjustments to your rate after February 15. All reservations require a non-refundable room deposit equal to one night's stay plus applicable taxes that will be charged to your credit card at the time your reservation is made. Please keep in mind that cancelled reservations that are not resold may become a financial liability for APPA, so please make your reservations thoughtfully. Check-in time is 3:00 p.m. and check out is 12:00 p.m. Please contact the APPA meeting services department at 202/467-2941 if you need additional assistance with housing.

Reservations

888/421-1442, Group Code: G-AP15

Assistance with Hotel Contact

Monique McCaw at MMcCaw@PublicPower.org, 202/467-2938

Program Contact

Desmarie Waterhouse at DWaterhouse@PublicPower.org, 202/467-2930

Registration Contact

Meeting Services at Registration@PublicPower.org, 202/467-2941

Travel

Travel arrangements and costs are the responsibility of the meeting participants. APPA will not reimburse for changes in travel expenditures regardless of the cause, including the cancellation of a course, meeting, or workshop.



More About the Grand Hyatt Washington

Location, Location, Location! The Grand Hyatt Washington is located in the fastest growing part of downtown Washington DC: Penn Quarter, which is in close proximity to 100+ restaurants and bars. The hotel is the ideal spot to explore all that our Nation's capital has to offer and is within walking distance or Metro stops from several local attractions, including the National Mall, Smithsonian Museums, the White House, the U.S. Capitol, historic monuments, the Verizon Center, and Gallery Place shopping and entertainment complex.

Cancellations/No-Shows/Refunds/Substitutions

Registrants who cancel in writing on or before March 2, 2015, are entitled to a refund of their registration fee, minus a \$50 cancellation fee. Registrants who cancel after March 2 will not receive a refund. However, we will accept attendee substitutions for the 2015 APPA Legislative Rally only. Registrants and no-shows who do not cancel on or before March 2 are responsible for the full registration fee and are not entitled to a refund of their registration fee. Cancellations must be made in writing and mailed, faxed, or emailed to:

American Public Power Association
2451 Crystal Drive
Suite 1000
Arlington, VA 22202-4804
fax: 202/495-7484
email: Registration@PublicPower.org

Photographs

By registering for this meeting, I authorize the American Public Power Association (APPA) to photograph me at this event and use such photographs in APPA marketing pieces (both electronic and print). I understand that I will not be paid for giving this consent.

Registration Form

2015 APPA Legislative Rally 5618

March 9–11 | Grand Hyatt Washington | Washington, D.C.

Attendee Information

Please print clearly. Reproduce form for additional registrants. We cannot accept registration via telephone.

Name

Title

Organization

Address

City

State

Zip

Phone

Fax

Emergency Contact

Phone

Email

- Check here if you have a disability and may require special accommodations to participate.

Registration

Please check the appropriate box:

- Legislative Rally ID 5618

- APPA Member \$295

- Nonmember \$590

Pre-Rally Seminars, March 10 (Half-day seminars)

- Federal and State Perspectives on Distributed Generation Issues
(8:30 a.m.–Noon) ID 5701

- Energy-Water Nexus—Issues Facing Public Power in the Future
(1:30–5:00 p.m.) ID 5703

Payment Received

On/Before 2/16

After 2/16

- APPA Member \$275 (each) \$325 (each)

- Nonmember \$550 (each) \$600 (each)

Public Power Governance Workshop

- Governance Workshop:
Sustaining Public Power's Value through Effective Governance
(8:00 a.m.–3:00 p.m.; lunch provided) ID 5702

Payment Received

On/Before 2/16

After 2/16

- APPA Member \$425 \$475

- Nonmember \$800 \$850

L&R Luncheon Table Reservations

Table Reservations ID 5048

Number of Table(s)

- APPA Member \$300 per table
 Nonmember \$600 per table

Organization Name for Table Signage

Benefits of Reserved Tables

- Preferred seating in the banquet hall
 Three additional tickets to the luncheon
 Signage and advance notice of table location

Confirmations/Name Badges

Registration confirmation will be sent via email.
Email confirmations to (if different from above)

Payment Method

All fees are payable in U.S. currency. Nonmembers are required to include payment or provide credit card information when registering.

- Enclosed is my check made payable to: American Public Power Association
 Purchase Order # (optional) _____
 Bill me (Members Only) \$10 invoicing fee will be applied
 Wire/ACH Payments contact: Katrina Reynolds-Taylor, 202/467-2962
 Please charge the following Credit Card:
 MasterCard VISA
 American Express Discover

Name as It Appears on Card

Cardholder Signature

Name of Attendee

\$ Amount to Charge to Card

Credit Card Number

Expiration Date

Invoicing Fee

If payment is not included with the registration (check, credit card, or wire payment), a \$10 invoicing fee will be added to the registration price.

For APPA Use Only: Order ID #

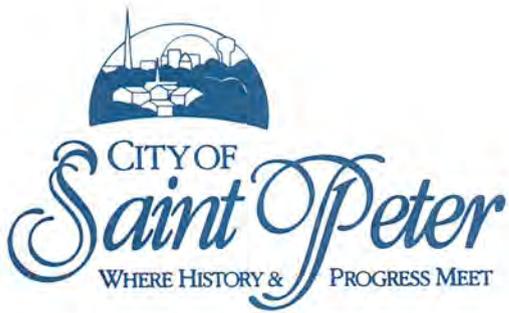
Submit completed registration form:

Fax: 202/495-7484

E-mail: Registration@PublicPower.org

Register online at www.PublicPower.org/LegislativeRally

If paying by check: Mail completed form and full payment to our bank lock box:
American Public Power Association • P.O. Box 418617 • Boston, MA 02241-8617



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 11/13/14

FROM: Todd Prafke
City Administrator

RE: City Administrator Evaluation

ACTION/RECOMMENDATION

None needed. For your discussion only.

BACKGROUND

Each of you has already received a copy of the City Administrator evaluation documents from City Attorney Brandt. Time has been included on Monday evening's workshop agenda for Council discussion of the evaluation.

Please feel free to contact City Attorney Brandt if you have any questions or concerns on this agenda item.

TP/bal