

**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Workshop Session of Monday, August 18, 2014
Library Meeting Room – 5:30 p.m.

I. CALL TO ORDER

II. DISCUSSION

- A. Police Department Presentation
- B. 2015 General Fund Budget
- C. Goal Session Schedule
- D. City/School District #508 Committee Update
- E. Others

III. ADJOURNMENT

Office of the City Administrator
Todd Prafke

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/14/2014

FROM: Todd Prafke
City Administrator

RE: Police Department Presentation

ACTION/RECOMMENDATION

None needed. For your information only.

BACKGROUND

As you know I have scheduled a series of presentations at City Council workshops to highlight the activities and responsibilities of each of the City's departments.

Police Chief Peters will provide a presentation on the activities of his department as part of the workshop on Monday evening.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 08/7/14

FROM: Todd Prafke
City Administrator

Paula O'Connell
Finance Director

RE: 2015 Budgets for General, Special Revenue, Debt Service,
Capital Funds, and Agency Funds.

ACTION/RECOMMENDATION

None, for discussion only.

BACKGROUND

We continue to work to provide a budget that is based on Council priorities for our customers and taxpayers while providing the financial resources needed to maintain a quality and quantity of staff that provide those services.

We are proposing a budget and suggesting a Levy that will reduce your projected tax rate from a 51.06 to 50.98 based on a gross levy increase of 1.86% or \$260,000.

Goals for this discussion are:

- Provide an update on the 2014 projections and budget modifications
- Provide information on the 2015 budget progress
- Provide information that allows you to work towards a reasoned decision relative to the levy
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council budget and not the Staff budget.

This discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the big picture of the budget. We hope to not get into the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, but rather focus on the way this budget supports your wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact that modification in any of these areas has on other portions of the City business. The 2015 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2014, are very small with a few specific exceptions:

- Street maintenance for 2015 is planned for a \$108,500 increase over your 2014 budget. This is a response to what we believe are increasing material costs and the improvements to

Union Street and sidewalks in that area at an estimated cost of \$85,000. Your ongoing street program provides maintenance on one of your biggest investments that is very expensive to replace.

- Police capital expenses include voice logger, dictation machine, and interview room video in the amount of \$21,600.
- Parks will see \$20,000 increase for repair and maintenance and a few very small facility improvements.
- The fire department budget includes \$43,995 to establish a replacement fund of \$7,500 per year for equipment that have certification expiration needs, \$16,500 of floor coating to the fire station floor for ease of cleaning and to prevent slipping, \$4,000 to replace two computers, \$8,700 to replace the thermo imaging camera, \$5,000 to replace 5 MSA cylinders due to expiration; and \$2,295 to replace an outdated gas fan.
- The 2015 budget includes an allocation of \$2,500 for the youth center. This was previously paid for by a special fund whose resources have now been exhausted.
- The building department has included a purchase of code books for \$8,882.
- The newly created part time payroll clerk position is the only change to personnel.
- General Fund reserves will maintain a projected 53.4% of expenditures. This includes the use of \$18,242 to fund the 2015 operations. The percentage of reserves is slightly higher than your policy of 35% to 50% of the 2015 year expenditures.
- The 2014 expenditures reflect the use of \$200,000 in reserves to cover the expense of improving Third Street that isn't covered by tax increment generated by that district.
- Local Government Aid has increased \$37,473.
- There are a number of building permits that will generate approximately \$535,000 additional revenues between 2014 and 2015. This revenue income has been split between the two years to coincide with inspection work that will also be done in 2015.

For 2015, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities set by you, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly, simply to be cut later in October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. In this case, the service levels are still based on the 2010 and 2011 budget modifications. Reserves are used for emergencies or efforts that are unknown to us at this time. In some past years we have used reserves for a deal that is too good to pass up. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and December and modify the budget. It may be important to note that once the legislative session starts in 2015 there is always the potential for a change in the ground rules. Election results and budget surpluses or deficiencies at the State level all influence those issues and right now, we do not have any supernatural ability to predict future outcomes.

We also believe the results from past budgets speak for themselves and that our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are that deviation from budget at the end of each year has been very small, as reported by the City's auditors. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. Also, Local Government Aid (LGA) continues to make up a large portion of our General Fund budget.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2013 year with revenues over expenditures by \$32,920 and reserves increasing to \$3,515,994. The projected change to fund balance in 2014 is anticipated to increase \$16,592 (this is \$83,034 better than the budgeted change). Building permit revenue and the use of reserves for Third Street improvements contribute to this change.

Working Plan Thus far - The 2015 budget is not balanced. Revenues will be lower than expenditures. This is not a good or bad thing it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund which says the reserve should be "35% to 50% for the following years budgeted expenditures", we believe an \$18,242 use of fund balance is reasonable.

Based on the proposed budget we will have a projected fund balance of \$3,514,344 at the end of budget year 2015. Based on our current projections, the reserve percentage for the end of 2014 will likely be approximately 53.7%, and 2015 at 53.4%.

General fund expenditures are planned for an increase of \$264,739 driven by personnel costs, street maintenance, capital, and repairs. Alternatives to this increase are discussed later in the memo. Major changes have been made in the past due to the LGA reductions and trying to maintain reasonableness in our tax levy, but this year we are relatively confident that the State will provide the levy of LGA promised for the 2015 year. Again, this budget is premised on your service level decisions for 2010 and 2011 and the budget modifications that resulted.

Some of the tools used to provide the 2015 budget year include:

- Enterprise funds transfers have been estimated based on projected sales for the 2014 year, assuming rate increases and lower use possibilities in 2015. This is a very conservative approach, but we have seen consumption reductions after the initial rate increase. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Health insurance costs are budgeted with a 9% increase.
- Wage modifications for all union and non-union are about 2%.
- New minimum wage laws effective August 1, 2014 thru August 1, 2016 are also reflected in the budgeted and projected values.
- The creation of a part time payroll clerk has added .5 FTE to the personnel costs. This position is funded by general and enterprise funds. The Streets Division still operates with an Equipment Operator position going unfilled.
- Nash Finch was paid \$25,000 for site improvements in which the city was to receive back in property taxes due to the increase in their parcel valuation. The actual valuation of the improved parcel exceeded the minimum assessment by \$207,000 and the retained tax increase would be \$5,200 per year. This amount isn't identified as an additional levy as the fund reserves are just above our fund balance policy at this time.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen for 2011-2013.

- Budget modifications, and in particular cuts articulated for the 2010 year, are also cut as a part of the 2015 budget.
- Fire Relief Association levy of \$8,000 for the 2015 year.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2014 fund balance will be approximately \$300,000.
- 2014 Local Government aid is not planned to be reduced from the certified amount. We have an additional \$37,473 for 2015.
- Additional Debt related to the purchase of a fire truck. We have a seven year levy necessary for the debt service.

Projects in 2015 that are being planned include:

- Equipment Certificate for \$271,400. These potential purchases will be discussed closer to the final budget approval and are (not prioritized). The document software cost is still unknown, we are investigating the process to convert paper documents into an electronic management program. The \$14,400 allocated for a transit bus has been included, but can be removed if funding is available in the transit fund. The bus will not be a levy issue as it will be paid from the transit fund each year of the debt obligation.
 - \$72,000 – 2 Squad cars (\$64,000) with Equipment set up (\$8,000)
 - \$175,000 – Asphalt paver
 - \$10,000 – pool chemical controllers
 - ??? – Document software
 - \$14,400 – Transit bus

Below are items that we discussed earlier and some items we just think you should have opportunity to understand and discuss.

- Seal coating and patching work increase by \$23,500. (Compared to Budget 2014)
- Union Street will have \$60,000 of improvements to the street
- \$25,000 is allocated for sidewalks from Ramsey Street to Union Street.
- Additional parks repairs of \$20,000 for improvements to facilities.
- We have planned no funding in the budget for Pavilion work as an amount is not known and our planning, thus far, has been to work to solicit other peoples money (OPM) once a scope is determined.
- Lambert Farm development - no costs are included for the 2015 budget. There will be \$10,000 contributed to the school district to cooperate on a design plan. Greater improvements will be more likely in 2016 and 2017.
- There will be other modifications to fees, which are insignificant to the budget, but more reflective of actual costs.
- The budget includes Coalition of Greater Minnesota Cities (\$15,600) and Third Floor.
- You have also discussed other long term projects for the future that are not funded as a part of this budget. Cooperative effort with School on the Lambert Farm, (your park development) Minnesota Square Pavillion, Fire Hall, City Hall, sidewalk and street improvements.

Special Revenue Funds:

The Library fund is allocated the same tax levy as it has for the last two years. The fund balance is at 63.5% and is continuing the same programing as in 2014. The State requires a minimum maintenance of effort, which means they regulate how much is required to be contributed to library systems by cities and counties. This amount for 2015 has not been certified to the City as of yet, but we have been in compliance in the past. With 2013-2015 having a planned decrease in fund balance, we are going have to either make a change to programming or increase property

tax levy to maintain a reasonable fund balance in the future. That future can be now or the 2016 to 2018 years..

The Community Center fund has not been receiving any tax levy, but the debt is being covered 100% by tax levy. The "Conduit Agreement" that is in place will end May 2017. This decline in revenue along with the decline in leases, will present a negative fund balance in 2016. With the collection of past due rents or new leases of the unoccupied spaces, the projected fund balance will improve. However, the Council may need to make changes from the current plan. Again those changes can come between now and the 2017 year.

Miscellaneous things to consider -

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; a large number of those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between Tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of enterprise funds in a more targeted way. We can discuss this now, but it may be more valuable during your enterprise funds discussion that will come up in the near future.
- We have also assembled a list of some of the outside the box ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
 - Additional modification to fees. (Yearly adjustments are always done)
 - Payment in lieu of taxes from other entities that are not taxed now.
 - Modification to assessment policies that put more burden on individual taxpayers rather than the general fund. The last changes you made put additional cost on General Fund by transferring alley skirting from assessable to be paid by the City.
 - When to take savings from Insurance Fund.
 - Additional enterprise funds contributing to the general fund.
 - Targeted utility increases.
 - Franchise fees (Franchise fees as exemplified by a Natural Gas fee.)
 - Use of other funds to transfer in revenues.
 - Any others you may have or we may come up with.

- It is important to understand that our reserves have increased due to cost savings, but there are still areas of volatility that could substantially influence the final 2015 outcome. Those items that are our highest concerns include:
 - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
 - Budget modification from 2010 still influences us today. There is a long list of items that the Council has reviewed and Staff has moved forward with. These changes have led to modifications in the way we provide services including eliminating positions and reducing expenditures in many ways. We continue to be on target to maintain those savings, but if we don't meet the targets, the reserve outlook for ending 2014 would be reduced. Again, we are on track in this area, but it is important to be vigilant.
 - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
 - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

Fiscal Impact:

Tax capacities for the payable 2015 year have been updated by an estimated 2%. The county should have numbers available in the near future.

We have proposed operation budgets for the general fund of \$6,581,025, special revenue funds of \$2,553,716, debt service funds of \$1,764,595, capital funds of \$416,955 and Agency Funds of \$37,500. The City staff and Council have reviewed the budgets and understand that all purchases and projects must again be approved by the City Council if it exceeds the amounts in the purchase policy. By approving the budget the City Council provides a tool for staff to work with.

Another important consideration is reserves. Our General Fund reserves have increased from 37.4% to 53.7% since the end of 2008 to the projected 2014 year, or in real dollars by about \$1,481,934. This has been planned so that we can meet some of the financial challenges that we face each year. This was done through cost savings and the budget modifications that you have reviewed and implemented. In addition, due in part to substantially reduced reserves in your largest enterprise funds, this level of reserve is needed to meet your cash flow needs.

Generally speaking, an increase in your levy of \$10,000 means an increase in your tax rate of .23. A decrease in your levy of \$10,000 means a decrease in your tax rate of .23.

Alternatives and Variations

There are so many variations that we could review and frankly, we would not know where to start. Here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Additional cuts. This would mean changes in service levels compared to the 2014 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.
- Spend down the increase in reserves which lowers the gross levy but then it may make future years more difficult. We like the 2015 plan we have illustrated knowing that the high likelihood of things changing, especially as it relates to State funding beyond 2015. Remember you have some bigger projects in your future so a measured and gradual increase in reserves to meet these wishes may be better than a large increase all at once. Again, this is part of that Fund Balance and policy discussion.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$53,303 of capital equipment remaining in the general fund budget. The converse of that is to spend reserve rather than issuance of Equipment Certificate. There are some interesting things we could do here but all certainly fall within the realm of Council sense of what is best.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. Again, this is a call for the Council to make. One caution here...if we believe that changes to LGA and other funding sources is not just a one or two or three year blip, then changes to service levels or changes in taxes seem inevitable. If that is true, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2014 then in 2015 we discontinue it and then in 2016 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- Restrict or assign reserves within the fund balance policy to a building fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.

There are many, many more.

Please let us know if we can provide any additional information or clarify anything before your meeting on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns.

CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2014, COLLECTIBLE IN 2015

Levy Limit Year:

Levy Limit Year

	Certified: Payable:					BUDGET	PROJECTED	PROJECTED	PROJECTED
		2010 2011	2011 2012	2012 2013	2013 2014	2014 2015	2015 2016	2016 2017	2017 2018
General Fund		832,925	1,275,614	1,275,614	1,305,614	1,305,614	1,370,895	1,439,439	1,511,411
\$ increase (decrease) in General Fund		0	90,490	0	30,000	0	65,281	68,545	71,972
% increase (decrease) in General Fund		0.00%	7.64%	0.00%	2.35%	0.00%	5.00%	5.00%	5.00%
Public Library		310,133	250,133	220,133	220,133	220,133	231,140	242,697	254,831
St. Peter Community Center		0	0	0	0	0	0	0	0
N Firefighter's Relief		24,600	10,000	10,000	10,000	8,000	8,000	8,000	8,000
Special Levies:									
A Bonded Indebtedness									
2002 Refunding Bond (CCC)		0	0	0	0	0	0	0	0
09 Public Project Revenue Bond (SPCC)		298,112	294,277	294,277	284,053	284,055	283,593	282,665	286,275
98 GO CO Refunding Bond (Pine Ridge)		0	0	0	0	0	0	0	0
B Certificates of Indebtedness									
Expired Equipment Certificates		0	0	0	0	0	0	0	0
'06 Equipment Certificate		0	0	0	0	0	0	0	0
07 Equipment Certificate		34,200	0	0	0	0	0	0	0
08 Equipment Certificate		63,180	51,372	0	0	0	0	0	0
'09 Equipment Certificate		67,462	65,720	63,977	62,049	0	0	0	0
'10 Equipment Certificate		35,200	34,300	33,400	32,500	31,132	0	0	0
'11 Equipment Certificate			21,995	21,425	20,850	20,235	19,590	0	0
'12 Equipment Certificate			14,600	48,900	53,000	47,500	47,500	47,500	0
'13 Equipment Certificate - Fire Truck				87,780	79,133	105,206	101,148	100,435	99,390
'14 Equipment Certificate					40,678	67,979	67,980	67,980	67,980
'15 Equipment Certificate						57,500	56,000	54,500	54,500
'16 Equipment Certificate							57,500	56,000	56,000
'17 Equipment Certificate								56,000	56,000
'18 Equipment Certificate						0			56,000
C Bonds of another local unit of Gov't									
J Pera Employer rate inc. after 6/30/01		82,652	0	0	0	0	0	0	0
Unallotment --		269,547	0	0	0	0	0	0	0
Abatement for Nash Finch					0	0	0	0	0
Abatement for ISJ Clinic		23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Special Levies:		873,353	505,264	572,759	595,263	636,607	656,311	688,080	699,145
Levy applicable to levy limits:		1,167,658	na	na	1,535,747	1,533,747	1,610,034	1,690,136	1,774,243
TOTAL GROSS LEVY:		2,041,011	2,041,011	2,078,506	2,131,010	2,170,354	2,266,345	2,378,216	2,473,388
% increase(decrease) over prior levy		1.02%	0.00%	1.84%	2.53%	1.85%	4.42%	4.94%	4.00%
Tax Rate: City		43.52	49.00	50.67	51.06	50.98	52.71	54.76	56.39
Tax Rate: Total									
Taxable Market Value		484,053,400	430,696,300	424,206,500	428,488,400				
Exempt Market Value		277,106,400	277,106,400	277,106,400	277,106,400				
Net Tax Capacity		4,689,589	4,165,734	4,102,084	4,173,947	4,257,426	4,300,000	4,343,000	4,386,430
City		43.53	49.004	50.673	51.13	proposed			
County		52.77	53.67	52.001	51.24				
School		15.553	16.716	16.752	17.175				
Region 9		0.187	0.19	0.188	0.172				
Multi-County		0.357	0.367	0.352	0.322				
Total extension rate		112.397	119.947	119.966	120.039				

10

General Fund Revenue Summary

	2011	2012	2013	2014	2014	2015
	Actual	Actual	Actual	Budget	Projected	Proposed Budget
Property Taxes	1,021,425	1,324,535	1,282,135	1,305,614	1,305,614	1,305,614
Other Taxes	76,865	79,274	82,647	76,600	76,600	76,600
Licenses & Permits	149,557	163,689	191,506	130,720	343,910	280,140
State Grants and Aids	2,776,464	3,042,061	3,025,225	3,030,208	3,030,208	3,070,681
Administrative Fees	37,270	40,584	57,502	25,650	125,050	111,196
Police & Fire	121,704	129,908	134,344	111,500	124,500	123,500
Streets /Refuse Sales	16,684	18,534	20,064	14,800	15,600	14,800
Recreation	158,885	176,778	186,909	154,000	154,000	169,500
Fines & Penalties	81,530	91,342	75,969	79,000	79,000	79,000
Interest & Misc Income	135,782	168,316	141,708	41,752	48,151	41,752
Transfer from other Funds	13,550	0	0	0	0	0
Utility Fund Transfers	1,271,264	1,284,974	1,340,239	1,280,000	1,280,000	1,290,000
Total Revenues	5,860,980	6,519,995	6,538,248	6,249,844	6,582,633	6,562,783
% increase (decrease) over prior year:	1.74%	17.44%	13.50%	-4.14%	5.32%	-0.30%
% increase (decrease) over prior year budget:				6.63%	0.96%	5.01%

General Fund Expenditure Summary

	2011	2012	2013	2014	2014	2015
	Actual	Actual	Actual	Budget	Projected	Proposed Budget
Mayor and Council	36,500	41,541	37,163	41,435	41,465	41,480
City Administrator	155,714	162,336	169,953	171,825	181,659	176,237
City Clerk	61,739	60,582	61,058	66,617	66,617	67,011
Elections	10,815	17,819	22,443	21,642	21,642	21,590
Finance Department	225,500	213,277	221,268	246,819	250,795	266,052
Legal Services	135,489	155,631	130,006	141,000	141,000	141,000
Municipal Building	93,216	90,665	91,866	90,619	95,333	109,382
Police Department	1,876,778	1,956,079	1,973,503	2,078,493	2,079,675	2,128,643
Fire Department	233,857	565,048	563,372	342,405	342,011	366,659
Building Inspections	173,902	171,248	181,748	187,694	193,712	209,552
Emergency Management	1,092	1,086	2,411	7,770	7,770	7,770
Community Service	77,914	79,714	80,620	86,168	86,224	85,646
Public Works Administration	93,471	80,956	79,340	88,019	87,183	88,257
Streets	1,097,409	1,028,945	1,091,035	1,118,012	1,121,771	1,237,127
Street Lighting	98,653	104,103	98,428	130,000	130,000	130,000
Senior Coordinator	29,017	29,921	31,580	33,081	34,109	35,425
Recreation and Leisure Services	332,210	329,414	338,531	347,441	366,297	384,344
Swimming Pool	144,672	169,272	193,456	167,547	166,970	175,367
Skating Rinks	11,326	9,121	14,093	11,926	13,133	12,530
Parks	619,793	598,018	630,008	695,153	692,304	699,748
Community Development	118,042	139,788	187,287	156,773	161,046	162,080
Unallocated - Insurance	19,614	18,636	7,327	4,747	4,225	4,225
Unallocated - Memberships	24,433	24,801	25,524	28,600	28,600	28,400
Unallocated - Miscellaneous	0	0	0	52,500	252,500	2,500
Total Expenditures	5,671,156	6,048,001	6,232,020	6,316,286	6,566,041	6,581,025
Other Transfers Out (In)	46,756	50,863	273,308	0	0	0
NET OPERATIONS:	143,068	421,131	32,920	(66,442)	16,592	(18,242)
% increase (decrease) over prior year:	6.31%	6.64%	3.04%	1.35%	5.36%	0.23%
% increase (decrease) over prior year budget:						4.19%

Beginning Fund Balance	2,918,875	3,061,943	3,483,074	3,515,994	3,515,994	3,532,586
Ending Fund Balance	3,061,943	3,483,074	3,515,994	3,449,552	3,532,586	3,514,344
Percent of next year budget	50.6%	55.1%	53.5%	52.4%	53.7%	
Percent of same year budget						53.4%

type R Revenues
 fund 101

Row Labels	Sum of current	Sum of 2015	Sum of Increase
New Construction	95,000	327,226	232,226
LGA	2,908,508	2,945,981	37,473
Business	539,022	569,262	30,240
Transfers	1,280,000	1,290,000	10,000
State Aid	121,700	124,700	3,000
property tax	1,305,614	1,305,614	0
Donations	0	0	0
loan repayment	0	0	0
Grand Total	6,249,844	6,562,783	312,939

type E Expenditures
 fund 101

Row Labels	Sum of current	Sum of 2015	Sum of Increase
personnel	4,292,140	4,429,731	137,591
street maint	412,000	520,500	108,500
Repair	155,375	202,245	46,870
professional	488,521	517,232	28,711
Supplies	226,289	249,044	22,755
Utilities	328,720	340,560	11,840
fuel	110,910	117,310	6,400
Travel	50,470	56,200	5,730
Misc	50	4,850	4,800
insurance	89,084	87,550	-1,534
Transfers	52,500	2,500	-50,000
Capital	110,230	53,303	-56,927
Grand Total	6,316,289	6,581,025	264,736

CITY OF ST. PETER LIBRARY

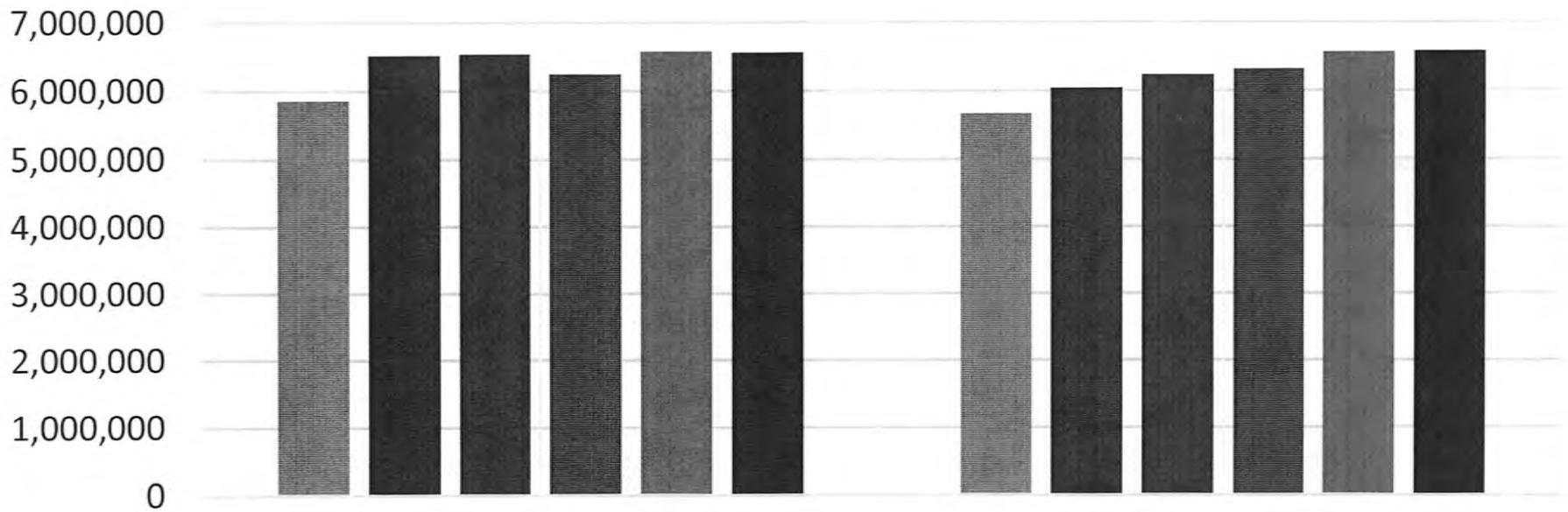
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Current Budget	2014 Projected Year End	2015 Proposed Budget
Property Taxes	310,133	310,133	250,133	220,133	220,133	220,133	220,133
State Grants and Aids	45,909	49,448	45,365	45,131	45,047	45,047	45,047
Administrative Fees	0	0	0	0	0	0	0
Fines & Penalties	11,808	14,371	11,854	10,456	0	2,000	2,000
Interest & Misc Income	53,960	57,247	73,210	67,422	37,700	53,900	53,700
Transfer from other Funds	0	0	0	0	0	0	0
TOTAL REVENUES	421,810	431,199	380,562	343,142	302,880	321,080	320,880
Personnel Services	178,186	177,467	202,320	202,079	202,637	202,637	215,841
Office Expenses	14,614	17,228	17,406	16,027	16,500	16,500	16,500
Professional Services	65,528	65,405	77,706	68,646	71,456	71,140	71,350
Repair & Maintenance	20,263	20,015	24,796	50,151	24,600	26,716	28,425
Capital	37,148	42,392	44,240	45,383	40,100	37,600	38,600
TOTAL EXPENDITURES	315,739	322,507	366,468	382,286	355,293	354,593	370,716
NET OPERATIONS	106,071	108,692	14,094	-39,144	-52,413	-33,513	-49,836
BEGINNING FUND BALANCE	159,659	265,730	374,422	388,516	349,372	349,372	315,859
ENDING FUND BALANCE-Restricted	42,219	39,563	38,459	30,576	30,576	30,576	30,576
ENDING FUND BALANCE-Unrestricted	223,511	334,859	350,057	318,796	266,383	285,283	235,447
					75.0%	80.5%	63.5%

CITY OF ST. PETER COMMUNITY CENTER

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Proposed Budget	2014 Projected Year End	2015 Proposed Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget
Property Taxes	0	0	0	0	0	0	0	0	0	0	0
State Grants and Aids	131	131	131	131	130	130	130	130	130	130	130
Interest & Misc Income	16,559	22,094	33,984	25,298	23,400	22,190	24,400	24,400	24,400	24,400	24,400
Daily/advertising/term Rents	163,174	192,561	201,006	209,287	200,268	185,900	186,700	186,700	186,700	186,700	186,700
Transfer from other Funds	146,881	147,183	143,736	145,219	152,000	152,000	125,000	91,500	36,500	0	0
Utility Fund Transfers	50,294	53,256	54,801	54,261	52,000	52,000	52,000	52,000	52,000	52,000	52,000
TOTAL REVENUES	377,039	415,225	433,658	434,196	427,798	412,220	388,230	354,730	299,730	263,230	263,230
Personnel Services	112,782	113,182	123,290	127,663	127,534	127,534	139,119	141,901	144,739	147,634	150,587
Office Expenses	36,607	40,495	44,969	46,739	42,700	43,100	47,300	47,300	47,300	47,300	47,300
Professional Services	123,138	126,705	119,358	128,827	146,160	133,339	133,250	133,250	133,250	133,250	133,250
Repair & Maintenance	15,176	24,657	33,948	20,512	31,000	31,000	31,000	31,000	31,000	31,000	31,000
Transfer to Other Funds	11,794	11,334	11,428	11,017	0	0	0	0	0	0	0
Capital	0	6,770	26,094	27,438	20,295	20,295	32,300	66,700	10,000	50,000	8,500
TOTAL EXPENDITURES	299,497	323,143	359,087	362,196	367,689	355,268	382,969	420,151	366,289	409,184	370,637
NET OPERATIONS	77,542	92,082	74,571	72,000	60,109	56,952	5,261	-65,421	-66,559	-145,954	-107,407
BEGINNING FUND BALANCE	29,647	107,189	199,271	273,842	345,842	345,842	402,794	408,055	342,634	276,074	130,120
ENDING FUND BALANCE	107,189	199,271	273,842	345,842	405,951	402,794	408,055	342,634	276,074	130,120	22,713
							106.6%				

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General Fund 2011-2015



Total Revenues

Total Expenditures

■ 2011 Actual

■ 2012 Actual

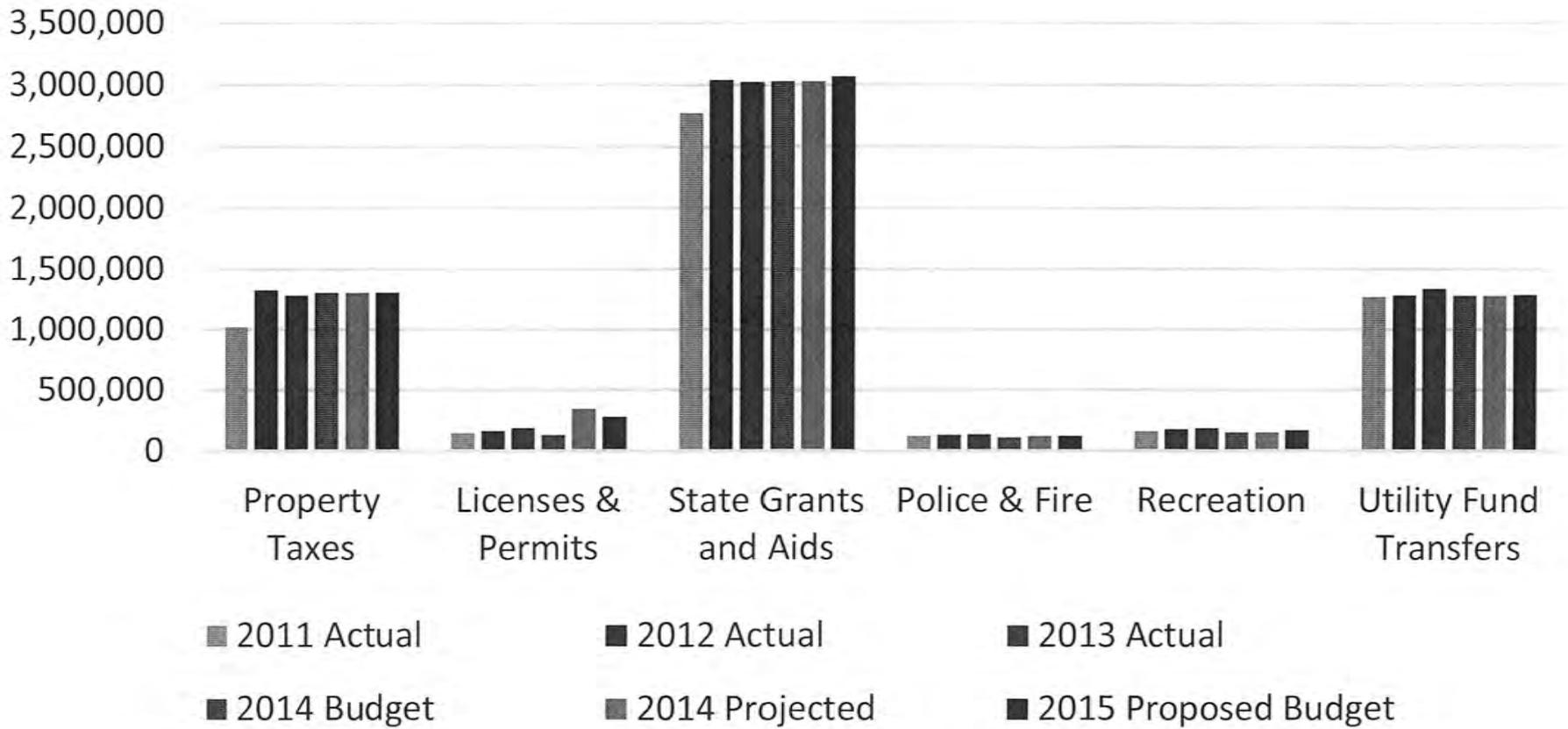
■ 2013 Actual

■ 2014 Budget

■ 2014 Projected

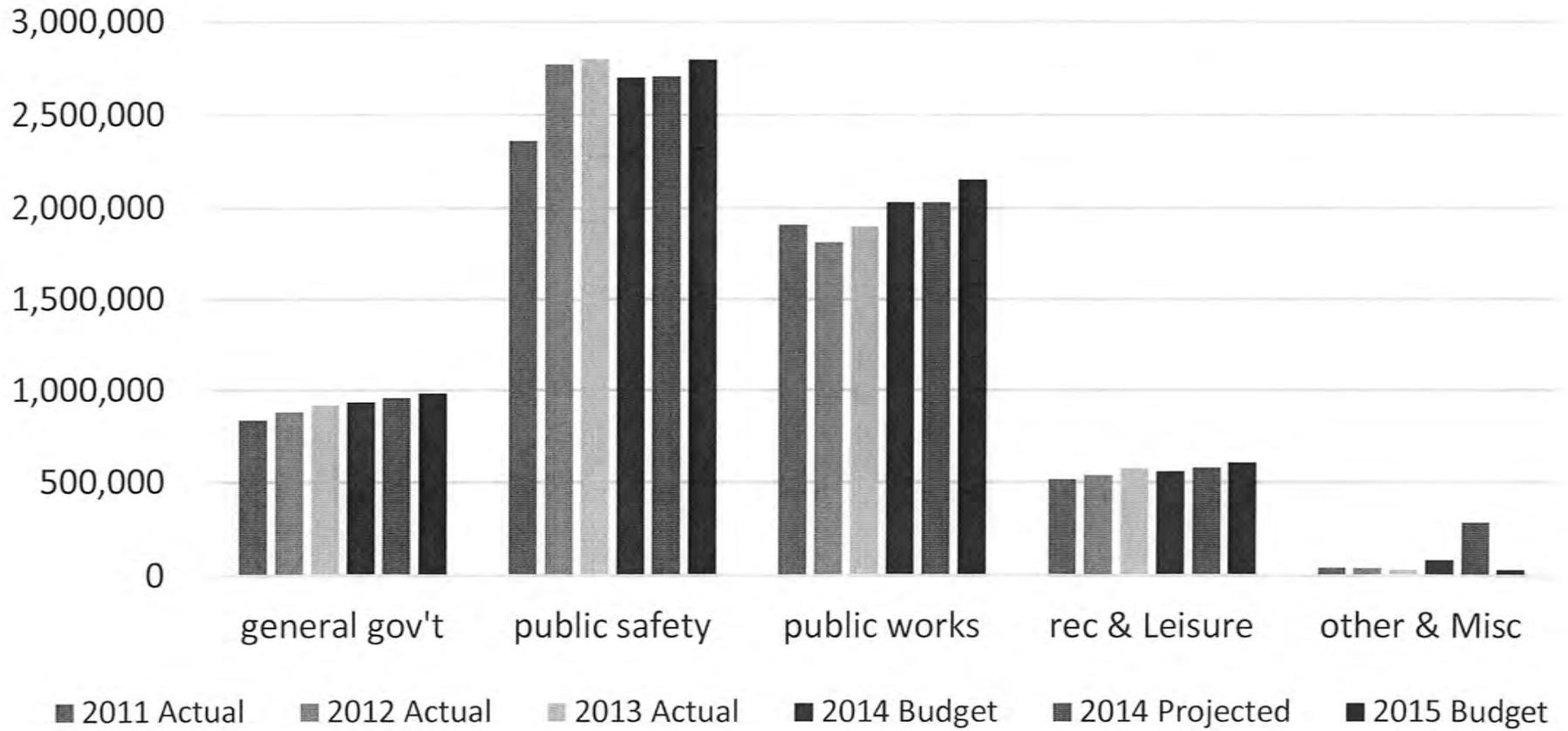
■ 2015 Proposed Budget

Revenues



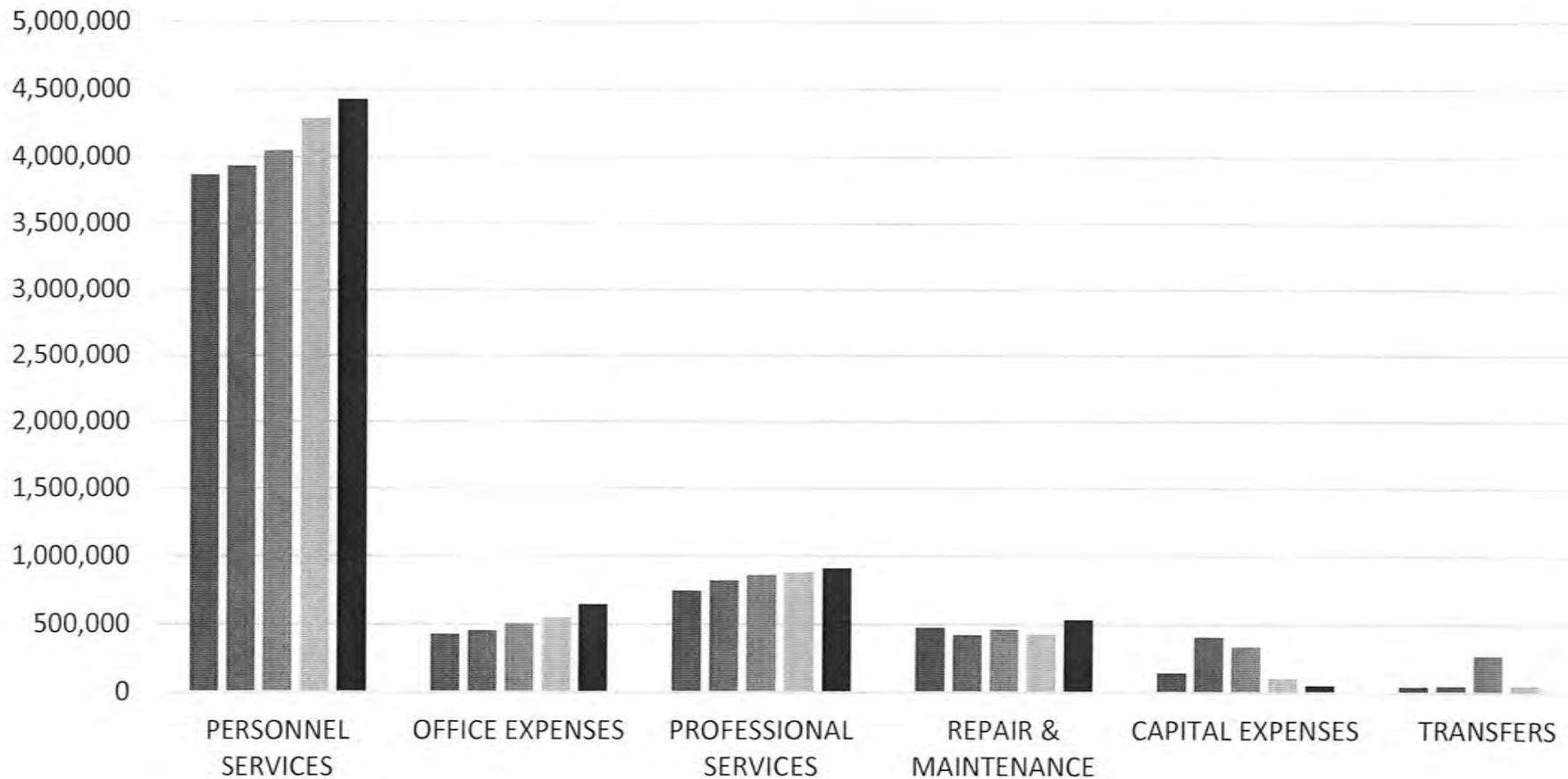
11

Expenditures



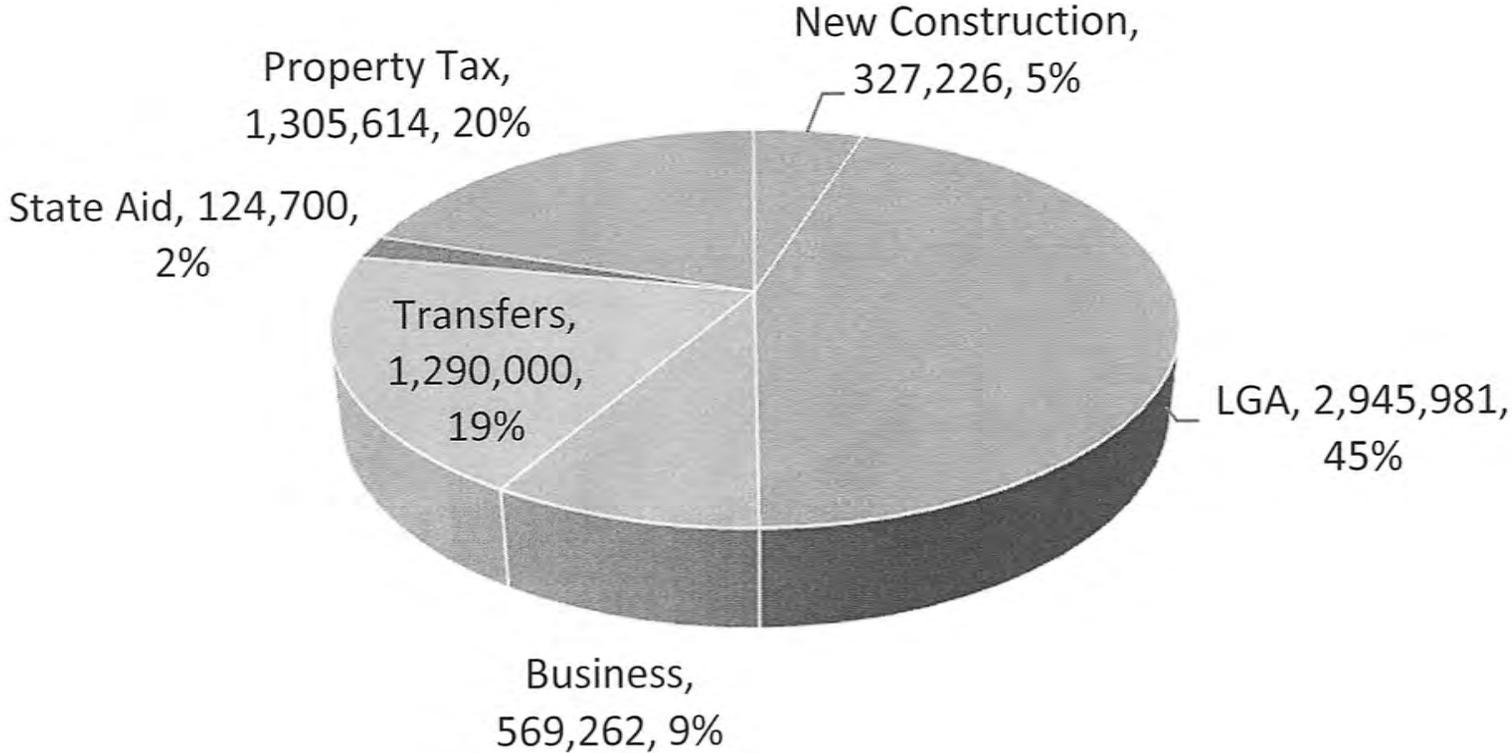
General Fund Expenditures

■ 2011 ACTUAL ■ 2012 ACTUAL ■ 2013 ACTUAL ■ 2014 CURRENT BUDGET ■ 2015 PROPOSED BUDGET

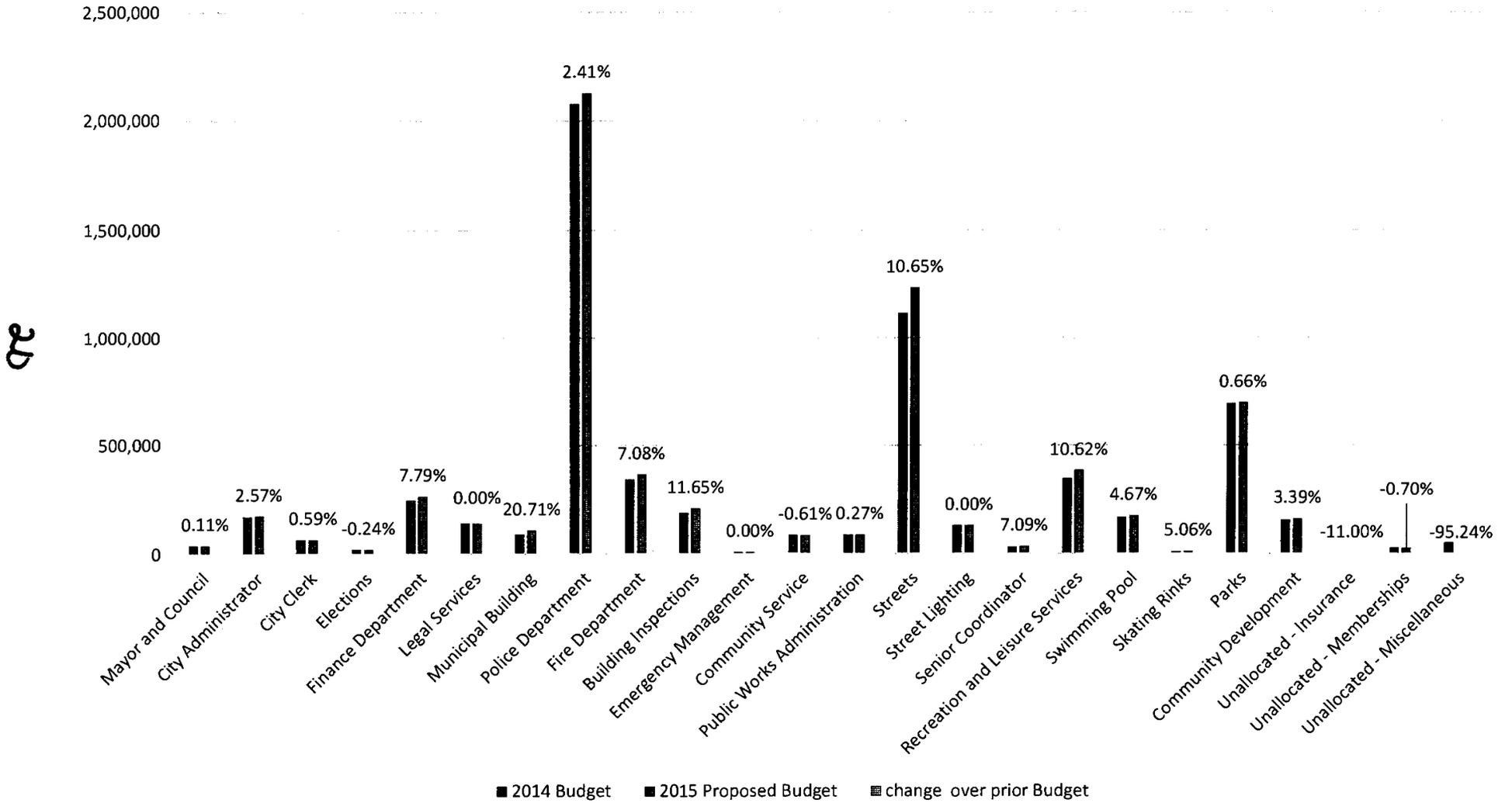


18

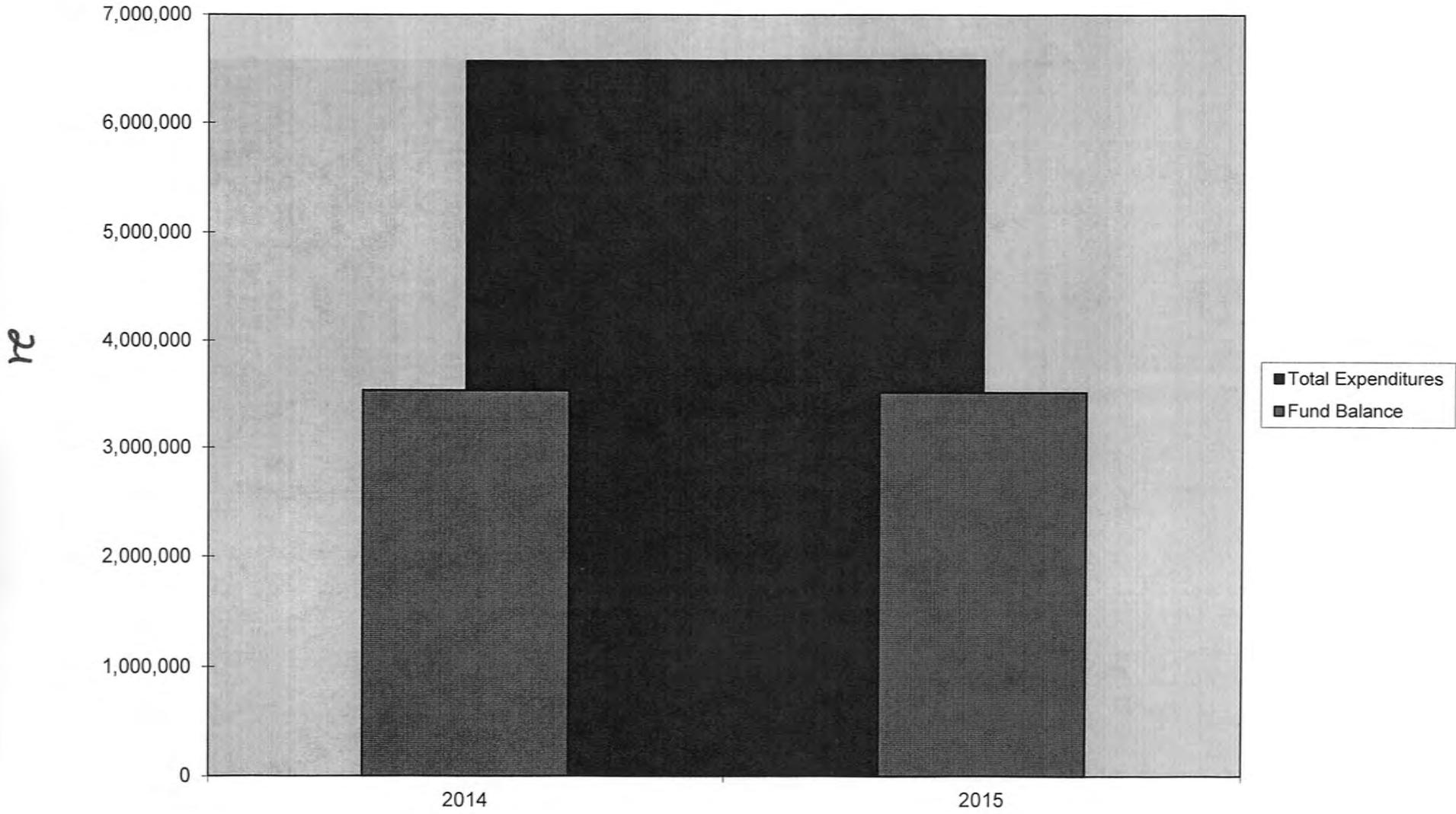
2015 Revenues



Percent of Change between 2014 and 2015 Budgets

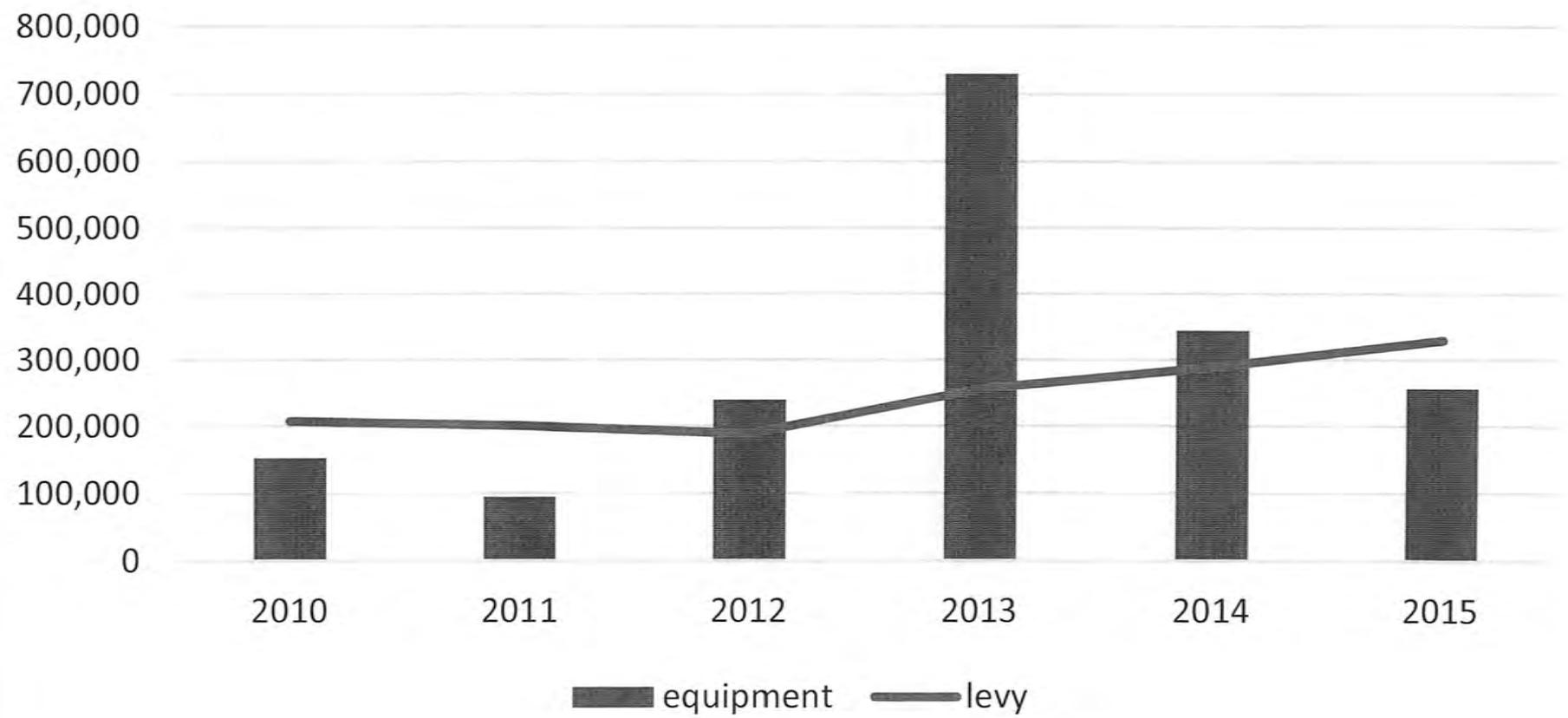


Reserve compared to Budget



Equipment Certificates

22



CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
TAXES								
31010 CURRENT PROPERTY TAX	1,021,425	1,324,535	1,282,135	1,305,614	693,770	1,305,614	1,305,614	
TOTAL TAXES	1,021,425	1,324,535	1,282,135	1,305,614	693,770	1,305,614	1,305,614	
31010 CURRENT PROPERTY TAX	PERMANENT NOTES: PAID JUNE AND DECEMBER OF EACH YEAR							
OTHER TAXES								
31410 HOTEL/MOTEL TAX	1,669	1,665	1,795	1,600	869	1,600	1,600	
31810 CABLE TV FRANCHISE TAX	75,196	77,609	80,853	75,000	42,755	75,000	75,000	
TOTAL OTHER TAXES	76,865	79,274	82,647	76,600	43,624	76,600	76,600	
LICENSES & PERMITS								
32111 ON-SALE LIQUOR	17,167	16,390	16,692	15,400	10,780	15,400	14,000	
32112 CLUB LICENSES	0	0	0	0	0	0	0	
32113 SUNDAY ON-SALE	2,283	2,150	2,250	2,200	2,000	2,200	2,000	
32114 BOTTLE CLUB LICENSES	0	0	0	0	0	0	0	
32115 WINE LICENSES	600	560	650	530	295	530	510	
32116 OFF-SALE LIQUOR	1,200	1,163	1,150	1,200	900	1,200	900	
32117 ON-SALE 3.2 BEER-ANNUAL	570	835	795	795	680	795	530	
32118 ON-SALE 3.2 BEER-TEMPORARY	475	610	625	500	450	500	400	
32119 OFF-SALE 3.2 BEER-ANNUAL	600	789	600	600	450	600	600	
32163 TREE WORKERS	300	255	200	200	355	200	250	
32164 PEDDLERS	725	1,350	825	300	275	300	250	
32165 HOME OCCUPATION	0	0	0	0	0	0	0	
32166 WASTE HAULERS	360	360	360	360	0	360	360	
32171 AMUSEMENT DEVICES	135	45	45	45	0	45	45	
32172 JUKE BOX	0	0	0	0	0	0	0	
32173 BOWLING	0	0	0	0	0	0	0	
32174 GAMBLING	275	300	275	200	200	200	200	
32175 DANCE	195	195	165	180	30	180	165	
32176 FIRE WORKS	50	0	0	0	0	0	0	
32177 SHOWS	320	260	265	210	130	210	210	
32180 TOBACCO	1,005	1,400	1,250	900	0	900	1,000	
32181 SOFT DRINK	1,190	1,025	920	1,000	120	1,000	800	
32182 RENTAL HOUSING PERMITS	24,388	34,409	22,450	23,200	6,912	23,200	23,200	
32184 MOBILE HM INSTALLATION PERM	0	0	45	0	0	0	0	
32186 FIRE INSPECTIONS	315	180	360	200	90	200	200	
32211 BUILDING/DEMOLITION PERMITS	78,995	89,024	117,828	70,000	83,925	280,890	212,220	
32212 STATE SURCHARGES	5,488	5,717	8,828	5,000	4,559	7,300	9,500	
32213 PLUMBER PERMIT/LICENSE	2,209	1,704	3,654	3,000	1,508	3,000	3,000	
32214 MECHANICAL PERMITS	1,707	1,565	2,770	2,000	683	2,000	2,000	
32215 SIGN PERMIT	1,514	1,310	1,310	800	760	800	800	
32241 DOG LICENSES	6,764	527	6,498	350	246	350	6,500	
32242 CAT LICENSE	28	1,102	60	1,100	1,074	1,100	50	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND

REVENUES		(----- 2014 -----) (----- 2015 -----)						
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
32243	PUBLICATION FEE	0	0	125	0	0	0	0
32250	PARKING PERMITS	480	365	410	400	115	400	400
32260	EXCAVATION PERMITS	0	0	0	0	0	0	0
32261	MOVING PERMITS	220	100	100	50	0	50	50
	TOTAL LICENSES & PERMITS	149,557	163,689	191,506	130,720	116,536	343,910	280,140

32115 WINE LICENSES PERMANENT NOTES:
 \$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL PERMANENT NOTES:
 \$265 for annual license

32182 RENTAL HOUSING PERMITS PERMANENT NOTES:
 1/2 of the rentals pay each year.

STATE AID/GRANTS

33401	LOCAL GOVERNMENT AID	2,616,126	2,616,126	2,616,126	2,908,508	1,454,254	2,908,508	2,945,981
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0
33416	POLICE TRAINING REIMBURSEMENT	4,923	4,649	4,443	4,700	4,505	4,700	4,700
33418	MUNICIPAL STATE AID-STREET	22,215	23,580	22,740	22,000	22,740	22,000	22,000
33421	POLICE AID	90,912	90,615	98,322	87,000	0	87,000	90,000
33422	OTHER STATE GRANTS & AID	42,288	307,090	283,594	8,000	18,194	8,000	8,000
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0
33426	COPS	0	0	0	0	0	0	0
	TOTAL STATE AID/GRANTS	2,776,464	3,042,061	3,025,225	3,030,208	1,499,693	3,030,208	3,070,681

33422 OTHER STATE GRANTS & AID PERMANENT NOTES:
 pera

FEES

34103	ZONING & SUBDIVISIONS FEES	850	250	1,325	600	200	600	600
34104	PLAN CHECKING FEES	30,457	34,968	46,522	20,000	41,781	119,400	105,506
34105	SALES OF MAPS & PUBLICATION	96	97	196	50	32	50	60
34107	ASSESSMENT SEARCHES	5,700	5,270	9,385	5,000	3,290	5,000	5,000
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0
34110	RETURNED CHECK FEES	150	0	60	0	0	0	0
34111	ELECTION FILING FEES	16	0	14	0	0	0	30
	TOTAL FEES	37,270	40,584	57,502	25,650	45,303	125,050	111,196

34107 ASSESSMENT SEARCHES PERMANENT NOTES:
 2011 fee increase

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND

REVENUES	(----- 2014 -----) (----- 2015 -----)							
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	1,380	100	2,100	0	200	200	0	
36231 RECREATION CONTRIBUTIONS	0	0	0	0	0	0	0	
36241 VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	73,266	103,613	94,116	18,000	19,936	18,000	18,000	
TOTAL DONATIONS & REFUNDS	74,647	103,713	96,216	18,000	20,136	18,200	18,000	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	14,578	29,131	14,065	0	6,199	6,199	0	
39102 COMPENSATION FOR LOSS OF GENER	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	14,578	29,131	14,065	0	6,199	6,199	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	13,550	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	13,550	0	0	0	0	0	0	
TRANSFER								
39221 CASH TRANSFER	1,004,851	998,110	1,028,461	1,000,000	518,927	1,000,000	1,000,000	
39222 UTILITY CHARGE REIMBURSEMENT	266,414	286,864	311,778	280,000	143,375	280,000	290,000	
TOTAL TRANSFER	1,271,264	1,284,974	1,340,239	1,280,000	662,302	1,280,000	1,290,000	
TOTAL REVENUES	5,860,979	6,519,996	6,538,250	6,249,844	3,337,430	6,582,633	6,562,783	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MAYOR & COUNCIL
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41110-100	MAYOR & COUNCIL WAGES	29,938	29,613	29,913	30,339	17,762	30,339	30,339	
41110-121	MAYOR & COUNCIL PERA CONTR	680	874	882	896	522	896	896	
41110-122	MAYOR & COUNCIL FICA CONTR	1,014	752	761	771	455	771	771	
41110-126	MAYOR & COUNCIL MEDICARE C	434	429	433	440	257	440	440	
41110-131	MAYOR & COUNCIL HEALTH INS	0	0	0	0	0	0	0	
41110-133	MAYOR & COUNCIL LIFE INSUR	0	0	0	0	0	0	0	
41110-151	MAYOR & COUNCIL WORKERS CO	55	55	52	89	55	89	104	
TOTAL PERSONNEL SERVICES		32,121	31,723	32,042	32,535	19,050	32,535	32,550	
41110-100	MAYOR & COUNCIL WAGES	PERMANENT NOTES: Council will review wages in odd year and if change is made it will take place in the following year.							
OFFICE EXPENSES									
41110-200	MAYOR & COUNCIL OFFICE SUP	78	252	211	200	0	200	200	
41110-210	MAYOR & COUNCIL OPERATING	42	71	5	100	0	100	100	
TOTAL OFFICE EXPENSES		120	323	215	300	0	300	300	
PROFESSIONAL SERVICES									
41110-300	MAYOR & COUNCIL PROFESSION	125	4,505	50	2,500	0	2,500	2,500	
41110-321	MAYOR & COUNCIL TELEPHONE	0	0	0	0	0	0	0	
41110-322	MAYOR & COUNCIL POSTAGE	0	32	6	0	0	0	0	
41110-331	MAYOR & COUNCIL TRAVEL & T	2,369	3,769	2,779	4,000	2,317	4,000	4,000	
41110-351	MAYOR & COUNCIL LEGAL NOTI	159	0	0	0	0	0	0	
41110-354	MAYOR & COUNCIL PRINTING &	0	0	0	0	0	0	0	
41110-360	MAYOR & COUNCIL INSURANCE	192	162	333	350	379	380	380	
TOTAL PROFESSIONAL SERVICES		2,845	8,469	3,168	6,850	2,696	6,880	6,880	
REPAIR & MAINTENANCE									
41110-430	MAYOR & COUNCIL MISCELLANE	454	0	85	0	0	0	0	
41110-433	MAYOR & COUNCIL DUES & SUB	961	1,026	1,652	1,750	1,522	1,750	1,750	
TOTAL REPAIR & MAINTENANCE		1,415	1,026	1,737	1,750	1,522	1,750	1,750	
CAPITAL									
41110-570	MAYOR & COUNCIL EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL MAYOR & COUNCIL		36,500	41,541	37,163	41,435	23,268	41,465	41,480	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41320-100	CITY ADMIN WAGES	102,491	104,318	103,993	108,061	64,169	108,061	109,431	_____
41320-102	CITY ADMIN WAGES-OVERTIME	3,290	3,174	4,132	1,930	1,746	1,930	1,968	_____
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,160	2,160	2,178	1,260	2,178	2,178	_____
41320-121	CITY ADMIN PERA CONTRIBUTI	7,662	7,792	7,853	7,974	4,657	7,974	8,355	_____
41320-122	CITY ADMIN FICA CONTRIBUTI	6,529	6,567	6,578	6,819	3,928	6,819	6,907	_____
41320-126	CITY ADMIN MEDICARE CONTRI	1,527	1,536	1,538	1,595	919	1,595	1,615	_____
41320-131	CITY ADMIN HEALTH INSURANC	17,155	16,214	16,929	18,933	10,607	18,933	18,774	_____
41320-132	CITY ADMIN DENTAL INSURANC	264	754	891	1,328	708	1,328	1,404	_____
41320-133	CITY ADMIN LIFE INSURANCE	36	35	37	38	26	38	38	_____
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	_____
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	_____
41320-151	CITY ADMIN WORKERS COMPENS	630	644	605	691	422	691	817	_____
TOTAL PERSONNEL SERVICES		141,746	143,194	144,716	149,547	88,441	149,547	151,487	_____
OFFICE EXPENSES									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,783	2,661	3,303	2,750	1,301	2,750	2,750	_____
41320-210	CITY ADMIN OPERATING SUPPL	825	2,606	1,769	350	122	350	350	_____
41320-211	CITY ADMIN MOTOR FUELS	23	0	0	0	0	0	0	_____
41320-220	CITY ADMIN REPAIR & MAINT	0	0	0	300	0	300	300	_____
TOTAL OFFICE EXPENSES		3,631	5,267	5,072	3,400	1,422	3,400	3,400	_____
PROFESSIONAL SERVICES									
41320-300	CITY ADMIN PROFESSIONAL SE	1,817	4,396	2,981	8,000	819	8,000	6,000	_____
41320-321	CITY ADMIN TELEPHONE	1,449	1,377	1,513	1,800	1,082	1,800	1,800	_____
41320-322	CITY ADMIN POSTAGE	842	532	380	800	137	800	700	_____
41320-331	CITY ADMIN TRAVEL & TRAINI	3,675	5,302	10,884	4,000	3,230	4,000	4,000	_____
41320-340	CITY ADMIN ADVERTISING	1,027	1,011	1,701	750	299	750	750	_____
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	0	500	500	_____
41320-354	CITY ADMIN PRINTING & BIND	0	0	0	100	0	100	100	_____
41320-360	CITY ADMIN INSURANCE	1,224	1,037	1,932	2,028	2,198	2,198	2,200	_____
TOTAL PROFESSIONAL SERVICES		10,034	13,655	19,390	17,978	7,765	18,148	16,050	_____
REPAIR & MAINTENANCE									
41320-404	CITY ADMIN EQUIP-REP&MAINT	81	0	459	500	247	500	500	_____
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	_____
41320-430	CITY ADMIN MISCELLANEOUS	0	0	0	0	8,533	8,533	4,500	_____
41320-433	CITY ADMIN DUES & SUBSCRIP	222	220	315	400	255	400	300	_____
TOTAL REPAIR & MAINTENANCE		303	220	774	900	9,035	9,433	5,300	_____
41320-430	CITY ADMIN MISCELLANEOUS	NEXT YEAR NOTES: master's education allowance.							
41320-433	CITY ADMIN DUES & SUBSCRIP	PERMANENT NOTES: MN City/County Management Assoc.; Intern'l clerk and the							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	PROPOSED BUDGET
Clerk Assoc-Barbara;								
<u>CAPITAL</u>								
41320-570 CITY ADM OFFICE EQUIP&FURN	0	0	0	0	1,131	1,131	0	
TOTAL CAPITAL	0	0	0	0	1,131	1,131	0	
TOTAL CITY ADMINISTRATION	155,714	162,336	169,953	171,825	107,794	181,659	176,237	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 CITY CLERK
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
						ACTUAL			
PERSONNEL SERVICES									
41400-100	CITY CLERK WAGES	43,604	44,255	43,736	47,171	26,038	47,171	48,106	
41400-102	CITY CLERK OVERTIME WAGES	0	0	0	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,161	3,209	3,172	3,420	1,889	3,420	3,608	
41400-122	CITY CLERK FICA CONTRIBUTI	2,658	2,643	2,587	2,925	1,554	2,925	2,983	
41400-126	CITY CLERK MEDICARE CONTRI	622	618	605	684	363	684	698	
41400-131	CITY CLERK HEALTH INSURANC	7,236	6,796	7,072	7,955	4,506	7,955	7,897	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	23	22	22	24	15	24	24	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	265	273	258	298	181	298	355	
TOTAL PERSONNEL SERVICES		57,569	57,816	57,453	62,477	34,546	62,477	63,671	
OFFICE EXPENSES									
41400-200	CITY CLERK OFFICE SUPPLIES	2,328	1,727	1,422	2,000	1,058	2,000	1,800	
41400-210	CITY CLERK OPERATING SUPPL	879	160	1,137	200	34	200	200	
TOTAL OFFICE EXPENSES		3,208	1,887	2,559	2,200	1,092	2,200	2,000	
PROFESSIONAL SERVICES									
41400-300	CITY CLERK PROFESSIONAL SE	384	72	331	200	229	200	200	
41400-321	CITY CLERK TELEPHONE	193	177	185	190	402	190	190	
41400-322	CITY CLERK POSTAGE	265	245	276	250	110	250	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	202	0	500	0	500	500	
41400-351	CITY CLERK LEGAL NOTICES &	0	161	248	200	181	200	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		843	856	1,040	1,340	922	1,340	1,340	
REPAIR & MAINTENANCE									
41400-404	CITY CLERK EQUIP-REP&MAINT	0	23	6	0	0	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	120	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		120	23	6	0	0	0	0	
CAPITAL									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	600	600	600	0	
TOTAL CAPITAL		0	0	0	600	600	600	0	
41400-570	CITY CLERK OFFICE EQUIPMEN	CURRENT YEAR NOTES: computer							
TOTAL CITY CLERK		61,739	60,582	61,058	66,617	37,160	66,617	67,011	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
41410-100 ELECTIONS WAGES	4,271	12,889	12,432	13,500	357	13,500	6,148	
41410-121 ELECTIONS PERA CONTRIBUTIO	47	113	88	120	20	120	120	
41410-122 ELECTIONS FICA CONTRIBUTIO	39	94	72	95	17	95	95	
41410-126 ELECTIONS MEDICARE CONTRIB	9	22	17	25	4	25	25	
41410-131 ELECTIONS HEALTH INSURANCE	83	182	161	200	0	200	200	
41410-132 ELECTIONS DENTAL INSURANCE	0	1	2	2	1	2	2	
41410-133 ELECTIONS LIFE INSURANCE	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	4,449	13,302	12,771	13,942	399	13,942	6,590	
41410-100 ELECTIONS WAGES	CURRENT YEAR NOTES: General election in 2014.							
OFFICE EXPENSES								
41410-210 ELECTIONS OPERATING SUPPLI	468	2,136	1,666	600	59	600	600	
TOTAL OFFICE EXPENSES	468	2,136	1,666	600	59	600	600	
41410-210 ELECTIONS OPERATING SUPPLI	CURRENT YEAR NOTES: 6 to 12 extra voting standards/mini booths.							
PROFESSIONAL SERVICES								
41410-300 ELECTIONS PROFESSIONAL SER	3,419	1,037	5,927	3,600	727	3,600	6,700	
41410-331 ELECTIONS TRAVEL & TRAININ	7	12	44	100	0	100	100	
41410-351 ELECTIONS LEGAL NOTICES &	235	556	392	1,000	0	1,000	5,000	
41410-354 ELECTIONS PRINTING & BINDI	1,502	0	1,643	1,600	0	1,600	1,600	
TOTAL PROFESSIONAL SERVICES	5,163	1,605	8,006	6,300	727	6,300	13,400	
41410-300 ELECTIONS PROFESSIONAL SER	CURRENT YEAR NOTES: software/programming.							
41410-300 ELECTIONS PROFESSIONAL SER	NEXT YEAR NOTES: \$3,500 for county to do absentees; \$3,200 ballot programming.							
41410-351 ELECTIONS LEGAL NOTICES &	NEXT YEAR NOTES: 4 notices to be published for 2015.							
REPAIR & MAINTENANCE								
41410-416 ELECTIONS REPAIR & MAINT C	735	777	0	800	0	800	1,000	
TOTAL REPAIR & MAINTENANCE	735	777	0	800	0	800	1,000	
41410-416 ELECTIONS REPAIR & MAINT C	PERMANENT NOTES: maintenance agmt on voting equipment.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	2014 Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	2015 PROPOSED BUDGET
CAPITAL								
41410-570 ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL ELECTIONS	10,815	17,819	22,443	21,642	1,184	21,642	21,590	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FINANCE
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41520-100	FINANCE WAGES	121,799	117,333	124,145	130,223	75,353	133,223	146,512	
41520-102	FINANCE WAGES - OVERTIME	79	1,047	47	0	0	0	0	
41520-121	FINANCE PERA CONTRIBUTIONS	8,835	8,575	9,015	9,376	5,453	9,676	10,921	
41520-122	FINANCE FICA CONTRIBUTIONS	7,081	6,982	7,247	8,074	4,404	8,474	9,084	
41520-126	FINANCE MEDICARE CONTRIBUT	1,656	1,633	1,695	1,888	1,030	1,988	2,124	
41520-131	FINANCE HEALTH INSURANCE	40,645	35,808	38,914	45,054	25,387	45,054	44,677	
41520-132	FINANCE DENTAL INSURANCE	1,400	1,191	2,352	2,109	1,831	2,109	2,229	
41520-133	FINANCE LIFE INSURANCE	58	51	56	61	40	61	61	
41520-151	FINANCE WORKERS COMPENSATI	734	749	711	817	498	840	1,074	
TOTAL PERSONNEL SERVICES		182,287	173,370	184,182	197,602	113,997	201,425	216,682	
41520-100	FINANCE WAGES	NEXT YEAR NOTES: addition of part time finance staff							
OFFICE EXPENSES									
41520-200	FINANCE OFFICE SUPPLIES	2,423	2,405	4,303	2,500	1,312	2,500	2,500	
41520-210	FINANCE OPERATING SUPPLIES	441	454	1,475	1,000	415	1,000	1,000	
TOTAL OFFICE EXPENSES		2,864	2,859	5,778	3,500	1,727	3,500	3,500	
PROFESSIONAL SERVICES									
41520-300	FINANCE PROFESSIONAL SERVI	30,647	27,573	19,994	32,000	12,764	32,000	32,000	
41520-321	FINANCE TELEPHONE	1,914	1,798	1,855	1,900	1,203	1,900	1,900	
41520-322	FINANCE POSTAGE	1,494	1,617	1,523	1,800	1,092	1,800	1,800	
41520-331	FINANCE TRAVEL & TRAINING	893	794	946	1,620	401	1,620	1,620	
41520-340	FINANCE ADVERTISING	272	792	0	400	0	400	400	
41520-351	FINANCE LEGAL NOTICES & PU	26	0	0	1,000	0	1,000	1,000	
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100	
41520-360	FINANCE INSURANCE	1,202	1,019	1,712	1,797	1,947	1,950	1,950	
TOTAL PROFESSIONAL SERVICES		36,448	33,594	26,029	40,617	17,407	40,770	40,770	
41520-300	FINANCE PROFESSIONAL SERV	PERMANENT NOTES: audit report; tif report; debt disclosure filing; payroll ach; select acct fee.							
41520-331	FINANCE TRAVEL & TRAINING	PERMANENT NOTES: GFOA (2); payroll seminars; software training							
REPAIR & MAINTENANCE									
41520-404	FINANCE EQUIP-REP&MAINT	3,843	3,398	5,216	5,000	5,443	5,000	5,000	
41520-430	FINANCE MISCELLANEOUS (2)	(4)	1	0	0	0	0	
41520-433	FINANCE DUES & SUBSCRIPTIO	60	60	60	100	60	100	100	
TOTAL REPAIR & MAINTENANCE		3,902	3,454	5,277	5,100	5,503	5,100	5,100	
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES:							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FINANCE
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
software maint.								
41520-433 FINANCE DUES & SUBSCRIPTION PERMANENT NOTES: GFOA								
<u>CAPITAL</u>								
41520-570 FINANCE OFFICE EQUIPMENT &	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL FINANCE	225,500	213,277	221,268	246,819	138,634	250,795	266,052	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 LEGAL SERVICES
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET	
<u>PERSONNEL SERVICES</u>									
41610-131 LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0		
41610-132 LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0		
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0	0		
<u>PROFESSIONAL SERVICES</u>									
41610-300 LEGAL - PROFESSIONAL CIVIL	21,990	27,623	34,873	25,000	13,509	25,000	25,000		
41610-301 LEGAL -PROFESSIONAL - CRIM	113,498	128,008	95,133	115,000	53,347	115,000	115,000		
41610-331 LEGAL SERVICES TRAVEL & TR	0	0	0	0	0	0	0		
TOTAL PROFESSIONAL SERVICES	135,489	155,631	130,006	140,000	66,856	140,000	140,000		
<u>REPAIR & MAINTENANCE</u>									
41610-433 LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000		
TOTAL REPAIR & MAINTENANCE	0	0	0	1,000	0	1,000	1,000		
41610-433 LEGAL SERVICES DUES & SUBS				PERMANENT NOTES: part of City Attorney contract for Municipal Attorney workshop and publications.					
<u>CAPITAL</u>									
41610-570 LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0		
TOTAL CAPITAL	0	0	0	0	0	0	0		
TOTAL LEGAL SERVICES	135,489	155,631	130,006	141,000	66,856	141,000	141,000		

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

		2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES									
41940-100	MUNI BLDG WAGES	24,525	25,099	25,255	25,247	14,953	25,247	25,744	
41940-102	MUNI BLDG WAGES-OVERTIME	24	0	0	224	0	224	229	
41940-121	MUNI BLDG PERA CONTRIBUTIO	1,780	1,820	1,831	1,847	1,084	1,847	1,948	
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,278	1,428	1,403	1,579	815	1,579	1,610	
41940-126	MUNI BLDG MEDICARE CONTRIB	299	334	328	369	191	369	377	
41940-131	MUNI BLDG HEALTH INSURANCE	12,268	11,420	11,965	12,807	6,932	12,807	12,690	
41940-132	MUNI BLDG DENTAL INSURANCE	629	533	804	581	523	581	614	
41940-133	MUNI BLDG LIFE INSURANCE	17	16	17	17	12	17	17	
41940-151	MUNI BLDG WORKERS COMPENSA	712	835	801	1,183	729	1,183	1,423	
TOTAL PERSONNEL SERVICES		41,532	41,485	42,403	43,854	25,239	43,854	44,652	
OFFICE EXPENSES									
41940-200	MUNI BLDG OFFICE SUPPLIES	0	97	45	250	0	250	250	
41940-210	MUNI BLDG OPERATING SUPPLI	828	1,626	5,023	2,200	247	2,200	2,200	
41940-211	MUNI BLDG MOTOR FUELS	0	53	0	0	0	0	0	
41940-220	MUNI BLDG REP&MAINT SUPPLI	22	100	0	0	0	0	0	
TOTAL OFFICE EXPENSES		850	1,876	5,068	2,450	247	2,450	2,450	
PROFESSIONAL SERVICES									
41940-300	MUNI BLDG PROFESSIONAL SER	675	558	295	500	62	500	500	
41940-321	MUNI BLDG TELEPHONE	825	859	821	900	577	900	900	
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	0	0	0	
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	
41940-360	MUNI BLDG INSURANCE	462	410	786	825	879	879	880	
41940-380	MUNI BLDG UTILITIES	33,183	34,959	37,112	32,340	27,555	37,000	37,000	
TOTAL PROFESSIONAL SERVICES		35,145	36,786	39,015	34,565	29,073	39,279	39,280	
REPAIR & MAINTENANCE									
41940-401	MUNI BLDG-BLDG REP&MAINT	2,113	3,990	337	4,750	4,499	4,750	18,000	
41940-404	MUNI BLDG EQUIP-REP&MAINT	13,576	5,722	5,044	5,000	1,935	5,000	5,000	
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		15,689	9,711	5,381	9,750	6,433	9,750	23,000	

41940-401 MUNI BLDG-BLDG REP&MAINT CURRENT YEAR NOTES:
 carpet and misc repairs.....reduced \$6,750.

41940-401 MUNI BLDG-BLDG REP&MAINT NEXT YEAR NOTES:
 carpet and misc repairs.

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	2014 Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	2015 PROPOSED BUDGET
CAPITAL								
41940-570 MUNI BLDG OFFICE EQUIP&FUR	0	806	0	0	0	0	0	0
41940-580 MUNICIPAL BUILDING OTHER E	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	806	0	0	0	0	0	0

41940-570 MUNI BLDG OFFICE EQUIP&FURCURRENT YEAR NOTES:
 tables and folding chairs. changed to \$0

TOTAL MUNICIPAL BUILDING	93,216	90,665	91,866	90,619	60,992	95,333	109,382	
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 POLICE
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42100-100	POLICE WAGES	1,090,911	1,133,794	1,159,926	1,210,253	692,599	1,210,253	1,237,820	_____
42100-102	POLICE WAGES - OVERTIME	68,190	65,620	72,016	55,713	40,108	55,713	56,669	_____
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	_____
42100-121	POLICE PERA CONTRIBUTIONS	147,489	152,548	157,458	170,790	94,929	170,790	184,978	_____
42100-122	POLICE FICA CONTRIBUTIONS	15,753	16,623	16,522	17,639	9,611	17,639	17,623	_____
42100-126	POLICE MEDICARE CONTRIBUTI	15,221	15,737	16,173	17,275	9,385	17,275	17,714	_____
42100-131	POLICE HEALTH INSURANCE	294,926	281,445	301,624	342,330	189,351	342,330	349,318	_____
42100-132	POLICE DENTAL INSURANCE	15,619	18,527	19,170	15,768	13,158	15,768	16,670	_____
42100-133	POLICE LIFE INSURANCE	433	415	438	456	298	456	456	_____
42100-142	POLICE UNEMPLOYMENT	87	0	0	0	0	0	0	_____
42100-151	POLICE WORKERS COMPENSATIO	25,068	25,524	24,563	31,106	19,135	31,106	37,620	_____
	TOTAL PERSONNEL SERVICES	1,673,698	1,710,232	1,767,890	1,861,330	1,068,574	1,861,330	1,918,868	_____
OFFICE EXPENSES									
42100-200	POLICE OFFICE SUPPLIES	2,764	2,614	2,412	3,200	927	3,200	3,200	_____
42100-210	POLICE OPERATING SUPPLIES	13,399	7,625	8,517	9,000	4,194	9,000	9,000	_____
42100-211	POLICE MOTOR FUELS	36,212	35,451	38,763	35,000	22,008	35,000	35,000	_____
42100-220	POLICE REPAIR & MAINT. SUP	5,678	5,692	6,497	4,500	1,510	4,500	4,500	_____
42100-222	POLICE UNIFORMS	13,233	12,652	17,471	17,100	6,929	17,100	19,300	_____
	TOTAL OFFICE EXPENSES	71,285	64,034	73,660	68,800	35,568	68,800	71,000	_____
42100-211	POLICE MOTOR FUELS	PERMANENT NOTES: 10 Vehicles : average fleet mileage of 12,000 per vehicle per year = 132,000 fleet miles.							
42100-220	POLICE REPAIR & MAINT. SUP	PERMANENT NOTES: \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad							
42100-222	POLICE UNIFORMS	NEXT YEAR NOTES: Duty weapons: \$2,200							
PROFESSIONAL SERVICES									
42100-300	POLICE PROFESSIONAL SERVIC	3,032	8,159	2,934	7,000	1,025	7,000	7,000	_____
42100-321	POLICE TELEPHONE	13,165	13,863	14,028	16,500	7,195	16,500	16,500	_____
42100-322	POLICE POSTAGE	1,206	1,228	1,130	1,200	491	1,200	1,200	_____
42100-331	POLICE TRAVEL & TRAINING	13,127	21,256	16,811	17,000	11,870	17,000	22,530	_____
42100-340	POLICE ADVERTISING	0	0	223	500	0	500	500	_____
42100-351	POLICE LEGAL NOTICES & PUB	30	0	0	350	9	350	350	_____
42100-354	POLICE PRINTING & BINDING	2,116	0	2,476	3,000	1,314	3,000	3,000	_____
42100-360	POLICE INSURANCE	11,682	10,281	18,941	19,888	21,069	21,070	21,070	_____
	TOTAL PROFESSIONAL SERVICES	44,358	54,788	56,543	65,438	42,974	66,620	72,150	_____
42100-331	POLICE TRAVEL & TRAINING	PERMANENT NOTES: \$600/FTE							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 POLICE
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
42100-331	POLICE TRAVEL & TRAINING	NEXT YEAR NOTES: Active Shooter tactical first-aid: Aprox. \$395/14 officers total \$5530.							
REPAIR & MAINTENANCE									
42100-404	POLICE EQUIP-REP&MAINT	19,513	15,962	16,794	7,025	8,745	7,025	7,025	
42100-416	POLICE REPAIR & MAINT CONT	6,462	11,549	10,941	8,000	4,487	8,000	8,000	
42100-430	POLICE MISCELLANEOUS	37	0	0	0	0	0	0	
42100-433	POLICE DUES & SUBSCRIPTION	29,033	20,398	22,578	30,000	20,923	30,000	30,000	
TOTAL REPAIR & MAINTENANCE		55,046	47,910	50,313	45,025	34,156	45,025	45,025	
42100-416	POLICE REPAIR & MAINT CONT	PERMANENT NOTES: Joint Records-Software Maint & Communications							
42100-433	POLICE DUES & SUBSCRIPTION	PERMANENT NOTES: Drug Task Force; SWAT TEAM; Shared Records							
CAPITAL									
42100-550	POLICE MOTOR VEHICLES	32,094	56,840	0	0	0	0	0	
42100-570	POLICE OFFICE EQUIPMENT &	298	22,275	25,097	37,900	21,221	37,900	21,600	
TOTAL CAPITAL		32,392	79,116	25,097	37,900	21,221	37,900	21,600	
42100-550	POLICE MOTOR VEHICLES	CURRENT YEAR NOTES: 1 squad cars \$30,000 and SPPD SHARE= \$57,000 for new TRT Armored Vehicle - \$0 all moved to equip cert.							
42100-550	POLICE MOTOR VEHICLES	NEXT YEAR NOTES: 2 squad cars (w/Equipment change over: \$8,000) \$72,000 moved to equip cert.							
42100-570	POLICE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: \$16,000 for 5 in-squad computers; replace current computers which can NOT be updated with Windows 7, to run our MDC software. \$4,000 FLIR unit for patrol. \$10,000 Body worn video camera system. Copy Machine: Aprox. \$7,900.							
42100-570	POLICE OFFICE EQUIPMENT &	NEXT YEAR NOTES: Dictation recorders: \$ 6,500.00 Interview Room Recording: \$ 5,700.00 Voice Logger (8-channel): \$ 9,400.00 Body worn video camera system: \$10,000 changed to \$0 Dispatch printer: \$2,010.00 changed to \$0 Computer workstation replacement: \$7,200.00 changed to \$0.							
TOTAL POLICE		1,876,778	1,956,079	1,973,503	2,078,493	1,202,493	2,079,675	2,128,643	

101-GENERAL FUND
 FIRE
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
PERSONNEL SERVICES								
42200-100 FIRE WAGES	44,109	47,304	51,329	53,039	18,421	53,039	52,907	
42200-102 FIRE WAGES - OVERTIME	23	0	0	0	346	0	0	
42200-121 FIRE PERA CONTRIBUTIONS	1,857	1,963	2,301	2,431	1,361	2,431	2,445	
42200-122 FIRE FICA CONTRIBUTIONS	2,747	2,926	3,098	3,288	1,119	3,288	3,280	
42200-126 FIRE MEDICARE CONTRIBUTION	642	684	724	769	262	769	767	
42200-131 FIRE HEALTH INSURANCE	108,548	128,551	143,803	173,744	88,418	173,744	172,436	
42200-132 FIRE DENTAL INSURANCE	1,224	1,191	1,076	664	491	664	702	
42200-133 FIRE LIFE INSURANCE	15	18	20	19	11	19	19	
42200-142 FIRE UNEMPLOYMENT	0	3,421	0	0	0	0	0	
42200-151 FIRE WORKERS COMPENSATION	13,513	14,182	14,476	17,967	13,082	17,967	19,278	
TOTAL PERSONNEL SERVICES	172,679	200,239	216,827	251,921	123,510	251,921	251,834	
OFFICE EXPENSES								
42200-200 FIRE OFFICE SUPPLIES	134	124	212	250	96	250	250	
42200-210 FIRE OPERATING SUPPLIES	8,147	23,005	10,161	10,000	5,553	10,000	12,000	
42200-211 FIRE MOTOR FUELS	3,401	3,937	4,676	3,500	2,345	3,500	4,000	
42200-220 FIRE REPAIR & MAINT. SUPPL	0	0	0	200	0	200	500	
TOTAL OFFICE EXPENSES	11,682	27,065	15,049	13,950	7,994	13,950	16,750	
PROFESSIONAL SERVICES								
42200-300 FIRE PROFESSIONAL SERVICES	4,683	5,044	6,183	4,500	3,715	4,500	5,500	
42200-321 FIRE TELEPHONE	1,897	1,930	2,046	1,500	1,159	1,500	2,000	
42200-322 FIRE POSTAGE	133	48	193	150	110	150	200	
42200-331 FIRE TRAVEL & TRAINING	4,298	5,470	5,807	10,000	2,438	10,000	10,000	
42200-340 FIRE ADVERTISING	436	390	539	250	0	250	250	
42200-351 FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0	
42200-354 FIRE PRINTING & BINDING	0	0	0	0	0	0	0	
42200-360 FIRE INSURANCE	6,040	4,735	6,527	6,854	6,458	6,460	6,460	
42200-380 FIRE UTILITIES	9,757	8,051	9,851	11,500	7,834	11,500	12,000	
TOTAL PROFESSIONAL SERVICES	27,245	25,669	31,146	34,754	21,715	34,360	36,410	
42200-300 FIRE PROFESSIONAL SERVICES	PERMANENT NOTES: annual med compass physicals and fit tests							
REPAIR & MAINTENANCE								
42200-401 FIRE BLDG- REP&MAINT	0	0	7,160	150	36	150	16,670	
42200-404 FIRE EQUIP- REP&MAINT	21,558	11,981	12,254	10,000	6,311	10,000	15,000	
42200-430 FIRE MISCELLANEOUS	0	0	0	0	0	0	0	
42200-433 FIRE DUES & SUBSCRIPTIONS	693	641	760	2,000	706	2,000	2,500	
TOTAL REPAIR & MAINTENANCE	22,251	12,622	20,174	12,150	7,053	12,150	34,170	
42200-401 FIRE BLDG- REP&MAINT	NEXT YEAR NOTES: floor coating vs replacemnt as conditions of floor make cleaning and slipperyness an issue.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FIRE
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
42200-433	FIRE DUES & SUBSCRIPTIONS CURRENT YEAR NOTES: new subscription for e-dispatch \$800.							
CAPITAL								
42200-570	FIRE OFFICE EQUIPMENT & FU	0	299,453	280,175	29,630	19,298	29,630	27,495
	TOTAL CAPITAL	0	299,453	280,175	29,630	19,298	29,630	27,495
42200-570	FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES: \$9,278 -4 turn out gear; \$4,700 -5 msa tanks; \$2,400 - 3 extrication bags; \$4,000 -4 face masks; \$2,015 -10 50' hoses; \$2,400 -bldg ventilation fan for new pumper truck; \$4,837-garage door openers.							
42200-570	FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES: \$66,000 34 units of turnout gear to replace expired (if afg grant not successful)changed to \$0; \$7,500 future gear replacement fund; \$4,000 replace xp fire truck tough books computers(2); \$8,700 replace thermo imaging camera; \$5,000 replace 5 MSA cylinders due to expiration; \$2,295 replace outdated gas fan,							
TOTAL FIRE		233,857	565,048	563,372	342,405	179,569	342,011	366,659

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42400-100	BUILDING WAGES	102,843	100,998	102,293	101,505	62,846	104,705	109,401	_____
42400-102	BUILDING WAGES-OVERTIME	0	0	10	0	0	0	0	_____
42400-121	BUILDING PERA CONTRIBUTION	7,153	7,321	7,417	7,359	4,537	7,514	8,205	_____
42400-122	BUILDING FICA CONTRIBUTION	5,604	5,435	5,438	6,293	3,494	6,493	6,783	_____
42400-126	BUILDING MEDICARE CONTRIBU	1,310	1,271	1,272	1,472	817	1,517	1,586	_____
42400-131	BUILDING HEALTH INSURANCE	37,614	35,481	37,915	43,222	22,036	43,222	42,829	_____
42400-132	BUILDING DENTAL INSURANCE	1,356	2,853	3,233	2,108	1,749	2,108	2,229	_____
42400-133	BUILDING LIFE INSURANCE	52	50	55	57	37	57	57	_____
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0	_____
42400-151	BUILDING WORKERS COMPENSAT	452	468	422	659	406	670	836	_____
TOTAL PERSONNEL SERVICES		156,384	153,874	158,055	162,675	95,923	166,286	171,926	_____
OFFICE EXPENSES									
42400-200	BUILDING OFFICE SUPPLIES	1,254	2,478	1,183	1,600	290	1,600	10,482	_____
42400-210	BUILDING OPERATING SUPPLIE	317	492	809	1,500	131	1,500	1,500	_____
42400-211	BUILDING MOTOR FUELS	2,216	1,881	2,014	1,910	1,037	1,910	1,910	_____
42400-220	BUILDING REP & MAINT SUPPL	0	0	4	629	0	629	629	_____
TOTAL OFFICE EXPENSES		3,787	4,851	4,009	5,639	1,458	5,639	14,521	_____
42400-200	BUILDING OFFICE SUPPLIES	NEXT YEAR NOTES: \$8,882 for new code books and software (when published).							
PROFESSIONAL SERVICES									
42400-300	BUILDING PROFESSIONAL SERV	2,303	408	3,323	1,640	603	1,640	1,640	_____
42400-321	BUILDING TELEPHONE	1,935	1,697	1,768	1,800	1,043	1,800	1,800	_____
42400-322	BUILDING POSTAGE	320	422	206	837	82	837	837	_____
42400-331	BUILDING TRAVEL & TRAINING	1,319	1,158	1,625	2,250	1,406	2,250	2,250	_____
42400-340	BUILDING ADVERTISING	0	47	0	100	0	100	100	_____
42400-351	BUILDING LEGAL NOTICES & P	0	0	0	200	0	200	200	_____
42400-354	BUILDING PRINTING & BINDIN	0	0	0	500	0	500	500	_____
42400-360	BUILDING INSURANCE	1,248	1,089	1,577	1,656	1,759	1,760	1,760	_____
TOTAL PROFESSIONAL SERVICES		7,126	4,820	8,498	8,983	4,893	9,087	9,087	_____
REPAIR & MAINTENANCE									
42400-404	BUILDING EQUIP- REP&MAINT	1,198	2,027	2,224	2,000	2,221	2,000	2,500	_____
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0	_____
42400-433	BUILDING DUES&SUBSCRIPTION	260	285	285	500	125	500	500	_____
42400-491	BUILDING STATE SURCHARGE P	5,147	5,390	8,678	5,000	3,680	7,300	9,500	_____
TOTAL REPAIR & MAINTENANCE		6,605	7,702	11,186	7,500	6,025	9,800	12,500	_____
42400-404	BUILDING EQUIP- REP&MAINT	NEXT YEAR NOTES: aging car and blazer							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>CAPITAL</u>									
42400-570	BUILDING OFFICE EQUIP&FURN	0	0	0	2,900	1,200	2,900	1,518	
	TOTAL CAPITAL	0	0	0	2,900	1,200	2,900	1,518	
42400-570	BUILDING OFFICE EQUIP&FURN	CURRENT YEAR NOTES: 2 computers and 1 upgrade \$1,400; Permitworks update \$1,500.							
42400-570	BUILDING OFFICE EQUIP&FURN	NEXT YEAR NOTES: 1 computer and 3-2013 microsoft office software.							
<hr/>									
TOTAL BUILDING INSPECTOR		173,902	171,248	181,748	187,697	109,499	193,712	209,552	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 EMERGENCY MGMT
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>OFFICE EXPENSES</u>								
42500-200 EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210 EMERGENCY MGMT OPERATING S	0	0	0	1,200	0	1,200	1,200	
TOTAL OFFICE EXPENSES	0	0	0	1,200	0	1,200	1,200	
<u>PROFESSIONAL SERVICES</u>								
42500-300 EMERGENCY MGMT PROFESSIONA	0	0	0	0	0	0	0	
42500-331 EMERGENCY MGMT TRAVEL & TR	0	0	0	1,200	0	1,200	1,200	
42500-360 EMERGENCY MGMT INSURANCE	41	35	9	10	10	10	10	
42500-380 EMERGENCY MGMT UTILITIES	1,050	1,050	1,050	1,060	579	1,060	1,060	
TOTAL PROFESSIONAL SERVICES	1,092	1,086	1,059	2,270	589	2,270	2,270	
<u>REPAIR & MAINTENANCE</u>								
42500-404 EMERGENCY MGMT EQUIP-REP&M	0	0	1,352	4,000	0	4,000	4,000	
42500-433 EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
TOTAL REPAIR & MAINTENANCE	0	0	1,352	4,300	0	4,300	4,300	
42500-404 EMERGENCY MGMT EQUIP-REP&M								
PERMANENT NOTES: Siren maintance and repair.								
<u>CAPITAL</u>								
42500-570 EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT	1,092	1,086	2,411	7,770	589	7,770	7,770	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
						ACTUAL			
PERSONNEL SERVICES									
42700-100	COMMUNITY SERVICE WAGES	45,117	46,621	47,270	48,794	27,847	48,794	48,770	
42700-102	COMMUNITY SERVICE WAGES -	0	133	0	0	0	0	0	
42700-121	COMMUNITY SERVICE PERA CON	3,271	3,390	3,427	3,538	2,019	3,538	3,658	
42700-122	COMMUNITY SERVICE FICA CON	2,510	2,612	2,650	3,025	1,464	3,025	3,024	
42700-126	COMMUNITY SERVICE MEDICARE	587	611	620	708	342	708	707	
42700-131	COMMUNITY SERVICE HEALTH I	16,670	15,838	16,195	18,295	10,253	18,295	17,312	
42700-132	COMMUNITY SERVICE DENTAL I	1,853	1,348	1,568	830	731	830	877	
42700-133	COMMUNITY SERVICE LIFE INS	23	22	24	24	16	24	24	
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0	
42700-151	COMMUNITY SERVICE WORKERS	1,183	1,206	1,154	1,482	912	1,482	1,744	
TOTAL PERSONNEL SERVICES		71,214	71,780	72,907	76,696	43,584	76,696	76,116	
OFFICE EXPENSES									
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0	
42700-210	COMMUNITY SERVICE OPERATIN	0	256	0	250	2	250	250	
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0	
42700-220	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0	
42700-222	COMMUNITY SERVICE UNIFORMS	325	108	412	350	93	350	350	
TOTAL OFFICE EXPENSES		325	364	412	600	95	600	600	
PROFESSIONAL SERVICES									
42700-300	COMMUNITY SERVICE PROFESSI	5,894	7,205	6,411	7,500	1,650	7,500	7,500	
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0	
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0	
42700-331	COMMUNITY SERVICE TRAVEL &	50	0	250	250	0	250	250	
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0	
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0	
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100	
42700-360	COMMUNITY SERVICE INSURANC	431	366	640	672	728	728	730	
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		6,375	7,571	7,300	8,522	2,377	8,578	8,580	
42700-300	COMMUNITY SERVICE PROFESSIPERMANENT NOTES: Vet service								
REPAIR & MAINTENANCE									
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250	
42700-430	COMMUNITY SERVICE MISCELLA	0	0	0	50	0	50	50	
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50	
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>CAPITAL</u>								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL COMMUNITY SERVICE	77,914	79,714	80,620	86,168	46,056	86,224	85,646	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

				(----- 2014 -----)			(----- 2015 -----)			
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED		
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET		
				2011	2012	2013	2014	2015		
				ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL		
<u>PERSONNEL SERVICES</u>										
43050-100	PUBLIC WORKS ADMIN WAGES			55,467	49,150	47,227	50,826	28,465	50,826	53,926
43050-102	PUBLIC WORKS ADMIN WAGES-O			40	41	69	60	80	60	61
43050-112	PUBLIC WORKS ADMIN CAR ALL			900	900	225	893	0	0	0
43050-121	PUBLIC WORKS ADMIN PERA CO			3,845	3,628	3,403	3,689	2,349	3,689	4,049
43050-122	PUBLIC WORKS ADMIN FICA CO			3,285	2,992	2,828	3,155	1,943	3,155	3,347
43050-126	PUBLIC WORKS ADMIN MEDICAR			768	700	662	738	454	738	783
43050-131	PUBLIC WORKS ADMIN HEALTH			13,199	11,093	10,618	13,040	4,605	13,040	9,325
43050-132	PUBLIC WORKS ADMIN DENTAL			743	586	862	614	643	614	737
43050-133	PUBLIC WORKS ADMIN LIFE IN			19	15	(13)	18	14	18	20
43050-134	PUBLIC WORKS ADMIN DISABIL			0	0	0	0	0	0	0
43050-142	PUBLIC WORKS ADMIN UNEMPLO			0	0	0	0	0	0	0
43050-151	PUBLIC WORKS ADMIN WORKERS			444	672	641	871	535	871	1,229
TOTAL PERSONNEL SERVICES				78,710	69,777	66,520	73,904	39,088	73,011	73,477
43050-100	PUBLIC WORKS ADMIN WAGES			PERMANENT NOTES: PW Director 30%; Administrative Secretary 30%; Mechanic 4% Engineer 35%; Maintenance Engineer 20%.						
43050-112	PUBLIC WORKS ADMIN CAR ALL			PERMANENT NOTES: mileage reimbursement in travel and training.						
<u>OFFICE EXPENSES</u>										
43050-200	PUBLIC WORKS ADMIN OFFICE			981	468	898	800	280	800	800
43050-205	PUBLIC WORKS ADMIN MISC. E			1,910	3,557	3,922	3,292	2,874	3,292	3,600
43050-210	PUBLIC WORKS ADMIN OPERATI			427	514	380	600	65	600	600
43050-211	PUBLIC WORKS ADMIN MOTOR F			626	717	595	700	277	700	400
43050-220	PUBLIC WORKS ADMIN SUPPLIES			0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES				3,944	5,255	5,796	5,392	3,496	5,392	5,400
43050-211	PUBLIC WORKS ADMIN MOTOR F			PERMANENT NOTES: Mechanic charges fuel here.						
<u>PROFESSIONAL SERVICES</u>										
43050-300	PUBLIC WORKS ADMIN PROFESS			4,709	54	68	100	11	100	100
43050-321	PUBLIC WORKS ADMIN TELEPHO			2,716	2,534	2,926	4,200	1,870	4,200	4,200
43050-322	PUBLIC WORKS ADMIN POSTAGE			405	388	576	600	376	600	600
43050-331	PUBLIC WORKS ADMIN TRAVEL/			2,011	2,007	1,464	2,500	787	2,500	2,500
43050-340	PUBLIC WORKS ADMIN ADVERTI			76	67	231	0	0	0	0
43050-351	PUBLIC WORKS ADMIN LEGAL N			0	0	0	0	0	0	0
43050-354	PUBLIC WORKS ADMIN PRINTIN			0	0	0	0	0	0	0
43050-360	PUBLIC WORKS ADMIN INSURAN			611	518	650	683	739	740	740
TOTAL PROFESSIONAL SERVICES				10,528	5,568	5,915	8,083	3,784	8,140	8,140

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
43050-401	PUBLIC WORKS ADMIN BLDG-RE	208	0	0	0	0	0	0	
43050-404	PUBLIC WORKS ADMIN EQUIP-R	0	115	948	400	1,597	400	1,000	
43050-430	PUBLIC WORKS ADMIN MISCELL	0	0	0	0	44	0	0	
43050-433	PUBLIC WORKS ADMIN DUES&SU	80	240	160	240	160	240	240	
TOTAL REPAIR & MAINTENANCE		288	355	1,108	640	1,801	640	1,240	
<u>CAPITAL</u>									
43050-550	PUBLIC WORKS ADMIN MOTOR V	0	0	0	0	0	0	0	
43050-570	PUBLIC WORKS ADMIN OFFICE	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL PUBLIC WORKS ADMIN		93,471	80,956	79,340	88,019	48,169	87,183	88,257	

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
43100-100	STREETS WAGES	290,590	291,320	302,425	290,982	188,939	290,982	298,756	
43100-101	STREETS WAGES - TEMPORARY	14,133	11,921	12,494	9,648	7,624	9,648	10,720	
43100-102	STREETS WAGES -OVERTIME	17,523	7,903	14,462	17,271	20,529	20,177	17,753	
43100-112	STREETS CAR ALLOWANCE	1,200	1,200	1,200	943	700	1,200	1,200	
43100-121	STREETS PERA CONTRIBUTION	22,315	21,654	22,864	22,348	15,185	22,348	23,738	
43100-122	STREETS FICA CONTRIBUTION	19,498	18,787	19,930	19,710	13,170	19,710	20,288	
43100-126	STREETS MEDICARE CONTRIBUT	4,560	4,394	4,661	4,610	3,080	4,610	4,745	
43100-131	STREETS HEALTH INSURANCE	75,892	66,279	76,767	72,468	53,824	72,468	71,855	
43100-132	STREETS DENTAL INSURANCE	3,444	4,098	5,573	4,863	4,442	4,863	5,141	
43100-133	STREETS LIFE INSURANCE	157	132	141	141	120	141	141	
43100-142	STREETS UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0	
43100-151	STREETS WORKERS COMPENSATI	17,234	17,419	15,797	21,709	13,377	21,709	26,370	
TOTAL PERSONNEL SERVICES		466,546	445,106	476,313	464,693	320,991	467,856	480,707	

43100-100 STREETS WAGES PERMANENT NOTES:
 Authorized operating crew -
 Maintenance Superintendent-split Streets 50%, Parks 30%;
 Environmental Services 20%;
 Five Equipment Operators; One Construction Maint. Worker;
 Mechanic - split among all Public Works Sections
 based on number of motorized vehicles (Streets 37%, Parks
 13%, Public Works Admin 4%, Electric 26%, Water 4%,
 Wastewater 7%, Stormwater 4%, Environmental Services 5%;
 Maintenance Engineer-10% Streets, Parks, Electric, Water,
 Wastewater, Stormwater, and 50% Municipal Bldg.

43100-100 STREETS WAGES CURRENT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010). Add employee to streets -\$0.

43100-100 STREETS WAGES NEXT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010).

43100-101 STREETS WAGES - TEMPORARY CURRENT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-101 STREETS WAGES - TEMPORARY NEXT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-102 STREETS WAGES -OVERTIME CURRENT YEAR NOTES:
 Overtime - 7% of wages to handle snow days, seal coating,

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
etc.									
43100-102	STREETS WAGES -OVERTIME	NEXT YEAR NOTES: Overtime - 6% of wages to handle snow days, seal coating, etc.							
<u>OFFICE EXPENSES</u>									
43100-200	STREETS OFFICE SUPPLIES	1,503	2,048	2,270	2,000	1,158	2,000	2,000	
43100-205	STREETS MISC EMPLOYEE SUPP	10,532	7,912	8,387	9,500	4,287	9,500	10,000	
43100-210	STREETS OPERATING SUPPLIES	30,037	31,227	31,749	35,000	13,009	35,000	35,000	
43100-211	STREETS MOTOR FUEL	45,466	32,621	47,115	50,000	42,274	50,000	55,000	
43100-220	STREETS SUPPLIES REP&MAINT	1,020	1,680	159	1,000	974	1,000	1,000	
43100-224	STREETS-STREET MAINT MATER	128,888	149,805	183,426	211,000	91,843	211,000	281,500	
TOTAL OFFICE EXPENSES		217,446	225,294	273,106	308,500	153,544	308,500	384,500	
43100-200	STREETS OFFICE SUPPLIES	PERMANENT NOTES: A split of the supplies used by the Public Works Office plus special notices for street and alley repair.							
43100-205	STREETS MISC EMPLOYEE SUPP	PERMANENT NOTES: Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$568.04 = \$2,930.20; Hearing test \$180; Misc Employee safety \$568(MMUA group changing - cost unknown)							
43100-205	STREETS MISC EMPLOYEE SUPP	CURRENT YEAR NOTES: Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$513 = \$2,565; Hearing test \$180; Misc Employee safety \$568(MMUA group changing - cost unknown)							
43100-211	STREETS MOTOR FUEL	CURRENT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)								
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	2015	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET		BUDGET
						ACTUAL				
43100-211	STREETS MOTOR FUEL	NEXT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite. 2015 cost increase 10%								
43100-220	STREETS SUPPLIES REP&MAINT	PERMANENT NOTES: Repair and maintenance of miscellaneous small equipment and equipment in facilities.								
43100-224	STREETS-STREET MAINT	MATERCURRENT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,000; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000 changed to \$110,000; Herbicide for spraying weeds in the streets-Weed spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Detail to be Reduced by \$30,000. Asphalt in house mill and overlay of Union Street - \$50,000-moved to 2015.								
43100-224	STREETS-STREET MAINT	MATERNEXT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,500; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000; Herbicide for spraying weeds in the streets-Weed								

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

			(----- 2014 -----) (----- 2015 -----)					
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Asphalt in house overlay of Union Street \$50,000 -\$70,000 2015.								
PROFESSIONAL SERVICES								
43100-300	STREETS PROFESSIONAL SERVI	12,494	20,882	22,039	26,000	3,776	26,000	26,000
43100-321	STREETS TELEPHONE	1,520	1,588	1,355	1,850	1,099	1,850	1,850
43100-322	STREETS POSTAGE	26	13	33	40	36	40	40
43100-331	STREETS TRAVEL&TRAINING	2,052	1,430	4,496	2,900	676	2,900	2,900
43100-340	STREETS ADVERTISING	0	146	150	200	297	200	200
43100-351	STREETS LEGAL NOTICES&PUBL	141	0	0	300	0	300	300
43100-354	STREETS PRINTING & BINDING	0	0	0	0	0	0	0
43100-360	STREETS INSURANCE	10,662	6,490	11,504	11,029	11,625	11,625	11,630
43100-380	STREETS UTILITIES	10,859	13,057	11,478	12,000	6,898	12,000	13,000
TOTAL PROFESSIONAL SERVICES		37,754	43,606	51,055	54,319	24,408	54,915	55,920
43100-300	STREETS PROFESSIONAL SERVICE	CURRENT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update						
43100-300	STREETS PROFESSIONAL SERVICE	NEXT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update, complete update \$1,370.00						
43100-321	STREETS TELEPHONE	CURRENT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent.						
43100-321	STREETS TELEPHONE	NEXT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent.						
43100-331	STREETS TRAVEL&TRAINING	CURRENT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500						

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
43100-331	STREETS TRAVEL&TRAINING	NEXT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500							
43100-340	STREETS ADVERTISING	PERMANENT NOTES: Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project.							
43100-351	STREETS LEGAL NOTICES&PUBL	PERMANENT NOTES: Alley notice, recording fees, etc.							
43100-380	STREETS UTILITIES	PERMANENT NOTES: Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect, water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas.							
<u>REPAIR & MAINTENANCE</u>									
43100-401	STREETS BLDG-REP&MAINT	3,194	2,842	3,529	2,500	1,701	2,500	2,500	_____
43100-403	STREETS INFRASTRUCTURE-REP	230,792	207,997	205,919	201,000	60,134	201,000	239,000	_____
43100-404	STREETS EQUIP- REP&MAINT	70,202	74,662	70,375	65,000	50,350	65,000	65,000	_____
43100-415	STREETS EQUIP RENTALS	802	918	0	0	1,571	0	7,000	_____
43100-430	STREETS MISC	272	200	200	0	200	0	300	_____
43100-433	STREETS DUES & SUBSCRIPTIO	1,444	1,455	1,502	2,000	1,467	2,000	2,200	_____
TOTAL REPAIR & MAINTENANCE		306,706	288,075	281,525	270,500	115,423	270,500	316,000	_____
43100-401	STREETS BLDG-REP&MAINT	CURRENT YEAR NOTES: General repairs \$2,500							
43100-401	STREETS BLDG-REP&MAINT	NEXT YEAR NOTES: General repairs \$2,500							
43100-403	STREETS INFRASTRUCTURE-REPCURRENT	YEAR NOTES: To maintain an up-to-date street program would take \$222,000; proposed 115 blocks; contract sealcoat \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Repair \$10,000 - changed to \$0; City sidewalk repair \$10,000; stormwater permits \$4,000; curb repair \$10,000; Milling contractor for Union Street \$10,000 changed to \$0. Detail to be reduced by \$38,000. Sidewalk from Ramsey to Union \$25,000 - move to 2015.							
43100-403	STREETS INFRASTRUCTURE-REP	NEXT YEAR NOTES: To maintain an up-to-date street sealcoat program would take							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)						
		2011	2012	2013	CURRENT	2014	2015	
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	PROJECTED	REQUESTED
						ACTUAL	YEAR END	BUDGET
								PROPOSED
								BUDGET
		\$233,000 proposed 115 blocks and contract sealcoat (allows for 15% cost increase)- changed to \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Entrance Repair \$10,000; City sidewalk repair \$25,000 - changed to \$0; stormwater permits \$4,000; curb repair \$10,000- changed to \$0; Milling contractor for Union Street \$10,000. Sidewalk from Ramsey to Union \$25,000.						
43100-404	STREETS EQUIP- REP&MAINT				CURRENT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000. Repair to sno-go \$28,000; need to repair grader yet this year 2014 \$8,000.			
43100-404	STREETS EQUIP- REP&MAINT				NEXT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000.			
43100-433	STREETS DUES & SUBSCRIPTION				CURRENT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance			
43100-433	STREETS DUES & SUBSCRIPTION				NEXT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance			
<u>CAPITAL</u>								
43100-550	STREETS MOTOR VEHICLES	40,149	0	0	0	0	0	0
43100-570	STREETS OFFICE EQUIPMENT	0	1,910	0	0	0	0	0
43100-580	STREETS OTHER EQUIP	28,810	24,954	9,037	20,000	0	20,000	0
TOTAL CAPITAL		68,958	26,864	9,037	20,000	0	20,000	0
43100-550	STREETS MOTOR VEHICLES				CURRENT YEAR NOTES: Share mechanic's service vehicle \$16,250 of \$65,000 - \$0 moved to equip cert.			
43100-580	STREETS OTHER EQUIP				CURRENT YEAR NOTES: Mechanical Street Sweeper \$200,000 moved to equip cert.; Replace 1995 Dump Truck \$200,000 changed to \$0; Brine Tank \$20,000			
43100-580	STREETS OTHER EQUIP				NEXT YEAR NOTES: Replace 1995 Dump Truck \$200,000 changed to \$0; a must replacement to continue our current program - Paver \$175,000 moved to equip cert.			
TOTAL STREETS		1,097,409	1,028,945	1,091,035	1,118,012	614,366	1,121,771	1,237,127

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREET LIGHTING
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
43160-380 STREET LIGHTING UTILITIES	98,653	104,103	98,428	130,000	52,592	130,000	130,000	
TOTAL PROFESSIONAL SERVICES	98,653	104,103	98,428	130,000	52,592	130,000	130,000	
<u>REPAIR & MAINTENANCE</u>								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	98,653	104,103	98,428	130,000	52,592	130,000	130,000	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
PERSONNEL SERVICES								
44100-100	SENIOR COORDINATOR WAGES	0	0	0	0	0	0	0
44100-121	SENIOR COORDINATOR PERA CO	0	0	0	0	0	0	0
44100-122	SENIOR COORDINATOR FICA CO	0	0	0	0	0	0	0
44100-126	SENIOR COORDINATOR MEDICAR	0	0	0	0	0	0	0
44100-131	SENIOR COORDINATOR HEALTH	0	0	0	0	0	0	0
44100-132	SENIOR COORDINATOR DENTAL	0	0	0	0	0	0	0
44100-133	SENIOR COORDINATOR LIFE IN	0	0	0	0	0	0	0
44100-151	SENIOR COORDINATOR WORKERS	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0
OFFICE EXPENSES								
44100-200	SENIOR COORDINATOR OFFICE	0	53	0	0	0	0	0
44100-210	SENIOR COORDINATOR OPERATI	3,341	2,866	2,742	3,500	1,579	3,200	3,500
TOTAL OFFICE EXPENSES		3,341	2,919	2,742	3,500	1,579	3,200	3,500
44100-210	SENIOR COORDINATOR OPERATI	PERMANENT NOTES: Coffee; napkins; Program supplies; movie license; supplies for special events.						
44100-210	SENIOR COORDINATOR OPERATI	CURRENT YEAR NOTES: SENIOR DANCES; SUPPLIES; VOLUNTEER RECOG; PALS PROGRAM; PICKLEBALL SUPPLIES AND PROMOTION; ACTIVITIES; FORUMS						
44100-210	SENIOR COORDINATOR OPERATI	NEXT YEAR NOTES: DANCES; CENTER SUPPLIES; PALS; ACTIVITIES; PROMOTIONS.						
PROFESSIONAL SERVICES								
44100-300	SENIOR COORDINATOR PROFESS	24,840	25,932	27,600	28,184	14,748	29,400	30,400
44100-312	SENIOR COORDINATOR TRIPS	0	0	0	0	0	0	0
44100-321	SENIOR COORDINATOR TELEPHO	64	59	70	75	39	70	75
44100-322	SENIOR COORDINATOR POSTAGE	612	765	848	870	654	966	975
44100-331	SENIOR COORDINATOR TRAVEL	0	0	0	50	0	50	50
44100-340	SENIOR COORDINATOR ADVERTI	22	128	79	150	0	150	150
44100-354	SENIOR COORDINATOR PRINTIN	0	0	0	0	0	0	0
44100-360	SENIOR COORDINATOR INSURAN	139	117	240	252	273	273	275
TOTAL PROFESSIONAL SERVICES		25,677	27,002	28,838	29,581	15,714	30,909	31,925
44100-300	SENIOR COORDINATOR PROFESS	CURRENT YEAR NOTES: NICOLLET COUNTY CONTRACT FOR SERVICE INCREASE FOR SR CTR COORD WAGES POTENTIAL INCREASE OR 4%						
44100-300	SENIOR COORDINATOR PROFESS	NEXT YEAR NOTES: NICOLLET COUNTY CONTRACT.						

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
						ACTUAL			
44100-312	SENIOR COORDINATOR TRIPS PERMANENT NOTES: Mystery trips, Pontoon boat rides @ Westwood.								
44100-322	SENIOR COORDINATOR POSTAGEPERMANENT NOTES: senior newsletter.								
44100-322	SENIOR COORDINATOR POSTAGECURRENT YEAR NOTES: MONTHLY MAILING OF NEWSLETTER/COST SHARED BY NICOLLET COUNTY								
44100-322	SENIOR COORDINATOR POSTAGENEXT YEAR NOTES: MONTHLY MAILING OF SR NEWSLETTER/COST SHARED BY NICOLLET COUNTY								
44100-331	SENIOR COORDINATOR TRAVEL PERMANENT NOTES: Senior coordinator meetings.								
44100-340	SENIOR COORDINATOR ADVERTINEXT YEAR NOTES: AD FOR 55 PLUS NEWSPAPER TAB								
<u>REPAIR & MAINTENANCE</u>									
44100-430	SENIOR COORDINATOR MISCELL	0	0	0	0	0	0	0	0
44100-433	SENIOR COORDINATOR DUES &	0	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	0
<hr/>									
TOTAL SENIOR COORDINATOR		29,017	29,921	31,580	33,081	17,293	34,109	35,425	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)			
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45100-100	REC/LEISURE SVC WAGES	130,412	125,257	128,430	132,248	73,968	132,248	128,928
45100-101	REC/LEISURE SVC WAGES-TEMP	64,217	71,828	77,864	71,000	58,794	73,000	94,542
45100-102	REC/LEISURE SVC WAGES-OVER	173	21	0	100	82	100	100
45100-121	REC/LEISURE SVC PERA CONTR	9,375	9,015	10,231	9,404	5,294	9,404	9,670
45100-122	REC/LEISURE SVC FICA CONTR	11,730	11,449	11,996	12,400	7,864	12,400	13,676
45100-126	REC/LEISURE SVC MEDICARE C	2,743	2,678	2,806	2,900	1,839	2,900	3,198
45100-131	REC/LEISURE SVC HEALTH INS	40,576	34,631	36,048	46,724	21,842	46,724	40,858
45100-132	REC/LEISURE SVC DENTAL INS	1,423	983	2,093	2,277	1,480	2,277	1,623
45100-133	REC/LEISURE SVC LIFE INSUR	68	58	62	62	41	62	62
45100-134	REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0
45100-142	REC/LEISURE SVC UNEMPLOYME	0	516	0	0	0	0	0
45100-151	REC/LEISURE SVC WORKERS CO	3,665	3,876	3,636	5,150	3,172	5,150	8,027
TOTAL PERSONNEL SERVICES		264,383	260,311	273,166	282,265	174,376	284,265	300,684
45100-100	REC/LEISURE SVC WAGES	PERMANENT NOTES: FT Director; FT Secretary; FT Program Supervisor; PT Open gym supervisors;						
45100-101	REC/LEISURE SVC WAGES-TEMP	PERMANENT NOTES: GAC WORK STUDY STUDENTS; SUMMER SEASONAL STAFF; SEASONAL STAFF FOR AFTER SCHOOL PROGRAMS						
45100-101	REC/LEISURE SVC WAGES-TEMP	CURRENT YEAR NOTES: Besides our regular seasonal employees and work study students, temp wages include employees that are no longer budgeted for in contractual labor: softball ump, vb ump, fb coaches, fb coordinator, gymnastics coord & coaches, youth bb coaches, babysitter's training instructor, youth vb coaches. \$11,900 not spent in contractual applied here.						
45100-101	REC/LEISURE SVC WAGES-TEMP	NEXT YEAR NOTES: MINIMUM WAGE INCREASE AS OF AUGUST 1, 2014						
OFFICE EXPENSES								
45100-200	REC/LEISURE SVC OFFICE SUP	1,664	1,896	2,845	2,500	673	2,500	2,500
45100-210	REC/LEISURE SVC OPERATING	19,354	14,744	21,231	20,000	10,389	20,500	25,000
45100-211	REC/LEISURE SVC MOTOR FUEL	0	274	0	0	0	0	0
45100-220	REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		21,018	16,915	24,076	22,500	11,062	23,000	27,500
45100-200	REC/LEISURE SVC OFFICE SUP	PERMANENT NOTES: Envelopes; Astrobright paper for flyers; Tape; staples; pens; pencils; legal pads; markers; posterboard; binders; folders; nametags; paper clips; Toner.						

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
45100-210	REC/LEISURE SVC OPERATING	CURRENT YEAR NOTES: Program supplies; staff shirts; ballfield striping paint (1200); State SB registration, special events (daddy daughter dance, movies in the park, summer celebration, candy cane hunt, etc).							
45100-210	REC/LEISURE SVC OPERATING	NEXT YEAR NOTES: REPLACING EQUIPMENT THAT IS WORN OUT. PROGRAM SUPPLIES; STAFF SHIRTS; BALL FIELD STRIPING PAINT; DADDY DAUGHTER DANCE; CANDY CANE HUNT; MOVIES IN THE PARK; SUMMER CELEBRATION; PICKLEBALL; TENNIS; GAMES; ETC.							
<u>PROFESSIONAL SERVICES</u>									
45100-300	REC/LEISURE SVC PROFESSION	576	45	400	300	290	325	350	
45100-310	REC/LEISURE SVC CONTRACTUA	30,863	32,548	19,194	19,000	8,540	20,000	20,500	
45100-312	REC/LEISURE SVC TRIPS	879	1,359	896	1,000	561	1,000	1,000	
45100-321	REC/LEISURE SVC TELEPHONE	3,146	3,058	3,144	3,100	1,868	3,100	3,100	
45100-322	REC/LEISURE SVC POSTAGE	1,123	1,181	1,247	1,200	1,046	1,300	1,300	
45100-331	REC/LEISURE SVC TRAVEL&TRA	1,030	2,351	272	2,000	565	2,000	2,100	
45100-340	REC/LEISURE SVC ADVERTISIN	408	166	111	200	0	50	100	
45100-351	REC/LEISURE SVC LEGAL NOTI	0	0	0	0	0	0	0	
45100-354	REC/LEISURE SVC PRINTING&B	2,240	3,789	3,580	3,500	1,118	3,500	3,700	
45100-360	REC/LEISURE SVC INSURANCE	1,700	1,441	2,644	2,776	3,007	3,007	3,010	
TOTAL PROFESSIONAL SERVICES		41,966	45,937	31,489	33,076	16,995	34,282	35,160	
45100-300	REC/LEISURE SVC PROFESSION	PERMANENT NOTES: City Web, SELECTACCOUNT							
45100-310	REC/LEISURE SVC CONTRACTUA	PERMANENT NOTES: VOLLEYBALL REFS; SOFTBALL UMPIRES; TAE KWON DO INSTRUCTOR; GYMNASTICS COORDINATOR & COACHES; TENNIS ASSOCIATION; BASKETBALL COACHES & COORDINATOR; GOLF INSTRUCTOR; BABYSITTERS TRAINING INSTRUCTOR							
45100-310	REC/LEISURE SVC CONTRACTUA	CURRENT YEAR NOTES: Daddy daughter dance entertainment (200), golf (1215), tennis (2477), youth enrichment league/chess (1900), tackle football mkto league (5190), fb camp (566), and soccer association (6300).							
45100-310	REC/LEISURE SVC CONTRACTUA	NEXT YEAR NOTES: YOUTH ENRICHMENT LEAGUE EXPANDING LEGO PROGRAM FOR K-5TH GRADE (1500)							
45100-312	REC/LEISURE SVC TRIPS	PERMANENT NOTES: School's out & Summer rec trips.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-433	REC/LEISURE SVC DUES&SUBSCNEXT YEAR NOTES: GAC WEST FIELDS CONTRACT (PARKING, MAINT, IRRIGATION) 11,000								
CAPITAL									
45100-570	REC/LEISURE SVC OFFICE EQU	0	0	0	0	3,877	3,877	0	
	TOTAL CAPITAL	0	0	0	0	3,877	3,877	0	
45100-570	REC/LEISURE SVC OFFICE EQUCURRENT YEAR NOTES: SHARE OF COPY MACHINE REPLACEMENT								
TOTAL RECREATION/LEISURE SERVIC		332,210	329,414	338,531	347,441	224,301	366,297	384,344	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
45124-100 SWIMMING POOL WAGES	0	0	0	0	0	0	0	
45124-101 SWIMMING POOL WAGES - TEMP	71,357	80,507	73,829	80,000	55,334	80,000	86,805	
45124-102 SWIMMING POOL WAGES - OVER	839	874	561	500	59	500	500	
45124-122 SWIMMING POOL FICA CONTRIB	4,481	5,046	4,612	4,991	3,441	4,991	5,413	
45124-126 SWIMMING POOL MEDICARE CON	1,048	1,180	1,079	1,167	805	1,167	1,266	
45124-151 SWIMMING POOL WORKERS COMP	2,754	2,782	2,607	3,742	2,307	3,742	4,788	
TOTAL PERSONNEL SERVICES	80,479	90,389	82,688	90,400	61,945	90,400	98,772	
OFFICE EXPENSES								
45124-200 SWIMMING POOL OFFICE SUPPL	5,658	6,978	7,100	7,300	6,433	7,300	7,300	
45124-210 SWIMMING POOL OPERATING SU	17,913	22,258	18,752	22,000	14,677	22,000	22,000	
45124-220 SWIMMING POOL REPAIR & MAI	2,783	2,849	0	0	0	0	0	
TOTAL OFFICE EXPENSES	26,354	32,085	25,852	29,300	21,109	29,300	29,300	

45124-200 SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:
 pool concessions (Proj#746).

45124-210 SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:
 \$12,000 CHEMICALS; MOSS (3300); CLEANING SUPPLIES; RESCUE TUBES (55); 1 GUARD CHAIR UMBRELLA (70); 2 BB NETS/4BB'S (125); FIRST AID SUPPLIES (350); 2-WAY RADIOS (100); WHISTLES/LANYARDS (50); AED PADS ADULT & CHILD (200); 1 SUIT FOR EACH HEAD GUARD (approx 150); STAFF SHIRTS(250);CULLIGAN WATER(250); RED CROSS CERTIFICATION CARDS & SUPPLIES(1200); SLIP N SLIDE AND WRISTBANDS FOR JULY 4(240); MATS (250); LIFE JACKETS (150);PICNIC TABLE UMBRELLA W/BASE (150); NET NANNY (30); WEATHER RADIO (50); 3 FANNY PACKS (75); WHITEBOARD (150); RADIO/CORD (100); PHONE (30); WATER TOYS (50)

45124-210 SWIMMING POOL OPERATING SUNEXT YEAR NOTES:
 CHEMICALS (12,000); MOSS (2400); CLEANING SUPPLIES; RESCUE TUBES (55); 1 GUARD UMBRELLA (55); WATER TOYS (50); MATS (250); LIFE JACKETS (100); 2-WAY RADIOS (75); FANNY PACK KITS(75); BARBELS (300); EQUIPMENT CADDY (200); FUN NOODLES (50); DECK CHAIRS (200); RING BUOY (75); BACKBOARD WITH HEAD IMMOBILIZER (350); FIRST AID SUPPLIES; WHISTLES/LANYARDS; AED PADS; 1 SUIT FOR EACH HEAD GUARD; STAFF SHIRTS; CULLIGAN; RED CROSS CERTIFICATION CARDS/SUPPLIES; SLIP N SLIDE & WRISTBANDS FOR 4TH OF JULY

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
PROFESSIONAL SERVICES								
45124-300	SWIMMING POOL PROFESSIONAL	1,783	3,283	2,507	2,500	2,971	2,500	2,500
45124-321	SWIMMING POOL TELEPHONE	666	447	403	500	337	500	500
45124-322	SWIMMING POOL POSTAGE	36	34	35	20	5	20	20
45124-331	SWIMMING POOL TRAVEL & TRA	1,082	988	27	450	105	450	450
45124-340	SWIMMING POOL ADVERTISING	76	67	12	75	0	75	75
45124-354	SWIMMING POOL PRINTING & B	53	53	53	100	22	100	100
45124-360	SWIMMING POOL INSURANCE	4,999	4,988	5,907	6,202	5,625	5,625	5,650
45124-380	SWIMMING POOL UTILITIES	28,331	34,956	35,284	33,000	15,510	33,000	33,000
TOTAL PROFESSIONAL SERVICES		37,024	44,817	44,229	42,847	24,575	42,270	42,295

45124-300 SWIMMING POOL PROFESSIONALPERMANENT NOTES:
 Br/Nic pool license; annual pre-employment drug testing

45124-300 SWIMMING POOL PROFESSIONALCURRENT YEAR NOTES:
 INCREASED COST OF PRE-EMPLOYMENT DRUG TESTING

45124-321 SWIMMING POOL TELEPHONE PERMANENT NOTES:
 MONTHLY PHONE REIMBURSEMENT FOR POOL MANAGER USE OF PERSONAL
 PHONE; FRONT COUNTER PHONE

45124-331 SWIMMING POOL TRAVEL & TRAPERMANENT NOTES:
 CERTIFIED POOL OPERATOR TRAINING AS NEEDED;STAFF
 RE-CERTIFICATION & TRAINING

45124-340 SWIMMING POOL ADVERTISING PERMANENT NOTES:
 EMPLOYMENT AD IN HERALD

45124-354 SWIMMING POOL PRINTING & BPERMANENT NOTES:
 ticket book printing.

45124-354 SWIMMING POOL PRINTING & BCURRENT YEAR NOTES:
 40 TICKET BOOKS

REPAIR & MAINTENANCE

45124-401	SWIMMING POOL BUILDING-REP	0	1,877	32,844	2,000	2,726	2,000	2,000
45124-404	SWIMMING POOL EQUIP- REP&M	814	103	2,976	3,000	2,936	3,000	3,000
45124-430	SWIMMING POOL MISCELLANEOU	0	0	0	0	0	0	0
45124-433	SWIMMING POOL DUES & SUBSC	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE		814	1,980	35,820	5,000	5,662	5,000	5,000

45124-404 SWIMMING POOL EQUIP- REP&MCURRENT YEAR NOTES:
 POTENTIAL REPAIRS TO POOL VACUUM; FILTERS, PUMPS ETC

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
						ACTUAL			
CAPITAL									
45124-530	SWIMMING POOL IMPROVEMENTS	0	0	0	0	0	0	0	0
45124-570	SWIMMING POOL OFFICE EQUIP	0	0	0	0	0	0	0	0
45124-580	SWIMMING POOL OTHER EQUIPM	0	0	4,868	0	0	0	0	0
TOTAL CAPITAL		0	0	4,868	0	0	0	0	0

45124-580 SWIMMING POOL OTHER EQUIPM
 NEXT YEAR NOTES:
 controllers that automatically feed the amount of chemical needed in the pool water, this can be done from an iPad, via network enabled PC, smart phone or tablet device \$10,000 - moved to equip cert.

TOTAL SWIMMING POOL	144,672	169,272	193,456	167,547	113,292	166,970	175,367
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

			(----- 2014 -----)			(----- 2015 -----)		
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45127-100	SKATING RINKS WAGES	0	0	0	0	0	0	0
45127-101	SKATING RINKS WAGES - TEMP	2,276	827	2,443	2,500	2,350	3,000	2,500
45127-122	SKATING RINKS FICA CONTRIB	141	51	151	155	146	160	155
45127-126	SKATING RINKS MEDICARE CON	33	12	35	36	34	40	36
45127-142	SKATING RINKS UNEMPLOYMENT	6	0	0	0	0	0	0
45127-151	SKATING RINKS WORKERS COMP	32	69	64	88	55	100	104
	TOTAL PERSONNEL SERVICES	2,488	959	2,694	2,779	2,585	3,300	2,795
45127-101	SKATING RINKS WAGES - TEMPPERMANENT NOTES:	open approx 26 hrs /week for 16 weeks.						
45127-101	SKATING RINKS WAGES - TEMPNEXT YEAR NOTES:	WEATHER RELATED.						
OFFICE EXPENSES								
45127-200	SKATING RINKS OFFICE SUPPL	0	0	0	0	0	0	0
45127-210	SKATING RINKS OPERATING SU	294	316	281	250	57	250	150
45127-211	SKATING RINKS MOTOR FUELS	0	0	0	0	0	0	0
45127-220	SKATING RINKS SUPPLIES - R	0	0	0	0	0	0	0
	TOTAL OFFICE EXPENSES	294	316	281	250	57	250	150
45127-210	SKATING RINKS OPERATING SUPERMANENT NOTES:	FIRST AID SUPPLIES;HOT CHOCOLATE/CUPS/NAPKINS/SPOONS						
45127-210	SKATING RINKS OPERATING SUCURRENT YEAR NOTES:	ICE MELT; SHOVELS; DECKING; NETS						
PROFESSIONAL SERVICES								
45127-300	SKATING RINKS PROFESSIONAL	130	0	0	0	0	0	0
45127-321	SKATING RINKS TELEPHONE	0	0	0	0	0	0	0
45127-322	SKATING RINKS POSTAGE	0	0	3	0	5	0	0
45127-331	SKATING RINKS TRAVEL & TRA	0	0	0	0	0	0	0
45127-340	SKATING RINKS ADVERTISING	0	0	0	0	0	0	0
45127-354	SKATING RINKS PRINTING & B	0	0	0	0	0	0	0
45127-360	SKATING RINKS INSURANCE	67	57	73	77	83	83	85
45127-380	SKATING RINKS UTILITIES	8,348	7,789	11,042	8,820	8,508	9,500	9,500
	TOTAL PROFESSIONAL SERVICES	8,544	7,846	11,118	8,897	8,597	9,583	9,585
45127-321	SKATING RINKS TELEPHONE	CURRENT YEAR NOTES: ATTENDANTS CARRY THEIR PERSONAL CELL PHONES						
45127-340	SKATING RINKS ADVERTISING	PERMANENT NOTES: Warming house hours in Herald.						

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
45127-380	SKATING RINKS UTILITIES	PERMANENT NOTES: Includes west restroom and shelter, tennis lights and hockey lights.							
45127-380	SKATING RINKS UTILITIES	NEXT YEAR NOTES: ANTICIPATING LONGER SEASON (WEATHER RELATED)							
<u>REPAIR & MAINTENANCE</u>									
45127-401	SKATING RINKS BUILDINGS- R	0	0	0	0	0	0	0	0
45127-404	SKATING RINKS EQUIP- REP&M	0	0	0	0	0	0	0	0
45127-430	SKATING RINKS MISCELLANEOU	0	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0
<u>CAPITAL</u>									
45127-570	SKATING RINKS OFFICE EQUIP	0	0	0	0	0	0	0	0
45127-580	SKATING RINKS OTHER EQUIPM	0	0	0	0	0	0	0	0
	TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL SKATING RINKS		11,326	9,121	14,093	11,926	11,239	13,133	12,530	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45200-100	PARKS WAGES	204,372	221,312	213,602	245,792	132,223	245,792	250,663	_____
45200-101	PARKS WAGES - TEMPORARY	21,519	22,438	20,909	24,120	15,641	24,120	26,800	_____
45200-102	PARKS WAGES - OVERTIME	9,100	10,198	10,223	9,391	9,387	9,391	9,658	_____
45200-112	PARKS CAR ALLOWANCE	720	720	720	566	420	566	720	_____
45200-121	PARKS PERA CONTRIBUTIONS	15,468	16,781	16,249	18,501	10,233	18,501	19,524	_____
45200-122	PARKS FICA CONTRIBUTIONS	13,940	15,049	14,541	17,317	9,396	17,317	17,801	_____
45200-126	PARKS MEDICARE CONTRIBUTIO	3,260	3,519	3,401	4,050	2,197	4,050	4,163	_____
45200-131	PARKS HEALTH INSURANCE	67,714	71,667	71,200	87,659	37,572	87,659	86,877	_____
45200-132	PARKS DENTAL INSURANCE	3,295	5,911	6,325	4,506	3,294	4,506	4,764	_____
45200-133	PARKS LIFE INSURANCE	107	117	118	130	72	130	130	_____
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	0	0	0	0	0	_____
45200-151	PARKS WORKERS COMPENSATION	9,262	9,172	8,223	12,293	7,578	12,293	14,910	_____
TOTAL PERSONNEL SERVICES		348,757	376,884	365,512	424,325	228,014	424,325	436,010	_____
45200-100	PARKS WAGES	PERMANENT NOTES: Five full time employees, 30% superintendent and 13% of mechanic, and 20% for maintenance engineer.							
45200-101	PARKS WAGES - TEMPORARY	PERMANENT NOTES: The parks will use five summer temporary help at \$8.50/hr.							
45200-102	PARKS WAGES - OVERTIME	PERMANENT NOTES: Overtime should be at 8% of wages to provide for snow removal needs, cleaning snow private sidewalks, weekend parks duty for summer.							
OFFICE EXPENSES									
45200-200	PARKS OFFICE SUPPLIES	1,202	1,341	1,947	1,200	934	1,200	1,200	_____
45200-205	PARKS MISC. EMPLOYEE EXPEN	9,849	7,087	7,436	9,418	4,544	9,418	9,783	_____
45200-210	PARKS OPERATING SUPPLIES	23,721	32,163	29,172	32,000	16,140	32,000	34,500	_____
45200-211	PARKS MOTOR FUELS	18,616	17,330	18,292	19,800	12,985	19,800	21,000	_____
45200-220	PARKS REPAIR & MAINT. SUPP	6,191	4,437	3,498	13,000	2,142	13,000	14,000	_____
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0	_____
TOTAL OFFICE EXPENSES		59,579	62,358	60,346	75,418	36,745	75,418	80,483	_____
45200-205	PARKS MISC. EMPLOYEE EXPEN	PERMANENT NOTES: Uniform allowance for 5 employees \$325 per year = \$1,625; boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$1,500; hard hats, gloves, glasses, vest = \$500; MMUA safety training coordinator 5 @ \$586.04 = \$2,930.20; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$134 = \$1206 plus 10%; drug testing summer employees \$732; Hearing							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-354	PARKS PRINTING & BINDING	0	0	0	0	0	0	0	0
45200-360	PARKS INSURANCE	20,253	20,580	26,724	28,060	25,211	25,211	25,215	
45200-380	PARKS UTILITIES	91,389	96,902	122,493	100,000	57,525	100,000	105,000	
TOTAL PROFESSIONAL SERVICES		130,902	136,297	169,047	150,210	100,515	147,361	153,555	

45200-300 PARKS PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 2013 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-300 PARKS PROFESSIONAL SERVICE NEXT YEAR NOTES:
 2014 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-321 PARKS TELEPHONE CURRENT YEAR NOTES:
 Cell phone payments in 2013 for foreman and superintendent \$450

45200-321 PARKS TELEPHONE NEXT YEAR NOTES:
 Cell phone payments in 2013 for foreman and superintendent \$450

45200-331 PARKS TRAVEL & TRAINING CURRENT YEAR NOTES:
 Expo's and MntAP schools

45200-331 PARKS TRAVEL & TRAINING NEXT YEAR NOTES:
 Expo's and MntAP schools

45200-340 PARKS ADVERTISING PERMANENT NOTES:
 Advertise for summer help.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	5,494	5,031	3,078	6,000	9,662	6,000	7,000	
45200-404	PARKS EQUIP - REP&MAINT	26,418	13,028	10,384	18,000	7,942	18,000	18,000	
45200-415	PARKS EQUIPMENT RENTAL	1,341	1,102	1,108	2,000	2,429	2,000	4,500	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	252	258	255	200	162	200	200	
TOTAL REPAIR & MAINTENANCE		33,504	19,419	14,826	26,200	20,196	26,200	29,700	

45200-401 PARKS BUILDING- REP&MAINT CURRENT YEAR NOTES:
 Gault restroom ventilization \$2,200, plus miscellaneous repairs

45200-401 PARKS BUILDING- REP&MAINT NEXT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

			2014				2015	
			CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
			BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
Miscellaneous Repairs								
45200-404	PARKS EQUIP - REP&MAINT	PERMANENT NOTES: Regular repair and maintenance						
45200-404	PARKS EQUIP - REP&MAINT	CURRENT YEAR NOTES: Regular repair and maintenance						
45200-415	PARKS EQUIPMENT RENTAL	CURRENT YEAR NOTES: Roll athletic fields \$1,500						
45200-415	PARKS EQUIPMENT RENTAL	NEXT YEAR NOTES: Roll athletic fields \$1,500; Rent lift for ballfield light bulb replacement \$3,000						
45200-433	PARKS DUES & SUBSCRIPTIONS	PERMANENT NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.						
45200-433	PARKS DUES & SUBSCRIPTIONS	CURRENT YEAR NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.						
CAPITAL								
45200-550	PARKS MOTOR VEHICLES	25,536	0	1,414	0	0	0	
45200-570	PARKS OFFICE EQUIPMENT & F	0	1,528	0	0	0	0	
45200-580	PARKS OTHER EQUIPMENT	21,514	1,532	18,864	19,000	19,000	0	
TOTAL CAPITAL		47,051	3,060	20,278	19,000	8,684	19,000	
45200-550	PARKS MOTOR VEHICLES	CURRENT YEAR NOTES: Split Mechanic's service vehicle \$13,000 of \$65,000 \$0 moved to equip cert; Additional electric utility vehicle with sprayer- PW Split \$2,400 of \$12,000 - \$0 move to 2015.						
45200-550	PARKS MOTOR VEHICLES	NEXT YEAR NOTES: Purchase Toro '16 mower' for expanded parkland 98,000 changed to \$0.						
45200-580	PARKS OTHER EQUIPMENT	CURRENT YEAR NOTES:						
	ITEM		COST		FUNDING			
	MN Square pavillion		\$1,350,000		Donations, grants			
	Jefferson irrigation		\$16,000		Softball Assoc			
	Concrete 2 dugouts Gault		\$3,500		Budgeted			
	Signage Jefferson		\$1,500		Budgeted			
	Picnic Tables		\$8,000					
	Pool Signage Lobby		\$1,000					

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

					2014		2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		Vets Park Shelter - Sink Counter \$4,000 Signage MN Square Parks Stone Signage MN Square Park SW & NW Corner Bike Rack \$1,000 Signage Jefferson Fields replace 1999 72" Toro mower \$38,000 - moved to equip cert. Mill Pond Sidewalk North side \$29,000 - changed to \$0.							
45200-580	PARKS OTHER EQUIPMENT	NEXT YEAR NOTES: TEM COST FUNDING MN Square pavillion \$1,350,000 Donations, grants Jefferson irrigation \$16,000 SB Assoc(last field donation!) Hollow block driveway MN Square \$4,000 changed to \$0 Refurbish tennis courts at Vets Park \$18,000 changed to \$0 Signage \$2,500 moved to operating Concrete 2 dugouts Gault \$3,500 changed to \$0; Picnic Tables \$8,000 changed to \$0;							
TOTAL PARKS		619,793	598,018	630,008	695,153	394,153	692,304	699,748	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
PERSONNEL SERVICES								
46500-100	ECONOMIC DEVMT WAGES	63,252	65,367	66,684	68,420	39,850	68,420	69,792
46500-102	ECONOMIC DEVMT WAGES - OVE	0	0	0	0	0	0	0
46500-112	ECONOMIC DEVMT CAR ALLOWAN	3,000	3,000	3,000	3,000	1,750	3,000	3,000
46500-121	ECONOMIC DEVMT PERA CONTRI	4,588	4,737	4,835	4,960	2,889	4,960	5,234
46500-122	ECONOMIC DEVMT FICA CONTRI	3,887	4,049	4,132	4,242	2,474	4,242	4,327
46500-126	ECONOMIC DEVMT MEDICARE CO	909	947	966	992	579	992	1,012
46500-131	ECONOMIC DEVMT HEALTH INSU	16,670	15,838	16,641	18,295	9,715	18,295	18,129
46500-132	ECONOMIC DEVMT DENTAL INSU	1,164	823	818	830	731	830	877
46500-133	ECONOMIC DEVMT LIFE INSURA	23	22	24	24	16	24	24
46500-142	ECONOMIC DEVMT UNEMPLOYMEN	0	0	0	0	0	0	0
46500-151	ECONOMIC DEVMT WORKERS COM	279	285	375	432	263	432	515
TOTAL PERSONNEL SERVICES		93,772	95,068	97,475	101,195	58,267	101,195	102,910
OFFICE EXPENSES								
46500-200	ECONOMIC DEVMT OFFICE SUPP	331	461	817	500	423	500	500
46500-210	ECONOMIC DEVMT OPERATING S	632	236	216	200	236	200	200
46500-211	ECONOMIC DEVMT MOTOR FUELS	0	0	0	0	0	0	0
46500-220	ECONOMIC DEVMT SUPPLIES- R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		962	696	1,032	700	659	700	700
PROFESSIONAL SERVICES								
46500-300	ECONOMIC DEVMT PROFESSIONA	19,725	39,796	80,630	50,000	28,111	50,000	50,000
46500-321	ECONOMIC DEVMT TELEPHONE	1,265	1,142	1,156	800	688	800	800
46500-322	ECONOMIC DEVMT POSTAGE	238	308	666	300	205	300	300
46500-331	ECONOMIC DEVMT TRAVEL & TR	1,066	971	883	750	450	750	750
46500-340	ECONOMIC DEVMT ADVERTISIN(5)	0	434	500	0	500	500
46500-351	ECONOMIC DEVMT LEGAL NOTIC	102	696	1,957	1,000	395	1,000	1,000
46500-354	ECONOMIC DEVMT PRINTING &	0	0	0	0	0	0	0
46500-360	ECONOMIC DEVMT INSURANCE	521	439	1,122	1,178	1,276	1,276	1,280
TOTAL PROFESSIONAL SERVICES		22,912	43,351	86,849	54,528	31,126	54,626	54,630
46500-300	ECONOMIC DEVMT PROFESSIONACURRENT YEAR NOTES:	Greater Mkto dues \$24,000.						
REPAIR & MAINTENANCE								
46500-404	ECONOMIC DEVMT EQUIP- REP&	246	68	316	0	200	132	0
46500-430	ECONOMIC DEVMT MISCELLANEO	0	0	0	0	0	0	0
46500-433	ECONOMIC DEVMT DUES & SUBS	150	150	1,150	150	1,150	1,150	1,150
TOTAL REPAIR & MAINTENANCE		396	218	1,466	150	1,350	1,282	1,150
46500-433	ECONOMIC DEVMT DUES & SUBSPERMANENT NOTES:	St. Peter Rotary.						

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	2014 Y-T-D ACTUAL	PROJECTED YEAR END	2015 REQUESTED BUDGET	2015 PROPOSED BUDGET
CAPITAL								
46500-510 ECONOMIC DEVMT LAND ACQUIS	0	0	0	0	3,043	3,043	0	
46500-570 ECONOMIC DEVMT OFFICE EQUI	0	455	465	200	0	200	2,690	
TOTAL CAPITAL	0	455	465	200	3,043	3,243	2,690	

46500-570 ECONOMIC DEVMT OFFICE EQUI NEXT YEAR NOTES:
 \$2,010 printer for Cindy and 2 versions of office 2013 \$680.

TOTAL ECONOMIC DEVMT 118,042 139,788 187,287 156,773 94,445 161,046 162,080

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
49240-360 INSURANCE-UNALLOCATED INSU	19,614	18,636	7,327	4,747	4,980	4,225	4,225	
TOTAL PROFESSIONAL SERVICES	19,614	18,636	7,327	4,747	4,980	4,225	4,225	
<hr/>								
TOTAL INSURANCE-UNALLOCATED	19,614	18,636	7,327	4,747	4,980	4,225	4,225	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MEMBERSHIPS-UNALLOCATED
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>REPAIR & MAINTENANCE</u>								
49250-433 MEMBERSHIPS-UNALLOCATED DU	24,433	24,801	25,524	28,600	17,480	28,600	28,400	
TOTAL REPAIR & MAINTENANCE	24,433	24,801	25,524	28,600	17,480	28,600	28,400	
49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES: League of MN Cities and Coalition of Greater MN								
49250-433 MEMBERSHIPS-UNALLOCATED DUNEXT YEAR NOTES: lmc \$9,800; cogm \$18,294								
TOTAL MEMBERSHIPS-UNALLOCATED	24,433	24,801	25,524	28,600	17,480	28,600	28,400	

101-GENERAL FUND
 MISCELLANEOUS-UNALLOCATED
 EXPENDITURES

(----- 2014 -----) (----- 2015 -----)
 (----- CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
 BUDGET ACTUAL YEAR END BUDGET BUDGET

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	2014 Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	2015 PROPOSED BUDGET
REPAIR & MAINTENANCE								
49260-420 MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	0
49260-430 MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	200,000	0	0
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	200,000	0	0
49260-430 MISCELLANEOUS-UNALLOCATED								
CURRENT YEAR NOTES:								
deficit of N Third St project								
BAD DEBT								
49260-905 MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	0
TOTAL BAD DEBT	0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	200,000	0	0

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 TRANSFERS-OUT
 EXPENDITURES

(----- 2014 -----) (----- 2015 -----)

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
TRANSFERS								
49300-720 TRANSFERS-OUT OPERATING TR	46,756	50,863	273,308	52,500	0	52,500	2,500	
TOTAL TRANSFERS	46,756	50,863	273,308	52,500	0	52,500	2,500	

49300-720 TRANSFERS-OUT OPERATING TRCURRENT YEAR NOTES:
 youth center and \$50,000 to 2014 debt fund.

49300-720 TRANSFERS-OUT OPERATING TRNEXT YEAR NOTES:
 youth center

TOTAL TRANSFERS-OUT	46,756	50,863	273,308	52,500	0	52,500	2,500	
TOTAL EXPENDITURES	5,717,911	6,098,863	6,505,327	6,316,289	3,566,403	6,566,041	6,581,025	
REVENUE OVER/ (UNDER) EXPENDITURES	143,069	421,132	32,923	66,445	(228,973)	16,592	(18,242)	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

201-PROPERTY INSURANCE

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	354	919	1,461	0	795	0	0	
TOTAL INTEREST INCOME	354	919	1,461	0	795	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	125,565	133,786	79,775	77,900	0	70,000	0	
TOTAL TRANSFER FROM OTHER FUND	125,565	133,786	79,775	77,900	0	70,000	0	
39200 TRANSFERS FROM OTHER FUNDS								PERMANENT NOTES: savings from all funds (.360) for higher deductible plan
39200 TRANSFERS FROM OTHER FUNDS								CURRENT YEAR NOTES: general fund transfer amount reduced by \$42,100.
39200 TRANSFERS FROM OTHER FUNDS								NEXT YEAR NOTES: no transfer budgeted starting 2015, reserves at approx \$320,000 by end of 2014.
TOTAL REVENUES	125,919	134,705	81,236	77,900	795	70,000	0	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

201-PROPERTY INSURANCE
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
49240-360 INSURANCE-UNALLOCATED INSU	81,968	332	87,362	50,000	14,759	50,000	50,000	
TOTAL PROFESSIONAL SERVICES	81,968	332	87,362	50,000	14,759	50,000	50,000	
TOTAL INSURANCE-UNALLOCATED	81,968	332	87,362	50,000	14,759	50,000	50,000	
TOTAL EXPENDITURES	81,968	332	87,362	50,000	14,759	50,000	50,000	
REVENUE OVER/(UNDER) EXPENDITURES	43,951	134,373	(6,126)	27,900	(13,964)	20,000	(50,000)	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- CURRENT BUDGET	2014 Y-T-D ACTUAL	-----) PROJECTED YEAR END	(----- 2015 REQUESTED BUDGET	-----) PROPOSED BUDGET
TAXES								
31010 CURRENT PROPERTY TAX	310,133	250,133	220,133	220,133	110,067	220,133	220,133	
TOTAL TAXES	310,133	250,133	220,133	220,133	110,067	220,133	220,133	
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	49,448	45,365	45,131	45,047	45,093	45,047	45,047	
TOTAL STATE AID/GRANTS	49,448	45,365	45,131	45,047	45,093	45,047	45,047	
33422 OTHER STATE GRANTS & AID								PERMANENT NOTES: Nicollet County Allocation and Pera.
FEEES								
34110 RETURNED CHECK FEES	0	0	0	0	0	0	0	
TOTAL FEES	0	0	0	0	0	0	0	
FINES & PENALTIES								
35103 FINES AND PENALTIES	14,371	11,854	10,456	0	1,809	2,000	2,000	
TOTAL FINES & PENALTIES	14,371	11,854	10,456	0	1,809	2,000	2,000	
35103 FINES AND PENALTIES								CURRENT YEAR NOTES: MAY DISCONTINUE CHARGING FINES FOR OVERDUE MATERIALS OR COULD STAY WITH FINE FREE FINAL FRIDAY
35103 FINES AND PENALTIES								NEXT YEAR NOTES: NO OVERDUE FINES FOR ST PETER MATERIALS; CHARGES FOR COPIES AND LOST OR DAMAGED MATERIALS
MISCELLANEOUS								
36200 MISCELLANEOUS REVENUES	0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS	0	0	0	0	0	0	0	
INTEREST INCOME								
36210 INTEREST EARNINGS	1,145	2,287	1,889	1,500	886	1,500	1,500	
TOTAL INTEREST INCOME	1,145	2,287	1,889	1,500	886	1,500	1,500	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	53,874	68,482	63,874	36,200	49,056	52,400	52,200	
36250 REFUNDS & REIMBURSEMENTS	2,228	2,441	1,659	0	0	0	0	
TOTAL DONATIONS & REFUNDS	56,102	70,923	65,533	36,200	49,056	52,400	52,200	
36230 CONTRIBUTION & DONATIONS FROM								CURRENT YEAR NOTES: SCHMIDT FOUNDATION (30000); FRIENDS OF THE LIBRARY (6000); TDS SRP (200)
36230 CONTRIBUTION & DONATIONS FROM								NEXT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND

REVENUES	(----- 2014 -----) (----- 2015 -----)							
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
SCHMIDT FOUND (47,000); FRIENDS OF THE LIBRARY (5200)								
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	431,199	380,562	343,142	302,880	206,910	321,080	320,880	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45500-100	LIBRARY WAGES	137,660	156,057	157,139	156,358	96,214	156,358	167,634	
45500-101	LIBRARY WAGES - TEMPORARY	730	926	654	1,674	247	1,674	1,674	
45500-102	LIBRARY WAGES - OVERTIME	1,188	1,591	741	811	682	811	827	
45500-121	LIBRARY PERA CONTRIBUTIONS	9,354	10,630	10,712	7,846	6,743	7,846	8,551	
45500-122	LIBRARY FICA CONTRIBUTIONS	8,554	9,732	9,771	9,848	5,997	9,848	10,548	
45500-126	LIBRARY MEDICARE CONTRIBUT	2,001	2,276	2,285	2,303	1,403	2,303	2,467	
45500-131	LIBRARY HEALTH INSURANCE	16,124	17,895	18,348	20,485	11,424	20,485	20,326	
45500-132	LIBRARY DENTAL INSURANCE	633	2,083	1,218	1,867	724	1,867	1,974	
45500-133	LIBRARY LIFE INSURANCE	42	44	52	54	36	54	54	
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	18	0	39	0	0	
45500-151	LIBRARY WORKERS COMPENSATI	1,182	1,086	1,140	1,391	851	1,391	1,786	
TOTAL PERSONNEL SERVICES		177,467	202,320	202,079	202,637	124,360	202,637	215,841	
45500-100	LIBRARY WAGES	PERMANENT NOTES: Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal. Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.							
45500-101	LIBRARY WAGES - TEMPORARY	PERMANENT NOTES: GAC Workstudy students							
OFFICE EXPENSES									
45500-200	LIBRARY OFFICE SUPPLIES	1,416	1,118	992	1,500	673	1,500	1,500	
45500-210	LIBRARY OPERATING SUPPLIES	15,733	15,932	14,894	15,000	6,359	15,000	15,000	
45500-220	LIBRARY REPAIR & MAINT. SU	80	356	140	0	0	0	0	
TOTAL OFFICE EXPENSES		17,228	17,406	16,027	16,500	7,032	16,500	16,500	
45500-200	LIBRARY OFFICE SUPPLIES	PERMANENT NOTES: Copy paper; ink cartridges; receipt paper; general office supplies							
45500-210	LIBRARY OPERATING SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES; AQUARIUM MAINT (1500);LIGHTBULBS; PROCESSING MATERIALS (LABELS, BARCODES, ETC); LIBRARY CARDS; SOFTWARE; SUMMER READING PROGRAM; WEED KILLER; TOOLS; FILTERS; SOLAR SALT & DELIVERY; PROGRAM SUPPLIES							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PROFESSIONAL SERVICES									
45500-300	LIBRARY PROFESSIONAL SERVI	26,960	41,722	29,953	33,000	16,926	33,000	33,000	
45500-321	LIBRARY TELEPHONE	1,163	1,082	1,134	1,200	867	1,300	1,200	
45500-322	LIBRARY POSTAGE	65	106	114	200	134	200	200	
45500-331	LIBRARY TRAVEL & TRAINING	665	360	254	400	235	700	500	
45500-340	LIBRARY ADVERTISING	498	98	519	200	152	200	200	
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0	
45500-354	LIBRARY PRINTING & BINDING	0	135	0	0	0	0	0	
45500-360	LIBRARY INSURANCE	4,223	4,075	6,181	8,526	6,240	6,240	6,250	
45500-380	LIBRARY UTILITIES	27,954	26,103	28,573	27,930	17,466	29,500	30,000	
TOTAL PROFESSIONAL SERVICES		61,528	73,681	66,727	71,456	42,020	71,140	71,350	
45500-300	LIBRARY PROFESSIONAL SERVICE	CURRENT YEAR NOTES: TDS CONTRACT POSSIBLE INCREASE; OVERDRIVE CONTRACT (3100); ROOF INSPECTION; WINDOW CLEANING, BOILER PM; RPZ TESTING; WEED CONTROL; FALL SPRINKLER SHUTDOWN; ANNUAL FIRE ALARM TEST & INSPECTION (400); ANNUAL SPRINKLER SYSTEM TEST & INSPECT (600); ANNUAL HVAC TEST (500)							
45500-321	LIBRARY TELEPHONE	CURRENT YEAR NOTES: SHARE OF CITY 5 YR MAIN CONTRACT							
45500-331	LIBRARY TRAVEL & TRAINING	CURRENT YEAR NOTES: MN LIBRARY ASSOC CONF IN MANKATO; MILEAGE							
REPAIR & MAINTENANCE									
45500-401	LIBRARY REPAIR & MAINT.-BU	3,965	9,186	27,859	6,000	2,458	8,000	9,000	
45500-404	LIBRARY REPAIR & MAINT.-EQ	3,864	3,458	8,158	4,100	3,708	4,100	4,425	
45500-415	LIBRARY EQUIPMENT RENTAL	5,235	5,130	7,422	7,500	7,616	7,616	7,600	
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0	
45500-433	LIBRARY DUES & SUBSCRIPTIO	6,951	7,022	6,712	7,000	1,662	7,000	7,400	
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		20,015	24,796	50,151	24,600	15,444	26,716	28,425	
45500-401	LIBRARY REPAIR & MAINT.-BU	PERMANENT NOTES: Ballasts/lights; roof repair; restroom repair; vandalism; boiler repair(Thermodynamics); fireplace maint; chiller repair (UHL)							
45500-401	LIBRARY REPAIR & MAINT.-BU	CURRENT YEAR NOTES: PER THE FIRE SPRINKLER INSPECION REPORT OF 5-2-13 (PERFORMED ON BLDGS THAT ARE 10 YRS OLD) DRY SPRINKLERS NEED TO HAVE A SAMPLE TEST AND REPLACEMENT OF 4 HEADS TO DETERMINE STATUS OF NEED TO REPLACE ALL SPRINKLER HEADS (3442); BOILER, CHILLER, ROOF REPAIRS (3500-AS RESULT OF INSPECTION BY SCHWICKERTS); FIREPLACE MAINTENANCE;							

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
BALLASTS									
45500-401	LIBRARY REPAIR & MAINT.-BUNEXT YEAR NOTES: REPLACE ALL BULBS IN LIBRARY FIXTURES 5000								
45500-404	LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES: ANNUAL ANTIVIRUS PROTECTION (410); COPIER/PRINTER CHARGES; ANNUAL VENDPRINT LICENSE (710); CLEANING EQUIP MAINTENANCE								
45500-404	LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES: ANNUAL VENDPRINT LICENSE (775)L ANNUAL ANTIVIRUS PROTECTION (1100; COMPUTER UPGRADE (325)								
45500-415	LIBRARY EQUIPMENT RENTAL PERMANENT NOTES: B & T Book Lease program								
45500-415	LIBRARY EQUIPMENT RENTAL CURRENT YEAR NOTES: ADULT LEASE BOOKS (5200); LARGE PRINT BOOKS (2,300)								
45500-433	LIBRARY DUES & SUBSCRIPTIOCURRENT YEAR NOTES: EBSCO (MAGAZINES); STAR TRIBUNE; BOOKPAGE; HENDERSON; LECENTER; NEW ULM; ST PETER HERALD; MANKATO FREE PRESS; LAFAYETTE/NIC; LESUEUR; WALL STREET JOURNAL; OUTDOOR NEWS; VOICE OF YOUTH								
CAPITAL									
45500-520	LIBRARY BUILDING/STRUCTURE	0	0	0	0	0	0	0	
45500-560	LIBRARY FURNITURE AND FIXT	0	0	2,638	0	0	0	0	
45500-570	LIBRARY OFFICE EQUIPMENT &	2,512	6,853	7,200	4,000	1,850	1,000	0	
45500-580	LIBRARY OTHER EQUIPMENT	0	0	0	0	0	0	0	
45500-590	LIBRARY BOOKS	39,879	37,387	35,545	36,100	16,731	36,600	38,600	
	TOTAL CAPITAL	42,392	44,240	45,383	40,100	18,581	37,600	38,600	
45500-570	LIBRARY OFFICE EQUIPMENT &CURRENT YEAR NOTES: CONSOLIDATE THREE SEPARATE MACHINES: COLOR PRINTER, B/W PRINTER, AND COPY MACHINE. PURCHASE ONE MACHINE (B/W AND COLOR COPY MACHINE/PRINTER) TO OPERATE MORE EFFICIENTLY								
45500-590	LIBRARY BOOKS CURRENT YEAR NOTES: Schmidt Foundation 30800, Friends of the Library 6000.								
TOTAL LIBRARY		318,630	362,443	380,367	355,293	207,438	354,593	370,716	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 TRANSFERS-OUT
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	3,877	4,025	1,919	0	0	0	0	
TOTAL TRANSFERS	3,877	4,025	1,919	0	0	0	0	
TOTAL TRANSFERS-OUT	3,877	4,025	1,919	0	0	0	0	
TOTAL EXPENDITURES	322,507	366,468	382,287	355,293	207,438	354,593	370,716	
REVENUE OVER/(UNDER) EXPENDITURES	108,693	14,094	(39,145)	(52,413)	(527)	(33,513)	(49,836)	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

213-PUBLIC ACCESS

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
OTHER TAXES								
31810 CABLE TV FRANCHISE TAX	15,402	14,783	16,560	15,000	8,757	15,000	15,000	
31811 PUBLIC ACCESS CHANNEL APPROPRI	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
TOTAL OTHER TAXES	45,402	44,783	46,560	45,000	38,757	45,000	45,000	
31811 PUBLIC ACCESS CHANNEL APPROPRI	PERMANENT NOTES: 2013-2020 = \$30,000 (split between all video service providers)							
STATE AID/GRANTS								
33422 OTHER STATE GRANTS & AID	87	87	87	87	43	87	87	
TOTAL STATE AID/GRANTS	87	87	87	87	43	87	87	
RECREATION								
34710 FEES/DONATIONS	1,595	2,000	2,115	2,000	0	2,000	2,000	
TOTAL RECREATION	1,595	2,000	2,115	2,000	0	2,000	2,000	
34710 FEES/DONATIONS	PERMANENT NOTES: SCHOOL BOARD 2000							
INTEREST INCOME								
36210 INTEREST EARNINGS	603	1,013	1,034	600	625	600	600	
TOTAL INTEREST INCOME	603	1,013	1,034	600	625	600	600	
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	32	46	54	0	0	0	0	
TOTAL DONATIONS & REFUNDS	32	46	54	0	0	0	0	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	47,718	47,928	49,850	47,687	39,426	47,687	47,687	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

213-PUBLIC ACCESS
 PUBLIC ACCESS
 EXPENDITURES

			(----- 2014 -----)				(----- 2015 -----)	
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
41950-100	PUBLIC ACCESS WAGES	9,084	13,110	13,459	9,639	7,274	9,639	10,099
41950-101	PUBLIC ACCESS WAGES - TEMP	127	0	0	0	0	0	0
41950-102	PUBLIC ACCESS WAGES - OVER	0	0	0	0	0	0	0
41950-121	PUBLIC ACCESS PERA CONTRIB	596	821	857	419	464	419	462
41950-122	PUBLIC ACCESS FICA CONTRIB	528	768	787	598	426	598	626
41950-126	PUBLIC ACCESS MEDICARE CON	123	179	184	140	100	140	146
41950-131	PUBLIC ACCESS HEALTH INSUR	3,095	3,495	3,280	2,195	1,911	2,195	2,175
41950-132	PUBLIC ACCESS DENTAL INSUR	194	120	171	100	121	100	105
41950-133	PUBLIC ACCESS LIFE INSURAN	4	5	6	3	3	3	3
41950-142	PUBLIC ACCESS UNEMPLOYMENT	13	0	0	0	0	0	0
41950-151	PUBLIC ACCESS WORKERS COMP	32	30	32	43	26	43	53
TOTAL PERSONNEL SERVICES		13,797	18,526	18,775	13,137	10,324	13,137	13,669
41950-100	PUBLIC ACCESS WAGES	PERMANENT NOTES: Production Assistants; School Board and Council meetings; special projects (ex.league of woment voters candidates forum); assistance with Channel 8 and Channel 7 programming; Assumes daily tasks when coordinator gone; 5-10 hours per week of PA time. 2010 - shares work with computer services dept.						
41950-100	PUBLIC ACCESS WAGES	CURRENT YEAR NOTES: PRODUCTION ASSISTANTS 3 MEETINGS PER MONTH (2 CITY COUNCIL & 1 SCHOOL BOARD); PERCENTAGE OF COMPUTER SERVICES STAFF TIME						
OFFICE EXPENSES								
41950-200	PUBLIC ACCESS OFFICE SUPPL	68	144	394	50	0	50	50
41950-210	PUBLIC ACCESS OPERATING SU	600	681	412	1,600	1	1,600	600
TOTAL OFFICE EXPENSES		668	826	805	1,650	1	1,650	650
41950-200	PUBLIC ACCESS OFFICE SUPPL	CURRENT YEAR NOTES: DVD'S; MINI-DVD'S						
41950-210	PUBLIC ACCESS OPERATING SU	CURRENT YEAR NOTES: DVD PLAYER; CAMERA; BATTERIES; CABLES; MICROPHONES						
PROFESSIONAL SERVICES								
41950-300	PUBLIC ACCESS PROFESSIONAL	0	0	0	0	0	0	0
41950-310	PUBLIC ACCESS CONTRACTUAL	0	47	0	0	0	0	0
41950-321	PUBLIC ACCESS TELEPHONE	193	178	185	200	145	225	200
41950-322	PUBLIC ACCESS POSTAGE	23	34	27	30	(7)	30	30
41950-331	PUBLIC ACCESS TRAVEL & TRA	4	0	0	25	0	25	25
41950-340	PUBLIC ACCESS ADVERTISING	222	0	0	0	0	0	0
41950-351	PUBLIC ACCESS LEGAL NOTICE	0	0	0	0	0	0	0

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

213-PUBLIC ACCESS
 PUBLIC ACCESS
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
41950-354	PUBLIC ACCESS PRINTING & B	0	0	0	0	0	0	0	
41950-360	PUBLIC ACCESS INSURANCE	90	75	199	211	226	226	230	
TOTAL PROFESSIONAL SERVICES		531	335	411	466	364	506	485	
REPAIR & MAINTENANCE									
41950-404	PUBLIC ACCESS EQUIP- REP&M	43	892	438	1,000	49	1,000	1,000	
41950-430	PUBLIC ACCESS MISCELLANEOU	0	0	0	0	0	0	0	
41950-433	PUBLIC ACCESS DUES & SUBSC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		43	892	438	1,000	49	1,000	1,000	
CAPITAL									
41950-570	PUBLIC ACCESS OFFICE EQUIP	12,225	4,080	1,488	0	769	0	3,625	
TOTAL CAPITAL		12,225	4,080	1,488	0	769	0	3,625	
41950-570	PUBLIC ACCESS OFFICE EQUIP NEXT YEAR NOTES: camcorder \$3,200; DVD player \$425.								
TOTAL PUBLIC ACCESS		27,264	24,659	21,918	16,253	11,509	16,293	19,429	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

213-PUBLIC ACCESS
 TRANSFERS-OUT
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	110	125	1	0	0	0	0	
TOTAL TRANSFERS	110	125	1	0	0	0	0	
TOTAL TRANSFERS-OUT	110	125	1	0	0	0	0	
TOTAL EXPENDITURES	27,374	24,784	21,919	16,253	11,509	16,293	19,429	
REVENUE OVER/(UNDER) EXPENDITURES	20,344	23,144	27,931	31,434	27,917	31,394	28,258	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

215-FIRE CALLS
 FIRE
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- CURRENT BUDGET	2014 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- REQUESTED BUDGET	2015 PROPOSED BUDGET
<u>CAPITAL</u>								
42200-550 FIRE MOTOR VEHICLES	0	0	38,937	0	0	0	0	
TOTAL CAPITAL	0	0	38,937	0	0	0	0	
TOTAL FIRE	0	0	38,937	0	0	0	0	
TOTAL EXPENDITURES	0	0	38,937	0	0	0	0	
REVENUE OVER/(UNDER) EXPENDITURES	10,051	18,373	(22,045)	5,200	5,758	5,200	12,700	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
RD	1,022	1,072	1,376	E1,400				
cons.	100	100	100					
rural dev moving 1/1/14?								
36224 TERM RENTS AND LEASES				CURRENT YEAR NOTES: RURAL POLICY LEFT AFTER JAN 2014				
36224 TERM RENTS AND LEASES				NEXT YEAR NOTES: SUITE 211 VACANT; SPCCO BEHIND IN RENT				
<u>DONATIONS & REFUNDS</u>								
36230 CONTRIBUTIONS & DONATIONS	50	116	0	0	290	290	0	
36241 VENDING MACHINE COMMISSIONS	3,430	11,735	11,039	10,000	5,715	11,000	11,000	
36250 REFUNDS & REIMBURSEMENTS	11,413	12,430	5,730	6,500	1,801	4,000	6,500	
TOTAL DONATIONS & REFUNDS	14,893	24,280	16,770	16,500	7,807	15,290	17,500	
36250 REFUNDS & REIMBURSEMENTS				NEXT YEAR NOTES: STAFF CLEAN FLOORS IN MVAC AND KIDS CORNER;				
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSETS	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
<u>TRANSFER</u>								
39221 CASH TRANSFER	147,183	143,736	145,219	152,000	0	152,000	110,000	
39222 UTILITY CHARGE REIMBURSEMENT	53,256	54,801	54,261	52,000	22,132	52,000	52,000	
TOTAL TRANSFER	200,439	198,537	199,480	204,000	22,132	204,000	162,000	
39221 CASH TRANSFER				PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru the final payment of 5/2017; share of rec fees(ended 2009).				
39222 UTILITY CHARGE REIMBURSEMENT				PERMANENT NOTES: 75% reimbursement from utility funds.				
TOTAL REVENUES	415,225	433,658	434,196	427,798	144,423	412,220	373,230	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
PERSONNEL SERVICES								
44940-100	COMMUNITY CENTER WAGES	78,028	84,804	86,549	82,931	52,475	82,931	90,759
44940-101	COMMUNITY CENTER WAGES-TEM	82	0	0	0	0	0	0
44940-102	COMMUNITY CENTER WAGES-OVE	188	0	0	1,795	0	1,795	1,830
44940-121	COMMUNITY CENTER PERA CONT	5,098	5,713	5,960	4,941	3,647	4,941	5,508
44940-122	COMMUNITY CENTER FICA CONT	4,658	5,033	5,078	5,253	3,059	5,253	5,741
44940-126	COMMUNITY CENTER MEDICARE	1,089	1,177	1,188	1,229	715	1,229	1,343
44940-131	COMMUNITY CENTER HEALTH IN	18,784	21,934	24,558	26,852	14,970	26,852	28,353
44940-132	COMMUNITY CENTER DENTAL IN	2,184	2,135	1,725	1,245	1,097	1,245	1,404
44940-133	COMMUNITY CENTER LIFE INSU	33	33	35	36	24	36	38
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0
44940-142	COMMUNITY CENTER UNEMPLOYM	0	396	351	0	63	0	0
44940-151	COMMUNITY CENTER WORKERS C	3,036	2,066	2,219	3,252	2,004	3,252	4,143
TOTAL PERSONNEL SERVICES		113,182	123,290	127,663	127,534	78,053	127,534	139,119
OFFICE EXPENSES								
44940-200	COMMUNITY CENTER OFFICE SU	300	286	477	300	661	700	300
44940-210	COMMUNITY CENTER OPERATING	40,091	44,682	46,262	42,400	27,155	42,400	47,000
44940-220	COMMUNITY CENTER REPAIR &	105	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		40,495	44,969	46,739	42,700	27,816	43,100	47,300
44940-210	COMMUNITY CENTER OPERATING	PERMANENT NOTES: UNIFORM ALLOWANCE; ANNUAL ELEVATOR PERMIT (100) AIR HANDLER FILTERS; PAINT; GYM REFINISHING MATERIALS, BB NETS, FIRST AID SUPPLIES; ICE MELT; CLEANING SUPPLIES;						
44940-210	COMMUNITY CENTER OPERATING	CURRENT YEAR NOTES: VERSAMATIC VACUUM (673); REPLACE SHRUBS; SAFETY PROGRAM; AED PADS; RID ICE; BIKE RACK FOR 5TH STREET (400)						
44940-210	COMMUNITY CENTER OPERATING	NEXT YEAR NOTES: MATS; BULLETIN BOARDS (400); LCD PROJECTOR (800); SCREEN; SHELVING; VENDING (6000) PROJ #718						
PROFESSIONAL SERVICES								
44940-300	COMMUNITY CENTER PROFESSIO	17,266	16,803	18,677	22,000	10,692	22,000	22,000
44940-310	COMMUNITY CENTER CONTRACTU	62	0	0	0	0	0	0
44940-321	COMMUNITY CENTER TELEPHONE	832	861	836	1,200	946	1,200	1,200
44940-322	COMMUNITY CENTER POSTAGE	94	49	65	50	79	50	50
44940-331	COMMUNITY CENTER TRAVEL &	154	252	279	500	0	300	300
44940-340	COMMUNITY CENTER ADVERTISI	0	56	294	200	0	0	200
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	413	413	0
44940-360	COMMUNITY CENTER INSURANCE	11,680	11,572	11,983	24,210	11,376	11,376	11,500
44940-380	COMMUNITY CENTER UTILITIES	96,616	89,765	96,692	98,000	53,122	98,000	98,000
TOTAL PROFESSIONAL SERVICES		126,705	119,358	128,827	146,160	76,628	133,339	133,250

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-300	COMMUNITY CENTER PROFESSIOPERMANENT NOTES: WASTE MANAGEMENT (5350); ELEVATOR PREVENTIVE MAINT (2,000), PREVENTATIVE MAINT BOILER (4012);OUTSIDE WINDOW WASHING; FALL SHUT DOWN/SPRING STARTUP; PRE-EMPLOYMENT PHYSICALS AS NEEDED; RPZ TESTING; BOILER LICENSES; ANNUAL ROOF INSPECTION (1600); SERVICE AGREEMENT FOR CHILLER (3600)								
44940-300	COMMUNITY CENTER PROFESSIOCURRENT YEAR NOTES: SIMPLEX FIRE ALARM & SPRINKLER INSPECTION (2500)								
44940-300	COMMUNITY CENTER PROFESSIONEXT YEAR NOTES: WEED CONTROL (600)								
44940-340	COMMUNITY CENTER ADVERTISINEXT YEAR NOTES: BUILDING SUPERVISOR RECRUITMENT								
<u>REPAIR & MAINTENANCE</u>									
44940-401	COMMUNITY CENTER BLDG-REP&	16,406	27,245	13,654	22,000	6,052	22,000	22,000	
44940-404	COMMUNITY CENTER EQUIP-REP	8,252	6,703	6,858	9,000	6,186	9,000	9,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
	TOTAL REPAIR & MAINTENANCE	24,657	33,948	20,512	31,000	12,238	31,000	31,000	
44940-401	COMMUNITY CENTER BLDG-REP&PERMANENT NOTES: BALLASTS/LIGHTS; CHILLER REPAIRS; ROOF REPAIRS; FIX TOILETS; PLUMBING ISSUES; PAAPE REPAIRS; AIR HANDLER MOTORS; DOOR REPAIRS; WALL SCONCES								
44940-401	COMMUNITY CENTER BLDG-REP&CURRENT YEAR NOTES: STATE MANDATED AFTER BLDG IS 10 YRS OLD - SPRINKLER SYSTEM OBSTRUCTION INVESTIGATION AND CHECK VALVE INSPECTION & REPLACEMENT OF GAUGES AS NOTED IN THE SIMPLEXGRINELL FIRE SPRINLER INSPECTION REPORT 5-2-13 (2140)								
44940-404	COMMUNITY CENTER EQUIP-REPPERMANENT NOTES: Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances.								
<u>CAPITAL</u>									
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0	
44940-520	COMMUNITY CENTER BUILDING/	0	0	12,386	0	0	0	17,000	
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0	
44940-560	COMMUNITY CENTER FURNITURE	6,770	3,788	0	1,500	0	0	11,300	
44940-570	COMMUNITY CTR OFFICE EQUIP	0	22,306	15,052	18,795	19,861	20,295	4,000	
	TOTAL CAPITAL	6,770	26,094	27,438	20,295	19,861	20,295	32,300	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

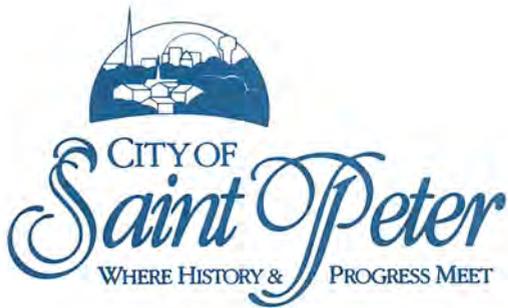
217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
44940-520	COMMUNITY CENTER BUILDING/NEXT YEAR NOTES: OUTFIT DOOR C WITH HANDICAP ENTRY (8500); RECAULK EAST SIDE WINDOWS (8500)								
44940-560	COMMUNITY CENTER FURNITURECURRENT YEAR NOTES: outdoor tables								
44940-560	COMMUNITY CENTER FURNITURENEXT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN SR CENTER (7000); REPLACE BRICK IN ENTRY A WITH STAMPED CONCRETE (4300)								
44940-570	COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN THE SENIOR CENTER (7000); REPLACE RIDER FLOOR SCRUBBER (11,795) WAIT ON CHAIRS AND REPLACE COPY MACHINE, PURCHASE ADDITIONAL TABLES								
44940-570	COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES: ADD 2 INDOOR CAMERAS TO FIRST FLOOR HALLWAYS (4000)								
TOTAL COMMUNITY CENTER		311,809	347,658	351,179	367,689	214,596	355,268	382,969	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER TFR
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	11,334	11,428	11,017	0	0	0	0	
TOTAL TRANSFERS	11,334	11,428	11,017	0	0	0	0	
TOTAL COMMUNITY CENTER TFR	11,334	11,428	11,017	0	0	0	0	
TOTAL EXPENDITURES	323,143	359,086	362,196	367,689	214,596	355,268	382,969	
REVENUE OVER/(UNDER) EXPENDITURES	92,082	74,573	72,001	60,109	(70,173)	56,952	(9,739)	



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/14/2014

FROM: Todd Prafke
City Administrator

RE: Goal Session Schedule

ACTION/RECOMMENDATION

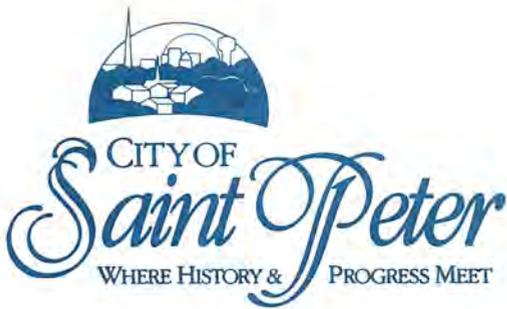
None needed. For your information only.

BACKGROUND

Please bring your calendars to the workshop on Monday evening so that we can schedule the next Council goal session.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/14/2014

FROM: Todd Prafke
City Administrator

RE: School City Committee update

ACTION/RECOMMENDATION

None needed. For your information and discussion.

BACKGROUND

Members may recall that we have discussed, on numerous occasions, the joint development of property commonly referred to as the Lambert Farm and the Hermel property. Please find an image attached.

You may also remember that we will be providing \$10,000 towards the hire of professional parks planning and design work in conjunction with the School's preliminary work for the potential placement and building of a new High School.

At your last workshop I alerted you to some important work and committee activities related to this. You heard from me that we would update you as preliminary work took place. Some work has started at the staff level and will continue with members of a committee.

I anticipate that the committee will meet twice before September 29th. Those dates will fall between August 26th and September 8th with a second meeting between the dates of September 15th and the 25th, with a joint full meeting of the School Board and City Council on September 29th. That meeting on the 29th will include a discussion about cooperative planning so far as well as other issues.

Please mark your calendars for that September 29th date. I anticipate that it could be a Goal Session date as well, so you may have a bit of double duty that day.

I point this out, as each of you indicated your wish to be on this sub-committee and, while I know all have interest, the agreement with the School is that only two from each entity will participate. That means that some may be disappointed, but please know that I anticipate regular updates and joint meetings as this process continues so you will not be far out of the loop at any time.

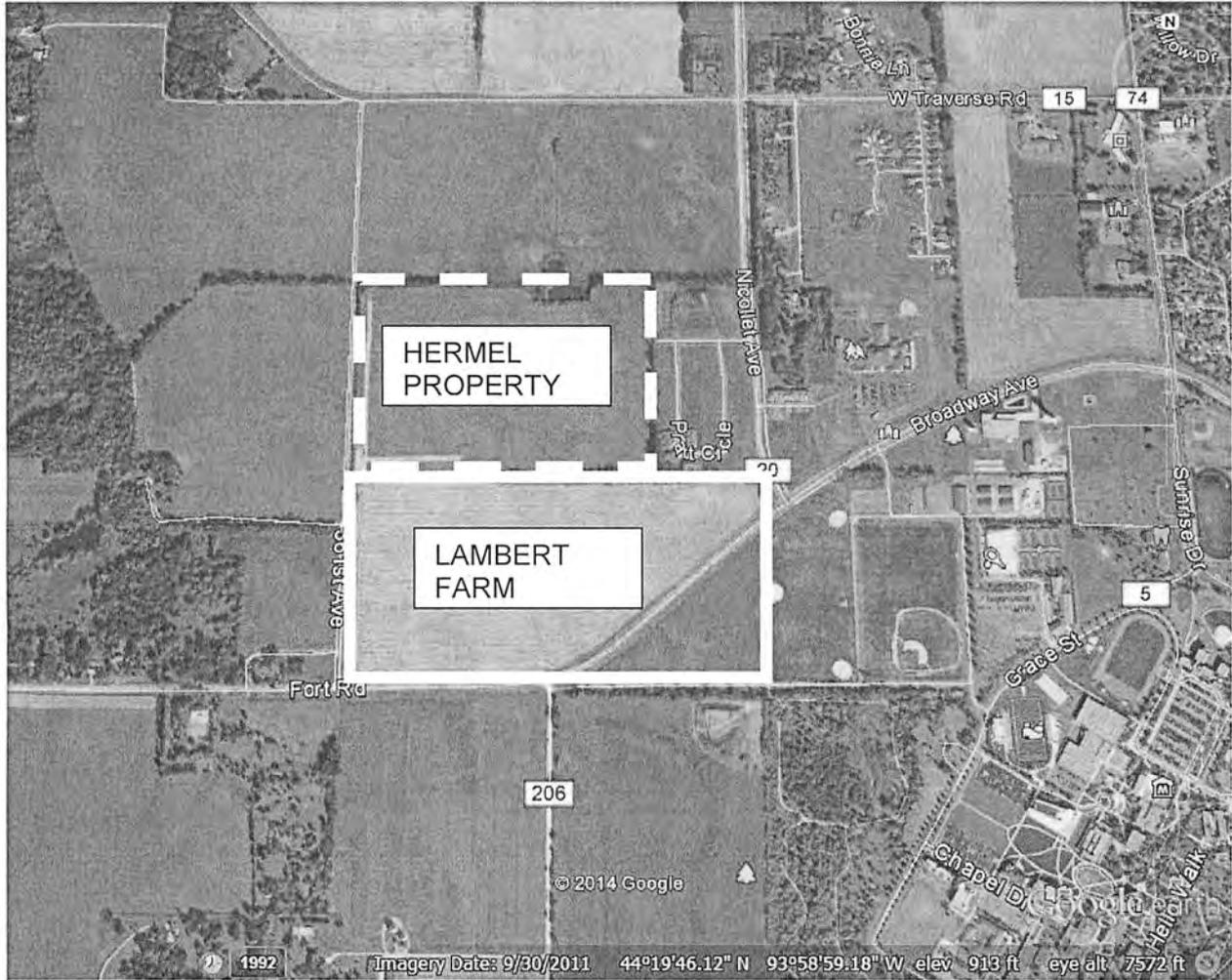
The first meeting of staff was very positive and laid the framework for the joint planning. Again, these two parcels will be looked at as one for planning processes and as the planning and design unfolds, consideration of maintenance, new property lines and ownership and other positive cooperative efforts will be discussed. As you will see from the attached meeting notes, access, site integration and stormwater are important topics.

Lastly, it will be important for the Parks and Recreation Advisory Board to use the data it has and make some recommendations relative to the number of ball fields, soccer fields, green space and passive park areas that we need to serve the community. These recommendations will be used as a significant portion of the planning process and must be completed before the fourth week in September. Recreation and Leisure Services Director Timmerman and Public Works Director Giesking will help ensure that takes place and is shared with the Joint Planning Team.

This continues to be a tremendous opportunity for development of facilities that are jointly used, jointly funded and which avoid redundancy and has a very positive impact on the community.

Please feel free to contact me if you have additional questions or concerns on this agenda item.

TP/bal





MEMO TO: City of St. Peter Representatives
Kraus-Anderson
ISG
True North Consulting

FROM: Paul Peterson

DATE: August 12, 2014

SUBJECT: School District-City Planning Meeting

Thank you for attending and participating in our planning meeting on August 12, 2014.
Meeting attendees:

City of St. Peter: Todd Prafke, Pete Moulton, Jane Timmerman, Russ Wille, Tim Loose

Kraus-Anderson: Gary Benson

ISG: Greg Borchert, Bryan Paulsen and Ted Rozeboom

True North Consulting: Jeff Olson

Saint Peter Public Schools: Paul Peterson, Steve Alger, Marc Bachman

1. Welcome and Overview. Peterson, Prafke and Olson provided the group with an overview of school district-city cooperation, past discussions on facilities planning, and mutual interests in working towards a joint school-city site.
2. Site Discussion. The group discussed a variety of topics related to the city-owned property on Broadway and the Hermel property that the school district is in the process of purchasing:
 - Multiple access points to the site were identified, including off of Broadway Avenue, Meridian Street and the township road on the west side of the property.
 - The new high school planning process has identified facility needs in order to make the school program whole. The City Parks Board is meeting in mid-September to discuss and recommend city needs for future facilities. It was agreed that while the entire site would be master planned, spaces would not be developed all at once.
 - There are significant water retention needs in the area. The group discussed alternatives to a large stormwater pond, including a Venice-style system. ISG will work with City officials to make sure adequate space is provided for stormwater on the shared site.
3. Next Steps

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