

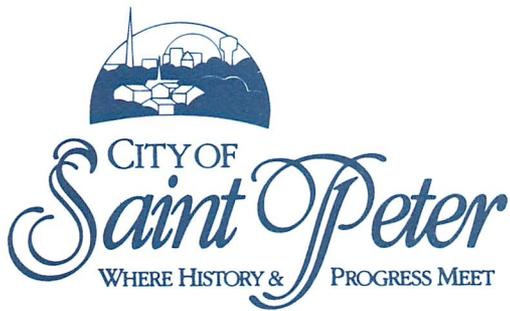
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular Workshop Session of Monday, August 19, 2013
Library Meeting Room – 5:30 p.m.

- I. **CALL TO ORDER**
- II. **DISCUSSION**
 - A. Community Development Presentation
 - B. Gateway District Regulations
 - C. Request For Proposals (RFP) for Welco West
 - D. 2014 Preliminary Levy/Budget
 - E. Others
- III. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke

TP/bal



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/15/2013

FROM: Todd Prafke
City Administrator

RE: Community Development Department Presentation

ACTION/RECOMMENDATION

None needed. For your information only.

BACKGROUND

Community Development Director Russ Wille will provide a presentation on the activities of his department as part of the workshop on Monday evening.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



TO: Todd Prafke
City Administrator

DATE: 8/15/13

FROM: Russ Wille
Community Development Director

RE: Expand Gateway Overlay District

ACTION/RECOMMENDATION

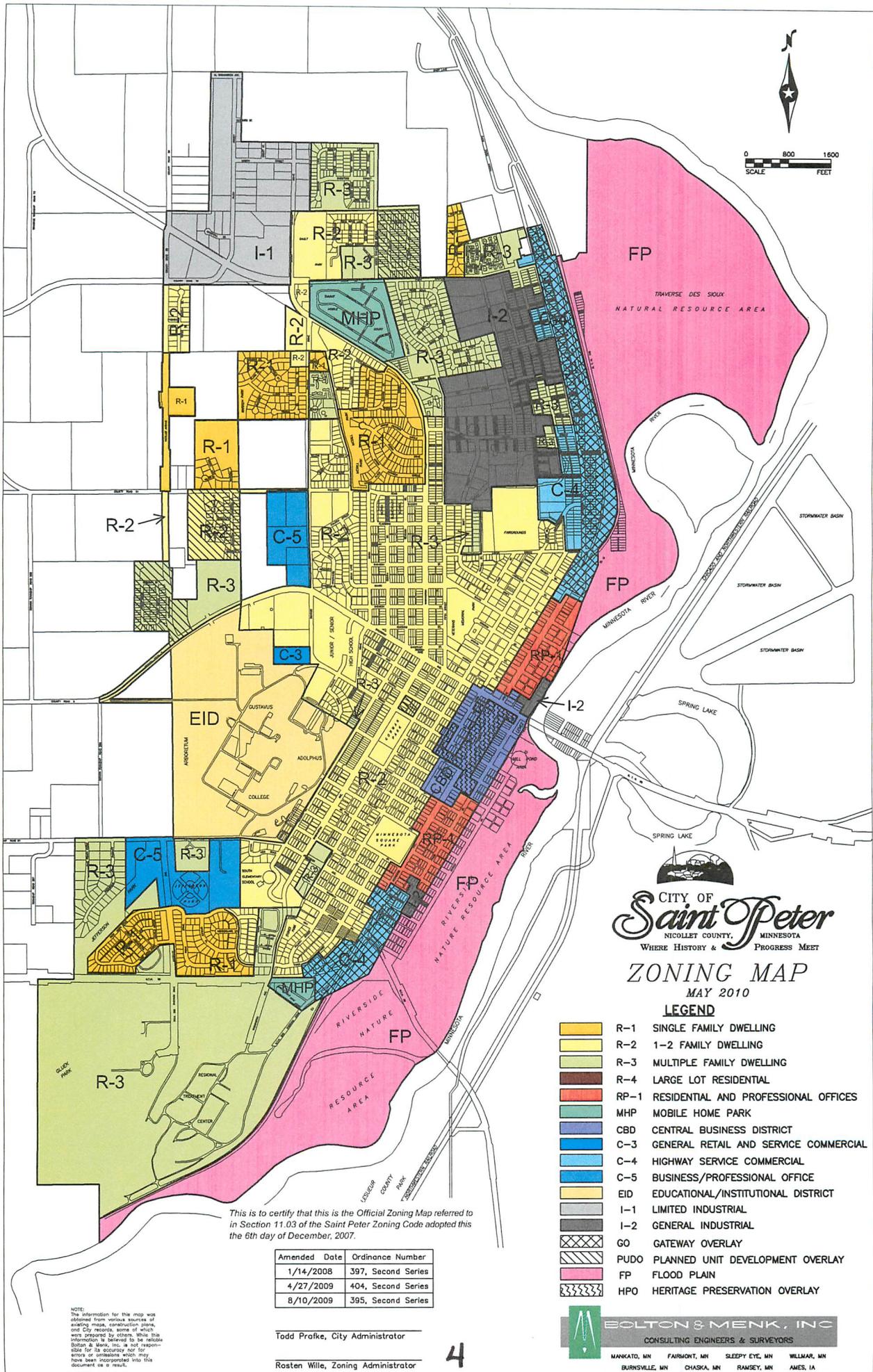
No action requested at this time. The Community Development Director will explain the Planning Commission's suggested expansion of the Gateway Overlay District.

BACKGROUND

The City Council adopted the Gateway Overlay zoning district when the Zoning Ordinance was comprehensively amended in 2007. At that time, the Gateway Overlay designation was not placed on parcels lying west of Old Minnesota Avenue.

As the City Council was discussing the pending Shopko development, they indicated a desire to amend the Zoning Map to apply the Gateway Overlay standards to the remaining Northern Con-Agg property abutting the Shopko site and Hallett's Pond.

An ordinance expanding the Gateway Overlay district has been prepared for City Council consideration. The Planning Commission has recommended adoption of the prepared ordinance.



CITY OF
Saint Peter
 NICOLLET COUNTY, MINNESOTA
 WHERE HISTORY & PROGRESS MEET
ZONING MAP
 MAY 2010

- LEGEND**
- R-1 SINGLE FAMILY DWELLING
 - R-2 1-2 FAMILY DWELLING
 - R-3 MULTIPLE FAMILY DWELLING
 - R-4 LARGE LOT RESIDENTIAL
 - RP-1 RESIDENTIAL AND PROFESSIONAL OFFICES
 - MHP MOBILE HOME PARK
 - CBD CENTRAL BUSINESS DISTRICT
 - C-3 GENERAL RETAIL AND SERVICE COMMERCIAL
 - C-4 HIGHWAY SERVICE COMMERCIAL
 - C-5 BUSINESS/PROFESSIONAL OFFICE
 - EID EDUCATIONAL/INSTITUTIONAL DISTRICT
 - I-1 LIMITED INDUSTRIAL
 - I-2 GENERAL INDUSTRIAL
 - GO GATEWAY OVERLAY
 - PUDO PLANNED UNIT DEVELOPMENT OVERLAY
 - FP FLOOD PLAIN
 - HPO HERITAGE PRESERVATION OVERLAY

This is to certify that this is the Official Zoning Map referred to in Section 11.03 of the Saint Peter Zoning Code adopted this the 6th day of December, 2007.

Amended	Date	Ordinance Number
1/14/2008		397, Second Series
4/27/2009		404, Second Series
8/10/2009		395, Second Series

NOTE:
 The information for this map was obtained from various sources of aerial maps, construction plans, and City records, some of which were prepared by others. While the information is believed to be reliable (Baker & Black, Inc. is not responsible for its accuracy nor for errors or omissions which may have been incorporated into this document as a result.

Todd Profke, City Administrator
 Rosten Wille, Zoning Administrator

BOLTON & MENK, INC.
 CONSULTING ENGINEERS & SURVEYORS
 MANKATO, MN FAIRMONT, MN SLEEPY EYE, MN WILMAR, MN
 BURNSVILLE, MN CHASKA, MN RAMSEY, MN AMES, IA

Saint Peter, Minnesota, Code of Ordinances >> - CITY CODE >> Chapter 24 - LAND USE REGULATIONS AND ZONING >> ARTICLE II. - DISTRICTS >> DIVISION 15. - GO GATEWAY OVERLAY DISTRICT >>

DIVISION 15. - GO GATEWAY OVERLAY DISTRICT 

Sec. 24-438. - Statement of intent.

Sec. 24-439. - Application.

Sec. 24-440. - Minimum street frontage.

Sec. 24-441. - Minimum lot area.

Sec. 24-442. - Off-street parking.

Sec. 24-443. - Off-street loading areas.

Sec. 24-444. - Drive-through lanes.

Sec. 24-445. - Transitional yard.

Sec. 24-446. - Building design and construction.

Sec. 24-447. - Screenage.

Sec. 24-448. - Landscaping.

Sec. 24-449. - Fencing.

Secs. 24-450—24-466. - Reserved.

Sec. 24-438. - Statement of intent. 

The GO Gateway Overlay District is intended to promote high quality development within the Highway No. 169 corridor. The design features and development standards included in this division are intended to create a memorable and positive first impression upon those entering the city, particularly the motoring public. The District also intends to establish an image and character that is distinctly Saint Peter. The principles of the Gateway Overlay District are to be carried out through standards related to site planning, signage, architecture and landscaping.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-439. - Application. 

The standards of the GO Gateway Overlay District shall be applied to those parcels and lots as depicted on the official zoning map maintained by the Zoning Administrator.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-440. - Minimum street frontage. 

The minimum street frontage in the GO District shall be 100 feet.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-441. - Minimum lot area. 

The minimum lot area in the GO District shall be 15,000 square feet.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-442. - Off-street parking.

Subd. All off-street parking areas within a designated GO District shall abide by the following regulations:

1. *Street setback.* The minimum setback to parking or drive aisles in any yard abutting a public street shall be ten feet. The first five feet of this setback area abutting the street must be sodded and maintained as an uninterrupted yard. The next five feet of this setback area abutting the parking or drive aisle must be developed with screening which may include a wall, decorative fence or hedge with a minimum height of three feet. There is no maximum parking setback required.
- (2) *Side yard/rear yard setback.* There shall be provided a three-foot side yard or rear yard setback to an impervious parking or storage surface. Such side or rear yard setback must be planted with grass or other living ground cover.
- (3) *Interior parking landscaping.* Every off-street parking lot providing more than 50 spaces shall provide interior landscaping. Interior landscaping shall consist of planting islands with a minimum area of 60 square feet and a minimum width of six feet, measured from the back of curb to back of curb. The interior landscaping shall constitute at least five percent of the area of the parking lot. Where more than one planting island is provided or required, such islands shall be appropriately spaced throughout the parking lot.

Subd. To allow for the effective display of merchandise, the screening provisions mandated in subsections

2. (1) and (3) of subdivision 1 of this section shall not be required for automotive sales or equipment sales use classifications located within the GO Gateway Overlay District.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-443. - Off-street loading areas.

Every off-street loading area visible from a residentially zoned lot or public street shall be screened on all sides visible from such lot or street. Screening may be provided through the use of an opaque fence, wall or densely planted evergreen hedge of not less than six feet in height, except as necessary for access.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-444. - Drive-through lanes.

Drive-through or drive-in lanes are not allowed within required front yards.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-445. - Transitional yard.

A transitional yard shall be provided anywhere development in a GO District abuts a residential zoning district in a side yard or rear yard condition. The transitional yard shall conform to the following:

- (1) The transitional yard shall be a minimum of 20 feet in depth.
- (2) The transitional yard shall extend along the entire length of the lot line and shall be designed and maintained to function as a buffer area.
- (3) Every required transitional yard shall consist of a combination of ground cover, shade trees, evergreen trees and shrubs, and appropriate screening devices such as decorative walls, fences or berms. Areas not planted with shrubs, trees or other appropriate screening devices shall be maintained with living ground cover.
- (4)

The transition yard may be allowed to be less than 20 feet by conditional use permit. In allowing such a reduction, the Board of Appeals and Adjustments shall find that adequate screening and buffering are provided by a wall, fence, hedge or other screening device and that the lesser setback will not pose a negative impact on the use and enjoyment of neighboring property or on the public health, safety or welfare.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-446. - Building design and construction.

All buildings and structures in the GO District shall meet the following building design and construction standards:

- (1) *Exterior wall finish.* All exterior wall finishes on any building structure shall be predominately constructed of the following materials, or a combination of the following materials:
 - a. Face brick;
 - b. Natural stone;
 - c. Precast concrete panels, if the material has been integrally treated with a color, or if the surfaces have a texture or pattern discernibly different from flat smooth concrete;
 - d. Concrete block, if the exposed surfaces have a texture or pattern discernibly different from flat smooth concrete, and if the material is either integrally colored or treated with a long-lasting durable decorative finish;
 - e. Glass;
 - f. Stucco, or similar durable cement-based material;
 - g. Accent or framing materials of metal or wood, but only if such materials form a minor part of the overall facade treatment;
 - h. Steel, vinyl or aluminum siding shall be limited to a maximum of 25 percent of the exposed exterior wall finish;
 - i. Other material of similar quality and durability as approved by the Board of Appeals and Adjustments.
- (2) *Additions and accessory buildings.* All subsequent additions to the principal structure and all accessory buildings and structures shall be constructed of a similar material as the principal building.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-447. - Screenage.

Subd. Mechanical units mounted on building rooftops or on building walls must be screened from public view using materials that are consistent with those used on the primary building.

Subd. Ground level mechanical units including, but not limited to, electrical transformers, air conditioners and utility meters shall be effectively screened from public view by plantings or fencing or walls with building materials that are consistent with those used on the primary building.

Subd. Garbage receptacles shall be effectively screened from public view by plantings or fencing constructed of building materials that are consistent with those used on the primary building.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-448. - Landscaping.

Subd. *Stormwater ponds*. Stormwater detention/retention basins and ponds shall be landscaped. Such

1. landscaping should include shade/ornamental trees, shrubbery, hedges, or other planting materials as approved by the Zoning Administrator.

Subd. *Watering*. A permanent means of watering plant materials should be provided. All plant materials

2. shall be regularly watered to maintain the appearance and health of all plant materials.

Subd. *Earthen Berms*. Earthen berms and existing topography should be, whenever determined practical

3. by the Zoning Administrator, incorporated into the landscape plan of a site, particularly when combined with plant material to facilitate screening from adjacent residentially zoned property. Berms should be designed to allow for maintenance, mowing and adequate drainage. The elevation and horizontal ground location of the berm should be varied in order to mimic a natural topographic feature.

Subd. *Softening*. Plant materials shall be placed intermittently against long expanses of walls or fences in

4. excess of 50 feet to create a softening effect.

Subd. *Planting beds*. Planting beds shall be mulched with bark chips, rock, feather rocks or similar

5. materials.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Sec. 24-449. - Fencing.

No fence or wall shall be erected, enlarged, expanded, altered, relocated, maintained or repaired in any yard unless it shall first meet the requirements of this division and as follows:

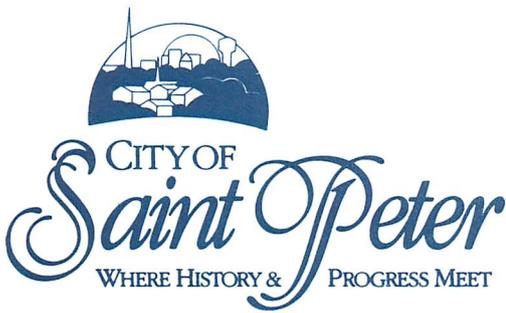
(1) *Construction.*

- a. *Prohibited materials*. No fence or wall shall be constructed of any electrically charged element or barbed wire.
- b. *Finished side*. The finished side of a fence, or that side of the fence without exposed supports or posts shall face the neighboring properties or public streets.
- c. *Maintenance*. Every fence or wall shall be maintained in a good and safe condition at all times. Every damaged or missing element of any fence or wall shall be repaired or replaced immediately.

(2) *Height*. No fence or wall shall be of a height exceeding six feet, measured from its top edge to the ground at any point.

(Ord. No. 394(2nd Ser.), § 1(11.20), 11-26-2007)

Secs. 24-450—24-466. - Reserved.



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/15/13

FROM: Todd Prafke
City Administrator

RE: Welco West RFP Update

ACTION/RECOMMENDATION

For your information and discussion.

BACKGROUND

As the Council is aware and based on your direction, I have had additional conversations with the County Commissioners and their staff about Welco West Subdivision and the potential acquisition on the property. The acquisition is based on goals that might be articulated as follows:

- Get these many parcels back on the tax rolls as quickly as possible.
- Promote development that meets needs identified as a part for the 2012 Housing Study completed by Community Partners.
- Enhance speed and opportunity to receive past due and future taxes, assessments and fees for the City, County and the School District.
- A process that allows qualified developers to participate.

Please find attached a map of the area we have discussed briefly at previous goal sessions.

The subdivision, Welco West, has become tax forfeit and based on State Statute the City has an ability to request conveyance of the property to the City based on specific criteria. The property is Zoned R-3 and is in a Planned Unit Development Overlay District.

This parcel is arguably of more interest to the City since assessments are still due for the development. In addition, this is a tract that can support housing which, as you know, is an issue that has been discussed in your 2012 Housing Study.

City Attorney Brandt and I have had discussion with the County. It has also been discussed at your County/City liaison meetings and on a number of occasions with County staff based on direction from the County Commissioners, and a conveyance of the property to the City under Minnesota Statute 282.01 seems appropriate based on Statute, funding, assessments, and the want to return the property as quickly as possible to the tax rolls.

I have pursued the acquisition based on the following plan which includes the development of a Request for Proposals (RFP):

A RFP would be done much like a bid process but would allow developers to be creative with land use, development speed and design as they make proposal(s) to the City Council for review. The Council could then review all proposals on their individual merit. This could be done in a timeframe that allows work to occur late this fall or next spring depending on the proposal that you might receive. This process seems agreeable to the County and I hope to provide an RFP for their review by the end of the week. I would ask Council to approve the RFP in September with an end of September submittal date. If all goes well, the Council would select a proposal, that proposal would be reviewed with the County and the property would then flow from the County to the City to the selected developer.

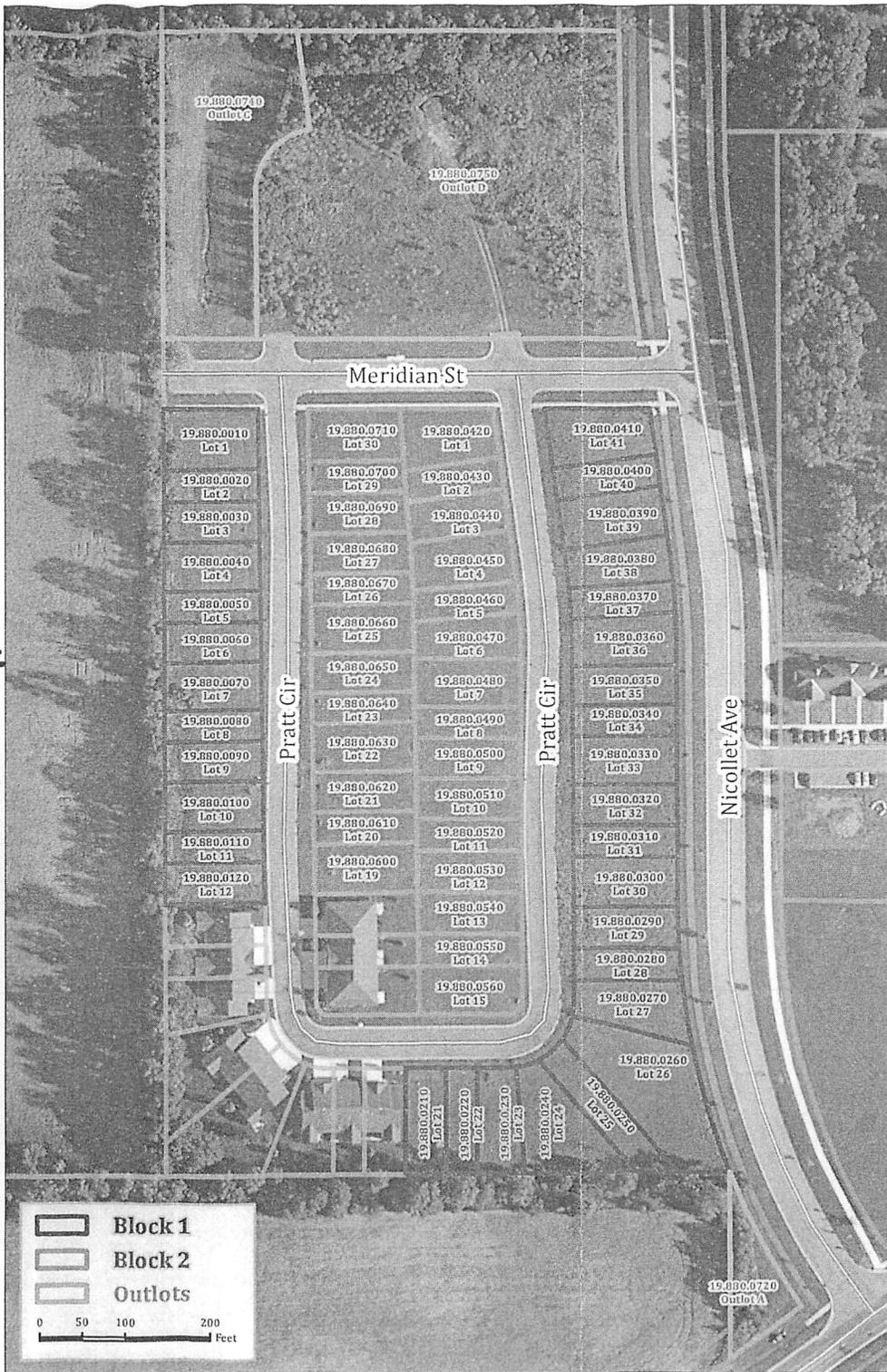
The R-3 Zoning and Planned Unit Development Overlay would provide some flexibility to the Council and a Developer in establishing a plan that could meet a variety of needs within our marketplace.

This is good for the community in a number of ways. It can help return the property to paying taxes more quickly. This process would provide opportunity for the City Council to push the development in ways that better meets our needs. I believe it also increases our opportunity to receive all of our assessments back in the long term.

I expect the out of pocket costs to be in the \$2,000 to \$5,000 range including legal fees and notices.

Please feel free to contact me if you have any questions or concerns on this agenda item.

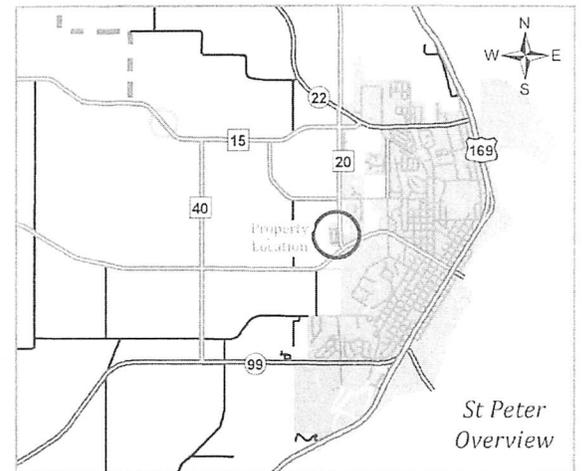
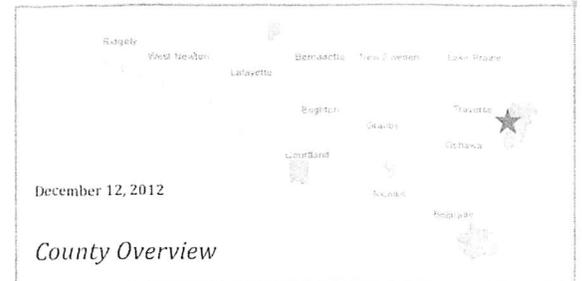
TP/bal



Block 1	Lot	Parcel ID	Address
1	1	19.880.0010	2081 PRATT CIR
1	2	19.880.0020	2079 PRATT CIR
1	3	19.880.0030	2077 PRATT CIR
1	4	19.880.0040	2075 PRATT CIR
1	5	19.880.0050	2073 PRATT CIR
1	6	19.880.0060	2071 PRATT CIR
1	7	19.880.0070	2069 PRATT CIR
1	8	19.880.0080	2067 PRATT CIR
1	9	19.880.0090	2065 PRATT CIR
1	10	19.880.0100	2063 PRATT CIR
1	11	19.880.0110	2061 PRATT CIR
1	12	19.880.0120	2059 PRATT CIR
1	21	19.880.0210	2041 PRATT CIR
1	22	19.880.0220	2039 PRATT CIR
1	23	19.880.0230	2037 PRATT CIR
1	24	19.880.0240	2035 PRATT CIR
1	25	19.880.0250	2033 PRATT CIR
1	26	19.880.0260	2031 PRATT CIR
1	27	19.880.0270	2029 PRATT CIR
1	28	19.880.0280	2027 PRATT CIR
1	29	19.880.0290	2025 PRATT CIR
1	30	19.880.0300	2023 PRATT CIR
1	31	19.880.0310	2021 PRATT CIR
1	32	19.880.0320	2019 PRATT CIR
1	33	19.880.0330	2017 PRATT CIR
1	34	19.880.0340	2015 PRATT CIR
1	35	19.880.0350	2013 PRATT CIR
1	36	19.880.0360	2011 PRATT CIR
1	37	19.880.0370	2009 PRATT CIR
1	38	19.880.0380	2007 PRATT CIR
1	39	19.880.0390	2005 PRATT CIR
1	40	19.880.0400	2003 PRATT CIR
1	41	19.880.0410	2001 PRATT CIR

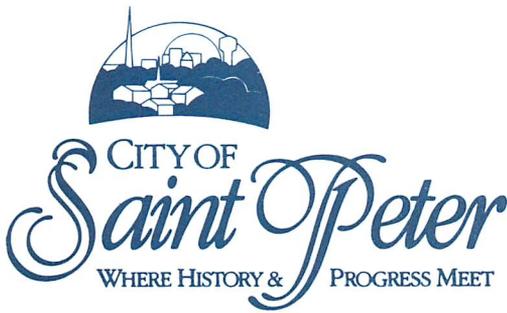
Block 2	Lot	Parcel ID	Address
2	1	19.880.0420	2000 PRATT CIR
2	2	19.880.0430	2002 PRATT CIR
2	3	19.880.0440	2004 PRATT CIR
2	4	19.880.0450	2006 PRATT CIR
2	5	19.880.0460	2008 PRATT CIR
2	6	19.880.0470	2010 PRATT CIR
2	7	19.880.0480	2012 PRATT CIR
2	8	19.880.0490	2014 PRATT CIR
2	9	19.880.0500	2016 PRATT CIR
2	10	19.880.0510	2018 PRATT CIR
2	11	19.880.0520	2020 PRATT CIR
2	12	19.880.0530	2022 PRATT CIR
2	13	19.880.0540	2024 PRATT CIR
2	14	19.880.0550	2026 PRATT CIR
2	15	19.880.0560	2028 PRATT CIR
2	19	19.880.0600	2060 PRATT CIR
2	20	19.880.0610	2062 PRATT CIR
2	21	19.880.0620	2064 PRATT CIR
2	22	19.880.0630	2066 PRATT CIR
2	23	19.880.0640	2068 PRATT CIR
2	24	19.880.0650	2070 PRATT CIR
2	25	19.880.0660	2072 PRATT CIR
2	26	19.880.0670	2074 PRATT CIR
2	27	19.880.0680	2076 PRATT CIR
2	28	19.880.0690	2078 PRATT CIR
2	29	19.880.0700	2080 PRATT CIR
2	30	19.880.0710	2082 PRATT CIR

Welco Development



Notes

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of information from various sources and is to be used for reference purposes only. Nicollet County is not responsible for any inaccuracies herein contained. If discrepancies are found, please contact the Nicollet County Office of Technologies.



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 8/15/13

FROM: Todd Prafke
City Administrator

Paula O'Connell
Finance Director

RE: 2014 Preliminary Levy

ACTION/RECOMMENDATION

For your review and discussion.

BACKGROUND

Our goal for your meeting is to give you a preliminary look at the work being done for the 2014 General Fund budget year. It is our hope that you will hear the presentation tonight and provide any input knowing that you will also see this or very similar data at your first workshop in September with additional opportunity to review and make changes. Based on State rules, you will be asked to take action setting the preliminary budget at your meeting on September 9th.

We are recommending an increase in the levy for the 2014 budget year of \$112,443. As you may recall, the levy for the 2011 and the 2012 years stayed the same, was increased by \$37,495 for the current year, and now it is proposed to maximize the levy limit by our allowed \$30,000 and the increase in debt service needs. This recommendation is based on a number of factors that we will outline in the memo below. The 2014 levy includes a number of assumptions and has no significant changes in our budget from the 2012 and 2013 years.

Councilmembers should note that with no change to net tax capacity, we estimate a change from the current tax rate of 50.67 to a tax rate of 53.41. Tax rates for previous years are listed below:

2013	50.67
2012	49.00
2011	43.52
2010	43.39
2009	37.93
2008	43.72
2007	42.59
2006	40.72

The total general fund expenditures are proposed to go up \$373,610, which is a 6.2% increase over the 2013 budget. The 2014 Local Government Aid Notice has been received and we are

certified to receive \$2,908,508. This is an increase of \$292,382 over 2013. We believe this is an amount we can use without anticipation of further unallocation for the 2014 year.

Goals for this discussion are:

- Discuss process
- Provide an update on the 2013 projections and budget modifications
- Provide an update on the 2014 budget progress
- Provide information that allows you to work towards a reasoned decision relative to the levy
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council budget and not the Staff budget.

This discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the big picture of the budget. We hope to not get into the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, but rather focus on the way this budget supports your wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact that modification in any of these areas has on other portions of the City business. The 2014 budget is based on the ideas expressed below.

LGA continues to make up a large portion of our General Fund budget. We are not looking for approval of the budget (that will come in December), but we are looking for some feedback about the direction we are headed. Obviously the budget does lead to a Levy need.

Let us outline the general process and we will visit a bit about how things might change from that point forward. Below are just a couple of the most important rules to keep in mind:

- You must certify the preliminary levy to the County by September 15th.
- Once that preliminary levy is certified, you may lower the amount, but it may not be increased.

The changes within the budget, as compared to 2013, are very small with a few specific exceptions:

- Street maintenance for 2014 is planned for a \$42,500 increase over our 2013 budget. To be clear, you may remember making a change and adding \$90,000 in April and another \$30,000 in July, so this increase would be less than the work completed in 2013 after the additional dollars were provided by the Council. This is a response to what we believe are increasing material costs and continuing to provide maintenance on one of our biggest investments that is very expensive to replace.
- Police capital expenses include computers, video and a copier in the amount of \$37,900.
- Municipal Building maintenance of \$10,000 for carpet and major repair to an HVAC system has been moved to complete in 2014 instead of 2013.
- Parks will see \$19,000 in miscellaneous improvements.
- The Fire Department budget includes \$25,000 of replacement equipment that have certification issues and also garage door openers.
- The 2014 budget also includes an allocation of \$2,500 for the youth center.

- General Fund reserves will be lowered to a projected 46.3% of expenditures. This includes the use of \$80,445 to fund the 2014 operations. The percentage of Reserves is within our policy of 35% to 50% of years expenditures.

For 2014, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities set by you, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly, simply to be cut later in October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. In this case, the service levels are still based on the 2010 and 2011 budget modifications. Reserves are used for emergencies or efforts that are unknown to us at this time. In some past years we have used reserves for a deal that is too good to pass up. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and December and modify the budget. It may be important to note that once the legislative session starts in 2014 there is always the potential for a change in the ground rules. Election results and budget surpluses or deficiencies at the State level all influence those issues and right now, we do not have any supernatural ability to predict future outcomes.

We also believe the results from past budgets speak for themselves and that our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are that deviation from budget at the end of each year has been very small, as reported by the City's auditors. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past nine years, local property taxes are more heavily depended upon to make our operations go.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2012 year with revenues over expenditures by \$421,131 and reserves increasing to \$3,483,074. The projected change to fund balance in 2013 is anticipated to decrease \$471,092. This is \$101,092 larger than the anticipated reductions due to bond prepayment (\$250,000) and additional street maintenance (\$120,000). Both of these expenditures were done according to the plan approved by the Council.

Working Plan Thus far - The 2014 budget is not balanced. Revenues will be lower than expenditures. This is not a good or bad thing it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on our Fund Balance Policy for the General Fund which says the reserve should be "35% to 50% for the following years' budgeted expenditures", we believe an \$80,445 use of fund balance is reasonable.

Based on the proposed budget we will have a projected fund balance of \$2,931,537 at the end of budget year 2014. Based on our current projections, the reserve percentage for the end of 2013 will likely be approximately 47.6%, and 2014 at 46.3%.

General fund expenditures are planned for an increase of \$373,610 driven by personnel costs, utilities, and capital purchases. Alternatives to this increase are discussed later in the memo. Major changes have been made in the past due to the LGA reductions and trying to maintain reasonableness in our tax levy, but this year we are relatively confident that the State will provide the levy of LGA promised for the 2014 year. Again, this budget is premised on your service level decisions for 2010 and 2011 and the budget modifications that resulted.

Some of the tools used to provide the 2014 budget year include:

- Enterprise funds have been estimated based on projected sales for the 2014 year, assuming rate increases and lower use possibilities in 2014. This is a very conservative approach, but we have seen consumption reductions at the initial rate increase. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Health insurance costs are budgeted with a 10% increase.
- Wage modifications for all union and non-union are about 3%.
- No significant changes in personnel levels with no position additions and no eliminations compared to the 2010 modification list and actual FTE in 2011-2013 budgets. In other words - no changes. The Streets Division still operates with an Equipment Operator position going unfilled.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen for 2011-2013.
- Budget modifications, and in particular cuts articulated for the 2010 year, are also cut as a part of the 2014 budget.
- Fire Relief Association levy of \$10,000 for the 2014 year.
- Self-funding a higher deductible for property/casualty insurance coverage across all funds. This is the same plan as we did in 2010-2013. After the claim deductibles are closed, the 2013 fund balance will be approximately \$275,000.
- 2013 Local Government aid is not planned to be reduced from the certified amount. We have an additional \$292,382 for 2014.
- Additional debt related to the purchase of a fire truck. We have a seven year levy necessary for the debt service.
- The levy includes the additional \$30,000 allowed under levy limits, which will go to the general fund budget.

Projects in 2014 that are being planned include:

- Equipment Certificate for \$394,250. These potential purchases will be discussed closer to the final budget approval and are (not prioritized):
 - \$30,000 - Squad car
 - \$57,000 - City share of a new TRT Armored vehicle
 - \$26,000 - Turn out gear (Fire Dept) possible place holder if grant is available.
 - \$29,250 - Share of \$65,000 Mechanics service truck w/winch
 - \$200,000 – Street equipment
 - \$38,000 - Replace 1999 72" Toro mower
 - \$14,000 – Transit Bus

Below are items that we discussed earlier and some items we just think you should have opportunity to understand and discuss.

- Seal coating and patching work increase by \$42,500. (Compared to Budget 2013)
- A large maintenance or replacement of an air handler at City Hall and some hallway carpet replacement totaling \$10,000.
- Additional parks repairs of \$19,000 for enhancements to dugouts and picnic tables.
- We have planned no funding in the budget for Pavilion work as an amount is not known and our planning, thus far, has been to work to solicit other people's money (OPM) once a scope is determined.
- There will be other modifications to fees, which are insignificant to the budget, but more reflective of actual costs.
- There is no funding for issues related to the development north of Union Street. These will be funded elsewhere.
- The budget includes Coalition of Greater Minnesota Cities (\$15,600) and Third Floor (funding by restricted funds).

Miscellaneous things to consider -

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; a large number of those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of Enterprise Funds in a more targeted way. We can discuss this now, but it may be more valuable during your enterprise funds discussion that will come up in the near future.
- We have also assembled a list of some of the outside the box ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
 - Additional modification to fees. (Yearly adjustments are always done)
 - Payment in lieu of taxes from other entities that are not taxed now.

- Modification to assessment policies that put more burdens on individual taxpayers rather than the general fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from assessable to be paid by the City.
 - When to take savings from Insurance Fund.
 - Additional Enterprise Funds contributing to the General Fund.
 - Targeted utility increases.
 - Franchise fees (Franchise fees as exemplified by a natural gas fee.)
 - Use of other funds to transfer in revenues.
 - Any others you may have or we may come up with.
- It is important to understand that our reserves have increased due to cost savings, but there are still areas of volatility that could substantially influence the final 2014 outcome. Those items that are our highest concerns include:
 - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
 - Budget modification from 2010 still influences us today. There is a long list of items that the Council has reviewed and Staff has moved forward with. These changes have led to modifications in the way we provide services including eliminating positions and reducing expenditures in many ways. We continue to be on target to maintain those savings, but if we don't meet the targets, the reserve outlook for ending 2013 would be reduced. Again, we are on track in this area, but it is important to be vigilant.
 - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
 - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Fiscal Impact:

Market value numbers and tax capacities for the payable 2014 year are not fully available, but we are using a projection based on our knowledge of the tax capacity values.

Another important consideration is reserves. Our General Fund reserves have increased from 37.4% to 47.6% since the end of 2008 to the projected 2013 year, or in real dollars by about \$961,330. This has been planned so that we can meet some of the financial challenges that we face each year. This was done through cost savings and the budget modifications that you have reviewed and implemented. In addition, approximately \$210,000 in Enterprise Fund savings were realized and was planned to be transferred to the General Fund in 2011. We have not made that transfer, nor are we planning to make those transfers in the future. This is not an attractive option for the 2014 year as Utility Reserves have declined and Utility rates have climbed enough for those reserves to be necessary in those enterprise funds.

Generally speaking, an increase in our levy of \$10,000 means an increase in our tax rate of .24. A decrease in our levy of \$10,000 means a decrease in our tax rate of .24.

Alternatives and Variations

There are so many variations that we could review and frankly, we would not know where to start. Here are a few that may help you think in different ways.

- Lower the gross levy to meet any tax rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Additional cuts. This would mean changes in service levels compared to the 2013 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as directed after the 2010 and 2011 budget modifications were put in place.
- Spend down the increase in reserves which lowers the gross levy but then it may make future years more difficult. We like the 2014 plan we have illustrated knowing the high likelihood of things changing, especially as it relates to State funding beyond 2014. Again, this is part of that Fund Balance and policy discussion.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$116,400 of capital equipment remaining in the general fund budget. The converse of that is to spend reserve rather than issue an Equipment Certificate. There are some interesting things we could do here but all certainly fall within the realm of Council sense of what is best.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. Again, this is a call for the Council to make. One caution here...if we believe that changes to LGA and other funding sources is not just a one or two or three year blip, then changes to service levels or changes in taxes seem inevitable. If that is true, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2014 then in 2015 we discontinue it and then in 2016 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- Restrict or assign reserves within the fund balance policy to a building fund or further lower existing debt with higher interest rates.

There are many, many more.

Please let us know if we can provide any additional information or clarify anything before your meeting on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns.

**CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2013, COLLECTIBLE IN 2014**

	Levy Limit Years				Levy Limit				
	Certified:	2009	2010	2011	2012	BUDGET	PROJECTED	PROJECTED	PROJECTED
	Payable:	2010	2011	2012	2013	2013	2014	2015	2016
General Fund		835,682	832,925	1,275,614	1,275,614	1,305,614	1,370,895	1,439,439	1,511,411
\$ increase (decrease) in General Fund		297,281	0	90,490	0	30,000	65,281	68,545	71,972
% increase (decrease) in General Fund		33.48%	0.00%	7.64%	0.00%	2.35%	5.00%	5.00%	5.00%
Public Library		310,133	310,133	250,133	220,133	220,133	231,140	242,697	254,831
St. Peter Community Center		0	0	0	0	0	0	0	0
N Firefighter's Relief		16,690	24,600	10,000	10,000	10,000	10,000	10,000	10,000
Special Levies:									
A Bonded Indebtedness									
2002 Refunding Bond (CCC)		0	0	0	0	0	0	0	0
09 Public Project Revenue Bond (SPCC)		301,715	298,112	294,277	294,277	284,053	284,055	283,593	282,665
98 GO CO Refunding Bond (Pine Ridge)		0	0	0	0	0	0	0	0
B Certificates of Indebtedness									
Expired Equipment Certificates		0	0	0	0	0	0	0	0
'06 Equipment Certificate		40,000	0	0	0	0	0	0	0
'07 Equipment Certificate		34,200	34,200		0	0	0	0	0
'08 Equipment Certificate		63,180	63,180	51,372	0	0	0	0	0
'09 Equipment Certificate		69,300	67,462	65,720	63,977	62,049	0	0	0
'10 Equipment Certificate			35,200	34,300	33,400	32,500	31,425	0	0
'11 Equipment Certificate		0		21,995	21,425	20,850	20,235	19,605	0
'12 Equipment Certificate				14,600	48,900	53,000	48,900	48,900	0
'13 Equipment Certificate - Fire Truck		0	0	0	87,780	82,000	83,000	83,000	85,000
'14 Equipment Certificate						97,750	95,200	92,650	90,100
'15 Equipment Certificate							57,500	56,000	54,500
'16 Equipment Certificate								57,500	56,000
'17 Equipment Certificate									56,000
'18 Equipment Certificate									
C Bonds of another local unit of Gov't									
J Pera Employer rate inc. after 6/30/01		79,895	82,652	0	0	0	0	0	0
Unallotment --		269,547	269,547	0	0	0	0	0	0
Abatement for Nash Finch						0	2,975	2,975	2,975
Abatement for ISJ Clinic			23,000	23,000	23,000	23,000	23,000	23,000	23,000
Special Levies:		349,442	873,353	505,264	572,759	655,202	646,290	667,223	650,240
Levy applicable to levy limits:		1,670,900	1,167,658	na	na	1,535,747	1,612,034	1,692,136	1,776,243
TOTAL GROSS LEVY:		2,020,342	2,041,011	2,041,011	2,078,506	2,190,949	2,258,324	2,359,359	2,426,483
% increase(decrease) over prior levy		14.28%	1.02%	0.00%	1.84%	5.41%	3.08%	4.47%	2.85%
Tax Rate: City		43.39	43.52	49.00	50.67	53.41	54.51	56.38	57.41
Tax Rate: Total									
Taxable Market Value		492,259,900	484,053,400	430,696,300	424,206,500				
Exempt Market Value		231,922,800	277,106,400	277,106,400	277,106,400				
Net Tax Capacity		4,656,626	4,689,589	4,165,734	4,102,084	4,102,084	4,143,105	4,184,536	4,226,381

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City Tax Comparison
0.0% increase in tax capacity
 (**This calculation doesn't reflect the reduction for homestead property tax relief)

2014 tax capacity	4,102,084	2012 levy	\$2,201,956	City extension rate =	0.53679
2013 tax capacity	4,102,084	2011 levy	\$2,078,506	City extension rate =	0.50670

If, your taxable Market Value is	2014 tax	2013 final tax	Annual change if MV stays the same	If, your taxable Market value increased 5%	2014 tax	Annual Change from 2013
Residential value =						
\$ 60,000	322.07	304.02	18.06	63,000	338.18	34.16
\$ 76,000	407.96	385.09	22.87	79,800	428.36	43.27
\$ 100,000	536.79	506.70	30.09	105,000	563.63	56.93
\$ 130,000	697.83	658.70	39.12	136,500	732.72	74.01
\$ 150,000	805.18	760.04	45.14	157,500	845.44	85.40
\$ 200,000	1,073.58	1,013.39	60.19	210,000	1,127.26	113.87
\$ 250,000	1,341.97	1,266.74	75.24	262,500	1,409.07	142.33
4+ rental housing =						
\$ 110,000	738.09	696.71	41.38	115,500	774.99	78.28
\$ 150,000	1,006.48	950.05	56.43	157,500	1,056.80	106.75
\$ 200,000	1,341.97	1,266.74	75.24	210,000	1,409.07	142.33
\$ 250,000	1,677.47	1,583.42	94.05	262,500	1,761.34	177.92
Commercial/Industrial =						
\$ 150,000	1,207.78	1,140.06	67.71	157,500	1,288.30	148.23
\$ 175,000	1,476.17	1,393.41	82.76	183,750	1,570.11	176.70
\$ 200,000	1,744.57	1,646.76	97.81	210,000	1,851.92	205.16
\$ 250,000	2,281.36	2,153.45	127.90	262,500	2,415.55	262.10
\$ 1,000,000	10,333.20	9,753.88	579.32	1,050,000	10,869.99	1,116.11

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General Fund Revenue Summary

	2010	2011	2012	2013	2013	2014
	Actual	Actual	Actual	Budget	Projected	Proposed Budget
Property Taxes	1,065,312	1,021,425	1,324,535	1,275,614	1,275,614	1,305,614
Other Taxes	74,590	76,865	79,274	71,500	71,500	76,600
Licenses & Permits	308,545	149,557	163,689	132,920	133,390	130,720
State Grants and Aids	2,739,305	2,776,464	3,042,061	2,737,826	3,005,783	3,030,208
Administrative Fees	124,808	37,270	40,584	25,150	27,996	25,650
Police & Fire	118,366	121,704	129,908	106,500	111,650	111,500
Streets /Refuse Sales	17,291	16,684	18,534	14,700	14,800	14,800
Recreation	134,835	158,885	176,778	145,000	163,650	154,000
Fines & Penalties	80,067	81,530	91,342	83,000	79,000	79,000
Interest & Misc Income	149,947	135,782	168,316	51,952	51,156	41,752
Transfer from other Funds	0	13,550	0	0	0	0
Utility Fund Transfers	1,174,151	1,271,264	1,284,974	1,312,517	1,220,000	1,280,000
TOTAL REVENUES:	5,987,217	5,860,980	6,519,995	5,956,679	6,154,539	6,249,844
% increase (decrease) over prior year:	3.93%	1.74%	17.44%	-8.64%	3.32%	1.55%
% increase (decrease) over prior year budget:				1.63%	-5.61%	4.92%

General Fund Expenditure Summary

	2010	2011	2012	2013	2013	2014
	Actual	Actual	Actual	Budget	Projected	Proposed Budget
Mayor and Council	35,957	36,500	41,541	44,570	41,120	41,611
City Administrator	155,800	155,714	162,336	167,831	169,131	171,882
City Clerk	61,649	61,739	60,582	65,117	65,724	66,617
Elections	12,661	10,815	17,819	10,916	10,916	22,042
Finance Department	226,043	225,500	213,277	241,358	241,358	246,969
Legal Services	125,418	135,489	155,631	136,500	136,500	141,000
Municipal Building	81,279	93,216	90,665	95,571	84,571	98,241
Police Department	1,790,778	1,876,778	1,956,079	1,961,928	1,964,544	2,079,131
Fire Department	235,090	233,857	565,048	296,487	583,168	349,235
Building Inspections	185,228	173,902	171,248	180,118	180,378	188,673
Emergency Management	7,836	1,092	1,086	7,808	7,808	7,811
Community Service	81,102	77,914	79,714	79,389	83,389	86,312
Public Works Administration	114,868	93,471	80,956	84,707	84,879	88,704
Streets	902,496	1,097,409	1,028,945	1,037,668	1,105,818	1,123,298
Street Lighting	91,968	98,653	104,103	130,000	130,000	130,000
Senior Coordinator	26,057	29,017	29,921	32,400	31,350	33,040
Recreation and Leisure Services	319,560	332,210	329,414	336,671	339,833	347,928
Swimming Pool	144,457	144,672	169,272	217,716	217,206	170,503
Skating Rinks	12,642	11,326	9,121	12,062	11,362	11,965
Parks	578,459	619,793	598,018	640,971	668,530	716,355
Community Development	97,341	118,042	139,788	128,291	169,446	156,820
Unallocated - Insurance	20,788	19,614	18,636	20,000	20,000	21,052
Unallocated - Memberships	26,863	24,433	24,801	28,600	28,600	28,600
Unallocated - Miscellaneous	0	0	0	0	0	2,500
Total Expenditures	5,334,340	5,671,156	6,048,001	5,956,679	6,375,631	6,330,289
Other Transfers Out (In)	59,697	46,756	50,863	250,000	250,000	0
NET OPERATIONS:	593,180	143,068	421,131	(250,000)	(471,092)	(80,445)
% increase (decrease) over prior year:	-2.76%	6.31%	6.64%	-1.51%	5.42%	-0.71%
% increase (decrease) over prior year budget:						6.27%

Beginning Fund Balance	2,325,695	2,918,875	3,061,943	3,483,074	3,483,074	3,011,982
Ending Fund Balance	2,918,875	3,061,943	3,483,074	3,233,074	3,011,982	2,931,537
Percent of next year budget	51.5%	50.6%	58.5%	51.1%	47.6%	
Percent of same year budget						46.3%

101-GENERAL FUND

REVENUES (----- 2013 -----) (----- 2014 -----)
2010 2011 2012 CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
ACTUAL ACTUAL ACTUAL BUDGET ACTUAL YEAR END BUDGET BUDGET

TAXES

31010	CURRENT PROPERTY TAX	1,065,312	1,021,425	1,324,535	1,275,614	654,213	1,275,614	1,305,614	
	TOTAL TAXES	1,065,312	1,021,425	1,324,535	1,275,614	654,213	1,275,614	1,305,614	

31010 CURRENT PROPERTY TAX PERMANENT NOTES:
PAID JUNE AND DECEMBER OF EACH YEAR

OTHER TAXES

31410	HOTEL/MOTEL TAX	1,563	1,669	1,665	1,500	826	1,500	1,600	
31810	CABLE TV FRANCHISE TAX	73,027	75,196	77,609	70,000	40,313	70,000	75,000	
	TOTAL OTHER TAXES	74,590	76,865	79,274	71,500	41,140	71,500	76,600	

LICENSES & PERMITS

32111	ON-SALE LIQUOR	15,978	17,167	16,390	12,600	14,352	12,600	15,400	
32112	CLUB LICENSES	1,000	0	0	0	0	0	0	
32113	SUNDAY ON-SALE	2,217	2,283	2,150	1,800	2,350	1,800	2,200	
32114	BOTTLE CLUB LICENSES	0	0	0	0	0	0	0	
32115	WINE LICENSES	325	600	560	530	650	530	530	
32116	OFF-SALE LIQUOR	1,200	1,200	1,163	1,200	1,225	1,200	1,200	
32117	ON-SALE 3.2 BEER-ANNUAL	368	570	835	795	795	795	795	
32118	ON-SALE 3.2 BEER-TEMPORARY	475	475	610	500	525	500	500	
32119	OFF-SALE 3.2 BEER-ANNUAL	450	600	789	750	600	750	600	
32163	TREE WORKERS	355	300	255	200	200	200	200	
32164	PEDDLERS	1,795	725	1,350	750	725	750	300	
32165	HOME OCCUPATION	0	0	0	0	0	0	0	
32166	WASTE HAULERS	360	360	360	360	0	360	360	
32171	AMUSEMENT DEVICES	105	135	45	125	0	125	45	
32172	JUKE BOX	0	0	0	0	0	0	0	
32173	BOWLING	0	0	0	0	0	0	0	
32174	GAMBLING	325	275	300	150	175	150	200	
32175	DANCE	375	195	195	180	30	180	180	
32176	FIRE WORKS	0	50	0	0	0	0	0	
32177	SHOWS	270	320	260	200	95	200	210	
32180	TOBACCO	1,142	1,005	1,400	1,000	250	1,000	900	
32181	SOFT DRINK	1,255	1,190	1,025	1,100	140	1,100	1,000	
32182	RENTAL HOUSING PERMITS	20,648	24,388	34,409	23,200	4,678	23,200	23,200	
32184	MOBILE HM INSTALLATION PERM	0	0	0	0	45	45	0	
32186	FIRE INSPECTIONS	506	315	180	200	180	200	200	
32211	BUILDING/DEMOLITION PERMITS	215,864	78,995	89,024	70,000	60,065	70,000	70,000	
32212	STATE SURCHARGES	12,299	5,488	5,717	5,000	4,813	5,000	5,000	
32213	PLUMBER PERMIT/LICENSE	14,172	2,209	1,704	3,000	2,297	3,000	3,000	
32214	MECHANICAL PERMITS	14,034	1,707	1,565	2,000	2,023	2,000	2,000	
32215	SIGN PERMIT	1,000	1,514	1,310	800	800	800	800	
32241	DOG LICENSES	336	6,764	527	6,000	6,390	6,230	350	
32242	CAT LICENSE	1,197	28	1,102	30	50	50	1,100	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND

REVENUES

		2013				2014			
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

32243	PUBLICATION FEE	0	0	0	0	125	125	0	
32250	PARKING PERMITS	495	480	365	400	95	400	400	
32260	EXCAVATION PERMITS	0	0	0	0	0	0	0	
32261	MOVING PERMITS	0	220	100	50	100	100	50	
TOTAL LICENSES & PERMITS		308,545	149,557	163,689	132,920	103,772	133,390	130,720	

32115 WINE LICENSES
 PERMANENT NOTES:
 \$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL
 PERMANENT NOTES:
 \$265 for annual license

32182 RENTAL HOUSING PERMITS
 PERMANENT NOTES:
 1/2 of the rentals pay each year.

32211 BUILDING/DEMOLITION PERMITS
 CURRENT YEAR NOTES:
 possible sale of appletree 2nd addition, new bldg at RTC,
 and addition in GAC Lund Hall.

STATE AID/GRANTS

33401	LOCAL GOVERNMENT AID	2,616,126	2,616,126	2,616,126	2,616,126	1,308,063	2,616,126	2,908,508	
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0	
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0	
33416	POLICE TRAINING REIMBURSEMENT	4,660	4,923	4,649	4,700	4,443	4,700	4,700	
33418	MUNICIPAL STATE AID-STREET	21,930	22,215	23,580	22,000	22,740	22,000	22,000	
33421	POLICE AID	87,693	90,912	90,615	87,000	0	87,000	87,000	
33422	OTHER STATE GRANTS & AID	8,896	42,288	307,090	8,000	294,151	275,957	8,000	
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0	
33426	COPS	0	0	0	0	0	0	0	
TOTAL STATE AID/GRANTS		2,739,305	2,776,464	3,042,061	2,737,826	1,629,396	3,005,783	3,030,208	

33422 OTHER STATE GRANTS & AID
 PERMANENT NOTES:
 pera

FEES

34103	ZONING & SUBDIVISIONS FEES	300	850	250	600	725	725	600	
34104	PLAN CHECKING FEES	122,276	30,457	34,968	20,000	27,072	22,122	20,000	
34105	SALES OF MAPS & PUBLICATION	57	96	97	50	136	119	50	
34107	ASSESSMENT SEARCHES	2,055	5,700	5,270	4,500	6,260	5,000	5,000	
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0	
34110	RETURNED CHECK FEES	120	150	0	0	30	30	0	
34111	ELECTION FILING FEES	0	16	0	0	0	0	0	
TOTAL FEES		124,808	37,270	40,584	25,150	34,223	27,996	25,650	

34107 ASSESSMENT SEARCHES
 PERMANENT NOTES:
 2011 fee increase

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101-GENERAL FUND

REVENUES	(----- 2013 -----)				(----- 2014 -----)			
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

<u>POLICE & FIRE</u>									
34203	POLICE REPORT	661	518	531	700	276	700	700	_____
34211	INVESTIGATIONS	860	750	755	400	600	550	400	_____
34213	ANIMAL CONTROL FEES	0	0	0	0	0	0	0	_____
34214	OTHER POLICE CHARGES	55,021	65,156	69,129	52,000	10,242	52,000	52,000	_____
34215	IMPOUND FEES	250	340	210	0	150	0	0	_____
34216	BICYCLE FEES	19	14	11	50	10	50	50	_____
34217	DMV RECORDS	174	76	70	350	55	350	350	_____
34221	FIRE CONTRACTS	59,931	54,540	58,303	53,000	19,000	58,000	58,000	_____
34222	OTHER FIRE CHARGES	1,450	310	900	0	5	0	0	_____
	TOTAL POLICE & FIRE	118,366	121,704	129,908	106,500	30,338	111,650	111,500	_____

34214 OTHER POLICE CHARGES PERMANENT NOTES:
 GAC; Police Liason

<u>STREETS/REFUSE SALES</u>									
34301	STREET, SIDEWALK, CURB REPAIR	15,854	15,537	16,639	14,000	15,725	14,000	14,000	_____
34303	MATERIAL SALES	0	75	0	0	0	0	0	_____
34304	EQUIPMENT RENTALS	(7)	0	0	0	0	0	0	_____
34305	R-O-W INSPECTIONS	0	0	0	0	0	0	0	_____
34402	STREET SANITATION CHARGES	0	0	0	0	0	0	0	_____
34405	WEED/SNOW REMOVAL CHARGES	1,443	1,072	1,895	700	265	800	800	_____
	TOTAL STREETS/REFUSE SALES	17,291	16,684	18,534	14,700	15,990	14,800	14,800	_____

34301 STREET, SIDEWALK, CURB REPAIR PERMANENT NOTES:
 \$14,000 - GAC Donation.

<u>RECREATION</u>									
34700	CULTURE-REC CHARGES FOR SERVIC	75,287	92,477	99,900	83,000	68,851	84,500	85,000	_____
34710	SENIOR REVENUES	300	1,846	2,782	2,500	917	1,550	2,500	_____
34720	SWIMMING POOL FEES	38,509	42,104	46,774	40,000	42,703	44,500	43,000	_____
34740	PARK & RECREATION CONCESSIONS	9,538	9,760	12,291	8,000	9,518	11,500	11,000	_____
34780	PARK FEES	2,742	1,250	2,509	2,500	1,762	2,000	2,500	_____
34791	CAMPGROUND FEES	5,459	8,448	9,491	6,000	4,169	6,600	7,000	_____
34900	OTHER RECREATION REVENUES	3,000	3,000	3,030	3,000	13,000	13,000	3,000	_____
	TOTAL RECREATION	134,835	158,885	176,778	145,000	140,920	163,650	154,000	_____

34700 CULTURE-REC CHARGES FOR SERVIC NEXT YEAR NOTES:
 Program registrations, noon hour basketball fees, contract with Kids' Corner for summer specialty camps.

34710 SENIOR REVENUES CURRENT YEAR NOTES:
 SENIOR DANCE ADMISSION FEES; TRIP FEES; DONATIONS

34710 SENIOR REVENUES NEXT YEAR NOTES:
 Dance fees, donations.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND

REVENUES	(------ 2013 -----) (------ 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
34720 SWIMMING POOL FEES	NEXT YEAR NOTES: Pool passes, ticket books, pool rentals, swim lessons, daily admission fees.							
34780 PARK FEES	NEXT YEAR NOTES: Park shelter fees for MN Square, Gorman, Gault, Mill Pond.							
FINES & PENALTIES								
35101 COURT FINES	71,160	74,796	87,757	75,000	43,296	75,000	75,000	_____
35102 PARKING FINES	8,907	6,734	3,585	8,000	2,228	4,000	4,000	_____
35103 FINES AND PENALTIES	0	0	0	0	0	0	0	_____
35104 TOBACCO ADMIN. PENALTY	0	0	0	0	0	0	0	_____
TOTAL FINES & PENALTIES	80,067	81,530	91,342	83,000	45,524	79,000	79,000	_____
MISCELLANEOUS								
36101 SPECIAL ASSESSMENT PRINCIPAL	4,563	4,473	2,333	2,000	488	2,000	2,000	_____
36102 SPECIAL ASSESSMENT INTEREST	0	0	0	0	3	0	0	_____
36111 LOAN PRINCIPAL PAYMENTS	0	0	0	0	0	0	0	_____
36112 LOAN INTEREST PAYMENTS	0	0	0	0	0	0	0	_____
36200 MISCELLANEOUS REVENUES	11,722	12,788	10,943	4,500	1,606	4,500	4,500	_____
TOTAL MISCELLANEOUS	16,285	17,261	13,276	6,500	2,097	6,500	6,500	_____
INTEREST INCOME								
36210 INTEREST EARNINGS	36,881	29,195	21,893	30,000	8,234	16,000	17,000	_____
36215 MISCELLANEOUS RENTALS	302	101	303	252	566	466	252	_____
TOTAL INTEREST INCOME	37,183	29,296	22,196	30,252	8,800	16,466	17,252	_____
RENTAL INCOME								
36223 RENT-AIRPORT AG LAND	0	0	0	0	0	0	0	_____
TOTAL RENTAL INCOME	0	0	0	0	0	0	0	_____
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	1,200	1,380	100	0	500	400	0	_____
36231 RECREATION CONTRIBUTIONS	0	0	0	0	0	0	0	_____
36241 VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	_____
36250 REFUNDS & REIMBURSEMENTS	80,295	73,266	103,613	15,200	25,753	20,000	18,000	_____
TOTAL DONATIONS & REFUNDS	81,495	74,647	103,713	15,200	26,253	20,400	18,000	_____
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	14,984	14,578	29,131	0	7,790	7,790	0	_____
39102 COMPENSATION FOR LOSS OF GENER	0	0	0	0	0	0	0	_____
TOTAL FIXED ASSET DISPOSAL	14,984	14,578	29,131	0	7,790	7,790	0	_____

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND

REVENUES		(----- 2013 -----)					(----- 2014 -----)	
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	13,550	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	13,550	0	0	0	0	0	
<u>TRANSFER</u>								
39221 CASH TRANSFER	921,564	1,004,851	998,110	1,042,517	563,436	950,000	1,000,000	
39222 UTILITY CHARGE REIMBURSMENT	252,587	266,414	286,864	270,000	168,285	270,000	280,000	
TOTAL TRANSFER	1,174,151	1,271,264	1,284,974	1,312,517	731,721	1,220,000	1,280,000	
39222 UTILITY CHARGE REIMBURSMENT				CURRENT YEAR NOTES: street lighting all in place again.				
TOTAL REVENUES	5,987,217	5,860,979	6,519,996	5,956,679	3,472,179	6,154,539	6,249,844	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

		(----- 2013 -----)					(----- 2014 -----)		
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41320-100	CITY ADMIN WAGES	101,826	102,491	104,318	106,005	60,187	106,005	108,061	_____
41320-102	CITY ADMIN WAGES-OVERTIME	1,837	3,290	3,174	1,874	1,709	1,874	1,930	_____
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,160	2,160	2,178	1,260	2,178	2,178	_____
41320-121	CITY ADMIN PERA CONTRIBUTI	7,256	7,662	7,792	7,821	4,501	7,821	7,974	_____
41320-122	CITY ADMIN FICA CONTRIBUTI	6,367	6,529	6,567	6,688	3,763	6,688	6,819	_____
41320-126	CITY ADMIN MEDICARE CONTRI	1,489	1,527	1,536	1,564	880	1,564	1,595	_____
41320-131	CITY ADMIN HEALTH INSURANC	17,072	17,155	16,214	17,591	11,233	17,591	18,933	_____
41320-132	CITY ADMIN DENTAL INSURANC	1,422	264	754	1,235	513	1,235	1,328	_____
41320-133	CITY ADMIN LIFE INSURANCE	39	36	35	36	25	36	38	_____
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	_____
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	_____
41320-151	CITY ADMIN WORKERS COMPENS	717	630	644	858	454	858	691	_____
TOTAL PERSONNEL SERVICES		140,185	141,746	143,194	145,850	84,525	145,850	149,547	_____
OFFICE EXPENSES									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,208	2,783	2,661	2,500	2,924	2,500	2,750	_____
41320-210	CITY ADMIN OPERATING SUPPL	213	825	2,606	350	1,455	1,500	350	_____
41320-211	CITY ADMIN MOTOR FUELS	26	23	0	0	0	0	0	_____
41320-220	CITY ADMIN REPAIR & MAINT	0	0	0	300	0	300	300	_____
TOTAL OFFICE EXPENSES		2,447	3,631	5,267	3,150	4,378	4,300	3,400	_____
PROFESSIONAL SERVICES									
41320-300	CITY ADMIN PROFESSIONAL SE	4,939	1,817	4,396	8,000	2,715	8,000	8,000	_____
41320-321	CITY ADMIN TELEPHONE	1,427	1,449	1,377	1,800	837	1,800	1,800	_____
41320-322	CITY ADMIN POSTAGE	711	842	532	800	216	800	800	_____
41320-331	CITY ADMIN TRAVEL & TRAINI	3,449	3,675	5,302	4,000	2,113	4,000	4,000	_____
41320-340	CITY ADMIN ADVERTISING	846	1,027	1,011	750	900	900	750	_____
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	0	500	500	_____
41320-354	CITY ADMIN PRINTING & BIND	0	0	0	100	0	100	100	_____
41320-360	CITY ADMIN INSURANCE	1,181	1,224	1,037	1,981	1,932	1,981	2,085	_____
TOTAL PROFESSIONAL SERVICES		12,553	10,034	13,655	17,931	8,713	18,081	18,035	_____
REPAIR & MAINTENANCE									
41320-404	CITY ADMIN EQUIP-REP&MAINT	93	81	0	500	439	500	500	_____
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	_____
41320-430	CITY ADMIN MISCELLANEOUS	216	0	0	0	0	0	0	_____
41320-433	CITY ADMIN DUES & SUBSCRIP	308	222	220	400	39	400	400	_____
TOTAL REPAIR & MAINTENANCE		616	303	220	900	478	900	900	_____

41320-433 CITY ADMIN DUES & SUBSCRIPPERMANENT NOTES:
 MN City/County Management Assoc, Center for rural policy-
 Todd; Intern'l clerk and the Clerk Assoc-Barbara;

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CITY OF ST. PETER
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
CITY ADMINISTRATION
EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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<u>CAPITAL</u>							
41320-570	CITY ADM OFFICE EQUIP&FURN	0	0	0	0	0	0
TOTAL CAPITAL		0	0	0	0	0	0

TOTAL CITY ADMINISTRATION	155,800	155,714	162,336	167,831	98,094	169,131	171,882
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 CITY CLERK
 EXPENDITURES

		2013					2014		
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41400-100	CITY CLERK WAGES	43,705	43,604	44,255	45,792	25,731	45,792	47,171	
41400-102	CITY CLERK OVERTIME WAGES	0	0	0	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,059	3,161	3,209	3,320	1,866	3,320	3,420	
41400-122	CITY CLERK FICA CONTRIBUTI	2,639	2,658	2,643	2,839	1,522	2,839	2,925	
41400-126	CITY CLERK MEDICARE CONTRI	617	622	618	664	356	664	684	
41400-131	CITY CLERK HEALTH INSURANC	7,229	7,236	6,796	7,423	5,088	7,423	7,955	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	25	23	22	23	15	23	24	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	297	265	273	366	194	366	298	
TOTAL PERSONNEL SERVICES		57,570	57,569	57,816	60,427	34,771	60,427	62,477	
OFFICE EXPENSES									
41400-200	CITY CLERK OFFICE SUPPLIES	1,554	2,328	1,727	2,000	1,067	2,000	2,000	
41400-210	CITY CLERK OPERATING SUPPL	558	879	160	200	807	807	200	
TOTAL OFFICE EXPENSES		2,113	3,208	1,887	2,200	1,873	2,807	2,200	
PROFESSIONAL SERVICES									
41400-300	CITY CLERK PROFESSIONAL SE	270	384	72	0	323	0	200	
41400-321	CITY CLERK TELEPHONE	172	193	177	190	108	190	190	
41400-322	CITY CLERK POSTAGE	258	265	245	200	197	200	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	0	202	700	0	700	500	
41400-351	CITY CLERK LEGAL NOTICES &	1,256	0	161	1,400	49	1,400	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		1,955	843	856	2,490	677	2,490	1,340	
41400-331	CITY CLERK TRAVEL & TRAINI	PERMANENT NOTES: This is covered in Admin.							
REPAIR & MAINTENANCE									
41400-404	CITY CLERK EQUIP-REP&MAINT	12	0	23	0	6	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	0	120	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		12	120	23	0	6	0	0	
CAPITAL									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	0	0	0	600	
TOTAL CAPITAL		0	0	0	0	0	0	600	
41400-570	CITY CLERK OFFICE EQUIPMEN	NEXT YEAR NOTES: computer							
TOTAL CITY CLERK		61,649	61,739	60,582	65,117	37,327	65,724	66,617	

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101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

		(----- 2013 -----)				(----- 2014 -----)		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
41410-100	ELECTIONS WAGES	10,838	4,271	12,889	4,700	7,853	4,700	13,500
41410-121	ELECTIONS PERA CONTRIBUTIO	86	47	113	75	48	75	120
41410-122	ELECTIONS FICA CONTRIBUTIO	73	39	94	45	39	45	95
41410-126	ELECTIONS MEDICARE CONTRIB	17	9	22	10	9	10	25
41410-131	ELECTIONS HEALTH INSURANCE	165	83	182	86	89	86	200
41410-132	ELECTIONS DENTAL INSURANCE	72	0	1	0	1	0	2
41410-133	ELECTIONS LIFE INSURANCE	0	0	0	0	0	0	0
	TOTAL PERSONNEL SERVICES	11,252	4,449	13,302	4,916	8,039	4,916	13,942
41410-100	ELECTIONS WAGES	NEXT YEAR NOTES: General election in 2014.						
<u>OFFICE EXPENSES</u>								
41410-210	ELECTIONS OPERATING SUPPLI	380	468	2,136	500	70	500	1,000
	TOTAL OFFICE EXPENSES	380	468	2,136	500	70	500	1,000
41410-210	ELECTIONS OPERATING SUPPLINE	NEXT YEAR NOTES: 6 to 12 extra voting standards/mini booths. \$500						
<u>PROFESSIONAL SERVICES</u>								
41410-300	ELECTIONS PROFESSIONAL SER	262	3,419	1,037	2,000	727	2,000	3,600
41410-331	ELECTIONS TRAVEL & TRAININ	40	7	12	100	10	100	100
41410-351	ELECTIONS LEGAL NOTICES &	0	235	556	1,000	0	1,000	1,000
41410-354	ELECTIONS PRINTING & BINDI	0	1,502	0	1,600	0	1,600	1,600
	TOTAL PROFESSIONAL SERVICES	302	5,163	1,605	4,700	736	4,700	6,300
41410-300	ELECTIONS PROFESSIONAL SER	CURRENT YEAR NOTES: County doing absentee ballots						
41410-300	ELECTIONS PROFESSIONAL SER	NEXT YEAR NOTES: software/programming.						
41410-351	ELECTIONS LEGAL NOTICES &	CURRENT YEAR NOTES: Add'l publishing due to changing to a city of the 3rd class.						
<u>REPAIR & MAINTENANCE</u>								
41410-416	ELECTIONS REPAIR & MAINT C	727	735	777	800	0	800	800
	TOTAL REPAIR & MAINTENANCE	727	735	777	800	0	800	800
41410-416	ELECTIONS REPAIR & MAINT	CURRENT YEAR NOTES: maintenance agmt on voting equipment.						

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

	2010	2011	2012	(----- 2013 -----)			(----- 2014 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
41410-570 ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL ELECTIONS	12,661	10,815	17,819	10,916	8,845	10,916	22,042	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 FINANCE
 EXPENDITURES

					2013			2014	
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41520-100	FINANCE WAGES	123,045	121,799	117,333	126,941	72,115	126,941	130,223	
41520-102	FINANCE WAGES - OVERTIME	131	79	1,047	0	42	0	0	
41520-121	FINANCE PERA CONTRIBUTIONS	8,621	8,835	8,575	9,138	5,242	9,138	9,376	
41520-122	FINANCE FICA CONTRIBUTIONS	7,171	7,081	6,982	7,870	4,207	7,870	8,074	
41520-126	FINANCE MEDICARE CONTRIBUT	1,677	1,656	1,633	1,841	984	1,841	1,888	
41520-131	FINANCE HEALTH INSURANCE	41,223	40,645	35,808	41,672	27,261	41,672	45,054	
41520-132	FINANCE DENTAL INSURANCE	2,478	1,400	1,191	1,970	1,424	1,970	2,109	
41520-133	FINANCE LIFE INSURANCE	63	58	51	58	37	58	61	
41520-151	FINANCE WORKERS COMPENSATI	867	734	749	1,008	533	1,008	817	
	TOTAL PERSONNEL SERVICES	185,276	182,287	173,370	190,498	111,845	190,498	197,602	
OFFICE EXPENSES									
41520-200	FINANCE OFFICE SUPPLIES	1,738	2,423	2,405	3,500	1,355	3,500	2,500	
41520-210	FINANCE OPERATING SUPPLIES	693	441	454	1,650	658	1,650	1,000	
	TOTAL OFFICE EXPENSES	2,431	2,864	2,859	5,150	2,013	5,150	3,500	
41520-200	FINANCE OFFICE SUPPLIES								CURRENT YEAR NOTES: accounts receivable module software
41520-210	FINANCE OPERATING SUPPLIES								CURRENT YEAR NOTES: 2 new computers with O/S 7 or upgrades.
PROFESSIONAL SERVICES									
41520-300	FINANCE PROFESSIONAL SERVI	29,067	30,647	27,573	32,000	18,425	32,000	32,000	
41520-321	FINANCE TELEPHONE	1,757	1,914	1,798	1,840	1,093	1,840	1,900	
41520-322	FINANCE POSTAGE	1,553	1,494	1,617	1,800	891	1,800	1,800	
41520-331	FINANCE TRAVEL & TRAINING	492	893	794	1,620	610	1,620	1,620	
41520-340	FINANCE ADVERTISING	399	272	792	400	0	400	400	
41520-351	FINANCE LEGAL NOTICES & PU	0	26	0	1,000	0	1,000	1,000	
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100	
41520-360	FINANCE INSURANCE	1,173	1,202	1,019	1,850	1,712	1,850	1,947	
	TOTAL PROFESSIONAL SERVICES	34,440	36,448	33,594	40,610	22,731	40,610	40,767	
41520-300	FINANCE PROFESSIONAL SERVI								PERMANENT NOTES: audit report; tif report; debt disclosure filing; payroll ach; select acct fee.
41520-331	FINANCE TRAVEL & TRAINING								PERMANENT NOTES: GFOA (2); payroll seminars; software training

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 FINANCE
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
41520-404	FINANCE EQUIP-REP&MAINT	3,731	3,843	3,398	5,000	4,959	5,000	5,000	
41520-430	FINANCE MISCELLANEOUS (2) (2) (4)				0	0	0	0	
41520-433	FINANCE DUES & SUBSCRIPTIO	60	60	60	100	60	100	100	
TOTAL REPAIR & MAINTENANCE		3,789	3,902	3,454	5,100	5,019	5,100	5,100	
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES: software maint.							
41520-433	FINANCE DUES & SUBSCRIPTIO	PERMANENT NOTES: GFOA							
<u>CAPITAL</u>									
41520-570	FINANCE OFFICE EQUIPMENT &	107	0	0	0	0	0	0	
TOTAL CAPITAL		107	0	0	0	0	0	0	
TOTAL FINANCE		226,043	225,500	213,277	241,358	141,608	241,358	246,969	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 LEGAL SERVICES
 EXPENDITURES

	2010	2011	2012	(----- 2013 -----)			(----- 2014 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
41610-131 LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0	
41610-132 LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0	0	
<u>PROFESSIONAL SERVICES</u>								
41610-300 LEGAL - PROFESSIONAL CIVIL	23,295	21,990	27,623	22,500	21,584	22,500	25,000	
41610-301 LEGAL -PROFESSIONAL - CRIM	102,123	113,498	128,008	113,000	46,381	113,000	115,000	
41610-331 LEGAL SERVICES TRAVEL & TR	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES	125,418	135,489	155,631	135,500	67,964	135,500	140,000	
<u>REPAIR & MAINTENANCE</u>								
41610-433 LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000	
TOTAL REPAIR & MAINTENANCE	0	0	0	1,000	0	1,000	1,000	
41610-433 LEGAL SERVICES DUES & SUBSPERMANENT NOTES:								
part of City Attorney contract for Municipal Attorney								
workshop and publications.								
<u>CAPITAL</u>								
41610-570 LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL LEGAL SERVICES	125,418	135,489	155,631	136,500	67,964	136,500	141,000	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

					2013			2014	
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41940-100	MUNI BLDG WAGES	21,928	24,525	25,099	24,522	14,692	24,522	25,247	
41940-102	MUNI BLDG WAGES-OVERTIME	103	24	0	218	0	218	224	
41940-121	MUNI BLDG PERA CONTRIBUTIO	1,542	1,780	1,820	1,794	1,065	1,794	1,847	
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,130	1,278	1,428	1,534	810	1,534	1,579	
41940-126	MUNI BLDG MEDICARE CONTRIB	264	299	334	359	189	359	369	
41940-131	MUNI BLDG HEALTH INSURANCE	10,191	12,268	11,420	11,863	7,986	11,863	12,807	
41940-132	MUNI BLDG DENTAL INSURANCE	350	629	533	540	525	540	581	
41940-133	MUNI BLDG LIFE INSURANCE	16	17	16	16	11	16	17	
41940-151	MUNI BLDG WORKERS COMPENSA	906	712	835	1,135	601	1,135	1,183	
TOTAL PERSONNEL SERVICES		36,431	41,532	41,485	41,981	25,879	41,981	43,854	
OFFICE EXPENSES									
41940-200	MUNI BLDG OFFICE SUPPLIES	34	0	97	250	45	250	250	
41940-210	MUNI BLDG OPERATING SUPPLI	677	828	1,626	2,200	829	2,200	2,200	
41940-211	MUNI BLDG MOTOR FUELS	0	0	53	0	0	0	0	
41940-220	MUNI BLDG REP&MAINT SUPPLI	0	22	100	0	0	0	0	
TOTAL OFFICE EXPENSES		711	850	1,876	2,450	874	2,450	2,450	
PROFESSIONAL SERVICES									
41940-300	MUNI BLDG PROFESSIONAL SER	55	675	558	500	11	500	500	
41940-321	MUNI BLDG TELEPHONE	1,383	825	859	900	422	900	900	
41940-331	MUNI BLDG TRAVEL&TRAINING	78	0	0	0	0	0	0	
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	
41940-360	MUNI BLDG INSURANCE	458	462	410	900	786	900	947	
41940-380	MUNI BLDG UTILITIES	31,940	33,183	34,959	32,340	24,793	32,340	32,340	
TOTAL PROFESSIONAL SERVICES		33,913	35,145	36,786	34,640	26,012	34,640	34,687	
REPAIR & MAINTENANCE									
41940-401	MUNI BLDG-BLDG REP&MAINT	2,575	2,113	3,990	11,500	337	500	11,500	
41940-404	MUNI BLDG EQUIP-REP&MAINT	7,649	13,576	5,722	5,000	2,284	5,000	5,000	
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		10,224	15,689	9,711	16,500	2,620	5,500	16,500	

41940-401 MUNI BLDG-BLDG REP&MAINT CURRENT YEAR NOTES:
 carpet and misc repairs.....

41940-401 MUNI BLDG-BLDG REP&MAINT NEXT YEAR NOTES:
 carpet and misc repairs.....

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND

POLICE

EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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PERSONNEL SERVICES

42100-100	POLICE WAGES	1,079,241	1,090,911	1,133,794	1,180,227	656,740	1,180,227	1,210,253
42100-102	POLICE WAGES - OVERTIME	60,839	68,190	65,620	54,146	30,941	54,146	55,713
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0
42100-121	POLICE PERA CONTRIBUTIONS	141,247	147,489	152,548	157,392	87,547	157,392	170,790
42100-122	POLICE FICA CONTRIBUTIONS	15,810	15,753	16,623	17,653	9,420	17,653	17,639
42100-126	POLICE MEDICARE CONTRIBUTI	14,966	15,221	15,737	16,848	9,029	16,848	17,275
42100-131	POLICE HEALTH INSURANCE	284,580	294,926	281,445	308,197	205,267	308,197	342,330
42100-132	POLICE DENTAL INSURANCE	19,153	15,619	18,527	14,662	11,887	14,662	15,768
42100-133	POLICE LIFE INSURANCE	461	433	415	433	286	433	456
42100-142	POLICE UNEMPLOYMENT	0	87	0	0	0	0	0
42100-151	POLICE WORKERS COMPENSATIO	30,884	25,068	25,524	34,495	18,477	34,495	31,106
TOTAL PERSONNEL SERVICES		1,647,181	1,673,698	1,710,232	1,784,053	1,029,596	1,784,053	1,861,330

OFFICE EXPENSES

42100-200	POLICE OFFICE SUPPLIES	1,849	2,764	2,614	3,200	1,144	3,200	3,200
42100-210	POLICE OPERATING SUPPLIES	8,315	13,399	7,625	9,000	5,632	9,000	9,000
42100-211	POLICE MOTOR FUELS	27,331	36,212	35,451	35,000	19,500	35,000	35,000
42100-220	POLICE REPAIR & MAINT. SUP	6,941	5,678	5,692	4,500	2,886	4,500	4,500
42100-222	POLICE UNIFORMS	17,519	13,233	12,652	17,100	11,420	17,100	17,100
TOTAL OFFICE EXPENSES		61,955	71,285	64,034	68,800	40,582	68,800	68,800

42100-211 POLICE MOTOR FUELS PERMANENT NOTES:
 10 Vehicles : average fleet mileage of 12,000 per vehicle
 per year = 132,000 fleet miles.

42100-220 POLICE REPAIR & MAINT. SUPPERMANENT NOTES:
 \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad

PROFESSIONAL SERVICES

42100-300	POLICE PROFESSIONAL SERVIC	3,096	3,032	8,159	7,000	1,851	7,000	7,000
42100-321	POLICE TELEPHONE	10,567	13,165	13,863	16,500	8,391	16,500	16,500
42100-322	POLICE POSTAGE	1,084	1,206	1,228	1,200	706	1,200	1,200
42100-331	POLICE TRAVEL & TRAINING	7,888	13,127	21,256	16,000	10,484	16,000	17,000
42100-340	POLICE ADVERTISING	221	0	0	500	223	500	500
42100-351	POLICE LEGAL NOTICES & PUB	68	30	0	350	0	350	350
42100-354	POLICE PRINTING & BINDING	188	2,116	0	3,000	1,863	3,000	3,000
42100-360	POLICE INSURANCE	11,513	11,682	10,281	19,500	18,941	19,500	20,526
TOTAL PROFESSIONAL SERVICES		34,625	44,358	54,788	64,050	42,459	64,050	66,076

42100-331 POLICE TRAVEL & TRAINING PERMANENT NOTES:
 \$600/FTE

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 POLICE
 EXPENDITURES

			2013			2014		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>								
42100-404	POLICE EQUIP-REP&MAINT	15,867	19,513	15,962	7,025	9,800	7,900	7,025
42100-416	POLICE REPAIR & MAINT CONT	12,793	6,462	11,549	8,000	1,890	8,000	8,000
42100-430	POLICE MISCELLANEOUS	44	37	0	0	0	0	0
42100-433	POLICE DUES & SUBSCRIPTION	18,314	29,033	20,398	30,000	20,584	30,000	30,000
TOTAL REPAIR & MAINTENANCE		47,017	55,046	47,910	45,025	32,274	45,900	45,025
42100-416	POLICE REPAIR & MAINT CONT	PERMANENT NOTES: Joint Records-Software Maint & Communications						
42100-433	POLICE DUES & SUBSCRIPTION	PERMANENT NOTES: Drug Task Force; SWAT TEAM; Shared Records						
<u>CAPITAL</u>								
42100-550	POLICE MOTOR VEHICLES	0	32,094	56,840	0	43	41	0
42100-570	POLICE OFFICE EQUIPMENT &	0	298	22,275	0	1,626	1,700	37,900
TOTAL CAPITAL		0	32,392	79,116	0	1,670	1,741	37,900
42100-550	POLICE MOTOR VEHICLES	CURRENT YEAR NOTES: \$38,000 1 squad 4-wheel drive/squad equipment - \$0						
42100-550	POLICE MOTOR VEHICLES	NEXT YEAR NOTES: 1 squad cars \$30,000 and SPPD SHARE= \$57,000 for new TRT Armored Vehicle.\$0 all moved to equip cert.						
42100-570	POLICE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: \$29,000 for in-car squad video replacement - \$0; \$17,000 for Taser replacement - \$0; \$15,000 for firearms range improvements--excavation, target system replacement - \$0; \$10,000 2 squad computers, touch screen, toughbook - \$0;						
42100-570	POLICE OFFICE EQUIPMENT &	NEXT YEAR NOTES: \$16,000 for 5 in-squad computers; replace current computers which can NOT be updated with Windows 7, to run our MDC software. \$4,000 FLIR unit for patrol. \$10,000 Body worn video camera system. Copy Machine: Aprox. \$7,900.						
TOTAL POLICE		1,790,778	1,876,778	1,956,079	1,961,928	1,146,580	1,964,544	2,079,131

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND

FIRE

EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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PERSONNEL SERVICES

42200-100	FIRE WAGES	42,044	44,109	47,304	46,566	19,378	46,566	53,039	_____
42200-102	FIRE WAGES - OVERTIME	0	23	0	0	0	0	0	_____
42200-121	FIRE PERA CONTRIBUTIONS	1,039	1,857	1,963	1,975	1,407	1,975	2,431	_____
42200-122	FIRE FICA CONTRIBUTIONS	2,425	2,747	2,926	2,887	1,148	2,887	3,288	_____
42200-126	FIRE MEDICARE CONTRIBUTION	567	642	684	675	269	675	769	_____
42200-131	FIRE HEALTH INSURANCE	118,417	108,548	128,551	162,026	95,748	162,026	173,744	_____
42200-132	FIRE DENTAL INSURANCE	279	1,224	1,191	617	751	617	664	_____
42200-133	FIRE LIFE INSURANCE	12	15	18	18	13	18	19	_____
42200-142	FIRE UNEMPLOYMENT	0	0	3,421	0	0	0	0	_____
42200-151	FIRE WORKERS COMPENSATION	13,513	13,513	14,182	13,773	10,912	13,773	17,967	_____
TOTAL PERSONNEL SERVICES		178,296	172,679	200,239	228,537	129,626	228,537	251,921	_____

42200-131 FIRE HEALTH INSURANCE CURRENT YEAR NOTES:
 added 4 members in 2012.

OFFICE EXPENSES

42200-200	FIRE OFFICE SUPPLIES	55	134	124	200	164	200	250	_____
42200-210	FIRE OPERATING SUPPLIES	6,779	8,147	23,005	7,300	6,223	7,300	10,000	_____
42200-211	FIRE MOTOR FUELS	2,538	3,401	3,937	2,700	2,567	2,700	3,500	_____
42200-220	FIRE REPAIR & MAINT. SUPPL	249	0	0	200	0	200	200	_____
TOTAL OFFICE EXPENSES		9,622	11,682	27,065	10,400	8,954	10,400	13,950	_____

42200-210 FIRE OPERATING SUPPLIES CURRENT YEAR NOTES:
 inflationary change.

PROFESSIONAL SERVICES

42200-300	FIRE PROFESSIONAL SERVICES	3,932	4,683	5,044	4,500	4,049	4,500	4,500	_____
42200-321	FIRE TELEPHONE	2,918	1,897	1,930	1,500	1,174	1,500	1,500	_____
42200-322	FIRE POSTAGE	147	133	48	150	83	150	150	_____
42200-331	FIRE TRAVEL & TRAINING	12,345	4,298	5,470	10,000	2,972	10,000	10,000	_____
42200-340	FIRE ADVERTISING	114	436	390	250	0	250	250	_____
42200-351	FIRE LEGAL NOTICES & PUBLI	243	0	0	0	0	0	0	_____
42200-354	FIRE PRINTING & BINDING	0	0	0	0	0	0	0	_____
42200-360	FIRE INSURANCE	6,415	6,040	4,735	13,000	6,527	13,000	13,684	_____
42200-380	FIRE UTILITIES	9,905	9,757	8,051	11,500	6,210	11,500	11,500	_____
TOTAL PROFESSIONAL SERVICES		36,020	27,245	25,669	40,900	21,016	40,900	41,584	_____

42200-300 FIRE PROFESSIONAL SERVICES PERMANENT NOTES:
 annual med compass physicals and fit tests

42200-300 FIRE PROFESSIONAL SERVICES CURRENT YEAR NOTES:
 32 individuals.

42200-331 FIRE TRAVEL & TRAINING CURRENT YEAR NOTES:

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND

FIRE

EXPENDITURES

			(----- 2013 -----)				(----- 2014 -----)	
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
state aid available for training until 7/2013.								
<u>REPAIR & MAINTENANCE</u>								
42200-401	FIRE BLDG- REP&MAINT	0	0	0	150	0	12,150	150
42200-404	FIRE EQUIP- REP&MAINT	8,509	21,558	11,981	10,000	5,736	10,000	10,000
42200-430	FIRE MISCELLANEOUS	0	0	0	0	0	0	0
42200-433	FIRE DUES & SUBSCRIPTIONS	733	693	641	1,000	760	1,000	2,000
TOTAL REPAIR & MAINTENANCE		9,242	22,251	12,622	11,150	6,496	23,150	12,150
42200-404	FIRE EQUIP- REP&MAINT	CURRENT YEAR NOTES: increase due to expected repairs to pass devices on masks.						
42200-433	FIRE DUES & SUBSCRIPTIONS	CURRENT YEAR NOTES: New membership for light tower use (Nic Cty Chiefs Assoc) \$150.						
42200-433	FIRE DUES & SUBSCRIPTIONS	NEXT YEAR NOTES: new subscription for e-dispatch \$800.						
<u>CAPITAL</u>								
42200-570	FIRE OFFICE EQUIPMENT & FU	1,910	0	299,453	5,500	280,181	280,181	29,630
TOTAL CAPITAL		1,910	0	299,453	5,500	280,181	280,181	29,630
42200-570	FIRE OFFICE EQUIPMENT & FU	CURRENT YEAR NOTES: new facemasks \$4,500; computer/printer \$1,000						
42200-570	FIRE OFFICE EQUIPMENT & FU	NEXT YEAR NOTES: \$9,278 -4 turn out gear; \$4,700 -5 msa tanks; \$2,400 - 3 extrication bags; \$4,000 -4 face masks; \$2,015 -10 50' hoses; \$2,400 -bldg ventalation fan for new pumper truck; \$4,837-garage door openers.						
TOTAL FIRE		235,090	233,857	565,048	296,487	446,273	583,168	349,235

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42400-100	BUILDING WAGES	102,774	102,843	100,998	100,001	61,331	100,001	101,505	_____
42400-102	BUILDING WAGES-OVERTIME	0	0	0	0	0	0	0	_____
42400-121	BUILDING PERA CONTRIBUTION	7,193	7,153	7,321	7,250	4,446	7,250	7,359	_____
42400-122	BUILDING FICA CONTRIBUTION	5,602	5,604	5,435	6,200	3,295	6,200	6,293	_____
42400-126	BUILDING MEDICARE CONTRIBU	1,310	1,310	1,271	1,450	771	1,450	1,472	_____
42400-131	BUILDING HEALTH INSURANCE	40,091	37,614	35,481	39,640	25,813	39,640	43,222	_____
42400-132	BUILDING DENTAL INSURANCE	1,855	1,356	2,853	1,959	2,257	1,959	2,108	_____
42400-133	BUILDING LIFE INSURANCE	60	52	50	54	37	54	57	_____
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0	_____
42400-151	BUILDING WORKERS COMPENSAT	459	452	468	598	317	598	659	_____
TOTAL PERSONNEL SERVICES		159,344	156,384	153,874	157,152	98,267	157,152	162,675	_____
OFFICE EXPENSES									
42400-200	BUILDING OFFICE SUPPLIES	548	1,254	2,478	1,600	309	1,600	1,600	_____
42400-210	BUILDING OPERATING SUPPLIE	546	317	492	1,500	628	1,500	1,500	_____
42400-211	BUILDING MOTOR FUELS	1,827	2,216	1,881	1,910	1,155	1,910	1,910	_____
42400-220	BUILDING REP & MAINT SUPPL	23	0	0	629	4	629	629	_____
TOTAL OFFICE EXPENSES		2,943	3,787	4,851	5,639	2,096	5,639	5,639	_____
42400-200	BUILDING OFFICE SUPPLIES	CURRENT YEAR NOTES: Hands freee head set.							
PROFESSIONAL SERVICES									
42400-300	BUILDING PROFESSIONAL SERV	5,711	2,303	408	1,640	1,825	1,900	1,640	_____
42400-321	BUILDING TELEPHONE	1,582	1,935	1,697	1,800	1,105	1,800	1,800	_____
42400-322	BUILDING POSTAGE	516	320	422	837	97	837	837	_____
42400-331	BUILDING TRAVEL & TRAINING	1,319	1,319	1,158	2,250	1,505	2,250	2,250	_____
42400-340	BUILDING ADVERTISING	0	0	47	100	0	100	100	_____
42400-351	BUILDING LEGAL NOTICES & P	0	0	0	200	0	200	200	_____
42400-354	BUILDING PRINTING & BINDIN	341	0	0	500	0	500	500	_____
42400-360	BUILDING INSURANCE	1,362	1,248	1,089	2,500	1,577	2,500	2,632	_____
TOTAL PROFESSIONAL SERVICES		10,831	7,126	4,820	9,827	6,108	10,087	9,959	_____
REPAIR & MAINTENANCE									
42400-404	BUILDING EQUIP- REP&MAINT	778	1,198	2,027	2,000	2,086	2,000	2,000	_____
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0	_____
42400-433	BUILDING DUES&SUBSCRIPTION	260	260	285	500	285	500	500	_____
42400-491	BUILDING STATE SURCHARGE P	11,071	5,147	5,390	5,000	3,933	5,000	5,000	_____
TOTAL REPAIR & MAINTENANCE		12,110	6,605	7,702	7,500	6,304	7,500	7,500	_____

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	(----- 2013 -----) CURRENT BUDGET	(----- 2013 -----) Y-T-D ACTUAL	(----- 2013 -----) PROJECTED YEAR END	(----- 2014 -----) REQUESTED BUDGET	(----- 2014 -----) PROPOSED BUDGET
<u>CAPITAL</u>								
42400-570 BUILDING OFFICE EQUIP&FURN	0	0	0	0	0	0	2,900	
TOTAL CAPITAL	0	0	0	0	0	0	2,900	
42400-570 BUILDING OFFICE EQUIP&FURNNEXT YEAR NOTES: 2 computers and 1 upgrade \$1,400; Permitworks update \$1,500.								
TOTAL BUILDING INSPECTOR	185,228	173,902	171,248	180,118	112,774	180,378	188,673	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 EMERGENCY MGMT
 EXPENDITURES

	2010	2011	2012	(----- 2013 -----)			(----- 2014 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OFFICE EXPENSES</u>								
42500-200 EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210 EMERGENCY MGMT OPERATING S	0	0	0	1,200	0	1,200	1,200	
TOTAL OFFICE EXPENSES	0	0	0	1,200	0	1,200	1,200	
<u>PROFESSIONAL SERVICES</u>								
42500-300 EMERGENCY MGMT PROFESSIONA	435	0	0	0	0	0	0	
42500-331 EMERGENCY MGMT TRAVEL & TR	0	0	0	1,200	0	1,200	1,200	
42500-360 EMERGENCY MGMT INSURANCE	24	41	35	48	9	48	51	
42500-380 EMERGENCY MGMT UTILITIES	4,360	1,050	1,050	1,060	613	1,060	1,060	
TOTAL PROFESSIONAL SERVICES	4,819	1,092	1,086	2,308	621	2,308	2,311	
<u>REPAIR & MAINTENANCE</u>								
42500-404 EMERGENCY MGMT EQUIP-REP&M	3,018	0	0	4,000	0	4,000	4,000	
42500-433 EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
TOTAL REPAIR & MAINTENANCE	3,018	0	0	4,300	0	4,300	4,300	
42500-404 EMERGENCY MGMT EQUIP-REP&MPERMANENT NOTES: Siren maintance and repair.								
<u>CAPITAL</u>								
42500-570 EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT	7,836	1,092	1,086	7,808	621	7,808	7,811	

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101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

		2013			2014				
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42700-100	COMMUNITY SERVICE WAGES	45,159	45,117	46,621	47,378	27,773	47,378	48,794	
42700-102	COMMUNITY SERVICE WAGES -	0	0	133	0	0	0	0	
42700-121	COMMUNITY SERVICE PERA CON	3,168	3,271	3,390	3,435	2,014	3,435	3,538	
42700-122	COMMUNITY SERVICE FICA CON	2,591	2,510	2,612	2,937	1,573	2,937	3,025	
42700-126	COMMUNITY SERVICE MEDICARE	606	587	611	687	368	687	708	
42700-131	COMMUNITY SERVICE HEALTH I	16,670	16,670	15,838	16,947	11,093	16,947	18,295	
42700-132	COMMUNITY SERVICE DENTAL I	1,475	1,853	1,348	772	1,161	772	830	
42700-133	COMMUNITY SERVICE LIFE INS	25	23	22	23	16	23	24	
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0	
42700-151	COMMUNITY SERVICE WORKERS	1,475	1,183	1,206	1,635	865	1,635	1,482	
TOTAL PERSONNEL SERVICES		71,168	71,214	71,780	73,814	44,863	73,814	76,696	
OFFICE EXPENSES									
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0	
42700-210	COMMUNITY SERVICE OPERATIN	38	0	256	250	0	250	250	
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0	
42700-220	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0	
42700-222	COMMUNITY SERVICE UNIFORMS	282	325	108	350	0	350	350	
TOTAL OFFICE EXPENSES		320	325	364	600	0	600	600	
PROFESSIONAL SERVICES									
42700-300	COMMUNITY SERVICE PROFESSI	9,213	5,894	7,205	3,500	1,929	7,500	7,500	
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0	
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0	
42700-331	COMMUNITY SERVICE TRAVEL &	0	50	0	250	0	250	250	
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0	
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0	
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100	
42700-360	COMMUNITY SERVICE INSURANC	401	431	366	775	640	775	816	
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES		9,614	6,375	7,571	4,625	2,569	8,625	8,666	
42700-300	COMMUNITY SERVICE PROFESSIPERMANENT NOTES: Vet service								
REPAIR & MAINTENANCE									
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250	
42700-430	COMMUNITY SERVICE MISCELLA	0	0	0	50	0	50	50	
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50	
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350	

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CITY OF ST. PETER
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
COMMUNITY SERVICE
EXPENDITURES

(----- 2013 -----) (----- 2014 -----)
CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
BUDGET ACTUAL YEAR END BUDGET BUDGET

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	

TOTAL COMMUNITY SERVICE	81,102	77,914	79,714	79,389	47,432	83,389	86,312	
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
43050-100 PUBLIC WORKS ADMIN WAGES	71,163	55,467	49,150	49,465	29,085	49,465	50,826	
43050-102 PUBLIC WORKS ADMIN WAGES-O	62	40	41	58	57	58	60	
43050-112 PUBLIC WORKS ADMIN CAR ALL	900	900	900	893	225	893	893	
43050-121 PUBLIC WORKS ADMIN PERA CO	5,137	3,845	3,628	3,590	2,113	3,590	3,689	
43050-122 PUBLIC WORKS ADMIN FICA CO	4,305	3,285	2,992	3,070	1,741	3,070	3,155	
43050-126 PUBLIC WORKS ADMIN MEDICAR	1,007	768	700	718	407	718	738	
43050-131 PUBLIC WORKS ADMIN HEALTH	20,630	13,199	11,093	10,925	7,993	10,925	13,040	
43050-132 PUBLIC WORKS ADMIN DENTAL	816	743	586	571	656	571	614	
43050-133 PUBLIC WORKS ADMIN LIFE IN	31	19	15	17	11	17	18	
43050-134 PUBLIC WORKS ADMIN DISABIL	0	0	0	0	0	0	0	
43050-142 PUBLIC WORKS ADMIN UNEMPLO	0	0	0	0	0	0	0	
43050-151 PUBLIC WORKS ADMIN WORKERS	955	444	672	908	481	908	871	
TOTAL PERSONNEL SERVICES	105,007	78,710	69,777	70,215	42,769	70,215	73,904	
43050-100 PUBLIC WORKS ADMIN WAGES	PERMANENT NOTES: PW Director 30%; Administrative Secretary 30%; Mechanic 4% Engineer 35%; Maintenance Engineer 20%.							
43050-112 PUBLIC WORKS ADMIN CAR ALL	PERMANENT NOTES: Allowance for PW Director split 30% paid from PW Admin Fund.							
OFFICE EXPENSES								
43050-200 PUBLIC WORKS ADMIN OFFICE	257	981	468	800	454	800	800	
43050-205 PUBLIC WORKS ADMIN MISC. E	1,197	1,910	3,557	3,292	2,876	3,292	3,292	
43050-210 PUBLIC WORKS ADMIN OPERATI	542	427	514	600	324	600	600	
43050-211 PUBLIC WORKS ADMIN MOTOR F	748	626	717	700	309	700	700	
43050-220 PUBLIC WORKS ADMIN-SUPPLIES	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES	2,744	3,944	5,255	5,392	3,963	5,392	5,392	
43050-211 PUBLIC WORKS ADMIN MOTOR F	PERMANENT NOTES: Mechanic charges fuel here.							
PROFESSIONAL SERVICES								
43050-300 PUBLIC WORKS ADMIN PROFESS	112	4,709	54	100	62	100	100	
43050-321 PUBLIC WORKS ADMIN TELEPHO	3,312	2,716	2,534	4,200	1,605	4,200	4,200	
43050-322 PUBLIC WORKS ADMIN POSTAGE	499	405	388	600	327	600	600	
43050-331 PUBLIC WORKS ADMIN TRAVEL/	1,844	2,011	2,007	2,500	1,139	2,500	2,500	
43050-340 PUBLIC WORKS ADMIN ADVERTI	142	76	67	0	12	12	0	
43050-351 PUBLIC WORKS ADMIN LEGAL N	0	0	0	0	0	0	0	
43050-354 PUBLIC WORKS ADMIN PRINTIN	0	0	0	0	0	0	0	
43050-360 PUBLIC WORKS ADMIN INSURAN	584	611	518	1,300	650	1,300	1,368	
TOTAL PROFESSIONAL SERVICES	6,493	10,528	5,568	8,700	3,795	8,712	8,768	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	2013	PROJECTED	2014	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	REQUESTED	BUDGET
						ACTUAL		BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
43050-401	PUBLIC WORKS ADMIN BLDG-RE	88	208	0	0	0	0	0	
43050-404	PUBLIC WORKS ADMIN EQUIP-R	535	0	115	400	892	400	400	
43050-430	PUBLIC WORKS ADMIN MISCELL	0	0	0	0	0	0	0	
43050-433	PUBLIC WORKS ADMIN DUES&SU	0	80	240	0	160	160	240	
TOTAL REPAIR & MAINTENANCE		623	288	355	400	1,052	560	640	
<u>CAPITAL</u>									
43050-550	PUBLIC WORKS ADMIN MOTOR V	0	0	0	0	0	0	0	
43050-570	PUBLIC WORKS ADMIN OFFICE	0	0	0	0	0	0	0	
TOTAL CAPITAL		0	0	0	0	0	0	0	
TOTAL PUBLIC WORKS ADMIN		114,868	93,471	80,956	84,707	51,579	84,879	88,704	

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101-GENERAL FUND

STREETS

EXPENDITURES

		(----- 2013 -----)			(----- 2014 -----)				
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
43100-100	STREETS WAGES	323,567	290,590	291,320	291,311	186,917	291,311	290,982	
43100-101	STREETS WAGES - TEMPORARY	12,222	14,133	11,921	9,648	8,566	9,648	9,648	
43100-102	STREETS WAGES -OVERTIME	21,487	17,523	7,903	17,384	10,734	17,384	17,271	
43100-112	STREETS CAR ALLOWANCE	1,200	1,200	1,200	943	700	943	943	
43100-121	STREETS PERA CONTRIBUTION	22,928	22,315	21,654	22,380	14,209	22,380	22,348	
43100-122	STREETS FICA CONTRIBUTION	21,175	19,498	18,787	19,737	12,448	19,737	19,710	
43100-126	STREETS MEDICARE CONTRIBUT	4,952	4,560	4,394	4,616	2,911	4,616	4,610	
43100-131	STREETS HEALTH INSURANCE	72,060	75,892	66,279	64,767	57,056	64,767	72,468	
43100-132	STREETS DENTAL INSURANCE	2,888	3,444	4,098	4,522	3,980	4,522	4,863	
43100-133	STREETS LIFE INSURANCE	162	157	132	134	101	134	141	
43100-142	STREETS UNEMPLOYMENT-DIREC	4,325	0	0	0	0	0	0	
43100-151	STREETS WORKERS COMPENSATI	24,123	17,234	17,419	22,386	11,848	22,386	21,709	
TOTAL PERSONNEL SERVICES		511,090	466,546	445,106	457,828	309,470	457,828	464,693	

43100-100 STREETS WAGES PERMANENT NOTES:
 Authorized operating crew -
 Maintenance Superintendent-split Streets 50%, Parks 30%;
 Environmental Services 20%;
 Five Equipment Operators; One Construction Maint. Worker;
 Mechanic - split among all Public Works Sections
 based on number of motorized vehicles (Streets 37%, Parks
 13%, Public Works Admin 4%, Electric 26%, Water 4%,
 Wastewater 7%, Stormwater 4%, Environmental Services 5%;
 Maintenance Engineer-10% Streets, Parks, Electric, Water,
 Wastewater, Stormwater, and 50% Municipal Bldg.

43100-100 STREETS WAGES CURRENT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010).

43100-100 STREETS WAGES NEXT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010). Add employee to streets.

43100-101 STREETS WAGES - TEMPORARY CURRENT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-101 STREETS WAGES - TEMPORARY NEXT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-102 STREETS WAGES -OVERTIME CURRENT YEAR NOTES:
 Overtime - 7% of wages to handle snow days, seal coating,

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 STREETS
 EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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etc.

43100-102 STREETS WAGES -OVERTIME NEXT YEAR NOTES:
 Overtime - 7% of wages to handle snow days, seal coating,
 etc.

OFFICE EXPENSES

43100-200	STREETS OFFICE SUPPLIES	1,003	1,503	2,048	2,000	1,564	2,000	2,000
43100-205	STREETS MISC EMPLOYEE SUPP	9,003	10,532	7,912	9,500	5,401	9,500	9,500
43100-210	STREETS OPERATING SUPPLIES	30,539	30,037	31,227	35,000	15,282	35,000	35,000
43100-211	STREETS MOTOR FUEL	41,085	45,466	32,621	45,000	30,704	45,000	50,000
43100-220	STREETS SUPPLIES REP&MAINT	413	1,020	1,680	1,000	159	1,000	1,000
43100-224	STREETS-STREET MAINT MATER	51,028	128,888	149,805	178,500	129,893	228,800	211,000
TOTAL OFFICE EXPENSES		133,071	217,446	225,294	271,000	183,003	321,300	308,500

43100-200 STREETS OFFICE SUPPLIES PERMANENT NOTES:
 A split of the supplies used by the Public Works Office plus
 special notices for street and alley repair.

43100-205 STREETS MISC EMPLOYEE SUPPCURRENT YEAR NOTES:
 Safety equipment 5 employees(3 pairs of safety boots per
 crew member allowed per year); Boot purchases \$1,500;
 Driver's Licenses-endorsements \$80; Drug testing 6 @ \$122 =
 \$732; Drug testing for temporary labor 2 @ \$122 = \$244;
 Boots for temporary labor 2 @ \$130 = \$260; Replacement
 vests, safety glasses and hard hats \$600 as needed per OSHA;
 Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits
 \$300; MMUA Safety Coordinator 5 @ \$513 = \$2,565; Hearing
 test \$180; Misc Employee safety (MMUA group changing - cost
 unknown)

43100-205 STREETS MISC EMPLOYEE SUPPNEXT YEAR NOTES:
 Safety equipment 5 employees(3 pairs of safety boots per
 crew member allowed per year); Boot purchases \$2,250;
 Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 =
 \$804; Drug testing for temporary labor 2 @ \$134 = \$268;
 Boots for temporary labor 2 @ \$130 = \$260; Replacement
 vests, safety glasses and hard hats \$600 as needed per OSHA;
 Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits
 \$300; MMUA Safety Coordinator 5 @ \$513 = \$2,565; Hearing
 test \$180; Misc Employee safety \$568(MMUA group changing -
 cost
 unknown)

43100-211 STREETS MOTOR FUEL CURRENT YEAR NOTES:
 Staying with a cost plus program 2012. We will be
 considering tanker loads for a reduced cost to have onsite.

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
43100-211	STREETS MOTOR FUEL	NEXT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite.							
43100-220	STREETS SUPPLIES REP&MAINT	PERMANENT NOTES: Repair and maintenance of miscellaneous small equipment and equipment in facilities.							
43100-224	STREETS-STREET MAINT MATER	CURRENT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,000; Class 5 gravel for backfill and general use (we haul)\$500; Chip stone for seal coat or slurry coating of streets (2,400 tons @ \$18.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$100,000; Herbicide for spraying weeds in the streets-Weed spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$4,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021)							
43100-224	STREETS-STREET MAINT MATER	NEXT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,000; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000 changed to \$110,000; Herbicide for spraying weeds in the streets-Weed spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks							

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101-GENERAL FUND
 STREETS
 EXPENDITURES

			(----- 2013 -----)				(----- 2014 -----)	
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Reduced by \$30,000. Asphalt in house mill and overlay of Union Street - \$50,000-moved to 2015.								
<u>PROFESSIONAL SERVICES</u>								
43100-300	STREETS PROFESSIONAL SERVI	18,260	12,494	20,882	16,000	14,318	16,000	26,000
43100-321	STREETS TELEPHONE	1,298	1,520	1,588	1,850	811	1,700	1,850
43100-322	STREETS POSTAGE	28	26	13	40	22	40	40
43100-331	STREETS TRAVEL&TRAINING	2,053	2,052	1,430	2,950	1,240	1,800	2,900
43100-340	STREETS ADVERTISING	88	0	146	200	150	200	200
43100-351	STREETS LEGAL NOTICES&PUBL	268	141	0	300	0	250	300
43100-354	STREETS PRINTING & BINDING	0	0	0	0	0	0	0
43100-360	STREETS INSURANCE	8,239	10,662	6,490	15,500	10,504	15,500	16,315
43100-380	STREETS UTILITIES	10,517	10,859	13,057	12,000	6,731	12,000	12,000
TOTAL PROFESSIONAL SERVICES		40,753	37,754	43,606	48,840	33,775	47,490	59,605

43100-300 STREETS PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800

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43100-300 STREETS PROFESSIONAL SERVICE NEXT YEAR NOTES:
 Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update

43100-321 STREETS TELEPHONE CURRENT YEAR NOTES:
 cell phone policy - Street Foreman and 1/2 Superintendent.

43100-321 STREETS TELEPHONE NEXT YEAR NOTES:
 cell phone policy - Street Foreman and 1/2 Superintendent.

43100-331 STREETS TRAVEL&TRAINING CURRENT YEAR NOTES:
 MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500

43100-331 STREETS TRAVEL&TRAINING NEXT YEAR NOTES:
 MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP

101--GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		\$500							
43100-340	STREETS ADVERTISING	PERMANENT NOTES: Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project.							
43100-351	STREETS LEGAL NOTICES&PUBL	PERMANENT NOTES: Alley notice, recording fees, etc.							
43100-380	STREETS UTILITIES	PERMANENT NOTES: Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect,water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas.							
REPAIR & MAINTENANCE									
43100-401	STREETS BLDG-REP&MAINT	1,361	3,194	2,842	2,500	1,522	2,500	2,500	
43100-403	STREETS INFRASTRUCTURE-REP	169,594	230,792	207,997	191,000	26,131	210,000	201,000	
43100-404	STREETS EQUIP- REP&MAINT	45,849	70,202	74,662	65,000	36,511	65,000	65,000	
43100-415	STREETS EQUIP RENTALS	0	802	918	0	0	0	0	
43100-430	STREETS MISC	0	272	200	0	200	200	0	
43100-433	STREETS DUES & SUBSCRIPTIO	426	1,444	1,455	1,500	1,378	1,500	2,000	
TOTAL REPAIR & MAINTENANCE		217,231	306,706	288,075	260,000	65,743	279,200	270,500	
43100-401	STREETS BLDG-REP&MAINT	CURRENT YEAR NOTES: General repairs \$2,500							
43100-401	STREETS BLDG-REP&MAINT	NEXT YEAR NOTES: General repairs \$2,500							
43100-403	STREETS INFRASTRUCTURE-REP	CURRENT YEAR NOTES: To maintain an up-to-date street program would take \$222,000; proposed 100 blocks; contract sealcoat \$127,000; Crack sealing \$40,000 (20,000 lbs); Alley Repair \$0; City sidewalk repair \$10,000; stormwater permits \$4,000; curb repair \$10,000.							
43100-403	STREETS INFRASTRUCTURE-REP	NEXT YEAR NOTES: To maintain an up-to-date street program would take \$222,000; proposed 115 blocks; contract sealcoat \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Repair \$10,000 - changed to \$0; City sidewalk repair \$10,000; stormwater permits \$4,000; curb repair \$10,000; Milling contractor for Union Street \$10,000 changed to \$0. Reduced by \$38,000.							

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2013 -----)			(----- 2014 -----)				
		2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
		Sidewalk from Ramsey to Union \$25,000 - move to 2015.							
43100-404	STREETS EQUIP- REP&MAINT	CURRENT YEAR NOTES: Number of tire replacements programs are due \$3,000; normal routine maintenance \$32,000.							
43100-404	STREETS EQUIP- REP&MAINT	NEXT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000.							
43100-433	STREETS DUES & SUBSCRIPTIO	CURRENT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance							
43100-433	STREETS DUES & SUBSCRIPTION	NEXT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance							
CAPITAL									
43100-550	STREETS MOTOR VEHICLES	0	40,149	0	0	0	0	0	_____
43100-570	STREETS OFFICE EQUIPMENT	0	0	1,910	0	0	0	0	_____
43100-580	STREETS OTHER EQUIP	351	28,810	24,954	0	8,492	0	20,000	_____
TOTAL CAPITAL		351	68,958	26,864	0	8,492	0	20,000	_____
43100-550	STREETS MOTOR VEHICLES	CURRENT YEAR NOTES: Share mechanic's service vehicle \$16,250 of \$65,000 - \$0.							
43100-550	STREETS MOTOR VEHICLES	NEXT YEAR NOTES: Share mechanic's service vehicle \$16,250 of \$65,000 - \$0 moved to equip cert.							
43100-580	STREETS OTHER EQUIP	CURRENT YEAR NOTES: Mechanical Street Sweeper \$180,000 - \$0; Asphalt Tack Trailer \$25,000 - \$0.							
43100-580	STREETS OTHER EQUIP	NEXT YEAR NOTES: Mechanical Street Sweeper \$200,000; Replace 1995 Dump Truck \$200,000; \$0 all moved to equip cert. Brine Tank \$20,000							
TOTAL STREETS		902,496	1,097,409	1,028,945	1,037,668	600,483	1,105,818	1,123,298	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 STREET LIGHTING
 EXPENDITURES

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	2013			2014	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
43160-380 STREET LIGHTING UTILITIES	91,968	98,653	104,103	130,000	64,157	130,000	130,000	
TOTAL PROFESSIONAL SERVICES	91,968	98,653	104,103	130,000	64,157	130,000	130,000	
<u>REPAIR & MAINTENANCE</u>								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	91,968	98,653	104,103	130,000	64,157	130,000	130,000	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

(----- 2013 -----) (----- 2014 -----)
 2010 2011 2012 CURRENT Y-T-D PROJECTED REQUESTED PROPOSED
 ACTUAL ACTUAL ACTUAL BUDGET ACTUAL YEAR END BUDGET BUDGET

PERSONNEL SERVICES

44100-100	SENIOR COORDINATOR WAGES	0	0	0	0	0	0	0	
44100-121	SENIOR COORDINATOR PERA CO	0	0	0	0	0	0	0	
44100-122	SENIOR COORDINATOR FICA CO	0	0	0	0	0	0	0	
44100-126	SENIOR COORDINATOR MEDICAR	0	0	0	0	0	0	0	
44100-131	SENIOR COORDINATOR HEALTH	0	0	0	0	0	0	0	
44100-132	SENIOR COORDINATOR DENTAL	0	0	0	0	0	0	0	
44100-133	SENIOR COORDINATOR LIFE IN	0	0	0	0	0	0	0	
44100-151	SENIOR COORDINATOR WORKERS	0	0	0	0	0	0	0	
	TOTAL PERSONNEL SERVICES	0	0	0	0	0	0	0	

OFFICE EXPENSES

44100-200	SENIOR COORDINATOR OFFICE	0	0	53	0	0	0	0	
44100-210	SENIOR COORDINATOR OPERATI	855	3,341	2,866	4,050	1,401	3,000	3,500	
	TOTAL OFFICE EXPENSES	855	3,341	2,919	4,050	1,401	3,000	3,500	

44100-210 SENIOR COORDINATOR OPERATI PERMANENT NOTES:
 Coffee; napkins; Program supplies; movie license; supplies for special events.

44100-210 SENIOR COORDINATOR OPERATI CURRENT YEAR NOTES:
 DANCE ENTERTAINMENT & SUPPLIES (2500); SENIOR CENTER SUPPLIES (250); VOLUNTEER RECOG (50); PALS PROGRAM (700); REPLACE COMPUTER (550)

44100-210 SENIOR COORDINATOR OPERATI NEXT YEAR NOTES:
 SENIOR DANCES; SUPPLIES; VOLUNTEER RECOG; PALS PROGRAM; PICKLEBALL SUPPLIES AND PROMOTION; ACTIVITIES; FORUMS

PROFESSIONAL SERVICES

44100-300	SENIOR COORDINATOR PROFESS	24,456	24,840	25,932	27,100	13,800	27,100	28,184	
44100-312	SENIOR COORDINATOR TRIPS	60	0	0	100	0	0	0	
44100-321	SENIOR COORDINATOR TELEPHO	57	64	59	75	39	75	75	
44100-322	SENIOR COORDINATOR POSTAGE	462	612	765	725	555	845	870	
44100-331	SENIOR COORDINATOR TRAVEL	24	0	0	50	0	0	50	
44100-340	SENIOR COORDINATOR ADVERTI	0	22	128	100	0	130	150	
44100-354	SENIOR COORDINATOR PRINTIN	0	0	0	0	0	0	0	
44100-360	SENIOR COORDINATOR INSURAN	143	139	117	200	240	200	211	
	TOTAL PROFESSIONAL SERVICES	25,202	25,677	27,002	28,350	14,634	28,350	29,540	

44100-300 SENIOR COORDINATOR PROFESS CURRENT YEAR NOTES:
 POTENTIAL INCREASE IN CONTRACT WITH NICOLLET COUNTY FOR S.C. COORD WAGES

44100-300 SENIOR COORDINATOR PROFESS NEXT YEAR NOTES:

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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NICOLLET COUNTY CONTRACT FOR SERVICE INCREASE FOR SR CTR
 COORD WAGES POTENTIAL INCREASE OR 4%

44100-312 SENIOR COORDINATOR TRIPS PERMANENT NOTES:
 Mystery trips, Pontoon boat rides @ Westwood.

44100-322 SENIOR COORDINATOR POSTAGE PERMANENT NOTES:
 senior newsletter.

44100-322 SENIOR COORDINATOR POSTAGE NEXT YEAR NOTES:
 MONTHLY MAILING OF NEWSLETTER/COST SHARED BY NICOLLET COUNTY

44100-331 SENIOR COORDINATOR TRAVEL PERMANENT NOTES:
 Senior coordinator meetings.

REPAIR & MAINTENANCE

44100-430 SENIOR COORDINATOR MISCELL	0	0	0	0	0	0	0
44100-433 SENIOR COORDINATOR DUES &	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0

TOTAL SENIOR COORDINATOR	26,057	29,017	29,921	32,400	16,035	31,350	33,040
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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
45100-100 REC/LEISURE SVC WAGES	134,986	130,412	125,257	128,356	75,187	128,356	132,248	
45100-101 REC/LEISURE SVC WAGES-TEMP	57,372	64,217	71,828	59,000	61,332	70,900	71,000	
45100-102 REC/LEISURE SVC WAGES-OVE (80)	173	21	100	0	100	100	
45100-121 REC/LEISURE SVC PERA CONTR	9,351	9,375	9,015	9,122	6,043	9,122	9,404	
45100-122 REC/LEISURE SVC FICA CONTR	11,549	11,730	11,449	11,374	7,999	11,374	12,400	
45100-126 REC/LEISURE SVC MEDICARE C	2,701	2,743	2,678	2,660	1,871	2,660	2,900	
45100-131 REC/LEISURE SVC HEALTH INS	40,576	40,576	34,631	44,062	24,846	44,062	46,724	
45100-132 REC/LEISURE SVC DENTAL INS	920	1,423	983	2,111	1,285	2,111	2,277	
45100-133 REC/LEISURE SVC LIFE INSUR	74	68	58	59	41	59	62	
45100-134 REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0	
45100-142 REC/LEISURE SVC UNEMPLOYME	3,855	0	516	0	0	0	0	
45100-151 REC/LEISURE SVC WORKERS CO	3,915	3,665	3,876	5,152	2,727	5,152	5,150	
TOTAL PERSONNEL SERVICES	265,219	264,383	260,311	261,996	181,329	273,896	282,265	

- 45100-100 REC/LEISURE SVC WAGES PERMANENT NOTES:
 FT Director; FT Secretary; FT Program Supervisor;
 PT Open gym supervisors;
- 45100-101 REC/LEISURE SVC WAGES-TEMPPERMANENT NOTES:
 GAC WORK STUDY STUDENTS; SUMMER SEASONAL STAFF; SEASONAL
 STAFF FOR AFTER SCHOOL PROGRAMS
- 45100-101 REC/LEISURE SVC WAGES-TEMPNEXT YEAR NOTES:
 Besides our regular seasonal employees and work study
 students, temp wages include employees that are no longer
 budgeted for in contractual labor: softball ump, vb ump,
 fb coaches, fb coordinator, gymnastics coord & coaches,
 youth bb coaches, babysitter's training instructor, youth vb
 coaches. \$11,900 not spent in contractual applied here.

OFFICE EXPENSES								
45100-200 REC/LEISURE SVC OFFICE SUP	1,773	1,664	1,896	2,500	1,822	2,500	2,500	
45100-210 REC/LEISURE SVC OPERATING	12,588	19,354	14,744	21,200	14,595	21,200	20,000	
45100-211 REC/LEISURE SVC MOTOR FUEL	0	0	274	0	6	0	0	
45100-220 REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES	14,362	21,018	16,915	23,700	16,423	23,700	22,500	

- 45100-200 REC/LEISURE SVC OFFICE SUPPERMANENT NOTES:
 Envelopes; Astrobright paper for flyers; Tape; staples;
 pens; pencils; legal pads; markers; posterboard; binders;
 folders; nametags; paper clips; Toner.
- 45100-210 REC/LEISURE SVC OPERATING NEXT YEAR NOTES:
 Program supplies; staff shirts; ballfield striping paint

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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

			2013			2014		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
(1200); State SB registration, special events (daddy daughter dance, movies in the park, summer celebration, candy cane hunt, etc).								
PROFESSIONAL SERVICES								
45100-300	REC/LEISURE SVC PROFESSION	246	576	45	300	78	300	300
45100-310	REC/LEISURE SVC CONTRACTUA	24,307	30,863	32,548	30,000	16,404	18,100	19,000
45100-312	REC/LEISURE SVC TRIPS	1,525	879	1,359	1,000	117	1,000	1,000
45100-321	REC/LEISURE SVC TELEPHONE	2,872	3,146	3,058	3,100	1,877	3,100	3,100
45100-322	REC/LEISURE SVC POSTAGE	1,429	1,123	1,181	3,000	742	1,300	1,200
45100-331	REC/LEISURE SVC TRAVEL&TRA	186	1,030	2,351	2,000	97	2,000	2,000
45100-340	REC/LEISURE SVC ADVERTISIN	345	408	166	800	111	112	200
45100-351	REC/LEISURE SVC LEGAL NOTI	0	0	0	0	0	0	0
45100-354	REC/LEISURE SVC PRINTING&B	3,075	2,240	3,789	3,500	2,216	3,500	3,500
45100-360	REC/LEISURE SVC INSURANCE	<u>1,661</u>	<u>1,700</u>	<u>1,441</u>	<u>3,100</u>	<u>2,644</u>	<u>3,100</u>	<u>3,263</u>
TOTAL PROFESSIONAL SERVICES		35,645	41,966	45,937	46,800	24,286	32,512	33,563

- 45100-300 REC/LEISURE SVC PROFESSIONPERMANENT NOTES:
City Web
- 45100-310 REC/LEISURE SVC CONTRACTUAPERMANENT NOTES:
VOLLEYBALL REFS; SOFTBALL UPMIRES; TAE KWON DO INSTRUCTOR;
GYMNASTICS COORDINATOR & COACHES; TENNIS
ASSOCIATION;BASKETBALL COACHES & COORDINATOR;GOLF
INSTRUCTOR; BABYSITTERS TRAINING INSTRUCTOR
- 45100-310 REC/LEISURE SVC CONTRACTUANEXT YEAR NOTES:
Daddy daughter dance entertainment (200), golf (1215),
tennis (2477), youth enrichment league/chess (1900)), tackle
football mkto league (5190), fb camp (566), and soccer
association (6300).
- 45100-312 REC/LEISURE SVC TRIPS PERMANENT NOTES:
School's out & Summer rec trips.
- 45100-322 REC/LEISURE SVC POSTAGE PERMANENT NOTES:
Winter, Summer, Fall brochure postage, mailings to
youth/families for promotion of events/activities;
Daily mail.
- 45100-331 REC/LEISURE SVC TRAVEL&TRAPERMANENT NOTES:
2 for MN Rec & Park Association State Conference;Southern MN
Rec & Park Assoc. Meetings;Secretary/Program Supervisor to
workshops;In-service staff training.
- 45100-331 REC/LEISURE SVC TRAVEL&TRACURRENT YEAR NOTES:
MRPA STATE CONFERENCE;STAFF TRAINING

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101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		(----- 2013 -----)				(----- 2014 -----)		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-340	REC/LEISURE SVC ADVERTISING PERMANENT NOTES: Recruiting for summer rec staff, open gym supervisors. special events advertising; sphs yearbook.							
45100-354	REC/LEISURE SVC PRINTING & B PERMANENT NOTES: 3 brochures per year (shared cost with Comm/Fam Ed); Campground brochures. Park shelter & Community Center facility permit forms. Alcohol permits.							
<u>REPAIR & MAINTENANCE</u>								
45100-404	REC/LEISURE SVC EQUIP- REP	3,336	3,903	4,476	3,000	6,161	7,100	7,000
45100-412	REC/LEISURE SVC RENTALS-SC	400	400	1,200	600	1,000	2,000	2,000
45100-430	REC/LEISURE SVC MISC.	0	0	0	0	0	0	0
45100-433	REC/LEISURE SVC DUES & SUBSC	598	541	576	575	583	625	600
TOTAL REPAIR & MAINTENANCE		4,334	4,844	6,252	4,175	7,744	9,725	9,600
45100-404	REC/LEISURE SVC EQUIP- REPPERMANENT NOTES: 1/2 COPY MACHINE MAINT (SHARED WITH SPCC); ACTIVE NETWORK MAINT; YEARLY ANTI-VIRUS MAINT							
45100-412	REC/LEISURE SVC RENTALS-SC PERMANENT NOTES: Rent for gymnastics program at Armory							
45100-412	REC/LEISURE SVC RENTALS-SC NEXT YEAR NOTES: Armory rental for gymnastics program when school not using for SPHS gymnastics (spring, summer, fall) and now reimburse the school for storage unit during those months.							
45100-433	REC/LEISURE SVC DUES & SUBSC PERMANENT NOTES: MRPA - 2 (499); SMRPA - 2 (30); St. Peter Herald (50); Sam's Club Business membership (35).							
<u>CAPITAL</u>								
45100-570	REC/LEISURE SVC OFFICE EQU	0	0	0	0	0	0	0
TOTAL CAPITAL		0	0	0	0	0	0	0
TOTAL RECREATION/LEISURE SERVIC		319,560	332,210	329,414	336,671	229,782	339,833	347,928

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101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

			(----- 2013 -----)			(----- 2014 -----)		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45124-100	SWIMMING POOL WAGES	0	0	0	0	0	0	
45124-101	SWIMMING POOL WAGES - TEMP	79,138	71,357	80,507	80,000	58,226	80,000	80,000
45124-102	SWIMMING POOL WAGES - OVER	421	839	874	500	561	500	500
45124-122	SWIMMING POOL FICA CONTRIB	4,933	4,481	5,046	4,991	3,645	4,991	4,991
45124-126	SWIMMING POOL MEDICARE CON	1,154	1,048	1,180	1,167	852	1,167	1,167
45124-151	SWIMMING POOL WORKERS COMP	2,494	2,754	2,782	3,695	1,956	3,695	3,742
TOTAL PERSONNEL SERVICES		88,139	80,479	90,389	90,353	65,239	90,353	90,400
OFFICE EXPENSES								
45124-200	SWIMMING POOL OFFICE SUPPL	6,499	5,658	6,978	7,000	7,159	7,200	7,300
45124-210	SWIMMING POOL OPERATING SU	9,606	17,913	22,258	22,060	15,389	20,000	22,000
45124-220	SWIMMING POOL REPAIR & MAI	1,375	2,783	2,849	0	0	0	0
TOTAL OFFICE EXPENSES		17,480	26,354	32,085	29,060	22,548	27,200	29,300
45124-200	SWIMMING POOL OFFICE SUPPL	PERMANENT NOTES: pool concessions (Proj#746).						
45124-210	SWIMMING POOL OPERATING SU	CURRENT YEAR NOTES: \$12,000 CHEMICALS; MOSS (3300); CLEANING SUPPLIES; 3 RESCUE TUBES (160); 1 GUARD CHAIR UMBRELLA (65); 2 BB RIMS (125); FIRST AID SUPPLIES (350); WHISTLES/LANYARDS (50); AED PADS ADULT & CHILD (500); 1 SUIT FOR EACH HEAD GUARD (approx 150); STAFF SHIRTS (250); DECK CHAIRS (500); CULLIGAN WATER (250); RED CROSS CERTIFICATION CARDS & SUPPLIES(1200); SLIP N SLIDE FOR JULY 4(150); MATS (250); LIFE JACKETS (100); STOOLS (200); PATIO UMBRELLA W/STAND (600; NET NANNY (30)						
45124-210	SWIMMING POOL OPERATING SU	NEXT YEAR NOTES: \$12,000 CHEMICALS; MOSS (3300); CLEANING SUPPLIES; RESCUE TUBES (55); 1 GUARD CHAIR UMBRELLA (70); 2 BB NETS/4BB'S (125); FIRST AID SUPPLIES (350); 2-WAY RADIOS (100); WHISTLES/LANYARDS (50); AED PADS ADULT & CHILD (200); 1 SUIT FOR EACH HEAD GUARD (approx 150); STAFF SHIRTS(250);CULLIGAN WATER(250); RED CROSS CERTIFICATION CARDS & SUPPLIES(1200); SLIP N SLIDE AND WRISTBANDS FOR JULY 4(240); MATS (250); LIFE JACKETS (150);PICNIC TABLE UMBRELLA W/BASE (150); NET NANNY (30); WEATHER RADIO (50); 3 FANNY PACKS (75); WHITEBOARD (150); RADIO/CORD (100); PHONE (30); WATER TOYS (50)						

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

	(----- 2013 -----) (----- 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PROFESSIONAL SERVICES								
45124-300 SWIMMING POOL PROFESSIONAL	2,157	1,783	3,283	2,000	2,225	2,300	2,500	_____
45124-321 SWIMMING POOL TELEPHONE	852	666	447	500	247	500	500	_____
45124-322 SWIMMING POOL POSTAGE	33	36	34	20	1	20	20	_____
45124-331 SWIMMING POOL TRAVEL & TRA	308	1,082	988	450	0	200	450	_____
45124-340 SWIMMING POOL ADVERTISING	142	76	67	100	12	12	75	_____
45124-354 SWIMMING POOL PRINTING & B	0	53	53	75	53	53	100	_____
45124-360 SWIMMING POOL INSURANCE	5,047	4,999	4,988	8,700	5,907	8,700	9,158	_____
45124-380 SWIMMING POOL UTILITIES	25,717	28,331	34,956	31,458	11,998	33,000	33,000	_____
TOTAL PROFESSIONAL SERVICES	34,257	37,024	44,817	43,303	20,442	44,785	45,803	_____

45124-300 SWIMMING POOL PROFESSIONALPERMANENT NOTES:
 Br/Nic pool license; annual pre-employment drug testing

45124-300 SWIMMING POOL PROFESSIONALNEXT YEAR NOTES:
 INCREASED COST OF PRE-EMPLOYMENT DRUG TESTING

45124-321 SWIMMING POOL TELEPHONE PERMANENT NOTES:
 MONTHLY PHONE REIMBURSEMENT FOR POOL MANAGER USE OF PERSONAL
 PHONE; FRONT COUNTER PHONE

45124-331 SWIMMING POOL TRAVEL & TRAPERMANENT NOTES:
 CERTIFIED POOL OPERATOR TRAINING AS NEEDED;STAFF
 RE-CERTIFICATION & TRAINING

45124-340 SWIMMING POOL ADVERTISING PERMANENT NOTES:
 EMPLOYMENT AD IN HERALD

45124-354 SWIMMING POOL PRINTING & BPERMANENT NOTES:
 ticket book printing.

45124-354 SWIMMING POOL PRINTING & BNEXT YEAR NOTES:
 40 TICKET BOOKS

REPAIR & MAINTENANCE

45124-401 SWIMMING POOL BUILDING-REP	2,096	0	1,877	52,000	32,844	47,000	2,000	_____
45124-404 SWIMMING POOL EQUIP- REP&M	2,486	814	103	3,000	2,637	3,000	3,000	_____
45124-430 SWIMMING POOL MISCELLANEOU	0	0	0	0	0	0	0	_____
45124-433 SWIMMING POOL DUES & SUBSC	0	0	0	0	0	0	0	_____
TOTAL REPAIR & MAINTENANCE	4,582	814	1,980	55,000	35,481	50,000	5,000	_____

45124-401 SWIMMING POOL BUILDING-REPCURRENT YEAR NOTES:
 REPAINT ALL POOLS

45124-404 SWIMMING POOL EQUIP- REP&MCURRENT YEAR NOTES:
 \$12,000 REPLACE POOL BLANKETS - \$0

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

	(----- 2013 -----) (----- 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
45124-404	SWIMMING POOL EQUIP- REP&MNEXT YEAR NOTES: POTENTIAL REPAIRS TO POOL VACUUM; FILTERS, PUMPS ETC							
<u>CAPITAL</u>								
45124-530	0	0	0	0	0	0	0	_____
45124-570	0	0	0	0	0	0	0	_____
45124-580	0	0	0	0	4,868	4,868	0	_____
TOTAL CAPITAL	0	0	0	0	4,868	4,868	0	_____
TOTAL SWIMMING POOL	144,457	144,672	169,272	217,716	148,578	217,206	170,503	

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101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

		(----- 2013 -----)			(----- 2014 -----)			
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
45127-100	SKATING RINKS WAGES	0	0	0	0	0	0	
45127-101	SKATING RINKS WAGES - TEMP	2,706	2,276	827	2,500	1,753	2,000	2,500
45127-122	SKATING RINKS FICA CONTRIB	163	141	51	155	109	155	155
45127-126	SKATING RINKS MEDICARE CON	38	33	12	36	25	36	36
45127-142	SKATING RINKS UNEMPLOYMENT	0	6	0	0	0	0	0
45127-151	SKATING RINKS WORKERS COMP	80	32	69	91	48	91	88
TOTAL PERSONNEL SERVICES		2,987	2,488	959	2,782	1,935	2,282	2,779

45127-101 SKATING RINKS WAGES - TEMPPERMANENT NOTES:
 open approx 26 hrs /week for 16 weeks.

OFFICE EXPENSES

45127-200	SKATING RINKS OFFICE SUPPL	0	0	0	0	0	0	
45127-210	SKATING RINKS OPERATING SU	254	294	316	200	58	150	250
45127-211	SKATING RINKS MOTOR FUELS	0	0	0	0	0	0	0
45127-220	SKATING RINKS SUPPLIES - R	17	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		272	294	316	200	58	150	250

45127-210 SKATING RINKS OPERATING SUPERMANENT NOTES:
 FIRST AID SUPPLIES;HOT CHOCOLATE/CUPS/NAPKINS/SPOONS

45127-210 SKATING RINKS OPERATING SUNEXT YEAR NOTES:
 ICE MELT; SHOVELS; DECKING; NETS

PROFESSIONAL SERVICES

45127-300	SKATING RINKS PROFESSIONAL	88	130	0	0	0	0	0
45127-321	SKATING RINKS TELEPHONE	345	0	0	150	0	0	0
45127-322	SKATING RINKS POSTAGE	0	0	0	0	3	0	0
45127-331	SKATING RINKS TRAVEL & TRA	0	0	0	0	0	0	0
45127-340	SKATING RINKS ADVERTISING	0	0	0	0	0	0	0
45127-354	SKATING RINKS PRINTING & B	0	0	0	0	0	0	0
45127-360	SKATING RINKS INSURANCE	58	67	57	110	73	110	116
45127-380	SKATING RINKS UTILITIES	8,892	8,348	7,789	8,820	6,207	8,820	8,820
TOTAL PROFESSIONAL SERVICES		9,383	8,544	7,846	9,080	6,283	8,930	8,936

45127-321 SKATING RINKS TELEPHONE NEXT YEAR NOTES:
 ATTENDANTS CARRY THEIR PERSONAL CELL PHONES

45127-340 SKATING RINKS ADVERTISING PERMANENT NOTES:
 Warming house hours in Herald.

45127-380 SKATING RINKS UTILITIES PERMANENT NOTES:
 Includes west restroom and shelter, tennis lights and hockey lights.

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

	2010	2011	2012	(----- 2013 -----)	(----- 2014 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>REPAIR & MAINTENANCE</u>								
45127-401 SKATING RINKS BUILDINGS- R	0	0	0	0	0	0	0	0
45127-404 SKATING RINKS EQUIP- REP&M	0	0	0	0	0	0	0	0
45127-430 SKATING RINKS MISCELLANEOU	0	0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0
<u>CAPITAL</u>								
45127-570 SKATING RINKS OFFICE EQUIP	0	0	0	0	0	0	0	0
45127-580 SKATING RINKS OTHER EQUIPM	0	0	0	0	0	0	0	0
TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL SKATING RINKS	12,642	11,326	9,121	12,062	8,276	11,362	11,965	

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101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45200-100	PARKS WAGES	221,972	204,372	221,312	234,972	121,743	234,972	245,792	_____
45200-101	PARKS WAGES - TEMPORARY	22,568	21,519	22,438	24,120	13,407	24,120	24,120	_____
45200-102	PARKS WAGES - OVERTIME	5,186	9,100	10,198	8,964	6,856	8,964	9,391	_____
45200-112	PARKS CAR ALLOWANCE	720	720	720	566	420	566	566	_____
45200-121	PARKS PERA CONTRIBUTIONS	15,467	15,468	16,781	17,685	9,323	17,685	18,501	_____
45200-122	PARKS FICA CONTRIBUTIONS	14,500	13,940	15,049	16,619	8,428	16,619	17,317	_____
45200-126	PARKS MEDICARE CONTRIBUTIO	3,391	3,260	3,519	3,887	1,971	3,887	4,050	_____
45200-131	PARKS HEALTH INSURANCE	75,467	67,714	71,667	80,341	44,312	80,341	87,659	_____
45200-132	PARKS DENTAL INSURANCE	5,258	3,295	5,911	4,190	4,202	4,190	4,506	_____
45200-133	PARKS LIFE INSURANCE	129	107	117	124	76	124	130	_____
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	0	0	0	0	0	_____
45200-151	PARKS WORKERS COMPENSATION	8,706	9,262	9,172	11,653	6,167	11,653	12,293	_____
TOTAL PERSONNEL SERVICES		373,364	348,757	376,884	403,121	216,905	403,121	424,325	
45200-100	PARKS WAGES	PERMANENT NOTES: Five full time employees, 30% superintendent and 13% of mechanic, and 20% for maintenance engineer.							
45200-101	PARKS WAGES - TEMPORARY	PERMANENT NOTES: The parks will use five summer temporary help at \$8.50/hr.							
45200-102	PARKS WAGES - OVERTIME	PERMANENT NOTES: Overtime should be at 8% of wages to provide for snow removal needs, cleaning snow private sidewalks, weekend parks duty for summer.							
OFFICE EXPENSES									
45200-200	PARKS OFFICE SUPPLIES	782	1,202	1,341	1,200	1,317	1,200	1,200	_____
45200-205	PARKS MISC. EMPLOYEE EXPEN	9,315	9,849	7,087	9,400	4,532	9,400	9,418	_____
45200-210	PARKS OPERATING SUPPLIES	27,286	23,721	32,163	32,000	16,377	32,000	46,000	_____
45200-211	PARKS MOTOR FUELS	17,773	18,616	17,330	18,000	10,735	18,000	19,800	_____
45200-220	PARKS REPAIR & MAINT. SUPP	9,584	6,191	4,437	13,000	2,104	13,000	13,000	_____
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0	_____
TOTAL OFFICE EXPENSES		64,740	59,579	62,358	73,600	35,065	73,600	89,418	

45200-205 PARKS MISC. EMPLOYEE EXPENCURRENT YEAR NOTES:
 Uniform allowance for 5 employees \$325 per year = \$1,625;
 boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$1,500; hard hats, gloves, glasses, vest = \$500; MMUA safety training coordinator 5 @ \$513 = \$2,565; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$122 = \$1098 plus 10%;drug testing summer employees \$732; Hearing test \$150 (New MMUA group - cost unknown)

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101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-205	PARKS MISC. EMPLOYEE EXPENNEXT YEAR NOTES: Uniform allowance for 5 employees \$325 per year = \$1,625; boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$1,500; hard hats, gloves, glasses, vest = \$500; MMUA safety training coordinator 5 @ \$513 = \$2,565; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$134 = \$1206 plus 10%; drug testing summer employees \$732; Hearing test \$150 (New MMUA group - cost unknown)								
45200-210	PARKS OPERATING SUPPLIES CURRENT YEAR NOTES: Miscellaneous items - maintenance for TREEmendous Play Structure \$1,000;								
45200-210	PARKS OPERATING SUPPLIES NEXT YEAR NOTES: Miscellaneous items - maintenance for TREEmendous Play Structure \$1,000; \$14000 for flower basket materials and labor.								
45200-211	PARKS MOTOR FUELS CURRENT YEAR NOTES: Fuel cost - Using cost plus program with tanker loads of fuel.								
45200-211	PARKS MOTOR FUELS NEXT YEAR NOTES: Fuel cost - Using cost plus program with tanker loads of fuel. 10%								
45200-220	PARKS REPAIR & MAINT. SUPPPERMANENT NOTES: Includes such things as aglime, seed, pea rock, wood chips and other general repair items.								
45200-220	PARKS REPAIR & MAINT. SUPPCURRENT YEAR NOTES: Crack seal trails \$5,000; remainder is for contractor; repair and buildings \$8,000								
45200-220	PARKS REPAIR & MAINT. SUPPNEXT YEAR NOTES: Crack and seal trails \$30,000 - complete in 2014 - changed to \$5,000; repair and buildings \$8,000; remainder is for contractor.								
<u>PROFESSIONAL SERVICES</u>									
45200-300	PARKS PROFESSIONAL SERVICE	12,272	16,584	16,023	19,000	11,661	19,000	19,000	_____
45200-321	PARKS TELEPHONE	1,726	1,748	1,958	1,600	1,290	2,045	2,200	_____
45200-322	PARKS POSTAGE	33	58	8	50	11	50	50	_____
45200-331	PARKS TRAVEL & TRAINING	499	871	827	900	462	800	900	_____
45200-340	PARKS ADVERTISING	283	0	0	0	0	0	0	_____
45200-351	PARKS LEGAL NOTICES & PUBL	0	0	0	0	0	0	0	_____

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 PARKS
 EXPENDITURES

					2013			2014	
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-354	PARKS PRINTING & BINDING	0	0	0	0	0	0	0	
45200-360	PARKS INSURANCE	18,938	20,253	20,580	33,500	26,724	33,500	35,262	
45200-380	PARKS UTILITIES	80,606	91,389	96,902	65,000	43,769	98,000	100,000	
TOTAL PROFESSIONAL SERVICES		114,356	130,902	136,297	120,050	83,917	153,395	157,412	

45200-300 PARKS PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 2013 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer).

45200-300 PARKS PROFESSIONAL SERVICE NEXT YEAR NOTES:
 2013 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-321 PARKS TELEPHONE CURRENT YEAR NOTES:
 Cell phone payments in 2013 for foreman and superintendent \$450

45200-321 PARKS TELEPHONE NEXT YEAR NOTES:
 Cell phone payments in 2013 for foreman and superintendent \$450

45200-331 PARKS TRAVEL & TRAINING CURRENT YEAR NOTES:
 Expo's and MnTAP schools

45200-331 PARKS TRAVEL & TRAINING NEXT YEAR NOTES:
 Expo's and MnTAP schools

45200-340 PARKS ADVERTISING PERMANENT NOTES:
 Advertise for summer help.

45200-380 PARKS UTILITIES CURRENT YEAR NOTES:
 Water increases 10% in 2013, watering parks and trees.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	2,044	5,494	5,031	6,000	1,473	3,800	6,000	
45200-404	PARKS EQUIP - REP&MAINT	17,888	26,418	13,028	18,000	7,630	18,000	18,000	
45200-415	PARKS EQUIPMENT RENTAL	1,128	1,341	1,102	1,500	1,108	1,500	2,000	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	241	252	258	200	143	200	200	
TOTAL REPAIR & MAINTENANCE		21,301	33,504	19,419	25,700	10,354	23,500	26,200	

45200-401 PARKS BUILDING- REP&MAINT CURRENT YEAR NOTES:
 Gault restroom ventilization \$2,200, plus miscellaneous

101-GENERAL FUND
 PARKS
 EXPENDITURES

			2013			2014		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
repairs								
45200-401	PARKS BUILDING- REP&MAINT	NEXT YEAR NOTES: Gault restroom ventilization \$2,200, plus miscellaneous repairs						
45200-404	PARKS EQUIP - REP&MAINT	CURRENT YEAR NOTES: Regular repair and maintenance						
45200-404	PARKS EQUIP - REP&MAINT	NEXT YEAR NOTES: Regular repair and maintenance						
45200-415	PARKS EQUIPMENT RENTAL	CURRENT YEAR NOTES: Roll athletic fields \$1,500						
45200-415	PARKS EQUIPMENT RENTAL	NEXT YEAR NOTES: Roll athletic fields \$1,500						
45200-433	PARKS DUES & SUBSCRIPTIONS	CURRENT YEAR NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.						
45200-433	PARKS DUES & SUBSCRIPTIONS	NEXT YEAR NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.						
CAPITAL								
45200-550	PARKS MOTOR VEHICLES	0	25,536	0	0	1,414	1,414	0
45200-570	PARKS OFFICE EQUIPMENT & F	0	0	1,528	0	0	0	0
45200-580	PARKS OTHER EQUIPMENT	4,698	21,514	1,532	18,500	11,976	13,500	19,000
TOTAL CAPITAL		4,698	47,051	3,060	18,500	13,390	14,914	19,000
45200-550	PARKS MOTOR VEHICLES	CURRENT YEAR NOTES: Add electric all-terrain vehicle to fleet \$13,000 -\$0; replace "mule" with electric \$13,000 - \$0; split Mechanic's service vehicle \$13,000 of \$65,000 - \$0.						
45200-550	PARKS MOTOR VEHICLES	NEXT YEAR NOTES: Split Mechanic's service vehicle \$13,000 of \$65,000 \$0 moved to equip cert; Additional electric utility vehicle with sprayer- PW Split \$2,400 of \$12,000 - \$0 move to 2015.						
45200-580	PARKS OTHER EQUIPMENT	CURRENT YEAR NOTES:						
	ITEM		COST		FUNDING			
	Concrete-Vets bchers/dugouts		\$4,000		Budgeted			
	Concrete 2 dugouts Gault		\$3,500		Budgeted			

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 PARKS
 EXPENDITURES

					2013		2014		
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
	Signage Jefferson			\$1,500	Budgeted				
	Portable bleachers			\$9,500	Budgeted				
	Gault Park fertigation			\$5,500	Soccer Assoc				
	MN Square pavillion			\$1,350,000	Donations, grants				
	Jefferson irrigation			\$16,000	Softball Assoc				
45200-580	PARKS OTHER EQUIPMENT								
	NEXT YEAR NOTES:								
	ITEM			COST	FUNDING				
	MN Square pavillion			\$1,350,000	Donations, grants				
	Jefferson irrigation			\$16,000	Softball Assoc				
	Concrete 2 dugouts Gault			\$3,500	Budgeted				
	Signage Jefferson			\$1,500	Budgeted				
	Picnic Tables			\$8,000					
	Pool Signange Lobby			\$1,000					
	Vets Park Shelter - Sink Counter			\$4,000					
	Signage MN Square Parks Stone								
	Signage MN Square Park SW & NW Corner								
	Bike Rack			\$1,000					
	Signage Jefferson Fields								
	replace 1999 72" Toro mower			\$38,000	- moved to equip cert.				
	Mill Pond Sidewalk North side			\$29,000	- changed to \$0.				
TOTAL PARKS		578,459	619,793	598,018	640,971	359,630	668,530	716,355	

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101-GENERAL FUND
 ECONOMIC DEVT
 EXPENDITURES

			(----- 2013 -----)			(----- 2014 -----)		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
46500-100	ECONOMIC DEVT WAGES	63,458	63,252	65,367	66,427	38,944	66,427	68,420
46500-102	ECONOMIC DEVT WAGES - OVE	0	0	0	0	0	0	0
46500-112	ECONOMIC DEVT CAR ALLOWAN	3,000	3,000	3,000	2,980	1,750	2,980	3,000
46500-121	ECONOMIC DEVT PERA CONTRI	4,442	4,588	4,737	4,816	2,824	4,816	4,960
46500-122	ECONOMIC DEVT FICA CONTRI	3,960	3,887	4,049	4,118	2,411	4,118	4,242
46500-126	ECONOMIC DEVT MEDICARE CO	926	909	947	963	564	963	992
46500-131	ECONOMIC DEVT HEALTH INSU	16,670	16,670	15,838	16,947	11,093	16,947	18,295
46500-132	ECONOMIC DEVT DENTAL INSU	409	1,164	823	772	427	772	830
46500-133	ECONOMIC DEVT LIFE INSURA	25	23	22	23	16	23	24
46500-142	ECONOMIC DEVT UNEMPLOYMEN	0	0	0	0	0	0	0
46500-151	ECONOMIC DEVT WORKERS COM	254	279	285	531	281	531	432
TOTAL PERSONNEL SERVICES		93,143	93,772	95,068	97,577	58,310	97,577	101,195
OFFICE EXPENSES								
46500-200	ECONOMIC DEVT OFFICE SUPP	282	331	461	500	649	500	500
46500-210	ECONOMIC DEVT OPERATING S	59	632	236	150	205	205	200
46500-211	ECONOMIC DEVT MOTOR FUELS	0	0	0	0	0	0	0
46500-220	ECONOMIC DEVT SUPPLIES- R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		342	962	696	650	855	705	700
PROFESSIONAL SERVICES								
46500-300	ECONOMIC DEVT PROFESSIONA	224	19,725	39,796	25,000	71,388	65,000	50,000
46500-321	ECONOMIC DEVT TELEPHONE	986	1,265	1,142	800	697	800	800
46500-322	ECONOMIC DEVT POSTAGE	259	238	308	200	427	450	300
46500-331	ECONOMIC DEVT TRAVEL & TR	857	1,066	971	750	448	500	750
46500-340	ECONOMIC DEVT ADVERTISING	597	(5)	0	500	434	500	500
46500-351	ECONOMIC DEVT LEGAL NOTIC	140	102	696	1,000	863	1,000	1,000
46500-354	ECONOMIC DEVT PRINTING &	0	0	0	0	0	0	0
46500-360	ECONOMIC DEVT INSURANCE	643	521	439	1,164	1,122	1,164	1,225
TOTAL PROFESSIONAL SERVICES		3,705	22,912	43,351	29,414	75,379	69,414	54,575
46500-300	ECONOMIC DEVT PROFESSIONANEXT YEAR NOTES:	Greater Mkto dues \$24,000.						
REPAIR & MAINTENANCE								
46500-404	ECONOMIC DEVT EQUIP- REP&	174	246	68	0	213	100	0
46500-430	ECONOMIC DEVT MISCELLANE(173)	0	0	0	0	0	0
46500-433	ECONOMIC DEVT DUES & SUBS	150	150	150	150	1,150	1,150	150
TOTAL REPAIR & MAINTENANCE		151	396	218	150	1,363	1,250	150
46500-433	ECONOMIC DEVT DUES & SUBSPERMANENT NOTES:	St. Peter Rotary.						

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

		(----- 2013 -----)			(----- 2014 -----)				
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>CAPITAL</u>									
46500-570	ECONOMIC DEVMT OFFICE EQUI	0	0	455	500	465	500	200	
	TOTAL CAPITAL	0	0	455	500	465	500	200	
<hr/>									
46500-570	ECONOMIC DEVMT OFFICE EQUI	CURRENT YEAR NOTES:							
		scanner							
<hr/>									
TOTAL ECONOMIC DEVMT		97,341	118,042	139,788	128,291	136,372	169,446	156,820	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2010	2011	2012	2013			2014	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PROFESSIONAL SERVICES								
49240-360 INSURANCE-UNALLOCATED INSU	20,788	19,614	18,636	20,000	4,521	20,000	21,052	
TOTAL PROFESSIONAL SERVICES	20,788	19,614	18,636	20,000	4,521	20,000	21,052	
TOTAL INSURANCE-UNALLOCATED	20,788	19,614	18,636	20,000	4,521	20,000	21,052	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 MEMBERSHIPS-UNALLOCATED
 EXPENDITURES

(----- 2013 -----) (----- 2014 -----)

2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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REPAIR & MAINTENANCE

49250-433	MEMBERSHIPS-UNALLOCATED DU	26,863	24,433	24,801	28,600	15,891	28,600	28,600
TOTAL REPAIR & MAINTENANCE		26,863	24,433	24,801	28,600	15,891	28,600	28,600

49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES:
 League of MN Cities and Coalition of Greater MN

TOTAL MEMBERSHIPS-UNALLOCATED	26,863	24,433	24,801	28,600	15,891	28,600	28,600
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 MISCELLANEOUS-UNALLOCATED
 EXPENDITURES

					2013		2014		
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR & MAINTENANCE</u>									
49260-420	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
49260-430	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	
<u>BAD DEBT</u>									
49260-905	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL BAD DEBT		0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS-UNALLOCATED		0	0	0	0	0	0	0	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

101-GENERAL FUND
 TRANSFERS-OUT
 EXPENDITURES

	(----- 2013 -----) (----- 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	59,697	46,756	50,863	250,000	250,000	250,000	2,500	
TOTAL TRANSFERS	59,697	46,756	50,863	250,000	250,000	250,000	2,500	
49300-720 TRANSFERS-OUT OPERATING TR	CURRENT YEAR NOTES: partial prepayment of the 2009A Community Center bond.							
49300-720 TRANSFERS-OUT OPERATING TR	NEXT YEAR NOTES: youth center							
TOTAL TRANSFERS-OUT	59,697	46,756	50,863	250,000	250,000	250,000	2,500	
TOTAL EXPENDITURES	5,394,037	5,717,911	6,098,863	6,206,679	4,070,051	6,625,631	6,330,289	
REVENUE OVER/ (UNDER) EXPENDITURES	593,180	143,069	421,132	(250,000)	(597,872)	(471,092)	(80,445)	

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CITY OF ST. PETER LIBRARY

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Current Budget	2013 Projected Year End	2014 Proposed Budget
Property Taxes	310,133	310,133	310,133	250,133	220,133	220,133	220,133
State Grants and Aids	60,344	45,909	49,448	45,365	45,047	45,047	45,047
Administrative Fees	0	0	0	0	0	0	0
Fines & Penalties	11,195	11,808	14,371	11,854	8,000	8,500	0
Interest & Misc Income	56,266	53,960	57,247	73,210	48,000	65,225	37,700
Transfer from other Funds	0	0	0	0	0	0	0
TOTAL REVENUES	437,938	421,810	431,199	380,562	321,180	338,905	302,880
Personnel Services	179,214	178,186	177,467	202,320	204,784	204,784	202,637
Office Expenses	17,990	14,614	17,228	17,406	16,500	16,640	16,500
Professional Services	75,516	65,528	65,405	77,706	75,030	69,030	71,030
Repair & Maintenance	19,086	20,263	20,015	24,796	20,900	50,700	24,600
Capital	48,098	37,148	42,392	44,240	34,000	46,638	40,100
TOTAL EXPENDITURES	339,904	315,739	322,507	366,468	351,214	387,792	354,867
NET OPERATIONS	98,034	106,071	108,692	14,094	-30,034	-48,887	-51,987
BEGINNING FUND BALANCE	61,625	159,659	265,730	374,422	388,516	388,516	339,629
ENDING FUND BALANCE-Restricted	42,219	42,219	39,563	38,459	38,459	38,459	38,459
ENDING FUND BALANCE-Unrestricted	117,440	223,511	334,859	350,057	320,023	301,170	249,183
							70.2%

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

211-LIBRARY FUND

REVENUES		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
TAXES									
31010	CURRENT PROPERTY TAX	310,133	310,133	250,133	220,133	110,067	220,133	220,133	
	TOTAL TAXES	310,133	310,133	250,133	220,133	110,067	220,133	220,133	
STATE AID/GRANTS									
33422	OTHER STATE GRANTS & AID	45,909	49,448	45,365	45,047	22,662	45,047	45,047	
	TOTAL STATE AID/GRANTS	45,909	49,448	45,365	45,047	22,662	45,047	45,047	
FEES									
34110	RETURNED CHECK FEES	0	0	0	0	0	0	0	
	TOTAL FEES	0	0	0	0	0	0	0	
FINES & PENALTIES									
35103	FINES AND PENALTIES	11,808	14,371	11,854	10,000	6,519	8,500	0	
	TOTAL FINES & PENALTIES	11,808	14,371	11,854	10,000	6,519	8,500	0	
35103	FINES AND PENALTIES				CURRENT YEAR NOTES: BEGAN A PROGRAM THAT FORGIVES FINES ON THE LAST FRIDAY OF THE MONTH				
35103	FINES AND PENALTIES				NEXT YEAR NOTES: MAY DISCONTINUE CHARGING FINES FOR OVERDUE MATERIALS OR COULD STAY WITH FINE FREE FINAL FRIDAY				
MISCELLANEOUS									
36200	MISCELLANEOUS REVENUES	0	0	0	0	0	0	0	
	TOTAL MISCELLANEOUS	0	0	0	0	0	0	0	
INTEREST INCOME									
36210	INTEREST EARNINGS	1,426	1,145	2,287	0	983	1,500	1,500	
	TOTAL INTEREST INCOME	1,426	1,145	2,287	0	983	1,500	1,500	
DONATIONS & REFUNDS									
36230	CONTRIBUTION & DONATIONS FROM	49,805	53,874	68,482	46,000	57,372	63,500	36,200	
36250	REFUNDS & REIMBURSEMENTS	2,729	2,228	2,441	0	186	225	0	
	TOTAL DONATIONS & REFUNDS	52,534	56,102	70,923	46,000	57,557	63,725	36,200	
36230	CONTRIBUTION & DONATIONS FROM				CURRENT YEAR NOTES: SCHMIDT FOUNDATION; FRIENDS OF THE LIBRARY; TDS SRP				
36230	CONTRIBUTION & DONATIONS FROM				NEXT YEAR NOTES: SCHMIDT FOUNDATION (30000); FRIENDS OF THE LIBRARY (6000); TDS SRP (200)				

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CITY OF ST. PETER
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2013

211-LIBRARY FUND

REVENUES	(----- 2013 -----) (----- 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	421,809	431,199	380,562	321,180	197,788	338,905	302,880	

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211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

					2013			2014	
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
45500-100	LIBRARY WAGES	138,746	137,660	156,057	160,168	91,728	160,168	156,358	
45500-101	LIBRARY WAGES - TEMPORARY	567	730	926	1,674	498	1,674	1,674	
45500-102	LIBRARY WAGES - OVERTIME	912	1,188	1,591	788	324	788	811	
45500-121	LIBRARY PERA CONTRIBUTIONS	9,082	9,354	10,630	7,608	6,208	7,608	7,846	
45500-122	LIBRARY FICA CONTRIBUTIONS	8,603	8,554	9,732	9,773	5,697	9,773	9,848	
45500-126	LIBRARY MEDICARE CONTRIBUT	2,012	2,001	2,276	2,286	1,332	2,286	2,303	
45500-131	LIBRARY HEALTH INSURANCE	16,149	16,124	17,895	19,084	12,410	19,084	20,485	
45500-132	LIBRARY DENTAL INSURANCE	413	633	2,083	1,736	792	1,736	1,867	
45500-133	LIBRARY LIFE INSURANCE	48	42	44	51	34	51	54	
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0	
45500-151	LIBRARY WORKERS COMPENSATI	1,655	1,182	1,086	1,616	855	1,616	1,391	
TOTAL PERSONNEL SERVICES		178,186	177,467	202,320	204,784	119,878	204,784	202,637	

45500-100 LIBRARY WAGES PERMANENT NOTES:
 Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal.
 Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.

45500-100 LIBRARY WAGES CURRENT YEAR NOTES:
 FT: 1 lead librarian, 1 assistant lead librarian
 PT: 1 library associate, 8 circ clerks; wage increase for part time.

45500-101 LIBRARY WAGES - TEMPORARY PERMANENT NOTES:
 GAC Workstudy students

<u>OFFICE EXPENSES</u>									
45500-200	LIBRARY OFFICE SUPPLIES	1,897	1,416	1,118	1,500	860	1,500	1,500	
45500-210	LIBRARY OPERATING SUPPLIES	12,717	15,733	15,932	15,000	10,545	15,000	15,000	
45500-220	LIBRARY REPAIR & MAINT. SU	0	80	356	0	140	140	0	
TOTAL OFFICE EXPENSES		14,614	17,228	17,406	16,500	11,545	16,640	16,500	

45500-200 LIBRARY OFFICE SUPPLIES PERMANENT NOTES:
 Copy paper; ink cartridges; receipt paper; general office supplies

45500-210 LIBRARY OPERATING SUPPLIES PERMANENT NOTES:
 CLEANING SUPPLIES; AQUARIUM MAIN (1500); LIGHTBULBS;
 PROCESSING MATERIALS (LABELS, BARCODES, ETC); SOFTWARE;
 SUMMER READING PROGRAM; WEEK KILLER; TOOLS; FILTERS; SOLAR
 SALT & DELIVERY; PROGRAM SUPPLIES

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

					2013			2014	
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45500-210	LIBRARY OPERATING SUPPLIES	CURRENT YEAR NOTES: VERSAMATIC VACUUM CLEANER (850)							
<u>PROFESSIONAL SERVICES</u>									
45500-300	LIBRARY PROFESSIONAL SERVI	28,349	26,960	41,722	37,000	29,004	31,000	33,000	
45500-321	LIBRARY TELEPHONE	1,025	1,163	1,082	1,200	663	1,200	1,200	
45500-322	LIBRARY POSTAGE	209	65	106	200	79	200	200	
45500-331	LIBRARY TRAVEL & TRAINING	362	665	360	400	119	400	400	
45500-340	LIBRARY ADVERTISING	243	498	98	200	333	200	200	
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0	
45500-354	LIBRARY PRINTING & BINDING	0	0	135	0	0	0	0	
45500-360	LIBRARY INSURANCE	4,346	4,223	4,075	8,100	6,181	8,100	8,100	
45500-380	LIBRARY UTILITIES	26,675	27,954	26,103	27,930	15,675	27,930	27,930	
TOTAL PROFESSIONAL SERVICES		61,210	61,528	73,681	75,030	52,053	69,030	71,030	
45500-300	LIBRARY PROFESSIONAL SERVICE	CURRENT YEAR NOTES: TDS CONTRACT POSSIBLE INCREASE; OVERDRIVE CONTRACT; ROOF INSPECTION; WINDOW CLEANING, BOILER PM; RPZ TESTING; WEED CONTROL; FALL SPRINKLER SHUTDOWN							
45500-300	LIBRARY PROFESSIONAL SERVICE	NEXT YEAR NOTES: TDS CONTRACT POSSIBLE INCREASE; OVERDRIVE CONTRACT (3100); ROOF INSPECTION; WINDOW CLEANING, BOILER PM; RPZ TESTING; WEED CONTROL; FALL SPRINKLER SHUTDOWN; ANNUAL FIRE ALARM TEST & INSPECTION (400); ANNUAL SPRINKLER SYSTEM TEST & INSPECT (600); ANNUAL HVAC TEST (500)							
45500-331	LIBRARY TRAVEL & TRAINING	CURRENT YEAR NOTES: Lead librarian meetings at TdS in Mkto, staff mts and workshops							
<u>REPAIR & MAINTENANCE</u>									
45500-401	LIBRARY REPAIR & MAINT.-BU	2,876	3,965	9,186	5,000	27,754	29,000	6,000	
45500-404	LIBRARY REPAIR & MAINT.-EQ	3,749	3,864	3,458	3,500	5,674	7,200	4,100	
45500-415	LIBRARY EQUIPMENT RENTAL	7,329	5,235	5,130	5,500	7,422	7,500	7,500	
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0	
45500-433	LIBRARY DUES & SUBSCRIPTIO	6,308	6,951	7,022	6,900	6,014	7,000	7,000	
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		20,263	20,015	24,796	20,900	46,864	50,700	24,600	
45500-401	LIBRARY REPAIR & MAINT.-BU	PERMANENT NOTES: Ballasts/lights; roof repair; restroom repair; vandalism; boiler repair(Thermodynamics); fireplace maint; chiller repair (UHL)							
45500-401	LIBRARY REPAIR & MAINT.-BU	NEXT YEAR NOTES: PER THE FIRE SPRINKLER INSPECION REPORT OF 5-2-13 (PERFORMED							



211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

			2013			2014		
	2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
	ON BLDGS THAT ARE 10 YRS OLD) DRY SPRINKLERS NEED TO HAVE A SAMPLE TEST AND REPLACEMENT OF 4 HEADS TO DETERMINE STATUS OF NEED TO REPLACE ALL SPRINKLER HEADS (3442); BOILER, CHILLER, ROOF REPAIRS; FIREPLACE MAINTENANCE; BALLASTS							
45500-404	LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES: Vendprint; copier/printer maint; cleaning equipment maint							
45500-404	LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES: ANNUAL ANTIVIRUS PROTECTION (410); COPIER/PRINTER CHARGES; ANNUAL VENDPRINT LICENSE (710); CLEANING EQUIP MAINTENANCE							
45500-415	LIBRARY EQUIPMENT RENTAL PERMANENT NOTES: B & T Book Lease program							
45500-415	LIBRARY EQUIPMENT RENTAL NEXT YEAR NOTES: ADULT LEASE BOOKS (5200); LARGE PRINT BOOKS (2,300)							
45500-433	LIBRARY DUES & SUBSCRIPTIOCURRENT YEAR NOTES: EBSCO;STAR TRIBUNE; BOOKPAGE; HENDERSON; LECENTER; NEW ULM; ST PETER HERALD; MANKATO FREE PRESS; LAFAYETTE/NIC; LESUEUR							
45500-433	LIBRARY DUES & SUBSCRIPTIONEXT YEAR NOTES: EBSCO (MAGAZINES);STAR TRIBUNE; BOOKPAGE; HENDERSON; LECENTER; NEW ULM;ST PETER HERALD; MANKATO FREE PRESS; LAFAYETTE/NIC; LESUEUR; WALL STREET JOURNAL; OUTDOOR NEWS; VOICE OF YOUTH							
CAPITAL								
45500-520	LIBRARY BUILDING/STRUCTURE	0	0	0	0	0	0	0
45500-560	LIBRARY FURNITURE AND FIXT	0	0	0	4,000	2,638	2,638	0
45500-570	LIBRARY OFFICE EQUIPMENT &	0	2,512	6,853	0	7,200	7,200	4,000
45500-580	LIBRARY OTHER EQUIPMENT	0	0	0	0	0	0	0
45500-590	LIBRARY BOOKS	37,148	39,879	37,387	30,000	18,162	36,800	36,100
	TOTAL CAPITAL	37,148	42,392	44,240	34,000	27,999	46,638	40,100
45500-560	LIBRARY FURNITURE AND FIXTCURRENT YEAR NOTES: REPLACE WALK BEHIND SWEEPER/VACUUM							
45500-570	LIBRARY OFFICE EQUIPMENT &NEXT YEAR NOTES: CONSOLIDATE THREE SEPARATE MACHINES: COLOR PRINTER, B/W PRINTER, AND COPY MACHINE. PURCHASE ONE MACHINE (B/W AND COLOR COPY MACHINE/PRINTER)TO OPERATE MORE EFFICIENTLY							
45500-590	LIBRARY BOOKS CURRENT YEAR NOTES: Schmidt Foundation 30800, Friends of the Library 6000							

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CITY OF ST. PETER
PROPOSED BUDGET WORKSHEET
AS OF: AUGUST 31ST, 2013

211-LIBRARY FUND
LIBRARY
EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45500-590	LIBRARY BOOKS	NEXT YEAR NOTES: Schmidt Foundation 30800, Friends of the Library 6000.							
TOTAL LIBRARY		311,420	318,630	362,443	351,214	258,339	387,792	354,867	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

211-LIBRARY FUND
 TRANSFERS-OUT
 EXPENDITURES

	(----- 2013 -----) (----- 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	<u>4,318</u>	<u>3,877</u>	<u>4,025</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL TRANSFERS	4,318	3,877	4,025	0	0	0	0	0
TOTAL TRANSFERS-OUT	4,318	3,877	4,025	0	0	0	0	0
TOTAL EXPENDITURES	<u>315,738</u>	<u>322,507</u>	<u>366,468</u>	<u>351,214</u>	<u>258,339</u>	<u>387,792</u>	<u>354,867</u>	<u>354,867</u>
REVENUE OVER/ (UNDER) EXPENDITURES	<u>106,072</u>	<u>108,693</u>	<u>14,094</u>	<u>(30,034)</u>	<u>(60,552)</u>	<u>(48,887)</u>	<u>(51,987)</u>	<u>(51,987)</u>

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CITY OF ST. PETER COMMUNITY CENTER

	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Proposed Budget	2013 Projected Year End	2014 Proposed Budget
Property Taxes	0	0	0	0	0	0	0
State Grants and Aids	131	131	131	131	130	130	130
Interest & Misc Income	15,682	16,559	22,094	33,984	14,500	23,400	23,400
Daily/advertising/term Rents	152,268	163,174	192,561	201,006	198,000	198,000	200,268
Transfer from other Funds	141,500	146,881	147,183	143,736	152,000	152,000	152,000
Utility Fund Transfers	49,551	50,294	53,256	54,801	50,000	50,000	52,000
TOTAL REVENUES	359,132	377,039	415,225	433,658	414,630	423,530	427,798
Personnel Services	126,153	112,782	113,182	123,290	116,393	116,393	127,534
Office Expenses	31,819	36,607	40,495	44,969	42,200	42,410	42,700
Professional Services	137,374	123,138	126,705	119,358	143,950	142,750	144,950
Repair & Maintenance	46,260	15,176	24,657	33,948	31,000	34,500	31,000
Transfer to Other Funds	0	11,794	11,334	11,428	0	0	0
Capital	0	0	6,770	26,094	13,000	27,438	20,295
TOTAL EXPENDITURES	341,606	299,497	323,143	359,087	346,543	363,491	366,479
NET OPERATIONS	17,526	77,542	92,082	74,571	68,087	60,039	61,319
BEGINNING FUND BALANCE	12,121	29,647	107,189	199,271	273,842	273,842	333,881
ENDING FUND BALANCE	29,647	107,189	199,271	273,842	341,929	333,881	395,200
							107.8%

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217-COMMUNITY CENTER

REVENUES		(----- 2013 -----) (----- 2014 -----)						
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
TAXES								
31010	CURRENT PROPERTY TAX	0	0	0	0	0	0	
	TOTAL TAXES	0	0	0	0	0	0	
STATE AID/GRANTS								
33422	OTHER STATE GRANTS & AID	131	131	131	130	65	130	
	TOTAL STATE AID/GRANTS	131	131	131	130	65	130	
MISCELLANEOUS								
36200	MISCELLANEOUS REVENUES	6,161	6,691	8,361	6,100	260	6,100	
	TOTAL MISCELLANEOUS	6,161	6,691	8,361	6,100	260	6,100	
INTEREST INCOME								
36210	INTEREST EARNINGS	329	510	1,343	400	691	800	
	TOTAL INTEREST INCOME	329	510	1,343	400	691	800	
RENTAL INCOME								
36221	DAILY RENTALS	21,042	20,212	22,015	20,000	14,085	20,000	
36222	ADVERTISING LEASES	9,600	4,800	4,200	5,200	4,400	5,200	
36224	TERM RENTS AND LEASES	132,533	167,549	174,791	172,800	100,410	172,800	
	TOTAL RENTAL INCOME	163,174	192,561	201,006	198,000	118,895	198,000	200,268
36222	ADVERTISING LEASES	PERMANENT NOTES: 4 free gym ads (2 school, the edge, hickory tech)						
36222	ADVERTISING LEASES	CURRENT YEAR NOTES: CHANGE FROM 800/YEAR TO 400/YEAR. TWO DROPPED ADVERTISING AND GAINED ONE						
36222	ADVERTISING LEASES	NEXT YEAR NOTES: CARLSTROM; NCB; JAG; REMAX; BOLTON & MENK; FNB; WASTE MANAGEMENT; MEDIACOM; SCHMIDT; KATO ROOFING; MANKATO CLINIC; ST PETER EYECARE 12 @ 400=4800						
36224	TERM RENTS AND LEASES	PERMANENT NOTES: monthly rents: year 10 11 12 13 14 15 16 spccc 2,641 2,774 2,903 E2,000 CE 3,151 3,308 3,474 3,648 3,830 4,022 4,223 mvac 2,135 2,242 2,354 2,472 2,595 2,725 2,862 Kid 3,919 4,115 4,322 4,538 4,764 5,003 5,253 RD 1,022 1,072 1,376 E1,400 cons. 100 100 100						

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

217-COMMUNITY CENTER

REVENUES	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	(----- 2013 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
DONATIONS & REFUNDS								
36230 CONTRIBUTIONS & DONATIONS	0	50	116	0	0	0	0	
36241 VENDING MACHINE COMMISSIONS	145	3,430	11,735	1,500	7,407	10,000	10,000	
36250 REFUNDS & REIMBURSEMENTS	9,925	11,413	12,430	6,500	820	6,500	6,500	
TOTAL DONATIONS & REFUNDS	10,069	14,893	24,280	8,000	8,227	16,500	16,500	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSETS	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TRANSFER								
39221 CASH TRANSFER	146,881	147,183	143,736	152,000	0	152,000	152,000	
39222 UTILITY CHARGE REIMBURSEMENT	50,294	53,256	54,801	50,000	28,925	50,000	52,000	
TOTAL TRANSFER	197,175	200,439	198,537	202,000	28,925	202,000	204,000	
39221 CASH TRANSFER								PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt.; share of rec fees(ends 2009).
39222 UTILITY CHARGE REIMBURSEMENT								PERMANENT NOTES: 75% reimbursement from utility funds.
TOTAL REVENUES	377,039	415,225	433,658	414,630	157,063	423,530	427,798	

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217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
44940-100	COMMUNITY CENTER WAGES	78,346	78,028	84,804	80,474	50,280	80,474	82,931	_____
44940-101	COMMUNITY CENTER WAGES-TEM	0	82	0	0	0	0	0	_____
44940-102	COMMUNITY CENTER WAGES-OVE	822	188	0	1,742	0	1,742	1,795	_____
44940-121	COMMUNITY CENTER PERA CONT	4,935	5,098	5,713	4,797	3,512	4,797	4,941	_____
44940-122	COMMUNITY CENTER FICA CONT	4,707	4,658	5,033	5,097	2,943	5,097	5,253	_____
44940-126	COMMUNITY CENTER MEDICARE	1,101	1,089	1,177	1,192	688	1,192	1,229	_____
44940-131	COMMUNITY CENTER HEALTH IN	18,401	18,784	21,934	18,754	16,861	18,754	26,852	_____
44940-132	COMMUNITY CENTER DENTAL IN	786	2,184	2,135	1,158	1,111	1,158	1,245	_____
44940-133	COMMUNITY CENTER LIFE INSU	37	33	33	34	23	34	36	_____
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0	_____
44940-142	COMMUNITY CENTER UNEMPLOYM	0	0	396	0	102	0	0	_____
44940-151	COMMUNITY CENTER WORKERS C	3,647	3,036	2,066	3,145	1,664	3,145	3,252	_____
TOTAL PERSONNEL SERVICES		112,782	113,182	123,290	116,393	77,186	116,393	127,534	
OFFICE EXPENSES									
44940-200	COMMUNITY CENTER OFFICE SU	182	300	286	200	408	410	300	_____
44940-210	COMMUNITY CENTER OPERATING	36,425	40,091	44,682	42,000	30,881	42,000	42,400	_____
44940-220	COMMUNITY CENTER REPAIR &	0	105	0	0	0	0	0	_____
TOTAL OFFICE EXPENSES		36,607	40,495	44,969	42,200	31,289	42,410	42,700	
44940-210	COMMUNITY CENTER OPERATING	PERMANENT NOTES: UNIFORM ALLOWANCE; ANNUAL ELEVATOR PERMIT (100) AIR HANDLER FILTERS; PAINT; GYM REFINISHING MATERIALS, BB NETS, FIRST AID SUPPLIES; ICE MELT; CLEANING SUPPLIES;							
44940-210	COMMUNITY CENTER OPERATING	CURRENT YEAR NOTES: REPLACE SHRUBS & PLANTINGS; LAWN MAINT; CANDY & SODA CONCESSIONS PROJ #718 (\$6000)							
44940-210	COMMUNITY CENTER OPERATING	NEXT YEAR NOTES: VERSAMATIC VACUUM (673); REPLACE SHRUBS; SAFETY PROGRAM; AED PADS; RID ICE; BIKE RACK FOR 5TH STREET (400)							
PROFESSIONAL SERVICES									
44940-300	COMMUNITY CENTER PROFESSIO	16,272	17,266	16,803	20,000	10,513	20,000	22,000	_____
44940-310	COMMUNITY CENTER CONTRACTU	0	62	0	0	0	0	0	_____
44940-321	COMMUNITY CENTER TELEPHONE	870	832	861	1,200	494	1,200	1,200	_____
44940-322	COMMUNITY CENTER POSTAGE	38	94	49	50	16	50	50	_____
44940-331	COMMUNITY CENTER TRAVEL &	162	154	252	1,500	0	300	500	_____
44940-340	COMMUNITY CENTER ADVERTISI	61	0	56	200	0	200	200	_____
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	0	0	0	_____
44940-360	COMMUNITY CENTER INSURANCE	11,800	11,680	11,572	23,000	11,983	23,000	23,000	_____
44940-380	COMMUNITY CENTER UTILITIES	93,934	96,616	89,765	98,000	50,416	98,000	98,000	_____
TOTAL PROFESSIONAL SERVICES		123,138	126,705	119,358	143,950	73,423	142,750	144,950	



CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-300	COMMUNITY CENTER PROFESSIOPERMANENT NOTES: WASTE MANAGEMENT (5200); ELEVATOR PREVENTIVE MAINT (2,000), PREVENTATIVE MAINT BOILER (3800);OUTSIDE WINDO WASHING; FALL SHUT DOWN/SPRING STARTUP; PRE-EMPLOYMENT PHYSICALS AS NEEDED; RPZ TESTING; BOILER LICENSES; ANNUAL ROOF INSPECTION (1600); SERVICE AGREEMENT FOR CHILLER (3600)								
44940-300	COMMUNITY CENTER PROFESSIONEXT YEAR NOTES: SIMPLEX FIRE ALARM & SPRINKLER INSPECTION (2500)								
44940-340	COMMUNITY CENTER ADVERTISICURRENT YEAR NOTES: BLDG SUP RECRUITMENT								
REPAIR & MAINTENANCE									
44940-401	COMMUNITY CENTER BLDG-REP&	7,112	16,406	27,245	22,000	11,245	25,500	22,000	
44940-404	COMMUNITY CENTER EQUIP-REP	8,064	8,252	6,703	9,000	6,355	9,000	9,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
	TOTAL REPAIR & MAINTENANCE	15,176	24,657	33,948	31,000	17,600	34,500	31,000	
44940-401	COMMUNITY CENTER BLDG-REP&PERMANENT NOTES: BALLASTS/LIGHTS; CHILLER REPAIRS; ROOF REPAIRS; FIX TOILETS; PLUMBING ISSUES; PAAPE REPAIRS; AIR HANDLER MOTORS; DOOR REPAIRS; WALL SCONCES								
44940-401	COMMUNITY CENTER BLDG-REP&CURRENT YEAR NOTES: RE-CAULK 5TH STREET WINDOWS (\$4-7,000) Chiller broken fan blade/knocked out fuses (1044); chiller oil leak & repair (2165)								
44940-401	COMMUNITY CENTER BLDG-REP&NEXT YEAR NOTES: STATE MANDATED AFTER BLDG IS 10 YRS OLD - SPRINKLER SYSTEM OBSTRUCTION INVESTIGATION AND CHECK VALVE INSPECTION & REPLACEMENT OF GAUGES AS NOTED IN THE SIMPLEXGRINELL FIRE SPRINLER INSPECTION REPORT 5-2-13 (2140)								
44940-404	COMMUNITY CENTER EQUIP-REPPERMANENT NOTES: Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances.								
CAPITAL									
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0	
44940-520	COMMUNITY CENTER BUILDING/	0	0	0	13,000	12,386	12,386	0	
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0	
44940-560	COMMUNITY CENTER FURNITURE	0	6,770	3,788	0	0	0	1,500	
44940-570	COMMUNITY CTR OFFICE EQUIP	0	0	22,306	0	15,052	15,052	18,795	
	TOTAL CAPITAL	0	6,770	26,094	13,000	27,438	27,438	20,295	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		(----- 2013 -----) (----- 2014 -----)							
		2010	2011	2012	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-520	COMMUNITY CENTER BUILDING/CURRENT YEAR NOTES: BASED ON 2012 ROOF INSPECTION,THESE DEFICIENCIES WERE DISCOVERED AND NEED TO BE REPAIRED FOR ROOF LEAKS AND POTENTIAL ROOM LEAKS TO STOP.								
44940-560	COMMUNITY CENTER FURNITURENEXT YEAR NOTES: outdoor tables								
44940-570	COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES: Surveillance system added								
44940-570	COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN THE SENIOR CENTER (7000); REPLACE RIDER FLOOR SCRUBBER (11,795)								
TOTAL COMMUNITY CENTER		287,703	311,809	347,658	346,543	226,936	363,491	366,479	

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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2013

217-COMMUNITY CENTER
 COMMUNITY CENTER TFR
 EXPENDITURES

	(----- 2013 -----) (----- 2014 -----)							
	2010 ACTUAL	2011 ACTUAL	2012 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
TRANSFERS								
49300-720 TRANSFERS-OUT OPERATING TR	11,794	11,334	11,428	0	0	0	0	
TOTAL TRANSFERS	11,794	11,334	11,428	0	0	0	0	
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TOTAL COMMUNITY CENTER TFR	11,794	11,334	11,428	0	0	0	0	
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TOTAL EXPENDITURES	299,497	323,143	359,086	346,543	226,936	363,491	366,479	
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REVENUE OVER/(UNDER) EXPENDITURES	77,542	92,082	74,573	68,087	(69,872)	60,039	61,319	

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