

**CITY OF SAINT PETER, MINNESOTA  
AGENDA AND NOTICE OF MEETING**

Regular Workshop Session of Monday, December 1, 2014  
Library Meeting Room – 7:00 p.m.  
601 South Washington Avenue

**I. CALL TO ORDER**

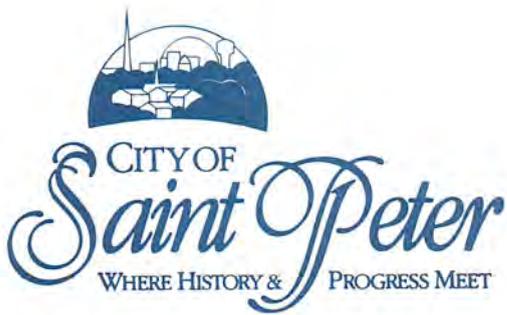
**II. DISCUSSION**

- A. Joint Park Facility
- B. 2015 Electric Fund Budget
- C. Transit Update
- D. Paver Purchase
- E. 2015 Levy Update
- F. 2015 General Fund Budget Update
- H. Others

**III. ADJOURNMENT**

Office of the City Administrator  
Todd Prafke

TP/bal



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 11/25/14

**FROM:** Todd Prafke  
City Administrator

**RE:** Joint Facilities

### **ACTION/RECOMMENDATION**

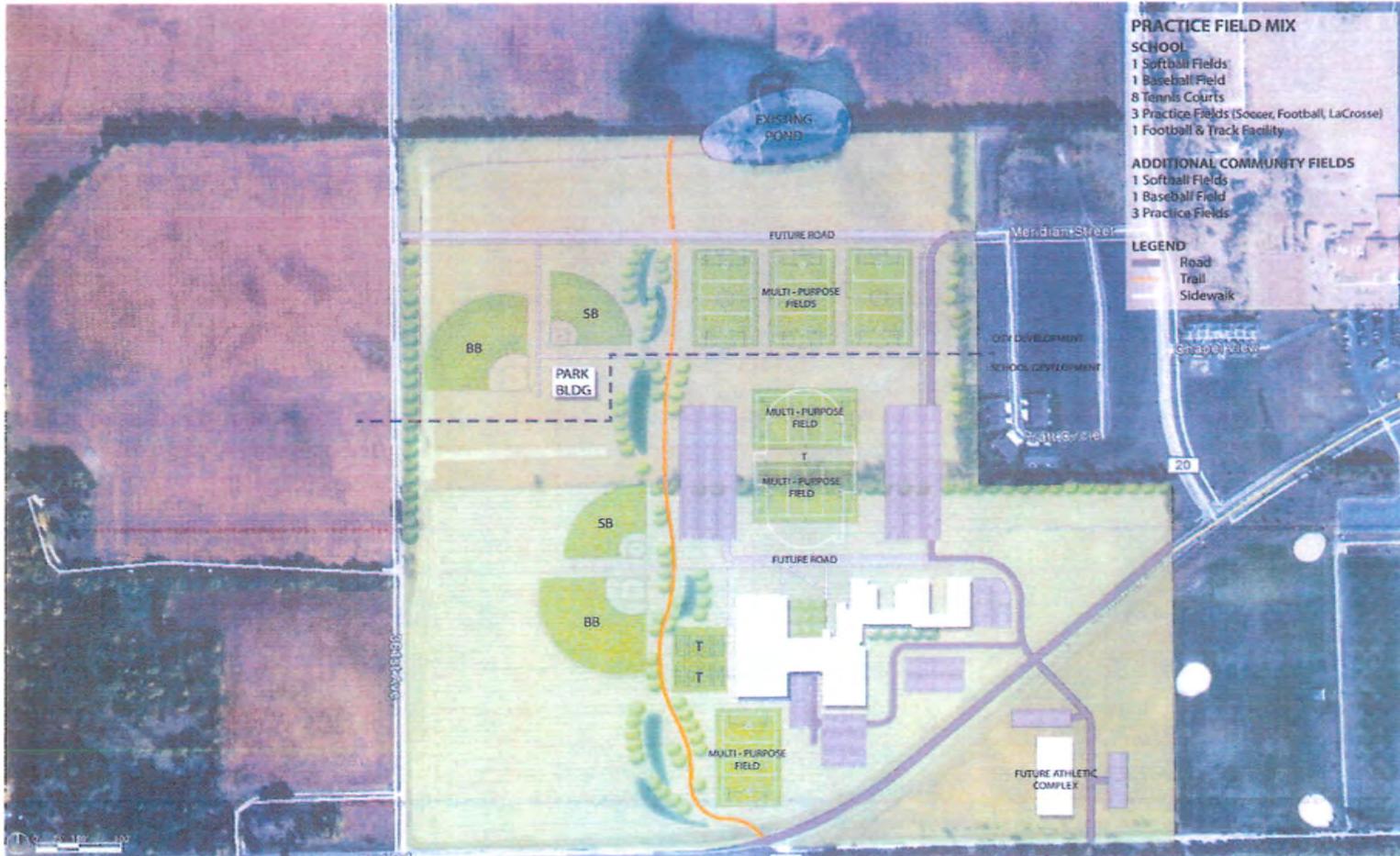
None needed. For your information and discussion only.

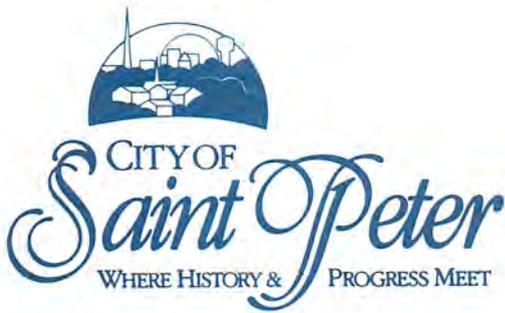
### **BACKGROUND**

Time has been set aside on the workshop agenda for Monday evening for Councilmembers to review the latest version of the joint park design and a very early draft of the proposed memorandum of understanding with the School District #508.

Please feel free to contact me if you have any questions or concerns on this agenda item.

TP/bal





## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** November 17, 2014

**FROM:** Todd Prafke                      Paula O'Connell                      Lewis Giesking  
City Administrator                      Director of Finance                      Director of Public Works

**RE:** 2015 Electric Enterprise Fund Budget & Rate information

### ACTION/RECOMMENDATION

None needed. For your input and discussion only.

### BACKGROUND

Please find below the issues staff has discussed and used for the planning and implementation of the Electric Fund budget. We use the budget as a planning and measurement tool in the management of this fund and the operations that are supported by this enterprise or business type fund.

The last rate increase took place in June 2014 for large commercial and industrial customers and in January 2011 for all customers. As directed by the City Council, the 2014 rate increase of \$.0024 per kilowatt hour (kWh) to all large commercial and industrial rate classes was put in place to generate an additional \$75,000 in 2014. In 2011, the change was a 4% increase to all energy sales and coincided with a 4% rate increase from our purchased power supplier.

Below is a history of the last five rate increases.

<u>Electric rate history</u>		<u>Residential Rate</u>
June 2014	large commercial and Industrial (\$.0024)	.1123
January 2011	4%	.1123
August 2010	4%	.1079
2008	6.5%	.1038
2006	22% and base increase \$1.45	.0956
2005	base charge increased \$1.75	
1995		.0783

*Current residential rates are \$9.95 base charge, \$3.00 transmission charge and \$.1123 per kilowatt hour charge. All changes prior to June 2014 were made across all rate or user classifications.*

The 2015 proposed Electric Fund budget includes the same operational services as we have provided in previous years. The Utility provides and maintains services to homes and

businesses; maintains the generation plant; provides for street light installation and maintenance; provides for connection and disconnection of meters and location of City service lines; maintains appropriate load on transformers; installs new City developed subdivisions; and installs distribution lines.

The 2015 proposed expenditures are \$29,977 below the 2014 budgeted costs, which helps in the operation income results of \$2,155. As you may recall, operational deficit was a major driver in the rate recommendations a year ago.

Capital purchases of \$862,008 are funded from reserves. Approval of the budget does not allow for the purchase of large items without additional City Council approval. Budgeted items over \$7,500 will be presented to the Council for final approval of purchase, as per your purchase policy. Streetlight replacement is anticipated to be evaluated again in the spring of 2015 to determine if changes can take place in a future year.

\$ 50,000.00	Planning for Front Street Substation transformer replacement (depends on failure)
\$ 20,000.00	Professional services for system/mapping updates
\$ 8,000.00	Roof replacement
\$ 29,000.00	Parapet repairs on the Front Street substation equipment room
\$ 36,000.00	Sunrise Substation
\$ 32,000.00	Distribution line - Traverse Road to the Sunrise Substation (Nicollet Avenue)
\$278,808.00	5 new sealed underground switch boxes - Nicollet Avenue (2015 delivery)
\$ 200,000.00	New construction at Regional Treatment Center
\$ 20,000.00	New construction at Nicollet County Courthouse
\$ 40,000.00	Replace 1970 underground distribution wire
\$ 15,000.00	Subdivision development
\$ 6,000.00	Line monitor to detect change in power being supplied
\$ 15,000.00	10 Traditionaire streetlights replacement program
\$ 56,000.00	22 Black Commercial Streetlights on North Third Street and Old Minnesota Avenue –Union Street to St. Julien Street
\$ 26,000.00	32 LED Traditionaire lights on Washington Avenue Link Project (re-use 21 poles)
\$ 7,700.00	3 Black Commercial LED Lights at Old Minnesota and Union Street
\$ 4,500.00	Washington Ave Link Trail Lights
\$ 18,000.00	Generation Plant computer software for SMMPA, building. and generator monitoring

**Additional information:**

- The load control rebate is proposed to remain at \$4.00/month credit. This credit is given to our load control customers for five months of the year. Load control helps reduce peak demand by cycling air conditioning units. In the past, we have discussed the removal of this credit due to changes in eligibility for the Conservation Incentive Program (CIP). Currently our load control credit is 100% eligible towards the CIP. We pay out about \$38,000 for this program. Remember that this is part of our CIP requirement, so eliminating the program means you will need to spend it on conservation efforts elsewhere. Therefore, a change in this does not help our current situation.

- The current Conservation Improvement Program (CIP) requirements are part of the Next Generation Energy Act that was passed into law in 2007. The energy **savings** requirement is 1.5% of the utility's 3-year average kWh sales from four years previous. The **spending** requirement is 1.5% of the utility's gross operating revenue (GOR) from two years previous. The **low-income spending** requirement is 0.2% of the residential gross operating revenue from two years previous.

The 2015 requirements will be based on:

- 2011-13 average sales for the 1.5% energy savings goal
- 2013 total GOR for the 1.5% spending requirement
- 2013 residential GOR to calculate the % Low Income spending

The penalties are applied if a utility cannot or chooses not to try to achieve their savings and spending requirements. If a utility fails to meet the requirements, the State can come in and implement CIP programs for the utility. The State can also delay or not approve utility requests for new generation resources until the CIP requirements are met. SMMPA works with fifteen SMMPA members to jointly conduct the CIP programs to meet the State requirements.

- It should be noted that fuel for the Broadway Generation Plant (power production) is reimbursed by SMMPA. City staff exercises the generation plant monthly and, in addition, SMMPA calls on the City to operate the plant as necessary during peak electrical usage on the transmission system. It is an "in and out", meaning it has no net impact to the overall budget. Once the agreement with SMMPA to operate the generation plant expires, the City will have the ability to operate it as necessary.
- 6.5% of sales will be transferred to the General Fund.

**Current Debt issues: \$1,111,535 Principal and Interest (P & I)**

- ✓ Electric Revenue Bond – 2004D  
2015 Debt Service \$175,270; remaining P & I debt \$173,485;  
Final payment 2016
- ✓ Electric Revenue Refunding Bond – 2006B (Generation Plant)  
2015 Debt Service \$359,098; remaining P & I debt \$4,361,226;  
Final payment 2027
- ✓ Electric Revenue Refunding Bond – 2006C  
2015 Debt Service \$184,200; remaining P & I debt \$556,900;  
Final payment 2018
- ✓ Taxable Revenue Bond – 2010C (Substation and Transmission)  
2015 Debt Service \$392,968; remaining P & I debt \$5,904,696;  
Final payment 2031

The 2015 projected unrestricted reserve of \$137,395 does not meet our targeted amount of \$1,200,000. The reserve target has been set based on a risk analysis and projections in an effort to cover emergency repairs and to make capital purchases as you see planned via use of

cash when possible. Due to the use of reserves for the 2015 capital purchases, it will take a number of years to attain our targeted balance of reserves.

**Other considerations:**

One of our goals is to moderate our overall negative financial trend line including our net income before capital expenses. As you review the budget spreadsheet information, you will see we have had a downward trend in that line until the projected 2014 year. We also believe that generally speaking, smaller incremental rate increases are preferred over fewer but larger increases. While capital improvements come and go and our level of debt remains relatively steady, it is not prudent to allow an operational negative trend line to continue. Capital improvements can be thought of in a number of different ways. Changing the timing of those can impact our cash position, but they do not impact operational cost which is currently the concern. Capital improvements could be considered a cost to system, but they also become an asset to system. While one could argue improvements can make our system too good or "gold plated" as was mentioned in the past, we see them falling into three primary categories:

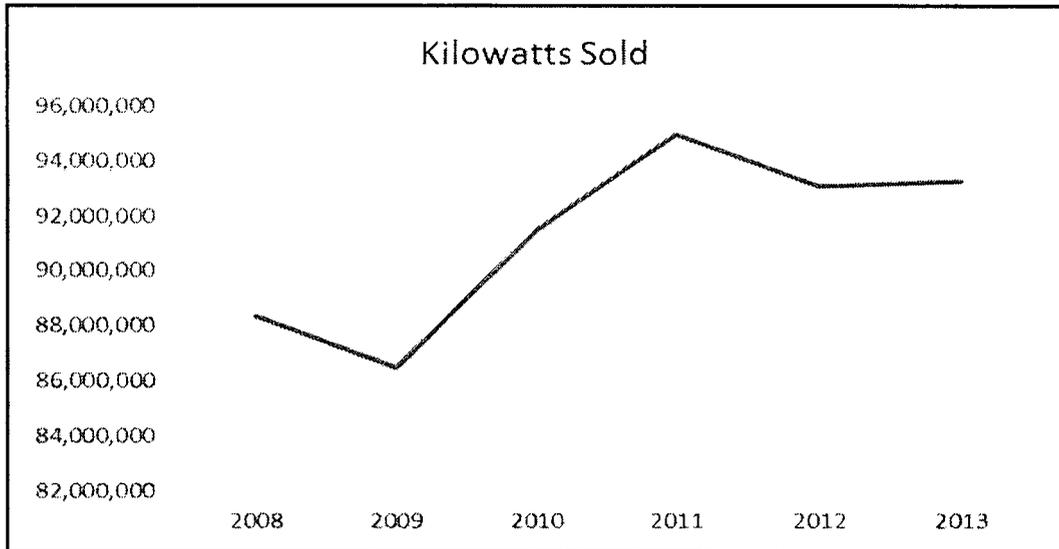
- Those that are repairs exemplified by changing our 1970's wire that has had a recent and increasing history of faults; and
- Expansion of system to new areas which usually supports additional tax base; and
- Lastly, those that improve redundancy and therefore improve service levels. Your system does have very low outage numbers compared to any utility in our area. You could make choices to not improve redundancy therefore lowering your service levels. The challenge here is that once you do that, it is very difficult and potentially expensive to regain that reliability and service standard. The drop from current standard happens pretty quickly and the push back up is likely to take a longer period of time and more resources.

We continue to hover in a rate range that is higher than average in Minnesota, but we have seen increases in rates for other utilities including Investor Owned Utilities (IOUs) and Coop models.

You have continued to invest in improved redundancy, dramatically reducing outages and meeting mandates. Those investments have had an impact on our overall budget and rate needs.

Discussion from SMMPA has indicated a possible 4% cost increase in purchased power in 2016, which may come as 4% once or a lesser percent twice; therefore, rate changes will need to be addressed in next year's budget to cover changes in wholesale power costs which have been flat for the last few years.

The chart below illustrates our use trend line. Use can have a dramatic impact on our bottom line, in this case focusing on operational profit or loss. While we have not done a customer by customer analysis, the jump in use from 2009 to 2011 is driven by a few major changes in the community. Those changes include Water plant being on-line, the new GAC building, and some multi-family residential development. Again, conservation is having an impact on our operational deficit.



To help the Council explore other ideas we have come up with a list of opportunities that you might wish to review. These are meant to spur your thinking and while not all are viable, anything is possible. They are:

- Push a number of projects back. That would help your cash position, but does not work to solve your operational deficit which we believe to be the major reason a rate change may be needed.
- Implement a rate increase. If there was a 2% increase on the base rate, an additional \$13,000 would be generated. The monthly customer increase would be \$.20 - \$.25.
- Change your overall rate structure. This could be done in a number of ways. Some ideas for this could be seasonal rates, changes in specific classification rates in any way you want or relative to class consumption; or change in base vs. energy rates. As you can see there are almost any numbers of ways to do it. This is good to think about, but it is generally a shifting of costs from one group to another and overall does not solve the current issue which is not related directly to debt, but rather operations income.
- More resources from other funds or cost to other funds. There are many different and logical ways to do this. Consideration of smaller transfers to the General Fund may likewise mean an increase to our annual tax levy. A decrease in the transfer of \$100,000 and a corresponding increase of \$100,000 to our tax levy would mean that a \$250,000 valued home would pay an additional \$62.89 in taxes, based on the 2014 valuation. This issue is not just a numbers or money issue; rather it is a philosophical issue related to how we derive revenues from both property tax payers and the large number of non-property tax payers within our community. Some of these changes will impact who pays for what. Without an increase to the tax levy there would have to be cuts made to services. If you want an additional exploration of this we would be happy to outline impacts. Just let us know.
- An outside the box idea may be to sell your system or cede decisions to someone else like a utility commission appointed by the Council. Selling would take a lot of thinking. Selling gets you away from the need to make any decisions about rates, service or use. We don't

know that this gets you a better rate nor does the cash you develop likely cover the value generated to other funds. We don't know if there is even a buyer. It certainly solves your operational deficit issue as it would no longer be your operation. Many communities have utility commissions, but managing your system through another group or a board has a ton of implications and organizational reconfiguration issues that, frankly, don't seem to be an overall benefit. Again, these are pretty far outside the box and we could do some work on this idea, but likely you would need to hire a consultant to do a full evaluation to really figure this one out.

Based on the proposed budget, we anticipate that our cash position will decrease from a projected \$867,249 at the end of 2014, to an estimate of \$137,395 at the end of 2015. The expenditures for 2015 are \$10,795,519; which puts the reserve at 1.3% of the current year budget.

This budget anticipates using \$862,008 of reserves to fund capital purchases. This budget includes placeholders for Front Street Substation improvements (\$50,000 in 2015) and for the replacement of a major transformer (\$450,000 in 2016). This allows us to plan ahead, but frankly, we do not yet know when or exactly to what extent activity will take place.

The approval of the Electric budget (including capital) in the amount of \$11,657,527 will give Staff a working plan. The actual purchase or initiation of large projects and funding sources for any large projects or purchases over \$7,500 will be presented individually to the City Council for authorization.

Please feel free to contact us if you have any questions or concerns on this agenda item.

TP/PO/LGG

		ELECTRIC FUND							2015	2016
		Electric Revenues							Proposed	Proposed
		2011	2012	2013	2014	2014	2014	Proposed	Proposed	
		Actual	Actual	Actual	Budget	Projected	Budget	Budget	Budget	
604	37410	Residential Electric Sales	3,689,599	3,667,411	3,661,278	3,769,341	3,576,728	3,601,765	3,637,783	
604	37415	less: Load Management Credit	(34,961)	(35,228)	(35,111)	(35,100)	(35,154)	(35,160)	(35,160)	
604	37416	less: Load Mgmt Credit-Sm Comm	(960)	(931)	(822)	(930)	(930)	(930)	(930)	
604	37417	less: Load Mgmt Credit-Lg Comm	(2,296)	(2,320)	(1,028)	(1,100)	(2,308)	(2,310)	(2,310)	
604	37419	Water Heating	660	1,056	992	1,060	959	966	975	
604	37420	Small Commercial Electric	334,411	296,398	320,274	305,000	314,909	317,113	320,284	
604	37421	Large Commercial Electric	3,094,840	2,924,586	2,967,949	2,967,000	2,998,827	3,038,209	3,068,591	
604	37422	Large Commercial Electric Heat Sales	45,597	42,623	45,039	45,000	46,230	46,336	46,800	
604	37423	Industrial Electric Sales	1,927,759	1,770,897	1,994,009	1,995,000	1,973,088	2,048,782	2,069,270	
604	37424	Economic Development Incentive	0	0	0	0	0	0	0	
604	37425	Large Commercial Peak Alert	0	0	0	0	0	0	0	
604	37426	Large Commercial Interruptible	42,801	19,556	32,810	35,000	31,884	33,707	34,044	
604	37427	Industrial Interruptible	111,342	111,008	107,904	108,000	114,245	110,906	112,015	
604	37430	Streetlights	92,681	97,110	90,690	91,000	89,393	90,019	90,919	
604	37431	Security Lights	0	0	0	0	0	0	0	
604	37432	Sirens	288	288	288	288	264	288	291	
604	37435	Customer Generation	(213)	(251)	(2,285)	(2,285)	(3,919)	(4,000)		
604	37440	Non Utility City - Small	4,818	5,407	5,349	5,300	5,187	5,223	5,276	
604	37441	Inter City - Small	2,577	3,513	5,215	3,500	6,032	6,074	6,135	
604	37442	Non Utility City - Large	52,686	50,289	54,284	54,300	56,109	55,199	55,751	
604	37443	Inter City - Large	44,404	42,755	48,168	48,000	48,674	49,315	49,809	
604	37444	Non-Utility- Large Comm./Interruptible	109,755	112,855	113,595	114,000	123,009	117,285	118,458	
604	37445	Inter-City - Large Comm./Interruptible	122,324	124,356	127,000	127,000	141,178	130,672	131,979	
604	37446	Non-Utility Lg. Comm./Elec. Heat	6,648	5,926	5,970	6,000	5,876	6,100	6,161	
604	37447	Inter-City - Industrial	294,148	314,051	190,077	200,000	193,000	192,952	194,881	
604	37448	Renewable Energy/Wind Power	62	185	200	200	200	278	281	
604	37449	Inter City Lg. Industrial Interruptible	224,984	229,636	239,004	235,000	233,051	242,477	244,902	
		Sub-Total: Electric Sales	10,163,954	9,781,176	9,970,849	10,070,574	9,916,532	10,051,266	10,156,203	
604	36220	Pole Rentals	0	0	0	0	0	0	0	
604	37450	Connection Fees	0	100	0	0	0	0	0	
604	37455	Electric Access Charge	3,900	11,500	27,000	15,000	12,000	12,000	5,000	
604	37460	Penalty Revenues	71,982	66,706	65,508	66,000	66,000	65,000	66,300	
604	37470	Miscellaneous	546,549	247,176	145,348	120,000	140,000	125,000	60,000	
604	36250	Refund & Reimbursements	0	0	0	0	0	0	0	
		Sub-Total: Other Operating Rev.	622,431	325,482	237,856	201,000	218,000	202,000	131,300	
604	33422	Other State Grants	145,860	1,408	1,408	1,408	1,408	1,408	1,408	
604	36101	Special Assessments	1,983	0	0	0	0	0	0	
604	36112	Loan Interest Earned	6,289	5,218	3,936	3,000	3,000	4,000	3,760	
604	36210	Interest Earned	62,952	30,503	20,553	20,000	20,000	25,000	25,000	
604	39101	Sale of Fixed Assets	18,750	2,345	11,923	0	0	0	0	
604	39200	Transfers from other Funds	0	0	0	0	0	0	0	
604	37471	smmpa reimbursement for gen fuel	140,198	209,932	71,116	82,000	82,000	82,000	83,640	
604	37480	Excess Equity Dividend	0	0	0	0	0	0	0	
604	37484	SMMPA Generation Contract	432,000	432,000	432,000	432,000	432,000	432,000	432,000	
		Sub-Total: Non-Operating Revenues	808,032	681,406	540,936	538,408	538,408	544,408	545,808	
		TOTAL OPERATING REVENUES	10,786,385	10,106,658	10,208,705	10,271,574	10,134,532	10,253,266	10,287,503	
		TOTAL REVENUES	11,594,417	10,788,064	10,749,641	10,809,982	10,672,940	10,797,674	10,833,311	

			Electric Expenditures						2015	2016	
			2011	2012	2013	2014	2014	Proposed	Proposed		
			Actual	Actual	Actual	Budget	Projected	Budget	Budget		
			<b>Power Production</b>								
604	49550	100	Wages	11,667	12,316	14,767	12,306	12,306	12,553	12,804	
604	49550	102	Overtime	948	1,845	1,591	366	366	373	380	
604	49550	121	PERA	911	1,020	1,184	919	919	969	988	
604	49550	122	FICA	764	853	973	786	786	801	817	
604	49550	126	Medicare	179	200	228	184	184	187	191	
604	49550	131	Health Insurance	1,985	3,112	2,791	2,625	2,625	2,603	2,655	
604	49550	132	Dental Insurance	304	159	346	166	166	175	179	
604	49550	133	Life Insurance	4	6	6	5	5	5	5	
604	49550	151	Worker's Compensation	321	325	313	430	430	516	526	
604	49550	210	Operating Supplies	1,833	1,880	298	0	0	0	0	
604	49550	211	Motor Fuels	140,198	209,965	71,116	82,000	82,000	82,000	83,640	
604	49550	220	Repair and Maintenance Supplies	321	0	0	0	0	0	0	
604	49550	300	Professional Services	0	3,170	7,542	10,000	5,000	10,000	10,200	
604	49550	360	Insurance	27,677	28,338	32,426	40,000	31,732	31,740	32,375	
604	49550	380	Utilities	39,406	34,978	37,777	38,000	38,000	38,000	38,760	
604	49550	401	Repair & Maint. - Buildings	4,202	102	1,032	1,000	200	500	510	
604	49550	404	Repair & Maint. - Equipment	49,230	59,582	56,799	40,000	55,000	50,000	51,000	
604	49550	430	Miscellaneous	0	0	0	0	0	0	0	
			Sub-Total: Power Production	279,950	357,851	229,189	228,787	229,719	230,422	235,030	
			<b>Power Supply</b>								
604	49560	381	Purchased Power (paid to SMMPA)	7,221,284	7,357,680	7,276,105	7,276,200	7,193,074	7,276,200	7,348,962	
			Sub-Total: Power Supply	7,221,284	7,357,680	7,276,105	7,276,200	7,193,074	7,276,200	7,348,962	
			<b>Power Distribution System</b>								
604	49570	100	Wages	190,362	213,197	247,657	297,653	297,653	303,683	309,757	
604	49570	102	Overtime	13,829	24,249	13,726	8,563	8,563	8,735	8,910	
604	49570	121	PERA	20,718	22,046	21,786	22,201	22,201	23,431	23,900	
604	49570	122	FICA	17,452	18,593	18,303	18,985	18,985	19,370	19,757	
604	49570	126	Medicare	4,081	4,348	4,281	4,440	4,440	4,530	4,621	
604	49570	131	Health Insurance	52,996	49,515	52,622	57,832	57,832	57,345	58,492	
604	49570	132	Dental Insurance	5,195	3,787	4,148	3,984	3,984	4,211	4,295	
604	49570	133	Life Insurance	110	105	112	115	115	115	117	
604	49570	151	Worker's Compensation	7,652	7,826	7,500	10,384	10,384	12,473	12,722	
604	49570	210	Operating Supplies	27,198	38,498	25,610	28,000	20,000	25,000	25,500	
604	49570	211	Motor Fuels	11,187	11,215	10,670	11,000	11,000	11,000	11,220	
604	49570	220	Repair and Maintenance Supplies	1,635	325	517	1,000	500	500	510	
604	49570	300	Professional Services	61,076	13,524	7,345	10,000	4,800	8,000	8,160	
604	49570	310	Contractual Labor	0	0	0	0	0	0	0	
604	49570	360	Insurance	10,247	10,232	15,146	19,000	13,225	13,225	13,490	
604	49570	380	Utilities	5,268	10,841	11,324	11,000	11,000	11,000	11,220	
604	49570	401	Repair & Maint. - Buildings	0	0	750	1,000	400	400	408	
604	49570	402	Repair & Maint. - Substations	19,959	2,780	139	5,000	1,000	4,000	4,080	
604	49570	404	Repair & Maint. - Equipment	9,937	10,082	10,360	10,000	7,000	7,500	7,650	
604	49570	405	Repair & Maint. - Underground Lines	29,003	19,203	51,208	30,000	10,000	25,000	25,500	
604	49570	406	Repair & Maint. - Overhead Lines	0	0	0	0	0	0	0	
604	49570	407	Repair & Maint. - Meters	289	2,468	907	10,000	3,000	10,000	10,200	
604	49570	408	Repair & Maint. - Transformers	2,438	871	(5,312)	2,000	2,000	2,000	2,040	
604	49570	409	Repair & Maint. - Streetlights	13,610	23,754	27,564	20,000	8,000	15,000	15,300	
604	49570	410	Repair & Maint. - SCADA & Load Mgt.	14,529	23,672	16,425	18,000	18,000	18,000	18,360	
604	49570	415	Equipment Rental	1,578	2,406	0	2,000	2,000	2,000	2,040	
604	49570	430	Miscellaneous	0	0	0	0	0	0	0	
			Sub-Total: Power Distribution	520,349	513,537	542,788	602,157	536,082	586,518	598,248	

			2011	2012	2013	2014	2014	2015	2016	
			Actual	Actual	Actual	Budget	Projected	Proposed	Proposed	
								Budget	Budget	
			<b>Administrative and General</b>							
604	49580	100	Wages	185,691	189,578	191,881	198,956	198,956	201,357	205,384
604	49580	102	Overtime	438	732	930	1,058	1,058	1,079	1,101
604	49580	112	Car Allowance	2,160	2,160	1,215	0	0	0	0
604	49580	121	PERA	13,381	13,662	13,687	14,462	14,462	15,142	15,445
604	49580	122	FICA	10,881	11,099	11,125	12,401	12,401	12,551	12,802
604	49580	126	Medicare	2,545	2,596	2,602	2,900	2,900	2,935	2,994
604	49580	131	Health Insurance	48,961	47,854	49,203	56,656	56,656	46,976	47,916
604	49580	132	Dental Insurance	2,727	4,393	3,662	3,007	3,007	3,091	3,153
604	49580	133	Life Insurance	80	76	82	87	87	85	87
604	49580	151	Worker's Compensation	1,888	1,920	1,825	2,323	2,323	2,601	2,653
604	49580	200	Office Supplies	8,185	7,693	6,226	5,700	5,700	5,700	5,814
604	49580	205	Misc. Employee Expenses	14,139	13,351	12,780	15,000	14,000	15,000	15,300
604	49580	210	Operating Supplies	804	726	756	1,000	1,000	1,000	1,020
604	49580	211	Motor Fuels	14	0	0	0	0	0	0
604	49580	220	Repair & Maint. Supplies	2,959	7,121	2,603	3,000	3,000	3,000	3,060
604	49580	300	Professional Services	18,887	15,756	10,986	28,000	20,000	20,000	20,400
604	49580	310	Contract Labor	0	0	0	0	0	0	0
604	49580	321	Telephone	4,276	4,066	3,852	4,300	4,300	4,300	4,386
604	49580	322	Postage	224	134	185	200	200	200	204
604	49580	331	Travel & Training	18,005	23,734	22,432	12,500	16,500	18,000	18,360
604	49580	340	Advertising	0	0	0	0	0	0	0
604	49580	351	Legal Notices & Publications	6	0	0	100	100	100	102
604	49580	354	Printing & Binding	0	0	0	0	0	0	0
604	49580	360	Insurance	14,515	12,806	5,016	22,000	5,475	5,475	5,585
604	49580	380	Utilities	8,053	7,082	8,235	9,000	9,000	9,000	9,180
604	49580	401	Repair & Maint. - Buildings	3,194	2,857	3,529	5,000	4,000	4,000	4,080
604	49580	404	Repair & Maint. - Equipment	7,318	5,854	9,264	3,500	9,200	9,000	9,180
604	49580	430	Miscellaneous	72	0	0	0	0	0	0
604	49580	433	Dues and Subscriptions	26,662	25,986	27,420	26,100	30,000	30,000	30,600
			Sub-Total: Administration	396,065	401,236	389,496	427,250	414,325	410,592	418,804
			<b>Customer Accounts</b>							
604	49585	100	Wages	67,203	80,687	66,770	66,381	66,381	73,288	74,754
604	49585	102	Overtime	590	979	29	1,896	1,896	1,934	1,973
604	49585	121	PERA	4,854	4,782	4,740	4,950	4,950	5,642	5,755
604	49585	122	FICA	3,934	4,047	3,870	4,233	4,233	4,664	4,757
604	49585	126	Medicare	920	946	905	990	990	1,091	1,113
604	49585	131	Health Insurance	20,073	18,817	21,072	21,448	21,448	25,213	25,717
604	49585	132	Dental Insurance	1,251	966	1,427	996	996	1,053	1,074
604	49585	133	Life Insurance	27	27	30	29	29	29	30
604	49585	151	Worker's Compensation	387	398	378	430	430	556	567
604	49585	200	Office Supplies	438	1,433	1,845	1,500	1,000	1,200	1,224
604	49585	205	Misc. Employee Expenses	0	0	0	0	0	0	0
604	49585	211	Motor Fuels	454	407	650	288	600	600	612
604	49585	300	Professional Services	4,265	2,822	2,851	3,500	3,000	3,000	3,060
604	49585	322	Postage	5,174	5,262	5,354	4,750	5,500	5,500	5,610
604	49585	331	Travel & Training	0	0	13	50	410	50	51
604	49585	354	Printing & Binding	3,193	3,737	3,109	3,000	3,000	3,000	3,060
604	49585	360	Insurance	652	552	1,376	1,200	1,660	1,700	1,734
604	49585	404	Repair & Maint. - Equipment	1,353	1,772	3,291	2,100	4,200	4,000	4,080
604	49585	430	Miscellaneous	338	116	235	1,800	400	400	408
604	49585	433	Dues and Subscriptions	0	0	0	0	0	0	0
604	49585	904	Bad Debt Expense	(1,861)	40,523	11,717	10,000	10,000	10,000	10,200
			Sub-Total: Customer Accounts	113,245	168,273	129,662	129,541	131,123	142,920	145,778
			Operating Expenses	8,530,893	8,798,577	8,567,240	8,663,935	8,504,323	8,646,652	8,746,823
			Operating Income (loss):	2,255,492	1,308,081	1,641,465	1,607,639	1,630,209	1,606,614	1,540,680
			<b>Depreciation</b>							
604	49970	420	Depreciation	799,871	839,876	920,162	850,000	850,000	850,000	867,000
			<b>Interest Payments</b>							
604	49980	611	Bond Interest Payments	499,763	474,241	446,361	419,232	419,232	391,535	363,733
			<b>Transfers</b>							
604	49990	720	Operating Transfer - Cash to General	686,259	669,647	676,343	654,587	644,575	653,332	660,153
604	49990	722	Contributed Utility Services	251,414	254,818	253,957	254,000	254,000	254,000	259,080
			Sub-Total: Transfers & Contributions	937,673	924,465	930,300	908,587	898,575	907,332	919,233
			Other Expenditures	2,237,307	2,238,582	2,296,823	2,177,819	2,167,807	2,148,867	2,149,966
			NET INCOME (Loss):	826,217	(249,095)	(114,422)	(31,773)	810	2,155	(63,479)

<b>Capital - Distribution System</b>										
604	48410	100	Wages	83,336	68,682	43,989	0	0	0	0
604	48410	300	Professional/Engineering Services	53,295	38,221	36,939	50,000	24,155	70,000	50,000
604	48410	510	Land Acquisition	0	0	0	0	0	0	0
604	48410	520	Building/Structural Improvements	740,435	431,310	(22,684)	37,000	0	37,000	450,000
604	48410	532	Utility Infrastructure	1,152,285	246,888	184,877	1,043,550	368,362	621,808	367,000
604	48410	540	Heavy Machinery	0	0	0	0	0	0	0
604	48410	550	Motor Vehicles	0	0	0	0	0	0	0
604	48410	580	Other Equipment	0	0	244,777	6,000	0	6,000	0
				2,029,351	785,101	487,898	1,136,550	392,517	734,808	867,000
<b>Capital - General Plant</b>										
604	48420	520	Building/Structural Improvements	0	0	0	0	0	0	0
604	48420	536	Streetlights	261,547	74,345	8,058	104,750	104,750	109,200	35,000
604	48420	540	Heavy Machinery	0	0	0	0	0	0	0
604	48420	550	Motor Vehicles	0	0	5,451	0	0	0	32,000
604	48420	580	Other Equipment	24,135	14,040	8,463	0	0	18,000	0
				285,682	88,385	21,972	104,750	104,750	127,200	67,000
<b>Bond Principal Payments</b>										
			Principal Payments on Bonds	500,000	525,000	725,000	755,000	755,000	720,000	750,000
<b>ELECTRIC FUND</b>										
<b>Statement of Sources and Applications of Cash</b>										
				2011	2012	2013	2014	2014	2015	2016
				Actual	Actual	Actual	Budget	Projected	Proposed Budget	Proposed Budget
<b>Sources of Cash:</b>										
			Net Income (loss)	\$826,217	(\$249,095)	(\$114,422)	(\$31,773)	\$810	\$2,155	(\$63,479)
			Add depreciation	799,871	839,876	920,162	850,000	850,000	850,000	867,000
			Total	1,626,088	590,781	805,740	818,227	850,810	852,155	803,521
<b>Application of cash:</b>										
			Purchase of fixed assets	(2,315,033)	(873,486)	(509,870)	(1,241,300)	(497,267)	(862,008)	(934,000)
			Change in assets and liabilities	(192,829)	257,532	(11,786)	0	0	0	0
			Proceeds received	0	0	0	0	0	0	700,000
			Principal payments of long-term debt	(500,000)	(525,000)	(725,000)	(755,000)	(755,000)	(720,000)	(750,000)
			Capital contributed by other sources	0	0	0	0	0	0	0
			Total	(3,007,862)	(1,140,954)	(1,246,656)	(1,996,300)	(1,252,267)	(1,582,008)	(984,000)
			Net increase (decrease) in cash	(1,381,774)	(550,173)	(440,916)	(1,178,073)	(401,457)	(729,853)	(180,479)
			Cash - January 1	4,702,996	3,321,222	2,771,049	2,330,133	2,330,133	1,928,677	1,198,823
			Required Bond Reserve	\$1,061,428	\$1,061,428	\$1,061,428	\$1,061,428	\$1,061,428	\$1,061,428	\$886,158
			Unrestricted Cash - December 31	\$2,259,794	\$1,709,621	\$1,268,705	\$90,632	\$867,249	\$137,395	\$132,187

**Electric Capital Plan**

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<b>604.48410 DISTRIBUTION</b>										
300 Professional Services/ Engineering Design Substation/ Transmission	\$ 70,000	\$ 50,000								
510 Distribution System Land										
520 Building/Structural Improvements										
Removable Panel - Front St. Substation (2014 carry over)	\$ 8,000									
Roof Replacement & parapet repairs on Equip. Room - Front St. Substation (2014 carry over)	\$ 29,000									
Replacement Transformer - Front St. Substation	\$ -					\$ 500,000				
Front St. Substation Upgrade		\$ 450,000	\$ 450,000							
532 Utility Infrastructure										
#1 Underground switch/Nicollet Ave (Catholic Church and Dodd)	\$ 278,808									
Distribution Broadway Substation to Traverse Rd (Nicollet Ave)	\$ 32,000									
#2 Distribution of line Traverse Rd to Sunrise Substation (Nicollet Ave)	\$ 36,000									
#3 SPRTC - New Construction	\$ 200,000									
GAC Nobel Hall Improvements		\$ 35,000								
Nicollet County Court House	\$ 20,000									
Replace 1970's underground	\$ 40,000	\$ 40,000								
Subdivision Development	\$ 15,000	\$ 12,000	\$ 10,000	\$ 14,000	\$ 12,000	\$ 10,000			\$ 10,000	
City/School Development (\$250,000)		\$ 250,000								
Direct Read Meter Program		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
540 Distribution System Heavy Equipment										
550 Motor Vehicles										
580 Other Equipment										
New line monitor (recorder)	\$ 6,000									
<b>604.48410 TOTAL CAPITAL DISTRIBUTION</b>	<b>\$ 734,808</b>	<b>\$ 867,000</b>	<b>\$ 490,000</b>	<b>\$ 44,000</b>	<b>\$ 42,000</b>	<b>\$ 710,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 210,000</b>	<b>\$ 200,000</b>
<b>604.48420 GENERAL PLANT</b>										
520 Building/Structural Improvements										
Electric Inventory Building (2009 Carryover)										
536 Streetlights										
Traditionaire Replacements (Ongoing)	\$ 15,000	\$ 15,000	\$ 16,000	\$ 17,000	\$ 17,000	\$ 18,000	\$ 19,000	\$19,000	\$20,000	\$20,000
32 LED Traditionaire lights - reuse 21 (Washington Ave)	\$ 26,000									
22 Black Commercial LED Lights (Old MN Ave)	\$ 56,000									
3 Black Commercial LED Lights (Union St/ Old Mn Ave)	\$ 7,700									
Washington Avenue Link Trail Lights	\$ 4,500									
New subdivision lighting		\$20,000	\$20,000			\$20,000				

13



CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>STATE AID/GRANTS</u>								
33422 OTHER STATE GRANTS & AID	145,860	1,408	1,408	1,408	704	1,408	1,408	
TOTAL STATE AID/GRANTS	145,860	1,408	1,408	1,408	704	1,408	1,408	
<u>MISCELLANEOUS</u>								
36101 SPECIAL ASSESSMENT PRINCIPAL	1,983	0	0	0	0	0	0	
36111 LOAN PRINCIPAL PAYMENTS	0	0	0	0	0	0	0	
36112 LOAN INTEREST PAYMENTS	6,289	5,218	3,936	3,000	0	3,000	4,000	
TOTAL MISCELLANEOUS	8,272	5,218	3,936	3,000	0	3,000	4,000	
<u>INTEREST INCOME</u>								
36210 INTEREST EARNINGS	62,952	30,503	20,553	20,000	11,196	20,000	25,000	
TOTAL INTEREST INCOME	62,952	30,503	20,553	20,000	11,196	20,000	25,000	
<u>RENTAL INCOME</u>								
36220 POLE RENTALS	0	0	0	0	0	0	0	
TOTAL RENTAL INCOME	0	0	0	0	0	0	0	
<u>DONATIONS &amp; REFUNDS</u>								
36250 REFUNDS & REIMBURSEMENTS	0	0	0	0	0	0	0	
TOTAL DONATIONS & REFUNDS	0	0	0	0	0	0	0	
<u>ELECTRIC SALES</u>								
37410 RESIDENTIAL SALES ELECTRIC	3,689,599	3,667,411	3,661,278	3,769,341	3,313,238	3,576,728	3,601,765	
37415 LESS:LOAD MGMT CREDIT	( 34,961)	( 35,228)	( 35,111)	( 35,100)	( 35,190)	( 35,154)	( 35,160)	
37416 SM COMM'L LOAD MGMT CREDIT	( 960)	( 931)	( 822)	( 930)	( 931)	( 930)	( 930)	
37417 LG COMM'L LOAD MGMT CREDIT	( 2,296)	( 2,320)	( 1,028)	( 1,100)	( 2,312)	( 2,308)	( 2,310)	
37419 WATER HEATING(CLOSED RATE)	660	1,056	992	1,060	940	959	966	
37420 SMALL COMMERCIAL ELECTRIC	334,411	296,398	320,274	305,000	290,394	314,909	317,113	
37421 LARGE COMMERCIAL ELECTRIC	3,094,840	2,924,586	2,967,949	2,967,000	2,781,259	2,998,827	3,038,209	
37422 ELECTRIC HEAT SALES	45,597	42,623	45,039	45,000	40,702	46,230	46,336	
37423 INDUSTRIAL SALES ELECTRIC	1,927,759	1,770,897	1,994,009	1,995,000	1,882,225	1,973,088	2,048,782	
37424 ECON DEVELOPMENT SALES	0	0	0	0	0	0	0	
37425 LARGE COMMERCIAL PEAK ALERT	0	0	0	0	0	0	0	
37426 LARGE COMMERCIAL/INTERRUPTIBLE	42,801	19,556	32,810	35,000	49,846	31,884	33,707	
37427 INDUSTRIAL INTERRUPTIBLE	111,342	111,008	107,904	108,000	125,785	114,245	110,906	
37430 STREETLIGHTS	92,681	97,110	90,690	91,000	78,132	89,393	90,019	
37431 SECURITY LIGHTS	0	0	0	0	0	0	0	
37432 SIRENS	288	288	288	288	240	264	288	
37435 CUSTOMER GENERATION	( 213)	( 251)	( 2,285)	( 2,285)	( 3,527)	( 3,919)	( 4,000)	
37440 NON UTILITY CITY-SMALL	4,818	5,407	5,349	5,300	4,064	5,187	5,223	
37441 INTER CITY-SMALL	2,577	3,513	5,215	3,500	5,223	6,032	6,074	
37442 NON UTILITY CITY-LARGE	52,686	50,289	54,284	54,300	47,741	56,109	55,199	
37443 INTER CITY-LARGE	44,404	42,755	48,168	48,000	42,630	48,674	49,315	
37444 NON-UTIL LG COMM/INTERRUPTIBLE	109,755	112,855	113,595	114,000	100,374	123,009	117,285	

15

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND

REVENUES		(----- 2014 -----) (----- 2015 -----)						
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
37445	INTER-CITY LG COMM/INTERRUPTIB	122,324	124,356	127,000	127,000	114,835	141,178	130,672
37446	NON-UTIL LG COMM/ELECTRIC HEAT	6,648	5,926	5,970	6,000	5,153	5,876	6,100
37447	INTER-CITY INDUSTRIAL	294,148	314,051	190,077	200,000	157,998	193,000	192,952
37448	RENEWABLE ENERGY/WIND POWER	62	185	200	200	270	200	278
37449	INTER-CITY INDUSTRIAL INTERRUPT	224,984	229,636	239,004	235,000	198,674	233,051	242,477
	TOTAL ELECTRIC SALES	10,163,952	9,781,177	9,970,849	10,070,574	9,197,763	9,916,532	10,051,266

37431 SECURITY LIGHTS PERMANENT NOTES:  
 last security lights removed in 2010. policy eliminates new security lights from being installed separate from the regular meter.

37432 SIRENS PERMANENT NOTES:  
 rate of \$3/month times 8 civil defense sirens

ELECTRIC OTHER

37450	CONNECTION FEES	0	100	0	0	0	0	0
37455	ELECTRIC ACCESS CHARGE	3,900	11,500	27,000	15,000	11,500	12,000	12,000
37460	PENALTY REVENUES	71,982	66,706	65,508	66,000	60,357	66,000	65,000
37470	MISCELLANEOUS ELECTRIC REVENUE	546,549	247,176	145,348	120,000	136,231	140,000	125,000
37471	MISCELLANEOUS GENERATION REVEN	140,198	209,932	71,116	82,000	70,127	82,000	82,000
	TOTAL ELECTRIC OTHER	762,630	535,414	308,972	283,000	278,215	300,000	284,000

37470 MISCELLANEOUS ELECTRIC REVENUE PERMANENT NOTES:  
 misc invoicing; reconnects; refunds/reimbmts, etc.

37471 MISCELLANEOUS GENERATION REVENUE PERMANENT NOTES:  
 generation fuel reimbmt-based on monthly testing and calls of load control, there will be additional cost in 2014. (catalyst installed)

37471 MISCELLANEOUS GENERATION REVENUE CURRENT YEAR NOTES:  
 Additional testing in 2014.

ELECTRIC SMPA

37480	EXCESS EQUITY DISTRIBUTION	0	0	0	0	0	0	0
37484	SMPA GENERATION CONTRACT	432,000	432,000	432,000	432,000	360,000	432,000	432,000
	TOTAL ELECTRIC SMPA	432,000	432,000	432,000	432,000	360,000	432,000	432,000

37484 SMPA GENERATION CONTRACT PERMANENT NOTES:  
 SMPA contract to pay for the generation plant is a set fee of \$3.00 per kilowatt capacity per month, The contract period is 25 years beginning in 2004.

16

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<b>FIXED ASSET DISPOSAL</b>								
39101 SALE OF GENERAL FIXED ASSETS	18,750	2,345	11,923	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	18,750	2,345	11,923	0	0	0	0	
<b>TRANSFER FROM OTHER FUND</b>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
<b>CONTRIBUTED ASSETS</b>								
39210 CONTRIBUTED ASSETS	0	0	0	0	0	0	0	
TOTAL CONTRIBUTED ASSETS	0	0	0	0	0	0	0	
<b>TOTAL REVENUES</b>	<b>11,594,416</b>	<b>10,788,064</b>	<b>10,749,641</b>	<b>10,809,982</b>	<b>9,847,877</b>	<b>10,672,940</b>	<b>10,797,674</b>	

17

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 POWER PRODUCTION  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
49550-100	POWER PRODUCTION WAGES	11,667	12,316	14,767	12,306	16,135	12,306	12,553	_____
49550-102	POWER PRODUCTION WAGES - O	948	1,845	1,591	366	6,581	366	373	_____
49550-121	POWER PRODUCTION PERA CONT	911	1,020	1,184	919	1,630	919	969	_____
49550-122	POWER PRODUCTION FICA CONT	764	853	973	786	1,366	786	801	_____
49550-126	POWER PRODUCTION MEDICARE	179	200	228	184	319	184	187	_____
49550-131	POWER PRODUCTION HEALTH IN	1,985	3,112	2,791	2,625	4,296	2,625	2,603	_____
49550-132	POWER PRODUCTION DENTAL IN	304	159	346	166	172	166	175	_____
49550-133	POWER PRODUCTION LIFE INSU	4	6	6	5	6	5	5	_____
49550-151	POWER PRODUCTION WORKERS C	321	325	313	430	357	430	516	_____
TOTAL PERSONNEL SERVICES		17,084	19,837	22,198	17,787	30,862	17,787	18,182	_____
<b>OFFICE EXPENSES</b>									
49550-210	POWER PRODUCTION OPERATING	1,833	1,880	298	0	263	0	0	_____
49550-211	POWER PRODUCTION MOTOR FUE	140,198	209,965	71,116	82,000	70,241	82,000	82,000	_____
49550-220	POWER PRODUCTION REPAIR &	321	0	0	0	0	0	0	_____
TOTAL OFFICE EXPENSES		142,353	211,845	71,414	82,000	70,504	82,000	82,000	_____
49550-211	POWER PRODUCTION MOTOR FUE	PERMANENT NOTES: fuel costs for operating the generation - funded by SMMPA.							
<b>PROFESSIONAL SERVICES</b>									
49550-300	POWER PRODUCTION PROFESSIO	0	3,170	7,542	10,000	1,316	5,000	10,000	_____
49550-360	POWER PRODUCTION INSURANCE	27,677	28,338	32,426	40,000	31,732	31,732	31,740	_____
49550-380	POWER PRODUCTION UTILITIES	39,406	34,978	37,777	38,000	36,025	38,000	38,000	_____
TOTAL PROFESSIONAL SERVICES		67,083	66,485	77,746	88,000	69,072	74,732	79,740	_____
<b>REPAIR &amp; MAINTENANCE</b>									
49550-401	POWER PRODUCTION BLDGS - R	4,202	102	1,032	1,000	59	200	500	_____
49550-404	POWER PRODUCTION REPAIR &	49,230	59,582	56,799	40,000	50,081	55,000	50,000	_____
49550-430	POWER PRODUCTION MISCELLAN	0	0	0	0	0	0	0	_____
TOTAL REPAIR & MAINTENANCE		53,432	59,684	57,832	41,000	50,140	55,200	50,500	_____
49550-404	POWER PRODUCTION REPAIR &	CURRENT YEAR NOTES: 5yr maintenance contract with Cummins for 2013-2017 @ \$30,411.81 per year.							
TOTAL POWER PRODUCTION		279,950	357,852	229,190	228,787	220,579	229,719	230,422	_____

81

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
POWER SUPPLY  
EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
49560-381 POWER SUPPLY PURCHASED POW	7,221,284	7,357,680	7,276,105	7,276,200	6,043,139	7,193,074	7,276,200	
TOTAL PROFESSIONAL SERVICES	7,221,284	7,357,680	7,276,105	7,276,200	6,043,139	7,193,074	7,276,200	
49560-381 POWER SUPPLY PURCHASED POW	CURRENT YEAR NOTES: No wholesale increase for 2014. Assumption that CIP savings will offset any growth in usage within the city for 2014							
TOTAL POWER SUPPLY	7,221,284	7,357,680	7,276,105	7,276,200	6,043,139	7,193,074	7,276,200	

19

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 POWER DISTRIBUTION  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
49570-100	POWER DISTRIB WAGES	190,362	213,197	247,657	297,653	245,680	297,653	303,683	
49570-102	POWER DISTRIB WAGES - OVER	13,829	24,249	13,726	8,563	13,487	8,563	8,735	
49570-121	POWER DISTRIB PERA CONTRIB	20,718	22,046	21,786	22,201	17,933	22,201	23,431	
49570-122	POWER DISTRIB FICA CONTRIB	17,452	18,593	18,303	18,985	15,091	18,985	19,370	
49570-126	POWER DISTRIB MEDICARE CON	4,081	4,348	4,281	4,440	3,529	4,440	4,530	
49570-131	POWER DISTRIB HEALTH INSUR	52,996	49,515	52,622	57,832	42,442	57,832	57,345	
49570-132	POWER DISTRIB DENTAL INSUR	5,195	3,787	4,148	3,984	2,670	3,984	4,211	
49570-133	POWER DISTRIB LIFE INSURAN	110	105	112	115	94	115	115	
49570-151	POWER DISTRIB WORKERS COMP	7,652	7,826	7,500	10,384	8,647	10,384	12,473	
<b>TOTAL PERSONNEL SERVICES</b>		<b>312,395</b>	<b>343,666</b>	<b>370,135</b>	<b>424,157</b>	<b>349,573</b>	<b>424,157</b>	<b>433,893</b>	
<b>OFFICE EXPENSES</b>									
49570-210	POWER DISTRIB OPERATING SU	27,198	38,498	25,610	28,000	16,708	20,000	25,000	
49570-211	POWER DISTRIB MOTOR FUELS	11,187	11,215	10,670	11,000	8,917	11,000	11,000	
49570-220	POWER DISTRIB SUPPLIES - R	1,635	325	517	1,000	278	500	500	
<b>TOTAL OFFICE EXPENSES</b>		<b>40,019</b>	<b>50,037</b>	<b>36,797</b>	<b>40,000</b>	<b>25,903</b>	<b>31,500</b>	<b>36,500</b>	
<b>PROFESSIONAL SERVICES</b>									
49570-300	POWER DISTRIB PROFESSIONAL	61,076	13,524	7,345	10,000	4,094	4,800	8,000	
49570-310	POWER DISTRIB CONTRACTUAL	0	0	0	0	0	0	0	
49570-360	POWER DISTRIB INSURANCE	10,247	10,232	15,146	19,000	13,222	13,225	13,225	
49570-380	POWER DISTRIB UTILITIES	5,268	10,841	11,324	11,000	9,672	11,000	11,000	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>76,591</b>	<b>34,597</b>	<b>33,815</b>	<b>40,000</b>	<b>26,989</b>	<b>29,025</b>	<b>32,225</b>	
49570-360	POWER DISTRIB INSURANCE	PERMANENT NOTES: transformers and substations.							
<b>REPAIR &amp; MAINTENANCE</b>									
49570-401	POWER DISTRIB BLDG- REP&MA	0	0	750	1,000	0	400	400	
49570-402	POWER DISTRIB SUBSTATION-	19,959	2,780	139	5,000	272	1,000	4,000	
49570-404	POWER DISTRIB EQUIP- REP&M	9,937	10,082	10,360	10,000	3,607	7,000	7,500	
49570-405	POWER DISTRIB UNDERGROUND-	29,003	19,203	51,208	30,000	6,370	10,000	25,000	
49570-407	POWER DISTRIB METERS - REP	289	2,468	907	10,000	2,154	3,000	10,000	
49570-408	POWER DISTRIB TRANSFORMERS	2,438	871	( 5,312)	2,000	1,450	2,000	2,000	
49570-409	POWER DISTRIB STREET LIGHT	13,610	23,754	27,564	20,000	10,210	8,000	15,000	
49570-410	POWER DISTRIB SCADA&LOAD M	14,529	23,672	16,425	18,000	12,531	18,000	18,000	
49570-415	POWER DISTRIB EQUIPMENT RE	1,578	2,406	0	2,000	3,157	2,000	2,000	
49570-430	POWER DISTRIB MISCELLANEOU	0	0	0	0	0	0	0	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>91,342</b>	<b>85,236</b>	<b>102,040</b>	<b>98,000</b>	<b>39,751</b>	<b>51,400</b>	<b>83,900</b>	
49570-405	POWER DISTRIB UNDERGROUND-CURRENT YEAR NOTES:	Washington Avenue Link and Old Minnesota Avenue Projects require adjustments and relocations.							
<b>TOTAL POWER DISTRIBUTION</b>		<b>520,348</b>	<b>513,536</b>	<b>542,787</b>	<b>602,157</b>	<b>442,216</b>	<b>536,082</b>	<b>586,518</b>	

8

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 ADMIN AND GENERAL  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
49580-100	ADMIN AND GENERAL WAGES	185,691	189,578	191,881	198,956	160,984	198,956	201,357	
49580-102	ADMIN AND GENERAL WAGES -	438	732	930	1,058	764	1,058	1,079	
49580-112	ADMIN AND GENERAL CAR ALLO	2,160	2,160	1,215	0	750	0	0	
49580-121	ADMIN AND GENERAL PERA CON	13,381	13,662	13,687	14,462	11,019	14,462	15,142	
49580-122	ADMIN AND GENERAL FICA CON	10,881	11,099	11,125	12,401	9,104	12,401	12,551	
49580-126	ADMIN AND GENERAL MEDICARE	2,545	2,596	2,602	2,900	2,129	2,900	2,935	
49580-131	ADMIN AND GENERAL HEALTH I	48,961	47,854	49,203	56,656	36,323	56,656	46,976	
49580-132	ADMIN AND GENERAL DENTAL I	2,727	4,393	3,662	3,007	3,165	3,007	3,091	
49580-133	ADMIN AND GENERAL LIFE INS	80	76	82	87	68	87	85	
49580-151	ADMIN AND GENERAL WORKERS	1,888	1,920	1,825	2,323	1,927	2,323	2,601	
<b>TOTAL PERSONNEL SERVICES</b>		<b>268,753</b>	<b>274,069</b>	<b>276,212</b>	<b>291,850</b>	<b>226,234</b>	<b>291,850</b>	<b>285,817</b>	

49580-100 ADMIN AND GENERAL WAGES CURRENT YEAR NOTES:  
 Lew kept all 49850 blank, left inserted numbers.

<b>OFFICE EXPENSES</b>									
49580-200	ADMIN AND GENERAL OFFICE S	8,185	7,693	6,226	5,700	4,169	5,700	5,700	
49580-205	ADMIN AND GENERAL MISC. EM	14,139	13,351	12,780	15,000	10,896	14,000	15,000	
49580-210	ADMIN AND GENERAL OPERATIN	804	726	756	1,000	354	1,000	1,000	
49580-211	ADMIN AND GENERAL MOTOR FU	14	0	0	0	463	0	0	
49580-220	ADMIN AND GENERAL REPAIR &	2,959	7,121	2,603	3,000	2,565	3,000	3,000	
<b>TOTAL OFFICE EXPENSES</b>		<b>26,101</b>	<b>28,891</b>	<b>22,365</b>	<b>24,700</b>	<b>18,447</b>	<b>23,700</b>	<b>24,700</b>	

<b>PROFESSIONAL SERVICES</b>									
49580-300	ADMIN AND GENERAL PROFESSI	18,887	15,756	10,986	28,000	16,329	20,000	20,000	
49580-310	ADMIN AND GENERAL CONTRACT	0	0	0	0	0	0	0	
49580-321	ADMIN AND GENERAL TELEPHON	4,276	4,066	3,852	4,300	3,721	4,300	4,300	
49580-322	ADMIN AND GENERAL POSTAGE	224	134	185	200	154	200	200	
49580-331	ADMIN AND GENERAL TRAVEL &	18,005	23,734	22,432	12,500	14,350	16,500	18,000	
49580-340	ADMIN AND GENERAL ADVERTIS	0	0	0	0	7	0	0	
49580-351	ADMIN AND GENERAL LEGAL NO	6	0	0	100	0	100	100	
49580-354	ADMIN AND GENERAL PRINTING	0	0	0	0	0	0	0	
49580-360	ADMIN AND GENERAL INSURANC	14,515	12,806	5,016	22,000	5,472	5,475	5,475	
49580-380	ADMIN AND GENERAL UTILITIE	8,053	7,082	8,235	9,000	8,208	9,000	9,000	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>63,967</b>	<b>63,577</b>	<b>50,706</b>	<b>76,100</b>	<b>48,241</b>	<b>55,575</b>	<b>57,075</b>	

49580-300 ADMIN AND GENERAL PROFESSICURRENT YEAR NOTES:  
 Allows for consideration of rate adjustments for solar installations. Lew has asked DGR to provide a proposal for the study.

21

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 ADMIN AND GENERAL  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>REPAIR &amp; MAINTENANCE</b>								
49580-401 ADMIN AND GENERAL BLDG- RE	3,194	2,857	3,529	5,000	2,817	4,000	4,000	
49580-404 ADMIN AND GENERAL EQUIP- R	7,318	5,854	9,264	3,500	9,172	9,200	9,000	
49580-430 ADMIN AND GENERAL MISCELLA	72	0	0	0	0	0	0	
49580-433 ADMIN AND GENERAL DUES & S	26,662	25,986	27,420	26,100	27,977	30,000	30,000	
TOTAL REPAIR & MAINTENANCE	37,246	34,697	40,214	34,600	39,966	43,200	43,000	
<b>BAD DEBT</b>								
49580-905 ADMIN AND GENERAL LOSS ON	0	0	0	0	0	0	0	
TOTAL BAD DEBT	0	0	0	0	0	0	0	
<b>TOTAL ADMIN AND GENERAL</b>	<b>396,066</b>	<b>401,234</b>	<b>389,497</b>	<b>427,250</b>	<b>332,888</b>	<b>414,325</b>	<b>410,592</b>	

32

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 CUSTOMER ACCOUNTS  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
49585-100	CUSTOMER ACCTS WAGES	67,203	80,687	66,770	66,381	57,742	66,381	73,288	
49585-102	CUSTOMER ACCTS WAGES - OVE	590	979	29	1,896	0	1,896	1,934	
49585-121	CUSTOMER ACCTS PERA CONTRI	4,854	4,782	4,740	4,950	3,840	4,950	5,642	
49585-122	CUSTOMER ACCTS FICA CONTRI	3,934	4,047	3,870	4,233	3,127	4,233	4,664	
49585-126	CUSTOMER ACCTS MEDICARE CO	920	946	905	990	732	990	1,091	
49585-131	CUSTOMER ACCTS HEALTH INSU	20,073	18,817	21,072	21,448	19,131	21,448	25,213	
49585-132	CUSTOMER ACCTS DENTAL INSU	1,251	966	1,427	996	1,127	996	1,053	
49585-133	CUSTOMER ACCTS LIFE INSURA	27	27	30	29	25	29	29	
49585-151	CUSTOMER ACCTS WORKERS COM	387	398	378	430	355	430	556	
<b>TOTAL PERSONNEL SERVICES</b>		<b>99,240</b>	<b>111,650</b>	<b>99,221</b>	<b>101,353</b>	<b>86,079</b>	<b>101,353</b>	<b>113,470</b>	
<b>OFFICE EXPENSES</b>									
49585-200	CUSTOMER ACCTS OFFICE SUPP	438	1,433	1,845	1,500	587	1,000	1,200	
49585-205	CUSTOMER ACCTS MISC. EMPLO	0	0	0	0	0	0	0	
49585-211	CUSTOMER ACCTS MOTOR FUELS	454	407	650	288	504	600	600	
<b>TOTAL OFFICE EXPENSES</b>		<b>892</b>	<b>1,840</b>	<b>2,495</b>	<b>1,788</b>	<b>1,091</b>	<b>1,600</b>	<b>1,800</b>	
<b>PROFESSIONAL SERVICES</b>									
49585-300	CUSTOMER ACCTS PROFESSIONA	4,265	2,822	2,851	3,500	2,486	3,000	3,000	
49585-322	CUSTOMER ACCTS POSTAGE	5,174	5,262	5,354	4,750	4,561	5,500	5,500	
49585-331	CUSTOMER ACCTS TRAVEL & TR	0	0	13	50	407	410	50	
49585-354	CUSTOMER ACCTS PRINTING &	3,193	3,737	3,109	3,000	2,542	3,000	3,000	
49585-360	CUSTOMER ACCOUNTS INSURANC	652	552	1,376	1,200	1,656	1,660	1,700	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>13,284</b>	<b>12,373</b>	<b>12,703</b>	<b>12,500</b>	<b>11,652</b>	<b>13,570</b>	<b>13,250</b>	
<b>REPAIR &amp; MAINTENANCE</b>									
49585-404	CUSTOMER ACCTS EQUIP-REP&M	1,353	1,772	3,291	2,100	3,350	4,200	4,000	
49585-430	CUSTOMER ACCTS MISCELLANEO	338	116	234	1,800	19	400	400	
49585-433	CUSTOMER ACCTS DUES & SUBS	0	0	0	0	0	0	0	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>1,691</b>	<b>1,888</b>	<b>3,525</b>	<b>3,900</b>	<b>3,369</b>	<b>4,600</b>	<b>4,400</b>	
49585-430	CUSTOMER ACCTS MISCELLANEO PERMANENT NOTES: interest on deposits.								
<b>BAD DEBT</b>									
49585-904	CUSTOMER ACCTS BAD DEBT E	(1,861)	40,523	11,717	10,000	(2,318)	10,000	10,000	
<b>TOTAL BAD DEBT</b>		<b>(1,861)</b>	<b>40,523</b>	<b>11,717</b>	<b>10,000</b>	<b>(2,318)</b>	<b>10,000</b>	<b>10,000</b>	
<b>TOTAL CUSTOMER ACCOUNTS</b>		<b>113,246</b>	<b>168,274</b>	<b>129,661</b>	<b>129,541</b>	<b>99,874</b>	<b>131,123</b>	<b>142,920</b>	

23

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 DEPRECIATION EXPENSE  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>REPAIR &amp; MAINTENANCE</b>								
49970-420 DEPRECIATION EXPENSE DEP	799,871	839,876	920,162	850,000	765,092	850,000	850,000	
TOTAL REPAIR & MAINTENANCE	799,871	839,876	920,162	850,000	765,092	850,000	850,000	
TOTAL DEPRECIATION EXPENSE	799,871	839,876	920,162	850,000	765,092	850,000	850,000	

ne

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 INTEREST EXPENSE  
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>AGENT FEES</u>								
49980-611 INTEREST EXPENSE BOND INTE	499,763	474,241	446,361	419,232	345,033	419,232	391,535	
TOTAL AGENT FEES	499,763	474,241	446,361	419,232	345,033	419,232	391,535	
TOTAL INTEREST EXPENSE	499,763	474,241	446,361	419,232	345,033	419,232	391,535	

25

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 TRANSFERS AND CONTRIBUTIO  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>TRANSFERS</u>									
49990-720	TRANSFERS AND CONTRIBUTION	686,259	669,647	676,343	654,587	551,124	644,575	653,332	_____
49990-722	TRANSFERS AND CONTRIBUTION	<u>251,414</u>	<u>254,818</u>	<u>253,957</u>	<u>254,000</u>	<u>200,075</u>	<u>254,000</u>	<u>254,000</u>	_____
	TOTAL TRANSFERS	937,673	924,465	930,299	908,587	751,199	898,575	907,332	_____
<hr/>									
	TOTAL TRANSFERS AND CONTRIBUTIO	937,673	924,465	930,299	908,587	751,199	898,575	907,332	

etc

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 CAPITAL-DISTRIBUTION SYS  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
48410-100	CAPITAL-DISTRIBUTION SYSTE	0	5,474	0	0	0	0	0	
TOTAL PERSONNEL SERVICES		0	5,474	0	0	0	0	0	
<u>PROFESSIONAL SERVICES</u>									
48410-300	CAPITAL-DISTRIBUTION SYSTE	0	( 5,474)	3,776	50,000	24,155	24,155	70,000	
TOTAL PROFESSIONAL SERVICES		0	( 5,474)	3,776	50,000	24,155	24,155	70,000	
48410-300	CAPITAL-DISTRIBUTION SYSTE	CURRENT YEAR NOTES:							
		\$45,000.00 Front Street substation improvements changed to \$0; \$50,000.00 Front Street substation transformer replacement (Depends on failure).							
48410-300	CAPITAL-DISTRIBUTION SYSTE	NEXT YEAR NOTES:							
		Engineering Cost \$50,000 in 2015 and \$50,000 in 2016 for: a.Replacement of 13.8 kV outdoor reclosers and exposed buswork with 13.8 kV enclosed indoor metal clad switchgear b.Associated control enclosure modifications. c.Manhole construction and foundation removals. d.13.8 kV power cable. e.Duct banks, grounding, raceways, control cabling. f.Removal of related existing outdoor equipment and buswork. Engineering Cost \$20,000 for: Electric System Mapping Upgrades - development of spatially correct detail and operating maps for the electric distribution system using the latest geo-reference imagery as a background. In addition to having up-to-date maps and imagery with geographically corrected equipment locations, this project would also allow for the GIS-compatible files of the electric system map elements to be created for insertion into an existing GIS model, or the creation of a new GIS model. 2016: Design work and engineering to complete improvements to the Main Substation identified as a Phase 2 task of the Electric Utility System Master Plan Update dated July 2007. Includes splitting the project into two separate years 2016-2017.							
<u>CAPITAL</u>									
48410-510	CAPITAL-DISTRIBUTION SYSTE	0	0	0	0	0	0	0	
48410-520	CAPITAL-DISTRIBUTION SYSTE	0	0	0	37,000	( 22,684)	0	37,000	
48410-532	CAPITAL-DISTRIBUTION SYSTE	0	10,942	6,344	1,043,550	362,331	368,362	621,808	
48410-540	CAPITAL-DISTRIBUTION SYSTE	0	0	0	0	0	0	0	
48410-550	CAPITAL-DISTRIBUTION SYSTE	0	0	0	0	0	0	0	

27

604-ELECTRIC FUND  
 CAPITAL-DISTRIBUTION SYS  
 EXPENDITURES

		2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
48410-580	CAPITAL-DISTRIBUTION SYSTE	0	0	0	6,000	1,278	0	6,000	
	TOTAL CAPITAL	0	10,942	6,344	1,086,550	340,925	368,362	664,808	

48410-520 CAPITAL-DISTRIBUTION SYSTE PERMANENT NOTES:  
 Front Street Substation Phase 2 Improvements 2012-2015

48410-520 CAPITAL-DISTRIBUTION SYSTE CURRENT YEAR NOTES:  
 \$8,000.00 Roof replacement  
 \$29,000 parapet repairs on the front Street substation equipment room.

48410-520 CAPITAL-DISTRIBUTION SYSTE NEXT YEAR NOTES:  
 \$8,000 Roof replacement  
 \$29,000 parapet repairs on the front Street substation equipment room.  
 \$50,000 front street transformer changed to \$0.

48410-532 CAPITAL-DISTRIBUTION SYSTE CURRENT YEAR NOTES:  
 Services to new customers. \$0; Future subdivision development \$0; Automated meter infrastructure system installation \$0;  
 Closeout sunrise substation \$113,550.00;  
 Distribution line - Broadway Substation to Traverse Road \$13,000.00 and Traverse road to the sunrise substation (Nicollet Avenue) \$32,000.  
 5 new sealed underground switch boxes - Nicollet Avenue \$330,000.00 Replacement underground switch (Catholic Church problem) \$65,000.00  
 Replace 1970 underground distribution wire \$40,000.00  
 Install catalytic converters generation plant \$450,000  
 Front Street substation equipment upgrade \$450,000.00(2015).

48410-532 CAPITAL-DISTRIBUTION SYSTE NEXT YEAR NOTES:  
 Underground switch/Nicollet Ave(Catholic Church and Dodd) Approved 2014 - Delivery in 2015:  
 WESCO - Switchgear (6) and 15kV terminations \$223,617; WESCO - Vaults and Box Pads \$55,191; Transformers, directional boring and primary cable.  
 Distribution Broadway Substation  
 Ave)"\$32,000.  
 Distribution of line Traverse Rd to  
 Sunrise Substation  
 (Nicollet Ave)" \$36,000.  
 SPRTC New Construction total project estimate \$200,000:  
 Transformers-4 @ \$20,000 = \$85,000; Main Switch/Metering Set-up \$60,000; Primary Wire \$50,000; PVC Pipe \$ 5000.  
 GAC Nobel Hall Improvements \$35,000 changed to \$0.  
 New Sunrise Substation Distribution/Nicollet Ave:\$113,550

22

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 CAPITAL-DISTRIBUTION SYS  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)			
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
changed to \$0; Automated meter infrastructure system installation-closeout underground transmission project? Closeout substation redevelopment project. Nicollet County Courthouse Transformers: \$20,000. directional boring and primary cable-Replace 1970s underground:\$40,000 Replacement Priorities: 1) Lloyd Lane and Winona Street 1000'; 2) Ames St. to Swift St. on Dodd Road 750'; 3) Church and Allison to Greenhill 1000'; 4) Dodd Road behind N. Riggs Road 500'; 5) Easement south of Hendrickson Organ 100'; 6) Armory N 5th to transformer 500'; 7) Armory Transformer to Swift 500' (complete loop). Subdivision Development \$15,000 Apartment Complex Development at Washington Terrace(\$10,000) Daycare/Apartments on Sunrise Drive (\$5,000)								
48410-580	CAPITAL-DISTRIBUTION SYSTEM CURRENT YEAR NOTES:							
	New line monitor(recorder) \$6,000.							
48410-580	CAPITAL-DISTRIBUTION SYSTEM NEXT YEAR NOTES:							
	New line monitor (recorder) \$6,000							
TOTAL CAPITAL-DISTRIBUTION SYS		0	10,942	10,120	1,136,550	365,081	392,517	734,808

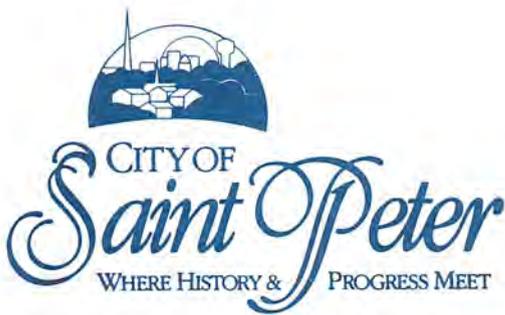
29

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

604-ELECTRIC FUND  
 CAPITAL-GENERAL PLANT EL  
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<b>CAPITAL</b>								
48420-520 CAPITAL-GENERAL PLANT ELEC	0	0	0	0	0	0	0	
48420-536 CAPITAL-GENERAL PLANT ELEC	0	0	0	104,750	( 206)	104,750	109,200	
48420-540 CAPITAL-GENERAL PLANT ELEC	0	0	0	0	0	0	0	
48420-550 CAPITAL-GENERAL PLANT ELEC	0	0	0	0	0	0	0	
48420-580 CAPITAL-GENERAL PLANT ELEC	4,359	404	0	0	0	0	18,000	
<b>TOTAL CAPITAL</b>	<b>4,359</b>	<b>404</b>	<b>0</b>	<b>104,750</b>	<b>( 206)</b>	<b>104,750</b>	<b>127,200</b>	
48420-536 CAPITAL-GENERAL PLANT ELEC	CURRENT YEAR NOTES:							
	10 traditionaire streetlight Jefferson Avenue (carryover) \$15,000.00; 22 black Commercial on N 3rd & Old Minnesota Avenue -Union to St. Julien \$56,100; 32 LED traditionaire Washington Avenue link project (reuse 21 poles) \$26,000; 3 black Commercial LED at old Minnesota and Union Street \$7,650.							
48420-536 CAPITAL-GENERAL PLANT ELEC	NEXT YEAR NOTES:							
	Traditionaire Replacements (Ongoing) 10 replacements annually (wood poles) 1. Jefferson Avenue\$15,000 32 LED Traditionaire lights - reuse 21 (Washington Ave) \$26,000 22 Black Commercial LED Lights (Old MN Ave)\$56,000 3 Black Commercial LED Lights (Union St/ Old Mn Ave) \$7,700 Washington Avenue Link Trail Lights \$4,500							
48420-580 CAPITAL-GENERAL PLANT ELEC	NEXT YEAR NOTES:							
	Computer Generation Plant Software \$18,000 for smmpa analysis? bldg alarm/maint?? gensets??							
<b>TOTAL CAPITAL-GENERAL PLANT EL</b>	<b>4,359</b>	<b>404</b>	<b>0</b>	<b>104,750</b>	<b>( 206)</b>	<b>104,750</b>	<b>127,200</b>	
<b>TOTAL EXPENDITURES</b>	<b>10,772,560</b>	<b>11,048,504</b>	<b>10,874,183</b>	<b>12,083,054</b>	<b>9,364,894</b>	<b>11,169,397</b>	<b>11,657,527</b>	
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<b>821,857</b>	<b>( 260,441)</b>	<b>( 124,542)</b>	<b>( 1,273,072)</b>	<b>482,983</b>	<b>( 496,457)</b>	<b>( 859,853)</b>	

36



## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 11/26/14

**FROM:** Paula O'Connell  
Finance Director

**RE:** Saint Peter Transit Update

### ACTION/RECOMMENDATION

None necessary. For Council information and discussion.

### BACKGROUND

Saint Peter Transit has undergone major changes since August of 2013. On August 1, 2013 our service changed from providing 110 hours per week of Demand Response (Dial-a-Ride) service to providing 75 hours of Demand Response service and 40 hours of Route service per week. At the same time, the fare increased for the Demand Response ride. The fare changed from an adult at \$1.75 and a senior (age 55 and over) at \$1.00 to a new rate of \$3.50 for an adult and \$2.00 for a senior. The fare for a route bus ride became \$1.75 for an adult and \$1.00 for a senior.

On that first day of Route bus service, the route stopped at 16 locations each hour. The route is easily visualized as a figure "8" over the community with the crossing point at Family Fresh Market. The original stops were determined by a study of the locations most frequented by the Dial-a-Ride bus. After about 7 months of operation staff analyzed the stop usage. Staff found that five of the stops had usage hovering around 5 rides per month. The number of stops was then reduced to 11.

This reduction in scheduled stops allowed drivers to deviate from the path between stops by up to two blocks in order to make pick-ups and drop-offs at non-fixed stop locations. The stops that were discontinued were Kwik Trip, Nicollet County Bank, Holiday Station, Sunnyvale Apartments (1615 North Fifth Street) and Sunrise Meadows. While these five stops have been removed from the route, passengers can still be picked up at all five locations by simply calling for an off-route pick-up.

Staff expected the dramatic change in service and fare structure could lead to a reduction in the total number of passengers in the short term. In the 12 months immediately preceding the beginning of the route, transit moved about 74,000 passengers. During the first 12 months of combined Dial-a-Ride and Route service, transit moved about 62,000 passengers, a loss of 12,000 riders. During the same time, revenue has dropped by about \$4,000. It is also important to note that route numbers have increased dramatically in the past twelve (12) months. Route rides in September 2014 were 590 compared to 236 rides in September 2013 (a 250% increase). October 2014 compared with 2013 shows an increase of over 200%.

Minnesota Department of Transportation (MnDOT) Office of Transit uses a bench mark of 4.5 to 6 rides per hour of service to determine whether a route is sustainable. Our route had over 4 rides per hour in October and it appears it will finish November above 4 . MnDOT does not typically expect growth to over 4 rides per hour in the first 15 months of route service.

In preparation for this update, staff has reviewed the numbers in an attempt to determine which segment of our passengers are no longer riding, however, we have been unable to determine a specific demographic or pattern to the reduction in riders. It does appear that seasonal changes have been greater than in the past. Staff will continue to monitor the data to see if time will develop those patterns.

Early in 2011, MnDOT announced the implementation of an initiative called "Transit For Our Future" (TFF). The goal of TFF is to *"improve customer access and service by establishing consistent State program policies that balance accessibility with efficiency"* in outstate Minnesota. In MnDOT's terminology, "accessibility" means broad availability of transit service. A MnDOT Office of Transit study reports that the number of adults turning age 65 in the years 2011 through 2020 will be greater than the number that turned 65 from 1940 to 2010. This aging population will certainly be looking for transportation alternatives as they continue to age.

As part of the TFF initiative, the Office of Transit identified three strategies that would allow public transit organizations to provide more and better service while providing more efficient management. Along with improving service and gaining efficiency, the expectation is that these strategies would also allow for better compliance with current and proposed Federal regulations on the transit industry. The three strategies became known as the 3 C's — Coordination, Cooperation and Consolidation. Transit systems are expected to use one or more of these strategies to streamline and add efficiency to their services.

MnDOT has informed us that Nelson\Nygaard Consulting Associates has been retained by MnDOT to conduct a study to determine if cooperation between providers is needed in this region. MnDOT has not been able to provide a timeline for the study, but it appears that it will start early in 2015 and be completed in late 2015. It is expected that members of the Council and City staff will be interviewed as part of the process. Also included in the study will be Le Sueur (City and County), and Nicollet, Blue Earth and Brown counties.

Two new buses were delivered by Telin Transportation on November 7, 2014. After local application of graphics and minor additions such as radios and writing tables, the buses were put into service on November 17<sup>th</sup> and November 19<sup>th</sup>. Passengers have commented about increased comfort on the buses. The buses are about 12 inches longer which has increased knee room and also added length to the wheel chair position.

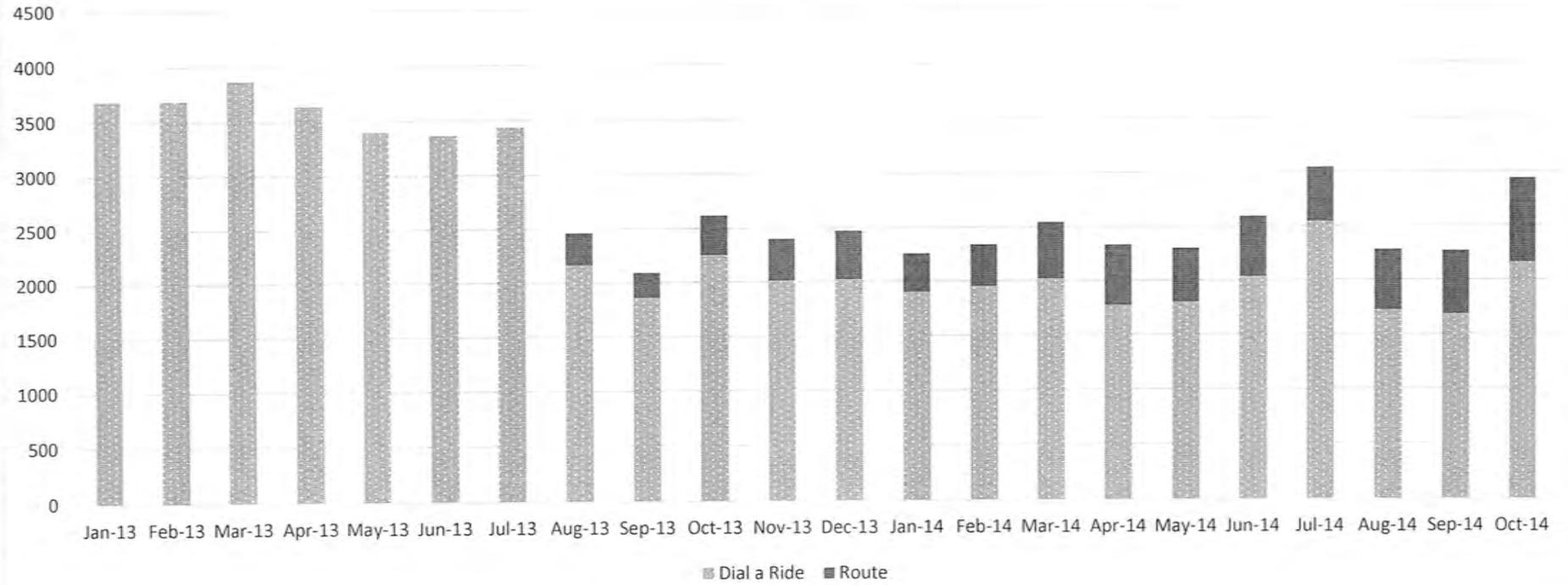
Transit is fully staffed with 2 full-time drivers and 9 part-time drivers. With the delivery of the new buses, staff is hoping to increase our vehicle fleet to 5 from the current 4 buses. Gustavus Adolphus College is considering increasing Friday and Saturday evening service from two buses to three buses during the colder months. The anticipated increase in service makes the retention of one bus necessary. Staff plans to have the 2003 Ford, which has the highest mileage (254,000+), declared surplus as soon as the reusable equipment can be removed from the bus.

Please feel free to contact me if you have any questions or concerns on this agenda item.

PO

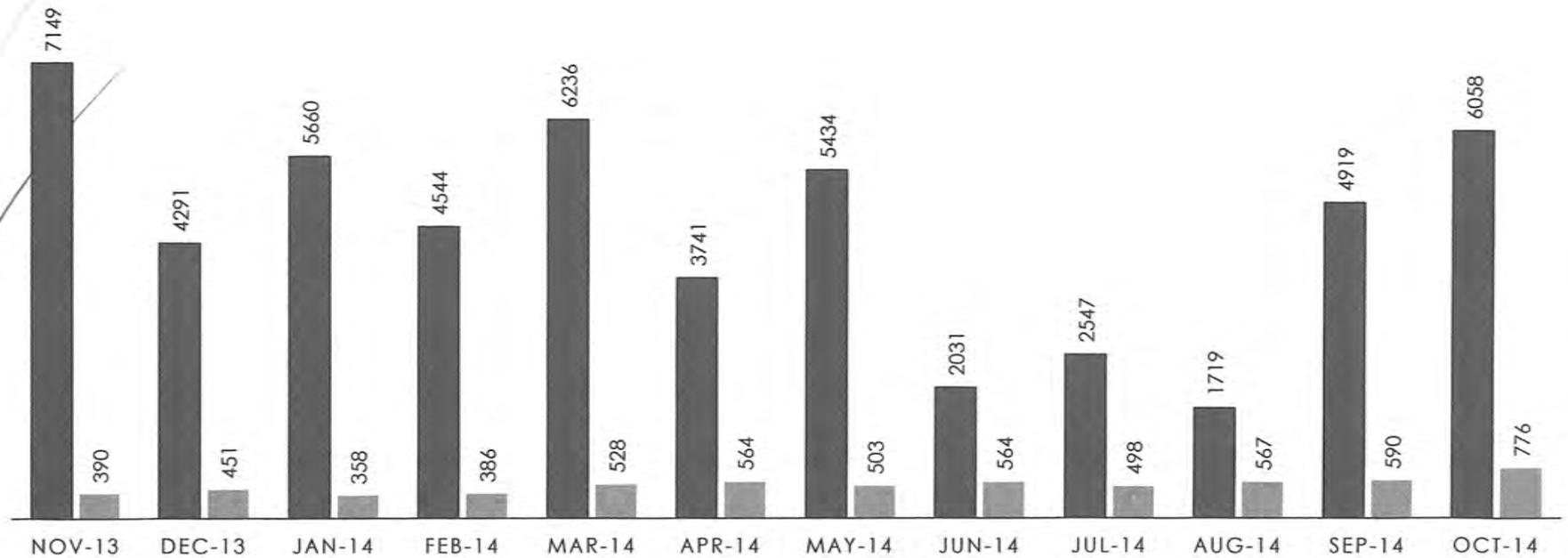
# Rides

33

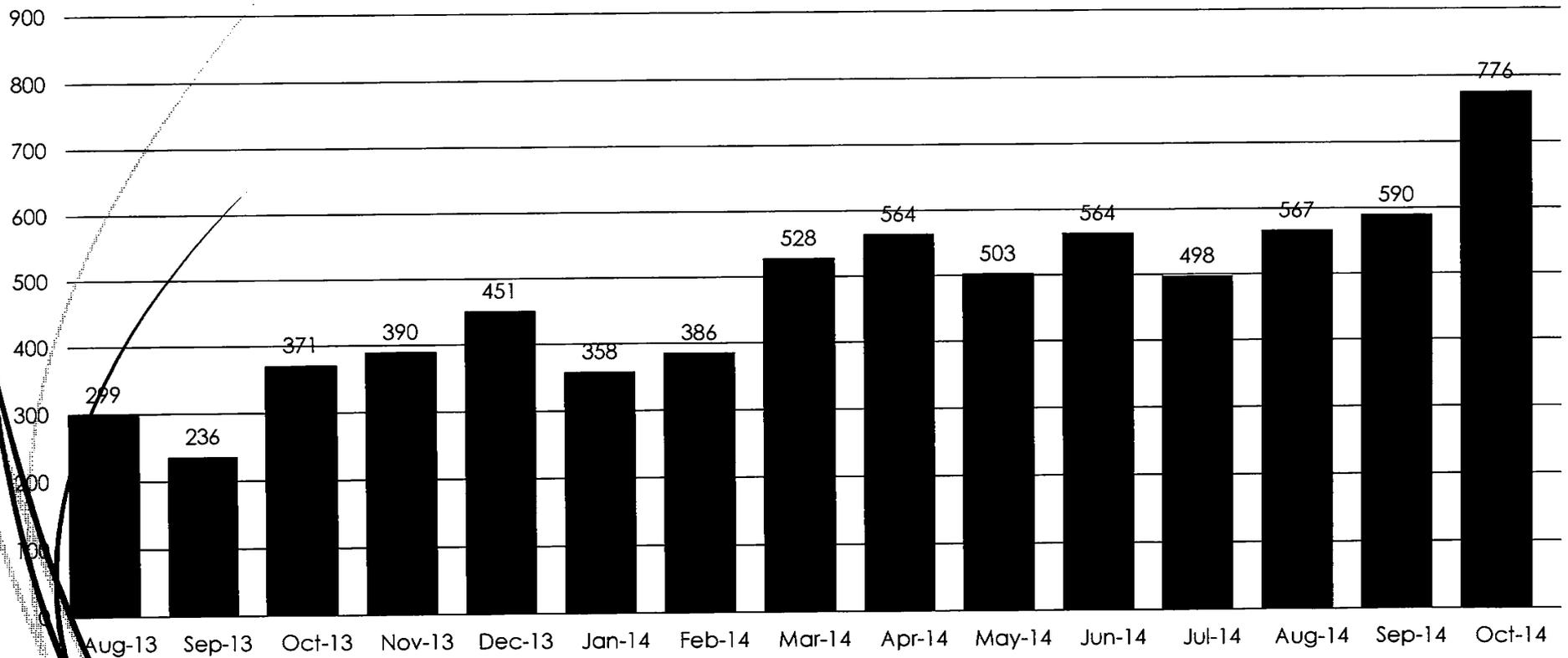


# Rides for the Past 12 Months

■ Dial a Ride ■ Route



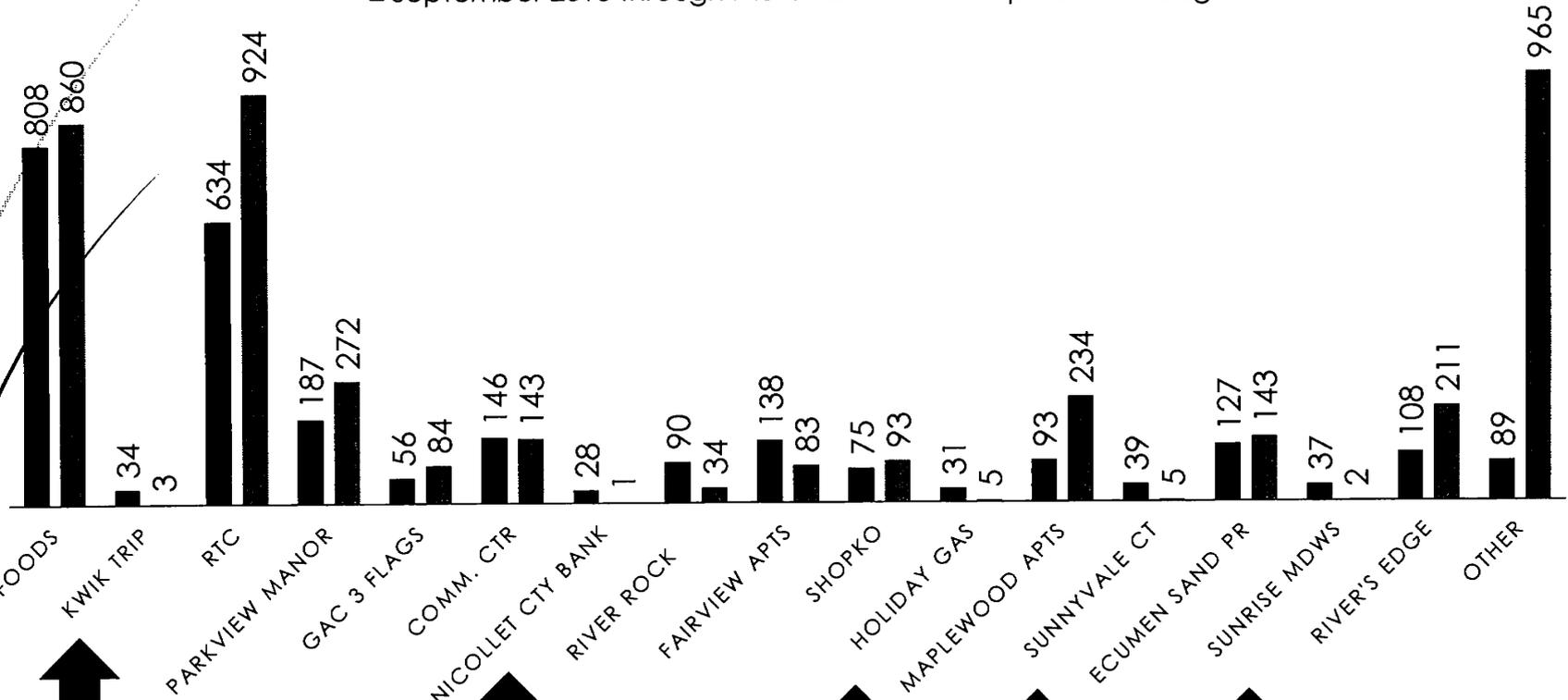
# Number of Route Rides Per Month

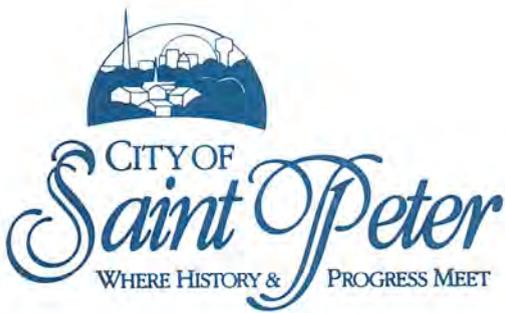


# Cumulative Route Rides by Stop

(Discontinued stops indicated with arrow)

■ September 2013 through March 2014    ■ April 2014 through October 2014





## Memorandum

**TO:** Todd Prafke  
City Administrator

**DATE:** 11/24/2014

**FROM:** Pete Moulton  
Acting Director of Public Works

Tim Mayo  
Maintenance Superintendent

**RE:** Paver Purchase

### **ACTION/RECOMMENDATION**

None needed. For your information and discussion.

### **BACKGROUND**

The City of Saint Peter has an approved streets maintenance program going back a couple of decades. In that time, the method used for street repairs has gradually progressed. Years ago, the crew would put down a thin layer of asphalt as a more cosmetic approach called "skinning". Over time (5+ years) the skinning repairs failed, forcing staff to look at a more comprehensive approach for full depth patching.

On a regular schedule, staff completes patching in the year prior to scheduled seal coating. This process has been our standard operating procedure throughout the community for the past 20 years. To increase efficiency and reduce cost we have continued to look at City staff paving entire blocks where in a 2-3 block stretch of roadway everything is replaced from curb to curb providing a new surface for years into the future.

Patching is a more complete approach where staff examines our streets in detail by walking the selected roadways and identifying bad or stressed areas. The inadequacies are marked with white paint and measured for asphalt tonnage and replacement cost. Staff then uses the large front loader and cuts the identified areas with a large wheel. The cut asphalt is left in place until City crews complete the removal and preparation work for the new asphalt and subgrade, if needed. Removal of the old asphalt and replacement and installation of the new asphalt all occur on the same day to minimize inconvenience to the public and provide improved customer service by allowing use of the street very quickly after the work is completed.

Maintenance Program:

Recent funding allocations have allowed staff to complete repairs on approximately 40 City blocks annually (2,000 tons of asphalt). The existing program provides for a more permanent correction by installing an adequate amount of asphalt by proper methods to assure a solid roadway. As we begin to look at entire one block stretches we need adequate resources and equipment.

In comparison, if a regular block were to be replaced, 200 tons (33' x 350' = 1,300 sq. yds.) of asphalt would be installed. Staff has compared our existing program cost to that of a private contractor's cost.

On Washington Avenue the cost to install two 1½" asphalt mats was \$34.00 per square yard. Cost per city block equals \$44,200 - (1,300 x \$34.00 = \$44,000). By comparing in-house installation (asphalt plus labor) staff can purchase the asphalt for \$10.00 per square yard and if we double the cost for labor and equipment that brings our cost to \$20.00 sq. yard installed for a total of \$26,000 - (1,300 x \$20.00 = \$26,000). A savings of about \$18,000 per block.

#### Equipment History:

Full depth patching started in 2001 when staff rented a paver and began making more complete patches on roads that showed wear. Beginning in 2004, the City purchased a 1988 Blaw Knox paver for \$7,000. This proved to be a good investment at that time. Staff has routinely completed maintenance and repairs to the unit with parts exceeding a total of \$10,000.00 (not counting staff time).

The existing paver has large rubber rear tires and small flat front tires and is driven through the city to the different construction locations. Over the years Staff has also worked with some the adjacent townships, counties, and cities to assist them with paving projects. When assistance occurs in a remote location, a local hauler is contracted to haul the unit to the remote site.

Approximately two hundred (200) hours of paver use per year are used to complete the work necessary for the maintenance program.

#### Equipment Options:

Rent a Paver: The rental of a paver ranges from \$1,000 a day to \$3,000 a week or \$9,000 a month. Repairs are usually completed over a five month window which would cost approximately \$45,000 under a best case scenario. Any work completed outside the regular maintenance window would cost extra or would be contracted. Staff estimates an additional \$10,000 in cost to meet this need for a \$55,000 per year cost of operation if a rental option is selected.

Purchase Used Equipment: Over the past few months we have evaluated a couple of pieces of used equipment. They included a 2013 LeeBoy 8515C located in California with 255 hours at a cost of \$155,000. Delivery costs and a trailer would increase the cost to near \$166,000 (including a \$4,000 trade-in value). Since the paver is two years old, a 13-year cost for just the capital expenses would calculate to run \$12,770 per year.

The second used unit was a 2013 Mauldin 1750C located in Illinois with 216 hours. The Mauldin unit has service ability issues with limited access to the main drive system which is located under the hopper in the front of the machine. This unit also comes with a smaller 8" auger verses the large 12" auger available on the LeeBoy. A large auger distributes the asphalt materials quicker and more evenly, which produces a higher quality road.

When staff began looking for Mauldin units in this area it was noticeable that very few were available. Cost for this unit was \$120,000. Delivery and a trailer would increase the price to \$131,000 (includes \$4,000 trade-in value). A 13-year cost for just the capital expenses would

run \$10,077 per year. Staff feels that maintenance requirements on this piece of equipment would increase annually with this selection.

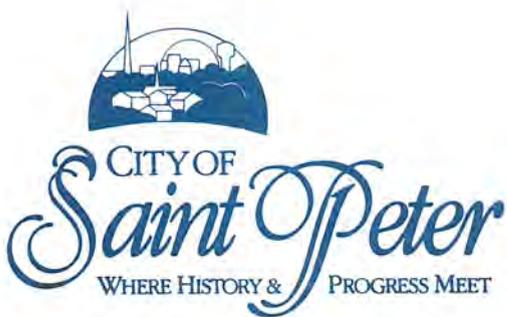
Purchase New: Staff examined a 2015 new LeeBoy 8515C with a list price of \$157,430 plus trailer for \$16,890 for a total cost of \$174,320 (includes a \$5,000 trade-in value). Using a 15-year cost for just the capital expenses would run \$11,621 per year.

The new LeeBoy has a unique electric screed system that includes four (4) heating elements that allow the asphalt to stay hot as the mix is applied to the road surface proving for a seamless smooth quality mat.

We believe that purchasing new, based on the costs illustrated above and the future use anticipated, is the most appropriate action. If we should change directions in our planning or use, the resale value of this type of equipment remains very high.

Please feel free to contact us if you have any questions or concerns on this agenda item.

PM/TM



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 11/24/14

**FROM:** Todd Prafke  
City Administrator

Paula O'Connell  
Finance Director

**RE:** \$2,170,354 Final Property Tax Levy for taxes payable in 2015

### ACTION/RECOMMENDATION

None needed. For Council discussion only.

### BACKGROUND

On September 8, 2014 the City Council adopted a preliminary property tax levy for taxes payable in 2015. Our discussion for the December 8<sup>th</sup> City Council meeting will center around how taxes evolve from property values to property tax statements, influences on taxes, the City's tax levy impact on Saint Peter property owners and budget comparisons to prior years.

The one rule we still need to abide by is that the preliminary levy set in September of \$2,170,354 may be lowered, but cannot be increased.

We are proposing a budget and suggesting a levy that will reduce your projected tax rate from 51.13 to 47.14 based on a gross levy increase of 1.86% or \$39,344. This represents no change from your discussion in August and September.

This means the City share of the tax bill on a \$250,000 home would decrease approximately \$92.05 from the 2014 tax year. This is calculated by taking the market value of a property multiplied by the tax classification rate designated by the State to determine the Tax Capacity. The Tax Capacity is then multiplied by the City Tax Rate to determine the City share of taxes due.

$$\begin{aligned} \text{Market value} \times \text{State classification rate} &= \text{tax capacity} \\ \text{Tax capacity} \times \text{City tax rate} &= \text{City tax due} \end{aligned}$$

Tax capacities for the payable 2015 year have been updated as estimated by the County to \$4,603,820, which equals a 10.5% increase. We will have the actual numbers from the County for the final levy in December. Changes that have contributed to this increase are:

- The decertification of the Theatre Tax Increment District of \$11,794
- The decertification of the downtown Tax Increment District of \$125,214
- Residential structures market value increased 5%
- There was \$9,364,000 in new construction market value
  - \$5,712,300 residential; \$604,700 apartment; \$3,047,000 commercial.

Generally speaking, an increase in your levy of \$10,000 means an increase in your tax rate of .23. A decrease in your levy of \$10,000 means a decrease in your tax rate of .23.

Market value on exempt property is updated every six years. In 1999 when the exempt property market values were updated, 53% of the market value was taxable property in Saint Peter. In 2005 these exempt property market values were again updated, which gave us 63% of the City Market Value as taxable. In 2011 the exempt property update changed the percent of taxable market value to 63.6%.

Based on the 2014 projections and the 2015 proposed budget we will have a projected fund balance of \$3,508,564 at the end of budget year 2015. The reserve percentage for the end of 2014 will likely be 53.5%, and 53.3% in 2015.

General fund expenditures are planned to increase \$264,739 driven by personnel costs, street maintenance, capital, and repairs. Major changes in the expenditures have been made in the past due to the LGA reductions and trying to maintain reasonableness in our tax levy, but this year we are relatively confident that the State will provide the amount of LGA promised for the 2015 year. Again, this budget is premised on your service level decisions for 2010 and 2011 and the budget modifications that resulted.

While none of us enjoy paying property taxes, the proposed levy is both reasonable and responsible. The amount of the 2008 certified levy was \$2,020,342 which is only \$150,012 less than the 2015 levy. Another way to think about this is, approval of the 2015 levy represents a 7.42% increase over seven years, or slightly over 1% per year.

This levy will allow the City to continue proper maintenance of streets, provide appropriate police and fire services, maintain and improve the parks system, continue economic development efforts, continue senior citizen and recreational activity, and provide staffing and materials to meet the demands of the taxpaying public. Staff will recommend adoption of this levy for property taxes payable in 2015 to maintain the quality of life that the residents of Saint Peter have enjoyed.

Our General Fund reserves have increased from 37.4% to 53.5% since the end of 2008 to the projected 2014 year, or in real dollars by about \$1,473,154. This has been planned so that we can meet some of the financial challenges that we face each year. This was done through cost savings and the budget modifications that you have reviewed and implemented. In addition, due in part to substantially reduced reserves in your largest enterprise funds, this level of reserve is needed to meet your cash flow needs.

The levy certification deadline is December 30, 2014 and once certified, the City of Saint Peter will collect a levy of \$2,170,354 from property taxes in the year 2015 which breaks down as follows:

- General fund property tax revenue is \$1,308,614
- Library property tax revenue is \$220,133
- Debt obligation property tax revenue is \$633,607
- Firemen's Relief Association property tax revenue is \$8,000.

## **Alternatives and Variations**

There are so many variations that we could review we would not know where to start. Here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Spend down the increase in reserves which lowers the gross levy, but then it may make future years more difficult. We like the 2015 plan we have illustrated knowing the high likelihood of things changing, especially as it relates to State funding beyond 2015. Remember, you have some bigger projects in your future so a measured and gradual increase in reserves to meet these wishes may be better than a large increase all at once. Again, this is part of that fund balance and policy discussion.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$53,303 of capital equipment remaining in the general fund budget. The converse of that is to spend reserve rather than issuance of Equipment Certificate. There are some interesting things we could do here, but all certainly fall within the realm of Council sense of what is best.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. Again, this is a call for the Council to make. One caution here... we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2014 then in 2015 we discontinue it and then in 2016 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- There are many, many more.

Please let us know if we can provide any additional information or clarify anything before your Council meeting on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns on this agenda item.

TP/PO

**CITY OF SAINT PETER  
TAX THEORY  
TAX LEVY: CERTIFY IN 2014, COLLECTIBLE IN 2015**

Levy Limit Year:

Levy Limit Year

	Levy Limit Year:				Levy Limit Year			
	BUDGET	PROJECTED	PROJECTED	PROJECTED	BUDGET	PROJECTED	PROJECTED	PROJECTED
Certified:	2010	2011	2012	2013	2014	2015	2016	2017
Payable:	2011	2012	2013	2014	2015	2016	2017	2018
General Fund	832,925	1,275,614	1,275,614	1,305,614	1,308,614	1,374,045	1,442,747	1,514,884
\$ increase (decrease) in General Fund	0	90,490	0	30,000	3,000	65,431	68,702	72,137
% increase (decrease) in General Fund	0.00%	7.64%	0.00%	2.35%	0.23%	5.00%	5.00%	5.00%
Public Library	310,133	250,133	220,133	220,133	220,133	231,140	242,697	254,831
St. Peter Community Center	0	0	0	0	0	0	0	0
N Firefighter's Relief	24,600	10,000	10,000	10,000	8,000	8,000	8,000	8,000
Special Levies:								
A Bonded Indebtedness								
2002 Refunding Bond (CCC)	0	0	0	0	0	0	0	0
09 Public Project Revenue Bond (SPCC)	298,112	294,277	294,277	284,053	284,055	283,593	282,665	286,275
98 GO CO Refunding Bond (Pine Ridge)	0	0	0	0	0	0	0	0
B Certificates of Indebtedness								
Expired Equipment Certificates	0	0	0	0	0	0	0	0
'06 Equipment Certificate	0	0	0	0	0	0	0	0
07 Equipment Certificate	34,200	0	0	0	0	0	0	0
08 Equipment Certificate	63,180	51,372	0	0	0	0	0	0
'09 Equipment Certificate	67,462	65,720	63,977	62,049	0	0	0	0
'10 Equipment Certificate	35,200	34,300	33,400	32,500	31,132	0	0	0
'11 Equipment Certificate		21,995	21,425	20,850	20,235	19,590	0	0
'12 Equipment Certificate		14,600	48,900	53,000	47,500	47,500	47,500	0
'13 Equipment Certificate - Fire Truck			87,780	79,133	105,206	101,148	100,435	99,390
'14 Equipment Certificate				40,678	67,979	67,980	67,980	67,980
'15 Equipment Certificate					57,500	56,000	54,500	54,500
'16 Equipment Certificate						57,500	56,000	56,000
'17 Equipment Certificate							56,000	56,000
'18 Equipment Certificate					0			56,000
C Bonds of another local unit of Gov't								
J Pera Employer rate inc. after 6/30/01	82,652	0	0	0	0	0	0	0
Unallotment --	269,547	0	0	0	0	0	0	0
Abatement for Nash Finch				0	0	0	0	0
Abatement for ISJ Clinic	23,000	23,000	23,000	23,000	20,000	20,000	20,000	20,000
Special Levies:	873,353	505,264	572,759	595,263	633,607	653,311	685,080	696,145
Levy applicable to levy limits:	1,167,658	na	na	1,535,747	1,536,747	1,613,184	1,693,444	1,777,716
TOTAL GROSS LEVY:	2,041,011	2,041,011	2,078,506	2,131,010	2,170,354	2,266,495	2,378,524	2,473,861
% increase(decrease) over prior levy	1.02%	0.00%	1.84%	2.53%	1.85%	4.43%	4.94%	4.01%
Tax Rate: City	43.52	49.00	50.67	51.13	47.14	48.74	50.65	52.15
Tax Rate: Total								
Taxable Market Value	484,053,400	430,696,300	424,206,500	428,488,400	452,943,200			
Exempt Market Value	277,106,400	277,106,400	277,106,400	277,106,400	277,106,400			
Net Tax Capacity	4,689,589	4,165,734	4,102,084	4,167,947	4,603,820	4,649,858	4,696,357	4,743,320
City	43.53	49.004	50.673	51.13				
County	52.77	53.67	52.001	51.24				
School	15.553	16.716	16.752	17.175				
Region 9	0.187	0.19	0.188	0.172				
Multi-County	0.357	0.367	0.352	0.322				
Total extension rate	112.397	119.947	119.966	120.039				

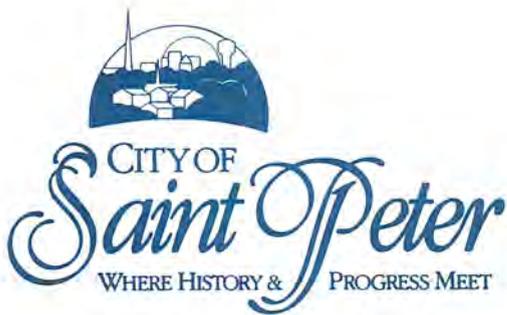
43

**City Tax Comparison ( not total tax bill)  
10.3% increase in tax capacity**

2015 tax capacity	4,603,820	2015 levy	\$ 2,170,354	City extension rate =	0.47142
2014 tax capacity	4,173,947	2014 levy	\$ 2,131,010	City extension rate =	0.51055

If, your taxable Market Value is .....	2015 tax	2014 final tax	Annual change if MV stays the same	If, your taxable Market value increased 5%	2015 tax	Annual Change from 2014
<b>Homestead value with MV exclusion =</b>						
\$ 60,000	169.71	183.80	(14.09)	63,000	178.20	(5.60)
\$ 76,000	214.97	232.81	(17.84)	79,800	225.72	(7.09)
\$ 100,000	338.29	366.37	(28.08)	105,000	363.99	(2.38)
\$ 150,000	595.22	644.62	(49.40)	157,500	633.76	(10.86)
\$ 250,000	1,109.07	1,201.12	(92.05)	262,500	1,173.31	(27.82)
\$ 413,800	1,950.76	2,112.67	(161.90)	434,490	2,057.08	(55.59)
<b>4+ rental housing =</b>						
\$ 110,000	648.21	702.01	(53.80)	115,500	680.62	(21.39)
\$ 150,000	883.92	957.28	(73.36)	157,500	928.12	(29.16)
\$ 200,000	1,178.56	1,276.38	(97.81)	210,000	1,237.49	(38.89)
\$ 250,000	1,473.20	1,595.47	(122.27)	262,500	1,546.86	(48.61)
<b>Commercial/Industrial =</b>						
\$ 150,000	1,060.71	1,148.74	(88.03)	157,500	1,131.42	(17.32)
\$ 175,000	1,296.42	1,404.01	(107.60)	183,750	1,378.92	(25.10)
\$ 200,000	1,532.13	1,659.29	(127.16)	210,000	1,626.41	(32.87)
\$ 250,000	2,003.55	2,169.84	(166.28)	262,500	2,121.41	(48.43)
\$ 1,000,000	9,074.92	9,828.09	(753.17)	1,050,000	9,546.35	(281.75)

hh



## Memorandum

**TO:** Honorable Mayor Strand  
Members of the City Council

**DATE:** 11/24/14

**FROM:** Todd Prafke  
City Administrator

Paula O'Connell  
Finance Director

**RE:** 2015 Budgets for General, Special Revenue, Debt Service, Capital Funds, and Agency Funds.

### ACTION/RECOMMENDATION

None needed. For Council discussion only.

### BACKGROUND

We continue to work to provide a budget that is based on Council priorities for our customers and taxpayers while providing the financial resources needed to maintain the quality and quantity of those services.

#### Goals for this discussion are:

- Provide an update on the 2014 projections and budget modifications
- Provide information on the 2015 budget progress
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council budget and not the Staff budget.

This discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the big picture of the budget. We hope to not get into the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, but rather focus on the way this budget supports your wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact that modification in any of these areas has on other portions of the City business. The 2015 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2014, are very small with a few specific exceptions:

- Street maintenance for 2015 is planned for a \$108,500 increase over your 2014 budget. This is a response to what we believe are increasing material costs and the improvements to Union Street and sidewalks in that area at an estimated cost of \$85,000. Your ongoing

street program provides maintenance on one of your biggest investments that is very expensive to replace.

- Police capital expenses include voice logger, dictation machine, and interview room video in the amount of \$21,600.
- Parks will see a \$20,000 increase for repair and maintenance and a few, very small, facility improvements.
- The Fire Department budget includes \$43,995 which will: establish a replacement fund of \$7,500 per year for equipment items that have certification expiration needs; \$16,500 of floor coating to the fire station floor for ease of cleaning and to prevent slipping; \$4,000 to replace two computers; \$8,700 to replace the thermo imaging camera; \$5,000 to replace five MSA cylinders due to expiration; and \$2,295 to replace an outdated gas fan.
- The 2015 budget includes an allocation of \$2,500 for the youth center. This was previously paid for by a special fund the resources of which have now been exhausted.
- The Building Department has included a purchase of building code books for \$8,882.
- The newly created part-time Payroll Clerk position is the only change to personnel.
- General Fund reserves will maintain a projected 53.4% of expenditures. This includes the use of \$15,242 to fund the 2015 operations. The percentage of reserves is slightly higher than your policy of 35% to 50% of the 2015 year expenditures.
- The 2014 expenditures reflect the use of \$200,000 in reserves to cover the expense of improving North Third Street that isn't covered by tax increment generated by that district.
- Local Government Aid has increased \$37,473.
- There are a number of building permits that will generate approximately \$535,000 in additional revenues between 2014 and 2015. This revenue income has been split between the two years to coincide with inspection work that will also be done in 2015.

For 2015, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities you have set, make changes, and then look at how that would influence the total.

We bring a budget that will provide for the operation you have told us you want. In this case, the service levels are still based on the 2010 and 2011 budget modifications. Reserves are used for emergencies or efforts that are unknown to us at this time. In some past years we have used reserves for a deal that is too good to pass up. It may be important to note that once the legislative session starts in 2015 there is always the potential for a change in the ground rules. Election results and budget surpluses or deficiencies at the State level all influence those issues and right now, we do not have any supernatural ability to predict future outcomes.

We also believe the results from past budgets speak for themselves and that our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are that deviation from budget at the end of each year has been very small, as reported by the City's auditors. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. Also, Local Government Aid (LGA) continues to make up a large portion of our General Fund budget.

**Our Financial Position Today** - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2013 year with revenues over expenditures by \$32,920 and reserves increasing to \$3,515,994. The projected change to fund balance in 2014 is an anticipated increase of \$7,812. (This is \$74,254 better than the budgeted change.) Building permit revenue and the use of reserves for North Third Street improvements contribute to this change.

**Working Plan Thus far** - The 2015 budget is not balanced. Revenues will be lower than expenditures. This is not a good or bad thing it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund which says the reserve should be "35% to 50% for the following years budgeted expenditures", we believe a \$15,242 use of fund balance is reasonable.

Based on the proposed budget we will have a projected fund balance of \$3,508,564 at the end of budget year 2015. Based on our current projections, the reserve percentage for the end of 2014 will likely be approximately 53.5%, and in 2015 at 53.3%.

General fund expenditures are planned for an increase of \$264,739 driven by personnel costs, street maintenance, capital, and repairs. Alternatives to this increase are discussed later in the memo. Major changes have been made in the past due to the LGA reductions and trying to maintain reasonableness in our tax levy, but this year we are relatively confident that the State will provide the levy of LGA promised for the 2015 year. Again, this budget is premised on your service level decisions for 2010 and 2011 and the budget modifications that resulted.

Some of the tools used to provide the 2015 budget year include:

- Enterprise funds transfers have been estimated based on projected sales for the 2014 year, assuming rate increases and lower use possibilities in 2015. This is a very conservative approach, but we have seen consumption reductions after the initial rate increase. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Health insurance costs were budgeted with a 9% increase.
- Wage modifications for all union and non-union are about 2%.
- New minimum wage laws effective August 1, 2014 thru August 1, 2016 are also reflected in the budgeted and projected values.
- The creation of a part-time Payroll Clerk has added .5 FTE to the personnel costs. This position is funded by General and Enterprise Funds. The Streets Division still operates with an Equipment Operator position going unfilled.
- Nash Finch was paid \$25,000 for site improvements which the City was to receive back in property taxes due to the increase in their parcel valuation. The actual valuation of the improved parcel exceeded the minimum assessment by \$207,000 and the retained tax increase would be \$5,200 per year. This amount isn't identified as an additional levy as the fund reserves are just above our fund balance policy at this time.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen for 2011-2013.
- Budget modifications, and in particular cuts articulated for the 2010 year, are also cut as a part of the 2015 budget.

- Fire Relief Association levy of \$8,000 for the 2015 year.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2014 fund balance will be approximately \$300,000.
- 2014 Local Government Aid is not planned to be reduced from the certified amount. We have an additional \$37,473 for 2015.
- Additional debt related to the purchase of a fire truck. We have a seven year levy necessary for the debt service.

**Projects in 2015 that are being planned include:**

- Equipment Certificate for \$271,400. These items will be discussed before the purchase is made. The document software cost is still unknown as we are investigating the process to convert paper documents into an electronic document management program. The \$14,400 allocated for a transit bus has been included, but can be removed if funding is available in the Transit fund. The bus will not be a levy issue as it will be paid from the transit fund each year of the debt obligation. The budget will be held at \$271,400 but the items may be adjusted.
  - \$72,000 – 2 Squad cars (\$64,000) with Equipment set up (\$8,000)
  - \$175,000 – Asphalt paver
  - \$10,000 – pool chemical controllers
  - ??? – Document management program software
  - \$14,400 – Transit bus

Below are items that we discussed earlier and some items we just think you should have opportunity to understand and discuss.

- Seal coating and patching work increase by \$23,500. (Compared to budget 2014)
- Union Street will have \$60,000 of improvements to the street
- \$25,000 is allocated for sidewalks on North Third Street from Ramsey Street to Union Street.
- Additional parks repairs of \$20,000 for improvements to facilities.
- There is no funding in the budget for Pavilion work as an amount is not known and our planning, thus far, has been to work to solicit other peoples money (OPM) once a scope is determined.
- Lambert Farm development - no costs are included for the 2015 budget. There will be \$10,000 contributed to the School District to cooperate on a design plan. Greater improvements will be more likely in 2016 and 2017.
- There will be other modifications to fees, which are insignificant to the budget, but more reflective of actual costs.
- The budget includes Coalition of Greater Minnesota Cities (\$15,600) and Third Floor.
- You have also discussed other long term projects for the future that are not funded as a part of this budget. Cooperative effort with the School District on the Lambert Farm, (your park development), Minnesota Square Pavilion, Fire Hall, City Hall, and other sidewalk and street improvements.

**Special Revenue Funds:**

The Library fund is allocated the same tax levy as it has for the last two years. The fund balance is at 63.5% and is continuing the same programming as in 2014. The State requires a minimum maintenance of effort, which means they regulate how much is required to be contributed to library systems by cities and counties. The amount for 2015 is \$235,561 and we will be in compliance when in-kind costs are figured. With 2013-2015 having a planned decrease in fund balance, we are going to have to either make a change to programming or increase property tax levy to maintain a reasonable fund balance in the future. That future can be now or the 2016 to 2018 years.

The Community Center fund has not been receiving any tax levy, but the debt is being covered 100% by tax levy. The "Conduit Agreement" that is in place will end May 2017. This decline in revenue along with the decline in leases, will present a negative fund balance in 2016. With the collection of past due rents or new leases of the unoccupied spaces, the projected fund balance will improve. However, the Council may need to make changes from the current plan. Again those changes can come between now and the 2017 year.

#### **Miscellaneous things to consider -**

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; a large number of those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between Tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of enterprise funds in a more targeted way.
- We have also assembled a list of some of the outside the box ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
  - Additional modification to fees. (Yearly adjustments are always done)
  - Payment in lieu of taxes from other entities that are not taxed now.
  - Modification to assessment policies that put more burden on individual taxpayers rather than the general fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from assessable to be paid by the City.

- When to take savings from Insurance Fund.
  - Additional enterprise funds contributing to the General Fund.
  - Targeted utility increases.
  - Franchise fees (Franchise fees as exemplified by a natural gas fee.)
  - Use of other funds to transfer in revenues.
  - Any others you may have or we may come up with.
- It is important to understand that our reserves have increased due to cost savings, but there are still areas of volatility that could substantially influence the final 2015 outcome. Those items that are our highest concerns include:
    - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
    - Budget modification from 2010 still influences us today. There is a long list of items that the Council has reviewed and Staff has moved forward with. These changes have led to modifications in the way we provide services including eliminating positions and reducing expenditures in many ways. We continue to be on target to maintain those savings, but if we don't meet the targets, the reserve outlook for ending 2014 would be reduced. Again, we are on track in this area, but it is important to be vigilant.
    - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
    - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

We have proposed operation budgets for the General Fund of \$6,581,025, Special Revenue Funds of \$2,553,716, Debt Service Funds of \$1,764,595, Capital Funds of \$416,955 and Agency Funds of \$37,500. The City staff and Council have reviewed the budgets and understand that all purchases and projects must again be approved by the City Council if they exceed the amounts in the purchase policy. By approving the budget, the City Council provides a tool for staff to work with.

Another important consideration is reserves. Our General Fund reserves have increased from 37.4% to 53.5% since the end of 2008 to the projected 2014 year, or in real dollars by about \$1,473,154. This has been planned so that we can meet some of the financial challenges that we face each year. This was done through cost savings and the budget modifications that you have reviewed and implemented. In addition, due in part to substantially reduced reserves in your largest enterprise funds, this level of reserve is needed to meet your cash flow needs.

### **Alternatives and Variations**

There are so many variations that we could review and frankly, we would not know where to start. Here are a few that may help you think in different ways.

- Additional cuts. This would mean changes in service levels compared to the 2014 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.
- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. Again, this is a call for the Council to make. One caution here...if we believe that changes to LGA and other funding sources is not just a one or two or three year blip, then changes to service levels or changes in taxes seem inevitable. If that is true, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2014 then in 2015 we discontinue it and then in 2016 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- Restrict or assign reserves within the fund balance policy to a building fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.
- There are many, many more.

Please let us know if we can provide any additional information or clarify anything before your Council workshop on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns on this agenda item.

TP/PO

15GFSummary

**General Fund  
Revenue Summary**

	2011	2012	2013	2014	2014	2015
	Actual	Actual	Actual	Budget	Projected	Proposed Budget
Property Taxes	1,021,425	1,324,535	1,282,135	1,305,614	1,305,614	1,308,614
Other Taxes	76,865	79,274	82,647	76,600	76,600	76,600
Licenses & Permits	149,557	163,689	191,506	130,720	343,910	280,140
State Grants and Aids	2,776,464	3,042,061	3,025,225	3,030,208	3,030,208	3,070,681
Administrative Fees	37,270	40,584	57,502	25,650	125,050	111,196
Police & Fire	121,704	129,908	134,344	111,500	124,500	123,500
Streets /Refuse Sales	16,684	18,534	20,064	14,800	15,600	14,800
Recreation	158,885	176,778	186,909	154,000	154,000	169,500
Fines & Penalties	81,530	91,342	75,969	79,000	79,000	79,000
Interest & Misc Income	135,782	168,316	141,708	41,752	48,151	41,752
Transfer from other Funds	13,550	0	0	0	0	0
Utility Fund Transfers	1,271,264	1,284,974	1,340,239	1,280,000	1,280,000	1,290,000
<b>Total Revenues</b>	<b>5,860,980</b>	<b>6,519,995</b>	<b>6,538,248</b>	<b>6,249,844</b>	<b>6,582,633</b>	<b>6,565,783</b>
% increase (decrease) over prior year:	1.74%	17.44%	13.50%	-4.14%	5.32%	-0.26%
% increase (decrease) over prior year budget:				6.63%	0.96%	5.06%

**General Fund  
Expenditure Summary**

	2011	2012	2013	2014	2014	2015
	Actual	Actual	Actual	Budget	Projected	Proposed Budget
Mayor and Council	36,500	41,541	37,163	41,435	41,465	41,480
City Administrator	155,714	162,336	169,953	171,825	181,659	176,237
City Clerk	61,739	60,582	61,058	66,617	66,617	67,011
Elections	10,815	17,819	22,443	21,642	21,642	21,590
Finance Department	225,500	213,277	221,268	246,819	250,795	266,052
Legal Services	135,489	155,631	130,006	141,000	141,000	141,000
Municipal Building	93,216	90,665	91,866	90,619	95,333	109,382
Police Department	1,876,778	1,956,079	1,973,503	2,078,493	2,079,675	2,128,643
Fire Department	233,857	565,048	563,372	342,405	342,011	366,659
Building Inspections	173,902	171,248	181,748	187,694	193,712	209,552
Emergency Management	1,092	1,086	2,411	7,770	7,770	7,770
Community Service	77,914	79,714	80,620	86,168	86,224	85,646
Public Works Administration	93,471	80,956	79,340	88,019	95,963	88,257
Streets	1,097,409	1,028,945	1,091,035	1,118,012	1,121,771	1,237,127
Street Lighting	98,653	104,103	98,428	130,000	130,000	130,000
Senior Coordinator	29,017	29,921	31,580	33,081	34,109	35,425
Recreation and Leisure Services	332,210	329,414	338,531	347,441	366,297	384,344
Swimming Pool	144,672	169,272	193,456	167,547	166,970	175,367
Skating Rinks	11,326	9,121	14,093	11,926	13,133	12,530
Parks	619,793	598,018	630,008	695,153	692,304	699,748
Community Development	118,042	139,788	187,287	156,773	161,046	162,080
Unallocated - Insurance	19,614	18,636	7,327	4,747	4,225	4,225
Unallocated - Memberships	24,433	24,801	25,524	28,600	28,600	28,400
Unallocated - Miscellaneous	0	0	0	52,500	252,500	2,500
<b>Total Expenditures</b>	<b>5,671,156</b>	<b>6,048,001</b>	<b>6,232,020</b>	<b>6,316,286</b>	<b>6,574,821</b>	<b>6,581,025</b>
Other Transfers Out (In)	46,756	50,863	273,308	0	0	0
<b>NET OPERATIONS:</b>	<b>143,068</b>	<b>421,131</b>	<b>32,920</b>	<b>(66,442)</b>	<b>7,812</b>	<b>(15,242)</b>
% increase (decrease) over prior year:	6.31%	6.64%	3.04%	1.35%	5.50%	0.09%
% increase (decrease) over prior year budget:						4.19%

Beginning Fund Balance	2,918,875	3,061,943	3,483,074	3,515,994	3,515,994	3,523,806
Ending Fund Balance	3,061,943	3,483,074	3,515,994	3,449,552	3,523,806	3,508,564
Percent of next year budget	50.6%	55.1%	53.5%	52.4%	53.5%	
Percent of same year budget						53.3%

type R  
fund (Multiple Items)

Row Labels	Values		
	Sum of 2015	Sum of current	Sum of Increase
New Construction	327,226	95,000	232,226
LGA	2,945,981	2,908,508	37,473
Business	569,262	539,022	30,240
Transfers	1,290,000	1,280,000	10,000
Property Tax	1,308,614	1,305,614	3,000
State Aid	124,700	121,700	3,000
Donations	0	0	0
loan repayment	0	0	0
<b>Grand Total</b>	<b>6,565,783</b>	<b>6,249,844</b>	<b>315,939</b>

type E Expenditures  
fund (Multiple Items)

Row Labels	Values		
	Sum of 2015	Sum of current	Sum of Increase
personnel	4,429,731	4,292,140	137,591
street maint	520,500	412,000	108,500
Repair	202,245	155,375	46,870
professional	517,232	488,521	28,711
Supplies	249,044	226,289	22,755
Utilities	340,560	328,720	11,840
fuel	117,310	110,910	6,400
Travel	56,200	50,470	5,730
Misc	4,850	50	4,800
insurance	87,550	89,084	-1,534
Transfers	2,500	52,500	-50,000
Capital	53,303	110,230	-56,927
<b>Grand Total</b>	<b>6,581,025</b>	<b>6,316,289</b>	<b>264,736</b>

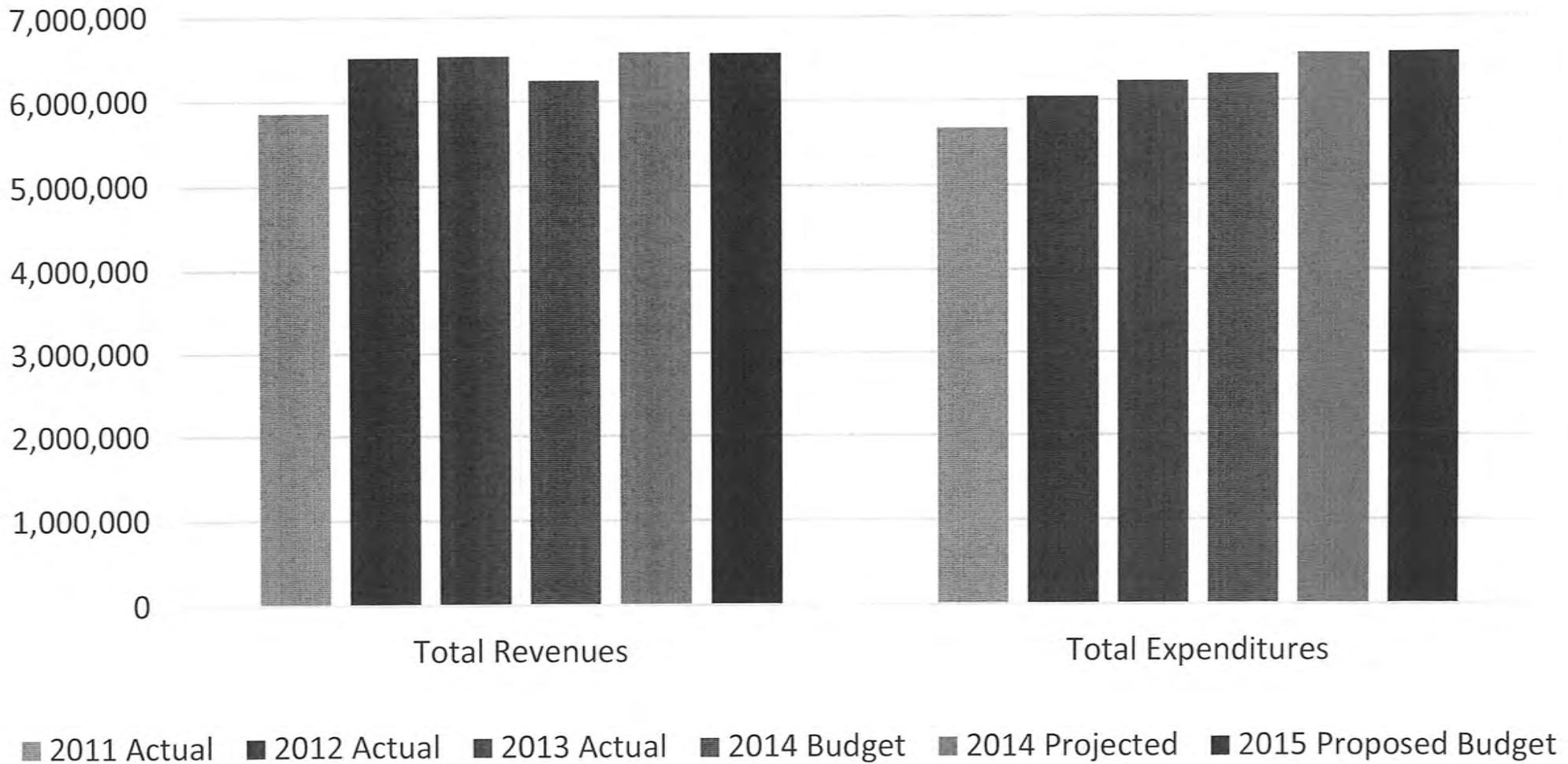
CITY OF ST. PETER LIBRARY

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Current Budget	2014 Projected Year End	2015 Proposed Budget
Property Taxes	310,133	310,133	250,133	220,133	220,133	220,133	<b>220,133</b>
State Grants and Aids	45,909	49,448	45,365	45,131	45,047	45,047	<b>45,047</b>
Administrative Fees	0	0	0	0	0	0	<b>0</b>
Fines & Penalties	11,808	14,371	11,854	10,456	0	2,000	<b>2,000</b>
Interest & Misc Income	53,960	57,247	73,210	67,422	37,700	53,900	<b>53,700</b>
Transfer from other Funds	0	0	0	0	0	0	<b>0</b>
<b>TOTAL REVENUES</b>	<b>421,810</b>	<b>431,199</b>	<b>380,562</b>	<b>343,142</b>	<b>302,880</b>	<b>321,080</b>	<b>320,880</b>
Personnel Services	178,186	177,467	202,320	202,079	202,637	202,637	<b>215,841</b>
Office Expenses	14,614	17,228	17,406	16,027	16,500	16,500	<b>16,500</b>
Professional Services	65,528	65,405	77,706	68,646	71,456	71,140	<b>71,350</b>
Repair & Maintenance	20,263	20,015	24,796	50,151	24,600	26,716	<b>28,425</b>
Capital	37,148	42,392	44,240	45,383	40,100	37,600	<b>38,600</b>
<b>TOTAL EXPENDITURES</b>	<b>315,739</b>	<b>322,507</b>	<b>366,468</b>	<b>382,286</b>	<b>355,293</b>	<b>354,593</b>	<b>370,716</b>
<b>NET OPERATIONS</b>	<b>106,071</b>	<b>108,692</b>	<b>14,094</b>	<b>-39,144</b>	<b>-52,413</b>	<b>-33,513</b>	<b>-49,836</b>
<b>BEGINNING FUND BALANCE</b>	<b>159,659</b>	<b>265,730</b>	<b>374,422</b>	<b>388,516</b>	<b>349,372</b>	<b>349,372</b>	<b>315,859</b>
<b>ENDING FUND BALANCE-Restricted</b>	<b>42,219</b>	<b>39,563</b>	<b>38,459</b>	<b>30,576</b>	<b>30,576</b>	<b>30,576</b>	<b>30,576</b>
<b>ENDING FUND BALANCE-Unrestricted</b>	<b>223,511</b>	<b>334,859</b>	<b>350,057</b>	<b>318,796</b>	<b>266,383</b>	<b>285,283</b>	<b>235,447</b>
					75.0%	80.5%	<b>63.5%</b>

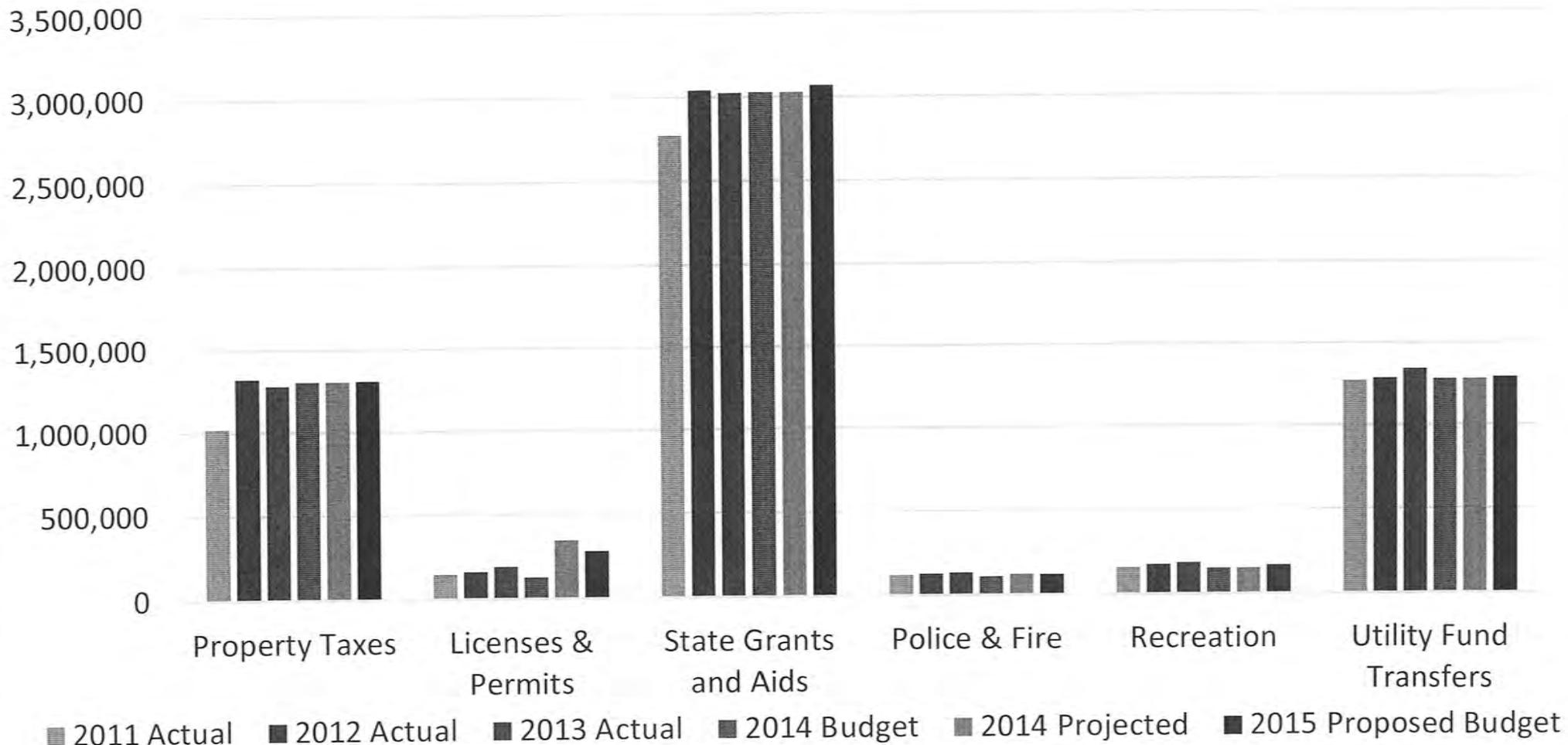
CITY OF ST. PETER COMMUNITY CENTER

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Proposed Budget	2014 Projected Year End	2015 Proposed Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget
Property Taxes	0	0	0	0	0	0	0	0	0	0	0
State Grants and Aids	131	131	131	131	130	130	130	130	130	130	130
Interest & Misc Income	16,559	22,094	33,984	25,298	23,400	22,190	24,400	24,400	24,400	24,400	24,400
Daily/advertising/term Rents	163,174	192,561	201,006	209,287	200,268	185,900	186,700	186,700	186,700	186,700	186,700
Transfer from other Funds	146,881	147,183	143,736	145,219	152,000	152,000	125,000	91,500	36,500	0	0
Utility Fund Transfers	50,294	53,256	54,801	54,261	52,000	52,000	52,000	52,000	52,000	52,000	52,000
<b>TOTAL REVENUES</b>	<b>377,039</b>	<b>415,225</b>	<b>433,658</b>	<b>434,196</b>	<b>427,798</b>	<b>412,220</b>	<b>388,230</b>	<b>354,730</b>	<b>299,730</b>	<b>263,230</b>	<b>263,230</b>
Personnel Services	112,782	113,182	123,290	127,663	127,534	127,534	139,119	141,901	144,739	147,634	150,587
Office Expenses	36,607	40,495	44,969	46,739	42,700	43,100	47,300	47,300	47,300	47,300	47,300
Professional Services	123,138	126,705	119,358	128,827	146,160	133,339	133,250	133,250	133,250	133,250	133,250
Repair & Maintenance	15,176	24,657	33,948	20,512	31,000	31,000	31,000	31,000	31,000	31,000	31,000
Transfer to Other Funds	11,794	11,334	11,428	11,017	0	0	0	0	0	0	0
Capital	0	6,770	26,094	27,438	20,295	20,295	32,300	66,700	10,000	50,000	8,500
<b>TOTAL EXPENDITURES</b>	<b>299,497</b>	<b>323,143</b>	<b>359,087</b>	<b>362,196</b>	<b>367,689</b>	<b>355,268</b>	<b>382,969</b>	<b>420,151</b>	<b>366,289</b>	<b>409,184</b>	<b>370,637</b>
<b>NET OPERATIONS</b>	<b>77,542</b>	<b>92,082</b>	<b>74,571</b>	<b>72,000</b>	<b>60,109</b>	<b>56,952</b>	<b>5,261</b>	<b>-65,421</b>	<b>-66,559</b>	<b>-145,954</b>	<b>-107,407</b>
<b>BEGINNING FUND BALANCE</b>	<b>29,647</b>	<b>107,189</b>	<b>199,271</b>	<b>273,842</b>	<b>345,842</b>	<b>345,842</b>	<b>402,794</b>	<b>408,055</b>	<b>342,634</b>	<b>276,074</b>	<b>130,120</b>
<b>ENDING FUND BALANCE</b>	<b>107,189</b>	<b>199,271</b>	<b>273,842</b>	<b>345,842</b>	<b>405,951</b>	<b>402,794</b>	<b>408,055</b>	<b>342,634</b>	<b>276,074</b>	<b>130,120</b>	<b>22,713</b>
							<b>106.6%</b>				

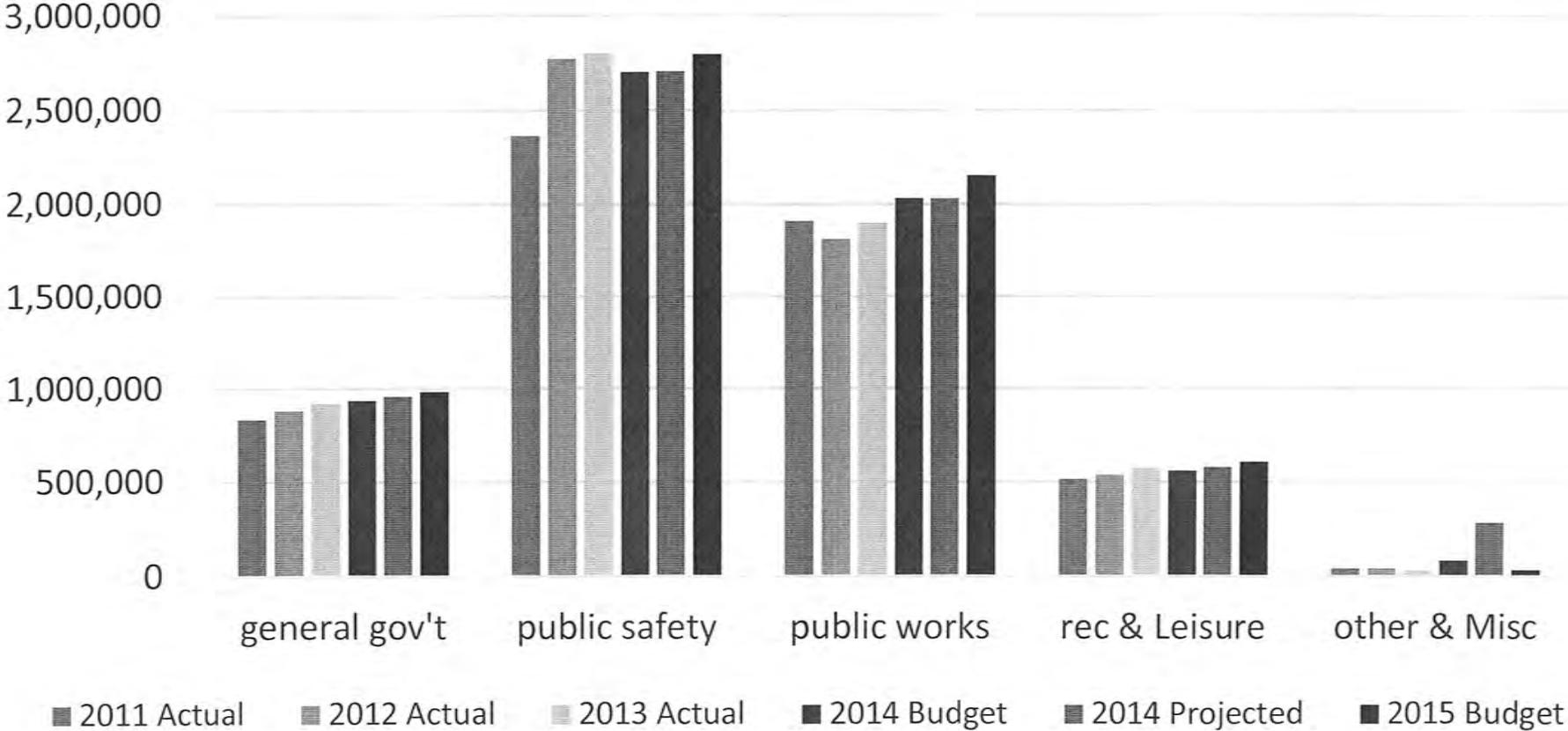
# General Fund 2011-2015



# Revenues

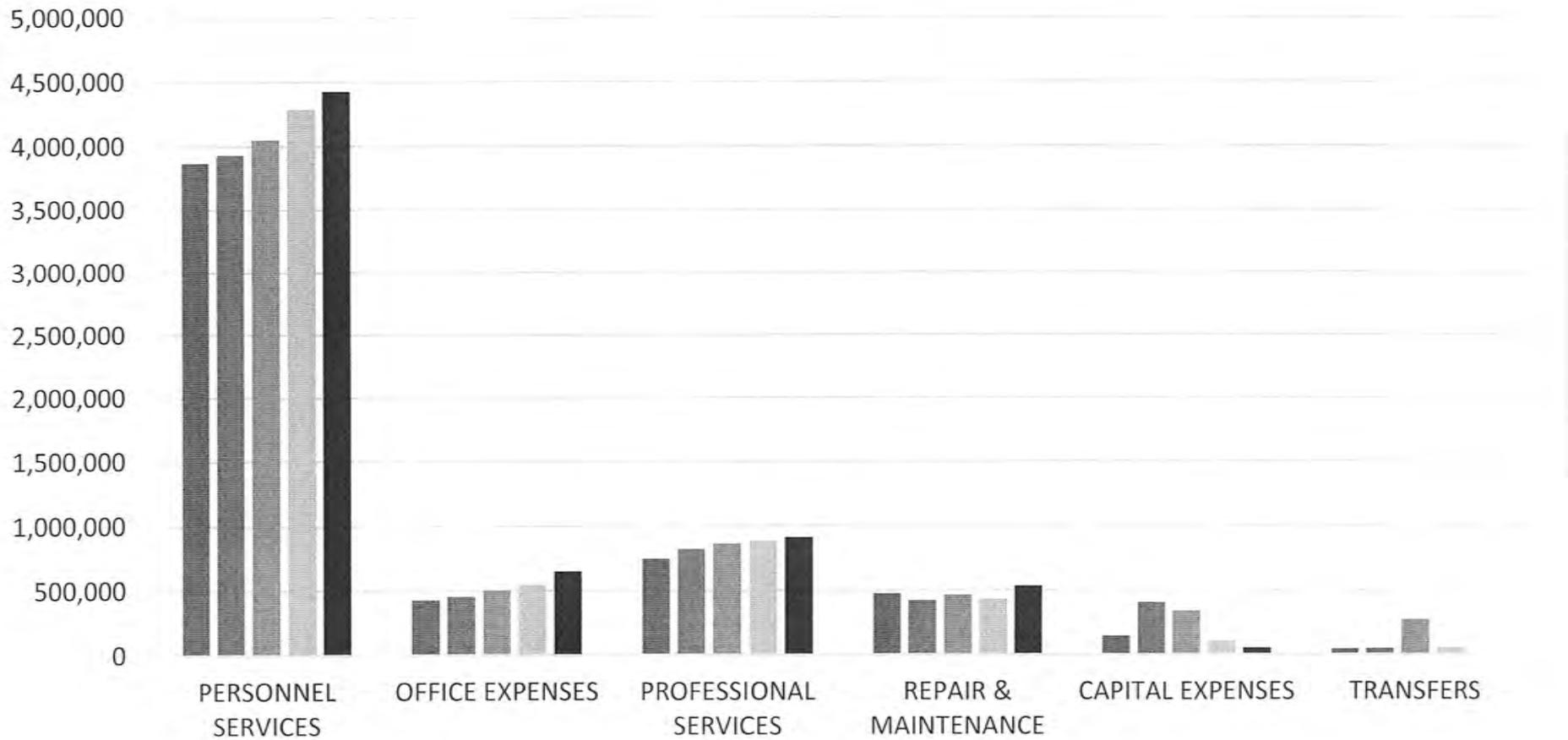


## Expenditures

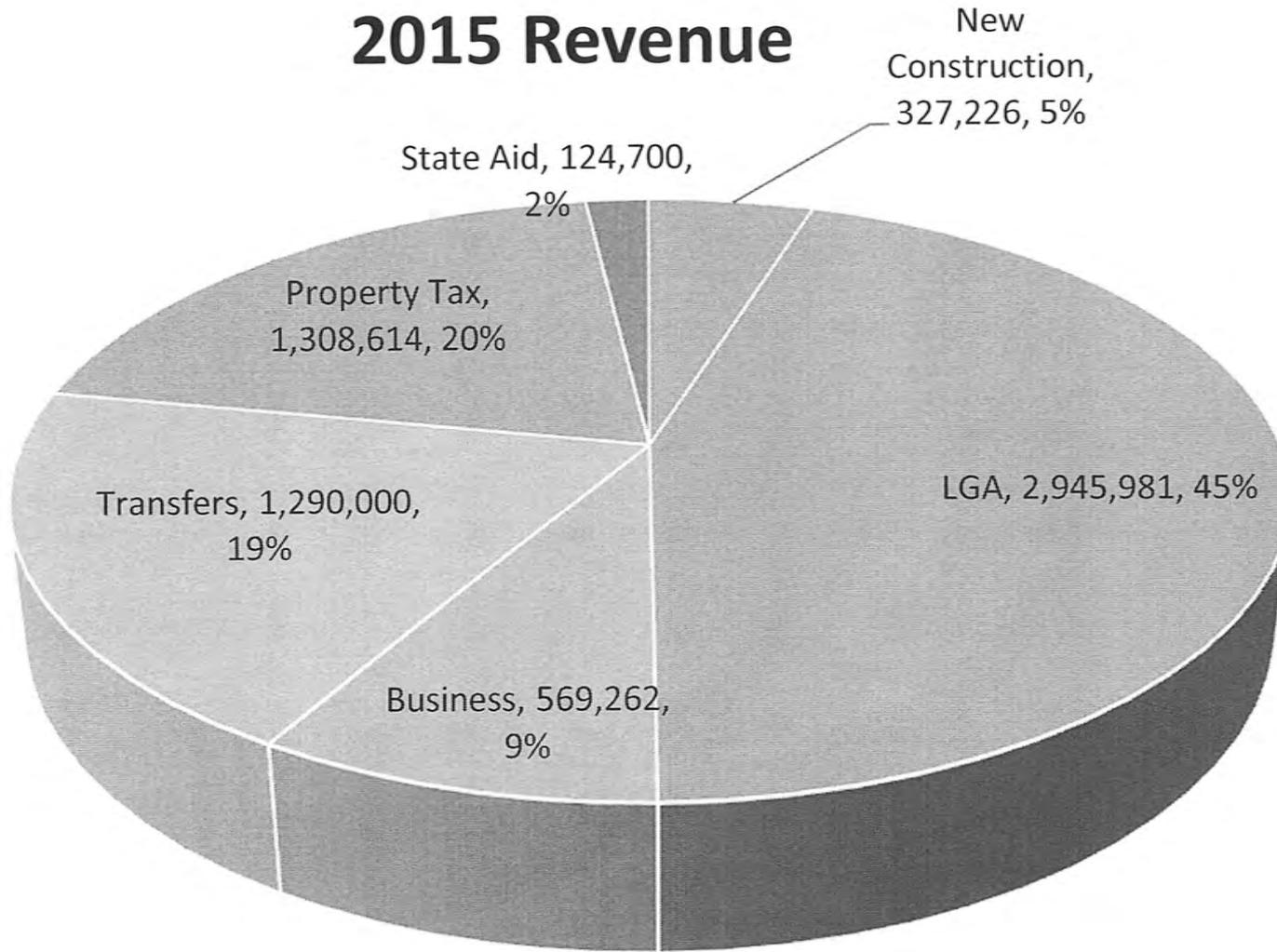


# General Fund Expenditures

■ 2011 ACTUAL   ■ 2012 ACTUAL   ■ 2013 ACTUAL   ■ 2014 CURRENT BUDGET   ■ 2015 PROPOSED BUDGET



# 2015 Revenue



CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND

REVENUES		(----- 2014 -----)					(----- 2015 -----)	
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>TAXES</b>								
31010	CURRENT PROPERTY TAX	1,021,425	1,324,535	1,282,135	1,305,614	693,770	1,305,614	1,308,614
	TOTAL TAXES	1,021,425	1,324,535	1,282,135	1,305,614	693,770	1,305,614	1,308,614
31010	CURRENT PROPERTY TAX							
PERMANENT NOTES: PAID JUNE AND DECEMBER OF EACH YEAR								
<b>OTHER TAXES</b>								
31410	HOTEL/MOTEL TAX	1,669	1,665	1,795	1,600	1,825	1,600	1,600
31810	CABLE TV FRANCHISE TAX	75,196	77,609	80,853	75,000	64,224	75,000	75,000
	TOTAL OTHER TAXES	76,865	79,274	82,647	76,600	66,049	76,600	76,600
<b>LICENSES &amp; PERMITS</b>								
32111	ON-SALE LIQUOR	17,167	16,390	16,692	15,400	13,013	15,400	14,000
32112	CLUB LICENSES	0	0	0	0	0	0	0
32113	SUNDAY ON-SALE	2,283	2,150	2,250	2,200	2,167	2,200	2,000
32114	BOTTLE CLUB LICENSES	0	0	0	0	0	0	0
32115	WINE LICENSES	600	560	650	530	295	530	510
32116	OFF-SALE LIQUOR	1,200	1,163	1,150	1,200	900	1,200	900
32117	ON-SALE 3.2 BEER-ANNUAL	570	835	795	795	680	795	530
32118	ON-SALE 3.2 BEER-TEMPORARY	475	610	625	500	550	500	400
32119	OFF-SALE 3.2 BEER-ANNUAL	600	789	600	600	605	600	600
32163	TREE WORKERS	300	255	200	200	355	200	250
32164	PEDDLERS	725	1,350	825	300	275	300	250
32165	HOME OCCUPATION	0	0	0	0	0	0	0
32166	WASTE HAULERS	360	360	360	360	0	360	360
32171	AMUSEMENT DEVICES	135	45	45	45	0	45	45
32172	JUKE BOX	0	0	0	0	0	0	0
32173	BOWLING	0	0	0	0	0	0	0
32174	GAMBLING	275	300	275	200	250	200	200
32175	DANCE	195	195	165	180	75	180	165
32176	FIRE WORKS	50	0	0	0	0	0	0
32177	SHOWS	320	260	265	210	205	210	210
32180	TOBACCO	1,005	1,400	1,250	900	100	900	1,000
32181	SOFT DRINK	1,190	1,025	920	1,000	250	1,000	800
32182	RENTAL HOUSING PERMITS	24,388	34,409	22,450	23,200	15,568	23,200	23,200
32184	MOBILE HM INSTALLATION PERM	0	0	45	0	0	0	0
32186	FIRE INSPECTIONS	315	180	360	200	330	200	200
32211	BUILDING/DEMOLITION PERMITS	78,995	89,024	117,828	70,000	109,550	280,890	212,220
32212	STATE SURCHARGES	5,488	5,717	8,828	5,000	7,050	7,300	9,500
32213	PLUMBER PERMIT/LICENSE	2,209	1,704	3,654	3,000	6,383	3,000	3,000
32214	MECHANICAL PERMITS	1,707	1,565	2,770	2,000	4,593	2,000	2,000
32215	SIGN PERMIT	1,514	1,310	1,310	800	960	800	800
32241	DOG LICENSES	6,764	527	6,498	350	296	350	6,500
32242	CAT LICENSE	28	1,102	60	1,100	1,113	1,100	50

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND

REVENUES		(----- 2014 -----)					(----- 2015 -----)	
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
32243	PUBLICATION FEE	0	0	125	0	0	0	0
32250	PARKING PERMITS	480	365	410	400	370	400	400
32260	EXCAVATION PERMITS	0	0	0	0	0	0	0
32261	MOVING PERMITS	220	100	100	50	51	50	50
	TOTAL LICENSES & PERMITS	149,557	163,689	191,506	130,720	165,983	343,910	280,140

32115 WINE LICENSES PERMANENT NOTES:  
 \$265 for annual license

32117 ON-SALE 3.2 BEER-ANNUAL PERMANENT NOTES:  
 \$265 for annual license

32182 RENTAL HOUSING PERMITS PERMANENT NOTES:  
 1/2 of the rentals pay each year.

STATE AID/GRANTS

33401	LOCAL GOVERNMENT AID	2,616,126	2,616,126	2,616,126	2,908,508	1,454,254	2,908,508	2,945,981
33402	HOMESTEAD CREDIT	0	0	0	0	0	0	0
33403	EQUALIZATION AID/LPA	0	0	0	0	0	0	0
33416	POLICE TRAINING REIMBURSEMENT	4,923	4,649	4,443	4,700	4,505	4,700	4,700
33418	MUNICIPAL STATE AID-STREET	22,215	23,580	22,740	22,000	22,740	22,000	22,000
33421	POLICE AID	90,912	90,615	98,322	87,000	106,624	87,000	90,000
33422	OTHER STATE GRANTS & AID	42,288	307,090	283,594	8,000	3,819	8,000	8,000
33423	CRIMINAL PREVENTION GRANTS	0	0	0	0	0	0	0
33426	COPS	0	0	0	0	0	0	0
	TOTAL STATE AID/GRANTS	2,776,464	3,042,061	3,025,225	3,030,208	1,591,942	3,030,208	3,070,681

33422 OTHER STATE GRANTS & AID PERMANENT NOTES:  
 pera

FEEES

34103	ZONING & SUBDIVISIONS FEES	850	250	1,325	600	280	600	600
34104	PLAN CHECKING FEES	30,457	34,968	46,522	20,000	53,311	119,400	105,506
34105	SALES OF MAPS & PUBLICATION	96	97	196	50	88	50	60
34107	ASSESSMENT SEARCHES	5,700	5,270	9,385	5,000	5,285	5,000	5,000
34109	REQUEST FOR MUNICIPAL FINANCE	0	0	0	0	0	0	0
34110	RETURNED CHECK FEES	150	0	60	0	0	0	0
34111	ELECTION FILING FEES	16	0	14	0	0	0	30
	TOTAL FEES	37,270	40,584	57,502	25,650	58,964	125,050	111,196

34107 ASSESSMENT SEARCHES PERMANENT NOTES:  
 2011 fee increase





CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND

REVENUES	(----- 2014 -----) (----- 2015 -----)							
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>DONATIONS &amp; REFUNDS</b>								
36230 CONTRIBUTION & DONATIONS FROM	1,380	100	2,100	0	8,300	200	0	
36231 RECREATION CONTRIBUTIONS	0	0	0	0	0	0	0	
36241 VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	73,266	103,613	94,116	18,000	22,625	18,000	18,000	
TOTAL DONATIONS & REFUNDS	74,647	103,713	96,216	18,000	30,925	18,200	18,000	
<b>FIXED ASSET DISPOSAL</b>								
39101 SALE OF GENERAL FIXED ASSET	14,578	29,131	14,065	0	6,199	6,199	0	
39102 COMPENSATION FOR LOSS OF GENER	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	14,578	29,131	14,065	0	6,199	6,199	0	
<b>TRANSFER FROM OTHER FUND</b>								
39200 TRANSFERS FROM OTHER FUNDS	13,550	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	13,550	0	0	0	0	0	0	
<b>TRANSFER</b>								
39221 CASH TRANSFER	1,004,851	998,110	1,028,461	1,000,000	911,385	1,000,000	1,000,000	
39222 UTILITY CHARGE REIMBURSEMENT	266,414	286,864	311,778	280,000	270,802	280,000	290,000	
TOTAL TRANSFER	1,271,264	1,284,974	1,340,239	1,280,000	1,182,186	1,280,000	1,290,000	
<b>TOTAL REVENUES</b>	<b>5,860,979</b>	<b>6,519,996</b>	<b>6,538,250</b>	<b>6,249,844</b>	<b>4,201,248</b>	<b>6,582,633</b>	<b>6,562,783</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 MAYOR & COUNCIL  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
41110-100	MAYOR & COUNCIL WAGES	29,938	29,613	29,913	30,339	25,278	30,339	30,339	
41110-121	MAYOR & COUNCIL PERA CONTR	680	874	882	896	743	896	896	
41110-122	MAYOR & COUNCIL FICA CONTR	1,014	752	761	771	646	771	771	
41110-126	MAYOR & COUNCIL MEDICARE C	434	429	433	440	366	440	440	
41110-131	MAYOR & COUNCIL HEALTH INS	0	0	0	0	0	0	0	
41110-133	MAYOR & COUNCIL LIFE INSUR	0	0	0	0	0	0	0	
41110-151	MAYOR & COUNCIL WORKERS CO	55	55	52	89	74	89	104	
<b>TOTAL PERSONNEL SERVICES</b>		<b>32,121</b>	<b>31,723</b>	<b>32,042</b>	<b>32,535</b>	<b>27,107</b>	<b>32,535</b>	<b>32,550</b>	
41110-100	MAYOR & COUNCIL WAGES	PERMANENT NOTES: Council will review wages in odd year and if change is made it will take place in the following year.							
<b>OFFICE EXPENSES</b>									
41110-200	MAYOR & COUNCIL OFFICE SUP	78	252	211	200	72	200	200	
41110-210	MAYOR & COUNCIL OPERATING	42	71	5	100	0	100	100	
<b>TOTAL OFFICE EXPENSES</b>		<b>120</b>	<b>323</b>	<b>215</b>	<b>300</b>	<b>72</b>	<b>300</b>	<b>300</b>	
<b>PROFESSIONAL SERVICES</b>									
41110-300	MAYOR & COUNCIL PROFESSION	125	4,505	50	2,500	0	2,500	2,500	
41110-321	MAYOR & COUNCIL TELEPHONE	0	0	0	0	0	0	0	
41110-322	MAYOR & COUNCIL POSTAGE	0	32	6	0	2	0	0	
41110-331	MAYOR & COUNCIL TRAVEL & T	2,369	3,769	2,779	4,000	3,511	4,000	4,000	
41110-351	MAYOR & COUNCIL LEGAL NOTI	159	0	0	0	0	0	0	
41110-354	MAYOR & COUNCIL PRINTING &	0	0	0	0	0	0	0	
41110-360	MAYOR & COUNCIL INSURANCE	192	162	333	350	379	380	380	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>2,845</b>	<b>8,469</b>	<b>3,168</b>	<b>6,850</b>	<b>3,892</b>	<b>6,880</b>	<b>6,880</b>	
<b>REPAIR &amp; MAINTENANCE</b>									
41110-430	MAYOR & COUNCIL MISCELLANE	454	0	85	0	0	0	0	
41110-433	MAYOR & COUNCIL DUES & SUB	961	1,026	1,652	1,750	1,552	1,750	1,750	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>1,415</b>	<b>1,026</b>	<b>1,737</b>	<b>1,750</b>	<b>1,552</b>	<b>1,750</b>	<b>1,750</b>	
<b>CAPITAL</b>									
41110-570	MAYOR & COUNCIL EQUIPMENT	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL MAYOR &amp; COUNCIL</b>		<b>36,500</b>	<b>41,541</b>	<b>37,163</b>	<b>41,435</b>	<b>32,623</b>	<b>41,465</b>	<b>41,480</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 CITY ADMINISTRATION  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
41320-100	CITY ADMIN WAGES	102,491	104,318	103,993	108,061	92,767	108,061	109,431	
41320-102	CITY ADMIN WAGES-OVERTIME	3,290	3,174	4,132	1,930	2,878	1,930	1,968	
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,160	2,160	2,178	1,800	2,178	2,178	
41320-121	CITY ADMIN PERA CONTRIBUTI	7,662	7,792	7,853	7,974	6,506	7,974	8,355	
41320-122	CITY ADMIN FICA CONTRIBUTI	6,529	6,567	6,578	6,819	5,490	6,819	6,907	
41320-126	CITY ADMIN MEDICARE CONTRI	1,527	1,536	1,538	1,595	1,284	1,595	1,615	
41320-131	CITY ADMIN HEALTH INSURANC	17,155	16,214	16,929	18,933	14,591	18,933	18,774	
41320-132	CITY ADMIN DENTAL INSURANC	264	754	891	1,328	884	1,328	1,404	
41320-133	CITY ADMIN LIFE INSURANCE	36	35	37	38	32	38	38	
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	
41320-151	CITY ADMIN WORKERS COMPENS	630	644	605	691	571	691	817	
	TOTAL PERSONNEL SERVICES	141,746	143,194	144,716	149,547	126,801	149,547	151,487	
<b>OFFICE EXPENSES</b>									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,783	2,661	3,303	2,750	1,798	2,750	2,750	
41320-210	CITY ADMIN OPERATING SUPPL	825	2,606	1,769	350	134	350	350	
41320-211	CITY ADMIN MOTOR FUELS	23	0	0	0	0	0	0	
41320-220	CITY ADMIN REPAIR & MAINT	0	0	0	300	0	300	300	
	TOTAL OFFICE EXPENSES	3,631	5,267	5,072	3,400	1,932	3,400	3,400	
<b>PROFESSIONAL SERVICES</b>									
41320-300	CITY ADMIN PROFESSIONAL SE	1,817	4,396	2,981	8,000	1,367	8,000	6,000	
41320-321	CITY ADMIN TELEPHONE	1,449	1,377	1,513	1,800	1,480	1,800	1,800	
41320-322	CITY ADMIN POSTAGE	842	532	380	800	220	800	700	
41320-331	CITY ADMIN TRAVEL & TRAINI	3,675	5,302	10,884	4,000	3,710	4,000	4,000	
41320-340	CITY ADMIN ADVERTISING	1,027	1,011	1,701	750	926	750	750	
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	0	500	500	
41320-354	CITY ADMIN PRINTING & BIND	0	0	0	100	0	100	100	
41320-360	CITY ADMIN INSURANCE	1,224	1,037	1,932	2,028	2,198	2,198	2,200	
	TOTAL PROFESSIONAL SERVICES	10,034	13,655	19,390	17,978	9,901	18,148	16,050	
<b>REPAIR &amp; MAINTENANCE</b>									
41320-404	CITY ADMIN EQUIP-REP&MAINT	81	0	459	500	922	500	500	
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	
41320-430	CITY ADMIN MISCELLANEOUS	0	0	0	0	12,796	8,533	4,500	
41320-433	CITY ADMIN DUES & SUBSCRIP	222	220	315	400	255	400	300	
	TOTAL REPAIR & MAINTENANCE	303	220	774	900	13,972	9,433	5,300	
41320-430	CITY ADMIN MISCELLANEOUS								NEXT YEAR NOTES: master's education allowance.
41320-433	CITY ADMIN DUES & SUBSCRIP								PERMANENT NOTES: MN City/County Management Assoc.; Intern'l clerk and the

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
CITY ADMINISTRATION  
EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
Clerk Assoc-Barbara;								
<hr/>								
CAPITAL								
41320-570 CITY ADM OFFICE EQUIP&FURN	0	0	0	0	1,131	1,131	0	
TOTAL CAPITAL	0	0	0	0	1,131	1,131	0	
<hr/>								
TOTAL CITY ADMINISTRATION	155,714	162,336	169,953	171,825	153,738	181,659	176,237	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 CITY CLERK  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
41400-100	CITY CLERK WAGES	43,604	44,255	43,736	47,171	38,037	47,171	48,106	
41400-102	CITY CLERK OVERTIME WAGES	0	0	0	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,161	3,209	3,172	3,420	2,633	3,420	3,608	
41400-122	CITY CLERK FICA CONTRIBUTI	2,658	2,643	2,587	2,925	2,161	2,925	2,983	
41400-126	CITY CLERK MEDICARE CONTRI	622	618	605	684	505	684	698	
41400-131	CITY CLERK HEALTH INSURANC	7,236	6,796	7,072	7,955	6,010	7,955	7,897	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	23	22	22	24	19	24	24	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	265	273	258	298	246	298	355	
<b>TOTAL PERSONNEL SERVICES</b>		<b>57,569</b>	<b>57,816</b>	<b>57,453</b>	<b>62,477</b>	<b>49,611</b>	<b>62,477</b>	<b>63,671</b>	
<b>OFFICE EXPENSES</b>									
41400-200	CITY CLERK OFFICE SUPPLIES	2,328	1,727	1,422	2,000	1,460	2,000	1,800	
41400-210	CITY CLERK OPERATING SUPPL	879	160	1,137	200	144	200	200	
<b>TOTAL OFFICE EXPENSES</b>		<b>3,208</b>	<b>1,887</b>	<b>2,559</b>	<b>2,200</b>	<b>1,604</b>	<b>2,200</b>	<b>2,000</b>	
<b>PROFESSIONAL SERVICES</b>									
41400-300	CITY CLERK PROFESSIONAL SE	384	72	331	200	235	200	200	
41400-321	CITY CLERK TELEPHONE	193	177	185	190	458	190	190	
41400-322	CITY CLERK POSTAGE	265	245	276	250	143	250	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	202	0	500	0	500	500	
41400-351	CITY CLERK LEGAL NOTICES &	0	161	248	200	181	200	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>843</b>	<b>856</b>	<b>1,040</b>	<b>1,340</b>	<b>1,017</b>	<b>1,340</b>	<b>1,340</b>	
<b>REPAIR &amp; MAINTENANCE</b>									
41400-404	CITY CLERK EQUIP-REP&MAINT	0	23	6	0	0	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	120	0	0	0	0	0	0	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>120</b>	<b>23</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>CAPITAL</b>									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	600	600	600	0	
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>0</b>	
41400-570	CITY CLERK OFFICE EQUIPMEN	CURRENT YEAR NOTES: computer							
<hr/>									
<b>TOTAL CITY CLERK</b>		<b>61,739</b>	<b>60,582</b>	<b>61,058</b>	<b>66,617</b>	<b>52,832</b>	<b>66,617</b>	<b>67,011</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 ELECTIONS  
 EXPENDITURES

		(----- 2014 -----)				(----- 2015 -----)			
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
41410-100	ELECTIONS WAGES	4,271	12,889	12,432	13,500	12,148	13,500	6,148	_____
41410-121	ELECTIONS PERA CONTRIBUTIO	47	113	88	120	57	120	120	_____
41410-122	ELECTIONS FICA CONTRIBUTIO	39	94	72	95	47	95	95	_____
41410-126	ELECTIONS MEDICARE CONTRIB	9	22	17	25	11	25	25	_____
41410-131	ELECTIONS HEALTH INSURANCE	83	182	161	200	67	200	200	_____
41410-132	ELECTIONS DENTAL INSURANCE	0	1	2	2	3	2	2	_____
41410-133	ELECTIONS LIFE INSURANCE	0	0	0	0	0	0	0	_____
	TOTAL PERSONNEL SERVICES	4,449	13,302	12,771	13,942	12,334	13,942	6,590	_____
41410-100	ELECTIONS WAGES	CURRENT YEAR NOTES: General election in 2014.							
<b>OFFICE EXPENSES</b>									
41410-210	ELECTIONS OPERATING SUPPLI	468	2,136	1,666	600	673	600	600	_____
	TOTAL OFFICE EXPENSES	468	2,136	1,666	600	673	600	600	_____
41410-210	ELECTIONS OPERATING SUPPLI	CURRENT YEAR NOTES: 6 to 12 extra voting standards/mini booths.							
<b>PROFESSIONAL SERVICES</b>									
41410-300	ELECTIONS PROFESSIONAL SER	3,419	1,037	5,927	3,600	857	3,600	6,700	_____
41410-331	ELECTIONS TRAVEL & TRAININ	7	12	44	100	15	100	100	_____
41410-351	ELECTIONS LEGAL NOTICES &	235	556	392	1,000	0	1,000	5,000	_____
41410-354	ELECTIONS PRINTING & BINDI	1,502	0	1,643	1,600	0	1,600	1,600	_____
	TOTAL PROFESSIONAL SERVICES	5,163	1,605	8,006	6,300	872	6,300	13,400	_____
41410-300	ELECTIONS PROFESSIONAL SER	CURRENT YEAR NOTES: software/programming.							
41410-300	ELECTIONS PROFESSIONAL SER	NEXT YEAR NOTES: \$3,500 for county to do absentees; \$3,200 ballot programming.							
41410-351	ELECTIONS LEGAL NOTICES &	NEXT YEAR NOTES: 4 notices to be published for 2015.							
<b>REPAIR &amp; MAINTENANCE</b>									
41410-416	ELECTIONS REPAIR & MAINT C	735	777	0	800	0	800	1,000	_____
	TOTAL REPAIR & MAINTENANCE	735	777	0	800	0	800	1,000	_____
41410-416	ELECTIONS REPAIR & MAINT C	PERMANENT NOTES: maintenance agmt on voting equipment.							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 ELECTIONS  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
41410-570 ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL ELECTIONS	10,815	17,819	22,443	21,642	13,879	21,642	21,590	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 FINANCE  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
41520-100	FINANCE WAGES	121,799	117,333	124,145	130,223	109,812	133,223	146,512	_____
41520-102	FINANCE WAGES - OVERTIME	79	1,047	47	0	0	0	0	_____
41520-121	FINANCE PERA CONTRIBUTIONS	8,835	8,575	9,015	9,376	7,567	9,676	10,921	_____
41520-122	FINANCE FICA CONTRIBUTIONS	7,081	6,982	7,247	8,074	6,138	8,474	9,084	_____
41520-126	FINANCE MEDICARE CONTRIBUT	1,656	1,633	1,695	1,888	1,435	1,988	2,124	_____
41520-131	FINANCE HEALTH INSURANCE	40,645	35,808	38,914	45,054	33,549	45,054	44,677	_____
41520-132	FINANCE DENTAL INSURANCE	1,400	1,191	2,352	2,109	2,248	2,109	2,229	_____
41520-133	FINANCE LIFE INSURANCE	58	51	56	61	49	61	61	_____
41520-151	FINANCE WORKERS COMPENSATI	734	749	711	817	674	840	1,074	_____
TOTAL PERSONNEL SERVICES		182,287	173,370	184,182	197,602	161,473	201,425	216,682	_____
41520-100	FINANCE WAGES	NEXT YEAR NOTES: addition of part time finance staff							
<b>OFFICE EXPENSES</b>									
41520-200	FINANCE OFFICE SUPPLIES	2,423	2,405	4,303	2,500	1,762	2,500	2,500	_____
41520-210	FINANCE OPERATING SUPPLIES	441	454	1,475	1,000	707	1,000	1,000	_____
TOTAL OFFICE EXPENSES		2,864	2,859	5,778	3,500	2,469	3,500	3,500	_____
<b>PROFESSIONAL SERVICES</b>									
41520-300	FINANCE PROFESSIONAL SERVI	30,647	27,573	19,994	32,000	19,765	32,000	32,000	_____
41520-321	FINANCE TELEPHONE	1,914	1,798	1,855	1,900	1,737	1,900	1,900	_____
41520-322	FINANCE POSTAGE	1,494	1,617	1,523	1,800	1,560	1,800	1,800	_____
41520-331	FINANCE TRAVEL & TRAINING	893	794	946	1,620	416	1,620	1,620	_____
41520-340	FINANCE ADVERTISING	272	792	0	400	53	400	400	_____
41520-351	FINANCE LEGAL NOTICES & PU	26	0	0	1,000	59	1,000	1,000	_____
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100	_____
41520-360	FINANCE INSURANCE	1,202	1,019	1,712	1,797	1,947	1,950	1,950	_____
TOTAL PROFESSIONAL SERVICES		36,448	33,594	26,029	40,617	25,537	40,770	40,770	_____
41520-300	FINANCE PROFESSIONAL SERV	PERMANENT NOTES: audit report; tif report; debt disclosure filing; payroll ach; select acct fee.							
41520-331	FINANCE TRAVEL & TRAINING	PERMANENT NOTES: GFOA (2); payroll seminars; software training							
<b>REPAIR &amp; MAINTENANCE</b>									
41520-404	FINANCE EQUIP-REP&MAINT	3,843	3,398	5,216	5,000	8,650	5,000	5,000	_____
41520-430	FINANCE MISCELLANEOUS (	2)	(4)	1	0	1	0	0	_____
41520-433	FINANCE DUES & SUBSCRIPTIO	60	60	60	100	60	100	100	_____
TOTAL REPAIR & MAINTENANCE		3,902	3,454	5,277	5,100	8,711	5,100	5,100	_____
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES:							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 FINANCE  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
software maint.								
41520-433 FINANCE DUES & SUBSCRIPTIO								
PERMANENT NOTES:								
GFOA								
<u>CAPITAL</u>								
41520-570 FINANCE OFFICE EQUIPMENT &	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
<b>TOTAL FINANCE</b>	<b>225,500</b>	<b>213,277</b>	<b>221,268</b>	<b>246,819</b>	<b>198,191</b>	<b>250,795</b>	<b>266,052</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 LEGAL SERVICES  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONNEL SERVICES</u>								
41610-131	LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	
41610-132	LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	
	TOTAL PERSONNEL SERVICES	0	0	0	0	0	0	
<u>PROFESSIONAL SERVICES</u>								
41610-300	LEGAL - PROFESSIONAL CIVIL	21,990	27,623	34,873	25,000	22,922	25,000	
41610-301	LEGAL -PROFESSIONAL - CRIM	113,498	128,008	95,133	115,000	90,849	115,000	
41610-331	LEGAL SERVICES TRAVEL & TR	0	0	0	0	0	0	
	TOTAL PROFESSIONAL SERVICES	135,489	155,631	130,006	140,000	113,770	140,000	
<u>REPAIR &amp; MAINTENANCE</u>								
41610-433	LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	
	TOTAL REPAIR & MAINTENANCE	0	0	0	1,000	0	1,000	
41610-433	LEGAL SERVICES DUES & SUBSPERMANENT NOTES:							
	part of City Attorney contract for Municipal Attorney							
	workshop and publications.							
<u>CAPITAL</u>								
41610-570	LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	
	TOTAL CAPITAL	0	0	0	0	0	0	
<hr/>								
	TOTAL LEGAL SERVICES	135,489	155,631	130,006	141,000	113,770	141,000	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 MUNICIPAL BUILDING  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
41940-100	MUNI BLDG WAGES	24,525	25,099	25,255	25,247	21,681	25,247	25,744	_____
41940-102	MUNI BLDG WAGES-OVERTIME	24	0	0	224	0	224	229	_____
41940-121	MUNI BLDG PERA CONTRIBUTIO	1,780	1,820	1,831	1,847	1,501	1,847	1,948	_____
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,278	1,428	1,403	1,579	1,130	1,579	1,610	_____
41940-126	MUNI BLDG MEDICARE CONTRIB	299	334	328	369	264	369	377	_____
41940-131	MUNI BLDG HEALTH INSURANCE	12,268	11,420	11,965	12,807	9,825	12,807	12,690	_____
41940-132	MUNI BLDG DENTAL INSURANCE	629	533	804	581	653	581	614	_____
41940-133	MUNI BLDG LIFE INSURANCE	17	16	17	17	14	17	17	_____
41940-151	MUNI BLDG WORKERS COMPENSA	712	835	801	1,183	987	1,183	1,423	_____
TOTAL PERSONNEL SERVICES		41,532	41,485	42,403	43,854	36,056	43,854	44,652	_____
<b>OFFICE EXPENSES</b>									
41940-200	MUNI BLDG OFFICE SUPPLIES	0	97	45	250	0	250	250	_____
41940-210	MUNI BLDG OPERATING SUPPLI	828	1,626	5,023	2,200	1,063	2,200	2,200	_____
41940-211	MUNI BLDG MOTOR FUELS	0	53	0	0	0	0	0	_____
41940-220	MUNI BLDG REP&MAINT SUPPLI	22	100	0	0	0	0	0	_____
TOTAL OFFICE EXPENSES		850	1,876	5,068	2,450	1,063	2,450	2,450	_____
<b>PROFESSIONAL SERVICES</b>									
41940-300	MUNI BLDG PROFESSIONAL SER	675	558	295	500	66	500	500	_____
41940-321	MUNI BLDG TELEPHONE	825	859	821	900	789	900	900	_____
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	45	0	0	_____
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	_____
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	_____
41940-360	MUNI BLDG INSURANCE	462	410	786	825	879	879	880	_____
41940-380	MUNI BLDG UTILITIES	33,183	34,959	37,112	32,340	34,957	37,000	37,000	_____
TOTAL PROFESSIONAL SERVICES		35,145	36,786	39,015	34,565	36,737	39,279	39,280	_____
<b>REPAIR &amp; MAINTENANCE</b>									
41940-401	MUNI BLDG-BLDG REP&MAINT	2,113	3,990	337	4,750	7,947	4,750	18,000	_____
41940-404	MUNI BLDG EQUIP-REP&MAINT	13,576	5,722	5,044	5,000	1,935	5,000	5,000	_____
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	_____
TOTAL REPAIR & MAINTENANCE		15,689	9,711	5,381	9,750	9,881	9,750	23,000	_____
41940-401	MUNI BLDG-BLDG REP&MAINT	CURRENT YEAR NOTES: carpet and misc repairs.....reduced \$6,750.							
41940-401	MUNI BLDG-BLDG REP&MAINT	NEXT YEAR NOTES: carpet and misc repairs.							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 MUNICIPAL BUILDING  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>CAPITAL</u>									
41940-570	MUNI BLDG OFFICE EQUIP&FUR	0	806	0	0	0	0	0	
41940-580	MUNICIPAL BUILDING OTHER E	0	0	0	0	570	0	0	
	TOTAL CAPITAL	0	806	0	0	570	0	0	
<hr/>									
41940-570	MUNI BLDG OFFICE EQUIP&FUR	CURRENT YEAR NOTES:							
		tables and folding chairs. changed to \$0							
<hr/>									
TOTAL MUNICIPAL BUILDING		93,216	90,665	91,866	90,619	84,307	95,333	109,382	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 POLICE  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
42100-100	POLICE WAGES	1,090,911	1,133,794	1,159,926	1,210,253	994,175	1,210,253	1,237,820	_____
42100-102	POLICE WAGES - OVERTIME	68,190	65,620	72,016	55,713	75,812	55,713	56,669	_____
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	_____
42100-121	POLICE PERA CONTRIBUTIONS	147,489	152,548	157,458	170,790	133,523	170,790	184,978	_____
42100-122	POLICE FICA CONTRIBUTIONS	15,753	16,623	16,522	17,639	13,478	17,639	17,623	_____
42100-126	POLICE MEDICARE CONTRIBUTI	15,221	15,737	16,173	17,275	13,461	17,275	17,714	_____
42100-131	POLICE HEALTH INSURANCE	294,926	281,445	301,624	342,330	258,305	342,330	349,318	_____
42100-132	POLICE DENTAL INSURANCE	15,619	18,527	19,170	15,768	16,333	15,768	16,670	_____
42100-133	POLICE LIFE INSURANCE	433	415	438	456	370	456	456	_____
42100-142	POLICE UNEMPLOYMENT	87	0	0	0	0	0	0	_____
42100-151	POLICE WORKERS COMPENSATIO	25,068	25,524	24,563	31,106	25,894	31,106	37,620	_____
<b>TOTAL PERSONNEL SERVICES</b>		<b>1,673,698</b>	<b>1,710,232</b>	<b>1,767,890</b>	<b>1,861,330</b>	<b>1,531,352</b>	<b>1,861,330</b>	<b>1,918,868</b>	_____
<b>OFFICE EXPENSES</b>									
42100-200	POLICE OFFICE SUPPLIES	2,764	2,614	2,412	3,200	1,612	3,200	3,200	_____
42100-210	POLICE OPERATING SUPPLIES	13,399	7,625	8,517	9,000	6,023	9,000	9,000	_____
42100-211	POLICE MOTOR FUELS	36,212	35,451	38,763	35,000	30,103	35,000	35,000	_____
42100-220	POLICE REPAIR & MAINT. SUP	5,678	5,692	6,497	4,500	2,016	4,500	4,500	_____
42100-222	POLICE UNIFORMS	13,233	12,652	17,471	17,100	13,516	17,100	19,300	_____
<b>TOTAL OFFICE EXPENSES</b>		<b>71,285</b>	<b>64,034</b>	<b>73,660</b>	<b>68,800</b>	<b>53,270</b>	<b>68,800</b>	<b>71,000</b>	_____
42100-211	POLICE MOTOR FUELS	PERMANENT NOTES: 10 Vehicles : average fleet mileage of 12,000 per vehicle per year = 132,000 fleet miles.							
42100-220	POLICE REPAIR & MAINT. SUP	PERMANENT NOTES: \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad							
42100-222	POLICE UNIFORMS	NEXT YEAR NOTES: Duty weapons: \$2,200							
<b>PROFESSIONAL SERVICES</b>									
42100-300	POLICE PROFESSIONAL SERVIC	3,032	8,159	2,934	7,000	7,266	7,000	7,000	_____
42100-321	POLICE TELEPHONE	13,165	13,863	14,028	16,500	11,259	16,500	16,500	_____
42100-322	POLICE POSTAGE	1,206	1,228	1,130	1,200	685	1,200	1,200	_____
42100-331	POLICE TRAVEL & TRAINING	13,127	21,256	16,811	17,000	14,749	17,000	22,530	_____
42100-340	POLICE ADVERTISING	0	0	223	500	0	500	500	_____
42100-351	POLICE LEGAL NOTICES & PUB	30	0	0	350	9	350	350	_____
42100-354	POLICE PRINTING & BINDING	2,116	0	2,476	3,000	1,314	3,000	3,000	_____
42100-360	POLICE INSURANCE	11,682	10,281	18,941	19,888	21,069	21,070	21,070	_____
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>44,358</b>	<b>54,788</b>	<b>56,543</b>	<b>65,438</b>	<b>56,352</b>	<b>66,620</b>	<b>72,150</b>	_____
42100-331	POLICE TRAVEL & TRAINING	PERMANENT NOTES: \$600/FTE							

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
POLICE  
EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
42100-331	POLICE TRAVEL & TRAINING	NEXT YEAR NOTES: Active Shooter tactical first-aid: Aprox. \$395/14 officers total \$5530.							
<b>REPAIR &amp; MAINTENANCE</b>									
42100-404	POLICE EQUIP-REP&MAINT	19,513	15,962	16,794	7,025	14,647	7,025	7,025	_____
42100-416	POLICE REPAIR & MAINT CONT	6,462	11,549	10,941	8,000	13,049	8,000	8,000	_____
42100-430	POLICE MISCELLANEOUS	37	0	0	0	0	0	0	_____
42100-433	POLICE DUES & SUBSCRIPTION	29,033	20,398	22,578	30,000	21,536	30,000	30,000	_____
TOTAL REPAIR & MAINTENANCE		55,046	47,910	50,313	45,025	49,231	45,025	45,025	_____
42100-416	POLICE REPAIR & MAINT CONT	PERMANENT NOTES: Joint Records-Software Maint & Communications							
42100-433	POLICE DUES & SUBSCRIPTION	PERMANENT NOTES: Drug Task Force; SWAT TEAM; Shared Records							
<b>CAPITAL</b>									
42100-550	POLICE MOTOR VEHICLES	32,094	56,840	0	0	0	0	0	_____
42100-570	POLICE OFFICE EQUIPMENT &	298	22,275	25,097	37,900	23,069	37,900	21,600	_____
TOTAL CAPITAL		32,392	79,116	25,097	37,900	23,069	37,900	21,600	_____
42100-550	POLICE MOTOR VEHICLES	CURRENT YEAR NOTES: 1 squad cars \$30,000 and SPPD SHARE= \$57,000 for new TRT Armored Vehicle - \$0 all moved to equip cert.							
42100-550	POLICE MOTOR VEHICLES	NEXT YEAR NOTES: 2 squad cars (w/Equipment change over: \$8,000) \$72,000 moved to equip cert.							
42100-570	POLICE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: \$16,000 for 5 in-squad computers; replace current computers which can NOT be updated with Windows 7, to run our MDC software. \$4,000 FLIR unit for patrol. \$10,000 Body worn video camera system. Copy Machine: Aprox. \$7,900.							
42100-570	POLICE OFFICE EQUIPMENT &	NEXT YEAR NOTES: Dictation recorders: \$ 6,500.00 Interview Room Recording: \$ 5,700.00 Voice Logger (8-channel): \$ 9,400.00 Body worn video camera system: \$10,000 changed to \$0 Dispatch printer: \$2,010.00 changed to \$0 Computer workstation replacement: \$7,200.00 changed to \$0.							
TOTAL POLICE		1,876,778	1,956,079	1,973,503	2,078,493	1,713,273	2,079,675	2,128,643	

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
FIRE  
EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
42200-100	FIRE WAGES	44,109	47,304	51,329	53,039	26,400	53,039	52,907	_____
42200-102	FIRE WAGES - OVERTIME	23	0	0	0	346	0	0	_____
42200-121	FIRE PERA CONTRIBUTIONS	1,857	1,963	2,301	2,431	4,646	2,431	2,445	_____
42200-122	FIRE FICA CONTRIBUTIONS	2,747	2,926	3,098	3,288	1,519	3,288	3,280	_____
42200-126	FIRE MEDICARE CONTRIBUTION	642	684	724	769	355	769	767	_____
42200-131	FIRE HEALTH INSURANCE	108,548	128,551	143,803	173,744	125,530	173,744	172,436	_____
42200-132	FIRE DENTAL INSURANCE	1,224	1,191	1,076	664	588	664	702	_____
42200-133	FIRE LIFE INSURANCE	15	18	20	19	13	19	19	_____
42200-142	FIRE UNEMPLOYMENT	0	3,421	0	0	0	0	0	_____
42200-151	FIRE WORKERS COMPENSATION	13,513	14,182	14,476	17,967	17,454	17,967	19,278	_____
<b>TOTAL PERSONNEL SERVICES</b>		<b>172,679</b>	<b>200,239</b>	<b>216,827</b>	<b>251,921</b>	<b>176,852</b>	<b>251,921</b>	<b>251,834</b>	_____
<b>OFFICE EXPENSES</b>									
42200-200	FIRE OFFICE SUPPLIES	134	124	212	250	196	250	250	_____
42200-210	FIRE OPERATING SUPPLIES	8,147	23,005	10,161	10,000	7,219	10,000	12,000	_____
42200-211	FIRE MOTOR FUELS	3,401	3,937	4,676	3,500	3,801	3,500	4,000	_____
42200-220	FIRE REPAIR & MAINT. SUPPL	0	0	0	200	0	200	500	_____
<b>TOTAL OFFICE EXPENSES</b>		<b>11,682</b>	<b>27,065</b>	<b>15,049</b>	<b>13,950</b>	<b>11,215</b>	<b>13,950</b>	<b>16,750</b>	_____
<b>PROFESSIONAL SERVICES</b>									
42200-300	FIRE PROFESSIONAL SERVICES	4,683	5,044	6,183	4,500	4,454	4,500	5,500	_____
42200-321	FIRE TELEPHONE	1,897	1,930	2,046	1,500	1,817	1,500	2,000	_____
42200-322	FIRE POSTAGE	133	48	193	150	118	150	200	_____
42200-331	FIRE TRAVEL & TRAINING	4,298	5,470	5,807	10,000	6,651	10,000	10,000	_____
42200-340	FIRE ADVERTISING	436	390	539	250	0	250	250	_____
42200-351	FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0	_____
42200-354	FIRE PRINTING & BINDING	0	0	0	0	0	0	0	_____
42200-360	FIRE INSURANCE	6,040	4,735	6,527	6,854	6,458	6,460	6,460	_____
42200-380	FIRE UTILITIES	9,757	8,051	9,851	11,500	9,794	11,500	12,000	_____
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>27,245</b>	<b>25,669</b>	<b>31,146</b>	<b>34,754</b>	<b>29,291</b>	<b>34,360</b>	<b>36,410</b>	_____
42200-300	FIRE PROFESSIONAL SERVICES	PERMANENT NOTES: annual med compass physicals and fit tests							
<b>REPAIR &amp; MAINTENANCE</b>									
42200-401	FIRE BLDG- REP&MAINT	0	0	7,160	150	36	150	16,670	_____
42200-404	FIRE EQUIP- REP&MAINT	21,558	11,981	12,254	10,000	10,766	10,000	15,000	_____
42200-430	FIRE MISCELLANEOUS	0	0	0	0	0	0	0	_____
42200-433	FIRE DUES & SUBSCRIPTIONS	693	641	760	2,000	1,021	2,000	2,500	_____
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>22,251</b>	<b>12,622</b>	<b>20,174</b>	<b>12,150</b>	<b>11,822</b>	<b>12,150</b>	<b>34,170</b>	_____
42200-401	FIRE BLDG- REP&MAINT	NEXT YEAR NOTES: floor coating vs replacemnt as conditions of floor make cleaning and slipperyness an issue.							

CITY OF ST. PETER  
PROPOSED BUDGET WORKSHEET  
AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
FIRE  
EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- CURRENT BUDGET	2014 Y-T-D ACTUAL	(----- PROJECTED YEAR END	(----- REQUESTED BUDGET	2015 ----- PROPOSED BUDGET
42200-433 FIRE DUES & SUBSCRIPTIONS								
CURRENT YEAR NOTES: new subscription for e-dispatch \$800.								
CAPITAL								
42200-570 FIRE OFFICE EQUIPMENT & FU	0	299,453	280,175	29,630	20,136	29,630	27,495	
TOTAL CAPITAL	0	299,453	280,175	29,630	20,136	29,630	27,495	
42200-570 FIRE OFFICE EQUIPMENT & FU								
CURRENT YEAR NOTES: \$9,278 -4 turn out gear; \$4,700 -5 msa tanks; \$2,400 - 3 extrication bags; \$4,000 -4 face masks; \$2,015 -10 50' hoses; \$2,400 -bldg ventilation fan for new pumper truck; \$4,837-garage door openers.								
42200-570 FIRE OFFICE EQUIPMENT & FU								
NEXT YEAR NOTES: \$66,000 34 units of turnout gear to replace expired (if afg grant not successful)changed to \$0; \$7,500 future gear replacement fund; \$4,000 replace xp fire truck tough books computers(2); \$8,700 replace thermo imaging camera; \$5,000 replace 5 MSA cylinders due to expiration; \$2,295 replace outdated gas fan,								
TOTAL FIRE	233,857	565,048	563,372	342,405	249,316	342,011	366,659	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 BUILDING INSPECTOR  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
42400-100	BUILDING WAGES	102,843	100,998	102,293	101,505	94,319	104,705	109,401	
42400-102	BUILDING WAGES-OVERTIME	0	0	10	0	0	0	0	
42400-121	BUILDING PERA CONTRIBUTION	7,153	7,321	7,417	7,359	6,315	7,514	8,205	
42400-122	BUILDING FICA CONTRIBUTION	5,604	5,435	5,438	6,293	5,076	6,493	6,783	
42400-126	BUILDING MEDICARE CONTRIBU	1,310	1,271	1,272	1,472	1,187	1,517	1,586	
42400-131	BUILDING HEALTH INSURANCE	37,614	35,481	37,915	43,222	30,830	43,222	42,829	
42400-132	BUILDING DENTAL INSURANCE	1,356	2,853	3,233	2,108	2,130	2,108	2,229	
42400-133	BUILDING LIFE INSURANCE	52	50	55	57	46	57	57	
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0	
42400-151	BUILDING WORKERS COMPENSAT	452	468	422	659	549	670	836	
<b>TOTAL PERSONNEL SERVICES</b>		<b>156,384</b>	<b>153,874</b>	<b>158,055</b>	<b>162,675</b>	<b>140,452</b>	<b>166,286</b>	<b>171,926</b>	
<b>OFFICE EXPENSES</b>									
42400-200	BUILDING OFFICE SUPPLIES	1,254	2,478	1,183	1,600	876	1,600	10,482	
42400-210	BUILDING OPERATING SUPPLIE	317	492	809	1,500	269	1,500	1,500	
42400-211	BUILDING MOTOR FUELS	2,216	1,881	2,014	1,910	1,516	1,910	1,910	
42400-220	BUILDING REP & MAINT SUPPL	0	0	4	629	0	629	629	
<b>TOTAL OFFICE EXPENSES</b>		<b>3,787</b>	<b>4,851</b>	<b>4,009</b>	<b>5,639</b>	<b>2,661</b>	<b>5,639</b>	<b>14,521</b>	
42400-200	BUILDING OFFICE SUPPLIES	NEXT YEAR NOTES: \$8,882 for new code books and software(when published).							
<b>PROFESSIONAL SERVICES</b>									
42400-300	BUILDING PROFESSIONAL SERV	2,303	408	3,323	1,640	651	1,640	1,640	
42400-321	BUILDING TELEPHONE	1,935	1,697	1,768	1,800	1,672	1,800	1,800	
42400-322	BUILDING POSTAGE	320	422	206	837	149	837	837	
42400-331	BUILDING TRAVEL & TRAINING	1,319	1,158	1,625	2,250	1,688	2,250	2,250	
42400-340	BUILDING ADVERTISING	0	47	0	100	24	100	100	
42400-351	BUILDING LEGAL NOTICES & P	0	0	0	200	0	200	200	
42400-354	BUILDING PRINTING & BINDIN	0	0	0	500	0	500	500	
42400-360	BUILDING INSURANCE	1,248	1,089	1,577	1,656	1,759	1,760	1,760	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>7,126</b>	<b>4,820</b>	<b>8,498</b>	<b>8,983</b>	<b>5,944</b>	<b>9,087</b>	<b>9,087</b>	
<b>REPAIR &amp; MAINTENANCE</b>									
42400-404	BUILDING EQUIP- REP&MAINT	1,198	2,027	2,224	2,000	2,887	2,000	2,500	
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0	
42400-433	BUILDING DUES&SUBSCRIPTION	260	285	285	500	125	500	500	
42400-491	BUILDING STATE SURCHARGE P	5,147	5,390	8,678	5,000	5,244	7,300	9,500	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>6,605</b>	<b>7,702</b>	<b>11,186</b>	<b>7,500</b>	<b>8,256</b>	<b>9,800</b>	<b>12,500</b>	
42400-404	BUILDING EQUIP- REP&MAINT	NEXT YEAR NOTES: aging car and blazer							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 BUILDING INSPECTOR  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>CAPITAL</u>									
42400-570	BUILDING OFFICE EQUIP&FURN	0	0	0	2,900	2,904	2,900	1,518	
	TOTAL CAPITAL	0	0	0	2,900	2,904	2,900	1,518	
42400-570	BUILDING OFFICE EQUIP&FURN	CURRENT YEAR NOTES: 2 computers and 1 upgrade \$1,400; Permitworks update \$1,500.							
42400-570	BUILDING OFFICE EQUIP&FURN	NEXT YEAR NOTES: 1 computer and 3-2013 microsoft office software.							
<hr/>									
TOTAL BUILDING INSPECTOR		173,902	171,248	181,748	187,697	160,216	193,712	209,552	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 EMERGENCY MGMT  
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>OFFICE EXPENSES</u>								
42500-200 EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210 EMERGENCY MGMT OPERATING S	0	0	0	1,200	0	1,200	1,200	
TOTAL OFFICE EXPENSES	0	0	0	1,200	0	1,200	1,200	
<u>PROFESSIONAL SERVICES</u>								
42500-300 EMERGENCY MGMT PROFESSIONA	0	0	0	0	0	0	0	
42500-331 EMERGENCY MGMT TRAVEL & TR	0	0	0	1,200	0	1,200	1,200	
42500-360 EMERGENCY MGMT INSURANCE	41	35	9	10	10	10	10	
42500-380 EMERGENCY MGMT UTILITIES	1,050	1,050	1,050	1,060	836	1,060	1,060	
TOTAL PROFESSIONAL SERVICES	1,092	1,086	1,059	2,270	846	2,270	2,270	
<u>REPAIR &amp; MAINTENANCE</u>								
42500-404 EMERGENCY MGMT EQUIP-REP&M	0	0	1,352	4,000	0	4,000	4,000	
42500-433 EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
TOTAL REPAIR & MAINTENANCE	0	0	1,352	4,300	0	4,300	4,300	
42500-404 EMERGENCY MGMT EQUIP-REP&M	PERMANENT NOTES: Siren maintance and repair.							
<u>CAPITAL</u>								
42500-570 EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT	1,092	1,086	2,411	7,770	846	7,770	7,770	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 COMMUNITY SERVICE  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>								
42700-100	COMMUNITY SERVICE WAGES	45,117	46,621	47,270	48,794	40,593	48,794	48,770
42700-102	COMMUNITY SERVICE WAGES -	0	133	0	0	0	0	0
42700-121	COMMUNITY SERVICE PERA CON	3,271	3,390	3,427	3,538	2,811	3,538	3,658
42700-122	COMMUNITY SERVICE FICA CON	2,510	2,612	2,650	3,025	2,041	3,025	3,024
42700-126	COMMUNITY SERVICE MEDICARE	587	611	620	708	477	708	707
42700-131	COMMUNITY SERVICE HEALTH I	16,670	15,838	16,195	18,295	13,738	18,295	17,312
42700-132	COMMUNITY SERVICE DENTAL I	1,853	1,348	1,568	830	914	830	877
42700-133	COMMUNITY SERVICE LIFE INS	23	22	24	24	20	24	24
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0
42700-151	COMMUNITY SERVICE WORKERS	1,183	1,206	1,154	1,482	1,234	1,482	1,744
TOTAL PERSONNEL SERVICES		71,214	71,780	72,907	76,696	61,828	76,696	76,116
<b>OFFICE EXPENSES</b>								
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0
42700-210	COMMUNITY SERVICE OPERATIN	0	256	0	250	2	250	250
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0
42700-220	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0
42700-222	COMMUNITY SERVICE UNIFORMS	325	108	412	350	151	350	350
TOTAL OFFICE EXPENSES		325	364	412	600	153	600	600
<b>PROFESSIONAL SERVICES</b>								
42700-300	COMMUNITY SERVICE PROFESSI	5,894	7,205	6,411	7,500	3,413	7,500	7,500
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0
42700-331	COMMUNITY SERVICE TRAVEL &	50	0	250	250	0	250	250
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100
42700-360	COMMUNITY SERVICE INSURANC	431	366	640	672	728	728	730
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES		6,375	7,571	7,300	8,522	4,141	8,578	8,580
42700-300	COMMUNITY SERVICE PROFESSI	PERMANENT NOTES: Vet service						
<b>REPAIR &amp; MAINTENANCE</b>								
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250
42700-430	COMMUNITY SERVICE MISCELLA	0	0	0	50	0	50	50
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 COMMUNITY SERVICE  
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	PROPOSED BUDGET
<u>CAPITAL</u>								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL COMMUNITY SERVICE	77,914	79,714	80,620	86,168	66,121	86,224	85,646	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 TRANSFERS-OUT  
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	46,756	50,863	273,308	52,500	52,500	52,500	2,500	
TOTAL TRANSFERS	46,756	50,863	273,308	52,500	52,500	52,500	2,500	
49300-720 TRANSFERS-OUT OPERATING TR	CURRENT YEAR NOTES: youth center and \$50,000 to 2014 debt fund.							
49300-720 TRANSFERS-OUT OPERATING TR	NEXT YEAR NOTES: youth center							
TOTAL TRANSFERS-OUT	46,756	50,863	273,308	52,500	52,500	52,500	2,500	
TOTAL EXPENDITURES	5,717,911	6,098,863	6,505,327	6,316,289	5,267,267	6,574,821	6,581,025	
REVENUE OVER/(UNDER) EXPENDITURES	143,069	421,132	32,923	( 66,445)	( 1,066,019)	7,812	( 15,242)	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 PUBLIC WORKS ADMIN  
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
<b>PERSONNEL SERVICES</b>								
43050-100	PUBLIC WORKS ADMIN WAGES	55,467	49,150	47,227	50,826	44,007	59,606	53,926
43050-102	PUBLIC WORKS ADMIN WAGES-O	40	41	69	60	90	60	61
43050-112	PUBLIC WORKS ADMIN CAR ALL	900	900	225	893	0	0	0
43050-121	PUBLIC WORKS ADMIN PERA CO	3,845	3,628	3,403	3,689	3,243	3,689	4,049
43050-122	PUBLIC WORKS ADMIN FICA CO	3,285	2,992	2,828	3,155	2,733	3,155	3,347
43050-126	PUBLIC WORKS ADMIN MEDICAR	768	700	662	738	639	738	783
43050-131	PUBLIC WORKS ADMIN HEALTH	13,199	11,093	10,618	13,040	6,856	13,040	9,325
43050-132	PUBLIC WORKS ADMIN DENTAL	743	586	862	614	779	614	737
43050-133	PUBLIC WORKS ADMIN LIFE IN	19	15	( 13)	18	17	18	20
43050-134	PUBLIC WORKS ADMIN DISABIL	0	0	0	0	0	0	0
43050-142	PUBLIC WORKS ADMIN UNEMPLO	0	0	0	0	0	0	0
43050-151	PUBLIC WORKS ADMIN WORKERS	444	672	641	871	724	871	1,229
TOTAL PERSONNEL SERVICES		78,710	69,777	66,520	73,904	59,088	81,791	73,477
43050-100	PUBLIC WORKS ADMIN WAGES	PERMANENT NOTES: PW Director 30%; Administrative Secretary 30%; Mechanic 4% Engineer 35%; Maintenance Engineer 20%.						
43050-100	PUBLIC WORKS ADMIN WAGES	CURRENT YEAR NOTES: Projection includes retirement of director.						
43050-112	PUBLIC WORKS ADMIN CAR ALL	PERMANENT NOTES: mileage reimbursement in travel and training.						
<b>OFFICE EXPENSES</b>								
43050-200	PUBLIC WORKS ADMIN OFFICE	981	468	898	800	327	800	800
43050-205	PUBLIC WORKS ADMIN MISC. E	1,910	3,557	3,922	3,292	3,674	3,292	3,600
43050-210	PUBLIC WORKS ADMIN OPERATI	427	514	380	600	160	600	600
43050-211	PUBLIC WORKS ADMIN MOTOR F	626	717	595	700	358	700	400
43050-220	PUBLIC WORKS ADMN-SUPPLIES	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		3,944	5,255	5,796	5,392	4,518	5,392	5,400
43050-211	PUBLIC WORKS ADMIN MOTOR F	PERMANENT NOTES: Mechanic charges fuel here.						
<b>PROFESSIONAL SERVICES</b>								
43050-300	PUBLIC WORKS ADMIN PROFESS	4,709	54	68	100	16	100	100
43050-321	PUBLIC WORKS ADMIN TELEPHO	2,716	2,534	2,926	4,200	2,709	4,200	4,200
43050-322	PUBLIC WORKS ADMIN POSTAGE	405	388	576	600	382	600	600
43050-331	PUBLIC WORKS ADMIN TRAVEL/	2,011	2,007	1,464	2,500	1,182	2,500	2,500
43050-340	PUBLIC WORKS ADMIN ADVERTI	76	67	231	0	87	0	0
43050-351	PUBLIC WORKS ADMIN LEGAL N	0	0	0	0	0	0	0
43050-354	PUBLIC WORKS ADMIN PRINTIN	0	0	0	0	0	0	0
43050-360	PUBLIC WORKS ADMIN INSURAN	611	518	650	683	739	740	740
TOTAL PROFESSIONAL SERVICES		10,528	5,568	5,915	8,083	5,116	8,140	8,140

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 PUBLIC WORKS ADMIN  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>REPAIR &amp; MAINTENANCE</b>									
43050-401	PUBLIC WORKS ADMIN BLDG-RE	208	0	0	0	0	0	0	0
43050-404	PUBLIC WORKS ADMIN EQUIP-R	0	115	948	400	2,541	400	1,000	
43050-430	PUBLIC WORKS ADMIN MISCELL	0	0	0	0	44	0	0	
43050-433	PUBLIC WORKS ADMIN DUES&SU	80	240	160	240	160	240	240	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>288</b>	<b>355</b>	<b>1,108</b>	<b>640</b>	<b>2,746</b>	<b>640</b>	<b>1,240</b>	
<b>CAPITAL</b>									
43050-550	PUBLIC WORKS ADMIN MOTOR V	0	0	0	0	0	0	0	
43050-570	PUBLIC WORKS ADMIN OFFICE	0	0	0	0	0	0	0	
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL PUBLIC WORKS ADMIN</b>		<b>93,471</b>	<b>80,956</b>	<b>79,340</b>	<b>88,019</b>	<b>71,468</b>	<b>95,963</b>	<b>88,257</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREETS  
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
43100-100	STREETS WAGES	290,590	291,320	302,425	290,982	260,373	290,982	298,756	
43100-101	STREETS WAGES - TEMPORARY	14,133	11,921	12,494	9,648	11,898	9,648	10,720	
43100-102	STREETS WAGES -OVERTIME	17,523	7,903	14,462	17,271	22,314	20,177	17,753	
43100-112	STREETS CAR ALLOWANCE	1,200	1,200	1,200	943	1,000	1,200	1,200	
43100-121	STREETS PERA CONTRIBUTION	22,315	21,654	22,864	22,348	19,841	22,348	23,738	
43100-122	STREETS FICA CONTRIBUTION	19,498	18,787	19,930	19,710	17,339	19,710	20,288	
43100-126	STREETS MEDICARE CONTRIBUT	4,560	4,394	4,661	4,610	4,055	4,610	4,745	
43100-131	STREETS HEALTH INSURANCE	75,892	66,279	76,767	72,468	70,140	72,468	71,855	
43100-132	STREETS DENTAL INSURANCE	3,444	4,098	5,573	4,863	5,248	4,863	5,141	
43100-133	STREETS LIFE INSURANCE	157	132	141	141	142	141	141	
43100-142	STREETS UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0	
43100-151	STREETS WORKERS COMPENSATI	17,234	17,419	15,797	21,709	18,103	21,709	26,370	
<b>TOTAL PERSONNEL SERVICES</b>		<b>466,546</b>	<b>445,106</b>	<b>476,313</b>	<b>464,693</b>	<b>430,453</b>	<b>467,856</b>	<b>480,707</b>	

43100-100 STREETS WAGES PERMANENT NOTES:  
 Authorized operating crew -  
 Maintenance Superintendent-split Streets 50%, Parks 30%;  
 Environmental Services 20%;  
 Five Equipment Operators; One Construction Maint. Worker;  
 Mechanic - split among all Public Works Sections  
 based on number of motorized vehicles (Streets 37%, Parks  
 13%, Public Works Admin 4%, Electric 26%, Water 4%,  
 Wastewater 7%, Stormwater 4%, Environmental Services 5%;  
 Maintenance Engineer-10% Streets, Parks, Electric, Water,  
 Wastewater, Stormwater, and 50% Municipal Bldg.

43100-100 STREETS WAGES CURRENT YEAR NOTES:  
 Streets crew operating one short due to budget cuts that  
 portion will not be filled (equipment operator retired in  
 mid 2010). Add employee to streets -\$0.

43100-100 STREETS WAGES NEXT YEAR NOTES:  
 Streets crew operating one short due to budget cuts that  
 portion will not be filled (equipment operator retired in  
 mid 2010).

43100-101 STREETS WAGES - TEMPORARY CURRENT YEAR NOTES:  
 Two 67 day construction workers @ \$9.00/hour

43100-101 STREETS WAGES - TEMPORARY NEXT YEAR NOTES:  
 Two 67 day construction workers @ \$9.00/hour

43100-102 STREETS WAGES -OVERTIME CURRENT YEAR NOTES:  
 Overtime - 7% of wages to handle snow days, seal coating,

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREETS  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		etc.							
43100-102	STREETS WAGES -OVERTIME	NEXT YEAR NOTES: Overtime - 6% of wages to handle snow days, seal coating, etc.							
<u>OFFICE EXPENSES</u>									
43100-200	STREETS OFFICE SUPPLIES	1,503	2,048	2,270	2,000	1,548	2,000	2,000	_____
43100-205	STREETS MISC EMPLOYEE SUPP	10,532	7,912	8,387	9,500	5,762	9,500	10,000	_____
43100-210	STREETS OPERATING SUPPLIES	30,037	31,227	31,749	35,000	20,636	35,000	35,000	_____
43100-211	STREETS MOTOR FUEL	45,466	32,621	47,115	50,000	45,825	50,000	55,000	_____
43100-220	STREETS SUPPLIES REP&MAINT	1,020	1,680	159	1,000	1,178	1,000	1,000	_____
43100-224	STREETS-STREET MAINT MATER	128,888	149,805	183,426	211,000	138,726	211,000	281,500	_____
TOTAL OFFICE EXPENSES		217,446	225,294	273,106	308,500	213,674	308,500	384,500	_____
43100-200	STREETS OFFICE SUPPLIES	PERMANENT NOTES: A split of the supplies used by the Public Works Office plus special notices for street and alley repair.							
43100-205	STREETS MISC EMPLOYEE SUPP	PERMANENT NOTES: Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$568.04 = \$2,930.20; Hearing test \$180; Misc Employee safety \$568(MMUA group changing - cost unknown)							
43100-205	STREETS MISC EMPLOYEE SUPP	CURRENT YEAR NOTES: Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$513 = \$2,565; Hearing test \$180; Misc Employee safety \$568(MMUA group changing - cost unknown)							
43100-211	STREETS MOTOR FUEL	CURRENT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite.							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREETS  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
43100-211	STREETS MOTOR FUEL	NEXT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite. 2015 cost increase 10%							
43100-220	STREETS SUPPLIES REP&MAINT	PERMANENT NOTES: Repair and maintenance of miscellaneous small equipment and equipment in facilities.							
43100-224	STREETS-STREET MAINT MATER	CURRENT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,000; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000 changed to \$110,000; Herbicide for spraying weeds in the streets-Weed spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Detail to be Reduced by \$30,000. Asphalt in house mill and overlay of Union Street - \$50,000-moved to 2015.							
43100-224	STREETS-STREET MAINT MATER	NEXT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,500; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000; Herbicide for spraying weeds in the streets-Weed							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREETS  
 EXPENDITURES

			(----- 2014 -----) (----- 2015 -----)					
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Asphalt in house overlay of Union Street \$50,000 -\$70,000 2015.								
<b>PROFESSIONAL SERVICES</b>								
43100-300	STREETS PROFESSIONAL SERVI	12,494	20,882	22,039	26,000	10,177	26,000	26,000
43100-321	STREETS TELEPHONE	1,520	1,588	1,355	1,850	1,585	1,850	1,850
43100-322	STREETS POSTAGE	26	13	33	40	41	40	40
43100-331	STREETS TRAVEL&TRAINING	2,052	1,430	4,496	2,900	2,549	2,900	2,900
43100-340	STREETS ADVERTISING	0	146	150	200	297	200	200
43100-351	STREETS LEGAL NOTICES&PUBL	141	0	0	300	0	300	300
43100-354	STREETS PRINTING & BINDING	0	0	0	0	0	0	0
43100-360	STREETS INSURANCE	10,662	6,490	11,504	11,029	11,625	11,625	11,630
43100-380	STREETS UTILITIES	10,859	13,057	11,478	12,000	10,307	12,000	13,000
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>37,754</b>	<b>43,606</b>	<b>51,055</b>	<b>54,319</b>	<b>36,581</b>	<b>54,915</b>	<b>55,920</b>
43100-300	STREETS PROFESSIONAL SERV	CURRENT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update						
43100-300	STREETS PROFESSIONAL SERV	NEXT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update, complete update \$1,370.00						
43100-321	STREETS TELEPHONE	CURRENT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent.						
43100-321	STREETS TELEPHONE	NEXT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent.						
43100-331	STREETS TRAVEL&TRAINING	CURRENT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500						

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREETS  
 EXPENDITURES

			(----- 2014 -----) (----- 2015 -----)					
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
43100-331	STREETS TRAVEL&TRAINING	NEXT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500						
43100-340	STREETS ADVERTISING	PERMANENT NOTES: Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project.						
43100-351	STREETS LEGAL NOTICES&PUBL	PERMANENT NOTES: Alley notice, recording fees, etc.						
43100-380	STREETS UTILITIES	PERMANENT NOTES: Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect,water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas.						
<b>REPAIR &amp; MAINTENANCE</b>								
43100-401	STREETS BLDG-REP&MAINT	3,194	2,842	3,529	2,500	2,793	2,500	2,500
43100-403	STREETS INFRASTRUCTURE-REP	230,792	207,997	205,919	201,000	185,603	201,000	239,000
43100-404	STREETS EQUIP- REP&MAINT	70,202	74,662	70,375	65,000	78,190	65,000	65,000
43100-415	STREETS EQUIP RENTALS	802	918	0	0	1,571	0	7,000
43100-430	STREETS MISC	272	200	200	0	200	0	300
43100-433	STREETS DUES & SUBSCRIPTIO	1,444	1,455	1,502	2,000	1,594	2,000	2,200
TOTAL REPAIR & MAINTENANCE		306,706	288,075	281,525	270,500	269,951	270,500	316,000
43100-401	STREETS BLDG-REP&MAINT	CURRENT YEAR NOTES: General repairs \$2,500						
43100-401	STREETS BLDG-REP&MAINT	NEXT YEAR NOTES: General repairs \$2,500						
43100-403	STREETS INFRASTRUCTURE-REP	CURRENT YEAR NOTES: To maintain an up-to-date street program would take \$222,000; proposed 115 blocks; contract sealcoat \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Repair \$10,000 - changed to \$0; City sidewalk repair \$10,000; stormwater permits \$4,000; curb repair \$10,000; Milling contractor for Union Street \$10,000 changed to \$0. Detail to be reduced by \$38,000. Sidewalk from Ramsey to Union \$25,000 - move to 2015.						
43100-403	STREETS INFRASTRUCTURE-REP	NEXT YEAR NOTES: To maintain an up-to-date street sealcoat program would take						

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREETS  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		\$233,000 proposed 115 blocks and contract sealcoat (allows for 15% cost increase)- changed to \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Entrance Repair \$10,000; City sidewalk repair \$25,000 - changed to \$0; stormwater permits \$4,000; curb repair \$10,000- changed to \$0; Milling contractor for Union Street \$10,000. Sidewalk from Ramsey to Union \$25,000.							
43100-404	STREETS EQUIP- REP&MAINT	CURRENT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000. Repair to sno-go \$28,000; need to repair grader yet this year 2014 \$8,000.							
43100-404	STREETS EQUIP- REP&MAINT	NEXT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000.							
43100-433	STREETS DUES & SUBSCRIPTIO	CURRENT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance							
43100-433	STREETS DUES & SUBSCRIPTION	NEXT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance							
<u>CAPITAL</u>									
43100-550	STREETS MOTOR VEHICLES	40,149	0	0	0	0	0	0	0
43100-570	STREETS OFFICE EQUIPMENT	0	1,910	0	0	0	0	0	0
43100-580	STREETS OTHER EQUIP	28,810	24,954	9,037	20,000	14,459	20,000	0	0
TOTAL CAPITAL		68,958	26,864	9,037	20,000	14,459	20,000	0	0
43100-550	STREETS MOTOR VEHICLES	CURRENT YEAR NOTES: Share mechanic's service vehicle \$16,250 of \$65,000 - \$0 moved to equip cert.							
43100-580	STREETS OTHER EQUIP	CURRENT YEAR NOTES: Mechanical Street Sweeper \$200,000 moved to equip cert.; Replace 1995 Dump Truck \$200,000 changed to \$0; Brine Tank \$20,000							
43100-580	STREETS OTHER EQUIP	NEXT YEAR NOTES: Replace 1995 Dump Truck \$200,000 changed to \$0; a must replacement to continue our current program - Paver \$175,000 moved to equip cert.							
TOTAL STREETS		1,097,409	1,028,945	1,091,035	1,118,012	965,118	1,121,771	1,237,127	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 STREET LIGHTING  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
43160-380 STREET LIGHTING UTILITIES	98,653	104,103	98,428	130,000	70,973	130,000	130,000	
TOTAL PROFESSIONAL SERVICES	98,653	104,103	98,428	130,000	70,973	130,000	130,000	
<u>REPAIR &amp; MAINTENANCE</u>								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	98,653	104,103	98,428	130,000	70,973	130,000	130,000	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SENIOR COORDINATOR  
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
<u>PERSONNEL SERVICES</u>								
44100-100	SENIOR COORDINATOR WAGES	0	0	0	0	0	0	0
44100-121	SENIOR COORDINATOR PERA CO	0	0	0	0	0	0	0
44100-122	SENIOR COORDINATOR FICA CO	0	0	0	0	0	0	0
44100-126	SENIOR COORDINATOR MEDICAR	0	0	0	0	0	0	0
44100-131	SENIOR COORDINATOR HEALTH	0	0	0	0	0	0	0
44100-132	SENIOR COORDINATOR DENTAL	0	0	0	0	0	0	0
44100-133	SENIOR COORDINATOR LIFE IN	0	0	0	0	0	0	0
44100-151	SENIOR COORDINATOR WORKERS	0	0	0	0	0	0	0
TOTAL PERSONNEL SERVICES		0	0	0	0	0	0	0
<u>OFFICE EXPENSES</u>								
44100-200	SENIOR COORDINATOR OFFICE	0	53	0	0	21	0	0
44100-210	SENIOR COORDINATOR OPERATI	3,341	2,866	2,742	3,500	2,384	3,200	3,500
TOTAL OFFICE EXPENSES		3,341	2,919	2,742	3,500	2,405	3,200	3,500
44100-210	SENIOR COORDINATOR OPERATI	PERMANENT NOTES: Coffee; napkins; Program supplies; movie license; supplies for special events.						
44100-210	SENIOR COORDINATOR OPERATI	CURRENT YEAR NOTES: SENIOR DANCES; SUPPLIES; VOLUNTEER RECOG; PALS PROGRAM; PICKLEBALL SUPPLIES AND PROMOTION; ACTIVITIES; FORUMS						
44100-210	SENIOR COORDINATOR OPERATI	NEXT YEAR NOTES: DANCES; CENTER SUPPLIES; PALS; ACTIVITIES; PROMOTIONS.						
<u>PROFESSIONAL SERVICES</u>								
44100-300	SENIOR COORDINATOR PROFESS	24,840	25,932	27,600	28,184	24,580	29,400	30,400
44100-312	SENIOR COORDINATOR TRIPS	0	0	0	0	0	0	0
44100-321	SENIOR COORDINATOR TELEPHO	64	59	70	75	62	70	75
44100-322	SENIOR COORDINATOR POSTAGE	612	765	848	870	992	966	975
44100-331	SENIOR COORDINATOR TRAVEL	0	0	0	50	0	50	50
44100-340	SENIOR COORDINATOR ADVERTI	22	128	79	150	0	150	150
44100-354	SENIOR COORDINATOR PRINTIN	0	0	0	0	0	0	0
44100-360	SENIOR COORDINATOR INSURAN	139	117	240	252	273	273	275
TOTAL PROFESSIONAL SERVICES		25,677	27,002	28,838	29,581	25,906	30,909	31,925
44100-300	SENIOR COORDINATOR PROFESS	CURRENT YEAR NOTES: NICOLLET COUNTY CONTRACT FOR SERVICE INCREASE FOR SR CTR COORD WAGES POTENTIAL INCREASE OR 4%						
44100-300	SENIOR COORDINATOR PROFESS	NEXT YEAR NOTES: NICOLLET COUNTY CONTRACT.						

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SENIOR COORDINATOR  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44100-312	SENIOR COORDINATOR TRIPS PERMANENT NOTES: Mystery trips, Pontoon boat rides @ Westwood.								
44100-322	SENIOR COORDINATOR POSTAGEPERMANENT NOTES: senior newsletter.								
44100-322	SENIOR COORDINATOR POSTAGECURRENT YEAR NOTES: MONTHLY MAILING OF NEWSLETTER/COST SHARED BY NICOLLET COUNTY								
44100-322	SENIOR COORDINATOR POSTAGENEXT YEAR NOTES: MONTHLY MAILING OF SR NEWSLETTER/COST SHARED BY NICOLLET COUNTY								
44100-331	SENIOR COORDINATOR TRAVEL PERMANENT NOTES: Senior coordinator meetings.								
44100-340	SENIOR COORDINATOR ADVERTINEXT YEAR NOTES: AD FOR 55 PLUS NEWSPAPER TAB								
<b>REPAIR &amp; MAINTENANCE</b>									
44100-430	SENIOR COORDINATOR MISCELL	0	0	0	0	0	0	0	
44100-433	SENIOR COORDINATOR DUES &	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	0	0	
<b>TOTAL SENIOR COORDINATOR</b>		<b>29,017</b>	<b>29,921</b>	<b>31,580</b>	<b>33,081</b>	<b>28,311</b>	<b>34,109</b>	<b>35,425</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 RECREATION/LEISURE SERVIC  
 EXPENDITURES

				2014			2015	
2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
<b>PERSONNEL SERVICES</b>								
45100-100	REC/LEISURE SVC WAGES	130,412	125,257	128,430	132,248	107,594	132,248	128,928
45100-101	REC/LEISURE SVC WAGES-TEMP	64,217	71,828	77,864	71,000	71,678	73,000	94,542
45100-102	REC/LEISURE SVC WAGES-OVER	173	21	0	100	82	100	100
45100-121	REC/LEISURE SVC PERA CONTR	9,375	9,015	10,231	9,404	7,384	9,404	9,670
45100-122	REC/LEISURE SVC FICA CONTR	11,730	11,449	11,996	12,400	10,393	12,400	13,676
45100-126	REC/LEISURE SVC MEDICARE C	2,743	2,678	2,806	2,900	2,431	2,900	3,198
45100-131	REC/LEISURE SVC HEALTH INS	40,576	34,631	36,048	46,724	30,405	46,724	40,858
45100-132	REC/LEISURE SVC DENTAL INS	1,423	983	2,093	2,277	1,819	2,277	1,623
45100-133	REC/LEISURE SVC LIFE INSUR	68	58	62	62	53	62	62
45100-134	REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0
45100-142	REC/LEISURE SVC UNEMPLOYME	0	516	0	0	0	0	0
45100-151	REC/LEISURE SVC WORKERS CO	3,665	3,876	3,636	5,150	4,292	5,150	8,027
TOTAL PERSONNEL SERVICES		264,383	260,311	273,166	282,265	236,130	284,265	300,684

45100-100 REC/LEISURE SVC WAGES PERMANENT NOTES:  
 FT Director; FT Secretary; FT Program Supervisor;  
 PT Open gym supervisors;

45100-101 REC/LEISURE SVC WAGES-TEMPPERMANENT NOTES:  
 GAC WORK STUDY STUDENTS; SUMMER SEASONAL STAFF; SEASONAL  
 STAFF FOR AFTER SCHOOL PROGRAMS

45100-101 REC/LEISURE SVC WAGES-TEMPCURRENT YEAR NOTES:  
 Besides our regular seasonal employees and work study  
 students, temp wages include employees that are no longer  
 budgeted for in contractual labor: softball umps, vb umps,  
 fb coaches, fb coordinator, gymnastics coord & coaches,  
 youth bb coaches, babysitter's training instructor,youth vb  
 coaches. \$11,900 not spent in contractual applied here.

45100-101 REC/LEISURE SVC WAGES-TEMPNEXT YEAR NOTES:  
 MINIMUM WAGE INCREASE AS OF AUGUST 1, 2014

**OFFICE EXPENSES**

45100-200	REC/LEISURE SVC OFFICE SUP	1,664	1,896	2,845	2,500	938	2,500	2,500
45100-210	REC/LEISURE SVC OPERATING	19,354	14,744	21,231	20,000	14,811	20,500	25,000
45100-211	REC/LEISURE SVC MOTOR FUEL	0	274	0	0	0	0	0
45100-220	REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		21,018	16,915	24,076	22,500	15,749	23,000	27,500

45100-200 REC/LEISURE SVC OFFICE SUPPERMANENT NOTES:  
 Envelopes; Astrobright paper for flyers; Tape; staples;  
 pens; pencils; legal pads; markers; posterboard; binders;  
 folders; nametags; paper clips; Toner.

101-GENERAL FUND  
 RECREATION/LEISURE SERVIC  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	2014	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	Y-T-D	YEAR END	BUDGET	BUDGET
45100-210	REC/LEISURE SVC OPERATING	CURRENT YEAR NOTES: Program supplies; staff shirts; ballfield striping paint (1200); State SB registration, special events (daddy daughter dance, movies in the park, summer celebration, candy cane hunt, etc).							
45100-210	REC/LEISURE SVC OPERATING	NEXT YEAR NOTES: REPLACING EQUIPMENT THAT IS WORN OUT. PROGRAM SUPPLIES; STAFF SHIRTS; BALL FIELD STRIPING PAINT; DADDY DAUGHTER DANCE; CANDY CANE HUNT; MOVIES IN THE PARK; SUMMER CELEBRATION; PICKLEBALL; TENNIS; GAMES; ETC.							
<b>PROFESSIONAL SERVICES</b>									
45100-300	REC/LEISURE SVC PROFESSION	576	45	400	300	308	325	350	
45100-310	REC/LEISURE SVC CONTRACTUA	30,863	32,548	19,194	19,000	22,989	20,000	20,500	
45100-312	REC/LEISURE SVC TRIPS	879	1,359	896	1,000	1,657	1,000	1,000	
45100-321	REC/LEISURE SVC TELEPHONE	3,146	3,058	3,144	3,100	3,044	3,100	3,100	
45100-322	REC/LEISURE SVC POSTAGE	1,123	1,181	1,247	1,200	914	1,300	1,300	
45100-331	REC/LEISURE SVC TRAVEL&TRA	1,030	2,351	272	2,000	800	2,000	2,100	
45100-340	REC/LEISURE SVC ADVERTISIN	408	166	111	200	0	50	100	
45100-351	REC/LEISURE SVC LEGAL NOTI	0	0	0	0	0	0	0	
45100-354	REC/LEISURE SVC PRINTING&B	2,240	3,789	3,580	3,500	2,992	3,500	3,700	
45100-360	REC/LEISURE SVC INSURANCE	1,700	1,441	2,644	2,776	3,007	3,007	3,010	
TOTAL PROFESSIONAL SERVICES		41,966	45,937	31,489	33,076	35,712	34,282	35,160	
45100-300	REC/LEISURE SVC PROFESSION	PERMANENT NOTES: City Web, SELECTACCOUNT							
45100-310	REC/LEISURE SVC CONTRACTUA	PERMANENT NOTES: VOLLEYBALL REFS; SOFTBALL UPMIRES; TAE KWON DO INSTRUCTOR; GYMNASTICS COORDINATOR & COACHES; TENNIS ASSOCIATION; BASKETBALL COACHES & COORDINATOR; GOLF INSTRUCTOR; BABYSITTERS TRAINING INSTRUCTOR							
45100-310	REC/LEISURE SVC CONTRACTUA	CURRENT YEAR NOTES: Daddy daughter dance entertainment (200), golf (1215), tennis (2477), youth enrichment league/chess (1900), tackle football mkto league (5190), fb camp (566), and soccer association (6300).							
45100-310	REC/LEISURE SVC CONTRACTUA	NEXT YEAR NOTES: YOUTH ENRICHEMENT LEAGUE EXPANDING LEGO PROGRAM FOR K-5TH GRADE (1500)							
45100-312	REC/LEISURE SVC TRIPS	PERMANENT NOTES: School's out & Summer rec trips.							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 RECREATION/LEISURE SERVIC  
 EXPENDITURES

			(----- 2014 -----) (----- 2015 -----)					
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-322	REC/LEISURE SVC POSTAGE	PERMANENT NOTES: Winter, Summer, Fall brochure postage, mailings to youth/families for promotion of events/activities; Daily mail.						
45100-331	REC/LEISURE SVC TRAVEL&TRAP	PERMANENT NOTES: 2 for MN Rec & Park Association State Conference; Southern MN Rec & Park Assoc. Meetings; Secretary/Program Supervisor to workshops; In-service staff training.						
45100-340	REC/LEISURE SVC ADVERTISIN	PERMANENT NOTES: Recruiting for summer rec staff.						
45100-354	REC/LEISURE SVC PRINTING&B	PERMANENT NOTES: 3 brochures per year (shared cost with Comm/Fam Ed); Campground brochures. Park shelter & Community Center facility permit forms. Alcohol permits.						
<u>REPAIR &amp; MAINTENANCE</u>								
45100-404	REC/LEISURE SVC EQUIP- REP	3,903	4,476	7,917	7,000	9,035	8,000	8,100
45100-412	REC/LEISURE SVC RENTALS-SC	400	1,200	1,300	2,000	800	1,200	1,200
45100-430	REC/LEISURE SVC MISC.	0	0	0	0	0	0	0
45100-433	REC/LEISURE SVC DUES&SUBSC	541	576	583	600	11,673	11,673	11,700
TOTAL REPAIR & MAINTENANCE		4,844	6,252	9,801	9,600	21,508	20,873	21,000
45100-404	REC/LEISURE SVC EQUIP- REPP	PERMANENT NOTES: 1/2 COPY MACHINE MAINT (SHARED WITH SPCC); ACTIVE NETWORK MAINT; YEARLY ANTI-VIRUS MAINT						
45100-404	REC/LEISURE SVC EQUIP- REP	NEXT YEAR NOTES: COMPUTER UPGRADES 3 @ 375						
45100-412	REC/LEISURE SVC RENTALS-SC	PERMANENT NOTES: Rent for gymnastics program at Armory						
45100-412	REC/LEISURE SVC RENTALS-SC	CURRENT YEAR NOTES: Armory rental for gymnastics program when school not using for SPS gymnastics (spring, summer, fall) and now reimburse the school for storage unit during those months. NO SPRING PROGRAM.						
45100-433	REC/LEISURE SVC DUES&SUBSC	PERMANENT NOTES: MRPA - 2(499); SMRPA - 2 (30); St. Peter Herald (50); Sam's Club Business membership (45).						
45100-433	REC/LEISURE SVC DUES&SUBSC	CURRENT YEAR NOTES: GAC west fields						

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 RECREATION/LEISURE SERVIC  
 EXPENDITURES

					(----- 2014 -----)			(----- 2015 -----)	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-433	REC/LEISURE SVC DUES&SUBSCNEXT YEAR NOTES: GAC WEST FIELDS CONTRACT (PARKING, MAINT, IRRIGATION) 11,000								
<u>CAPITAL</u>									
45100-570	REC/LEISURE SVC OFFICE EQU	0	0	0	0	3,877	3,877	0	
	TOTAL CAPITAL	0	0	0	0	3,877	3,877	0	
45100-570	REC/LEISURE SVC OFFICE EQUCURRENT YEAR NOTES: SHARE OF COPY MACHINE REPLACEMENT								
<b>TOTAL RECREATION/LEISURE SERVIC</b>		<b>332,210</b>	<b>329,414</b>	<b>338,531</b>	<b>347,441</b>	<b>312,975</b>	<b>366,297</b>	<b>384,344</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SWIMMING POOL  
 EXPENDITURES

		(----- 2014 -----)						(----- 2015 -----)	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
45124-100	SWIMMING POOL WAGES	0	0	0	0	0	0	0	
45124-101	SWIMMING POOL WAGES - TEMP	71,357	80,507	73,829	80,000	73,044	80,000	86,805	
45124-102	SWIMMING POOL WAGES - OVER	839	874	561	500	283	500	500	
45124-122	SWIMMING POOL FICA CONTRIB	4,481	5,046	4,612	4,991	4,553	4,991	5,413	
45124-126	SWIMMING POOL MEDICARE CON	1,048	1,180	1,079	1,167	1,065	1,167	1,266	
45124-151	SWIMMING POOL WORKERS COMP	2,754	2,782	2,607	3,742	3,122	3,742	4,788	
TOTAL PERSONNEL SERVICES		80,479	90,389	82,688	90,400	82,067	90,400	98,772	
<u>OFFICE EXPENSES</u>									
45124-200	SWIMMING POOL OFFICE SUPPL	5,658	6,978	7,100	7,300	7,476	7,300	7,300	
45124-210	SWIMMING POOL OPERATING SU	17,913	22,258	18,752	22,000	16,512	22,000	22,000	
45124-220	SWIMMING POOL REPAIR & MAI	2,783	2,849	0	0	20	0	0	
TOTAL OFFICE EXPENSES		26,354	32,085	25,852	29,300	24,007	29,300	29,300	

45124-200 SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:  
 pool concessions (Proj#746).

45124-210 SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:  
 \$12,000 CHEMICALS; MOSS (3300); CLEANING SUPPLIES; RESCUE  
 TUBES (55); 1 GUARD CHAIR UMBRELLA (70); 2 BB NETS/4BB'S  
 (125);FIRST AID SUPPLIES (350);2-WAY RADIOS (100);  
 WHISTLES/LANYARDS (50); AED PADS ADULT & CHILD (200); 1 SUIT  
 FOR EACH HEAD GUARD (approx 150); STAFF SHIRTS(250);CULLIGAN  
 WATER(250); RED CROSS CERTIFICATION CARDS & SUPPLIES(1200);  
 SLIP N SLIDE AND WRISTBANDS FOR JULY 4(240); MATS (250);  
 LIFE JACKETS (150);PICNIC TABLE UMBRELLA W/BASE (150); NET  
 NANNY (30); WEATHER RADIO (50); 3 FANNY PACKS (75);  
 WHITEBOARD (150); RADIO/CORD (100); PHONE (30); WATER TOYS  
 (50)

45124-210 SWIMMING POOL OPERATING SUNEXT YEAR NOTES:  
 CHEMICALS (12,000); MOSS (2400); CLEANING SUPPLIES; RESCUE  
 TUBES (55); 1 GUARD UMBRELLA (55); WATER TOYS (50); MATS  
 (250); LIFE JACKETS (100); 2-WAY RADIOS (75); FANNY PACK  
 KITS(75); BARBELS (300); EQUIPMENT CADDY (200); FUN NOODLES  
 (50); DECK CHAIRS (200); RING BUOY (75); BACKBOARD WITH HEAD  
 IMMOBILIZER (350); FIRST AID SUPPLIES; WHISTLES/LANYARDS;  
 AED PADS; 1 SUIT FOR EACH HEAD GUARD; STAFF SHIRTS;  
 CULLIGAN; RED CROSS CERTIFICATION CARDS/SUPPLIES; SLIP N  
 SLIDE & WRISTBANDS FOR 4TH OF JULY

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SWIMMING POOL  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PROFESSIONAL SERVICES</b>									
45124-300	SWIMMING POOL PROFESSIONAL	1,783	3,283	2,507	2,500	3,105	2,500	2,500	
45124-321	SWIMMING POOL TELEPHONE	666	447	403	500	466	500	500	
45124-322	SWIMMING POOL POSTAGE	36	34	35	20	34	20	20	
45124-331	SWIMMING POOL TRAVEL & TRA	1,082	988	27	450	879	450	450	
45124-340	SWIMMING POOL ADVERTISING	76	67	12	75	0	75	75	
45124-354	SWIMMING POOL PRINTING & B	53	53	53	100	414	100	100	
45124-360	SWIMMING POOL INSURANCE	4,999	4,988	5,907	6,202	5,625	5,625	5,650	
45124-380	SWIMMING POOL UTILITIES	28,331	34,956	35,284	33,000	51,188	33,000	33,000	
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>37,024</b>	<b>44,817</b>	<b>44,229</b>	<b>42,847</b>	<b>61,711</b>	<b>42,270</b>	<b>42,295</b>	

45124-300 SWIMMING POOL PROFESSIONAL PERMANENT NOTES:  
 Br/Nic pool license; annual pre-employment drug testing

45124-300 SWIMMING POOL PROFESSIONAL CURRENT YEAR NOTES:  
 INCREASED COST OF PRE-EMPLOYMENT DRUG TESTING

45124-321 SWIMMING POOL TELEPHONE PERMANENT NOTES:  
 MONTHLY PHONE REIMBURSEMENT FOR POOL MANAGER USE OF PERSONAL  
 PHONE; FRONT COUNTER PHONE

45124-331 SWIMMING POOL TRAVEL & TRA PERMANENT NOTES:  
 CERTIFIED POOL OPERATOR TRAINING AS NEEDED; STAFF  
 RE-CERTIFICATION & TRAINING

45124-340 SWIMMING POOL ADVERTISING PERMANENT NOTES:  
 EMPLOYMENT AD IN HERALD

45124-354 SWIMMING POOL PRINTING & B PERMANENT NOTES:  
 ticket book printing.

45124-354 SWIMMING POOL PRINTING & B CURRENT YEAR NOTES:  
 40 TICKET BOOKS

**REPAIR & MAINTENANCE**

45124-401	SWIMMING POOL BUILDING-REP	0	1,877	32,844	2,000	2,728	2,000	2,000	
45124-404	SWIMMING POOL EQUIP- REP&M	814	103	2,976	3,000	3,025	3,000	3,000	
45124-430	SWIMMING POOL MISCELLANEOU	0	0	0	0	0	0	0	
45124-433	SWIMMING POOL DUES & SUBSC	0	0	0	0	0	0	0	
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>814</b>	<b>1,980</b>	<b>35,820</b>	<b>5,000</b>	<b>5,753</b>	<b>5,000</b>	<b>5,000</b>	

45124-404 SWIMMING POOL EQUIP- REP&M CURRENT YEAR NOTES:  
 POTENTIAL REPAIRS TO POOL VACUUM; FILTERS, PUMPS ETC

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SWIMMING POOL  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>CAPITAL</b>									
45124-530	SWIMMING POOL IMPROVEMENTS	0	0	0	0	0	0	0	0
45124-570	SWIMMING POOL OFFICE EQUIP	0	0	0	0	0	0	0	0
45124-580	SWIMMING POOL OTHER EQUIPM	0	0	4,868	0	0	0	0	0
<b>TOTAL CAPITAL</b>		<b>0</b>	<b>0</b>	<b>4,868</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

45124-580 SWIMMING POOL OTHER EQUIPMNEXT YEAR NOTES:  
 controllers that automatically feed the amount of chemical  
 needed in the pool water, this can be done from an iPad, via  
 network enabled PC, smart phone or tablet device \$10,000 -  
 moved to equip cert.

<b>TOTAL SWIMMING POOL</b>		<b>144,672</b>	<b>169,272</b>	<b>193,456</b>	<b>167,547</b>	<b>173,538</b>	<b>166,970</b>	<b>175,367</b>	
----------------------------	--	----------------	----------------	----------------	----------------	----------------	----------------	----------------	--

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SKATING RINKS  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
45127-100	SKATING RINKS WAGES	0	0	0	0	0	0	0	
45127-101	SKATING RINKS WAGES - TEMP	2,276	827	2,443	2,500	2,350	3,000	2,500	
45127-122	SKATING RINKS FICA CONTRIB	141	51	151	155	146	160	155	
45127-126	SKATING RINKS MEDICARE CON	33	12	35	36	34	40	36	
45127-142	SKATING RINKS UNEMPLOYMENT	6	0	0	0	0	0	0	
45127-151	SKATING RINKS WORKERS COMP	32	69	64	88	74	100	104	
TOTAL PERSONNEL SERVICES		2,488	959	2,694	2,779	2,604	3,300	2,795	
45127-101	SKATING RINKS WAGES - TEMP	PERMANENT NOTES: open approx 26 hrs /week for 16 weeks.							
45127-101	SKATING RINKS WAGES - TEMP	NEXT YEAR NOTES: WEATHER RELATED.							
<u>OFFICE EXPENSES</u>									
45127-200	SKATING RINKS OFFICE SUPPL	0	0	0	0	0	0	0	
45127-210	SKATING RINKS OPERATING SU	294	316	281	250	57	250	150	
45127-211	SKATING RINKS MOTOR FUELS	0	0	0	0	0	0	0	
45127-220	SKATING RINKS SUPPLIES - R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		294	316	281	250	57	250	150	
45127-210	SKATING RINKS OPERATING SUPER	PERMANENT NOTES: FIRST AID SUPPLIES;HOT CHOCOLATE/CUPS/NAPKINS/SPOONS							
45127-210	SKATING RINKS OPERATING SUC	CURRENT YEAR NOTES: ICE MELT; SHOVELS; DECKING; NETS							
<u>PROFESSIONAL SERVICES</u>									
45127-300	SKATING RINKS PROFESSIONAL	130	0	0	0	0	0	0	
45127-321	SKATING RINKS TELEPHONE	0	0	0	0	0	0	0	
45127-322	SKATING RINKS POSTAGE	0	0	3	0	5	0	0	
45127-331	SKATING RINKS TRAVEL & TRA	0	0	0	0	0	0	0	
45127-340	SKATING RINKS ADVERTISING	0	0	0	0	0	0	0	
45127-354	SKATING RINKS PRINTING & B	0	0	0	0	0	0	0	
45127-360	SKATING RINKS INSURANCE	67	57	73	77	83	83	85	
45127-380	SKATING RINKS UTILITIES	8,348	7,789	11,042	8,820	11,479	9,500	9,500	
TOTAL PROFESSIONAL SERVICES		8,544	7,846	11,118	8,897	11,568	9,583	9,585	
45127-321	SKATING RINKS TELEPHONE	CURRENT YEAR NOTES: ATTENDANTS CARRY THEIR PERSONAL CELL PHONES							
45127-340	SKATING RINKS ADVERTISING	PERMANENT NOTES: Warming house hours in Herald.							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 SKATING RINKS  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)			
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45127-380	SKATING RINKS UTILITIES	PERMANENT NOTES: Includes west restroom and shelter, tennis lights and hockey lights.						
45127-380	SKATING RINKS UTILITIES	NEXT YEAR NOTES: ANTICIPATING LONGER SEASON (WEATHER RELATED)						
<u>REPAIR &amp; MAINTENANCE</u>								
45127-401	SKATING RINKS BUILDINGS- R	0	0	0	0	0	0	0
45127-404	SKATING RINKS EQUIP- REP&M	0	0	0	0	0	0	0
45127-430	SKATING RINKS MISCELLANEOU	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0
<u>CAPITAL</u>								
45127-570	SKATING RINKS OFFICE EQUIP	0	0	0	0	0	0	0
45127-580	SKATING RINKS OTHER EQUIPM	0	0	0	0	0	0	0
	TOTAL CAPITAL	0	0	0	0	0	0	0
<hr/>								
TOTAL SKATING RINKS	11,326	9,121	14,093	11,926	14,229	13,133	12,530	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 PARKS  
 EXPENDITURES

			(----- 2014 -----)				(----- 2015 -----)	
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
45200-100	PARKS WAGES	204,372	221,312	213,602	245,792	196,299	245,792	250,663
45200-101	PARKS WAGES - TEMPORARY	21,519	22,438	20,909	24,120	18,550	24,120	26,800
45200-102	PARKS WAGES - OVERTIME	9,100	10,198	10,223	9,391	11,903	9,391	9,658
45200-112	PARKS CAR ALLOWANCE	720	720	720	566	600	566	720
45200-121	PARKS PERA CONTRIBUTIONS	15,468	16,781	16,249	18,501	14,646	18,501	19,524
45200-122	PARKS FICA CONTRIBUTIONS	13,940	15,049	14,541	17,317	13,194	17,317	17,801
45200-126	PARKS MEDICARE CONTRIBUTIO	3,260	3,519	3,401	4,050	3,086	4,050	4,163
45200-131	PARKS HEALTH INSURANCE	67,714	71,667	71,200	87,659	58,110	87,659	86,877
45200-132	PARKS DENTAL INSURANCE	3,295	5,911	6,325	4,506	4,380	4,506	4,764
45200-133	PARKS LIFE INSURANCE	107	117	118	130	97	130	130
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	0	0	0	0	0
45200-151	PARKS WORKERS COMPENSATION	9,262	9,172	8,223	12,293	10,255	12,293	14,910
TOTAL PERSONNEL SERVICES		348,757	376,884	365,512	424,325	331,120	424,325	436,010
45200-100	PARKS WAGES	PERMANENT NOTES: Five full time employees, 30% superintendent and 13% of mechanic, and 20% for maintenance engineer.						
45200-101	PARKS WAGES - TEMPORARY	PERMANENT NOTES: The parks will use five summer temporary help at \$8.50/hr.						
45200-102	PARKS WAGES - OVERTIME	PERMANENT NOTES: Overtime should be at 8% of wages to provide for snow removal needs, cleaning snow private sidewalks, weekend parks duty for summer.						
<b>OFFICE EXPENSES</b>								
45200-200	PARKS OFFICE SUPPLIES	1,202	1,341	1,947	1,200	1,269	1,200	1,200
45200-205	PARKS MISC. EMPLOYEE EXPEN	9,849	7,087	7,436	9,418	5,950	9,418	9,783
45200-210	PARKS OPERATING SUPPLIES	23,721	32,163	29,172	32,000	22,097	32,000	34,500
45200-211	PARKS MOTOR FUELS	18,616	17,330	18,292	19,800	18,896	19,800	21,000
45200-220	PARKS REPAIR & MAINT. SUPP	6,191	4,437	3,498	13,000	16,798	13,000	14,000
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		59,579	62,358	60,346	75,418	65,010	75,418	80,483
45200-205	PARKS MISC. EMPLOYEE EXPEN	PERMANENT NOTES: Uniform allowance for 5 employees \$325 per year = \$1,625; boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$1,500; hard hats, gloves, glasses, vest = \$500; MMUA safety training coordinator 5 @ \$586.04 = \$2,930.20; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$134 = \$1206 plus 10%; drug testing summer employees \$732; Hearing						



CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 PARKS  
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-354	PARKS PRINTING & BINDING	0	0	0	0	0	0	0	
45200-360	PARKS INSURANCE	20,253	20,580	26,724	28,060	25,211	25,211	25,215	
45200-380	PARKS UTILITIES	91,389	96,902	122,493	100,000	93,836	100,000	105,000	
TOTAL PROFESSIONAL SERVICES		130,902	136,297	169,047	150,210	143,615	147,361	153,555	

45200-300 PARKS PROFESSIONAL SERVICE  
 CURRENT YEAR NOTES:  
 2013 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-300 PARKS PROFESSIONAL SERVICE  
 NEXT YEAR NOTES:  
 2014 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-321 PARKS TELEPHONE  
 CURRENT YEAR NOTES:  
 Cell phone payments in 2013 for foreman and superintendent \$450

45200-321 PARKS TELEPHONE  
 NEXT YEAR NOTES:  
 Cell phone payments in 2013 for foreman and superintendent \$450

45200-331 PARKS TRAVEL & TRAINING  
 CURRENT YEAR NOTES:  
 Expo's and MntAP schools

45200-331 PARKS TRAVEL & TRAINING  
 NEXT YEAR NOTES:  
 Expo's and MntAP schools

45200-340 PARKS ADVERTISING  
 PERMANENT NOTES:  
 Advertise for summer help.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	5,494	5,031	3,078	6,000	9,540	6,000	7,000	
45200-404	PARKS EQUIP - REP&MAINT	26,418	13,028	10,384	18,000	10,930	18,000	18,000	
45200-415	PARKS EQUIPMENT RENTAL	1,341	1,102	1,108	2,000	3,366	2,000	4,500	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	252	258	255	200	278	200	200	
TOTAL REPAIR & MAINTENANCE		33,504	19,419	14,826	26,200	24,114	26,200	29,700	

45200-401 PARKS BUILDING- REP&MAINT  
 CURRENT YEAR NOTES:  
 Gault restroom ventilization \$2,200, plus miscellaneous repairs

45200-401 PARKS BUILDING- REP&MAINT  
 NEXT YEAR NOTES:

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 PARKS  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		Miscellaneous Repairs							
45200-404	PARKS EQUIP - REP&MAINT	PERMANENT NOTES: Regular repair and maintenance							
45200-404	PARKS EQUIP - REP&MAINT	CURRENT YEAR NOTES: Regular repair and maintenance							
45200-415	PARKS EQUIPMENT RENTAL	CURRENT YEAR NOTES: Roll athletic fields \$1,500							
45200-415	PARKS EQUIPMENT RENTAL	NEXT YEAR NOTES: Roll athletic fields \$1,500; Rent lift for ballfield light bulb replacement \$3,000							
45200-433	PARKS DUES & SUBSCRIPTIONS	PERMANENT NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.							
45200-433	PARKS DUES & SUBSCRIPTIONS	CURRENT YEAR NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.							
<u>CAPITAL</u>									
45200-550	PARKS MOTOR VEHICLES	25,536	0	1,414	0	0	0	0	0
45200-570	PARKS OFFICE EQUIPMENT & F	0	1,528	0	0	0	0	0	0
45200-580	PARKS OTHER EQUIPMENT	21,514	1,532	18,864	19,000	12,691	19,000	0	0
TOTAL CAPITAL		47,051	3,060	20,278	19,000	12,691	19,000	0	0
45200-550	PARKS MOTOR VEHICLES	CURRENT YEAR NOTES: Split Mechanic's service vehicle \$13,000 of \$65,000 \$0 moved to equip cert; Additional electric utility vehicle with sprayer- PW Split \$2,400 of \$12,000 - \$0 move to 2015.							
45200-550	PARKS MOTOR VEHICLES	NEXT YEAR NOTES: Purchase Toro '16 mower' for expanded parkland 98,000 changed to \$0.							
45200-580	PARKS OTHER EQUIPMENT	CURRENT YEAR NOTES:							
		ITEM	COST	FUNDING					
		MN Square pavillion	\$1,350,000	Donations, grants					
		Jefferson irrigation	\$16,000	Softball Assoc					
		Concrete 2 dugouts Gault	\$3,500	Budgeted					
		Signage Jefferson	\$1,500	Budgeted					
		Picnic Tables	\$8,000						
		Pool Signage Lobby	\$1,000						

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 PARKS  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
Vets Park Shelter - Sink Counter				\$4,000					
Signage MN Square Parks Stone									
Signage MN Square Park SW & NW Corner									
Bike Rack				\$1,000					
Signage Jefferson Fields									
replace 1999 72" Toro mower \$38,000 - moved to equip cert.									
Mill Pond Sidewalk North side \$29,000 - changed to \$0.									
45200-580	PARKS OTHER EQUIPMENT								
NEXT YEAR NOTES:									
TEM				COST		FUNDING			
MN Square pavillion				\$1,350,000		Donations, grants			
Jefferson irrigation				\$16,000		SB Assoc(last			
field donation!)									
Hollow block driveway MN Square				\$4,000		changed to \$0			
Refurbish tennis courts at Vets Park				\$18,000		changed to \$0			
Signage				\$2,500		moved to operating			
Concrete 2 dugouts Gault				\$3,500		changed to \$0;			
Picnic Tables				\$8,000		changed to \$0;			
<b>TOTAL PARKS</b>		619,793	598,018	630,008	695,153	576,550	692,304	699,748	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 ECONOMIC DEVMT  
 EXPENDITURES

				(----- 2014 -----)			(----- 2015 -----)	
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>								
46500-100	ECONOMIC DEVMT WAGES	63,252	65,367	66,684	68,420	58,089	68,420	69,792
46500-102	ECONOMIC DEVMT WAGES - OVE	0	0	0	0	0	0	0
46500-112	ECONOMIC DEVMT CAR ALLOWAN	3,000	3,000	3,000	3,000	2,500	3,000	3,000
46500-121	ECONOMIC DEVMT PERA CONTRI	4,588	4,737	4,835	4,960	4,023	4,960	5,234
46500-122	ECONOMIC DEVMT FICA CONTRI	3,887	4,049	4,132	4,242	3,452	4,242	4,327
46500-126	ECONOMIC DEVMT MEDICARE CO	909	947	966	992	807	992	1,012
46500-131	ECONOMIC DEVMT HEALTH INSU	16,670	15,838	16,641	18,295	13,868	18,295	18,129
46500-132	ECONOMIC DEVMT DENTAL INSU	1,164	823	818	830	914	830	877
46500-133	ECONOMIC DEVMT LIFE INSURA	23	22	24	24	20	24	24
46500-142	ECONOMIC DEVMT UNEMPLOYMEN	0	0	0	0	0	0	0
46500-151	ECONOMIC DEVMT WORKERS COM	279	285	375	432	356	432	515
<b>TOTAL PERSONNEL SERVICES</b>		<b>93,772</b>	<b>95,068</b>	<b>97,475</b>	<b>101,195</b>	<b>84,029</b>	<b>101,195</b>	<b>102,910</b>
<b>OFFICE EXPENSES</b>								
46500-200	ECONOMIC DEVMT OFFICE SUPP	331	461	817	500	652	500	500
46500-210	ECONOMIC DEVMT OPERATING S	632	236	216	200	344	200	200
46500-211	ECONOMIC DEVMT MOTOR FUELS	0	0	0	0	0	0	0
46500-220	ECONOMIC DEVMT SUPPLIES- R	0	0	0	0	0	0	0
<b>TOTAL OFFICE EXPENSES</b>		<b>962</b>	<b>696</b>	<b>1,032</b>	<b>700</b>	<b>996</b>	<b>700</b>	<b>700</b>
<b>PROFESSIONAL SERVICES</b>								
46500-300	ECONOMIC DEVMT PROFESSIONA	19,725	39,796	80,630	50,000	34,946	50,000	50,000
46500-321	ECONOMIC DEVMT TELEPHONE	1,265	1,142	1,156	800	1,047	800	800
46500-322	ECONOMIC DEVMT POSTAGE	238	308	666	300	392	300	300
46500-331	ECONOMIC DEVMT TRAVEL & TR	1,066	971	883	750	583	750	750
46500-340	ECONOMIC DEVMT ADVERTISIN(	5)	0	434	500	0	500	500
46500-351	ECONOMIC DEVMT LEGAL NOTIC	102	696	1,957	1,000	633	1,000	1,000
46500-354	ECONOMIC DEVMT PRINTING &	0	0	0	0	0	0	0
46500-360	ECONOMIC DEVMT INSURANCE	521	439	1,122	1,178	1,276	1,276	1,280
<b>TOTAL PROFESSIONAL SERVICES</b>		<b>22,912</b>	<b>43,351</b>	<b>86,849</b>	<b>54,528</b>	<b>38,877</b>	<b>54,626</b>	<b>54,630</b>
46500-300	ECONOMIC DEVMT PROFESSIONACURRENT YEAR NOTES: Greater Mkto dues \$24,000.							
<b>REPAIR &amp; MAINTENANCE</b>								
46500-404	ECONOMIC DEVMT EQUIP- REP&	246	68	316	0	615	132	0
46500-430	ECONOMIC DEVMT MISCELLANEO	0	0	0	0	0	0	0
46500-433	ECONOMIC DEVMT DUES & SUBS	150	150	1,150	150	1,150	1,150	1,150
<b>TOTAL REPAIR &amp; MAINTENANCE</b>		<b>396</b>	<b>218</b>	<b>1,466</b>	<b>150</b>	<b>1,765</b>	<b>1,282</b>	<b>1,150</b>
46500-433	ECONOMIC DEVMT DUES & SUBSPERMANENT NOTES: St. Peter Rotary.							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 ECONOMIC DEVMT  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>CAPITAL</b>								
46500-510 ECONOMIC DEVMT LAND ACQUIS	0	0	0	0	3,043	3,043	0	
46500-570 ECONOMIC DEVMT OFFICE EQUI	0	455	465	200	0	200	2,690	
TOTAL CAPITAL	0	455	465	200	3,043	3,243	2,690	
<b>46500-570 ECONOMIC DEVMT OFFICE EQUI NEXT YEAR NOTES:</b>								
								\$2,010 printer for Cindy and 2 versions of office 2013 \$680.
TOTAL ECONOMIC DEVMT	118,042	139,788	187,287	156,773	128,710	161,046	162,080	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 INSURANCE-UNALLOCATED  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>PROFESSIONAL SERVICES</b>								
49240-360 INSURANCE-UNALLOCATED INSU	19,614	18,636	7,327	4,747	6,417	4,225	4,225	
TOTAL PROFESSIONAL SERVICES	19,614	18,636	7,327	4,747	6,417	4,225	4,225	
<hr/>								
TOTAL INSURANCE-UNALLOCATED	19,614	18,636	7,327	4,747	6,417	4,225	4,225	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 MEMBERSHIPS-UNALLOCATED  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>REPAIR &amp; MAINTENANCE</u>									
49250-433	MEMBERSHIPS-UNALLOCATED DU	24,433	24,801	25,524	28,600	27,364	28,600	28,400	
TOTAL REPAIR & MAINTENANCE		24,433	24,801	25,524	28,600	27,364	28,600	28,400	
49250-433	MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES: League of MN Cities and Coalition of Greater MN								
49250-433	MEMBERSHIPS-UNALLOCATED DUNEXT YEAR NOTES: lmc \$9,800; cogm \$18,294								
<hr/>									
TOTAL MEMBERSHIPS-UNALLOCATED		24,433	24,801	25,524	28,600	27,364	28,600	28,400	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

101-GENERAL FUND  
 MISCELLANEOUS-UNALLOCATED  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>REPAIR &amp; MAINTENANCE</u>									
49260-420	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
49260-430	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	200,000	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	200,000	0	
49260-430	MISCELLANEOUS-UNALLOCATED	CURRENT YEAR NOTES: deficit of N Third St project							
<u>BAD DEBT</u>									
49260-905	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL BAD DEBT		0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS-UNALLOCATED		0	0	0	0	0	200,000	0	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

211-LIBRARY FUND

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<b>TAXES</b>								
31010 CURRENT PROPERTY TAX	310,133	250,133	220,133	220,133	110,067	220,133	220,133	
TOTAL TAXES	310,133	250,133	220,133	220,133	110,067	220,133	220,133	
<b>STATE AID/GRANTS</b>								
33422 OTHER STATE GRANTS & AID	49,448	45,365	45,131	45,047	45,093	45,047	45,047	
TOTAL STATE AID/GRANTS	49,448	45,365	45,131	45,047	45,093	45,047	45,047	
33422 OTHER STATE GRANTS & AID	PERMANENT NOTES: Niccollet County Allocation and Pera.							
<b>FEES</b>								
34110 RETURNED CHECK FEES	0	0	0	0	0	0	0	
TOTAL FEES	0	0	0	0	0	0	0	
<b>FINES &amp; PENALTIES</b>								
35103 FINES AND PENALTIES	14,371	11,854	10,456	0	3,104	2,000	2,000	
TOTAL FINES & PENALTIES	14,371	11,854	10,456	0	3,104	2,000	2,000	
35103 FINES AND PENALTIES	CURRENT YEAR NOTES: MAY DISCONTINUE CHARGING FINES FOR OVERDUE MATERIALS OR COULD STAY WITH FINE FREE FINAL FRIDAY							
35103 FINES AND PENALTIES	NEXT YEAR NOTES: NO OVERDUE FINES FOR ST PETER MATERIALS; CHARGES FOR COPIES AND LOST OR DAMAGED MATERIALS							
<b>MISCELLANEOUS</b>								
36200 MISCELLANEOUS REVENUES	0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS	0	0	0	0	0	0	0	
<b>INTEREST INCOME</b>								
36210 INTEREST EARNINGS	1,145	2,287	1,889	1,500	1,380	1,500	1,500	
TOTAL INTEREST INCOME	1,145	2,287	1,889	1,500	1,380	1,500	1,500	
<b>DONATIONS &amp; REFUNDS</b>								
36230 CONTRIBUTION & DONATIONS FROM	53,874	68,482	63,874	36,200	51,590	52,400	52,200	
36250 REFUNDS & REIMBURSEMENTS	2,228	2,441	1,659	0	0	0	0	
TOTAL DONATIONS & REFUNDS	56,102	70,923	65,533	36,200	51,590	52,400	52,200	
36230 CONTRIBUTION & DONATIONS FROM	CURRENT YEAR NOTES: SCHMIDT FOUNDATION (30000); FRIENDS OF THE LIBRARY (6000); TDS SRP (200)							
36230 CONTRIBUTION & DONATIONS FROM	NEXT YEAR NOTES:							

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

211-LIBRARY FUND

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
SCHMIDT FOUND (47,000); FRIENDS OF THE LIBRARY (5200)								
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
TOTAL REVENUES	431,199	380,562	343,142	302,880	211,234	321,080	320,880	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

211-LIBRARY FUND  
 LIBRARY  
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<b>PERSONNEL SERVICES</b>									
45500-100	LIBRARY WAGES	137,660	156,057	157,139	156,358	140,538	156,358	167,634	_____
45500-101	LIBRARY WAGES - TEMPORARY	730	926	654	1,674	247	1,674	1,674	_____
45500-102	LIBRARY WAGES - OVERTIME	1,188	1,591	741	811	1,188	811	827	_____
45500-121	LIBRARY PERA CONTRIBUTIONS	9,354	10,630	10,712	7,846	9,398	7,846	8,551	_____
45500-122	LIBRARY FICA CONTRIBUTIONS	8,554	9,732	9,771	9,848	8,373	9,848	10,548	_____
45500-126	LIBRARY MEDICARE CONTRIBUT	2,001	2,276	2,285	2,303	1,958	2,303	2,467	_____
45500-131	LIBRARY HEALTH INSURANCE	16,124	17,895	18,348	20,485	15,822	20,485	20,326	_____
45500-132	LIBRARY DENTAL INSURANCE	633	2,083	1,218	1,867	905	1,867	1,974	_____
45500-133	LIBRARY LIFE INSURANCE	42	44	52	54	45	54	54	_____
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	18	0	39	0	0	_____
45500-151	LIBRARY WORKERS COMPENSATI	1,182	1,086	1,140	1,391	1,152	1,391	1,786	_____
<b>TOTAL PERSONNEL SERVICES</b>		<b>177,467</b>	<b>202,320</b>	<b>202,079</b>	<b>202,637</b>	<b>179,665</b>	<b>202,637</b>	<b>215,841</b>	_____

45500-100 .LIBRARY WAGES PERMANENT NOTES:  
 Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal.  
 Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.

45500-101 LIBRARY WAGES - TEMPORARY PERMANENT NOTES:  
 GAC Workstudy students

<b>OFFICE EXPENSES</b>									
45500-200	LIBRARY OFFICE SUPPLIES	1,416	1,118	992	1,500	1,550	1,500	1,500	_____
45500-210	LIBRARY OPERATING SUPPLIES	15,733	15,932	14,894	15,000	11,567	15,000	15,000	_____
45500-220	LIBRARY REPAIR & MAINT. SU	80	356	140	0	0	0	0	_____
<b>TOTAL OFFICE EXPENSES</b>		<b>17,228</b>	<b>17,406</b>	<b>16,027</b>	<b>16,500</b>	<b>13,117</b>	<b>16,500</b>	<b>16,500</b>	_____

45500-200 LIBRARY OFFICE SUPPLIES PERMANENT NOTES:  
 Copy paper; ink cartridges; receipt paper; general office supplies

45500-210 LIBRARY OPERATING SUPPLIES PERMANENT NOTES:  
 CLEANING SUPPLIES; AQUARIUM MAINT (1500); LIGHTBULBS; PROCESSING MATERIALS (LABELS, BARCODES, ETC); LIBRARY CARDS; SOFTWARE; SUMMER READING PROGRAM; WEED KILLER; TOOLS; FILTERS; SOLAR SALT & DELIVERY; PROGRAM SUPPLIES

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

211-LIBRARY FUND  
 LIBRARY  
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PROFESSIONAL SERVICES</u>									
45500-300	LIBRARY PROFESSIONAL SERVI	26,960	41,722	29,953	33,000	29,119	33,000	33,000	
45500-321	LIBRARY TELEPHONE	1,163	1,082	1,134	1,200	1,205	1,300	1,200	
45500-322	LIBRARY POSTAGE	65	106	114	200	144	200	200	
45500-331	LIBRARY TRAVEL & TRAINING	665	360	254	400	349	700	500	
45500-340	LIBRARY ADVERTISING	498	98	519	200	389	200	200	
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0	
45500-354	LIBRARY PRINTING & BINDING	0	135	0	0	0	0	0	
45500-360	LIBRARY INSURANCE	4,223	4,075	6,181	8,526	6,240	6,240	6,250	
45500-380	LIBRARY UTILITIES	27,954	26,103	28,573	27,930	26,891	29,500	30,000	
TOTAL PROFESSIONAL SERVICES		61,528	73,681	66,727	71,456	64,336	71,140	71,350	

45500-300 LIBRARY PROFESSIONAL SERVICE CURRENT YEAR NOTES:  
 TDS CONTRACT POSSIBLE INCREASE; OVERDRIVE CONTRACT (3100);  
 ROOF INSPECTION; WINDOW CLEANING, BOILER PM; RPZ TESTING;  
 WEED CONTROL; FALL SPRINKLER SHUTDOWN; ANNUAL FIRE ALARM  
 TEST & INSPECTION (400); ANNUAL SPRINKLER SYSTEM TEST &  
 INSPECT (600); ANNUAL HVAC TEST (500)

45500-321 LIBRARY TELEPHONE CURRENT YEAR NOTES:  
 SHARE OF CITY 5 YR MAIN CONTRACT

45500-331 LIBRARY TRAVEL & TRAINING CURRENT YEAR NOTES:  
 MN LIBRARY ASSOC CONF IN MANKATO; MILEAGE

REPAIR & MAINTENANCE

45500-401	LIBRARY REPAIR & MAINT.-BU	3,965	9,186	27,859	6,000	5,151	8,000	9,000	
45500-404	LIBRARY REPAIR & MAINT.-EQ	3,864	3,458	8,158	4,100	8,136	4,100	4,425	
45500-415	LIBRARY EQUIPMENT RENTAL	5,235	5,130	7,422	7,500	7,616	7,616	7,600	
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0	
45500-433	LIBRARY DUES & SUBSCRIPTIO	6,951	7,022	6,712	7,000	7,367	7,000	7,400	
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		20,015	24,796	50,151	24,600	28,270	26,716	28,425	

45500-401 LIBRARY REPAIR & MAINT.-BU PERMANENT NOTES:  
 Ballasts/lights; roof repair; restroom repair; vandalism;  
 boiler repair(Thermodynamics); fireplace maint; chiller  
 repair (UHL)

45500-401 LIBRARY REPAIR & MAINT.-BU CURRENT YEAR NOTES:  
 PER THE FIRE SPRINKLER INSPECION REPORT OF 5-2-13 (PERFORMED  
 ON BLDGS THAT ARE 10 YRS OLD) DRY SPRINKLERS NEED TO HAVE A  
 SAMPLE TEST AND REPLACEMENT OF 4 HEADS TO DETERMINE STATUS  
 OF NEED TO REPLACE ALL SPRINKLER HEADS (3442); BOILER,  
 CHILLER, ROOF REPAIRS (3500-AS RESULT OF INSPECTION BY  
 SCHWICKERTS); FIREPLACE MAINTENANCE;

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

211-LIBRARY FUND  
 LIBRARY  
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<b>BALLASTS</b>								
45500-401	LIBRARY REPAIR & MAINT.-BUNEXT YEAR NOTES: REPLACE ALL BULBS IN LIBRARY FIXTURES 5000							
45500-404	LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES: ANNUAL ANTIVIRUS PROTECTION (410); COPIER/PRINTER CHARGES; ANNUAL VENDPRINT LICENSE (710); CLEANING EQUIP MAINTENANCE							
45500-404	LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES: ANNUAL VENDPRINT LICENSE (775)L ANNUAL ANTIVIRUS PROTECTION (1100; COMPUTER UPGRADE (325)							
45500-415	LIBRARY EQUIPMENT RENTAL PERMANENT NOTES: B & T Book Lease program							
45500-415	LIBRARY EQUIPMENT RENTAL CURRENT YEAR NOTES: ADULT LEASE BOOKS (5200); LARGE PRINT BOOKS (2,300)							
45500-433	LIBRARY DUES & SUBSCRIPTIOCURRENT YEAR NOTES: EBSCO (MAGAZINES);STAR TRIBUNE; BOOKPAGE; HENDERSON; LECENTER; NEW ULM;ST PETER HERALD; MANKATO FREE PRESS; LAFAYETTE/NIC; LESUEUR; WALL STREET JOURNAL; OUTDOOR NEWS; VOICE OF YOUTH							
<b>CAPITAL</b>								
45500-520	LIBRARY BUILDING/STRUCTURE	0	0	0	0	0	0	0
45500-560	LIBRARY FURNITURE AND FIXT	0	0	2,638	0	0	0	0
45500-570	LIBRARY OFFICE EQUIPMENT &	2,512	6,853	7,200	4,000	2,080	1,000	0
45500-580	LIBRARY OTHER EQUIPMENT	0	0	0	0	0	0	0
45500-590	LIBRARY BOOKS	39,879	37,387	35,545	36,100	27,704	36,600	38,600
	TOTAL CAPITAL	42,392	44,240	45,383	40,100	29,784	37,600	38,600
45500-570	LIBRARY OFFICE EQUIPMENT	&CURRENT YEAR NOTES: CONSOLIDATE THREE SEPARATE MACHINES: COLOR PRINTER, B/W PRINTER, AND COPY MACHINE. PURCHASE ONE MACHINE (B/W AND COLOR COPY MACHINE/PRINTER)TO OPERATE MORE EFFICIENTLY						
45500-590	LIBRARY BOOKS	CURRENT YEAR NOTES: Schmidt Foundation 30800, Friends of the Library 6000.						
<b>TOTAL LIBRARY</b>		318,630	362,443	380,367	355,293	315,172	354,593	370,716

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

211-LIBRARY FUND  
 TRANSFERS-OUT  
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	3,877	4,025	1,919	0	0	0	0	
TOTAL TRANSFERS	3,877	4,025	1,919	0	0	0	0	
TOTAL TRANSFERS-OUT	3,877	4,025	1,919	0	0	0	0	
TOTAL EXPENDITURES	322,507	366,468	382,287	355,293	315,172	354,593	370,716	
REVENUE OVER/(UNDER) EXPENDITURES	108,693	14,094	( 39,145)	( 52,413)	( 103,939)	( 33,513)	( 49,836)	



CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

217-COMMUNITY CENTER

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
RD	1,022	1,072	1,376	E1,400				
cons.	100	100	100					
rural dev moving 1/1/14?								
36224 TERM RENTS AND LEASES				CURRENT YEAR NOTES: RURAL POLICY LEFT AFTER JAN 2014				
36224 TERM RENTS AND LEASES				NEXT YEAR NOTES: SUITE 211 VACANT; SPCCC BEHIND IN RENT				
<b>DONATIONS &amp; REFUNDS</b>								
36230 CONTRIBUTIONS & DONATIONS	50	116	0	0	540	290	0	
36241 VENDING MACHINE COMMISSIONS	3,430	11,735	11,039	10,000	8,566	11,000	11,000	
36250 REFUNDS & REIMBURSEMENTS	11,413	12,430	5,730	6,500	1,801	4,000	6,500	
TOTAL DONATIONS & REFUNDS	14,893	24,280	16,770	16,500	10,907	15,290	17,500	
36250 REFUNDS & REIMBURSEMENTS				NEXT YEAR NOTES: STAFF CLEAN FLOORS IN MVAC AND KIDS CORNER;				
<b>FIXED ASSET DISPOSAL</b>								
39101 SALE OF GENERAL FIXED ASSETS	0	0	0	0	308	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	308	0	0	
<b>TRANSFER FROM OTHER FUND</b>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
<b>TRANSFER</b>								
39221 CASH TRANSFER	147,183	143,736	145,219	152,000	0	152,000	110,000	
39222 UTILITY CHARGE REIMBURSEMENT	53,256	54,801	54,261	52,000	44,470	52,000	52,000	
TOTAL TRANSFER	200,439	198,537	199,480	204,000	44,470	204,000	162,000	
39221 CASH TRANSFER				PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru the final payment of 5/2017; share of rec fees(ended 2009).				
39222 UTILITY CHARGE REIMBURSEMENT				PERMANENT NOTES: 75% reimbursement from utility funds.				
<b>TOTAL REVENUES</b>	<b>415,225</b>	<b>433,658</b>	<b>434,196</b>	<b>427,798</b>	<b>211,778</b>	<b>412,220</b>	<b>373,230</b>	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

217-COMMUNITY CENTER  
 COMMUNITY CENTER  
 EXPENDITURES

				2014			2015	
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
2011	2012	2013						
ACTUAL	ACTUAL	ACTUAL						
<b>PERSONNEL SERVICES</b>								
44940-100	COMMUNITY CENTER WAGES	78,028	84,804	86,549	82,931	76,535	82,931	90,759
44940-101	COMMUNITY CENTER WAGES-TEM	82	0	0	0	0	0	0
44940-102	COMMUNITY CENTER WAGES-OVE	188	0	0	1,795	0	1,795	1,830
44940-121	COMMUNITY CENTER PERA CONT	5,098	5,713	5,960	4,941	5,099	4,941	5,508
44940-122	COMMUNITY CENTER FICA CONT	4,658	5,033	5,078	5,253	4,254	5,253	5,741
44940-126	COMMUNITY CENTER MEDICARE	1,089	1,177	1,188	1,229	995	1,229	1,343
44940-131	COMMUNITY CENTER HEALTH IN	18,784	21,934	24,558	26,852	20,745	26,852	28,353
44940-132	COMMUNITY CENTER DENTAL IN	2,184	2,135	1,725	1,245	1,371	1,245	1,404
44940-133	COMMUNITY CENTER LIFE INSU	33	33	35	36	30	36	38
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0
44940-142	COMMUNITY CENTER UNEMPLOYM	0	396	351	0	63	0	0
44940-151	COMMUNITY CENTER WORKERS C	3,036	2,066	2,219	3,252	2,712	3,252	4,143
TOTAL PERSONNEL SERVICES		113,182	123,290	127,663	127,534	111,803	127,534	139,119
<b>OFFICE EXPENSES</b>								
44940-200	COMMUNITY CENTER OFFICE SU	300	286	477	300	661	700	300
44940-210	COMMUNITY CENTER OPERATING	40,091	44,682	46,262	42,400	40,870	42,400	47,000
44940-211	COMMUNITY CENTER MOTOR FUE	0	0	0	0	0	0	0
44940-220	COMMUNITY CENTER REPAIR &	105	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		40,495	44,969	46,739	42,700	41,531	43,100	47,300
44940-210	COMMUNITY CENTER OPERATING	PERMANENT NOTES: UNIFORM ALLOWANCE; ANNUAL ELEVATOR PERMIT (100) AIR HANDLER FILTERS; PAINT; GYM REFINISHING MATERIALS, BB NETS, FIRST AID SUPPLIES; ICE MELT; CLEANING SUPPLIES;						
44940-210	COMMUNITY CENTER OPERATING	CURRENT YEAR NOTES: VERSAMATIC VACUUM (673); REPLACE SHRUBS; SAFETY PROGRAM; AED PADS; RID ICE; BIKE RACK FOR 5TH STREET (400)						
44940-210	COMMUNITY CENTER OPERATING	NEXT YEAR NOTES: MATS; BULLETIN BOARDS (400); LCD PROJECTOR (800); SCREEN; SHELVING; VENDING (6000) PROJ #718						
<b>PROFESSIONAL SERVICES</b>								
44940-300	COMMUNITY CENTER PROFESSIO	17,266	16,803	18,677	22,000	16,309	22,000	22,000
44940-310	COMMUNITY CENTER CONTRACTU	62	0	0	0	0	0	0
44940-321	COMMUNITY CENTER TELEPHONE	832	861	836	1,200	1,275	1,200	1,200
44940-322	COMMUNITY CENTER POSTAGE	94	49	65	50	111	50	50
44940-331	COMMUNITY CENTER TRAVEL &	154	252	279	500	87	300	300
44940-340	COMMUNITY CENTER ADVERTISI	0	56	294	200	0	0	200
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	413	413	0
44940-360	COMMUNITY CENTER INSURANCE	11,680	11,572	11,983	24,210	11,376	11,376	11,500
44940-380	COMMUNITY CENTER UTILITIES	96,616	89,765	96,692	98,000	81,189	98,000	98,000
TOTAL PROFESSIONAL SERVICES		126,705	119,358	128,827	146,160	110,762	133,339	133,250

217-COMMUNITY CENTER  
 COMMUNITY CENTER  
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
44940-300	COMMUNITY CENTER PROFESSIOPERMANENT NOTES: WASTE MANAGEMENT (5350); ELEVATOR PREVENTIVE MAINT (2,000), PREVENTATIVE MAINT BOILER (4012);OUTSIDE WINDOW WASHING; FALL SHUT DOWN/SPRING STARTUP; PRE-EMPLOYMENT PHYSICALS AS NEEDED; RPZ TESTING; BOILER LICENSES; ANNUAL ROOF INSPECTION (1600); SERVICE AGREEMENT FOR CHILLER (3600)								
44940-300	COMMUNITY CENTER PROFESSIOCURRENT YEAR NOTES: SIMPLEX FIRE ALARM & SPRINKLER INSPECTION (2500)								
44940-300	COMMUNITY CENTER PROFESSIONEXT YEAR NOTES: WEED CONTROL (600)								
44940-340	COMMUNITY CENTER ADVERTISINEXT YEAR NOTES: BUILDING SUPERVISOR RECRUITMENT								
<u>REPAIR &amp; MAINTENANCE</u>									
44940-401	COMMUNITY CENTER BLDG-REP&	16,406	27,245	13,654	22,000	11,450	22,000	22,000	
44940-404	COMMUNITY CENTER EQUIP-REP	8,252	6,703	6,858	9,000	7,247	9,000	9,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
	TOTAL REPAIR & MAINTENANCE	24,657	33,948	20,512	31,000	18,697	31,000	31,000	
44940-401	COMMUNITY CENTER BLDG-REP&PERMANENT NOTES: BALLASTS/LIGHTS; CHILLER REPAIRS; ROOF REPAIRS; FIX TOILETS; PLUMBING ISSUES; PAAPE REPAIRS; AIR HANDLER MOTORS; DOOR REPAIRS; WALL SCONCES								
44940-401	COMMUNITY CENTER BLDG-REP&CURRENT YEAR NOTES: STATE MANDATED AFTER BLDG IS 10 YRS OLD - SPRINKLER SYSTEM OBSTRUCTION INVESTIGATION AND CHECK VALVE INSPECTION & REPLACEMENT OF GAUGES AS NOTED IN THE SIMPLEXGRINELL FIRE SPRINLER INSPECTION REPORT 5-2-13 (2140)								
44940-404	COMMUNITY CENTER EQUIP-REPPERMANENT NOTES: Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances.								
<u>CAPITAL</u>									
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0	
44940-520	COMMUNITY CENTER BUILDING/	0	0	12,386	0	0	0	17,000	
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0	
44940-560	COMMUNITY CENTER FURNITURE	6,770	3,788	0	1,500	0	0	11,300	
44940-570	COMMUNITY CTR OFFICE EQUIP	0	22,306	15,052	18,795	20,212	20,295	4,000	
	TOTAL CAPITAL	6,770	26,094	27,438	20,295	20,212	20,295	32,300	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

217-COMMUNITY CENTER  
 COMMUNITY CENTER  
 EXPENDITURES

		2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
44940-520	COMMUNITY CENTER BUILDING/NEXT YEAR NOTES: OUTFIT DOOR C WITH HANDICAP ENTRY (8500); RECAULK EAST SIDE WINDOWS (8500)								
44940-560	COMMUNITY CENTER FURNITURECURRENT YEAR NOTES: outdoor tables								
44940-560	COMMUNITY CENTER FURNITURENEXT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN SR CENTER (7000); REPLACE BRICK IN ENTRY A WITH STAMPED CONCRETE (4300)								
44940-570	COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN THE SENIOR CENTER (7000); REPLACE RIDER FLOOR SCRUBBER (11,795) WAIT ON CHAIRS AND REPLACE COPY MACHINE, PURCHASE ADDITIONAL TABLES								
44940-570	COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES: ADD 2 INDOOR CAMERAS TO FIRST FLOOR HALLWAYS (4000)								
<b>TOTAL COMMUNITY CENTER</b>		311,809	347,658	351,179	367,689	303,006	355,268	382,969	

CITY OF ST. PETER  
 PROPOSED BUDGET WORKSHEET  
 AS OF: NOVEMBER 30TH, 2014

217-COMMUNITY CENTER  
 COMMUNITY CENTER TFR  
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	11,334	11,428	11,017	0	0	0	0	
TOTAL TRANSFERS	11,334	11,428	11,017	0	0	0	0	
TOTAL COMMUNITY CENTER TFR	11,334	11,428	11,017	0	0	0	0	
TOTAL EXPENDITURES	323,143	359,086	362,196	367,689	303,006	355,268	382,969	
REVENUE OVER/(UNDER) EXPENDITURES	92,082	74,573	72,001	60,109	( 91,229)	56,952	( 9,739)	