

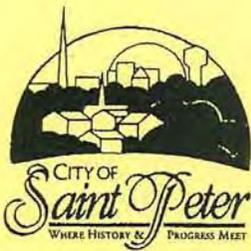
**CITY OF SAINT PETER, MINNESOTA
AGENDA AND NOTICE OF MEETING**

Regular City Council Meeting of Monday, September 8, 2014
Community Center Governors' Room - 7:00 p.m.

- I. **CALL TO ORDER**
- II. **APPROVAL OF AGENDA**
- III. **APPROVAL OF MINUTES**
- IV. **VISITORS**
 - A. Scheduling of Visitor Comments on Agenda Items
 - B. General Visitor Comments
- V. **APPROVAL OF CONSENT AGENDA ITEMS**
- VI. **UNFINISHED BUSINESS**

None scheduled.
- VII. **NEW BUSINESS**
 - A. 2015 Preliminary Levy/Budget Adoption
 - B. Revolving Loan Subordination Request: Sweat Equity LLC
 - C. Orchard Ridge Subdivision Easement Vacation Request
 - D. Washington Terrace Lot Replatting
 - E. Cable Franchise Transfer Request: Enventis/Crystal Communications
 - F. Request for City Assistance: Oktoberfest
 - G. License To Use City Owned Property
- VIII. **REPORTS**
 - A. **MAYOR**
 - B. **CITY ADMINISTRATOR**
 - 1. City/County Meeting Schedule
 - 2. Others
- IX. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke



I. **CALL TO ORDER**

Mayor Strand will call the meeting to order and lead the Pledge of Allegiance.

II. **APPROVAL OF AGENDA**

A motion to approve the agenda, as posted in accordance with the Open Meetings Law, will be entertained. A MOTION is in order.

III. **APPROVAL OF MINUTES**

A copy of the minutes of the August 25, 2014 regular meeting is attached for approval. A MOTION is in order.

IV. **VISITORS**

A. **Scheduling of Visitor Comments On Agenda Items**

Members of the audience wishing to address the Council with regard to an agenda item later in the meeting should be noted at this time.

B. **General Visitor Comments**

Members of the audience wishing to address the Council concerning items not on the agenda may do so at this time.

V. **APPROVAL OF CONSENT AGENDA ITEMS**

The consent agenda, including approval of the schedule of disbursements for August 21, 2014 through September 3, 2014 are attached. Please see the attached staff reports and RESOLUTION.

VI. **UNFINISHED BUSINESS**

None scheduled.

VII. **NEW BUSINESS**

A. **ADOPTION OF A RESOLUTION APPROVING 2015 PRELIMINARY LEVY AND BUDGETS**

Staff recommends approval of the preliminary 2015 levy and general fund budget. Please see the attached staff report and RESOLUTION.



B. ADOPTION OF A RESOLUTION APPROVING REVOLVING LOAN SUBORDINATION REQUEST FOR SWEAT EQUITY LLC

The Economic Development Authority recommends approval of a request for subordination of a revolving loan provided to Sweat Equity LLC to new financing from Nicollet County Bank. Please see the attached staff report and RESOLUTION.

C. ADOPTION OF A RESOLUTION APPROVING EASEMENT VACATION REQUEST IN ORCHARD RIDGE SUBDIVISION

Staff recommends approval be provided for vacation of a drainage easement located in Orchard Ridge Subdivision. Please see the attached staff report and RESOLUTION.

D. ADOPTION OF A RESOLUTION APPROVING REPLATTING OF WASHINGTON TERRACE SUBDIVISION LOT AND DIRECTING PREPARATION OF PURCHASE/DEVELOPMENT AGREEMENT

Staff recommends approval be provided for replatting of a lot in Washington Terrace Subdivision and development of a purchase/development agreement for sale of the lot to Matson Concrete. Please see the attached staff report and RESOLUTION.

E. ADOPTION OF A RESOLUTION APPROVING CABLE FRANCHISE TRANSFER REQUEST FOR ENVENTIS/CRYSTAL COMMUNICATIONS

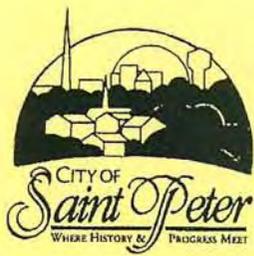
Staff recommends approval be provided for transfer of the cable television franchise previously granted to Crystal Communications (d.b.a. Enventis). Please see the attached staff report and RESOLUTION.

F. ADOPTION OF A RESOLUTION APPROVING REQUEST FOR CITY ASSISTANCE FOR OKTOBERFEST EVENT

Staff recommends approval be provided for a request for City assistance for the Oktoberfest event by the St. Peter Ambassador's Please see the attached staff report and RESOLUTION.

G. ADOPTION OF A RESOLUTION APPROVING EXECUTION OF LICENSE TO USE CITY OWNED PROPERTY FOR LAGER'S, INC.

Staff recommends authorization be provided for execution of a license for Lager's, Inc. to use City owned property for vehicle display and sale. Please see the attached staff report and RESOLUTION.



VIII. REPORTS

A. **MAYOR**

Any reports by the Mayor will be provided at this time.

B. **CITY ADMINISTRATOR**

1. **REPORT ON CITY/COUNTY MEETING SCHEDULE**

A City/County meeting has been scheduled for September 10th.
A report will be provided at this time.

2. **OTHERS**

Any further reports by the City Administrator will be provided at
this time.

IX. **ADJOURNMENT**

Office of the City Administrator
Todd Prafke

CITY OF SAINT PETER, MINNESOTA

OFFICIAL PROCEEDINGS

**MINUTES OF THE CITY COUNCIL MEETING
AUGUST 25, 2014**

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Saint Peter was conducted in the Governors' Room of the Community Center on August 25, 2014.

A quorum present, Mayor Strand called the meeting to order at 7:01 p.m. The following members were present: Councilmembers Zieman, Kvamme, Brand, Parras, Grams, Carlin, and Mayor Strand. The following officials were present: City Administrator Prafke, City Attorney Brandt, and City Engineers Domras and Loose.

Approval of Agenda – A motion was made by Brand, seconded by Parras, to approve the agenda. With all in favor, the motion carried.

Approval of Minutes – A motion was made by Kvamme, seconded by Carlin, to approve the minutes of the August 11, 2014 regular City Council meeting. With all in favor, the motion carried and the minutes were approved. A complete copy of the minutes of the August 11, 2014 regular City Council meeting is contained in the City Administrator's book entitled Council Proceedings 18.

Consent Agenda – In motion by Grams, seconded by Kvamme, Resolution No. 2014-118 entitled "Resolution Approving Consent Agenda" was introduced. Councilmember Parras requested the slope mower purchase be removed from the consent agenda so the purchase could be discussed separately. City Administrator Prafke indicated the Council policy allowed for any Councilmember to remove an item from the consent agenda and the purchase would be considered at the end of New Business. Upon roll call, with all in favor, the Resolution was declared passed and adopted as modified. A complete copy of Resolution No. 2014-118 is contained in the City Administrator's book entitled Council Resolutions 20.

Nicollet Avenue Electric Materials Bid No. 2 – Water Utilities Superintendent Moulton, appearing in place of Public Works Director Giesking, recommended acceptance of the proposal for switchgear vaults and box pads for the Nicollet Avenue Electric project from WESCO in the amount of \$55,190.49. Moulton reminded the Council that when the electric project was originally bid, the bids for these materials were rejected by the Council for failure to meet bid specifications. In motion by Zieman, seconded by Parras, Resolution No. 2014-119 entitled "Resolution Authorizing Purchase Of Switchgear Vaults And Box Pads For Nicollet Avenue Electric Project", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-119 is contained in the City Administrator's book entitled Council Resolutions 20.

Veterans Memorial Location Request – City Administrator Prafke introduced a resolution which would provide 3,500 square feet of land in the northeast corner of Minnesota Square Park for a Veteran's Memorial and provide the framework for consideration of the design of a memorial in the park by the Parks Board and, eventually, by the City Council. Prafke noted the design must "promote the service of Veterans to the community and promote freedom while desiring peace".

Robert Lambert, 36233 Fort Road, addressed the Council to indicate a Veteran's Memorial Committee's belief that the recommendation from staff met the goals of the Committee and that the vast majority of the public agrees with putting a memorial in Minnesota Square Park.

Keith Keogh, 718 North Seventh Street, encouraged the Council to put a memorial "where it can be seen" and introduced representatives from several civic organizations in support of a memorial.

Mike Bresnahan, 44135 Valley View Drive, appeared on behalf of the Lions Club. Bresnahan indicated the Lions were in support of a memorial.

Robert Genelin, 1435 Thomas Street, appeared on behalf of the Knights of Columbus and the All School Reunion Committee to express both organization's support for a memorial in Minnesota Square Park.

Arlo Lehtinen, 1702 Mission Lane, expressed the support of the St. Peter Ambassadors for a memorial in Minnesota Square Park.

Windy Block, 1019 Old Minnesota Avenue, stated the American Legion and the Last Man Club were firmly behind the project and presented a petition with 329 signatures in support of the project.

Marty Davis, Shorewood, Minnesota, encouraged the Council to allow a memorial in Minnesota Square Park.

Tracy Stuewe, 1719 North Fifth Street, encouraged the Council to put a memorial where people can see it.

Eric Thomas, 715 Fair Street, stated the members of American Legion Post #37 were in total support of a memorial on behalf of "those who never came back".

Kelly Reese, 1403 Winona Street, demanded the Council "do what those who voted them into office want and put a memorial in Minnesota Square Park."

Terry Palmer, 305 North Minnesota Avenue, cautioned the Council not to build up the pavilion when it was reconstructed so that it overshadowed a memorial.

Bernie Thieman, 617 North Washington, provided history on his family members who had served in the military and encouraged the Council to allow a memorial.

Dwight Schmidt, 604 North Seventh Street, encouraged the Council to approve a memorial and stated his belief that the Council wanted to hide all veterans and that a memorial would be important for veterans who want to sit and reminisce.

William Shores, 1401 Wilkinson Court, indicated he was in favor of the resolution and stated his belief that veterans deserve recognition in the center of the community.

Michelle Wolfe, 312 West Myrtle Street, questioned why the Council was "dragging their feet" on the project and encouraged them to do the best for the community.

Tuff Miller, 114 North Third Street, asked the Council to question what Minnesota Square Park meant to the community which he felt was a gathering spot. Miller quoted Mr. William Harvey who previously stated, "We judge a community by how they honor their war dead."

Keith Keogh spoke again and urged the Council to not "defy the 300 vets who have spoken."

Mayor Strand indicated his belief that the Council has never been opposed to a memorial and only disagreed on the location. Strand stated the Council had an obligation to look at the facts of any such request and to take the emotion out of the decision.

In motion by Brand, seconded by Parras, Resolution No. 2014-120 entitled "Resolution Approving Location Of Veterans Memorial In Minnesota Square Park", was introduced. A motion was made by Zieman, seconded by Parras, to modify the resolution to allow use of "...3,600 square feet of land located on the east side of Minnesota Square Park...". With all in favor, the motion carried. Upon roll call, with all in favor, the Resolution was declared passed and adopted as modified. A complete copy of Resolution No. 2014-120 is contained in the City Administrator's book entitled Council Resolutions 20.

The Council recessed at 8:04 p.m. to allow the crowd to exit the meeting. The meeting resumed at 8:07 p.m.

North Industrial Park Land Sale – City Administrator Prafke recommended approval of the sale of Lot 4, Block 2 of the North Industrial Park Subdivision to IHN III, LLC, (the real estate holding company of El Microcircuits), at a price of \$1.05 per square foot (\$106,603.35.) Prafke noted the sale proceeds would be used to pay debt service on the project to install public improvements in the subdivision.. In motion by Zieman, seconded by Carlin, Resolution No. 2014-121 entitled "Resolution Authorizing Sale Of Lot 4, Block 2, North Industrial Park To IHN III, LLC", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-121 is contained in the City Administrator's book entitled Council Resolutions 20.

Slope Mower Purchase – City Administrator Prafke provided additional information on the proposed slope mower purchase which had been removed from the consent agenda. In motion by Parras, seconded by Carlin, Resolution No. 2014-122 entitled "Resolution Approving Consent Agenda", was introduced. Upon roll call, with all in favor, the Resolution was declared passed and adopted. A complete copy of Resolution No. 2014-122 is contained in the City Administrator's book entitled Council Resolutions 20.

Reports

Mayor's Report – Mayor Strand reported he had attended a town-gown meeting with representatives from Gustavus Adolphus College which included the new President. Strand also reported on the Coalition of Greater Minnesota Cities annual conference he attended in Rochester.

Highway 169 Detour – City Administrator Prafke encouraged the public to remain vigilant in and around the Highway 169 detour routes and cautioned that more changes will be coming in the next week or so.

Child Care Study Group Update – City Administrator Prafke reported discussion at the last Child Care Study Group meeting included promoting home-based daycares and the City

forgiving fire inspection fees to help those considering establishing a home-based daycare. Prafke also indicated staff would visit with Nicollet County to encourage forgiveness of the application fee to help those considering such businesses.

Washington Avenue Link Project Update – City Administrator Prafke reported the Washington Avenue Link Project is open and work will continue on watering trees, striping, planting bushes, and installation of streetlights. Prafke also noted that some additional closures along Sunrise Drive, North Fifth Street, and Summit Park will also occur as work is done in those areas.

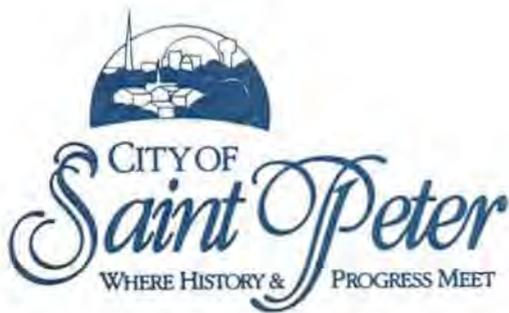
West Traverse Trail – City Administrator Prafke also reported that City crews had started construction of a bituminous trail in the south ditch along West Traverse Road from Sunrise Drive to Edgerton Street.

There being no further business, a motion was made by Brand, seconded by Parras, to adjourn. With all in favor, the motion carried and the meeting adjourned at 8:28 p.m.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 09/04/14

FROM: Pete Moulton
Water Utilities Superintendent

RE: Purchase a Vanton Pump for the Unit 6000
Odor Scrubber

ACTION/RECOMMENDATION

Authorize Electric Pump Inc. of New Prague, Minnesota to supply a new Vanton Vertical Centrifugal Pump for the Unit 6000 Odor Scrubber in the amount of \$9,735.00.

BACKGROUND

Staff had identified a failure of the vertical centrifugal pump used in stage 2/3 (circulation) of the Unit 6000 Odor scrubber. The pump is responsible to circulate the water through stage 2/3 to help eliminate any odors coming from the biosolids storage area. Staff removed the pump and found the bearings and stainless steel shaft damaged, and in need of repair.

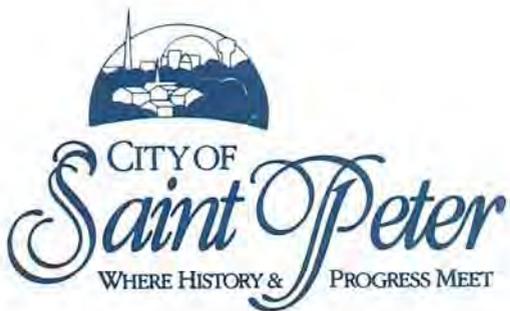
Vanton Pump was contacted and said the authorized service company in our area is Electric Pump Inc. of New Prague. Electric Pump supplied a reasonable repair estimate of \$5,309.20 based on the damage described during a visual inspection. Once the pump was taken apart for repairs it was determined there was additional damage to the pump.

Electric Pump developed a new estimate for the additional repairs which totaled \$8,571.80, staff also inquired about the cost of a new pump which is \$9,495.00. The estimated life of repaired pump is up to 7 years (\$1,225/year) versus the life of a new pump at 10 years (\$950/year). Staff recommends buying a new pump and feels that it is not feasible to repair the existing pump.

Electric Pump has proprietary rights for the Vanton pump which is the reason why competitive quotes could not be solicited. Purchase Order 4291 is attached for approval. The previously approved purchase order for the original repairs \$5,309.20 and would be void with the approval of the purchase of a new pump.

Money is allocated for this expense in the 2104 Wastewater Budget.

Please feel free to contact us should you have questions or concerns on this agenda item.



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 9/4/14

FROM: Todd Prafke
City Administrator

RE: Assistant City Attorney Appointment

ACTION/RECOMMENDATION

Provide for of Christopher P. Grean as an Assistant City Attorney.

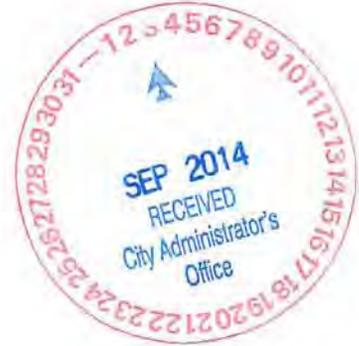
BACKGROUND

As you can see from the attached memorandum from City Attorney Brandt, Assistant City Attorney Menning has taken another position. Attorney Brandt has hired Christopher P. Grean and has asked that Mr. Grean be designated as an Assistant City Attorney at the rate of \$135.00 per hour.

I recommend the appointment of Mr. Grean as an Assistant City Attorney and that the Mayor and City Administrator be authorized to sign a modification to the legal services contract which provides for his hourly wage rate. As you may recall, your contract with the Brandt Law firm expires at the end of 2015. No other provision would change as a part of this action.

This action is included on the consent agenda for Council consideration.

TP/bal



City of Saint Peter

MEMORANDUM

TO: Mayor Strand and Council Members

FROM: James W. Brandt 

DATE: September 3, 2014

RE: Appointment of Christopher P. Grean, Assistant City Attorney

Home of Gustavus Adolphus College

County Seat of Historic Nicollet County

City Attorney
James W. Brandt

Assistant City Attorney
Stefanie L. Menning

Stefanie L. Menning, who has served the City well over the past eight years, has decided to take a position with the City of Mankato. As a result, I have conducted a search for her replacement.

As a result of the search, I have hired Stefanie's replacement, Christopher P. Grean.

In interviews with Chris and discussions with his references, I find him to be highly motivated and believe he will serve the City well as an Assistant City Attorney. Mr. Grean's hourly rate will be \$135.00 per hour.

If you have any questions, please advise.

219 West Nassau
P.O. Box 57
Saint Peter, Minnesota
56082
(507) 931-6940
FAX (507) 931-6909





Memorandum

TO: Todd Prafke
City Administrator

DATE: September 4, 2014

FROM: Paula O'Connell Dean Busse
Director of Finance Building Official

RE: Receptionist/Accounts Payable Clerk

ACTION/RECOMMENDATION

It is recommended the City Council appoint of Brit Thomas to the position of Receptionist/Accounts Payable Clerk at a starting wage of \$11.50 per hour.

BACKGROUND

The Finance and Building Departments have had an opening in the Receptionist/Accounts Payable Clerk position since August 1st. On August 25th the City Council approved a hire for this position, however, after that applicant accepted the position, she then changed her mind and accepted other employment.

We reviewed the remaining applicants and at this time we recommend the appointment of Brit Thomas to the position of Receptionist/Accounts Payable Clerk at a salary of \$11.50 per hour. She will be available to start on September 15, 2014.

Following the successful completion of her six month probation period, we would also recommend a probationary raise be provided to Ms. Thomas that is equal to the percentage wage increase provided non-union, non-contract employees for 2015.

Please include this appointment on the consent agenda for the September 8, 2014 regular City Council meeting.

If you have any questions or concerns on this agenda item, please contact either of us.

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ALL AMERICA PRESSURE WASHER MFG., INC.	nozzle	STORMWATER FUND	TREATMENT	9.00
			TOTAL:	9.00
ALPHA WIRELESS COMMUNICATIONS CO	ltr radios sept	GENERAL FUND	MUNICIPAL BUILDING	59.31
	#511 mobile radio svc	GENERAL FUND	FIRE	55.75
	ltr radios sept	GENERAL FUND	PUBLIC WORKS ADMIN	83.04
	clips	GENERAL FUND	STREETS	11.00
	clips	GENERAL FUND	PARKS	11.00
	clips	WATER	DISTRIBUTION AND STORA	5.50
	ltr radios sept	WATER	ADMIN AND GENERAL	56.84
	clips	WASTE WATER FUND	SOURCE/TREATMENT	5.50
	ltr radios sept	WASTE WATER FUND	ADMIN AND GENERAL	51.41
	clips	ENVIRON SERVICES F	REFUSE DISPOSAL	5.50
	clips	ELECTRIC FUND	POWER DISTRIBUTION	11.00
	radio replacement	ELECTRIC FUND	POWER DISTRIBUTION	204.00
	ltr radios sept	ELECTRIC FUND	ADMIN AND GENERAL	51.40
	clips	STORMWATER FUND	TREATMENT	5.50
			TOTAL:	616.75
AMAZON	ink cartridges	GENERAL FUND	STREETS	66.88
	ink cartridges	GENERAL FUND	PARKS	53.51
	materials	LIBRARY FUND	LIBRARY	855.58
	printer tray	PUBLIC ACCESS	PUBLIC ACCESS	129.97
	ink cartridges	WATER	ADMIN AND GENERAL	26.75
	ribbons	WATER	CUSTOMER ACCOUNTS	13.50
	ink cartridges	WASTE WATER FUND	ADMIN AND GENERAL	26.75
	ribbons	WASTE WATER FUND	CUSTOMER ACCOUNTS	13.50
	ink cartridges	ENVIRON SERVICES F	ADMIN AND GENERAL	26.76
	ribbons	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	13.50
	ink cartridges	ELECTRIC FUND	ADMIN AND GENERAL	66.88
	ribbons	ELECTRIC FUND	CUSTOMER ACCOUNTS	13.50
			TOTAL:	1,307.08
AMERICAN CONCRETE	sand mix	STORMWATER FUND	TREATMENT	203.00
			TOTAL:	203.00
AMERICAN PAYMENT CENTERS	drop box rental	WATER	CUSTOMER ACCOUNTS	19.50
	drop box rental	WASTE WATER FUND	CUSTOMER ACCOUNTS	19.50
	drop box rental	ENVIRON SERVICES F	CUSTOMER ACCOUNTS	19.50
	drop box rental	ELECTRIC FUND	CUSTOMER ACCOUNTS	19.50
			TOTAL:	78.00
AMERICAN PUMP COMPANY	increaser/elbow	STORMWATER FUND	TREATMENT	454.24
			TOTAL:	454.24
BACHMAN'S, INC.	hydrangea/sumac/locust tre	ENVIRON SERVICES F	REFUSE DISPOSAL	607.88
	spirea for downtown	ENVIRON SERVICES F	REFUSE DISPOSAL	22.80
			TOTAL:	630.68
BEST WESTERN	lodging 2 ppl 2 nts	WASTE WATER FUND	ADMIN AND GENERAL	373.08
			TOTAL:	373.08
BGMN, INC	cleaners grease for mech b	GENERAL FUND	STREETS	118.87
	cleaners grease for mech b	GENERAL FUND	PARKS	118.87
	cleaners grease for mech b	WATER	DISTRIBUTION AND STORA	59.44
	cleaners grease for mech b	WASTE WATER FUND	SOURCE/TREATMENT	59.44

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	cleaners grease for mech b	ENVIRON SERVICES F	REFUSE DISPOSAL	59.44
	cleaners grease for mech b	ELECTRIC FUND	POWER DISTRIBUTION	118.87
	cleaners grease for mech b	STORMWATER FUND	TREATMENT	59.42
			TOTAL:	594.35
BOLTON & MENK INC	staff meetings	GENERAL FUND	STREETS	105.00
	staff meetings	GENERAL FUND	PARKS	84.00
	n end 169-jct 169 old mn	PERM IMPROVMENT RE	STREETS	2,860.00
	washington ave link	PERM IMPROVMENT RE	STREETS	20,512.50
	2014 old mn & st julien	PERM IMPROVMENT RE	STREETS	13,793.00
	2012 n third st imprvmt	2013B TIF #1-18 N	ECONOMIC DEVELOPMENT	2,195.00
	staff meetings	WATER	ADMIN AND GENERAL	42.00
	staff meetings	WASTE WATER FUND	ADMIN AND GENERAL	42.00
	staff meetings	ENVIRON SERVICES F	ADMIN AND GENERAL	42.00
	staff meetings	ELECTRIC FUND	ADMIN AND GENERAL	105.00
			TOTAL:	39,780.50
C & S SUPPLY CO INC	key tags	GENERAL FUND	STREETS	10.39
	key tags	GENERAL FUND	PARKS	10.39
	boots s. wanner	GENERAL FUND	PARKS	111.95
	key tags	WATER	DISTRIBUTION AND STORA	5.20
	key tags	WASTE WATER FUND	SOURCE/TREATMENT	5.20
	key tags	ENVIRON SERVICES F	REFUSE DISPOSAL	5.20
	clamps, adapter	ENVIRON SERVICES F	REFUSE DISPOSAL	16.25
	key tags	ELECTRIC FUND	POWER DISTRIBUTION	10.39
	key tags	STORMWATER FUND	TREATMENT	5.19
			TOTAL:	180.16
CENTERPOINT ENERGY MINNEGASCO	jul-aug gas	GENERAL FUND	FIRE	51.66
	jul-aug gas	GENERAL FUND	STREETS	65.45
	jul-aug gas	GENERAL FUND	SWIMMING POOL	1,366.21
	jul-aug gas	GENERAL FUND	PARKS	52.36
	jul-aug gas	LIBRARY FUND	LIBRARY	358.12
	jul-aug gas	COMMUNITY CENTER	COMMUNITY CENTER	876.17
	jul-aug gas	WATER	PURIFICATION AND TREAT	76.54
	jul-aug gas	WATER	PURIFICATION AND TREAT	20.04
	jul-aug gas	WATER	ADMIN AND GENERAL	26.18
	jul-aug gas	WASTE WATER FUND	COLLECTOR/LIFT STAT	12.59
	jul-aug gas	WASTE WATER FUND	SOURCE/TREATMENT	58.79
	jul-aug gas	WASTE WATER FUND	ADMIN AND GENERAL	26.18
	jul-aug gas	ENVIRON SERVICES F	ADMIN AND GENERAL	26.17
	jul-aug gas	ELECTRIC FUND	ADMIN AND GENERAL	65.45
			TOTAL:	3,081.91
CHARD TILING & EXCAVATING	washington ave link part 2	PERM IMPROVMENT RE	STREETS	377,571.95
	2014 169 median n of union	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	28,062.65
	old mn st julien phase 2 s	WASTE WATER FUND	CAPITAL-COLLECTOR SYST	44,775.00
	ritt st storm sewer final	STORMWATER FUND	CAPITAL-COLL SYS/LIFT	840.00
			TOTAL:	451,249.60
CINTAS FIRST AID & SAFETY	disinfectant	GENERAL FUND	STREETS	1.49
	disinfectant	GENERAL FUND	PARKS	1.19
	disinfectant	WATER	ADMIN AND GENERAL	0.60
	disinfectant	WASTE WATER FUND	ADMIN AND GENERAL	0.60
	disinfectant	ENVIRON SERVICES F	ADMIN AND GENERAL	0.58
	disinfectant	ELECTRIC FUND	ADMIN AND GENERAL	1.49

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	5.95
COALITION OF GREATER MN CITIES	summer conf - Strand	GENERAL FUND	MAYOR & COUNCIL	265.00
			TOTAL:	265.00
COLE PAPERS INC	cleaning supplies	GENERAL FUND	MUNICIPAL BUILDING	248.97
	insect repellent	GENERAL FUND	STREETS	65.74
	armor all wipes	GENERAL FUND	STREETS	30.51
	brawny/febreze/cleaner/pla	GENERAL FUND	STREETS	73.19
	copy paper	GENERAL FUND	RECREATION/LEISURE SER	20.36
	insect repellent	GENERAL FUND	PARKS	65.74
	armor all wipes	GENERAL FUND	PARKS	30.51
	brawny/febreze/cleaner/pla	GENERAL FUND	PARKS	73.19
	entryway rugs/mats	LIBRARY FUND	LIBRARY	258.49
	entryway rugs/mats	COMMUNITY CENTER	COMMUNITY CENTER	457.52
	insect repellent	WATER	DISTRIBUTION AND STORA	32.87
	armor all wipes	WATER	DISTRIBUTION AND STORA	15.26
	brawny/febreze/cleaner/pla	WATER	DISTRIBUTION AND STORA	36.60
	insect repellent	WASTE WATER FUND	SOURCE/TREATMENT	32.87
	armor all wipes	WASTE WATER FUND	SOURCE/TREATMENT	15.26
	brawny/febreze/cleaner/pla	WASTE WATER FUND	SOURCE/TREATMENT	36.60
	insect repellent	ENVIRON SERVICES F	REFUSE DISPOSAL	32.87
	armor all wipes	ENVIRON SERVICES F	REFUSE DISPOSAL	15.26
	brawny/febreze/cleaner/pla	ENVIRON SERVICES F	REFUSE DISPOSAL	36.60
	insect repellent	ELECTRIC FUND	POWER DISTRIBUTION	65.74
	armor all wipes	ELECTRIC FUND	POWER DISTRIBUTION	30.51
	brawny/febreze/cleaner/pla	ELECTRIC FUND	POWER DISTRIBUTION	73.19
	insect repellent	STORMWATER FUND	TREATMENT	32.89
	armor all wipes	STORMWATER FUND	TREATMENT	15.25
	brawny/febreze/cleaner/pla	STORMWATER FUND	TREATMENT	36.58
			TOTAL:	1,832.57
COMFORT INN	#358326994 peterson mmua	WASTE WATER FUND	ADMIN AND GENERAL	163.06
			TOTAL:	163.06
COMPUTER TECHNOLOGY SOLUTIONS, INC.	system analysis on server	GENERAL FUND	CITY ADMINISTRATION	11.03
	system analysis on server	GENERAL FUND	FINANCE	39.71
	keyboard & mouse	GENERAL FUND	FINANCE	30.00
	system analysis on server	GENERAL FUND	POLICE	50.74
	system analysis on server	GENERAL FUND	FIRE	6.62
	system analysis on server	GENERAL FUND	BUILDING INSPECTOR	6.62
	system analysis on server	GENERAL FUND	PUBLIC WORKS ADMIN	15.44
	system analysis on server	GENERAL FUND	STREETS	4.41
	system analysis on server	GENERAL FUND	RECREATION/LEISURE SER	28.68
	system analysis on server	GENERAL FUND	PARKS	2.21
	system analysis on server	GENERAL FUND	ECONOMIC DEVMT	4.41
	system analysis on server	LIBRARY FUND	LIBRARY	70.59
	system analysis on server	PUBLIC ACCESS	PUBLIC ACCESS	2.21
	system analysis on server	COMMUNITY CENTER	COMMUNITY CENTER	2.21
	system analysis on server	WATER	ADMIN AND GENERAL	11.03
	system analysis on server	WASTE WATER FUND	ADMIN AND GENERAL	6.62
	system analysis on server	ENVIRON SERVICES F	REFUSE DISPOSAL	2.21
	system analysis on server	ELECTRIC FUND	ADMIN AND GENERAL	28.80
	system analysis on server	STORMWATER FUND	ADMINISTRATION AND GEN	4.41
	system analysis on server	TRANSIT	TRANSIT/TRANSPORTATION	2.05
			TOTAL:	330.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CREDIT RIVER TOOLS	trouble light mech bay	GENERAL FUND	STREETS	26.99
	trouble light mech bay	GENERAL FUND	PARKS	26.99
	trouble light mech bay	WATER	DISTRIBUTION AND STORA	13.50
	trouble light mech bay	WASTE WATER FUND	SOURCE/TREATMENT	13.50
	trouble light mech bay	ENVIRON SERVICES F	REFUSE DISPOSAL	13.50
	trouble light mech bay	ELECTRIC FUND	POWER DISTRIBUTION	26.99
	trouble light mech bay	STORMWATER FUND	TREATMENT	13.48
	TOTAL:			134.95
CRETEX CONCRETE PRODUCTS, INC.	12' pipe	STORMWATER FUND	COLLECTIONS/LIFT STATI	1,050.00
			TOTAL:	1,050.00
CROP PRODUCTION SERVICES	pathway chemical	STORMWATER FUND	TREATMENT	161.54
			TOTAL:	161.54
CRYSTAL LAWN, INC	medians mid summer applica	ENVIRON SERVICES F	REFUSE DISPOSAL	82.00
			TOTAL:	82.00
CRYSTAL VALLEY	ww generator lm fuel	WASTE WATER FUND	SOURCE/TREATMENT	10,167.61
			TOTAL:	10,167.61
DAVIS EQUIPMENT CORPORATION	clutch for #909	STORMWATER FUND	TREATMENT	745.20
			TOTAL:	745.20
DGR ENGINEERING	dist & design 2014	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	747.00
	substation imprvmt post co	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	2,310.00
	gen plant const& final tes	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	470.00
			TOTAL:	3,527.00
DIAMOND VOGEL PAINTS	yellow traffic paint	GENERAL FUND	STREETS	314.10
	white traffice paint	GENERAL FUND	STREETS	301.40
			TOTAL:	615.50
DULAS EXCAVATING, INC.	irrig downtown dig trench	ENVIRON SERVICES F	REFUSE DISPOSAL	250.00
			TOTAL:	250.00
EBSCO INFORMATION SERVICES	magazine subscriptions	LIBRARY FUND	LIBRARY	4,764.01
	credit magaz subscript	LIBRARY FUND	LIBRARY	4.00-
			TOTAL:	4,760.01
FASTENAL COMPANY	utility knife	GENERAL FUND	STREETS	8.00
	safety glasses	GENERAL FUND	STREETS	40.16-
	safety glasses	GENERAL FUND	STREETS	73.52
	utility knife	GENERAL FUND	PARKS	8.00
	safety glasses	GENERAL FUND	PARKS	32.13-
	safety glasses	GENERAL FUND	PARKS	58.82
	hammer/drill impact driver	GENERAL FUND	PARKS	523.99
	utility knife	WATER	DISTRIBUTION AND STORA	4.00
	safety glasses	WATER	ADMIN AND GENERAL	16.06-
	safety glasses	WATER	ADMIN AND GENERAL	29.41
	utility knife	WASTE WATER FUND	SOURCE/TREATMENT	4.00
	pipe cap	WASTE WATER FUND	SOURCE/TREATMENT	1.68
	cutting wheel	WASTE WATER FUND	SOURCE/TREATMENT	20.72
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	16.06-
	safety glasses	WASTE WATER FUND	ADMIN AND GENERAL	29.41
	utility knife	ENVIRON SERVICES F	REFUSE DISPOSAL	4.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	hole saw	ENVIRON SERVICES F	REFUSE DISPOSAL	11.11
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	16.07-
	safety glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	29.40
	utility knife	ELECTRIC FUND	POWER DISTRIBUTION	8.00
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	40.16-
	safety glasses	ELECTRIC FUND	ADMIN AND GENERAL	73.52
	utility knife	STORMWATER FUND	TREATMENT	3.98
	diamond saw blade	STORMWATER FUND	TREATMENT	59.06
	HD web sling	STORMWATER FUND	TREATMENT	59.33
			TOTAL:	849.31
FEDEX	files mailed green valley	WATER	ADMIN AND GENERAL	26.83
			TOTAL:	26.83
FIRE PROTECTION SERVICES, INC.	hopsital review for bldg p	GENERAL FUND	BUILDING INSPECTOR	32.18
			TOTAL:	32.18
FORESTRY SUPPLIERS INC	chain lock	ENVIRON SERVICES F	REFUSE DISPOSAL	52.90
	tree watering bags	ENVIRON SERVICES F	REFUSE DISPOSAL	460.00
			TOTAL:	512.90
FOUR SEASONS OVERHEAD DOOR, LLC	main shop N door repair	GENERAL FUND	STREETS	79.69
	main shop N door repair	GENERAL FUND	PARKS	63.75
	main shop N door repair	WATER	ADMIN AND GENERAL	31.88
	main shop N door repair	WASTE WATER FUND	ADMIN AND GENERAL	31.88
	main shop N door repair	ENVIRON SERVICES F	ADMIN AND GENERAL	31.86
	main shop N door repair	ELECTRIC FUND	ADMIN AND GENERAL	79.69
			TOTAL:	318.75
G & K RENTAL	550' fencing crowd ctrl	GENERAL FUND	PARKS	900.00
			TOTAL:	900.00
GENERAL SPRINKLER CORPORATION	annual inspection 430 ritt	TORNADO DISASTER R	ECONOMIC DEVMT	270.00
			TOTAL:	270.00
GENESIS	august diesel	GENERAL FUND	FIRE	247.38
	august diesel	GENERAL FUND	STREETS	2,789.72
	august diesel	GENERAL FUND	PARKS	853.21
	august diesel	WATER	DISTRIBUTION AND STORA	497.15
	august diesel	WASTE WATER FUND	COLLECTOR/LIFT STAT	44.11
	august diesel	ENVIRON SERVICES F	REFUSE DISPOSAL	215.23
	august diesel	ELECTRIC FUND	POWER DISTRIBUTION	268.37
	august diesel	STORMWATER FUND	TREATMENT	628.68
	august diesel	TRANSIT	TRANSIT/TRANSPORTATION	124.35
			TOTAL:	5,668.20
ANGELA GLASSEL	mileage 7/247-8/12	GENERAL FUND	STREETS	4.96
	mileage 7/247-8/12	GENERAL FUND	PARKS	3.96
	mileage 7/247-8/12	WATER	ADMIN AND GENERAL	1.98
	mileage 7/247-8/12	WASTE WATER FUND	ADMIN AND GENERAL	1.98
	mileage 7/247-8/12	ENVIRON SERVICES F	ADMIN AND GENERAL	1.98
	mileage 7/247-8/12	ELECTRIC FUND	ADMIN AND GENERAL	4.96
			TOTAL:	19.82
GRAYMONT WESTERN LIME INC.	quicklime	WASTE WATER FUND	BIOSOLIDS	4,192.43
			TOTAL:	4,192.43

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
GREAT NORTHERN ENVIRONMENTAL LLC	wiper yoke	WASTE WATER FUND	SOURCE/TREATMENT	381.75
			TOTAL:	381.75
HAWKINS, INC.	azonel5 and bleach	GENERAL FUND	SWIMMING POOL	589.70
	azone 15 and sulfuric acid	GENERAL FUND	SWIMMING POOL	679.37
	chemicals	WATER	PURIFICATION AND TREAT	6,300.00
	chemicals	WATER	PURIFICATION AND TREAT	3,643.31
	chemicals	WATER	PURIFICATION AND TREAT	5,993.65
	chemicals	WATER	PURIFICATION AND TREAT	2,689.13
	sodium hydro	WATER	PURIFICATION AND TREAT	1,170.00
			TOTAL:	21,065.16
HOLIDAY COMMERCIAL	aug fuel	GENERAL FUND	POLICE	137.06
	aug fuel	GENERAL FUND	BUILDING INSPECTOR	136.45
	july fuel	GENERAL FUND	PUBLIC WORKS ADMIN	67.90
	july fuel	GENERAL FUND	PUBLIC WORKS ADMIN	68.35
	ice	GENERAL FUND	STREETS	14.03
	aug fuel	GENERAL FUND	STREETS	635.99
	july fuel	GENERAL FUND	RECREATION/LEISURE SER	79.51
	aug fuel	GENERAL FUND	PARKS	809.01
	aug fuel	WATER	SOURCE OF SUPPLY	32.29
	aug fuel	WATER	PURIFICATION AND TREAT	48.44
	aug fuel	WATER	DISTRIBUTION AND STORA	242.17
	aug fuel	WATER	CUSTOMER ACCOUNTS	36.27
	aug fuel	WASTE WATER FUND	COLLECTOR/LIFT STAT	359.27
	aug fuel	WASTE WATER FUND	CUSTOMER ACCOUNTS	36.27
	aug fuel	ENVIRON SERVICES F	REFUSE DISPOSAL	369.83
	aug fuel	ELECTRIC FUND	POWER DISTRIBUTION	277.80
	aug fuel	ELECTRIC FUND	CUSTOMER ACCOUNTS	36.28
	aug fuel	STORMWATER FUND	TREATMENT	401.90
			TOTAL:	3,788.82
JEFFERSON FIRE & SAFETY INC	turnout gear B. Thomas	GENERAL FUND	FIRE	838.24
			TOTAL:	838.24
JT SERVICES	polywater lubricant	ELECTRIC FUND	POWER DISTRIBUTION	385.75
			TOTAL:	385.75
KASSULKE MASONRY	alley 100 blk chestnut con	ELECTRIC FUND	POWER DISTRIBUTION	809.00
			TOTAL:	809.00
KEELEY FARM DRAINAGE	golden mulch	GENERAL FUND	PARKS	245.00
			TOTAL:	245.00
KENDELL DOORS & HARDWARE, INC.	lock spray needle	GENERAL FUND	STREETS	7.39
	lock spray needle	GENERAL FUND	PARKS	7.39
	lock spray needle	WATER	DISTRIBUTION AND STORA	3.70
	lock spray needle	WASTE WATER FUND	SOURCE/TREATMENT	3.70
	lock spray needle	ENVIRON SERVICES F	REFUSE DISPOSAL	3.70
	lock spray needle	ELECTRIC FUND	POWER DISTRIBUTION	7.39
	lock spray needle	STORMWATER FUND	TREATMENT	3.69
			TOTAL:	36.96
KWIK TRIP INC	august fuel	GENERAL FUND	BUILDING INSPECTOR	86.86
	august fuel	GENERAL FUND	PARKS	137.70
	august fuel	WATER	DISTRIBUTION AND STORA	96.91

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT	
	august fuel	TRANSIT	TRANSIT/TRANSPORTATION	2,716.25	
			TOTAL:	3,037.72	
LARKSTUR ENGINEERING & SUPPLY, INC.	expander adapter #607	GENERAL FUND	STREETS	26.21	
			TOTAL:	26.21	
LJP ENTERPRISES INC	aug service	COMMUNITY CENTER	COMMUNITY CENTER	444.45	
	aug service	WATER	PURIFICATION AND TREAT	99.43	
	aug service	WASTE WATER FUND	SOURCE/TREATMENT	128.31	
	aug service	ENVIRON SERVICES F	REFUSE DISPOSAL	1,009.12	
			TOTAL:	1,681.31	
MALLOY MONTAGUE KARNOWSKI RADOSEVICH	2013 audit final	GENERAL FUND	FINANCE	5,450.00	
	2013 audit final	WATER	ADMIN AND GENERAL	1,362.50	
	2013 audit final	WASTE WATER FUND	ADMIN AND GENERAL	1,362.50	
	2013 audit final	ENVIRON SERVICES F	ADMIN AND GENERAL	1,362.50	
	2013 audit final	ELECTRIC FUND	ADMIN AND GENERAL	1,362.50	
			TOTAL:	10,900.00	
MANKATO-SPS COMPANIES, INC.	filters	LIBRARY FUND	LIBRARY	141.54	
	filters	COMMUNITY CENTER	COMMUNITY CENTER	566.17	
	check valve and nipple	WATER	PURIFICATION AND TREAT	129.15	
			TOTAL:	836.86	
MARCO, INC.	7/23-8/22 contract	GENERAL FUND	CITY ADMINISTRATION	21.55	
	7/23-8/22 contract	GENERAL FUND	CITY CLERK	21.55	
	7/23-8/22 contract	GENERAL FUND	FINANCE	14.37	
	copier repair	GENERAL FUND	FINANCE	449.50	
	7/23-8/22 contract	GENERAL FUND	POLICE	11.49	
	7/23-8/22 contract	GENERAL FUND	BUILDING INSPECTOR	5.75	
	7/23-8/22 contract	GENERAL FUND	PUBLIC WORKS ADMIN	2.87	
	7/23-8/22 contract	GENERAL FUND	ECONOMIC DEVMT	1.44	
	7/23-8/22 contract	WATER	ADMIN AND GENERAL	12.93	
	7/23-8/22 contract	WASTE WATER FUND	ADMIN AND GENERAL	12.91	
	7/23-8/22 contract	ELECTRIC FUND	ADMIN AND GENERAL	38.79	
			TOTAL:	593.15	
MATHESON TRI-GAS INC	cylinder rental for sign t	GENERAL FUND	STREETS	93.38	
			TOTAL:	93.38	
MENARDS	tree watering bags	ENVIRON SERVICES F	REFUSE DISPOSAL	90.93	
			TOTAL:	90.93	
METERING & TECHNOLOGY SOLUTIONS	3/4 meters w/radio	WATER	NON-DEPARTMENTAL	8,944.00	
	1" meter w/radio	WATER	NON-DEPARTMENTAL	866.48	
	2"meter w/radio, 2" flange	WATER	NON-DEPARTMENTAL	699.99	
	2" meter w/radio, 2" flang	WATER	NON-DEPARTMENTAL	699.99	
	1 water meter	WATER	DISTRIBUTION AND STORA	396.68	
			TOTAL:	11,607.14	
MISC VENDOR	GAYLORD AREA AQUATIC C	admission 34 participants	GENERAL FUND	RECREATION/LEISURE SER	153.00
	GAYLORD AREA AQUATIC C	admission 12 participants	RESTRICTED CONTRIB	RECREATION/LEISURE SER	54.00
	MANSFIELD, JODI	refund family pool pass	GENERAL FUND	NON-DEPARTMENTAL	32.75
	MANSFIELD, JODI	refund family pool pass	GENERAL FUND	NON-DEPARTMENTAL	2.25
	MANTAS SWIM CLUB	mantas swim club jun-aug	GENERAL FUND	RECREATION/LEISURE SER	377.00
	ST PETER FOOTBALL BOOS	youth fb camp 32@ \$15 (0d1	GENERAL FUND	RECREATION/LEISURE SER	480.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
			TOTAL:	1,099.00
MN DEPT OF COMMERCE	mvac overpayment	ELECTRIC FUND	NON-DEPARTMENTAL	354.00
			TOTAL:	354.00
MN DEPT OF HEALTH	annual water connection	WATER	NON-DEPARTMENTAL	19,614.24
			TOTAL:	19,614.24
MN ELEVATOR, INC.	returned hydr ball valve	WATER	DISTRIBUTION AND STORA	206.21-
	annual contract/mthly insp	WASTE WATER FUND	SOURCE/TREATMENT	2,091.71
			TOTAL:	1,885.50
MN PIPE & EQUIPMENT	vb tops, bottoms & extensi	WATER	NON-DEPARTMENTAL	760.43
	peppe red	WATER	NON-DEPARTMENTAL	62.56
	couplings	WATER	NON-DEPARTMENTAL	884.66
	valve and adapters	WATER	DISTRIBUTION AND STORA	122.90
	cadweld shot	WATER	DISTRIBUTION AND STORA	64.60
	copper straps	WATER	DISTRIBUTION AND STORA	430.21
	3" fl valve, sealtite gask	WATER	DISTRIBUTION AND STORA	582.84
	3" fl valve	WATER	DISTRIBUTION AND STORA	575.00
	sealtite gasket	WATER	DISTRIBUTION AND STORA	7.84
			TOTAL:	3,491.04
MN POLLUTION CONTROL AGENCY	biosolids seminar Dahl/Pow	WASTE WATER FUND	ADMIN AND GENERAL	600.00
			TOTAL:	600.00
MN SECRETARY OF STATE - NOTARY	notary renewal - Pope	GENERAL FUND	POLICE	120.00
			TOTAL:	120.00
MN STATE FIRE CHIEFS ASSOCIATION	state conf registration	GENERAL FUND	FIRE	240.00
			TOTAL:	240.00
MOTOROLA SOLUTIONS, INC	radio microphone and batte	TRANSIT	TRANSIT/TRANSPORTATION	130.13
			TOTAL:	130.13
PETE MOULTON	mileage 8/4- 8/18/14	WATER	ADMIN AND GENERAL	13.44
	mileage 8/4- 8/18/14	WASTE WATER FUND	ADMIN AND GENERAL	43.68
	meal at mmua conf	ELECTRIC FUND	ADMIN AND GENERAL	9.61
	mileage 8/4- 8/18/14	ELECTRIC FUND	ADMIN AND GENERAL	75.04
	mileage 8/4- 8/18/14	STORMWATER FUND	ADMINISTRATION AND GEN	67.76
			TOTAL:	209.53
MVTL LABORATORIES INC	testings	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	testings	WASTE WATER FUND	SOURCE/TREATMENT	59.20
	hwe testing	WASTE WATER FUND	SOURCE/TREATMENT	59.20
	testings	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	testings	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	testings	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	testing	WASTE WATER FUND	SOURCE/TREATMENT	11.20
	mei bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	43.20
	bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	150.40
	hwe bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	65.20
	bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	162.40
	mei chem series bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	43.20
	bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	65.20

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	bod/tss	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	salty dischg	WASTE WATER FUND	SOURCE/TREATMENT	150.00
	hwe salty dischg	WASTE WATER FUND	SOURCE/TREATMENT	150.00
	testings	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	testings	WASTE WATER FUND	SOURCE/TREATMENT	43.20
	testings	WASTE WATER FUND	SOURCE/TREATMENT	65.20
	chem series bod/tss wwtf	WASTE WATER FUND	SOURCE/TREATMENT	118.40
	testings	WASTE WATER FUND	SOURCE/TREATMENT	118.40
			TOTAL:	2,133.20
NORTH CENTRAL INTERNATIONAL	switch	GENERAL FUND	STREETS	53.39
	replace injector	GENERAL FUND	STREETS	1,268.99
			TOTAL:	1,322.38
NORTHERN SAFETY TECHNOLOGY, INC.	2014 durango accessories	2014 EQUIPMENT CER	POLICE	1,217.77
			TOTAL:	1,217.77
NORTHLAND FARM SYSTEMS	knight spreader repair, pa	WASTE WATER FUND	BIOSOLIDS	1,612.96
			TOTAL:	1,612.96
OFFICEMAX	external drive/binders	GENERAL FUND	FINANCE	57.91
	ups for missing chld compu	GENERAL FUND	POLICE	64.99
	ups for pool computer	GENERAL FUND	SWIMMING POOL	64.99
			TOTAL:	187.89
OPERATING ENGINEERS LOCAL 49	phase 2 training	GENERAL FUND	FIRE	1,350.00
	phase 2 training	GENERAL FUND	STREETS	1,350.00
			TOTAL:	2,700.00
PHILIPS HEALTHCARE	aed battery and pads	RESTRICTED CONTRIB	POLICE	267.15
			TOTAL:	267.15
PONGRATZ FENCE&FAB	gault fence repair	GENERAL FUND	PARKS	487.92
			TOTAL:	487.92
PROFESSIONAL WATER TECHNOLOGIES	cleaner	WATER	PURIFICATION AND TREAT	943.00
	cleaner I	WATER	PURIFICATION AND TREAT	775.00
			TOTAL:	1,718.00
RONALD D. QUADE	mileage lafayette cty mtg	GENERAL FUND	FIRE	31.36
			TOTAL:	31.36
RAMY TURF PRODUCTS	mix and fertilizer	STORMWATER FUND	TREATMENT	183.80
			TOTAL:	183.80
RED WING SHOE STORE	thompson/passon boots	COMMUNITY CENTER	COMMUNITY CENTER	134.99
	thompson/passon boots	WATER	ADMIN AND GENERAL	161.99
			TOTAL:	296.98
RUFFRIDGE JOHNSON EQUIPMENT CO., INC.	broom filter element	GENERAL FUND	STREETS	106.57
			TOTAL:	106.57
SHARE CORP	lock spray	GENERAL FUND	STREETS	49.60
	lock spray	GENERAL FUND	PARKS	49.60
	lock spray	WATER	DISTRIBUTION AND STORA	24.80
	lock spray	WASTE WATER FUND	SOURCE/TREATMENT	24.80

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	lock spray	ENVIRON SERVICES F	REFUSE DISPOSAL	24.80
	lock spray	ELECTRIC FUND	POWER DISTRIBUTION	49.60
	lock spray	STORMWATER FUND	TREATMENT	24.79
			TOTAL:	247.99
SOUTHERN MN CONSTRUCTION CO INC	class 5 gravel	WATER	ADMIN AND GENERAL	156.01
	class 5 gravel	WASTE WATER FUND	ADMIN AND GENERAL	156.01
	class 5 gravel	ENVIRON SERVICES F	ADMIN AND GENERAL	78.00
	class 5 gravel	ELECTRIC FUND	ADMIN AND GENERAL	390.02
			TOTAL:	780.04
SPRINT SOLUTIONS, INC.	7/15 - 8/14 2014 service	GENERAL FUND	FIRE	18.36
	7/15 - 8/14 service	COMMUNITY CENTER	COMMUNITY CENTER	24.28
	7/15 - 8/14 2014 service	WATER	ADMIN AND GENERAL	39.99
	7/15 - 8/14 service	WATER	ADMIN AND GENERAL	24.28
	7/15 - 8/14 service	WASTE WATER FUND	ADMIN AND GENERAL	26.50
	7/15 - 8/14 service	ELECTRIC FUND	ADMIN AND GENERAL	24.28
			TOTAL:	157.69
ST PETER LUMBER CO	thermostat cover	GENERAL FUND	FIRE	21.89
			TOTAL:	21.89
ST PETER RENTAL CENTER	weed whip repair	WATER	DISTRIBUTION AND STORA	75.50
	trimmer rental for tremend	RESTRICTED CONTRIB	PARKS	234.00
			TOTAL:	309.50
STONEBROOKE EQUIPMENT INC	truck tool box	STORMWATER FUND	TREATMENT	720.00
			TOTAL:	720.00
THREE EAGLES COMMUNICATIONS	DJ for pays walk	RESTRICTED CONTRIB	COMMUNITY SERVICE	100.00
			TOTAL:	100.00
TIRE ASSOCIATES	install re-caps	GENERAL FUND	STREETS	156.63
	tire service	ELECTRIC FUND	POWER DISTRIBUTION	137.75
			TOTAL:	294.38
TWIN CITY OPTICAL CO INC	lens for glasses	ENVIRON SERVICES F	ADMIN AND GENERAL	26.42
			TOTAL:	26.42
UNITED TRUCK & EQUIPMENT	flusher nozzle	GENERAL FUND	STREETS	141.38
			TOTAL:	141.38
USA BLUE BOOK	probe/pry bar	STORMWATER FUND	TREATMENT	349.01
			TOTAL:	349.01
UTILITY CONSULTANTS, INC.	water testing	WATER	DISTRIBUTION AND STORA	121.00
			TOTAL:	121.00
VISA	table top signage	GENERAL FUND	ELECTIONS	536.91
	leaf blower with battery	GENERAL FUND	FIRE	139.52
	bldg code changes	GENERAL FUND	BUILDING INSPECTOR	255.00
	laptop car chargers	GENERAL FUND	BUILDING INSPECTOR	130.84
	balloons	GENERAL FUND	RECREATION/LEISURE SER	106.57
	coaching resource	GENERAL FUND	RECREATION/LEISURE SER	25.00
	wristbands	GENERAL FUND	RECREATION/LEISURE SER	84.70
	footballs	GENERAL FUND	RECREATION/LEISURE SER	110.81

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	flag football belts	GENERAL FUND	RECREATION/LEISURE SER	62.33
	pickleball floor tape	GENERAL FUND	RECREATION/LEISURE SER	40.94
	manniken parts	GENERAL FUND	SWIMMING POOL	74.60
	manniken parts	GENERAL FUND	SWIMMING POOL	26.95
	boot grippers	GENERAL FUND	PARKS	135.91
	licensing class for spray	GENERAL FUND	PARKS	120.00
	receipt printer repair	GENERAL FUND	ECONOMIC DEVMT	79.91
	cables	PUBLIC ACCESS	PUBLIC ACCESS	32.81
	boilers license	WATER	ADMIN AND GENERAL	25.00
	2 pair safety shoes	STORMWATER FUND	ADMINISTRATION AND GEN	249.98
	nite to unite prizes	RESTRICTED CONTRIB	POLICE	125.63
	window clings	RESTRICTED CONTRIB	RECREATION/LEISURE SER	157.89
	footballs	RESTRICTED CONTRIB	RECREATION/LEISURE SER	110.81
	flag football belts	RESTRICTED CONTRIB	RECREATION/LEISURE SER	62.32
	cones	RESTRICTED CONTRIB	RECREATION/LEISURE SER	43.70
	halloween fun run decorati	RESTRICTED CONTRIB	RECREATION/LEISURE SER	145.00
			TOTAL:	2,883.13
WESCO DISTRIBUTION INC	pmh basement	ELECTRIC FUND	NON-DEPARTMENTAL	3,581.14
	100w light heads	ELECTRIC FUND	NON-DEPARTMENTAL	4,025.00
	nordic pedestal	ELECTRIC FUND	NON-DEPARTMENTAL	436.00
	tools	ELECTRIC FUND	POWER DISTRIBUTION	327.72
	red safety marking paint	ELECTRIC FUND	POWER DISTRIBUTION	504.00
	ball markers	ELECTRIC FUND	POWER DISTRIBUTION	283.56
	end caps	ELECTRIC FUND	POWER DISTRIBUTION	361.76
			TOTAL:	9,519.18
XCEL ENERGY	hwy 22 bridge lights	GENERAL FUND	STREETS	45.19
			TOTAL:	45.19
ZIEGLER INC	oil sample tubing	GENERAL FUND	STREETS	1.20
	oil sample tubing	GENERAL FUND	PARKS	1.20
	oil sample tubing	WATER	DISTRIBUTION AND STORA	0.60
	oil sample tubing	WASTE WATER FUND	SOURCE/TREATMENT	0.60
	oil sample tubing	ENVIRON SERVICES F	REFUSE DISPOSAL	0.60
	final catalyst w/monitor sy	ELECTRIC FUND	CAPITAL-DISTRIBUTION S	18,589.20
	oil sample tubing	ELECTRIC FUND	POWER DISTRIBUTION	1.20
	oil sample tubing	STORMWATER FUND	TREATMENT	0.59
			TOTAL:	18,595.19

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====				
101	GENERAL FUND	29,049.99		
211	LIBRARY FUND	6,444.33		
213	PUBLIC ACCESS	164.99		
217	COMMUNITY CENTER	2,505.79		
240	TORNADO DISASTER REV LOAN	270.00		
401	PERM IMPROVMENT REVOLVING	414,737.45		
432	2013B TIF #1-18 N THIRD	2,195.00		
474	2014 EQUIPMENT CERTIFICAT	1,217.77		
601	WATER	59,763.24		
602	WASTE WATER FUND	97,252.03		
603	ENVIRON SERVICES FUND	5,034.33		
604	ELECTRIC FUND	36,881.48		
606	STORMWATER FUND	6,388.27		
610	TRANSIT	2,972.78		
820	RESTRICTED CONTRIBUTIONS	1,300.50		

	GRAND TOTAL:	666,177.95		

TOTAL PAGES: 12

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 –

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

RESOLUTION APPROVING CONSENT AGENDA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

- 1. The following budgeted purchase in excess of \$7,500 is hereby approved:

<u>VENDOR</u>	<u>ITEM</u>	<u>PRICE</u>	<u>FUNDING</u>
Electric Pump Inc.	Odor scrubber pump replacement	\$9,735.00	Wastewater

- 2. The following employee appointment is hereby approved at the wage indicated:

<u>NAME</u>	<u>POSITION</u>	<u>WAGE</u>
Brit Thomas	Receptionist/Accounts Payable Clerk	\$11.50*

*Upon successful completion of 6 month probation, will receive the same percentage wage increase as non-union, non-contract employees for 2015.

- 3. Christopher P. Grean is hereby appointed as an Assistant City Attorney and the Mayor and City Administrator are authorized to enter into a contract amendment with Brandt Law Office stipulating the hourly rate for the new Assistant City Attorney.
- 4. The schedule of disbursements for August 21, 2014 through September 3, 2014 is hereby approved.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 09/02/14

FROM: Todd Prafke
City Administrator

Paula O'Connell
Finance Director

RE: 2015 Preliminary Levy

ACTION/RECOMMENDATION

Approve the attached resolution adopting the preliminary levy of \$2,170,354 for the 2015 year and identifying the regularly scheduled Council meeting at which the budget and levy will be discussed and the final levy determined.

BACKGROUND

We continue to work to provide a budget that is based on Council priorities for our customers and taxpayers while providing the financial resources needed to maintain a quality and quantity of staff that provide those services.

We are proposing a budget and suggesting a Levy that will reduce your projected tax rate from 51.06 to 47.14 based on a gross levy increase of 1.86% or \$39,344. This reduction in tax rate is a change from our first budget discussions based on continuing evolution of the tax capacity numbers being made available through the Nicollet County Assessor's Office.

What this means is if a homeowner's property valuation hasn't changed from 2014, their City share of the tax bill on a \$250,000 home would decrease approximately \$92.05 from the 2014 tax year. A preliminary levy certified to the County Auditor may be lowered, but not increased, when the final levy is approved in December.

Goals for this discussion are:

- Provide an update on the 2014 projections and budget modifications
- Provide information on the 2015 budget progress
- Provide information that allows you to work towards a reasoned decision relative to the levy
- This budget and levy, the means by which you provide for the policies you have in place, is a substantial opportunity for you to provide input in making this the Council budget and not the Staff budget.

This discussion will include a summary explanation of the budgets that we hope will enhance your understanding of the big picture of the budget. We hope to not get into the minutia of the budget exemplified by how many stamps we use or the number of handcuff keys we purchase, but rather focus on the way this budget supports your wants and policies.

We continue to look at the General Fund and Special Revenue Fund budgets as a portion of a larger business and believe we are very cognizant of the impact that modification in any of these areas has on other portions of the City business. The 2015 budget is based on the ideas expressed below.

The changes within the budget, as compared to 2014, are very small with a few specific exceptions:

- Street maintenance for 2015 is planned for a \$108,500 increase over your 2014 budget. This is a response to what we believe are increasing material costs and the improvements to Union Street and sidewalks in that area at an estimated cost of \$85,000. Your ongoing street program provides maintenance on one of your biggest investments that is very expensive to replace.
- Police capital expenses include voice logger, dictation machine, and interview room video in the amount of \$21,600.
- Parks will see a \$20,000 increase for repair and maintenance and a few, very small, facility improvements.
- The Fire Department budget includes \$43,995 which will: establish a replacement fund of \$7,500 per year for equipment items that have certification expiration needs; \$16,500 of floor coating to the fire station floor for ease of cleaning and to prevent slipping; \$4,000 to replace two computers; \$8,700 to replace the thermo imaging camera; \$5,000 to replace five MSA cylinders due to expiration; and \$2,295 to replace an outdated gas fan.
- The 2015 budget includes an allocation of \$2,500 for the youth center. This was previously paid for by a special fund the resources of which have now been exhausted.
- The Building Department has included a purchase of building code books for \$8,882.
- The newly created part-time Payroll Clerk position as the only change to personnel.
- General Fund reserves will maintain a projected 53.4% of expenditures. This includes the use of \$18,242 to fund the 2015 operations. The percentage of reserves is slightly higher than your policy of 35% to 50% of the 2015 year expenditures.
- The 2014 expenditures reflect the use of \$200,000 in reserves to cover the expense of improving North Third Street that isn't covered by tax increment generated by that district.
- Local Government Aid has increased \$37,473.
- There are a number of building permits that will generate approximately \$535,000 in additional revenues between 2014 and 2015. This revenue income has been split between the two years to coincide with inspection work that will also be done in 2015.

For 2015, we will use the same philosophy we have over the past years. We do not look at the total levy and then make cuts or additions. We look at the divisional budgets line by line and think about needs and priorities you have set, make changes, and then look at how that would influence the total.

The philosophy in the past was to bring you budgets based on the programs and service standards we have had in place without puffing it up needlessly, simply to be cut later in October or November to show how great a job we can do budget cutting. That is to say, we bring a budget that will provide for the operation you have told us you want. In this case, the service levels are still based on the 2010 and 2011 budget modifications. Reserves are used for emergencies or efforts that are unknown to us at this time. In some past years we have used reserves for a deal that is too good to pass up. We do not believe that additional information about costs projected in a month or two will substantially impact our thoughts on needs and/or priorities so we don't plan to come back to you multiple times between now and

December and modify the budget. It may be important to note that once the legislative session starts in 2015 there is always the potential for a change in the ground rules. Election results and budget surpluses or deficiencies at the State level all influence those issues and right now, we do not have any supernatural ability to predict future outcomes.

We also believe the results from past budgets speak for themselves and that our budgeting philosophy has shown very positive results both from a financial and a service perspective. The positive results are that deviation from budget at the end of each year has been very small, as reported by the City's auditors. Further, the Council does not see a flurry of purchases at the end of each year based on the theory of, "if we don't spend it we won't get it next year." We just don't do that.

Lastly, based on State funding changes over the past eleven years, local property taxes are more heavily depended upon to make your operations go. Also, Local Government Aid (LGA) continues to make up a large portion of our General Fund budget.

Our Financial Position Today - The City, as reported by our auditors, is in very good financial shape. The General Fund ended the 2013 year with revenues over expenditures by \$32,920 and reserves increasing to \$3,515,994. The projected change to fund balance in 2014 is anticipated to increase \$16,592. (This is \$83,034 better than the budgeted change.) Building permit revenue and the use of reserves for North Third Street improvements contribute to this change.

Working Plan Thus far - The 2015 budget is not balanced. Revenues will be lower than expenditures. This is not a good or bad thing it is just the plan and we are happy that our understanding of these issues has evolved over the last number of years. Based on your Fund Balance Policy for the General Fund which says the reserve should be "35% to 50% for the following years budgeted expenditures", we believe an \$18,242 use of fund balance is reasonable.

Based on the proposed budget we will have a projected fund balance of \$3,514,344 at the end of budget year 2015. Based on our current projections, the reserve percentage for the end of 2014 will likely be approximately 53.7%, and in 2015 at 53.4%.

General fund expenditures are planned for an increase of \$264,739 driven by personnel costs, street maintenance, capital, and repairs. Alternatives to this increase are discussed later in the memo. Major changes have been made in the past due to the LGA reductions and trying to maintain reasonableness in our tax levy, but this year we are relatively confident that the State will provide the levy of LGA promised for the 2015 year. Again, this budget is premised on your service level decisions for 2010 and 2011 and the budget modifications that resulted.

Some of the tools used to provide the 2015 budget year include:

- Enterprise funds transfers have been estimated based on projected sales for the 2014 year, assuming rate increases and lower use possibilities in 2015. This is a very conservative approach, but we have seen consumption reductions after the initial rate increase. Transfers will remain at 6.5% of sales for the Electric, Water, Wastewater, and Stormwater budgets. Please know that the transfers are based on percentage of gross revenue, so even though they are likely to change, we believe this assumption is appropriate as a starting point.
- Health insurance costs are budgeted with a 9% increase.
- Wage modifications for all union and non-union are about 2%.

- New minimum wage laws effective August 1, 2014 thru August 1, 2016 are also reflected in the budgeted and projected values.
- The creation of a part-time Payroll Clerk has added .5 FTE to the personnel costs. This position is funded by General and Enterprise Funds. The Streets Division still operates with an Equipment Operator position going unfilled.
- Nash Finch was paid \$25,000 for site improvements which the City was to receive back in property taxes due to the increase in their parcel valuation. The actual valuation of the improved parcel exceeded the minimum assessment by \$207,000 and the retained tax increase would be \$5,200 per year. This amount isn't identified as an additional levy as the fund reserves are just above our fund balance policy at this time.
- We will continue to make operational changes that we hope will reduce overtime and may mean changes when and how some activities are undertaken. We budgeted hours of overtime at the levels we have seen for 2011-2013.
- Budget modifications, and in particular cuts articulated for the 2010 year, are also cut as a part of the 2015 budget.
- Fire Relief Association levy of \$8,000 for the 2015 year.
- We continue to self-fund a higher deductible for Property/Casualty Insurance coverage across all funds. We do not plan to transfer any funds to the insurance pool as the budget premium no longer offers a saving from the initial creation of this fund. After the claim deductibles are closed, the 2014 fund balance will be approximately \$300,000.
- 2014 Local Government Aid is not planned to be reduced from the certified amount. We have an additional \$37,473 for 2015.
- Additional debt related to the purchase of a fire truck. We have a seven year levy necessary for the debt service.

Projects in 2015 that are being planned include:

- Equipment Certificate for \$271,400. These potential purchases will be discussed closer to the final budget approval and are (not prioritized). The document software cost is still unknown as we are investigating the process to convert paper documents into an electronic document management program. The \$14,400 allocated for a transit bus has been included, but can be removed if funding is available in the Transit fund. The bus will not be a levy issue as it will be paid from the transit fund each year of the debt obligation.
 - \$72,000 – 2 Squad cars (\$64,000) with Equipment set up (\$8,000)
 - \$175,000 – Asphalt paver
 - \$10,000 – pool chemical controllers
 - ??? – Document management program software
 - \$14,400 – Transit bus

Below are items that we discussed earlier and some items we just think you should have opportunity to understand and discuss.

- Seal coating and patching work increase by \$23,500. (Compared to budget 2014)
- Union Street will have \$60,000 of improvements to the street
- \$25,000 is allocated for sidewalks on North Third Street from Ramsey Street to Union Street.
- Additional parks repairs of \$20,000 for improvements to facilities.
- There is no funding in the budget for Pavilion work as an amount is not known and our planning, thus far, has been to work to solicit other peoples money (OPM) once a scope is determined.

- Lambert Farm development - no costs are included for the 2015 budget. There will be \$10,000 contributed to the School District to cooperate on a design plan. Greater improvements will be more likely in 2016 and 2017.
- There will be other modifications to fees, which are insignificant to the budget, but more reflective of actual costs.
- The budget includes Coalition of Greater Minnesota Cities (\$15,600) and Third Floor.
- You have also discussed other long term projects for the future that are not funded as a part of this budget. Cooperative effort with the School District on the Lambert Farm, (your park development), Minnesota Square Pavillion, Fire Hall, City Hall, and other sidewalk and street improvements.

Special Revenue Funds:

The Library fund is allocated the same tax levy as it has for the last two years. The fund balance is at 63.5% and is continuing the same programming as in 2014. The State requires a minimum maintenance of effort, which means they regulate how much is required to be contributed to library systems by cities and counties. The amount for 2015 is \$235,561 and we will be in compliance when in-kind costs are figured. With 2013-2015 having a planned decrease in fund balance, we are going have to either make a change to programming or increase property tax levy to maintain a reasonable fund balance in the future. That future can be now or the 2016 to 2018 years.

The Community Center fund has not been receiving any tax levy, but the debt is being covered 100% by tax levy. The "Conduit Agreement" that is in place will end May 2017. This decline in revenue along with the decline in leases, will present a negative fund balance in 2016. With the collection of past due rents or new leases of the unoccupied spaces, the projected fund balance will improve. However, the Council may need to make changes from the current plan. Again those changes can come between now and the 2017 year.

Miscellaneous things to consider -

- As always, our goal is to construct a budget that meets your goals and priorities. We have provided additional information so that the Council might be able to determine if this budget does that.
- There are many, many requests that go unfilled; a large number of those are removed at the Department or the Administrative level. We continue to under-fund depreciation on assets and road maintenance. That is not only the case in Saint Peter, but in just about every community in the state.
- Our dependence on Local Government Aid remains significant.
- This budget delays some capital equipment wishes that in past years we may have funded. Some of these reductions are made because our needs have changed and others because we continue to work to be good stewards of the resources. Some are done with the hope that we can limp to another year based on cost of money or serviceability. Others are done because we believe strongly in the idea of budget responding to our customers and the services you wish to see provided.
- We will be prioritizing things like weed control and repairs throughout our various facilities and our efforts will be focused on areas with customer needs as the driving force behind the prioritization.
- You can change how you look at resource balance between Tax driven and Enterprise Funds. In the past we have maintained a very specific percentage of gross revenues of Enterprise Fund transfers to the General Fund. This budget anticipates no change in that

balance. The Council could change that area if you wished. We will have the ability to discuss the general impact of changes in that balance if you wish. A slight twist to that may be the additional use of enterprise funds in a more targeted way. We can discuss this now, but it may be more valuable during your enterprise funds discussion that will come up in the near future.

- We have also assembled a list of some of the outside the box ideas that may assist us in our budget balancing. All of these need more discussion prior to any implementation because most represent a policy change and, frankly, a large shift in what our operations model has been in the past. Some of those are:
 - Additional modification to fees. (Yearly adjustments are always done)
 - Payment in lieu of taxes from other entities that are not taxed now.
 - Modification to assessment policies that put more burden on individual taxpayers rather than the general fund. The last changes you made put additional cost on the General Fund by transferring alley skirting from assessable to be paid by the City.
 - When to take savings from Insurance Fund.
 - Additional enterprise funds contributing to the General Fund.
 - Targeted utility increases.
 - Franchise fees (Franchise fees as exemplified by a natural gas fee.)
 - Use of other funds to transfer in revenues.
 - Any others you may have or we may come up with.

- It is important to understand that our reserves have increased due to cost savings, but there are still areas of volatility that could substantially influence the final 2015 outcome. Those items that are our highest concerns include:
 - State aids; LGA in particular. A bigger picture discussion and plan may be needed in this area. That discussion could focus on alternative sources of revenue and what should or could be done to limit our dependence on LGA.
 - Budget modification from 2010 still influences us today. There is a long list of items that the Council has reviewed and Staff has moved forward with. These changes have led to modifications in the way we provide services including eliminating positions and reducing expenditures in many ways. We continue to be on target to maintain those savings, but if we don't meet the targets, the reserve outlook for ending 2014 would be reduced. Again, we are on track in this area, but it is important to be vigilant.
 - Natural or manmade events. A great example might be a relatively small natural disaster or a major crime against persons. These have the potential to tip the budget off plan with overtime and other costs. Our plan continues to contemplate that reserve funds will have to meet those needs should a disaster occur. We will continue to worry about people first and money second.
 - Supply costs and, in particular, fuel. This is just a very difficult area to project as are all energy costs. Energy and fuel affects all aspects of our operations.

Attached are some summary sheets for budgets supported by the property tax levy. These funds are reviewed and discussed by the City Council during the course of our budget process.

Fiscal Impact:

Tax capacities for the payable 2015 year have been updated with an estimated number from the county which equals a 10.3% increase. We will have the actual numbers from the county for the final levy in December.

We have proposed operation budgets for the General Fund of \$6,581,025, Special Revenue Funds of \$2,553,716, Debt Service Funds of \$1,764,595, Capital Funds of \$416,955 and Agency Funds of \$37,500. The City staff and Council have reviewed the budgets and understand that all purchases and projects must again be approved by the City Council if they exceed the amounts in the purchase policy. By approving the budget, the City Council provides a tool for staff to work with.

Another important consideration is reserves. Our General Fund reserves have increased from 37.4% to 53.7% since the end of 2008 to the projected 2014 year, or in real dollars by about \$1,481,934. This has been planned so that we can meet some of the financial challenges that we face each year. This was done through cost savings and the budget modifications that you have reviewed and implemented. In addition, due in part to substantially reduced reserves in your largest enterprise funds, this level of reserve is needed to meet your cash flow needs.

Generally speaking, an increase in your levy of \$10,000 means an increase in your tax rate of .23. A decrease in your levy of \$10,000 means a decrease in your tax rate of .23.

Alternatives and Variations

There are so many variations that we could review and frankly, we would not know where to start. Here are a few that may help you think in different ways.

- Lower the gross levy to meet any Tax Rate or other goals you may wish to put in place. This provides opportunity to say we are reducing the levy. There may be value to that symbolism, but that value is a Council decision.
- Additional cuts. This would mean changes in service levels compared to the 2014 year. That is something we can review, but again our mission here has been to tell you the cost to provide services as you have directed.
- Spend down the increase in reserves which lowers the gross levy, but then it may make future years more difficult. We like the 2015 plan we have illustrated knowing that the high likelihood of things changing, especially as it relates to State funding beyond 2015. Remember you have some bigger projects in your future so a measured and gradual increase in reserves to meet these wishes may be better than a large increase all at once. Again, this is part of that Fund Balance and policy discussion.
- Put more capital purchases on the equipment certificate, which would lower this year's levy but increase future year levies. There is \$53,303 of capital equipment remaining in the general fund budget. The converse of that is to spend reserve rather than issuance of Equipment Certificate. There are some interesting things we could do here, but all certainly fall within the realm of Council sense of what is best.

- Add new or reinstate previously cut services into the budget with additional levy or with the use of reserves. Again, this is a call for the Council to make. One caution here...if we believe that changes to LGA and other funding sources is not just a one or two or three year blip, then changes to service levels or changes in taxes seem inevitable. If that is true, we are unsure of the value of providing services on a year-by-year basis. By that, we mean it seems strange to provide a service in 2014 then in 2015 we discontinue it and then in 2016 we provide that service again. It is confusing to our citizens. Again, we are not sure that helps the quality of life for the members of our community. It is also costly in both money (start and stop costs) and morale to be on again/off again. Those too are real costs.
- Restrict or assign reserves within the fund balance policy to a building fund or further lower existing debt with higher interest rates. You did this with the Community Center in 2013 and could do it again or plan for a future project.
- There are many, many more.

The attached resolution adopts the preliminary levy and identifies the regularly scheduled Council meeting at which the budget and levy will be discussed and the final levy determined.

Please let us know if we can provide any additional information or clarify anything before your Council meeting on Monday. We will have the usual graphs, charts and other visuals that you have seen in previous years.

Please feel free to contact us if you have any additional questions or concerns.

TP/PO

CITY OF SAINT PETER
TAX THEORY
TAX LEVY: CERTIFY IN 2014, COLLECTIBLE IN 2015

	Levy Limit Year				Levy Limit Year			
	Certified: 2010 Payable: 2011	2011 2012	2012 2013	2013 2014	BUDGET 2014 2015	PROJECTED 2015 2016	PROJECTED 2016 2017	PROJECTED 2017 2018
General Fund	832,925	1,275,614	1,275,614	1,305,614	1,305,614	1,370,895	1,439,439	1,511,411
\$ increase (decrease) in General Fund	0	90,490	0	30,000	0	65,281	68,545	71,972
% increase (decrease) in General Fund	0.00%	7.64%	0.00%	2.35%	0.00%	5.00%	5.00%	5.00%
Public Library	310,133	250,133	220,133	220,133	220,133	231,140	242,697	254,831
St. Peter Community Center	0	0	0	0	0	0	0	0
N Firefighter's Relief	24,600	10,000	10,000	10,000	8,000	8,000	8,000	8,000
Special Levies:								
A Bonded Indebtedness								
2002 Refunding Bond (CCC)	0	0	0	0	0	0	0	0
09 Public Project Revenue Bond (SPCC)	298,112	294,277	294,277	284,053	284,055	283,593	282,665	286,275
98 GO CO Refunding Bond (Pine Ridge)	0	0	0	0	0	0	0	0
B Certificates of Indebtedness								
Expired Equipment Certificates	0	0	0	0	0	0	0	0
'06 Equipment Certificate	0	0	0	0	0	0	0	0
07 Equipment Certificate	34,200		0	0	0	0	0	0
08 Equipment Certificate	63,180	51,372	0	0	0	0	0	0
'09 Equipment Certificate	67,462	65,720	63,977	62,049	0	0	0	0
'10 Equipment Certificate	35,200	34,300	33,400	32,500	31,132	0	0	0
'11 Equipment Certificate		21,995	21,425	20,850	20,235	19,590	0	0
'12 Equipment Certificate		14,600	48,900	53,000	47,500	47,500	47,500	0
'13 Equipment Certificate - Fire Truck			87,780	79,133	105,206	101,148	100,435	99,390
'14 Equipment Certificate				40,678	67,979	67,980	67,980	67,980
'15 Equipment Certificate					57,500	56,000	54,500	54,500
'16 Equipment Certificate						57,500	56,000	56,000
'17 Equipment Certificate							56,000	56,000
'18 Equipment Certificate					0			56,000
C Bonds of another local unit of Gov't								
J Pera Employer rate inc. after 6/30/01	82,652	0	0	0	0	0	0	0
Unallotment --	269,547	0	0	0	0	0	0	0
Abatement for Nash Finch				0	0	0	0	0
Abatement for ISJ Clinic	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Special Levies:	873,353	505,264	572,759	595,263	636,607	656,311	688,080	699,145
Levy applicable to levy limits:	1,167,658	na	na	1,535,747	1,533,747	1,610,034	1,690,136	1,774,243
TOTAL GROSS LEVY:	2,041,011	2,041,011	2,078,506	2,131,010	2,170,354	2,266,345	2,378,216	2,473,388
% increase(decrease) over prior levy	1.02%	0.00%	1.84%	2.53%	1.85%	4.42%	4.94%	4.00%
Tax Rate: City	43.52	49.00	50.67	51.13	47.14	48.74	50.64	52.14
Tax Rate: Total								
Taxable Market Value	484,053,400	430,696,300	424,206,500	428,488,400	452,943,200			
Exempt Market Value	277,106,400	277,106,400	277,106,400	277,106,400	277,106,400			
Net Tax Capacity	4,689,589	4,165,734	4,102,084	4,167,947	4,603,820	4,649,858	4,696,357	4,743,320
City	43.53	49.004	50.673	51.13				
County	52.77	53.67	52.001	51.24				
School	15.553	16.716	16.752	17.175				
Region 9	0.187	0.19	0.188	0.172				
Multi-County	0.357	0.367	0.352	0.322				
Total extension rate	112.397	119.947	119.966	120.039				

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**City Tax Comparison (not total tax bill)
10.3% increase in tax capacity**

2015 tax capacity	4,603,820	2015 levy	\$ 2,170,354	City extension rate =	0.47142
2014 tax capacity	4,173,947	2014 levy	\$ 2,131,010	City extension rate =	0.51055

If, your taxable Market Value is	2015 tax	2014 final tax	Annual change if MV stays the same	If, your taxable Market value increased 5%	2015 tax	Annual Change from 2014
<u>Homestead value with MV exclusion =</u>						
\$ 60,000	169.71	183.80	(14.09)	63,000	178.20	(5.60)
\$ 76,000	214.97	232.81	(17.84)	79,800	225.72	(7.09)
\$ 100,000	338.29	366.37	(28.08)	105,000	363.99	(2.38)
\$ 150,000	595.22	644.62	(49.40)	157,500	633.76	(10.86)
\$ 250,000	1,109.07	1,201.12	(92.05)	262,500	1,173.31	(27.82)
\$ 413,800	1,950.76	2,112.67	(161.90)	434,490	2,057.08	(55.59)
<u>4+ rental housing =</u>						
\$ 110,000	648.21	702.01	(53.80)	115,500	680.62	(21.39)
\$ 150,000	883.92	957.28	(73.36)	157,500	928.12	(29.16)
\$ 200,000	1,178.56	1,276.38	(97.81)	210,000	1,237.49	(38.89)
\$ 250,000	1,473.20	1,595.47	(122.27)	262,500	1,546.86	(48.61)
<u>Commercial/Industrial =</u>						
\$ 150,000	1,060.71	1,148.74	(88.03)	157,500	1,131.42	(17.32)
\$ 175,000	1,296.42	1,404.01	(107.60)	183,750	1,378.92	(25.10)
\$ 200,000	1,532.13	1,659.29	(127.16)	210,000	1,626.41	(32.87)
\$ 250,000	2,003.55	2,169.84	(166.28)	262,500	2,121.41	(48.43)
\$ 1,000,000	9,074.92	9,828.09	(753.17)	1,050,000	9,546.35	(281.75)

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**General Fund
Revenue Summary**

	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Projected	2015 Proposed Budget
Property Taxes	1,021,425	1,324,535	1,282,135	1,305,614	1,305,614	1,305,614
Other Taxes	76,865	79,274	82,647	76,600	76,600	76,600
Licenses & Permits	149,557	163,689	191,506	130,720	343,910	280,140
State Grants and Aids	2,776,464	3,042,061	3,025,225	3,030,208	3,030,208	3,070,681
Administrative Fees	37,270	40,584	57,502	25,650	125,050	111,196
Police & Fire	121,704	129,908	134,344	111,500	124,500	123,500
Streets /Refuse Sales	16,684	18,534	20,064	14,800	15,600	14,800
Recreation	158,885	176,778	186,909	154,000	154,000	169,500
Fines & Penalties	81,530	91,342	75,969	79,000	79,000	79,000
Interest & Misc Income	135,782	168,316	141,708	41,752	48,151	41,752
Transfer from other Funds	13,550	0	0	0	0	0
Utility Fund Transfers	1,271,264	1,284,974	1,340,239	1,280,000	1,280,000	1,290,000
Total Revenues	5,860,980	6,519,995	6,538,248	6,249,844	6,582,633	6,562,783
% increase (decrease) over prior year:	1.74%	17.44%	13.50%	-4.14%	5.32%	-0.30%
% increase (decrease) over prior year budget:				6.63%	0.96%	5.01%

**General Fund
Expenditure Summary**

	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Projected	2015 Proposed Budget
Mayor and Council	36,500	41,541	37,163	41,435	41,465	41,480
City Administrator	155,714	162,336	169,953	171,825	181,659	176,237
City Clerk	61,739	60,582	61,058	66,617	66,617	67,011
Elections	10,815	17,819	22,443	21,642	21,642	21,590
Finance Department	225,500	213,277	221,268	246,819	250,795	266,052
Legal Services	135,489	155,631	130,006	141,000	141,000	141,000
Municipal Building	93,216	90,665	91,866	90,619	95,333	109,382
Police Department	1,876,778	1,956,079	1,973,503	2,078,493	2,079,675	2,128,643
Fire Department	233,857	565,048	563,372	342,405	342,011	366,659
Building Inspections	173,902	171,248	181,748	187,694	193,712	209,552
Emergency Management	1,092	1,086	2,411	7,770	7,770	7,770
Community Service	77,914	79,714	80,620	86,168	86,224	85,646
Public Works Administration	93,471	80,956	79,340	88,019	87,183	88,257
Streets	1,097,409	1,028,945	1,091,035	1,118,012	1,121,771	1,237,127
Street Lighting	98,653	104,103	98,428	130,000	130,000	130,000
Senior Coordinator	29,017	29,921	31,580	33,081	34,109	35,425
Recreation and Leisure Services	332,210	329,414	338,531	347,441	366,297	384,344
Swimming Pool	144,672	169,272	193,456	167,547	166,970	175,367
Skating Rinks	11,326	9,121	14,093	11,926	13,133	12,530
Parks	619,793	598,018	630,008	695,153	692,304	699,748
Community Development	118,042	139,788	187,287	156,773	161,046	162,080
Unallocated - Insurance	19,614	18,636	7,327	4,747	4,225	4,225
Unallocated - Memberships	24,433	24,801	25,524	28,600	28,600	28,400
Unallocated - Miscellaneous	0	0	0	52,500	252,500	2,500
Total Expenditures	5,671,156	6,048,001	6,232,020	6,316,286	6,566,041	6,581,025
Other Transfers Out (In)	46,756	50,863	273,308	0	0	0
NET OPERATIONS:	143,068	421,131	32,920	(66,442)	16,592	(18,242)
% increase (decrease) over prior year:	6.31%	6.64%	3.04%	1.35%	5.36%	0.23%
% increase (decrease) over prior year budget:						4.19%

Beginning Fund Balance	2,918,875	3,061,943	3,483,074	3,515,994	3,515,994	3,532,586
Ending Fund Balance	3,061,943	3,483,074	3,515,994	3,449,552	3,532,586	3,514,344
Percent of next year budget	50.6%	55.1%	53.5%	52.4%	53.7%	
Percent of same year budget						53.4%

type R Revenues
fund (Multiple Items)

Row Labels	Values		
	Sum of current	Sum of 2015	Sum of Increase
New Construction	95,000	327,226	232,226
LGA	2,908,508	2,945,981	37,473
Business	539,022	569,262	30,240
Transfers	1,280,000	1,290,000	10,000
State Aid	121,700	124,700	3,000
Property Tax	1,305,614	1,305,614	0
Donations	0	0	0
loan repayment	0	0	0
Grand Total	6,249,844	6,562,783	312,939

type E Expenditures
fund (Multiple Items)

Row Labels	Values		
	Sum of current	Sum of 2015	Sum of Increase
personnel	4,292,140	4,429,731	137,591
street maint	412,000	520,500	108,500
Repair	155,375	202,245	46,870
professional	488,521	517,232	28,711
Supplies	226,289	249,044	22,755
Utilities	328,720	340,560	11,840
fuel	110,910	117,310	6,400
Travel	50,470	56,200	5,730
Misc	50	4,850	4,800
insurance	89,084	87,550	-1,534
Transfers	52,500	2,500	-50,000
Capital	110,230	53,303	-56,927
Grand Total	6,316,289	6,581,025	264,736

CITY OF ST. PETER LIBRARY

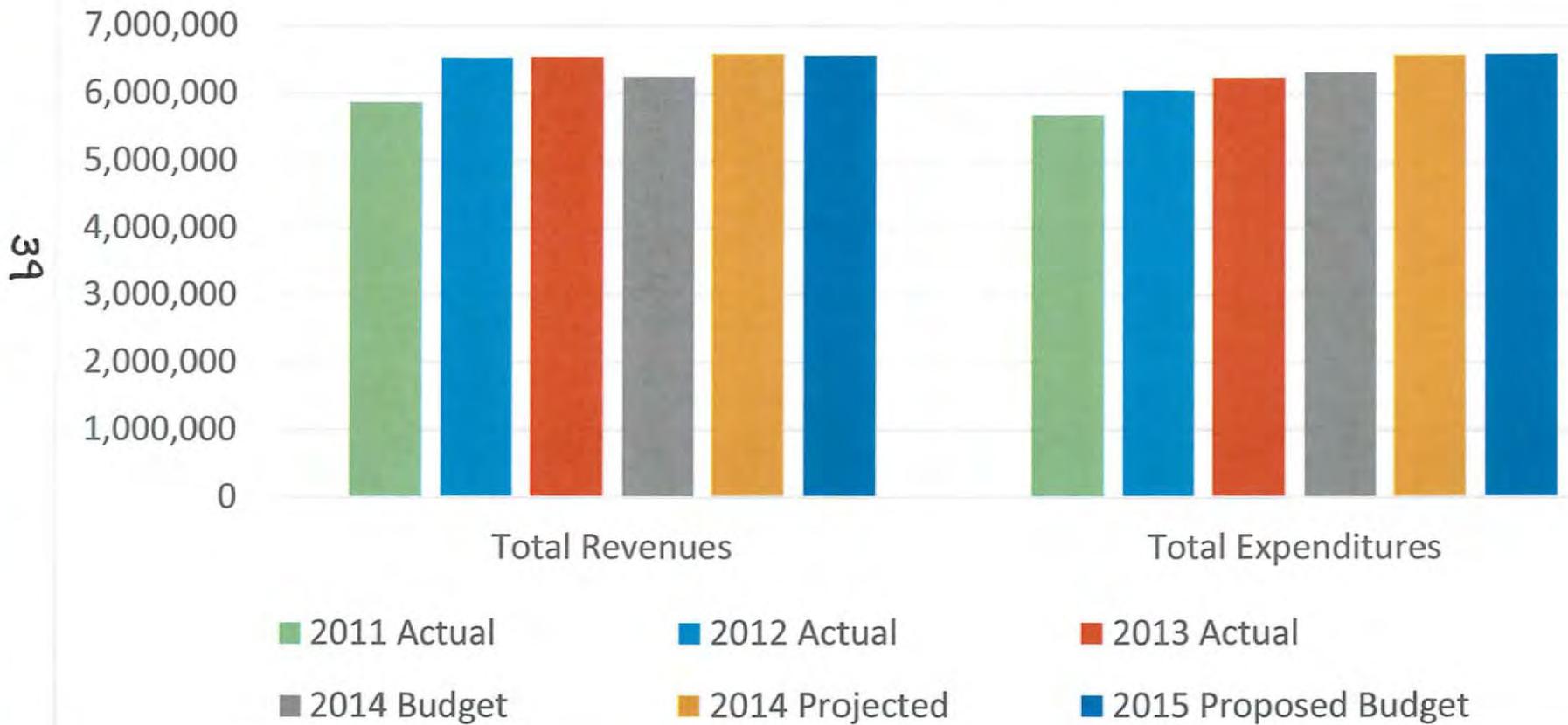
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Current Budget	2014 Projected Year End	2015 Proposed Budget
Property Taxes	310,133	310,133	250,133	220,133	220,133	220,133	220,133
State Grants and Aids	45,909	49,448	45,365	45,131	45,047	45,047	45,047
Administrative Fees	0	0	0	0	0	0	0
Fines & Penalties	11,808	14,371	11,854	10,456	0	2,000	2,000
Interest & Misc Income	53,960	57,247	73,210	67,422	37,700	53,900	53,700
Transfer from other Funds	0	0	0	0	0	0	0
TOTAL REVENUES	421,810	431,199	380,562	343,142	302,880	321,080	320,880
Personnel Services	178,186	177,467	202,320	202,079	202,637	202,637	215,841
Office Expenses	14,614	17,228	17,406	16,027	16,500	16,500	16,500
Professional Services	65,528	65,405	77,706	68,646	71,456	71,140	71,350
Repair & Maintenance	20,263	20,015	24,796	50,151	24,600	26,716	28,425
Capital	37,148	42,392	44,240	45,383	40,100	37,600	38,600
TOTAL EXPENDITURES	315,739	322,507	366,468	382,286	355,293	354,593	370,716
NET OPERATIONS	106,071	108,692	14,094	-39,144	-52,413	-33,513	-49,836
BEGINNING FUND BALANCE	159,659	265,730	374,422	388,516	349,372	349,372	315,859
ENDING FUND BALANCE-Restricted	42,219	39,563	38,459	30,576	30,576	30,576	30,576
ENDING FUND BALANCE-Unrestricted	223,511	334,859	350,057	318,796	266,383	285,283	235,447
					75.0%	80.5%	63.5%

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CITY OF ST. PETER COMMUNITY CENTER

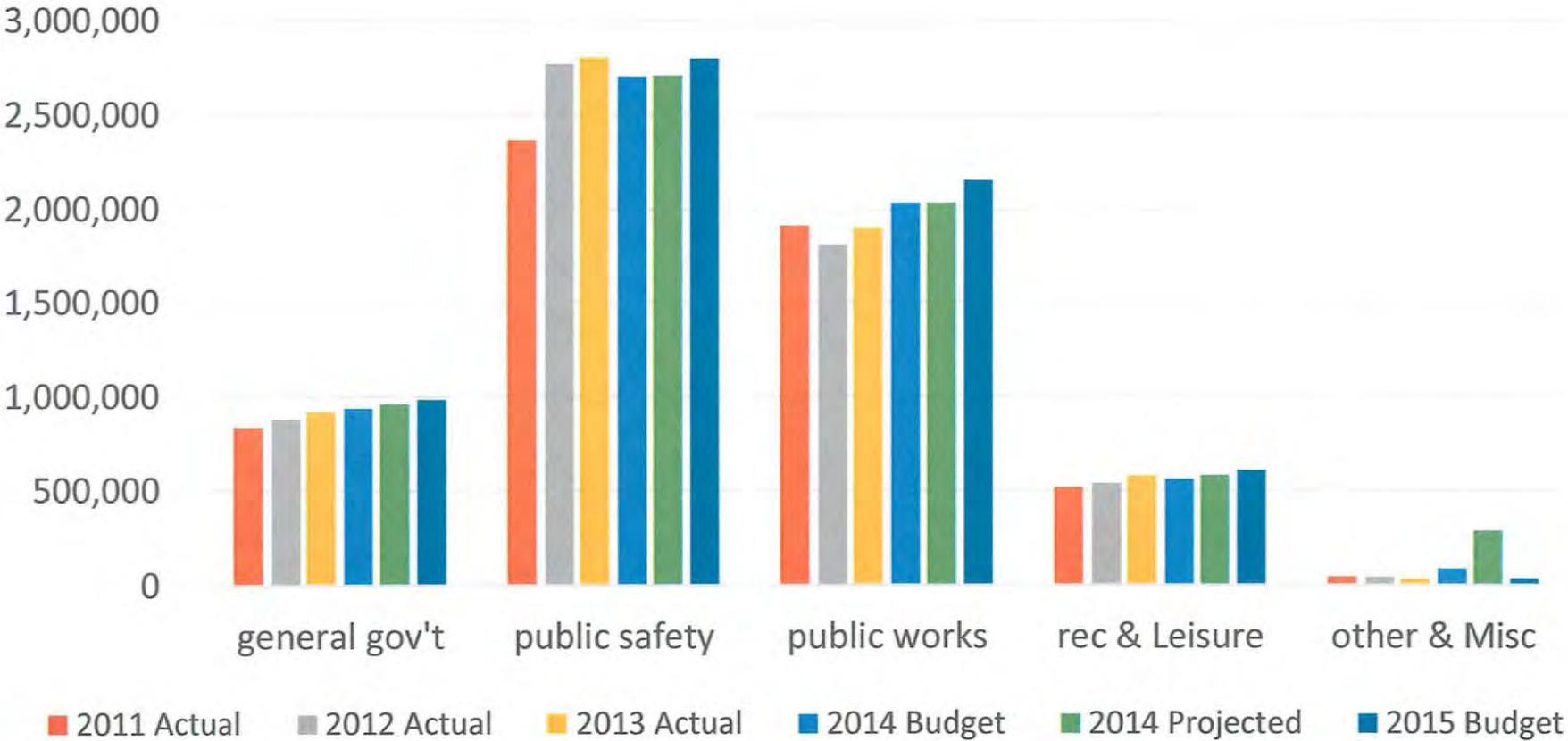
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Proposed Budget	2014 Projected Year End	2015 Proposed Budget	2016 Proposed Budget	2017 Proposed Budget	2018 Proposed Budget	2019 Proposed Budget
Property Taxes	0	0	0	0	0	0	0	0	0	0	0
State Grants and Aids	131	131	131	131	130	130	130	130	130	130	130
Interest & Misc Income	16,559	22,094	33,984	25,298	23,400	22,190	24,400	24,400	24,400	24,400	24,400
Daily/advertising/term Rents	163,174	192,561	201,006	209,287	200,268	185,900	186,700	186,700	186,700	186,700	186,700
Transfer from other Funds	146,881	147,183	143,736	145,219	152,000	152,000	125,000	91,500	36,500	0	0
Utility Fund Transfers	50,294	53,256	54,801	54,261	52,000	52,000	52,000	52,000	52,000	52,000	52,000
TOTAL REVENUES	377,039	415,225	433,658	434,196	427,798	412,220	388,230	354,730	299,730	263,230	263,230
Personnel Services	112,782	113,182	123,290	127,663	127,534	127,534	139,119	141,901	144,739	147,634	150,587
Office Expenses	36,607	40,495	44,969	46,739	42,700	43,100	47,300	47,300	47,300	47,300	47,300
Professional Services	123,138	126,705	119,358	128,827	146,160	133,339	133,250	133,250	133,250	133,250	133,250
Repair & Maintenance	15,176	24,657	33,948	20,512	31,000	31,000	31,000	31,000	31,000	31,000	31,000
Transfer to Other Funds	11,794	11,334	11,428	11,017	0	0	0	0	0	0	0
Capital	0	6,770	26,094	27,438	20,295	20,295	32,300	66,700	10,000	50,000	8,500
TOTAL EXPENDITURES	299,497	323,143	359,087	362,196	367,689	355,268	382,969	420,151	366,289	409,184	370,637
NET OPERATIONS	77,542	92,082	74,571	72,000	60,109	56,952	5,261	-65,421	-66,559	-145,954	-107,407
BEGINNING FUND BALANCE	29,647	107,189	199,271	273,842	345,842	345,842	402,794	408,055	342,634	276,074	130,120
ENDING FUND BALANCE	107,189	199,271	273,842	345,842	405,951	402,794	408,055	342,634	276,074	130,120	22,713
							106.6%				

General Fund 2011-2015



Expenditures

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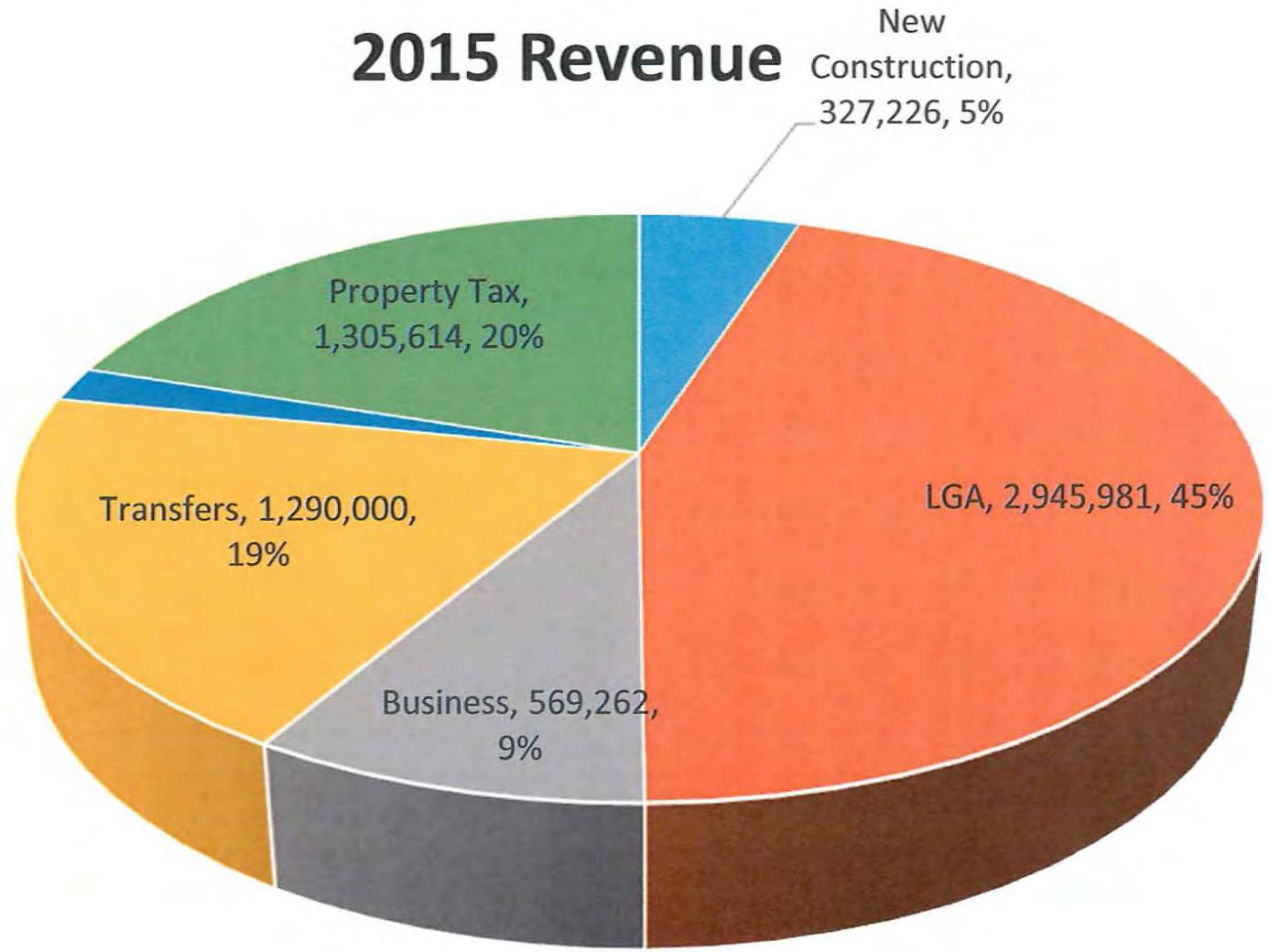


General Fund Expenditures

■ 2011 ACTUAL ■ 2012 ACTUAL ■ 2013 ACTUAL ■ 2014 CURRENT BUDGET ■ 2015 PROPOSED BUDGET



2015 Revenue



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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND

REVENUES		(----- 2014 -----)					(----- 2015 -----)	
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
TAXES								
31010	CURRENT PROPERTY TAX	1,021,425	1,324,535	1,282,135	1,305,614	693,770	1,305,614	1,305,614
	TOTAL TAXES	1,021,425	1,324,535	1,282,135	1,305,614	693,770	1,305,614	1,305,614
31010	CURRENT PROPERTY TAX							
		PERMANENT NOTES: PAID JUNE AND DECEMBER OF EACH YEAR						
OTHER TAXES								
31410	HOTEL/MOTEL TAX	1,669	1,665	1,795	1,600	4,613	1,600	1,600
31810	CABLE TV FRANCHISE TAX	75,196	77,609	80,853	75,000	42,755	75,000	75,000
	TOTAL OTHER TAXES	76,865	79,274	82,647	76,600	47,368	76,600	76,600
LICENSES & PERMITS								
32111	ON-SALE LIQUOR	17,167	16,390	16,692	15,400	10,870	15,400	14,000
32112	CLUB LICENSES	0	0	0	0	0	0	0
32113	SUNDAY ON-SALE	2,283	2,150	2,250	2,200	2,000	2,200	2,000
32114	BOTTLE CLUB LICENSES	0	0	0	0	0	0	0
32115	WINE LICENSES	600	560	650	530	295	530	510
32116	OFF-SALE LIQUOR	1,200	1,163	1,150	1,200	900	1,200	900
32117	ON-SALE 3.2 BEER-ANNUAL	570	835	795	795	680	795	530
32118	ON-SALE 3.2 BEER-TEMPORARY	475	610	625	500	525	500	400
32119	OFF-SALE 3.2 BEER-ANNUAL	600	789	600	600	450	600	600
32163	TREE WORKERS	300	255	200	200	355	200	250
32164	PEDDLERS	725	1,350	825	300	275	300	250
32165	HOME OCCUPATION	0	0	0	0	0	0	0
32166	WASTE HAULERS	360	360	360	360	0	360	360
32171	AMUSEMENT DEVICES	135	45	45	45	0	45	45
32172	JUKE BOX	0	0	0	0	0	0	0
32173	BOWLING	0	0	0	0	0	0	0
32174	GAMBLING	275	300	275	200	200	200	200
32175	DANCE	195	195	165	180	75	180	165
32176	FIRE WORKS	50	0	0	0	0	0	0
32177	SHOWS	320	260	265	210	170	210	210
32180	TOBACCO	1,005	1,400	1,250	900	0	900	1,000
32181	SOFT DRINK	1,190	1,025	920	1,000	170	1,000	800
32182	RENTAL HOUSING PERMITS	24,388	34,409	22,450	23,200	7,944	23,200	23,200
32184	MOBILE HM INSTALLATION PERM	0	0	45	0	0	0	0
32186	FIRE INSPECTIONS	315	180	360	200	180	200	200
32211	BUILDING/DEMOLITION PERMITS	78,995	89,024	117,828	70,000	91,721	280,890	212,220
32212	STATE SURCHARGES	5,488	5,717	8,828	5,000	5,075	7,300	9,500
32213	PLUMBER PERMIT/LICENSE	2,209	1,704	3,654	3,000	1,724	3,000	3,000
32214	MECHANICAL PERMITS	1,707	1,565	2,770	2,000	698	2,000	2,000
32215	SIGN PERMIT	1,514	1,310	1,310	800	810	800	800
32241	DOG LICENSES	6,764	527	6,498	350	251	350	6,500
32242	CAT LICENSE	28	1,102	60	1,100	1,079	1,100	50

101-GENERAL FUND

REVENUES

	2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

POLICE & FIRE									
34203	POLICE REPORT	518	531	677	700	489	700	700	_____
34211	INVESTIGATIONS	750	755	700	400	5	400	400	_____
34213	ANIMAL CONTROL FEES	0	0	0	0	0	0	0	_____
34214	OTHER POLICE CHARGES	65,156	69,129	64,216	52,000	63,731	65,000	62,000	_____
34215	IMPOUND FEES	340	210	150	0	60	0	0	_____
34216	BICYCLE FEES	14	11	11	50	9	50	50	_____
34217	DMV RECORDS	76	70	75	350	15	350	350	_____
34221	FIRE CONTRACTS	54,540	58,303	68,286	58,000	19,000	58,000	60,000	_____
34222	OTHER FIRE CHARGES	310	900	230	0	150	0	0	_____
	TOTAL POLICE & FIRE	121,704	129,908	134,344	111,500	83,458	124,500	123,500	_____

34214 OTHER POLICE CHARGES PERMANENT NOTES:
 GAC; Police Liason

STREETS/REFUSE SALES									
34301	STREET, SIDEWALK, CURB REPAIR	15,537	16,639	17,595	14,000	15,800	14,000	14,000	_____
34303	MATERIAL SALES	75	0	399	0	0	0	0	_____
34304	EQUIPMENT RENTALS	0	0	0	0	0	0	0	_____
34305	R-O-W INSPECTIONS	0	0	0	0	0	0	0	_____
34402	STREET SANITATION CHARGES	0	0	0	0	580	0	0	_____
34405	WEED/SNOW REMOVAL CHARGES	1,072	1,895	2,070	800	1,875	1,600	800	_____
	TOTAL STREETS/REFUSE SALES	16,684	18,534	20,064	14,800	18,255	15,600	14,800	_____

34301 STREET, SIDEWALK, CURB REPAIR PERMANENT NOTES:
 \$14,000 - GAC Donation.

RECREATION									
34700	CULTURE-REC CHARGES FOR SERVIC	92,477	99,900	103,609	85,000	69,344	85,000	98,000	_____
34710	SENIOR REVENUES	1,846	2,782	1,614	2,500	1,273	2,500	2,500	_____
34720	SWIMMING POOL FEES	42,104	46,774	46,391	43,000	42,514	43,000	45,500	_____
34740	PARK & RECREATION CONCESSIONS	9,760	12,291	12,022	11,000	11,897	11,000	11,000	_____
34780	PARK FEES	1,250	2,509	2,174	2,500	2,524	2,500	2,500	_____
34791	CAMPGROUND FEES	8,448	9,491	8,099	7,000	3,209	7,000	7,000	_____
34900	OTHER RECREATION REVENUES	3,000	3,030	13,000	3,000	0	3,000	3,000	_____
	TOTAL RECREATION	158,885	176,778	186,909	154,000	130,761	154,000	169,500	_____

34700 CULTURE-REC CHARGES FOR SERVIC CURRENT YEAR NOTES:
 Program registrations, noon hour basketball fees, contract with Kids' Corner for summer specialty camps.

34700 CULTURE-REC CHARGES FOR SERVIC NEXT YEAR NOTES:
 IF ALL DAY CREATE-A-CAMP PROGRAM IS IMPLEMENTED, REGISTRATION REVENUE WILL INCREASE.

34710 SENIOR REVENUES CURRENT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND

REVENUES				2014			2015	
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
DONATIONS & REFUNDS								
36230 CONTRIBUTION & DONATIONS FROM	1,380	100	2,100	0	300	200	0	
36231 RECREATION CONTRIBUTIONS	0	0	0	0	0	0	0	
36241 VENDING MACHINE COMMISSIONS	0	0	0	0	0	0	0	
36250 REFUNDS & REIMBURSEMENTS	73,266	103,613	94,116	18,000	20,176	18,000	18,000	
TOTAL DONATIONS & REFUNDS	74,647	103,713	96,216	18,000	20,476	18,200	18,000	
FIXED ASSET DISPOSAL								
39101 SALE OF GENERAL FIXED ASSET	14,578	29,131	14,065	0	6,199	6,199	0	
39102 COMPENSATION FOR LOSS OF GENER	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	14,578	29,131	14,065	0	6,199	6,199	0	
TRANSFER FROM OTHER FUND								
39200 TRANSFERS FROM OTHER FUNDS	13,550	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	13,550	0	0	0	0	0	0	
TRANSFER								
39221 CASH TRANSFER	1,004,851	998,110	1,028,461	1,000,000	614,145	1,000,000	1,000,000	
39222 UTILITY CHARGE REIMBURSEMENT	266,414	286,864	311,778	280,000	171,256	280,000	290,000	
TOTAL TRANSFER	1,271,264	1,284,974	1,340,239	1,280,000	785,401	1,280,000	1,290,000	
TOTAL REVENUES	5,860,979	6,519,996	6,538,250	6,249,844	3,511,410	6,582,633	6,562,783	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41320-100	CITY ADMIN WAGES	102,491	104,318	103,993	108,061	68,254	108,061	109,431	
41320-102	CITY ADMIN WAGES-OVERTIME	3,290	3,174	4,132	1,930	1,913	1,930	1,968	
41320-112	CITY ADMIN CAR ALLOWANCE	2,160	2,160	2,160	2,178	1,440	2,178	2,178	
41320-121	CITY ADMIN PERA CONTRIBUTI	7,662	7,792	7,853	7,974	4,966	7,974	8,355	
41320-122	CITY ADMIN FICA CONTRIBUTI	6,529	6,567	6,578	6,819	4,195	6,819	6,907	
41320-126	CITY ADMIN MEDICARE CONTRI	1,527	1,536	1,538	1,595	981	1,595	1,615	
41320-131	CITY ADMIN HEALTH INSURANC	17,155	16,214	16,929	18,933	11,933	18,933	18,774	
41320-132	CITY ADMIN DENTAL INSURANC	264	754	891	1,328	708	1,328	1,404	
41320-133	CITY ADMIN LIFE INSURANCE	36	35	37	38	26	38	38	
41320-134	CITY ADMIN DISABILITY INSU	0	0	0	0	0	0	0	
41320-142	CITY ADMIN UNEMPLOYMENT-DI	0	0	0	0	0	0	0	
41320-151	CITY ADMIN WORKERS COMPENS	630	644	605	691	430	691	817	
	TOTAL PERSONNEL SERVICES	141,746	143,194	144,716	149,547	94,846	149,547	151,487	
OFFICE EXPENSES									
41320-200	CITY ADMIN OFFICE SUPPLIES	2,783	2,661	3,303	2,750	1,388	2,750	2,750	
41320-210	CITY ADMIN OPERATING SUPPL	825	2,606	1,769	350	122	350	350	
41320-211	CITY ADMIN MOTOR FUELS	23	0	0	0	0	0	0	
41320-220	CITY ADMIN REPAIR & MAINT	0	0	0	300	0	300	300	
	TOTAL OFFICE EXPENSES	3,631	5,267	5,072	3,400	1,509	3,400	3,400	
PROFESSIONAL SERVICES									
41320-300	CITY ADMIN PROFESSIONAL SE	1,817	4,396	2,981	8,000	823	8,000	6,000	
41320-321	CITY ADMIN TELEPHONE	1,449	1,377	1,513	1,800	1,152	1,800	1,800	
41320-322	CITY ADMIN POSTAGE	842	532	380	800	137	800	700	
41320-331	CITY ADMIN TRAVEL & TRAINI	3,675	5,302	10,884	4,000	3,230	4,000	4,000	
41320-340	CITY ADMIN ADVERTISING	1,027	1,011	1,701	750	299	750	750	
41320-351	CITY ADMIN LEGAL NOTICES	0	0	0	500	0	500	500	
41320-354	CITY ADMIN PRINTING & BIND	0	0	0	100	0	100	100	
41320-360	CITY ADMIN INSURANCE	1,224	1,037	1,932	2,028	2,198	2,198	2,200	
	TOTAL PROFESSIONAL SERVICES	10,034	13,655	19,390	17,978	7,838	18,148	16,050	
REPAIR & MAINTENANCE									
41320-404	CITY ADMIN EQUIP-REP&MAINT	81	0	459	500	247	500	500	
41320-415	CITY ADMIN EQUIPMENT RENTA	0	0	0	0	0	0	0	
41320-430	CITY ADMIN MISCELLANEOUS	0	0	0	0	8,533	8,533	4,500	
41320-433	CITY ADMIN DUES & SUBSCRIP	222	220	315	400	255	400	300	
	TOTAL REPAIR & MAINTENANCE	303	220	774	900	9,035	9,433	5,300	
41320-430	CITY ADMIN MISCELLANEOUS								NEXT YEAR NOTES: master's education allowance.
41320-433	CITY ADMIN DUES & SUBSCRIPPERMANENT								NOTES: MN City/County Management Assoc.; Intern'l clerk and the

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 CITY ADMINISTRATION
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
Clerk Assoc-Barbara;								
<u>CAPITAL</u>								
41320-570 CITY ADM OFFICE EQUIP&FURN	0	0	0	0	1,131	1,131	0	
TOTAL CAPITAL	0	0	0	0	1,131	1,131	0	
TOTAL CITY ADMINISTRATION	155,714	162,336	169,953	171,825	114,360	181,659	176,237	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 CITY CLERK
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES									
41400-100	CITY CLERK WAGES	43,604	44,255	43,736	47,171	27,789	47,171	48,106	
41400-102	CITY CLERK OVERTIME WAGES	0	0	0	0	0	0	0	
41400-121	CITY CLERK PERA CONTRIBUTI	3,161	3,209	3,172	3,420	2,016	3,420	3,608	
41400-122	CITY CLERK FICA CONTRIBUTI	2,658	2,643	2,587	2,925	1,658	2,925	2,983	
41400-126	CITY CLERK MEDICARE CONTRI	622	618	605	684	388	684	698	
41400-131	CITY CLERK HEALTH INSURANC	7,236	6,796	7,072	7,955	4,995	7,955	7,897	
41400-132	CITY CLERK DENTAL INSURANC	0	0	0	0	0	0	0	
41400-133	CITY CLERK LIFE INSURANCE	23	22	22	24	15	24	24	
41400-134	CITY CLERK DISABILITY INSU	0	0	0	0	0	0	0	
41400-151	CITY CLERK WORKERS COMPENS	265	273	258	298	185	298	355	
	TOTAL PERSONNEL SERVICES	57,569	57,816	57,453	62,477	37,046	62,477	63,671	
OFFICE EXPENSES									
41400-200	CITY CLERK OFFICE SUPPLIES	2,328	1,727	1,422	2,000	1,073	2,000	1,800	
41400-210	CITY CLERK OPERATING SUPPL	879	160	1,137	200	34	200	200	
	TOTAL OFFICE EXPENSES	3,208	1,887	2,559	2,200	1,107	2,200	2,000	
PROFESSIONAL SERVICES									
41400-300	CITY CLERK PROFESSIONAL SE	384	72	331	200	231	200	200	
41400-321	CITY CLERK TELEPHONE	193	177	185	190	416	190	190	
41400-322	CITY CLERK POSTAGE	265	245	276	250	110	250	250	
41400-331	CITY CLERK TRAVEL & TRAINI	0	202	0	500	0	500	500	
41400-351	CITY CLERK LEGAL NOTICES &	0	161	248	200	181	200	200	
41400-354	CITY CLERK PRINTING & BIND	0	0	0	0	0	0	0	
41400-360	CITY CLERK INSURANCE	0	0	0	0	0	0	0	
	TOTAL PROFESSIONAL SERVICES	843	856	1,040	1,340	938	1,340	1,340	
REPAIR & MAINTENANCE									
41400-404	CITY CLERK EQUIP-REP&MAINT	0	23	6	0	0	0	0	
41400-430	CITY CLERK MISCELLANEOUS	0	0	0	0	0	0	0	
41400-433	CITY CLERK DUES & SUBSCRIP	120	0	0	0	0	0	0	
	TOTAL REPAIR & MAINTENANCE	120	23	6	0	0	0	0	
CAPITAL									
41400-570	CITY CLERK OFFICE EQUIPMEN	0	0	0	600	600	600	0	
	TOTAL CAPITAL	0	0	0	600	600	600	0	
41400-570	CITY CLERK OFFICE EQUIPMEN	CURRENT YEAR NOTES: computer							
TOTAL CITY CLERK		61,739	60,582	61,058	66,617	39,691	66,617	67,011	

101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
PERSONNEL SERVICES								
41410-100 ELECTIONS WAGES	4,271	12,889	12,432	13,500	1,152	13,500	6,148	
41410-121 ELECTIONS PERA CONTRIBUTIO	47	113	88	120	48	120	120	
41410-122 ELECTIONS FICA CONTRIBUTIO	39	94	72	95	40	95	95	
41410-126 ELECTIONS MEDICARE CONTRIB	9	22	17	25	9	25	25	
41410-131 ELECTIONS HEALTH INSURANCE	83	182	161	200	25	200	200	
41410-132 ELECTIONS DENTAL INSURANCE	0	1	2	2	1	2	2	
41410-133 ELECTIONS LIFE INSURANCE	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	4,449	13,302	12,771	13,942	1,275	13,942	6,590	
41410-100 ELECTIONS WAGES	CURRENT YEAR NOTES: General election in 2014.							
OFFICE EXPENSES								
41410-210 ELECTIONS OPERATING SUPPLI	468	2,136	1,666	600	59	600	600	
TOTAL OFFICE EXPENSES	468	2,136	1,666	600	59	600	600	
41410-210 ELECTIONS OPERATING SUPPLI	CURRENT YEAR NOTES: 6 to 12 extra voting standards/mini booths.							
PROFESSIONAL SERVICES								
41410-300 ELECTIONS PROFESSIONAL SER	3,419	1,037	5,927	3,600	727	3,600	6,700	
41410-331 ELECTIONS TRAVEL & TRAININ	7	12	44	100	0	100	100	
41410-351 ELECTIONS LEGAL NOTICES &	235	556	392	1,000	0	1,000	5,000	
41410-354 ELECTIONS PRINTING & BINDI	1,502	0	1,643	1,600	0	1,600	1,600	
TOTAL PROFESSIONAL SERVICES	5,163	1,605	8,006	6,300	727	6,300	13,400	
41410-300 ELECTIONS PROFESSIONAL SER	CURRENT YEAR NOTES: software/programming.							
41410-300 ELECTIONS PROFESSIONAL SER	NEXT YEAR NOTES: \$3,500 for county to do absentees; \$3,200 ballot programming.							
41410-351 ELECTIONS LEGAL NOTICES &	NEXT YEAR NOTES: 4 notices to be published for 2015.							
REPAIR & MAINTENANCE								
41410-416 ELECTIONS REPAIR & MAINT C	735	777	0	800	0	800	1,000	
TOTAL REPAIR & MAINTENANCE	735	777	0	800	0	800	1,000	
41410-416 ELECTIONS REPAIR & MAINT C	PERMANENT NOTES: maintenance agmt on voting equipment.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ELECTIONS
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>CAPITAL</u>								
41410-570 ELECTIONS OFFICE EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL ELECTIONS	10,815	17,819	22,443	21,642	2,061	21,642	21,590	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FINANCE
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
41520-100	FINANCE WAGES	121,799	117,333	124,145	130,223	80,050	133,223	146,512	
41520-102	FINANCE WAGES - OVERTIME	79	1,047	47	0	0	0	0	
41520-121	FINANCE PERA CONTRIBUTIONS	8,835	8,575	9,015	9,376	5,794	9,676	10,921	
41520-122	FINANCE FICA CONTRIBUTIONS	7,081	6,982	7,247	8,074	4,679	8,474	9,084	
41520-126	FINANCE MEDICARE CONTRIBUT	1,656	1,633	1,695	1,888	1,094	1,988	2,124	
41520-131	FINANCE HEALTH INSURANCE	40,645	35,808	38,914	45,054	28,339	45,054	44,677	
41520-132	FINANCE DENTAL INSURANCE	1,400	1,191	2,352	2,109	1,831	2,109	2,229	
41520-133	FINANCE LIFE INSURANCE	58	51	56	61	40	61	61	
41520-151	FINANCE WORKERS COMPENSATI	734	749	711	817	508	840	1,074	
TOTAL PERSONNEL SERVICES		182,287	173,370	184,182	197,602	122,336	201,425	216,682	
41520-100	FINANCE WAGES	NEXT YEAR NOTES: addition of part time finance staff							
OFFICE EXPENSES									
41520-200	FINANCE OFFICE SUPPLIES	2,423	2,405	4,303	2,500	1,322	2,500	2,500	
41520-210	FINANCE OPERATING SUPPLIES	441	454	1,475	1,000	415	1,000	1,000	
TOTAL OFFICE EXPENSES		2,864	2,859	5,778	3,500	1,737	3,500	3,500	
PROFESSIONAL SERVICES									
41520-300	FINANCE PROFESSIONAL SERVI	30,647	27,573	19,994	32,000	12,778	32,000	32,000	
41520-321	FINANCE TELEPHONE	1,914	1,798	1,855	1,900	1,311	1,900	1,900	
41520-322	FINANCE POSTAGE	1,494	1,617	1,523	1,800	1,092	1,800	1,800	
41520-331	FINANCE TRAVEL & TRAINING	893	794	946	1,620	401	1,620	1,620	
41520-340	FINANCE ADVERTISING	272	792	0	400	24	400	400	
41520-351	FINANCE LEGAL NOTICES & PU	26	0	0	1,000	0	1,000	1,000	
41520-354	FINANCE PRINTING & BINDING	0	0	0	100	0	100	100	
41520-360	FINANCE INSURANCE	1,202	1,019	1,712	1,797	1,947	1,950	1,950	
TOTAL PROFESSIONAL SERVICES		36,448	33,594	26,029	40,617	17,555	40,770	40,770	
41520-300	FINANCE PROFESSIONAL SERV	PERMANENT NOTES: audit report; tif report; debt disclosure filing; payroll ach; select acct fee.							
41520-331	FINANCE TRAVEL & TRAINING	PERMANENT NOTES: GFOA (2); payroll seminars; software training							
REPAIR & MAINTENANCE									
41520-404	FINANCE EQUIP-REP&MAINT	3,843	3,398	5,216	5,000	5,465	5,000	5,000	
41520-430	FINANCE MISCELLANEOUS	(2)	(4)	1	0	0	0	0	
41520-433	FINANCE DUES & SUBSCRIPTIO	60	60	60	100	60	100	100	
TOTAL REPAIR & MAINTENANCE		3,902	3,454	5,277	5,100	5,525	5,100	5,100	
41520-404	FINANCE EQUIP-REP&MAINT	PERMANENT NOTES:							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FINANCE
 EXPENDITURES

	2011	2012	2013	2014		2015		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
software maint.								
41520-433 FINANCE DUES & SUBSCRIPTIO PERMANENT NOTES: GFOA								
<u>CAPITAL</u>								
41520-570 FINANCE OFFICE EQUIPMENT &	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL FINANCE	225,500	213,277	221,268	246,819	147,153	250,795	266,052	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 LEGAL SERVICES
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>								
41610-131 LEGAL SERVICES HEALTH INSU	0	0	0	0	0	0	0	
41610-132 LEGAL SERVICES DENTAL INSU	0	0	0	0	0	0	0	
TOTAL PERSONNEL SERVICES	0	0	0	0	0	0	0	
<u>PROFESSIONAL SERVICES</u>								
41610-300 LEGAL - PROFESSIONAL CIVIL	21,990	27,623	34,873	25,000	15,088	25,000	25,000	
41610-301 LEGAL -PROFESSIONAL - CRIM	113,498	128,008	95,133	115,000	63,595	115,000	115,000	
41610-331 LEGAL SERVICES TRAVEL & TR	0	0	0	0	0	0	0	
TOTAL PROFESSIONAL SERVICES	135,489	155,631	130,006	140,000	78,683	140,000	140,000	
<u>REPAIR & MAINTENANCE</u>								
41610-433 LEGAL SERVICES DUES & SUBS	0	0	0	1,000	0	1,000	1,000	
TOTAL REPAIR & MAINTENANCE	0	0	0	1,000	0	1,000	1,000	
41610-433 LEGAL SERVICES DUES & SUBSPERMANENT NOTES:								
part of City Attorney contract for Municipal Attorney								
workshop and publications.								
<u>CAPITAL</u>								
41610-570 LEGAL FURNITURE & FIXTURES	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL LEGAL SERVICES	135,489	155,631	130,006	141,000	78,683	141,000	141,000	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES									
41940-100	MUNI BLDG WAGES	24,525	25,099	25,255	25,247	15,914	25,247	25,744	
41940-102	MUNI BLDG WAGES-OVERTIME	24	0	0	224	0	224	229	
41940-121	MUNI BLDG PERA CONTRIBUTIO	1,780	1,820	1,831	1,847	1,154	1,847	1,948	
41940-122	MUNI BLDG FICA CONTRIBUTIO	1,278	1,428	1,403	1,579	867	1,579	1,610	
41940-126	MUNI BLDG MEDICARE CONTRIB	299	334	328	369	203	369	377	
41940-131	MUNI BLDG HEALTH INSURANCE	12,268	11,420	11,965	12,807	7,909	12,807	12,690	
41940-132	MUNI BLDG DENTAL INSURANCE	629	533	804	581	523	581	614	
41940-133	MUNI BLDG LIFE INSURANCE	17	16	17	17	12	17	17	
41940-151	MUNI BLDG WORKERS COMPENSA	712	835	801	1,183	744	1,183	1,423	
TOTAL PERSONNEL SERVICES		41,532	41,485	42,403	43,854	27,326	43,854	44,652	
OFFICE EXPENSES									
41940-200	MUNI BLDG OFFICE SUPPLIES	0	97	45	250	0	250	250	
41940-210	MUNI BLDG OPERATING SUPPLI	828	1,626	5,023	2,200	247	2,200	2,200	
41940-211	MUNI BLDG MOTOR FUELS	0	53	0	0	0	0	0	
41940-220	MUNI BLDG REP&MAINT SUPPLI	22	100	0	0	0	0	0	
TOTAL OFFICE EXPENSES		850	1,876	5,068	2,450	247	2,450	2,450	
PROFESSIONAL SERVICES									
41940-300	MUNI BLDG PROFESSIONAL SER	675	558	295	500	63	500	500	
41940-321	MUNI BLDG TELEPHONE	825	859	821	900	584	900	900	
41940-331	MUNI BLDG TRAVEL&TRAINING	0	0	0	0	45	0	0	
41940-340	MUNI BLDG ADVERTISING	0	0	0	0	0	0	0	
41940-354	MUNI BLDG PRINTING&BINDING	0	0	0	0	0	0	0	
41940-360	MUNI BLDG INSURANCE	462	410	786	825	879	879	880	
41940-380	MUNI BLDG UTILITIES	33,183	34,959	37,112	32,340	27,555	37,000	37,000	
TOTAL PROFESSIONAL SERVICES		35,145	36,786	39,015	34,565	29,126	39,279	39,280	
REPAIR & MAINTENANCE									
41940-401	MUNI BLDG-BLDG REP&MAINT	2,113	3,990	337	4,750	5,499	4,750	18,000	
41940-404	MUNI BLDG EQUIP-REP&MAINT	13,576	5,722	5,044	5,000	1,935	5,000	5,000	
41940-430	MUNI BLDG MISC	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		15,689	9,711	5,381	9,750	7,433	9,750	23,000	
41940-401	MUNI BLDG-BLDG REP&MAINT	CURRENT YEAR NOTES: carpet and misc repairs.....reduced \$6,750.							
41940-401	MUNI BLDG-BLDG REP&MAINT	NEXT YEAR NOTES: carpet and misc repairs.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MUNICIPAL BUILDING
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
CAPITAL									
41940-570	MUNI BLDG OFFICE EQUIP&FUR	0	806	0	0	0	0	0	0
41940-580	MUNICIPAL BUILDING OTHER E	0	0	0	0	0	0	0	0
TOTAL CAPITAL		0	806	0	0	0	0	0	0
41940-570	MUNI BLDG OFFICE EQUIP&FUR	CURRENT YEAR NOTES: tables and folding chairs. changed to \$0							
TOTAL MUNICIPAL BUILDING		93,216	90,665	91,866	90,619	64,132	95,333	109,382	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 POLICE
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42100-100	POLICE WAGES	1,090,911	1,133,794	1,159,926	1,210,253	734,741	1,210,253	1,237,820	
42100-102	POLICE WAGES - OVERTIME	68,190	65,620	72,016	55,713	42,552	55,713	56,669	
42100-103	POLICE OVERTIME-COP GRANT	0	0	0	0	0	0	0	
42100-121	POLICE PERA CONTRIBUTIONS	147,489	152,548	157,458	170,790	100,931	170,790	184,978	
42100-122	POLICE FICA CONTRIBUTIONS	15,753	16,623	16,522	17,639	10,210	17,639	17,623	
42100-126	POLICE MEDICARE CONTRIBUTI	15,221	15,737	16,173	17,275	10,002	17,275	17,714	
42100-131	POLICE HEALTH INSURANCE	294,926	281,445	301,624	342,330	213,993	342,330	349,318	
42100-132	POLICE DENTAL INSURANCE	15,619	18,527	19,170	15,768	13,158	15,768	16,670	
42100-133	POLICE LIFE INSURANCE	433	415	438	456	298	456	456	
42100-142	POLICE UNEMPLOYMENT	87	0	0	0	0	0	0	
42100-151	POLICE WORKERS COMPENSATIO	25,068	25,524	24,563	31,106	19,516	31,106	37,620	
TOTAL PERSONNEL SERVICES		1,673,698	1,710,232	1,767,890	1,861,330	1,145,400	1,861,330	1,918,868	
OFFICE EXPENSES									
42100-200	POLICE OFFICE SUPPLIES	2,764	2,614	2,412	3,200	935	3,200	3,200	
42100-210	POLICE OPERATING SUPPLIES	13,399	7,625	8,517	9,000	4,294	9,000	9,000	
42100-211	POLICE MOTOR FUELS	36,212	35,451	38,763	35,000	22,173	35,000	35,000	
42100-220	POLICE REPAIR & MAINT. SUP	5,678	5,692	6,497	4,500	1,577	4,500	4,500	
42100-222	POLICE UNIFORMS	13,233	12,652	17,471	17,100	7,096	17,100	19,300	
TOTAL OFFICE EXPENSES		71,285	64,034	73,660	68,800	36,075	68,800	71,000	
42100-211	POLICE MOTOR FUELS	PERMANENT NOTES: 10 Vehicles : average fleet mileage of 12,000 per vehicle per year = 132,000 fleet miles.							
42100-220	POLICE REPAIR & MAINT. SUP	PERMANENT NOTES: \$800 1st yr, \$1,500 2nd yr, \$2,250 3rd yr of service/squad							
42100-222	POLICE UNIFORMS	NEXT YEAR NOTES: Duty weapons: \$2,200							
PROFESSIONAL SERVICES									
42100-300	POLICE PROFESSIONAL SERVIC	3,032	8,159	2,934	7,000	3,824	7,000	7,000	
42100-321	POLICE TELEPHONE	13,165	13,863	14,028	16,500	7,875	16,500	16,500	
42100-322	POLICE POSTAGE	1,206	1,228	1,130	1,200	491	1,200	1,200	
42100-331	POLICE TRAVEL & TRAINING	13,127	21,256	16,811	17,000	12,015	17,000	22,530	
42100-340	POLICE ADVERTISING	0	0	223	500	0	500	500	
42100-351	POLICE LEGAL NOTICES & PUB	30	0	0	350	9	350	350	
42100-354	POLICE PRINTING & BINDING	2,116	0	2,476	3,000	1,314	3,000	3,000	
42100-360	POLICE INSURANCE	11,682	10,281	18,941	19,888	21,069	21,070	21,070	
TOTAL PROFESSIONAL SERVICES		44,358	54,788	56,543	65,438	46,598	66,620	72,150	
42100-331	POLICE TRAVEL & TRAINING	PERMANENT NOTES: \$600/FTE							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 POLICE
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
42100-331	POLICE TRAVEL & TRAINING	NEXT YEAR NOTES: Active Shooter tactical first-aid: Aprox. \$395/14 officers total \$5530.							
REPAIR & MAINTENANCE									
42100-404	POLICE EQUIP-REP&MAINT	19,513	15,962	16,794	7,025	10,197	7,025	7,025	
42100-416	POLICE REPAIR & MAINT CONT	6,462	11,549	10,941	8,000	4,487	8,000	8,000	
42100-430	POLICE MISCELLANEOUS	37	0	0	0	0	0	0	
42100-433	POLICE DUES & SUBSCRIPTION	29,033	20,398	22,578	30,000	21,023	30,000	30,000	
	TOTAL REPAIR & MAINTENANCE	55,046	47,910	50,313	45,025	35,708	45,025	45,025	
42100-416	POLICE REPAIR & MAINT CONT	PERMANENT NOTES: Joint Records-Software Maint & Communications							
42100-433	POLICE DUES & SUBSCRIPTION	PERMANENT NOTES: Drug Task Force; SWAT TEAM; Shared Records							
CAPITAL									
42100-550	POLICE MOTOR VEHICLES	32,094	56,840	0	0	0	0	0	
42100-570	POLICE OFFICE EQUIPMENT &	298	22,275	25,097	37,900	21,221	37,900	21,600	
	TOTAL CAPITAL	32,392	79,116	25,097	37,900	21,221	37,900	21,600	
42100-550	POLICE MOTOR VEHICLES	CURRENT YEAR NOTES: 1 squad cars \$30,000 and SPPD SHARE= \$57,000 for new TRT Armored Vehicle - \$0 all moved to equip cert.							
42100-550	POLICE MOTOR VEHICLES	NEXT YEAR NOTES: 2 squad cars (w/Equipment change over: \$8,000) \$72,000 moved to equip cert.							
42100-570	POLICE OFFICE EQUIPMENT &	CURRENT YEAR NOTES: \$16,000 for 5 in-squad computers; replace current computers which can NOT be updated with Windows 7, to run our MDC software. \$4,000 FLIR unit for patrol. \$10,000 Body worn video camera system. Copy Machine: Aprox. \$7,900.							
42100-570	POLICE OFFICE EQUIPMENT &	NEXT YEAR NOTES: Dictation recorders: \$ 6,500.00 Interview Room Recording: \$ 5,700.00 Voice Logger (8-channel): \$ 9,400.00 Body worn video camera system: \$10,000 changed to \$0 Dispatch printer: \$2,010.00 changed to \$0 Computer workstation replacement: \$7,200.00 changed to \$0.							
TOTAL POLICE		1,876,778	1,956,079	1,973,503	2,078,493	1,285,001	2,079,675	2,128,643	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FIRE
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES								
42200-100 FIRE WAGES	44,109	47,304	51,329	53,039	19,400	53,039	52,907	
42200-102 FIRE WAGES - OVERTIME	23	0	0	0	346	0	0	
42200-121 FIRE PERA CONTRIBUTIONS	1,857	1,963	2,301	2,431	1,432	2,431	2,445	
42200-122 FIRE FICA CONTRIBUTIONS	2,747	2,926	3,098	3,288	1,177	3,288	3,280	
42200-126 FIRE MEDICARE CONTRIBUTION	642	684	724	769	275	769	767	
42200-131 FIRE HEALTH INSURANCE	108,548	128,551	143,803	173,744	100,709	173,744	172,436	
42200-132 FIRE DENTAL INSURANCE	1,224	1,191	1,076	664	491	664	702	
42200-133 FIRE LIFE INSURANCE	15	18	20	19	11	19	19	
42200-142 FIRE UNEMPLOYMENT	0	3,421	0	0	0	0	0	
42200-151 FIRE WORKERS COMPENSATION	13,513	14,182	14,476	17,967	13,094	17,967	19,278	
TOTAL PERSONNEL SERVICES	172,679	200,239	216,827	251,921	136,935	251,921	251,834	
OFFICE EXPENSES								
42200-200 FIRE OFFICE SUPPLIES	134	124	212	250	96	250	250	
42200-210 FIRE OPERATING SUPPLIES	8,147	23,005	10,161	10,000	5,775	10,000	12,000	
42200-211 FIRE MOTOR FUELS	3,401	3,937	4,676	3,500	2,601	3,500	4,000	
42200-220 FIRE REPAIR & MAINT. SUPPL	0	0	0	200	0	200	500	
TOTAL OFFICE EXPENSES	11,682	27,065	15,049	13,950	8,472	13,950	16,750	
PROFESSIONAL SERVICES								
42200-300 FIRE PROFESSIONAL SERVICES	4,683	5,044	6,183	4,500	4,444	4,500	5,500	
42200-321 FIRE TELEPHONE	1,897	1,930	2,046	1,500	1,311	1,500	2,000	
42200-322 FIRE POSTAGE	133	48	193	150	110	150	200	
42200-331 FIRE TRAVEL & TRAINING	4,298	5,470	5,807	10,000	2,908	10,000	10,000	
42200-340 FIRE ADVERTISING	436	390	539	250	0	250	250	
42200-351 FIRE LEGAL NOTICES & PUBLI	0	0	0	0	0	0	0	
42200-354 FIRE PRINTING & BINDING	0	0	0	0	0	0	0	
42200-360 FIRE INSURANCE	6,040	4,735	6,527	6,854	6,458	6,460	6,460	
42200-380 FIRE UTILITIES	9,757	8,051	9,851	11,500	7,894	11,500	12,000	
TOTAL PROFESSIONAL SERVICES	27,245	25,669	31,146	34,754	23,125	34,360	36,410	
42200-300 FIRE PROFESSIONAL SERVICES	PERMANENT NOTES: annual med compass physicals and fit tests							
REPAIR & MAINTENANCE								
42200-401 FIRE BLDG- REP&MAINT	0	0	7,160	150	36	150	16,670	
42200-404 FIRE EQUIP- REP&MAINT	21,558	11,981	12,254	10,000	6,995	10,000	15,000	
42200-430 FIRE MISCELLANEOUS	0	0	0	0	0	0	0	
42200-433 FIRE DUES & SUBSCRIPTIONS	693	641	760	2,000	706	2,000	2,500	
TOTAL REPAIR & MAINTENANCE	22,251	12,622	20,174	12,150	7,737	12,150	34,170	
42200-401 FIRE BLDG- REP&MAINT	NEXT YEAR NOTES: floor coating vs replacemnt as conditions of floor make cleaning and slipperyness an issue.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 FIRE
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
42200-433	FIRE DUES & SUBSCRIPTIONS	CURRENT YEAR NOTES: new subscription for e-dispatch \$800.							
CAPITAL									
42200-570	FIRE OFFICE EQUIPMENT & FU	0	299,453	280,175	29,630	19,298	29,630	27,495	
	TOTAL CAPITAL	0	299,453	280,175	29,630	19,298	29,630	27,495	
42200-570	FIRE OFFICE EQUIPMENT & FUCURRENT YEAR NOTES:	\$9,278 -4 turn out gear; \$4,700 -5 msa tanks; \$2,400 - 3 extrication bags; \$4,000 -4 face masks; \$2,015 -10 50' hoses; \$2,400 -bldg ventilation fan for new pumper truck; \$4,837-garage door openers.							
42200-570	FIRE OFFICE EQUIPMENT & FUNEXT YEAR NOTES:	\$66,000 34 units of turnout gear to replace expired (if afg grant not successful)changed to \$0; \$7,500 future gear replacement fund; \$4,000 replace xp fire truck tough books computers(2); \$8,700 replace thermo imaging camera; \$5,000 replace 5 MSA cylinders due to expiration; \$2,295 replace outdated gas fan,							
TOTAL FIRE		233,857	565,048	563,372	342,405	195,567	342,011	366,659	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
42400-100	BUILDING WAGES	102,843	100,998	102,293	101,505	67,654	104,705	109,401	
42400-102	BUILDING WAGES-OVERTIME	0	0	10	0	0	0	0	
42400-121	BUILDING PERA CONTRIBUTION	7,153	7,321	7,417	7,359	4,821	7,514	8,205	
42400-122	BUILDING FICA CONTRIBUTION	5,604	5,435	5,438	6,293	3,772	6,493	6,783	
42400-126	BUILDING MEDICARE CONTRIBU	1,310	1,271	1,272	1,472	882	1,517	1,586	
42400-131	BUILDING HEALTH INSURANCE	37,614	35,481	37,915	43,222	25,284	43,222	42,829	
42400-132	BUILDING DENTAL INSURANCE	1,356	2,853	3,233	2,108	1,749	2,108	2,229	
42400-133	BUILDING LIFE INSURANCE	52	50	55	57	37	57	57	
42400-134	BUILDING DISABILITY INSURA	0	0	0	0	0	0	0	
42400-151	BUILDING WORKERS COMPENSAT	452	468	422	659	414	670	836	
TOTAL PERSONNEL SERVICES		156,384	153,874	158,055	162,675	104,613	166,286	171,926	
OFFICE EXPENSES									
42400-200	BUILDING OFFICE SUPPLIES	1,254	2,478	1,183	1,600	338	1,600	10,482	
42400-210	BUILDING OPERATING SUPPLIE	317	492	809	1,500	131	1,500	1,500	
42400-211	BUILDING MOTOR FUELS	2,216	1,881	2,014	1,910	1,037	1,910	1,910	
42400-220	BUILDING REP & MAINT SUPPL	0	0	4	629	0	629	629	
TOTAL OFFICE EXPENSES		3,787	4,851	4,009	5,639	1,506	5,639	14,521	
42400-200	BUILDING OFFICE SUPPLIES	NEXT YEAR NOTES: \$8,882 for new code books and software(when published).							
PROFESSIONAL SERVICES									
42400-300	BUILDING PROFESSIONAL SERV	2,303	408	3,323	1,640	608	1,640	1,640	
42400-321	BUILDING TELEPHONE	1,935	1,697	1,768	1,800	1,083	1,800	1,800	
42400-322	BUILDING POSTAGE	320	422	206	837	82	837	837	
42400-331	BUILDING TRAVEL & TRAINING	1,319	1,158	1,625	2,250	1,406	2,250	2,250	
42400-340	BUILDING ADVERTISING	0	47	0	100	24	100	100	
42400-351	BUILDING LEGAL NOTICES & P	0	0	0	200	0	200	200	
42400-354	BUILDING PRINTING & BINDIN	0	0	0	500	0	500	500	
42400-360	BUILDING INSURANCE	1,248	1,089	1,577	1,656	1,759	1,760	1,760	
TOTAL PROFESSIONAL SERVICES		7,126	4,820	8,498	8,983	4,964	9,087	9,087	
REPAIR & MAINTENANCE									
42400-404	BUILDING EQUIP- REP&MAINT	1,198	2,027	2,224	2,000	3,989	2,000	2,500	
42400-430	BUILDING MISCELLANEOUS	0	0	0	0	0	0	0	
42400-433	BUILDING DUES&SUBSCRIPTION	260	285	285	500	125	500	500	
42400-491	BUILDING STATE SURCHARGE P	5,147	5,390	8,678	5,000	3,680	7,300	9,500	
TOTAL REPAIR & MAINTENANCE		6,605	7,702	11,186	7,500	7,794	9,800	12,500	
42400-404	BUILDING EQUIP- REP&MAINT	NEXT YEAR NOTES: aging car and blazer							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 BUILDING INSPECTOR
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<hr/>									
<u>CAPITAL</u>									
42400-570	BUILDING OFFICE EQUIP&FURN	0	0	0	2,900	1,200	2,900	1,518	
	TOTAL CAPITAL	0	0	0	2,900	1,200	2,900	1,518	
42400-570	BUILDING OFFICE EQUIP&FURN	CURRENT YEAR NOTES:							
		2 computers and 1 upgrade \$1,400; Permitworks update \$1,500.							
42400-570	BUILDING OFFICE EQUIP&FURN	NEXT YEAR NOTES:							
		1 computer and 3-2013 microsoft office software.							
<hr/>									
	TOTAL BUILDING INSPECTOR	173,902	171,248	181,748	187,697	120,076	193,712	209,552	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 EMERGENCY MGMT
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
OFFICE EXPENSES								
42500-200 EMERGENCY MGMT OFFICE SUPP	0	0	0	0	0	0	0	
42500-210 EMERGENCY MGMT OPERATING S	0	0	0	1,200	0	1,200	1,200	
TOTAL OFFICE EXPENSES	0	0	0	1,200	0	1,200	1,200	
PROFESSIONAL SERVICES								
42500-300 EMERGENCY MGMT PROFESSIONA	0	0	0	0	0	0	0	
42500-331 EMERGENCY MGMT TRAVEL & TR	0	0	0	1,200	0	1,200	1,200	
42500-360 EMERGENCY MGMT INSURANCE	41	35	9	10	10	10	10	
42500-380 EMERGENCY MGMT UTILITIES	1,050	1,050	1,050	1,060	579	1,060	1,060	
TOTAL PROFESSIONAL SERVICES	1,092	1,086	1,059	2,270	589	2,270	2,270	
REPAIR & MAINTENANCE								
42500-404 EMERGENCY MGMT EQUIP-REP&M	0	0	1,352	4,000	0	4,000	4,000	
42500-433 EMERGENCY MGMT DUES & SUBS	0	0	0	300	0	300	300	
TOTAL REPAIR & MAINTENANCE	0	0	1,352	4,300	0	4,300	4,300	
42500-404 EMERGENCY MGMT EQUIP-REP&MPERMANENT NOTES: Siren maintance and repair.								
CAPITAL								
42500-570 EMERGENCY MGMT OFFICE EQUI	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL EMERGENCY MGMT	1,092	1,086	2,411	7,770	589	7,770	7,770	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

			2014			2015		
			CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
2011	2012	2013	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
ACTUAL	ACTUAL	ACTUAL						
PERSONNEL SERVICES								
42700-100	COMMUNITY SERVICE WAGES	45,117	46,621	47,270	48,794	29,668	48,794	48,770
42700-102	COMMUNITY SERVICE WAGES -	0	133	0	0	0	0	0
42700-121	COMMUNITY SERVICE PERA CON	3,271	3,390	3,427	3,538	2,151	3,538	3,658
42700-122	COMMUNITY SERVICE FICA CON	2,510	2,612	2,650	3,025	1,559	3,025	3,024
42700-126	COMMUNITY SERVICE MEDICARE	587	611	620	708	365	708	707
42700-131	COMMUNITY SERVICE HEALTH I	16,670	15,838	16,195	18,295	11,416	18,295	17,312
42700-132	COMMUNITY SERVICE DENTAL I	1,853	1,348	1,568	830	731	830	877
42700-133	COMMUNITY SERVICE LIFE INS	23	22	24	24	16	24	24
42700-134	COMMUNITY SERVICE DISABILI	0	0	0	0	0	0	0
42700-151	COMMUNITY SERVICE WORKERS	1,183	1,206	1,154	1,482	930	1,482	1,744
TOTAL PERSONNEL SERVICES		71,214	71,780	72,907	76,696	46,836	76,696	76,116
OFFICE EXPENSES								
42700-200	COMMUNITY SERVICE OFFICE S	0	0	0	0	0	0	0
42700-210	COMMUNITY SERVICE OPERATIN	0	256	0	250	2	250	250
42700-211	COMMUNITY SERVICE MOTOR FU	0	0	0	0	0	0	0
42700-220	COMMUNITY SERVICE REPAIR &	0	0	0	0	0	0	0
42700-222	COMMUNITY SERVICE UNIFORMS	325	108	412	350	93	350	350
TOTAL OFFICE EXPENSES		325	364	412	600	95	600	600
PROFESSIONAL SERVICES								
42700-300	COMMUNITY SERVICE PROFESSI	5,894	7,205	6,411	7,500	2,804	7,500	7,500
42700-321	COMMUNITY SERVICE TELEPHON	0	0	0	0	0	0	0
42700-322	COMMUNITY SERVICE POSTAGE	0	0	0	0	0	0	0
42700-331	COMMUNITY SERVICE TRAVEL &	50	0	250	250	0	250	250
42700-340	COMMUNITY SERVICE ADVERTIS	0	0	0	0	0	0	0
42700-351	COMMUNITY SERVICE LEGAL NO	0	0	0	0	0	0	0
42700-354	COMMUNITY SERVICE PRINTING	0	0	0	100	0	100	100
42700-360	COMMUNITY SERVICE INSURANC	431	366	640	672	728	728	730
42700-380	COMMUNITY SERVICE UTILITIE	0	0	0	0	0	0	0
TOTAL PROFESSIONAL SERVICES		6,375	7,571	7,300	8,522	3,531	8,578	8,580
42700-300	COMMUNITY SERVICE PROFESSIPERMANENT NOTES: Vet service							
REPAIR & MAINTENANCE								
42700-404	COMMUNITY SERVICE EQUIP-RE	0	0	0	250	0	250	250
42700-430	COMMUNITY SERVICE MISCELLA	0	0	0	50	0	50	50
42700-433	COMMUNITY SERVICE DUES & S	0	0	0	50	0	50	50
TOTAL REPAIR & MAINTENANCE		0	0	0	350	0	350	350

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 COMMUNITY SERVICE
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL								
42700-570 COMMUNITY SERVICE OFFICE E	0	0	0	0	0	0	0	
TOTAL CAPITAL	0	0	0	0	0	0	0	
TOTAL COMMUNITY SERVICE	77,914	79,714	80,620	86,168	50,462	86,224	85,646	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

				2014			2015		
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
2011	2012	2013							
ACTUAL	ACTUAL	ACTUAL							
PERSONNEL SERVICES									
43050-100	PUBLIC WORKS ADMIN WAGES	55,467	49,150	47,227	50,826	32,008	50,826	53,926	
43050-102	PUBLIC WORKS ADMIN WAGES-O	40	41	69	60	82	60	61	
43050-112	PUBLIC WORKS ADMIN CAR ALL	900	900	225	893	0	0	0	
43050-121	PUBLIC WORKS ADMIN PERA CO	3,845	3,628	3,403	3,689	2,500	3,689	4,049	
43050-122	PUBLIC WORKS ADMIN FICA CO	3,285	2,992	2,828	3,155	2,065	3,155	3,347	
43050-126	PUBLIC WORKS ADMIN MEDICAR	768	700	662	738	483	738	783	
43050-131	PUBLIC WORKS ADMIN HEALTH	13,199	11,093	10,618	13,040	5,469	13,040	9,325	
43050-132	PUBLIC WORKS ADMIN DENTAL	743	586	862	614	643	614	737	
43050-133	PUBLIC WORKS ADMIN LIFE IN	19	15	(13)	18	14	18	20	
43050-134	PUBLIC WORKS ADMIN DISABIL	0	0	0	0	0	0	0	
43050-142	PUBLIC WORKS ADMIN UNEMPLO	0	0	0	0	0	0	0	
43050-151	PUBLIC WORKS ADMIN WORKERS	444	672	641	871	546	871	1,229	
TOTAL PERSONNEL SERVICES		78,710	69,777	66,520	73,904	43,809	73,011	73,477	
43050-100	PUBLIC WORKS ADMIN WAGES	PERMANENT NOTES: PW Director 30%; Administrative Secretary 30%; Mechanic 4% Engineer 35%; Maintenance Engineer 20%.							
43050-112	PUBLIC WORKS ADMIN CAR ALL	PERMANENT NOTES: mileage reimbursement in travel and training.							
OFFICE EXPENSES									
43050-200	PUBLIC WORKS ADMIN OFFICE	981	468	898	800	282	800	800	
43050-205	PUBLIC WORKS ADMIN MISC. E	1,910	3,557	3,922	3,292	2,874	3,292	3,600	
43050-210	PUBLIC WORKS ADMIN OPERATI	427	514	380	600	65	600	600	
43050-211	PUBLIC WORKS ADMIN MOTOR F	626	717	595	700	184	700	400	
43050-220	PUBLIC WORKS ADMIN-SUPPLIES	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		3,944	5,255	5,796	5,392	3,406	5,392	5,400	
43050-211	PUBLIC WORKS ADMIN MOTOR F	PERMANENT NOTES: Mechanic charges fuel here.							
PROFESSIONAL SERVICES									
43050-300	PUBLIC WORKS ADMIN PROFESS	4,709	54	68	100	13	100	100	
43050-321	PUBLIC WORKS ADMIN TELEPHO	2,716	2,534	2,926	4,200	1,953	4,200	4,200	
43050-322	PUBLIC WORKS ADMIN POSTAGE	405	388	576	600	376	600	600	
43050-331	PUBLIC WORKS ADMIN TRAVEL/	2,011	2,007	1,464	2,500	787	2,500	2,500	
43050-340	PUBLIC WORKS ADMIN ADVERTI	76	67	231	0	0	0	0	
43050-351	PUBLIC WORKS ADMIN LEGAL N	0	0	0	0	0	0	0	
43050-354	PUBLIC WORKS ADMIN PRINTIN	0	0	0	0	0	0	0	
43050-360	PUBLIC WORKS ADMIN INSURAN	611	518	650	683	739	740	740	
TOTAL PROFESSIONAL SERVICES		10,528	5,568	5,915	8,083	3,869	8,140	8,140	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PUBLIC WORKS ADMIN
 EXPENDITURES

				2014			2015			
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED		
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET		
2011	2012	2013								
ACTUAL	ACTUAL	ACTUAL								
<u>REPAIR & MAINTENANCE</u>										
43050-401	PUBLIC WORKS ADMIN BLDG-RE	208	0	0	0	0	0	0		
43050-404	PUBLIC WORKS ADMIN EQUIP-R	0	115	948	400	1,597	400	1,000		
43050-430	PUBLIC WORKS ADMIN MISCELL	0	0	0	0	44	0	0		
43050-433	PUBLIC WORKS ADMIN DUES&SU	80	240	160	240	160	240	240		
TOTAL REPAIR & MAINTENANCE		288	355	1,108	640	1,801	640	1,240		
<u>CAPITAL</u>										
43050-550	PUBLIC WORKS ADMIN MOTOR V	0	0	0	0	0	0	0		
43050-570	PUBLIC WORKS ADMIN OFFICE	0	0	0	0	0	0	0		
TOTAL CAPITAL		0	0	0	0	0	0	0		
TOTAL PUBLIC WORKS ADMIN				93,471	80,956	79,340	88,019	52,885	87,183	88,257

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES									
43100-100	STREETS WAGES	290,590	291,320	302,425	290,982	201,401	290,982	298,756	
43100-101	STREETS WAGES - TEMPORARY	14,133	11,921	12,494	9,648	10,394	9,648	10,720	
43100-102	STREETS WAGES -OVERTIME	17,523	7,903	14,462	17,271	22,012	20,177	17,753	
43100-112	STREETS CAR ALLOWANCE	1,200	1,200	1,200	943	800	1,200	1,200	
43100-121	STREETS PERA CONTRIBUTION	22,315	21,654	22,864	22,348	16,205	22,348	23,738	
43100-122	STREETS FICA CONTRIBUTION	19,498	18,787	19,930	19,710	14,192	19,710	20,288	
43100-126	STREETS MEDICARE CONTRIBUT	4,560	4,394	4,661	4,610	3,319	4,610	4,745	
43100-131	STREETS HEALTH INSURANCE	75,892	66,279	76,767	72,468	59,708	72,468	71,855	
43100-132	STREETS DENTAL INSURANCE	3,444	4,098	5,573	4,863	4,442	4,863	5,141	
43100-133	STREETS LIFE INSURANCE	157	132	141	141	120	141	141	
43100-142	STREETS UNEMPLOYMENT-DIREC	0	0	0	0	0	0	0	
43100-151	STREETS WORKERS COMPENSATI	17,234	17,419	15,797	21,709	13,644	21,709	26,370	
	TOTAL PERSONNEL SERVICES	466,546	445,106	476,313	464,693	346,238	467,856	480,707	

43100-100 STREETS WAGES PERMANENT NOTES:
 Authorized operating crew -
 Maintenance Superintendent-split Streets 50%, Parks 30%;
 Environmental Services 20%;
 Five Equipment Operators; One Construction Maint. Worker;
 Mechanic - split among all Public Works Sections
 based on number of motorized vehicles (Streets 37%, Parks
 13%, Public Works Admin 4%, Electric 26%, Water 4%,
 Wastewater 7%, Stormwater 4%, Environmental Services 5%;
 Maintenance Engineer-10% Streets, Parks, Electric, Water,
 Wastewater, Stormwater, and 50% Municipal Bldg.

43100-100 STREETS WAGES CURRENT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010). Add employee to streets -\$0.

43100-100 STREETS WAGES NEXT YEAR NOTES:
 Streets crew operating one short due to budget cuts that
 portion will not be filled (equipment operator retired in
 mid 2010).

43100-101 STREETS WAGES - TEMPORARY CURRENT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-101 STREETS WAGES - TEMPORARY NEXT YEAR NOTES:
 Two 67 day construction workers @ \$9.00/hour

43100-102 STREETS WAGES -OVERTIME CURRENT YEAR NOTES:
 Overtime - 7% of wages to handle snow days, seal coating,

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
etc.									
43100-102	STREETS WAGES -OVERTIME	NEXT YEAR NOTES: Overtime - 6% of wages to handle snow days, seal coating, etc.							
<u>OFFICE EXPENSES</u>									
43100-200	STREETS OFFICE SUPPLIES	1,503	2,048	2,270	2,000	1,245	2,000	2,000	
43100-205	STREETS MISC EMPLOYEE SUPP	10,532	7,912	8,387	9,500	4,287	9,500	10,000	
43100-210	STREETS OPERATING SUPPLIES	30,037	31,227	31,749	35,000	13,744	35,000	35,000	
43100-211	STREETS MOTOR FUEL	45,466	32,621	47,115	50,000	42,447	50,000	55,000	
43100-220	STREETS SUPPLIES REP&MAINT	1,020	1,680	159	1,000	974	1,000	1,000	
43100-224	STREETS-STREET MAINT MATER	128,888	149,805	183,426	211,000	126,903	211,000	281,500	
TOTAL OFFICE EXPENSES		217,446	225,294	273,106	308,500	189,600	308,500	384,500	
43100-200	STREETS OFFICE SUPPLIES	PERMANENT NOTES: A split of the supplies used by the Public Works Office plus special notices for street and alley repair.							
43100-205	STREETS MISC EMPLOYEE SUPP	PERMANENT NOTES: Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$568.04 = \$2,930.20; Hearing test \$180; Misc Employee safety \$568(MMUA group changing - cost unknown)							
43100-205	STREETS MISC EMPLOYEE SUPP	CURRENT YEAR NOTES: Safety equipment 5 employees(3 pairs of safety boots per crew member allowed per year); Boot purchases \$2,250; Driver's Licenses-endorsements \$80; Drug testing 6 @ \$134 = \$804; Drug testing for temporary labor 2 @ \$134 = \$268; Boots for temporary labor 2 @ \$130 = \$260; Replacement vests, safety glasses and hard hats \$600 as needed per OSHA; Uniforms for the crew 5 @ \$325 = \$1,625; First Aid Kits \$300; MMUA Safety Coordinator 5 @ \$513 = \$2,565; Hearing test \$180; Misc Employee safety \$568(MMUA group changing - cost unknown)							
43100-211	STREETS MOTOR FUEL	CURRENT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
43100-211	STREETS MOTOR FUEL	NEXT YEAR NOTES: Staying with a cost plus program 2012. We will be considering tanker loads for a reduced cost to have onsite. 2015 cost increase 10%							
43100-220	STREETS SUPPLIES REP&MAINT	PERMANENT NOTES: Repair and maintenance of miscellaneous small equipment and equipment in facilities.							
43100-224	STREETS-STREET MAINT MATER	CURRENT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,000; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000 changed to \$110,000; Herbicide for spraying weeds in the streets-Weed spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Detail to be Reduced by \$30,000. Asphalt in house mill and overlay of Union Street - \$50,000-moved to 2015.							
43100-224	STREETS-STREET MAINT MATER	NEXT YEAR NOTES: Salt for winter salt mix and sand for winter salt mix will purchase jointly with MnDOT and store in MnDOT yard. (New agreement in 2007) \$24,000; Asphalt cold mix (for emergency pothole patching)\$1,500; Class 5 gravel for backfill and general use (we haul)\$1,000; Chip stone for seal coat or slurry coating of streets (1,500 tons @ \$29.00/ton hauled to St. Peter) \$44,000. (125 blocks of sealcoating should be done) but for budget will do 100 blks.; The use of City mixture of dirt/sand and compost or biosolids is planned to replace black dirt needs; Asphalt cement for street patching \$150,000; Herbicide for spraying weeds in the streets-Weed							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

			(- - - - - 2014 - - - - -) (- - - - - 2015 - - - - -)						
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET	
			spray used will be biodegradable, but is more expensive \$1,500; paint material only for street center lines, markings, curbs, and parking areas for residential streets - \$6,000; The State requires painting of centerlines on Municipal State Aid streets, school zones, and crosswalks MSA streets are painted by MnDOT in a workshare exchange; sign replacement program \$3,500; (Annual expense must be complete by 2021. Asphalt in house overlay of Union Street \$50,000 -\$70,000 2015.						
<u>PROFESSIONAL SERVICES</u>									
43100-300	STREETS PROFESSIONAL SERVI	22,494	20,882	22,039	26,000	3,837	26,000	26,000	
43100-321	STREETS TELEPHONE	1,520	1,588	1,355	1,850	1,146	1,850	1,850	
43100-322	STREETS POSTAGE	26	13	33	40	36	40	40	
43100-331	STREETS TRAVEL&TRAINING	2,052	1,430	4,496	2,900	676	2,900	2,900	
43100-340	STREETS ADVERTISING	0	146	150	200	297	200	200	
43100-351	STREETS LEGAL NOTICES&PUBL	141	0	0	300	0	300	300	
43100-354	STREETS PRINTING & BINDING	0	0	0	0	0	0	0	
43100-360	STREETS INSURANCE	10,662	6,490	11,504	11,029	11,625	11,625	11,630	
43100-380	STREETS UTILITIES	10,859	13,057	11,478	12,000	7,001	12,000	13,000	
TOTAL PROFESSIONAL SERVICES		37,754	43,606	51,055	54,319	24,618	54,915	55,920	
43100-300	STREETS PROFESSIONAL SERVICE	CURRENT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update							
43100-300	STREETS PROFESSIONAL SERVICE	NEXT YEAR NOTES: Engineering consultation, meetings, mapping, surveys, and small research projects; fire extinguisher annual testing \$400; Split for copier maintenance \$100; Cartigraph Licenses \$800 Master Plan Update, complete update \$1,370.00							
43100-321	STREETS TELEPHONE	CURRENT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent.							
43100-321	STREETS TELEPHONE	NEXT YEAR NOTES: cell phone policy - Street Foreman and 1/2 Superintendent.							
43100-331	STREETS TRAVEL&TRAINING	CURRENT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500							

101-GENERAL FUND
 STREETS
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
43100-331	STREETS TRAVEL&TRAINING	NEXT YEAR NOTES: MN Public Works Assoc Spring Conference (Supt) \$850; MPWA Fall \$600; General Meal and Travel Expenses \$1,000; MN TAP \$500							
43100-340	STREETS ADVERTISING	PERMANENT NOTES: Seal coating notice; Sidewalk snow removal notice; seal coating and misc bids; public hearings for sidewalk project.							
43100-351	STREETS LEGAL NOTICES&PUBL	PERMANENT NOTES: Alley notice, recording fees, etc.							
43100-380	STREETS UTILITIES	PERMANENT NOTES: Hydrant and bulk water for street sweeping; 25% of Public Works facility & site - Public works office (Elect,water, and sewer) - Public site wood/metal shop (Water, sewer, refuse, natural gas); Highway 22 Bridge Light; All Utility costs are reimbursed by the utility supplying service except for natural gas.							
REPAIR & MAINTENANCE									
43100-401	STREETS BLDG-REP&MAINT	3,194	2,842	3,529	2,500	2,095	2,500	2,500	
43100-403	STREETS INFRASTRUCTURE-REP	230,792	207,997	205,919	201,000	183,925	201,000	239,000	
43100-404	STREETS EQUIP- REP&MAINT	70,202	74,662	70,375	65,000	52,405	65,000	65,000	
43100-415	STREETS EQUIP RENTALS	802	918	0	0	1,571	0	7,000	
43100-430	STREETS MISC	272	200	200	0	200	0	300	
43100-433	STREETS DUES & SUBSCRIPTIO	1,444	1,455	1,502	2,000	1,467	2,000	2,200	
TOTAL REPAIR & MAINTENANCE		306,706	288,075	281,525	270,500	241,663	270,500	316,000	
43100-401	STREETS BLDG-REP&MAINT	CURRENT YEAR NOTES: General repairs \$2,500							
43100-401	STREETS BLDG-REP&MAINT	NEXT YEAR NOTES: General repairs \$2,500							
43100-403	STREETS INFRASTRUCTURE-REPCURRENT	CURRENT YEAR NOTES: To maintain an up-to-date street program would take \$222,000; proposed 115 blocks; contract sealcoat \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Repair \$10,000 - changed to \$0; City sidewalk repair \$10,000; stormwater permits \$4,000; curb repair \$10,000; Milling contractor for Union Street \$10,000 changed to \$0. Detail to be reduced by \$38,000. Sidewalk from Ramsey to Union \$25,000 - move to 2015.							
43100-403	STREETS INFRASTRUCTURE-REP	NEXT YEAR NOTES: To maintain an up-to-date street sealcoat program would take							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREETS
 EXPENDITURES

		(----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
		\$233,000 proposed 115 blocks and contract sealcoat (allows for 15% cost increase)- changed to \$150,000; Crack sealing \$40,000 (20,000 lbs); Alley Entrance Repair \$10,000; City sidewalk repair \$25,000 - changed to \$0; stormwater permits \$4,000; curb repair \$10,000- changed to \$0; Milling contractor for Union Street \$10,000. Sidewalk from Ramsey to Union \$25,000.							
43100-404	STREETS EQUIP- REP&MAINT	CURRENT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000. Repair to sno-go \$28,000; need to repair grader yet this year 2014 \$8,000.							
43100-404	STREETS EQUIP- REP&MAINT	NEXT YEAR NOTES: Number of tire replacements programs are due \$10,000; normal routine maintenance \$55,000.							
43100-433	STREETS DUES & SUBSCRIPTIO	CURRENT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance							
43100-433	STREETS DUES & SUBSCRIPTION	NEXT YEAR NOTES: MN Public Works Association (Maint Supt); MN Department of Transportation - annual updates for street sign manual; MN Transportation Alliance							
CAPITAL									
43100-550	STREETS MOTOR VEHICLES	40,149	0	0	0	0	0	0	
43100-570	STREETS OFFICE EQUIPMENT	0	1,910	0	0	0	0	0	
43100-580	STREETS OTHER EQUIP	28,810	24,954	9,037	20,000	0	20,000	0	
	TOTAL CAPITAL	68,958	26,864	9,037	20,000	0	20,000	0	
43100-550	STREETS MOTOR VEHICLES	CURRENT YEAR NOTES: Share mechanic's service vehicle \$16,250 of \$65,000 - \$0 moved to equip cert.							
43100-580	STREETS OTHER EQUIP	CURRENT YEAR NOTES: Mechanical Street Sweeper \$200,000 moved to equip cert.; Replace 1995 Dump Truck \$200,000 changed to \$0; Brine Tank \$20,000							
43100-580	STREETS OTHER EQUIP	NEXT YEAR NOTES: Replace 1995 Dump Truck \$200,000 changed to \$0; a must replacement to continue our current program - Paver \$175,000 moved to equip cert.							
TOTAL STREETS		1,097,409	1,028,945	1,091,035	1,118,012	802,119	1,121,771	1,237,127	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 STREET LIGHTING
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>PROFESSIONAL SERVICES</u>								
43160-380 STREET LIGHTING UTILITIES	98,653	104,103	98,428	130,000	52,592	130,000	130,000	
TOTAL PROFESSIONAL SERVICES	98,653	104,103	98,428	130,000	52,592	130,000	130,000	
<u>REPAIR & MAINTENANCE</u>								
43160-409 STREET LIGHTING STREETLIGH	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
TOTAL STREET LIGHTING	98,653	104,103	98,428	130,000	52,592	130,000	130,000	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

		2014						2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
44100-100	SENIOR COORDINATOR WAGES	0	0	0	0	0	0	0	
44100-121	SENIOR COORDINATOR PERA CO	0	0	0	0	0	0	0	
44100-122	SENIOR COORDINATOR FICA CO	0	0	0	0	0	0	0	
44100-126	SENIOR COORDINATOR MEDICAR	0	0	0	0	0	0	0	
44100-131	SENIOR COORDINATOR HEALTH	0	0	0	0	0	0	0	
44100-132	SENIOR COORDINATOR DENTAL	0	0	0	0	0	0	0	
44100-133	SENIOR COORDINATOR LIFE IN	0	0	0	0	0	0	0	
44100-151	SENIOR COORDINATOR WORKERS	0	0	0	0	0	0	0	
	TOTAL PERSONNEL SERVICES	0	0	0	0	0	0	0	
OFFICE EXPENSES									
44100-200	SENIOR COORDINATOR OFFICE	0	53	0	0	0	0	0	
44100-210	SENIOR COORDINATOR OPERATI	3,341	2,866	2,742	3,500	1,789	3,200	3,500	
	TOTAL OFFICE EXPENSES	3,341	2,919	2,742	3,500	1,789	3,200	3,500	
44100-210	SENIOR COORDINATOR OPERATI	PERMANENT NOTES: Coffee; napkins; Program supplies; movie license; supplies for special events.							
44100-210	SENIOR COORDINATOR OPERATI	CURRENT YEAR NOTES: SENIOR DANCES; SUPPLIES; VOLUNTEER RECOG; PALS PROGRAM; PICKLEBALL SUPPLIES AND PROMOTION; ACTIVITIES; FORUMS							
44100-210	SENIOR COORDINATOR OPERATI	NEXT YEAR NOTES: DANCES; CENTER SUPPLIES; PALS; ACTIVITIES; PROMOTIONS.							
PROFESSIONAL SERVICES									
44100-300	SENIOR COORDINATOR PROFESS	24,840	25,932	27,600	28,184	14,748	29,400	30,400	
44100-312	SENIOR COORDINATOR TRIPS	0	0	0	0	0	0	0	
44100-321	SENIOR COORDINATOR TELEPHO	64	59	70	75	45	70	75	
44100-322	SENIOR COORDINATOR POSTAGE	612	765	848	870	654	966	975	
44100-331	SENIOR COORDINATOR TRAVEL	0	0	0	50	0	50	50	
44100-340	SENIOR COORDINATOR ADVERTI	22	128	79	150	0	150	150	
44100-354	SENIOR COORDINATOR PRINTIN	0	0	0	0	0	0	0	
44100-360	SENIOR COORDINATOR INSURAN	139	117	240	252	273	273	275	
	TOTAL PROFESSIONAL SERVICES	25,677	27,002	28,838	29,581	15,720	30,909	31,925	
44100-300	SENIOR COORDINATOR PROFESS	CURRENT YEAR NOTES: NICOLLET COUNTY CONTRACT FOR SERVICE INCREASE FOR SR CTR COORD WAGES POTENTIAL INCREASE OR 4%							
44100-300	SENIOR COORDINATOR PROFESS	NEXT YEAR NOTES: NICOLLET COUNTY CONTRACT.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SENIOR COORDINATOR
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)				
		2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
44100-312	SENIOR COORDINATOR TRIPS PERMANENT NOTES: Mystery trips, Pontoon boat rides @ Westwood.								
44100-322	SENIOR COORDINATOR POSTAGE PERMANENT NOTES: senior newsletter.								
44100-322	SENIOR COORDINATOR POSTAGE CURRENT YEAR NOTES: MONTHLY MAILING OF NEWSLETTER/COST SHARED BY NICOLLET COUNTY								
44100-322	SENIOR COORDINATOR POSTAGE NEXT YEAR NOTES: MONTHLY MAILING OF SR NEWSLETTER/COST SHARED BY NICOLLET COUNTY								
44100-331	SENIOR COORDINATOR TRAVEL PERMANENT NOTES: Senior coordinator meetings.								
44100-340	SENIOR COORDINATOR ADVERTINEXT YEAR NOTES: AD FOR 55 PLUS NEWSPAPER TAB								
<u>REPAIR & MAINTENANCE</u>									
44100-430	SENIOR COORDINATOR MISCELL	0	0	0	0	0	0	0	
44100-433	SENIOR COORDINATOR DUES &	0	0	0	0	0	0	0	
	TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	
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TOTAL SENIOR COORDINATOR		29,017	29,921	31,580	33,081	17,509	34,109	35,425	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45100-100	REC/LEISURE SVC WAGES	130,412	125,257	128,430	132,248	78,761	132,248	128,928	
45100-101	REC/LEISURE SVC WAGES-TEMP	64,217	71,828	77,864	71,000	66,622	73,000	94,542	
45100-102	REC/LEISURE SVC WAGES-OVER	173	21	0	100	82	100	100	
45100-121	REC/LEISURE SVC PERA CONTR	9,375	9,015	10,231	9,404	5,641	9,404	9,670	
45100-122	REC/LEISURE SVC FICA CONTR	11,730	11,449	11,996	12,400	8,635	12,400	13,676	
45100-126	REC/LEISURE SVC MEDICARE C	2,743	2,678	2,806	2,900	2,020	2,900	3,198	
45100-131	REC/LEISURE SVC HEALTH INS	40,576	34,631	36,048	46,724	24,697	46,724	40,858	
45100-132	REC/LEISURE SVC DENTAL INS	1,423	983	2,093	2,277	1,480	2,277	1,623	
45100-133	REC/LEISURE SVC LIFE INSUR	68	58	62	62	41	62	62	
45100-134	REC/LEISURE SVC DISABILITY	0	0	0	0	0	0	0	
45100-142	REC/LEISURE SVC UNEMPLOYME	0	516	0	0	0	0	0	
45100-151	REC/LEISURE SVC WORKERS CO	3,665	3,876	3,636	5,150	3,235	5,150	8,027	
TOTAL PERSONNEL SERVICES		264,383	260,311	273,166	282,265	191,214	284,265	300,684	

45100-100 REC/LEISURE SVC WAGES PERMANENT NOTES:
 FT Director; FT Secretary; FT Program Supervisor;
 PT Open gym supervisors;

45100-101 REC/LEISURE SVC WAGES-TEMPPERMANENT NOTES:
 GAC WORK STUDY STUDENTS; SUMMER SEASONAL STAFF; SEASONAL
 STAFF FOR AFTER SCHOOL PROGRAMS

45100-101 REC/LEISURE SVC WAGES-TEMPCURRENT YEAR NOTES:
 Besides our regular seasonal employees and work study
 students, temp wages include employees that are no longer
 budgeted for in contractual labor: softball ump's, vb ump's,
 fb coaches, fb coordinator, gymnastics coord & coaches,
 youth bb coaches, babysitter's training instructor, youth vb
 coaches. \$11,900 not spent in contractual applied here.

45100-101 REC/LEISURE SVC WAGES-TEMPNEXT YEAR NOTES:
 MINIMUM WAGE INCREASE AS OF AUGUST 1, 2014

OFFICE EXPENSES

45100-200	REC/LEISURE SVC OFFICE SUP	1,664	1,896	2,845	2,500	673	2,500	2,500	
45100-210	REC/LEISURE SVC OPERATING	19,354	14,744	21,231	20,000	10,553	20,500	25,000	
45100-211	REC/LEISURE SVC MOTOR FUEL	0	274	0	0	0	0	0	
45100-220	REC/LEISURE SVC SUPPLIES R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		21,018	16,915	24,076	22,500	11,226	23,000	27,500	

45100-200 REC/LEISURE SVC OFFICE SUPPERMANENT NOTES:
 Envelopes; Astrobright paper for flyers; Tape; staples;
 pens; pencils; legal pads; markers; posterboard; binders;
 folders; nametags; paper clips; Toner.

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-210	REC/LEISURE SVC OPERATING	CURRENT YEAR NOTES: Program supplies; staff shirts; ballfield striping paint (1200); State SB registration, special events (daddy daughter dance, movies in the park, summer celebration, candy cane hunt, etc).							
45100-210	REC/LEISURE SVC OPERATING	NEXT YEAR NOTES: REPLACING EQUIPMENT THAT IS WORN OUT. PROGRAM SUPPLIES; STAFF SHIRTS; BALL FIELD STRIPING PAINT; DADDY DAUGHTER DANCE; CANDY CANE HUNT; MOVIES IN THE PARK; SUMMER CELEBRATION; PICKLEBALL; TENNIS; GAMES; ETC.							
PROFESSIONAL SERVICES									
45100-300	REC/LEISURE SVC PROFESSION	576	45	400	300	296	325	350	
45100-310	REC/LEISURE SVC CONTRACTUA	30,863	32,548	19,194	19,000	20,054	20,000	20,500	
45100-312	REC/LEISURE SVC TRIPS	879	1,359	896	1,000	860	1,000	1,000	
45100-321	REC/LEISURE SVC TELEPHONE	3,146	3,058	3,144	3,100	1,991	3,100	3,100	
45100-322	REC/LEISURE SVC POSTAGE	1,123	1,181	1,247	1,200	1,140	1,300	1,300	
45100-331	REC/LEISURE SVC TRAVEL&TRA	1,030	2,351	272	2,000	565	2,000	2,100	
45100-340	REC/LEISURE SVC ADVERTISIN	408	166	111	200	0	50	100	
45100-351	REC/LEISURE SVC LEGAL NOTI	0	0	0	0	0	0	0	
45100-354	REC/LEISURE SVC PRINTING&B	2,240	3,789	3,580	3,500	1,858	3,500	3,700	
45100-360	REC/LEISURE SVC INSURANCE	1,700	1,441	2,644	2,776	3,007	3,007	3,010	
TOTAL PROFESSIONAL SERVICES		41,966	45,937	31,489	33,076	29,772	34,282	35,160	
45100-300	REC/LEISURE SVC PROFESSION	PERMANENT NOTES: City Web, SELECTACCOUNT							
45100-310	REC/LEISURE SVC CONTRACTUA	PERMANENT NOTES: VOLLEYBALL REFS; SOFTBALL UPMIRES; TAE KWON DO INSTRUCTOR; GYMNASTICS COORDINATOR & COACHES; TENNIS ASSOCIATION; BASKETBALL COACHES & COORDINATOR; GOLF INSTRUCTOR; BABYSITTERS TRAINING INSTRUCTOR							
45100-310	REC/LEISURE SVC CONTRACTUA	CURRENT YEAR NOTES: Daddy daughter dance entertainment (200), golf (1215), tennis (2477), youth enrichment league/chess (1900), tackle football mkto league (5190), fb camp (566), and soccer association (6300).							
45100-310	REC/LEISURE SVC CONTRACTUA	NEXT YEAR NOTES: YOUTH ENRICHEMENT LEAGUE EXPANDING LEGO PROGRAM FOR K-5TH GRADE (1500)							
45100-312	REC/LEISURE SVC TRIPS	PERMANENT NOTES: School's out & Summer rec trips.							

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

		----- 2014 -----) (----- 2015 -----)							
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45100-322	REC/LEISURE SVC POSTAGE	PERMANENT NOTES: Winter, Summer, Fall brochure postage, mailings to youth/families for promotion of events/activities; Daily mail.							
45100-331	REC/LEISURE SVC TRAVEL&TRAPERMANENT NOTES:	2 for MN Rec & Park Association State Conference;Southern MN Rec & Park Assoc. Meetings;Secretary/Program Supervisor to workshops;In-service staff training.							
45100-340	REC/LEISURE SVC ADVERTISINPERMANENT NOTES:	Recruiting for summer rec staff.							
45100-354	REC/LEISURE SVC PRINTING&BPERMANENT NOTES:	3 brochures per year (shared cost with Comm/Fam Ed); Campground brochures. Park shelter & Community Center facility permit forms. Alcohol permits.							
<u>REPAIR & MAINTENANCE</u>									
45100-404	REC/LEISURE SVC EQUIP- REP	3,903	4,476	7,917	7,000	5,890	8,000	8,100	_____
45100-412	REC/LEISURE SVC RENTALS-SC	400	1,200	1,300	2,000	800	1,200	1,200	_____
45100-430	REC/LEISURE SVC MISC.	0	0	0	0	0	0	0	_____
45100-433	REC/LEISURE SVC DUES&SUBSC	541	576	583	600	11,673	11,673	11,700	_____
TOTAL REPAIR & MAINTENANCE		4,844	6,252	9,801	9,600	18,363	20,873	21,000	_____
45100-404	REC/LEISURE SVC EQUIP- REPPERMANENT NOTES:	1/2 COPY MACHINE MAINT (SHARED WITH SPCC); ACTIVE NETWORK MAINT; YEARLY ANTI-VIRUS MAINT							
45100-404	REC/LEISURE SVC EQUIP- REPNEXT YEAR NOTES:	COMPUTER UPGRADES 3 @ 375							
45100-412	REC/LEISURE SVC RENTALS-SCPERMANENT NOTES:	Rent for gymnastics program at Armory							
45100-412	REC/LEISURE SVC RENTALS-SCCURRENT YEAR NOTES:	Armory rental for gymnastics program when school not using for SPS gymnastics (spring, summer, fall)and now reimburse the school for storage unit during those months. NO SPRING PROGRAM.							
45100-433	REC/LEISURE SVC DUES&SUBSCPERMANENT NOTES:	MRPA - 2(499); SMRPA - 2 (30); St. Peter Herald (50);Sam's Club Business membership (45).							
45100-433	REC/LEISURE SVC DUES&SUBSCCURRENT YEAR NOTES:	GAC west fields							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 RECREATION/LEISURE SERVIC
 EXPENDITURES

	2011	2012	2013	(----- 2014 -----)	(----- 2015 -----)			
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
45100-433	REC/LEISURE SVC DUES&SUBSCNEXT YEAR NOTES:							
	GAC WEST FIELDS CONTRACT (PARKING, MAINT, IRRIGATION) 11,000							
<u>CAPITAL</u>								
45100-570	REC/LEISURE SVC OFFICE EQU	0	0	0	0	3,877	3,877	0
	TOTAL CAPITAL	0	0	0	0	3,877	3,877	0
45100-570	REC/LEISURE SVC OFFICE EQU CURRENT YEAR NOTES:							
	SHARE OF COPY MACHINE REPLACEMENT							
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TOTAL RECREATION/LEISURE SERVIC	332,210	329,414	338,531	347,441	254,451	366,297	384,344	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

		2014						2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
45124-100	SWIMMING POOL WAGES	0	0	0	0	0	0	0	
45124-101	SWIMMING POOL WAGES - TEMP	71,357	80,507	73,829	80,000	67,434	80,000	86,805	
45124-102	SWIMMING POOL WAGES - OVER	839	874	561	500	283	500	500	
45124-122	SWIMMING POOL FICA CONTRIB	4,481	5,046	4,612	4,991	4,205	4,991	5,413	
45124-126	SWIMMING POOL MEDICARE CON	1,048	1,180	1,079	1,167	983	1,167	1,266	
45124-151	SWIMMING POOL WORKERS COMP	2,754	2,782	2,607	3,742	2,353	3,742	4,788	
TOTAL PERSONNEL SERVICES		80,479	90,389	82,688	90,400	75,258	90,400	98,772	

OFFICE EXPENSES

45124-200	SWIMMING POOL OFFICE SUPPL	5,658	6,978	7,100	7,300	8,100	7,300	7,300	
45124-210	SWIMMING POOL OPERATING SU	17,913	22,258	18,752	22,000	15,661	22,000	22,000	
45124-220	SWIMMING POOL REPAIR & MAI	2,783	2,849	0	0	0	0	0	
TOTAL OFFICE EXPENSES		26,354	32,085	25,852	29,300	23,761	29,300	29,300	

45124-200 SWIMMING POOL OFFICE SUPPLPERMANENT NOTES:
 pool concessions (Proj#746).

45124-210 SWIMMING POOL OPERATING SUCURRENT YEAR NOTES:
 \$12,000 CHEMICALS; MOSS (3300); CLEANING SUPPLIES; RESCUE TUBES (55); 1 GUARD CHAIR UMBRELLA (70); 2 BB NETS/4BB'S (125);FIRST AID SUPPLIES (350);2-WAY RADIOS (100); WHISTLES/LANYARDS (50); AED PADS ADULT & CHILD (200); 1 SUIT FOR EACH HEAD GUARD (approx 150); STAFF SHIRTS(250);CULLIGAN WATER(250); RED CROSS CERTIFICATION CARDS & SUPPLIES(1200); SLIP N SLIDE AND WRISTBANDS FOR JULY 4(240); MATS (250); LIFE JACKETS (150);PICNIC TABLE UMBRELLA W/BASE (150); NET NANNY (30); WEATHER RADIO (50); 3 FANNY PACKS (75); WHITEBOARD (150); RADIO/CORD (100); PHONE (30); WATER TOYS (50)

45124-210 SWIMMING POOL OPERATING SUNEXT YEAR NOTES:
 CHEMICALS (12,000); MOSS (2400); CLEANING SUPPLIES; RESCUE TUBES (55); 1 GUARD UMBRELLA (55); WATER TOYS (50); MATS (250); LIFE JACKETS (100); 2-WAY RADIOS (75); FANNY PACK KITS(75); BARBELS (300); EQUIPMENT CADDY (200); FUN NOODLES (50); DECK CHAIRS (200); RING BUOY (75); BACKBOARD WITH HEAD IMMOBILIZER (350); FIRST AID SUPPLIES; WHISTLES/LANYARDS; AED PADS; 1 SUIT FOR EACH HEAD GUARD; STAFF SHIRTS; CULLIGAN; RED CROSS CERTIFICATION CARDS/SUPPLIES; SLIP N SLIDE & WRISTBANDS FOR 4TH OF JULY

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

				2014			2015			
				CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED		
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET		
				2011	2012	2013				
				ACTUAL	ACTUAL	ACTUAL				
PROFESSIONAL SERVICES										
45124-300	SWIMMING POOL	PROFESSIONAL		1,783	3,283	2,507	2,500	3,105	2,500	2,500
45124-321	SWIMMING POOL	TELEPHONE		666	447	403	500	370	500	500
45124-322	SWIMMING POOL	POSTAGE		36	34	35	20	5	20	20
45124-331	SWIMMING POOL	TRAVEL & TRA		1,082	988	27	450	105	450	450
45124-340	SWIMMING POOL	ADVERTISING		76	67	12	75	0	75	75
45124-354	SWIMMING POOL	PRINTING & B		53	53	53	100	414	100	100
45124-360	SWIMMING POOL	INSURANCE		4,999	4,988	5,907	6,202	5,625	5,625	5,650
45124-380	SWIMMING POOL	UTILITIES		28,331	34,956	35,284	33,000	17,400	33,000	33,000
TOTAL PROFESSIONAL SERVICES				37,024	44,817	44,229	42,847	27,024	42,270	42,295
45124-300	SWIMMING POOL	PROFESSIONAL	PERMANENT NOTES: Br/Nic pool license; annual pre-employment drug testing							
45124-300	SWIMMING POOL	PROFESSIONAL	CURRENT YEAR NOTES: INCREASED COST OF PRE-EMPLOYMENT DRUG TESTING							
45124-321	SWIMMING POOL	TELEPHONE	PERMANENT NOTES: MONTHLY PHONE REIMBURSEMENT FOR POOL MANAGER USE OF PERSONAL PHONE; FRONT COUNTER PHONE							
45124-331	SWIMMING POOL	TRAVEL & TRA	PERMANENT NOTES: CERTIFIED POOL OPERATOR TRAINING AS NEEDED;STAFF RE-CERTIFICATION & TRAINING							
45124-340	SWIMMING POOL	ADVERTISING	PERMANENT NOTES: EMPLOYMENT AD IN HERALD							
45124-354	SWIMMING POOL	PRINTING & B	PERMANENT NOTES: ticket book printing.							
45124-354	SWIMMING POOL	PRINTING & B	CURRENT YEAR NOTES: 40 TICKET BOOKS							
REPAIR & MAINTENANCE										
45124-401	SWIMMING POOL	BUILDING-REP		0	1,877	32,844	2,000	2,728	2,000	2,000
45124-404	SWIMMING POOL	EQUIP- REP&M		814	103	2,976	3,000	2,940	3,000	3,000
45124-430	SWIMMING POOL	MISCELLANEOU		0	0	0	0	0	0	0
45124-433	SWIMMING POOL	DUES & SUBSC		0	0	0	0	0	0	0
TOTAL REPAIR & MAINTENANCE				814	1,980	35,820	5,000	5,668	5,000	5,000
45124-404	SWIMMING POOL	EQUIP- REP&M	CURRENT YEAR NOTES: POTENTIAL REPAIRS TO POOL VACUUM; FILTERS, PUMPS ETC							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SWIMMING POOL
 EXPENDITURES

		(----- 2014 -----)			(----- 2015 -----)			
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
CAPITAL								
45124-530	SWIMMING POOL IMPROVEMENTS	0	0	0	0	0	0	0
45124-570	SWIMMING POOL OFFICE EQUIP	0	0	0	0	0	0	0
45124-580	SWIMMING POOL OTHER EQUIPM	0	0	4,868	0	0	0	0
TOTAL CAPITAL		0	0	4,868	0	0	0	0

45124-580 SWIMMING POOL OTHER EQUIPM
 NEXT YEAR NOTES:
 controllers that automatically feed the amount of chemical needed in the pool water, this can be done from an iPad, via network enabled PC, smart phone or tablet device \$10,000 - moved to equip cert.

TOTAL SWIMMING POOL	144,672	169,272	193,456	167,547	131,712	166,970	175,367
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CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

			2014				2015	
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45127-100	SKATING RINKS WAGES	0	0	0	0	0	0	0
45127-101	SKATING RINKS WAGES - TEMP	2,276	827	2,443	2,500	2,350	3,000	2,500
45127-122	SKATING RINKS FICA CONTRIB	141	51	151	155	146	160	155
45127-126	SKATING RINKS MEDICARE CON	33	12	35	36	34	40	36
45127-142	SKATING RINKS UNEMPLOYMENT	6	0	0	0	0	0	0
45127-151	SKATING RINKS WORKERS COMP	32	69	64	88	56	100	104
TOTAL PERSONNEL SERVICES		2,488	959	2,694	2,779	2,586	3,300	2,795

45127-101 SKATING RINKS WAGES - TEMP
 PERMANENT NOTES:
 open approx 26 hrs /week for 16 weeks.

45127-101 SKATING RINKS WAGES - TEMP
 NEXT YEAR NOTES:
 WEATHER RELATED.

OFFICE EXPENSES

45127-200	SKATING RINKS OFFICE SUPPL	0	0	0	0	0	0	0
45127-210	SKATING RINKS OPERATING SU	294	316	281	250	57	250	150
45127-211	SKATING RINKS MOTOR FUELS	0	0	0	0	0	0	0
45127-220	SKATING RINKS SUPPLIES - R	0	0	0	0	0	0	0
TOTAL OFFICE EXPENSES		294	316	281	250	57	250	150

45127-210 SKATING RINKS OPERATING SUPERMANENT NOTES:
 FIRST AID SUPPLIES;HOT CHOCOLATE/CUPS/NAPKINS/SPOONS

45127-210 SKATING RINKS OPERATING SUCURRENT YEAR NOTES:
 ICE MELT; SHOVELS; DECKING; NETS

PROFESSIONAL SERVICES

45127-300	SKATING RINKS PROFESSIONAL	130	0	0	0	0	0	0
45127-321	SKATING RINKS TELEPHONE	0	0	0	0	0	0	0
45127-322	SKATING RINKS POSTAGE	0	0	3	0	5	0	0
45127-331	SKATING RINKS TRAVEL & TRA	0	0	0	0	0	0	0
45127-340	SKATING RINKS ADVERTISING	0	0	0	0	0	0	0
45127-354	SKATING RINKS PRINTING & B	0	0	0	0	0	0	0
45127-360	SKATING RINKS INSURANCE	67	57	73	77	83	83	85
45127-380	SKATING RINKS UTILITIES	8,348	7,789	11,042	8,820	8,508	9,500	9,500
TOTAL PROFESSIONAL SERVICES		8,544	7,846	11,118	8,897	8,597	9,583	9,585

45127-321 SKATING RINKS TELEPHONE CURRENT YEAR NOTES:
 ATTENDANTS CARRY THEIR PERSONAL CELL PHONES

45127-340 SKATING RINKS ADVERTISING PERMANENT NOTES:
 Warming house hours in Herald.

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 SKATING RINKS
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45127-380	SKATING RINKS UTILITIES	PERMANENT NOTES: Includes west restroom and shelter, tennis lights and hockey lights.							
45127-380	SKATING RINKS UTILITIES	NEXT YEAR NOTES: ANTICIPATING LONGER SEASON (WEATHER RELATED)							
<u>REPAIR & MAINTENANCE</u>									
45127-401	SKATING RINKS BUILDINGS- R	0	0	0	0	0	0	0	0
45127-404	SKATING RINKS EQUIP- REP&M	0	0	0	0	0	0	0	0
45127-430	SKATING RINKS MISCELLANEOU	0	0	0	0	0	0	0	0
	TOTAL REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0
<u>CAPITAL</u>									
45127-570	SKATING RINKS OFFICE EQUIP	0	0	0	0	0	0	0	0
45127-580	SKATING RINKS OTHER EQUIPM	0	0	0	0	0	0	0	0
	TOTAL CAPITAL	0	0	0	0	0	0	0	0
TOTAL SKATING RINKS		11,326	9,121	14,093	11,926	11,240	13,133	12,530	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONNEL SERVICES</u>									
45200-100	PARKS WAGES	204,372	221,312	213,602	245,792	137,942	245,792	250,663	_____
45200-101	PARKS WAGES - TEMPORARY	21,519	22,438	20,909	24,120	16,525	24,120	26,800	_____
45200-102	PARKS WAGES - OVERTIME	9,100	10,198	10,223	9,391	9,528	9,391	9,658	_____
45200-112	PARKS CAR ALLOWANCE	720	720	720	566	480	566	720	_____
45200-121	PARKS PERA CONTRIBUTIONS	15,468	16,781	16,249	18,501	10,929	18,501	19,524	_____
45200-122	PARKS FICA CONTRIBUTIONS	13,940	15,049	14,541	17,317	10,021	17,317	17,801	_____
45200-126	PARKS MEDICARE CONTRIBUTIO	3,260	3,519	3,401	4,050	2,344	4,050	4,163	_____
45200-131	PARKS HEALTH INSURANCE	67,714	71,667	71,200	87,659	44,325	87,659	86,877	_____
45200-132	PARKS DENTAL INSURANCE	3,295	5,911	6,325	4,506	3,294	4,506	4,764	_____
45200-133	PARKS LIFE INSURANCE	107	117	118	130	72	130	130	_____
45200-142	PARKS UNEMPLOYMENT-DIRECT	0	0	0	0	0	0	0	_____
45200-151	PARKS WORKERS COMPENSATION	9,262	9,172	8,223	12,293	7,729	12,293	14,910	_____
	TOTAL PERSONNEL SERVICES	348,757	376,884	365,512	424,325	243,188	424,325	436,010	_____

- 45200-100 PARKS WAGES PERMANENT NOTES:
 Five full time employees, 30% superintendent and 13% of mechanic, and 20% for maintenance engineer.
- 45200-101 PARKS WAGES - TEMPORARY PERMANENT NOTES:
 The parks will use five summer temporary help at \$8.50/hr.
- 45200-102 PARKS WAGES - OVERTIME PERMANENT NOTES:
 Overtime should be at 8% of wages to provide for snow removal needs, cleaning snow private sidewalks, weekend parks duty for summer.

OFFICE EXPENSES

45200-200	PARKS OFFICE SUPPLIES	1,202	1,341	1,947	1,200	1,004	1,200	1,200	_____
45200-205	PARKS MISC. EMPLOYEE EXPEN	9,849	7,087	7,436	9,418	4,573	9,418	9,783	_____
45200-210	PARKS OPERATING SUPPLIES	23,721	32,163	29,172	32,000	16,713	32,000	34,500	_____
45200-211	PARKS MOTOR FUELS	18,616	17,330	18,292	19,800	13,312	19,800	21,000	_____
45200-220	PARKS REPAIR & MAINT. SUPP	6,191	4,437	3,498	13,000	7,142	13,000	14,000	_____
45200-222	PARKS UNIFORMS	0	0	0	0	0	0	0	_____
	TOTAL OFFICE EXPENSES	59,579	62,358	60,346	75,418	42,744	75,418	80,483	_____

- 45200-205 PARKS MISC. EMPLOYEE EXPEN PERMANENT NOTES:
 Uniform allowance for 5 employees \$325 per year = \$1,625;
 boots (3 pairs of safety boots per crew member allowed per year) for 5 employees \$1,500; hard hats, gloves, glasses, vest = \$500; MMUA safety training coordinator 5 @ \$586.04 = \$2,930.20; first aid kits \$300; boots for seasonal help \$780; drivers licenses \$60; drug testing 9 @ \$134 = \$1206 plus 10%; drug testing summer employees \$732; Hearing

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
45200-354	PARKS PRINTING & BINDING	0	0	0	0	0	0	0	0
45200-360	PARKS INSURANCE	20,253	20,580	26,724	28,060	25,211	25,211	25,215	
45200-380	PARKS UTILITIES	91,389	96,902	122,493	100,000	54,162	100,000	105,000	
TOTAL PROFESSIONAL SERVICES		130,902	136,297	169,047	150,210	97,731	147,361	153,555	

45200-300 PARKS PROFESSIONAL SERVICECURRENT YEAR NOTES:
 2013 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-300 PARKS PROFESSIONAL SERVICENEXT YEAR NOTES:
 2014 Herbicide downtown/trails, etc. \$2,500; boat landing cleanout (in-house); engineering services & map updates \$8,000; Turf maintenance for 75 acres of sports fields \$5,000 (weed control and fertilizer). Misc \$3,500

45200-321 PARKS TELEPHONE CURRENT YEAR NOTES:
 Cell phone payments in 2013 for foreman and superintendent\$450

45200-321 PARKS TELEPHONE NEXT YEAR NOTES:
 Cell phone payments in 2013 for foreman and superintendent\$450

45200-331 PARKS TRAVEL & TRAINING CURRENT YEAR NOTES:
 Expo's and MnTAP schools

45200-331 PARKS TRAVEL & TRAINING NEXT YEAR NOTES:
 Expo's and MnTAP schools

45200-340 PARKS ADVERTISING PERMANENT NOTES:
 Advertise for summer help.

REPAIR & MAINTENANCE

45200-401	PARKS BUILDING- REP&MAINT	5,494	5,031	3,078	6,000	8,981	6,000	7,000	
45200-404	PARKS EQUIP - REP&MAINT	26,418	13,028	10,384	18,000	8,350	18,000	18,000	
45200-415	PARKS EQUIPMENT RENTAL	1,341	1,102	1,108	2,000	2,429	2,000	4,500	
45200-430	PARKS MISCELLANEOUS	0	0	0	0	0	0	0	
45200-433	PARKS DUES & SUBSCRIPTIONS	252	258	255	200	162	200	200	
TOTAL REPAIR & MAINTENANCE		33,504	19,419	14,826	26,200	19,922	26,200	29,700	

45200-401 PARKS BUILDING- REP&MAINT CURRENT YEAR NOTES:
 Gault restroom ventilization \$2,200, plus miscellaneous repairs

45200-401 PARKS BUILDING- REP&MAINT NEXT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
		Miscellaneous Repairs							
45200-404	PARKS EQUIP - REP&MAINT	PERMANENT NOTES: Regular repair and maintenance							
45200-404	PARKS EQUIP - REP&MAINT	CURRENT YEAR NOTES: Regular repair and maintenance							
45200-415	PARKS EQUIPMENT RENTAL	CURRENT YEAR NOTES: Roll athletic fields \$1,500							
45200-415	PARKS EQUIPMENT RENTAL	NEXT YEAR NOTES: Roll athletic fields \$1,500; Rent lift for ballfield light bulb replacement \$3,000							
45200-433	PARKS DUES & SUBSCRIPTIONS	PERMANENT NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.							
45200-433	PARKS DUES & SUBSCRIPTIONS	CURRENT YEAR NOTES: Campground Dept of Health annual fee \$120; Free Press and Herald split \$45; MN Safety Council.							
<u>CAPITAL</u>									
45200-550	PARKS MOTOR VEHICLES	25,536	0	1,414	0	0	0	0	
45200-570	PARKS OFFICE EQUIPMENT & F	0	1,528	0	0	0	0	0	
45200-580	PARKS OTHER EQUIPMENT	21,514	1,532	18,864	19,000	7,904	19,000	0	
TOTAL CAPITAL		47,051	3,060	20,278	19,000	7,904	19,000	0	
45200-550	PARKS MOTOR VEHICLES	CURRENT YEAR NOTES: Split Mechanic's service vehicle \$13,000 of \$65,000 \$0 moved to equip cert; Additional electric utility vehicle with sprayer- PW Split \$2,400 of \$12,000 - \$0 move to 2015.							
45200-550	PARKS MOTOR VEHICLES	NEXT YEAR NOTES: Purchase Toro '16 mower' for expanded parkland 98,000 changed to \$0.							
45200-580	PARKS OTHER EQUIPMENT	CURRENT YEAR NOTES:							
		ITEM	COST	FUNDING					
		MN Square pavillion	\$1,350,000	Donations, grants					
		Jefferson irrigation	\$16,000	Softball Assoc					
		Concrete 2 dugouts Gault	\$3,500	Budgeted					
		Signage Jefferson	\$1,500	Budgeted					
		Picnic Tables	\$8,000						
		Pool Signage Lobby	\$1,000						

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 PARKS
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
Vets Park Shelter - Sink Counter				\$4,000					
Signage MN Square Parks Stone									
Signage MN Square Park SW & NW Corner									
Bike Rack				\$1,000					
Signage Jefferson Fields									
replace 1999 72" Toro mower \$38,000 - moved to equip cert.									
Mill Pond Sidewalk North side \$29,000 - changed to \$0.									
45200-580	PARKS OTHER EQUIPMENT								
NEXT YEAR NOTES:									
TEM				COST		FUNDING			
MN Square pavillion				\$1,350,000		Donations, grants			
Jefferson irrigation				\$16,000		SB Assoc(last			
field donation!)									
Hollow block driveway MN Square \$4,000 changed to \$0									
Refurbish tennis courts at Vets Park \$18,000 changed to \$0									
Signage				\$2,500 moved to operating					
Concrete 2 dugouts Gault				\$3,500 changed to \$0;					
Picnic Tables				\$8,000 changed to \$0;					
TOTAL PARKS		619,793	598,018	630,008	695,153	411,489	692,304	699,748	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

		2011	2012	2013	2014			2015	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PERSONNEL SERVICES									
46500-100	ECONOMIC DEVMT WAGES	63,252	65,367	66,684	68,420	42,455	68,420	69,792	
46500-102	ECONOMIC DEVMT WAGES - OVE	0	0	0	0	0	0	0	
46500-112	ECONOMIC DEVMT CAR ALLOWAN	3,000	3,000	3,000	3,000	2,000	3,000	3,000	
46500-121	ECONOMIC DEVMT PERA CONTRI	4,588	4,737	4,835	4,960	3,078	4,960	5,234	
46500-122	ECONOMIC DEVMT FICA CONTRI	3,887	4,049	4,132	4,242	2,644	4,242	4,327	
46500-126	ECONOMIC DEVMT MEDICARE CO	909	947	966	992	618	992	1,012	
46500-131	ECONOMIC DEVMT HEALTH INSU	16,670	15,838	16,641	18,295	11,101	18,295	18,129	
46500-132	ECONOMIC DEVMT DENTAL INSU	1,164	823	818	830	731	830	877	
46500-133	ECONOMIC DEVMT LIFE INSURA	23	22	24	24	16	24	24	
46500-142	ECONOMIC DEVMT UNEMPLOYMEN	0	0	0	0	0	0	0	
46500-151	ECONOMIC DEVMT WORKERS COM	279	285	375	432	269	432	515	
TOTAL PERSONNEL SERVICES		93,772	95,068	97,475	101,195	62,913	101,195	102,910	
OFFICE EXPENSES									
46500-200	ECONOMIC DEVMT OFFICE SUPP	331	461	817	500	510	500	500	
46500-210	ECONOMIC DEVMT OPERATING S	632	236	216	200	339	200	200	
46500-211	ECONOMIC DEVMT MOTOR FUELS	0	0	0	0	0	0	0	
46500-220	ECONOMIC DEVMT SUPPLIES- R	0	0	0	0	0	0	0	
TOTAL OFFICE EXPENSES		962	696	1,032	700	849	700	700	
PROFESSIONAL SERVICES									
46500-300	ECONOMIC DEVMT PROFESSIONA	19,725	39,796	80,630	50,000	28,113	50,000	50,000	
46500-321	ECONOMIC DEVMT TELEPHONE	1,265	1,142	1,156	800	715	800	800	
46500-322	ECONOMIC DEVMT POSTAGE	238	308	666	300	205	300	300	
46500-331	ECONOMIC DEVMT TRAVEL & TR	1,066	971	883	750	450	750	750	
46500-340	ECONOMIC DEVMT ADVERTISIN(5)	0	0	434	500	0	500	500	
46500-351	ECONOMIC DEVMT LEGAL NOTIC	102	696	1,957	1,000	633	1,000	1,000	
46500-354	ECONOMIC DEVMT PRINTING &	0	0	0	0	0	0	0	
46500-360	ECONOMIC DEVMT INSURANCE	521	439	1,122	1,178	1,276	1,276	1,280	
TOTAL PROFESSIONAL SERVICES		22,912	43,351	86,849	54,528	31,393	54,626	54,630	
46500-300	ECONOMIC DEVMT PROFESSIONA	CURRENT YEAR NOTES: Greater Mkto dues \$24,000.							
REPAIR & MAINTENANCE									
46500-404	ECONOMIC DEVMT EQUIP- REP&	246	68	316	0	265	132	0	
46500-430	ECONOMIC DEVMT MISCELLANEO	0	0	0	0	0	0	0	
46500-433	ECONOMIC DEVMT DUES & SUBS	150	150	1,150	150	1,150	1,150	1,150	
TOTAL REPAIR & MAINTENANCE		396	218	1,466	150	1,415	1,282	1,150	
46500-433	ECONOMIC DEVMT DUES & SUBS	PERMANENT NOTES: St. Peter Rotary.							

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 ECONOMIC DEVMT
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
CAPITAL								
46500-510 ECONOMIC DEVMT LAND ACQUIS	0	0	0	0	3,043	3,043	0	
46500-570 ECONOMIC DEVMT OFFICE EQUI	0	455	465	200	0	200	2,690	
TOTAL CAPITAL	0	455	465	200	3,043	3,243	2,690	
46500-570 ECONOMIC DEVMT OFFICE EQUI NEXT YEAR NOTES: \$2,010 printer for Cindy and 2 versions of office 2013 \$680.								
TOTAL ECONOMIC DEVMT	118,042	139,788	187,287	156,773	99,613	161,046	162,080	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 INSURANCE-UNALLOCATED
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<hr/>								
<u>PROFESSIONAL SERVICES</u>								
49240-360 INSURANCE-UNALLOCATED INSU	19,614	18,636	7,327	4,747	4,980	4,225	4,225	
TOTAL PROFESSIONAL SERVICES	19,614	18,636	7,327	4,747	4,980	4,225	4,225	
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TOTAL INSURANCE-UNALLOCATED	19,614	18,636	7,327	4,747	4,980	4,225	4,225	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MEMBERSHIPS-UNALLOCATED
 EXPENDITURES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REPAIR & MAINTENANCE								
49250-433 MEMBERSHIPS-UNALLOCATED DU	24,433	24,801	25,524	28,600	17,480	28,600	28,400	
TOTAL REPAIR & MAINTENANCE	24,433	24,801	25,524	28,600	17,480	28,600	28,400	
49250-433 MEMBERSHIPS-UNALLOCATED DUPERMANENT NOTES:								
League of MN Cities and Coalition of Greater MN								
49250-433 MEMBERSHIPS-UNALLOCATED DUNEXT YEAR NOTES:								
lmc \$9,800; cogm \$18,294								
TOTAL MEMBERSHIPS-UNALLOCATED	24,433	24,801	25,524	28,600	17,480	28,600	28,400	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 MISCELLANEOUS-UNALLOCATED
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
REPAIR & MAINTENANCE									
49260-420	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
49260-430	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	200,000	0	
TOTAL REPAIR & MAINTENANCE		0	0	0	0	0	200,000	0	
49260-430	MISCELLANEOUS-UNALLOCATED	CURRENT YEAR NOTES: deficit of N Third St project							
BAD DEBT									
49260-905	MISCELLANEOUS-UNALLOCATED	0	0	0	0	0	0	0	
TOTAL BAD DEBT		0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS-UNALLOCATED		0	0	0	0	0	200,000	0	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

101-GENERAL FUND
 TRANSFERS-OUT
 EXPENDITURES

	2011	2012	2013	2014			2015		
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET	
<hr/>									
<u>TRANSFERS</u>									
49300-720 TRANSFERS-OUT OPERATING TR	46,756	50,863	273,308	52,500	52,500	52,500	2,500		
TOTAL TRANSFERS	46,756	50,863	273,308	52,500	52,500	52,500	2,500		
49300-720 TRANSFERS-OUT OPERATING TR				CURRENT YEAR NOTES: youth center and \$50,000 to 2014 debt fund.					
49300-720 TRANSFERS-OUT OPERATING TR				NEXT YEAR NOTES: youth center					
<hr/>									
TOTAL TRANSFERS-OUT	46,756	50,863	273,308	52,500	52,500	52,500	2,500		
<hr/>									
TOTAL EXPENDITURES	5,717,911	6,098,863	6,505,327	6,316,289	4,032,469	6,566,041	6,581,025		
REVENUE OVER/(UNDER) EXPENDITURES	143,069	421,132	32,923	(66,445)	(521,058)	16,592	(18,242)		

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND

REVENUES		2011	2012	2013	2014		2015		
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TAXES</u>									
31010	CURRENT PROPERTY TAX	310,133	250,133	220,133	220,133	110,067	220,133	220,133	
	TOTAL TAXES	310,133	250,133	220,133	220,133	110,067	220,133	220,133	
<u>STATE AID/GRANTS</u>									
33422	OTHER STATE GRANTS & AID	49,448	45,365	45,131	45,047	45,093	45,047	45,047	
	TOTAL STATE AID/GRANTS	49,448	45,365	45,131	45,047	45,093	45,047	45,047	
33422	OTHER STATE GRANTS & AID								PERMANENT NOTES: Niccollet County Allocation and Pera.
<u>FEES</u>									
34110	RETURNED CHECK FEES	0	0	0	0	0	0	0	
	TOTAL FEES	0	0	0	0	0	0	0	
<u>FINES & PENALTIES</u>									
35103	FINES AND PENALTIES	14,371	11,854	10,456	0	2,064	2,000	2,000	
	TOTAL FINES & PENALTIES	14,371	11,854	10,456	0	2,064	2,000	2,000	
35103	FINES AND PENALTIES								CURRENT YEAR NOTES: MAY DISCONTINUE CHARGING FINES FOR OVERDUE MATERIALS OR COULD STAY WITH FINE FREE FINAL FRIDAY
35103	FINES AND PENALTIES								NEXT YEAR NOTES: NO OVERDUE FINES FOR ST PETER MATERIALS; CHARGES FOR COPIES AND LOST OR DAMAGED MATERIALS
<u>MISCELLANEOUS</u>									
36200	MISCELLANEOUS REVENUES	0	0	0	0	0	0	0	
	TOTAL MISCELLANEOUS	0	0	0	0	0	0	0	
<u>INTEREST INCOME</u>									
36210	INTEREST EARNINGS	1,145	2,287	1,889	1,500	1,163	1,500	1,500	
	TOTAL INTEREST INCOME	1,145	2,287	1,889	1,500	1,163	1,500	1,500	
<u>DONATIONS & REFUNDS</u>									
36230	CONTRIBUTION & DONATIONS FROM	53,874	68,482	63,874	36,200	49,056	52,400	52,200	
36250	REFUNDS & REIMBURSEMENTS	2,228	2,441	1,659	0	0	0	0	
	TOTAL DONATIONS & REFUNDS	56,102	70,923	65,533	36,200	49,056	52,400	52,200	
36230	CONTRIBUTION & DONATIONS FROM								CURRENT YEAR NOTES: SCHMIDT FOUNDATION (30000); FRIENDS OF THE LIBRARY (6000); TDS SRP (200)
36230	CONTRIBUTION & DONATIONS FROM								NEXT YEAR NOTES:

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND

REVENUES	(----- 2014 -----)				(----- 2015 -----)			
	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
SCHMIDT FOUND (47,000); FRIENDS OF THE LIBRARY (5200)								
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	0
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	0
TOTAL REVENUES	431,199	380,562	343,142	302,880	207,441	321,080	320,880	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		(----- 2014 -----)					(----- 2015 -----)	
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES								
45500-100	LIBRARY WAGES	137,660	156,057	157,139	156,358	102,456	156,358	167,634
45500-101	LIBRARY WAGES - TEMPORARY	730	926	654	1,674	247	1,674	1,674
45500-102	LIBRARY WAGES - OVERTIME	1,188	1,591	741	811	682	811	827
45500-121	LIBRARY PERA CONTRIBUTIONS	9,354	10,630	10,712	7,846	7,178	7,846	8,551
45500-122	LIBRARY FICA CONTRIBUTIONS	8,554	9,732	9,771	9,848	6,385	9,848	10,548
45500-126	LIBRARY MEDICARE CONTRIBUT	2,001	2,276	2,285	2,303	1,493	2,303	2,467
45500-131	LIBRARY HEALTH INSURANCE	16,124	17,895	18,348	20,485	12,890	20,485	20,326
45500-132	LIBRARY DENTAL INSURANCE	633	2,083	1,218	1,867	724	1,867	1,974
45500-133	LIBRARY LIFE INSURANCE	42	44	52	54	36	54	54
45500-142	LIBRARY UNEMPLOYMENT-DIREC	0	0	18	0	39	0	0
45500-151	LIBRARY WORKERS COMPENSATI	1,182	1,086	1,140	1,391	868	1,391	1,786
TOTAL PERSONNEL SERVICES		177,467	202,320	202,079	202,637	132,999	202,637	215,841

45500-100 LIBRARY WAGES PERMANENT NOTES:
 Since 2007 = 1 lead librarian(FT); 1 assistant librarian (FT); 2 PT associates; 1 PT technician; 6 PT clerks; 1 seasonal.
 Since 2010 = 1 lead librarian(FT); 1 assistant librarian (FT); 1 PT associates; 1 PT technician; 7 PT clerks.

45500-101 LIBRARY WAGES - TEMPORARY PERMANENT NOTES:
 GAC Workstudy students

OFFICE EXPENSES

45500-200	LIBRARY OFFICE SUPPLIES	1,416	1,118	992	1,500	775	1,500	1,500
45500-210	LIBRARY OPERATING SUPPLIES	15,733	15,932	14,894	15,000	7,273	15,000	15,000
45500-220	LIBRARY REPAIR & MAINT. SU	80	356	140	0	0	0	0
TOTAL OFFICE EXPENSES		17,228	17,406	16,027	16,500	8,048	16,500	16,500

45500-200 LIBRARY OFFICE SUPPLIES PERMANENT NOTES:
 Copy paper; ink cartridges; receipt paper; general office supplies

45500-210 LIBRARY OPERATING SUPPLIES PERMANENT NOTES:
 CLEANING SUPPLIES; AQUARIUM MAINT (1500); LIGHTBULBS;
 PROCESSING MATERIALS (LABELS, BARCODES, ETC); LIBRARY CARDS;
 SOFTWARE; SUMMER READING PROGRAM; WEED KILLER; TOOLS;
 FILTERS; SOLAR SALT & DELIVERY; PROGRAM SUPPLIES

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

		2011	2012	2013	(----- 2014 -----)			(----- 2015 -----)	
		ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
PROFESSIONAL SERVICES									
45500-300	LIBRARY PROFESSIONAL SERVI	26,960	41,722	29,953	33,000	17,329	33,000	33,000	_____
45500-321	LIBRARY TELEPHONE	1,163	1,082	1,134	1,200	949	1,300	1,200	_____
45500-322	LIBRARY POSTAGE	65	106	114	200	134	200	200	_____
45500-331	LIBRARY TRAVEL & TRAINING	665	360	254	400	235	700	500	_____
45500-340	LIBRARY ADVERTISING	498	98	519	200	152	200	200	_____
45500-351	LIBRARY LEGAL NOTICES & PU	0	0	0	0	0	0	0	_____
45500-354	LIBRARY PRINTING & BINDING	0	135	0	0	0	0	0	_____
45500-360	LIBRARY INSURANCE	4,223	4,075	6,181	8,526	6,240	6,240	6,250	_____
45500-380	LIBRARY UTILITIES	27,954	26,103	28,573	27,930	17,902	29,500	30,000	_____
TOTAL PROFESSIONAL SERVICES		61,528	73,681	66,727	71,456	42,941	71,140	71,350	_____

45500-300 LIBRARY PROFESSIONAL SERVICE CURRENT YEAR NOTES:
 TDS CONTRACT POSSIBLE INCREASE; OVERDRIVE CONTRACT (3100);
 ROOF INSPECTION; WINDOW CLEANING, BOILER PM; RPZ TESTING;
 WEED CONTROL; FALL SPRINKLER SHUTDOWN; ANNUAL FIRE ALARM
 TEST & INSPECTION (400); ANNUAL SPRINKLER SYSTEM TEST &
 INSPECT (600); ANNUAL HVAC TEST (500)

45500-321 LIBRARY TELEPHONE CURRENT YEAR NOTES:
 SHARE OF CITY 5 YR MAIN CONTRACT

45500-331 LIBRARY TRAVEL & TRAINING CURRENT YEAR NOTES:
 MN LIBRARY ASSOC CONF IN MANKATO; MILEAGE

REPAIR & MAINTENANCE

45500-401	LIBRARY REPAIR & MAINT.-BU	3,965	9,186	27,859	6,000	4,428	8,000	9,000	_____
45500-404	LIBRARY REPAIR & MAINT.-EQ	3,864	3,458	8,158	4,100	3,569	4,100	4,425	_____
45500-415	LIBRARY EQUIPMENT RENTAL	5,235	5,130	7,422	7,500	7,616	7,616	7,600	_____
45500-430	LIBRARY MISCELLANEOUS	0	0	0	0	0	0	0	_____
45500-433	LIBRARY DUES & SUBSCRIPTIO	6,951	7,022	6,712	7,000	1,662	7,000	7,400	_____
45500-493	LIBRARY M.V.R.L. FEES/CONT	0	0	0	0	0	0	0	_____
TOTAL REPAIR & MAINTENANCE		20,015	24,796	50,151	24,600	17,275	26,716	28,425	_____

45500-401 LIBRARY REPAIR & MAINT.-BU PERMANENT NOTES:
 Ballasts/lights; roof repair; restroom repair; vandalism;
 boiler repair(Thermodynamics); fireplace maint; chiller
 repair (UHL)

45500-401 LIBRARY REPAIR & MAINT.-BU CURRENT YEAR NOTES:
 PER THE FIRE SPRINKLER INSPECION REPORT OF 5-2-13 (PERFORMED
 ON BLDGS THAT ARE 10 YRS OLD) DRY SPRINKLERS NEED TO HAVE A
 SAMPLE TEST AND REPLACEMENT OF 4 HEADS TO DETERMINE STATUS
 OF NEED TO REPLACE ALL SPRINKLER HEADS (3442); BOILER,
 CHILLER, ROOF REPAIRS (3500-AS RESULT OF INSPECTION BY
 SCHWICKERTS); FIREPLACE MAINTENANCE;

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 LIBRARY
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>BALLASTS</u>									
45500-401	LIBRARY REPAIR & MAINT.-BUNEXT YEAR NOTES: REPLACE ALL BULBS IN LIBRARY FIXTURES 5000								
45500-404	LIBRARY REPAIR & MAINT.-EQCURRENT YEAR NOTES: ANNUAL ANTIVIRUS PROTECTION (410); COPIER/PRINTER CHARGES; ANNUAL VENDPRINT LICENSE (710); CLEANING EQUIP MAINTENANCE								
45500-404	LIBRARY REPAIR & MAINT.-EQNEXT YEAR NOTES: ANNUAL VENDPRINT LICENSE (775)L ANNUAL ANTIVIRUS PROTECTION (1100; COMPUTER UPGRADE (325)								
45500-415	LIBRARY EQUIPMENT RENTAL PERMANENT NOTES: B & T Book Lease program								
45500-415	LIBRARY EQUIPMENT RENTAL CURRENT YEAR NOTES: ADULT LEASE BOOKS (5200); LARGE PRINT BOOKS (2,300)								
45500-433	LIBRARY DUES & SUBSCRIPTIOCURRENT YEAR NOTES: EBSCO (MAGAZINES); STAR TRIBUNE; BOOKPAGE; HENDERSON; LECENTER; NEW ULM; ST PETER HERALD; MANKATO FREE PRESS; LAFAYETTE/NIC; LESUEUR; WALL STREET JOURNAL; OUTDOOR NEWS; VOICE OF YOUTH								
<u>CAPITAL</u>									
45500-520	LIBRARY BUILDING/STRUCTURE	0	0	0	0	0	0	0	
45500-560	LIBRARY FURNITURE AND FIXT	0	0	2,638	0	0	0	0	
45500-570	LIBRARY OFFICE EQUIPMENT &	2,512	6,853	7,200	4,000	1,850	1,000	0	
45500-580	LIBRARY OTHER EQUIPMENT	0	0	0	0	0	0	0	
45500-590	LIBRARY BOOKS	39,879	37,387	35,545	36,100	19,715	36,600	38,600	
	TOTAL CAPITAL	42,392	44,240	45,383	40,100	21,565	37,600	38,600	
45500-570	LIBRARY OFFICE EQUIPMENT &CURRENT YEAR NOTES: CONSOLIDATE THREE SEPARATE MACHINES: COLOR PRINTER, B/W PRINTER, AND COPY MACHINE. PURCHASE ONE MACHINE (B/W AND COLOR COPY MACHINE/PRINTER)TO OPERATE MORE EFFICIENTLY								
45500-590	LIBRARY BOOKS CURRENT YEAR NOTES: Schmidt Foundation 30800, Friends of the Library 6000.								
<u>TOTAL LIBRARY</u>		318,630	362,443	380,367	355,293	222,827	354,593	370,716	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

211-LIBRARY FUND
 TRANSFERS-OUT
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2014 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	3,877	4,025	1,919	0	0	0	0	
TOTAL TRANSFERS	3,877	4,025	1,919	0	0	0	0	
TOTAL TRANSFERS-OUT	3,877	4,025	1,919	0	0	0	0	
TOTAL EXPENDITURES	322,507	366,468	382,287	355,293	222,827	354,593	370,716	
REVENUE OVER/(UNDER) EXPENDITURES	108,693	14,094	(39,145)	(52,413)	(15,386)	(33,513)	(49,836)	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER

REVENUES

	2011	2012	2013	2014			2015	
	ACTUAL	ACTUAL	ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

TAXES

31010	CURRENT PROPERTY TAX	0	0	0	0	0	0	
	TOTAL TAXES	0	0	0	0	0	0	

STATE AID/GRANTS

33422	OTHER STATE GRANTS & AID	131	131	131	130	65	130	130
	TOTAL STATE AID/GRANTS	131	131	131	130	65	130	130

MISCELLANEOUS

36200	MISCELLANEOUS REVENUES	6,691	8,361	7,260	6,100	1,281	6,100	6,100
	TOTAL MISCELLANEOUS	6,691	8,361	7,260	6,100	1,281	6,100	6,100

36200 MISCELLANEOUS REVENUES

NEXT YEAR NOTES:
 OLD COMM CTR SITE PER CENTRAL (6764)TIF DISTRICT CLOSSES 2028
 ; PEPSI REBATE; FAXES,COPIES

INTEREST INCOME

36210	INTEREST EARNINGS	510	1,343	1,268	800	962	800	800
	TOTAL INTEREST INCOME	510	1,343	1,268	800	962	800	800

RENTAL INCOME

36221	DAILY RENTALS	20,212	22,015	22,971	20,000	9,137	20,000	20,000
36222	ADVERTISING LEASES	4,800	4,200	4,400	5,200	5,834	5,900	6,700
36224	TERM RENTS AND LEASES	167,549	174,791	181,916	175,068	97,786	160,000	160,000
	TOTAL RENTAL INCOME	192,561	201,006	209,287	200,268	112,757	185,900	186,700

36222 ADVERTISING LEASES

PERMANENT NOTES:
 4 free gym ads (2 school, the edge, hickory tech)

36222 ADVERTISING LEASES

CURRENT YEAR NOTES:
 CARLSTROM; NCB; JAG; REMAX; BOLTON & MENK; FNB; WASTE MANAGEMENT; MEDIACOM; SCHMIDT; KATO ROOFING; MANKATO CLINIC;
 ST PETER EYECARE 12 @ 400=4800

36222 ADVERTISING LEASES

NEXT YEAR NOTES:
 JOHN IRELAND 400; SPELS 400; RIVERS EDGE 400; COMFORT SYSTEMS 400;GUSTIE BB CAMPS 300 (100 OF FEE PAID IN 2014

36224 TERM RENTS AND LEASES

PERMANENT NOTES:
 monthly rents:
 year 10 11 12 13 14 15 16
 spccc 2,641 2,774 2,903 E2,000 E2,000
 CE 3,151 3,308 3,474 3,648 3,830 4,022 4,223
 mvac 2,135 2,242 2,354 2,472 2,595 2,725 2,862
 Kid 3,919 4,115 4,322 4,538 4,764 5,003 5,253

217-COMMUNITY CENTER

REVENUES	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2014 -----) Y-T-D ACTUAL	(----- 2015 -----) PROJECTED YEAR END	(----- 2015 -----) REQUESTED BUDGET	(----- 2015 -----) PROPOSED BUDGET
RD	1,022	1,072	1,376	E1,400				
cons.	100	100	100					
rural dev moving 1/1/14?								
36224 TERM RENTS AND LEASES								
	CURRENT YEAR NOTES: RURAL POLICY LEFT AFTER JAN 2014							
36224 TERM RENTS AND LEASES								
	NEXT YEAR NOTES: SUITE 211 VACANT; SPCCC BEHIND IN RENT							
<u>DONATIONS & REFUNDS</u>								
36230 CONTRIBUTIONS & DONATIONS	50	116	0	0	290	290	0	
36241 VENDING MACHINE COMMISSIONS	3,430	11,735	11,039	10,000	7,225	11,000	11,000	
36250 REFUNDS & REIMBURSEMENTS	11,413	12,430	5,730	6,500	1,801	4,000	6,500	
TOTAL DONATIONS & REFUNDS	14,893	24,280	16,770	16,500	9,316	15,290	17,500	
36250 REFUNDS & REIMBURSEMENTS								
	NEXT YEAR NOTES: STAFF CLEAN FLOORS IN MVAC AND KIDS CORNER;							
<u>FIXED ASSET DISPOSAL</u>								
39101 SALE OF GENERAL FIXED ASSETS	0	0	0	0	0	0	0	
TOTAL FIXED ASSET DISPOSAL	0	0	0	0	0	0	0	
<u>TRANSFER FROM OTHER FUND</u>								
39200 TRANSFERS FROM OTHER FUNDS	0	0	0	0	0	0	0	
TOTAL TRANSFER FROM OTHER FUND	0	0	0	0	0	0	0	
<u>TRANSFER</u>								
39221 CASH TRANSFER	147,183	143,736	145,219	152,000	0	152,000	110,000	
39222 UTILITY CHARGE REIMBURSEMENT	53,256	54,801	54,261	52,000	27,572	52,000	52,000	
TOTAL TRANSFER	200,439	198,537	199,480	204,000	27,572	204,000	162,000	
39221 CASH TRANSFER								
	PERMANENT NOTES: conduit transfer: full payment of lease agrmt will expire 5/17/2015; as of 5/17/2015 HT will pay 75% of the last 3 yr avg pmt; as of 5/17/2016 HT will pay 50% of the 3 yr avg pmt. thru the final payment of 5/2017; share of rec fees(ended 2009).							
39222 UTILITY CHARGE REIMBURSEMENT								
	PERMANENT NOTES: 75% reimbursement from utility funds.							
TOTAL REVENUES	415,225	433,658	434,196	427,798	151,953	412,220	373,230	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

					2014			2015	
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
PERSONNEL SERVICES									
44940-100	COMMUNITY CENTER WAGES	78,028	84,804	86,549	82,931	55,721	82,931	90,759	
44940-101	COMMUNITY CENTER WAGES-TEM	82	0	0	0	0	0	0	
44940-102	COMMUNITY CENTER WAGES-OVE	188	0	0	1,795	0	1,795	1,830	
44940-121	COMMUNITY CENTER PERA CONT	5,098	5,713	5,960	4,941	3,876	4,941	5,508	
44940-122	COMMUNITY CENTER FICA CONT	4,658	5,033	5,078	5,253	3,246	5,253	5,741	
44940-126	COMMUNITY CENTER MEDICARE	1,089	1,177	1,188	1,229	759	1,229	1,343	
44940-131	COMMUNITY CENTER HEALTH IN	18,784	21,934	24,558	26,852	16,900	26,852	28,353	
44940-132	COMMUNITY CENTER DENTAL IN	2,184	2,135	1,725	1,245	1,097	1,245	1,404	
44940-133	COMMUNITY CENTER LIFE INSU	33	33	35	36	24	36	38	
44940-134	COMMUNITY CENTER DISABILIT	0	0	0	0	0	0	0	
44940-142	COMMUNITY CENTER UNEMPLOYM	0	396	351	0	63	0	0	
44940-151	COMMUNITY CENTER WORKERS C	3,036	2,066	2,219	3,252	2,044	3,252	4,143	
	TOTAL PERSONNEL SERVICES	113,182	123,290	127,663	127,534	83,730	127,534	139,119	
OFFICE EXPENSES									
44940-200	COMMUNITY CENTER OFFICE SU	300	286	477	300	661	700	300	
44940-210	COMMUNITY CENTER OPERATING	40,091	44,682	46,262	42,400	29,374	42,400	47,000	
44940-220	COMMUNITY CENTER REPAIR &	105	0	0	0	0	0	0	
	TOTAL OFFICE EXPENSES	40,495	44,969	46,739	42,700	30,035	43,100	47,300	
44940-210	COMMUNITY CENTER OPERATING	PERMANENT NOTES: UNIFORM ALLOWANCE; ANNUAL ELEVATOR PERMIT (100) AIR HANDLER FILTERS; PAINT; GYM REFINISHING MATERIALS, BB NETS, FIRST AID SUPPLIES; ICE MELT; CLEANING SUPPLIES;							
44940-210	COMMUNITY CENTER OPERATING	CURRENT YEAR NOTES: VERSAMATIC VACUUM (673); REPLACE SHRUBS; SAFETY PROGRAM; AED PADS; RID ICE; BIKE RACK FOR 5TH STREET (400)							
44940-210	COMMUNITY CENTER OPERATING	NEXT YEAR NOTES: MATS; BULLETIN BOARDS(400); LCD PROJECTOR (800); SCREEN; SHELVING; VENDING (6000) PROJ #718							
PROFESSIONAL SERVICES									
44940-300	COMMUNITY CENTER PROFESSIO	17,266	16,803	18,677	22,000	11,141	22,000	22,000	
44940-310	COMMUNITY CENTER CONTRACTU	62	0	0	0	0	0	0	
44940-321	COMMUNITY CENTER TELEPHONE	832	861	836	1,200	994	1,200	1,200	
44940-322	COMMUNITY CENTER POSTAGE	94	49	65	50	79	50	50	
44940-331	COMMUNITY CENTER TRAVEL &	154	252	279	500	0	300	300	
44940-340	COMMUNITY CENTER ADVERTISI	0	56	294	200	0	0	200	
44940-354	COMMUNITY CENTER PRINTING	0	0	0	0	413	413	0	
44940-360	COMMUNITY CENTER INSURANCE	11,680	11,572	11,983	24,210	11,376	11,376	11,500	
44940-380	COMMUNITY CENTER UTILITIES	96,616	89,765	96,692	98,000	54,214	98,000	98,000	
	TOTAL PROFESSIONAL SERVICES	126,705	119,358	128,827	146,160	78,217	133,339	133,250	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		2014					2015		
		2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
		ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-300	COMMUNITY CENTER PROFESSIOPERMANENT NOTES: WASTE MANAGEMENT (5350); ELEVATOR PREVENTIVE MAINT (2,000), PREVENTATIVE MAINT BOILER (4012);OUTSIDE WINDOW WASHING; FALL SHUT DOWN/SPRING STARTUP; PRE-EMPLOYMENT PHYSICALS AS NEEDED; RPZ TESTING; BOILER LICENSES; ANNUAL ROOF INSPECTION (1600); SERVICE AGREEMENT FOR CHILLER (3600)								
44940-300	COMMUNITY CENTER PROFESSIOCURRENT YEAR NOTES: SIMPLEX FIRE ALARM & SPRINKLER INSPECTION (2500)								
44940-300	COMMUNITY CENTER PROFESSIONEXT YEAR NOTES: WEED CONTROL (600)								
44940-340	COMMUNITY CENTER ADVERTISINEXT YEAR NOTES: BUILDING SUPERVISOR RECRUITMENT								
REPAIR & MAINTENANCE									
44940-401	COMMUNITY CENTER BLDG-REP&	16,406	27,245	13,654	22,000	9,746	22,000	22,000	
44940-404	COMMUNITY CENTER EQUIP-REP	8,252	6,703	6,858	9,000	6,418	9,000	9,000	
44940-420	DEPRECIATION	0	0	0	0	0	0	0	
44940-430	COMMUNITY CENTER MISCELLAN	0	0	0	0	0	0	0	
TOTAL REPAIR & MAINTENANCE		24,657	33,948	20,512	31,000	16,164	31,000	31,000	
44940-401	COMMUNITY CENTER BLDG-REP&PERMANENT NOTES: BALLASTS/LIGHTS; CHILLER REPAIRS; ROOF REPAIRS; FIX TOILETS; PLUMBING ISSUES; PAAPE REPAIRS; AIR HANDLER MOTORS; DOOR REPAIRS; WALL SCONCES								
44940-401	COMMUNITY CENTER BLDG-REP&CURRENT YEAR NOTES: STATE MANDATED AFTER BLDG IS 10 YRS OLD - SPRINKLER SYSTEM OBSTRUCTION INVESTIGATION AND CHECK VALVE INSPECTION & REPLACEMENT OF GAUGES AS NOTED IN THE SIMPLEXGRINELL FIRE SPRINLER INSPECTION REPORT 5-2-13 (2140)								
44940-404	COMMUNITY CENTER EQUIP-REPPERMANENT NOTES: Copier maint (shared with Rec), fix/maintain e.g. reel machine, rider/scrubber, rider carpet cleaner, vacuums, appliances.								
CAPITAL									
44940-510	COMMUNITY CENTER LAND ACQU	0	0	0	0	0	0	0	
44940-520	COMMUNITY CENTER BUILDING/	0	0	12,386	0	0	0	17,000	
44940-530	COMMUNITY CENTER IMPROVEME	0	0	0	0	0	0	0	
44940-560	COMMUNITY CENTER FURNITURE	6,770	3,788	0	1,500	0	0	11,300	
44940-570	COMMUNITY CTR OFFICE EQUIP	0	22,306	15,052	18,795	20,212	20,295	4,000	
TOTAL CAPITAL		6,770	26,094	27,438	20,295	20,212	20,295	32,300	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER
 EXPENDITURES

		2014			2015			
	2011	2012	2013	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
44940-520	COMMUNITY CENTER BUILDING/NEXT YEAR NOTES: OUTFIT DOOR C WITH HANDICAP ENTRY (8500); RECAULK EAST SIDE WINDOWS (8500)							
44940-560	COMMUNITY CENTER FURNITURECURRENT YEAR NOTES: outdoor tables							
44940-560	COMMUNITY CENTER FURNITURENEXT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN SR CENTER (7000); REPLACE BRICK IN ENTRY A WITH STAMPED CONCRETE (4300)							
44940-570	COMMUNITY CTR OFFICE EQUIPCURRENT YEAR NOTES: REUPHOLSTER 100 CHAIRS IN THE SENIOR CENTER (7000); REPLACE RIDER FLOOR SCRUBBER (11,795) WAIT ON CHAIRS AND REPLACE COPY MACHINE, PURCHASE ADDITIONAL TABLES							
44940-570	COMMUNITY CTR OFFICE EQUIPNEXT YEAR NOTES: ADD 2 INDOOR CAMERAS TO FIRST FLOOR HALLWAYS (4000)							
TOTAL COMMUNITY CENTER	311,809	347,658	351,179	367,689	228,358	355,268	382,969	

CITY OF ST. PETER
 PROPOSED BUDGET WORKSHEET
 AS OF: AUGUST 31ST, 2014

217-COMMUNITY CENTER
 COMMUNITY CENTER TFR
 EXPENDITURES

	2011 ACTUAL	2012 ACTUAL	2013 ACTUAL	(----- 2014 -----) CURRENT BUDGET	(----- 2015 -----) Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TRANSFERS</u>								
49300-720 TRANSFERS-OUT OPERATING TR	11,334	11,428	11,017	0	0	0	0	
TOTAL TRANSFERS	11,334	11,428	11,017	0	0	0	0	
TOTAL COMMUNITY CENTER TFR	11,334	11,428	11,017	0	0	0	0	
TOTAL EXPENDITURES	323,143	359,086	362,196	367,689	228,358	355,268	382,969	
REVENUE OVER/(UNDER) EXPENDITURES	92,082	74,573	72,001	60,109	(76,405)	56,952	(9,739)	

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 –

**STATE OF MINNESOTA)
COUNTY OF NICOLLET
CITY OF SAINT PETER)**

RESOLUTION ADOPTING PRELIMINARY 2014 TAX LEVY COLLECTIBLE IN 2015

WHEREAS, the Legislature of the State of Minnesota has enacted a Truth in Taxation law requiring cities with populations of more than 2,500 to certify a proposed tax levy for 2014, payable in 2015 to the County Auditor on or before September 15, 2014; and

WHEREAS, in 2009 the Legislature of the State of Minnesota repealed the Truth in Taxation law requiring cities to publish notices and hold public hearings on the levy and budgets proposed; and

WHEREAS, the final tax levy of 2014, payable in 2015, must be certified to the County Auditor on or before December 30, 2014, and cannot exceed the amounts herein proposed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the following sums of money, totaling \$2,170,354, be certified to the County Auditor of Nicollet County, Minnesota, as the proposed tax levy for 2014, collectible in 2015, upon the taxable property in said City of Saint Peter, Nicollet County, Minnesota:

- 1) for the purpose of paying the general expenses of the City of Saint Peter for the fiscal year commencing January 1, 2015, a tax of \$ 1,305,614 be levied on all of the taxable property in the City of Saint Peter for the year 2015.
- 2) for the purpose of defraying the cost of operating the Saint Peter Public Library for the year commencing January 1, 2015, a tax of \$ 220,133 be levied on all of the taxable property in the City of Saint Peter for the year 2015.
- 3) for the purpose of defraying the cost of operating the Saint Peter Fire Relief for the year commencing January 1, 2015, a tax of \$ 8,000 be levied on all of the taxable property in the City of Saint Peter for the year 2015.
- 4) for the purpose of defraying the cost of the 2010 Equipment Certificates of Indebtedness for the year commencing January 1, 2015, a tax of \$ 31,132 be levied on all taxable property in the City of Saint Peter for the year 2015.
- 5) for the purpose of defraying the cost of the 2011 Equipment Certificates of Indebtedness for the year commencing January 1, 2015, a tax of \$ 20,235 be levied on all taxable property in the City of Saint Peter for the year 2015.
- 6) for the purpose of defraying the cost of the 2012 Equipment Certificates of Indebtedness for the year commencing January 1, 2015, a tax of \$ 47,500 be levied on all taxable property in the City of Saint Peter for the year 2015.

- 7) for the purpose of defraying the cost of the 2013 Fire Truck Equipment Certificates of Indebtedness for the year commencing January 1, 2015, a tax of \$ 105,206 be levied on all taxable property in the City of Saint Peter for the year 2015.
- 8) for the purpose of defraying the cost of the 2014 Equipment Certificates of Indebtedness for the year commencing January 1, 2015, a tax of \$ 67,979 be levied on all taxable property in the City of Saint Peter for the year 2015.
- 9) for the purpose of defraying the cost of the 2015 Equipment Certificates of Indebtedness for the year commencing January 1, 2015, a tax of \$ 57,500 be levied on all taxable property in the City of Saint Peter for the year 2015.
- 10) for the purpose of defraying the cost of the 2009A Public Project Revenue Bond (St. Peter Community Center) for the year commencing January 1, 2015, a tax of \$ 284,055 be levied on all taxable property in the City of Saint Peter for the year 2015.
- 11) for the purpose of tax abatement for the fiscal year commencing January 1, 2015, a tax of \$ 23,000 be levied on all of the taxable property in the City of Saint Peter for the year 2015.

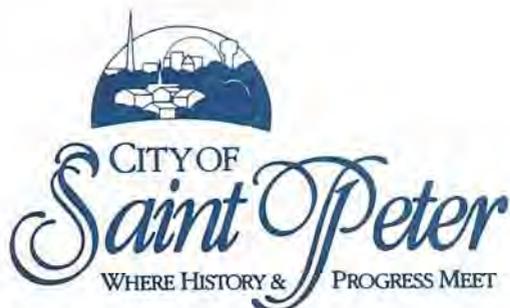
BE IT FURTHER RESOLVED that the budget and levy will be discussed and the final levy determined at the regularly scheduled City Council meeting, held in the Governors' Room in the Saint Peter Community Center, at 7:00 PM on Monday, December 8, 2014.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
 City Administrator

DATE: 09/04/14

FROM: Russ Wille
 Community Development Director

RE: Sweat Equity, LLC – Loan Subordination Request

ACTION/RECOMMENDATION

Adopt the attached resolution consenting to the subordination of the Sweat Equity, LLC mortgage to a new mortgage in favor of Nicollet County Bank.

BACKGROUND

Sweat Equity, LLC owns the 301 South Minnesota Avenue (River Rock Coffee) and 303 South Minnesota Avenue (Sticks n Stones) properties.

In 2010, the City provided a \$92,122.22 revolving loan to Sweat Equity to partially finance the construction of the 303 South Minnesota Avenue property. The loan is secured by a promissory note, mortgage and personal guarantee. Sweat Equity has made regular monthly payments to retire the debt and has a perfect repayment history. The balance of the EDA loan is \$73,968.01.

At this time, Sweat Equity is attempting to refinance and consolidate debt. Nicollet County Bank (NCB) has consented to provide the requested funds but would require that the City subordinate its mortgage to the new \$87,000 mortgage proposed by Nicollet County Bank and Sweat Equity, LLC.

At this time, the City's mortgage is in the third position behind two Nicollet County Bank mortgages. Currently, the properties (301 and 303 S. Minnesota Ave.) are subject to the following mortgages.

1 st	Nicollet County Bank	\$ 82,787
2 nd	Nicollet County Bank	\$116,925
3 rd	City of Saint Peter	<u>\$ 92,122</u>
	TOTAL:	\$291,834

As indicated above, the City's mortgage is currently subordinate to the two NCB mortgages totaling 199,712. If the City consents to the requested subordination and allows NCB to position its new mortgage ahead of the City, the City's mortgage would be subordinate to \$286,712.

The properties were appraised in 2011. The appraisals established an appraised value of \$415,000. If the City consents to the subordination, the four mortgages would total \$378,834. As such, EDA guidelines would suggest that the collateralization is sufficient to adequately secure the EDA loan.

The EDA considered the matter at their August 28th meeting and has recommended that the subordination request be granted. A resolution to that effect is included for City Council consideration

FISCAL IMPACT:

No new EDA funds are requested. If the request is approved, the City's mortgage would still be fully collateralized as per loan guidelines.

ALTERNATIVES/VARIATIONS:

Do not act: The applicant will be notified of the denial.

Negative Votes: The applicant will be notified of the denial.

Modification of the Resolution: This is always an option of the Council; however, such alteration would need to be acceptable to the borrower.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RJW

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING SUBORDINATION OF CITY MORTGAGE TO FACILITATE THE
REFINANCING OF THE SWEAT EQUITY, LLC DEBT**

WHEREAS, the Economic Development Authority (EDA) administers the City Revolving Loan Fund; and

WHEREAS, a request has been made by Paul Tanis Jr. of Sweat Equity, LLC to subordinate the City loan that are secured by the City held mortgage on the 303 South Minnesota Avenue (Sticks n Stones) property; and

WHEREAS, the subordination of the mortgage will enable Sweat Equity, LLC to secure loan refinancing and a reorganization of its debt through Nicollet County Bank, the holder of the first and second mortgages on the property; and

WHEREAS, without exception, Sweat Equity, LLC has made every City loan payment in a timely manner and in accordance with the promissory note; and

WHEREAS, the requested subordination and subsequent City mortgage will remain within the guidelines of the City's loan program; and

WHEREAS, the EDA has considered the subordination and recommends that the City Council provide approval as requested by the applicant.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The Sweat Equity, LLC mortgage held by the City of Saint Peter shall be subordinated to a new loan provided by Nicollet County Bank. The combined mortgages to be held by Nicollet County Bank shall not exceed \$286,712.
2. The borrower shall assume and pay all municipal costs associated with the recording of the subordinate mortgage.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 09/04/14

FROM: Russ Wille
Community Development Director

RE: Vacation of Easement

ACTION/RECOMMENDATION

Adopt the attached resolution vacating the utility easement between Lots 6 and 7, Block 2, Orchard Ridge to facilitate the construction of a new single family home.

BACKGROUND

Keith and Katie Stenzel have negotiated the purchase of Lots 6 and 7, Block 2, Orchard Ridge Subdivision. Mr. and Mrs. Stenzel would desire to construct a single family home that would straddle the lot line between Lots 6 and 7.

To allow for such construction, the utility easement between the two lots would need to be vacated. The Stenzels would also need to administratively combine the two parcels into a single tax parcel via the Nicollet County Auditor's office.

The Stenzels have requested that the City of Saint Peter consent to the vacation of the easement in question. The current property owner, Zimwood Development, has provided correspondence authorizing Mr. and Mrs. Stenzel to make such a request on their behalf.

FISCAL IMPACT:

The applicant has provided for payment of the appropriate fee as established by the City Council. When recorded, the City will incur a \$46 fee payable to the Nicollet County Recorder.

ALTERNATIVES/VARIATIONS:

Do not act: No action would be taken.

Negative Votes: The applicant will be notified of the City Council's denial.

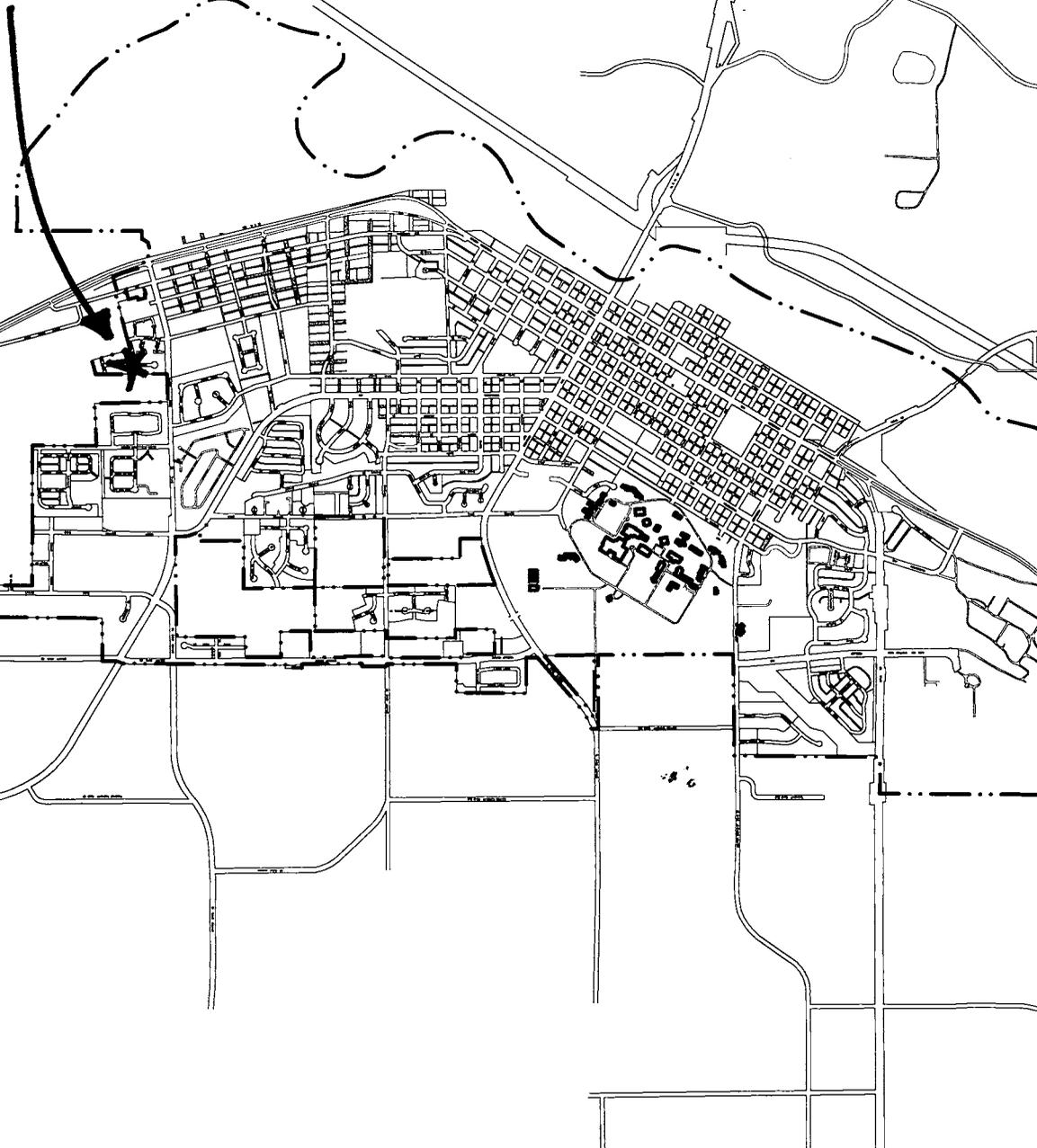
Modification of the Resolution: This is not an option in this instance.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RJW

St. Peter, MN

SUBJECT
PROPERTY



CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2012 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING VACATION OF UTILITY EASEMENT BETWEEN LOTS SIX
AND SEVEN, BLOCK TWO, ORCHARD RIDGE SUBDIVISION**

WHEREAS, the City Council had previously provided approval of the final plat of Orchard Ridge Subdivision; and

WHEREAS, the recorded plat indicates the presence of utility easements between the individual lots within the subdivision; and

WHEREAS, Keith and Katie Stenzel intend to purchase Lots 6 and 7, Block 2, Orchard Ridge Subdivision; and

WHEREAS, Mr. and Mrs. Stenzel would further intend to construct a single family home that would straddle the property line between Lots 6 and 7, Block 2, Orchard Ridge Subdivision; and

WHEREAS, the City Code allows for such construction so long as the lots are under common ownership and assembled as a single tax parcel; and

WHEREAS, to provide for the intended construction, Mr. and Mrs. Stenzel have requested that the interior drainage easement between Lots 6 and 7 be vacated; and

WHEREAS, the current owner of the property (Zimwood Development) has consented to the requested easement vacation; and

WHEREAS, City staff have confirmed that the drainage easement will no longer be necessary upon construction of the single family home.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

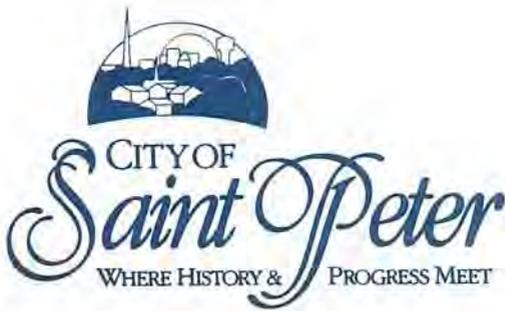
1. The recorded utility easement between Lots 6 and 7, Block 2, Orchard Ridge Subdivision is hereby vacated to allow for the construction of a single family home as requested by the property owners contingent upon the vacation being recorded by the applicant.
2. No building permit shall be issued until the vacation has been recorded.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Todd Prafke
City Administrator

DATE: 09/04/14

FROM: Russ Wille
Community Development Director

RE: Washington Terrace Subdivision Outlot Replatting

ACTION/RECOMMENDATION

Adopt the attached resolution approving initiation of the process to replat Lot 1, Block 1, Washington Terrace and directing staff to prepare a purchase agreement/development agreement for the lot with Matson Concrete, Inc.

BACKGROUND

The City of Saint Peter developed the Washington Terrace subdivision beginning in 2003. The subdivision contains 87 single family lots and a 74,705 square foot parcel that was set aside for future multi-family housing.

The City had previously solicited proposals for the development of this lot. At the time of platting, and upon the solicitation of proposals, a price of \$193,000 was established. When interest has been expressed about parcels that can support multi-family development, I have been offering the lot at its set price along with other privately owned parcels that we are made aware of.

Given that the City owns the property, typical practice has been that the developer must obtain the City Council's consent as to site plan, landscaping and building design. The intent in this instance should be to provide for a development which is supportive of the provisions of the Building Better Neighborhoods program as developed by the Greater Minnesota Housing Fund which has previously used by the City Council.

Matson Concrete, Inc. had prepared a site plan for the site which was reviewed by the City Council at the September 2, 2014 workshop session. Matson also had Oleson & Hobbie prepare renderings of the exposed facades of the proposed multi-family development.

Matson proposes the construction of 24 multi-family, market rate units on the site. The buildings would be townhouse style units with attached garages accessed from the rear of the property. Copies of the renderings are included for further Council review and consideration. At the September 2nd workshop, the Council expressed a desire that Matson provide for the construction of at least one (1) apartment that would be constructed to the accessibility

standards of the Americans with Disabilities Act (ADA). The altered plans submitted by Matson reflect the inclusion of such an accessible, two bedroom, apartment.

Should the City Council find the revised plans acceptable, it would be appropriate to enter into an agreement for the purchase and development of the property. The agreement would obligate Matson to develop the property in conformance with the plans approved by the City Council. The agreement would also affirm the \$193,000 sales price. Staff believes that a purchase agreement will come back to the Council at your last regular meeting in September. Again, the action contemplated for the meeting on Monday evening is to initiate the platting process and direct the drafting of such an agreement so that the project can move on the timeline discussed at the workshop.

The Purchase Agreement would include a timeline for the development and construction of the multi-family dwellings. The agreement would require that Matson obtain a building permit for the first residential units no later than May 31, 2015. The last of the twenty-four (24) residential units must receive a certificate of occupancy by no later than December 31, 2016.

Respectful of Matson's desire to begin development during the 2014 construction season, the attached resolution would authorize the platting of the property while still owned by the City and direct staff to prepare the development/purchase agreements for consideration by the Council on September 22, 2014.

FISCAL IMPACT:

Costs for replatting of the lot will be paid by Matson Concrete. In addition, upon execution of the development/purchase agreements Matson will pay \$193,000 to purchase the lot from the City. The City will receive additional building permit fees and the development will contribute to the City's tax capacity. If a Development Agreement is not reached we will stop the platting process.

ALTERNATIVES/VARIATIONS:

Do not act: Staff will wait for further Council direction.

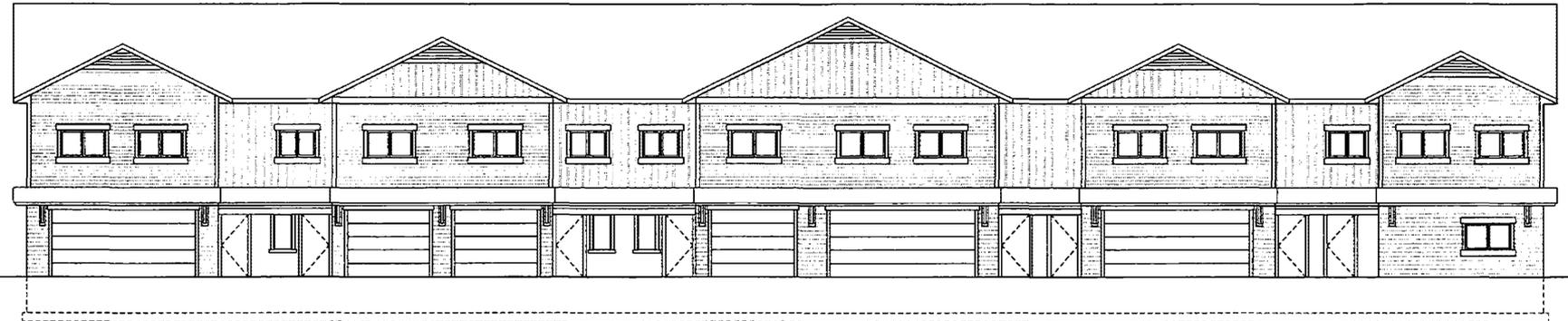
Negative Votes: Matson will be notified of the City Council's denial.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

RJW

57



1 UNIT ENTRY ELEVATION
A3.1 MTS



2 BUNKER STREET ELEVATION
A3.1 MTS

ARCHITECT OF RECORD:
OLESON THOBBI ARCHITECTS
 O H A R C H I T E C T S . C O M
 130 Stadium Road, Suite 202, Hopkins, MN 55601
 763.535.1158

CONSULTANT:

PRELIMINARY
 NOT FOR CONSTRUCTION
 09-08-2014

BUNKER STREET TOWNHOMES

ST. PETER, MINNESOTA

REVISIONS:

NO.	DATE	DESCRIPTION

PROJECT #: 14-0105P
 DATE: 09-08-2014
 DRAWN BY: EDS
 CHECKED BY: ELO
 © 2014 OLESON THOBBI ARCHITECTS, LLC
 SHEET TITLE:

EXTERIOR ELEVATIONS

SHEET:
A3.1

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION AUTHORIZING PLATTING OF OUTLOT "C" IN WASHINGTON TERRACE
SUBDIVISION AND DIRECTING STAFF TO PREPARE PURCHASE/DEVELOPMENT
AGREEMENT WITH MATSON CONCRETE, INC.**

WHEREAS, in 2003, the City of Saint Peter provided for the platting and development of Washington Terrace Subdivision; and

WHEREAS, at the time of platting, Outlot C was withheld from sale and reserved for future multi-family residential construction; and

WHEREAS, Matson Concrete, Inc. has offered to plat and purchase Outlot C for the construction of twenty-four (24) multi-family residential units; and

WHEREAS, the City Council had determined that it would will be appropriate and desirable to provide for the sale of Outlot C to Matson Concrete; and

WHEREAS, to facilitate development on Outlot C staff recommends replatting of the parcel be initiated.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

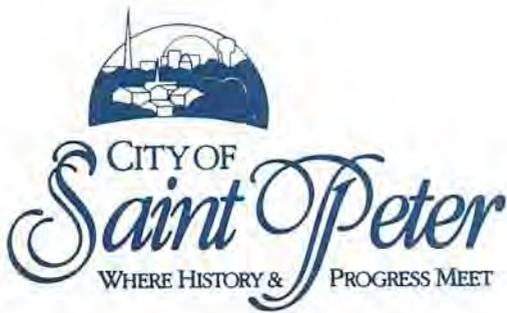
1. Staff is authorized to provide for preparation of a plat of Outlot C as Lot 1, Block 1, Washington Terrace No. 2 Subdivision with all costs related to the platting to be paid by Matson Concrete, Inc.
2. Staff is further directed to prepare a purchase/development agreement with Matson Concrete, Inc. for the sale and development of Outlot C, Washington Terrace Subdivision for consideration by the City Council on September 22, 2014.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 9/5/2014

FROM: Todd Prafke
City Administrator

RE: Enventis Merger Authorization Request

ACTION/RECOMMENDATION

Approve the attached resolution providing authorization for the merger of Enventis (previously known in Saint Peter as Hickory Tech) and Consolidated Communications Holdings, Inc.

BACKGROUND

Many of you may know that we have a franchise agreement with HickoryTech (HT) dba Crystal Communications which is owned by Enventis. This franchise agreement is for the provision of what we have traditionally termed "Cable TV".

As a part of that agreement, any change such as the one proposed and announced by HT (now Enventis) must be approved by the City Council. Enventis is making the request in a letter which is attached for your review. The letter expresses their perspective and should be considered their request.

While I have spent some time in review of this, I have not engaged legal counsel nor done an audit or substantive financial review of the merger. If the Council wishes, that can be done. However, I do not believe it is needed.

Your consent to this merger should not be viewed as an opportunity to renegotiate the agreement in place; rather it is more of a notification process which would allow you to take action if you believed that the merger would jeopardize service, which again, I do not believe to be the case. I do not believe this will jeopardize service for three primary reasons. Those reasons are:

- HT has a significant user base here. Loss of that base would represent a significant loss of revenue. That base is easily lost as we are one of very few communities in the state with multiple providers of cable TV service, so switching service providers would be easy.
- HT has a long history of positive service in the community.
- The whole agreement is open for renegotiation in 2015 so the merge company has substantial incentive to continue to provide service as usual in the interim.

If you would like to review the entire previously adopted agreement, (franchise) it is a part of your City Code and I will be happy to send you copies and the Enventis FCC filings on this matter.

FISCAL IMPACT:

There is no direct fiscal impact to this action.

ALTERNATIVES/VARIATIONS:

Do Not Act: Staff will wait for your direction.

Denial: Staff will inform Enventis of your decision and they will likely pursue the alternative process course.

Modification of the Resolution: This is always an option of the Council.

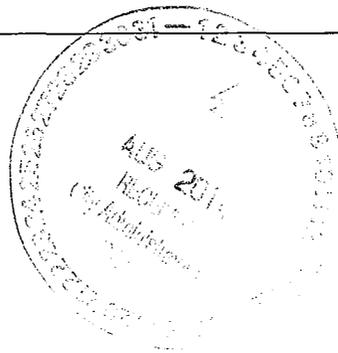
Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal



July 30, 2014

City of St. Peter
227 South Front Street
St. Peter, MN 56082



Re: Enventis Corporation / Consolidated Communications Holdings, Inc. Transaction

Dear City of St. Peter:

As you may have read, Enventis Corporation ("Enventis"), the parent company of the entity (Crystal Communications, Inc.) holding a cable franchise in your community, has entered into a merger agreement ("Agreement") with Consolidated Communications Holdings, Inc. ("Consolidated") to merge Enventis into Consolidated. Pursuant to the Agreement, Consolidated will become the parent company of the entity Crystal Communications, Inc., and thus your cable franchisee, will become a wholly-owned subsidiary of Consolidated.

By this letter, the consent of Addressee ("City") to the Merger is requested. We have enclosed copies of the Federal Communications Commission's ("FCC") Form 394, other information, and a draft consent resolution to help facilitate the consent process. Please forward a copy of the executed resolution or other indication of consent to my attention at the address above.

- **FCC Form 394.** FCC Form 394 (required copies enclosed) is designed to provide you with the relevant information needed to assess the financial, legal, and technical qualifications of Consolidated to be the ultimate parent entity of your cable franchisee.
- **Timing.** According to the FCC's rules, if you decide consent is required, you have a maximum of 120 days from the date you receive this information to review all materials and act upon our request for consent to the transaction
- **Consent Resolution.** In accordance with Section 7 of the franchise, the City's approval is required and shall not be unreasonably withheld. Should you choose to affirmatively consent to the transaction, we have enclosed a draft consent resolution to be used to expedite the consent process. We would request that a consent resolution, if needed, be placed on your agenda for consideration at your earliest convenience. Please forward a copy of the executed resolution to my attention at the address above.

City of St. Peter
Page Two

All of us at Enventis and Consolidated are excited about the opportunity to continue digital tv service to your community. I invite you to visit <http://ir.consolidated.com/releasedetail.cfm?ReleaseID=856991> for additional information about the merger and Consolidated. If you have any questions about the FCC Form 394, the consent resolution, or any of the enclosed documents, please give me a call at 507-386-3667 or send an email to carrie.rice@enventis.com

Sincerely,



ENVENTIS

Carrie Rice
Regulatory Affairs Manager

cc:
Robert J.V. Vose, Esq.
Kennedy & Graven

Attachments and Enclosures

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014-__

STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)

**RESOLUTION APPROVING CHANGE OF CONTROL FOR CRYSTAL COMMUNICATIONS,
INC. CABLE TELEVISION FRANCHISE**

WHEREAS, Crystal Communications, Inc., ("Franchisee") is the duly authorized holder of a cable communications franchise, as amended to date (the "Franchise"), authorizing Franchisee to serve the City of Saint Peter, Minnesota (the "Franchise Authority") and to operate and maintain a cable television system therein; and

WHEREAS, Enventis Corporation ("Enventis") is the ultimate parent company of Franchisee; and

WHEREAS, Enventis and Consolidated Communications Holdings, Inc. ("Consolidated") have agreed to a merger pursuant to an Agreement and Plan of Merger dated June 29, 2014; and

WHEREAS, Sky Merger Sub Inc., a newly formed, wholly-owned subsidiary of Consolidated will obtain control of all of the cable systems owned by Enventis and will then merge with Consolidated, with Consolidated as the surviving ultimate parent corporation (the "Merger"); and

WHEREAS, as a result of the Merger, Enventis, and thus Franchisee, will become a wholly-owned subsidiary of Consolidated; and

WHEREAS, Franchisee has filed an FCC Form 394 with the Franchise Authority with respect to the Merger; and

WHEREAS, the Franchise Authority has considered and approves of the Merger.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The foregoing recitals are approved and incorporated herein by reference;
2. The Franchise Authority consents to the Merger;
3. The Franchise Authority confirms that the Franchise is valid and outstanding and in full force and effect and there are no defaults under the Franchise. Subject to compliance with the terms of this Resolution, all actions necessary to approve the change of control of the Franchisee to Consolidated has been duly and validly taken.
4. Consolidated or Franchisee may: (a) assign or transfer its assets, including the Franchise, provided that such assignment or transfer is to an entity directly or indirectly controlling, controlled by or under common control with Consolidated; (b) restructure debt or change the ownership interests among existing equity participants in Consolidated; (c) pledge or grant a security interest to any lender(s) of Consolidated's assets, including but not limited to the Franchise, or of interest in Consolidated, for purposes of securing any indebtedness; and (d) sell equity interests in Consolidated or any of Consolidated's affiliates.

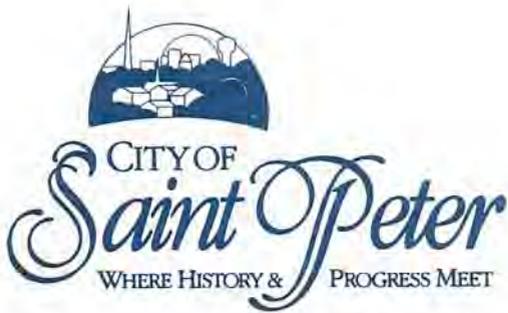
5. Upon closing of the merger transaction, and except as modified herein, Franchisee shall remain bound by the lawful terms and conditions of the Franchise;
6. This Resolution shall be deemed effective upon adoption;
7. This Resolution shall have the force of a continuing agreement with Franchisee, and the Franchise Authority shall not amend or otherwise alter this Resolution without the consent of Franchisee and Consolidated.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
Members of the City Council

DATE: 9/4/2014

FROM: Todd Prafke
City Administrator

RE: Request for City Assistance: Oktoberfest

ACTION/RECOMMENDATION

Authorize certain City assistance for Oktoberfest.

BACKGROUND

The Saint Peter Ambassadors have submitted a request for City assistance for an event called "Oktoberfest" that they wish to hold in Municipal Parking Lot #5 located at the southwest corner of West Grace Street/South Minnesota Avenue intersection. The event would take place on September 25-27, 2014.

The organizers have met with City staff and the recommendation from staff is as follows:

The St. Peter Ambassadors will be allowed to:

- Use Parking Lot #5 starting after 12 noon on September 25th to 3:00 p.m. on September 29th for their Oktoberfest event including installation of a large tent and stage in the parking lot. Authorization for tent installation would be provided contingent upon the Ambassador's complying with Gopher State One-Call requirements.
- Use South Third Street from West Broadway Avenue to West Mulberry Street for a parade on September 27th beginning at 11:00 a.m. and use of North Third Street from West Broadway Avenue to West Chatham Street for parade staging beginning at 10:00 a.m.
- Use of City owned portable light standards with generators with costs being paid to the City as outlined in the municipal fee schedule.

The City will provide for the following:

- Scheduling of Police Reserves to assist with the event with costs to be reimbursed to the Police Reserves by the Ambassadors.
- Provision of approximately 30 picnic tables to the event location.
- Allowing music to be played until 11:00 p.m. on Thursday, September 25th through Saturday, September 27th.

- Closure of West Grace Street from the intersection with Highway 169 west to the alley on the 200 block of West Grace Street from 1:00 p.m. on September 26th until midnight on September 27th.

In addition, the St. Peter Ambassadors will be required to meet the conditions outlined in their letter of August 20, 2014 with insurance provided in an amount not less than \$1,500,000 per occurrence naming the City of Saint Peter as an additional insured.

FISCAL IMPACT:

Estimated cost to the City for providing this assistance is approximately \$3,000.

ALTERNATIVES/VARIATIONS:

Do Not Act: No further action will be taken without additional direction from the Council.

Denial: Staff would notify the Ambassadors of the Council's decision.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me if you have any questions or concerns about this agenda item.

TP/bal

**ST. PETER AMBASSADORS, INC.
P.O. BOX 301
ST. PETER, MN 56082**

August 20, 2014

Todd Prafke, City Administrator
City of St. Peter
227 S. Front Street
St. Peter, MN 56082



RE: St. Peter Oktoberfest 2014

Greetings:

We are proposing to take the lead in planning an Oktoberfest celebration in the fine City of St. Peter again this year. We wish to thank the City for its past cooperation and assistance in helping with this community event. The plans call for the event to take place on September 26-27, 2014, with setup beginning on Thursday, September 25th.

As in past years, we are seeking the following authorizations from the city:

- Use of Lot #5 for setup on September 25th, and for the event on September 26-27, 2014
- Authorization for installation of a large tent and stage in the parking lot. The Ambassadors will comply with all Gopher State One-call requirements.
- Use of Police Reserves to provide security for the event at our cost
- Use of City picnic tables and delivery of said tables to event site
- Use of South Third Street from Broadway Avenue to West Mulberry Street for a parade on September 27 beginning at 11:00 a.m. and use of North Third Street for parade staging beginning at 10:00 a.m.
- To provide additional safety for attendees and to accommodate classic car entries following the parade, we would like to request that a portion of the 200 block of Grace Street be closed from the alley to Highway 169 from 1 p.m. (or earlier) on Friday, September 26 until midnight on Saturday, September 27th.
- Use of two portable light standards with generators
- Use of barricades to enclose the fest grounds where buildings and fencing are not already present.

The Ambassadors understand that we would need to be responsible for the following items:

- Provide appropriate lighting, restroom and refuse facilities for the event
- Obtain all licenses from the City prior to the event
- Provide the City with appropriate insurance naming the City as an additional insured
- Cleaning up the site following the event and return the site to pre-event condition
- Ensure that all vendors are appropriately licensed
- Work with the organizers of the St. Peter Farmer's Market to find a satisfactory alternative location
- Pay for the fuel for the portable light standards

On behalf of the St. Peter Ambassadors, I would like to thank you for your consideration of this request.

Sincerely,



Michael W. Bresnahan
Committee Member

Cc: Arlo Lehtinen
John Mayer
David Detlefsen

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION APPROVING CITY ASSISTANCE FOR ST. PETER AMBASSADOR'S
OKTOBERFEST EVENT**

WHEREAS, the City Council wishes to promote cultural events in Saint Peter's downtown that provide for activities that are inclusive of the entire community; and

WHEREAS, a request has been received from the St. Peter Ambassadors to hold a community event (Oktoberfest) in Municipal Parking Lot # 5 located at the corner of Highway 169 and West Grace Street; and

WHEREAS, this request includes planning for security, waste, sanitation and vending; and

WHEREAS the City Council has, from time to time, provided a variance from current regulations concerning excessive noise.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT:

1. The St. Peter Ambassadors will be allowed to:
 - Use Parking Lot #5 starting after 12 noon on September 25th to 3:00 p.m. on September 29th for their Oktoberfest event including installation of a large tent and stage in the parking lot providing the Ambassador's comply with Gopher State One-Call requirements.
 - Use South Third Street from West Broadway Avenue to West Mulberry Street for a parade on September 27th beginning at 11:00 a.m. and use North Third Street from West Broadway Avenue to West Chatham Street for parade staging beginning at 10:00 a.m.
 - Use City owned portable light standards with generators with costs being paid to the City as outlined in the municipal fee schedule.

2. The City will provide for the following:
 - Scheduling of Police Reserves to assist with the event with costs to be reimbursed to the Police Reserves by the Ambassadors.
 - Provision of approximately 30 picnic tables to the event location.
 - Allowing music to be played until 11:00 p.m. on Thursday, September 25th through Saturday, September 27th.
 - Closure of West Grace Street from the intersection with Highway 169 west to the alley on the 200 block of West Grace Street from 1:00 p.m. on September 26th until midnight on September 27th.

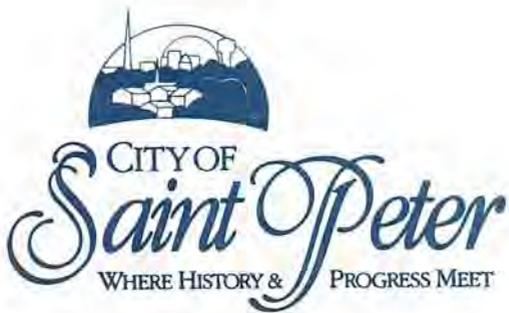
3. The St. Peter Ambassadors will also be required to meet the conditions outlined in their letter of August 20, 2014 with insurance provided in an amount not less than \$1,500,000 per occurrence naming the City as an additional insured.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator



Memorandum

TO: Honorable Mayor Strand
and Saint Peter City Council

DATE: 09/04/14

FROM: Todd Prafke
City Administrator

RE: License to Use Right-of-Way (ROW)

ACTION/RECOMMENDATION

Authorize the Mayor and City Administrator to enter into an agreement to grant Mary M. Lager, Trustee of the Mary M. Lager Revocable Trust, and Lager's Inc., the property owners at 910 Old Minnesota Avenue, a License to use City owned right-of-way.

BACKGROUND

The City of Saint Peter is in the process of beginning right-of-way improvements on Old Minnesota Avenue from Union Street to North Third Street. These improvements include the addition of sidewalk, trees and sod on the west side of Old Minnesota Avenue. This improvement ties the new shopping area to the Union Street intersection.

City staff has been working with businesses in this area to locate a sidewalk in a way that will enhance business operations and provide for clear use by the general public. In two areas (910 and 948 Old Minnesota), the sidewalk will be located directly behind the curb line instead of 10' off or behind the curb. Locating the sidewalk adjacent to the curb allows adjacent property owners the opportunity to use more of the City's right-of-way. In most cases, that placement will not cause additional snowplowing issues due to the existing lack of storage on the boulevard. City staff has worked with the private property owners to rectify the snow situation through a separate informal agreement that is very similar to actual practice that has been in place over the last 30 years with the exception of the 2103-2014 snow season.

Since the installation of the sidewalk will cause the owner of the business at 910 Old Minnesota Avenue to slightly modify his' operations, he has inquired about a License allowing the business to use the remaining boulevard area outside the sidewalk plus a "clear area". The agreement clarifies the use and requirements of the City owned right-of-way. Historically, the right-of-way in this area was used without a license and the City wishes to rectify this issue at the time of pending sidewalk improvements. We may also see requests from other property owners in this area.

In the near future, Lager's Inc. is planning to complete a remodel of the existing facility. The proposed license contains an exhibit which identifies which areas of the right-of-way will be impacted.

Staff recommends approval.

FISCAL IMPACT:

None at this time. Funds for the sidewalk is part of your MSA project funds as put in place earlier this year.

ALTERNATIVES/VARIATIONS:

Do not act: The sidewalk will be installed as planned and the abutting property owner will have no legal right to use the publically owned property. It will be our assumption that notice would be provided to the abutting property owner to remove the cars from the right-of-way. Staff will wait for additional direction.

Negative Votes: The sidewalk will be installed as planned and the abutting property owner will have no legal right to use the publically owned property. It will be our assumption that notice would be provided to the abutting property owner to remove the cars from the right-of-way. We will wait for any additional direction.

Modification of the Resolution: This is always an option of the Council.

Please feel free to contact me should you have any questions or concerns about this agenda item.

TP/bal

LICENSE TO DISPLAY NEW AND USED VEHICLES

THIS LICENSE made and entered into this 8th day of September, 2014, by and between Mary M. Lager, Trustee of the Mary M. Lager Revocable Trust under Trust Agreement dated March 19, 2007 (the "Trust"), Lager's Inc., a Minnesota limited liability company ("Lager's", together with the Trust, "Licensee"), and the City of Saint Peter, a municipal corporation under the laws of the State of Minnesota (the "City").

WHEREAS, the Trust is the owner of real estate, identified as "Parcel A" and "Parcel B" on Exhibit A attached hereto (collectively, the "Property");

WHEREAS, Lager's operates a car dealership business on the Property;

WHEREAS, City is the owner of the an eighty (80) foot right-of-way (the "ROW") located between Parcel A and Parcel B, depicted on Exhibit A hereto, and known as "Old Minnesota Avenue";

WHEREAS, Licensee and previous owners of the Property have historically and consistently utilized the westerly fifteen (15) feet and the easterly fifteen (15) feet of the ROW which abut "Parcel A" and "Parcel B" respectively (the "Licensed Area"), for the parking and display of new and previously owned vehicles and other uses incident thereto (the "Permitted Purposes");

WHEREAS, Licensee wishes to obtain, and the City is willing to grant to the Trust and Lager's, a license to allow Licensee to continue use of the Licensed Area for the Permitted Purposes pursuant to the terms hereof;

NOW THEREFORE, in consideration of the mutual promises, agreements and other good and valuable consideration, the parties hereby agree as follows:

1. License. The City hereby grants to Licensee an exclusive license to utilize the Licensed Area for the Permitted Purposes for the Term (the "License").

2. Term. The License shall commence on the Effective Date and shall continue for a period of one (1) year therefrom (the "Initial Term"). Following expiration of the Initial Term, the License shall automatically renew for additional successive one (1) year terms (each a "Renewal Term" and together with the Initial Term, "Term").

3. License Fee; Maintenance. In consideration of the City's grant of the License, Licensee shall: (i) deliver to the City upon execution of this Agreement a one-time license fee of \$500.00, the receipt of which is hereby acknowledged; (ii) refrain from parking any vehicles within two (2) feet of any sidewalk, or if no sidewalk is present, six (6) feet from any curb; (iii) repair and maintain the Licensed Area as reasonably directed by the City's Director of Public Works or City Administrator. In the event Lager's fails to repair or maintain the Licensed Area as reasonably directed within sixty (60) days of such order, the City may, at Licensee's expense: (x) repair the Licensed Area as ordered; or (y) hire a contractor to complete the required repairs. Any reasonable repair expenses incurred by the City shall be reimbursed by Licensee within ninety (90) days of Licensee receipt of an invoice for the same. If Licensee fails to remit timely payment for such expenses, the City shall be entitled to assess the Property for the same.

4. Indemnity.

A. As used in this Section, "Loss" includes loss, damage, claims, demands, actions, causes of action, penalties, costs and expenses of whatsoever nature, including court costs and reasonable attorneys' fees, which may result from: (a) injury to or death of a person (including but not limited to the officers, agents, and employees of either the City or Lager's); (b) damage to or loss or destruction of real or personal property (including the Property, public utilities, equipment, or other property owned by or in the care of custody of the City).

B. As a major inducement and in consideration of the License herein granted, Licensee agrees to indemnify and hold harmless the City from any Loss arising: (i) on the portion of the Licensed Area being put to the Permitted Purposes at the time the Loss arose; and (ii) out of Licensee's use of the License. Notwithstanding any provision herein to the contrary, Licensee have no obligation to indemnify or hold the City harmless from any Loss to the extent that such Loss is caused by the negligence or misconduct of the City, its employees, agents or successors or assigns.

5. Insurance. Licensee shall, at its sole cost and expense, procure and maintain during the life of this Agreement the following insurance coverages:

A. Commercial General Liability. Broad form commercial general liability contractual liability coverage with a single limit of at least \$1,000,000.00 per occurrence or claim and an aggregate limit of at least \$1,000,000.00. Coverage must be purchased on a post 1998 ISO or equivalent form, including but not limited to coverage for the following: (i) bodily injury including death and personal injury; (ii) property damage; (iii) fire legal liability (not less than the replacement value of the portion of the premises occupied); and (iv) products and completed operations.

B. Business Automobile. Business automobile insurance coverage with a combined single limit of at least \$1,000,000.00 per occurrence or claim, including but not limited to coverage for the following: (i) bodily injury and property damage; and (ii) any and all motor vehicles including owned, hired and non-owned.

C. Workers' Compensation and Employers Liability. Workers' Compensation and Employers Liability insurance coverage including but not limited to: (i) Lager's statutory liability all applicable Minnesota Workers' Compensation laws; and (ii) Employer's Liability (Part B) with limits of at least:

\$500,000.00 each accident
\$500,000.00 disease policy limit
\$500,000.00 each employee

D. Umbrella or Excess Policies. In the event Lager's utilizes umbrella or excess policies, such policies shall "follow form" and afford no less coverage than the primary policy.

6. Covenants Run with Land. The promises and covenants contained herein shall run with the Property and shall be binding upon the heirs, personal representatives, successors or assigns of Licensee, unless otherwise vacated by the City or other governmental entity.

7. Assignment. Neither this Agreement nor the License may be assigned by the City except upon receipt of the prior written consent of owners of the Property.

8. Termination. Notwithstanding any provision herein to the contrary: (i) Licensee shall be entitled to terminate this Agreement, and the License granted hereunder, at any time; and (ii) the City shall be entitled to terminate this Agreement upon ninety (90) days' written notice to Licensee.

9. General Term. This Agreement may be amended only by a written amendment signed by Licensee. This Agreement shall be construed in accordance with and governed by the laws of the State of Minnesota. This Agreement may be executed in two original counterparts, each of which shall be deemed an original of this instrument. The section headings herein are inserted only for convenience and reference and shall in no way define, limit, or prescribe the scope or intent of any provisions of this Agreement. No assent, express or implied, to any breach of any one or more of the agreements hereof shall be deemed or taken to be a waiver of any other breach.

[Signatures to contained on following page.]

IN WITNESS WHEREOF, the parties have executed this License on the day and year first written above.

CITY OF SAINT PETER

THE MARY M. LAGER REVOCABLE TRUST

Timothy Strand
Mayor

Mary M. Lager
Mary M. Lager, Trustee

LAGER'S INC.

Todd Prafke
City Administrator

By: _____
Its: *President*

STATE OF MINNESOTA)
) ss
COUNTY OF NICOLLET)

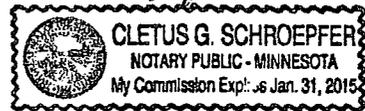
The foregoing instrument was acknowledged before me this ____ day of _____, 2014, by Timothy Strand and Todd Prafke, the Mayor and City Administrator, of the City of Saint Peter, a municipal corporation under the laws of Minnesota, on behalf of the corporation.

Notary Public

STATE OF MINNESOTA)
) ss
COUNTY OF NICOLLET)

The foregoing instrument was acknowledged before me this 3rd day of Sept., 2014, by Mary M. Lager, Trustee of the Mary M Lager Revocable Trust, dated 08/19/2007 a Minnesota Trust, on behalf of the Trust.

Cletus G. Schroepfer
Notary Public



STATE OF MINNESOTA)
) ss
COUNTY OF NICOLLET)

The foregoing instrument was acknowledged before me this 3rd day of September, 2014, by Franklin Lager, President of Lager's Inc., a Minnesota corporation, on behalf of said corporation.

Cletus G. Schroepfer
Notary Public

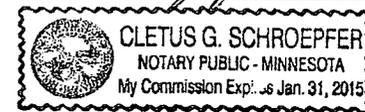
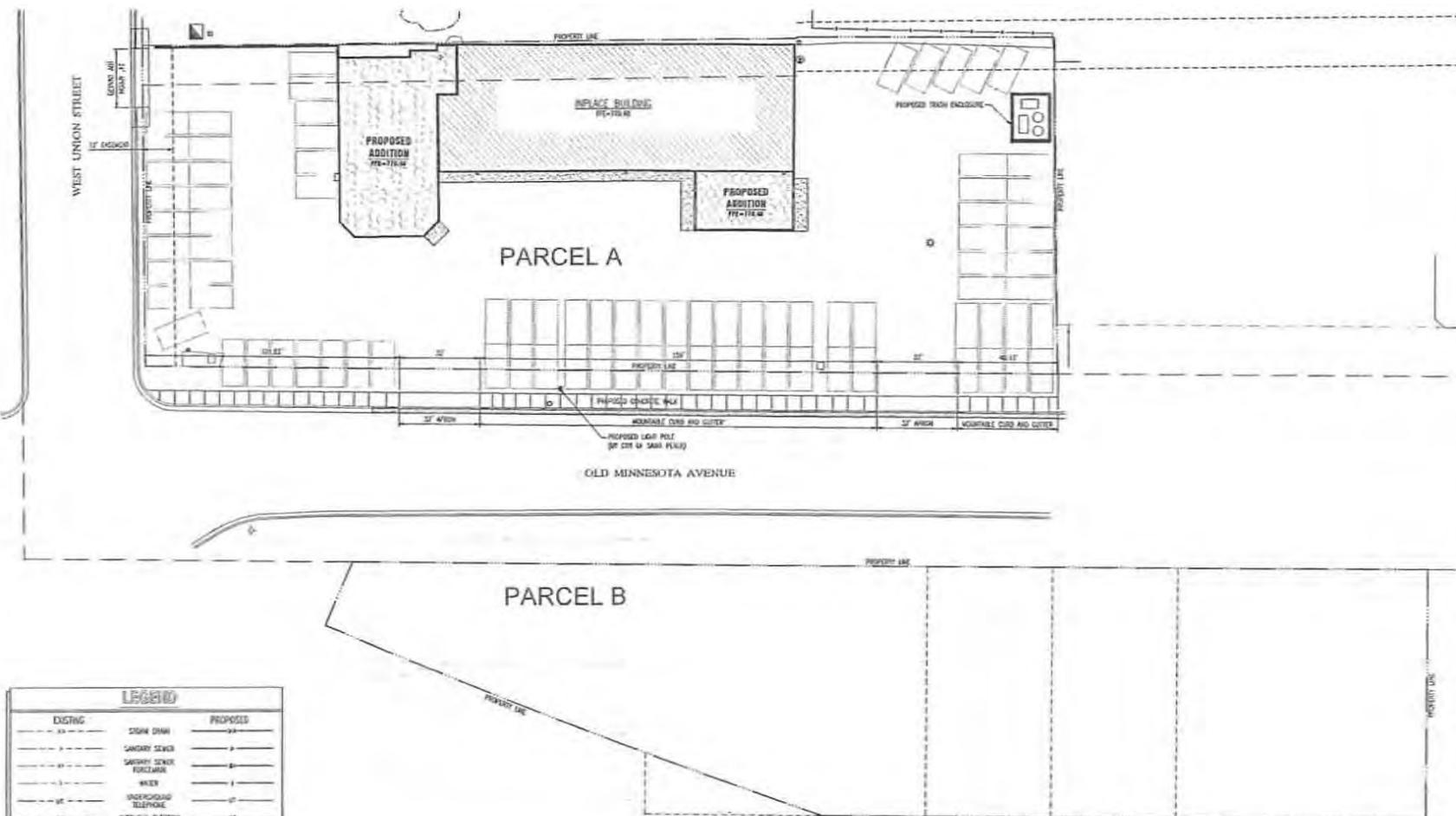


EXHIBIT A
DEPICTION

See attached.



LEGEND	
DISTING	PROPOSED
--- 01 ---	DRINK DRAIN
--- 02 ---	SAWDRY SEWER
--- 03 ---	SAWDRY SEWER FORCLOSURE
--- 04 ---	WATER
--- 05 ---	UNDERGROUND TELEPHONE
--- 06 ---	OVERHEAD ELECTRIC
--- 07 ---	UNDERGROUND ELECTRIC
--- 08 ---	UNDERGROUND TV
--- 09 ---	GRASS
--- 10 ---	PAVEMENT
--- 11 ---	EXISTING (WALK)
--- 12 ---	EXISTING (PAV)
--- 13 ---	PROPERTY LINE
--- 14 ---	SPOT ELEVATION
--- 15 ---	TOP OF CURB
--- 16 ---	SPOT ELEVATION

NOTE: CONTRACTOR SHALL VERIFY THE LOCATIONS OF ALL EXISTING UTILITIES.



KEY PLAN

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: _____ LIC. NO. _____

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: _____ LIC. NO. _____

THIS EXHIBIT IS THE PROPERTY OF ISG GROUP, INC. AND MAY NOT BE REPRODUCED OR DUPLICATED WITHOUT PERMISSION FROM ISG GROUP, INC.

PROJECT

LAGERS OF SAINT PETER

2014 ADDITION

SAINT PETER MINNESOTA

REVISIONS/NOTES		
NO.	DATE	DESCRIPTION

PROJECT NO. 12-14387

FILE NAME: 1407 SITE

DRAWN BY: SST

CHECKED BY: SST

REVIEWED BY: SHM

SCALE DATE: 04-14-14

CLIENT PROJECT NO.:

TITLE

SITE EXHIBIT

CITY OF SAINT PETER, MINNESOTA

RESOLUTION NO. 2014 -

**STATE OF MINNESOTA)
COUNTY OF NICOLLET)
CITY OF SAINT PETER)**

**RESOLUTION AUTHORIZING EXECUTION OF A LICENSE AGREEMENT ALLOWING USE
OF CITY OWNED PROPERTY BY LAGER'S INC.**

WHEREAS, the City of Saint Peter and the property owners at 910 Old Minnesota Avenue (Lager's Inc.) are proposing improvements in the City's right-of-way (ROW); and

WHEREAS, the City improvements include adding a sidewalk, trees and sod on the west side of Old Minnesota Avenue on City owned right-of-way; and

WHEREAS, locating the sidewalk adjacent to the curb allows the adjacent property owner the opportunity to use a portion of the City's right-of-way; and

WHEREAS, the City wishes to allow Lager's to use the remaining boulevard area outside the sidewalk plus a "clear area"; and

WHEREAS, the agreement clarifies the use and requirements of the right-of-way.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAINT PETER, NICOLLET COUNTY, MINNESOTA, THAT: the Mayor and City Administrator are directed to enter into the agreement titled "LICENSE TO DISPLAY NEW AND USED VEHICLES" for use of City owned property by Lagers, Inc.

Adopted by the City Council of the City of Saint Peter, Nicollet County, Minnesota, this 8th day of September, 2014.

Timothy Strand
Mayor

ATTEST:

Todd Prafke
City Administrator